



Village of Mount Prospect  
Community Development Department  
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## In-ground Pool Removal Supplement

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### PERMIT SUBMITTAL REQUIREMENTS

- Building Permit Application (1) – This form must be filled out completely and include the Electrician and Plumber who will be performing the removal of these systems.
- Current Plat of Survey (3 copies) – Indicating location of the existing pool and any surrounding patios or decks that may be removed as well.
- Three (3) legible sets of a printed or typed scope of work, or signed proposal which must include the following:
  - All electrical lines will be removed completely to the source within the house.
  - All plumbing drains and supplies will be removed completely to the source within the house. Plumbing dead end lines are limited to a maximum of 2 feet in length.
  - The concrete walls of the pool shall be removed to a minimum depth of 4 feet below finished grade.
  - The pool floor shall be broken into pieces not larger than 2 feet by 2 feet to allow for drainage under the new fill.
  - What material will be used for backfill and how will it be compacted.
  - Verify at least 4 inches of clean topsoil will be placed over the compacted fill.
- Landscape restoration shall be completed prior to final inspection being scheduled.