

2016

VILLAGE OF
MOUNT PROSPECT, ILLINOIS



ANNUAL BUDGET

FOR THE FISCAL YEAR ENDING
DECEMBER 31, 2016

VILLAGE OF
MOUNT PROSPECT, ILLINOIS

ANNUAL BUDGET
FISCAL YEAR ENDING DECEMBER 31, 2016

SUBMITTED BY:
MICHAEL J. CASSADY
VILLAGE MANAGER

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VILLAGE OF MOUNT PROSPECT, ILLINOIS

2016 BUDGET

VILLAGE OFFICIALS

MAYOR

Arlene A. Juracek

TRUSTEES

Paul Wm. Hoefert

Richard F. Rogers

John J. Matuszak

Colleen E. Saccotelli

Steven S. Polit

Michael A. Zadel

ADMINISTRATION

Michael J. Cassady

Village Manager

J. David Strahl

Assistant Village Manager

M. Lisa Angell

Village Clerk

David O. Erb

Finance Director/Treasurer

William J. Cooney, Jr.

Community Development Director

Julie K. Kane

Human Services Director

Timothy Janowick

Police Chief

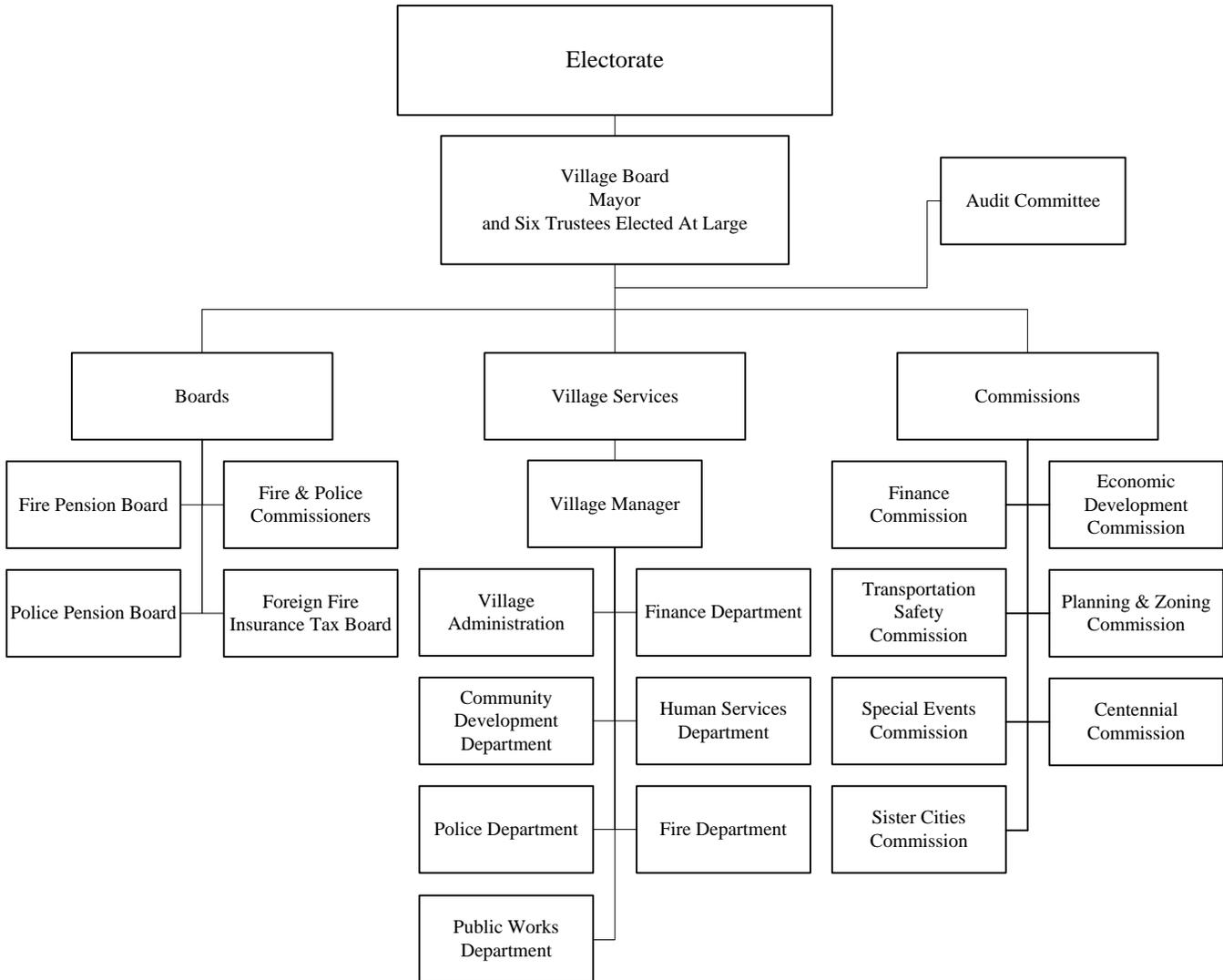
Brian Lambel

Interim Fire Chief

Sean P. Dorsey

Public Works Director

VILLAGE OF MOUNT PROSPECT ORGANIZATIONAL STRUCTURE



ORDINANCE NO. 6229

AN ORDINANCE ADOPTING AN ANNUAL BUDGET FOR THE VILLAGE OF MOUNT PROSPECT FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2016 AND ENDING DECEMBER 31, 2016 IN LIEU OF PASSAGE OF AN APPROPRIATION ORDINANCE

WHEREAS, the President and Board of Trustees of the Village of Mount Prospect in accordance with State Statutes, have provided for the preparation and adoption of an Annual Budget in lieu of passage of an Appropriation Ordinance; and

WHEREAS, the tentative Annual Budget for the Village of Mount Prospect for the fiscal year beginning January 1, 2016 and ending December 31, 2016, as prepared by the Budget Officer for the Village and submitted to the President and Board of Trustees, was placed on file in the Office of the Village Clerk on October 9, 2015 for public inspection, as provided by Statute; and

WHEREAS, pursuant to notice duly published on December 4, 2015, a public hearing was held by the President and Board of Trustees on said tentative annual budget on December 15, 2015, as provided by Statute; and

WHEREAS, following said public hearing, said tentative Annual Budget was reviewed by the President and Board of Trustees and a copy of said tentative Annual Budget is attached hereto and hereby made a part hereof.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MOUNT PROSPECT, COOK COUNTY, ILLINOIS:

SECTION ONE: The Annual Budget for the Village of Mount Prospect for the fiscal year beginning January 1, 2016 and ending December 31, 2016, a copy of which is attached hereto and made a part hereof, is hereby approved and adopted as the Annual Budget for the Village of Mount Prospect for said fiscal year.

SECTION TWO: Within thirty (30) days following the adoption of this Ordinance there shall be filed with the County Clerk of Cook County a copy thereof duly certified by the Village Clerk and Estimate of Revenues by source anticipated to be received by the Village in the fiscal year beginning January 1, 2016 and ending December 31, 2016, duly certified by the Chief Fiscal Office

SECTION THREE: This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form in the manner provided by law.

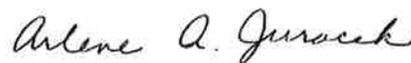
AYES: Hoefert, Matuszak, Polit, Rogers, Saccotelli, Zadel

NAYS: None

ABSENT: None

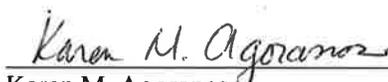
ABSTAIN: None

PASSED AND APPROVED this 15th day of December, 2015.



Arlene A. Juracek, Mayor

ATTEST:



Karen M. Agoranos
Interim Deputy Village Clerk



MAYOR
Arlene A. Juracek

TRUSTEES
Paul Wm. Hoefert
John J. Matuszak
Steven S. Polit
Richard F. Rogers
Colleen E. Saccotelli
Michael A. Zadel



VILLAGE MANAGER
Michael J. Cassidy

VILLAGE CLERK
M. Lisa Angell

Phone: 847/392-6000
Fax: 847/392-6022
www.mountprospect.org

Village of Mount Prospect

50 South Emerson Street, Mount Prospect, Illinois 60056

December 15, 2015

Honorable President Arlene A. Juracek
Members of the Village Board of Trustees
Members of the Finance Commissioners and
Stakeholders of the Village of Mount Prospect

On behalf of our Leadership Team and Village staff, it is my pleasure to submit to the Village Board the 2016 Annual Budget for the Village of Mount Prospect. The Budget, adopted on December 15, 2015, is a responsible and transparent financial plan that incorporates key policies and priorities established by the Mayor, Board of Trustees and Finance Commission during the August 2015 mid-year Budget review as well as multiple public reviews in the final quarter of 2015. This balanced budget prioritizes key life safety and customer service initiatives that remain core to our municipal mission. This Budget supports the Goals for Vision Attainment as well as several targets for action as outlined in our Strategic Plan.

The Budget totals \$112,542,802, a decrease of 10.7% from the amended 2015 Budget. The reduction is a result of the completion of several infrastructure improvement projects as part of our Capital Improvements Program. The Operating Budget will see an increase of \$2.9 million, or 4.4% from the 2015 Budget. The Operating Budget includes most of our programs and people. The increase this year is driven largely by additional staffing in the Police and Fire departments and funding of mandated public safety pension obligations.

The most significant program and service expansions proposed in the 2016 Budget relate directly to restoring fire and paramedic resources that were eliminated in 2011 in the midst of a tenuous recession. By leveraging a \$1.30M federal SAFER grant, the Village is able to recruit six new firefighter-paramedics to put ALS Engine 13 back in service in April 2016. The Village staff worked collaboratively with the Finance Commission and Village Board to establish a responsible way to begin to prefund the financial liability when the grant expires in 2018. The Village is also restoring two full and two part time Community Service Officers in the Police Department to allow sworn personal to be redeployed to the street from administrative duties.

This Annual Budget includes some changes to key revenues and fees. The Property Tax Levy was increased 3.28 percent to \$18,312,756. A reserve of 1.0 percent of the increase will be restricted in use to cover personnel expenses related to the six SAFER Firefighter-Paramedics. Increases in the property tax levy are not taken lightly, especially since many of our senior citizen residents are on fixed incomes. However, in this case, the increase will directly benefit our residents in terms of improved emergency medical and fire responses from Station 13. The estimated impact of the levy increase to a resident with

a home valued at \$350,000 is \$37.00. An increase to the water rate of 5.0 percent is also included in this Budget. The relatively modest increase provides much needed relief from the 9.0 to 9.5 percent increases that were necessary to keep up with significant water rate increases levied by the City of Chicago from 2012 through 2015. The impact of this increase on a resident is estimated at \$4.00 per month from the current rate. The Village is currently reviewing options for an alternative Lake Michigan water source. We also plan a comprehensive review and analysis of our utility rates for water, sanitary and storm sewer. The Village also adjusted Commuter Parking Rates due to a structural deficit in that fund. The daily rate was increased from \$1.50 to \$2.00.

The 2016 Budget supports the Village's Strategic Plan Vision for 2030: *The Village of Mount Prospect represents the best of suburban communities – thriving, proud, diverse and connected – having a rich heritage, strong values and a timeless yet contemporary atmosphere.* The Village Board committed four evenings to develop a Strategic Plan Implementation Guide that establishes an Action Plan for projects and initiatives designed to advance the Goals for Vision Attainment initially developed in the Strategic Plan for 2020. Those Goals as prioritized for progress to 2021 are:

1. Infrastructure: Ensure sustainable public spaces, facilities and systems that match our needs, respect the natural environment and enrich the community experience.
2. Development: Sustain a balance between preservation, revitalization and growth.
3. Business: Foster a climate for innovation and entrepreneurship.
4. Commercial Business Districts: Create a unique and vibrant sense of place – contemporary, family-friendly and having a lively feel.
5. Governance: Ensure a thriving, healthy community that adapts to emerging needs and trends, stewards its resources and delivers value-defined municipal services.
6. Cultural Climate: Honor our heritage, respect our diversity, stimulate connectivity and foster a sense of community optimism.

The Implementation Guide organizes projects and initiatives by Goal and lists targets for action into Top, High and Moderate Priority. Also included in each goal are major projects and initiatives already in progress. We will update the Board on a quarterly basis of our progress on established Action Agenda priorities. Several of the priorities still require funding decisions by the Board.

2016 will be a baseline year for a new Leadership Team with the transition of a new Village Manager and new focus on exceptional customer service. As stated in the Strategic Plan, *The mission of the Village of Mount Prospect is to advance our community's collective quality of life and potential through adaptive leadership and leading-edge service delivery.* Recognizing that innovation in service delivery often comes from front line team members, we completed a confidential employee survey in December of 2015. The survey was well received by staff and the response rate of nearly 75 percent suggests our teams are engaged and caring of the organization and community. We will be mining several ideas for operational and financial improvements, safety enhancements and customer service advances. To continue to get a baseline measurement of our performance from customers, we will be completing a Community Survey in the 2nd Quarter of 2016. Data we receive from this survey will guide us as we review the 2017 Strategic Plan Implementation Guide and 2017 Budget.

Our skills in adaptive leadership will continue to be tested by a State of Illinois government that remains in political gridlock. Each session there are dozens of bills sponsored by legislators from both parties as well as the Governor that claw back at local government revenues or restrict property tax increases. This budget includes a multi-step contingency plan that can be implemented to address State of Illinois deficit spending over the last decade.

The multi-step plan provides for increasing levels of response to loss of revenue depending upon the timing and severity of cuts imposed by the State. A listing of the steps taken in response to revenue loss, in order of least to most significant, are:

1. Eliminate or defer capital projects/purchases.
2. Reduce funding (lease payments) of computer and vehicle replacement programs.
3. Institute a freeze or reduction in commodity, contractual service and supply accounts, where possible.
4. Review catalog of programs and services provided by the village.
5. Review of staffing levels.

In summary, the financial position of the Village is very strong. Reserve levels have continued to rise post-recession the result of modest revenue growth and responsible spending plans. Total available balances at December 31, 2015 were \$33.6 million. These are the funds available to support ongoing operations. Of this amount, \$13.5 million are reserve balances in the General Fund, the Village's main operating budget. General Fund fund balance as a percent of 2016 expenditures is 27.2 percent. The Village's fund balance policy sets as a guideline a reserve level of between 20.0 and 30.0 percent. Strong reserves and annual budgets that are balanced are two factors contributing to the strong bond rating Standard & Poor's has assigned to Village debt (AA+).

The total Village budget for 2017 is \$112,836,333. This is an increase of 0.3 percent from the prior year. The relatively low increase from the prior year is due to a significant reduction in the capital budget. The capital budget for 2017 is projected to decrease \$2.1 million from the prior year. Excluding this portion of the budget, the overall increase in the Village budget from 2016 to 2017 is still a modest 2.5 percent. The General Fund budget for 2017 is projected at \$50,867,669. This is an increase of 2.4 percent from the prior year. A slight surplus of \$42,701 is projected in the General Fund for 2017. General Fund fund balance is expected to start the year at \$13.5 million, or 26.5 percent of 2017 expenditures. The projected property tax increase for 2016 (payable in 2017) is 3.26 percent. The levy will again include a portion (1.0 percent of the increase) restricted in use to cover SAFER-related personnel expenses.

I would like to thank Team Finance for their efforts in transforming this budget document this year. The outstanding efforts by Director of Finance David Erb, Assistant Finance Director Lynn Jarog, Accounting Supervisor Tricia Farkas and Accountant Nancy Warnock have resulted in a responsible and understandable financial plan. I would also like to thank Finance Commission members Chairman Vince Grochocinski, Pam Bazan, Thomas Pekras, John Kellerhals, Don Ocwieja, Trisha Chokshi and Mary Rath for their time and talents this year. Their sacrifice of dozens of volunteer hours have challenged our financial assumptions and guided our stewardship of Stakeholder resources. I am very appreciative of the efforts of our Leadership Team for their bottom line focus and eye on value creation. In particular I would like to acknowledge the efforts of Assistant Village Manager David Strahl, who provided effective leadership during the management transition of 2015. Finally, I thank Mayor Juracek and the Board of Trustees for their insightful financial contributions and commitment to strategic planning as a way to make our community Vision for 2030 and beyond a reality.

Sincerely,



Michael J. Cassidy
Village Manager

VILLAGE OF MOUNT PROSPECT

2016 BUDGET

BUDGET INTRODUCTION

BUDGET MESSAGE

Development of Mount Prospect's annual budget is the single, most important administrative responsibility of the Village's management team. At a primary level, the Budget document represents the Village's plan for expected expenditures over the coming fiscal year and identifies the means by which those expenditures will be financed. At a higher level, the annual Budget should be reviewed as a continuation of the larger long-range strategy to maintain Mount Prospect's strong financial condition; core to this strategy is the Village's ability to finance the desired level of service on a continuing basis.

To implement that broader strategy there are a number of critical factors which must be constantly monitored, reviewed and acted upon. Those factors include the Village's ability to: (1) maintain desired levels of services; (2) provide a reliable and equitable means of funding those services; (3) withstand local, regional and national economic fluctuations and (4) meet the demands of natural growth, decline and change. It is within this broad strategy that the annual Budget must be considered.

The Budget process itself represents an opportunity to not only review the Village's present financial condition but also to influence its future condition through the intense planning and oversight that goes into the preparation of the document. The planning process includes:

- Establishing which services will be provided and at what levels. Inherent in that discussion is identifying core/critical mission services and programs.
- Determining the most effective and efficient way to provide those services; including the propriety of contracting out, eliminating or combining departments, services and programs.
- Providing adequate personnel, supplies and equipment to achieve expected results.
- Defining the scope and timing of major projects.
- Identifying the revenues necessary to fund the services to be provided.

Oversight comes through scrutiny of the proposed Budget by the Village's elected officials and Finance Commission in the context of policy determinations arrived at over the course of the previous year and the Village's own internal controls. The decisions made during this planning and oversight process will necessarily have a profound effect on the Village's future direction particularly when viewed in the context of the four factors identified previously. The four factors present constant challenges and diligent oversight as part of every budget process, including the 2016 Budget.

The Great Recession of 2008 is increasingly in the rear view mirror as the community and economic growth distances itself from that time. However, the reverberations of that time remain with the Village through both regional and national impacts. The Village revenues have recovered from the 2008 downturn, but the growth rate continues to be limited and while revenue sources have recovered to pre-2008 levels the rebound has not been universal nor is there any indication that revenue growth will ever return to percentage increases experienced prior to 2008. Several revenue sources are more closely tied to general economic conditions and are especially representative to such economic swings, for example, building permits, income, and sales tax receipts and those sources continue to move in a positive direction. Even though the revenue sources have rebounded the Village continues to control expenditure levels to minimums wherever possible. Some commodity prices that are essential to provide the tools for effective service delivery are beyond our control, i.e. the price of asphalt, road salt, construction material prices.

The Village has made a significant step forward to narrow the gap between the growth of revenue and the growth of expenditures. Typically, expenditures have outpaced revenue growth by anywhere from 1% to 2% on an annual basis. The Village has addressed this gap through increasing permits and fees in 2014 for the first time in 20 plus years for several items and the first full year of this growth is reflected in the 2015 revenue growth. The increases in permits and fees were never intended to close the gap completely, only to narrow it and establish a revenue stream that was more representative of the actual cost of providing those services.

VILLAGE OF MOUNT PROSPECT

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One of the lingering outcomes of the Great Recession of 2008 was the reduction in staffing throughout the Village. These staffing reductions did impact service delivery and strain delivery demands among staff. However, revenues have rebounded enough to allow the Village Board to restore staffing in the Fire Department through a Staffing for Adequate Fire and Emergency Response (SAFER) grant that will add 6 new firefighters and restore Engine 13 to service. This grant covered the cost of the new personnel for the first two years and the Village would be responsible for the funding beyond that period. A pre-funding option has been created through earmarking a portion of the property tax levy for the next two years and segregated the money to cover the personnel expenses when they come due in year three.

As of this writing, the state of Illinois still has no budget for fiscal year 2015-2016, which actually was to commence on July 1, 2015. There are no indications that a budget will be approved any time in the near future. The budget impasse has limited the typical flow of mandates that annually cascade from the state that impact local municipalities. Obviously the pension relief that has long been sought has not entered the discussion at this point, but the costs continue to escalate.

The City of Chicago raised their water rates by 25.0% in 2012 and increased rates by 15.0% annually for years 2013 through 2015. This increase was imposed to generate additional revenue for the City of Chicago to catch up on their deferred water system infrastructure maintenance. Ironically, the Village as part of the water consortium (JAWA) had already paid for the infrastructure necessary to convey lake water to the Northwest suburbs and any infrastructure improvements that Chicago may undertake will not directly benefit Mount Prospect rate payers. Recently a regional suburban consortium has begun exploring non-Chicago supply options. Whether the water source is another municipal provider or a direct connection to Lake Michigan the capital costs are substantial and would not reduce water rates until the capital expense was retired for the infrastructure compared to the projected water rates the City of Chicago may continue to charge in the future. JAWA is also exploring the options with the City of Chicago to cap future increases as part of a contract renewal, so several options are being explored simultaneously. The current JAWA water agreement with Chicago expires in 2023.

The General Fund as presented was balanced through expenditure controls and expenditure deferrals where possible. **The limited economic recovery and slowly growing revenues remain a challenge for the Village. The Village Board continues to be sensitive to the precarious financial circumstances of residents and businesses. Revenue increases have been limited to a minimal increase to the property tax, a dedicated property tax levy for public safety expenses related to the additional firefighters, a pass-through of Chicago's recent water rate increase and an adjustment to various user-type fees in order to cover the cost of the service being provided. The stagnant revenue sources will continue to be monitored and additional discussion will need to take place before 2020 if the revenue sources continue to grow at the current rates in relation of our expenditures.**

A FEW WORDS ABOUT THE BUDGET

The following points are offered to provide background and insight into the Budget preparation process and the philosophy employed therein:

The 2016 Budget coincides with the **calendar year**. It also includes a **Forecast Expenditure Plan** for the following year-2017. Both of these features continue to prove helpful in planning for and bidding out capital projects, determining with greater accuracy property tax levy requirements and, in general, making the Budget documents a more useful planning tool. Greater emphasis is given to the forecast budget to improve planning for the next budget cycle. This additional scrutiny to the forecast budget required departments to provide additional detail as to what projected projects and costs are most likely to impact the forecast budget instead of a standard across-the-board percentage increase for budgeting purposes.

We continue to approach the Budget with the philosophy of creating "**cost centers**" as a way of accurately reflecting the cost of doing business. For the most part, these cost centers are department-based so that when looking at a particular department's budget; i.e., Police, one gets a true picture of the cost of providing Police services to the residents and businesses of Mount Prospect.

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A critical element of this budgeting philosophy is the use of "**lease payments**" (transfers between funds treated as "quasi-external transactions" for budgeting and accounting purposes). Lease payments recognize that departments have needs, on a continuing basis, for certain essential capital equipment such as computer replacement, vehicle replacement as well as ongoing vehicle maintenance. These lease payments (which are recorded as expenses to each department) over time will provide the cash necessary to fund the expense and eventual replacement of such items. During the lean budget years of 2011-2014 at various times the vehicle and/or computer payments were not fully funded to help balance the budget. In addition, the replacement life expectancy of vehicles and computer equipment has been extended to provide fiscal relief to the annual budget. The Village Board has a **fund balance policy** in place to govern both spending and fund balance levels for all operating and capital funds. This policy is designed to ensure that adequate revenues are available on an annual basis to fund essential projects. It also provides for building and maintaining an adequate fund balance that provides both a safety net during lean times and flexibility to address unforeseen needs.

The 2015 year-end estimate for the General Fund projects a surplus of \$1.0 million. General Fund unassigned reserves are estimated to total \$13,500,724. As a percent of fund balance, projected General Fund reserves will be 27.2% at December 31, 2015. It is the Village Board's desire to maintain a 25% General Fund reserve (of the subsequent year General Fund expenditures).

The Village Strategic Plan for 2020 was completed in early 2015. The Village's Strategic Plan Vision for 2030 evolved from the Strategic Plan for 2020. The Goals for Visions Attainment in the initial plan include the following:

1. **Governance:** Ensure a thriving, healthy community that adapts to emerging needs and trends, stewards its resources and delivers value-defined municipal services.
2. **Cultural Climate:** Honor our heritage, respect our diversity, stimulate connectivity and foster a sense of community optimism.
3. **Infrastructure:** Ensure sustainable public spaces, facilities and systems that match our needs, respect

the natural environment and enrich the community experience.

4. **Business:** Foster a climate for innovation and entrepreneurship.
5. **Commercial Business Districts:** Create a unique and vibrant sense of place – contemporary, family-friendly and having a lively feel.
6. **Development:** Sustain a balance between preservation, revitalization and growth.

Details of the strategic plan can be found in the Long-term Non-financial Goals & Objectives narrative found in the Introduction section of the budget. Select strategic goals are also referenced in the respective department narratives showing the departmental activities supporting those goals. Future budgets will continue to incorporate the strategic goals fully into the budget process through results measurement.

2015 YEAR END REVIEW

Unlike the past several years 2015 saw no significant weather events that impacted Village expenditures. However, 2015 did see a significant event with the replacement of the Village Manager who had served the Village for over 28 years including 23 as Village Manager. The uncertainty of the state impact upon the Village continues to hover over many pending decisions and there is a need to just move forward to address the needs of our citizenry. To address the uncertainty at the State level, the village has laid out a multi-step contingency plan in the event of significant revenue loss.

The most significant challenge for 2015 was the determination of how to address the future funding for the 6 firefighters once the SAFER grant funding expires in 2018. Staff spent substantial time in exploring different scenarios and ultimately recommending a dedicated portion of the future property tax levy be used for this funding. The timing on this option is especially critical since there continues to be ongoing discussion at the state level regarding a property tax freeze for a two year period likely starting in 2017. While such a freeze would offer no assistance to the state regarding their fiscal issues, but is a purely political decision with full impact at the local level. The Village will be in a good position from a property tax levy stance if the freeze does occur based on the advanced notice and projecting the levy increases in future years to account for the freeze, but

VILLAGE OF MOUNT PROSPECT

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still able to fund operations without significant impact during the freeze period.

The economic recovery continues at such a slow steady pace with the growth in revenues nowhere near pre-recession level growth. However, it is safe to say the recovery continues based on the growth that has been experienced over the past several years. The growth in revenue that has occurred does not fund the natural growth of expenditures which for the most part has been maintained at pre-recession levels in several instances. The growth in personnel costs continue to be the primarily factor in expenditure growth. The labor contracts that were completed in 2013 and 2014 continue to provide a measure of personnel expenditure predictability through 2016 and 2017 depending on the contract.

2015 DEPARTMENT ACTIVITIES

Community Development:

The Village continues to see significant activity in economic development throughout the community. The Community Development Department actively marketed properties in downtown district and permits have been issued for three new restaurants expected to open in the fall. Trezeros Kitchen and Tap will be occupying the former Jake's Pizza location (302 W. Northwest Highway). In addition, Tokens and Tankards (18 E. Busse) and Bar 145 (34 S. Main) will be locating in the small triangle district on Busse Avenue.

The Department reviewed and recommended approval of a townhome planned unit development on the vacant site located on Elmhurst Avenue adjacent to the Post Office. Staff obtained a demolition order to address a long-standing vacant Central Plaza shopping center located at the northwest corner of Central Road and Main Street. Contracts were awarded for the demolition and environmental clean-up of the property. The Village will ultimately pursue foreclosure proceedings on the property once a full No Further Remediation Letter is obtained from the Illinois Environmental Protection Agency. Once completed, the property will be available for redevelopment on this highly visible corner in the downtown district.

The Department also worked with property owners and commercial brokers to occupy vacant spaces/buildings located in the Kensington Business Center (KBC). In 2015, the vacancy rate in KBC dropped to 14%, the

lowest rate in over a decade. The Village supported two applications for Class 6B property classifications to encourage the occupancy of the KBC during 2015. The Village welcomed Novomatic, Atlas Material Testing, Netrix and GoGo as new tenants in the KBC and assisted CVS/Caremark, R & B Foods and NeuroRestorative on expansions of their facilities.

Randhurst Village welcomed several new restaurant tenants during the year, reducing the center's vacancy rate to three percent (3%). New tenants included Smokey Bones, Truco Tacqueria and Outback Steakhouse. Menards completed their garden center addition expansion and will soon be undertaking a warehouse addition that is expected to be completed in 2016.

The Department also issued permits to construct a McDonald's restaurant on the old Baker's Square property (100 W. Rand) and for two new mattress firms (1020 E. Central and 2 E. Rand).

Human Services Department:

The Department continued meeting its mission of improving the health and well-being of the people and community it serves through the provision of nursing and social services in 2015. A diabetes support group, offered in both English and Spanish, was started in 2015 by the Village nurse.

The Community Connections Center coordinator and the Mount Prospect Public Library collaborated on a new program which is offered to preschool age children on a weekly basis. Social Service staff members continue to provide crisis intervention services and responded to multiple fires to assist displaced residents.

The Police Counselor was active in court throughout the year providing court advocacy services to domestic violence victims. Administrative support staff re-organized the department network drive, updated the Human Services Department website page and updated the Department service brochure.

The Department participated in various community events throughout the year including National Night Out, Jewel Community Days, Hersey High School Community Resource fair, Harper Resource Fair and Senior Celebration. The Department continues to place an emphasis on training, and various staff members

VILLAGE OF MOUNT PROSPECT

2016 BUDGET

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received training in Elder Law, Medicare, Leadership, Accessing Medical Benefits, Disability Benefits, Ethics and the Law and training through the National Alliance for the Mentally Ill.

Police Department:

The Department continued meeting its mission of providing quality law enforcement services to our citizens with pride, integrity, and professionalism. Through intensified enforcement efforts, public education, and comprehensive investigative techniques, the Department continued to reduce the number of Part I and Part II crimes committed in the Village.

The Crime Prevention Unit expanded the Department's presence on social media, actively disseminating Department information on Facebook, Twitter, and YouTube through a series of podcast messages. The Department continued to engage the community with its Citizen's Police Academy, "Kickin' it with the Cops," and National Night Out events. The Police Department also continued its community outreach initiatives through its participation in the Special Olympics annual "Cop on Top" and Torch Run events.

The Department continued to focus on the career development of its personnel, providing core law enforcement training to line officers, cutting-edge training in specialized areas such as crisis intervention training (CIT), and advanced management training for the Department's leadership team.

As part of the Department's Capital Improvement Plan, the Department installed a new state-of-the-art target carrier system in the Department's Pistol Range that is used extensively for weapons and tactics training for all sworn personnel. The Department also deployed a rigorous recruiting program to showcase the career opportunities available to prospective police applicants and conducted a recruit testing process.

Fire Department:

The Department was awarded a SAFER (Staffing for Adequate Fire and Emergency Response) Grant from FEMA. The grant funds will allow the Village to hire 6 additional firefighters to restore staffing back up to pre-2011 levels. After being out of service since 2011, Engine 13 will be back in full service in 2016. The EMS Coordinator was able to get 25 paramedics re-licensed this year.

In addition, it began developing an Active Shooter Protocol in conjunction with the Police Department. This will prepare paramedics for entering and treating patients in the 'warm zone'. Helmets and ballistic vests will be utilized for safety, and the paramedics will be escorted by armed police officers.

The Department's EMS Coordinator also assisted in the development an infection control plan for the Police Department. In addition, Tdap vaccinations for the Fire Department and Police Department were administered in response to the pertussis outbreaks. A plan is now in place for large scale vaccinations should there be another experience relating to an exposure risk.

In May, over 2000 Mount Prospect children attended our 35th annual Children's Fire and Safety Festival. Finally, the Fire Prevention Bureau developed and distributed apartment fire safety pamphlets to all Mount Prospect apartment complexes.

Public Works:

The Village's Street Improvement Program completed the resurfacing of 6.8 miles of local streets during 2015. A streets funding plan approved in 2013 allows the Village to keep pace with the annual program. All local streets within the village would be resurfaced over a 20-year period under the current program avoiding the need for the more costly full street reconstruction project.

The Village anticipates significant completion of the Isabella Street sewer improvements in 2015 that included the installation of large diameter relief sewer with the intended benefit of providing properties protection up to a 25 year rain event level. These Flood Control improvements were funded through a \$10 million bond sale in 2013.

2015 saw significant activity of the village's Urban Forest. The department received Growth Award for the 13th time. Staff completed scheduled tree trimming of approximately 4,600 trees maintaining the Village's five (5) year tree trimming cycle. There were 950 unhealthy trees removed in a timely manner avoiding costly private property damage from falling branches. The department also planted 1,040 trees of varying species to maintain a diversified urban forest and achieved the ratio of one tree planting for every tree removal for this past year.

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It also planted approximately 9,900 flowers and continued ongoing management of landscape maintenance and turf mowing contracts.

Work performed on the village's Water and Sewer System included the installation of the new Automated Meter Reading system by completing the conversion of all 11,000 Village water accounts. Completed the replacement of approximately 2,000 lineal feet of water main during the year which included the upsizing of water main along Evergreen, east of the elevated tank, and Maple Street between Evergreen and Busse Avenue. The department also completed the Combined Sewer System Evaluation study making a recommendation to the Village Board that included an estimated \$15 million in sewer improvements over the next 10 – 15 years. Successful completed the installation of emergency standby power for Water Booster Station 11. Also completed the first year Illinois Environmental Protection Agency testing for Unregulated Contaminant Monitoring Rule (UCMR3).

All Departments have continued to perform extremely well and deliver high quality services during the economic recovery period and reaching out to residents that need additional attention, such as seniors and lower income residents. We also endeavor to keep the community informed through the continual evolution of our cable television channels, web site, newsletter, numerous publications, local newspaper press releases, and the use of social media venues. The Village's Annual Budget and Audit Documents were again recognized for their clarity and usability and Mount Prospect was recognized as Tree City U.S.A. for the 30th consecutive year.

2016 BUDGET

The 2016 Budget represents the Village's plan for expected expenditures over the coming year and identifies the means by which those expenditures will be funded. **The General Fund Budget, as presented, is balanced and totals \$49,658,220.** The 2016 forecast budget for the General Fund in the 2015 Budget cycle originally anticipated a slight surplus of \$30,069.

Items of note regarding the **2016 Budget** include:

- The total Budget represents a 10.7% decrease from the amended 2015 Budget and totals \$112,542,802. The General Fund increased \$2,017,837 or 4.2%

from the prior year. The Village's Operating Budget (the part which funds the Village's day-to-day operations) shows an increase of 4.4% and totals \$68,199,660. The Operating Budget includes General Fund expenditures as well as refuse disposal, water and sewer service, and various special revenue activities.

- Projected revenue for the entire Village Budget is \$115,052,508. Total projected expenditures are \$112,542,802. The surplus in revenues *versus* expenditures reflected for 2016 can be attributed to interest earnings on the portfolios of the police and fire pension funds.
- Total revenues and other financing sources are estimated at \$115,052,508. This represents an increase from the prior year's amended budget of 14.2%. The increase is the result of an adjustment made to investment income earnings on the pension portfolios during 2015. Excluding this item, the increase is approximately 4.0%.
- The proposed increase in the 2015 **Property Tax Levy** (payable in 2016) is 3.28% for a total levy of \$18,312,756. The levy is allocated towards public safety (police and fire protection), debt service and public safety pensions. The portion of the levy allocated towards public safety-protection increased 1.7% while the portion of the tax levy allocated for debt service on municipal debt was essentially unchanged. It is important to note that the portion of the levy attributable to the payment of debt service is at 12.6% of the total levy. This ratio is very low and along with strong fund balances, and a diversified revenue base, reflects favorably with bond rating agencies. The increase to the portion of the levy allocated to pensions was \$387,254 or 7.2% from the prior year. Normal anticipated growth is attributed to the expected increase for pensions.

Included in the proposed property tax levy of 3.28% is an amount dedicated to the future funding of the six (6) firefighters to be hired as part of the SAFER grant. Funding will be needed beginning in budget year 2018 when grant monies expire. The portion of the levy dedicated to these new positions is equal to a 1.0% increase, or \$177,479. Excluding the dedicated portion, the overall levy increase for 2015 would have been 2.28%. It is anticipated that a similar increase would be seen for the 2016 levy.

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- Personal service costs in 2016 are estimated to be \$43,408,434, an increase of 4.3% from 2015. A 2.0% wage increase is included in the budget for all non-union employees and collectively bargained groups. The increase from the prior year was driven by the new staff added for public safety. Six (6) new firefighter/paramedics and four (4) Community Service Officers (2 full-time and 2 part-time) were added for 2016.
- The Capital Budget decreased \$16.7 million or 47.7% from the prior year and totals \$18,301,281. Ongoing projects such as street improvement, flood control and water system improvements are included in this total. The decrease is due to the anticipated completion of a significant flood control project.
- The Water and Sewer Fund budget for 2016 has **decreased \$1,573,757** from the prior year to \$15,835,178. The original 2015 budget was amended to \$17,408,935 as a result of carryover capital projects. Projects planned for 2016 include \$650,000 for tank repairs, \$600,000 for water main replacement, \$525,000 for sewer main replacement, \$350,000 for lift station improvements and \$290,000 for other water/sewer system improvements. A 5.0% water rate increase (per plan) is included in this Budget.
- The overall budget appearance and presentation will continue to evolve with additional changes noted in the 2016 version including better use of graphics and charts. There is additional emphasis on linking departmental performance and activities to measureable objectives that represent the strategic plan goals.

2017 FORECAST

The 2017 Forecast Budget is currently showing total projected expenditures of \$112,836,333. This represents a 0.3% increase from the 2016 budget. General Fund expenditures for 2017 are forecast to increase \$1.2 million or 2.4% and total \$50.9 million. **The 2017 General Fund Forecast Budget, as presented, is currently showing a slight surplus of \$42,701.** While not significant, the projected surplus is a departure from previous forecast amounts that have typically projected a deficit.

The projected Property Tax increase for the 2016 Levy year (2017 Budget) is 3.26% with the portion allocated for police and fire protection being held flat while the portion for debt service on municipal debt increased \$11,369. The projected increase to the portion of the levy allocated to public safety increased 7.0%.

As with the 2015 levy, the 2016 levy includes an amount dedicated to the future funding of the six (6) firefighters to be hired as part of the SAFER grant. Again, the portion of the levy dedicated to these new positions is equal to a 1.0% increase, or approximately \$184,000. Excluding the dedicated portion, the overall increase for 2016 over the 2015 levy would have been 2.28%.

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LONG-TERM FINANCIAL POLICIES

In its budgeting activities, the Village seeks to adhere to defined long-term financial policies. These policies are designed to provide a general framework for which to make budgetary and programmatic decisions while maintaining the Village's solid financial condition. These policies have been formally adopted by the Village Board and cover three (3) specific categories:

- Revenues
- Expenditures
- Financial Planning

The policies were developed in accordance with the Government Finance Officers Association's (GFOA) *Recommended Practices* for Budgeting and Fiscal Policy.

The Village maintains the following long-term financial policies for revenues:

Maintain a diversified revenue structure. It is the desire of the Village to create and maintain a well diversified revenue structure to reduce the impact to operations resulting from a shortfall in a single revenue source. Any surplus in general Village revenue not allocated to the annual operating budget is subsequently committed to support expenditures for capital items such as infrastructure and equipment.

Five-year projections for revenues of major operating and capital funds. The Village will perform five-year revenue projections for several major operating and capital funds. This includes the General, Motor Fuel Tax, Capital Improvement, Downtown Redevelopment, Street Improvement, Flood Control, Water & Sewer and the Village's two (2) Parking Funds. The projections are updated annually as part of the *Five-Year Capital Improvements Plan* document.

Limited reliance on property tax revenue. Even though the Village is a home rule community and not restricted in its annual levy of taxes, the governing Board has set as an objective to limit the annual increase to 1) changes in the amount needed to support annual principal and interest payments on General Obligation debt, and 2) changes in the annual tax levy requirement (as prepared by licensed actuary) for funding public safety pensions. The Village Board has discontinued the practice of following a set range for the annual increase. Previously, that range was 3.5% - 5.0%. This new approach will work to reduce the Village's dependence on a single source of revenue and prevent an overburdening property owners.

Setting of fees and user charges. The Village will set user fees for each enterprise fund (e.g., Water & Sewer) and funds supported by a dedicated funding source sufficient to support ongoing operations. This includes annual operating expenses and capital expenditures funded by debt service or on a pay as you go basis.

Use of one-time revenues. The Village will not allocate one-time revenues towards the funding of continuing operating expenses. Any one-time revenue (e.g., sale of village property) will be used to fund a one-time capital expenditure.

The Village maintains the following long-term financial policies for expenditures:

Annual budget with budget forecast. The Village will prepare an annual budget document detailing approved expenses in year one along with a budget forecast for year two to help better project budget needs into the future.

Maintain the General Fund fund balance at 20% - 30% of subsequent year budgeted expenditures. An adequate level of fund balance is essential to reduce potential current and future risks (e.g., revenue shortfalls and unanticipated expenditures) and to ensure stable tax rates.

Maintain the fund balance of each debt service fund supported by property taxes at an amount equal to the next year's interest payment. Due to the timing of the receipt of property taxes, it will be necessary to maintain sufficient funds on hand to ensure the timely payment of debt service.

Maintain the fund balance of each debt service fund supported by alternative revenues (property tax increment and home-rule sales tax) at 50% of the next year's principal and interest requirements. Alternate revenue streams for debt service are not as reliable as revenue streams supported by property taxes. As such, it is prudent for the Village to maintain a higher level of fund balance for these debt service funds than those supported by property taxes.

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LONG-TERM FINANCIAL POLICIES

Expenditure categories. The Village will maintain expenditure categories according to GAAP and state statute and other applicable regulations.

Five-year projections for expenses of major operating and capital funds. The Village will perform five-year expenditure projections for several major operating and capital funds. This includes the General, Motor Fuel Tax, Capital Improvement, Downtown Redevelopment, Street Improvement, Flood Control, Water & Sewer and the Village's two (2) Parking Funds. The projections are updated annually as part of the *Five-Year Capital Improvements Plan* document.

Capital programming. The annual budget along with the five-year capital improvement plan shall provide sufficient support for the Village-wide capital program.

The Village maintains the following long-term financial policies for financial planning:

Maintain a balanced General Fund budget except for planned draw-downs of the fund balance when the fund balance exceeds the 30% target. In an effort to maintain fund balance at the policy benchmark, a commitment to a balanced budget under normal business conditions is necessary. The balanced budget shows prudent use of the Village's resources and helps instill a confidence in the public eye of the governing Board and management staff. A **balanced budget** is defined as a budget where estimated revenues equal estimated expenses during a single fiscal period.

Continue to include a forecast budget in the annual operating budget. (The forecast budget is a projection of the operating budget for the year after the budget year.) The forecast expenditure plan proves helpful in planning for and bidding out capital projects, determining with greater accuracy property tax levy requirements and, in general, making the Budget document more useful as a planning tool.

Set annual contribution for Police Pension and Fire Pension at 100% of actuarially determined annual levy requirement. The Public Act 096-1495 tax levy requirement is determined as the annual contribution necessary to fund the normal cost, plus the amount to amortize the excess (if any) of ninety percent (90%) of the accrued liability over the actuarial value of assets as a level percentage of payroll over a thirty (30) year period which commenced in 2011, plus an adjustment

for interest. In order to comply with this state statute, the Village Board has committed to funding the pension funds at 100% of the annual tax levy requirement. Funding is derived, primarily, from the property tax levy which has specific components of the levy dedicated for this purpose. Funding can exceed the annual levy requirement from this and other sources when available.

Update the five-year Capital Improvement Plan on an annual basis. The development of the capital improvement plan is a prelude to the work on the annual budget. It addresses the need for replacement, upgrade, and expansion of infrastructure and other long-lived assets. Since capital projects are often large dollar amounts and will impact the operating budget, it is imperative to be able to have a long-term plan for funding requirements.

Update the five-year operating financial forecast on an annual basis. The long-term perspective helps the Village foresee both future capital and operating needs and the demand for funds which they create. Revenue shortfalls are identified and spawn the development of separate long-term funding plans.

Debt administration. The Village will limit long-term borrowing to capital projects that cannot be supported by current revenues. When possible, capital projects will be funded on a "pay as you go" basis. Every effort will be made to improve the Village's bond rating by maintaining a solid financial history and following recommendations for improvement from financial advisors and bond rating agencies. The Village maintains a Debt Service Policy implemented in 2009 that guides the decision-making process of its elected officials.

Annual review and utilization of fund balance. The Village will conduct a review of all fund balances during the annual budget process. Should unassigned balances fall below the recommended level, notification will be given to the Village Board and a plan developed to return the balance to the minimum level. Excess surplus fund balance will be utilized according to the Village's fund balance policy. A copy of the fund balance/net assets policy is included next in the introduction section of this document.

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LONG-TERM FINANCIAL POLICIES

The Village will continue to evaluate its long-term financial policies and make additions and modifications as necessary. The Village's existing fund balance policy incorporate elements of GASB Statement No. 54. In addition to establishing minimum fund balance levels for all funds, the policy includes direction as to the disposition of the surplus fund balance as well as

remedies for returning fund balance to the minimum level if deficient. A copy of this policy is included immediately following this section. Following the Fund Balance/Net Assets Policy in the Introduction Section of this document is the Village's comprehensive Debt Service Policy.

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FUND BALANCE/NET ASSETS POLICY

Purpose

A Fund Balance/Net Assets Policy establishes a minimum level at which the projected end-of-year fund balance/net assets must observe, as a result of the constraints imposed upon the resources reported by the governmental and proprietary funds. This policy is established to provide financial stability, cash flow for operations, and the assurance that the Village of Mount Prospect will be able to respond to emergencies with fiscal strength. More detailed fund balance financial reporting and the increased disclosures will aid the user of the financial statements in understanding the availability of resources.

It is the Village's philosophy to support long-term financial strategies, where fiscal sustainability is its first priority, while also building funds for future growth. It is essential to maintain adequate levels of fund balance/net assets to mitigate current and future risks and to maintain a stable tax rate. Fund balance/net asset levels are also crucial in long-term financial planning. Credit rating agencies carefully monitor levels of fund balance/net assets and unassigned fund balance in the General Fund to evaluate the Government's continued creditworthiness.

Definitions

Governmental Funds

The fund balance will be composed of three primary categories:

Nonspendable Fund Balance – portion of a Governmental Fund's fund balance that is not available to be spent, either in the short-term or long-term, or through legal restrictions (e.g., inventories, prepaid items, land held for resale and endowments).

Restricted Fund Balance – portion of a Governmental Fund's fund balance that is subject to external enforceable legal restrictions (e.g., grantor, contributor and property tax levies).

Unrestricted Fund Balance – is made up of three components:

Committed Fund Balance – the portion of a Governmental Fund's fund balance with self-imposed constraints or limitations that have been placed at the highest level of decision making through formal Board action. The same action is required to remove the commitment of fund balance.

Assigned Fund Balance – the portion of a Governmental Fund's fund balance to denote an intended use of resources but with no formal Board action.

Unassigned Fund Balance – available expendable financial resources in a governmental fund that are not the object of tentative management plans.

Some funds are funded by a variety of resources, including both restricted and unrestricted (committed, assigned and unassigned). The Government assumes that the order of spending fund balance is as follows: restricted, committed, assigned, unassigned.

Proprietary Funds

Proprietary funds include enterprise and internal service funds. The net assets will be composed of three primary categories:

Invested in Capital Assets, Net of Related Debt – portion of a proprietary fund's net assets that reflects the fund's net investment in capital assets less any amount of outstanding debt related to the purchase/acquisition of said capital assets. Related debt, for this purpose, includes the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of capital assets of the Government.

Restricted Net Assets – portion of a proprietary fund's net assets that are subject to external enforceable legal restrictions (e.g., grantor, contributor and bond covenants).

Unrestricted Net Assets – portion of a proprietary fund's net assets that is neither restricted nor invested in capital assets (net of related debt).

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FUND BALANCE/NET ASSETS POLICY

Authority

Governmental Funds

Committed Fund Balance – A self-imposed constraint on spending the fund balance that must be approved by ordinance or resolution of the Board. Any modifications or removal of the self-imposed constraint must use the same action used to commit the fund balance. Formal action to commit fund balance must occur before the end of the fiscal year. The dollar amount of the commitment can be determined after year end.

Assigned Fund Balance – A self-imposed constraint on spending the fund balance based on the Government’s intent to use the fund balance for a specific purpose. The authority may be delegated to members of the management team by the Board.

Minimum Unrestricted Fund Balance Levels

Governmental Funds

General Fund

Purpose – The General Fund is a major fund and the general operating fund of the Government. It is used to account for all activities that are not accounted for in another fund.

Fund Balance – Unrestricted fund balance shall be maintained at a level between 20% and 30% of the subsequent fiscal year’s expenditures. Should the unrestricted fund balance drop below the 20% level, notification will be given to the Village Board and a plan developed to return the balance to the minimum level within a reasonable period of time. Planned drawdown of fund balance below the 20% level will be permitted for operational purposes to cover extraordinary expenditures or bridge a revenue shortfall. Reductions in fund balance are meant to be short term only and must be resolved through the implementation of a new permanent revenue source or reduction in expenditure levels. Surplus fund balance above the 30% level may be transferred to another operating or capital fund to cover expenditures. Any fund balance not transferred for the purpose of funding an operational shortfall or one-time expense must be transferred to the Capital Improvement Fund to support future capital projects. Fund balance for the General fund will be capped at 50% of the subsequent fiscal year’s expenditures. If at any time this fund balance exceeds the cap, the Village Board will be mandated to transfer excess funds in an amount sufficient to bring fund balance below the cap.

Special Revenue Funds (excluding CDBG, Asset Seizure, Federal Equitable Share Funds, DUI Fine and Business District Funds)

Purpose - Used to account for and report the proceeds of specific revenue sources that are legally restricted or committed to expenditures for specified purposes other than debt service or capital projects.

Financing – Special revenue funds are provided by a specific annual property tax levy or other restricted and/or committed revenue source. Financing may also be received from other charges for services, etc.

Fund Balance – Derived from property taxes (or other restricted revenue source); therefore, legally restricted. The portion of fund balance derived from property taxes will be legally restricted. The remaining fund balance amount (restricted and/or committed) will be targeted at level of between 10% and 25% of the subsequent year’s annual budgeted expenditures, not including capital, debt service and transfers. This will be adjusted annually with the adoption of the annual budget.

The CDBG Fund is a separate reporting fund where financing is provided through direct grants from the U.S. Department of Housing and Urban Development (HUD). Reporting guidelines for HUD do not permit any balance at year end. As such, there will be no target fund balance level.

The Asset Seizure Fund, Federal Equitable Share Funds Fund and DUI Fine Fund do not have a reserve requirement. The recommended fund balance will be equal to the subsequent year’s total operating expense.

The Business District Fund is used strictly as a pass-through for payments made in conjunction with maintenance of the business district. As such, there will be no target fund balance level.

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FUND BALANCE/NET ASSETS POLICY

Debt Service Fund

Purpose – Established to account for financial resources that are restricted, committed, or assigned to expenditures for principal and interest.

Financing – The municipality levies an amount or transfers in an amount close to the principal and interest that is anticipated to be paid.

Fund Balance – Fund balance derived from property taxes is legally restricted. Fund balance for debt service supported by property taxes shall be maintained at a level equal to the next interest payment. Any fund balance accumulation should not exceed the amount of the next principal and interest payment due. Fund balance for debt service supported by alternative revenues shall be maintained at a level equal to 50% of the next year's principal and interest payment.

Should fund balance drop below the minimum level, notification will be given to the Village Board and a plan developed to return the balance to the minimum level within a reasonable period of time. Planned draw down of fund balance for debt service funds is permitted only to account for fluctuations in the bond repayment schedule. Surplus fund balance above the minimum level can be used to reduce the Debt Service portion of the property tax levy or the amount of alternative revenues needed to meet the current year's budgeted expenditures.

Capital Projects Fund

Purpose - Established to account for and report financial resources that are restricted, committed, or assigned to expenditures for capital outlay including the acquisition or construction of capital facilities and other capital assets, excluding those types of capital related outflows financed by proprietary funds.

Financing – Debt financing, grants, or interfund transfers are used to finance projects.

Fund Balance – Considered segregated for maintenance, construction and/or development; therefore, considered committed, restricted, or assigned depending on the intended source/use of the funds. Fund balance shall be maintained at between 25% and 50% of the five-year average for capital expenditures supported by this fund to a maximum of \$1 million. Should the fund balance drop below the minimum level, notification will be given to the Village Board and a plan developed to return the balance to the minimum level within a reasonable period of time. Planned drawdown of fund balance below the minimum level will be permitted to cover extraordinary expenditures or high cost projects that occur infrequently. Surplus fund balance above the minimum level can be used to support ongoing capital projects, transferred to support projects in other capital funds or transferred to other funds as designated by the Village Board. Fund balance may be permitted to grow beyond the maximum level to cover anticipated high-cost projects in future years.

Minimum Unrestricted Net Assets Levels

Proprietary Funds

Enterprise Fund

Purpose - Established to account for and report financial resources that are invested in capital assets, net of related debt, restricted, or unrestricted for future spending related to the fund. The focus of enterprise fund measurement is upon determination of operating income, changes in net assets, financial position, and cash flows. The generally accepted accounting principles applicable are those similar to businesses in the private sector. Enterprise funds are required to account for operations for which a fee is charged to external users for goods or services and the activity (a) is financed with debt that is solely secured by a pledge of the net revenues, (b) has third party requirements that the cost of providing services, including capital costs, be recovered with fees and charges or (c) establishes fees and charges based on a pricing policy designed to recover similar costs.

Financing – User fees, debt financing, or grants are used to finance operations, capital outlay and improvements, and debt service retirements.

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FUND BALANCE/NET ASSETS POLICY

Net Assets – Considered invested in capital assets net of related debt (for amounts capitalized as capital assets, less the outstanding debt related to the acquisition of said assets). Restricted net assets relate to bond covenant reserves as outlined in the bond ordinance. Unrestricted net asset targets should represent no less than three months of the subsequent year’s operating expenses (excluding debt service and capitalized asset expenses).

Planned drawdown of the unrestricted net asset balance below the three-month level will be permitted for operational purposes to cover extraordinary expenditures or bridge a revenue shortfall. Reductions in the balance are meant to be short term only and must be resolved through a fee adjustment dictated by a water and sewer rate study, implementation of a new permanent revenue source or reduction in expenditure levels. Surplus balances in unrestricted net assets above the three-month level can be used to support ongoing water and sewer capital projects or to defer or decrease future rate increases.

Internal Service Fund

Purpose - Established to account for and report financial resources that are invested in capital assets, net of related debt, restricted, or unrestricted for future spending related to the fund. The focus of internal service fund measurement is upon determination of operating income, changes in net assets, financial position, and cash flows. The generally accepted accounting principles applicable are those similar to businesses in the private sector. Internal service funds are used to account for the financing of goods or services provided by an activity to other departments, funds or component units of the Government on a cost-reimbursement basis.

Financing – User fees charged to other departments, funds, or component units, or debt financing are used to finance operations, capital outlay and improvements, and debt service retirements.

Net Assets – Considered invested in capital assets net of related debt (for amounts capitalized as capital assets, less the outstanding debt related to the acquisition of said assets). Restricted net assets relate to bond covenant reserves as outlined in the bond ordinance. Unrestricted net asset targets should represent appropriate levels given the activity of the fund and the discretion of the Board and management (excluding debt service and capitalized asset expenses).

Unrestricted net assets for the Risk Management Fund shall be maintained at a level equal to unpaid claims liability (as prepared by enrolled actuary), plus 33% of the self-insured retention level for general liability claims, plus 33% of the subsequent fiscal year’s expenditures for workers’ compensation claims. Should the balance drop below the minimum level, notification will be given to the Village Board and a plan developed to return the balance to the minimum level within a reasonable period of time. Planned drawdown of the unrestricted balance below the minimum level will be permitted for operational purposes to cover extraordinary expenditures or to reduce the impact of increasing premiums or claims experience from health, workers’ compensation or liability coverages. Reductions in the balance are meant to be short term only and must be resolved through rate adjustments, implementation of a new permanent revenue source or reduction in expenditure levels. A surplus balance above the minimum level may be used to defer or reduce payments needed to support risk management operations.

Unrestricted net assets for the Vehicle Maintenance Fund shall be targeted at level of between 10% and 25% of the subsequent year’s annual budgeted expenditures, not including capital, debt service and transfers. This will be adjusted annually with the adoption of the annual budget.

Unrestricted net assets for the Vehicle Replacement and Computer Replacement Funds shall be maintained at a level sufficient for the ongoing maintenance of computer and motor vehicle machinery and equipment. Sufficiency shall be deemed the amount required to support the replacement of machinery and equipment according to its designated replacement schedule. Should the unrestricted net assets drop below the minimum level, notification will be given to the Village Board and lease payments by the departments will be adjusted to return balances to the minimum level within a reasonable period of time. Unrestricted net asset balances above the minimum level can be used to reduce future lease payments.

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FUND BALANCE/NET ASSETS POLICY

Other Considerations

In establishing the above policies for unrestricted fund balance/net asset levels, the Government considered the following factors:

- The predictability of the Government's revenues and the volatility of its expenditures (i.e., higher levels of unrestricted fund balance may be needed if significant revenue sources are subject to unpredictable fluctuations or if operating expenditures are highly volatile)
- The Government's perceived exposure to significant one-time outlays (e.g., disasters, immediate capital needs, state budget cuts)
- The potential drain upon General Fund resources from other funds as well as the availability of resources in other funds (i.e., deficits in other funds may require a higher level of unrestricted fund balance be maintained in the General Fund, just as, the availability of resources in other funds may reduce the amount of unrestricted fund balance needed in the General Fund)

- Liquidity (i.e., a disparity between when financial resources actually become available to make payments and the average maturity of related liabilities may require that a higher level of resources be maintained)
- Commitments and assignments (i.e., governments may wish to maintain higher levels of unrestricted fund balance to compensate for any portion of unrestricted fund balance already committed or assigned by the government for a specific purpose)

If any of the above factors change, the Government should readdress current unrestricted fund balance/net asset levels to ensure amounts are appropriate.



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DEBT SERVICE POLICY

Purpose and General Policies

This policy establishes guidelines for the use of debt financing that will allow the Village to minimize financing costs and retain or improve its current bond rating as determined by a nationally recognized credit rating agency.

The Village may consider the use of debt financing when all of the following conditions apply:

- For one-time capital improvement projects or other capital purchases.
- When the project’s useful life, or the projected service life of the equipment, will exceed the term of financing.
- When the Village has identified revenues sufficient to service the debt, either from existing revenues or increased taxes or fees.

The Village will not use debt for any recurring purpose, such as current operating and infrastructure maintenance expenditures, nor will the Village use short-term debt unless under extraordinary circumstances.

The Village will use the following criteria to evaluate pay-as-you-go financing versus debt financing in funding capital improvements:

Factors that favor pay-as-you-go financing:

- Current revenues and/or adequate fund balances are available to finance the project.
- Project phasing could allow the Village to finance the project over time without debt.
- Additional debt would adversely affect the Village’s credit rating.
- Market conditions are unstable or the project presents marketing difficulties.

Factors that favor debt financing:

- Revenues available for debt service are sufficient and reliable.
- Issuance of debt will not jeopardize the Village’s current credit rating.
- Market conditions present favorable interest rates and good demand for municipal financing.

- A project is mandated by state or federal requirements and current revenues and fund balances are insufficient to pay project costs.
- A project is immediately required to meet or relieve infrastructure needs, and current revenues and fund balances are not sufficient to finance the project.
- The life of the project or asset financed is ten years or longer.

Debt Issuance Guidelines

When the Village has the option of using G.O. or revenue bonds, the Village will consider the benefits of reduced debt expense and flexibility achievable through G.O. debt versus reserving the Village’s G.O. debt capacity by issuing revenue debt. The Village may use General Obligation bonds in lieu of revenue bonds if debt expense can be significantly reduced (as compared to financing with revenue debt) and if special or enterprise fund revenue is sufficient and reliable to fund debt service costs. In such cases, the Village Board will adopt ordinances abating the debt tax levies and direct staff to pay debt service costs with alternative revenues.

The Village will seek credit enhancements such as letters of credit or insurance when necessary to make the financing more cost-effective.

Debt Structure Guidelines:

- In general, the Village will maintain a debt structure under which 50% of the outstanding principal will be repaid within ten years.
- The term of financing (final bond maturity) will not exceed the expected useful life of the project or equipment financed with the debt.
- If the Village plans to pay debt service expenses from a specific revenue source, the Village will use conservative assumptions in its revenue projections.

To provide assistance in debt issuance, the Village will select a financial advisor and/or investment banker and bond counsel on a competitive basis; these advisors will be retained for several years to provide continuity and allow them to develop an understanding of the Village’s needs.

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DEBT SERVICE POLICY

The Village will generally conduct financing on a competitive basis; however, negotiated financing may be used where market volatility or the use of an unusual or complex financing or security structure causes a concern with regard to marketability.

The Village may use inter-fund loans (in lieu of borrowing from private parties) to minimize the expense and administrative effort associated with external borrowing. Inter-fund loans are typically made for relatively short periods of time (under five years) and relatively low amounts (under one million dollars). Inter-fund loans will be considered to finance high priority needs on a case-by-case basis, only when other planned expenditures in the fund making the loan would not be affected. Inter-fund loans are generally made by the Village's pooled cash account and shall be limited to 10% of the total cash balances in Village operating funds.

Maintenance of specific credit ratings:

- The Village will seek to maintain or improve its current bond rating and will specifically discuss with the Village Board any proposal which might cause that rating to be lowered.
- An analysis will be prepared by Village staff for each proposed financing; such analysis will assess the impact of debt issuance on current and future operating and capital budgets and address the reliability of revenues to support debt service payments.

Current and Advance Refunding of Debt:

- The Village will consider the refunding of current debt obligations (existing debt is redeemed and replaced by a new debt) when conditions are economically favorable to do so.
- The Village will consider the advance refunding of debt obligations (new debt is issued to replace or redeem old debt before the maturity or call date of the old debt) when conditions are economically favorable to do so.

Under these circumstances, the proceeds of the new debt must be placed in escrow and used to pay interest on old, outstanding debt as it becomes due, and to pay the principal on the old debt either as it matures or at an earlier call date.

Debt Capacity Guidelines for General Obligation Debt

To maintain its sound fiscal condition and current debt rating, the Village will limit the amount of debt it will issue and its annual debt service expenses in accordance with the guidelines stated below. The guidelines are ranges for measures of debt capacity. Debt within the lower limits of the measures would be considered a low debt level given Mount Prospect's fiscal, demographic and economic characteristics, while debt in the higher limits of the measures would be considered a moderate debt level. Generally, the Village will maintain its debt below the 75% percentile of the ranges. However, the Village may issue debt at the higher levels of the ranges under certain circumstances such as the following:

- The outstanding debt is general obligation debt, but the Village is not using property taxes to pay debt service costs.
- The Village's debt is at the lower end of the limits for two of the measures but above the 75% level for the third.
- The Village anticipates that while the amount of debt and/or debt service expenditures might be above the 75% level for a few years, debt will fall below that level after that.
- Current and anticipated overlapping debt levels are relatively low.

Guidelines for Direct Debt:

- Outstanding Debt as a Percent of the Equalized Assessed Value of Taxable Property
 - Guideline: 1 to 3.0%
 - 75% of Guideline: 2.5%
- Outstanding Debt per Capita
 - Guideline: \$500 to \$1000
 - 75% of Guideline: \$875
- Debt Service Expenditures as a Percent of General Fund Expenditures (including net transfers) and Debt Service Payments
 - Guideline: 5 to 10%
 - 75% of Guideline: 8.75%

The Village will monitor levels of overlapping debt and communicate debt plans with public entities that may issue overlapping debt. The Village will take into account overlapping debt in considering both the amount of debt that the Village will issue, and the timing of Village bond issues.

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DEBT SERVICE POLICY

Debt Administration

The Village will follow a policy of full disclosure on every financial report and bond prospectus (Official Statement), voluntarily following disclosure guidelines provided by the Government Finance Officers Association unless the cost of compliance with the higher standard is unreasonable.

Ongoing Monitoring of Outstanding Debt:

- The Village will monitor all forms of debt annually and include an analysis in the Village's annual budget; concerns and recommended remedies will be reported to the Village Board as necessary.
- The Village will monitor bond covenants and federal regulations concerning debt, and adhere to those covenants and regulations at all times.

- Investment of Bond Proceeds. The Village will invest bond proceeds in accordance with the Village's adopted investment policy and federal arbitrage regulations.
- Annual review of applicable records and reporting of findings to the Village President and Board of Trustees in accordance with the Village's Bond Record-Keeping Policy.

The Village will adhere to all requirements related to primary and secondary market disclosure, including annual certifications as required. This would include arbitrage rebate monitoring, federal and state law compliance and market and investor relations.

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LONG-TERM NON-FINANCIAL GOALS & OBJECTIVES

It is recommended by the Government Finance Officers Association (GFOA) that governmental entities utilize strategic planning to develop and coordinate long-term goals and objectives for service delivery and budgeting. Doing so will provide a direct link between the wide-ranging organizational goals and annual spending plan. Although long-term planning has long been a part of the annual budget process, a more formal program of incorporating non-financial goals and objectives was started in 2006.

Strategic and budget planning sessions are held to discuss long-term priorities of the Village. Included in these meetings are members of the Board of Trustees, Village Manager's Office and senior department staff. These planning sessions are held specifically for the purpose of creating long-range goals and objectives that will 1) fulfill the Village's mission, 2) adapt to changing mandates, and 3) meet the needs of our constituents. The Village feels that a comprehensive strategic plan has improved its existing budgeting and planning procedures by developing a process for evaluating existing and future operating conditions and linking individual departmental goals with the broader organizational goals and objectives.

The prior strategic plan, developed by the Village Board and staff, came as a result of discussions held during several public meetings throughout 2006 and 2007. By the end of 2013, the Village had successfully addressed all of the strategic goals identified in that plan. During 2014, members of the Village Board of Trustees and the Village Manager's Office met several times to develop a completely new strategic plan. The result of these meetings was the **Strategic Plan for 2020**. This newly

developed plan included a revised Mission/Purpose Statement, Guiding Principles and **Vision 2020**. To meet the aims set by **Vision 2020**, six goals were identified for vision attainment focused on the following:

- Responsible Governance
- Honoring our Cultural Climate
- Sustainable Infrastructure
- Fostering Business Climate
- Creating Commercial Business Districts
- Sustained Balanced Development

In the development of the budget for 2015, departments were asked to link their 2015 objectives to one or more of the goals for vision attainment identified in the strategic plan. This information can be found before each departmental budget with the Statement of Activities and 2013 and 2014 Accomplishments.

Currently, only the objectives for 2015 have identifiers linking them to the strategic plan. Annual accomplishments beginning with the 2016 budget will measure how well a completed objective met the intended goal. As future budgets are developed additional refinement will more closely link strategic goals to actual measurable objectives to determine performance and achievement.

The complete Strategic Plan for 2020 is included in the budget document immediately following this summary.

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STRATEGIC PLAN FOR 2020

The area known as Mount Prospect was founded by industrious farmers in the mid-1800s. As the farms and family-owned businesses prospered with the advent of the Chicago and Northwestern railroad, the community incorporated into the Village of Mount Prospect in 1917. Positioned in the northwest suburbs of Chicago, the Village continued to prosper by maximizing its resources and leveraging its proximity to the national business hub of Chicago. The Village has evolved into a vital component of the greater Chicago metropolitan area comprised of a cohesive blend of residential, business and corporate uses. Key features include the newly redeveloped Randhurst Village and the Kensington Business Center.

Mount Prospect is a home rule community operating under the Council Manager form of government. The Village boasts more than 54,000 residents representing a wide spectrum of socio-economic groups that are rich in diversity. Forward thinking governance paired with visionary development allow the Village to continually evolve and remain economically and socially contemporary. The community takes pride in its award winning schools, diverse religious institutions, local commerce including many shopping and business centers, recreational excellence, and outstanding Village services.

Mount Prospect's rich heritage and contemporary atmosphere champion the Village's long standing slogan, "Where Friendliness is a Way of Life".

Mission/Purpose Statement

The expression of purpose answers the questions "what?" and "why?", and is that for which all actions, commitments and resources are in service. It is a clear, concise expression of the Village's fundamental reason for being.

The mission of the Village of Mount Prospect is to advance our community's collective quality of life and potential through adaptive leadership and leading-edge service delivery.

Guiding Principles

These shared values signal our expectations for conduct and behavior.

- Respectfully engage all stakeholders in the exchange of thoughts, ideas and opinions.
- Listen well and be fully present.
- Be ethical in all things.
- Maintain a positive, optimistic attitude.
- Commit to service for the good of the community.
- Use sound analysis and decision making practices.
- Work toward consensus wherever possible and support the final decision.

Our Vision for 2020

The Village of Mount Prospect represents the best of suburban communities – thriving, proud, diverse and connected – having a rich heritage, strong values and a timeless yet contemporary atmosphere.

Goals for Vision Attainment

1. **Governance:** Ensure a thriving, healthy community that adapts to emerging needs and trends, stewards its resources and delivers value-defined municipal services.
2. **Cultural Climate:** Honor our heritage, respect our diversity, stimulate connectivity and foster a sense of community optimism.
3. **Infrastructure:** Ensure sustainable public spaces, facilities and systems that match our needs, respect the natural environment and enrich the community experience.
4. **Business:** Foster a climate for innovation and entrepreneurship.
5. **Commercial Business Districts:** Create a unique and vibrant sense of place – contemporary, family-friendly and having a lively feel.
6. **Development:** Sustain a balance between preservation, revitalization and growth.

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STRATEGIC PLAN FOR 2020

Strategic Action Plan

These are the strategies and means of attaining our high-level goals.

Governance: Ensure a thriving, healthy community that adapts to emerging needs and trends, stewards its resources and delivers value-defined municipal services.

- **Fiscal Health:** Maintain a solid fiscal position through active stewardship of Village finances.
- **Quality Service:** Provide high-value, relevant municipal services.
- **Leadership:** Ensure policies are responsive to changing local and regional dynamics.
- **Relationships:** Place a high priority on developing and maintaining productive local and regional relationships.

Cultural Climate: Honor our heritage, respect our diversity, stimulate connectivity and foster a sense of community optimism.

- **Community Life:** Ensure Village policies and practices honor and advance our character as a diverse, family-friendly and connected community.
- **Engagement:** Invite and engage citizens to enhance community ownership and to enrich all aspects of community life.
- **Image and Narrative:** Broadcast Mount Prospect's pride in its heritage, composition, values, dynamism and quality of life.

Infrastructure: Ensure sustainable public spaces, facilities and systems that match our needs, respect the natural environment and enrich the community experience.

- **Transportation:** Design and implement upgrades, improvements and maintenance for optimum mobility and system sustainability.
- **Flood Control, Water and Sewer:** Improve and maintain infrastructure facilities and systems for public health and safety, to protect our investment in these vital community resources and to protect private property.

- **Environmental Sensibility:** Honor the natural environment's importance to community quality of life through strategic public investment.

Business: Foster a climate for innovation and entrepreneurship.

- **Influence:** Utilize spheres of influence to leverage the existing business environment.
- **Connection:** Empower the Economic Development Commission (EDC) to play a connector role.
- **Business Climate:** Cultivate the climate for additional small businesses and business expansion.

Commercial Business Districts: Create a unique and vibrant sense of place – contemporary, family-friendly and having a lively feel.

- **Downtown:** Create a flexible vision of downtown that is reflective of market conditions.
- **Connectivity:** Create a climate for connectivity among businesses and the community.
- **Traffic Influence:** Facilitate traffic and pedestrian movements that stimulate commercial activity.

Development: Sustain a balance between preservation, revitalization and growth.

- **Commercial/Retail:** Expand the development of the downtown, Kensington Business Center and the South Side.
- **Destination Development:** Attract local and regional patrons to Mount Prospect with lively restaurant establishments, shopping choices and a variety of recreational opportunities.
- **Housing:** Ensure a continuum of housing opportunities meets residents' evolving lifestyles to allow residents to maintain their attachment to Mount Prospect.

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THE BUDGET PROCESS

Public officials generally recognize that the preparation and adoption of the annual budget is one of the most important duties with which they are charged. However, the adoption of the budget is not an end in itself, but it is just one step in an ongoing process. The process encompasses an extended period of planning, review, and priority setting. When the budget is adopted, it then becomes the fiscal plan which spells out how services will be provided and community improvements will be achieved. After the budget is adopted, it also becomes a control mechanism by which to measure the resources expended to meet the approved objectives and to measure the adequacy of the fiscal plan.

A calendar identifying the specific dates for the 2016-2020 Capital Improvement Plan (CIP), 2016 calendar year budget and tentative dates for the 2017 forecast budget is included at the end of this section. Following is a description of the various phases of this budget process.

The Capital Improvements Plan

The development of the Capital Improvements Plan (CIP) is the prelude to work on the annual budget. The CIP is the Village's five-year plan for capital expenditures. It addresses the Village's needs for replacement, upgrade, and expansion of infrastructure and other long-lived, high-cost assets. Generally included in the CIP are planned capital expenditures of \$25,000 or more, proposed additions to the Village's motor vehicle fleet, and all IT purchases for the coordination of the computer program. The replacement of vehicles existing in the fleet are not included in the CIP but are programmed for replacement through the Vehicle Replacement Fund. Scheduled computer replacements are funded through the Computer Replacement Fund. Prior to the commencement of work on the 2016 Budget, the 2016-2020 CIP was prepared.

The CIP development process begins in March with the electronic distribution of CIP project request forms to the operating departments and concludes with Village Board acceptance of the plan at a July Village Board Meeting. The final CIP is published as a stand-alone document.

The Annual Budget

The Village has adopted sections 5/8-2-9.1 through and including sections 5/8-2-9.10 of Chapter 65 of the Illinois Compiled Statutes providing for a municipality's financial operating under an annual budget in lieu of an appropriation ordinance. The approved budget provides the authority to expend funds in the new fiscal year.

In addition to the annual budget, the Village includes its budget document the projected financial operating plan for the subsequent fiscal year. This projected plan is termed the "forecast." For example, this 2016 annual budget includes a 2017 forecast. The forecast is not legally binding but it enables the Village to look into its financial operating future.

The formulation of the Village's annual budget parallels the development of the CIP in many respects. In June, the Finance Department opens the Village's budgeting system to the operating departments. The operating departments prepare their budget requests which are due to the Finance Department by early July.

Upon receipt of the departmental budget requests, the Finance Department compiles the draft budget. Revenue estimates are prepared by the Finance Department based upon historical trends, economic forecasts of authoritative sources, and anticipated activities and events in the community which are expected to have a local economic impact.

Departmental meetings are held with staff from the Village Managers Office and Finance Department to discuss the budget request. The Village Manager reviews all departmental budget requests, ensures that they are consistent with the priorities and guidance of the Village Board, and fashions a feasible fiscal plan. The product is the proposed budget which the Village Manager submits to the Village Board and the Finance Commission.

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Based upon Finance Commission and staff recommendations and its own findings, the Village Board may direct additions, deletions, or revisions to the proposed budget.

The Finance Director revises the proposed budget as directed by the Village Board and the Village Manager submits the final budget for formal approval in December. The final budget is adopted by ordinance. According to state law, the budget ordinance must be adopted prior to the start of the fiscal year and filed with the county clerk within 30 days of adoption.

The budget process does not end with the adoption of the budget ordinance; it actually marks the beginning of a new cycle. Services and programs will be evaluated, needs will be identified and then the formal process will begin again for the next year.

During the budget year, the fiscal plan will be monitored and changes made as appropriate. When priorities change or unanticipated expenditures are required, the Finance Director is authorized to transfer budgeted amounts within a department or between departments within a fund. The Finance Director must notify the Village Manager in writing of interdepartmental transfers. Any revisions that increase the total expenditures of any fund must be approved by the Village Board as budget amendments. Expenditures may not legally exceed budgeted appropriations at the fund level.

THE BUDGET MODEL

Generally Accepted Accounting Principles (GAAP) and state statutes require an Illinois municipality to account for revenues and expenditures on a "fund" basis. A fund is a separate accounting entity which is organized with a set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenses or expenditures. The General Fund, Motor Fuel Tax Fund and the Water and Sewer Fund are examples of Village funds. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions.

The Village uses the three following fund types:

Governmental Funds are used to account for the Village's general governmental activities and include the General Fund, special revenue funds, debt service funds, and capital project funds. Governmental funds use the modified accrual basis of accounting whereby revenues are recognized when they are "measurable and available" and expenditures are recorded when the related fund liability is incurred.

Proprietary Funds use the full accrual basis of accounting and include the enterprise funds (Water and Sewer Fund and Parking Funds) and internal service funds. Under the full accrual basis, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

Fiduciary Funds account for assets held by the Village in a trustee capacity or as an agent on behalf of others. Fiduciary funds include Village pension funds and are accounted on a full accrual basis.

The budgets of the governmental funds are prepared on a modified accrual basis and the budgets of the proprietary funds and the fiduciary funds are prepared on a full accrual basis. With the exception of the treatment of depreciation, the budget basis is consistent with GAAP. Depreciation is shown only in the prior year's actual budget. Otherwise, the full purchase price of capital expenditures is included in the budget for current year and proposed and forecast budgets. A reconciliation of this difference is provided in the Village's Comprehensive Annual Financial Report.

Although the Village is required to account for revenues and expenditures on a fund basis, the fund structure is not necessarily the most appropriate model for reporting the delivery of services. Many authorities believe that a budget organized on the basis of "programs" is more meaningful. A program budget groups all the expenditures associated with a specific service, or program, regardless of the fund from which the resources are obtained. A true program budget includes actual expenditures for personnel, services and supplies as well as indirect expenditures or allocations for facilities, equipment, and administrative services.

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In actual practice there are a number of variations in the ways in which budgets are organized. These variations range from a fund line-item, or appropriation budget, to a true program budget as described above. The Village of Mount Prospect uses a “modified program budget” whereby services, or programs, are organized around a department or a division. A department or division is a unit that has been designated by management as a means for providing a specific service. The Village's Fire Department and Street Division of the Public Works Department are examples of these units of management.

Thus the department or division is the way expenditure amounts are organized in the budget rather than around a fund structure.

Under the Village's modified program budget structure, services or programs are designated within the departmental or divisional unit. Each program includes line-item costs which are categorized by personal services, employee benefits, other employee costs, contractual services and commodities and supplies. Capital expenditures are reported separately as part of the capital budget. All costs which can be reasonably identified with the program are included regardless of the source of funding. A summary page at the beginning of each budget expenditure section lists the program totals, expenditure category totals, the source of funding, and a brief budget discussion and analysis. The Village complies with state and accounting mandated requirements to account for revenues and expenditures on the fund basis by identifying each line-item expenditure within a department or division with the fund that will provide the resources. These amounts are summarized at the beginning of each departmental or divisional section and then included as an overall fund total in the Budget Summaries Section. It should be noted that revenues are not departmentalized but are reported directly in the appropriate fund structure in the Revenues Section. As a result, the Village's annual budget fulfills legal reporting requirements and provides a meaningful way to present the costs associated with a service.

THE BUDGET DOCUMENT

The Budget document has been organized in such a way as to provide varying levels of detail to satisfy the information needs of Village residents, elected officials, advisory commission members, Village administrators and other persons interested in the fiscal plan of the Village. The Budget contains a Table of Contents which itemizes the general categories of information that are contained in the six sections identified by white tabs. The six sections are: Introduction, Budget Summaries, Revenues, Departmental Expenditures, Non-Departmental Expenditures and Appendix. Each section may be reviewed independently or certain sections may be used to expand on the information found in the Introduction or the Budget Summaries sections. A description of the information found in the six sections follows:

Introduction - This section contains a list of Village officials, the Village Organization Chart, a copy of the Budget Ordinance and the Village Manager's Budget Message. The Village Organization Chart provides an overview of the structure of Village government and the Village Manager's Budget Message is an essential first step in understanding the fiscal plan of the Village. It describes some of the accomplishments of the prior year and defines the goals for the coming year along with highlights of revenues and expenditures. The Budget Message sets the tone for how Village services and public improvements will be accomplished in the new fiscal year.

Also included in the Introduction are the Long-Term Financial and Fund Balance/Net Asset and Debt Service policies, Long-Term Non-Financial Goals and Objectives (Village Strategic Plan), a description of the Budget Process, the Distinguished Budget Award, Fund Descriptions and a Budget Calendar.

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Budget Summaries - This section presents an overview of the fiscal plan for the coming year through graphics and schedules. The total Village budget is presented graphically and by a schedule which contains prior year actual figures, current year amended budget and estimated amounts, the proposed budget amounts and forecast amounts for the next year. The current year (2015) budget amounts reflect transfers and amendments as of November 19, 2015. More specific summary information is provided in a similar format for Revenues and Other Sources and Budget Expenditures. Additionally, similar schedules are presented for Revenues by Fund, Expenditures by Fund, and Available Fund Balances/Net Assets at the start and at the end of the budget year and the forecast year. A new schedule for 2016, Budget Expenditures by Funding Source, presents the Budget Expenditure schedule (modified program structure) by funding source and serves as a bridge to the Expenditures by Fund schedule.

This section also provides supplemental information regarding Property Taxes, Authorized Positions, Personal Services, Long-Term Debt, and finally, a profile of the Village of Mount Prospect.

Revenues - This section provides an explanation of revenue sources expected to finance the budget along with a summary of revenues by category and a summary of revenues by fund. In addition, narrative describing methods and assumptions used in preparing revenue projections is included to clarify how amounts were determined. These summaries are followed by detail line-items that are totaled by category within a fund. The summary pages in this section are the same as the summary pages in the Budget Summaries Section.

Departmental Expenditures - This section of the budget contains specific information regarding each operating department, division and/or program. Each sub-section contains an organization chart, statement of activities, accomplishments, objectives for the budget year tied to the organization's strategic plan, performance measures, detail line-items totaled by expenditure classifications within a program, and supplemental summary information regarding the number of authorized employee positions and personal service costs.

Non-Departmental Expenditures - Expenditures which are not associated with an operating department or division are included in this section of the budget. Capital Improvements, Debt Service, Pensions, Insurance, Business District Fund and, if applicable, Interfund Transfers are the specific sub-sections included under Non-Departmental Expenditures. Generally the information in this section is similar to what is provided under Departmental Expenditures with the exception of the organization charts.

Appendix - This section includes a glossary of fiscal terminology that is unique to governmental finance and budgeting. For example, the terms revenues, expenditures, General Fund and available fund balance, along with many other fiscal terms are included in the Glossary.

A user of the budget who is looking for an overview or a general picture of the Village's plans for the coming year can usually find this information in the Introduction or the Budget Summaries sections of the budget. A user who is interested in a more comprehensive picture, would be directed to the Revenue, Departmental Expenditures and/or Non-Departmental Expenditures sections along with the appropriate summary and supplemental information. Terminology in the budget that may not be clear, generally will be found in the glossary in the Appendix section of the budget.

After more than eight months of planning and critical review, the budget becomes the fiscal plan for the new budget year. However, just as other plans are subject to change, the Village's fiscal plan (budget) is subject to change during the year. Emergency situations, emerging needs, new opportunities and unforeseen obstacles may require a change in plans during the year. When these circumstances arise, appropriate action will be taken. If the change involves reassigning priorities within a fund, Village management is authorized to make these changes. If the change requires an expenditure that will exceed the amount appropriated for a specific fund, the Village Board will be requested to amend the budget.

Thus the budget is a dynamic plan that fulfills its purpose of providing the fiscal framework for providing services to Village residents during the budget year and serves as a basis to plan for the future.

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BUDGET AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Village of Mount Prospect, Illinois for its annual budget for the fiscal year beginning January 1, 2015. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

We believe our 2016 budget continues to conform to program requirements, and we are submitting it to the Government Finance Officers Association to determine its eligibility for another award.



VILLAGE OF MOUNT PROSPECT

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FUND DESCRIPTIONS

General Fund - To account for resources traditionally associated with governments which are not required to be accounted for in another fund.

Special Revenue Funds

Refuse Disposal Fund - To account for the revenues and expenditures associated with providing solid waste collection services. Financing is provided by property taxes, user fees, and recycling income.

Motor Fuel Tax Fund - To account for the activities involved with street maintenance and construction. Financing is provided by the Village's share of state gasoline taxes. State law requires these gasoline taxes to be used to maintain streets.

Community Development Block Grant Fund - To account for the revenue and expenditures of the Community Development Block Grant from the federal government.

Asset Seizure Fund - To account for the revenue and expenditures of proceeds from the federal asset seizure program. Expenditures are restricted for use in the fight against drug abuse.

Federal Equitable Share Funds Fund - To account for the revenue and expenditures associated with the Federal Shared Funds Program. Expenditures are restricted for use in the fight against drug abuse.

DUI Fine Fund - To account for the revenue and expenditures of proceeds from DUI Fines as collected by the Circuit Court of Cook County. Expenditures are restricted for use in law enforcement activities.

Foreign Fire Tax Board Fund - To account for the revenues and expenditures of proceeds of the Foreign Fire Insurance Tax. Expenditures are limited for the maintenance, use and benefit of the Fire Department.

Justice Assistance Grant - To account for the revenue and expenditures of proceeds from Justice Assistance Grants. Expenditures are restricted for use in law enforcement activities.

Business District Fund - To account for the revenues and expenditures of proceeds generated by the Randhurst Village redevelopment project. Proceeds include a Business District Tax, Sales Tax, Food & Beverage Tax, Hotel/Motel Tax and Entertainment Tax.

Expenditures are restricted to the reimbursement of redevelopment related expenses of the developer per the Redevelopment Agreement approved December 8, 2009.

Debt Service Fund

The Village maintains a single Fund to track monies for payment of principal and interest on various debt instruments. A detailed listing of current outstanding issues is listed below.

IEPA Flood Control Loans, B&I - To accumulate monies for payment of principal and interest on loans from the Illinois Environmental Protection Agency for sewer and flood control improvements. The Village received three separate loans during 1994, another loan in 1997 and a fifth loan in 1999. The debt service on each loan spans approximately 20 years. The final installment payment on the loans will be June 3, 2019. Financing is being provided by a portion of home rule sales tax.

Series 2009 B&I, Fire Station/Public Works - To accumulate monies for payment of principal and interest on general obligation bonds issued to fund costs associated with construction of a replacement Fire Station #14, Emergency Operations Center and Public Works Expansion. Financing is expected to be provided by an annual property tax levy. The bonds were issued March 11, 2009 and will mature December 1, 2028.

Series 2009B B&I, Refunding Bonds - To refund the Village's outstanding General Obligation Bonds, Series 2001, and to pay for certain costs associated with the issuance of the 2009B bonds. Financing is expected to be provided by an annual property tax levy. The bonds were issued December 22, 2009 and will mature December 1, 2021.

Series 2009C B&I, Fire Station/Public Works - To accumulate monies for payment of principal and interest on general obligation bonds issued to fund a portion of the costs associated with construction of a replacement Fire Station #14, Emergency Operations Center and Public Works Expansion. Financing is expected to be provided by an annual property tax levy. The bonds were issued December 22, 2009 and will mature December 1, 2029.

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FUND DESCRIPTIONS

Series 2011B B&I, Refunding Bonds - To partially refund the Village's outstanding General Obligation Bonds, Series 2003, and to pay for certain costs associated with the issuance of the 2011B bonds. Financing is expected to be provided by an annual property tax levy. The bonds were issued July 29, 2011 and will mature December 1, 2020.

Series 2012 B&I, Refunding Bonds - To refund the balance of the Village's outstanding General Obligation Bonds, Series 2003, and to pay for certain costs associated with the issuance of the 2012 bonds. Financing is expected to be provided by an annual property tax levy. The bonds received Board approval on July 14, 2011 and were issued January 3, 2012. Maturity of the Series 2012 bonds will be December 1, 2022.

2012 Installment Notes B&I, Flood Control - To accumulate monies for payment of principal and interest on installment notes issued to fund various flood control improvements throughout the Village. The notes were issued December 20, 2012 and final payment on the notes will be December 1, 2019. Financing is being provided by a portion of home rule sales tax.

Series 2013 B&I, Flood Control - To accumulate monies for payment of principal and interest on general obligation bonds issued to fund various flood control improvements throughout the Village. Financing is being provided by a portion of home rule sales tax. The bonds were issued September 10, 2013 and will mature December 1, 2033.

Series 2014 B&I, Streets - To accumulate monies for payment of principal and interest on general obligation bonds issued to fund street improvements throughout the Village. Financing is expected to be provided by an annual property tax levy. The bonds were issued February 4, 2014 and mature December 1, 2023.

Series 2006, Library Refunding Bonds - To partially refund the Library's outstanding General Obligation Bonds, Series 2002, and to pay for certain costs associated with the issuance of the 2006 bonds. Financing is expected to be provided by an annual property tax levy. The bonds were issued December 15, 2006 and will mature December 1, 2022.

Series 2011A, Library Refunding Bonds - To partially refund the Library's outstanding General Obligation Bonds, Series 2002, and to pay for certain costs associated with the issuance of the 2011A bonds. Financing is expected to be provided by an annual property tax levy. The bonds were issued July 29, 2011 and will mature December 1, 2016.

Capital Projects Funds

Capital Improvement Fund - To account for the resources to provide for certain capital improvements and the replacement of Village equipment. Financing is being provided by developer contributions, interest income, the sale of property, and interfund transfers.

Downtown Redevelopment Construction Fund - To account for resources used for acquiring property and making improvements within the Downtown Redevelopment Tax Incremental Financing District. Financing is being provided by incremental property taxes. Other monies are provided by interest income.

Street Improvement Construction Fund - To account for resources to carry out the Village's Street Improvement Program. Financing of the annual program will be provided by a portion of a home rule sales tax, vehicle sticker fees, state and local motor fuel taxes, sale of general obligation bonds in 2014 and various other state and federal grants. Other monies will be provided by interest income.

Flood Control Construction Fund - To account for the resources to implement flood control projects throughout the Village. Financing has been provided by a portion of the home rule sales tax, sale of general obligation bonds in 1996, 1998, 2000, 2002 and 2013, installment loans from the Illinois Environmental Protection Agency (IEPA), 2012 installment note, grants, and other fees and reimbursements. Other monies will be provided by interest income.

Enterprise Funds

Water and Sewer Fund - To account for the provision of water and sewer services to the residents of the Village. All activities necessary to provide such services are accounted for in this fund including, but not limited to, administration, operations, maintenance, and billing and collection.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
BUDGET INTRODUCTION**

FUND DESCRIPTIONS

Village Parking System Fund - To account for the provision of public parking services of Village owned lots for a fee. All activities are accounted for including administration, operations, maintenance, and billing and collection.

Parking System Revenue Fund - To account for the provision of public parking services of Union Pacific owned lots for a fee. All activities are accounted for including administration, operations, maintenance, and billing and collection.

Internal Service Funds

Vehicle Maintenance Fund - To account for the maintenance and repair of all Village vehicles. Financing is being provided by a direct charge to various Village funds.

Vehicle Replacement Fund - To account for the acquisition and depreciation of Village vehicles. Financing is being provided by direct charges to the General, Water & Sewer, Village Parking System Fund and Parking System Revenue Funds.

Computer Replacement Fund - To account for the acquisition and depreciation of Village computer hardware. Financing is being provided by direct charges to the General, Refuse Disposal, Vehicle Maintenance, and Water & Sewer Funds.

Risk Management Fund - To account for the servicing and payment of liability, property, and casualty insurance and self-insurance as well as workers' compensation and medical benefits. Financing is being provided by direct charges to various Village funds.

Pension Trust Funds

Police Pension Fund - To account for the resources necessary to provide retirement and disability benefits to retired personnel of the Mount Prospect Police Department. Revenues are provided by a property tax levy, employee withholdings, and investment income.

Fire Pension Fund - To account for the resources necessary to provide retirement and disability benefits to retired personnel of the Mount Prospect Fire Department. Revenues are provided by a property tax levy, employee withholdings, and investment income.

**VILLAGE OF MOUNT PROSPECT, ILLINOIS
BUDGET CALENDAR
2016 and 2017**

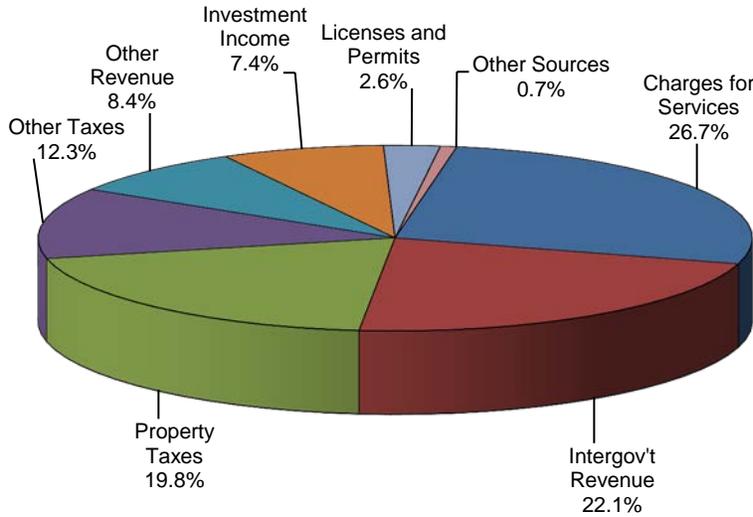
2016 DATE	ACTION	2017 DATE
3/6/15	Community Investment Program (CIP) development software "Plan-It" opened to Department Directors	3/4/16
3/20/15	Data Entry of Computer-Related Community Investment Program (CIP) Submittals Completed by Departments	3/18/16
4/3/15	Data Entry of Remaining Community Investment Program (CIP) Submittals Completed by Departments	4/1/16
4/28/15	Prior Year Budget Wrap-up and Preliminary Q1 Review Joint Village Board and Finance Commission Workshop	4/26/16
5/12/15 to 5/14/15	Department Community Investment Program (CIP) reviews with Village Manger and Finance Director	5/10/16 to 5/11/16
5/29/15	Complete Proposed Community Investment Program (CIP) Amounts	5/27/16
6/17/15	Budget Kickoff Meeting (during regular weekly Staff Meeting) Open up staff access to Logos.NET Budget Software	6/15/16
6/12/15	Deliver Proposed Community Investment Program (CIP) to Village Board and Finance Commission	6/17/16
7/14/15	Committee of the Whole - Community Investment Program (CIP) Review Session Joint Village Board and Finance Commission Workshop	7/12/16
7/17/15	Completed Departmental Budgets Advanced to Level 3 - Finance	7/15/16
7/17/15	Revenue Estimates completed by Finance Department	7/15/16
7/21/15	Acceptance of Proposed Community Investment Program (CIP) at Village Board Meeting	7/19/16
7/24/15	Personnel Budget Review (if necessary)	7/22/16
8/28/15	Preliminary Budget Review - VMO and Finance	8/2/16
8/7/15	Community Investment Program (CIP) available for distribution	8/5/16
8/11/15	Committee of the Whole - Mid-Year Budget Review and Pre-Budget Workshop Joint Village Board and Finance Commission Workshop	8/9/16

**VILLAGE OF MOUNT PROSPECT, ILLINOIS
BUDGET CALENDAR
2016 and 2017**

2016 DATE	ACTION	2017 DATE
9/1/15 to 9/3/15	Department Budget reviews with Village Manager and Finance Director	8/9/16 to 8/10/16
9/18/15	Complete Proposed Budget Amounts	9/2/16
10/9/15	Deliver Proposed Budget to Village Board and Finance Commission	9/23/16
10/9/15	Proposed Budget available for public inspection at the Village Clerk's Office and the the Mount Prospect Public Library - Budget posted on Village website.	9/23/16
10/27/15	Committee of the Whole - First Budget Hearing (7:00pm - 10:00pm) Joint Village Board and Finance Commission Workshop Overview, Departmental Presentations	10/11/16
11/10/15	Committee of the Whole - Second Budget Hearing (7:00pm - 10:00pm) Joint Village Board and Finance Commission Workshop Departmental Presentations	10/25/16
11/24/15	Committee of the Whole - Third Budget Hearing (7:00pm - 10:00pm) Joint Village Board and Finance Commission Workshop If Necessary	11/8/16
12/15/15	Budget Public Hearing and First Reading of Proposed Budget and Property Tax Levy Ordinances at Village Board Meeting	11/15/16
12/1/15	Truth in Taxation Public Hearing and Second Reading of Proposed Budget and Property Tax Levy Ordinances at Village Board Meeting	12/6/16
1/15/16	Approved Budget available for distribution	12/31/16

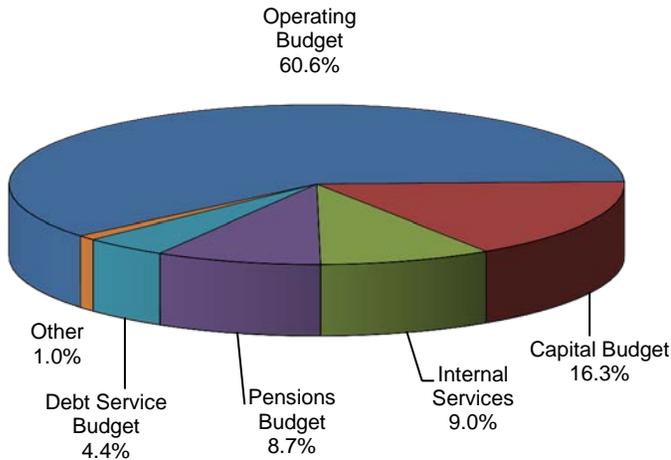
**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
TOTAL VILLAGE BUDGET**

2016 Revenues & Other Sources



January 1 - December 31, 2016	
Charges for Services	30,766,533
Intergovernmental Revenue	25,413,467
Property Taxes	22,784,200
Other Taxes	14,198,368
Other Revenue	9,609,840
Investment Income	8,485,500
Licenses and Permits	2,944,000
Other Sources	850,600
Village Revenues	115,052,508

2016 Budget Expenditures



January 1 - December 31, 2016	
Operating Budget	68,199,660
Capital Budget	18,301,281
Internal Services	10,185,751
Pensions Budget	9,780,823
Debt Service Budget	4,978,187
Other	1,097,100
Village Expenditures	112,542,802

The purpose of this graphic is to provide an overview of the total Village of Mount Prospect budget for January 1, 2016 through December 31, 2016. The schedule on the next page shows revenues and other sources of financing, budget expenditures and available fund balances for 2015 through 2017. More detailed schedules are included throughout the Budget Summaries section.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
TOTAL VILLAGE BUDGET**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
REVENUES AND OTHER SOURCES					
Property Taxes	21,254,401	21,920,500	21,964,500	22,784,200	23,555,200
Other Taxes	13,997,392	14,276,074	14,259,508	14,198,368	14,443,592
Licenses, Permits & Fees	2,675,473	3,028,000	2,987,000	2,944,000	2,949,000
Intergovernmental Revenue	23,601,029	24,310,024	24,305,120	25,413,467	26,002,435
Charges for Services	26,689,706	28,536,345	28,592,772	30,766,533	31,904,365
Fines & Forfeits	862,465	664,250	667,063	656,100	661,100
Investment Income	7,963,877	4,117,118	3,296,570	8,485,500	8,888,500
Reimbursements	848,962	233,500	193,100	194,500	196,500
Other Revenue	9,338,012	9,220,500	9,085,400	9,609,840	10,129,577
Other Financing Sources	6,667,729	20,000	10,000	-	-
Total Revenues & Other Sources	113,899,046	106,326,311	105,361,033	115,052,508	118,730,269
BUDGET EXPENDITURES					
Village Operating Budget	63,191,997	65,301,052	65,521,511	68,199,660	69,961,056
Village Capital Budget	15,599,616	34,969,734	33,129,263	18,301,281	16,193,584
Debt Services Budget	4,902,306	4,847,652	4,847,652	4,978,187	5,037,578
Pension Systems Budget	8,633,471	9,555,880	9,473,056	9,780,823	10,037,016
Internal Services Budget (a)	9,448,304	10,303,933	9,938,961	10,185,751	10,456,999
Business District Fund	1,014,436	1,021,000	1,055,100	1,097,100	1,150,100
Total Expenditures	102,790,130	125,999,251	123,965,543	112,542,802	112,836,333
CHANGES IN FUND BALANCE					
Excess (Deficiency) of Revenues & Other Sources Over Expenditures	11,108,916	(19,672,940)	(18,604,510)	2,509,706	5,893,936
FUND BALANCE					
Start of Budget Year	157,087,676	168,196,592	168,196,592	149,592,082	152,101,788
End of Budget Year	168,196,592	148,523,652	149,592,082	152,101,788	157,995,724
Less: Pension Fund Balances (b)	(115,388,264)	(116,866,440)	(116,035,964)	(122,183,097)	(128,924,124)
AVAILABLE FUND BALANCE	52,808,328	31,657,212	33,556,118	29,918,691	29,071,600

(a) Internal Services Budget includes Vehicle Maintenance Fund and Risk Management Fund. The Motor Equipment Replacement Fund and Computer Replacement Funds are included in the Village Capital Budget.

(b) Pension Fund Balances are reserved for pension benefits and not available for appropriation.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
REVENUES AND OTHER SOURCES BY REVENUE TYPE**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
REVENUES BY TYPE					
Property Taxes	21,254,401	21,920,500	21,964,500	22,784,200	23,555,200
Other Taxes	13,997,392	14,276,074	14,259,508	14,198,368	14,443,592
Licenses, Permits & Fees	2,675,473	3,028,000	2,987,000	2,944,000	2,949,000
Intergovernmental Revenue	23,601,029	24,310,024	24,305,120	25,413,467	26,002,435
Charges For Services	26,689,706	28,536,345	28,592,772	30,766,533	31,904,365
Fines & Forfeits	862,465	664,250	667,063	656,100	661,100
Investment Income	7,963,877	4,117,118	3,296,570	8,485,500	8,888,500
Reimbursements	848,962	233,500	193,100	194,500	196,500
Other Revenue	9,338,012	9,220,500	9,085,400	9,609,840	10,129,577
Total Revenues	107,231,317	106,306,311	105,351,033	115,052,508	118,730,269

OTHER FINANCING SOURCES

Bond Proceeds	6,584,697	-	-	-	-
Sale of Property/Other	83,032	20,000	10,000	-	-
Total Other Financing Sources	6,667,729	20,000	10,000	-	-

TOTAL REVENUES AND OTHER SOURCES 113,899,046 106,326,311 105,361,033 115,052,508 118,730,269

CHANGES IN FUND BALANCE

Total Revenues & Other Sources	113,899,046	106,326,311	105,361,033	115,052,508	118,730,269
Total Expenditures	102,790,130	125,999,251	123,965,543	112,542,802	112,836,333
Additions to(Use of) Fund Balances	11,108,916	(19,672,940)	(18,604,510)	2,509,706	5,893,936

ANALYSIS OF CHANGES IN FUND BALANCE

Additions to (Use of) Pension Fund Balances	6,295,875	1,478,176	647,700	6,147,133	6,741,027
Additions to (Use of) Other Fund Balances	4,813,041	(21,151,116)	(19,252,210)	(3,637,427)	(847,091)
Additions to(Use of) Fund Balances	11,108,916	(19,672,940)	(18,604,510)	2,509,706	5,893,936

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
BUDGET EXPENDITURES**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
OPERATING BUDGET					
PUBLIC REPRESENTATION	563,535	636,934	656,313	699,374	709,302
VILLAGE ADMINISTRATION	3,092,320	3,703,112	3,709,544	3,668,430	3,620,718
FINANCE DEPARTMENT	2,007,008	1,990,478	1,995,361	2,035,030	2,046,287
COMMUNITY DEVELOPMENT DEPARTMENT					
Community Development	2,242,247	2,426,828	2,446,706	2,426,654	2,478,206
CDBG	280,182	672,791	672,791	587,104	588,950
Total Community Development Dept	2,522,429	3,099,619	3,119,497	3,013,758	3,067,156
HUMAN SERVICES DEPARTMENT	1,049,679	1,067,027	1,034,472	1,107,503	1,125,261
PUBLIC SAFETY AND PROTECTION					
Police Department	16,593,258	16,674,844	16,694,217	17,500,244	18,048,293
Fire Department	13,213,019	13,252,459	13,300,023	14,410,987	14,990,239
Total Public Safety and Protection	29,806,277	29,927,303	29,994,240	31,911,231	33,038,532
PUBLIC WORKS DEPARTMENT					
Administration	1,501,722	1,549,558	1,582,654	1,649,446	1,701,987
Streets/Buildings	3,022,148	3,128,696	3,133,163	3,209,124	3,274,601
Forestry and Grounds	1,725,371	1,777,824	1,772,824	1,706,132	1,740,338
Engineering	1,377,885	1,448,152	1,445,979	1,479,280	1,510,415
Refuse Disposal	4,438,186	4,713,964	4,658,805	4,769,144	4,938,525
Water and Sewer Division	11,658,656	11,747,582	11,982,856	12,617,248	12,919,983
Parking	284,498	510,803	435,803	333,960	267,951
Total Public Works Department	24,008,466	24,876,579	25,012,084	25,764,334	26,353,800
EMERGENCY EVENTS	142,283	-	-	-	-
TOTAL OPERATING BUDGET	63,191,997	65,301,052	65,521,511	68,199,660	69,961,056

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
BUDGET EXPENDITURES**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
CAPITAL BUDGET					
Capital Improvement Plan	11,938,120	29,565,239	27,919,694	12,637,564	10,452,915
Other Capital Fund Expenditures	3,661,496	5,404,495	5,209,569	5,663,717	5,740,669
Total Capital Budget	15,599,616	34,969,734	33,129,263	18,301,281	16,193,584
DEBT SERVICE BUDGET					
	4,902,306	4,847,652	4,847,652	4,978,187	5,037,578
PENSION SYSTEMS BUDGET					
Miscellaneous Pensions	46,300	46,456	46,456	46,616	46,616
Police Pensions	4,280,027	4,760,503	4,678,800	4,833,176	4,959,200
Fire Pensions	4,307,144	4,748,921	4,747,800	4,901,031	5,031,200
Total Pension Systems Budget	8,633,471	9,555,880	9,473,056	9,780,823	10,037,016
INTERNAL SERVICES BUDGET (a)					
Vehicle Maintenance	2,053,195	2,234,037	2,121,961	2,134,037	2,177,133
Risk Management	7,395,109	8,069,896	7,817,000	8,051,714	8,279,866
Total Internal Services Budget (a)	9,448,304	10,303,933	9,938,961	10,185,751	10,456,999
BUSINESS DISTRICT FUND					
	1,014,436	1,021,000	1,055,100	1,097,100	1,150,100
TOTAL EXPENDITURES	102,790,130	125,999,251	123,965,543	112,542,802	112,836,333

(a) Internal Services Budget includes Vehicle Maintenance Fund and Risk Management Fund. The Motor Equipment Replacement Fund and Computer Replacement Funds are included in the Village Capital Budget.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
2016 BUDGET EXPENDITURES BY FUNDING SOURCE**

	Budget 2016	General Fund	Debt Service Fund
Operating Budget			
Public Representation	699,374	699,374	-
Village Administration	3,668,430	3,668,430	-
Finance Department	2,035,030	2,035,030	-
Community Development	2,426,654	2,424,754	-
CDBG	587,104	-	-
Human Services Department	1,107,503	1,107,503	-
Police Department	17,500,244	17,489,244	-
Fire Department	14,410,987	14,360,487	-
Public Works - Administration	1,649,446	1,649,446	-
Public Works - Streets/Buildings	3,209,124	2,548,658	-
Public Works - Forestry and Grounds	1,706,132	1,696,132	-
Public Works - Engineering	1,479,280	1,227,912	-
Public Works - Refuse Disposal	4,769,144	-	-
Public Works - Water and Sewer Division	12,617,248	-	-
Public Works - Parking	333,960	-	-
Total Operating Budget	68,199,660	48,906,970	-
Capital Budget			
Capital Improvement Plan	12,637,564	704,634	-
Other Capital Fund Expenditures	5,663,717	-	-
Debt Service Budget	4,978,187	-	4,978,187
Pension Systems Budget			
Miscellaneous Pensions	46,616	46,616	-
Police Pensions	4,833,176	-	-
Fire Pensions	4,901,031	-	-
Internal Services Budget			
Vehicle Maintenance	2,134,037	-	-
Risk Management	8,051,714	-	-
Business District Fund	1,097,100	-	-
TOTAL EXPENDITURES	112,542,802	49,658,220	4,978,187

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
2016 BUDGET EXPENDITURES BY FUNDING SOURCE**

Funding Source					
Capital Funds	Special Rev Funds	Enterprise Funds	Internal Service Funds	Fiduciary Funds	
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
1,900	-	-	-	-	-
-	587,104	-	-	-	-
-	-	-	-	-	-
-	11,000	-	-	-	-
-	50,500	-	-	-	-
-	-	-	-	-	-
-	660,466	-	-	-	-
-	-	-	10,000	-	-
-	251,368	-	-	-	-
-	4,769,144	-	-	-	-
-	-	12,617,248	-	-	-
-	-	333,960	-	-	-
1,900	6,329,582	12,951,208	10,000	-	-
7,365,000	1,200,000	3,367,930	-	-	-
3,071,917	-	-	2,591,800	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	4,833,176
-	-	-	-	-	4,901,031
-	-	-	2,134,037	-	-
-	-	-	8,051,714	-	-
-	1,097,100	-	-	-	-
10,438,817	8,626,682	16,319,138	12,787,551	9,734,207	-

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
FUND SUMMARIES**

EXPLANATION OF FUND SUMMARIES

Illinois Statutes and Generally Accepted Accounting Principles require a municipality to account for revenues and expenditures on a "fund" basis. A fund is a separate accounting entity which is organized with a set of self-balancing accounts and which is established to accomplish a specific purpose. Funds may be required by state statute, Village ordinance, or by the Government Accounting Standards Board (GASB). For example, Illinois Statutes require Motor Fuel Tax monies to be accounted for in the Motor Fuel Tax Fund, and the GASB has established specific fund types and fund groups to ensure consistency of reporting by municipalities. The Village's fund structure conforms to these legal and accounting requirements.

Although the Village is required to account for revenues and expenditures on a fund basis, the Village's Annual Budget is not organized along fund lines. Revenues are recorded in the appropriate fund, but expenditures are reported by program within a department or division regardless of the fund that is providing the resources. All line-items are identified by a fund code and fund totals are summarized by department or division. This type of budget structure emphasizes the overall cost of the program rather than by an expenditure supported by a particular source of revenue.

To satisfy the legal and accounting requirements that revenues and expenditures are accounted for on a "fund" basis, budget line-item amounts are aggregated

by fund and presented in the following three summaries: 1) Revenues and Other Sources By Fund; 2) Expenditures By Fund; and 3) Available Fund Balances/Net Assets. The first two schedules show actual amounts for 2014, budget and estimated amounts for 2015, budget amounts for 2016, and forecast amounts for 2017. The Available Fund Balances/Net Assets schedules add the estimated Fund Balances/Net Assets as of the start of the year with budget revenues and then subsequent budget expenditures to arrive at the estimated Fund Balances/Net Assets at the end of the year. Available Fund Balances/Net Assets schedules that show the estimated balances as of December 31, 2016 and December 31, 2017 are also included.

The Available Fund Balances/Net Assets schedules compare the expected Fund Balances/Net Assets at the end of the year with the Village's recommended or "target balances" for each fund and fund group. Target balances represent the amounts needed for sound fiscal policy and adequate cash-flow needs and are based on the Village's Fund Balances/Net Assets policy. The Village's Fund Balances/Net Assets policy is included in the Introduction Section of this budget document. Although the Available Fund Balances/Net Assets schedules are not a required schedule, they provide valuable information for fiscal planning purposes.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
REVENUES AND OTHER SOURCES BY FUND**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
GENERAL FUND	47,287,888	48,802,811	48,720,800	49,658,220	50,910,370
DEBT SERVICE FUND	4,912,449	4,854,237	4,854,237	4,987,011	5,050,457
CAPITAL PROJECTS FUNDS					
Capital Improvement Fund	1,395,372	1,343,000	1,374,350	1,415,500	1,443,500
Downtown Redevelopment Construct	2,564,475	2,709,500	2,844,250	2,998,500	3,170,500
Street Improvement Construc Fund	9,884,562	3,651,100	3,593,200	3,761,500	3,789,500
Flood Control Construction Fund	311,114	388,100	434,000	447,000	474,000
Total Capital Projects Funds	14,155,523	8,091,700	8,245,800	8,622,500	8,877,500
SPECIAL REVENUE FUNDS					
Refuse Disposal Fund	3,646,133	3,946,000	3,957,700	4,600,000	4,831,680
Motor Fuel Tax Fund	1,849,721	1,331,200	1,237,200	1,237,500	1,237,500
CDBG	280,182	672,791	672,791	587,104	588,950
Asset Seizure Fund	49,054	2,100	15,020	15,100	15,100
Federal Equitable Share Funds	24,657	200	120	200	200
DUI Fine Fund	38,559	20,100	25,030	20,100	20,100
Foreign Fire Tax Board Fund	67,681	70,100	70,070	70,100	70,100
Business District Fund	1,014,353	1,021,000	1,055,100	1,097,100	1,150,100
Total Special Revenue Funds	6,970,340	7,063,491	7,033,031	7,627,204	7,913,730
ENTERPRISE FUNDS					
Water and Sewer Fund	13,933,447	14,364,600	14,107,700	15,669,600	16,224,600
Village Parking System Fund	145,464	130,700	138,700	168,700	183,700
Parking System Revenue Fund	210,107	219,000	221,000	146,000	161,000
Total Enterprise Funds	14,289,018	14,714,300	14,467,400	15,984,300	16,569,300
INTERNAL SERVICE FUNDS					
Vehicle Maintenance Fund	2,139,393	2,158,489	2,159,489	2,044,649	2,177,133
Vehicle Replacement Fund	1,434,348	1,398,850	1,402,393	1,608,200	1,608,200
Computer Replacement Fund	23,825	273,307	272,807	254,550	256,285
Risk Management Fund	7,803,216	7,981,526	8,130,776	8,384,534	8,635,867
Total Internal Service Funds	11,400,782	11,812,172	11,965,465	12,291,933	12,677,485
FIDUCIARY FUNDS					
Police Pension Fund	7,723,976	5,950,975	5,528,175	8,266,000	8,703,000
Fire Pension Fund	7,159,070	5,036,625	4,546,125	7,615,340	8,028,427
Total Fiduciary Funds	14,883,046	10,987,600	10,074,300	15,881,340	16,731,427
TOTAL REVENUES & OTHER SOURCES	113,899,046	106,326,311	105,361,033	115,052,508	118,730,269

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
EXPENDITURES BY FUND**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
GENERAL FUND	46,320,858	47,640,383	47,728,533	49,658,220	50,867,669
DEBT SERVICE FUND	4,902,306	4,847,652	4,847,652	4,978,187	5,037,578
CAPITAL PROJECTS FUNDS					
Capital Improvement Fund	718,353	3,364,416	3,000,051	2,581,000	1,477,150
Downtown Redevelopment Construct	2,978,005	4,562,130	4,227,729	3,387,271	3,225,574
Street Improvement Construc Fund	7,822,794	6,863,886	6,863,886	3,631,000	3,588,500
Flood Control Construction Fund	556,308	10,672,951	10,772,951	839,546	536,535
Total Capital Projects Funds	12,075,460	25,463,383	24,864,617	10,438,817	8,827,759
SPECIAL REVENUE FUNDS					
Refuse Disposal Fund	4,438,444	4,718,706	4,663,547	4,769,144	4,953,525
Motor Fuel Tax Fund	791,218	2,156,955	1,556,955	2,111,834	1,530,071
CDBG	280,182	672,791	672,791	587,104	588,950
Asset Seizure Fund	8,039	19,000	6,500	7,000	7,000
Federal Equitable Share Funds	16,233	2,000	2,000	2,000	2,000
DUI Fine Fund	2,767	22,000	22,000	2,000	2,000
Foreign Fire Tax Board Fund	53,049	30,500	60,500	50,500	50,500
Business District Fund	1,014,436	1,021,000	1,055,100	1,097,100	1,150,100
Total Special Revenue Funds	6,604,368	8,642,952	8,039,393	8,626,682	8,284,146
ENTERPRISE FUNDS					
Water and Sewer Fund	13,779,500	17,408,935	17,281,984	15,835,178	15,940,983
Village Parking System Fund	175,219	310,160	310,160	257,796	667,249
Parking System Revenue Fund	154,770	250,643	175,643	226,164	157,890
Total Enterprise Funds	14,109,489	17,969,738	17,767,787	16,319,138	16,766,122
INTERNAL SERVICE FUNDS					
Vehicle Maintenance Fund	2,053,195	2,234,037	2,121,961	2,134,037	2,177,133
Vehicle Replacement Fund	581,073	1,182,406	1,147,000	2,327,000	2,354,000
Computer Replacement Fund	155,413	429,380	200,000	264,800	241,660
Risk Management Fund	7,400,797	8,079,896	7,822,000	8,061,714	8,289,866
Total Internal Service Funds	10,190,478	11,925,719	11,290,961	12,787,551	13,062,659
FIDUCIARY FUNDS					
Police Pension Fund	4,280,027	4,760,503	4,678,800	4,833,176	4,959,200
Fire Pension Fund	4,307,144	4,748,921	4,747,800	4,901,031	5,031,200
Total Fiduciary Funds	8,587,171	9,509,424	9,426,600	9,734,207	9,990,400
TOTAL EXPENDITURES	102,790,130	125,999,251	123,965,543	112,542,802	112,836,333

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
AVAILABLE FUND BALANCES/NET ASSETS 12/31/2016**

	Estimated Balance 1/1/2016	2016 Budget Revenues	2016 Budget Expenditures	Estimated Balance 12/31/2016	Recommended Balance 12/31/2016
GENERAL FUND	13,500,724	49,658,220	49,658,220	13,500,724	10,173,534
DEBT SERVICE FUND	136,663	4,987,011	4,978,187	145,487	950,607
CAPITAL PROJECTS FUNDS					
Capital Improvement Fund	1,145,377	1,415,500	2,581,000	(20,123)	523,013
Downtown Redevelopment Construct	(728,075)	2,998,500	3,387,271	(1,116,846)	40,000
Street Improvement Construc Fund	(341,966)	3,761,500	3,631,000	(211,466)	1,000,000
Flood Control Construction Fund	1,088,173	447,000	839,546	695,627	176,250
Total Capital Projects Funds	1,163,509	8,622,500	10,438,817	(652,808)	1,739,263
SPECIAL REVENUE FUNDS					
Refuse Disposal Fund	810,344	4,600,000	4,769,144	641,200	495,353
Motor Fuel Tax Fund	1,077,610	1,237,500	2,111,834	203,276	153,007
CDBG	-	587,104	587,104	-	-
Asset Seizure Fund	92,195	15,100	7,000	100,295	7,000
Federal Equitable Share Funds	18,058	200	2,000	16,258	2,000
DUI Fine Fund	104,110	20,100	2,000	122,210	2,000
Foreign Fire Tax Board Fund	292,344	70,100	50,500	311,944	5,050
Business District Fund	-	1,097,100	1,097,100	-	-
Total Special Revenue Funds	2,394,661	7,627,204	8,626,682	1,395,183	664,410
ENTERPRISE FUNDS (a)					
Water and Sewer Fund	4,443,507	15,669,600	15,835,178	4,277,929	3,229,996
Village Parking System Fund	92,865	168,700	257,796	3,769	27,515
Parking System Revenue Fund	(101,908)	146,000	226,164	(182,072)	39,473
Total Enterprise Funds	4,434,464	15,984,300	16,319,138	4,099,626	3,296,984
INTERNAL SERVICE FUNDS (a)					
Vehicle Maintenance Fund	684,720	2,044,649	2,134,037	595,332	217,713
Vehicle Replacement Fund	8,146,311	1,608,200	2,327,000	7,427,511	7,427,511
Computer Replacement Fund	441,499	254,550	264,800	431,249	431,249
Risk Management Fund	2,653,567	8,384,534	8,061,714	2,976,387	1,322,129
Total Internal Service Funds	11,926,097	12,291,933	12,787,551	11,430,479	9,398,602
FIDUCIARY FUNDS (b)					
Police Pension Fund	59,669,300	8,266,000	4,833,176	63,102,124	110,572,714
Fire Pension Fund	56,366,664	7,615,340	4,901,031	59,080,973	96,521,956
Total Fiduciary Funds	116,035,964	15,881,340	9,734,207	122,183,097	207,094,670
Total - Village Funds	149,592,082	115,052,508	112,542,802	152,101,788	233,318,070
Less: Fiduciary Funds (b)	(116,035,964)	(15,881,340)	(9,734,207)	(122,183,097)	(207,094,670)
TOTAL AVAILABLE BALANCES	33,556,118	99,171,168	102,808,595	29,918,691	26,223,400

(a) Estimated balances reflect unrestricted net assets only.

(b) Fiduciary Funds are restricted for future pension benefits and do not constitute "Available Fund Balances."

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
AVAILABLE FUND BALANCES/NET ASSETS 12/31/2017**

	Estimated Balance 1/1/2017	2017 Budget Revenues	2017 Budget Expenditures	Estimated Balance 12/31/2017	Recommended Balance 12/31/2017
GENERAL FUND	13,500,724	50,910,370	50,867,669	13,543,425	10,478,740
DEBT SERVICE FUND	145,487	5,050,457	5,037,578	158,366	935,843
CAPITAL PROJECTS FUNDS					
Capital Improvement Fund	(20,123)	1,443,500	1,477,150	(53,773)	523,013
Downtown Redevelopment Construct	(1,116,846)	3,170,500	3,225,574	(1,171,920)	40,000
Street Improvement Construc Fund	(211,466)	3,789,500	3,588,500	(10,466)	1,000,000
Flood Control Construction Fund	695,627	474,000	536,535	633,092	176,250
Total Capital Projects Funds	(652,808)	8,877,500	8,827,759	(603,067)	1,739,263
SPECIAL REVENUE FUNDS					
Refuse Disposal Fund	641,200	4,831,680	4,953,525	519,355	510,213
Motor Fuel Tax Fund	203,276	1,237,500	1,530,071	(89,295)	157,597
CDBG	-	588,950	588,950	-	-
Asset Seizure Fund	100,295	15,100	7,000	108,395	7,210
Federal Equitable Share Funds	16,258	200	2,000	14,458	2,060
DUI Fine Fund	122,210	20,100	2,000	140,310	2,060
Foreign Fire Tax Board Fund	311,944	70,100	50,500	331,544	5,202
Business District Fund	-	1,150,100	1,150,100	-	-
Total Special Revenue Funds	1,395,183	7,913,730	8,284,146	1,024,767	684,342
ENTERPRISE FUNDS (a)					
Water and Sewer Fund	4,277,929	16,224,600	15,940,983	4,561,546	3,326,896
Village Parking System Fund	3,769	183,700	667,249	(479,780)	28,341
Parking System Revenue Fund	(182,072)	161,000	157,890	(178,962)	40,657
Total Enterprise Funds	4,099,626	16,569,300	16,766,122	3,902,804	3,395,894
INTERNAL SERVICE FUNDS (a)					
Vehicle Maintenance Fund	595,332	2,177,133	2,177,133	595,332	224,245
Vehicle Replacement Fund	7,427,511	1,608,200	2,354,000	6,681,711	6,681,711
Computer Replacement Fund	431,249	256,285	241,660	445,874	445,874
Risk Management Fund	2,976,387	8,635,867	8,289,866	3,322,388	1,322,129
Total Internal Service Funds	11,430,479	12,677,485	13,062,659	11,045,305	8,673,959
FIDUCIARY FUNDS (b)					
Police Pension Fund	63,102,124	8,703,000	4,959,200	66,845,924	117,207,077
Fire Pension Fund	59,080,973	8,028,427	5,031,200	62,078,200	102,313,273
Total Fiduciary Funds	122,183,097	16,731,427	9,990,400	128,924,124	219,520,350
Total - Village Funds	152,101,788	118,730,269	112,836,333	157,995,724	245,428,391
Less: Fiduciary Funds (b)	(122,183,097)	(16,731,427)	(9,990,400)	(128,924,124)	(219,520,350)
TOTAL AVAILABLE BALANCES	29,918,691	101,998,842	102,845,933	29,071,600	25,908,041

(a) Estimated balances reflect unrestricted net assets only.

(b) Fiduciary Funds are restricted for future pension benefits and do not constitute "Available Fund Balances."

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
SUPPLEMENTAL INFORMATION**

SUPPLEMENTAL SCHEDULES AND GRAPHICS

The following schedules and graphics present historical and current information regarding Real Estate Taxes, Personal Services, Long-Term Debt, and a Profile of the Village of Mount Prospect. Following is an introduction to each presentation:

Real Estate Taxes - There are three graphics and schedules included which contain information on Real Estate Taxes. The first graphic, Village Property Tax Levies and Tax Rates, shows Village tax levies and tax rates from 2007 - 2016. The schedule also lists the equalized assessed valuation and the annual percentage change in the tax levies for the same period. The next schedule, Real Estate and Special Service Area Tax Levies and Tax Rate Comparisons, shows Village, Library and Special Service Area Tax Levies and Tax Rate comparisons by purpose for 2014, 2015, and 2016. The last graphic, Distribution of 2014 Property Taxes, shows how property taxes are distributed to the various taxing bodies and the actual distribution of the 2014 property tax rate.

Number of Authorized Positions - This schedule shows the number of full-time, part-time, seasonal and full-time equivalent positions for 2014, 2015, and 2016.

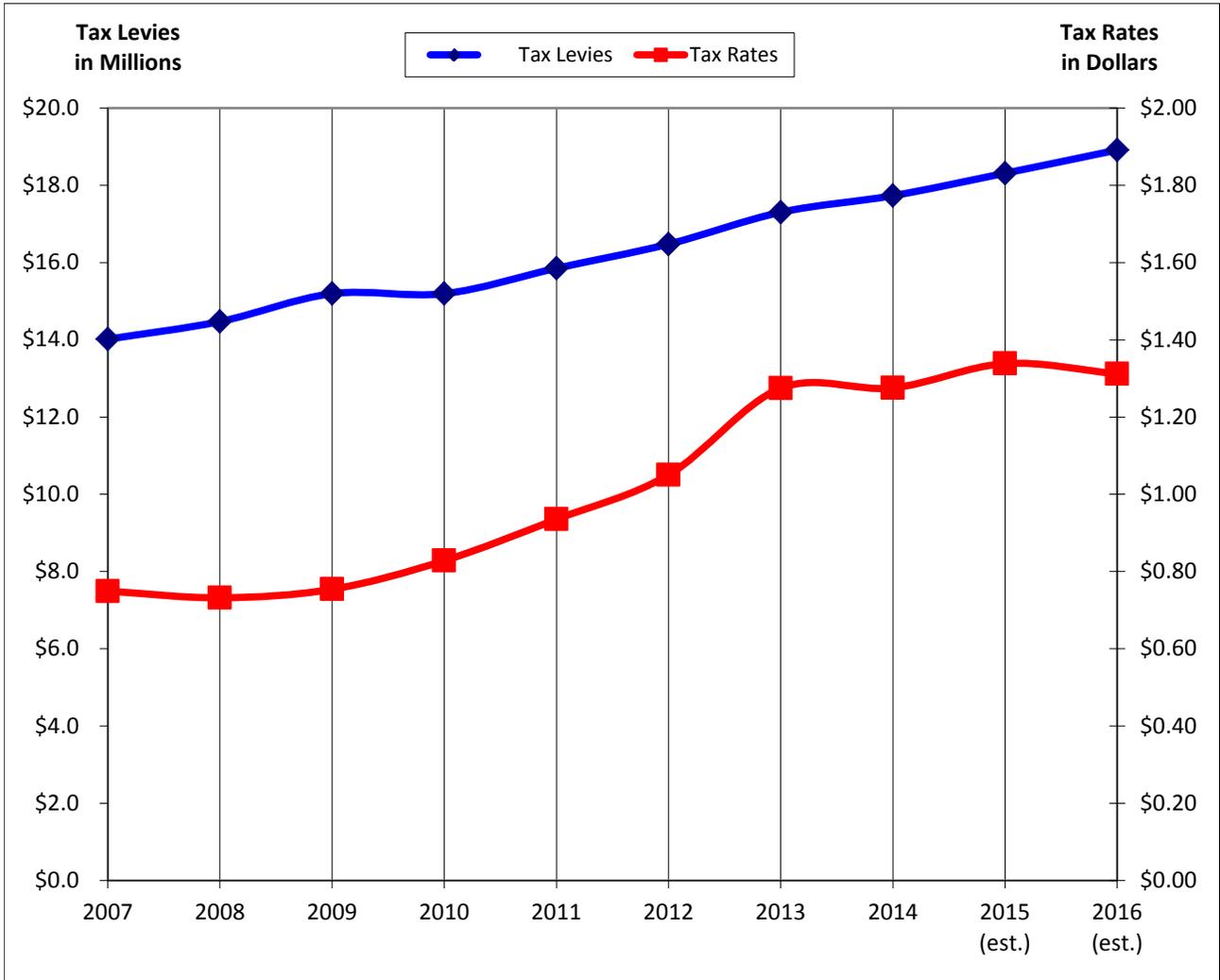
Personal Services - The payment of wages and employee benefits represent 65.5% of the operating budget. This schedule shows 2014 actual, 2015 budget and estimated amounts, budget amounts for 2016 and forecast amounts for 2017. The schedule organizes the personal service amounts by the type of Village Service provided.

Long-Term Debt - One graphic and two schedules are included. The graphic shows the relative speed of how outstanding debt issues will be paid. The first schedule shows the maturity dates, the original amounts issued and outstanding balances of current bond issues. The second schedule shows the Annual Principal Requirements for 2016 through 2019 and the balance of payments due from 2020 through 2033. This schedule classifies the various bond issues by the sources of revenue that will be used to fund the debt service payments.

Village Profile - This schedule presents information about the Village of Mount Prospect and its facilities and services.

These schedules and graphics are included to help gain a better understanding of some of the trends and influences that affect the Village's current and future fiscal plans.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
VILLAGE PROPERTY TAX LEVIES AND TAX RATES**



Year	Equalized Assessed Valuation	Village Extended Tax Levies	Annual % Change	Village Tax Rates
2007	1,870,325,316	14,014,838	3.76%	0.749
2008	1,979,496,030	14,472,271	3.26%	0.732
2009	2,017,411,353	15,194,636	4.99%	0.754
2010	1,834,680,507	15,194,635	0.00%	0.828
2011	1,694,952,801	15,852,352	4.33%	0.935
2012	1,568,774,082	16,477,871	3.95%	1.050
2013	1,357,294,084	17,301,438	5.00%	1.275
2014	1,390,377,678	17,730,922	2.48%	1.275
2015 (est.)	1,368,368,361	18,312,758	3.28%	1.338
2016 (est.)	1,441,633,892	18,913,522	3.28%	1.312

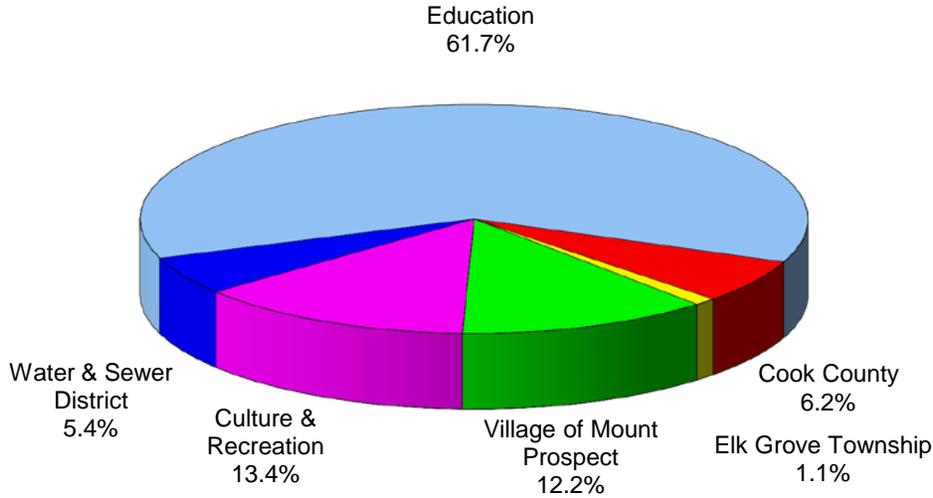
**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
REAL ESTATE AND SPECIAL SERVICE AREA TAX LEVIES AND TAX RATE COMPARISONS (1)**

	2014 Tax Levy		2015 Tax Levy		2016 Tax Levy	
	Rate	Amount	Rate (2)	Amount	Rate (2)	Amount
Village Levies						
General Corporate	\$ 0.7239	\$ 10,064,897	\$ 0.7485	\$ 10,242,377	\$ 0.7234	\$ 10,429,037
G.O. Bonds	0.1647	2,290,114	0.1686	2,307,216	0.1608	2,318,585
Police Pension	0.2073	2,882,852	0.2335	3,194,500	0.2371	3,418,020
Fire Pension	0.1793	2,493,059	0.1877	2,568,665	0.1906	2,747,880
Total Village Levies	\$ 1.2753	\$ 17,730,922	\$ 1.3383	\$ 18,312,758	\$ 1.3120	\$ 18,913,522
Library Levies						
Operations	\$ 0.6426	\$ 8,934,404	(4)		(4)	
Debt Service	0.1151	1,599,722				
Total Library Levies	\$ 0.7576	\$ 10,534,126	(4)		(4)	
Total Village and Library Levies	\$ 2.0329	\$ 28,265,048	\$ 1.3383	\$ 18,312,758	\$ 1.3120	\$ 18,913,522
Equalized Assessed Valuation (EAV) (3)		\$1,390,377,678		\$1,368,368,361		\$1,441,633,892
Special Service Area #5						
JAWA Water Agency	\$ 0.1378	\$ 1,545,773	\$ 0.1400	\$ 1,544,753	\$ 0.1329	\$ 1,544,753
Equalized Assessed Valuation (EAV) (3)		\$1,121,405,594		\$1,103,654,035.13		\$1,162,746,164

- (1) Tax rates per \$100 Equalized Assessed Valuation.
- (2) Tax rates are estimated.
- (3) Changes in Equalized Assessed Valuation are based on 10-year historical trends.
- (4) Not available as of the date of this report.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
PROPERTY TAX DISTRIBUTION**

DISTRIBUTION OF 2014 PROPERTY TAXES



DISTRIBUTION OF 2014 PROPERTY TAX RATE (1)

	<u>Tax Rate</u>	<u>%</u>		<u>Tax Rate</u>	<u>%</u>
Education:			Village:		
School District 57	\$ 3.241	30.9%	Mount Prospect	\$ 1.276	12.2%
High School District 214	\$ 2.776	26.5%			
Harper District 512	\$ 0.451	4.3%	Culture and Recreation		
	<u>\$ 6.468</u>	<u>61.7%</u>	M.P. Park District	\$ 0.654	6.2%
Cook County:			M.P. Library	\$ 0.758	7.2%
County Government	\$ 0.568	5.4%		<u>\$ 1.412</u>	<u>13.4%</u>
Cook County Forest	\$ 0.069	0.7%	Water & Sewer District		
Other	\$ 0.013	0.1%	Water Reclamation	\$ 0.430	4.1%
	<u>\$ 0.650</u>	<u>6.2%</u>	SSA #5	\$ 0.138	1.3%
Elk Grove Township	\$ 0.111	1.1%		<u>\$ 0.568</u>	<u>5.4%</u>
			TOTAL	<u><u>\$ 10.485</u></u>	<u><u>100.0%</u></u>

(1) Sample property located in the Village of Mount Prospect, Elk Grove Township, and School District #57. The tax rate is applied to each \$100 of Equalized Assessed Valuation.

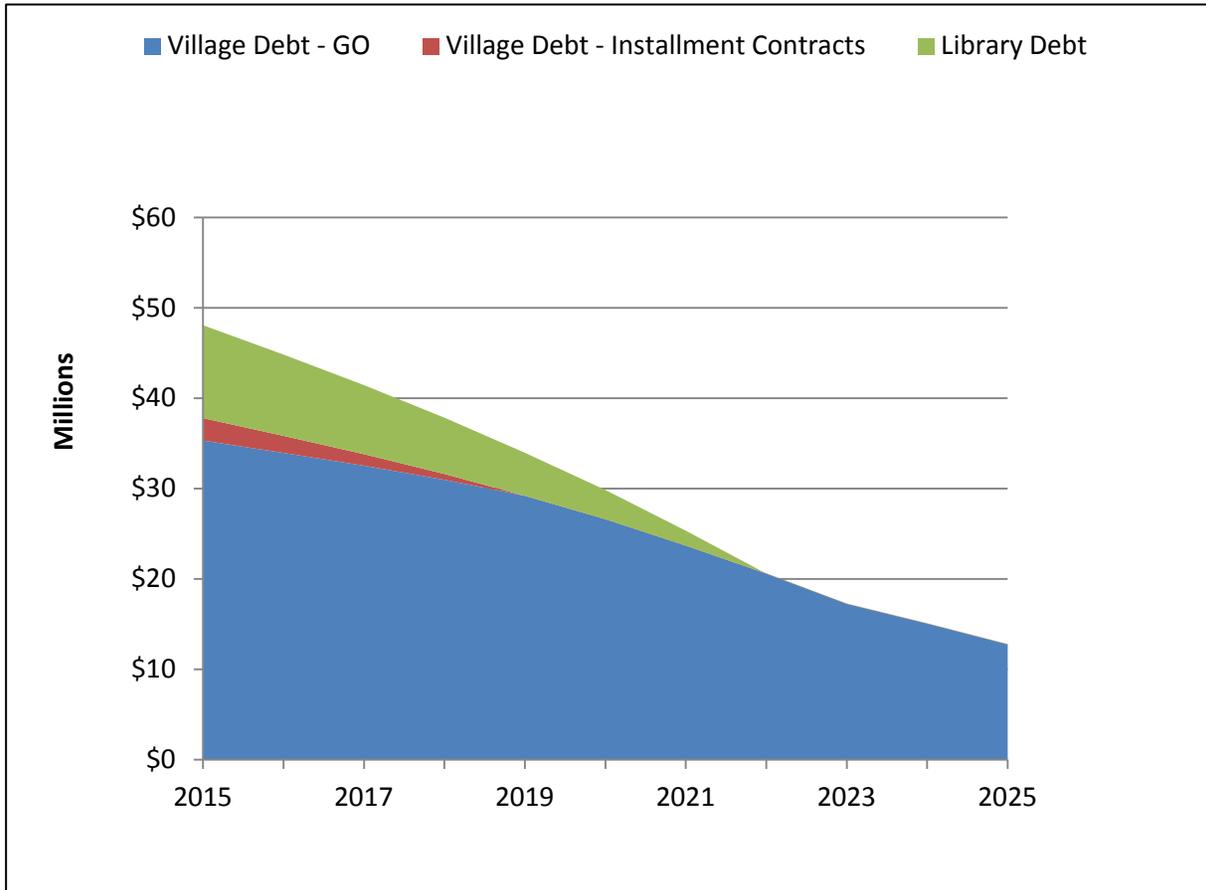
**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
NUMBER OF AUTHORIZED POSITIONS**

	Full-Time Employees			Part-Time Employees			Seasonal Employees			Full-Time Equivalent		
	2014	2015	2016	2014	2015	2016	2014	2015	2016	2014	2015	2016
PUBLIC REPRESENTATION	1.25	1.35	1.40	8.00	8.00	8.00	-	-		2.05	2.15	2.20
VILLAGE ADMINISTRATION	13.85	15.85	14.75	1.00	1.00	1.00	3.00	2.00	2.00	15.45	16.85	15.75
FINANCE DEPARTMENT	11.00	11.00	11.00	4.00	4.00	4.00	-	-		13.00	13.00	13.00
COMMUNITY DEVELOPMENT												
Community Development	16.25	16.25	17.25	3.00	3.00	1.00	3.00	3.00	3.00	18.50	18.50	18.75
CDBG	0.75	0.75	0.75	-	-		1.00	1.00	-	1.00	1.00	0.75
Total Community Development	17.00	17.00	18.00	3.00	3.00	1.00	4.00	4.00	3.00	19.50	19.50	19.50
HUMAN SERVICES DEPARTMENT	8.00	8.00	9.00	2.00	2.00	-	1.00	1.00	1.00	9.50	9.50	9.50
PUBLIC SAFETY AND PROTECTION												
Police Department	99.50	98.50	100.50	2.00	2.00	4.00	-	-	-	100.50	99.50	101.50
Fire Department	74.00	74.00	80.00	-	-	-	16.00	15.00	14.00	74.50	75.00	81.00
Total Public Safety And Protection	173.50	172.50	180.50	2.00	2.00	4.00	16.00	15.00	14.00	175.00	174.50	182.50
PUBLIC WORKS DEPARTMENT												
Administration	2.50	2.50	3.50	0.70	0.70	0.70	-	-	-	2.85	2.85	3.85
Streets/Bldgs	11.05	11.05	11.00	1.00	1.00	1.00	19.00	19.00	19.00	12.40	12.40	12.35
Forestry	8.35	8.25	7.35	-	-	-	3.00	3.00	3.00	9.35	9.25	8.35
Engineering	7.10	7.10	7.10	1.00	1.00	1.00	2.00	2.00	2.00	8.00	8.00	8.00
Refuse Disposal	2.60	2.60	2.60	0.60	0.60	0.60	-	-	-	2.90	2.90	2.90
Water/Sewer	21.90	21.90	21.90	2.70	2.70	2.70	6.00	6.00	6.00	24.75	24.75	24.75
Parking	0.90	0.90	0.90	-	-	-	-	-	-	0.90	0.90	0.90
Vehicle Maintenance	10.00	10.00	10.00	1.00	1.00	1.00	1.00	1.00	1.00	10.75	10.75	10.75
Total Public Works Department	64.40	64.30	64.35	7.00	7.00	7.00	31.00	31.00	31.00	71.90	71.80	71.85
VILLAGE TOTALS	289.00	290.00	299.00	27.00	27.00	25.00	55.00	53.00	51.00	306.40	307.30	314.30

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
PERSONAL SERVICES**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
PUBLIC REPRESENTATION	240,944	244,919	244,919	245,464	250,035
VILLAGE ADMINISTRATION	1,759,505	2,087,297	2,102,017	1,940,350	1,979,610
FINANCE DEPARTMENT	1,165,238	1,187,835	1,158,636	1,212,256	1,237,997
COMMUNITY DEVELOPMENT DEPARTMENT					
Community Development	1,694,309	1,773,501	1,792,640	1,818,454	1,856,506
CDBG	73,461	79,993	79,993	76,773	78,472
Total Community Development Dept	1,767,770	1,853,494	1,872,633	1,895,227	1,934,978
HUMAN SERVICES DEPARTMENT	942,168	914,005	894,429	961,244	981,231
PUBLIC SAFETY AND PROTECTION					
Police Department	14,878,214	14,741,388	14,824,925	15,537,077	16,008,007
Fire Department	11,838,304	11,861,814	11,879,420	12,703,618	13,106,944
Total Public Safety and Protection	26,716,518	26,603,202	26,704,345	28,240,695	29,114,951
PUBLIC WORKS DEPARTMENT					
Administration	416,217	433,646	466,742	530,113	539,815
Streets/Buildings	1,781,651	1,649,628	1,654,095	1,660,480	1,694,696
Forestry and Grounds	1,090,211	1,072,300	1,072,300	1,000,218	1,020,471
Engineering	1,022,648	1,006,664	1,007,970	1,036,626	1,057,590
Refuse Disposal	358,980	347,080	349,320	357,874	365,401
Water and Sewer Division	2,766,232	2,778,235	2,807,888	2,871,844	2,930,579
Parking	94,520	91,382	91,382	92,535	94,526
Vehicle Maintenance	1,302,009	1,330,590	1,336,888	1,363,508	1,391,213
Total Public Works Department	8,832,468	8,709,525	8,786,585	8,913,198	9,094,291
TOTAL PERSONAL SERVICES	41,424,611	41,600,277	41,763,564	43,408,434	44,593,093

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
LONG-TERM DEBT - PRINCIPAL AMOUNT OUTSTANDING**



The graphic "Principal Amount Outstanding" shows the relative speed with which the Village is paying its outstanding debt. Total debt of \$48.1 million as of December 31, 2015 will be reduced to \$12.8 million by 2025. All current debt will be retired by the end of 2033.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
LONG-TERM DEBT**

Series	Purpose	Original Maturity Date	Original Par Amount	Current Balance 01/01/16
General Obligation Bonds - Village				
2009	Fire Station #14, EOC, PW Expansion	12/01/28	10,000,000	9,800,000
2009B	Series 2001 Refunding	12/01/21	3,430,000	2,035,000
2009C	Fire Station #14, EOC, PW Expansion	12/01/29	2,650,000	2,585,000
2011B	Village Refunding	12/01/20	5,160,000	3,675,000
2012	Village Refunding (issue date 1-3-12)	12/01/22	2,975,000	1,745,000
2013	Flood Control	12/01/33	9,800,000	9,800,000
2014	Streets	12/01/23	6,279,000	5,685,000
Total General Obligation Bonds - Village			\$ 40,294,000	\$ 35,325,000
Installment Contracts/Notes				
L 170855	Flood Control - See Gwun/Milburn	11/01/17	1,203,550	155,835
L 171087	Flood Control - Maple/Berkshire	06/03/19	1,760,422	387,178
2012	Flood Control - Hatlen Heights Isabella Street and Lonquist Blvd.	12/01/19	2,500,000	1,940,000
Total Installment Contracts/Notes			\$ 5,463,972	\$ 2,483,013
TOTAL - VILLAGE DEBT ONLY			\$ 45,757,972	\$ 37,808,013
General Obligation Bonds - Library				
2006	Library Refunding	12/01/22	\$ 10,000,000	\$ 9,555,000
2011A	Library Refunding	12/01/16	4,100,000	725,000
Total General Obligation Bonds - Library			\$ 14,100,000	\$ 10,280,000
TOTAL - VILLAGE AND LIBRARY DEBT			\$ 59,857,972	\$ 48,088,013

- (1) As a home rule municipality the Village does not have any legal debt margin.
- (2) The Village's debt position including debt issued on behalf of the Library is at a favorable level with total debt at \$888 per capita and debt to be paid from property taxes at \$842 per capita as of December 31, 2015. Standard & Poor's has rated Village debt at AA+. In Standard & Poor's latest credit report dated August 2013 they stated that the Village's rating assignment reflects the village's participation in the deep and diverse Chicago metropolitan area economy, strong income levels, good financial operations with very strong reserves, and moderate debt burden.
- (3) Debt Service requirements for the next four years and all subsequent years for the outstanding and proposed debt issues are identified on the next page.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
LONG-TERM DEBT - ANNUAL PRINCIPAL REQUIREMENTS**

Annual Principal Requirements	2016	2017	2018	2019	2019 - 2033	Totals
Debt to be Paid from Property Taxes						
<i>General Obligation Bonds</i>						
Series 2009 - Fire Station #14/EOC	-	-	-	-	9,800,000	9,800,000
Series 2009B - Village Refunding	315,000	320,000	330,000	340,000	730,000	2,035,000
Series 2009C - Fire Station #14/EOC	55,000	75,000	95,000	120,000	2,240,000	2,585,000
Series 2011B - Village Refunding Bonds	695,000	715,000	735,000	755,000	775,000	3,675,000
Series 2012 - Village Refunding Bonds	-	-	-	-	1,745,000	1,745,000
Series 2013 - Flood Control Bonds*	-	-	-	-	9,800,000	9,800,000
Series 2014 - Street Bonds	300,000	305,000	405,000	560,000	4,115,000	5,685,000
Total Debt to be Paid from Property Taxes	1,365,000	1,415,000	1,565,000	1,775,000	29,205,000	35,325,000

* This issue's annual levy is to be abated in its entirety using a portion of the home rule sales tax dedicated for flood control.

Debt to be Paid from Home Rule Sales Tax (1st Quarter Percent)

Installment Contracts and Notes

IEPA Loan #4	76,800	79,035	-	-	-	155,835
IEPA Loan #5	107,040	109,868	112,771	57,499	-	387,178
2012 Installment Notes	415,000	420,000	515,000	590,000	-	1,940,000
Total Debt to be Paid from Home Rule Sales	598,840	608,903	627,771	647,499	-	2,483,013

TOTAL VILLAGE DEBT SERVICE	1,963,840	2,023,903	2,192,771	2,422,499	29,205,000	37,808,013
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Debt to be Paid by Mount Prospect Public Library

General Obligation Bonds

Series 2006 Library Refunding Bonds	555,000	1,360,000	1,410,000	1,465,000	4,765,000	9,555,000
Series 2011A Library Refunding Bonds	725,000	-	-	-	-	725,000
Total Debt to be Paid from Library	1,280,000	1,360,000	1,410,000	1,465,000	4,765,000	10,280,000

TOTAL ANNUAL PRINCIPAL REQUIREMENTS	3,243,840	3,383,903	3,602,771	3,887,499	33,970,000	48,088,013
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VILLAGE OF MOUNT PROSPECT

2016 BUDGET

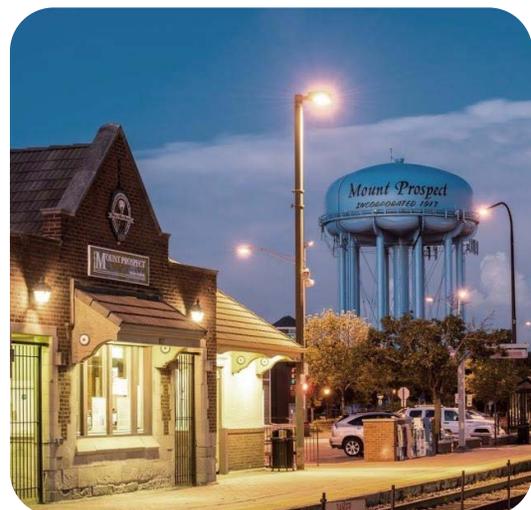
VILLAGE PROFILE

The Village of Mount Prospect was incorporated in 1917 and operates under the Board/Manager form of government. It is a home rule community as defined by the Illinois Constitution. Mount Prospect is located approximately fifteen miles northwest of the City of Chicago in Cook County with a land area of 10.3 square miles.

The Village grew slowly from 1917 to 1950 with the 1950 population totaling 4,009. By 1960, the Village's population had increased to 18,905, then almost doubling to 34,995 at the 1970 Census and leveling off at 53,168 at the 1990 Census. The 2010 Census figure is 54,167. The Village's most notable characteristics are its residential streets which are shaded by approximately 24,000 parkway trees, outstanding schools and parks, Randhurst Village, a lifestyle center, and Kensington Center for Business which consists of 300 acres of quality industrial and office buildings in a spacious park-like environment.

VILLAGE FACILITIES AND SERVICES

Number of Full-Time Employees in 2015	290
Number of Part-Time Employees in 2015	27
Miles of Streets & Roads	164
Number of Permits Issued in 2014	2,596
Value of Construction in 2014	\$ 63,372,511
Fire Protection	
Number of Firefighters	66
Number of Stations	3
Number of Fire Hydrants	2,242
I.S.O. Rating	Class 2
Police Protection	
Number of Police Officers	83
Number of Police Stations	1
Municipal Water Utility	
Average Daily Gallons Billed	3,240,852
Miles of Water Mains	160
Number of Metered Accounts	11,806
Elections	
Number of Registered Voters	31,868
Number of Votes Cast in Last Municipal Election	3,777
Percentage of Registered Voters Voting in Last Municipal Election	11.85%



SOCIOECONOMIC INFORMATION (a)

Median Home Value	\$296,300
Number of Single Family Homes	12,133
Percent of Homes Valued:	
Under \$99,999	4.61%
\$100,000 - \$149,999	6.61%
\$150,000 - \$199,999	7.81%
\$200,000 - \$299,999	32.39%
\$300,000 - \$499,999	40.88%
\$500,000 or more	7.70%
Total	100.00%
Median Family Income	\$85,223
Median Household Income	\$69,067
Per Capita Income	\$34,132

(a) Source: U.S. Census Bureau



**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
VILLAGE PROFILE**

SOCIOECONOMIC INFORMATION (a)

Employed Persons by Occupational Category

<i>Occupational Category</i>	<i>Number</i>	<i>Percent of Total</i>
Management, Professional and Related Occupations	10,966	40.05%
Sales and Office Occupations	6,682	24.41%
Service Occupations	4,202	15.35%
Production, Transportation, and Material Moving Occupations	3,931	14.36%
Construction, Extraction and Maintenance Occupations	1,563	5.71%
Farming, Fishing and Forestry Occupations	34	0.12%
Total	27,378	100.00%

Employed Persons by Industry

<i>Industry</i>	<i>Number</i>	<i>Percent of Total</i>
Educational, Health and Social Services	5,927	21.66%
Manufacturing	4,070	14.87%
Professional, Scientific, Management, Administrative and Waste Management Services	3,004	10.97%
Retail Trade	2,577	9.41%
Arts, Entertainment, Recreation, Accommodation and Food Service	2,464	9.00%
Finance, Insurance, Real Estate and Rental and Leasing	2,148	7.85%
Transportation and Warehousing, and Utilities	1,977	7.22%
Other Services (Except Public Administration)	1,477	5.39%
Construction	1,397	5.10%
Wholesale Trade	849	3.10%
Public Administration	787	2.87%
Information	647	2.36%
Agriculture, Forestry, Fishing and Hunting, and Mining	54	0.20%
Total	27,378	100.00%

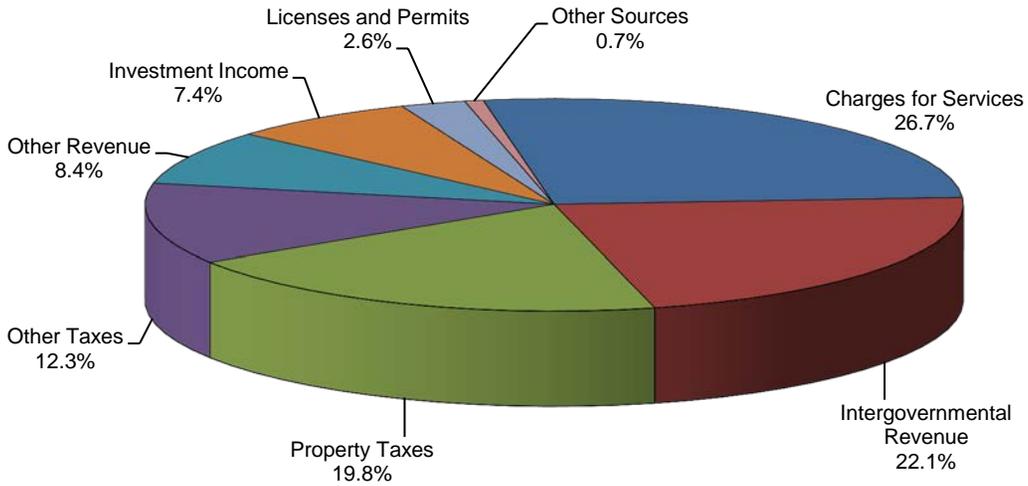
(a) Source: U.S. Census Bureau





**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY**

REVENUES AND OTHER SOURCES



January 1 - December 31, 2016

Charges for Services	30,766,533
Intergovernmental Revenue	25,413,467
Property Taxes	22,784,200
Other Taxes	14,198,368
Other Revenue	9,609,840
Investment Income	8,485,500
Licenses and Permits	2,944,000
Other Sources	850,600
Total Village Revenues	115,052,508

The "Revenues and Other Sources" graphic shows the percentage share of the major revenues and other financing sources that are expected to be received in 2016 by the Village. Total Village revenue and other sources are expected to be \$115,052,508.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
REVENUES AND OTHER SOURCES**

The Revenues Section of the budget contains two summary schedules followed by traditional line items for each source of revenue and other financing sources expected in the 2016 fiscal year along with forecast amounts for 2017. The first summary, Revenues and Other Sources by Revenue Type, shows the major revenues and other financing sources totaled by the type of revenue and the second summary, Revenues and Other Sources by Fund, shows revenues and other financing sources totaled by fund and by fund group. Each of the schedules report actual amounts for the 2014 fiscal year, amended budget and estimated amounts for 2015, budget amounts for 2016, and forecast amounts for 2017.

Revenue Type	2015 Budget	2016 Budget	Increase (Decrease)	Percent Change
Property Taxes	21,920,500	22,784,200	863,700	3.9%
Other Taxes	14,276,074	14,198,368	(77,706)	(0.5%)
Licenses, Permits, & Fees	3,028,000	2,944,000	(84,000)	(2.8%)
Intergovernmental Revenue	24,310,024	25,413,467	1,103,443	4.5%
Charges for Services	28,536,345	30,766,533	2,230,188	7.8%
Fines and Forfeits	664,250	656,100	(8,150)	(1.2%)
Investment Income	4,117,118	8,485,500	4,368,382	106.1%
Reimbursements	233,500	194,500	(39,000)	(16.7%)
Other Revenue	9,220,500	9,609,840	389,340	4.2%
Total Re-Occurring Revenues	106,306,311	115,052,508	8,746,197	8.2%
Transfers/Other Financing Sources	20,000	-	(20,000)	(100.0%)
Total Revenues & Other Financing Sources	106,326,311	115,052,508	8,726,197	8.2%

REVENUE SOURCES

Total revenues and other financing sources in 2016 for all Village funds are expected to be \$115,052,508 compared to the amended 2015 budget of \$106,306,311. The preceding table summarizes the totals for each type of revenue and other financing category and indicates the increase or decrease for 2016 relative to 2015.

Total re-occurring revenues for 2016 are estimated at \$115,052,508, an increase of 8.2% from 2015. Growth is projected in the revenue categories of Property Taxes, Intergovernmental, Charges for Service, and Other Revenue. **Total revenues and other financing sources** for 2016 are expected to also be \$115,052,508 which is an increase of \$8,726,197 (8.2%) from 2015.

Property Taxes

Property taxes are the largest single source of revenue the Village receives. The corporate levy provides resources for the General Fund, the Police and Fire Pension Funds and Debt Service Fund. A special service levy and TIF incremental property taxes provide resources for the Water & Sewer Fund and Downtown Redevelopment Fund.

In 2016, property tax revenues are expected to total \$22,784,200 compared to \$21,920,500 budgeted for 2015.

This is an increase of 3.9%. The property taxes category includes TIF incremental taxes totaling \$2,998,000 and Special Service #5 taxes (water & sewer) totaling \$1,530,000. Property taxes derived from the annual property tax levy were \$18.0 million. Property taxes are levied by the Village, but are extended and collected by Cook County. Property taxes are payable in two installments on or about March 1 and September 1 in the year after the taxes are levied. Property tax revenues in the 2016 budget represent receipts from the 2015 tax levy.

The state legislature has imposed a tax cap of the lower of 5% or the consumer price index on non-home-rule units of government in Cook County. As a home-rule municipality, the Village does not have any property tax rate or levy limitations.

The property tax levy supports different areas of operation and is broken down by 1) General Corporate; 2) Debt Service; and 3) Pensions. The 2015 tax levy for the Village reflects an overall increase of 3.28%. The public safety portion of the levy will increase 1.7%. The levy for debt service on general obligation bonds is increasing \$17,102, or 0.8% while the pension levy for sworn Police and Fire personnel is increasing 7.2% collectively.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
REVENUES AND OTHER SOURCES**

Other Taxes

Overall, revenues from Other Taxes are expected to total \$14,198,368, a decrease of \$77,706 (0.5%) from the 2015 budget. Following is a summary of some of the larger revenue sources categorized as Other Taxes.

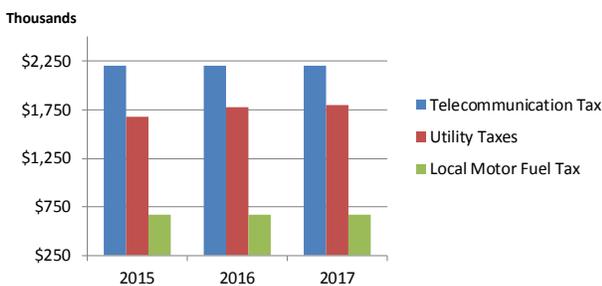
The Village’s total Home Rule Sales tax rate is 1.0%. Of this amount, 0.25% of the total is allocated each to flood control, street resurfacing, capital projects (funded through the Capital Improvement Fund) and to operations. Capital projects funded through the Capital Improvement Fund are those that can be supported on a pay-as-you-go basis with a cost range for projects between \$25,000 and \$1,000,000.

The current projection for the home-rule sales tax for 2015 is \$5,511,508. For 2016, the home-rule sales tax is expected to yield \$1,405,000 per each ¼ cent (or \$5,620,000 in total), an increase of 2.0% from the prior year.

The other significant sources of Other Taxes include the Telecommunication Tax, Local Motor Fuel Tax and Utility Taxes (generated from a tax on gas and electric service on residential and commercial utility service).

Both the Telecommunication Tax and Local Motor Fuel Tax are expected to remain flat for the three-year period that runs from 2015-2017. Telecommunication Taxes are expected to generate \$2.2 million while the Local Motor Fuel Tax is expected to generate \$675,000.

Utility taxes are expected to increase 7.0% from 2015 to 2017. Receipts for 2015 of \$1,677,000 are lower than typical due to the milder winter and summer season just completed. Receipts for 2016 and 2017 reflect a return to a normal level of utility taxes at \$1,782,000 and \$1,794,000 respectively. Following is a chart illustrating the changes in these Other Taxes for 2015 – 2017.



Licenses, Permits & Fees

This category of revenue includes vehicle licenses, business licenses, building permits, franchise fees, infrastructure maintenance fees and other fees. Revenue

in this category is estimated at \$2,944,000 for 2016, and \$2,949,000 for 2017.

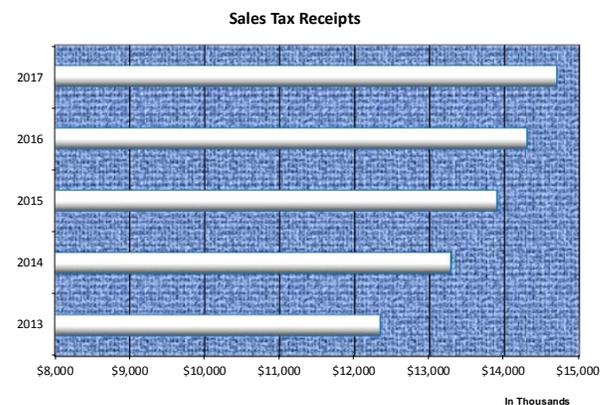
Intergovernmental Revenue

Intergovernmental revenue includes state-shared revenues such as the sales tax, income tax and motor fuel tax, along with other state and federal grant revenues. Intergovernmental revenues are expected to total \$25,413,467 in 2016, an increase of \$1.1 million (4.5%) from the 2015 budget. The increase in this revenue source is primarily due to growth in sales tax revenue of \$375,000 and receipt of the fire manpower SAFER Grant in an amount totaling \$641,800. Growth in other revenues in this category is estimated at 4.2% from the prior year.

Sales Taxes are the second largest source of revenue for the Village and expected to reach \$14.0 million in 2015, representing 13.2% of Village re-occurring revenues. The State of Illinois remits 1% of the 6.25% state sales tax to local governments on a point-of-sale basis. Sales tax (state portion) is recorded as revenue only in the General Fund.

Sales taxes are expected to grow by 3.0% on average during 2016 and 2017. The budget for 2016 and 2017 is \$14.4 million and \$14.7 million, respectively.

The following chart illustrates the annual changes in sales tax receipts from 2013 to 2017.

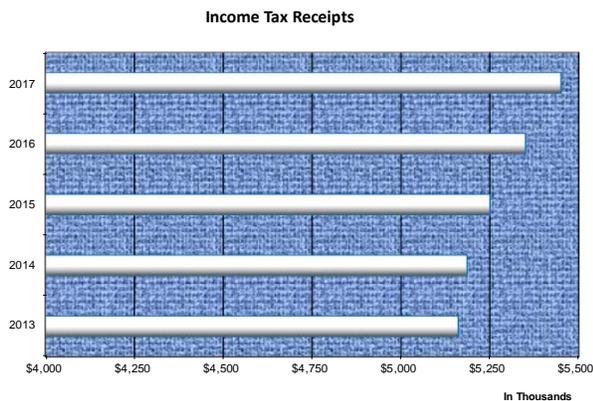


State Motor Fuel Tax – Receipts from this state-shared tax are expected to come in below budget and total \$1,225,000 in 2015. Receipts are estimated to be flat at \$1,225,000 for 2016 and 2017. Regular distributions of MFT are projected to be \$22.62 per capita. Proceeds from the state motor fuel tax are deposited in the Motor Fuel Tax Fund and are earmarked for street maintenance and repairs.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
REVENUES AND OTHER SOURCES**

State Income Tax receipts are estimated at \$5,250,000 for 2015. The income tax is expected to grow by an average of 2.0% for 2016 and 2017. Revenue projections for income taxes were calculated using projections from the Illinois Municipal League. Based on these estimates, Income Tax revenue is estimated to be \$5,350,000 in 2016 and \$5,450,000 in 2017.

The following chart illustrates the annual changes in income tax receipts from 2013 to 2017.



Charges for Services

Charges for Services for 2016 are estimated at \$30,766,533, an increase of \$2.2 million or 7.8% over the amended budget for 2015. Charges for services include the fees charged for such proprietary activities as water/sewer, parking, and refuse disposal. Also included in this category are internal service fund charges for the Risk Management, Vehicle Replacement, Vehicle Maintenance, and Computer Replacement funds.

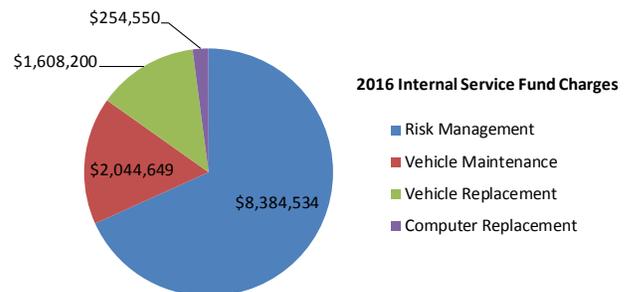
Water and Sewer Charges represent revenue from the sale of water to Village residents and businesses and a small number of businesses and governmental agencies outside the Village’s corporate boundaries. The Village supplies about 75% of its residents and businesses with water, with the balance being served by a private water company. It is expected that total water sales will be 1.25 billion gallons in 2016, which is consistent with recent levels used for budgeting purposes.

The current combined water and sewer rate is \$10.05 per 1,000 gallons of water consumed. The proposed rate for 2016 is \$10.55, a 5.0% increase from the current rate. The sewer construction fee remains \$5 per month on all Village sewer accounts. Water and sewer charges for 2016 and 2017 are \$13,187,000 and \$13,737,000, respectively.

Refuse Disposal Charges – This revenue source consists of single and multi-family refuse disposal fees and the sale of refuse disposal stickers. A total of \$3,549,000 is projected for 2015. Actual receipts for 2014 were \$2,922,408. An annual direct charge to single family households was implemented in 2006 to supplement the tax levy for refuse collection. The annual rate will increase \$45 effective January 1, 2016. Future increases will be based on the contract cost of the Village’s refuse hauler. Refuse charges for service for 2016 and 2017 are \$4,180,000 and \$4,403,680, respectively.

Internal Service Fund Charges represent payments made by the main operating funds to the four internal service funds maintained by the Village. The four funds are: Risk Management, Vehicle Maintenance, Vehicle Replacement and Computer Replacement. The reason for using internal service funds is to be able to show an operating expenditure in the various operating departments and divisions and the aggregate cost in one location in an internal service fund. Total internal service charges for 2016 are budgeted at \$12,291,933, an increase of \$479,761 (4.1%) from the 2015 budget.

Risk Management Fund charges in 2016 total \$8,384,534, an increase of \$403,008 or 5.1% from 2015. Vehicle Maintenance Fund charges of \$2,044,649 reflects a decrease of \$113,840, or 5.3% from 2015. Vehicle replacement charges to the various operating funds are budgeted at \$1,608,200 for 2016, an increase of \$209,350 from 2015. Computer replacement revenue from charges in 2016 totals \$254,550. Both the vehicle replacement and computer replacement programs are fully funded for the 2016 and 2017 budget years.



**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
REVENUES AND OTHER SOURCES**

Fines & Forfeits

Income from fines and forfeits is derived from circuit court and local parking fines as well as local ordinance fines and water and sewer penalties. Total fines and forfeits for 2015 are estimated to come in at \$647,063. The amount projected in the 2016 budget and 2017 forecast is \$656,100 and \$661,100 respectively.

Investment Income

All investments of general Village surplus funds are made in accordance with the Village investment policy. The policy was last amended in 2014. Investments for the Police and Fire Pension Funds are governed by State Statute and have their own formal policy that provides investment direction. Total investment income is estimated at \$8,485,500 for 2016, an increase of \$4,368,382 from the 2015 amended budget. Lower returns on the pension portfolios expected during 2015 accounted for the big change for 2016.

Reimbursements

The Village is expecting revenue from reimbursements to total \$194,500 for 2016, a decrease of \$40,000 from 2015. This revenue category fluctuates greatly from year to year as reimbursements are sporadic and cannot be accurately anticipated.

Other Revenue

The Other Revenue category includes Village and employee contributions to the Police and Firefighters' Pension Funds, employee and retiree contributions towards health insurance, and various other miscellaneous revenues. Other revenue is estimated at \$9,609,840 for 2016, which is an increase of \$389,340 (4.2%) above the 2015 amended budget.

Village contributions from property taxes to the Police and Firefighters' Pension Funds have been budgeted at \$5,677,000 for 2016 based upon a recent actuarial calculation. This represents an increase of \$381,000, or 7.2%, over the 2015 amended budget. Other contributions to the two pension funds from the Village include portions of the Personal Property Replacement Tax and incremental property taxes.

Interfund Transfers

There are no transfers budgeted for 2016 or 2017.

Other Financing Sources

Other financing sources include monies received from extraordinary events or one-time sources such as the issuance of debt or sale of property. Other financing sources consisting of the sale of property were budgeted at \$20,000 for 2015. None are expected for 2016.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
REVENUES AND OTHER SOURCES**

CHANGES IN FUND EQUITY

For 2016, Village revenues and other financing sources are expected to come in at \$115,052,508 and total expenditures are budgeted at \$112,542,802. The net result is a projected increase in fund balance or retained earnings of \$2,509,706. The overall budget surplus for 2016 is primarily the result of a surplus in the Police and Fire Pension Funds. A surplus of \$6.2 million is projected in these two funds. There is also a planned draw down of reserves in several capital funds during 2016.

The General Fund is showing a balanced 2016 budget with revenues and expenditures totaling \$49,658,220. Assuming no changes for 2017 the General Fund forecast budget shows a slight surplus of \$42,701. The Fund Balances/Net Assets policy provides direction on how to handle budget surpluses if and when they are realized.

The debt service funds are showing a total operating surplus of \$8,824 for 2016. Payments are based on the set repayment schedule for the various debt service issues. In the special revenue funds, expenditures are expected to exceed revenues in 2016 by \$999,478. Total fund balance in special revenue funds (excluding the funds not required to maintain a fund balance) is expected to be \$1,395,183 at December 31, 2016, representing 16.8% of 2017 expenditures. The 2016 budget for the Water and Sewer Fund reflects an operating shortfall of \$165,578, bringing the ending unrestricted net asset balance to \$4,277,929.

The Police and Firefighters' Pension Funds are showing a combined operating surplus of \$6.2 million for 2016. It is assumed that the funds' investment portfolios will yield 6% in 2016. As of January 1, 2015, the most recent actuarial calculation date, the Police Pension Fund was 57.9% funded and the Firefighters' Pension Fund was 63.0% funded. According to state statute, the Village has until the year 2040 to comply with funding requirements, but the Village expects to achieve that status before then.

Schedules showing the estimated fund balances of each fund for the years 2016 and 2017 can be found in the Budget Summaries Section. In recent years, the Village Board has made a conscious effort to diversify the Village's revenue base as a means of reducing its reliance on property taxes to finance Village services. One of the principal reasons for this strategy was to attempt to equalize the burden of financing these services between single-family property owners, multi-family residents, and business property owners. Additionally, a more diverse revenue base enables the Village to maintain its financial position through fluctuations in the economy. This revenue policy has proven valuable recently with the downturn in the economy.

The Village has also placed a much higher priority on economic development and redevelopment efforts as a means of growing its economic base. An emphasis on infrastructure improvements, streamlining the permitting process, and aggressively marketing the Village are some of the efforts being used to demonstrate that Mount Prospect is a good place in which to do business. It is expected that these efforts will help ensure an equitable and consistent revenue base for financing Village services in the future.

VILLAGE OF MOUNT PROSPECT

2016 BUDGET

REVENUES AND OTHER SOURCES

REVENUE ASSUMPTIONS

The following narrative describes methods and assumptions used in projecting many of the major revenue sources identified in this section. Sources for preparing the revenue projections include historical trend data, professional association estimates and the projected impact from economic development efforts within the Village. Assumptions for the following categories of revenues will be discussed: ad valorem taxes, local taxes, licenses, permits and fees, intergovernmental revenues, service charges and investment income.

Ad Valorem Taxes (Property Tax) – The Village levies a property tax annually for general purpose, debt service and pensions. The levy is a flat dollar amount with an additional 2% loss and cost amount added by Cook County to assure the Village receives the base amount in the event of non-payment by property owners. It is expected that the Village will receive 98.5% of the total levy, including the loss and cost amount. The average amount received per levy year from 2008–2012 is 98.4%. The most recent levy year's receipts (2013, collected in 2014) were 98.6%. Receipts from the 2014 levy are not expected to be fully known until one year after the scheduled date for payment.

Local Taxes – Local taxes include the home rule sales tax, incremental property tax, real estate transfer tax and local motor fuel tax.

Home rule sales taxes are not applied against the same base as the state shared sales tax. Food, drug and titled vehicles are exempt from this home rule tax. Based on this the Village projects the home rule tax at less than a one for one basis. In 2014 the home rule tax was 40.8% of the state shared portion. The ratio fell to 39.7% for budget year 2015. The ratio used for the 2016 budget and 2017 forecast is 39.3% and 39.0%, respectively continuing the downward trend.

Incremental property taxes are generated by an increase in property values over an established base within a Tax Increment Financing (TIF) district. The amount received each year is dependent upon current property values. For the next year (2016), growth in incremental taxes is projected to 6.0% capturing normal growth and new property being added to tax rolls from redevelopment projects. Incremental taxes in 2017 are also projected to increase 6.0%. Growth in future years is expected to range between 3.0% and 5.0% annually based on historical trends.

Real estate transfer tax receipts are based on expected activity in the real estate market and can fluctuate greatly from year to year. Receipts are calculated using total value of sales of both the residential and commercial/industrial sectors. The rate is \$3 per \$1,000. In 2015 the total value of real estate sales was \$433 million. The sale of Randhurst Village and othersignificant multi-family properties in the village pushed the annual sales amount to this higher than typical level. We do not expect this level of activity to continue. As such, the Village estimates the value of sales in 2016 and 2017 to be \$308 and \$312 respectively.

Licenses, Permits and Fees – Includes licenses for vehicles, business and liquor as well as building related licenses and permits for remodeling and construction. Several planning and zoning related fees are included in this category along with franchise fees related to cable television.

Projections show **Vehicle license** revenue to have leveled off at \$1,670,000 for 2016 and 2017. There are typically 32,000 passenger vehicle class licenses and 41,000 total licenses sold annually. The cost of a passenger vehicle sticker is \$45.00 while the costs for other categories of stickers range from \$15 to \$265.

Business and liquor license revenue is expected to remain flat over the two-year period 2016-2017. There appears to be a balance of the number of new licenses being issued with the number of closed businesses. There are approximately 1,050 active business licenses maintained on an annual basis.

Building related permit fees are expected to level off beginning in 2015 with \$500,000 received during the year. Building permit revenue for 2016 and 2017 is expected to remain at \$500,000 based on expected permit activity.

Cable franchise fees have grown by 7.3% over the past five years. Estimated receipt of this revenue in 2015 is \$761,000. Current year growth of the three cable providers is 3.8%, 7.9%, and 37.4%. Budget year 2016 and forecast 2017 growth assumes an annual overall increase to this revenue of 5.3%.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
REVENUES AND OTHER SOURCES**

Intergovernmental Revenues – Includes state shared revenues for sales tax, income tax, motor fuel tax and the Community Development Block Grant. Sales taxes are projected using historical trend data. Per capita estimates provided by the Illinois Municipal League (IML) are used for estimating income and motor fuel taxes. Block grant monies are based on funding requests of the Community Relations Commission.

Sales tax growth averaged 6.9% annually from 2010 to 2014. Current projections for 2015 show this revenue to grow 5.4%. Near-term growth in this revenue is expected to be 2.6% and 2.2% for 2016 and 2017 respectively.

Income and motor fuel taxes received by the Village are determined on a per capita basis. The Village's population set with the 2010 census is 54,167. Per capita estimates for income taxes for 2016 and 2017 are \$99 and \$101, respectively. The per capita estimate for motor fuel taxes for 2016 and 2017 is \$23.

Community Development Block Grant fund receipts are contingent upon approval from the U.S. Department of Housing & Urban Development. Budgets are recommended based on community needs. The Village had typically received \$300,000-\$500,000 each year to support the CDBG program. Future years are expected to fall slightly above this historical range. The amount requested for the 2016 budget and 2017 forecast to support ongoing programs is \$527,104 and \$528,950, respectively.

Service Charges – Includes water and sewer fees, parking charges and refuse disposal fees.

Water and sewer fees were increased 5.0% as part of the multi-year rate analysis updated in 2014. A rate study to determine appropriate funding needs is completed each year during the budget process.

Parking rates are set to be increased during 2016 from \$1.50 to \$2.00 per space, per day. It is assumed that approximately 3,100 parking spaces will be filled each week over the period of one year. A new parking permit program was implemented in 2014 that allowed commuters to purchase monthly parking permits for \$30 per month. While the addition of a permit parking program will not materially impact this revenue, parking ease for the commuter is greatly improved.

Refuse disposal fees are set at \$235 per year, per residential unit for 2016 and \$250 per year for 2017. There are approximately 13,600 residential units that are billed annually. It is assumed the uncollectable amount to be 3%. Multi-family rates are based on the size of container and frequency of collection. A matrix of multi-family units is utilized that identifies the cost per unit. A 3.0% increase is assumed for 2016 and 2017 based on current service levels.

Investment Income – Interest income is generated from surplus funds on hand for the general, special revenue, debt service, capital, and internal service and enterprise funds. Interest earnings are also derived for the Village's two fiduciary funds (Police Pension and Fire Pension). Interest income on surplus funds held in funds other than fiduciary funds is assumed to be at a rate of 0.25% for 2016 and 2017. Interest income for the fiduciary funds during the same period is assumed at 6.0% due to the permitted investments.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
REVENUES AND OTHER SOURCES BY REVENUE TYPE**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
REVENUES BY TYPE					
Property Taxes	21,254,401	21,920,500	21,964,500	22,784,200	23,555,200
Other Taxes	13,997,392	14,276,074	14,259,508	14,198,368	14,443,592
Licenses, Permits & Fees	2,675,473	3,028,000	2,987,000	2,944,000	2,949,000
Intergovernmental Revenue	23,601,029	24,310,024	24,305,120	25,413,467	26,002,435
Charges For Services	26,689,706	28,536,345	28,592,772	30,766,533	31,904,365
Fines & Forfeits	862,465	664,250	667,063	656,100	661,100
Investment Income	7,963,877	4,117,118	3,296,570	8,485,500	8,888,500
Reimbursements	848,962	233,500	193,100	194,500	196,500
Other Revenue	9,338,012	9,220,500	9,085,400	9,609,840	10,129,577
Total Revenues	107,231,317	106,306,311	105,351,033	115,052,508	118,730,269

OTHER FINANCING SOURCES

Bond Proceeds	6,584,697	-	-	-	-
Sale of Property/Other	83,032	20,000	10,000	-	-
Total Other Financing Sources	6,667,729	20,000	10,000	-	-

TOTAL REVENUES AND OTHER SOURCES 113,899,046 106,326,311 105,361,033 115,052,508 118,730,269

CHANGES IN FUND BALANCE

Total Revenues & Other Sources	113,899,046	106,326,311	105,361,033	115,052,508	118,730,269
Total Expenditures	102,790,130	125,999,251	123,965,543	112,542,802	112,836,333
Additions to(Use of) Fund Balances	11,108,916	(19,672,940)	(18,604,510)	2,509,706	5,893,936

ANALYSIS OF CHANGES IN FUND BALANCE

Additions to (Use of) Pension Fund Balances	6,295,875	1,478,176	647,700	6,147,133	6,741,027
Additions to (Use of) Other Fund Balances	4,813,041	(21,151,116)	(19,252,210)	(3,637,427)	(847,091)
Additions to(Use of) Fund Balances	11,108,916	(19,672,940)	(18,604,510)	2,509,706	5,893,936

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
REVENUES AND OTHER SOURCES BY FUND**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
GENERAL FUND	47,287,888	48,802,811	48,720,800	49,658,220	50,910,370
DEBT SERVICE FUND	4,912,449	4,854,237	4,854,237	4,987,011	5,050,457
CAPITAL PROJECTS FUNDS					
Capital Improvement Fund	1,395,372	1,343,000	1,374,350	1,415,500	1,443,500
Downtown Redevelopment Construct	2,564,475	2,709,500	2,844,250	2,998,500	3,170,500
Street Improvement Construc Fund	9,884,562	3,651,100	3,593,200	3,761,500	3,789,500
Flood Control Construction Fund	311,114	388,100	434,000	447,000	474,000
Total Capital Projects Funds	14,155,523	8,091,700	8,245,800	8,622,500	8,877,500
SPECIAL REVENUE FUNDS					
Refuse Disposal Fund	3,646,133	3,946,000	3,957,700	4,600,000	4,831,680
Motor Fuel Tax Fund	1,849,721	1,331,200	1,237,200	1,237,500	1,237,500
CDBG	280,182	672,791	672,791	587,104	588,950
Asset Seizure Fund	49,054	2,100	15,020	15,100	15,100
Federal Equitable Share Funds	24,657	200	120	200	200
DUI Fine Fund	38,559	20,100	25,030	20,100	20,100
Foreign Fire Tax Board Fund	67,681	70,100	70,070	70,100	70,100
Business District Fund	1,014,353	1,021,000	1,055,100	1,097,100	1,150,100
Total Special Revenue Funds	6,970,340	7,063,491	7,033,031	7,627,204	7,913,730
ENTERPRISE FUNDS					
Water and Sewer Fund	13,933,447	14,364,600	14,107,700	15,669,600	16,224,600
Village Parking System Fund	145,464	130,700	138,700	168,700	183,700
Parking System Revenue Fund	210,107	219,000	221,000	146,000	161,000
Total Enterprise Funds	14,289,018	14,714,300	14,467,400	15,984,300	16,569,300
INTERNAL SERVICE FUNDS					
Vehicle Maintenance Fund	2,139,393	2,158,489	2,159,489	2,044,649	2,177,133
Vehicle Replacement Fund	1,434,348	1,398,850	1,402,393	1,608,200	1,608,200
Computer Replacement Fund	23,825	273,307	272,807	254,550	256,285
Risk Management Fund	7,803,216	7,981,526	8,130,776	8,384,534	8,635,867
Total Internal Service Funds	11,400,782	11,812,172	11,965,465	12,291,933	12,677,485
FIDUCIARY FUNDS					
Police Pension Fund	7,723,976	5,950,975	5,528,175	8,266,000	8,703,000
Fire Pension Fund	7,159,070	5,036,625	4,546,125	7,615,340	8,028,427
Total Fiduciary Funds	14,883,046	10,987,600	10,074,300	15,881,340	16,731,427
TOTAL REVENUES & OTHER SOURCES	113,899,046	106,326,311	105,361,033	115,052,508	118,730,269

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
REVENUE AND OTHER SOURCES**

		Actual	Budget	Estimate	Budget	Forecast
GENERAL FUND		2014	2015	2015	2016	2017
Property Taxes						
001.400.001	Property Taxes - CY	9,214,896	9,914,000	9,914,000	10,092,000	10,276,000
001.400.002	Property Taxes - PY	(73,076)	-	(50,000)	-	-
001.400.003	Prop. Taxes-Police CY	2,862,634	2,840,000	2,840,000	3,147,000	3,367,000
001.400.004	Prop. Taxes-Police PY	(9,393)	-	(10,000)	-	-
001.400.005	Prop. Taxes-Fire CY	2,407,825	2,456,000	2,456,000	2,530,000	2,707,000
001.400.006	Prop. Taxes-Fire PY	(10,156)	-	(10,000)	-	-
001.400.009	Prop. Taxes - R&B CY	113,826	120,000	115,000	115,000	115,000
001.400.010	Prop. Taxes - R&B PY	(604)	-	(1,000)	-	-
001.400.011	Prop Tax Increment CY	96,631	97,500	97,500	100,200	102,200
Total Property Taxes		14,602,583	15,427,500	15,351,500	15,984,200	16,567,200
Other Taxes						
001.401.001	ComEd Electric Tax	1,167,082	1,175,000	1,180,000	1,192,000	1,204,000
001.401.002	Natural Gas Use Tax	122,125	115,000	117,000	115,000	115,000
001.401.003	NICOR Gas Tax	596,098	500,000	380,000	475,000	475,000
001.401.004	Telecomm. Tax	2,208,291	2,150,000	2,200,000	2,200,000	2,200,000
001.402.001	Auto Rental Tax	20,782	20,000	16,000	20,000	20,000
001.402.003	Food & Beverage Tax	738,642	755,000	720,000	720,000	720,000
001.402.005	Hotel/Motel Tax	258,080	255,566	274,000	288,000	302,000
001.402.007	Real Estate Trsfr Tax	954,644	1,350,000	1,300,000	925,000	936,000
001.403.003	Home Rule Sales - 3rd	1,355,373	1,346,000	1,378,000	1,405,000	1,433,000
001.404.001	Cable TV - Comcast	529,312	556,000	550,000	572,000	595,000
001.404.002	Cable TV - WOW	155,104	175,000	163,000	176,000	190,000
001.404.003	Cable TV - AT&T	44,352	40,000	48,000	53,000	59,000
Total Other Taxes		8,149,885	8,437,566	8,326,000	8,141,000	8,249,000
Licenses, Permits & Fees						
001.409.001	Alarm Licenses	17,395	16,000	41,000	42,000	42,000
001.409.002	Business Licenses	135,186	135,000	140,000	140,000	140,000
001.409.003	Contractor Licenses	53,270	50,000	53,000	55,000	55,000
001.409.005	Elevator Licenses	27,575	30,000	28,000	28,000	28,000
001.409.006	Liquor Licenses	150,502	160,000	164,000	165,000	165,000
001.409.007	Utility Permit Fee	4,250	4,000	4,000	4,000	4,000
001.410.001	Building Permit	588,759	700,000	700,000	500,000	500,000
001.410.003	Electrical Permit	8,250	8,000	5,500	6,000	6,000
001.410.004	Lndlord/Rental Permit	293,107	315,000	302,000	315,000	320,000
001.410.005	Plumbing Permit	20,063	22,000	500	-	-
001.410.006	Public Imp Ins Permit	-	30,000	25,000	1,000	1,000
001.410.008	Vehicle License	340,344	-	-	-	-
001.410.009	Village Impact Fees	-	-	22,000	-	-
Total Licenses, Permits & Fees		1,638,701	1,470,000	1,485,000	1,256,000	1,261,000

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
REVENUE AND OTHER SOURCES**

		Actual	Budget	Estimate	Budget	Forecast
GENERAL FUND		2014	2015	2015	2016	2017
Intergovernmental Revenue						
001.415.001	Charitable Games Tax	4,812	4,000	4,000	4,000	4,000
001.415.002	State Income Tax	5,186,155	5,200,000	5,250,000	5,350,000	5,450,000
001.415.004	State Sales Tax	13,285,441	14,000,000	14,000,000	14,375,000	14,700,000
001.415.005	State Use Tax	1,025,332	930,000	970,000	1,010,000	1,050,000
001.416.001	Pers Prop Repl Tax	400,936	425,000	425,000	385,000	385,000
001.416.002	Pers Prop Repl Tx-R&B	6,827	8,000	8,000	8,000	8,000
001.417.001	Forest River Fire Dst	51,396	53,000	53,000	53,000	53,000
001.417.002	Maint of State	95,864	99,000	99,000	102,000	104,000
001.50.00.00.0.000.418.013	NACCHO Grant	2,520	7,404	7,500	5,000	5,000
001.60.00.00.0.000.418.001	Body Armor Grant	4,143	7,200	7,200	9,720	7,920
001.60.00.00.0.000.419.012	Tobacco Enf Grant	4,180	4,000	4,000	3,300	3,300
001.418.016	Fire Prev&Safety Gr	863	-	-	-	-
001.418.019	SAFER Grant	-	-	-	641,800	717,500
Total Intergovernmental Revenue		20,068,469	20,737,604	20,827,700	21,946,820	22,487,720
Charges For Services						
001.20.26.00.0.000.442.001	Mt Prospect Library	15,896	15,973	16,000	16,400	16,800
001.20.26.00.0.000.442.002	Mt Prospect Park Dist	8,690	9,250	10,000	10,200	10,400
001.449.003	Parking Fund	19,000	19,500	19,500	-	-
001.449.004	Permit Reinspection	69,611	65,000	50,000	50,000	50,000
001.449.005	Plan Examination Fees	10,750	10,000	7,000	7,000	7,000
001.449.006	Stormwater Det Fee	14,155	15,000	30,000	10,000	10,000
001.449.007	Street Opening Fee	2,000	2,000	2,000	2,000	2,000
001.449.008	Truck Fees	1,295	1,000	1,000	1,000	1,000
001.449.009	Vacant Structure Reg	6,000	2,500	2,000	2,000	2,000
001.449.010	Village Parking Fund	28,500	29,000	29,000	-	-
001.449.011	Water & Sewer Fund	520,000	520,000	520,000	250,000	250,000
001.449.012	ZBA Hearing Fees	16,300	15,000	15,000	15,000	15,000
001.60.61.00.0.000.444.001	Special Detail Revenue	35,864	35,000	41,000	42,000	43,000
001.70.00.00.0.000.449.001	Ambulance Transp Fee	942,996	1,020,000	1,020,000	980,000	1,000,000
Total Charges For Services		1,691,057	1,759,223	1,762,500	1,385,600	1,407,200
Fines & Forfeits						
001.40.43.00.0.000.453.003	Code Enforcement	79,661	25,000	30,000	20,000	20,000
001.453.008	Forfeited Escrow Funds	25,477	30,000	20,000	20,000	20,000
001.453.009	Local Ordinance Fines	3,000	5,000	5,000	5,000	5,000
001.453.011	Parking Fines	213,111	250,000	250,000	250,000	250,000
001.453.012	Permit Penalties	-	1,000	1,000	1,000	1,000
001.60.00.00.0.000.453.001	Circuit Court Fines	148,017	165,000	144,000	144,000	144,000
001.60.00.00.0.000.453.006	False Alarm Fees	9,180	10,000	8,000	8,000	8,000
001.60.00.00.0.000.453.007	Fines - Parental Resp	1,200	3,000	3,000	3,000	3,000
Total Fines & Forfeits		479,646	489,000	461,000	451,000	451,000

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
REVENUE AND OTHER SOURCES**

		Actual	Budget	Estimate	Budget	Forecast
		2014	2015	2015	2016	2017
GENERAL FUND						
Investment Income						
001.456.001	Interest Income	2,137	3,000	2,000	2,000	2,000
001.457.001	Interest Income - Esc	1,993	2,818	1,000	1,000	1,000
001.458.001	Bank Account Interest	-	-	1,000	1,000	1,000
001.459.001	IMET Market Val Adj	99	100	100	100	100
001.469.002	Gain/Loss on Invest	(69,199)	-	40,000	-	-
Total Investment Income		(64,970)	5,918	44,100	4,100	4,100
Reimbursements						
001.473.005	Mt Prospect Library	28,095	28,000	20,000	20,000	20,000
001.473.006	Other Reimbursements	85,620	10,000	10,000	10,000	10,000
001.473.008	Property Damage	11,792	20,000	10,000	10,000	10,000
001.473.011	Sidewalk - Shared Cost	21,219	25,000	15,000	15,000	15,000
001.473.012	Tree Replacement	31,621	30,000	20,000	20,000	20,000
001.60.00.00.0.000.473.002	High School Youth	86,702	88,000	88,000	90,000	92,000
001.60.00.00.0.000.473.007	Police Training Reimb	6,094	9,000	5,000	5,000	5,000
001.70.00.00.0.000.473.001	Fire Training Reimb	16,320	10,000	10,000	10,000	10,000
001.473.016	Insurance Reimb	128,664	-	-	-	-
Total Reimbursements		416,127	220,000	178,000	180,000	182,000
Other Revenue						
001.10.11.00.8.400.476.007	Street Banner Program	-	5,000	5,000	5,000	5,000
001.10.12.00.0.000.476.005	Sister City Events	6,417	-	3,000	3,000	3,000
001.479.001	Animal Release	250	500	500	500	500
001.479.002	Cash Over/Short	33	-	-	-	-
001.479.005	Miscellaneous Income	33,392	23,500	30,000	30,000	30,000
001.479.006	Police and Fire Reports	5,582	5,000	6,000	6,000	6,000
001.479.008	Sale of Property	537	1,000	1,000	1,000	1,000
001.479.009	Subpoena Fees	943	1,000	500	500	500
001.479.011	ROW Restoration	10,500	1,000	1,000	1,000	1,000
001.479.012	Event Sponsorship	2,450	1,000	5,000	5,000	5,000
001.479.013	Flex Comp Revenue	12,459	-	5,000	5,000	5,000
001.480.001	Cell Tower	129,266	133,000	133,000	137,000	141,000
001.480.002	General Store	16,201	16,200	16,200	16,200	16,200
001.495.001	Celestial Celebrations	27,035	30,000	30,000	30,000	30,000
001.495.004	Family Bike Ride	1,800	500	500	500	500
001.495.005	Other Revenues	446	-	-	-	-
001.50.00.00.0.000.476.003	Human Services	1,374	1,000	1,200	1,200	1,200
001.50.00.00.0.000.477.003	Human Svs Donations	1,456	-	1,000	-	-
001.50.54.00.0.000.479.004	CC Center-Mbr Agency	12,600	7,800	18,000	18,000	18,000
001.60.00.00.0.000.477.005	Police Dept Donations	4,091	-	2,500	-	-
001.70.00.00.0.000.476.002	Fire Training Revenue	6,438	7,500	7,000	7,000	7,000
001.70.00.00.0.000.477.002	Fire Dept Donations	11,995	-	1,000	-	-
001.70.00.00.0.000.477.004	Paramedic Donations	25	-	500	-	-
001.80.00.00.0.000.477.006	Public Works	1,100	-	1,500	-	-
001.479.014	Centennial Revenue	-	-	11,500	38,500	26,150

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
REVENUE AND OTHER SOURCES**

		Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
GENERAL FUND						
Other Revenue						
001.476.005	Sister City Events	-	2,000	4,000	4,000	4,000
001.60.01.00.0.000.479.008	Sale of Property	-	-	100	100	100
Total Other Revenue		286,390	236,000	285,000	309,500	301,150
Other Financing Sources						
001.491.003	Trans from Tree Trust	20,000	20,000	-	-	-
Total Other Financing Sources		20,000	20,000	-	-	-
TOTAL GENERAL FUND		47,287,888	48,802,811	48,720,800	49,658,220	50,910,370

DEBT SERVICE FUND

Property Taxes						
002.00.00.00.2.510.400.001	Prop Taxes-2009 CY	419,000	419,000	419,000	419,000	419,000
002.00.00.00.2.511.400.001	Prop Taxes-2009B CY	383,000	385,000	385,000	388,000	383,000
002.00.00.00.2.512.400.001	Prop Taxes-2009C CY	118,000	132,000	132,000	147,000	165,000
002.00.00.00.2.514.400.001	Prop Taxes-2011B CY	790,000	793,000	793,000	791,000	794,000
002.00.00.00.2.515.400.001	Prop Taxes-2012 CY	54,000	54,000	54,000	54,000	54,000
002.00.00.00.2.517.400.001	Prop Taxes-2014 CY	473,000	471,000	471,000	473,000	473,000
Total Property Taxes		2,237,000	2,254,000	2,254,000	2,272,000	2,288,000
Other Taxes						
002.00.00.00.2.650.403.001	Home Rule Sales - 1st	445,813	197,258	197,258	197,258	197,258
002.00.00.00.2.516.403.001	Home Rule Sales - 1st	453,196	369,956	369,956	370,456	370,456
002.00.00.00.2.659.403.001	Home Rule Sales - 1st	157,523	421,294	421,294	432,654	433,878
Total Other Taxes		1,056,532	988,508	988,508	1,000,368	1,001,592
Intergovernmental Revenue						
002.00.00.00.2.512.417.003	BAB Subsidy	43,832	42,773	42,773	42,000	42,000
002.00.00.00.2.575.417.007	Series 2006 MPPL	438,953	436,918	436,918	934,855	1,718,765
002.00.00.00.2.576.417.008	Series 2011A - MPPL	1,135,925	1,131,938	1,131,938	737,688	-
Total Intergovernmental Revenue		1,618,710	1,611,629	1,611,629	1,714,543	1,760,765
Investment Income						
002.456.001	Interest Income	95	100	100	100	100
Total Investment Income		95	100	100	100	100
Other Revenue						
002.479.005	Miscellaneous Income	112	-	-	-	-
Total Other Revenue		112	-	-	-	-
TOTAL DEBT SERVICE FUND		4,912,449	4,854,237	4,854,237	4,987,011	5,050,457

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
REVENUE AND OTHER SOURCES**

		Actual	Budget	Estimate	Budget	Forecast
		2014	2015	2015	2016	2017
CAPITAL IMPROVEMENT FUND						
Other Taxes						
020.403.004	Home Rule Sales - 4th	1,254,676	1,246,000	1,278,000	1,405,000	1,433,000
Total Other Taxes		1,254,676	1,246,000	1,278,000	1,405,000	1,433,000
Intergovernmental Revenue						
020.418.015	IL Dept of Transp	-	48,000	48,000	-	-
Total Intergovernmental Revenue		-	48,000	48,000	-	-
Investment Income						
020.456.001	Interest Income	515	1,000	350	500	500
Total Investment Income		515	1,000	350	500	500
Other Revenue						
020.477.001	Developer Donations	140,181	48,000	48,000	10,000	10,000
Total Other Revenue		140,181	48,000	48,000	10,000	10,000
TOTAL CAPITAL IMPROVEMENT FUND		1,395,372	1,343,000	1,374,350	1,415,500	1,443,500

DOWNTOWN REDEVELOPMENT CONSTRUCTION FUND

Property Taxes						
022.400.001	Property Taxes - CY	252,375	259,000	258,000	260,000	261,000
022.400.011	Prop Tax Increment CY	2,316,051	2,450,000	2,586,000	2,738,000	2,909,000
022.400.012	Prop Tax Increment PY	(4,311)	-	-	-	-
Total Property Taxes		2,564,115	2,709,000	2,844,000	2,998,000	3,170,000
Investment Income						
022.456.001	Interest Income	360	500	250	500	500
Total Investment Income		360	500	250	500	500
TOTAL DOWNTOWN REDEV CONST FUND		2,564,475	2,709,500	2,844,250	2,998,500	3,170,500

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
REVENUE AND OTHER SOURCES**

		Actual	Budget	Estimate	Budget	Forecast
STREET IMPROVEMENT CONSTRUCTION FUND		2014	2015	2015	2016	2017
Other Taxes						
023.402.006	Municipal MFT	699,499	710,000	675,000	675,000	675,000
023.403.002	Home Rule Sales - 2nd	1,355,373	1,346,000	1,378,000	1,405,000	1,433,000
Total Other Taxes		2,054,872	2,056,000	2,053,000	2,080,000	2,108,000
Licenses, Permits & Fees						
023.410.008	Vehicle License	1,019,322	1,540,000	1,484,000	1,670,000	1,670,000
Total Licenses, Permits & Fees		1,019,322	1,540,000	1,484,000	1,670,000	1,670,000
Fines & Forfeits						
023.453.008	Forfeited Escrow Funds	117,500	-	-	-	-
Total Fines & Forfeits		117,500	-	-	-	-
Investment Income						
023.456.001	Interest Income	4,350	100	1,200	1,500	1,500
Total Investment Income		4,350	100	1,200	1,500	1,500
Other Revenue						
023.479.005	Miscellaneous Income	103,821	55,000	55,000	10,000	10,000
Total Other Revenue		103,821	55,000	55,000	10,000	10,000
Other Financing Sources						
023.488.001	Bond Proceeds	6,290,000	-	-	-	-
023.488.002	Bond Premium	294,697	-	-	-	-
Total Other Financing Sources		6,584,697	-	-	-	-
TOTAL STREET IMPROVEMENT CONSTRUCTION FUND		9,884,562	3,651,100	3,593,200	3,761,500	3,789,500
FLOOD CONTROL CONSTRUCTION FUND						
Other Taxes						
024.403.001	Home Rule Sales - 1st	298,841	357,000	389,000	405,000	432,000
Total Other Taxes		298,841	357,000	389,000	405,000	432,000
Charges For Services						
024.449.006	Stormwater Det Fee	-	30,000	30,000	40,000	40,000
Total Charges For Services		-	30,000	30,000	40,000	40,000
Investment Income						
024.456.001	Interest Income	11,262	1,000	15,000	2,000	2,000
024.458.001	Bank Account Interest	1,011	100	-	-	-
Total Investment Income		12,273	1,100	15,000	2,000	2,000
TOTAL FLOOD CONTROL CONSTRUCTION FUND		311,114	388,100	434,000	447,000	474,000

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
REVENUE AND OTHER SOURCES**

		Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
REFUSE DISPOSAL FUND						
Property Taxes						
040.400.001	Property Taxes - CY	342,000	-	-	-	-
Total Property Taxes		342,000	-	-	-	-
Charges For Services						
040.80.85.00.0.000.445.001	Sgle Fam Ref Disp Chrg	1,985,428	2,584,000	2,584,000	3,196,000	3,400,000
040.80.85.00.0.000.445.002	Multi-Fam Ref Disp	936,980	965,000	965,000	984,000	1,003,680
Total Charges For Services		2,922,408	3,549,000	3,549,000	4,180,000	4,403,680
Fines & Forfeits						
040.80.85.00.0.000.453.010	Multi-Fam Ref Disp	3,799	4,000	6,000	6,000	6,000
040.80.85.00.0.000.453.014	Sgle Fam Ref Disp Pen	22,916	20,000	28,000	28,000	28,000
Total Fines & Forfeits		26,715	24,000	34,000	34,000	34,000
Investment Income						
040.456.001	Interest Income	604	500	200	500	500
Total Investment Income		604	500	200	500	500
Reimbursements						
040.473.006	Other Reimbursements	885	1,000	3,000	1,000	1,000
Total Reimbursements		885	1,000	3,000	1,000	1,000
Other Revenue						
040.479.005	Miscellaneous Income	10,137	10,000	10,000	10,000	10,000
040.80.85.00.0.000.479.003	Cmrc Contract Admn	170,705	171,000	171,000	174,000	177,000
040.80.85.00.0.000.481.001	Sale of Recycling Bins	500	500	500	500	500
040.80.85.00.0.000.482.001	Sale of Refuse Stickers	172,179	190,000	190,000	200,000	205,000
Total Other Revenue		353,521	371,500	371,500	384,500	392,500
TOTAL REFUSE DISPOSAL FUND		3,646,133	3,946,000	3,957,700	4,600,000	4,831,680

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
REVENUE AND OTHER SOURCES**

		Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
MOTOR FUEL TAX FUND						
Intergovernmental Revenue						
041.415.003	State Motor Fuel Tax	1,830,552	1,320,000	1,225,000	1,225,000	1,225,000
Total Intergovernmental Revenue		1,830,552	1,320,000	1,225,000	1,225,000	1,225,000
Investment Income						
041.456.001	Interest Income	67	100	200	500	500
041.458.001	Bank Account Interest	-	100	-	-	-
Total Investment Income		67	200	200	500	500
Reimbursements						
041.473.004	MFT Projects Reimb	14,933	10,000	10,000	10,000	10,000
041.473.006	Other Reimbursements	4,169	1,000	2,000	2,000	2,000
Total Reimbursements		19,102	11,000	12,000	12,000	12,000
TOTAL MOTOR FUEL TAX FUND		1,849,721	1,331,200	1,237,200	1,237,500	1,237,500

CDBG

Intergovernmental Revenue						
042.418.002	Comm Dev Block Grant	-	592,791	592,791	527,104	528,950
042.420.016	Cook County	83,298	-	-	-	-
Total Intergovernmental Revenue		83,298	592,791	592,791	527,104	528,950
Other Revenue						
042.476.001	CDBG Program Income	196,884	80,000	80,000	60,000	60,000
Total Other Revenue		196,884	80,000	80,000	60,000	60,000
TOTAL CDBG		280,182	672,791	672,791	587,104	588,950

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
REVENUE AND OTHER SOURCES**

		Actual	Budget	Estimate	Budget	Forecast
		2014	2015	2015	2016	2017
ASSET SEIZURE FUND						
Fines & Forfeits						
043.60.61.00.0.000.453.013	Seized Assets	49,039	2,000	15,000	15,000	15,000
Total Fines & Forfeits		49,039	2,000	15,000	15,000	15,000
Investment Income						
043.456.001	Interest Income	15	100	20	100	100
Total Investment Income		15	100	20	100	100
TOTAL ASSET SEIZURE FUND		49,054	2,100	15,020	15,100	15,100

FEDERAL EQUITABLE SHARE FUNDS

Fines & Forfeits						
044.60.61.00.0.000.453.004	DEA Shared Seized	-	100	100	100	100
044.60.61.00.0.451.453.018	Treasury Funds Seized	24,638	-	-	-	-
Total Fines & Forfeits		24,638	100	100	100	100
Investment Income						
044.458.001	Bank Account Interest	-	100	20	100	100
044.60.61.00.0.450.458.001	Bank Account Interest	7	-	-	-	-
044.60.61.00.0.451.458.001	Bank Account Interest	12	-	-	-	-
Total Investment Income		19	100	20	100	100
TOTAL FEDERAL EQUITABLE SHARE FUNDS		24,657	200	120	200	200

DUI FINE FUND

Fines & Forfeits						
045.60.61.00.0.000.453.005	DUI Fines	38,523	20,000	25,000	20,000	20,000
Total Fines & Forfeits		38,523	20,000	25,000	20,000	20,000
Investment Income						
045.456.001	Interest Income	36	100	30	100	100
Total Investment Income		36	100	30	100	100
TOTAL DUI FINE FUND		38,559	20,100	25,030	20,100	20,100

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
REVENUE AND OTHER SOURCES**

		Actual	Budget	Estimate	Budget	Forecast
		2014	2015	2015	2016	2017
FOREIGN FIRE TAX BOARD FUND						
Other Taxes						
046.402.004	Foreign Fire Ins Tax	67,577	70,000	70,000	70,000	70,000
Total Other Taxes		67,577	70,000	70,000	70,000	70,000
Investment Income						
046.456.001	Interest Income	104	100	70	100	100
Total Investment Income		104	100	70	100	100
TOTAL FOREIGN FIRE TAX BOARD FUND		67,681	70,100	70,070	70,100	70,100

BUSINESS DISTRICT FUND

Other Taxes						
048.00.00.00.0.775.402.003	Food & Beverage Tax	358,152	360,000	360,000	367,000	375,000
048.00.00.00.0.775.402.005	Hotel/Motel Tax	211,526	225,000	235,000	250,000	275,000
048.00.00.00.0.775.402.008	Movie Theatre Tax	112,701	110,000	110,000	112,000	114,000
048.00.00.00.0.775.405.001	Randhurst Business	331,933	326,000	350,000	368,000	386,000
Total Other Taxes		1,014,312	1,021,000	1,055,000	1,097,000	1,150,000
Investment Income						
048.456.001	Interest Income	41	-	100	100	100
Total Investment Income		41	-	100	100	100
TOTAL BUSINESS DISTRICT FUND		1,014,353	1,021,000	1,055,100	1,097,100	1,150,100

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
REVENUE AND OTHER SOURCES**

		Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
WATER AND SEWER FUND						
Property Taxes						
050.400.007	Prop. Taxes - SSA CY	1,523,585	1,530,000	1,530,000	1,530,000	1,530,000
050.400.008	Prop. Taxes - SSA PY	(14,882)	-	(15,000)	-	-
Total Property Taxes		1,508,703	1,530,000	1,515,000	1,530,000	1,530,000
Licenses, Permits & Fees						
050.409.004	Cross Conn Permit Fee	17,450	18,000	18,000	18,000	18,000
Total Licenses, Permits & Fees		17,450	18,000	18,000	18,000	18,000
Charges For Services						
050.80.84.87.0.000.446.001	Water Sales	9,097,239	9,900,000	9,680,000	11,050,000	11,600,000
050.80.84.87.0.000.446.004	Water Meter Fees	22,488	20,000	20,000	20,000	20,000
050.80.84.87.0.000.446.005	Water Tap Fees	20,826	20,000	20,000	20,000	20,000
050.80.84.88.0.000.446.002	Sewer Fees	2,029,010	2,000,000	1,965,000	2,137,000	2,137,000
050.80.84.88.0.000.446.003	Sewer Construction	682,827	684,000	684,000	684,000	684,000
Total Charges For Services		11,852,390	12,624,000	12,369,000	13,911,000	14,461,000
Fines & Forfeits						
050.80.84.87.0.000.453.015	Water Penalties	83,969	90,000	96,000	100,000	105,000
050.80.84.88.0.000.453.016	Sewer Penalties	26,185	28,000	28,000	28,000	28,000
Total Fines & Forfeits		110,154	118,000	124,000	128,000	133,000
Investment Income						
050.456.001	Interest Income	3,319	2,000	500	1,000	1,000
050.458.001	Bank Account Interest	-	-	1,000	1,000	1,000
050.459.001	IMET Market Val	33	100	100	100	100
050.469.002	Gain/Loss on Invest	(253)	-	-	-	-
Total Investment Income		3,099	2,100	1,600	2,100	2,100
Reimbursements						
050.473.015	Contribution Revenue	373,498	-	-	-	-
050.80.84.00.0.000.473.013	Water Fund Reimb	8,137	500	100	500	500
Total Reimbursements		381,635	500	100	500	500
Other Revenue						
050.479.005	Miscellaneous Income	62,018	72,000	80,000	80,000	80,000
Total Other Revenue		62,018	72,000	80,000	80,000	80,000
Other Financing Sources						
050.494.001	Gain/Loss Disp Assets	(2,002)	-	-	-	-
Total Other Financing Sources		(2,002)	-	-	-	-
TOTAL WATER AND SEWER FUND		13,933,447	14,364,600	14,107,700	15,669,600	16,224,600

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
REVENUE AND OTHER SOURCES**

		Actual	Budget	Estimate	Budget	Forecast
		2014	2015	2015	2016	2017
VILLAGE PARKING SYSTEM FUND						
Other Taxes						
051.403.004	Home Rule Sales - 4th	10,070	-	-	-	-
Total Other Taxes		10,070	-	-	-	-
Charges For Services						
051.448.001	Maple Street D	116,164	112,000	120,000	150,000	165,000
051.448.004	Wille Lot	12,540	12,000	12,000	12,000	12,000
051.480.003	Train Depot	6,600	6,600	6,600	6,600	6,600
Total Charges For Services		135,304	130,600	138,600	168,600	183,600
Investment Income						
051.456.001	Interest Income	90	100	100	100	100
Total Investment Income		90	100	100	100	100
TOTAL VILLAGE PARKING SYSTEM FUND		145,464	130,700	138,700	168,700	183,700

PARKING SYSTEM REVENUE FUND

Other Taxes						
052.403.004	Home Rule Sales - 4th	90,627	100,000	100,000	-	-
Total Other Taxes		90,627	100,000	100,000	-	-
Charges For Services						
052.447.001	Meter Lot A	62,881	65,000	65,000	80,000	85,000
052.447.002	Meter Lot C	56,599	54,000	56,000	66,000	76,000
Total Charges For Services		119,480	119,000	121,000	146,000	161,000
TOTAL PARKING SYSTEM REVENUE FUND		210,107	219,000	221,000	146,000	161,000

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
REVENUE AND OTHER SOURCES**

		Actual	Budget	Estimate	Budget	Forecast
		2014	2015	2015	2016	2017
VEHICLE MAINTENANCE FUND						
Charges For Services						
060.10.11.00.0.000.425.001	Mayor & Board	3,207	3,237	3,237	3,066	3,265
060.20.21.00.0.000.426.001	Manager's Office	3,207	3,237	3,237	3,066	3,265
060.20.26.00.0.000.427.001	TV Services	3,422	3,452	3,452	3,270	3,482
060.40.41.00.0.000.428.001	Planning & Zoning	3,207	3,237	3,237	3,066	3,265
060.40.42.00.0.000.429.001	Buiding Service	4,490	4,532	4,532	4,293	4,571
060.40.43.41.0.000.430.001	Housing Inspections	22,452	22,658	22,658	21,463	22,854
060.40.43.42.0.000.431.001	Health Inspections	3,207	3,237	3,237	3,066	3,265
060.423.001	Parking Fund	4,918	4,963	4,963	-	-
060.424.001	Village Parking	4,918	4,963	4,963	-	-
060.50.00.00.0.000.432.001	Human Services	-	3,237	3,237	3,066	3,265
060.60.00.00.0.000.433.001	Police Admin	545,486	549,614	549,614	520,619	554,362
060.70.00.00.0.000.434.001	Fire Admin	338,496	341,162	341,162	323,164	344,110
060.80.00.00.0.000.435.001	Public Works Admin	663,306	668,298	668,298	633,042	674,072
060.80.83.00.0.000.436.001	Public Works Engin	34,855	35,174	35,174	33,318	35,477
060.80.84.00.0.000.437.001	Public Works Water	503,146	506,888	506,888	489,550	521,280
Total Charges For Services		2,138,317	2,157,889	2,157,889	2,044,049	2,176,533
Investment Income						
060.456.001	Interest Income	550	600	600	600	600
Total Investment Income		550	600	600	600	600
Other Revenue						
060.479.005	Miscellaneous Income	526	-	1,000	-	-
Total Other Revenue		526	-	1,000	-	-
TOTAL VEHICLE MAINTENANCE FUND		2,139,393	2,158,489	2,159,489	2,044,649	2,177,133

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
REVENUE AND OTHER SOURCES**

		Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
VEHICLE REPLACEMENT FUND						
Charges For Services						
061.10.11.00.0.000.425.002	Mayor & Board	2,500	2,500	2,500	2,700	2,700
061.20.21.00.0.000.427.002	TV Services	1,600	800	800	800	800
061.40.41.00.0.000.428.002	Planning & Zoning	1,500	1,500	1,500	1,500	1,500
061.40.42.00.0.000.429.002	Building Service	2,100	4,200	4,200	2,500	2,500
061.40.43.41.0.000.430.002	Housing Inspections	9,800	6,900	6,900	7,400	7,400
061.40.43.42.0.000.431.002	Health Inspections	1,500	1,500	1,500	1,500	1,500
061.423.002	Parking Fund	9,680	10,960	10,960	-	-
061.424.002	Village Parking	14,520	16,440	16,440	-	-
061.426.002	Manager's Office	3,200	3,400	3,400	4,100	4,100
061.50.00.00.0.000.432.002	Human Services	-	200	200	100	100
061.60.00.00.0.000.433.002	Police Admin	154,800	162,200	162,200	239,100	239,100
061.70.00.00.0.000.434.002	Fire Admin	509,000	488,300	488,300	554,400	554,400
061.80.00.00.0.000.435.002	Public Works Admin	343,700	357,800	357,800	394,700	394,700
061.80.83.00.0.000.436.002	Public Works Engin	8,900	10,400	10,400	8,900	8,900
061.80.84.00.0.000.437.002	Public Works Water	283,500	313,400	313,400	378,500	378,500
Total Charges For Services		1,346,300	1,380,500	1,380,500	1,596,200	1,596,200
Fines & Forfeits						
061.60.00.00.0.000.453.002	Circuit Court Supv Fee	16,250	11,150	7,963	8,000	8,000
Total Fines & Forfeits		16,250	11,150	7,963	8,000	8,000
Investment Income						
061.456.001	Interest Income	6,764	7,200	3,930	4,000	4,000
Total Investment Income		6,764	7,200	3,930	4,000	4,000
Other Financing Sources						
061.493.001	Gain/Loss Sale Assets	65,034	-	10,000	-	-
Total Other Financing Sources		65,034	-	10,000	-	-
TOTAL VEHICLE REPLACEMENT FUND		1,434,348	1,398,850	1,402,393	1,608,200	1,608,200

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
REVENUE AND OTHER SOURCES**

		Actual	Budget	Estimate	Budget	Forecast
		2014	2015	2015	2016	2017
COMPUTER REPLACEMENT FUND						
Charges For Services						
062.20.24.00.0.000.438.001	IT Div Computer	-	249,626	249,626	232,382	235,968
062.20.26.00.0.000.438.003	TV Computer Service	-	-	-	206	206
062.80.84.00.0.000.438.005	Water Computer	19,232	18,672	18,672	17,730	15,821
062.80.85.00.0.000.438.002	Refuse Computer	771	802	802	746	758
062.80.86.00.0.000.438.004	Veh Maint Comp	3,085	3,207	3,207	2,986	3,032
Total Charges For Services		23,088	272,307	272,307	254,050	255,785
Investment Income						
062.456.001	Interest Income	737	1,000	500	500	500
Total Investment Income		737	1,000	500	500	500
TOTAL COMPUTER REPLACEMENT FUND		23,825	273,307	272,807	254,550	256,285

		2014	2015	2015	2016	2017
RISK MANAGEMENT FUND						
Charges For Services						
063.30.00.00.4.000.439.001	General Fund-Liability	767,985	925,046	1,171,886	1,056,024	1,070,960
063.440.010	Dept Charges-Medical	3,999,035	3,853,694	3,853,694	4,207,370	4,327,244
063.440.011	Medical-PW Union	587,350	629,100	629,100	655,000	681,000
063.441.010	Dept Charges-Life	16,826	17,032	17,032	17,509	17,509
063.80.81.81.4.000.439.002	Parking Fund-Liability	1,406	1,757	1,757	1,537	1,589
063.80.81.81.4.000.439.005	Village Park-Liability	1,175	2,156	2,156	1,902	1,967
063.80.84.00.4.000.439.006	Water Fund-Liability	125,594	156,032	178,804	167,501	171,205
063.80.85.00.4.000.439.003	Refuse Fund-Liability	34,280	38,649	40,889	37,119	38,152
063.80.86.00.4.000.439.004	Veh Maint-Liability	22,560	27,360	33,658	30,417	30,627
063.90.00.00.4.000.440.003	MPPL-Medical	905,151	863,000	883,000	866,655	879,114
Total Charges For Services		6,461,362	6,513,826	6,811,976	7,041,034	7,219,367
Investment Income						
063.456.001	Interest Income	2,220	3,000	1,200	2,000	2,000
Total Investment Income		2,220	3,000	1,200	2,000	2,000
Reimbursements						
063.473.008	Property Damage	-	500	-	500	500
063.473.016	Insurance Reimb	31,213	500	-	500	500
Total Reimbursements		31,213	1,000	-	1,000	1,000
Other Revenue						
063.478.001	Employee Health	447,179	520,000	478,000	467,000	514,000
063.478.003	Flex Addl Life Contrib	12,504	13,200	19,500	20,000	20,000
063.478.008	Retiree Contributions	848,253	930,000	820,000	853,000	879,000
063.479.005	Miscellaneous Income	485	500	100	500	500
Total Other Revenue		1,308,421	1,463,700	1,317,600	1,340,500	1,413,500
TOTAL RISK MANAGEMENT FUND		7,803,216	7,981,526	8,130,776	8,384,534	8,635,867

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
REVENUE AND OTHER SOURCES**

		Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
POLICE PENSION FUND						
Investment Income						
070.456.001	Interest Income	82	100	100	100	100
070.458.001	Bank Account Interest	409	500	200	200	200
070.460.001	Inv Inc-Mgr S	402,716	445,000	405,000	415,000	425,000
070.461.001	Wells Fargo Int-Mgr S	40	100	100	100	100
070.464.001	Inv Inc-Mgr M	387,393	417,000	385,000	385,000	395,000
070.465.001	Wells Fargo Int-Mgr M	38	100	100	100	100
070.466.001	Realized G/L-Mgr S	(58,458)	10,000	52,000	10,000	10,000
070.466.003	Realized G/L-Mgr M	9,851	10,000	(2,000)	10,000	10,000
070.467.001	Unrealized G/L-Mgr S	208,648	-	(168,000)	100,000	100,000
070.467.003	Unrealized G/L-Mgr M	124,361	-	(170,000)	100,000	100,000
070.468.001	Market G/L on Equities	1,041,648	1,000,000	1,000,000	2,510,000	2,690,000
070.468.002	Dividend Income	1,831,659	325,000	325,000	700,000	700,000
Total Investment Income		3,948,387	2,207,800	1,827,500	4,230,500	4,430,500
Other Revenue						
070.478.005	Police Contributions	831,201	832,000	800,000	816,000	832,000
070.478.006	Police Portability	20,162	-	-	-	-
070.478.009	Village Contrib - PPRT	18,500	18,500	18,500	18,500	18,500
070.478.010	Village Contrib - RE Tax	2,853,241	2,840,000	2,830,000	3,147,000	3,367,000
070.478.011	Village Contrib - Other	52,485	51,675	51,675	53,500	54,500
070.479.005	Miscellaneous Income	-	1,000	500	500	500
Total Other Revenue		3,775,589	3,743,175	3,700,675	4,035,500	4,272,500
TOTAL POLICE PENSION FUND		7,723,976	5,950,975	5,528,175	8,266,000	8,703,000

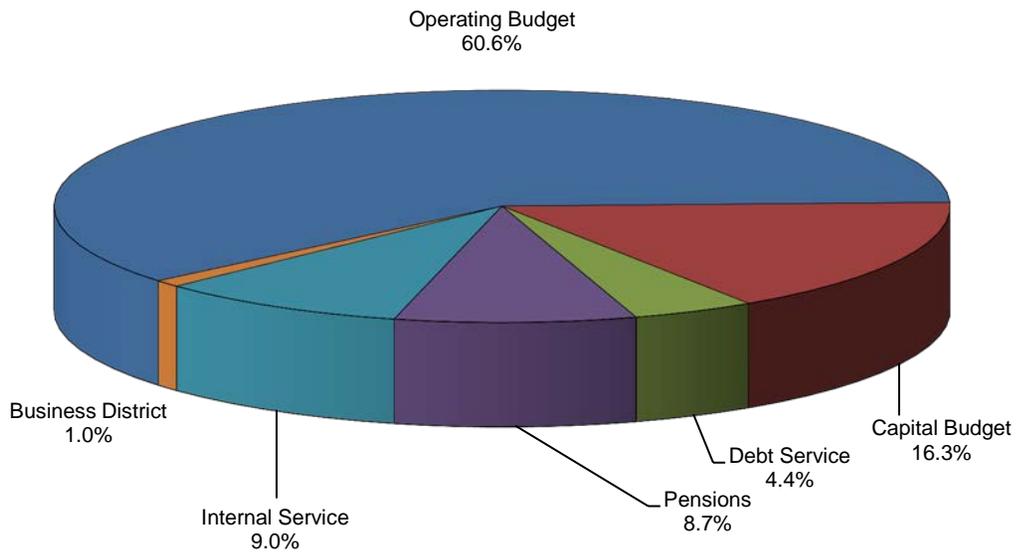
**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
REVENUE AND OTHER SOURCES**

		Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
FIRE PENSION FUND						
Investment Income						
071.456.001	Interest Income	54	100	100	100	100
071.458.001	Bank Account Interest	129	200	200	200	200
071.460.001	Inv Inc-Mgr S	412,325	445,000	395,000	385,000	396,000
071.461.001	Wells Fargo Int-Mgr S	40	100	100	100	100
071.462.005	Inv Inc-Mgr G	236,144	320,000	255,000	305,000	315,000
071.463.005	Wells Fargo Int-Mgr G	58	100	100	100	100
071.466.001	Realized G/L-Mgr S	(71,964)	10,000	67,000	10,000	10,000
071.466.005	Realized G/L-Mgr G	15,856	10,000	70,000	10,000	10,000
071.467.001	Unrealized G/L-Mgr S	225,037	-	(235,000)	100,000	100,000
071.467.005	Unrealized G/L-Mgr G	160,908	-	(253,000)	100,000	100,000
071.468.001	Market G/L on Equities	265,836	1,000,000	1,000,000	2,625,000	2,807,000
071.468.002	Dividend Income	2,804,098	100,000	100,000	700,000	700,000
Total Investment Income		4,048,521	1,885,500	1,399,500	4,235,500	4,438,500
Other Revenue						
071.478.002	Fire Contributions	644,384	624,000	630,000	642,000	656,000
071.478.009	Village Contrib - PPRT	24,300	24,300	24,300	24,300	24,300
071.478.010	Village Contrib - RE Tax	2,397,698	2,456,000	2,446,000	2,530,000	2,707,000
071.478.011	Village Contrib - Other	44,117	45,825	45,825	183,040	202,127
071.479.005	Miscellaneous Income	50	1,000	500	500	500
Total Other Revenue		3,110,549	3,151,125	3,146,625	3,379,840	3,589,927
TOTAL FIRE PENSION FUND		7,159,070	5,036,625	4,546,125	7,615,340	8,028,427



**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY**

TOTAL VILLAGE EXPENDITURES



January 1 - December 31, 2016	
Operating Budget	68,199,660
Capital Budget	18,301,281
Debt Service	4,978,187
Pensions	9,780,823
Internal Service	10,185,751
Business District	1,097,100
Total Village Expenditures	112,542,802

The purpose of this graphic is to provide an overview of the total Village of Mount Prospect budget for January 1, 2016 through December 31, 2016. The detail schedules to follow show actual expenses for 2014, amended budget and budget estimates for 2015, proposed budget amounts for 2016 and a budget forecast for 2017.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
EXPENDITURES**

The Expenditures Section of the budget contains detailed schedules, by department, listing each expenditure line item and listing the source of funds. Each of the schedules report actual amounts for the 2014 fiscal year, amended budget and estimated amounts for 2015, budget amounts for 2016 and forecast amounts for 2017.

Total expenditures in 2016 for all Village funds are expected to be \$112,542,802 compared to the amended 2015 budget of \$125,999,251. The following table summarizes the totals for each expense type for 2016 relative to 2015.

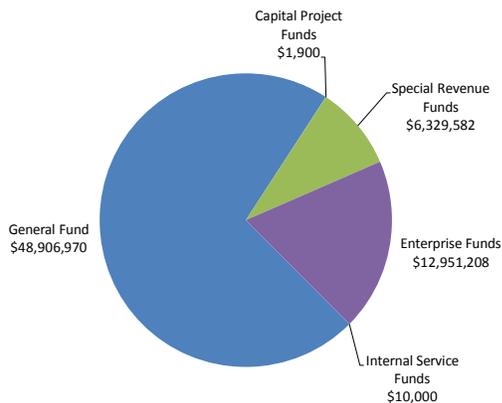
Expenditure	2015 Budget	2016 Budget	Increase (Decrease)	Percent Change
Village Operating Budget	65,301,052	68,199,660	2,898,608	4.4%
Village Capital Budget	34,969,734	18,301,281	(16,668,453)	(47.7%)
Debt Service Budget	4,847,652	4,978,187	130,535	2.7%
Pension Systems Budget	9,555,880	9,780,823	224,943	2.4%
Internal Services Budget	10,303,933	10,185,751	(118,182)	(1.1%)
Business District Fund	1,021,000	1,097,100	76,100	7.5%
Financing Sources	125,999,251	112,542,802	(13,456,449)	(10.7%)

EXPENDITURES

Operating Budget

The Village operating budget lays out the anticipated spending that will be done by all departments during the upcoming year for items such as public safety, planning and development, social services, and other municipal programs and services. The annual operating budget also lays out the revenues that are expected to be received during the upcoming year.

In 2016, the total operating budget is projected at \$68,199,660. This is an increase of \$2.9 million, or 4.4% from the amended 2015 budget. Funding to support the operating budget comes from the General Fund, Capital Project Funds, Special Revenue Funds, Enterprise Funds and Internal Service Funds. The graph below shows a breakdown of the operating budget by fund type.



The increase in the operating budget was driven by the hiring of public safety staff in both the Police and Fire Departments. The Police Department increased Community Service Officer staffing by two (2) full-time and two (2) part-time positions. The Fire Department increased the number of sworn firefighters by six (6) supported by the SAFER grant award which provides funding for the first two years of employment.

Capital Budget

The Village capital budget is a plan for acquisition of capital assets, which are resources that have an expected lifetime that extends beyond the acquisition year. Funding of the capital budget comes from dedicated revenue sources such as the home rule sales tax and license fees as well as bond proceeds. Bond funding of capital projects are for the larger projects, buildings and infrastructure that cannot be supported on a pay-as-you-go basis.

In 2016, the total capital budget is projected at \$18,301,281. This is a decrease of \$16.7 million or 47.7%. The reason for the large decrease is the anticipated completion of a large flood control project.

The basis of the annual capital budget is drawn from the five-year Capital Improvement Plan (CIP). The CIP is a multi-year, prioritized plan for capital expenditures. The CIP addresses capital expenditures of \$25,000 or more and all proposed **additions** to the motor vehicle fleet and computer inventory. In addition to the CIP, other capital expenditures not meeting the guidelines for inclusion in the capital improvement plan are included in

VILLAGE OF MOUNT PROSPECT

2016 BUDGET

EXPENDITURES

the Village capital budget. The total amount of CIP related expenses in the 2016 capital budget is \$12,637,564. Other capital budget expenditures account for \$5,663,717 of the total capital budget.

Debt Service Budget

The Debt Service section of the budget contains the provision for current debt obligations of the Village. Current debt obligations are separated into two general categories: General Obligation Bonds and Installment Contracts/Notes.

Total Debt Service Fund expenditures of \$4,978,187 are made up of \$4,348,275 for General Obligation Debt and \$629,912 for Installment Contracts/Notes. This is an increase of \$130,535 or 2.7%.

A summary of annual debt service requirements and the annual principal requirements for all outstanding issues are included as supplemental information following the Debt Service Fund budget.

Pension Systems Budget

The pension systems budget includes expenditures related to the administration and payment of pension and disability payments from three Village administered pension plans. While plans are administered at the local level, oversight and benefit determinations are dictated by state statute

The 2016 budget for pensions increased \$224,943 or 2.4% from the 2015 budget and totals \$9,780,823. Included in this amount is the addition of six (6) new pensions, 3% annual COLA increase and any other incremental increases expected during the year. Pension expense for fire, including administration charges account for \$4,901,031 of the total while police accounts for \$4,833,176. Miscellaneous pensions consisting of payments to two (2) retired firefighters brought over from the Forest River Fire Protection District total \$46,616. The total number of police and fire pensioners receiving benefits is 70 and 72, respectively.

Internal Services Budget

The internal service budget is used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis. Internal service funds included in this budget are the Risk Management Fund and Vehicle Maintenance Fund.

In 2016, the total internal services budget is projected at \$10,185,751. This is a decrease of \$118,182, or 1.1% from the amended 2015 budget. The Risk Management Fund accounted for \$8,051,714 of the total, while the Vehicle Maintenance Fund accounted for \$2,134,037.

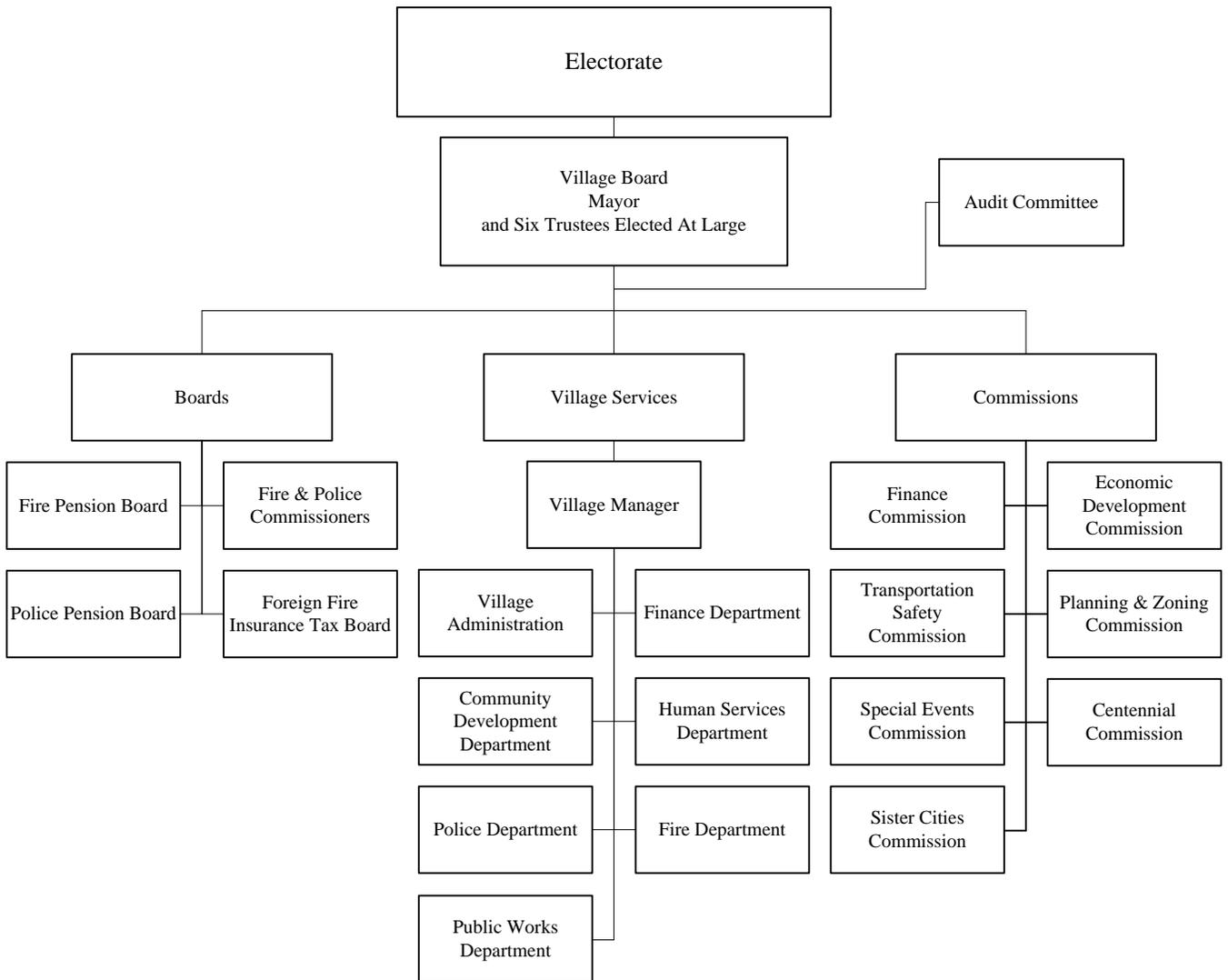
Business District Fund

The Business District Fund (a Special Revenue Fund) was established to account for the revenues and expenditures associated with the one Business District within the Village, Randhurst Village.

Total expenditures for the Business District Fund for 2016 are projected at \$1,097,100, an increase of \$76,100 or 7.5%. Funding to support the expenditures are generated from sales, hotel/motel, entertainment and food & beverage taxes and a separate business district tax on retail establishments located within the district itself.



VILLAGE OF MOUNT PROSPECT ORGANIZATIONAL STRUCTURE



**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
PUBLIC REPRESENTATION**

STATEMENT OF ACTIVITIES

The Mayor and Board of Trustees develop policies and enact ordinances and resolutions to ensure the health, safety, and welfare of Mount Prospect residents. It is the responsibility of the Village Board to adopt an annual budget outlining the services to be offered to Village residents during the coming year and to establish the revenue sources to be used to finance the proposed services. Additionally, the Village Board establishes the tax levy, acts on all code amendments and directs policy on issues that may arise from time to time.

The Mayor and six Village Trustees are elected at large for staggered terms of four years each. Three Trustees are elected in each odd-numbered year. A new Mayor (Village President) was elected in 2013. The next mayoral election will be in 2017.

The Village Board meets for regular business meetings on the first and third Tuesday of each month and as a Committee of the Whole for preliminary discussion and consensus generating discussions on the second and fourth Tuesdays of each month. Members of the Village Board also participate in informal meetings on the second Saturday morning of each month for the purpose of allowing citizens to voice their opinions in a less structured atmosphere. Since 1986, all Village Board and Committee of the Whole meetings have been televised over the Village’s government access cable channel.

In addition to Village Board activities, the Public Representation budget includes expenses related to the many committees, commissions, and boards consisting of citizens volunteering their time and resources in the areas of planning, zoning, finance, transportation safety, economic development, and public safety. The Centennial Commission was created through ordinance and appointments were made in 2013. It was allotted a modest budget in 2014 through 2017. The Centennial Commission is charged with event planning leading up to the Village’s 100th anniversary in 2017.

The Village board acknowledges the many fine civic groups and organizations, which contribute time and effort to make the Village of Mount Prospect a better place to live. Each of these groups helps to create an environment “Where Friendliness is a Way of Life.” A provision has again been included in the 2016 budget for modest financial support for those activities that benefit the entire community.

Contributions to the following civic groups and activities are included.

- Holiday Decorations
- Mid-Summer Block Party
- Independence Day Parade
- Mount Prospect Historical Society
- Mount Prospect Lions Club – July 4th Fireworks Display
- Special Events Commission
- Veterans of Foreign Wars – Memorial Day Parade
- Sister Cities Commission
- Concerts on the Green
- Irish Fest
- Centennial Commission



It should be noted that the Village’s participation in these activities includes not only financial support but also assistance from employees and the use of Village equipment where appropriate. Included in the 2015 budget is \$188,487 for salaries and benefits for Police and Public Works personnel.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
PUBLIC REPRESENTATION**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Programs					
Mayor & Board of Trustees	135,632	126,334	126,569	142,950	144,503
Community Groups & Misc.	126,963	131,080	130,170	139,509	139,855
Blood Donor Program	2,816	3,486	3,486	3,516	3,546
4th of July and Civics Events	236,434	282,341	282,341	274,286	279,368
Holiday Decorations	55,304	83,693	83,693	84,729	86,430
Centennial Commission	-	10,000	30,054	54,384	55,600
Advisory Boards & Commissions	6,386	-	-	-	-
Total Programs	563,535	636,934	656,313	699,374	709,302

Expenditure Classification

Personal Services-Salaries & Wages	186,209	185,093	185,093	183,202	186,308
Personal Services-Employee Benefits	54,735	59,826	59,826	62,262	63,727
Other Employee Costs	2,740	3,350	3,300	4,000	4,000
Contractual Services	266,895	305,993	325,372	350,219	344,111
Utilities	356	431	431	440	449
Commodities & Supplies	46,846	75,101	75,151	91,968	103,278
Other Expenditures	5,754	7,140	7,140	7,283	7,429
Total Expenditure Classification	563,535	636,934	656,313	699,374	709,302

Source of Funds

001 General Fund	563,535	636,934	656,313	699,374	709,302
Total Source of Funds	563,535	636,934	656,313	699,374	709,302

BUDGET DISCUSSION AND ANALYSIS

The Public Representation budget includes the Mayor & Board of Trustees, Community Groups & Miscellaneous, Blood Donor, 4th of July and Civic Events, Holiday Decorations, and Centennial Commission programs.

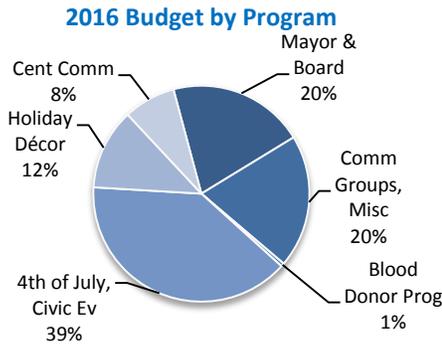
Included in the Mayor & Board of Trustees program budget is the provision for the annual salaries of the Mayor, Trustees, Liquor Commissioner, and a portion of the salary of the Administrative Assistant in the Village Manager's Office. The Mayor also serves as Local Liquor Commissioner.

Program budgets within the Public Representation budget have been adjusted for 2015; the most significant adjustment is the removal of the Advisory Boards & Commissions program. All programs that only included personal services expenses within the budget were evaluated and decisions were made on whether or not to keep the program. Since only personal service costs were included in the Advisory Boards and Commissions program, the decision was made to remove the program in order to simplify the budget. The personal services were moved to the Mayor & Board of Trustees program budget. The Centennial Commission program budget was added to enable better tracking of items over the next several years.

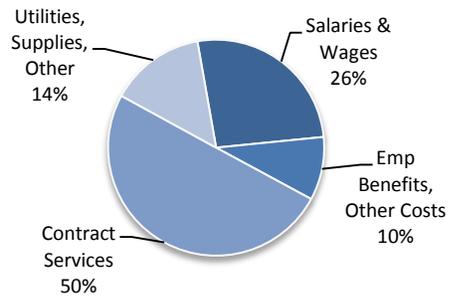
**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
PUBLIC REPRESENTATION**

BUDGET DISCUSSION AND ANALYSIS (continued)

The overall Public Representation budget increased \$62,440 or 9.8% from 2015. Included in the 2016 Budget are funds allocated for the Village’s upcoming Centennial Celebration events. The increase to the budget is largely related to the Centennial Celebration expenses. Revenue to offset the expenses is also included in the budget. Increased funding has also been included for the Summer Block Party.



2016 Budget by Expenditure Classification



**VILLAGE OF MOUNT PROSPECT
PUBLIC REPRESENTATION**

		Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Mayor & Board of Trustees						
Personal Services-Salaries & Wages						
001.10.11.00.0.000.500.001	Full-Time Earnings	6,914	10,864	10,864	17,902	18,260
001.10.11.00.0.000.501.001	Part-Time Earnings	25,000	25,003	25,003	25,003	25,003
001.10.11.00.0.000.506.001	Longevity Pay	38	61	61	75	75
Total Personal Services-Salaries & Wages		31,952	35,928	35,928	42,980	43,338
Personal Services-Employee Benefits						
001.10.11.00.0.000.510.001	Medical Insurance	2,219	3,349	3,349	5,659	5,829
001.10.11.00.0.000.511.001	Social Security	1,974	2,259	2,259	2,701	2,755
001.10.11.00.0.000.511.002	Medicare	461	531	531	634	647
001.10.11.00.0.000.512.001	IMRF Pension Expense	1,214	1,617	1,617	2,522	2,572
001.10.11.00.0.000.513.001	Sick Leave Incentive	87	200	200	200	200
001.10.11.00.0.000.513.002	Vac/Pers Leave Incent.	204	200	200	295	295
Total Personal Services-Employee Benefits		6,159	8,156	8,156	12,011	12,298
Other Employee Costs						
001.10.11.00.0.000.516.001	Board/Comm Activities	1,330	1,850	1,700	2,000	2,000
001.10.11.00.0.000.522.001	Travel & Meetings	1,410	1,500	1,600	2,000	2,000
Total Other Employee Costs		2,740	3,350	3,300	4,000	4,000
Contractual Services						
001.10.11.00.0.000.530.002	Auditing Services	30,180	30,562	30,562	31,173	31,796
001.10.11.00.0.000.530.013	Hearing Expense	196	1,000	500	1,000	1,000
001.10.11.00.0.000.537.001	Meeting Expense	1,668	1,665	1,700	1,735	1,760
001.10.11.00.0.000.538.001	Memorial Gifts	1,019	1,200	1,200	1,224	1,240
001.10.11.00.0.000.539.001	Special Functions	2,993	1,100	1,500	2,000	2,000
001.10.11.00.0.000.543.001	Special Projects	19,366	3,500	3,500	4,000	4,000
001.10.11.00.0.000.544.002	Postage Expense	-	255	255	260	265
001.10.11.00.0.000.549.001	Org Memberships	31,157	30,700	31,000	33,000	33,000
001.10.11.00.0.000.553.001	Vehicle Lease Payment	2,500	2,500	2,500	2,700	2,700
001.10.11.00.0.000.554.001	Vehicle Maint Payment	3,207	3,237	3,237	3,066	3,265
001.10.11.00.0.000.572.012	Civic Donations	-	500	500	500	500
Total Contractual Services		92,286	76,219	76,454	80,658	81,526
Utilities						
001.10.11.00.0.000.589.001	Telephone - Land Lines	356	431	431	440	449
Total Utilities		356	431	431	440	449
Commodities & Supplies						
001.10.11.00.0.000.606.001	Office Supplies	-	100	100	100	100
001.10.11.00.0.000.608.001	Other Supplies	1,204	1,630	1,500	1,561	1,592
001.10.11.00.0.000.630.001	Recognition Supplies	935	520	700	1,200	1,200
Total Commodities & Supplies		2,139	2,250	2,300	2,861	2,892
Total Mayor & Board of Trustees		135,632	126,334	126,569	142,950	144,503

**VILLAGE OF MOUNT PROSPECT
PUBLIC REPRESENTATION**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017	
Community Groups & Misc.						
Contractual Services						
001.10.11.00.0.001.578.001	Sister Cities Comm.	3,274	3,410	2,500	2,500	2,500
001.10.11.00.0.001.578.002	Youth Commission	-	1,000	1,000	-	-
001.10.11.00.0.001.578.004	Memorial Day Parade	1,100	1,200	1,200	1,200	1,200
001.10.11.00.0.001.578.005	Summer Block Party	35,000	30,000	30,000	40,000	40,000
001.10.11.00.0.001.578.006	MP Historical Society	40,000	40,000	40,000	40,000	40,000
001.10.11.00.0.001.578.007	MP Downtown Merch.	1,100	2,000	2,000	2,000	2,000
001.10.11.00.0.001.578.011	Concerts On The Green	11,231	9,320	9,320	9,506	9,696
001.10.11.00.0.001.578.012	Irish Fest	-	4,500	4,500	4,500	4,500
001.10.11.00.0.001.579.001	Celestial Celebrations	26,510	30,000	30,000	30,000	30,000
001.10.11.00.0.001.579.002	Do-It-Yourself Sousa	-	1,000	1,000	1,000	1,000
001.10.11.00.0.001.579.004	Family Bike Ride	1,770	1,000	1,000	1,000	1,000
001.10.11.00.0.001.579.005	Other Expenses	1,224	510	510	520	530
Total Contractual Services		121,209	123,940	123,030	132,226	132,426
Other Expenditures						
001.10.11.00.0.001.636.010	Property Tax Rebate	5,754	7,140	7,140	7,283	7,429
Total Other Expenditures		5,754	7,140	7,140	7,283	7,429
Total Community Groups & Misc.		126,963	131,080	130,170	139,509	139,855

Blood Donor Program

Personal Services-Salaries & Wages

001.10.11.00.0.002.501.001	Part-Time Earnings	1,843	1,844	1,844	1,844	1,844
Total Personal Services-Salaries & Wages		1,843	1,844	1,844	1,844	1,844

Personal Services-Employee Benefits

001.10.11.00.0.002.511.001	Social Security	114	115	115	115	115
001.10.11.00.0.002.511.002	Medicare	27	27	27	27	27
Total Personal Services-Employee Benefits		141	142	142	142	142

Commodities & Supplies

001.10.11.00.0.002.608.001	Other Supplies	832	1,500	1,500	1,530	1,560
Total Commodities & Supplies		832	1,500	1,500	1,530	1,560

Total Blood Donor Program		2,816	3,486	3,486	3,516	3,546
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**VILLAGE OF MOUNT PROSPECT
PUBLIC REPRESENTATION**

		Actual	Budget	Estimate	Budget	Forecast
4th of July and Civics Events		2014	2015	2015	2016	2017
Personal Services-Salaries & Wages						
001.10.11.00.8.400.500.001	Full-Time Earnings	83,537	86,510	86,510	81,374	83,001
001.10.11.00.8.400.503.001	Overtime	55,363	49,980	49,980	46,594	47,526
001.10.11.00.8.400.504.001	Specialty Pay	308	306	306	258	258
001.10.11.00.8.400.506.001	Longevity Pay	570	580	580	615	615
Total Personal Services-Salaries & Wages		139,778	137,376	137,376	128,841	131,400
Personal Services-Employee Benefits						
001.10.11.00.8.400.510.001	Medical Insurance	19,468	20,622	20,622	20,263	20,871
001.10.11.00.8.400.511.001	Social Security	6,776	8,631	8,631	8,107	8,269
001.10.11.00.8.400.511.002	Medicare	2,009	2,032	2,032	1,907	1,945
001.10.11.00.8.400.512.001	IMRF Pension Expense	14,218	15,949	15,949	15,521	15,831
001.10.11.00.8.400.513.001	Sick Leave Incentive	429	500	500	599	599
001.10.11.00.8.400.513.002	Vac/Pers Leave Incent.	948	1,200	1,200	1,097	1,097
Total Personal Services-Employee Benefits		43,848	48,934	48,934	47,494	48,612
Contractual Services						
001.10.11.00.8.400.530.006	Other Prof. Serv.	-	10,963	963	982	1,002
001.10.11.00.8.400.578.003	July 4th Parade	14,580	20,400	20,400	20,808	21,224
001.10.11.00.8.400.580.002	Street Banner Inst.	7,193	19,964	29,964	30,563	31,174
001.10.11.00.8.400.580.005	Barricade Rental	-	2,081	2,081	2,123	2,165
001.10.11.00.8.400.580.006	Fireworks	3,570	3,641	3,641	3,714	3,237
Total Contractual Services		25,343	57,049	57,049	58,190	58,802
Commodities & Supplies						
001.10.11.00.8.400.603.001	Clothing Supplies	19	40	40	40	40
001.10.11.00.8.400.617.001	Civic Events Sign	-	552	552	563	574
001.10.11.00.8.400.617.002	Light Pole Banners	1,896	20,808	20,808	21,224	21,648
001.10.11.00.8.400.617.003	Parade/Block Pty Supl.	21,706	13,629	13,629	13,902	14,180
001.10.11.00.8.400.617.004	Village Flags	2,824	2,913	2,913	2,971	3,030
001.10.11.00.8.400.622.008	Sign Making Materials	1,020	1,040	1,040	1,061	1,082
Total Commodities & Supplies		27,465	38,982	38,982	39,761	40,554
Total 4th of July and Civics Events		236,434	282,341	282,341	274,286	279,368

**VILLAGE OF MOUNT PROSPECT
PUBLIC REPRESENTATION**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Holiday Decorations					
Personal Services-Salaries & Wages					
001.10.11.00.8.401.500.001 Full-Time Earnings	7,129	7,244	7,244	7,426	7,575
001.10.11.00.8.401.503.001 Overtime	1,496	2,600	2,600	2,000	2,040
001.10.11.00.8.401.504.001 Specialty Pay	60	61	61	61	61
001.10.11.00.8.401.506.001 Longevity Pay	40	40	40	50	50
Total Personal Services-Salaries & Wages	8,725	9,945	9,945	9,537	9,726
Personal Services-Employee Benefits					
001.10.11.00.8.401.510.001 Medical Insurance	660	693	693	747	769
001.10.11.00.8.401.511.001 Social Security	541	617	617	593	605
001.10.11.00.8.401.511.002 Medicare	126	145	145	140	143
001.10.11.00.8.401.512.001 IMRF Pension Expense	1,059	1,139	1,139	1,135	1,158
Total Personal Services-Employee Benefits	2,386	2,594	2,594	2,615	2,675
Contractual Services					
001.10.11.00.8.401.580.001 Holiday Wreath Inst.	8,685	14,566	14,566	14,857	15,154
001.10.11.00.8.401.580.003 Holiday Banner Inst.	-	4,682	4,682	4,776	4,872
001.10.11.00.8.401.580.004 White Light Inst.	19,298	29,537	29,537	30,128	30,731
Total Contractual Services	27,983	48,785	48,785	49,761	50,757
Commodities & Supplies					
001.10.11.00.8.401.617.005 Holiday Decorations	2,030	7,803	7,803	7,959	8,118
001.10.11.00.8.401.617.006 White Light Supplies	14,180	14,566	14,566	14,857	15,154
Total Commodities & Supplies	16,210	22,369	22,369	22,816	23,272
Total Holiday Decorations	55,304	83,693	83,693	84,729	86,430

Centennial Commission

Contractual Services					
001.10.11.00.8.402.530.006 Other Prof. Serv.	-	-	-	1,200	2,000
001.10.11.00.8.402.530.010 Marketing Services	-	-	19,500	15,784	14,100
001.10.11.00.8.402.562.002 Printing Expense	-	-	554	12,400	-
001.10.11.00.8.402.578.013 Centennial Parade	-	-	-	-	1,500
001.10.11.00.8.402.580.006 Fireworks	-	-	-	-	3,000
Total Contractual Services	-	-	20,054	29,384	20,600
Commodities & Supplies					
001.10.11.00.8.402.608.001 Other Supplies	-	10,000	10,000	25,000	35,000
Total Commodities & Supplies	-	10,000	10,000	25,000	35,000
Total Centennial Commission	-	10,000	30,054	54,384	55,600

**VILLAGE OF MOUNT PROSPECT
PUBLIC REPRESENTATION**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Advisory Boards & Commissions					
Personal Services-Salaries & Wages					
001.10.12.00.0.000.500.001 Full-Time Earnings	3,889	-	-	-	-
001.10.12.00.0.000.506.001 Longevity Pay	22	-	-	-	-
Total Personal Services-Salaries & Wages	3,911	-	-	-	-
Personal Services-Employee Benefits					
001.10.12.00.0.000.510.001 Medical Insurance	1,248	-	-	-	-
001.10.12.00.0.000.511.001 Social Security	238	-	-	-	-
001.10.12.00.0.000.511.002 Medicare	56	-	-	-	-
001.10.12.00.0.000.512.001 IMRF Pension Expense	495	-	-	-	-
001.10.12.00.0.000.513.001 Sick Leave Incentive	49	-	-	-	-
001.10.12.00.0.000.513.002 Vac/Pers Leave Incent.	115	-	-	-	-
Total Personal Services-Employee Benefits	2,201	-	-	-	-
Contractual Services					
001.10.12.00.0.000.544.002 Postage Expense	74	-	-	-	-
Total Contractual Services	74	-	-	-	-
Commodities & Supplies					
001.10.12.00.0.000.606.001 Office Supplies	100	-	-	-	-
001.10.12.00.0.000.608.001 Other Supplies	100	-	-	-	-
Total Commodities & Supplies	200	-	-	-	-
Total Advisory Boards & Commissions	6,386	-	-	-	-
TOTAL PUBLIC REPRESENTATION	563,535	636,934	656,313	699,374	709,302

**VILLAGE OF MOUNT PROSPECT
PUBLIC REPRESENTATION
PERSONAL SERVICES**

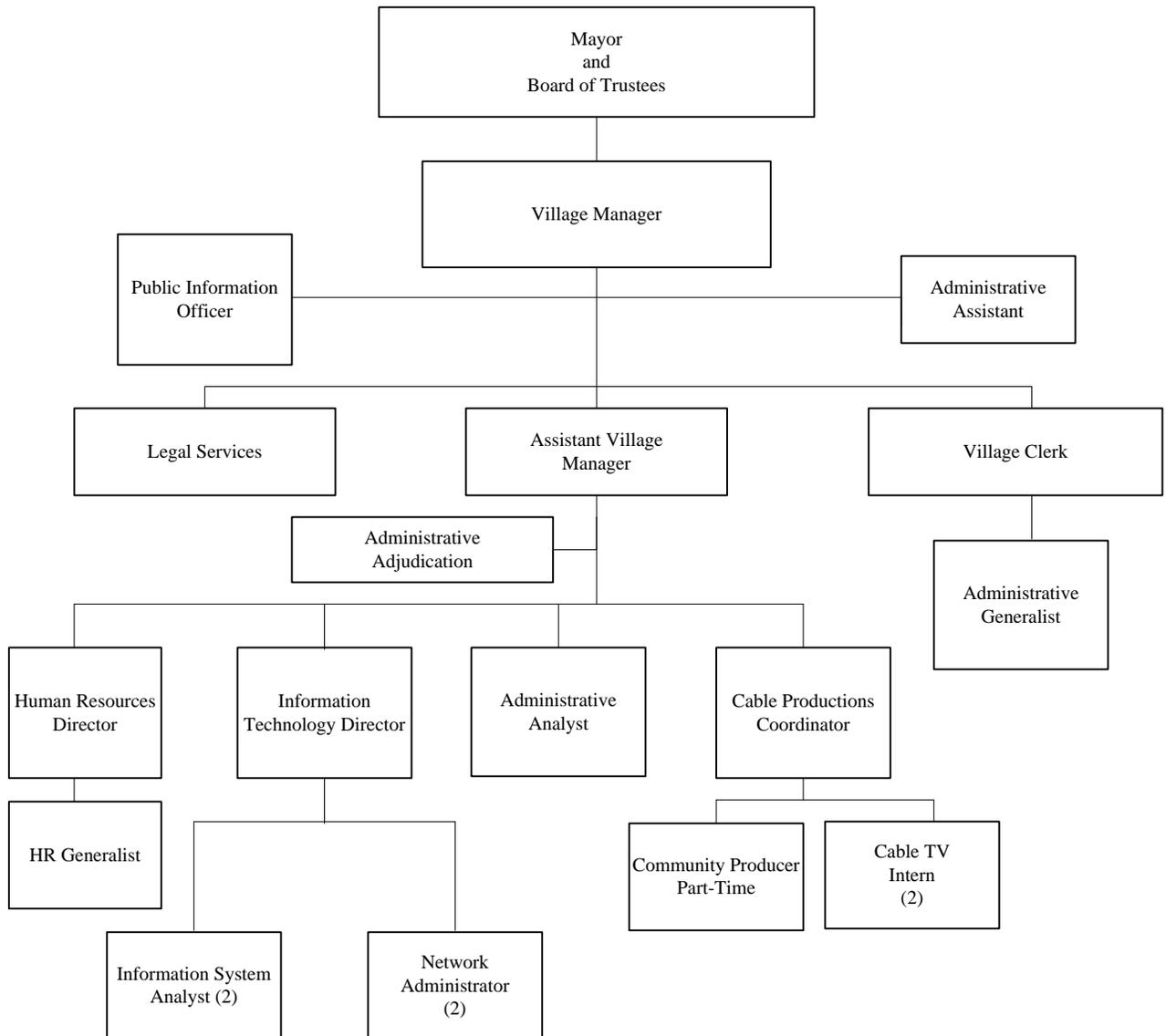
	Budgeted Positions (1)			Budgeted Amounts		
	2014	2015	2016	2014	2015	2016
Full Time						
Administrative Assistant	0.15	0.15	0.15	10,369	10,864	11,170
Public Information Officer	-	-	0.10	-	-	6,732
Forestry/Grounds Superintendent	0.05	0.05	0.05	5,728	4,925	5,244
Street/Bldg/Park Superintendent	0.05	0.05	0.05	5,452	5,561	5,673
Foreman	0.20	0.20	0.20	17,818	18,176	18,538
Electrician	0.15	0.15	0.15	11,601	11,836	12,133
Maintenance Personnel	0.60	0.70	0.70	46,163	49,957	47,212
Forestry Technician	0.05	0.05	-	3,365	3,299	-
Total Full Time	1.25	1.35	1.40	100,496	104,618	106,702
Part Time						
Mayor/Liquor Commissioner	0.10 (1)	0.10 (1)	0.10 (1)	8,500	8,500	8,500
Trustees	0.60 (6)	0.60 (6)	0.60 (6)	16,503	16,503	16,503
Blood Donor Chairperson	0.10 (1)	0.10 (1)	0.10 (1)	1,844	1,844	1,844
Total Part Time	0.80 (8)	0.80 (8)	0.80 (8)	26,847	26,847	26,847
Other Compensation						
Overtime Earnings				57,805	52,580	48,594
Specialty Pay				427	367	319
Longevity Pay				716	681	740
Total Other Compensation				58,948	53,628	49,653
Employee Benefits						
Medical Insurance				23,638	24,664	26,669
Social Security				10,758	11,622	11,516
Medicare				2,530	2,735	2,708
IMRF Pension				18,136	18,705	19,178
Sick Leave Incentive				697	700	799
Vacation/Personal Leave Incentive				1,300	1,400	1,392
Total Employee Benefits				57,059	59,826	62,262
TOTAL	2.05	2.15	2.20	243,350	244,919	245,464

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	1.25	1.35	1.40
Part-Time	8.00	8.00	8.00

VILLAGE OF MOUNT PROSPECT

VILLAGE ADMINISTRATION



Village Administration includes the Village Manager’s Office as well as the Human Resources Division, Television Services Division, Informational Technology Division, Administrative Adjudication Division and the Village Clerk’s Office. There are 16 full-time employees, 1 part-time employee and 2 interns in Village Administration. Not reflected in this organizational chart is the Blood Donor Chairperson who is included in the Public Representation budget.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
VILLAGE ADMINISTRATION**

STATEMENT OF ACTIVITIES

The Village Administration administers the policies and programs adopted by the Village Board and is responsible for the efficient administration of each department. Included in the Village Administration are the activities of the Village Manager's Office, Village Clerk's Office, Human Resources, Information Technology Division, Public Information and Television Services Division. These activities include the administration of employment policies, the management and safeguarding of village records, the preparation of the annual budget and weekly Village Board and Committee of the Whole agendas, and the management and distribution of public information. Village Administration provides the infrastructure for automation, the governance for the use of the network and operating systems, and is responsible for the operation of government access (MPTV) and educational access (MPTV2) cable television channels.

This division is responsible for performing activities which align to the following goals and strategies set forth in the Strategic Plan for 2020 detailed in the Introduction section of this budget document:

Governance goal – Fiscal Health: Maintain a solid fiscal position through active stewardship of Village finances.

Governance goal – Quality Service: Provide high-value, relevant municipal services.

Governance goal – Leadership: Place a high priority on developing and maintaining productive local and regional relationships.

Cultural Climate goal – Engagement: Invite and engage citizens to enhance community ownership and to enrich all aspects of community life.

Cultural Climate goal – Image and Narrative: Broadcast Mount Prospect's pride in its heritage, composition, values, dynamism and quality of life.

Development goal – Destination Development: Attract local and regional patrons to Mount Prospect with lively restaurant establishments, shopping choices and a variety of recreational opportunities.

2014 ACCOMPLISHMENTS

Administered Freedom of Information Act Policy and Procedure.

- Coordinated the processing/response of approximately 740 FOIA requests.
- Coordinated response to foreclosed and short-sale properties; compliance with code violations and collection of fees/judgments owed the Village.

Records Management/Codification/Public Notices Recording.

- Continued efforts with the digital archiving of Village records – current and past documents.
- Coordinated annual Village-wide Records Management Day(s) and annual staff training.
- Recorded Village documents with the Cook County Recorder of Deeds.

Facilitated compliance with state mandated Open Meeting Acts Training and facilitated Village's Alternative Dispute Resolution Program.

Ensured policies were responsive to changing dynamics as the Village implemented or amended policies to adjust for conceal carry, medical marijuana, and electronic cigarettes.

Conducted Anti-Discrimination and Harassment training intended to remind personnel on the importance of being compliant with the policy and encouraged positive behaviors that prevent hostile work environments.

Partnered with The Carrol-Keller Group, LTD to customize leadership skills workshops for management personnel to further enhance preparedness, open-minded dialogue and strong productive relationships.

VILLAGE OF MOUNT PROSPECT 2016 BUDGET VILLAGE ADMINISTRATION

Efficiently managed the administration of Village benefit plans and implemented wellness initiatives.

- Maintained previous year's participation during the 2014 biometric screening program that provided about 165 participants (includes employee and spouse) with a blood draw, health risk assessments and a wellness course to be proactive with their health and reduce medical costs.
- Qualified for a \$25 per participant reimbursement through the Village's insurance broker as a result of the Village's wellness program.
- Expanded wellness initiatives by offering after work fitness classes such as yoga and pilates. Expanded the wellness initiative through offering robust wellness programs for employees to engage in to increase employee awareness about wellness and health. Performance will be measured through an overall reduction in the Village's medical insurance costs.

Maximized the use of currently available technology and planned the deployment and implementation of future technology within defined budget constraints to enhance service delivery to citizens and staff.

- Connected SCADA network with the Village network, meeting security requirements.
- Upgraded telephone system.

Coordinated and promoted Friday on the Green summer Concert Series, secured new sponsors and broadened marketing campaign. Assisted with planning and promotion of Mount Prospect Downtown Block Party and Farmers' Market with a French Twist.

Continued to produce and develop Experience Mount Prospect campaign. Since the "Shop, Dine, Enjoy!" campaign has grown, the E-newsletter and website format has been reformatted and divided into Events (managed by PIO) & Shopping Deals (managed by Community Development Long Range Planner).

Worked with Community Development Department and the Chamber of Commerce to promote Entrepreneur's Café series, aimed to promote economic development.

Continued to work with Chamber of Commerce and Downtown Merchants Association to promote businesses.

Enhanced and continued to grow the Village's social media presence and broadened social media marketing advertising outreach with Facebook and Oaklee's Family Guide.

MPTV was awarded two regional Awards of Excellence from the 2014 Wisconsin Community Media Awards. One award was a top honor for Best in Magazine Format Production, for the Mt. Prospect Park District Program, "Inside the Park." The other award was for Best Series of Programs for the Mount Prospect Public Library Program, "Library Life."

MPTV updated its Video-On-Demand website and improved the Live Video Stream so that it may be viewed on mobile devices.

2015 ACCOMPLISHMENTS

Governance goal - Fiscal Health

Efficiently manage the administration of Village benefit plans and implement wellness initiatives.

- Interfaced the Village's Enterprise Resource Planning Software (ERP – New World Systems) with Intergovernmental Personnel Benefit Cooperative's (IPBC) Eligibility Maintenance System (EMS – Workterra). IPBC's EMS allows members to upload employee benefit information to vendors' databases and conduct employee benefit audits to significantly reduce duplicate claims and excess costs with vendors.
- The Village's wellness program surpassed 2014's wellness participation. The 2015 biometric screening program provided approximately 177 participants (includes employee and spouse) with blood draws, health risk assessments and a wellness course to be proactive with their health needs and early detection while assisting the Village to reduce medical costs.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
VILLAGE ADMINISTRATION**

- Maintained \$25 per participant reimbursement through the Village's insurance broker as a result of the Village's wellness program.

Governance goal - Quality Service

Explore opportunities to improve functionality of Village services.

- Collaborated with Finance to create a web-friendly "New Resident Resource" page.

Maximize the use of currently available technology and plan the deployment and implementation of future technology to enhance service delivery to citizens and staff.

- Upgraded the Exchange email server to the current version.
- Moved internal web server to hosted server to further secure the Village's network and redesign the Village's website.
- Performed a network security assessment.
- Upgraded the Village Hall's building access control system and add additional surveillance cameras for Village Hall.

Provide local government and educational programming.

- MPTV updated the Village Board Room to HD projectors and routing equipment, thus completing the conversion of the board room to a high definition format.
- The TV Services Division and the Cable Production Coordinator led the efforts to get MPTV an HD channel on the Comcast Cable System.

Improve file storage by utilizing the Village's Information Technology resources while complying with best record management practices.

- All new hire personnel file documents are digitally stored and conversion of existing personnel files began in March 2015.
- Coordinated bi-annual Village-wide Records Management Day(s).

Maintain best practices to assure efficient mandatory reporting.

- Upgraded the Logos Software to Logos.Net version 9.2 Service Pack 1 (9.2.1009) in order to comply with mandated Patient Protection and Affordable Care Act (PPACA) 1094-C/1095-C filing requirements for tax returns.

Provide personnel with training that assists them in providing high-value municipal services.

- Partnered with The Carrol-Keller Group, LTD to customize leadership skills workshops for management personnel to further enhance preparedness, open-minded dialogue and strong productive relationships.

Governance goal - Leadership

Comply with local, state and federal laws and reporting agencies.

- Processed Village and Library trustee candidate applications for the 2015 Consolidated General Election.
- Recorded Village documents with the Cook County Recorder of Deeds.
- Facilitated compliance with state mandated Open Meeting Act training for Board and Commission members.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
VILLAGE ADMINISTRATION**

Cultural Climate goal - Engagement.

Stimulate community vibrancy by hosting and supporting public events.

- Implemented a new street banner program for Experience Mount Prospect campaign that was unveiled in Spring 2015.

- Broadened the Village's social media presence (Facebook, Twitter, Picasa Web Albums).

Cultural Climate goal - Image and Narrative

Explore cost-effective means to promote Village events and accomplishments.

- Promoted Village events and news through online publications like TribLocal and Daily Herald to utilize available cost-effective media resources.

Development goal - Destination Development

Showcase Mount Prospect businesses

- MPTV began production of a new show, "Dish'n Out Mount Prospect," highlighting the restaurants and eateries in the Village. An initial 18 restaurants were highlighted. This was done in conjunction with Community Development Department and the Public Information Division to market Mount Prospect restaurants to the public.

2016 GOALS

Governance goal - Fiscal Health

Efficiently manage the administration of Village benefit plans and implement wellness initiatives.

- Continue to update and prepare plan designs that are cost effective with respect to the Patient Protection and Affordable health Care Act (PPACA).

- Promote the Village's wellness program to reach a participation rate of 50 percent to further reduce employees' medical costs and support the Village's insurance funds.

- Expand workplace wellness activities by offering more activity options and addressing wellness interests highlighted in the 2015 employee wellness interest survey.

Governance Goal - Quality Service

Maximize the use of currently available technology and plan the deployment and implementation of future technology to enhance service delivery to citizens and staff.

- Expand virtual desktop implementation as a replacement for shared desktops and for improved remote access for field workers.

- Go live with Village's new website.

- Replace unsupported telephone call accounting system.

Maintain best practices to assure quality level of essential services.

- Coordinate voter registration and voting related public education for the 2016 General Primary and Presidential elections.

- Evaluate public records (FOIA) tracking and processing software.

- Continue to review and update of Village Code.

- Automate assembly and distribution of agenda packets through implementation of electronic agenda management software.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
VILLAGE ADMINISTRATION**

Improve file storage by further utilizing the Village’s Information Technology resources while complying with best record management practices.

- On-going project: Digital archiving of Village Administration records and reorganization of the File Vault.
- Coordinate bi-annual Village-wide Records Management Day(s).

Provide local government and educational programming.

- Help with the process of getting the Village of Mount Prospect’s cable franchise renewed with Comcast.
- Continue the transition of MPTV to HDTV by upgrading the playback system to HD.

Maintain best practices to minimize exposure to liabilities while educating stakeholders.

- Initiate an Annual Anti-Discrimination and Harassment Policy Acknowledgement Form to ensure all employees are familiar with their rights and obligations under the Village’s Anti-Discrimination and Harassment Policy.

Provide personnel with training that assists them in providing high-value municipal services.

- Continue to organize and promote staff training opportunities to further enhance staff knowledge and resources to excel in their responsibilities.

Governance goal - Leadership

Comply with local, state and federal laws and reporting agencies.

- Collaborate with intergovernmental agencies to revise current FOIA requirements specific to commercial requests.
- Conduct annual staff training (FOIA, Open Meeting Act and Records Retention).

Cultural Climate goal - Engagement

Stimulate community vibrancy by hosting and supporting public events.

- Collaborate with Park Districts, Mount Prospect Public Library, School Districts and other community organizations to create a “Communication and Marketing Group.”

	Actual 2013	Actual 2014	Estimated 2015	Projected 2016
Workload Measures				
Village Clerk's Office				
Resolutions Prepared	34	44	48	45
Ordinances Drafted	65	60	60	65
FOIAs *	597	683	740	700
Television Services Division				
Cable Casting				
Hours Played (average per month)	840	840	840	840
Internet Stream Views	2,792	2,800	3,600	3,000
Video-On-Demand Views	32,987	33,000	38,000	36,000
Cable Complaints	56	52	75	70
Meetings Cablecast	40	41	49	45

* Estimated average processing/response time per FOIA is 2 hours.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
VILLAGE ADMINISTRATION**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Programs					
Village Manager's Office	615,034	751,727	761,990	753,306	668,194
Legal Services	736,948	608,300	608,300	555,820	555,840
Village Clerk's Office	211,392	218,547	218,547	238,198	243,228
Human Resources	276,096	363,163	361,241	349,603	356,456
Information Technology	917,066	1,322,558	1,321,973	1,329,506	1,345,190
Public Information	158,033	251,480	251,480	246,900	251,767
TV Services	130,424	137,743	136,698	143,670	147,507
TV Intergovernmental Programs	47,327	49,594	49,315	51,427	52,536
Total Programs	3,092,320	3,703,112	3,709,544	3,668,430	3,620,718

Expenditure Classification

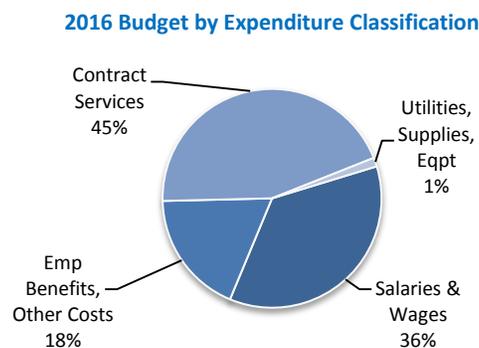
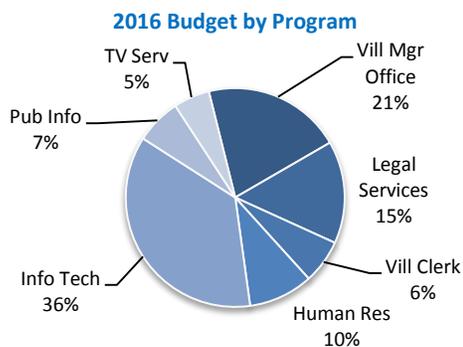
Personal Services-Salaries & Wages	1,203,563	1,421,820	1,433,640	1,320,612	1,346,816
Personal Services-Employee Benefits	555,942	665,477	668,377	619,738	632,794
Other Employee Costs	27,591	46,645	40,779	52,977	54,377
Contractual Services	1,269,502	1,523,313	1,520,792	1,627,381	1,537,209
Utilities	11,736	11,548	11,648	11,779	12,014
Commodities & Supplies	14,187	20,124	20,123	18,771	19,548
Office Equipment	5,405	5,785	5,785	5,872	5,960
Other Equipment	4,394	8,400	8,400	11,300	12,000
Total Expenditure Classification	3,092,320	3,703,112	3,709,544	3,668,430	3,620,718

Source of Funds

001 General Fund	3,092,320	3,703,112	3,709,544	3,668,430	3,620,718
Total Source of Funds	3,092,320	3,703,112	3,709,544	3,668,430	3,620,718

BUDGET DISCUSSION AND ANALYSIS

Village Administration includes the Village Manager's Office (VMO), Legal Services, Village Clerk's Office, Human Resources, Information Technology, Public Information and TV Services programs. The 2016 Village Administration budget decreased 0.94% from 2015 and totals \$3,668,430. Decreases in Wages and Benefits primarily contribute to the decreased budget. The Legal Fees budget has been increased to bring it in line with actual expenses.



VILLAGE OF MOUNT PROSPECT
VILLAGE ADMINISTRATION

		Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Village Manager's Office						
Personal Services-Salaries & Wages						
001.20.21.00.0.000.500.001	Full-Time Earnings	383,092	507,000	507,000	434,195	442,879
001.20.21.00.0.000.502.001	Seasonal Earnings	19,452	-	10,047	-	-
001.20.21.00.0.000.506.001	Longevity Pay	1,635	1,635	1,635	1,020	1,020
Total Personal Services-Salaries & Wages		404,179	508,635	518,682	435,215	443,899
Personal Services-Employee Benefits						
001.20.21.00.0.000.510.001	Medical Insurance	62,407	66,083	66,083	68,684	70,745
001.20.21.00.0.000.511.001	Social Security	17,773	21,025	21,025	21,319	21,745
001.20.21.00.0.000.511.002	Medicare	6,417	6,669	6,669	6,793	6,929
001.20.21.00.0.000.512.001	IMRF Pension Expense	55,179	52,701	52,701	55,632	56,745
001.20.21.00.0.000.513.001	Sick Leave Incentive	5,575	4,400	4,400	3,800	3,800
001.20.21.00.0.000.513.002	Vac/Pers Leave Incent.	15,541	13,300	13,300	13,497	13,497
001.20.21.00.0.000.513.003	Retiree Sick Incentive	-	23,000	23,000	-	-
001.20.21.00.0.000.513.004	Employee Allowances	6,000	6,001	6,001	6,001	6,001
001.20.21.00.0.000.513.006	Other Compensation	19,615	20,001	20,001	9,750	9,750
Total Personal Services-Employee Benefits		188,507	213,180	213,180	185,476	189,212
Other Employee Costs						
001.20.21.00.0.000.515.001	Board/Staff Wrkshps	487	510	510	1,000	1,000
001.20.21.00.0.000.518.001	Dues & Memberships	3,364	4,896	5,000	5,000	5,000
001.20.21.00.0.000.522.001	Travel & Meetings	2,177	4,289	4,289	2,335	2,383
Total Other Employee Costs		6,028	9,695	9,799	8,335	8,383
Contractual Services						
001.20.21.00.0.000.530.006	Other Prof. Serv.	95	510	500	40,500	500
001.20.21.00.0.000.532.002	Equipment Maint.	-	200	200	200	200
001.20.21.00.0.000.544.002	Postage Expense	1,032	2,652	2,652	2,705	2,760
001.20.21.00.0.000.552.001	Computer Lease	-	-	-	206	206
001.20.21.00.0.000.553.001	Vehicle Lease Payment	3,200	3,400	3,400	4,100	4,100
001.20.21.00.0.000.554.001	Vehicle Maint Payment	3,207	3,237	3,237	3,066	3,265
001.20.21.00.0.000.561.014	CRM Software	-	-	-	60,000	-
001.20.21.00.0.000.562.001	Document Imaging	-	-	-	5,000	7,000
Total Contractual Services		7,534	9,999	9,989	115,777	18,031
Utilities						
001.20.21.00.0.000.589.001	Telephone - Land Lines	689	859	859	876	894
001.20.21.00.0.000.590.001	Telephone - Cellular	2,990	2,081	2,081	2,123	2,165
Total Utilities		3,679	2,940	2,940	2,999	3,059
Commodities & Supplies						
001.20.21.00.0.000.604.001	Office Equipment	-	2,000	2,000	-	-
001.20.21.00.0.000.606.001	Office Supplies	3,960	4,058	4,100	4,182	4,265
001.20.21.00.0.000.612.001	Publications	983	1,020	1,100	1,122	1,145
Total Commodities & Supplies		4,943	7,078	7,200	5,304	5,410

**VILLAGE OF MOUNT PROSPECT
VILLAGE ADMINISTRATION**

	Actual	Budget	Estimate	Budget	Forecast
	2014	2015	2015	2016	2017
Village Manager's Office					
Office Equipment					
001.20.21.00.0.000.656.001 Office Eqpt	164	200	200	200	200
Total Office Equipment	164	200	200	200	200
Total Village Manager's Office	615,034	751,727	761,990	753,306	668,194

Legal Services

Contractual Services

001.20.21.00.0.050.530.006 Other Prof. Serv.	16,848	1,000	1,000	1,020	1,040
001.20.21.00.0.050.531.001 Legal-General Counsel	679,300	550,000	550,000	500,000	500,000
001.20.21.00.0.050.531.002 Legal-Special Counsel	36,296	45,000	45,000	45,000	45,000
001.20.21.00.0.050.531.003 Legal-Adm.	4,388	7,100	7,100	4,600	4,600
001.20.21.00.0.050.531.006 Legal-Prosecutor	-	5,100	5,100	5,100	5,100
001.20.21.00.0.050.544.001 Postage - Legal	116	100	100	100	100
Total Contractual Services	736,948	608,300	608,300	555,820	555,840
Total Legal Services	736,948	608,300	608,300	555,820	555,840

**VILLAGE OF MOUNT PROSPECT
VILLAGE ADMINISTRATION**

		Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Village Clerk's Office						
Personal Services-Salaries & Wages						
001.20.22.00.0.000.500.001	Full-Time Earnings	126,547	127,825	127,825	132,118	134,760
001.20.22.00.0.000.506.001	Longevity Pay	700	700	700	700	700
Total Personal Services-Salaries & Wages		127,247	128,525	128,525	132,818	135,460
Personal Services-Employee Benefits						
001.20.22.00.0.000.510.001	Medical Insurance	27,037	26,606	26,606	39,792	40,986
001.20.22.00.0.000.511.001	Social Security	7,830	8,324	8,324	8,596	8,768
001.20.22.00.0.000.511.002	Medicare	1,831	1,948	1,948	2,011	2,051
001.20.22.00.0.000.512.001	IMRF Pension Expense	16,028	15,385	15,385	16,470	16,799
001.20.22.00.0.000.513.001	Sick Leave Incentive	-	800	800	699	699
001.20.22.00.0.000.513.002	Vac/Pers Leave Incent.	4,782	4,900	4,900	5,097	5,097
Total Personal Services-Employee Benefits		57,508	57,963	57,963	72,665	74,400
Other Employee Costs						
001.20.22.00.0.000.518.001	Dues & Memberships	185	327	327	334	341
001.20.22.00.0.000.522.001	Travel & Meetings	285	312	312	320	326
001.20.22.00.0.000.525.004	Training	-	312	312	320	326
Total Other Employee Costs		470	951	951	974	993
Contractual Services						
001.20.22.00.0.000.541.001	Legal Notices	371	859	859	880	898
001.20.22.00.0.000.542.001	Recording Expense	3,198	5,202	5,202	5,310	5,416
001.20.22.00.0.000.551.001	Copier Lease Payment	11,423	14,149	14,149	14,432	14,721
001.20.22.00.0.000.562.003	Codification	10,007	9,051	9,051	9,235	9,420
Total Contractual Services		24,999	29,261	29,261	29,857	30,455
Utilities						
001.20.22.00.0.000.589.001	Telephone - Land Lines	653	807	807	823	839
Total Utilities		653	807	807	823	839
Commodities & Supplies						
001.20.22.00.0.000.608.001	Other Supplies	515	1,040	1,040	1,061	1,081
Total Commodities & Supplies		515	1,040	1,040	1,061	1,081
Total Village Clerk's Office		211,392	218,547	218,547	238,198	243,228

**VILLAGE OF MOUNT PROSPECT
VILLAGE ADMINISTRATION**

		Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Human Resources						
Personal Services-Salaries & Wages						
001.20.23.00.0.000.500.001	Full-Time Earnings	163,338	187,310	187,310	192,276	196,122
001.20.23.00.0.000.502.001	Seasonal Earnings	-	-	1,773	-	-
001.20.23.00.0.000.506.001	Longevity Pay	905	1,005	1,005	1,005	1,005
Total Personal Services-Salaries & Wages		164,243	188,315	190,088	193,281	197,127
Personal Services-Employee Benefits						
001.20.23.00.0.000.510.001	Medical Insurance	44,879	47,978	47,978	48,659	50,119
001.20.23.00.0.000.511.001	Social Security	9,205	13,953	13,953	14,233	14,518
001.20.23.00.0.000.511.002	Medicare	2,310	3,328	3,328	3,404	3,472
001.20.23.00.0.000.512.001	IMRF Pension Expense	20,063	21,697	21,697	23,118	23,580
001.20.23.00.0.000.513.001	Sick Leave Incentive	322	300	300	300	300
001.20.23.00.0.000.513.002	Vac/Pers Leave Incent.	721	700	700	998	998
001.20.23.00.0.000.513.006	Other Compensation	9,315	-	2,900	-	-
001.20.23.00.0.000.513.007	Merit Pay Pool	-	20,000	20,000	20,000	20,000
001.20.23.00.0.000.513.008	Salary Adjustment Pool	-	20,000	20,000	20,000	20,000
Total Personal Services-Employee Benefits		86,815	127,956	130,856	130,712	132,987
Other Employee Costs						
001.20.23.00.0.000.518.001	Dues & Memberships	575	700	700	715	730
001.20.23.00.0.000.519.001	Employee Recognition	4,982	4,000	4,000	5,000	5,000
001.20.23.00.0.000.520.001	Medical Examinations	3,691	4,847	4,847	4,945	5,040
001.20.23.00.0.000.522.001	Travel & Meetings	330	3,380	350	357	365
001.20.23.00.0.000.525.003	Management Trng.	7,537	8,750	6,000	9,000	9,500
001.20.23.00.0.000.525.004	Training	-	-	-	1,000	1,000
Total Other Employee Costs		17,115	21,677	15,897	21,017	21,635
Contractual Services						
001.20.23.00.0.000.530.006	Other Prof. Serv.	4,600	815	-	-	-
001.20.23.00.0.000.544.002	Postage Expense	324	300	300	310	316
001.20.23.00.0.000.546.002	Personnel Recruitment	2,489	23,500	23,500	3,570	3,640
Total Contractual Services		7,413	24,615	23,800	3,880	3,956
Commodities & Supplies						
001.20.23.00.0.000.606.001	Office Supplies	-	150	150	153	156
001.20.23.00.0.000.612.001	Publications	510	450	450	560	595
Total Commodities & Supplies		510	600	600	713	751
Total Human Resources		276,096	363,163	361,241	349,603	356,456

VILLAGE OF MOUNT PROSPECT
VILLAGE ADMINISTRATION

		Actual	Budget	Estimate	Budget	Forecast
		2014	2015	2015	2016	2017
Information Technology						
Personal Services-Salaries & Wages						
001.20.24.00.0.000.500.001	Full-Time Earnings	360,930	432,560	432,560	398,482	406,452
001.20.24.00.0.000.503.001	Overtime	85	700	700	497	507
001.20.24.00.0.000.506.001	Longevity Pay	2,400	2,500	2,500	2,100	2,100
Total Personal Services-Salaries & Wages		363,415	435,760	435,760	401,079	409,059
Personal Services-Employee Benefits						
001.20.24.00.0.000.510.001	Medical Insurance	68,596	87,497	87,497	59,394	61,176
001.20.24.00.0.000.511.001	Social Security	22,320	27,887	27,887	25,663	26,176
001.20.24.00.0.000.511.002	Medicare	5,220	6,526	6,526	6,006	6,126
001.20.24.00.0.000.512.001	IMRF Pension Expense	45,249	51,546	51,546	49,171	50,154
001.20.24.00.0.000.513.001	Sick Leave Incentive	2,973	3,500	3,500	3,399	3,399
001.20.24.00.0.000.513.002	Vac/Pers Leave Incent.	6,348	10,500	10,500	9,399	9,399
Total Personal Services-Employee Benefits		150,706	187,456	187,456	153,032	156,430
Other Employee Costs						
001.20.24.00.0.000.518.001	Dues & Memberships	450	510	500	500	510
001.20.24.00.0.000.522.001	Travel & Meetings	765	1,561	1,561	1,592	1,624
001.20.24.00.0.000.525.004	Training	1,167	3,641	3,641	11,500	11,730
Total Other Employee Costs		2,382	5,712	5,702	13,592	13,864
Contractual Services						
001.20.24.00.0.000.530.006	Other Prof. Serv.	4,765	5,202	5,202	82,440	73,644
001.20.24.00.0.000.532.005	Telephone Maint.	64,429	41,675	41,000	42,508	43,358
001.20.24.00.0.000.551.001	Copier Lease Payment	1,024	2,868	2,868	2,868	2,868
001.20.24.00.0.000.552.001	Computer Lease	-	249,626	249,626	232,382	235,968
001.20.24.00.0.000.560.007	Computer Maint.	276,121	312,110	312,110	318,352	324,719
001.20.24.00.0.000.560.011	Internet Service	25,929	28,700	28,700	28,700	29,274
001.20.24.00.0.000.560.012	Computer Software	15,261	15,606	15,606	15,918	16,236
001.20.24.00.0.000.561.004	Cloud-Based Service	-	22,600	22,600	23,052	23,513
Total Contractual Services		387,529	678,387	677,712	746,220	749,580
Utilities						
001.20.24.00.0.000.589.001	Telephone - Land Lines	131	153	153	156	159
001.20.24.00.0.000.590.001	Telephone - Cellular	5,196	5,151	5,251	5,254	5,359
Total Utilities		5,327	5,304	5,404	5,410	5,518
Commodities & Supplies						
001.20.24.00.0.000.604.001	Office Equipment	500	510	510	520	530
001.20.24.00.0.000.606.001	Office Supplies	517	1,600	1,600	1,632	1,665
001.20.24.00.0.000.608.001	Other Supplies	1,449	1,479	1,479	1,509	1,584
001.20.24.00.0.000.612.001	Publications	-	765	765	840	1,200
Total Commodities & Supplies		2,466	4,354	4,354	4,501	4,979

**VILLAGE OF MOUNT PROSPECT
VILLAGE ADMINISTRATION**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Information Technology					
Office Equipment					
001.20.24.00.0.000.655.003 Computer Eqpt - Other	4,249	4,335	4,335	4,422	4,510
001.20.24.00.0.000.656.001 Office Eqpt	992	1,250	1,250	1,250	1,250
Total Office Equipment	5,241	5,585	5,585	5,672	5,760
Total Information Technology	917,066	1,322,558	1,321,973	1,329,506	1,345,190

Public Information

Personal Services-Salaries & Wages

001.20.25.00.0.000.500.001 Full-Time Earnings	50,917	65,551	65,551	60,589	61,801
Total Personal Services-Salaries & Wages	50,917	65,551	65,551	60,589	61,801

Personal Services-Employee Benefits

001.20.25.00.0.000.510.001 Medical Insurance	18,298	22,315	22,315	20,369	20,980
001.20.25.00.0.000.511.001 Social Security	2,764	4,065	4,065	3,757	3,832
001.20.25.00.0.000.511.002 Medicare	646	951	951	879	897
001.20.25.00.0.000.512.001 IMRF Pension Expense	6,180	7,512	7,512	7,198	7,342
Total Personal Services-Employee Benefits	27,888	34,843	34,843	32,203	33,051

Other Employee Costs

001.20.25.00.0.000.518.001 Dues & Memberships	-	2,550	2,550	2,601	2,650
001.20.25.00.0.000.522.001 Travel & Meetings	771	1,530	1,530	1,561	1,590
001.20.25.00.0.000.525.004 Training	95	2,550	2,550	2,601	2,650
Total Other Employee Costs	866	6,630	6,630	6,763	6,890

Contractual Services

001.20.25.00.0.000.530.006 Other Prof. Serv.	8,254	23,460	23,460	23,929	24,400
001.20.25.00.0.000.530.010 Marketing Services	7,471	27,438	27,438	27,987	28,545
001.20.25.00.0.000.544.002 Postage Expense	19,532	17,895	17,895	18,253	18,615
001.20.25.00.0.000.561.004 Cloud-Based Service	-	12,250	12,250	12,495	12,495
001.20.25.00.0.000.562.002 Printing Expense	42,054	61,200	61,200	62,424	63,670
Total Contractual Services	77,311	142,243	142,243	145,088	147,725

Utilities

001.20.25.00.0.000.590.001 Telephone - Cellular	770	884	884	902	920
Total Utilities	770	884	884	902	920

Commodities & Supplies

001.20.25.00.0.000.608.001 Other Supplies	144	612	612	624	635
001.20.25.00.0.000.610.001 Paper & Supplies	37	367	367	374	380
001.20.25.00.0.000.612.001 Publications	100	350	350	357	365
Total Commodities & Supplies	281	1,329	1,329	1,355	1,380

Total Public Information	158,033	251,480	251,480	246,900	251,767
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**VILLAGE OF MOUNT PROSPECT
VILLAGE ADMINISTRATION**

		Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
TV Services						
Personal Services-Salaries & Wages						
001.20.26.00.0.000.500.001	Full-Time Earnings	58,768	61,201	61,201	62,424	63,672
001.20.26.00.0.000.502.001	Seasonal Earnings	4,901	5,001	5,001	5,001	5,001
001.20.26.00.0.000.503.001	Overtime	5,537	4,500	4,500	5,399	5,507
001.20.26.00.0.000.506.001	Longevity Pay	600	600	600	600	600
Total Personal Services-Salaries & Wages		69,806	71,302	71,302	73,424	74,780
Personal Services-Employee Benefits						
001.20.26.00.0.000.510.001	Medical Insurance	22,794	22,315	22,315	22,632	23,311
001.20.26.00.0.000.511.001	Social Security	4,327	4,638	4,638	4,789	4,885
001.20.26.00.0.000.511.002	Medicare	1,012	1,088	1,088	1,122	1,144
001.20.26.00.0.000.512.001	IMRF Pension Expense	8,292	8,001	8,001	8,582	8,754
001.20.26.00.0.000.513.001	Sick Leave Incentive	365	1,000	1,000	799	799
001.20.26.00.0.000.513.002	Vac/Pers Leave Incent.	3,026	2,500	2,500	2,998	2,998
Total Personal Services-Employee Benefits		39,816	39,542	39,542	40,922	41,891
Other Employee Costs						
001.20.26.00.0.000.518.001	Dues & Memberships	730	780	600	796	812
001.20.26.00.0.000.522.001	Travel & Meetings	-	1,200	1,200	1,500	1,800
Total Other Employee Costs		730	1,980	1,800	2,296	2,612
Contractual Services						
001.20.26.00.0.000.530.006	Other Prof. Serv.	280	728	700	743	758
001.20.26.00.0.000.532.002	Equipment Maint.	1,556	2,081	1,500	2,123	2,550
001.20.26.00.0.000.540.001	Music Library	913	936	915	955	974
001.20.26.00.0.000.544.002	Postage Expense	31	208	35	100	100
001.20.26.00.0.000.553.001	Vehicle Lease Payment	1,600	800	800	800	800
001.20.26.00.0.000.554.001	Vehicle Maint Payment	1,711	1,726	1,726	1,635	1,741
001.20.26.00.0.000.560.005	Internet Hosting	5,688	5,865	5,865	5,982	6,100
Total Contractual Services		11,779	12,344	11,541	12,338	13,023
Utilities						
001.20.26.00.0.000.589.001	Telephone - Land Lines	1,307	1,613	1,613	1,645	1,678
Total Utilities		1,307	1,613	1,613	1,645	1,678
Commodities & Supplies						
001.20.26.00.0.000.608.001	Other Supplies	4,020	4,162	4,100	4,245	4,323
Total Commodities & Supplies		4,020	4,162	4,100	4,245	4,323

**VILLAGE OF MOUNT PROSPECT
VILLAGE ADMINISTRATION**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
TV Services					
Other Equipment					
001.20.26.00.0.000.665.007 Cable TV Equip - New	2,908	3,000	3,000	4,000	4,200
001.20.26.00.0.000.665.008 Cable TV Equip -Repl	58	3,800	3,800	4,800	5,000
Total Other Equipment	2,966	6,800	6,800	8,800	9,200
Total TV Services	130,424	137,743	136,698	143,670	147,507

TV Intergovernmental Programs

Personal Services-Salaries & Wages

001.20.26.00.0.051.500.001 Full-Time Earnings	(251)	-	-	-	-
001.20.26.00.0.051.501.001 Part-Time Earnings	24,007	23,732	23,732	24,206	24,690
Total Personal Services-Salaries & Wages	23,756	23,732	23,732	24,206	24,690

Personal Services-Employee Benefits

001.20.26.00.0.051.511.001 Social Security	1,473	1,472	1,472	1,501	1,531
001.20.26.00.0.051.511.002 Medicare	344	345	345	351	358
001.20.26.00.0.051.512.001 IMRF Pension Expense	2,885	2,720	2,720	2,876	2,934
Total Personal Services-Employee Benefits	4,702	4,537	4,537	4,728	4,823

Contractual Services

001.20.26.00.0.051.530.006 Other Prof. Serv.	14,068	15,606	15,600	15,918	16,000
001.20.26.00.0.051.532.002 Equipment Maint.	-	520	520	530	540
001.20.26.00.0.051.540.001 Music Library	210	312	100	318	318
001.20.26.00.0.051.554.001 Vehicle Maint Payment	1,711	1,726	1,726	1,635	1,741
Total Contractual Services	15,989	18,164	17,946	18,401	18,599

Commodities & Supplies

001.20.26.00.0.051.608.001 Other Supplies	1,452	1,561	1,500	1,592	1,624
Total Commodities & Supplies	1,452	1,561	1,500	1,592	1,624

Other Equipment

001.20.26.00.0.051.665.007 Cable TV Equip - New	1,428	1,600	1,600	2,000	2,200
001.20.26.00.0.051.665.008 Cable TV Equip -Repl	-	-	-	500	600
Total Other Equipment	1,428	1,600	1,600	2,500	2,800

Total TV Intergovernmental Programs	47,327	49,594	49,315	51,427	52,536
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TOTAL VILLAGE ADMINISTRATION	3,092,320	3,703,112	3,709,544	3,668,430	3,620,718
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**VILLAGE OF MOUNT PROSPECT
VILLAGE ADMINISTRATION
PERSONAL SERVICES**

	Budgeted Positions (1)			Budgeted Amounts		
	2014	2015	2016	2014	2015	2016
Full Time						
Village Manager	1.00	1.00	1.00	180,574	282,107	200,124
Assistant Village Manager	1.00	1.00	1.00	144,192	148,042	152,917
Human Resources Director	1.00	1.00	1.00	99,734	104,168	106,251
IT Director	1.00	1.00	1.00	96,060	100,575	102,628
Village Clerk	1.00	1.00	1.00	82,482	86,208	88,260
Administrative Assistant	0.85	0.85	0.85	58,753	61,558	63,292
Information System Analyst	2.00	2.00	2.00	134,429	137,267	148,619
Public Information Officer	1.00	1.00	0.90	64,261	65,551	60,589
Network Administrator	2.00	3.00	2.00	127,321	194,718	147,235
Administrative Analyst	-	1.00	1.00	-	37,500	40,800
Administrative Generalist	1.00	1.00	1.00	42,432	41,617	43,858
HR Generalist	1.00	1.00	1.00	59,161	60,935	63,087
Cable Production Coordinator	1.00	1.00	1.00	56,017	61,201	62,424
Total Full Time	13.85	15.85	14.75	1,145,416	1,381,447	1,280,084
Part Time						
Community Producer	0.50 (1)	0.50 (1)	0.50 (1)	23,267	23,732	24,206
Total Part Time	0.50 (1)	0.50 (1)	0.50 (1)	23,267	23,732	24,206
Seasonal						
Interns	1.10 (3)	0.50 (2)	0.50 (2)	17,482	5,001	5,001
Total Seasonal	1.10 (3)	0.50 (2)	0.50 (2)	17,482	5,001	5,001
Other Compensation						
Overtime Earnings				5,600	5,200	5,896
Longevity Pay				5,840	6,440	5,425
Total Other Compensation				11,440	11,640	11,321

**VILLAGE OF MOUNT PROSPECT
VILLAGE ADMINISTRATION
PERSONAL SERVICES**

	Budgeted Positions (1)			Budgeted Amounts		
	2014	2015	2016	2014	2015	2016
Employee Benefits						
Medical Insurance				243,371	272,794	259,530
Social Security				73,409	81,364	79,858
Medicare				18,862	20,855	20,566
IMRF Pension				152,501	159,562	163,047
Sick Leave Incentive				10,202	10,000	8,997
Vacation/Personal Leave Incentive				31,200	31,900	31,989
Retiree Sick Incentive				-	23,000	-
Employee Allowances				6,001	6,001	6,001
Other Compensation				15,001	20,001	9,750
Merit Pay Pool				20,000	20,000	20,000
Salary Adjustment Pool				20,000	20,000	20,000
Total Employee Benefits				590,547	665,477	619,738
TOTAL	15.45	16.85	15.75	1,788,152	2,087,297	1,940,350

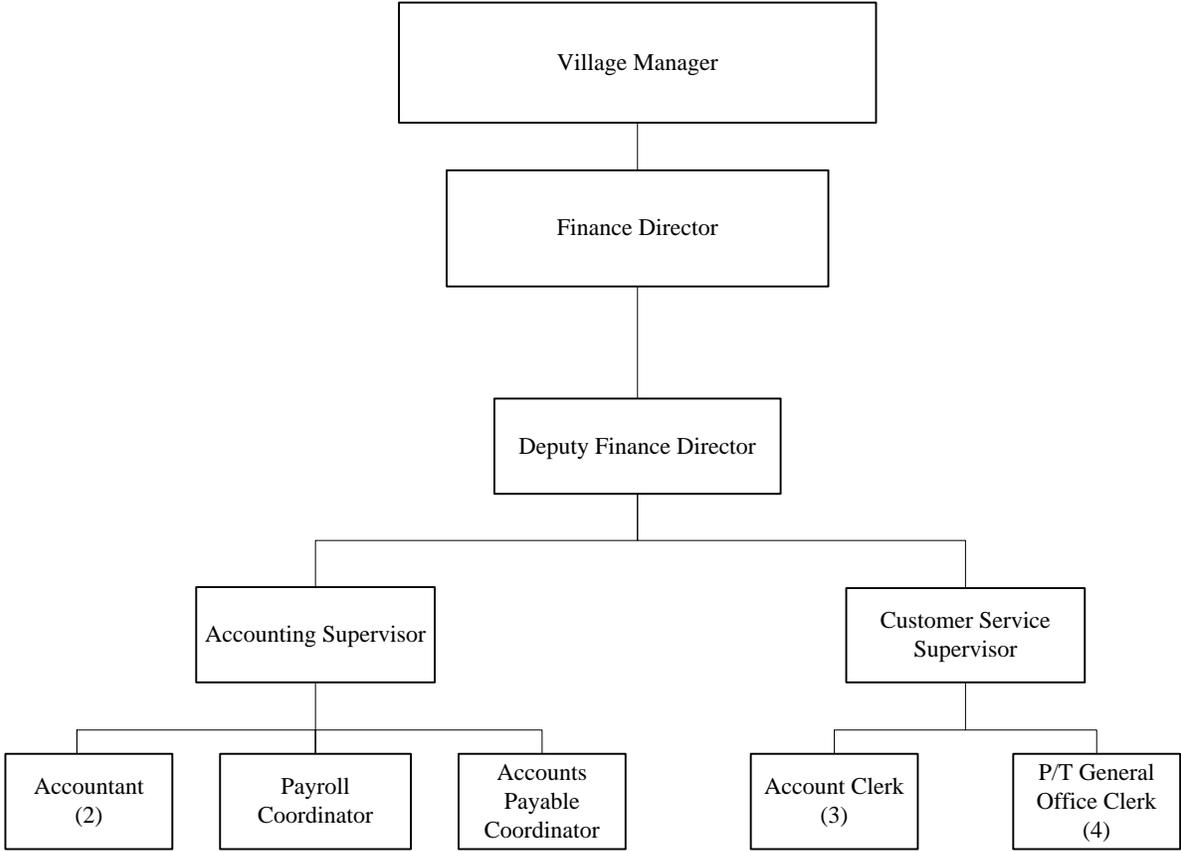
(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	13.85	15.85	14.75
Part-Time	1.00	1.00	1.00
Seasonal	3.00	2.00	2.00



VILLAGE OF MOUNT PROSPECT

FINANCE DEPARTMENT



The Finance Department activities include Finance Administration and the Accounting and Customer Services Divisions. Additionally, Finance personnel administer the Village's Risk Management Program, which is accounted for as an Internal Service Fund. The Finance Department is comprised of 11 full-time and 4 part-time employees.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
FINANCE DEPARTMENT**

STATEMENT OF ACTIVITIES

The Finance Department provides financial management for the Village. These activities include Accounting and Financial Reporting, Budgeting, Treasury Management, Payroll Services, Accounts Payable and Accounts Receivable. Additionally, Finance Department personnel administer the Village's self-insurance Property & Casualty program and the Police and Fire Pension programs.

This department is responsible for performing activities which align to the following goals and strategies set forth in the Strategic Plan for 2020 detailed in the Introduction section of this budget document:

Governance goal – Fiscal Health: Maintain a solid fiscal position through active stewardship of Village finances.

Governance goal – Quality Service: Provide high-value, relevant municipal services.

Governance goal – Relationships: Place a high priority on developing and maintaining productive local and regional relationships.

2014 ACCOMPLISHMENTS

Monitored the revenues and constrained spending to keep in line with revenue streams.

Completed audit and preparation of the 2013 Comprehensive Annual Financial Report by June 30.

Prepared 2015 Annual Budget and the 2015-2019 Capital Improvements Plan and five year financial forecast.

Received GFOA Certificate of Achievement for Excellence in Financial Reports for 2013 Comprehensive Annual Financial Report and the GFOA Distinguished Budget Award for the 2014 Budget.

Conducted the Village Fixed Asset Appraisal. Successfully reviewed and adopted the Appraisal Report and adjusted Financial Statements.

2015 ACCOMPLISHMENTS

Governance goal – Fiscal Health

Efficiently manage the Village's resources and implement opportunities to reduce spending.

- Monitored the revenues and constrained spending to keep in line with revenue streams.
- Implemented positive pay with the bank. This service provides better controls for all checks issued by the Village. Only checks registered through positive pay at the bank will be allowed to clear the bank account.
- Improved controls were put into place for interdepartmental revenue collections. Tamper proof interoffice pouches and bank deposit bags were implemented.

Balance the Budget.

- Evaluated the allocation of costs for Village services and made changes where needed.
- Conducted a water rate study to ensure the rate is sufficient to support the operation and capital needs for the Village water utility.
- Explored revenue options to support the addition of six additional fire department personnel once the SAFR grant funding ceases.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
FINANCE DEPARTMENT**

Governance goal – Quality Service

Develop a departmental strategic plan that aligns with the Strategic Plan for 2020.

- Created and developed a Finance Department Strategic work plan for 2015.
- Conducted weekly planning meetings.
- Developed nine finance department goals.
- Established strategies and timelines to meet objectives.

Create a working environment to improve customer service response efforts.

- Improvements were made to the Customer Service Division floor plan. The space was remodeled to provide efficient and improved customer service at the front counter. This also provides for effective use of customer service staff time throughout the work day.
- Decentralization of incoming calls was implemented for the Village main telephone number which reduces caller wait time.

Maintain best practices to assure quality level of essential services.

- Conducted a Finance Department Customer Service Survey to establish a benchmark for opportunities for improvement. A six (6) questions survey was distributed during the months of April and May 2015. Areas surveyed included the customer wait time, facility appearance, customer representative's knowledge and manner. The weighted average of the responses ranged from 4.71 to 4.91 out of 5.
- Efforts to reduce paper and improve document retrieval were achieved with the establishment of electronic files for workers compensation and the implementation of Laserfiche for Food and Beverage tax, Licensing, Easy Park Pass, and miscellaneous receipts.
- New resident welcome information was made readily available on the Village website, which reduced printing and mailing costs.
- Conducted a review of standing finance department policies and procedures. Improvements were made to the petty cash reimbursement procedures. New office equipment was purchased to automate and expedite cash handling and mail processing.
- Prepared the 2016 Annual Budget and the 2016-2020 Capital Improvement Plan and five year financial forecast. The documents were redesigned for a new and improved look in 2015.
- Completed audit and preparation of the 2014 Comprehensive Annual Financial Report by June 30.
- Received the GFOA Certificate of Achievement for Excellence in Financial Reports for 2014 Comprehensive Annual Financial Report and the GFOA Distinguished Budget Award for the 2015 Budget.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
FINANCE DEPARTMENT**

2016 GOALS

Governance goal – Fiscal Health

Fiscal Health – Ensure the long-term financial stability of the village through active stewardship of its resources while permitting the ongoing pursuit of the organization mission and vision.

- Efficiently manage the Village’s resources and implement opportunities to reduce spending by continually monitoring the revenues and constrain spending to keep in line with current revenue streams.
- Balance the Budget.
- Continually evaluate the cost and allocation of Village services.
- Conduct review of Village fees for services and explore new revenue sources to support operations.

Regulatory Compliance – Development of systems to ensure an awareness of and compliance with current laws and regulations.

- Conduct annual review of standing financial policies.
- Prepare the 2017 Annual Budget and the 2017-2021 Capital Improvement Plan and five year financial forecast.
- Complete audit and preparation of the 2015 Comprehensive Annual Financial Report by June 30.
- Obtain the GFOA Certificate of Achievement for Excellence in Financial Reports and the GFOA Distinguished Budget Award.
- Continue the development of funding plans for infrastructure repair and replacement.

Governance goal – Quality Service

Openness/Information Sharing – Continue to look for opportunities for the dissemination of timely and relevant information through various media platforms.

- Continue to utilize Village quarterly newsletters to disseminate Finance Department information.
- Continue to use Village website in new ways to provide timely information to residents.

Internal/External Customer Service – Commitment to provide leading-edge customer service to those within the organization dependent upon the Finance Department to meet a goal or deadline and those outside the organization to meet their changing needs and preferences for governmental service.

- Continue to provide all department’s timely training sessions for Accounts Payable, Purchasing and Annual Budget for the Village ERP financial software.
- Develop additional training sessions to be provided to the departments.

Increased Efficiencies – Identify opportunities to improve the delivery of service to our customers in a cost-effective manner.

- Investigate services or service improvements that can be provided by the Finance Department.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
FINANCE DEPARTMENT**

Staff Development – Assist staff within the department in attaining new skills and knowledge, improving competencies, and growing in their position and professionally.

- Fund and train Finance Department Customer Service personnel on customer service skills.
- Fund and train Finance Department Accounting personnel on advanced skills for Microsoft/Adobe products.

Workplace Culture – Create a collaborative work environment where individual efforts are also recognized, where business values surrounding our customers, employees and professionalism are stressed and consistently reinforced all in an effort to further the goals of the department.

- Continue to find ways to recognize all employees' individual efforts within the department.
- Continue efforts in improving Finance Department office space that allows for a collaborative work environment.

Policies and Procedures – Establish and maintain standard operating guidelines and procedures throughout the department to assist in the delivery of consistent and leading-edge customer service.

- Conduct annual review of finance department policies.

Technology – Utilize technology in a practical manner to improve or expand existing services or to offer new and innovative ways of service delivery.

- Perform ERP software updates that improve service delivery and response.
- Implement Project Accounting Software Module and the Governmental Accounting Standards Board (GASB) Reporting Module within the Logos.Net Software.
- Investigate additional on-line payment opportunities available within the Logos.Net Software.

Governance goal – Relationships

Continue to grow professionally and strengthen relationships with peers

- Attend conferences, seminars and workshops both locally and nationally.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
FINANCE DEPARTMENT**

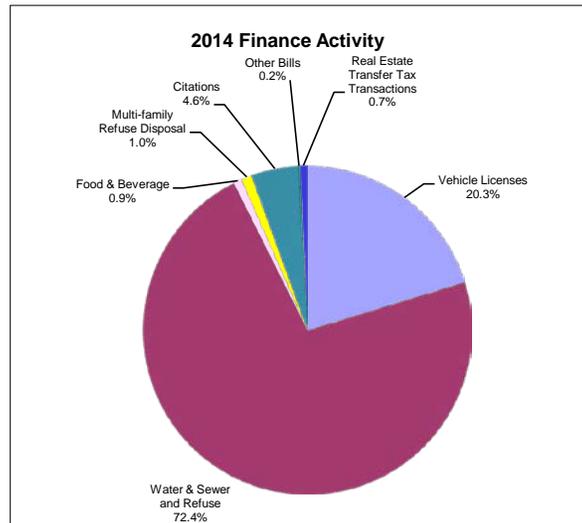
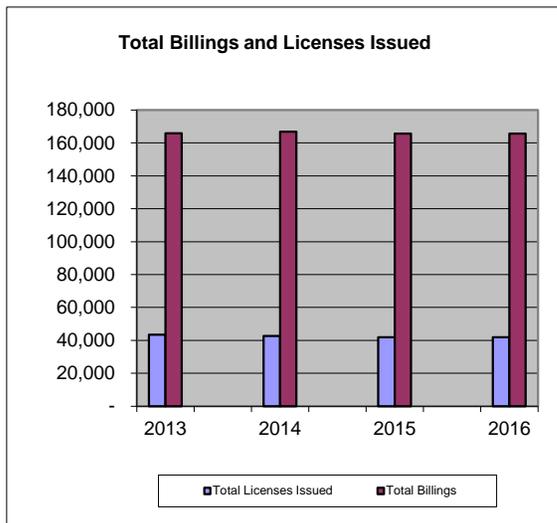
Workload Measures	Actual 2013	Actual 2014	Estimated 2015	Projected 2016
Licenses Issued				
Vehicle Licenses	43,490	42,789	41,960	41,960
Total Licenses Issued	43,490	42,789	41,960	41,960

Billings

Water & Sewer and Refuse	152,312	152,649	152,586	152,586
Food & Beverage	1,806	1,855	1,812	1,812
Multi-family Refuse Disposal	1,945	2,124	2,124	2,124
Citations	9,182	9,745	8,737	8,737
Other Bills	536	355	350	350
Total Billings	165,781	166,728	165,609	165,609

Real Estate Transfer Tax Transactions

1,451	1,426	1,433	1,407
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**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
FINANCE DEPARTMENT**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Programs					
Administration	583,166	479,097	470,530	490,839	487,550
Insurance Programs	396,708	461,595	493,909	450,506	461,803
Cash Management	29,192	-	-	-	-
Accounting	495,757	514,454	504,567	544,932	537,332
Customer Service	502,185	535,332	526,355	548,753	559,602
Total Programs	2,007,008	1,990,478	1,995,361	2,035,030	2,046,287

Expenditure Classification

Personal Services-Salaries & Wages	824,136	850,141	824,201	868,151	885,415
Personal Services-Employee Benefits	341,102	337,694	334,435	344,105	352,582
Other Employee Costs	8,925	12,695	14,645	22,988	23,450
Contractual Services	270,513	293,217	293,557	306,439	310,127
Utilities	4,446	4,932	4,932	5,434	5,560
Insurance	350,531	415,398	447,190	403,228	413,538
Commodities & Supplies	28,272	42,769	42,769	62,264	44,404
Other Expenditures	179,083	33,632	33,632	22,421	11,211
Total Expenditure Classification	2,007,008	1,990,478	1,995,361	2,035,030	2,046,287

Source of Funds

001 General Fund	2,007,008	1,990,478	1,995,361	2,035,030	2,046,287
Total Source of Funds	2,007,008	1,990,478	1,995,361	2,035,030	2,046,287

BUSINESS DISCUSSION AND ANALYSIS

The Finance Department's budget supports Finance Administration, Insurance, Cash Management, Accounting, and Customer Service operations. The department is responsible for budgeting, financial reporting, tax information, investment management, utility billing, and the sale of refuse stickers, vehicle stickers, and transfer stamps. The department processes payments for various taxes, parking tickets, and municipal licenses.

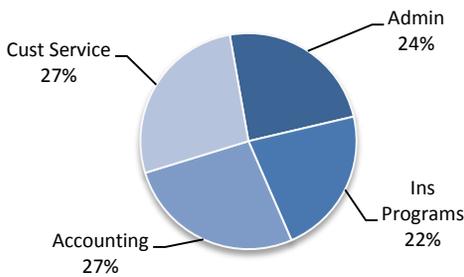
The Finance Department overall budget increased 2.24% to \$2,035,030. Program budgets within the Finance Department have been adjusted for 2015; the most significant adjustment is the removal of the Cash Management Program. All programs with only personal services expenses within the budget were evaluated and decisions were made on whether or not to keep the program. Since only personal service costs were included within the Cash Management Program, the decision was made to remove the program in order to simplify the budget.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
FINANCE DEPARTMENT**

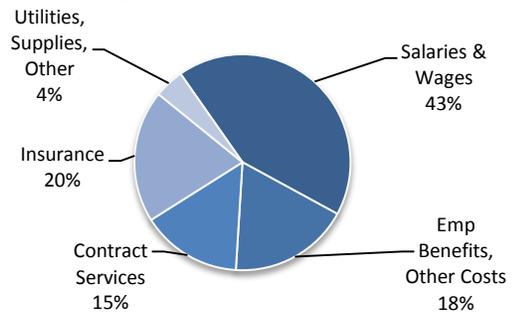
BUSINESS DISCUSSION AND ANALYSIS (continued)

The Administration program budget increased 2.45%. This program includes ambulance billing services and bank processing fees for the Village. Both of these budget line items needed to be adjusted upward to make them consistent with actual results from 2014 and what now is expected for 2015. The ARC Annexation Elk Grove Fire Protection District contribution has been included in the 2016 Budget. This contribution is required per the agreement. The Insurance Programs program budget decreased by 2.4% due to decreased cost for Liability Insurance. Funds to replace office equipment are included in the 2016 budget. The folder/stuffer machine and the postage machine are 10 years old and both are used on a daily basis. Maintenance costs for the machines have increased significantly over the last few years. In order to strengthen staff development, the training budget for the entire department was increased for 2016.

2016 Budget by Program



2016 Budget by Expenditure Classification



**VILLAGE OF MOUNT PROSPECT
FINANCE DEPARTMENT**

		Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Administration						
Personal Services-Salaries & Wages						
001.30.01.00.0.000.500.001	Full-Time Earnings	127,579	139,980	130,687	143,622	146,494
001.30.01.00.0.000.506.001	Longevity Pay	475	545	500	545	545
Total Personal Services-Salaries & Wages		128,054	140,525	131,187	144,167	147,039
Personal Services-Employee Benefits						
001.30.01.00.0.000.510.001	Medical Insurance	14,254	14,168	14,168	13,397	13,799
001.30.01.00.0.000.511.001	Social Security	6,658	7,923	7,345	7,954	8,113
001.30.01.00.0.000.511.002	Medicare	1,803	2,075	1,940	2,128	2,171
001.30.01.00.0.000.512.001	IMRF Pension Expense	15,698	16,393	15,322	17,426	17,775
001.30.01.00.0.000.513.001	Sick Leave Incentive	1,258	1,300	1,565	1,499	1,499
001.30.01.00.0.000.513.002	Vac/Pers Leave Incent.	-	1,200	1,200	998	998
Total Personal Services-Employee Benefits		39,671	43,059	41,540	43,402	44,355
Other Employee Costs						
001.30.01.00.0.000.518.001	Dues & Memberships	1,824	2,145	2,145	2,188	2,230
001.30.01.00.0.000.522.001	Travel & Meetings	6,728	8,500	8,500	15,000	15,300
001.30.01.00.0.000.525.004	Training	373	2,050	4,000	2,050	2,090
Total Other Employee Costs		8,925	12,695	14,645	19,238	19,620
Contractual Services						
001.30.01.00.0.000.530.001	Actuarial Services	2,700	3,264	3,264	3,329	3,395
001.30.01.00.0.000.530.004	Collection Services	292	260	600	1,000	1,020
001.30.01.00.0.000.530.006	Other Prof. Serv.	15,916	29,600	29,600	30,195	30,800
001.30.01.00.0.000.532.002	Equipment Maint.	6,288	5,700	5,700	7,000	7,140
001.30.01.00.0.000.535.001	Ambulance Billing	68,053	63,240	63,240	70,000	72,000
001.30.01.00.0.000.544.002	Postage Expense	1,997	4,162	4,162	4,245	4,245
001.30.01.00.0.000.551.001	Copier Lease Payment	5,733	9,435	9,435	9,624	9,625
001.30.01.00.0.000.562.002	Printing Expense	114	2,142	2,142	2,185	2,225
001.30.01.00.0.000.563.003	Bank Processing Fees	105,277	103,000	103,000	105,000	105,000
Total Contractual Services		206,370	220,803	221,143	232,578	235,450
Utilities						
001.30.01.00.0.000.589.001	Telephone - Land Lines	2,483	3,060	3,060	3,100	3,160
001.30.01.00.0.000.590.001	Telephone - Cellular	1,963	1,872	1,872	2,334	2,400
Total Utilities		4,446	4,932	4,932	5,434	5,560
Commodities & Supplies						
001.30.01.00.0.000.604.001	Office Equipment	3,316	3,519	3,519	3,589	3,660
001.30.01.00.0.000.606.001	Office Supplies	3,122	4,162	4,162	4,245	4,250
001.30.01.00.0.000.608.001	Other Supplies	1,540	1,663	1,663	1,696	1,728
001.30.01.00.0.000.610.001	Paper & Supplies	7,004	12,485	12,485	12,415	12,990
001.30.01.00.0.000.612.001	Publications	1,635	1,622	1,622	1,654	1,687
Total Commodities & Supplies		16,617	23,451	23,451	23,599	24,315

**VILLAGE OF MOUNT PROSPECT
FINANCE DEPARTMENT**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Administration					
Other Expenditures					
001.30.01.00.0.000.636.027 Arc Annexation -	44,842	33,632	33,632	22,421	11,211
001.30.01.00.0.000.636.030 Tax Rebate Expense	134,241	-	-	-	-
Total Other Expenditures	179,083	33,632	33,632	22,421	11,211
Total Administration	583,166	479,097	470,530	490,839	487,550

Insurance Programs

Personal Services-Salaries & Wages

001.30.01.00.0.100.500.001 Full-Time Earnings	34,403	34,958	34,958	36,010	36,730
001.30.01.00.0.100.506.001 Longevity Pay	125	125	125	125	125
Total Personal Services-Salaries & Wages	34,528	35,083	35,083	36,135	36,855

Personal Services-Employee Benefits

001.30.01.00.0.100.510.001 Medical Insurance	4,751	4,723	4,723	4,466	4,600
001.30.01.00.0.100.511.001 Social Security	1,746	1,861	1,861	1,860	1,897
001.30.01.00.0.100.511.002 Medicare	490	509	509	524	534
001.30.01.00.0.100.512.001 IMRF Pension Expense	4,243	4,021	4,021	4,293	4,379
001.30.01.00.0.100.513.001 Sick Leave Incentive	419	-	522	-	-
Total Personal Services-Employee Benefits	11,649	11,114	11,636	11,143	11,410

Insurance

001.30.01.00.0.100.596.001 Liability Insurance	269,805	321,966	321,966	287,176	296,862
001.30.01.00.0.100.596.004 Workers' Comp. Ins.	56,400	68,400	100,192	90,543	91,167
001.30.01.00.0.100.596.008 Other Insurance	7,500	8,000	8,000	8,000	8,000
001.30.01.00.0.100.597.003 Life Insurance	16,826	17,032	17,032	17,509	17,509
Total Insurance	350,531	415,398	447,190	403,228	413,538

Total Insurance Programs	396,708	461,595	493,909	450,506	461,803
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**VILLAGE OF MOUNT PROSPECT
FINANCE DEPARTMENT**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Cash Management					
Personal Services-Salaries & Wages					
001.30.01.00.0.101.500.001 Full-Time Earnings	24,369	-	-	-	-
001.30.01.00.0.101.506.001 Longevity Pay	100	-	-	-	-
Total Personal Services-Salaries & Wages	24,469	-	-	-	-
Personal Services-Employee Benefits					
001.30.01.00.0.101.511.001 Social Security	1,421	-	-	-	-
001.30.01.00.0.101.511.002 Medicare	332	-	-	-	-
001.30.01.00.0.101.512.001 IMRF Pension Expense	2,970	-	-	-	-
Total Personal Services-Employee Benefits	4,723	-	-	-	-
Total Cash Management	29,192	-	-	-	-
Accounting					
Personal Services-Salaries & Wages					
001.30.31.00.0.000.500.001 Full-Time Earnings	327,971	344,304	336,043	350,979	357,999
001.30.31.00.0.000.503.001 Overtime	-	250	250	100	102
001.30.31.00.0.000.506.001 Longevity Pay	1,400	1,565	1,525	2,365	2,365
Total Personal Services-Salaries & Wages	329,371	346,119	337,818	353,444	360,466
Personal Services-Employee Benefits					
001.30.31.00.0.000.510.001 Medical Insurance	94,375	91,794	91,794	91,042	93,773
001.30.31.00.0.000.511.001 Social Security	19,372	21,488	20,973	21,961	22,400
001.30.31.00.0.000.511.002 Medicare	4,531	5,028	4,908	5,141	5,244
001.30.31.00.0.000.512.001 IMRF Pension Expense	40,202	39,714	38,763	42,075	42,917
001.30.31.00.0.000.513.002 Vac/Pers Leave Incent.	1,797	400	400	700	700
Total Personal Services-Employee Benefits	160,277	158,424	156,838	160,919	165,034
Other Employee Costs					
001.30.31.00.0.000.525.004 Training	-	-	-	1,500	1,530
Total Other Employee Costs	-	-	-	1,500	1,530
Contractual Services					
001.30.31.00.0.000.530.006 Other Prof. Serv.	580	580	580	592	604
001.30.31.00.0.000.544.002 Postage Expense	2,250	3,121	3,121	3,183	3,247
001.30.31.00.0.000.562.002 Printing Expense	-	520	520	530	541
Total Contractual Services	2,830	4,221	4,221	4,305	4,392
Commodities & Supplies					
001.30.31.00.0.000.604.001 Office Equipment	1,000	1,020	1,020	20,000	1,050
001.30.31.00.0.000.606.001 Office Supplies	545	780	780	796	812
001.30.31.00.0.000.608.001 Other Supplies	707	2,329	2,329	2,376	2,424
001.30.31.00.0.000.610.001 Paper & Supplies	1,027	1,561	1,561	1,592	1,624
Total Commodities & Supplies	3,279	5,690	5,690	24,764	5,910
Total Accounting	495,757	514,454	504,567	544,932	537,332

**VILLAGE OF MOUNT PROSPECT
FINANCE DEPARTMENT**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Customer Service					
Personal Services-Salaries & Wages					
001.30.32.00.0.000.500.001 Full-Time Earnings	227,742	241,079	232,818	244,622	249,514
001.30.32.00.0.000.501.001 Part-Time Earnings	76,788	82,470	82,470	84,720	86,414
001.30.32.00.0.000.503.001 Overtime	1,684	3,000	3,000	3,198	3,262
001.30.32.00.0.000.506.001 Longevity Pay	1,500	1,865	1,825	1,865	1,865
Total Personal Services-Salaries & Wages	307,714	328,414	320,113	334,405	341,055
Personal Services-Employee Benefits					
001.30.32.00.0.000.510.001 Medical Insurance	61,255	60,060	60,060	60,924	62,752
001.30.32.00.0.000.511.001 Social Security	18,475	20,485	19,970	20,863	21,280
001.30.32.00.0.000.511.002 Medicare	4,321	4,794	4,674	4,884	4,982
001.30.32.00.0.000.512.001 IMRF Pension Expense	37,721	37,858	36,907	39,970	40,769
001.30.32.00.0.000.513.001 Sick Leave Incentive	2,098	1,100	2,010	1,300	1,300
001.30.32.00.0.000.513.002 Vac/Pers Leave Incent.	912	800	800	700	700
Total Personal Services-Employee Benefits	124,782	125,097	124,421	128,641	131,783
Other Employee Costs					
001.30.32.00.0.000.525.004 Training	-	-	-	2,250	2,300
Total Other Employee Costs	-	-	-	2,250	2,300
Contractual Services					
001.30.32.00.0.000.530.006 Other Prof. Serv.	35,279	35,869	35,869	36,586	36,659
001.30.32.00.0.000.544.002 Postage Expense	25,074	31,212	31,212	31,836	32,470
001.30.32.00.0.000.562.002 Printing Expense	960	1,112	1,112	1,134	1,156
Total Contractual Services	61,313	68,193	68,193	69,556	70,285
Commodities & Supplies					
001.30.32.00.0.000.606.001 Office Supplies	2,088	1,894	1,894	1,932	1,970
001.30.32.00.0.000.610.001 Paper & Supplies	152	4,838	4,838	4,935	5,034
001.30.32.00.0.000.618.002 Vehicle Licenses	6,136	6,896	6,896	7,034	7,175
Total Commodities & Supplies	8,376	13,628	13,628	13,901	14,179
Total Customer Service	502,185	535,332	526,355	548,753	559,602
TOTAL FINANCE DEPARTMENT	2,007,008	1,990,478	1,995,361	2,035,030	2,046,287

**VILLAGE OF MOUNT PROSPECT
FINANCE DEPARTMENT
PERSONAL SERVICES**

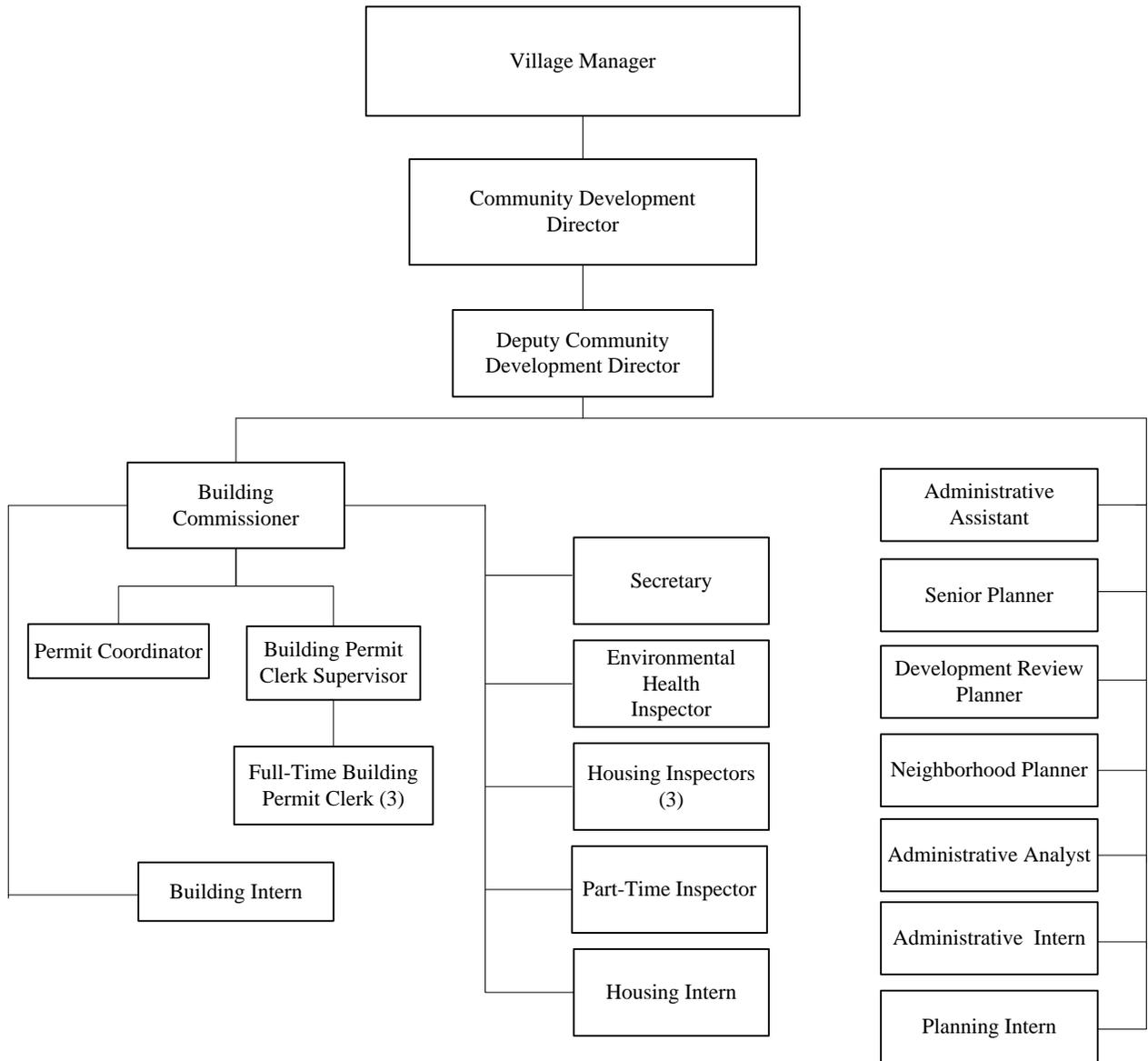
	Budgeted Positions (1)			Budgeted Amounts		
	2014	2015	2016	2014	2015	2016
Full Time						
Finance Director	1.00	1.00	1.00	136,239	139,831	144,039
Deputy Finance Director	1.00	1.00	1.00	96,100	103,256	104,687
Accounting Supervisor	1.00	1.00	1.00	73,590	80,000	81,609
Accountant	2.00	2.00	2.00	114,305	116,616	118,943
Payroll Coordinator	1.00	1.00	1.00	57,497	59,830	61,023
Accounts Payable Coordinator	1.00	1.00	1.00	52,721	53,783	54,857
Customer Service Supervisor	1.00	1.00	1.00	63,482	64,762	66,055
Account Clerk	3.00	3.00	3.00	141,471	142,242	144,020
Total Full Time	11.00	11.00	11.00	735,405	760,320	775,233
Part Time						
P/T General Office Clerk	1.00 (2)	1.00 (2)	1.00 (2)	39,194	42,208	43,208
Clerical - Customer Service	1.00 (2)	1.00 (2)	1.00 (2)	39,870	40,262	41,512
Total Part Time	2.00 (4)	2.00 (4)	2.00 (4)	79,064	82,470	84,720
Other Compensation						
Overtime Earnings				5,667	3,250	3,298
Longevity Pay				4,100	4,100	4,900
Total Other Compensation				9,767	7,350	8,198
Employee Benefits						
Medical Insurance				211,793	170,745	169,829
Social Security				50,062	51,757	52,638
Medicare				12,026	12,407	12,677
IMRF Pension				100,689	97,986	103,764
Sick Leave Incentive				1,803	2,400	2,799
Vacation/Personal Leave Incentive				2,500	2,400	2,398
Total Employee Benefits				378,873	337,695	344,105
TOTAL	13.00	13.00	13.00	1,203,109	1,187,835	1,212,256

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	11.00	11.00	11.00
Part-Time	4.00	4.00	4.00



VILLAGE OF MOUNT PROSPECT COMMUNITY DEVELOPMENT DEPARTMENT



The Community Development Department consists of two divisions: Building Inspections/ Environmental Health, and Planning. The Community Development Department consists of 18 full time employees, 1 part-time employees and 4 seasonal employees.

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COMMUNITY DEVELOPMENT DEPARTMENT**

STATEMENT OF ACTIVITIES

The Community Development Department is responsible for administering the Village's building, zoning and development codes to ensure orderly development, redevelopment, and property maintenance within Mount Prospect. The department reviews plans, issues permits, and performs the necessary inspections to ensure adherence to proper construction and design codes. The department is further responsible for health, housing, and property maintenance inspections to protect the health and well being of Mount Prospect's residents.

This department is responsible for performing activities which align to the following goals and strategies set forth in the Strategic Plan for 2020 detailed in the Introduction section of this budget document:

Governance goal – Quality Service: Provide high-value, relevant municipal services.

Infrastructure goal – Transportation: Design and implement upgrades, improvements and maintenance for optimum mobility and system sustainability.

Infrastructure goal – Environmental Sensibility: Honor the natural environment's importance to community quality of life through strategic public investment.

Business goal – Influence: Utilize spheres of influence to leverage the existing business environment.

Business goal – Connection: Empower the Economic Development Commission (EDC) to play a connector role.

Business goal – Business Climate: Cultivate the climate for additional small businesses and business expansion.

Commercial Business Districts - Downtown: Create a flexible vision of downtown that is reflective of market conditions.

Development goal – Housing: Ensure a continuum of housing opportunities meets residents' evolving lifestyles to allow residents to maintain their attachment to Mount Prospect.

2014 ACCOMPLISHMENTS

Seven public service programs were funded through the Community Development Block Grant (CDBG) which addressed high priority needs such as emergency housing, youth programs and supportive programs for persons with special needs as identified in the 2010-2014 Consolidated Plan. The Department assisted five households through the Village's CDBG Emergency Repair, Single Family Rehab Loan and Weatherization Grant Programs.

Efforts to minimize nuisances caused by vacant property continued to be successful through the use of enforcement efforts by the Village. The Department achieved compliance through the use of minimum Village intervention/abatement efforts. In 2014 the Village recovered two sizable judgments or attorney costs related to the enforcement of codes at two properties within the Village. The Department's efforts were able to address the code violations which existed at each property and successfully bring the properties back into compliance with local rules and regulations.

As part of a Village wide effort the Department completed a comprehensive review of fees charged for services such as building permits, rental licenses, and zoning requests. Existing fees were analyzed to determine if costs to provide the service were adequately covered by fees being charged. The end result was a slight increase to some fees charged by the Department, but the majority of fees remained unchanged.

The Department's Economic Development efforts continued in 2014 with a specific focus on electronic mediums/programs. The Department redesigned the Economic Development portion of the Village's website in order to provide more streamlined access to important information for businesses. Additionally, the Experience Mount Prospect program was enhanced to provide two monthly notifications to residences focusing on community events

**VILLAGE OF MOUNT PROSPECT
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COMMUNITY DEVELOPMENT DEPARTMENT**

and business activities respectively. Staff worked to better promote the program through newsletter articles, printed materials, and other means in order to increase the number of subscribers. The Department renewed the Entrepreneurs' Café and held quarterly meetings with small and prospective business owners. Topics ranged from accessing resources that are available to assist small businesses, local regulations for operating a business, and challenges to opening a restaurant.

Resumed proactive enforcement efforts related to commercial corridors within the community to ensure properties are in compliance with the Village's property maintenance and sign regulations. Enforcement has brought several properties into compliance voluntarily. Efforts focused on removing temporary or illegal signs, donation boxes not compliant with code, and among other code violations. Department efforts will ensure a uniform appearance and environment within the community in which to conduct business.

2015 ACCOMPLISHMENTS

Governance goal – Quality Service

Take advantage of technology to improve inspector efficiency, improve communication, and reduce filing while improving record keeping.

- Integrated the annual rental dwelling and food inspection processes into the Village's ERP software program.
- Redesigned the Business Resource Guide and updated it to reflect current contact information.
- Updated the Village's CD and E-Café webpages to simplify content and promote upcoming events and the Village partners, such as MPPL.
- Continuously updated the available properties listing on the Village Website to reflect current information in hopes of attracting prospective businesses.

Review processes to determine how they can be further streamlined in order to provide better service to customers.

- Performed an internal review of the building permit process to determine if additional efficiencies can be obtained. The Department found additional ways to issue partial permits in conjunction with our expedited plan review process with TPI Building Code Consultants. This allowed projects to start activities, such as demolition, while their design team completes the final plan review process.
- Continuously met with those interested in discussing development projects and code requirements. Proactively offered pre-submittal meetings and phone consultations as needed.
- Cross-trained staff to ensure continuity of operations and service to customers during peak activity periods and time off.

Infrastructure goal – Transportation

Analyze and make recommendations on the Village's transportation system.

- Initiated the planning process with the Regional Transportation Authority (RTA) to develop the Rand Road Corridor Plan. The Village selected Teska Associates, Inc. as the primary consultant to lead the project. The plan will serve as an update to the Village's existing Rand Road Corridor Plan and will reassess the corridor to address three main goals related to all forms of transportation, including pedestrian, transit, and private vehicle.
- The Department partnered with the Public Works Department to review the feasibility of a pedestrian crossing at the intersection of Busse Avenue and Route 83/Main Street to improve the safety for pedestrian crossings. Gewalt Hamilton Associates was selected as the consultant to conduct the study.

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Infrastructure goal – Environmental Sensibility

Continue to finance public improvements in low-moderate income census tracts utilizing Community Development Block Grant funds.

- Worked with the Public Works Department to complete public infrastructure improvements in low-moderate income census tracts.
 - Replaced 29,118 square feet of hazardous and deteriorated public sidewalk.
 - Replaced 96 public parkway trees damaged by storms or lost due to the Emerald Ash Borer infestation.

Business goal – Influence

Expand the connectivity role of the Chamber of Commerce and Downtown Merchants with the community at large.

- Worked with the Mount Prospect Chamber of Commerce, Mount Prospect Public Library, and the Mount Prospect Downtown Merchants Association to expand the Entrepreneur’s Café to include programming beyond the typical business workshop; a quarterly Spotlight on Success film series, an E-newsletter specifically for entrepreneurs, and a Business Event Calendar. Four entrepreneur-focused films were shown, and workshops related to social media marketing and business insurance requirements were hosted.
- Participate in monthly Chamber Business Breakfast events providing updates on development activities and Village programs to local business community.

Business goal – Connection

Foster a cooperative attitude among existing corporate citizens.

- Worked with business owners, property owners and commercial brokers in the Kensington Business Center (KBC) to address vacancies and aesthetics within the park. In 2015, the vacancy rate in the KBC dropped to 14%. Welcomed Novomatic, Atlas Material Testing, Netrix and GoGo as new tenants in the KBC. CVS/Caremark, R & B Foods and NeuroRestorative completed significant expansions of their facilities.
- Supported two applications for Class 6B property classifications to encourage the occupancy of the KBC.
- Initiated an entrepreneurial awards program to honor Mount Prospect businesses and entrepreneurial leadership. The EDC actively sought nominations for three award categories: The Budding Business Award, honoring businesses that have been open fewer than five years, the Enduring Business Award, honoring businesses open a minimum of five years, and the Entrepreneurial Businessperson of the Year Award, honoring an individual business owner demonstrating exceptional civic and professional leadership. The Department honored winners selected in each category at the annual EDC Business Breakfast.
- In conjunction with the Television Services Division and Public Information Officer, the Department initiated a new television program featuring local restaurants called Dish’n Out. Each 30 minute segment features 3 restaurants, one from the north, south and downtown areas in town. The program is free to participating restaurants that are picked through a random lottery draw. Six segments featuring 18 restaurants were completed in 2015.

Business goal – Business Climate

Continue to engage in and promote entrepreneurship education.

- The *Mount Prospect Entrepreneurs Initiative* (MPEI) branding was created to identify all of the unique services as one package and to connect people and existing business to resources in hopes to guide new and prospective business owners down the path of success. The MPEI logo was designed and unveiled, which will aid in the marketing of entrepreneurial services.

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COMMUNITY DEVELOPMENT DEPARTMENT**

Attract businesses with a regional customer base.

- Issued permits to several new restaurant tenants in Randhurst Village, reducing the center's vacancy rate to three percent (3%). New tenants included Smokey Bones, Truco Taqueria and Outback Steakhouse.
- Menards Home Improvement Store, McDonald's Restaurant and Crunch Fitness expanded and/or relocated along the Rand Road Corridor.
- Continuously monitored commercial corridors to ensure compliance with Village Property Maintenance Codes. Over 660 illegal signs were removed or abated.

Commercial Business Districts goal - Downtown

Explore policies to attract businesses.

- Encouraged new businesses to locate in the downtown through marketing and incentive programs such as the Façade Reimbursement Program. Three new restaurants; Tokens and Tankards, Trezero's Kitchen and Tap and Bar 145 were approved for façade grants and located in the downtown district.

Develop and feature unique identifiers of the downtown.

- Initiated the downtown wayfinding signage program as called for in the Downtown Implementation Plan, and selected Media Objectives as the consultant for the project. The Department established a steering committee consisting of members of the Downtown Merchants Association and actively worked with the consultant and the steering committee. A public meeting and on-line survey were conducted and a final design will be presented to the Village Board for consideration in the fall.

Pursue the implementation of certain elements of the Downtown Implementation Plan to encourage development and economic activity within the downtown core area.

- Actively marketed properties in the downtown district. Worked with developers interested in the Parenti & Raffaelli, Sakura, and vacant lot adjacent to the Post Office site. The Department reviewed preliminary proposals and recommended approval of a townhome planned unit development for the vacant site adjacent to the Post Office.
- Obtained a demolition order to address a long-standing vacancy at the Central Plaza shopping center located at the northwest corner of Central Road and Main Street. Awarded contracts for the demolition and environmental clean-up of the property.

Development goal – Housing

Reduce the cost burden for residents who would not be able to rehab their homes without Community Development Block Grant assistance.

- Actively worked with new owners of existing multi-family residential developments on their significant reinvestment projects, included major renovations of units at Mount Prospect Greens, Residences of 1450 & 1550, and Forest Cove. Nearly 20% of all multi-family rental units (1,000 units) will be completely remodeled.
- Continued collaborating with the Police Department on the Crime-Free Program/Initiative and the Multi-Family Rental Inspection Program to improve the quality-of-life for the residents.
- Assisted five households through the Village's CDBG Single Family Rehab Loan and Weatherization Grant Programs and assisted a group home owned by Search Inc. with the replacements of windows and doors in an effort to make it more energy efficient and eliminate lead-based paint hazards. CDBG funding was also used for roof and gutter repairs at the Mount Prospect offices for NW Compass.

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- Provided funding assistance to nine public service programs which addressed high priority needs as identified in the 2010-2014 Consolidated Plan such as emergency housing, homeless prevention services and supportive programs for persons with special needs.
- Submitted the 2015-2019 Consolidated Plan along with all the Cook County's HOME Consortium members as a joint and coordinated document. Housing data and housing goals were developed on a county-wide basis. As a recipient of Community Development Block Grant (CDBG) funding from the Department of Housing and Urban Development (HUD), a 5-year Consolidated Plan that shapes housing and community development programs into effective, coordinated neighborhood and community development strategies was required.
- Continued the collaborative efforts as part of the Northwest Suburban Housing Collaborative (NWSHC). The Collaborative released a Senior Resource Guide and successfully administered the Senior Handyman Program, which served an average of 20 households every month. The Department marketed the Handyman Program and explored opportunities that would preserve and increase senior housing in the community. The Department also worked with NWSHC to explore several housing topic areas that would broaden the Collaborative's work plan beyond its current focus of senior housing issues. A survey was distributed to mayors and municipal staff to gauge their interest in a number of existing and potential initiatives that could be included in a future work plan. The Collaborative's Intergovernmental Agreement was extended by all participating communities for another 5 years.

2016 GOALS

Governance goal – Quality Service

Take advantage of existing software and updates to improve staff efficiency and improve communication.

- Integrate the business license review process into the Village's ERP software program.
- Perform ERP software updates that improve service delivery and response.

Continue review of internal processes to determine how they can be further streamlined in order to provide better service to customers.

- Perform an internal review of the building permit review process to determine if additional staff can perform over the counter permits and/or additional types of permits can be over the counter.
- Explore New World Systems' mobile version of the inspection module in order to allow inspectors to improve field inspector mobile access and efficiency.
- Continue to cross-train staff to ensure continuity of operations and improve service to customers.

Continue to scan documents and expand to include the historical plat files located in the Village Clerk's office.

Explore the possibility of reducing the use of paper as much as possible.

- Review the zoning application submittal requirements to reduce the number of hardcopies.
- Route proposals electronically to Village Departments and the Planning and Zoning Commission.

Review the zoning and sign codes and recommend code updates to better address current industry trends and standards, address variations which have been supported, and make the codes more user friendly.

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Infrastructure goal – Transportation

Analyze and make recommendations on the Village's transportation system.

- Work with RTA to perform an analysis of the Rand Road Corridor making recommendations for various modes of transportation.
- Analyze and make recommendations on land use and zoning as part of the study.

Finance public infrastructure improvements in low-moderate income census tracts with Community Development Block Grant funds.

- Replace hazardous and deteriorated public sidewalk sections and public parkway trees damaged by storms or lost due to disease and infestation, such as the Emerald Ash Borer.

Business goal – Influence

Encourage redevelopment of vacant/underperforming commercial properties throughout the community.

- Specific focus will be on the Golf Plaza II and former Mitchell Buick properties as key opportunity sites for commercial redevelopment.

Work in conjunction with new owners of Randhurst Village on completing outlot development and filling remaining vacancies on the Main Street portion of the project.

Business goal – Business Climate

Further economic development and marketing efforts conducted by the Village to encourage both business retention and growth within the community.

- Collaborate with the Mount Prospect Chamber of Commerce and the Mount Prospect Library to offer expanded business-focused programming, including a blog, podcasts, and additional mentoring through the Mount Prospect Entrepreneurial Initiative.
- Proactively market available commercial and industrial sites.
- Maintain updated available property listing on the Village Website.

Utilize upgraded Village website to enhance economic development portal.

Commercial Business Districts - Downtown

Pursue the implementation of certain elements of the Downtown Implementation Plan to encourage development and economic activity within the downtown core area.

- Install the way-finding signage program.
- Complete the analysis of Elmhurst and Busse Road intersection to improve the safety for pedestrians.
- Obtain full No Further Remediation Letter for Central Plaza and initiate redevelopment of this property.
- Work with the property owners and the development community to redevelop properties identified within the plan.

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- Encourage new businesses to locate in the downtown through marketing and incentive programs such as the Façade Reimbursement Program.

Development goal – Housing

Work with the Northwest Suburban Housing Collaborative to determine opportunities that would preserve and increase senior housing.

Explore several housing topic areas that would broaden the Collaborative’s work plan beyond its current focus of senior housing issues.

Reduce the cost burden for residents who would not be able to rehab their homes without Community Development Block Grant assistance.

- Complete six rehab projects through the Emergency Repair, Single Family Rehab Loan, and Weatherization Grant Programs.
- Provide funding to Search Inc. to upgrade a group home to improve accessibility for six adult women with disabilities.
- Provide funding to public service programs that deliver supportive services to residents with special needs, as identified in the 2015-2019 Consolidated Plan.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
COMMUNITY DEVELOPMENT DEPARTMENT**

Workload Measures	Actual 2013	Actual 2014	Estimated 2015	Projected 2016
Planning Division				
P&Z - Variations	20	27	15	18
P&Z - Conditional Uses	4	9	6	5
P&Z - Text Amendments	1	1	1	1
P&Z - Rezoning	1	3	4	2
Plats (Subdivision, Consolidation, Dedication)	4	4	10	4
Minor Variation	-	-	-	1
Administrative Approval of Porches	2	6	3	5
Signs				
Variations	-	14	14	6
Special Uses	-	3	1	2
Community Development Block Grant				
Single Family Rehab Loans	4	2	3	4
Weatherization Grant Projects	-	1	2	2
Emergency Repair Loans	1	1	-	1
Building Division				
Permits Issued	2,383	2,653	2,400	2,400
Plan Reviews (in house)	178	265	275	250
Plan Reviews (3rd party)	346	206	250	225
Building Code Inspections	7,824	10,952	10,000	9,000
C.O. Issued	159	124	100	100
Environmental Health Division				
Inspections				
Food Service	393	434	400	400
Multi-Family Building	568	1,068	600	800
Reinspections				
Food Service	318	252	250	275
Multi-Family Building	355	560	275	300
Service Requests	2,085	2,242	2,200	2,200



**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
COMMUNITY DEVELOPMENT**

	2014 Actual	2015 Budget	2015 Estimate	2016 Budget	2017 Forecast
Programs					
Administration	289,722	333,411	352,550	445,922	454,396
Economic Development	103,713	142,688	143,427	133,182	136,038
Planning and Zoning	281,096	293,885	293,885	322,985	329,960
Building	880,723	889,875	889,875	906,018	925,246
Housing Inspections	535,408	608,142	608,142	457,081	467,608
Health inspections	151,585	158,827	158,827	161,466	164,958
Total Programs	2,242,247	2,426,828	2,446,706	2,426,654	2,478,206

Expenditure Classification

Personal Services-Salaries & Wages	1,163,555	1,210,500	1,210,500	1,224,591	1,248,577
Personal Services-Employee Benefits	530,754	563,001	582,140	593,863	607,929
Other Employee Costs	19,095	26,782	26,782	27,319	27,868
Contractual Services	506,160	586,983	587,722	540,530	552,672
Utilities	11,053	19,825	19,825	20,221	20,626
Commodities & Supplies	11,630	19,737	19,737	20,130	20,534
Total Expenditure Classification	2,242,247	2,426,828	2,446,706	2,426,654	2,478,206

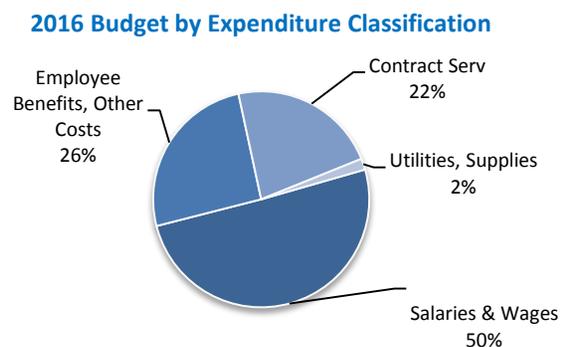
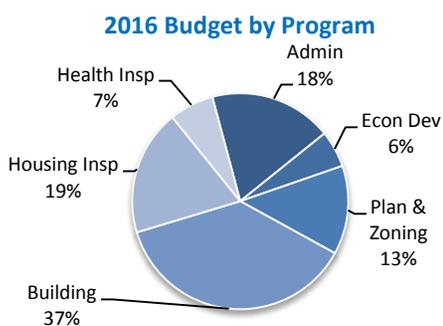
Source of Funds

001 General Fund	2,241,267	2,425,767	2,444,906	2,424,754	2,476,106
022 Downtown Redevelopment	980	1,061	1,800	1,900	2,100
Total Source of Funds	2,242,247	2,426,828	2,446,706	2,426,654	2,478,206

BUDGET DISCUSSION AND ANALYSIS

The Community Development budget includes the costs associated with the Administration, Economic Development, Planning and Zoning, Building, Housing Inspections, and Health Inspections programs. No increase is planned from the 2015 budget. The budget for 2016 is \$2,426,654.

The Department made some minor changes to positions during 2015 as a result of the retirement of the Environmental Health Manager and the resignation of two part-time building clerks. The Environmental Health Manager position was eliminated and the Building Commissioner assumed many of the responsibilities previously handled by the Environmental Health Manager. The two part-time clerks were replaced with one full-time clerk and a new position, Administrative Analyst, was created to handle marketing and other assignments. The re-organization resulted in a net reduction in salary expenses to the department.



**VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT**

		Actual	Budget	Estimate	Budget	Forecast
		2014	2015	2015	2016	2017
Administration						
Personal Services-Salaries & Wages						
001.40.01.00.0.000.500.001	Full-Time Earnings	183,918	186,882	186,882	278,832	284,409
001.40.01.00.0.000.502.001	Seasonal Earnings	-	5,000	5,000	5,000	5,000
001.40.01.00.0.000.506.001	Longevity Pay	825	825	825	925	925
Total Personal Services-Salaries & Wages		184,743	192,707	192,707	284,757	290,334
Personal Services-Employee Benefits						
001.40.01.00.0.000.510.001	Medical Insurance	31,589	30,904	30,904	42,935	44,223
001.40.01.00.0.000.510.003	Workers' Comp Ins	33,840	41,040	61,054	55,175	55,556
001.40.01.00.0.000.511.001	Social Security	9,896	10,994	10,994	16,532	16,863
001.40.01.00.0.000.511.002	Medicare	2,575	2,826	2,826	4,156	4,239
001.40.01.00.0.000.512.001	IMRF Pension Expense	22,427	21,753	21,753	33,439	34,108
001.40.01.00.0.000.513.001	Sick Leave Incentive	-	2,100	2,100	1,699	1,699
001.40.01.00.0.000.513.003	Retiree Sick Incentive	-	24,000	23,125	-	-
Total Personal Services-Employee Benefits		100,327	133,617	152,756	153,936	156,688
Other Employee Costs						
001.40.01.00.0.000.518.001	Dues & Memberships	743	780	780	796	812
001.40.01.00.0.000.522.001	Travel & Meetings	2,236	3,120	3,120	3,182	3,246
Total Other Employee Costs		2,979	3,900	3,900	3,978	4,058
Utilities						
001.40.01.00.0.000.589.001	Telephone - Land Lines	653	832	832	849	866
001.40.01.00.0.000.590.001	Telephone - Cellular	-	1,315	1,315	1,341	1,368
Total Utilities		653	2,147	2,147	2,190	2,234
Commodities & Supplies						
001.40.01.00.0.000.606.001	Office Supplies	1,020	1,040	1,040	1,061	1,082
Total Commodities & Supplies		1,020	1,040	1,040	1,061	1,082
Total Administration		289,722	333,411	352,550	445,922	454,396

**VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Economic Development					
Personal Services-Salaries & Wages					
001.40.01.00.0.150.500.001 Full-Time Earnings	61,306	62,295	62,295	57,853	59,010
001.40.01.00.0.150.506.001 Longevity Pay	275	275	275	175	175
Total Personal Services-Salaries & Wages	61,581	62,570	62,570	58,028	59,185
Personal Services-Employee Benefits					
001.40.01.00.0.150.510.001 Medical Insurance	10,530	10,302	10,302	4,158	4,283
001.40.01.00.0.150.511.001 Social Security	3,299	3,549	3,549	3,215	3,279
001.40.01.00.0.150.511.002 Medicare	858	916	916	848	865
001.40.01.00.0.150.512.001 IMRF Pension Expense	7,476	7,230	7,230	6,942	7,081
001.40.01.00.0.150.513.001 Sick Leave Incentive	-	500	500	400	400
Total Personal Services-Employee Benefits	22,163	22,497	22,497	15,563	15,908
Other Employee Costs					
001.40.01.00.0.150.518.001 Dues & Memberships	1,250	1,560	1,560	1,591	1,623
Total Other Employee Costs	1,250	1,560	1,560	1,591	1,623
Contractual Services					
022.40.01.00.0.150.530.002 Auditing Services	980	1,061	1,800	1,900	2,100
001.40.01.00.0.150.536.001 Econ Dev Program	17,739	55,000	55,000	56,100	57,222
Total Contractual Services	18,719	56,061	56,800	58,000	59,322
Total Economic Development	103,713	142,688	143,427	133,182	136,038

**VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT**

		Actual	Budget	Estimate	Budget	Forecast
		2014	2015	2015	2016	2017
Planning And Zoning						
Personal Services-Salaries & Wages						
001.40.41.00.0.000.500.001	Full-Time Earnings	195,083	198,481	198,481	192,618	196,470
001.40.41.00.0.000.502.001	Seasonal Earnings	-	-	-	5,000	5,000
001.40.41.00.0.000.506.001	Longevity Pay	500	500	500	100	100
Total Personal Services-Salaries & Wages		195,583	198,981	198,981	197,718	201,570
Personal Services-Employee Benefits						
001.40.41.00.0.000.510.001	Medical Insurance	21,843	21,009	21,009	50,922	52,450
001.40.41.00.0.000.511.001	Social Security	11,852	12,338	12,338	12,260	12,505
001.40.41.00.0.000.511.002	Medicare	2,772	2,886	2,886	2,869	2,926
001.40.41.00.0.000.512.001	IMRF Pension Expense	23,743	22,806	22,806	22,897	23,355
Total Personal Services-Employee Benefits		60,210	59,039	59,039	88,948	91,236
Other Employee Costs						
001.40.41.00.0.000.518.001	Dues & Memberships	1,897	1,405	1,405	1,433	1,462
001.40.41.00.0.000.522.001	Travel & Meetings	1,025	1,180	1,180	1,204	1,229
001.40.41.00.0.000.525.004	Training	3,348	4,680	4,680	4,774	4,869
Total Other Employee Costs		6,270	7,265	7,265	7,411	7,560
Contractual Services						
001.40.41.00.0.000.532.002	Equipment Maint.	416	1,530	1,530	1,561	1,592
001.40.41.00.0.000.541.001	Legal Notices	2,707	4,160	4,160	4,243	4,328
001.40.41.00.0.000.544.002	Postage Expense	1,235	2,200	2,200	2,244	2,289
001.40.41.00.0.000.551.001	Copier Lease Payment	1,586	2,600	2,600	2,652	2,705
001.40.41.00.0.000.553.001	Vehicle Lease Payment	1,500	1,500	1,500	1,500	1,500
001.40.41.00.0.000.554.001	Vehicle Maint Payment	3,207	3,237	3,237	3,066	3,265
001.40.41.00.0.000.560.001	Technical Services	-	1,040	1,040	1,061	1,082
001.40.41.00.0.000.560.012	Computer Software	331	1,040	1,040	1,061	1,082
001.40.41.00.0.000.562.001	Document Imaging	3,763	5,000	5,000	5,100	5,202
001.40.41.00.0.000.562.002	Printing Expense	151	780	780	796	812
001.40.41.00.0.000.562.004	Maps & Plats	487	780	780	796	812
Total Contractual Services		15,383	23,867	23,867	24,080	24,669
Utilities						
001.40.41.00.0.000.589.001	Telephone - Land Lines	980	1,248	1,248	1,273	1,298
Total Utilities		980	1,248	1,248	1,273	1,298
Commodities & Supplies						
001.40.41.00.0.000.604.001	Office Equipment	-	520	520	530	541
001.40.41.00.0.000.606.001	Office Supplies	2,241	2,290	2,290	2,336	2,383
001.40.41.00.0.000.612.001	Publications	429	675	675	689	703
Total Commodities & Supplies		2,670	3,485	3,485	3,555	3,627
Total Planning And Zoning		281,096	293,885	293,885	322,985	329,960

**VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT**

		Actual	Budget	Estimate	Budget	Forecast
		2014	2015	2015	2016	2017
Building						
Personal Services-Salaries & Wages						
001.40.42.00.0.000.500.001	Full-Time Earnings	277,515	281,213	281,213	313,817	320,093
001.40.42.00.0.000.501.001	Part-Time Earnings	29,571	39,988	39,988	-	-
001.40.42.00.0.000.502.001	Seasonal Earnings	3,193	5,000	5,000	5,000	5,000
001.40.42.00.0.000.503.001	Overtime	116	2,500	2,500	1,998	2,038
001.40.42.00.0.000.506.001	Longevity Pay	1,400	1,400	1,400	1,375	1,375
Total Personal Services-Salaries & Wages		311,795	330,101	330,101	322,190	328,506
Personal Services-Employee Benefits						
001.40.42.00.0.000.510.001	Medical Insurance	94,932	92,021	92,021	110,400	113,712
001.40.42.00.0.000.511.001	Social Security	18,389	20,513	20,513	20,017	20,417
001.40.42.00.0.000.511.002	Medicare	4,301	4,801	4,801	4,684	4,778
001.40.42.00.0.000.512.001	IMRF Pension Expense	37,479	37,342	37,342	37,758	38,513
001.40.42.00.0.000.513.002	Vac/Pers Leave Incent.	134	700	700	598	598
Total Personal Services-Employee Benefits		155,235	155,377	155,377	173,457	178,018
Other Employee Costs						
001.40.42.00.0.000.518.001	Dues & Memberships	617	1,202	1,202	1,226	1,251
001.40.42.00.0.000.522.001	Travel & Meetings	877	1,717	1,717	1,751	1,786
001.40.42.00.0.000.525.004	Training	3,096	4,682	4,682	4,776	4,872
Total Other Employee Costs		4,590	7,601	7,601	7,753	7,909
Contractual Services						
001.40.42.00.0.000.530.011	Elevator Inspection	22,152	22,950	22,950	23,409	23,877
001.40.42.00.0.000.544.002	Postage Expense	1,762	1,836	1,836	1,873	1,911
001.40.42.00.0.000.551.001	Copier Lease Payment	4,006	7,058	7,058	7,199	7,343
001.40.42.00.0.000.553.001	Vehicle Lease Payment	2,100	4,200	4,200	2,500	2,500
001.40.42.00.0.000.554.001	Vehicle Maint Payment	4,490	4,532	4,532	4,293	4,571
001.40.42.00.0.000.560.001	Technical Services	349,512	324,870	324,870	331,367	337,994
001.40.42.00.0.000.562.001	Document Imaging	7,999	8,160	8,160	8,323	8,489
001.40.42.00.0.000.562.002	Printing Expense	3,577	5,538	5,538	5,649	5,762
Total Contractual Services		395,598	379,144	379,144	384,613	392,447
Utilities						
001.40.42.00.0.000.589.001	Telephone - Land Lines	1,699	2,133	2,133	2,176	2,220
001.40.42.00.0.000.590.001	Telephone - Cellular	6,675	7,344	7,344	7,491	7,641
Total Utilities		8,374	9,477	9,477	9,667	9,861
Commodities & Supplies						
001.40.42.00.0.000.603.001	Clothing Supplies	1,167	1,248	1,248	1,273	1,298
001.40.42.00.0.000.604.001	Office Equipment	-	918	918	936	955
001.40.42.00.0.000.606.001	Office Supplies	2,738	2,940	2,940	2,999	3,059
001.40.42.00.0.000.612.001	Publications	71	520	520	530	541
001.40.42.00.0.000.613.001	Reference Materials	583	1,821	1,821	1,857	1,894
001.40.42.00.0.000.615.001	Inspection Supplies	572	728	728	743	758
Total Commodities & Supplies		5,131	8,175	8,175	8,338	8,505
Total Building		880,723	889,875	889,875	906,018	925,246

**VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT**

		Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Housing Inspections						
Personal Services-Salaries & Wages						
001.40.43.41.0.000.500.001	Full-Time Earnings	300,285	305,122	305,122	238,136	242,899
001.40.43.41.0.000.501.001	Part-Time Earnings	11,054	19,967	19,967	21,384	21,812
001.40.43.41.0.000.503.001	Overtime	1,255	1,500	1,500	1,498	1,528
001.40.43.41.0.000.506.001	Longevity Pay	2,200	2,400	2,400	1,900	1,900
Total Personal Services-Salaries & Wages		314,794	328,989	328,989	262,918	268,139
Personal Services-Employee Benefits						
001.40.43.41.0.000.510.001	Medical Insurance	84,130	81,793	81,793	62,140	64,004
001.40.43.41.0.000.511.001	Social Security	18,660	20,444	20,444	16,341	16,668
001.40.43.41.0.000.511.002	Medicare	4,364	4,784	4,784	3,824	3,900
001.40.43.41.0.000.512.001	IMRF Pension Expense	38,214	37,785	37,785	31,308	31,934
001.40.43.41.0.000.513.002	Vac/Pers Leave Incent.	-	700	700	598	598
Total 001.40.43.41.0.000.510.001		145,368	145,506	145,506	114,211	117,104
Other Employee Costs						
001.40.43.41.0.000.518.001	Dues & Memberships	538	564	564	575	587
001.40.43.41.0.000.522.001	Travel & Meetings	63	1,092	1,092	1,114	1,136
001.40.43.41.0.000.525.004	Training	2,350	3,433	3,433	3,502	3,572
Total Other Employee Costs		2,951	5,089	5,089	5,191	5,295
Contractual Services						
001.40.43.41.0.000.530.006	Other Prof. Serv.	32,307	79,500	79,500	26,010	26,530
001.40.43.41.0.000.551.001	Copier Lease Payment	1,586	2,652	2,652	2,705	2,759
001.40.43.41.0.000.553.001	Vehicle Lease Payment	9,800	6,900	6,900	7,400	7,400
001.40.43.41.0.000.554.001	Vehicle Maint Payment	22,452	22,658	22,658	21,463	22,854
001.40.43.41.0.000.560.001	Technical Services	1,906	5,202	5,202	5,306	5,412
001.40.43.41.0.000.562.002	Printing Expense	1,234	1,822	1,822	1,858	1,895
Total Contractual Services		69,285	118,734	118,734	64,742	66,850
Utilities						
001.40.43.41.0.000.589.001	Telephone - Land Lines	531	624	624	636	649
001.40.43.41.0.000.590.001	Telephone - Cellular	-	4,469	4,469	4,558	4,649
Total Utilities		531	5,093	5,093	5,194	5,298
Commodities & Supplies						
001.40.43.41.0.000.603.001	Clothing Supplies	1,473	1,665	1,665	1,698	1,732
001.40.43.41.0.000.604.001	Office Equipment	-	780	780	796	812
001.40.43.41.0.000.606.001	Office Supplies	725	1,766	1,766	1,801	1,837
001.40.43.41.0.000.615.001	Inspection Supplies	281	520	520	530	541
Total Commodities & Supplies		2,479	4,731	4,731	4,825	4,922
Total Housing Inspections		535,408	608,142	608,142	457,081	467,608

**VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Health Inspections					
Personal Services-Salaries & Wages					
001.40.43.42.0.000.500.001 Full-Time Earnings	88,722	90,152	90,152	91,954	93,793
001.40.43.42.0.000.502.001 Seasonal Earnings	4,255	5,000	5,000	5,001	5,001
001.40.43.42.0.000.503.001 Overtime	1,282	1,200	1,200	1,200	1,224
001.40.43.42.0.000.506.001 Longevity Pay	800	800	800	825	825
Total Personal Services-Salaries & Wages	95,059	97,152	97,152	98,980	100,843
Personal Services-Employee Benefits					
001.40.43.42.0.000.510.001 Medical Insurance	28,892	27,894	27,894	28,290	29,139
001.40.43.42.0.000.511.001 Social Security	5,674	6,081	6,081	6,176	6,300
001.40.43.42.0.000.511.002 Medicare	1,327	1,425	1,425	1,447	1,476
001.40.43.42.0.000.512.001 IMRF Pension Expense	11,081	10,665	10,665	11,238	11,463
001.40.43.42.0.000.513.001 Sick Leave Incentive	-	500	500	400	400
001.40.43.42.0.000.513.002 Vac/Pers Leave Incent.	477	400	400	197	197
Total Personal Services-Employee Benefits	47,451	46,965	46,965	47,748	48,975
Other Employee Costs					
001.40.43.42.0.000.518.001 Dues & Memberships	340	379	379	387	395
001.40.43.42.0.000.522.001 Travel & Meetings	235	260	260	265	270
001.40.43.42.0.000.525.004 Training	480	728	728	743	758
Total Other Employee Costs	1,055	1,367	1,367	1,395	1,423
Contractual Services					
001.40.43.42.0.000.533.001 Pest Control	825	832	832	849	866
001.40.43.42.0.000.551.001 Copier Lease Payment	1,586	2,652	2,652	2,705	2,759
001.40.43.42.0.000.553.001 Vehicle Lease Payment	1,500	1,500	1,500	1,500	1,500
001.40.43.42.0.000.554.001 Vehicle Maint Payment	3,207	3,237	3,237	3,066	3,265
001.40.43.42.0.000.560.001 Technical Services	-	404	404	412	420
001.40.43.42.0.000.562.002 Printing Expense	57	552	552	563	574
Total Contractual Services	7,175	9,177	9,177	9,095	9,384
Utilities					
001.40.43.42.0.000.589.001 Telephone - Land Lines	515	703	703	717	731
001.40.43.42.0.000.590.001 Telephone - Cellular	-	1,157	1,157	1,180	1,204
Total Utilities	515	1,860	1,860	1,897	1,935
Commodities & Supplies					
001.40.43.42.0.000.603.001 Clothing Supplies	290	520	520	530	541
001.40.43.42.0.000.604.001 Office Equipment	-	918	918	936	955
001.40.43.42.0.000.606.001 Office Supplies	1	312	312	318	324
001.40.43.42.0.000.615.001 Inspection Supplies	39	556	556	567	578
Total Commodities & Supplies	330	2,306	2,306	2,351	2,398
Total Health Inspections	151,585	158,827	158,827	161,466	164,958
TOTAL COMMUNITY DEVELOPMENT	2,242,247	2,426,828	2,446,706	2,426,654	2,478,206

**VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT
PERSONAL SERVICES**

	Budgeted Positions (1)			Budgeted Amounts		
	2014	2015	2016	2014	2015	2016
Full Time						
Community Development Director	1.00	1.00	1.00	138,805	142,654	145,732
Deputy Community Dvlpmnt Dir.	1.00	1.00	1.00	104,434	106,523	113,148
Environmental Health Manager	1.00	1.00	-	95,985	97,905	-
Building Commissioner	1.00	1.00	1.00	89,722	91,516	107,101
Housing Inspectors	3.00	3.00	3.00	170,468	173,878	177,354
Environmental Health Inspector	1.00	1.00	1.00	77,489	79,039	80,619
Senior Planner	1.00	1.00	1.00	71,008	72,428	85,681
Development Review Planner	1.00	1.00	1.00	61,176	62,399	61,639
Neighborhood Planner	0.25	0.25	0.25	14,210	14,495	16,575
Permit Coordinator	1.00	1.00	1.00	52,282	53,327	54,394
Building Clerk Supervisor	1.00	1.00	1.00	50,001	51,408	52,437
Building Permit Clerks	2.00	2.00	3.00	82,992	84,962	126,661
Administrative Analyst	-	-	1.00	-	-	56,385
Administrative Coordinator	1.00	1.00	1.00	48,196	49,159	50,143
Secretary	1.00	1.00	1.00	43,580	44,452	45,341
Total Full Time	16.25	16.25	17.25	1,100,348	1,124,145	1,173,210
Part Time						
P/T Building Permit Clerks	1.00 (2)	1.00 (2)	-	39,047	39,988	-
Health Inspector	0.50 (1)	0.50 (1)	0.50 (1)	20,228	19,967	21,384
Total Part Time	1.50 (3)	1.50 (3)	0.50 (1)	59,275	59,955	21,384
Seasonal						
Interns	0.75 (3)	0.75 (3)	1.00 (3)	15,000	15,000	20,001
Total Seasonal	0.75 (3)	0.75 (3)	1.00 (3)	15,000	15,000	20,001
Other Compensation						
Overtime Earnings				6,001	5,200	4,696
Longevity Pay				6,000	6,200	5,300
Total Other Compensation				12,001	11,400	9,996

**VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT
PERSONAL SERVICES**

	Budgeted Positions (1)			Budgeted Amounts		
	2014	2015	2016	2014	2015	2016
Employee Benefits						
Medical Insurance				278,345	263,923	298,845
Workers' Comp Insurance				33,840	41,040	55,175
Social Security				72,453	73,919	74,541
Medicare				17,306	17,638	17,828
IMRF Pension				142,991	137,581	143,582
Sick Leave Incentive				3,996	3,100	2,499
Vacation/Personal Leave Incentive				1,200	1,800	1,393
Retiree Sick Incentive				-	24,000	-
Total Employee Benefits				550,131	563,001	593,863
TOTAL	18.50	18.50	18.75	1,736,755	1,773,501	1,818,454

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	16.25	16.25	17.25
Part-Time	3.00	3.00	1.00
Seasonal	3.00	3.00	3.00



**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
CDBG**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Programs					
Administration	62,434	49,314	49,314	48,276	49,329
Community Programs	47,597	68,653	68,653	55,000	55,000
Rehab Projects	170,151	554,824	554,824	483,828	484,621
Total Programs	280,182	672,791	672,791	587,104	588,950

Expenditure Classification

Personal Services-Salaries & Wages	47,495	53,583	53,583	50,025	51,019
Personal Services-Employee Benefits	25,966	26,410	26,410	26,748	27,453
Other Employee Costs	179	1,040	1,040	1,060	1,082
Contractual Services	111,988	155,283	155,283	508,741	508,856
Commodities & Supplies	-	520	520	530	540
Other Expenditures	43,462	195,955	195,955	-	-
Infrastructure	51,092	240,000	240,000	-	-
Total Expenditure Classification	280,182	672,791	672,791	587,104	588,950

Source of Funds

042 CDBG	280,182	672,791	672,791	587,104	588,950
Total Source of Funds	280,182	672,791	672,791	587,104	588,950

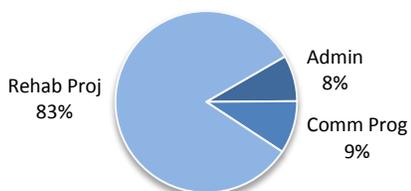
BUDGET DISCUSSION AND ANALYSIS

Community Development Block Grant (CDBG) funds are reported in a separate series of programs. The grant funds are required to be tracked and reported in a separate fund. Grant funds are authorized and placed into a letter of credit from which the Village can draw as expenditures are made. The 2016 CDBG budget decreased 12.74% from the 2015 budget.

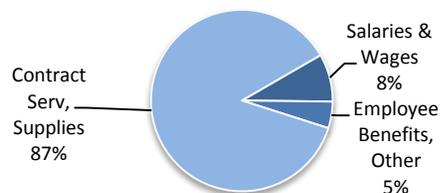
Expenses for the Administration Program cover direct expenditures made by the Planning & Zoning Division to administer the funds. Community Programs funds programs to benefit low/moderate-income residents. The budget for 2016 is \$55,000.

Rehab Projects program budget within the fund is the major program for this grant. The budget for 2016 is \$483,828. Due to the significant amount of program income the Village received from single-family rehabilitation zero-interest loan payments received by the Village in 2014 and 2015 this budget was been able to accommodate more funding. For 2016, the budget has been reduced which reflects the available funding. The single-family rehabilitation loan and weatherization grant programs are being funded at \$188,000. Sidewalk improvements and public parkway tree replacement in eligible areas are also in the budget for 2016. Please note that a few general ledger account codes have been corrected and moved to contractual services. This is being done to more accurately reflect the contractual service expenses within the program.

2016 Budget by Program



2016 Budget by Expenditure Classification



**VILLAGE OF MOUNT PROSPECT
CDBG**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Administration					
Personal Services-Salaries & Wages					
042.40.41.00.0.151.500.001 Full-Time Earnings	30,929	23,191	23,191	26,520	27,050
042.40.41.00.0.151.502.001 Seasonal Earnings	4,403	5,000	5,000	-	-
042.40.41.00.0.151.506.001 Longevity Pay	300	160	160	160	160
Total Personal Services-Salaries & Wages	35,632	28,351	28,351	26,680	27,210
Personal Services-Employee Benefits					
042.40.41.00.0.151.510.001 Medical Insurance	17,335	8,926	8,926	9,053	9,325
042.40.41.00.0.151.511.001 Social Security	2,020	1,758	1,758	1,655	1,688
042.40.41.00.0.151.511.002 Medicare	472	412	412	387	395
042.40.41.00.0.151.512.001 IMRF Pension Expense	3,790	2,677	2,677	3,170	3,233
Total Personal Services-Employee Benefits	23,617	13,773	13,773	14,265	14,641
Other Employee Costs					
042.40.41.00.0.151.522.001 Travel & Meetings	27	520	520	530	541
042.40.41.00.0.151.525.004 Training	152	520	520	530	541
Total Other Employee Costs	179	1,040	1,040	1,060	1,082
Contractual Services					
042.40.41.00.0.151.530.002 Auditing Services	-	454	454	463	472
042.40.41.00.0.151.541.001 Legal Notices	309	468	468	477	487
042.40.41.00.0.151.544.002 Postage Expense	271	520	520	530	541
042.40.41.00.0.151.549.001 Org Memberships	689	703	703	717	731
042.40.41.00.0.151.551.001 Copier Lease Payment	1,586	2,913	2,913	2,971	3,030
042.40.41.00.0.151.562.002 Printing Expense	151	572	572	583	595
Total Contractual Services	3,006	5,630	5,630	5,741	5,856
Commodities & Supplies					
042.40.41.00.0.151.604.001 Office Equipment	-	208	208	212	216
042.40.41.00.0.151.606.001 Office Supplies	-	312	312	318	324
Total Commodities & Supplies	-	520	520	530	540
Total Administration	62,434	49,314	49,314	48,276	49,329

**VILLAGE OF MOUNT PROSPECT
CDBG**

		Actual	Budget	Estimate	Budget	Forecast
		2014	2015	2015	2016	2017
Community Programs						
Contractual Services						
042.40.41.00.0.152.572.002	Pads to Hope, Inc.	10,500	15,000	15,000	13,000	13,000
042.40.41.00.0.152.572.006	CEDA Emrgncy Housing	12,750	15,000	15,000	-	-
042.40.41.00.0.152.572.009	Northwest CASA	4,950	5,000	5,000	4,000	4,000
042.40.41.00.0.152.572.010	Wings	2,500	10,000	10,000	9,000	9,000
042.40.41.00.0.152.572.013	Children's Advocacy	1,700	1,800	1,800	2,000	2,000
042.40.41.00.0.152.572.014	SPHCC Access to Care	4,500	6,000	6,000	4,000	4,000
042.40.41.00.0.152.572.015	Resources for Comm.	6,300	6,000	6,000	4,000	4,000
042.40.41.00.0.152.572.019	Comm. Connections	3,147	4,853	4,853	3,000	3,000
042.40.41.00.0.152.572.037	Life Span	1,250	5,000	5,000	3,000	3,000
042.40.41.00.0.152.572.044	Northwest Compass	-	-	-	13,000	13,000
Total Contractual Services		47,597	68,653	68,653	55,000	55,000
Total Community Programs		47,597	68,653	68,653	55,000	55,000

**VILLAGE OF MOUNT PROSPECT
CDBG**

		Actual	Budget	Estimate	Budget	Forecast
		2014	2015	2015	2016	2017
Rehab Projects						
Personal Services-Salaries & Wages						
042.40.41.00.0.154.500.001	Full-Time Earnings	11,863	25,092	25,092	23,205	23,669
042.40.41.00.0.154.506.001	Longevity Pay	-	140	140	140	140
Total Personal Services-Salaries & Wages		11,863	25,232	25,232	23,345	23,809
Personal Services-Employee Benefits						
042.40.41.00.0.154.510.001	Medical Insurance	-	7,811	7,811	7,922	8,160
042.40.41.00.0.154.511.001	Social Security	736	1,567	1,567	1,448	1,477
042.40.41.00.0.154.511.002	Medicare	172	367	367	339	346
042.40.41.00.0.154.512.001	IMRF Pension Expense	1,441	2,892	2,892	2,774	2,829
Total Personal Services-Employee Benefits		2,349	12,637	12,637	12,483	12,812
Contractual Services						
042.40.41.00.0.154.572.008	Emrgncy Repair Prog.	6,400	12,000	12,000	10,000	10,000
042.40.41.00.0.154.572.016	Search Development	30,000	24,000	24,000	-	-
042.40.41.00.0.154.572.038	CEDA NW Insulated	-	15,000	15,000	-	-
042.40.41.00.1.154.572.041	Public Parkway Tree	24,985	30,000	30,000	20,000	20,000
042.40.41.00.0.154.572.042	Single Family Rehab	-	-	-	188,000	188,000
042.40.41.00.1.154.572.043	Sidewalk	-	-	-	200,000	200,000
042.40.41.00.0.154.572.045	Search Inc. Rehab	-	-	-	20,000	20,000
042.40.41.00.0.154.572.046	Northwest Compass	-	-	-	10,000	10,000
Total Contractual Services		61,385	81,000	81,000	448,000	448,000
Other Expenditures						
042.40.41.00.0.154.636.012	Single Family Rehab	43,462	195,955	195,955	-	-
Total Other Expenditures		43,462	195,955	195,955	-	-
Infrastructure						
042.40.41.00.1.154.675.010	Kensington Road	51,092	-	-	-	-
042.40.41.00.1.154.675.011	Sidewalk	-	240,000	240,000	-	-
Total Infrastructure		51,092	240,000	240,000	-	-
Total Rehab Projects		170,151	554,824	554,824	483,828	484,621
TOTAL CDBG		280,182	672,791	672,791	587,104	588,950

**VILLAGE OF MOUNT PROSPECT
CDBG
PERSONAL SERVICES**

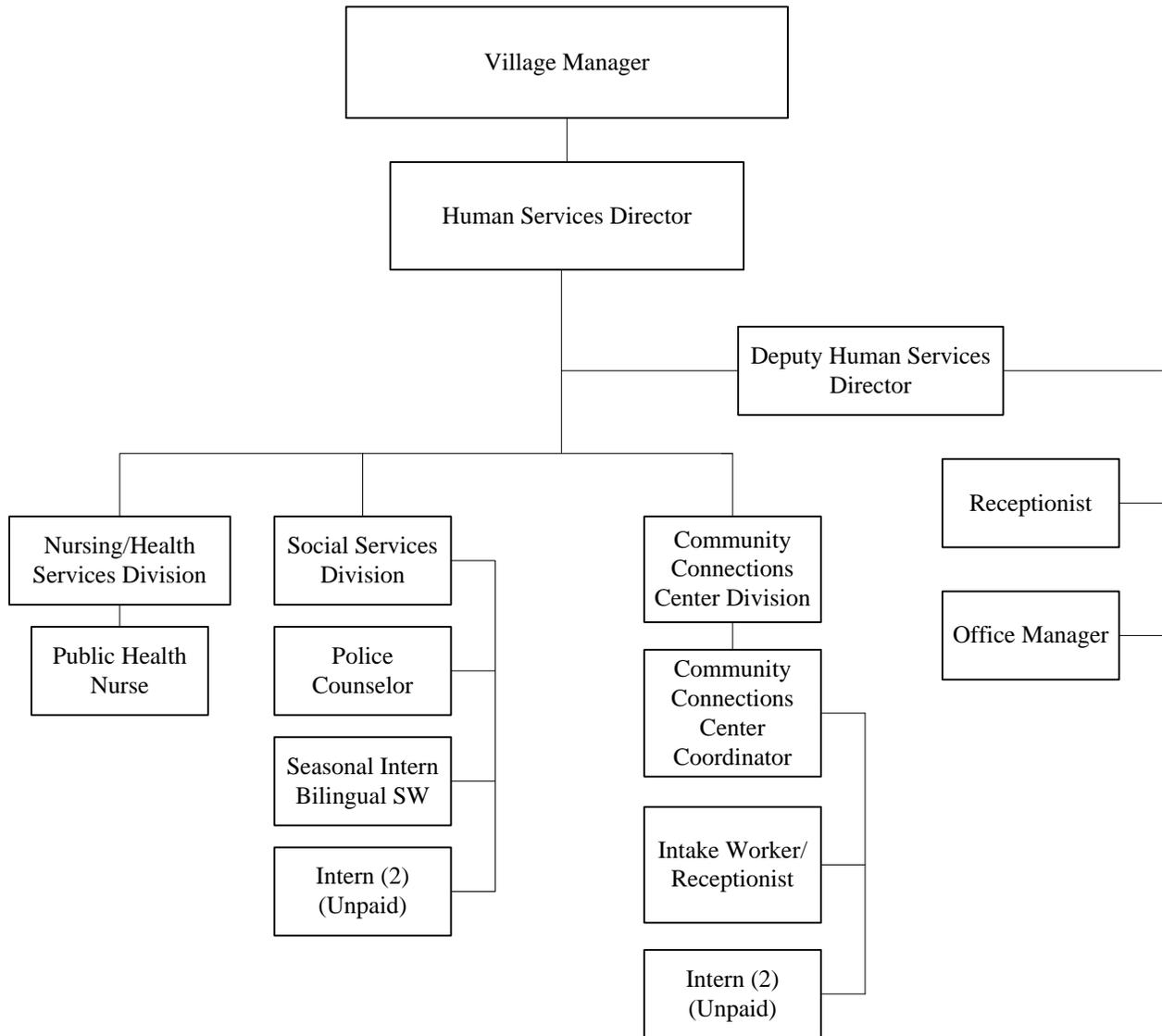
	Budgeted Positions (1)			Budgeted Amounts		
	2014	2015	2016	2014	2015	2016
Full Time						
Neighborhood Planner	0.75	0.75	0.75	42,630	48,283	49,725
Total Full Time	0.75	0.75	0.75	42,630	48,283	49,725
Seasonal						
Interns	0.25 (1)	0.25 (1)	-	5,000	5,000	-
Total Seasonal	0.25 (1)	0.25 (1)	-	5,000	5,000	-
Other Compensation						
Longevity Pay				300	300	300
Total Other Compensation				300	300	300
Employee Benefits						
Medical Insurance				17,336	16,737	16,975
Social Security				2,973	3,325	3,103
Medicare				696	779	726
IMRF Pension				5,217	5,569	5,944
Total Employee Benefits				26,222	26,410	26,748
TOTAL	1.00	1.00	0.75	74,152	79,993	76,773

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	0.75	0.75	0.75
Seasonal	1.00	1.00	-



VILLAGE OF MOUNT PROSPECT HUMAN SERVICES DEPARTMENT



The Human Services Department provides a wide range of direct services and programs in both Nursing/Health and Social Services. This department also oversees operations of the Community Connections Center. The Human Services Department consists of 8 full-time, 1 seasonal employee and 2 unpaid interns. Not reflected in this organization chart is one Community Outreach Liaison who is assigned to the Community Connections Center 100% of the time. This position reports to the Police Administrative Support Services Deputy Chief and appears in the Police organization chart.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
HUMAN SERVICES DEPARTMENT**

STATEMENT OF ACTIVITIES

The Human Services Department provides programs and services that assist at-risk residents achieve basic needs of food, clothing and shelter as well as to enhance the social, mental and physical well being of youth, families and senior citizens. The programs are designed to work in conjunction with local social service agencies, medical facilities and churches to fill in the gap where services do not exist or are inadequate to meet the needs due to the volume of requests.

This division is responsible for performing activities which align to the following goals and strategies set forth in the Strategic Plan for 2020 detailed in the Introduction section of this budget document:

Governance goal – Fiscal Health: Maintain a solid fiscal position through active stewardship of Village finances.

Governance goal – Quality Service: Provide high-value, relevant municipal services.

Governance goal – Leadership: Ensure policies are responsive to changing local and regional dynamics.

Governance goal – Relationships: Place a high priority on developing and maintaining productive local and regional relationships.

Cultural Climate goal – Community Life: Ensure Village policies and practices honor and advance our character as a diverse, family-friendly and connected community.

Cultural Climate goal – Engagement: Invite and engage citizens to enhance community ownership and to enrich all aspects of community life.

Development goal – Housing: Ensure a continuum of housing opportunities meets residents' evolving lifestyles to allow residents to maintain their attachment to Mount Prospect:

2014 ACCOMPLISHMENTS

The Community Connections Center continued to supplement program expenses through funding from outside sources. WINGS and School District 59 have continued as partner agencies. Additional sources of funding for 2014 included a grant from Elk Grove Township and Community Development Block Grant funding.

Ongoing training and staff development ensured that Human Services Department staff members continued to provide high-value, relevant municipal services. Trainings attended by staff members in 2014 included Crisis Intervention training, domestic violence certification training, training on adult protective services laws and training on FOID mental health reporting requirements.

A new method for recording and tracking department services statistics was developed and implemented in order to obtain more comprehensive data to be used in evaluating service delivery.

Human Services department staff was involved with professional organizations and local advisory councils in order to maintain leadership roles within the community. Human Services personnel were members of the Northwest Suburban Alliance on Domestic Violence, the Wheeling Township Council on Disabilities, TRIP, the Community Education Advisory Council, the Association of Police Social Workers and the Northwest Municipal Nurses association.

The Human Services Department collaborated with the Mount Prospect Public Library to provide programming for the My School/My Choice program, the Tenant's Rights program and a jewelry making class at the Community Connections Center.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
HUMAN SERVICES DEPARTMENT**

The Master of Social Work intern, fluent in five Indian dialects, increased service usage by the Indian community at the CCC through outreach. He conducted a survey of food pantry usage by the Indian population and results were presented to staff. In addition, he made a presentation to Village staff on Indian culture.

The Human Service Department hosted and participated in community events that appealed to a wide diversity of residents. The Human Services department participated in a Com Ed energy fair and National Night Out. Staff participated in a District 214 Community Resource Fair and provided educational programming for Senior Health month.

The Mount Prospect Medical Reserve Corp (MRC) was awarded the Ambassador's Award in 2014 for their public health initiatives. Nordic walking for seniors and the senior walking program were recognized. The MRC is one of three MRC's in Illinois to receive an award.

2015 ACCOMPLISHMENTS

Governance goal – Fiscal Health

Assess staff time expenditures on department services through monthly review of direct service and program statistics.

- Department staff submits statistics on a monthly basis. Statistics are compiled by the Director and reviewed on a monthly basis. Collection and review of data has resulted in additional staff time allocated to the Community Connections Center and adjustments to programs based on resident participation.

Governance goal – Quality Service

Evaluate client satisfaction of services through administration of a client satisfaction survey.

- Client satisfaction surveys are administered to clients at the conclusion of service provision or at pre-determined intervals for those services and programs that are ongoing. Surveys are reviewed by the Director and recorded on a monthly basis. Survey statistics are reported on a quarterly basis to department staff.
- During the months of January through June, 245 surveys were distributed with a 74% response rate. 92% of those surveyed strongly agreed with the question pertaining to overall satisfaction with services received.

Reduce the use of paper and improve efficiency.

- The Human Services Department is a member of a beta group along with other local government agencies. The beta group has been working with a software company on the development of a Human Services/Social Services data base software program. The target date for completion of the first phase is December of 2015. The new program will allow for the transition to electronic record keeping.

Governance goal – Leadership

Develop and review departmental policies and program guidelines.

- Seven new policies and or guidelines have been written during 2015. Policy development will be ongoing.
- New policies have been reviewed with staff during department staff meetings.

Governance goal – Relationships

Continue to work collaboratively with other Village departments to address resident needs.

- Presentations were made at Police Department shift meetings regarding Human Service Department programs and services.
- A referral process for domestic battery arrests was established to ensure victims receive court advocacy services at the onset of the case.
- Meeting held with Fire Department to discuss and update referral process.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
HUMAN SERVICES DEPARTMENT**

Cultural climate goal – Community Life

Provide programs at the Community Connections Center.

- The Conversations in English program provides residents who are learning the English language the opportunity to practice conversing in English. An average of eighteen participants attend on a monthly basis.
- The Community Connections Center brings awareness to various topics such as health, safety and diversity by highlighting awareness month topics on the Center calendar and posting materials in the display case.
- The Ask the Village program provides residents with the opportunity to meet with Village staff from the Police Department, Community Development and Human Services to ask questions and address issues.

Cultural Climate goal – Engagement

Host events that appeal to a wide diversity of residents.

- Senior health month in October provides seniors the opportunity to attend a senior health fair sponsored by Representative Harris and additional programs offered by the Village nurse throughout the month.
- The Senior Walking club meets on a weekly basis from May through October and is staffed by the Village nurse and a Medical Reserve Corp volunteer.
- The Play and Learn program began in January and is a collaborative effort between the Mount Prospect Public Library – South Branch and the Community Connections Center Human Services staff. The program goal is to promote early childhood literacy, achievement of developmental milestones and positive parent/family- child relationships through play in a community based setting. Classes are held on a weekly basis and on average six families per week attend.
- Eleven eighth grade students from Holmes Junior High participated in the My School My Choice program. Students attended outings with Human Service and Police Department staff throughout the school year at Rolling Meadows High School. Rolling Meadows High School provided student mentors who spoke with the program participants about opportunities available at the high school.

Development goal – Housing

Continue to address the housing needs of the senior population.

- Both nursing and social services are provided at Centennial Apartments for seniors on a monthly basis. Social service staff provides Medicare D enrollment assistance on site at Centennial apartments.
- Presentation was done at Mount Prospect Horizon Senior Living regarding services available through the Human Services Department.

2016 GOALS

Governance goal – Quality Service

Evaluate current staffing allocations at Village Hall and the Community Connections Center.

- Review monthly direct service and program statistics for 2015 at both locations.
- Assess current staffing needs at both locations based on demand for service and make appropriate adjustments.

Evaluate effectiveness of counseling services and social service programs.

- Identify clinical measurement scale to be used for counseling services.
- Create pre and post -test measurements for educational social service programs.
- Review and utilize data to improve service delivery.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
HUMAN SERVICES DEPARTMENT**

Reduce the use of paper and improve efficiency.

- Transition to electronic record keeping and eliminate the need for client paper files.

Governance goal – Leadership

Ensure shelter preparedness in the event of an emergency.

- Work with the American Red Cross to establish additional shelter sites in Mount Prospect.
- Coordinate a shelter training to be provided by the American Red Cross for Human Services staff and MRC/CERT volunteers.

Governance goal – Relationships

Collaborate with community service providers and agencies to meet the needs of residents of Mount Prospect.

- Hold quarterly Family Issues meetings at the Community Connections Center to discuss community needs and provide agency service updates.
- Expand list of Family Issues meeting attendees to include a wide representation of service providers in the area.
- Collaborate with other community service providers for senior health month programming.

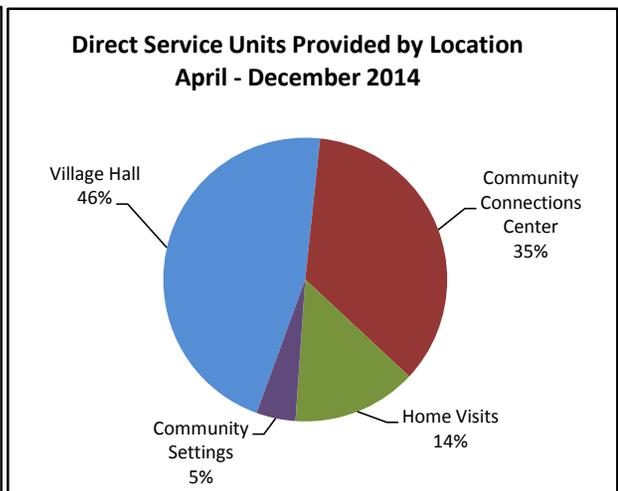
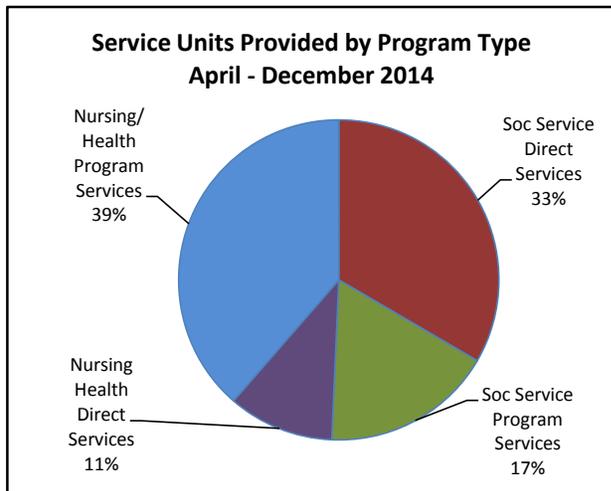
Cultural Climate goal – Community Life

Work collaboratively with the Mount Prospect Public Library and the Mount Prospect Park District to offer Senior and Youth programming opportunities.

- Distribute an interest survey to seniors who have utilized services in the past. Discuss survey results and collaborative opportunities with the library and park district.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
HUMAN SERVICES DEPARTMENT**

WORKLOAD MEASURES	Actual Apr-Dec 2014	Estimated 2015	Projected 2016
Social Services - Units of Service Provided			
Direct Service Units			
Assessment, counseling, crisis intervention, court advocacy	375	585	600
Case management, entitlement benefits	1,198	1,600	1,650
Financial assessment and assistance	418	500	515
Program Service Units			
Social Service Programs	474	700	725
Food Pantry (households)	556	600	650
Nursing/Health Services - Units of Service Provided			
Direct Service Units			
Assessment, homebound and nursing services	510	700	700
Case management	127	200	200
Program Service Units			
Nursing/Health Service Programs	178	215	230
Screening clinics	968	1,125	1,125
Lending Closet	1,155	1,400	1,400
Direct Service Units by Location			
Village Hall	1,212	1,700	1,735
Community Connections Center	927	1,230	1,270
Home Visits	372	445	445
Community Settings	117	210	215



A new system for tracking direct service and program contacts was implemented in 2014; therefore, information prior to April 2014 is not available.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
HUMAN SERVICES DEPARTMENT**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Programs					
Administration	184,607	254,076	249,500	262,491	262,535
Social Services	322,705	296,963	296,963	315,109	321,760
Nursing/Health Services	182,045	154,560	154,560	161,345	164,812
Senior Ctzn Leisure Activities	28,862	-	-	-	-
Community Connections Center	331,460	361,428	333,449	368,558	376,154
Total Programs	1,049,679	1,067,027	1,034,472	1,107,503	1,125,261

Expenditure Classification

Personal Services-Salaries & Wages	642,354	638,649	620,949	665,086	678,324
Personal Services-Employee Benefits	299,814	275,356	273,480	296,158	302,907
Other Employee Costs	1,958	5,152	5,052	6,041	6,164
Contractual Services	88,979	115,658	109,479	112,786	115,088
Utilities	8,204	10,558	10,558	11,924	12,181
Commodities & Supplies	8,370	19,952	14,852	15,004	10,083
Office Equipment	-	1,702	102	504	514
Total Expenditure Classification	1,049,679	1,067,027	1,034,472	1,107,503	1,125,261

Source of Funds

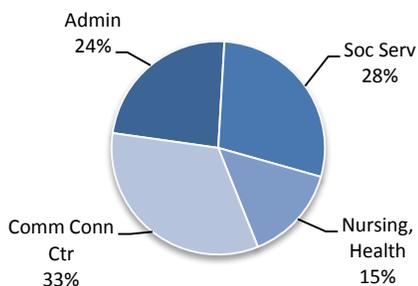
001 General Fund	1,049,679	1,067,027	1,034,472	1,107,503	1,125,261
Total Source of Funds	1,049,679	1,067,027	1,034,472	1,107,503	1,125,261

BUDGET DISCUSSION AND ANALYSIS

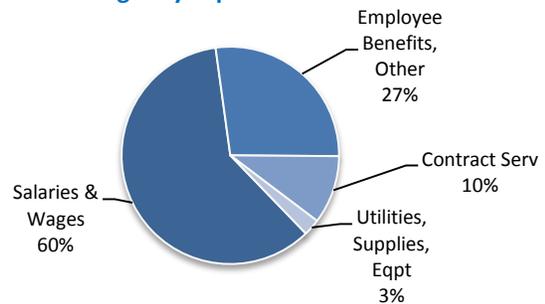
The Human Services Department budget provides for the Administration, Social Services, Nursing and Health Services, Senior Citizen Leisure Activities and Community Connections Center programs. The budget for 2016 is \$1,107,503. This is an increase of \$40,476, or 3.79% from 2015.

Wages and benefits account for 86.79% of the total Human Services budget. Wages and Benefits account for the majority of the increase. Program budgets within the Human Services Department have been adjusted for 2015; the most significant adjustment is the removal of the Senior Citizen Leisure Activities program. All programs that had only personal services expenses within the budget were evaluated and decisions were made on whether or not to keep the program. Since only personal service costs were included within the program, the decision was made to remove the program in order to simplify the budget.

2016 Budget by Program



2016 Budget by Expenditure Classification



**VILLAGE OF MOUNT PROSPECT
HUMAN SERVICES DEPARTMENT**

		Actual	Budget	Estimate	Budget	Forecast
		2014	2015	2015	2016	2017
Administration						
Personal Services-Salaries & Wages						
001.50.01.00.0.000.500.001	Full-Time Earnings	93,196	130,785	130,785	137,321	140,067
001.50.01.00.0.000.506.001	Longevity Pay	260	640	640	900	900
Total Personal Services-Salaries & Wages		93,456	131,425	131,425	138,221	140,967
Personal Services-Employee Benefits						
001.50.01.00.0.000.510.001	Medical Insurance	23,152	34,306	34,306	34,763	35,806
001.50.01.00.0.000.510.003	Workers' Comp Ins	16,920	20,520	29,744	26,880	27,066
001.50.01.00.0.000.511.001	Social Security	5,669	8,315	8,315	8,722	8,896
001.50.01.00.0.000.511.002	Medicare	1,326	1,948	1,948	2,042	2,083
001.50.01.00.0.000.512.001	IMRF Pension Expense	11,456	15,364	15,364	16,710	17,044
001.50.01.00.0.000.513.001	Sick Leave Incentive	-	100	-	100	100
001.50.01.00.0.000.513.002	Vac/Pers Leave Incent.	-	2,000	2,000	1,796	1,796
001.50.01.00.0.000.513.003	Retiree Sick Incentive	18,578	-	-	-	-
001.50.01.00.0.000.513.004	Employee Allowances	450	511	511	511	511
Total Personal Services-Employee Benefits		77,551	83,064	92,188	91,524	93,302
Other Employee Costs						
001.50.01.00.0.000.522.001	Travel & Meetings	389	416	416	424	433
001.50.01.00.0.000.525.004	Training	285	600	600	1,000	1,020
Total Other Employee Costs		674	1,016	1,016	1,424	1,453
Contractual Services						
001.50.01.00.0.000.530.006	Other Prof. Serv.	-	-	300	600	612
001.50.01.00.0.000.532.002	Equipment Maint.	275	520	520	530	540
001.50.01.00.0.000.544.002	Postage Expense	1,044	1,680	1,180	1,514	1,544
001.50.01.00.0.000.551.001	Copier Lease Payment	1,746	4,700	4,700	4,794	4,890
001.50.01.00.0.000.553.001	Vehicle Lease Payment	-	200	200	100	100
001.50.01.00.0.000.554.001	Vehicle Maint Payment	-	3,237	3,237	3,066	3,265
001.50.01.00.0.000.561.004	Cloud-Based Service	-	-	-	4,400	4,400
001.50.01.00.0.000.561.009	Human Services	-	9,800	3,000	-	-
001.50.01.00.0.000.562.002	Printing Expense	255	310	310	316	322
001.50.01.00.0.000.573.006	Volunteer Recruitment	-	250	250	300	306
Total Contractual Services		3,320	20,697	13,697	15,620	15,979
Utilities						
001.50.01.00.0.000.589.001	Telephone - Land Lines	2,352	2,913	2,913	2,971	3,030
001.50.01.00.0.000.590.001	Telephone - Cellular	2,697	2,789	2,789	4,000	4,100
Total Utilities		5,049	5,702	5,702	6,971	7,130
Commodities & Supplies						
001.50.01.00.0.000.605.001	Other Equipment	-	520	520	530	541
001.50.01.00.0.000.606.001	Office Supplies	413	832	832	849	866
001.50.01.00.0.000.608.001	Other Supplies	1,492	1,561	1,561	1,592	1,624
001.50.01.00.0.000.608.002	NACCHO Grant	2,520	7,404	2,304	5,100	-
001.50.01.00.0.000.620.001	Refreshment Supplies	132	153	153	156	159
Total Commodities & Supplies		4,557	10,470	5,370	8,227	3,190

**VILLAGE OF MOUNT PROSPECT
HUMAN SERVICES DEPARTMENT**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Administration					
Office Equipment					
001.50.01.00.0.000.655.002 Computer Eqpt - New	-	1,600	-	-	-
001.50.01.00.0.000.656.001 Office Eqpt	-	102	102	504	514
Total Office Equipment	-	1,702	102	504	514
Total Administration	184,607	254,076	249,500	262,491	262,535

Social Services

Personal Services-Salaries & Wages

001.50.51.00.0.000.500.001 Full-Time Earnings	190,894	189,548	189,548	202,653	206,706
001.50.51.00.0.000.502.001 Seasonal Earnings	39,300	19,654	19,654	20,451	20,860
001.50.51.00.0.000.506.001 Longevity Pay	1,010	890	890	1,030	1,030
Total Personal Services-Salaries & Wages	231,204	210,092	210,092	224,134	228,596

Personal Services-Employee Benefits

001.50.51.00.0.000.510.001 Medical Insurance	47,294	42,371	42,371	42,956	44,245
001.50.51.00.0.000.511.001 Social Security	14,103	13,221	13,221	14,092	14,375
001.50.51.00.0.000.511.002 Medicare	3,298	3,095	3,095	3,299	3,365
001.50.51.00.0.000.512.001 IMRF Pension Expense	23,521	22,147	22,147	24,532	25,023
001.50.51.00.0.000.513.001 Sick Leave Incentive	516	200	200	300	300
001.50.51.00.0.000.513.002 Vac/Pers Leave Incent.	-	1,300	1,300	1,199	1,199
001.50.51.00.0.000.513.004 Employee Allowances	1,722	1,592	1,592	1,593	1,593
Total Personal Services-Employee Benefits	90,454	83,926	83,926	87,971	90,100

Other Employee Costs

001.50.51.00.0.000.518.001 Dues & Memberships	270	705	705	525	536
001.50.51.00.0.000.522.001 Travel & Meetings	335	300	300	306	312
001.50.51.00.0.000.525.004 Training	-	1,440	1,440	1,663	1,696
Total Other Employee Costs	605	2,445	2,445	2,494	2,544

Commodities & Supplies

001.50.51.00.0.000.609.001 Program Supplies	442	500	500	510	520
Total Commodities & Supplies	442	500	500	510	520

Total Social Services	322,705	296,963	296,963	315,109	321,760
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**VILLAGE OF MOUNT PROSPECT
HUMAN SERVICES DEPARTMENT**

		Actual	Budget	Estimate	Budget	Forecast
Nursing/Health Services		2014	2015	2015	2016	2017
Personal Services-Salaries & Wages						
001.50.52.00.0.000.500.001	Full-Time Earnings	118,885	101,832	101,832	105,812	107,928
001.50.52.00.0.000.506.001	Longevity Pay	350	270	270	270	270
Total Personal Services-Salaries & Wages		119,235	102,102	102,102	106,082	108,198
Personal Services-Employee Benefits						
001.50.52.00.0.000.510.001	Medical Insurance	35,838	27,959	27,959	28,335	29,185
001.50.52.00.0.000.511.001	Social Security	7,199	6,376	6,376	6,636	6,769
001.50.52.00.0.000.511.002	Medicare	1,684	1,492	1,492	1,552	1,583
001.50.52.00.0.000.512.001	IMRF Pension Expense	14,573	11,782	11,782	12,711	12,965
001.50.52.00.0.000.513.001	Sick Leave Incentive	119	100	100	100	100
001.50.52.00.0.000.513.002	Vac/Pers Leave Incent.	-	-	-	197	197
001.50.52.00.0.000.513.004	Employee Allowances	690	601	601	601	601
Total Personal Services-Employee Benefits		60,103	48,310	48,310	50,132	51,400
Other Employee Costs						
001.50.52.00.0.000.518.001	Dues & Memberships	62	470	470	250	255
001.50.52.00.0.000.522.001	Travel & Meetings	151	150	150	153	156
001.50.52.00.0.000.525.004	Training	-	200	200	400	408
Total Other Employee Costs		213	820	820	803	819
Contractual Services						
001.50.52.00.0.000.532.002	Equipment Maint.	391	150	150	153	156
001.50.52.00.0.000.573.004	Health Fair Screenings	555	100	100	250	255
Total Contractual Services		946	250	250	403	411
Commodities & Supplies						
001.50.52.00.0.000.608.001	Other Supplies	580	500	500	510	520
001.50.52.00.0.000.620.002	Medical Supplies	475	578	578	590	601
001.50.52.00.0.000.620.004	Cholesterol Screening	493	2,000	2,000	650	663
001.50.52.00.0.000.620.005	INR Testing Supplies	-	-	-	1,350	1,375
001.50.52.00.0.000.620.006	Lending Closet	-	-	-	825	825
Total Commodities & Supplies		1,548	3,078	3,078	3,925	3,984
Total Nursing/Health Services		182,045	154,560	154,560	161,345	164,812

**VILLAGE OF MOUNT PROSPECT
HUMAN SERVICES DEPARTMENT**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Senior Ctzn Leisure Activities					
Personal Services-Salaries & Wages					
001.50.53.00.0.000.500.001 Full-Time Earnings	19,647	-	-	-	-
001.50.53.00.0.000.506.001 Longevity Pay	180	-	-	-	-
Total Personal Services-Salaries & Wages	19,827	-	-	-	-
Personal Services-Employee Benefits					
001.50.53.00.0.000.510.001 Medical Insurance	4,922	-	-	-	-
001.50.53.00.0.000.511.001 Social Security	1,207	-	-	-	-
001.50.53.00.0.000.511.002 Medicare	282	-	-	-	-
001.50.53.00.0.000.512.001 IMRF Pension Expense	2,435	-	-	-	-
001.50.53.00.0.000.513.001 Sick Leave Incentive	159	-	-	-	-
001.50.53.00.0.000.513.004 Employee Allowances	30	-	-	-	-
Total Personal Services-Employee Benefits	9,035	-	-	-	-
Total Senior Ctzn Leisure Activities	28,862	-	-	-	-

**VILLAGE OF MOUNT PROSPECT
HUMAN SERVICES DEPARTMENT**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Community Connections Center					
Personal Services-Salaries & Wages					
001.50.54.00.0.000.500.001 Full-Time Earnings	133,366	133,200	133,200	173,358	176,825
001.50.54.00.0.000.501.001 Part-Time Earnings	44,559	39,739	39,739	-	-
001.50.54.00.0.000.502.001 Seasonal Earnings	-	19,655	1,955	20,450	20,859
001.50.54.00.0.000.503.001 Overtime	-	250	250	221	225
001.50.54.00.0.000.505.001 Holiday Pay	207	1,686	1,686	1,720	1,754
001.50.54.00.0.000.506.001 Longevity Pay	500	500	500	900	900
Total Personal Services-Salaries & Wages	178,632	195,030	177,330	196,649	200,563
Personal Services-Employee Benefits					
001.50.54.00.0.000.510.001 Medical Insurance	22,794	22,315	22,315	28,242	29,089
001.50.54.00.0.000.511.001 Social Security	11,174	12,243	1,243	12,316	12,562
001.50.54.00.0.000.511.002 Medicare	2,613	2,866	2,866	2,883	2,941
001.50.54.00.0.000.512.001 IMRF Pension Expense	22,156	20,330	20,330	21,132	21,555
001.50.54.00.0.000.513.001 Sick Leave Incentive	2,272	600	600	512	512
001.50.54.00.0.000.513.002 Vac/Pers Leave Incent.	1,062	800	800	544	544
001.50.54.00.0.000.513.004 Employee Allowances	600	902	902	902	902
Total Personal Services-Employee Benefits	62,671	60,056	49,056	66,531	68,105
Other Employee Costs					
001.50.54.00.0.000.518.001 Dues & Memberships	-	271	271	216	220
001.50.54.00.0.000.522.001 Travel & Meetings	243	200	100	204	208
001.50.54.00.0.000.525.004 Training	223	400	400	900	920
Total Other Employee Costs	466	871	771	1,320	1,348
Contractual Services					
001.50.54.00.0.000.530.006 Other Prof. Serv.	71,336	70,600	74,000	75,000	76,500
001.50.54.00.0.000.532.002 Equipment Maint.	864	1,186	1,186	1,210	1,234
001.50.54.00.0.000.533.002 Cleaning Service	5,431	11,049	9,000	9,000	9,180
001.50.54.00.0.000.544.002 Postage Expense	286	300	300	306	312
001.50.54.00.0.000.551.001 Copier Lease Payment	3,850	3,550	3,550	3,621	3,693
001.50.54.00.0.000.560.004 IT System Security	847	1,530	1,000	1,000	1,020
001.50.54.00.0.000.560.007 Computer Maint.	887	2,096	2,096	2,138	2,181
001.50.54.00.0.000.560.011 Internet Service	1,212	4,400	4,400	4,488	4,578
Total Contractual Services	84,713	94,711	95,532	96,763	98,698
Utilities					
001.50.54.00.0.000.585.001 Natural Gas	2,457	4,000	4,000	4,080	4,161
001.50.54.00.0.000.589.001 Telephone - Land Lines	643	703	703	717	731
001.50.54.00.0.000.590.001 Telephone - Cellular	55	153	153	156	159
Total Utilities	3,155	4,856	4,856	4,953	5,051

**VILLAGE OF MOUNT PROSPECT
HUMAN SERVICES DEPARTMENT**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Community Connections Center					
Commodities & Supplies					
001.50.54.00.0.000.604.001 Office Equipment	481	520	520	530	541
001.50.54.00.0.000.606.001 Office Supplies	474	600	600	812	828
001.50.54.00.0.000.609.001 Program Supplies	868	4,784	4,784	1,000	1,020
Total Commodities & Supplies	1,823	5,904	5,904	2,342	2,389
Total Community Connections Center	331,460	361,428	333,449	368,558	376,154
TOTAL HUMAN SERVICES DEPARTMENT	1,049,679	1,067,027	1,034,472	1,107,503	1,125,261

**VILLAGE OF MOUNT PROSPECT
HUMAN SERVICES DEPARTMENT
PERSONAL SERVICES**

	Budgeted Positions (1)			Budgeted Amounts		
	2014	2015	2016	2014	2015	2016
Full Time						
Human Services Director	1.00	1.00	1.00	118,023	97,498	99,935
Deputy Human Services Director	1.00	1.00	1.00	90,865	92,684	94,537
Public Health Nurse	1.00	1.00	1.00	78,492	80,063	81,664
Social Worker	1.00	1.00	1.00	65,546	51,001	58,787
Community Outreach Coordinator	1.00	1.00	1.00	75,169	78,206	79,770
Office Manager	1.00	1.00	1.00	55,597	56,709	60,735
Receptionist	1.00	1.00	1.00	43,344	44,210	50,128
Community Outreach Liaison	1.00	1.00	1.00	53,916	54,994	56,095
Receptionist - CCC	-	-	1.00	-	-	37,493
Total Full Time	8.00	8.00	9.00	580,952	555,365	619,144
Part Time						
Receptionist - CCC	1.00 (2)	1.00 (2)	-	42,560	39,739	-
Total Part Time	1.00 (2)	1.00 (2)	-	42,560	39,739	-
Seasonal						
Social Worker- Bi-Lingual	0.50 (1)	0.50 (1)	0.50 (1)	38,539	39,309	40,901
Total Seasonal	0.50 (1)	0.50 (1)	0.50 (1)	38,539	39,309	40,901
Other Compensation						
Overtime				500	250	221
Holiday				1,653	1,686	1,720
Longevity Pay				3,000	2,300	3,100
Total Other Compensation				5,153	4,236	5,041

**VILLAGE OF MOUNT PROSPECT
HUMAN SERVICES DEPARTMENT
PERSONAL SERVICES**

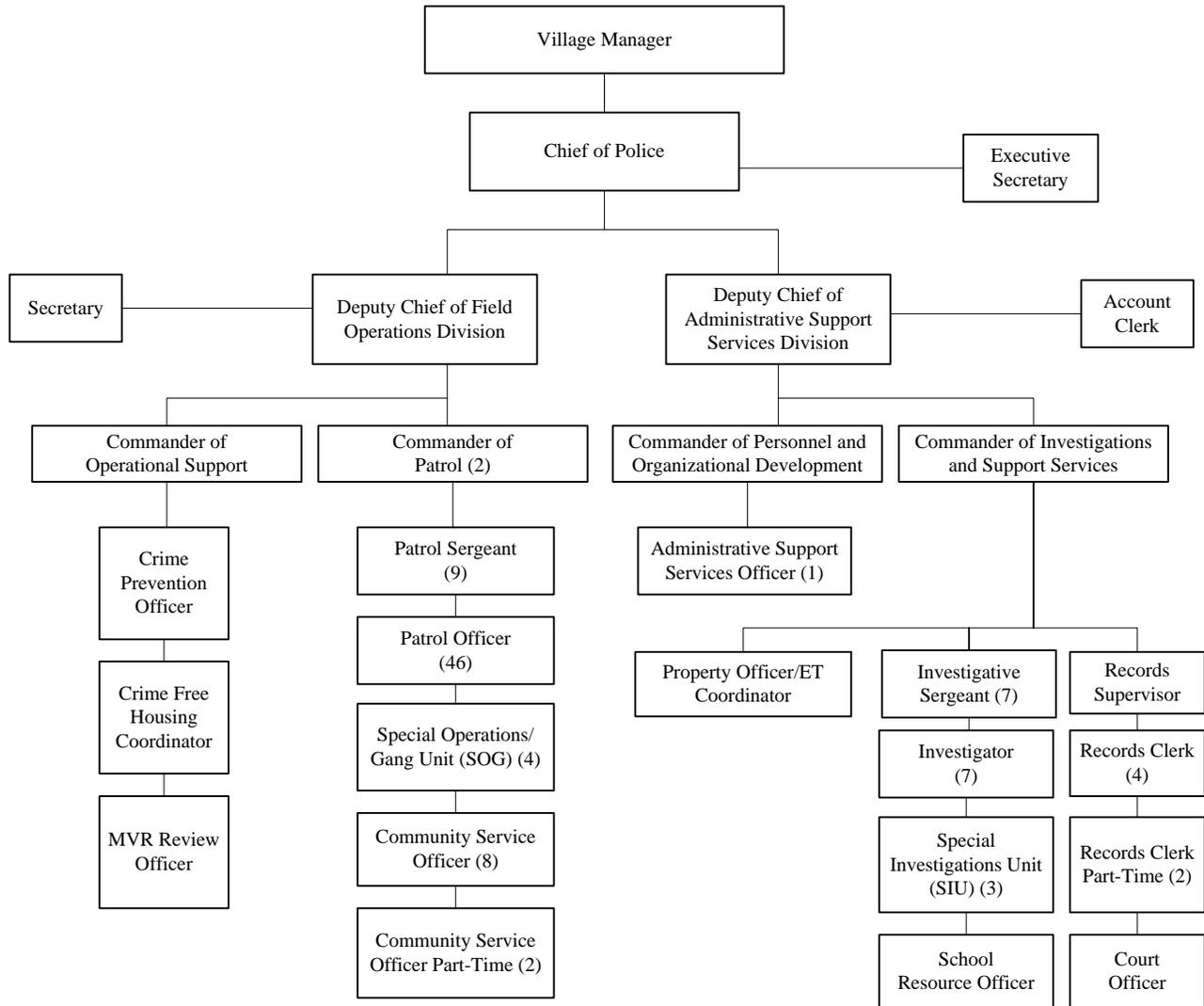
	Budgeted Positions (1)			Budgeted Amounts		
	2014	2015	2016	2014	2015	2016
Employee Benefits						
Medical Insurance				133,720	126,950	134,296
Workers' Comp Insurance				16,920	20,520	26,880
Social Security				41,772	40,155	41,766
Medicare				9,836	9,401	9,776
IMRF Pension				77,544	69,624	75,085
Sick Leave Incentive				307	1,000	1,012
Vacation/Personal Leave Incentive				6,200	4,100	3,736
Retiree Sick Incentive				19,000	-	-
Employee Allowances				3,606	3,606	3,607
Total Employee Benefits				308,905	275,356	296,158
TOTAL	9.50	9.50	9.50	976,109	914,005	961,244

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	8.00	8.00	9.00
Part-Time	2.00	2.00	-
Seasonal	1.00	1.00	1.00



VILLAGE OF MOUNT PROSPECT POLICE DEPARTMENT



The Police Department consists of two divisions: Field Operations and Administrative Support Services. Field Operations includes the Patrol Section, Crime Prevention and Crime Free Housing. Administrative Support Services includes Investigative, Records Property and Evidence and Personnel and Organizational Development Sections. The Police Department consists of 102 full time employees and 4 part time employees. One Community Service Officer is assigned to the Parking Funds 50% of the time. The Community Outreach Liaison is assigned to the Community Connections Center 100% of the time.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
POLICE DEPARTMENT**

STATEMENT OF ACTIVITIES

The Police Department serves to safeguard freedom by preserving life and property, protecting the constitutional rights of all individuals, maintaining order and encouraging respect for the rule of law by the proper enforcement thereof. The department strives to earn the respect of individuals, including minority and disadvantaged persons, by maintaining a knowledgeable, responsive, well-trained and accountable workforce that discharges their duties and responsibilities with evidence of fairness, tolerance and equality. By implementing effective crime prevention strategies, fully investigating crimes when they occur and expeditiously apprehending criminal offenders, the department reduces the opportunity for the commission of crime. The department identifies, addresses, and resolves the root causes of community problems and concerns in concert with citizen groups and representatives through the use of community oriented policing strategies.

This department is responsible for performing activities which align to the following goals and strategies set forth in the Strategic Plan for 2020 detailed in the Introduction section of this budget document:

Governance goal – Quality Service: Provide high-value, relevant municipal services.

Governance goal – Leadership: Ensure policies are responsive to changing local and regional dynamics.

Governance goal – Relationships: Place a high priority on developing and maintaining productive local and regional relationships.

Cultural Climate goal – Engagement: Invite and engage citizens to enhance community ownership and to enrich all aspects of community life.

2014 ACCOMPLISHMENTS

The department successfully navigated through a significant organizational transition as personnel assumed new roles as Chief of Police, two Deputy Chiefs of Police, a Commander, three Sergeants, and five Police Officers due to retirements of personnel previously holding those positions.

Career development through training continued as a priority for the department. Line level personnel continued attending courses related to core law enforcement functions and advanced training in specialized areas. The department focused on providing Crisis Intervention Training (CIT) to sworn personnel to enhance our abilities to assist individuals with mental illness. Supervisory and management personnel received advanced leadership training to ensure the effective and efficient delivery of police services to the community. The department provided over 10,000 hours of training to its personnel in 2014.

The Crime Prevention Unit continued to promote community outreach through the reestablishment of the Citizen’s Police Academy and the continuation of the department’s summer “Kickin’ It with the Cop’s” program and National Night Out event. The Crime Prevention Unit also continued to disseminate information and education via its Facebook and Twitter social media resources. In addition, the Crime Prevention Unit utilized the department’s webpage on the Village website to provide timely information to residents regarding department activities.

As part of the department’s Capital Improvement Plan, the department installed a new state of the art Mobile Video Recording (MVR) System in all squad cars. This system captures the department’s traffic enforcement efforts and is used extensively in the department’s initiatives to remove impaired drivers from the roadways while conducting DUI enforcement.

Through proactive public education, intensified enforcement efforts, and thorough investigative techniques, the department reduced the number of Part I and Part II crimes committed in the village by 7.5% and 13%, respectively.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
POLICE DEPARTMENT**

The department continued collaborative efforts with other regional and statewide law enforcement agencies through participation in mutual aid organizations including the Illinois Law Enforcement Alarm System (ILEAS), the Northern Illinois Police Alarm System (NIPAS), and the Major Case Assistance Team (MCAT).

2015 ACCOMPLISHMENTS

Governance goal – Quality Service and Cultural Climate goal – Engagement

Utilize public education, proactive activity, comprehensive investigations and dedicated enforcement patrols.

- Reduced Part I crimes (i.e., homicide, robbery, burglary, rape, aggravated assault, theft, motor vehicle theft, and arson) by 5% over 2014 reported Part I crimes (projected 10% as of 9-1-15).
- Reduced Part II crimes (i.e., simple assaults, fraud, forgery, prostitution, narcotics, etc.) by 5% over 2014 reported Part II crimes (projected 5% as of 9-1-15).
- Increased the identification and arrest of intoxicated motorists by 5% over the number of persons arrested for driving while intoxicated in 2014 (projected 20% as of 9-1-15).

Governance goal – Relationships

Expanded the department's social media reach on Twitter and Facebook through education and awareness.

- The department reached a minimum of 500 Twitter followers and 800 Facebook likes in 2015 (projected 1200 Twitter followers and 1600 Facebook likes as 9-1-15).

Governance goal – Quality Service

Conducted one recruit testing process.

- Conducted a Police Officer recruiting and hiring process and posted a new hire eligibility list in 2015.

2016 GOALS

Governance goal – Quality Service and Cultural Climate goal – Engagement

Utilize public education, proactive activity, comprehensive investigations and dedicated enforcement patrols.

- Reduce Part I crimes (i.e., homicide, robbery, burglary, rape, aggravated assault, theft, motor vehicle theft, and arson) by 5% over 2015 reported Part I crimes.
- Reduce Part II crimes (i.e., simple assaults, fraud, forgery, prostitution, narcotics, etc.) by 5% over 2015 reported Part II crimes.
- Direct enforcement activity during peak periods for traffic crashes and enforce hazardous moving violations associated with the cause of collisions in order to reduce the number of personal injury crashes by 5% and property damage crashes by 5% over 2015 reported personal injury and property damage only crashes.
- Increase the identification and arrest of intoxicated motorists by 5% over the number of persons arrested for driving while intoxicated in 2015.

Governance goal – Relationships

Expand the department's social media reach on Twitter and Facebook through education and awareness.

- The department will reach a minimum of 1500 Twitter followers and 2000 Facebook likes in 2016.

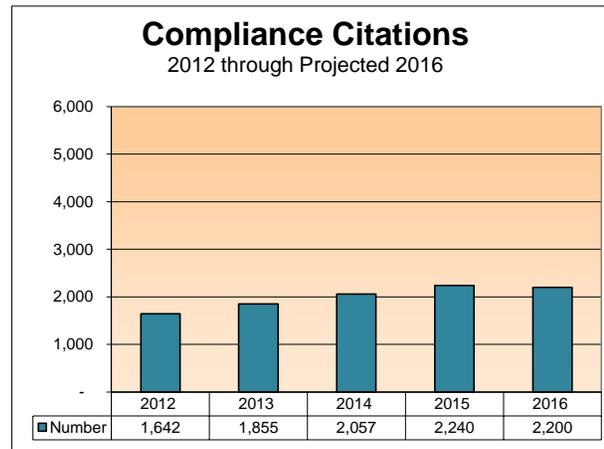
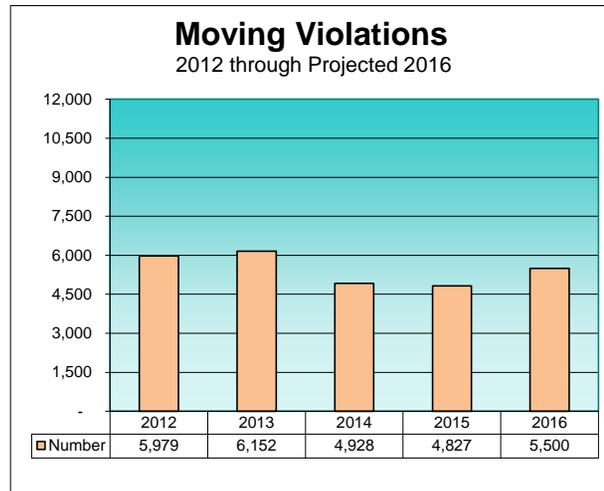
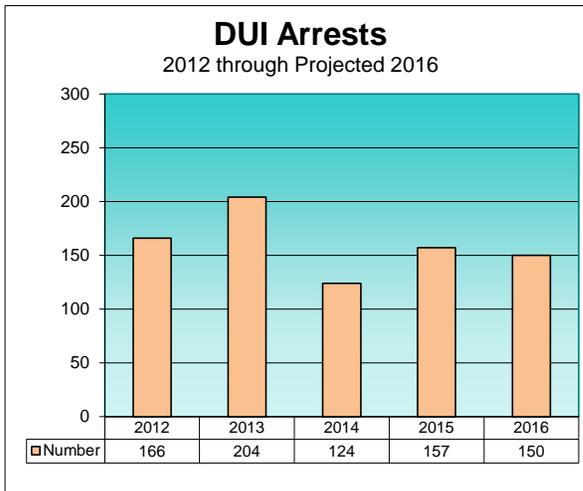
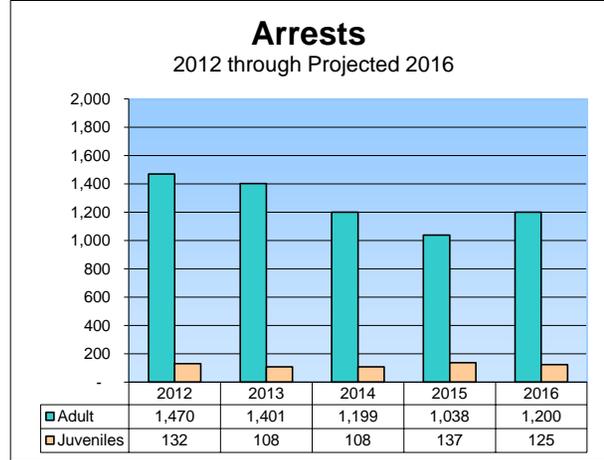
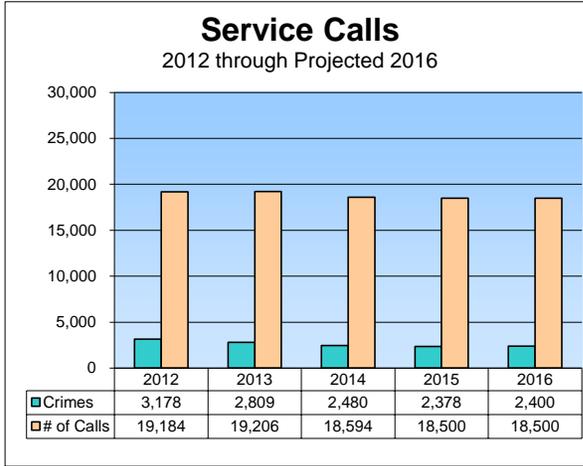
Governance goal – Leadership

Continue transitioning to an organizational redesign in 2016

- Middle managers will be assigned to leading and managing interrelated processes instead of singular functions within the police department.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
POLICE DEPARTMENT**

WORKLOAD MEASURES



**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
POLICE DEPARTMENT**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Programs					
Administration	4,139,551	4,016,074	4,101,043	4,799,693	5,070,560
Equipment Maintenance - Police	760,625	822,929	791,021	868,294	903,502
Records	364,025	373,627	373,467	471,357	481,406
Technical Services	346,724	368,069	365,397	-	-
Auxiliary Service	288,485	292,021	291,705	-	-
Crime Prev. & Public Services	178,447	176,904	177,198	182,349	186,144
Patrol & Traffic	8,813,733	8,756,812	8,750,344	9,281,517	9,470,957
Investigative	1,701,668	1,868,408	1,844,042	1,897,034	1,935,724
Total Programs	16,593,258	16,674,844	16,694,217	17,500,244	18,048,293

Expenditure Classification

Personal Services-Salaries & Wages	9,542,842	9,619,957	9,597,010	9,923,193	10,117,783
Personal Services-Employee Benefits	5,335,372	5,121,431	5,227,915	5,613,884	5,890,224
Other Employee Costs	125,051	165,316	169,000	171,697	175,040
Contractual Services	1,421,799	1,527,490	1,487,723	1,568,187	1,649,460
Utilities	26,887	36,886	36,886	42,664	43,513
Commodities & Supplies	113,389	122,423	118,308	140,924	142,523
Office Equipment	1,810	33,183	22,425	20,195	10,230
Other Equipment	26,108	48,158	34,950	19,500	19,520
Total Expenditure Classification	16,593,258	16,674,844	16,694,217	17,500,244	18,048,293

Source of Funds

001 General Fund	16,566,219	16,631,844	16,663,717	17,489,244	18,037,293
043 Asset Seizure Fund	8,039	19,000	6,500	7,000	7,000
044 Federal Equitable Share Funds	16,233	2,000	2,000	2,000	2,000
045 DUI Fine Fund	2,767	22,000	22,000	2,000	2,000
Total Source of Funds	16,593,258	16,674,844	16,694,217	17,500,244	18,048,293

BUDGET DISCUSSION AND ANALYSIS

The Public Safety Police Department budget includes the Administration, Equipment Maintenance, Records, Crime Prevention & Public Services, Patrol & Traffic Enforcement and the Investigative Programs. The 2016 budget of \$17,500,244 increased \$825,400 or 4.95% from the 2015 budget.

Wages and benefits account for 88.78% of the total Police budget. Included in this amount is the annual required Police Pension contribution. The total contribution from the General Fund in 2016 is \$3,219,000, a \$308,825 or 10.61% increase from the prior year. Excluding the wages and benefits, the net increase in all other expenditure categories is \$29,711.

The Police Department budget increase is primarily due to wages and benefits which includes the addition of two (2) full-time Community Service Officers and two (2) part-time Community Service Officers in the 2016 Budget. Also contributing to this increase is the rising costs of modern technologies being implemented at the Police Department as well as the rising costs of the vehicle fleet replacement program.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
POLICE DEPARTMENT**

BUDGET DISCUSSION AND ANALYSIS (continued)

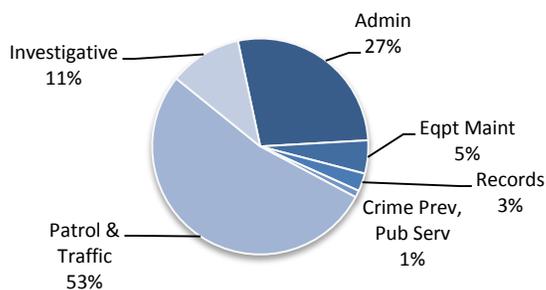
In 2011, the Police Department reduced civilian personnel – particularly five (5) community service officers and one (1) property and evidence custodian – this has left the department to fulfill the duties of those six civilians with sworn police officers, thus removing police officers from patrolling and responding to calls for service. The Community Service Officers have been added in an effort to alleviate this issue.

Program budgets within the Police Department have been adjusted for 2016; the most significant adjustment is the removal of the Technical Services and Auxiliary Service Programs. All programs that had only personal services expenses within the budget were evaluated and decisions were made on whether or not to keep the program. Since only personal service costs were included within the program, the decision was made to remove the program in order to simplify the budget. The expenses were moved to more appropriate programs within the department to align with the department’s reorganization.

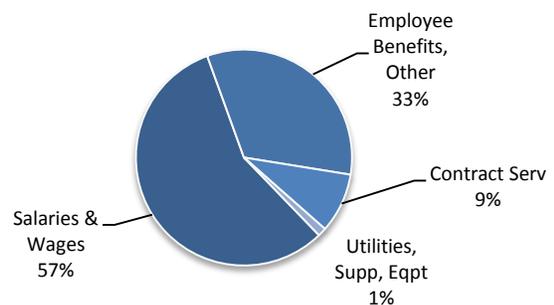
Small adjustments occurred throughout the vast majority of the Police budget; however, protective clothing increased \$6,560 or 36% due to the number of officers requiring new ballistic resistant vests in 2016. Incremental increases in Police Training were also made as the Department remains committed to provide high quality training to its officers in effort to provide the utmost professional law enforcement services to the Mount Prospect community.

Steps have been taken to maximize workforce efficiency while maintaining the department’s commitment to the community. The department is also transitioning towards an organizational redesign where midlevel managers are assigned to leading and managing interrelated processes instead of singular functions within the Police Department. The department’s members remain committed to its mission and will continue to meet the challenges it faces in 2016.

2016 Budget by Program



2016 Budget by Expenditure Classification



**VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT**

		Actual	Budget	Estimate	Budget	Forecast
		2014	2015	2015	2016	2017
Administration						
Personal Services-Salaries & Wages						
001.60.01.00.0.000.500.001	Full-Time Earnings	460,598	399,441	399,441	720,656	735,069
001.60.01.00.0.000.503.001	Overtime	4,265	6,500	4,500	8,000	8,200
001.60.01.00.0.000.504.001	Specialty Pay	6,912	6,802	6,802	18,305	18,305
001.60.01.00.0.000.505.001	Holiday Pay	9,732	8,407	8,407	18,111	18,473
001.60.01.00.0.000.506.001	Longevity Pay	2,500	2,500	2,500	4,500	4,500
Total Personal Services-Salaries & Wages		484,007	423,650	421,650	769,572	784,547
Personal Services-Employee Benefits						
001.60.01.00.0.000.510.001	Medical Insurance	72,618	58,693	58,693	117,936	121,474
001.60.01.00.0.000.510.003	Workers' Comp Ins	186,120	225,720	311,532	281,534	283,476
001.60.01.00.0.000.511.001	Social Security	7,795	7,740	7,740	7,898	8,056
001.60.01.00.0.000.511.002	Medicare	5,452	6,795	6,795	11,800	12,036
001.60.01.00.0.000.512.001	IMRF Pension Expense	16,194	14,304	14,304	15,135	15,438
001.60.01.00.0.000.512.002	Police Pension Expense	2,924,226	2,910,175	2,900,175	3,219,000	3,440,000
001.60.01.00.0.000.513.001	Sick Leave Incentive	2,466	5,900	5,900	7,798	7,798
001.60.01.00.0.000.513.002	Vac/Pers Leave Incent.	18,281	37,600	37,600	32,789	32,789
001.60.01.00.0.000.513.003	Retiree Sick Incentive	180,819	-	19,960	-	-
001.60.01.00.0.000.513.004	Employee Allowances	66	1,300	1,300	3,250	3,250
Total Personal Services-Employee Benefits		3,414,037	3,268,227	3,363,999	3,697,140	3,924,317
Other Employee Costs						
001.60.01.00.0.000.520.001	Medical Examinations	8,965	28,968	28,000	29,547	30,137
001.60.01.00.0.000.522.001	Travel & Meetings	6,909	7,500	7,500	7,650	7,803
001.60.01.00.0.000.525.004	Training	108,895	124,848	130,000	130,000	132,600
Total Other Employee Costs		124,769	161,316	165,500	167,197	170,540
Contractual Services						
001.60.01.00.0.000.530.006	Other Prof. Serv.	2,445	4,200	3,000	14,280	4,370
001.60.01.00.0.000.544.002	Postage Expense	3,267	4,162	4,162	4,245	4,330
001.60.01.00.0.000.546.003	Employment Testing	34,382	25,500	25,000	25,500	50,000
001.60.01.00.0.000.549.001	Org Memberships	4,345	5,000	5,365	6,000	6,500
001.60.01.00.0.000.551.001	Copier Lease Payment	8,979	12,138	12,138	12,381	13,030
001.60.01.00.0.000.560.012	Computer Software	-	11,850	11,850	12,500	30,600
001.60.01.00.0.000.562.001	Document Imaging	9,000	9,000	9,000	9,180	9,365
001.60.01.00.0.000.562.002	Printing Expense	9,719	9,500	9,500	9,690	9,880
001.60.01.00.0.000.566.001	Animal Impounding	988	3,121	3,000	3,180	3,245
001.60.01.00.0.000.566.002	Accreditation	-	125	50	125	150
Total Contractual Services		73,125	84,596	83,065	97,081	131,470
Utilities						
001.60.01.00.0.000.589.001	Telephone - Land Lines	13,263	16,386	16,386	16,714	17,048
001.60.01.00.0.000.590.001	Telephone - Cellular	13,624	10,200	10,200	12,565	12,815
Total Utilities		26,887	26,586	26,586	29,279	29,863

**VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Administration					
Commodities & Supplies					
001.60.01.00.0.000.604.001 Office Equipment	560	825	825	840	855
001.60.01.00.0.000.606.001 Office Supplies	4,416	5,000	4,500	5,100	5,200
001.60.01.00.0.000.608.001 Other Supplies	4,514	4,692	4,600	5,200	5,300
001.60.01.00.0.000.612.001 Publications	2,664	3,264	2,800	3,250	3,300
001.60.01.00.0.000.616.001 Vehicle Reg/License	1,550	1,893	1,893	1,934	1,968
001.60.01.00.0.000.621.003 Training Supplies	2,407	5,000	5,000	5,100	5,200
Total Commodities & Supplies	16,111	20,674	19,618	21,424	21,823
Office Equipment					
001.60.01.00.0.000.655.004 Computer Eqpt - Depts	-	23,400	13,000	15,000	5,000
001.60.01.00.0.000.656.006 Office Eqpt - Police	615	7,625	7,625	3,000	3,000
Total Office Equipment	615	31,025	20,625	18,000	8,000
Total Administration	4,139,551	4,016,074	4,101,043	4,799,693	5,070,560

**VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017	
Equipment Maintenance - Police						
Contractual Services						
001.60.01.00.0.252.532.001	Digital Imaging Equip.	5,439	12,932	7,500	7,500	7,650
001.60.01.00.0.252.532.002	Equipment Maint.	15,690	35,649	22,000	35,000	35,700
001.60.01.00.0.252.532.003	Pistol Range Maint.	1,834	6,460	5,000	6,500	6,500
001.60.01.00.0.252.532.004	Radio Maintenance	-	7,650	2,000	7,800	7,800
001.60.01.00.0.252.553.001	Vehicle Lease Payment	154,800	162,200	162,200	239,100	239,100
001.60.01.00.0.252.554.001	Vehicle Maint Payment	545,486	549,614	549,614	520,619	554,362
001.60.01.00.0.252.560.006	VRM Maintenance	12,877	15,660	15,660	15,975	16,290
001.60.01.00.0.252.560.010	PIMS Maintenance	10,047	11,000	10,047	11,000	11,100
Total Contractual Services		746,173	801,165	774,021	843,494	878,502
Commodities & Supplies						
001.60.01.00.0.252.608.001	Other Supplies	2,163	5,000	5,000	5,100	5,200
001.60.01.00.0.252.621.012	Squad Emergency Eqpt	10,618	10,914	7,000	11,000	11,100
Total Commodities & Supplies		12,781	15,914	12,000	16,100	16,300
Other Equipment						
001.60.01.00.0.252.665.035	Radar Replacement	871	1,700	1,500	1,700	1,700
001.60.01.00.0.252.665.049	Visa Bar Unitrols	394	2,500	2,000	2,500	2,500
001.60.01.00.0.252.668.003	Radio Equip -Police	406	1,650	1,500	4,500	4,500
Total Other Equipment		1,671	5,850	5,000	8,700	8,700
Total Equipment Maintenance - Police		760,625	822,929	791,021	868,294	903,502
Records						
Personal Services-Salaries & Wages						
001.60.01.61.0.000.500.001	Full-Time Earnings	231,882	236,299	236,299	293,004	298,864
001.60.01.61.0.000.501.001	Part-Time Earnings	32,493	35,701	35,701	34,803	35,499
001.60.01.61.0.000.503.001	Overtime	495	3,000	2,000	3,000	3,075
001.60.01.61.0.000.506.001	Longevity Pay	1,800	1,900	1,900	2,700	2,700
Total 001.60.01.61.0.000.500.001		266,670	276,900	275,900	333,507	340,138
Personal Services-Employee Benefits						
001.60.01.61.0.000.510.001	Medical Insurance	42,597	41,694	41,694	70,824	72,949
001.60.01.61.0.000.511.001	Social Security	16,201	16,983	16,983	20,495	20,905
001.60.01.61.0.000.511.002	Medicare	3,789	4,056	4,056	4,876	4,974
001.60.01.61.0.000.512.001	IMRF Pension Expense	32,662	31,394	31,394	39,268	40,053
001.60.01.61.0.000.513.001	Sick Leave Incentive	-	-	840	196	196
001.60.01.61.0.000.513.002	Vac/Pers Leave Incent.	2,106	2,600	2,600	2,191	2,191
Total Personal Services-Employee Benefits		97,355	96,727	97,567	137,850	141,268
Total Records		364,025	373,627	373,467	471,357	481,406

**VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Technical Services					
Personal Services-Salaries & Wages					
001.60.01.62.0.000.500.001 Full-Time Earnings	255,303	262,276	262,276	-	-
001.60.01.62.0.000.503.001 Overtime	3,354	5,172	2,500	-	-
001.60.01.62.0.000.504.001 Specialty Pay	7,629	8,102	8,102	-	-
001.60.01.62.0.000.505.001 Holiday Pay	6,950	5,992	5,992	-	-
001.60.01.62.0.000.506.001 Longevity Pay	1,700	1,700	1,700	-	-
Total Personal Services-Salaries & Wages	274,936	283,242	280,570	-	-
Personal Services-Employee Benefits					
001.60.01.62.0.000.510.001 Medical Insurance	54,836	65,541	65,541	-	-
001.60.01.62.0.000.511.001 Social Security	3,789	4,045	4,045	-	-
001.60.01.62.0.000.511.002 Medicare	3,864	4,164	4,164	-	-
001.60.01.62.0.000.512.001 IMRF Pension Expense	7,765	7,477	7,477	-	-
001.60.01.62.0.000.513.001 Sick Leave Incentive	234	100	100	-	-
001.60.01.62.0.000.513.002 Vac/Pers Leave Incent.	-	2,200	2,200	-	-
001.60.01.62.0.000.513.004 Employee Allowances	1,300	1,300	1,300	-	-
Total Personal Services-Employee Benefits	71,788	84,827	84,827	-	-
Total Technical Services	346,724	368,069	365,397	-	-

Auxiliary Service

Personal Services-Salaries & Wages					
001.60.01.63.0.000.500.001 Full-Time Earnings	199,393	203,394	203,394	-	-
001.60.01.63.0.000.503.001 Overtime	-	2,992	1,000	-	-
001.60.01.63.0.000.504.001 Specialty Pay	3,450	3,651	3,651	-	-
001.60.01.63.0.000.505.001 Holiday Pay	3,013	2,716	2,716	-	-
001.60.01.63.0.000.506.001 Longevity Pay	1,700	1,900	1,900	-	-
Total Personal Services-Salaries & Wages	207,556	214,653	212,661	-	-
Personal Services-Employee Benefits					
001.60.01.63.0.000.510.001 Medical Insurance	49,397	48,093	48,093	-	-
001.60.01.63.0.000.511.001 Social Security	7,071	7,173	7,173	-	-
001.60.01.63.0.000.511.002 Medicare	3,015	3,196	3,196	-	-
001.60.01.63.0.000.512.001 IMRF Pension Expense	14,350	13,256	13,256	-	-
001.60.01.63.0.000.513.001 Sick Leave Incentive	2,978	2,100	3,776	-	-
001.60.01.63.0.000.513.002 Vac/Pers Leave Incent.	3,468	2,900	2,900	-	-
001.60.01.63.0.000.513.004 Employee Allowances	650	650	650	-	-
Total Personal Services-Employee Benefits	80,929	77,368	79,044	-	-
Total Auxiliary Service	288,485	292,021	291,705	-	-

**VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Crime Prev. & Public Services					
Personal Services-Salaries & Wages					
001.60.61.64.0.000.500.001 Full-Time Earnings	108,576	110,759	110,759	113,229	115,494
001.60.61.64.0.000.503.001 Overtime	4,980	7,283	5,000	7,000	7,175
001.60.61.64.0.000.503.002 OT - Citizens Academy	4,028	-	-	-	-
001.60.61.64.0.000.504.001 Specialty Pay	3,250	3,451	3,451	3,451	3,451
001.60.61.64.0.000.505.001 Holiday Pay	3,055	2,716	2,716	2,770	2,825
001.60.61.64.0.000.506.001 Longevity Pay	740	740	740	780	780
Total Personal Services-Salaries & Wages	124,629	124,949	122,666	127,230	129,725
Personal Services-Employee Benefits					
001.60.61.64.0.000.510.001 Medical Insurance	32,103	30,961	30,961	31,404	32,346
001.60.61.64.0.000.511.001 Social Security	1,292	1,369	1,369	1,398	1,426
001.60.61.64.0.000.511.002 Medicare	1,768	1,830	1,830	1,867	1,904
001.60.61.64.0.000.512.001 IMRF Pension Expense	2,765	2,529	2,529	2,679	2,733
001.60.61.64.0.000.513.001 Sick Leave Incentive	-	-	827	196	196
001.60.61.64.0.000.513.002 Vac/Pers Leave Incent.	929	500	500	592	592
001.60.61.64.0.000.513.004 Employee Allowances	650	650	650	650	650
Total Personal Services-Employee Benefits	39,507	37,839	38,666	38,786	39,847
Other Employee Costs					
001.60.61.64.0.000.525.001 Community Policing Trn	282	2,000	2,000	2,500	2,500
Total Other Employee Costs	282	2,000	2,000	2,500	2,500
Contractual Services					
001.60.61.64.0.000.551.001 Copier Lease Payment	-	3,366	3,366	3,433	3,502
001.60.61.64.0.000.562.002 Printing Expense	439	750	500	750	750
Total Contractual Services	439	4,116	3,866	4,183	4,252
Commodities & Supplies					
001.60.61.64.0.000.606.001 Office Supplies	402	400	400	410	420
001.60.61.64.0.000.608.001 Other Supplies	-	2,000	2,000	2,040	2,080
001.60.61.64.0.000.611.001 Photo Supplies	135	100	100	100	100
001.60.61.64.0.000.621.009 Pub Relations Supplies	2,188	2,000	2,000	2,040	2,100
001.60.61.64.0.000.621.010 Com Policing Supplies	3,060	3,000	3,000	3,060	3,120
001.60.61.64.0.000.621.011 Ctzn Academy Supplies	500	500	500	1,000	1,000
001.60.61.64.0.000.621.014 Donated Supplies	7,305	-	2,000	1,000	1,000
Total Commodities & Supplies	13,590	8,000	10,000	9,650	9,820
Total Crime Prev. & Public Services	178,447	176,904	177,198	182,349	186,144

**VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT**

		Actual	Budget	Estimate	Budget	Forecast
		2014	2015	2015	2016	2017
Patrol & Traffic						
Personal Services-Salaries & Wages						
001.60.61.65.0.000.500.001	Full-Time Earnings	5,980,371	5,951,965	5,951,965	6,294,146	6,420,029
001.60.61.65.0.000.501.001	Part-Time Earnings	-	-	-	52,410	53,458
001.60.61.65.0.000.503.001	Overtime	383,947	370,000	370,000	398,000	408,075
001.60.61.65.0.000.504.001	Specialty Pay	195,083	205,565	205,565	203,950	203,950
001.60.61.65.0.000.505.001	Holiday Pay	235,067	241,000	241,000	176,170	179,693
001.60.61.65.0.000.506.001	Longevity Pay	30,610	30,360	30,360	32,170	32,170
Total Personal Services-Salaries & Wages		6,825,078	6,798,890	6,798,890	7,156,846	7,297,375
Personal Services-Employee Benefits						
001.60.61.65.0.000.510.001	Medical Insurance	1,022,126	973,489	973,489	1,100,196	1,133,202
001.60.61.65.0.000.511.001	Social Security	16,694	17,639	17,639	34,280	34,966
001.60.61.65.0.000.511.002	Medicare	95,720	98,015	98,015	105,837	107,854
001.60.61.65.0.000.512.001	IMRF Pension Expense	35,165	32,601	32,601	65,645	66,958
001.60.61.65.0.000.513.001	Sick Leave Incentive	43,002	38,200	38,200	36,014	36,014
001.60.61.65.0.000.513.002	Vac/Pers Leave Incent.	69,571	62,900	62,900	65,936	65,936
001.60.61.65.0.000.513.004	Employee Allowances	46,937	37,700	39,704	37,700	37,700
Total Personal Services-Employee Benefits		1,329,215	1,260,544	1,262,548	1,445,608	1,482,630
Other Employee Costs						
045.60.61.65.0.000.525.004	Training-DUI	-	1,000	1,000	1,000	1,000
Total Other Employee Costs		-	1,000	1,000	1,000	1,000
Contractual Services						
001.60.61.65.0.000.530.006	Other Prof. Serv.	6,155	9,100	7,000	10,000	10,000
001.60.61.65.0.000.551.001	Copier Lease Payment	1,147	3,366	3,366	3,433	3,502
001.60.61.65.0.000.558.001	NWCD - Police	540,877	557,000	557,000	541,000	552,000
001.60.61.65.0.000.566.003	NIPAS	6,732	6,732	6,000	6,850	6,850
001.60.61.65.0.000.566.008	Traffic Stop Data Anal.	13,250	18,360	13,250	18,000	18,000
Total Contractual Services		568,161	594,558	586,616	579,283	590,352
Commodities & Supplies						
001.60.61.65.0.000.603.001	Clothing Supplies	11,575	6,630	7,000	14,000	17,000
001.60.61.65.0.000.606.001	Office Supplies	2,204	2,500	2,400	2,550	2,600
001.60.61.65.0.000.608.001	Other Supplies	2,564	2,800	2,600	2,850	2,900
001.60.61.65.0.000.611.001	Photo Supplies	1,617	2,000	1,900	2,040	2,080
001.60.61.65.0.000.621.001	Protective Clothing	10,499	18,040	18,040	24,600	20,400
001.60.61.65.0.000.621.002	Honor Guard Supplies	2,754	2,700	2,700	2,750	2,805
001.60.61.65.0.000.621.005	Ammunition & Targets	29,070	30,000	30,000	31,500	33,075
001.60.61.65.0.000.621.007	Evidence Tech Supplies	4,798	4,700	4,700	4,795	4,890
001.60.61.65.0.000.621.008	Food for Prisoners	3,112	3,200	3,400	3,500	3,600
001.60.61.65.0.000.621.013	Cell Phone Equipment	-	600	600	1,000	1,000
Total Commodities & Supplies		68,193	73,170	73,340	89,585	90,350

**VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT**

		Actual	Budget	Estimate	Budget	Forecast
		2014	2015	2015	2016	2017
Patrol & Traffic						
Office Equipment						
001.60.61.65.0.000.655.002	Computer Eqpt - New	-	250	200	265	270
001.60.61.65.0.000.657.003	Evidence Equipment	896	1,500	1,200	1,530	1,560
Total Office Equipment		896	1,750	1,400	1,795	1,830
Other Equipment						
001.60.61.65.0.000.665.002	Bicycle Patrol Program	1,000	1,500	1,500	2,000	2,000
001.60.61.65.0.000.665.031	Other Equipment	880	900	800	900	920
044.60.61.65.0.000.665.031	Other Equip-DEA	-	1,000	1,000	1,000	1,000
044.60.61.65.0.451.665.031	Other Equip-Treasury	16,233	-	-	-	-
045.60.61.65.0.000.665.031	Other Equip-DUI	2,767	21,000	21,000	1,000	1,000
001.60.61.65.0.000.665.052	Weapons	1,310	2,500	2,250	2,500	2,500
Total Other Equipment		22,190	26,900	26,550	7,400	7,420
Total Patrol & Traffic		8,813,733	8,756,812	8,750,344	9,281,517	9,470,957

**VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT**

		Actual	Budget	Estimate	Budget	Forecast
		2014	2015	2015	2016	2017
Investigative						
Personal Services-Salaries & Wages						
001.60.61.66.0.000.500.001	Full-Time Earnings	1,198,892	1,311,411	1,311,411	1,348,232	1,375,197
001.60.61.66.0.000.503.001	Overtime	68,331	83,000	70,000	87,000	89,175
001.60.61.66.0.000.504.001	Specialty Pay	45,176	55,374	55,374	51,814	51,814
001.60.61.66.0.000.505.001	Holiday Pay	41,067	39,988	39,988	40,992	41,812
001.60.61.66.0.000.506.001	Longevity Pay	6,500	7,900	7,900	8,000	8,000
Total Personal Services-Salaries & Wages		1,359,966	1,497,673	1,484,673	1,536,038	1,565,998
Personal Services-Employee Benefits						
001.60.61.66.0.000.510.001	Medical Insurance	246,432	242,908	242,908	240,249	247,456
001.60.61.66.0.000.511.001	Social Security	292	-	-	-	-
001.60.61.66.0.000.511.002	Medicare	19,479	22,171	22,171	22,738	23,193
001.60.61.66.0.000.512.001	IMRF Pension Expense	580	-	-	-	-
001.60.61.66.0.000.513.001	Sick Leave Incentive	6,315	6,200	11,565	7,298	7,298
001.60.61.66.0.000.513.002	Vac/Pers Leave Incent.	19,653	14,800	14,800	14,395	14,395
001.60.61.66.0.000.513.004	Employee Allowances	9,790	9,820	9,820	9,820	9,820
Total Personal Services-Employee Benefits		302,541	295,899	301,264	294,500	302,162
Other Employee Costs						
043.60.61.66.0.000.525.004	Training-Seiz	-	1,000	500	1,000	1,000
Total Other Employee Costs		-	1,000	500	1,000	1,000
Contractual Services						
001.60.61.66.0.000.530.006	Other Prof. Serv.	10,715	14,000	13,500	14,650	14,940
043.60.61.66.0.000.530.006	Other Prof. Serv.-Seiz	-	1,000	1,000	1,000	1,000
044.60.61.66.0.000.530.006	Other Prof. Serv.-DEA	-	1,000	1,000	1,000	1,000
001.60.61.66.0.000.534.001	Surveillance Expense	111	2,000	1,000	2,000	2,000
001.60.61.66.0.000.551.001	Copier Lease Payment	5,666	6,555	6,555	6,686	6,819
001.60.61.66.0.000.566.004	MCAT	3,275	6,000	5,000	6,120	6,240
001.60.61.66.0.000.566.005	TAC Unit Lease	7,634	9,500	9,500	9,690	9,885
001.60.61.66.0.000.566.007	Tobacco Enforcement	500	1,000	600	1,000	1,000
043.60.61.66.0.000.566.012	Investigative Purchases	6,000	2,000	2,000	2,000	2,000
Total Contractual Services		33,901	43,055	40,155	44,146	44,884
Utilities						
001.60.61.66.0.000.590.001	Telephone - Cellular	-	10,300	10,300	13,385	13,650
Total Utilities		-	10,300	10,300	13,385	13,650
Commodities & Supplies						
001.60.61.66.0.000.606.001	Office Supplies	1,148	800	800	815	830
001.60.61.66.0.000.608.001	Other Supplies	1,566	2,600	2,000	2,600	2,650
001.60.61.66.0.000.611.001	Photo Supplies	-	765	300	500	500
001.60.61.66.0.000.621.004	Peer Jury Supplies	-	500	250	250	250
Total Commodities & Supplies		2,714	4,665	3,350	4,165	4,230

**VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT**

	Actual	Budget	Estimate	Budget	Forecast
	2014	2015	2015	2016	2017
Investigative					
Office Equipment					
001.60.61.66.0.000.656.001 Office Eqpt	299	408	400	400	400
Total Office Equipment	299	408	400	400	400
Other Equipment					
001.60.61.66.0.000.665.031 Other Equipment	208	408	400	400	400
043.60.61.66.0.000.665.031 Other Equipment-Seiz	2,039	15,000	3,000	3,000	3,000
Total Other Equipment	2,247	15,408	3,400	3,400	3,400
Total Investigative	1,701,668	1,868,408	1,844,042	1,897,034	1,935,724
TOTAL POLICE DEPARTMENT	16,593,258	16,674,844	16,694,217	17,500,244	18,048,293

**VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
PERSONAL SERVICES**

	Budgeted Positions (1)			Budgeted Amounts		
	2014	2015	2016	2014	2015	2016
Full Time						
Chief of Police	1.00	1.00	1.00	143,401	144,482	152,413
Deputy Chief of Police	2.00	2.00	2.00	257,404	262,694	268,086
Commanders	5.00	5.00	5.00	592,275	616,214	630,945
Sergeants	11.00	11.00	11.00	1,169,718	1,193,566	1,220,714
Sworn Officers	51.00	52.00	52.00	4,404,821	4,354,930	4,381,842
Investigators	11.00	10.00	10.00	866,574	882,159	994,449
Crime Prevention Officers (Sworn)	1.00	1.00	1.00	87,178	88,930	90,963
School Counselor (Sworn)	1.00	1.00	1.00	87,178	88,930	90,963
Crime Free Housing Coordinator	1.00	1.00	1.00	63,568	64,840	66,135
Executive Secretary	1.00	1.00	1.00	64,425	65,714	67,028
Records Supervisor	1.00	1.00	1.00	62,594	64,028	65,311
Account Clerk	1.00	1.00	1.00	56,763	57,898	59,057
Secretary	2.00	1.00	1.00	107,003	54,572	55,665
Court Officer -Auxiliary Service	1.00	1.00	1.00	48,651	49,624	50,616
Mobile Video Review Officer	1.00	1.00	1.00	63,568	64,840	66,135
Community Service Officers	4.50	4.50	6.50	239,852	249,853	331,868
Records Clerks	4.00	4.00	4.00	172,988	172,271	177,077
Total Full Time	99.50	98.50	100.50	8,487,961	8,475,545	8,769,267
Part Time						
Community Service Officers	-	-	1.00 (2)	-	-	52,410
Records Clerks	1.00 (2)	1.00 (2)	1.00 (2)	33,891	35,701	34,803
Total Part Time	1.00 (2)	1.00 (2)	1.00 (4)	33,891	35,701	87,213
Other Compensation						
Overtime Earnings				449,370	477,947	503,000
Specialty Pay				274,073	282,945	277,520
Holiday Pay				288,798	300,819	238,043
Longevity Pay				50,450	47,000	48,150
Total Other Compensation				1,062,691	1,108,711	1,066,713

**VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
PERSONAL SERVICES**

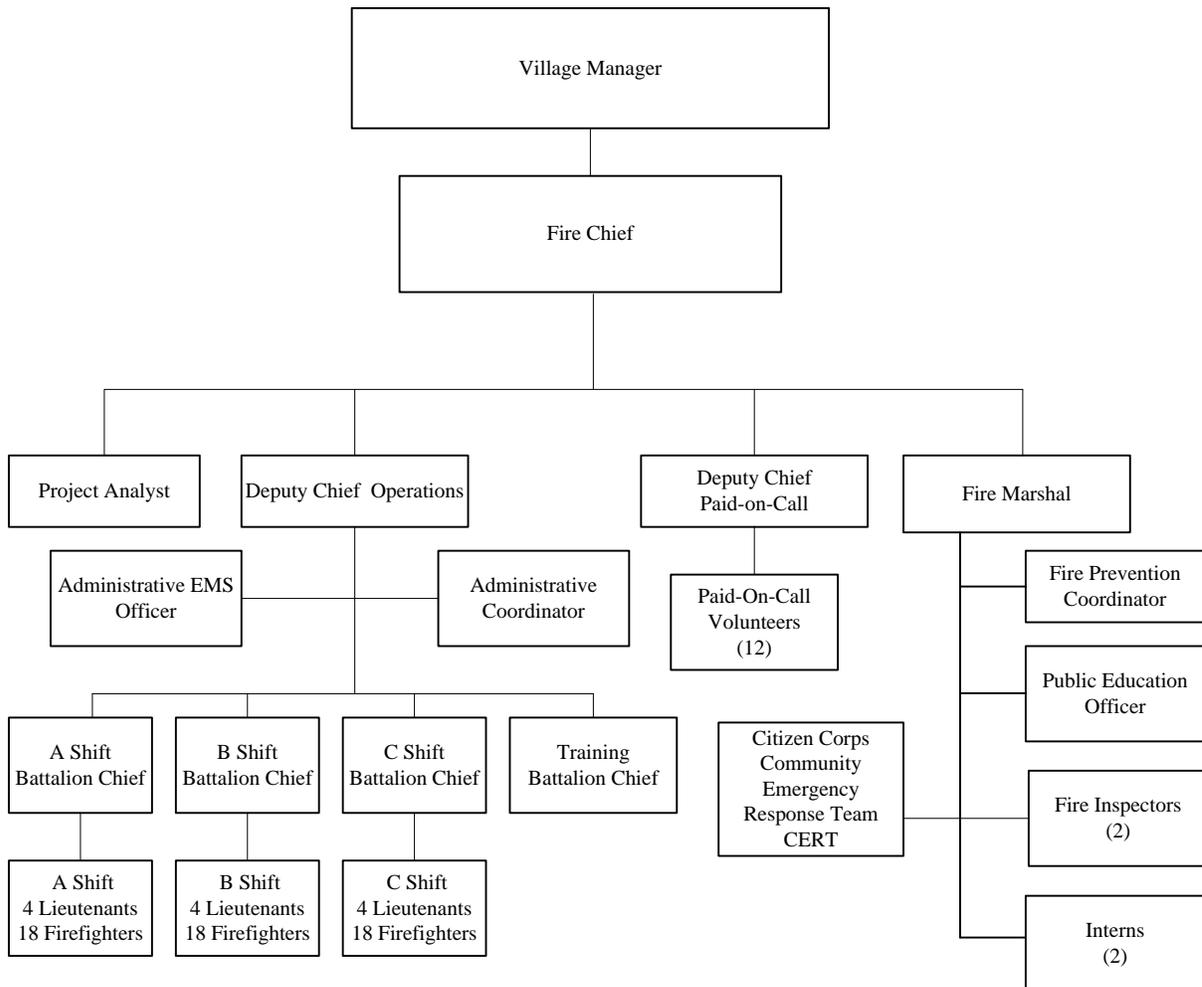
	Budgeted Positions (1)			Budgeted Amounts		
	2014	2015	2016	2014	2015	2016
Employee Benefits						
Medical Insurance				1,545,940	1,461,379	1,560,609
Workers' Comp Insurance				186,120	225,720	281,534
Social Security				57,104	54,949	64,071
Medicare				136,501	140,227	147,118
IMRF Pension				111,898	101,561	122,727
Police Pension				2,923,224	2,910,175	3,219,000
Sick Leave Incentive				51,400	52,500	51,502
Vacation/Personal Leave Incentive				188,500	123,500	115,903
Retiree Sick Incentive				155,000	-	-
Employee Allowances				54,670	51,420	51,420
Total Employee Benefits				5,410,357	5,121,431	5,613,884
TOTAL	100.50	99.50	101.50	14,994,900	14,741,388	15,537,077

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	99.50	98.50	100.50
Part-Time	2.00	2.00	4.00



VILLAGE OF MOUNT PROSPECT FIRE DEPARTMENT



The Fire Department consists of two divisions: Operations and Fire Prevention Bureau. The Operations Division consists of administrative and shift personnel to staff the three Village fire stations. The Fire Bureau develops fire safety programs and maintains compliance with fire safety codes. The Fire Department consists of 80 full-time and 14 seasonal employees.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
FIRE DEPARTMENT**

STATEMENT OF ACTIVITIES

The Mount Prospect Fire Department’s mission is to protect people, property and the environment by reducing and controlling fire loss, providing emergency medical service, maintaining adequate emergency preparedness, and engaging in fire prevention and public education activities.

This department is responsible for performing activities which align to the following goals and strategies set forth in the Strategic Plan for 2020 detailed in the Introduction section of this budget document:

Governance goal – Quality Service: Provide high-value, relevant municipal services:

Cultural Climate goal – Engagement: Invite and engage citizens to enhance community ownership and to enrich all aspects of community life:

2014 ACCOMPLISHMENTS

Evaluated options for the use of incident command software in the field for improved efficiency and accountability on the scene of emergency incidents.

Purchased and provided specifications for a new fire engine to be put into service at Station 12.

Updated and reorganized the Fire Department’s web pages on the Village website.

Developed a Health Insurance Portability and Accountability Act (HIPAA) plan for the Fire Department and trained all staff on new HIPAA regulations.

Certified all operations staff in a Pediatric Education for Pre-hospital Providers course to increase their ability to handle pediatric emergencies.



2015 ACCOMPLISHMENTS

Governance goal – Quality Service

Train personnel to achieve compliance with current state standards to ensure high-value, relevant services are provided to the community.

- All firefighters with 3 or more years of fire service have been trained to the level of Firefighter III and/ or Advanced Technician Firefighter.

Examine current training requirements in order to strive to identify opportunities for improvement.

- Reevaluated the Village’s National Incident Management System (NIMS) training requirements for all Village personnel.

Continue to provide paramedics and special teams and with training and a wide knowledge base.

- Provided necessary training to all members of the Department’s special teams, including Hazardous Materials, Technical Rescue and Dive, to ensure they meet current training standards.

Implement command software to assist the Department in providing the best service to Mount Prospect residents during emergencies.

- Implemented new incident command software in the field for improved efficiency and accountability on the scene of emergency incidents.
- Applied for, and received a grant to hire back six firefighters which brought staffing back up to the necessary level of 72.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
FIRE DEPARTMENT**

Cultural Climate goal – Engagement

Develop and conduct fire and life safety educational program to encourage citizens to be engaged in safety education.

- Conducted a minimum of 300 public education events/activities including the 34th annual Children’s Fire Safety Festival and 21st annual Open House.

2016 GOALS

Governance goal – Quality Service

Train personnel to achieve compliance with current state standards to ensure high-value, relevant services are provided to the community.

- Fund and train all Company Officers to old Fire Officer II state certification or the new Advanced Company Officer state certification.
- Train and certify all fire department paramedics to the Advanced Cardiac Life Support certification.
- Train all personnel to the Crude Oil Awareness level.

Develop programs that assist the department in providing high-value, relevant municipal services to the community.

- Develop and implement a RTF/Active Shooter program.

Ensure policies and procedures are current in order to assist the department in maintaining high-value, relevant municipal services to the community.

- Fire Inspectors will review the village Fire Protocol Codes and identify areas of improvement.
- Review and update all existing standard operating guidelines and procedures, to determine ways to improve the effectiveness and efficiency of the fire department.

Cultural Climate goal – Engagement

Develop and conduct a fire and life safety educational program to encourage citizens to be engaged in safety education.

- Develop multi-lingual public education programs to reach a larger community base.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
FIRE DEPARTMENT**

Workload Measures	Actual 2013	Actual 2014	Estimated 2015	Projected 2016
Emergency Calls				
EMS Calls				
Advanced Life Support	1,910	1,997	2,300	2,400
Basic Life Support	891	932	800	800
Other Services/No Transport	1,111	674	1,100	1,200
Total EMS Calls	3,912	3,603	4,200	4,400
Fire Calls	1,967	2,310	1,734	1,700
Total Emergency Calls	5,879	5,913	5,934	6,100
Mutual Aid Calls				
Given	243	245	316	243
Received	300	342	334	325
Total Mutual Aid Calls	543	587	650	568
Automatic Aid Calls				
Given	240	236	210	225
Received	150	224	214	200
Total Automatic Aid Calls	390	460	424	425
Response Time (minutes)*	4:17	4:34	4:33	4:30
Fire Prevention				
Inspections	3,144	3,047	3,000	3,500
Programs Presented	364	362	350	375
Plan Reviews	286	311	325	350
Total Fire Prevention	3,794	3,720	3,675	4,225
Fire Investigations	10	18	15	15
Training Hours				
Fire - All	18,584	20,681	25,000	22,650
Medical - All	2,565	4,600	3,200	3,450
Total Training Hours	21,149	25,281	28,200	26,100

* Unit dispatched time to unit arrival time

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
FIRE DEPARTMENT**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Programs					
Administration	3,590,980	3,681,100	3,740,993	3,851,457	4,047,396
Equipment Maintenance - Fire	847,496	829,462	829,462	877,564	898,510
Operations	8,123,298	8,077,481	8,077,969	8,955,632	9,304,165
Fire Communication	43,256	46,680	46,680	47,320	48,260
Foreign Fire Insurance	53,049	30,500	60,500	50,500	50,500
Paid on Call Program	28,907	31,196	38,964	37,772	38,493
Fire Prevention	518,167	546,245	495,700	579,092	591,065
Emergency Preparedness	7,866	9,795	9,755	11,650	11,850
Total Programs	13,213,019	13,252,459	13,300,023	14,410,987	14,990,239

Expenditure Classification

Personal Services-Salaries & Wages	7,647,779	7,692,293	7,646,290	8,167,001	8,329,292
Personal Services-Employee Benefits	4,190,525	4,169,521	4,233,130	4,536,617	4,777,652
Other Employee Costs	123,800	147,331	151,016	187,660	171,175
Contractual Services	1,038,628	1,039,824	1,044,822	1,113,184	1,117,940
Utilities	31,580	33,030	33,030	33,690	34,360
Insurance	-	500	500	500	500
Commodities & Supplies	41,880	43,615	46,390	46,165	46,925
Other Expenditures	-	-	-	178,000	362,000
Building Improvements	8,212	10,200	10,200	10,400	10,600
Office Equipment	179	255	255	250	255
Other Equipment	130,436	115,890	134,390	137,520	139,540
Total Expenditure Classification	13,213,019	13,252,459	13,300,023	14,410,987	14,990,239

Source of Funds

001 General Fund	13,159,970	13,221,959	13,239,523	14,360,487	14,939,739
046 Foreign Fire Tax Board Fund	53,049	30,500	60,500	50,500	50,500
Total Source of Funds	13,213,019	13,252,459	13,300,023	14,410,987	14,990,239

BUDGET DISCUSSION AND ANALYSIS

The Public Safety Fire Department budget includes Administration, Equipment Maintenance, Fire Operations, Fire Communication, Foreign Fire Insurance, Paid on Call Firefighter, Fire Prevention and Emergency Preparedness programs. The 2016 budget of \$14,410,987 increased 8.74% from the 2015 budget. Increases to the budget were primarily due to the addition of six firefighters that were approved as a result of the award of the Staffing for Adequate Fire and Emergency Response (SAFER) Grant. This allows the department to hire six firefighters and increase sworn staffing to 72. As a result, the department will be able to place Engine 13 into service. This Engine has been out of service since 2011 due to staffing cuts.

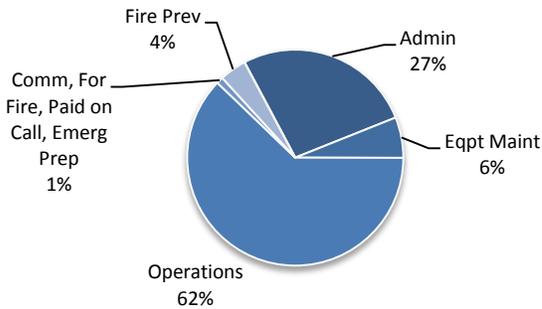
**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
FIRE DEPARTMENT**

BUDGET DISCUSSION AND ANALYSIS (continued)

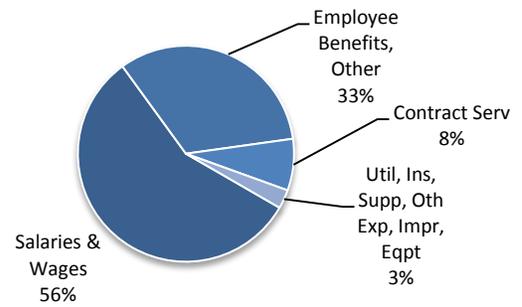
Wages and benefits account for 88.1% of the total Fire budget. Included in this amount is the annual required Fire Pension contribution. The total contribution from the General Fund in 2016 is \$2,737,340, an 8.36% increase over the prior year.

The staffing related challenges of recent years will be alleviated when Engine 13 is put back in service. While the addition of the six firefighters increases salary and benefits expense by \$641,800, the SAFER Grant provides funding for this expense in 2016. This grant will also provide funding for the salary and benefits expense in 2017.

2016 Budget by Program



2016 Budget by Expenditure Classification



**VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT**

		Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Administration						
Personal Services-Salaries & Wages						
001.70.01.00.0.000.500.001	Full-Time Earnings	572,994	594,259	594,259	602,044	614,085
001.70.01.00.0.000.503.001	Overtime	2,533	3,000	3,000	3,000	3,060
001.70.01.00.0.000.504.001	Specialty Pay	2,466	2,901	2,901	-	-
001.70.01.00.0.000.505.001	Holiday Pay	22,863	12,110	12,110	12,331	12,578
001.70.01.00.0.000.506.001	Longevity Pay	2,700	2,900	2,900	2,500	2,500
Total Personal Services-Salaries & Wages		603,556	615,170	615,170	619,875	632,223
Personal Services-Employee Benefits						
001.70.01.00.0.000.510.001	Medical Insurance	75,632	73,256	73,256	70,254	72,362
001.70.01.00.0.000.510.003	Workers' Comp Ins	135,360	164,160	234,823	212,211	213,676
001.70.01.00.0.000.511.001	Social Security	11,094	12,267	12,267	12,331	12,578
001.70.01.00.0.000.511.002	Medicare	6,702	7,268	7,268	9,277	9,463
001.70.01.00.0.000.512.001	IMRF Pension Expense	22,269	22,673	22,673	23,626	24,099
001.70.01.00.0.000.512.003	Fire Pension Expense	2,466,115	2,526,125	2,516,125	2,737,340	2,933,427
001.70.01.00.0.000.513.001	Sick Leave Incentive	4,697	12,000	12,000	10,397	10,397
001.70.01.00.0.000.513.002	Vac/Pers Leave Incent.	3,258	9,800	9,800	9,201	9,201
001.70.01.00.0.000.513.003	Retiree Sick Incentive	143,216	110,000	110,000	-	-
001.70.01.00.0.000.513.010	Other Employee	2,418	-	-	-	-
Total Personal Services-Employee Benefits		2,870,761	2,937,549	2,998,212	3,084,637	3,285,203
Other Employee Costs						
001.70.01.00.0.000.518.001	Dues & Memberships	3,996	4,266	4,266	4,350	4,430
001.70.01.00.0.000.520.001	Medical Examinations	20,463	29,000	29,000	29,500	30,000
001.70.01.00.0.000.522.001	Travel & Meetings	1,757	2,668	1,900	2,500	2,550
001.70.01.00.0.000.524.001	Uniform Expense	42,630	40,000	40,000	43,650	44,520
Total Other Employee Costs		68,846	75,934	75,166	80,000	81,500
Contractual Services						
001.70.01.00.0.000.530.006	Other Prof. Serv.	1,285	2,040	2,040	2,080	2,100
001.70.01.00.0.000.532.002	Equipment Maint.	321	1,020	1,020	1,000	1,020
001.70.01.00.0.000.538.001	Memorial Gifts	328	500	500	510	520
001.70.01.00.0.000.544.002	Postage Expense	1,860	2,040	2,040	2,080	2,100
001.70.01.00.0.000.546.003	Employment Testing	16,860	11,650	11,650	27,000	7,800
001.70.01.00.0.000.551.001	Copier Lease Payment	8,565	10,200	10,200	10,400	10,600
001.70.01.00.0.000.559.001	Safety Program	2,111	1,920	1,920	1,950	1,980
001.70.01.00.0.000.560.012	Computer Software	1,798	8,702	8,700	7,870	8,030
001.70.01.00.0.000.562.002	Printing Expense	3,160	3,265	3,265	3,330	3,400
Total Contractual Services		36,288	41,337	41,335	56,220	37,550
Commodities & Supplies						
001.70.01.00.0.000.606.001	Office Supplies	5,109	5,600	5,600	5,725	5,840
001.70.01.00.0.000.608.001	Other Supplies	794	925	1,225	1,250	1,275
001.70.01.00.0.000.612.001	Publications	559	920	920	900	900
001.70.01.00.0.000.619.013	Special Events Supplies	770	2,310	2,010	1,500	1,530
Total Commodities & Supplies		7,232	9,755	9,755	9,375	9,545

**VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Administration					
Office Equipment					
001.70.01.00.0.000.656.004 Office Eqpt - Fire	179	255	255	250	255
Total Office Equipment	179	255	255	250	255
Other Equipment					
001.70.01.00.0.000.665.021 Furniture & Equipment	3,753	-	-	-	-
001.70.01.00.0.000.665.034 Phys Cond Equip - Fire	365	1,100	1,100	1,100	1,120
Total Other Equipment	4,118	1,100	1,100	1,100	1,120
Total Administration	3,590,980	3,681,100	3,740,993	3,851,457	4,047,396

Equipment Maintenance - Fire

Contractual Services					
001.70.01.00.0.309.553.001 Vehicle Lease Payment	509,000	488,300	488,300	554,400	554,400
001.70.01.00.0.309.554.001 Vehicle Maint Payment	338,496	341,162	341,162	323,164	344,110
Total Contractual Services	847,496	829,462	829,462	877,564	898,510
Total Equipment Maintenance - Fire	847,496	829,462	829,462	877,564	898,510

**VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT**

		Actual	Budget	Estimate	Budget	Forecast
		2014	2015	2015	2016	2017
Operations						
Personal Services-Salaries & Wages						
001.70.71.00.0.000.500.001	Full-Time Earnings	5,811,295	5,838,942	5,838,942	6,399,960	6,527,959
001.70.71.00.0.000.503.001	Overtime	527,512	500,000	500,000	385,556	393,267
001.70.71.00.0.000.504.001	Specialty Pay	4,849	2,901	2,901	2,901	2,901
001.70.71.00.0.000.505.001	Holiday Pay	295,717	296,311	296,311	325,722	332,236
001.70.71.00.0.000.506.001	Longevity Pay	30,000	32,000	32,000	29,600	29,600
Total Personal Services-Salaries & Wages		6,669,373	6,670,154	6,670,154	7,143,739	7,285,963
Personal Services-Employee Benefits						
001.70.71.00.0.000.510.001	Medical Insurance	1,041,838	961,250	961,250	1,135,572	1,169,639
001.70.71.00.0.000.511.001	Social Security	4	-	-	-	-
001.70.71.00.0.000.511.002	Medicare	91,733	95,187	95,187	104,144	106,196
001.70.71.00.0.000.513.001	Sick Leave Incentive	35,849	28,000	35,488	29,507	29,507
001.70.71.00.0.000.513.005	Ins. Opt-Out Incent.	5,750	6,000	6,000	7,000	7,000
Total Personal Services-Employee Benefits		1,175,174	1,090,437	1,097,925	1,276,223	1,312,342
Other Employee Costs						
001.70.71.00.0.000.525.002	Special Rescue Trng.	3,369	6,000	6,000	6,000	6,120
001.70.71.00.0.000.525.004	Training	28,456	34,500	29,500	54,000	35,000
001.70.71.00.0.000.525.005	CPR Trng.	1,978	2,000	2,000	2,000	2,040
001.70.71.00.0.000.525.006	EMS Trng.	13,857	20,425	21,925	27,500	28,050
Total Other Employee Costs		47,660	62,925	59,425	89,500	71,210
Contractual Services						
001.70.71.00.0.000.530.006	Other Prof. Serv.	-	255	255	250	255
001.70.71.00.0.000.532.002	Equipment Maint.	436	-	-	5,750	5,865
001.70.71.00.0.000.558.002	NWCD - Fire	135,219	140,000	140,000	136,000	138,000
001.70.71.00.0.000.567.003	Ladder Testing	446	610	610	750	760
001.70.71.00.0.000.567.015	Breathing Air Comp.	3,270	3,060	3,060	3,500	3,570
Total Contractual Services		139,371	143,925	143,925	146,250	148,450
Commodities & Supplies						
001.70.71.00.0.000.608.001	Other Supplies	536	625	625	1,560	1,590
001.70.71.00.0.000.614.001	Training Supplies	3,826	2,100	5,100	5,300	5,400
001.70.71.00.0.000.619.005	Ambulance Supplies	8,925	-	-	-	-
001.70.71.00.0.000.619.006	Chemical Supplies	184	1,550	1,550	1,580	1,600
001.70.71.00.0.000.619.008	Oxygen Tank Supplies	5,013	5,000	5,000	5,100	5,200
001.70.71.00.0.000.619.011	Firefighting Supplies	494	900	900	1,700	1,730
Total Commodities & Supplies		18,978	10,175	13,175	15,240	15,520
Other Expenditures						
001.70.71.00.0.000.636.032	SAFER Funding	-	-	-	178,000	362,000
Total Other Expenditures		-	-	-	178,000	362,000

**VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT**

		Actual	Budget	Estimate	Budget	Forecast
		2014	2015	2015	2016	2017
Operations						
Building Improvements						
001.70.71.00.0.000.646.001	Fire Station Improv.	8,212	10,200	10,200	10,400	10,600
Total Building Improvements		8,212	10,200	10,200	10,400	10,600
Other Equipment						
001.70.71.00.0.000.665.004	Breathing Apparatus	3,274	3,500	3,500	5,150	5,250
001.70.71.00.0.000.665.017	Fire Hose & Appliances	7,275	5,300	5,300	5,250	5,300
001.70.71.00.0.000.665.018	Firefighting Equipment	5,556	11,600	11,600	8,000	8,160
001.70.71.00.0.000.665.021	Furniture & Equipment	-	4,050	4,050	4,130	4,210
001.70.71.00.0.000.665.023	Haz-Mat Equipment	4,009	4,050	4,050	5,800	5,900
001.70.71.00.0.000.665.032	Paramedic Equipment	16,308	27,465	25,965	25,500	26,010
001.70.71.00.0.000.665.040	Special Rescue Equip	2,449	2,500	2,500	2,550	2,600
001.70.71.00.0.000.665.045	Turn Out Clothing	20,174	26,900	21,900	32,800	33,450
001.70.71.00.0.000.665.051	Water Recovery Equip	5,485	4,300	4,300	7,100	7,200
Total Other Equipment		64,530	89,665	83,165	96,280	98,080
Total Operations		8,123,298	8,077,481	8,077,969	8,955,632	9,304,165

**VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT**

		Actual	Budget	Estimate	Budget	Forecast
		2014	2015	2015	2016	2017
Fire Communication						
Contractual Services						
001.70.71.00.0.300.532.004	Radio Maintenance	2,462	2,600	2,600	2,650	2,700
001.70.71.00.0.300.560.006	VRM Maintenance	325	1,020	1,020	1,000	1,020
Total Contractual Services		2,787	3,620	3,620	3,650	3,720
Utilities						
001.70.71.00.0.300.589.001	Telephone - Land Lines	16,674	22,110	22,110	22,550	23,000
001.70.71.00.0.300.590.001	Telephone - Cellular	14,906	10,920	10,920	11,140	11,360
Total Utilities		31,580	33,030	33,030	33,690	34,360
Commodities & Supplies						
001.70.71.00.0.300.608.001	Other Supplies	1,469	1,530	1,530	1,500	1,530
Total Commodities & Supplies		1,469	1,530	1,530	1,500	1,530
Other Equipment						
001.70.71.00.0.300.668.001	Radio Equip -Fire	7,420	8,500	8,500	8,480	8,650
Total Other Equipment		7,420	8,500	8,500	8,480	8,650
Total Fire Communication		43,256	46,680	46,680	47,320	48,260
Foreign Fire Insurance						
Contractual Services						
046.70.71.00.0.301.530.006	Other Prof. Serv.	3,967	10,000	15,000	15,000	15,000
Total Contractual Services		3,967	10,000	15,000	15,000	15,000
Insurance						
046.70.71.00.0.301.594.001	Insurance Exp-Pension	-	500	500	500	500
Total Insurance		-	500	500	500	500
Commodities & Supplies						
046.70.71.00.0.301.608.001	Other Supplies	212	5,000	5,000	5,000	5,000
Total Commodities & Supplies		212	5,000	5,000	5,000	5,000
Other Equipment						
046.70.71.00.0.301.665.021	Furniture & Equipment	48,870	15,000	40,000	30,000	30,000
Total Other Equipment		48,870	15,000	40,000	30,000	30,000
Total Foreign Fire Insurance		53,049	30,500	60,500	50,500	50,500

**VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT**

	Actual	Budget	Estimate	Budget	Forecast
Paid on Call Program	2014	2015	2015	2016	2017
Personal Services-Salaries & Wages					
001.70.71.00.0.302.502.001 Seasonal Earnings	6,860	16,965	16,965	15,678	15,992
001.70.71.00.0.302.503.001 Overtime	11,036	8,050	8,050	8,000	8,160
Total Personal Services-Salaries & Wages	17,896	25,015	25,015	23,678	24,152
Personal Services-Employee Benefits					
001.70.71.00.0.302.511.001 Social Security	1,097	1,056	1,056	976	996
001.70.71.00.0.302.511.002 Medicare	256	368	368	348	355
Total Personal Services-Employee Benefits	1,353	1,424	1,424	1,324	1,351
Other Employee Costs					
001.70.71.00.0.302.520.001 Medical Examinations	-	-	5,000	5,100	5,200
001.70.71.00.0.302.524.001 Uniform Expense	2,448	2,600	2,600	2,650	2,700
001.70.71.00.0.302.525.004 Training	1,712	532	3,300	3,360	3,400
Total Other Employee Costs	4,160	3,132	10,900	11,110	11,300
Other Equipment					
001.70.71.00.0.302.665.045 Turn Out Clothing	5,498	1,625	1,625	1,660	1,690
Total Other Equipment	5,498	1,625	1,625	1,660	1,690
Total Paid on Call Program	28,907	31,196	38,964	37,772	38,493

**VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT**

		Actual	Budget	Estimate	Budget	Forecast
		2014	2015	2015	2016	2017
Fire Prevention						
Personal Services-Salaries & Wages						
001.70.72.00.0.000.500.001	Full-Time Earnings	336,373	343,950	308,000	344,756	351,651
001.70.72.00.0.000.502.001	Seasonal Earnings	2,989	12,001	12,001	12,001	12,001
001.70.72.00.0.000.503.001	Overtime	15,042	18,500	10,000	17,500	17,850
001.70.72.00.0.000.504.001	Specialty Pay	750	5,403	4,250	3,752	3,752
001.70.72.00.0.000.506.001	Longevity Pay	1,800	2,100	1,700	1,700	1,700
Total Personal Services-Salaries & Wages		356,954	381,954	335,951	379,709	386,954
Personal Services-Employee Benefits						
001.70.72.00.0.000.510.001	Medical Insurance	66,007	64,854	64,854	97,656	100,586
001.70.72.00.0.000.511.001	Social Security	21,831	22,537	21,000	22,460	22,909
001.70.72.00.0.000.511.002	Medicare	5,106	5,641	5,000	5,612	5,724
001.70.72.00.0.000.512.001	IMRF Pension Expense	44,615	40,279	37,500	41,607	42,439
001.70.72.00.0.000.513.001	Sick Leave Incentive	3,679	2,400	2,815	2,498	2,498
001.70.72.00.0.000.513.002	Vac/Pers Leave Incent.	1,999	4,400	4,400	4,600	4,600
Total Personal Services-Employee Benefits		143,237	140,111	135,569	174,433	178,756
Other Employee Costs						
001.70.72.00.0.000.518.001	Dues & Memberships	540	750	750	750	765
001.70.72.00.0.000.524.001	Uniform Expense	914	500	500	2,000	2,040
001.70.72.00.0.000.525.004	Training	1,360	2,815	3,000	3,000	3,060
Total Other Employee Costs		2,814	4,065	4,250	5,750	5,865
Contractual Services						
001.70.72.00.0.000.530.006	Other Prof. Serv.	3,741	5,000	5,000	9,000	9,100
001.70.72.00.0.000.562.002	Printing Expense	2,111	2,400	2,400	1,500	1,530
Total Contractual Services		5,852	7,400	7,400	10,500	10,630
Commodities & Supplies						
001.70.72.00.0.000.545.011	Fire Prev/Safety Grant	876	-	-	-	-
001.70.72.00.0.000.605.001	Other Equipment	1,432	2,800	2,800	1,300	1,320
001.70.72.00.0.000.608.001	Other Supplies	944	1,000	1,000	1,000	1,020
001.70.72.00.0.000.611.001	Photo Supplies	805	3,000	3,000	700	710
001.70.72.00.0.000.612.001	Publications	22	385	200	200	200
001.70.72.00.0.000.613.001	Reference Materials	1,271	1,530	1,530	1,500	1,530
001.70.72.00.0.000.619.004	Fire Safety Education	3,960	4,000	4,000	4,000	4,080
Total Commodities & Supplies		9,310	12,715	12,530	8,700	8,860
Total Fire Prevention		518,167	546,245	495,700	579,092	591,065

**VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Emergency Preparedness					
Other Employee Costs					
001.70.73.00.0.000.525.004 Training	320	1,275	1,275	1,300	1,300
Total Other Employee Costs	320	1,275	1,275	1,300	1,300
Contractual Services					
001.70.73.00.0.000.567.002 Siren Maintenance	2,867	4,080	4,080	4,000	4,080
Total Contractual Services	2,867	4,080	4,080	4,000	4,080
Commodities & Supplies					
001.70.73.00.0.000.603.001 Clothing Supplies	501	1,020	1,020	1,000	1,020
001.70.73.00.0.000.605.001 Other Equipment	489	510	510	500	510
001.70.73.00.0.000.608.003 Employee Go Kit	-	1,000	1,000	1,000	1,020
001.70.73.00.0.000.619.001 Educational Materials	825	850	850	850	860
001.70.73.00.0.000.619.003 Radio Equipment	2,165	40	-	2,000	2,040
001.70.73.00.0.000.619.012 EOC Supplies	699	1,020	1,020	1,000	1,020
Total Commodities & Supplies	4,679	4,440	4,400	6,350	6,470
Total Emergency Preparedness	7,866	9,795	9,755	11,650	11,850
TOTAL FIRE DEPARTMENT	13,213,019	13,252,459	13,300,023	14,410,987	14,990,239

**VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
PERSONAL SERVICES**

	Budgeted Positions (1)						Budgeted Amounts		
	2014		2015		2016		2014	2015	2016
Full Time									
Fire Chief	1.00		1.00		1.00		146,233	150,352	153,231
Deputy Fire Chief	1.00		1.00		1.00		126,615	131,249	134,752
Battalion Chief - Training	1.00		1.00		1.00		112,444	115,723	115,703
Battalion Chiefs	3.00		3.00		3.00		336,582	343,314	350,597
Fire Marshal	1.00		1.00		1.00		85,746	86,928	89,211
Lieutenants	9.00		9.00		12.00		946,837	974,786	1,322,573
Firefighters/Paramedics	49.00		50.00		50.00		4,384,685	4,453,863	4,491,737
Firefighters	2.00		1.00		4.00		123,007	66,979	235,053
Administrative EMS Officer	1.00		1.00		1.00		77,007	78,547	80,117
Public Education Officer	1.00		1.00		1.00		72,018	73,459	74,928
Fire Inspectors	2.00		2.00		2.00		129,770	132,366	129,040
Administrative Coordinator	1.00		1.00		1.00		49,149	52,180	54,831
Project Analyst	1.00		1.00		1.00		64,909	66,208	63,410
Fire Prevention Coordinator	1.00		1.00		1.00		53,954	51,197	51,577
Total Full Time	74.00		74.00		80.00		6,708,956	6,777,151	7,346,760
Seasonal									
Season/Intern	-		0.50	(2)	0.50	(2)	-	12,001	12,001
Paid-On-Call Volunteer Firefighters	0.50	(16)	0.50	(13)	0.50	(12)	20,826	16,965	15,678
Total Seasonal	0.50	(16)	1.00	(15)	1.00	(14)	20,826	28,966	27,679
Other Compensation									
Overtime Earnings							563,896	529,550	414,056
Specialty Pay							6,554	11,205	6,653
Holiday Pay							303,636	308,421	338,053
Longevity Pay							38,400	37,000	33,800
Total Other Compensation							912,486	886,176	792,562

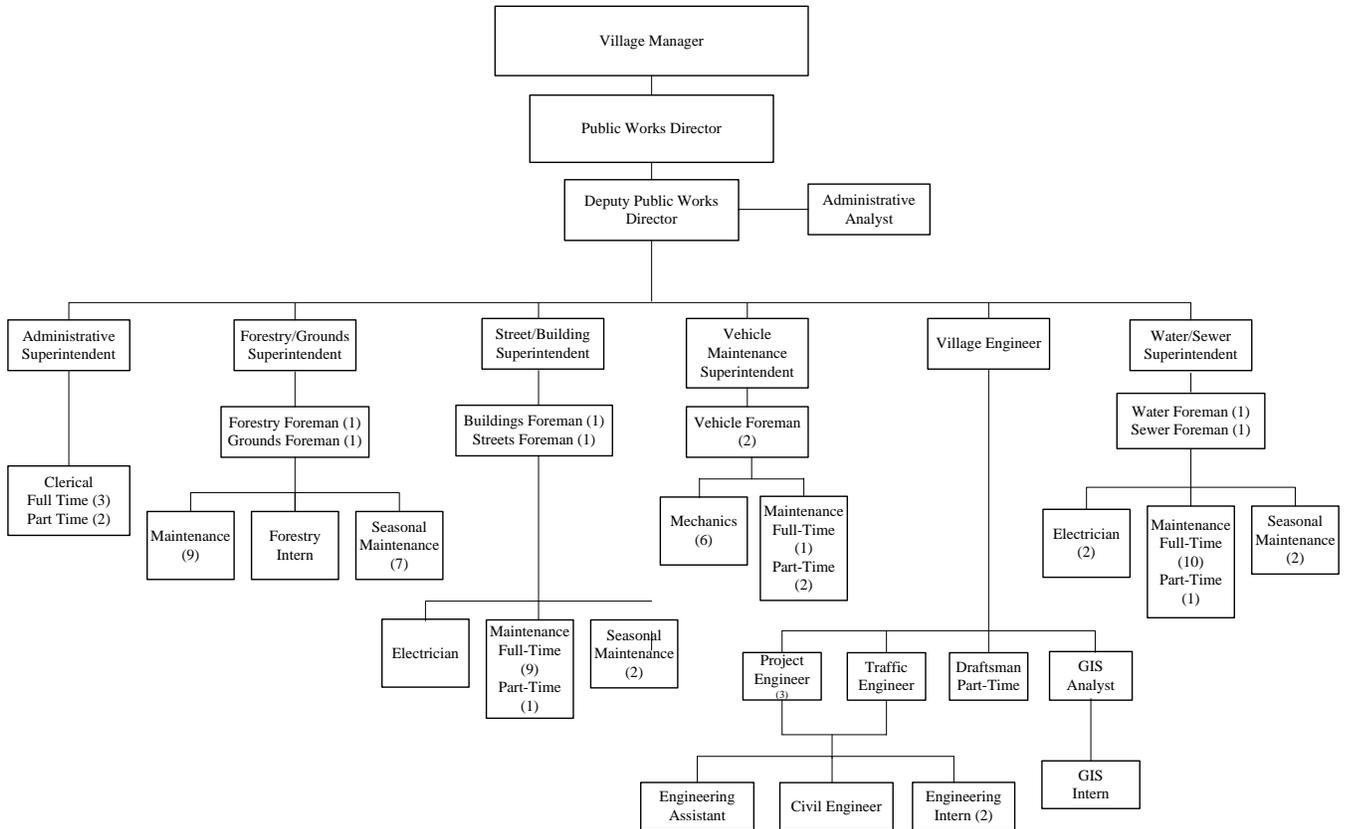
**VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
PERSONAL SERVICES**

	Budgeted Positions (1)			Budgeted Amounts		
	2014	2015	2016	2014	2015	2016
Employee Benefits						
Medical Insurance				1,200,924	1,099,360	1,303,482
Workers' Comp Insurance				135,360	164,160	212,211
Social Security				34,564	35,860	35,767
Medicare				106,338	108,464	119,381
IMRF Pension				65,188	62,952	65,233
Fire Pension				2,469,042	2,526,125	2,737,340
Sick Leave Incentive				40,900	42,400	42,402
Vacation/Personal Leave Incentive				15,700	14,200	13,801
Retiree Sick Incentive				144,000	110,000	-
Insurance Opt-Out Incentive				4,000	6,000	7,000
Total Employee Benefits				4,216,016	4,169,521	4,536,617
TOTAL	74.50	75.00	81.00	11,858,284	11,861,814	12,703,618

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	74.00	74.00	80.00
Seasonal	16.00	15.00	14.00

VILLAGE OF MOUNT PROSPECT PUBLIC WORKS DEPARTMENT



The Public Works Department consists of six divisions. The full-time, part-time and seasonal personnel assigned to maintenance functions are interchanged between the Streets, Forestry and Water & Sewer Divisions as the need dictates. The Public Works Department consists of 65 full-time, 7 part-time, and 31 seasonal employees. Not reflected in this organization chart is one Community Service Officer who is assigned to the Parking Funds 50% of the time.



**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
PUBLIC WORKS ADMIN**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Programs					
Administration	1,501,722	1,549,558	1,582,654	1,649,446	1,701,987
Total Programs	1,501,722	1,549,558	1,582,654	1,649,446	1,701,987

Expenditure Classification

Personal Services-Salaries & Wages	232,633	240,484	240,484	310,043	316,214
Personal Services-Employee Benefits	183,584	193,162	226,258	220,070	223,601
Other Employee Costs	22,863	26,356	26,356	26,863	27,381
Contractual Services	1,035,192	1,058,869	1,058,869	1,061,168	1,102,867
Utilities	10,726	14,071	14,071	14,353	14,639
Commodities & Supplies	15,957	15,103	15,103	15,406	15,712
Office Equipment	717	1,248	1,248	1,273	1,298
Other Equipment	50	265	265	270	275
Total Expenditure Classification	1,501,722	1,549,558	1,582,654	1,649,446	1,701,987

Source of Funds

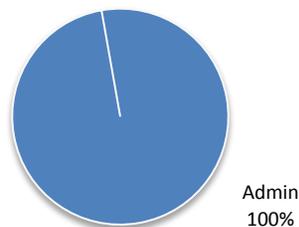
001 General Fund	1,501,722	1,549,558	1,582,654	1,649,446	1,701,987
Total Source of Funds	1,501,722	1,549,558	1,582,654	1,649,446	1,701,987

BUDGET DISCUSSION AND ANALYSIS

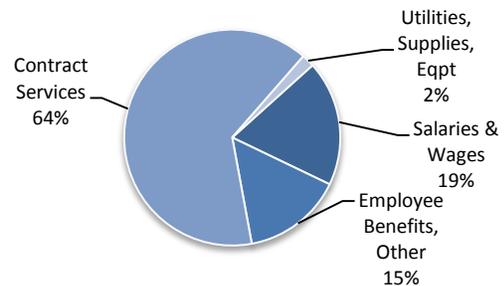
The Public Works Administration budget includes 50% of the salaries for the Director of Public Works, the Deputy Director, and clerical personnel with the remaining 50% for these positions recorded in the Public Works Water and Sewer Division.

The total Administrative budget for Public Works for 2016 is \$1,649,496. This is an increase of \$99,888 or 6.45% from the prior year. The increase is primarily related to staffing changes within the division. An Administrative Analyst position was reallocated from the Forestry Tech position within the Forestry Division. There were no significant increases in any of the expense categories from the 2015 budget. Vehicle lease payments were increased from 2015 which were offset by decreased vehicle maintenance costs.

2016 Budget by Program



2016 Budget by Expenditure Classification



**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS ADMIN**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017	
Administration						
Personal Services-Salaries & Wages						
001.80.01.00.0.000.500.001	Full-Time Earnings	214,769	218,460	218,460	290,844	296,661
001.80.01.00.0.000.501.001	Part-Time Earnings	15,395	14,214	14,214	14,553	14,844
001.80.01.00.0.000.503.001	Overtime	1,169	6,510	6,510	3,146	3,209
001.80.01.00.0.000.506.001	Longevity Pay	1,300	1,300	1,300	1,500	1,500
Total Personal Services-Salaries & Wages		232,633	240,484	240,484	310,043	316,214
Personal Services-Employee Benefits						
001.80.01.00.0.000.510.001	Medical Insurance	33,406	32,182	32,182	55,073	56,725
001.80.01.00.0.000.510.003	Workers' Comp Ins	62,040	75,240	104,575	94,505	95,157
001.80.01.00.0.000.511.001	Social Security	13,086	14,536	14,536	18,728	19,103
001.80.01.00.0.000.511.002	Medicare	3,462	3,611	3,611	4,635	4,728
001.80.01.00.0.000.512.001	IMRF Pension Expense	29,810	28,493	28,493	37,930	38,689
001.80.01.00.0.000.513.001	Sick Leave Incentive	2,077	1,800	5,561	2,500	2,500
001.80.01.00.0.000.513.002	Vac/Pers Leave Incent.	7,009	6,300	6,300	6,699	6,699
001.80.01.00.0.000.513.003	Retiree Sick Incentive	32,694	31,000	31,000	-	-
Total Personal Services-Employee Benefits		183,584	193,162	226,258	220,070	223,601
Other Employee Costs						
001.80.01.00.0.000.517.001	CDL Reimbursement	420	1,000	1,000	1,000	1,000
001.80.01.00.0.000.521.001	Other Employee Exp.	2,771	2,841	2,841	2,898	2,956
001.80.01.00.0.000.522.001	Travel & Meetings	1,387	5,360	5,360	5,467	5,577
001.80.01.00.0.000.524.001	Uniform Expense	11,859	10,600	10,600	10,812	11,028
001.80.01.00.0.000.525.004	Training	6,426	6,555	6,555	6,686	6,820
Total Other Employee Costs		22,863	26,356	26,356	26,863	27,381
Contractual Services						
001.80.01.00.0.000.532.002	Equipment Maint.	292	1,390	1,390	1,418	1,446
001.80.01.00.0.000.544.002	Postage Expense	8,575	9,000	9,000	9,180	9,364
001.80.01.00.0.000.551.001	Copier Lease Payment	7,926	7,500	7,500	7,650	7,803
001.80.01.00.0.000.553.001	Vehicle Lease Payment	343,700	357,800	357,800	394,700	394,700
001.80.01.00.0.000.554.001	Vehicle Maint Payment	663,306	668,298	668,298	633,042	674,072
001.80.01.00.0.000.562.002	Printing Expense	1,774	1,812	1,812	1,848	1,885
001.80.01.00.0.000.574.005	Uniform Rent/Cleaning	9,619	13,069	13,069	13,330	13,597
Total Contractual Services		1,035,192	1,058,869	1,058,869	1,061,168	1,102,867
Utilities						
001.80.01.00.0.000.589.001	Telephone - Land Lines	8,363	10,326	10,326	10,533	10,743
001.80.01.00.0.000.590.001	Telephone - Cellular	2,363	3,745	3,745	3,820	3,896
Total Utilities		10,726	14,071	14,071	14,353	14,639

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS ADMIN**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Administration					
Commodities & Supplies					
001.80.01.00.0.000.606.001 Office Supplies	8,254	8,546	8,546	8,717	8,891
001.80.01.00.0.000.608.001 Other Supplies	1,161	643	643	656	669
001.80.01.00.0.000.614.001 Training Supplies	1,366	1,393	1,393	1,421	1,449
001.80.01.00.0.000.616.001 Vehicle Reg/License	25	235	235	240	244
001.80.01.00.0.000.622.001 Open House Supplies	5,151	4,286	4,286	4,372	4,459
Total Commodities & Supplies	15,957	15,103	15,103	15,406	15,712
Office Equipment					
001.80.01.00.0.000.656.005 Office Eqpt - PW	717	1,248	1,248	1,273	1,298
Total Office Equipment	717	1,248	1,248	1,273	1,298
Other Equipment					
001.80.01.00.0.000.668.002 Radio Equip -PW	50	265	265	270	275
Total Other Equipment	50	265	265	270	275
Total Administration	1,501,722	1,549,558	1,582,654	1,649,446	1,701,987
TOTAL PUBLIC WORKS ADMIN	1,501,722	1,549,558	1,582,654	1,649,446	1,701,987

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS ADMINISTRATION
PERSONAL SERVICES**

	Budgeted Positions (1)			Budgeted Amounts		
	2014	2015	2016	2014	2015	2016
Full Time						
Public Works Director	0.50	0.50	0.50	71,941	73,864	76,070
Deputy Public Works Director	0.50	0.50	0.50	53,884	59,406	60,595
Administrative Analyst	-	-	1.00	-	-	67,285
Administrative Coordinator	1.50	1.50	1.50	83,520	85,190	86,894
Total Full Time	2.50	2.50	3.50	209,345	218,460	290,844
Part Time						
Secretary	0.35 (0.7)	0.35 (0.7)	0.35 (0.7)	16,721	14,214	14,553
Total Part Time	0.35 (0.7)	0.35 (0.7)	0.35 (0.7)	16,721	14,214	14,553
Other Compensation						
Overtime Earnings				1,500	6,510	3,146
Longevity Pay				1,300	1,300	1,500
Total Other Compensation				2,800	7,810	4,646
Employee Benefits						
Medical Insurance				33,283	32,182	55,073
Workers' Comp Insurance				62,040	75,240	94,505
Social Security				13,596	14,536	18,728
Medicare				3,393	3,611	4,635
IMRF Pension				28,410	28,493	37,930
Sick Leave Incentive				1,700	1,800	2,500
Vacation/Personal Leave Incentive				3,206	6,300	6,699
Retiree Sick Incentive				33,000	31,000	-
Total Employee Benefits				178,628	193,162	220,070
TOTAL	2.85	2.85	3.85	407,494	433,646	530,113

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	2.50	2.50	3.50
Part-Time	0.70	0.70	0.70

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
PUBLIC WORKS DEPARTMENT – STREETS/BUILDINGS**

STATEMENT OF ACTIVITIES

It is the responsibility of the Streets/Buildings Division to manage, maintain, repair, operate, and improve the Village’s public streets, street lights, signage, storm sewer system, and municipal buildings in a manner consistent with Village Board policy and regulatory agency requirements.

This division is responsible for performing activities which align to the following goals and strategies set forth in the Strategic Plan for 2020 detailed in the Introduction section of this budget document:

Governance goal – Quality Service: Provide high-value/relevant municipal services.

Infrastructure goal – Transportation: Design and implement upgrades, improvements and maintenance for optimum mobility and system sustainability.

Infrastructure goal – Flood Control, Water and Sewer: Improve and maintain infrastructure facilities and systems for public health and safety, to protect our investment in these vital community resources and to protect private property.

2014 ACCOMPLISHMENTS

Maintained a safe and effective transportation network by replacing 774 street signs, filling cracks on 3.89 miles of street and striping 49 miles of pavement.

Maintained the storm sewer system by cleaning 4,309 miles of Village streets, removing 14,652 cubic yards of leaves, cleaning 411 storm sewer inlets/catch basins and televising and assessing the condition of approximately 40,000 lineal feet of storm sewer.

Completed repairs to the Village Hall from water damage including; carpet replacement, painted 1st & 2nd floors and upgraded the sprinkler system to avoid future damages .



2015 ACCOMPLISHMENTS

Governance goal – Quality Service

Provide and maintain Village facilities that are attractive, functional and customer friendly.

- Completed the replacement of four (4) roof top heating units and the main HVAC unit for the Public Works facility and the replacement of 11,000 square foot roof over the Public Works administration area.
- Installed eight (8) new automated payment machines for commuter parking lots.

Infrastructure goal – Transportation

Improve and maintain the Village’s transportation system.

- Maintain a safe and effective transportation network by replacing 600 street signs, filling cracks on 3.67 miles of street and striping 32 miles of pavement.

Infrastructure goal – Flood Control, Water and Sewer

Improve and maintain infrastructure facilities and systems

- Maintained the storm sewer system by cleaning approximately 4,000 miles of Village streets, collecting approximately 14,000 cubic yards of leaves, cleaning 536 storm sewer inlets/catch basins, and televising and assessing the condition of approximately 65,000 lineal feet of storm sewer.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
PUBLIC WORKS DEPARTMENT – STREETS/BUILDINGS**

2016 GOALS

Governance goal – Quality Service

Provide and maintain Village facilities that are attractive, functional and customer friendly.

- Replace 28 year old flat roof over main parking garage and vehicle maintenance areas of Public Works facility.
- Complete first year of a five year program to paint the interior surfaces of the Village Hall parking deck.

Infrastructure goal – Transportation

Improve and maintain the Village’s transportation system.

- Maintain a safe and effective transportation network by performing scheduled replacement of 600 street signs, filling cracks on approximately 4.5 miles of street, and striping 49 miles of pavement.
- Complete construction of 6,000 – 8,000 ton salt dome at Public Works facility allowing for storage of approximately two years use of salt.

Infrastructure goal – Flood Control, Water and Sewer

Improve and maintain infrastructure facilities and systems

- Maintain storm sewer system by cleaning approximately 4,000 miles of Village streets, collecting approximately 14,000 cubic yards of leaves during leaf program, cleaning approximately 500 storm sewer inlets/catch basins, and televise and assess the condition of 70,000 lineal feet of storm sewer mains.

WORKLOAD MEASURES	Actual 2013	Actual 2014	Estimated 2015	Projected 2016
Street Maintenance				
Streets Cleaned (miles)	2,908	4,309	4,000	4,000
Leaves Removed (cubic yards)	14,577	14,652	14,000	14,000
Signs Replaced	587	774	600	600
Pavement Markings (lineal feet)	122,851	258,720	168,960	260,000
Asphalt Patching (tons)	198	185	150	150
Crack Filling (lbs.)	49,153	59,568	51,135	50,000
Storm Sewer Repairs (number of locations)	14	13	10	10
Storm Sewer Inlet/Catch Basin Cleaning	368	411	536	500
Storm Sewer Inlet/Catch Basin Repair	23	23	25	25
Service Requests	974	952	900	1,000

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
PUBLIC WORKS - STREETS/BUILDINGS**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Programs					
Streets & Buildings Administration	157,924	156,753	156,753	159,333	162,567
Street Maintenance	389,213	348,443	348,443	395,479	403,448
State Highway Maintenance	83,952	91,168	91,168	93,321	95,233
Traffic Sign Maintenance	135,149	129,086	129,881	135,101	137,719
Storm Sewer & Basin Maintenance	104,567	109,736	109,736	112,073	114,365
Snow Removal Program	1,053,412	1,150,380	1,153,390	1,139,750	1,162,599
Maintenance of Buildings	1,097,931	1,143,130	1,143,792	1,174,067	1,198,670
Total Programs	3,022,148	3,128,696	3,133,163	3,209,124	3,274,601

Expenditure Classification

Personal Services-Salaries & Wages	1,299,965	1,182,656	1,182,656	1,179,734	1,202,555
Personal Services-Employee Benefits	481,686	466,972	471,439	480,746	492,141
Contractual Services	602,264	730,458	730,458	785,068	800,768
Utilities	67,669	55,446	55,446	56,555	57,687
Commodities & Supplies	555,643	673,864	673,864	687,335	701,370
Other Expenditures	-	4,000	4,000	4,080	4,162
Other Equipment	14,921	15,300	15,300	15,606	15,918
Total Expenditure Classification	3,022,148	3,128,696	3,133,163	3,209,124	3,274,601

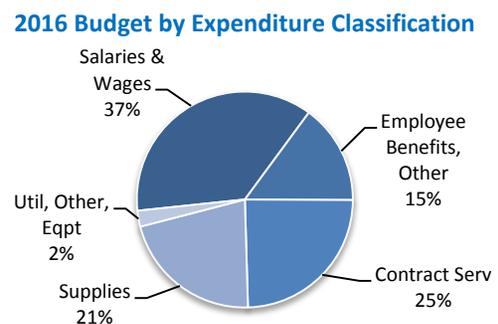
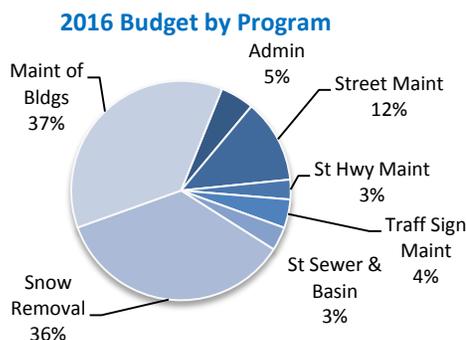
Source of Funds

001 General Fund	2,468,833	2,481,180	2,485,647	2,548,658	2,600,926
041 Motor Fuel Tax Fund	553,315	647,516	647,516	660,466	673,675
Total Source of Funds	3,022,148	3,128,696	3,133,163	3,209,124	3,274,601

BUDGET DISCUSSION AND ANALYSIS

The Streets/Buildings Division includes costs related to the Streets & Buildings Administration, Street Maintenance, State Highway Maintenance, Traffic Sign Maintenance, Storm Sewer & Basin Maintenance, Snow Removal, and Maintenance of Public Buildings programs. This division is funded by the General and Motor Fuel Tax Funds. The 2016 budget of \$3,209,124 increased 2.57% from the 2015 budget. Increases to the budget resulted from increased costs in all programs except the Snow Removal Program. The increases are related to employee benefits and streetscape furnishings being added to the program budget.

The State Highway Maintenance program is fully funded and completely offset by revenue from the Illinois Department of Transportation. IDOT is presently current on payments for this program.



**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Streets & Buildings Administration					
Personal Services-Salaries & Wages					
001.80.81.00.0.000.500.001 Full-Time Earnings	98,507	100,096	100,096	102,097	104,139
001.80.81.00.0.000.503.001 Overtime	6,907	4,110	4,110	3,591	3,663
001.80.81.00.0.000.504.001 Specialty Pay	540	541	541	541	541
001.80.81.00.0.000.506.001 Longevity Pay	540	540	540	630	630
Total Personal Services-Salaries & Wages	106,494	105,287	105,287	106,859	108,973
Personal Services-Employee Benefits					
001.80.81.00.0.000.510.001 Medical Insurance	20,802	20,083	20,083	20,369	20,980
001.80.81.00.0.000.511.001 Social Security	6,249	6,949	6,949	7,041	7,182
001.80.81.00.0.000.511.002 Medicare	1,567	1,626	1,626	1,648	1,681
001.80.81.00.0.000.512.001 IMRF Pension Expense	13,718	12,813	12,813	13,457	13,726
001.80.81.00.0.000.513.001 Sick Leave Incentive	1,337	1,200	1,200	1,300	1,300
001.80.81.00.0.000.513.002 Vac/Pers Leave Incent.	5,160	5,300	5,300	5,099	5,099
Total Personal Services-Employee Benefits	48,833	47,971	47,971	48,914	49,968
Utilities					
001.80.81.00.0.000.590.001 Telephone - Cellular	2,330	3,225	3,225	3,290	3,356
Total Utilities	2,330	3,225	3,225	3,290	3,356
Commodities & Supplies					
001.80.81.00.0.000.603.001 Clothing Supplies	267	270	270	270	270
Total Commodities & Supplies	267	270	270	270	270
Total Streets & Buildings Administration	157,924	156,753	156,753	159,333	162,567

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Street Maintenance					
Personal Services-Salaries & Wages					
001.80.81.81.0.350.500.001 Full-Time Earnings	122,133	87,240	87,240	89,338	91,125
001.80.81.81.0.350.502.001 Seasonal Earnings	7,416	9,787	9,787	9,787	9,787
001.80.81.81.0.350.503.001 Overtime	44,037	28,000	28,000	27,728	28,283
001.80.81.81.0.350.504.001 Specialty Pay	322	414	414	151	151
001.80.81.81.0.350.506.001 Longevity Pay	1,165	790	790	720	720
Total Personal Services-Salaries & Wages	175,073	126,231	126,231	127,724	130,066
Personal Services-Employee Benefits					
001.80.81.81.0.350.510.001 Medical Insurance	27,055	28,355	28,355	30,092	30,995
001.80.81.81.0.350.511.001 Social Security	10,435	7,928	7,928	8,003	8,163
001.80.81.81.0.350.511.002 Medicare	2,528	1,857	1,857	1,874	1,911
001.80.81.81.0.350.512.001 IMRF Pension Expense	20,356	13,530	13,530	14,167	14,450
001.80.81.81.0.350.513.001 Sick Leave Incentive	446	200	200	200	200
001.80.81.81.0.350.513.002 Vac/Pers Leave Incent.	408	1,400	1,400	1,097	1,097
Total Personal Services-Employee Benefits	61,228	53,270	53,270	55,433	56,816
Contractual Services					
001.80.81.81.0.350.547.001 Other Eqpt Rental	3,445	583	583	595	607
001.80.81.81.0.350.569.008 Refuse Disposal	39	5,851	5,851	5,968	6,087
001.80.81.81.0.350.574.008 Contract Hauling	-	7,283	7,283	7,429	7,577
001.80.81.81.0.350.575.001 Brick Sidewalk Maintena:	9,989	10,404	10,404	10,612	10,824
041.80.81.81.0.350.575.002 Crack Filling	53,457	54,567	54,567	55,658	56,771
041.80.81.81.0.350.575.004 Pavement Markings	61,696	63,240	63,240	64,505	65,795
001.80.81.81.0.350.575.014 Streetscape Furnishing	-	-	-	40,000	40,800
Total Contractual Services	128,626	141,928	141,928	184,767	188,461
Commodities & Supplies					
001.80.81.81.0.350.622.002 Small Tools	563	583	583	595	607
001.80.81.81.0.350.624.003 Refuse Containers	-	510	510	520	530
001.80.81.81.0.350.624.006 Guard Rail Supplies	-	612	612	624	636
001.80.81.81.0.350.624.008 Patching Materials	19,022	19,426	19,426	19,815	20,211
001.80.81.81.0.350.624.011 St Sweeper Supplies	4,701	5,883	5,883	6,001	6,121
Total Commodities & Supplies	24,286	27,014	27,014	27,555	28,105
Total Street Maintenance	389,213	348,443	348,443	395,479	403,448

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
State Highway Maintenance					
Personal Services-Salaries & Wages					
001.80.81.81.0.351.500.001 Full-Time Earnings	23,324	23,701	23,701	24,249	24,734
001.80.81.81.0.351.503.001 Overtime	9,752	5,960	5,960	6,164	6,287
001.80.81.81.0.351.504.001 Specialty Pay	60	61	61	61	61
001.80.81.81.0.351.506.001 Longevity Pay	210	210	210	210	210
Total Personal Services-Salaries & Wages	33,346	29,932	29,932	30,684	31,292
Personal Services-Employee Benefits					
001.80.81.81.0.351.510.001 Medical Insurance	6,087	6,252	6,252	6,535	6,731
001.80.81.81.0.351.511.001 Social Security	1,879	1,909	1,909	1,949	1,988
001.80.81.81.0.351.511.002 Medicare	483	450	450	458	467
001.80.81.81.0.351.512.001 IMRF Pension Expense	4,088	3,524	3,524	3,730	3,805
001.80.81.81.0.351.513.001 Sick Leave Incentive	49	100	100	100	100
001.80.81.81.0.351.513.002 Vac/Pers Leave Incent.	272	700	700	598	598
Total Personal Services-Employee Benefits	12,858	12,935	12,935	13,370	13,689
Contractual Services					
001.80.81.81.0.351.547.001 Other Eqpt Rental	812	1,206	1,206	1,230	1,255
001.80.81.81.0.351.569.008 Refuse Disposal	-	1,570	1,570	1,601	1,633
001.80.81.81.0.351.571.005 Catch Basin Cleaning	6,347	6,478	6,478	6,608	6,740
001.80.81.81.0.351.574.008 Contract Hauling	-	2,963	2,963	3,022	3,082
001.80.81.81.0.351.575.002 Crack Filling	6,112	6,242	6,242	6,367	6,494
Total Contractual Services	13,271	18,459	18,459	18,828	19,204
Commodities & Supplies					
001.80.81.81.0.351.622.002 Small Tools	588	601	601	613	625
001.80.81.81.0.351.622.007 Snow Plow Blades	1,358	1,386	1,386	1,414	1,442
001.80.81.81.0.351.624.007 Basin Supplies	-	810	810	826	843
001.80.81.81.0.351.624.008 Patching Materials	2,385	5,572	5,572	5,683	5,797
001.80.81.81.0.351.624.009 Salt/Calcium Chloride	17,674	18,661	18,661	19,034	19,415
001.80.81.81.0.351.624.010 Salt Spreader Parts	1,251	1,276	1,276	1,302	1,328
001.80.81.81.0.351.624.011 St Sweeper Supplies	1,221	1,536	1,536	1,567	1,598
Total Commodities & Supplies	24,477	29,842	29,842	30,439	31,048
Total State Highway Maintenance	83,952	91,168	91,168	93,321	95,233

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Traffic Sign Maintenance					
Personal Services-Salaries & Wages					
001.80.81.81.0.352.500.001 Full-Time Earnings	53,466	54,327	54,327	55,692	56,806
001.80.81.81.0.352.503.001 Overtime	36,436	22,810	22,810	24,921	25,419
001.80.81.81.0.352.506.001 Longevity Pay	525	525	525	525	525
Total Personal Services-Salaries & Wages	90,427	77,662	77,662	81,138	82,750
Personal Services-Employee Benefits					
001.80.81.81.0.352.510.001 Medical Insurance	4,950	5,285	5,285	5,833	6,008
001.80.81.81.0.352.511.001 Social Security	5,126	5,195	5,195	5,436	5,545
001.80.81.81.0.352.511.002 Medicare	1,391	1,216	1,216	1,273	1,298
001.80.81.81.0.352.512.001 IMRF Pension Expense	11,645	9,599	9,599	10,413	10,621
001.80.81.81.0.352.513.001 Sick Leave Incentive	-	1,700	2,495	1,899	1,899
001.80.81.81.0.352.513.002 Vac/Pers Leave Incent.	5,479	4,400	4,400	4,600	4,600
Total Personal Services-Employee Benefits	28,591	27,395	28,190	29,454	29,971
Commodities & Supplies					
001.80.81.81.0.352.622.002 Small Tools	502	520	520	530	540
001.80.81.81.0.352.622.006 Emergency Barricades	1,827	1,873	1,873	1,910	1,948
001.80.81.81.0.352.622.008 Sign Making Materials	13,244	18,525	18,525	18,896	19,274
001.80.81.81.0.352.624.001 School Crossing Signs	-	1,950	1,950	1,989	2,029
001.80.81.81.0.352.624.004 Folding Stop Signs	-	560	560	571	582
001.80.81.81.0.352.624.012 Traffic Marking Paint	558	601	601	613	625
Total Commodities & Supplies	16,131	24,029	24,029	24,509	24,998
Total Traffic Sign Maintenance	135,149	129,086	129,881	135,101	137,719

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS**

	Actual	Budget	Estimate	Budget	Forecast
Storm Sewer & Basin Maintenance	2014	2015	2015	2016	2017
Personal Services-Salaries & Wages					
001.80.81.81.0.353.500.001 Full-Time Earnings	52,150	52,990	52,990	54,180	55,264
001.80.81.81.0.353.503.001 Overtime	20,321	12,780	12,780	12,943	13,202
001.80.81.81.0.353.504.001 Specialty Pay	390	391	391	391	391
001.80.81.81.0.353.506.001 Longevity Pay	350	350	350	385	385
Total Personal Services-Salaries & Wages	73,211	66,511	66,511	67,899	69,242
Personal Services-Employee Benefits					
001.80.81.81.0.353.510.001 Medical Insurance	9,052	8,938	8,938	9,293	9,572
001.80.81.81.0.353.511.001 Social Security	3,912	4,224	4,224	4,292	4,378
001.80.81.81.0.353.511.002 Medicare	1,047	990	990	1,005	1,025
001.80.81.81.0.353.512.001 IMRF Pension Expense	8,890	7,806	7,806	8,223	8,387
001.80.81.81.0.353.513.002 Vac/Pers Leave Incent.	-	1,600	1,600	1,300	1,300
Total Personal Services-Employee Benefits	22,901	23,558	23,558	24,113	24,662
Contractual Services					
001.80.81.81.0.353.530.006 Other Prof. Serv.	2,627	2,680	2,680	2,734	2,789
001.80.81.81.0.353.571.004 Storm Sewer Repairs	1,406	1,865	1,865	1,902	1,940
001.80.81.81.0.353.574.008 Contract Hauling	-	2,920	2,920	2,978	3,038
001.80.81.81.0.353.574.013 Opus Ponds - Maint	3,284	4,678	4,678	4,772	4,867
Total Contractual Services	7,317	12,143	12,143	12,386	12,634
Commodities & Supplies					
001.80.81.81.0.353.624.005 Det/Ret Supplies	114	1,276	1,276	1,302	1,327
001.80.81.81.0.353.624.007 Basin Supplies	1,024	6,248	6,248	6,373	6,500
Total Commodities & Supplies	1,138	7,524	7,524	7,675	7,827
Total Storm Sewer & Basin Maintenance	104,567	109,736	109,736	112,073	114,365

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS**

		Actual	Budget	Estimate	Budget	Forecast
		2014	2015	2015	2016	2017
Snow Removal Program						
Personal Services-Salaries & Wages						
001.80.81.81.0.354.500.001	Full-Time Earnings	250,100	253,606	253,606	241,345	246,172
001.80.81.81.0.354.502.001	Seasonal Earnings	20,165	20,000	20,000	20,000	20,000
001.80.81.81.0.354.503.001	Overtime	81,994	67,070	67,070	56,373	57,500
001.80.81.81.0.354.504.001	Specialty Pay	673	692	692	591	591
001.80.81.81.0.354.506.001	Longevity Pay	1,945	1,960	1,960	1,960	1,960
Total Personal Services-Salaries & Wages		354,877	343,328	343,328	320,269	326,223
Personal Services-Employee Benefits						
001.80.81.81.0.354.510.001	Medical Insurance	56,717	59,294	59,294	61,048	62,879
001.80.81.81.0.354.511.001	Social Security	21,136	21,612	21,612	20,193	20,597
001.80.81.81.0.354.511.002	Medicare	5,148	5,066	5,066	4,734	4,829
001.80.81.81.0.354.512.001	IMRF Pension Expense	41,656	37,636	37,636	36,299	37,025
001.80.81.81.0.354.513.001	Sick Leave Incentive	704	1,000	4,010	1,599	1,599
001.80.81.81.0.354.513.002	Vac/Pers Leave Incent.	2,395	4,000	4,000	3,596	3,596
Total Personal Services-Employee Benefits		127,756	128,608	131,618	127,469	130,525
Contractual Services						
001.80.81.81.0.354.530.006	Other Prof. Serv.	5,584	5,894	5,894	6,012	6,132
001.80.81.81.0.354.547.001	Other Eqpt Rental	3,227	3,429	3,429	3,498	3,568
001.80.81.81.0.354.574.006	Weather Forecasting	5,169	8,202	8,202	8,366	8,533
001.80.81.81.0.354.574.008	Contract Hauling	3,480	4,913	4,913	5,011	5,111
001.80.81.81.0.354.575.011	Snow Removal	78,302	83,640	83,640	85,313	87,019
041.80.81.81.0.354.575.011	Snow Removal	63,050	76,500	76,500	78,030	79,591
001.80.81.81.0.354.576.016	Plow Damage Seeding	11,629	13,941	13,941	14,220	14,504
Total Contractual Services		170,441	196,519	196,519	200,450	204,458
Commodities & Supplies						
001.80.81.81.0.354.603.001	Clothing Supplies	19	40	40	40	40
001.80.81.81.0.354.622.005	Restoration Materials	1,153	3,954	3,954	4,033	4,114
001.80.81.81.0.354.622.007	Snow Plow Blades	4,621	4,713	4,713	4,807	4,903
041.80.81.81.0.354.624.009	Salt/Calcium Chloride	375,112	453,209	453,209	462,273	471,518
001.80.81.81.0.354.624.010	Salt Spreader Parts	3,341	3,408	3,408	3,476	3,546
001.80.81.81.0.354.624.013	Snow Blowers	1,171	1,301	1,301	1,327	1,354
Total Commodities & Supplies		385,417	466,625	466,625	475,956	485,475
Other Equipment						
001.80.81.81.0.354.665.039	Snowplows	14,921	15,300	15,300	15,606	15,918
Total Other Equipment		14,921	15,300	15,300	15,606	15,918
Total Snow Removal Program		1,053,412	1,150,380	1,153,390	1,139,750	1,162,599

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Maintenance of Buildings					
Personal Services-Salaries & Wages					
001.80.81.82.0.000.500.001 Full-Time Earnings	329,282	333,466	333,466	341,463	348,292
001.80.81.82.0.000.501.001 Part-Time Earnings	19,380	25,194	25,194	25,798	26,314
001.80.81.82.0.000.503.001 Overtime	115,545	72,630	72,630	75,145	76,648
001.80.81.82.0.000.504.001 Specialty Pay	180	180	180	180	180
001.80.81.82.0.000.506.001 Longevity Pay	2,150	2,235	2,235	2,575	2,575
Total Personal Services-Salaries & Wages	466,537	433,705	433,705	445,161	454,009
Personal Services-Employee Benefits					
001.80.81.82.0.000.510.001 Medical Insurance	84,383	87,122	87,122	92,298	95,067
001.80.81.82.0.000.511.001 Social Security	27,911	27,063	27,063	27,746	28,301
001.80.81.82.0.000.511.002 Medicare	6,764	6,333	6,333	6,494	6,624
001.80.81.82.0.000.512.001 IMRF Pension Expense	57,055	50,017	50,017	53,161	54,224
001.80.81.82.0.000.513.001 Sick Leave Incentive	612	600	1,262	699	699
001.80.81.82.0.000.513.002 Vac/Pers Leave Incent.	2,794	2,100	2,100	1,595	1,595
Total Personal Services-Employee Benefits	179,519	173,235	173,897	181,993	186,510
Contractual Services					
001.80.81.82.0.000.530.006 Other Prof. Serv.	8,404	8,572	8,572	8,743	8,918
001.80.81.82.0.000.532.002 Equipment Maint.	90,133	96,757	96,757	98,692	100,666
001.80.81.82.0.000.533.002 Cleaning Service	79,018	122,400	122,400	124,848	127,345
001.80.81.82.0.000.533.003 Roof Repairs	850	1,757	1,757	1,792	1,828
001.80.81.82.0.000.533.007 HVAC Repairs	59,315	78,030	78,030	79,591	81,183
001.80.81.82.0.000.533.008 Overhead Door Repair	18,360	18,727	18,727	19,102	19,484
001.80.81.82.0.000.533.009 General Store Maint.	-	3,954	3,954	4,033	4,114
001.80.81.82.0.000.533.010 Historical Building Main	123	8,323	8,323	8,489	8,659
001.80.81.82.0.000.574.002 Reseal Floors	26,406	22,889	22,889	23,347	23,814
Total Contractual Services	282,609	361,409	361,409	368,637	376,011
Utilities					
001.80.81.82.0.000.585.001 Natural Gas	60,153	48,899	48,899	49,877	50,875
001.80.81.82.0.000.591.001 Water & Sewer	5,186	3,322	3,322	3,388	3,456
Total Utilities	65,339	52,221	52,221	53,265	54,331
Commodities & Supplies					
001.80.81.82.0.000.622.002 Small Tools	462	471	471	480	490
001.80.81.82.0.000.624.002 Custodial Supplies	46,068	52,020	52,020	53,060	54,121
001.80.81.82.0.000.627.002 Generators	-	3,121	3,121	3,183	3,247
001.80.81.82.0.000.628.001 M&R Supplies - VH	21,561	22,075	22,075	22,517	23,032
001.80.81.82.0.000.628.002 M&R Supplies-Pol&Fire	8,481	11,134	11,134	11,357	11,584
001.80.81.82.0.000.628.003 M&R Supplies - PW	16,193	16,646	16,646	16,979	17,550
001.80.81.82.0.000.628.004 M&R Supplies - Sta 12	3,435	3,521	3,521	3,591	3,663
001.80.81.82.0.000.628.005 M&R Supplies - Sta 14	6,985	7,283	7,283	7,429	7,578
001.80.81.82.0.000.628.006 M&R Supplies -CC Ctr	742	2,289	2,289	2,335	2,382
Total Commodities & Supplies	103,927	118,560	118,560	120,931	123,647

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Maintenance of Buildings					
Other Expenditures					
001.80.81.82.0.000.636.003 General Store Property	-	4,000	4,000	4,080	4,162
Total Other Expenditures	-	4,000	4,000	4,080	4,162
Total Maintenance of Buildings	1,097,931	1,143,130	1,143,792	1,174,067	1,198,670
TOTAL PUBLIC WORKS - STREETS/BUILDINGS	3,022,148	3,128,696	3,133,163	3,209,124	3,274,601

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS
PERSONAL SERVICES**

	Budgeted Positions (1)						Budgeted Amounts		
	2014		2015		2016		2014	2015	2016
Full Time									
Street/Bldg/Park Superintendent	0.95		0.95		0.95		103,585	105,657	107,770
Forestry/Grounds Superintendent	0.05		0.05		0.05		5,728	4,925	5,244
Foreman	2.05		2.05		2.05		183,174	186,838	190,576
Maintenance Personnel	5.70		5.70		5.70		408,325	430,252	425,923
Electricians	2.25		2.25		2.25		171,008	174,455	178,851
Forestry Technician	0.05		0.05		-		3,365	3,299	-
Total Full Time	11.05		11.05		11.00		875,185	905,426	908,364
Part Time									
Maintenance Personnel	0.50	(1)	0.50	(1)	0.50	(1)	24,704	25,194	25,798
Total Part Time	0.50	(1)	0.50	(1)	0.50	(1)	24,704	25,194	25,798
Seasonal									
Seasonal/Intern	0.85	(19)	0.85	(19)	0.85	(19)	29,125	29,787	29,787
Total Seasonal	0.85	(19)	0.85	(19)	0.85	(19)	29,125	29,787	29,787
Other Compensation									
Overtime Earnings							307,700	213,360	206,865
Specialty Pay							2,880	2,279	1,915
Longevity Pay							6,480	6,610	7,005
Total Other Compensation							317,060	222,249	215,785
Employee Benefits									
Medical Insurance							189,930	215,329	225,468
Social Security							71,141	74,880	74,660
Medicare							16,660	17,538	17,486
IMRF Pension							135,827	134,925	139,450
Sick Leave Incentive							5,000	4,800	5,797
Vacation/Personal Leave Incentive							17,736	19,500	17,885
Total Employee Benefits							436,294	466,972	480,746
TOTAL	12.40		12.40		12.35		1,682,368	1,649,628	1,660,480

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	11.05	11.05	11.00
Part-Time	1.00	1.00	1.00
Seasonal	19.00	19.00	19.00

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
PUBLIC WORKS DEPARTMENT – FORESTRY AND GROUNDS**

STATEMENT OF ACTIVITIES

It is the responsibility of the Forestry and Grounds Division to manage, maintain, repair and improve the Village’s parkways, parkway trees, and public grounds in a manner consistent with the Village Board policy and regulatory agency requirements.

This division is responsible for performing activities which align to the following goal and strategy set forth in the Strategic Plan for 2020 detailed in the Introduction section of this budget document:

Infrastructure goal – Environmental Sensibility: Honor the natural environment’s importance to community quality of life through strategic public investment.

2014 ACCOMPLISHMENTS

Received Tree City USA Award for 29th year and Growth Award for 12th time.

Completed scheduled tree trimming of approximately 4,500 trees maintaining the Village’s five (5) year tree trimming cycle.

Planted approximately 950 trees of varying species to maintain a diversified urban forest.

Removed approximately 1,300 trees a majority due to EAB infestation.

Obtained Society of Municipal Arborist Accreditation.



2015 ACCOMPLISHMENTS

Infrastructure goal – Environmental Sensibility

Provide and maintain the Village’s parkways, parkway trees and public grounds.

- Received Tree City USA Award for 30th year and Growth Award for the 13th time.
- Completed scheduled tree trimming of approximately 4,600 trees maintaining the Village’s five (5) year tree trimming cycle.

Secure the health of the urban forest.

- Removed 950 unhealthy trees in a timely manner.
- Planted 1040 trees of varying species to maintain a diversified urban forest. Achieved one tree planting for every tree removal.

Create vibrant public spaces.

- Planted approximately 9,900 flowers, managing a landscape maintenance contract, and turf mowing contract.

2016 GOALS

Infrastructure goal – Environmental Sensibility

Provide and maintain the Village’s parkways, parkway trees and public grounds.

- Complete requirements for Tree City USA Award and Growth Award.
- Complete scheduled tree trimming of approximately 4,800 trees to ensure the Village’s five (5) year tree trimming cycle.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
PUBLIC WORKS DEPARTMENT – FORESTRY AND GROUNDS**

Secure the health of the urban forest.

- Remove 850 unhealthy trees in a timely manner.
- Plant approximately 950 trees of varying species to maintain a diversified urban forest. Achieve one tree planting for every tree removal.

Create vibrant public spaces.

- Plant approximately 9,500 flowers, manage a landscape maintenance contract, and turf mowing contract.

	Actual 2013	Actual 2014	Estimated 2015	Projected 2016
WORKLOAD MEASURES				
Forestry and Grounds Maintenance				
Service Requests	2,030	1,901	1,700	1,900
Acres of Turf Maintained*	53	53	53	53
Trees Trimmed (custom)	4,635	4,416	4,642	4,771
Plantings				
Trees	1,018	946	1,040	850
Flowers, Annual	8,376	8,642	9,945	9,500
Flowers, Bulbs	-	-	1,000	1,000
Shrubs	267	168	150	175
Perennials/Ground Cover	1,581	2,028	2,500	2,500
Total Plantings	11,242	11,784	14,635	14,025
Removals				
Trees	1,217	1,344	950	850
Stumps	1,089	1,344	900	850
Shrubs	189	128	150	150
Total Removals	2,495	2,816	2,000	1,850

* Does not include sites which only receive mowing.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
PUBLIC WORKS - FORESTRY AND GROUNDS**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Programs					
Forestry & Grounds Administration	209,246	225,017	225,017	138,434	141,295
Forestry Program	931,616	951,718	946,718	955,948	975,249
Maintenance of Grounds	511,039	527,595	527,595	537,280	547,755
Public Grounds Beautification	73,470	73,494	73,494	74,470	76,039
Total Programs	1,725,371	1,777,824	1,772,824	1,706,132	1,740,338

Expenditure Classification

Personal Services-Salaries & Wages	780,972	767,873	767,873	719,594	732,954
Personal Services-Employee Benefits	309,239	304,427	304,427	280,624	287,517
Other Employee Costs	5,971	6,090	6,090	6,212	6,336
Contractual Services	538,622	595,832	590,832	594,037	605,719
Utilities	2,062	3,225	3,225	3,290	3,355
Commodities & Supplies	51,645	54,079	54,079	55,152	56,289
Other Equipment	36,860	46,298	46,298	47,223	48,168
Total Expenditure Classification	1,725,371	1,777,824	1,772,824	1,706,132	1,740,338

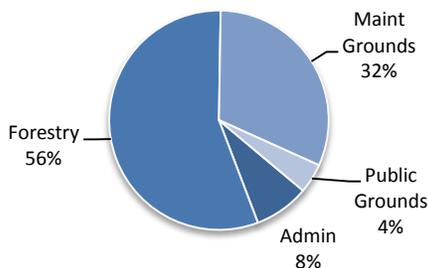
Source of Funds

001 General Fund	1,719,683	1,767,824	1,767,824	1,696,132	1,730,338
063 Risk Management Fund	5,688	10,000	5,000	10,000	10,000
Total Source of Funds	1,725,371	1,777,824	1,772,824	1,706,132	1,740,338

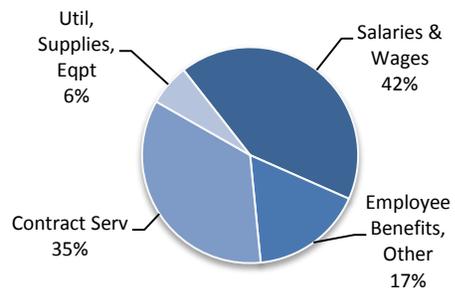
BUDGET DISCUSSION AND ANALYSIS

The Forestry and Grounds Division budget includes the costs associated with Forestry & Grounds Administration, Forestry, Maintenance of Grounds, and Public Grounds Beautification programs. Expenditures for all public properties, except the grounds of the Water and Sewer Fund properties, are included in this division. The 2016 budget of \$1,706,132 decreased 4.03% from 2015. The decrease is primarily related to staffing changes within the division. The Forestry Tech position was eliminated and the position was reallocated to the Administrative Analyst position in the Administration Division. There were no significant increases in any of the expense categories from the 2015 budget.

2016 Budget by Program



2016 Budget by Expenditure Classification



**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - FORESTRY AND GROUNDS**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Forestry & Grounds Administration					
Personal Services-Salaries & Wages					
001.80.82.00.0.000.500.001 Full-Time Earnings	132,572	148,006	148,006	94,386	96,274
001.80.82.00.0.000.503.001 Overtime	6,771	7,190	7,190	6,027	6,148
001.80.82.00.0.000.504.001 Specialty Pay	769	541	541	541	541
001.80.82.00.0.000.506.001 Longevity Pay	360	360	360	450	450
Total Personal Services-Salaries & Wages	140,472	156,097	156,097	101,404	103,413
Personal Services-Employee Benefits					
001.80.82.00.0.000.510.001 Medical Insurance	26,931	36,454	36,454	14,967	15,416
001.80.82.00.0.000.511.001 Social Security	8,488	9,820	9,820	6,398	6,526
001.80.82.00.0.000.511.002 Medicare	1,985	2,299	2,299	1,497	1,527
001.80.82.00.0.000.512.001 IMRF Pension Expense	30,975	18,097	18,097	12,225	12,470
001.80.82.00.0.000.513.001 Sick Leave Incentive	320	1,300	1,300	1,098	1,098
001.80.82.00.0.000.513.002 Vac/Pers Leave Incent.	-	500	500	395	395
Total Personal Services-Employee Benefits	68,699	68,470	68,470	36,580	37,432
Commodities & Supplies					
001.80.82.00.0.000.603.001 Clothing Supplies	75	450	450	450	450
Total Commodities & Supplies	75	450	450	450	450
Total Forestry & Grounds Administration	209,246	225,017	225,017	138,434	141,295

Forestry Program

Personal Services-Salaries & Wages					
001.80.82.83.0.000.500.001 Full-Time Earnings	257,623	262,142	262,142	268,381	273,749
001.80.82.83.0.000.502.001 Seasonal Earnings	9,910	11,627	11,627	11,627	11,627
001.80.82.83.0.000.503.001 Overtime	74,794	51,220	51,220	52,080	53,122
001.80.82.83.0.000.504.001 Specialty Pay	1,591	1,594	1,594	1,594	1,594
001.80.82.83.0.000.506.001 Longevity Pay	1,925	1,925	1,925	2,540	2,540
Total Personal Services-Salaries & Wages	345,843	328,508	328,508	336,222	342,632
Personal Services-Employee Benefits					
001.80.82.83.0.000.510.001 Medical Insurance	68,276	71,383	71,383	74,981	77,230
001.80.82.83.0.000.511.001 Social Security	21,300	20,529	20,529	21,010	21,430
001.80.82.83.0.000.511.002 Medicare	5,003	4,805	4,805	4,917	5,015
001.80.82.83.0.000.512.001 IMRF Pension Expense	41,057	36,604	36,604	38,873	39,650
001.80.82.83.0.000.513.001 Sick Leave Incentive	2,174	1,600	1,600	1,699	1,699
001.80.82.83.0.000.513.002 Vac/Pers Leave Incent.	357	900	900	899	899
Total Personal Services-Employee Benefits	138,167	135,821	135,821	142,379	145,923

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - FORESTRY AND GROUNDS**

		Actual	Budget	Estimate	Budget	Forecast
		2014	2015	2015	2016	2017
Forestry Program						
Other Employee Costs						
001.80.82.83.0.000.522.001	Travel & Meetings	5,971	6,090	6,090	6,212	6,336
Total Other Employee Costs		5,971	6,090	6,090	6,212	6,336
Contractual Services						
001.80.82.83.0.000.530.006	Other Prof. Serv.	12,540	4,397	4,397	4,485	4,575
001.80.82.83.0.000.569.008	Refuse Disposal	3,000	4,678	4,678	4,772	4,867
001.80.82.83.0.000.574.008	Contract Hauling	-	6,304	6,304	6,430	6,559
001.80.82.83.0.000.576.005	Private Tree Removal	1,960	5,385	5,385	5,493	5,603
001.80.82.83.0.000.576.006	Tree Removal	134,358	143,367	143,367	146,234	149,159
001.80.82.83.0.000.576.007	Stump Removal	78,310	53,685	53,685	54,759	55,854
001.80.82.83.0.000.576.008	Perennial Flower	570	3,121	3,121	3,183	3,247
001.80.82.83.0.000.576.011	Tree Trimming	161,183	195,678	195,678	180,000	183,600
063.80.82.83.4.000.576.012	Tree Hazard Study	5,688	10,000	5,000	10,000	10,000
001.80.82.83.0.000.576.013	Tree	32,605	40,326	40,326	41,133	41,956
Total Contractual Services		430,214	466,941	461,941	456,489	465,420
Utilities						
001.80.82.83.0.000.590.001	Telephone - Cellular	2,062	3,225	3,225	3,290	3,355
Total Utilities		2,062	3,225	3,225	3,290	3,355
Commodities & Supplies						
001.80.82.83.0.000.605.001	Other Equipment	7,940	8,235	8,235	8,400	8,568
001.80.82.83.0.000.622.005	Restoration Materials	1,419	1,752	1,752	1,787	1,823
001.80.82.83.0.000.623.001	Fertilizer	-	1,146	1,146	1,169	1,192
Total Commodities & Supplies		9,359	11,133	11,133	11,356	11,583
Total Forestry Program		931,616	951,718	946,718	955,948	975,249

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - FORESTRY AND GROUNDS**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Maintenance of Grounds					
Personal Services-Salaries & Wages					
001.80.82.84.0.355.500.001 Full-Time Earnings	188,581	193,778	193,778	193,265	197,130
001.80.82.84.0.355.502.001 Seasonal Earnings	29,296	32,250	32,250	32,900	32,900
001.80.82.84.0.355.503.001 Overtime	45,341	27,430	27,430	25,944	26,463
001.80.82.84.0.355.504.001 Specialty Pay	1,086	1,128	1,128	587	587
001.80.82.84.0.355.506.001 Longevity Pay	1,070	1,160	1,160	1,160	1,160
Total Personal Services-Salaries & Wages	265,374	255,746	255,746	253,856	258,240
Personal Services-Employee Benefits					
001.80.82.84.0.355.510.001 Medical Insurance	41,229	43,417	43,417	44,788	46,132
001.80.82.84.0.355.511.001 Social Security	16,317	15,942	15,942	15,823	16,139
001.80.82.84.0.355.511.002 Medicare	3,837	3,731	3,731	3,705	3,779
001.80.82.84.0.355.512.001 IMRF Pension Expense	28,880	25,762	25,762	26,406	26,934
001.80.82.84.0.355.513.001 Sick Leave Incentive	1,469	1,000	1,000	898	898
001.80.82.84.0.355.513.002 Vac/Pers Leave Incent.	275	300	300	395	395
Total Personal Services-Employee Benefits	92,007	90,152	90,152	92,015	94,277
Contractual Services					
001.80.82.84.0.355.530.006 Other Prof. Serv.	5,828	6,923	6,923	7,061	7,202
001.80.82.84.0.355.574.011 St-scape Corr Maint	22,942	23,929	23,929	26,493	27,023
001.80.82.84.0.355.574.014 Grounds Maintenance	56,528	67,626	67,626	70,149	71,552
001.80.82.84.0.355.575.010 Railroad Station	4,540	7,283	7,283	7,429	7,578
001.80.82.84.0.355.576.014 Contract Spraying	10,600	11,803	11,803	12,039	12,280
001.80.82.84.0.355.576.015 Contract Sprinkler	7,970	8,830	8,830	11,830	12,066
Total Contractual Services	108,408	126,394	126,394	135,001	137,701
Commodities & Supplies					
001.80.82.84.0.355.622.002 Small Tools	405	476	476	486	496
001.80.82.84.0.355.622.003 Grounds Maintenance	7,319	7,501	7,501	7,651	7,804
001.80.82.84.0.355.622.004 Lawn Care Equipment	566	820	820	836	853
001.80.82.84.0.355.623.001 Fertilizer	100	208	208	212	216
Total Commodities & Supplies	8,390	9,005	9,005	9,185	9,369
Other Equipment					
001.80.82.84.0.355.665.014 Sprinkler System	1,026	7,283	7,283	7,428	7,577
001.80.82.84.0.355.665.041 Repl St Furniture	35,834	39,015	39,015	39,795	40,591
Total Other Equipment	36,860	46,298	46,298	47,223	48,168
Total Maintenance of Grounds	511,039	527,595	527,595	537,280	547,755

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - FORESTRY AND GROUNDS**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Public Grounds Beautification					
Personal Services-Salaries & Wages					
001.80.82.84.0.356.500.001 Full-Time Earnings	22,252	22,611	22,611	23,063	23,524
001.80.82.84.0.356.503.001 Overtime	6,781	4,660	4,660	4,798	4,894
001.80.82.84.0.356.504.001 Specialty Pay	150	151	151	151	151
001.80.82.84.0.356.506.001 Longevity Pay	100	100	100	100	100
Total Personal Services-Salaries & Wages	29,283	27,522	27,522	28,112	28,669
Personal Services-Employee Benefits					
001.80.82.84.0.356.510.001 Medical Insurance	4,671	4,723	4,723	4,158	4,283
001.80.82.84.0.356.511.001 Social Security	1,724	1,707	1,707	1,744	1,779
001.80.82.84.0.356.511.002 Medicare	415	400	400	408	416
001.80.82.84.0.356.512.001 IMRF Pension Expense	3,556	3,154	3,154	3,340	3,407
Total Personal Services-Employee Benefits	10,366	9,984	9,984	9,650	9,885
Contractual Services					
001.80.82.84.0.356.574.010 Beautify RR ROW	-	2,497	2,497	2,547	2,598
Total Contractual Services	-	2,497	2,497	2,547	2,598
Commodities & Supplies					
001.80.82.84.0.356.622.002 Small Tools	195	199	199	203	207
001.80.82.84.0.356.623.002 Tree/Bush/Flower Repl	33,626	33,292	33,292	33,958	34,680
Total Commodities & Supplies	33,821	33,491	33,491	34,161	34,887
Total Public Grounds Beautification	73,470	73,494	73,494	74,470	76,039
TOTAL PUBLIC WORKS - FORESTRY AND GROUNDS	1,725,371	1,777,824	1,772,824	1,706,132	1,740,338

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - FORESTRY & GROUNDS
PERSONAL SERVICES**

	Budgeted Positions (1)			Budgeted Amounts		
	2014	2015	2016	2014	2015	2016
Full Time						
Forestry/Grounds Superintendent	0.90	0.90	0.90	103,089	88,637	94,386
Foreman	1.45	1.45	1.45	128,570	131,141	133,764
Maintenance Personnel	5.10	5.00	5.00	355,061	347,390	350,945
Forestry Technician	0.90	0.90	-	60,557	59,369	-
Total Full Time	8.35	8.25	7.35	647,277	626,537	579,095
Seasonal						
Seasonal/Intern	1.00 (3)	1.00 (3)	1.00 (3)	42,839	43,877	44,527
Total Seasonal	1.00 (3)	1.00 (3)	1.00 (3)	42,839	43,877	44,527
Other Compensation						
Overtime Earnings				127,000	90,500	88,849
Specialty Pay				3,955	3,414	2,873
Longevity Pay				4,775	3,545	4,250
Total Other Compensation				135,730	97,459	95,972
Employee Benefits						
Medical Insurance				161,272	155,977	138,894
Social Security				50,091	47,998	44,975
Medicare				11,733	11,235	10,527
IMRF Pension				92,933	83,617	80,844
Sick Leave Incentive				3,800	3,900	3,695
Vacation/Personal Leave Incentive				2,106	1,700	1,689
Retiree Sick Incentive				-	-	-
Total Employee Benefits				321,935	304,427	280,624
TOTAL	9.35	9.25	8.35	1,147,781	1,072,300	1,000,218

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	8.35	8.25	7.35
Seasonal	3.00	3.00	3.00

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
PUBLIC WORKS DEPARTMENT – ENGINEERING**

STATEMENT OF ACTIVITIES

It is the responsibility of the Engineering Division to design and improve the Village’s public streets, sidewalks, detention ponds and Levee 37 in a manner consistent with Village Board policy and regulatory agency requirements.

This division is responsible for performing activities which align to the following goals and strategies set forth in the Strategic Plan for 2020 detailed in the Introduction section of this budget document:

Infrastructure goal – Transportation: Design and implement upgrades, improvements and maintenance for optimum mobility and system sustainability.

Infrastructure goal – Flood Control, Water and Sewer – Improve and maintain infrastructure facilities and systems for public health and safety, to protect our investment in these vital community resources and to protect private property.

2014 ACCOMPLISHMENTS

Designed and resurfaced 18.9 miles of the Village Street Resurfacing Program.

Replaced 7,500 square feet of sidewalk as part of the Shared Cost Sidewalk Program.

Designed and constructed the Lonquist/Busse Pedestrian Crossing Project improving pedestrian safety.

Completed the Algonquin/Busse/Dempster pedestrian traffic signal improvements.

Designed and constructed Private Property Drainage Improvements Project providing flood relief to four properties.

2015 ACCOMPLISHMENTS

Infrastructure goal - Transportation

Improve the Village’s transportation system.

- Completed resurfacing of 9.9 miles of streets as part of the Village Street Resurfacing Program.
- Completed construction of Phase I and II of Kensington Business Center jogging path and lighting improvements.
- Completed construction of the Northwest Highway streetscape improvements.
- Completed construction of the Central/Arthur pedestrian Signal Improvement Project.
- Completed construction of the Central/Weller Pedestrian Crossing Improvement Project.

Infrastructure goal – Flood Control, Water and Sewer

Improve and maintain infrastructure facilities and system.

- Completed Hydraulic Analysis of tributary areas to Levee 37 Pump Stations 1 and 2.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
PUBLIC WORKS DEPARTMENT – ENGINEERING**

2016 GOALS

Infrastructure goal – Transportation

Improve the Village’s transportation system.

- Complete resurfacing of 6.8 miles of streets as part of the Village Street Resurfacing Program.
- Conduct feasibility study for the improvement of selected arterial intersections.
- Design and inspect the Shared Cost Sidewalk Program.
- Complete construction of the Northwest Highway/Mount Prospect Road pedestrian crossing improvements and bike path project.
- Complete construction of the Bike Route Sign project.
- Complete construction of Phase I of the Emergency Vehicle Preemption System Replacement project.
- Coordinate construction inspection of the Kensington Business Center Jogging Path and Lighting Improvements, Phase II.

Infrastructure goal – Flood Control, Water and Sewer

Improve and maintain infrastructure facilities and system.

- Complete construction of Phase II of the Storm Sewer Improvements, Isabella Basin relief sewer project, as recommended in the 2011 Comprehensive Flood Study.
- Complete construction of Phase III of the Storm Sewer Improvements as recommended in the 2011 Comprehensive Flood Study. Improvements include Lavergne/Catalpa and Palm/Cherrywood.
- Complete construction of the Private Property Drainage Improvements program.

WORKLOAD MEASURES	Actual 2013	Actual 2014	Estimated 2015	Projected 2016
Engineering Division				
Construction Project Inspections	84	60	85	90
Plan Reviews	187	155	190	195
Street Resurfacing (miles)	7.5	18.8	9.9	6.8
Shared Cost Sidewalk (square feet)	11,027	8,525	6,000	7,000
Residential Flood Plain Studies	37	38	45	50

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
PUBLIC WORKS - ENGINEERING**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Programs					
Engineering Services	915,665	915,319	911,819	934,624	954,635
Traffic Control-Street Lighting	462,220	532,833	534,160	544,656	555,780
Total Programs	1,377,885	1,448,152	1,445,979	1,479,280	1,510,415

Expenditure Classification

Personal Services-Salaries & Wages	738,831	740,245	740,245	763,771	778,603
Personal Services-Employee Benefits	283,817	266,419	267,725	272,855	278,987
Other Employee Costs	3,623	3,696	3,696	3,770	3,846
Contractual Services	130,951	166,154	162,475	161,640	166,219
Utilities	204,073	238,047	238,047	242,808	247,665
Commodities & Supplies	15,329	31,321	31,521	32,121	32,733
Office Equipment	179	567	567	578	590
Other Equipment	1,082	1,703	1,703	1,737	1,772
Total Commodities & Supplies	1,377,885	1,448,152	1,445,979	1,479,280	1,510,415

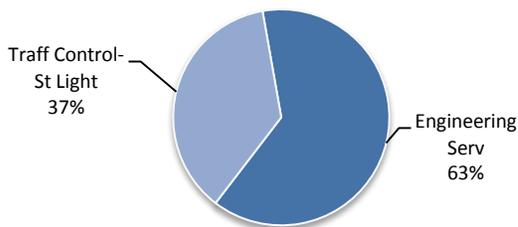
Source of Funds

001 General Fund	1,152,061	1,201,713	1,199,540	1,227,912	1,254,019
041 Motor Fuel Tax Fund	225,824	246,439	246,439	251,368	256,396
Total Source of Funds	1,377,885	1,448,152	1,445,979	1,479,280	1,510,415

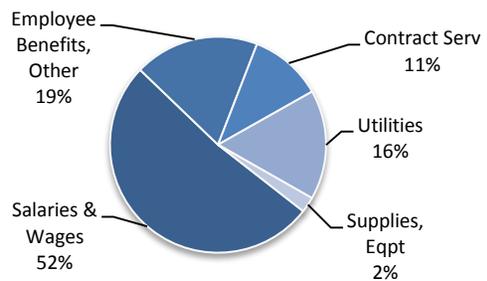
BUDGET DISCUSSION AND ANALYSIS

The Engineering Division budget includes the Engineering Services and the Traffic Control-Street Lighting programs. Included in these programs are the costs associated with the municipal engineering, infrastructure improvements, public and private site improvement plan reviews and inspections, utility permitting, drainage, traffic control, and street lighting. The 2016 budget of \$1,479,280 increased \$31,128 or 2.15% from the 2015 budget. Wages and Benefits primarily contribute to the increased budget.

2016 Budget by Program



2016 Budget by Expenditure Classification



**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - ENGINEERING**

		Actual	Budget	Estimate	Budget	Forecast
		2014	2015	2015	2016	2017
Engineering Services						
Personal Services-Salaries & Wages						
001.80.83.00.0.000.500.001	Full-Time Earnings	545,803	560,061	560,061	577,746	589,301
001.80.83.00.0.000.501.001	Part-Time Earnings	23,697	20,347	20,347	20,828	21,245
001.80.83.00.0.000.502.001	Seasonal Earnings	21,194	18,286	18,286	18,286	18,286
001.80.83.00.0.000.503.001	Overtime	19,732	14,160	14,160	17,300	17,646
001.80.83.00.0.000.504.001	Specialty Pay	600	601	601	601	601
001.80.83.00.0.000.506.001	Longevity Pay	2,900	2,900	2,900	2,600	2,600
Total Personal Services-Salaries & Wages		613,926	616,355	616,355	637,361	649,679
Personal Services-Employee Benefits						
001.80.83.00.0.000.510.001	Medical Insurance	90,891	78,386	78,386	79,104	81,477
001.80.83.00.0.000.511.001	Social Security	37,757	39,485	39,485	40,638	41,451
001.80.83.00.0.000.511.002	Medicare	8,999	9,241	9,241	9,507	9,697
001.80.83.00.0.000.512.001	IMRF Pension Expense	74,339	70,742	70,742	75,534	77,045
001.80.83.00.0.000.513.001	Sick Leave Incentive	5,560	5,700	5,700	5,598	5,598
001.80.83.00.0.000.513.002	Vac/Pers Leave Incent.	14,936	13,400	13,400	11,096	11,096
Total Personal Services-Employee Benefits		232,482	216,954	216,954	221,477	226,364
Other Employee Costs						
001.80.83.00.0.000.518.001	Dues & Memberships	1,334	1,361	1,361	1,388	1,416
001.80.83.00.0.000.525.004	Training	2,289	2,335	2,335	2,382	2,430
Total Other Employee Costs		3,623	3,696	3,696	3,770	3,846
Contractual Services						
001.80.83.00.0.000.530.006	Other Prof. Serv.	5,724	7,501	7,501	7,651	7,804
001.80.83.00.0.000.532.002	Equipment Maint.	-	1,398	1,398	1,426	1,455
001.80.83.00.0.000.551.001	Copier Lease Payment	744	-	-	-	-
001.80.83.00.0.000.553.001	Vehicle Lease Payment	8,900	10,400	10,400	8,900	8,900
001.80.83.00.0.000.554.001	Vehicle Maint Payment	34,855	35,174	35,174	33,318	35,477
001.80.83.00.0.000.562.004	Maps & Plats	-	4,572	1,072	1,093	1,115
001.80.83.00.0.000.577.004	ROW Restoration	6,648	6,430	6,430	6,559	6,690
Total Contractual Services		56,871	65,475	61,975	58,947	61,441
Utilities						
001.80.83.00.0.000.590.001	Telephone - Cellular	4,310	4,998	4,998	5,098	5,200
Total Utilities		4,310	4,998	4,998	5,098	5,200
Commodities & Supplies						
001.80.83.00.0.000.603.001	Clothing Supplies	1,283	1,300	1,300	1,300	1,300
001.80.83.00.0.000.608.001	Other Supplies	183	1,061	1,061	1,082	1,104
001.80.83.00.0.000.626.002	Engineering Supplies	1,726	3,210	3,210	3,274	3,339
Total Commodities & Supplies		3,192	5,571	5,571	5,656	5,743
Office Equipment						
001.80.83.00.0.000.656.002	Office Eqpt - Eng	179	567	567	578	590
Total Office Equipment		179	567	567	578	590

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - ENGINEERING**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Engineering Services					
Other Equipment					
001.80.83.00.0.000.665.012 Engineering Equipment	1,082	1,703	1,703	1,737	1,772
Total Other Equipment	1,082	1,703	1,703	1,737	1,772
Total Engineering Services	915,665	915,319	911,819	934,624	954,635

Traffic Control-Street Lighting

Personal Services-Salaries & Wages

001.80.83.86.0.357.500.001 Full-Time Earnings	111,218	112,919	112,919	115,221	117,525
001.80.83.86.0.357.503.001 Overtime	12,977	10,260	10,260	10,478	10,688
001.80.83.86.0.357.504.001 Specialty Pay	60	61	61	61	61
001.80.83.86.0.357.506.001 Longevity Pay	650	650	650	650	650
Total Personal Services-Salaries & Wages	124,905	123,890	123,890	126,410	128,924

Personal Services-Employee Benefits

001.80.83.86.0.357.510.001 Medical Insurance	24,714	24,329	24,329	24,803	25,547
001.80.83.86.0.357.511.001 Social Security	7,576	7,776	7,776	7,945	8,104
001.80.83.86.0.357.511.002 Medicare	1,786	1,821	1,821	1,859	1,896
001.80.83.86.0.357.512.001 IMRF Pension Expense	15,391	14,339	14,339	15,273	15,578
001.80.83.86.0.357.513.001 Sick Leave Incentive	1,725	1,000	2,306	1,300	1,300
001.80.83.86.0.357.513.002 Vac/Pers Leave Incent.	143	200	200	198	198
Total Personal Services-Employee Benefits	51,335	49,465	50,771	51,378	52,623

Contractual Services

001.80.83.86.0.357.577.001 Streetlight Maint	-	3,121	3,121	3,183	3,247
041.80.83.86.0.357.577.002 Traffic Light Maint	69,787	90,379	90,379	92,187	94,031
001.80.83.86.0.357.577.003 Traffic Signal Device	4,293	7,179	7,000	7,323	7,500
Total Contractual Services	74,080	100,679	100,500	102,693	104,778

Utilities

001.80.83.86.0.357.587.001 Electricity - Street	43,726	76,989	76,989	78,529	80,100
041.80.83.86.0.357.588.001 Electricity - NW	156,037	156,060	156,060	159,181	162,365
Total Utilities	199,763	233,049	233,049	237,710	242,465

Commodities & Supplies

001.80.83.86.0.357.603.001 Clothing Supplies	200	-	200	200	200
001.80.83.86.0.357.622.010 Street Light Supplies	11,937	25,750	25,750	26,265	26,790
Total Commodities & Supplies	12,137	25,750	25,950	26,465	26,990

Total Traffic Control-Street Lighting	462,220	532,833	534,160	544,656	555,780
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TOTAL PUBLIC WORKS - ENGINEERING	1,377,885	1,448,152	1,445,979	1,479,280	1,510,415
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**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - ENGINEERING
PERSONAL SERVICES**

	Budgeted Positions (1)			Budgeted Amounts		
	2014	2015	2016	2014	2015	2016
Full Time						
Village Engineer	1.00	1.00	1.00	113,995	116,274	118,600
Project Engineers	3.00	3.00	3.00	293,877	299,754	305,750
Traffic Engineer	1.00	1.00	1.00	102,471	104,520	106,611
Civil Engineer	-	1.00	1.00	-	62,001	69,723
Electrician	0.10	0.10	0.10	8,233	8,399	8,610
Engineering Assistant	2.00	1.00	1.00	155,205	82,032	83,673
Total Full Time	7.10	7.10	7.10	673,781	672,980	692,967
Part Time						
Draftsman	0.40 (1)	0.40 (1)	0.40 (1)	19,944	20,347	20,828
Total Part Time	0.40 (1)	0.40 (1)	0.40 (1)	19,944	20,347	20,828
Seasonal						
Seasonal/Intern	0.50 (2)	0.50 (2)	0.50 (2)	13,250	18,286	18,286
Total Seasonal	0.50 (2)	0.50 (2)	0.50 (2)	13,250	18,286	18,286
Other Compensation						
Overtime Earnings				22,500	24,420	27,778
Specialty Pay				662	662	662
Longevity Pay				4,050	3,550	3,250
Total Other Compensation				27,212	28,632	31,690
Employee Benefits						
Medical Insurance				141,323	102,715	103,907
Social Security				46,880	47,261	48,583
Medicare				10,971	11,062	11,366
IMRF Pension				90,069	85,081	90,807
Sick Leave Incentive				6,500	6,700	6,898
Vacation/Personal Leave Incentive				13,826	13,600	11,294
Total Employee Benefits				309,569	266,419	272,855
TOTAL	8.00	8.00	8.00	1,043,756	1,006,664	1,036,626

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	7.10	7.10	7.10
Part-Time	1.00	1.00	1.00
Seasonal	2.00	2.00	2.00

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
PUBLIC WORKS DEPARTMENT – REFUSE DISPOSAL**

STATEMENT OF ACTIVITIES

The mission of the Refuse Disposal Program is to coordinate a comprehensive municipal solid waste system that provides both environmental and economic benefits to the community. The Public Works Department is responsible for the administration of the residential and commercial contracts as well as public education on environmental issues, waste minimization, resource recovery, and medical and household hazardous waste.

This division is responsible for performing activities which align to the following goal and strategy set forth in the Strategic Plan for 2020 detailed in the Introduction section of this budget document:

Governance goal – Quality Service: Provide high-value, relevant municipal services.

2014 ACCOMPLISHMENTS

Promoted and coordinated recycling services at all of the community events including the Public Works Open House and the Earth Day Event at the Friendship Park Conservatory.

Participated in community outreach programs that educate residents on Village recycling efforts with the anticipated goal of increasing recycling and reducing waste volumes.

Increased landfill diversion and reduced environmental impacts by operating permanent recycling location for electronic waste, medications, sharps, compact fluorescent lights bulbs, holiday light recycling and batteries.

Hosted a one day document destruction event for Village residents.

2015 ACCOMPLISHMENTS

Governance goal – Quality Service

Efficiently collect waste and recycling.

- Provided a high level solid waste program (single family, multi family, commercial) while striving to reduce waste volumes.

Increase landfill diversion, reduce environmental impacts and increase recycling.

- Promoted and coordinated recycling services at all of the community events including the Public Works Open House and the Earth Day Event at the Friendship Park Conservatory.
- Operated permanent recycling location for electronic waste, medications, sharps, compact fluorescent lights bulbs, holiday light recycling and batteries.
- Continued to operate a seasonal drop-off site for electronics waste for Village and SWANCC member community residents.

2016 GOALS

Governance goal – Quality Service

Efficiently collect waste and recycling.

- Provide a high level solid waste program (single family, multi family, commercial) while striving to reduce waste volumes.

Increase landfill diversion, reduce environmental impacts and increase recycling.

- Operate permanent recycling location for electronic waste, medications, sharps, compact fluorescent lights bulbs, holiday light recycling and batteries.
- Increase residential recycling utilizing the Village’s multiple public communication systems.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
PUBLIC WORKS DEPARTMENT – REFUSE DISPOSAL**

- Participate in community outreach programs that educate residents on Village recycling efforts with the anticipated goal of increasing recycling and reducing waste volumes.
- Promote and coordinate recycling services for all community events.
- Continue to operate a seasonal drop-off site for electronics waste for Village and SWANCC member community residents.
- Host a one day document destruction event for Village and SWANCC Community residents.

	Actual 2013	Actual 2014	Estimated 2015	Projected 2016
WORKLOAD MEASURES				
Solid Waste Collected (in tons) (1)				
Landfilled	19,228	20,182	20,362	20,324
Recycled	5,718	5,499	6,777	6,913
Yardwaste	4,548	4,639	4,459	4,548
Total Waste Collected (tons)	29,494	30,320	31,598	31,785
Solid Waste Diverted (in tons)				
Recycling Program (2)				
Aluminum, glass, plastics, tin/steel	1,279	1,375	1,402	1,430
Mixed Paper	1,459	1,155	1,178	1,201
Newspaper	2,954	2,968	3,027	3,088
Total Recycling Program (tons)	5,692	5,498	5,607	5,719
Yardwaste Program (3)				
	4,548	4,639	4,732	4,548
Total Diverted (tons)	10,240	10,137	10,339	10,267
Percentage Diverted	35%	33%	33%	32%

- (1) Single Family and Multi-Family residential
- (2) Single Family, Multi-Family, Schools and Municipal
- (3) Single Family

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
PUBLIC WORKS - REFUSE DISPOSAL**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Programs					
Refuse Disposal Program	4,200,142	4,484,842	4,429,683	4,532,949	4,697,361
Leaf Removal Program Disposal	238,044	229,122	229,122	236,195	241,164
Total Programs	4,438,186	4,713,964	4,658,805	4,769,144	4,938,525

Expenditure Classification

Personal Services-Salaries & Wages	250,102	236,644	236,644	241,809	246,605
Personal Services-Employee Benefits	108,878	110,436	112,676	116,065	118,796
Other Employee Costs	1,224	1,248	1,248	1,273	1,298
Contractual Services	4,012,791	4,294,934	4,237,535	4,341,424	4,501,496
Utilities	261	447	447	456	465
Insurance	28,640	31,809	31,809	28,914	29,890
Commodities & Supplies	36,290	38,446	38,446	39,203	39,975
Total Expenditure Classification	4,438,186	4,713,964	4,658,805	4,769,144	4,938,525

Source of Funds

040 Refuse Disposal Fund	4,438,186	4,713,964	4,658,805	4,769,144	4,938,525
Total Source of Funds	4,438,186	4,713,964	4,658,805	4,769,144	4,938,525

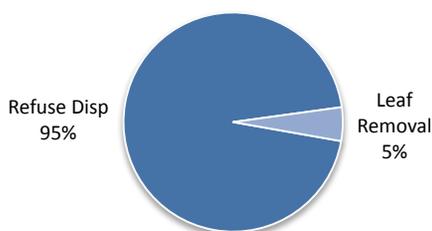
BUDGET DISCUSSION AND ANALYSIS

The Refuse Disposal Program includes the costs associated with the pickup of household refuse and yard waste, pickup of household materials to be recycled and tipping fees. The refuse pickup program includes approximately 13,600 single-family residents and 8,400 multi-family units. Recycling pickup includes all the single-family properties and approximately 7,200 multi-family units. Republic Services holds the residential refuse collection contract with the Village in 2016. This is the eleventh year of their refuse collection contract with the Village. The term of the current contract is twelve years. Annual increases in this contract are limited to the rate of the Consumer Price Index (CPI) or a maximum of 4% and a minimum of 2%. The Village also holds an exclusive commercial refuse collection contract with Republic Services in 2016. This will be the eighth year of a 9-year contract. Both the residential and commercial contracts will expire December 31, 2017. All businesses are directly billed by Republic.

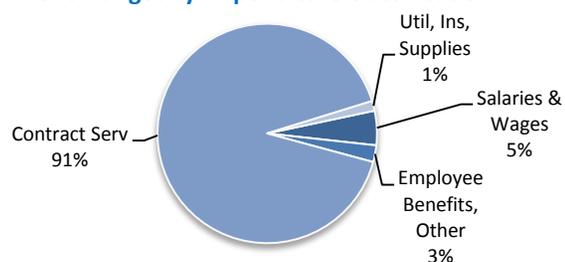
The Leaf Removal Program includes the personnel, equipment operation and maintenance, and fuel costs associated with the curbside collection of leaves by Public Works personnel between the first full week of October and the week before Thanksgiving. The collection encompasses all the single family homes and 347 miles of street.

The total Refuse budget for 2016 totals \$4,769,144. This is an increase of \$55,180 or 1.17% from 2015. Salary, Benefits and Contractual Service Expense increases are attributed to the increase.

2016 Budget by Program



2016 Budget by Expenditure Classification



**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - REFUSE DISPOSAL**

		Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Refuse Disposal Program						
Personal Services-Salaries & Wages						
040.80.85.00.0.000.500.001	Full-Time Earnings	78,876	81,108	81,108	82,335	83,982
040.80.85.00.0.000.501.001	Part-Time Earnings	12,379	11,881	11,881	12,165	12,408
040.80.85.00.0.000.503.001	Overtime	4,959	3,660	3,660	3,772	3,847
040.80.85.00.0.000.506.001	Longevity Pay	470	470	470	570	570
Total Personal Services-Salaries & Wages		96,684	97,119	97,119	98,842	100,807
Personal Services-Employee Benefits						
040.80.85.00.0.000.510.001	Medical Insurance	25,034	24,329	24,329	24,803	25,547
040.80.85.00.0.000.510.003	Workers' Comp Ins	5,640	6,840	9,080	8,205	8,262
040.80.85.00.0.000.511.001	Social Security	5,827	6,055	6,055	6,162	6,285
040.80.85.00.0.000.511.002	Medicare	1,363	1,420	1,420	1,443	1,472
040.80.85.00.0.000.512.001	IMRF Pension Expense	11,781	11,156	11,156	11,769	12,004
040.80.85.00.0.000.513.001	Sick Leave Incentive	82	100	100	100	100
040.80.85.00.0.000.513.002	Vac/Pers Leave Incent.	10	100	100	99	99
Total Personal Services-Employee Benefits		49,737	50,000	52,240	52,581	53,769
Other Employee Costs						
040.80.85.00.0.000.522.001	Travel & Meetings	1,224	1,248	1,248	1,273	1,298
Total Other Employee Costs		1,224	1,248	1,248	1,273	1,298
Contractual Services						
040.80.85.00.0.000.530.006	Other Prof. Serv.	500	1,440	1,440	1,469	1,498
040.80.85.00.0.000.544.002	Postage Expense	5,231	4,080	4,080	4,162	4,245
040.80.85.00.0.000.552.001	Computer Lease	771	802	802	746	758
040.80.85.00.0.000.568.001	S/F Refuse Collection	1,287,279	1,368,745	1,342,642	1,396,478	1,451,946
040.80.85.00.0.000.568.002	M/F Refuse Collection	499,558	525,368	517,304	535,875	559,112
040.80.85.00.0.000.568.004	Refuse Coll Stickers	170,784	233,000	233,000	237,000	246,000
040.80.85.00.0.000.568.005	Tipping Fees - SWANCC	1,198,939	1,287,548	1,285,015	1,323,087	1,362,800
040.80.85.00.0.000.568.006	Fixed Costs - SWANCC	53,116	43,000	43,000	-	-
040.80.85.00.0.000.568.007	Sticker Commission	3,175	4,080	4,080	4,162	4,243
040.80.85.00.0.000.568.008	S/F Recycling	672,343	690,082	677,031	704,765	732,499
040.80.85.00.0.000.568.009	M/F Recycling	102,854	115,632	107,984	112,100	116,384
040.80.85.00.0.000.568.012	Tipping Fees	10,581	10,753	10,753	10,968	11,187
Total Contractual Services		4,005,131	4,284,530	4,227,131	4,330,812	4,490,672
Utilities						
040.80.85.00.0.000.589.001	Telephone - Land Lines	261	447	447	456	465
Total Utilities		261	447	447	456	465
Insurance						
040.80.85.00.0.000.596.001	Liability Insurance	28,640	31,809	31,809	28,914	29,890
Total Insurance		28,640	31,809	31,809	28,914	29,890

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - REFUSE DISPOSAL**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Refuse Disposal Program					
Commodities & Supplies					
040.80.85.00.0.000.603.001 Clothing Supplies	285	600	600	600	600
040.80.85.00.0.000.623.006 Recycling Supplies	18,180	19,089	19,089	19,471	19,860
Total Commodities & Supplies	18,465	19,689	19,689	20,071	20,460
Total Refuse Disposal Program	4,200,142	4,484,842	4,429,683	4,532,949	4,697,361

Leaf Removal Program

Personal Services-Salaries & Wages

040.80.85.00.0.365.500.001 Full-Time Earnings	102,421	105,553	105,553	108,156	110,319
040.80.85.00.0.365.503.001 Overtime	49,492	32,300	32,300	33,389	34,057
040.80.85.00.0.365.504.001 Specialty Pay	835	902	902	652	652
040.80.85.00.0.365.506.001 Longevity Pay	670	770	770	770	770
Total Personal Services-Salaries & Wages	153,418	139,525	139,525	142,967	145,798

Personal Services-Employee Benefits

040.80.85.00.0.365.510.001 Medical Insurance	27,448	30,787	30,787	32,511	33,486
040.80.85.00.0.365.511.001 Social Security	9,261	8,808	8,808	9,027	9,208
040.80.85.00.0.365.511.002 Medicare	2,218	2,063	2,063	2,114	2,156
040.80.85.00.0.365.512.001 IMRF Pension Expense	18,796	16,278	16,278	17,234	17,579
040.80.85.00.0.365.513.001 Sick Leave Incentive	1,418	1,100	1,100	1,200	1,200
040.80.85.00.0.365.513.002 Vac/Pers Leave Incent.	-	1,400	1,400	1,398	1,398
Total Personal Services-Employee Benefits	59,141	60,436	60,436	63,484	65,027

Contractual Services

040.80.85.00.0.365.568.011 Street Sweeper Rental	7,660	10,404	10,404	10,612	10,824
Total Contractual Services	7,660	10,404	10,404	10,612	10,824

Commodities & Supplies

040.80.85.00.0.365.622.009 Repair/Maint Supplies	2,942	3,001	3,001	3,061	3,122
040.80.85.00.0.365.623.003 St Sweeper Brooms	4,938	5,037	5,037	5,138	5,241
040.80.85.00.0.365.623.004 Leaf Machine Parts	9,127	9,366	9,366	9,553	9,744
040.80.85.00.0.365.623.005 Leaf Truck Boxes	818	1,353	1,353	1,380	1,408
Total Commodities & Supplies	17,825	18,757	18,757	19,132	19,515

Total Leaf Removal Program	238,044	229,122	229,122	236,195	241,164
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TOTAL PUBLIC WORKS - REFUSE DISPOSAL	4,438,186	4,713,964	4,658,805	4,769,144	4,938,525
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**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - REFUSE DISPOSAL
PERSONAL SERVICES**

	Budgeted Positions (1)						Budgeted Amounts		
	2014		2015		2016		2014	2015	2016
Full Time									
Administrative Superintendent	1.00		1.00		1.00		65,924	73,864	74,909
Foreman	0.10		0.10		0.10		9,032	9,213	9,397
Maintenance Personnel	1.50		1.50		1.50		106,519	103,584	106,185
Total Full Time	2.60		2.60		2.60		181,475	186,661	190,491
Part Time									
Secretary	0.30	(0.6)	0.30	(0.6)	0.30	(0.6)	13,978	11,881	12,165
Total Part Time	0.30	(0.6)	0.30	(0.6)	0.30	(0.6)	13,978	11,881	12,165
Other Compensation									
Overtime Earnings							34,000	35,960	37,161
Specialty Pay							902	902	652
Longevity Pay							1,380	1,240	1,340
Total Other Compensation							36,282	38,102	39,153
Employee Benefits									
Medical Insurance							19,768	55,116	57,314
Workers' Comp Insurance							5,640	6,840	8,205
Social Security							14,586	14,863	15,189
Medicare							3,415	3,483	3,557
IMRF Pension							28,543	27,434	29,003
Sick Leave Incentive							1,100	1,200	1,300
Vacation/Personal Leave Incentive							2,005	1,500	1,497
Total Employee Benefits							75,057	110,436	116,065
TOTAL	2.90		2.90		2.90		306,792	347,080	357,874

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	2.60	2.60	2.60
Part-Time	0.60	0.60	0.60

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
PUBLIC WORKS DEPARTMENT – WATER & SEWER DIVISION**

STATEMENT OF ACTIVITIES

The mission of the Water and Sewer Division is to manage, maintain, repair, operate and improve the Village’s water distribution system and sanitary sewer system in a manner consistent with Village Board policy and regulatory agency requirements.

This division is responsible for performing activities which align to the following goals and strategies set forth in the Strategic Plan for 2020 detailed in the Introduction section of this budget document:

Infrastructure goal – Flood Control, Water and Sewer – Improve and maintain infrastructure facilities and systems for public health and safety, to protect our investment in these vital community resources and to protect private property.

2014 ACCOMPLISHMENTS

Completed the installation of an emergency generator providing standby power for Water Booster Station 17.

The elevated tank located downtown was inspected, cleaned and painted in the spring of 2014.

The George Street South relief station rehabilitation project was completed in 2014, replacing the original station that was over 30 years old.

Rehabilitation of deep well #5 was completed and the well was placed back in service.



2015 ACCOMPLISHMENTS

Infrastructure goal – Flood Control, Water and Sewer

Improve and maintain infrastructure facilities and system.

- Completed the installation of the new Automated Meter Reading system by completing the conversion of all 11,000 Village water accounts.
- Completed replacement of approximately 2,000 lineal feet of water main. Project included the upsizing of water main along Evergreen, east of the elevated tank, and Maple Street between Evergreen and Busse Av.
- Completed Combined Sewer System Evaluation study making a recommendation to the Village Board that included an estimated \$15 million in sewer improvements over the next 10 – 15 years.
- Completed the installation of emergency standby power for Water Booster Station 11.
- Completed the first year Illinois Environmental Protection Agency testing for Unregulated Contaminant Monitoring Rule (UCMR3).

2016 GOALS

Infrastructure goal – Flood Control, Water and Sewer

Improve and maintain infrastructure facilities and system.

- Complete cleaning, repair and painting of Water Booster Station 17.
- Complete installation of first of six remote pressure monitoring sites at designated locations in the water system. Remote pressure monitoring stations were a recommendation of the 2010 hydraulic water model. Improvements will enhance performance of the water system and address IEPA monitoring rules.
- Complete the replacement of 30+ year old Louis Street relief station.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
PUBLIC WORKS DEPARTMENT – WATER & SEWER DIVISION**

- Begin cured-in-place lining of Category 5 combined sewers identified in the 2015 Combined Sewer Assessment. Complete lining of approximately 8,000 lineal feet of Category 5 combined sewers.
- Replace aging leak correlation and underground pipe locating equipment.
- Complete replacement of roof at Water Booster Pumping Station #4.
- Complete replacement of approximately 600 lineal feet of water main. In addition to the water main all associated service taps, valves and hydrants will be replaced.
- The Village will begin to implement the changes needed under the new Inflow and Infiltration Control Program required by the Metropolitan Water Reclamation District for Greater Chicago. There will be a greater emphasis on standardizing inspections and results across all of the greater Chicago area.

WORKLOAD MEASURES	Actual 2013	Actual 2014	Estimated 2015	Projected 2016
Water Mains				
Installed (feet)	-	-	150	600
Valves Replaced	5	-	5	5
Valves Repaired	5	-	2	5
Main Leaks Repaired	112	64	88	100
Service Leaks Repaired	7	16	5	10
Water Meters Installed	758	1,954	10,000	150
Fire Hydrants				
Replaced	5	4	5	5
Repaired	15	3	10	10
Painted	130	-	80	400
JULIE Markings				
Calls	8,130	8,425	8,950	9,000
Flagged	3,750	4,625	4,920	4,950
Water Samples				
Water Quality	575	964	1,000	1,200
Lead/Copper	-	30	-	-
Water Purchased (million gallons)	1,285	1,301	1,237	1,302
Unaccounted Water	2.0%	-2.0%	-2.0%	2.0%
Water/Sewer Service Requests	500	1,306	950	900
Sanitary Sewers				
Cleaned (ft)	65,000	90,000	120,000	25,000
Televised (ft)	65,000	90,000	120,000	25,000
Relined (ft)	5,899	-	4,850	8,000
Private Building Inspections	762	652	1,250	500

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
PUBLIC WORKS - WATER & SEWER DIVISION**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Programs					
Water & Sewer Administration	1,936,299	1,540,119	1,560,919	1,333,166	1,307,505
Equipment Maintenance	786,646	820,288	820,288	868,050	899,780
Maintenance of Buildings	250,251	308,417	308,417	261,787	267,407
Maintenance of Grounds	120,930	121,813	121,813	127,239	129,573
Lake Michigan Water Supply	5,962,704	5,941,000	6,264,000	6,946,000	7,169,000
Water Supply Maint. & Repair	797,355	860,550	860,636	885,229	902,715
Water Distribution Maint. & Rep.	666,020	713,060	715,815	745,045	764,374
Water Meter Maintenance & Repair	240,496	404,911	326,167	378,997	385,670
Water Valve/Hydrant Maint & Rep	469,431	502,440	492,427	529,261	540,313
Sanitary Sewer Maint. & Repair	428,524	534,984	512,374	542,474	553,646
Total Programs	11,658,656	11,747,582	11,982,856	12,617,248	12,919,983

Expenditure Classification

Personal Services-Salaries & Wages	1,999,314	2,006,058	2,006,058	2,042,161	2,082,138
Personal Services-Employee Benefits	766,918	772,177	801,830	829,683	848,441
Other Employee Costs	29,514	37,393	37,393	38,141	38,903
Contractual Services	7,894,059	8,280,969	8,525,294	9,043,983	9,274,335
Utilities	134,746	160,913	159,213	164,131	167,211
Insurance	80,474	101,312	101,312	97,471	100,692
Commodities & Supplies	220,725	293,516	283,012	297,869	303,688
Other Expenditures	466,877	-	-	-	-
Office Equipment	-	1,000	1,000	1,020	1,040
Other Equipment	49,752	68,744	42,244	42,289	42,335
Distribution Systems	16,277	25,500	25,500	60,500	61,200
Total Expenditure Classification	11,658,656	11,747,582	11,982,856	12,617,248	12,919,983

Source of Funds

050 Water and Sewer Fund	11,658,656	11,747,582	11,982,856	12,617,248	12,919,983
Total Source of Funds	11,658,656	11,747,582	11,982,856	12,617,248	12,919,983

BUDGET DISCUSSION AND ANALYSIS

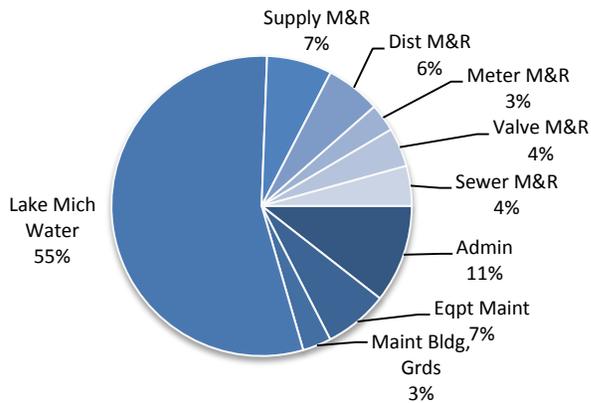
The Public Works Water & Sewer Division budget includes the costs associated with supplying water and sewer service to our residents. It includes the cost of Lake Michigan Water Supply, the distribution costs, the maintenance and repair to grounds, water meters, sanitary sewers, equipment, valves, hydrants, and water mains as well as the costs for improvements to the water and sewer systems.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
PUBLIC WORKS - WATER & SEWER DIVISION**

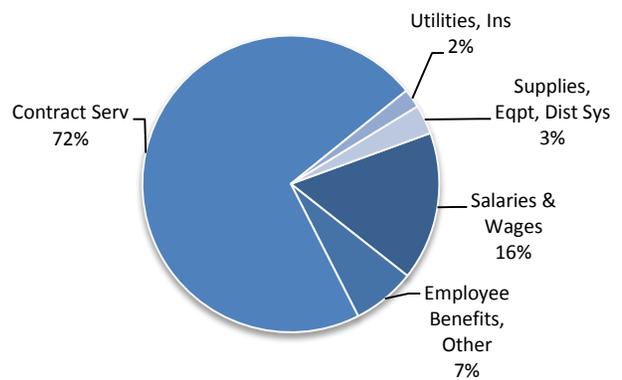
BUDGET DISCUSSION AND ANALYSIS (continued)

The total Water & Sewer Division budget of \$12,617,248 reflects an increase of \$869,666 or 7.40% from the 2015 budget. The rate increase for Lake Michigan Water is 15% for 2016. The cost of water increased \$1,005,000. Excluding the increase in water purchases, the budget change from prior year is a decrease of \$135,344 or 1.15% with changes made to program budgets for wages and benefits, insurance costs and vehicle expenses. Capital projects funded by the Water and Sewer Fund are located under the Capital Improvements section of this document.

2016 Budget by Program



2016 Budget by Expenditure Classification



**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER DIVISION**

		Actual	Budget	Estimate	Budget	Forecast
		2014	2015	2015	2016	2017
Water & Sewer Administration						
Personal Services-Salaries & Wages						
050.80.84.00.0.000.500.001	Full-Time Earnings	379,589	385,936	385,936	394,384	402,272
050.80.84.00.0.000.501.001	Part-Time Earnings	15,395	14,214	14,214	14,553	14,844
050.80.84.00.0.000.503.001	Overtime	6,465	10,500	10,500	5,954	6,073
050.80.84.00.0.000.504.001	Specialty Pay	600	601	601	601	601
050.80.84.00.0.000.506.001	Longevity Pay	1,900	2,000	2,000	2,200	2,200
Total Personal Services-Salaries & Wages		403,949	413,251	413,251	417,692	425,990
Personal Services-Employee Benefits						
050.80.84.00.0.000.510.001	Medical Insurance	79,109	76,236	76,236	77,127	79,441
050.80.84.00.0.000.510.003	Workers' Comp Ins	45,120	54,720	77,492	70,030	70,513
050.80.84.00.0.000.511.001	Social Security	23,176	25,394	25,394	25,542	26,053
050.80.84.00.0.000.511.002	Medicare	5,821	6,150	6,150	6,230	6,354
050.80.84.00.0.000.512.001	IMRF Pension Expense	50,865	48,509	48,509	50,933	51,952
050.80.84.00.0.000.513.001	Sick Leave Incentive	2,079	1,700	6,595	2,899	2,899
050.80.84.00.0.000.513.002	Vac/Pers Leave Incent.	3,464	8,300	8,300	8,097	8,097
050.80.84.00.0.000.513.009	NOPEBO Expense	10,296	-	-	-	-
Total Personal Services-Employee Benefits		219,930	221,009	248,676	240,858	245,309
Other Employee Costs						
050.80.84.00.0.000.518.001	Dues & Memberships	6,430	3,307	3,307	3,373	3,440
050.80.84.00.0.000.521.001	Other Employee Exp.	3,089	3,162	3,162	3,225	3,289
050.80.84.00.0.000.522.001	Travel & Meetings	4,329	4,416	4,416	4,504	4,594
050.80.84.00.0.000.524.001	Uniform Expense	7,379	18,230	18,230	18,595	18,967
050.80.84.00.0.000.525.004	Training	8,287	8,278	8,278	8,444	8,613
Total Other Employee Costs		29,514	37,393	37,393	38,141	38,903
Contractual Services						
050.80.84.00.0.000.530.002	Auditing Services	10,060	10,014	10,014	10,214	10,418
050.80.84.00.0.000.530.006	Other Prof. Serv.	48,414	50,000	50,000	96,000	52,020
050.80.84.00.0.000.532.002	Equipment Maint.	-	1,201	1,201	1,225	1,250
050.80.84.00.0.000.544.002	Postage Expense	58,177	50,000	50,000	51,000	52,020
050.80.84.00.0.000.551.001	Copier Lease Payment	7,926	7,650	7,650	7,803	7,959
050.80.84.00.0.000.552.001	Computer Lease Payme	19,232	18,672	18,672	17,730	15,821
050.80.84.00.0.000.557.001	Service Charge - Water	520,000	520,000	520,000	250,000	250,000
050.80.84.00.0.000.560.002	Comp Programming	-	1,243	1,243	1,268	1,293
050.80.84.00.0.000.560.007	Computer Maint.	250	2,680	2,680	2,734	2,789
050.80.84.00.0.000.560.009	GIS Maintenance	14,374	28,069	21,432	21,861	22,298
050.80.84.00.0.000.562.002	Printing Expense	2,963	5,841	5,841	5,958	6,077
050.80.84.00.0.000.563.002	Bank & Fiscal Fees	-	2,143	2,143	2,186	2,230
050.80.84.00.0.000.574.005	Uniform Rent/Cleaning	9,348	10,229	10,229	10,434	10,643
Total Contractual Services		690,744	707,742	701,105	478,413	434,818
Utilities						
050.80.84.00.0.000.589.001	Telephone - Land Lines	28,064	40,055	40,055	40,856	41,673
050.80.84.00.0.000.590.001	Telephone - Cellular	4,642	4,578	4,578	4,670	4,763
Total Utilities		32,706	44,633	44,633	45,526	46,436

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER DIVISION**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Water & Sewer Administration					
Insurance					
050.80.84.00.0.000.596.001 Liability Insurance	77,974	99,312	99,312	95,471	98,692
050.80.84.00.0.000.596.008 Other Insurance	2,500	2,000	2,000	2,000	2,000
Total Insurance	80,474	101,312	101,312	97,471	100,692
Commodities & Supplies					
050.80.84.00.0.000.603.001 Clothing Supplies	787	500	500	500	500
050.80.84.00.0.000.606.001 Office Supplies	3,679	3,965	3,965	4,044	4,125
050.80.84.00.0.000.608.001 Other Supplies	1,108	1,136	1,136	2,082	2,124
050.80.84.00.0.000.611.001 Photo Supplies	-	905	905	-	-
050.80.84.00.0.000.614.001 Training Supplies	650	675	675	689	703
050.80.84.00.0.000.616.001 Vehicle Reg/License	105	440	210	449	458
050.80.84.00.0.000.622.001 Open House Supplies	2,690	2,841	2,841	2,898	2,956
050.80.84.00.0.000.626.002 Engineering Supplies	-	1,168	1,168	1,191	1,215
050.80.84.00.0.000.626.004 Water Conservation Sup	886	905	905	923	941
Total Commodities & Supplies	9,905	12,535	12,305	12,776	13,022
Other Expenditures					
050.80.84.00.0.000.638.001 Depreciation	466,877	-	-	-	-
Total Other Expenditures	466,877	-	-	-	-
Other Equipment					
050.80.84.00.0.000.668.005 Radio Equip -Water	2,200	2,244	2,244	2,289	2,335
Total Other Equipment	2,200	2,244	2,244	2,289	2,335
Total Water & Sewer Administration	1,936,299	1,540,119	1,560,919	1,333,166	1,307,505

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER DIVISION**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Equipment Maintenance					
Contractual Services					
050.80.84.01.0.000.553.001 Vehicle Lease Payment	283,500	313,400	313,400	378,500	378,500
050.80.84.01.0.000.554.001 Vehicle Maint Payment	503,146	506,888	506,888	489,550	521,280
Total Contractual Services	786,646	820,288	820,288	868,050	899,780
Total Equipment Maintenance	786,646	820,288	820,288	868,050	899,780

Maintenance of Buildings

Personal Services-Salaries & Wages					
050.80.84.87.0.375.500.001 Full-Time Earnings	128,413	129,844	129,844	135,512	138,222
050.80.84.87.0.375.503.001 Overtime	35,052	29,270	29,270	23,899	24,377
050.80.84.87.0.375.504.001 Specialty Pay	950	952	952	952	952
050.80.84.87.0.375.506.001 Longevity Pay	500	500	500	500	500
Total Personal Services-Salaries & Wages	164,915	160,566	160,566	160,863	164,051

Personal Services-Employee Benefits

050.80.84.87.0.375.510.001 Medical Insurance	38,400	40,892	40,892	43,340	44,640
050.80.84.87.0.375.511.001 Social Security	10,254	9,994	9,994	10,037	10,238
050.80.84.87.0.375.511.002 Medicare	2,398	2,339	2,339	2,349	2,396
050.80.84.87.0.375.512.001 IMRF Pension Expense	20,094	18,471	18,471	19,231	19,616
050.80.84.87.0.375.513.002 Vac/Pers Leave Incent.	583	600	600	998	998
Total Personal Services-Employee Benefits	71,729	72,296	72,296	75,955	77,888

Contractual Services

050.80.84.87.0.375.533.003 Roof Repairs	3,925	59,235	59,235	8,323	8,489
050.80.84.87.0.375.533.005 Building Repairs	3,830	8,670	8,670	8,843	9,020
Total Contractual Services	7,755	67,905	67,905	17,166	17,509

Utilities

050.80.84.87.0.375.585.001 Natural Gas	5,656	6,120	6,120	6,242	6,367
Total Utilities	5,656	6,120	6,120	6,242	6,367

Commodities & Supplies

050.80.84.87.0.375.628.003 M&R Supplies - PW	196	1,530	1,530	1,561	1,592
Total Commodities & Supplies	196	1,530	1,530	1,561	1,592

Total Maintenance of Buildings	250,251	308,417	308,417	261,787	267,407
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**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER DIVISION**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Maintenance of Grounds					
Personal Services-Salaries & Wages					
050.80.84.87.0.376.500.001 Full-Time Earnings	39,188	39,819	39,819	40,728	41,543
050.80.84.87.0.376.502.001 Seasonal Earnings	10,841	14,813	14,813	14,927	14,927
050.80.84.87.0.376.503.001 Overtime	16,424	10,740	10,740	10,296	10,502
050.80.84.87.0.376.504.001 Specialty Pay	300	301	301	301	301
050.80.84.87.0.376.506.001 Longevity Pay	200	200	200	200	200
Total Personal Services-Salaries & Wages	66,953	65,873	65,873	66,452	67,473
Personal Services-Employee Benefits					
050.80.84.87.0.376.510.001 Medical Insurance	9,497	9,882	9,882	9,839	10,134
050.80.84.87.0.376.511.001 Social Security	4,057	4,085	4,085	4,122	4,204
050.80.84.87.0.376.511.002 Medicare	958	957	957	966	985
050.80.84.87.0.376.512.001 IMRF Pension Expense	6,791	5,852	5,852	6,123	6,245
Total Personal Services-Employee Benefits	21,303	20,776	20,776	21,050	21,568
Contractual Services					
050.80.84.87.0.376.574.012 Landscape & Fence Mai	1,020	1,040	1,040	1,061	1,082
050.80.84.87.0.376.574.014 Grounds Maintenance	26,937	28,091	28,091	32,523	33,173
Total Contractual Services	27,957	29,131	29,131	33,584	34,255
Commodities & Supplies					
050.80.84.87.0.376.622.002 Small Tools	195	199	199	203	207
050.80.84.87.0.376.622.003 Grounds Maintenance S	1,487	2,405	2,405	2,453	2,502
050.80.84.87.0.376.622.004 Lawn Care Equipment	266	456	456	465	475
050.80.84.87.0.376.622.007 Snow Plow Blades	2,769	2,973	2,973	3,032	3,093
Total Commodities & Supplies	4,717	6,033	6,033	6,153	6,277
Total Maintenance of Grounds	120,930	121,813	121,813	127,239	129,573
Lake Michigan Water Supply					
Contractual Services					
050.80.84.87.0.378.570.001 JAWA - Water Purchase	4,430,751	4,465,000	4,498,000	5,165,000	5,371,000
050.80.84.87.0.378.570.002 JAWA - Power Cost	118,704	100,000	112,000	114,000	117,000
050.80.84.87.0.378.570.003 JAWA - O&M Cost	361,020	354,000	441,000	454,000	468,000
050.80.84.87.0.378.570.004 JAWA - Fixed Cost	1,052,229	1,022,000	1,213,000	1,213,000	1,213,000
Total Contractual Services	5,962,704	5,941,000	6,264,000	6,946,000	7,169,000
Total Lake Michigan Water Supply	5,962,704	5,941,000	6,264,000	6,946,000	7,169,000

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER DIVISION**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Water Supply Maint. & Repair					
Personal Services-Salaries & Wages					
050.80.84.87.0.379.500.001 Full-Time Earnings	318,660	326,642	326,642	336,493	343,223
050.80.84.87.0.379.503.001 Overtime	85,387	67,190	67,190	66,543	67,874
050.80.84.87.0.379.504.001 Specialty Pay	1,555	1,554	1,554	1,554	1,554
050.80.84.87.0.379.506.001 Longevity Pay	2,390	2,390	2,390	2,690	2,690
Total Personal Services-Salaries & Wages	407,992	397,776	397,776	407,280	415,341
Personal Services-Employee Benefits					
050.80.84.87.0.379.510.001 Medical Insurance	62,453	66,500	66,500	70,902	73,029
050.80.84.87.0.379.511.001 Social Security	25,165	24,908	24,908	25,571	26,082
050.80.84.87.0.379.511.002 Medicare	5,954	5,829	5,829	5,984	6,104
050.80.84.87.0.379.512.001 IMRF Pension Expense	49,943	46,037	46,037	48,994	49,974
050.80.84.87.0.379.513.001 Sick Leave Incentive	1,458	2,400	4,386	2,799	2,799
050.80.84.87.0.379.513.002 Vac/Pers Leave Incent.	2,088	1,500	1,500	2,297	2,297
Total Personal Services-Employee Benefits	147,061	147,174	149,160	156,547	160,285
Contractual Services					
050.80.84.87.0.379.532.002 Equipment Maint.	51,602	61,200	61,200	62,424	63,672
050.80.84.87.0.379.533.004 Emergency Repairs	2,610	3,060	3,060	3,121	3,183
050.80.84.87.0.379.533.006 Electrical Repairs	4,215	7,140	7,140	7,283	7,429
050.80.84.87.0.379.569.003 Water Sample Testing	29,553	45,900	45,900	46,818	47,754
050.80.84.87.0.379.569.004 Water Tank Repairs	345	5,000	5,000	5,100	5,202
Total Contractual Services	88,325	122,300	122,300	124,746	127,240
Utilities					
050.80.84.87.0.379.586.001 Electricity	85,509	86,700	85,000	88,434	90,000
Total Utilities	85,509	86,700	85,000	88,434	90,000
Commodities & Supplies					
050.80.84.87.0.379.622.009 Repair/Maint Supplies	19,371	20,400	20,400	20,808	21,224
050.80.84.87.0.379.626.005 Water Treatment Chem	14,131	25,000	25,000	25,500	26,000
050.80.84.87.0.379.627.002 Generators	18,689	35,700	35,500	36,414	37,125
Total Commodities & Supplies	52,191	81,100	80,900	82,722	84,349
Distribution Systems					
050.80.84.87.0.379.671.002 Tank Repair/Inspection	16,277	25,500	25,500	25,500	25,500
Total Distribution Systems	16,277	25,500	25,500	25,500	25,500
Total Water Supply Maint. & Repair	797,355	860,550	860,636	885,229	902,715

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER DIVISION**

		Actual	Budget	Estimate	Budget	Forecast
		2014	2015	2015	2016	2017
Water Distribution Maint. & Rep.						
Personal Services-Salaries & Wages						
050.80.84.87.0.380.500.001	Full-Time Earnings	193,141	201,076	201,076	200,394	204,402
050.80.84.87.0.380.501.001	Part-Time Earnings	41,679	50,070	50,070	51,275	52,301
050.80.84.87.0.380.503.001	Overtime	71,700	55,310	55,310	38,945	39,724
050.80.84.87.0.380.504.001	Specialty Pay	1,055	1,142	1,142	1,142	1,142
050.80.84.87.0.380.506.001	Longevity Pay	660	720	720	360	360
Total Personal Services-Salaries & Wages		308,235	308,318	308,318	292,116	297,929
Personal Services-Employee Benefits						
050.80.84.87.0.380.510.001	Medical Insurance	29,859	31,782	31,782	33,917	34,935
050.80.84.87.0.380.511.001	Social Security	18,551	19,120	19,120	18,122	18,484
050.80.84.87.0.380.511.002	Medicare	4,417	4,475	4,475	4,242	4,327
050.80.84.87.0.380.512.001	IMRF Pension Expense	37,411	35,336	35,336	34,719	35,413
050.80.84.87.0.380.513.002	Vac/Pers Leave Incent.	-	-	-	99	99
Total Personal Services-Employee Benefits		90,238	90,713	90,713	91,099	93,258
Contractual Services						
050.80.84.87.0.380.530.005	Control System Prog	43,503	50,000	50,000	51,000	52,020
050.80.84.87.0.380.532.002	Equipment Maint.	2,475	5,422	5,000	5,530	5,650
050.80.84.87.0.380.569.006	Parkway Restoration	45,334	60,707	60,707	61,921	63,159
050.80.84.87.0.380.569.007	Pavement Restoration	36,869	36,000	36,000	40,000	45,000
050.80.84.87.0.380.569.008	Refuse Disposal	4,886	6,248	6,248	6,373	6,500
050.80.84.87.0.380.571.006	Backflow Prevention	3,990	34,000	40,000	40,800	41,616
050.80.84.87.0.380.574.007	Julie Service Charges	8,038	14,823	12,000	12,240	12,484
050.80.84.87.0.380.574.008	Contract Hauling	23,643	30,000	30,000	30,600	31,210
Total Contractual Services		168,738	237,200	239,955	248,464	257,639
Commodities & Supplies						
050.80.84.87.0.380.622.002	Small Tools	-	400	400	408	416
050.80.84.87.0.380.622.005	Restoration Materials	25,054	27,500	27,500	28,050	28,610
050.80.84.87.0.380.622.006	Emergency Barricades	1,890	1,929	1,929	1,968	2,005
050.80.84.87.0.380.622.009	Repair/Maint Supplies	70,788	44,000	44,000	44,880	45,696
050.80.84.87.0.380.627.003	Water - Gas Pumps	1,077	2,000	2,000	2,040	2,081
Total Commodities & Supplies		98,809	75,829	75,829	77,346	78,808
Office Equipment						
050.80.84.87.0.380.656.007	Office Eqpt - Water	-	1,000	1,000	1,020	1,040
Total Office Equipment		-	1,000	1,000	1,020	1,040
Distribution Systems						
050.80.84.87.0.380.671.006	Wireless Telemetry	-	-	-	35,000	35,700
Total Distribution Systems		-	-	-	35,000	35,700
Total Water Distribution Maint. & Rep.		666,020	713,060	715,815	745,045	764,374

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER DIVISION**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Water Meter Maintenance & Repair					
Personal Services-Salaries & Wages					
050.80.84.87.0.381.500.001 Full-Time Earnings	79,589	118,979	118,979	132,705	135,359
050.80.84.87.0.381.502.001 Seasonal Earnings	11,559	12,995	12,995	12,996	12,996
050.80.84.87.0.381.503.001 Overtime	28,507	13,700	13,700	27,526	28,077
050.80.84.87.0.381.504.001 Specialty Pay	-	-	-	601	601
050.80.84.87.0.381.506.001 Longevity Pay	70	445	445	470	470
Total Personal Services-Salaries & Wages	119,725	146,119	146,119	174,298	177,503
Personal Services-Employee Benefits					
050.80.84.87.0.381.510.001 Medical Insurance	10,739	9,060	9,060	17,703	18,234
050.80.84.87.0.381.511.001 Social Security	7,419	9,068	9,068	10,815	11,031
050.80.84.87.0.381.511.002 Medicare	1,735	2,124	2,124	2,532	2,583
050.80.84.87.0.381.512.001 IMRF Pension Expense	13,114	15,271	15,271	19,176	19,560
050.80.84.87.0.381.513.001 Sick Leave Incentive	49	100	100	100	100
Total Personal Services-Employee Benefits	33,056	35,623	35,623	50,326	51,508
Contractual Services					
050.80.84.87.0.381.547.003 Vehicle Rental	2,325	4,000	3,000	3,060	3,121
050.80.84.87.0.381.560.002 Comp Programming	1,450	7,000	7,000	15,000	15,300
050.80.84.87.0.381.569.001 Meter Installation	24,966	101,223	65,000	66,300	67,625
050.80.84.87.0.381.569.002 Meter Testing & Repair	10,224	41,271	26,250	26,775	27,310
Total Contractual Services	38,965	153,494	101,250	111,135	113,356
Commodities & Supplies					
050.80.84.87.0.381.622.002 Small Tools	178	175	175	178	182
050.80.84.87.0.381.626.008 Water Meter Repair	1,020	3,000	3,000	3,060	3,121
Total Commodities & Supplies	1,198	3,175	3,175	3,238	3,303
Other Equipment					
050.80.84.87.0.381.665.050 Water Meters	47,552	66,500	40,000	40,000	40,000
Total Other Equipment	47,552	66,500	40,000	40,000	40,000
Total Water Meter Maintenance & Repair	240,496	404,911	326,167	378,997	385,670

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER DIVISION**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Water Valve/Hydrant Maint & Rep					
Personal Services-Salaries & Wages					
050.80.84.87.0.382.500.001 Full-Time Earnings	224,388	228,112	228,112	233,566	238,237
050.80.84.87.0.382.503.001 Overtime	78,865	60,390	60,390	52,572	53,623
050.80.84.87.0.382.504.001 Specialty Pay	360	361	361	361	361
050.80.84.87.0.382.506.001 Longevity Pay	1,640	1,780	1,780	1,540	1,540
Total Personal Services-Salaries & Wages	305,253	290,643	290,643	288,039	293,761
Personal Services-Employee Benefits					
050.80.84.87.0.382.510.001 Medical Insurance	46,080	49,070	49,070	52,022	53,583
050.80.84.87.0.382.511.001 Social Security	18,300	18,037	18,037	17,874	18,231
050.80.84.87.0.382.511.002 Medicare	4,397	4,220	4,220	4,182	4,266
050.80.84.87.0.382.512.001 IMRF Pension Expense	37,141	33,332	33,332	34,244	34,929
050.80.84.87.0.382.513.001 Sick Leave Incentive	679	200	200	200	200
Total Personal Services-Employee Benefits	106,597	104,859	104,859	108,522	111,209
Contractual Services					
050.80.84.87.0.382.574.001 Painting Services	49	2,813	2,800	28,000	28,560
050.80.84.87.0.382.574.008 Contract Hauling	15,644	18,150	18,150	18,513	18,885
Total Contractual Services	15,693	20,963	20,950	46,513	47,445
Commodities & Supplies					
050.80.84.87.0.382.622.005 Restoration Materials	8,486	9,000	9,000	9,180	9,350
050.80.84.87.0.382.622.009 Repair/Maint Supplies	16,443	20,075	20,075	20,477	20,887
050.80.84.87.0.382.626.001 Painting Supplies	108	1,500	1,500	1,530	1,561
050.80.84.87.0.382.626.006 Water Hydrants	4,700	35,000	25,000	30,000	30,600
050.80.84.87.0.382.626.007 Water Valves	12,151	20,400	20,400	25,000	25,500
Total Commodities & Supplies	41,888	85,975	75,975	86,187	87,898
Total Water Valve/Hydrant Maint & Rep	469,431	502,440	492,427	529,261	540,313

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER DIVISION**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Sanitary Sewer Maint. & Repair					
Personal Services-Salaries & Wages					
050.80.84.88.0.383.500.001 Full-Time Earnings	171,133	182,900	182,900	193,130	196,993
050.80.84.88.0.383.503.001 Overtime	49,751	39,230	39,230	40,279	41,085
050.80.84.88.0.383.504.001 Specialty Pay	1,288	1,262	1,262	1,262	1,262
050.80.84.88.0.383.506.001 Longevity Pay	120	120	120	750	750
Total Personal Services-Salaries & Wages	222,292	223,512	223,512	235,421	240,090
Personal Services-Employee Benefits					
050.80.84.88.0.383.510.001 Medical Insurance	33,259	36,763	36,763	39,009	40,179
050.80.84.88.0.383.511.001 Social Security	13,680	13,876	13,876	14,618	14,910
050.80.84.88.0.383.511.002 Medicare	3,199	3,249	3,249	3,422	3,490
050.80.84.88.0.383.512.001 IMRF Pension Expense	26,866	25,639	25,639	27,979	28,539
050.80.84.88.0.383.513.001 Sick Leave Incentive	-	100	100	100	100
050.80.84.88.0.383.513.002 Vac/Pers Leave Incent.	-	100	100	198	198
Total Personal Services-Employee Benefits	77,004	79,727	79,727	85,326	87,416
Contractual Services					
050.80.84.88.0.383.532.002 Equipment Maint.	2,546	10,000	10,000	10,200	10,400
050.80.84.88.0.383.569.008 Refuse Disposal	2,754	5,202	5,200	5,306	5,400
050.80.84.88.0.383.571.001 Sewer Repair/Repl	30,715	39,649	39,000	40,442	41,250
050.80.84.88.0.383.571.002 Building Sewer Insp	13,778	38,149	26,500	27,030	27,571
050.80.84.88.0.383.571.003 Sewer Cleaning	35,403	41,616	41,500	50,000	51,000
050.80.84.88.0.383.571.007 Flow Monitoring Analy	19,879	40,720	30,600	31,212	31,836
050.80.84.88.0.383.574.008 Contract Hauling	1,457	5,610	5,610	5,722	5,836
Total Contractual Services	106,532	180,946	158,410	169,912	173,293
Utilities					
050.80.84.88.0.383.586.001 Electricity	10,875	23,460	23,460	23,929	24,408
Total Utilities	10,875	23,460	23,460	23,929	24,408
Commodities & Supplies					
050.80.84.88.0.383.622.005 Restoration Materials	3,096	4,125	4,125	4,208	4,290
050.80.84.88.0.383.622.009 Repair/Maint Supplies	8,582	16,074	16,000	16,395	16,720
050.80.84.88.0.383.626.003 Manhole Frame Supp	143	7,140	7,140	7,283	7,429
Total Commodities & Supplies	11,821	27,339	27,265	27,886	28,439
Total Sanitary Sewer Maint. & Repair	428,524	534,984	512,374	542,474	553,646
TOTAL PUBLIC WORKS - WATER & SEWER DIVISION	11,658,656	11,747,582	11,982,856	12,617,248	12,919,983

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER DIVISION
PERSONAL SERVICES**

	Budgeted Positions (1)			Budgeted Amounts		
	2014	2015	2016	2014	2015	2016
Full Time						
Public Works Director	0.50	0.50	0.50	71,941	73,864	76,070
Deputy Public Works Director	0.50	0.50	0.50	53,884	59,406	60,595
Water/Sewer Superintendent	1.00	1.00	1.00	105,979	108,098	110,260
Foreman	2.20	2.20	2.20	196,720	193,396	200,299
Electricians	0.50	0.50	0.50	41,162	41,991	43,049
Maintenance Personnel	14.70	14.70	14.70	975,697	991,985	1,029,180
GIS Analyst	1.00	1.00	1.00	70,822	72,239	73,683
Administrative Coordinator	1.50	1.50	1.50	70,911	72,329	73,776
Total Full Time	21.90	21.90	21.90	1,587,116	1,613,308	1,666,912
Part Time						
Secretary	0.35 (0.7)	0.35 (0.7)	0.35 (0.7)	16,722	14,214	14,553
Maintenance Personnel	1.00 (2.0)	1.00 (2.0)	1.00 (2.0)	49,090	50,070	51,275
Total Part Time	1.35 (2.7)	1.35 (2.7)	1.35 (2.7)	65,812	64,284	65,828
Seasonal						
Seasonal/Intern	1.50 (6)	1.50 (6)	1.50 (6)	27,752	27,808	27,923
Total Seasonal	1.50 (6)	1.50 (6)	1.50 (6)	27,752	27,808	27,923
Other Compensation						
Overtime Earnings				258,000	286,330	266,014
Specialty Pay				5,924	6,173	6,774
Longevity Pay				8,060	8,155	8,710
Total Other Compensation				271,984	300,658	281,498
Employee Benefits						
Medical Insurance				346,367	320,185	343,859
Workers' Comp Insurance				45,120	54,720	70,030
Social Security				120,949	124,482	126,701
Medicare				28,516	29,343	29,907
IMRF Pension				235,325	228,447	241,399
Sick Leave Incentive				4,300	4,500	6,098
Vacation/Personal Leave Incentive				7,316	10,500	11,689
Total Employee Benefits				787,893	772,177	829,683
TOTAL	24.75	24.75	24.75	2,740,557	2,778,235	2,871,844

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	21.90	21.90	21.90
Part-Time	2.70	2.70	2.70
Seasonal	6.00	6.00	6.00

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
PUBLIC WORKS - PARKING**

The Parking Division includes the costs associated with the parking program. The Village manages the costs of the program in two separate enterprise funds: the Parking System Revenue Fund and the Village Parking System Fund.

Parking System Revenue Fund is used to account for the provision of public parking services with fees shared with the commuter railroad. All activities are accounted for including administration, operations, maintenance and collection.

Village Parking System Fund is used to account for the provision of Village-owned public parking services including the Village Hall parking deck and leased commuter spaces. All activities are accounted for including administration, operations, maintenance, and billing and collection.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
PUBLIC WORKS - PARKING**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Programs					
Village Parking System	129,728	260,160	260,160	107,796	110,061
Parking System	154,770	250,643	175,643	226,164	157,890
Total Programs	284,498	510,803	435,803	333,960	267,951

Expenditure Classification

Personal Services-Salaries & Wages	63,878	61,005	61,005	61,807	63,032
Personal Services-Employee Benefits	30,642	30,377	30,377	30,728	31,494
Contractual Services	169,113	208,707	208,707	134,120	140,427
Utilities	7,431	10,733	10,733	10,947	11,165
Insurance	2,581	3,913	3,913	3,439	3,556
Commodities & Supplies	8,154	10,494	10,494	10,704	10,918
Building Improvements	2,699	82,074	7,074	82,215	7,359
Infrastructure	-	103,500	103,500	-	-
Total Commodities & Supplies	284,498	510,803	435,803	333,960	267,951

Source of Funds

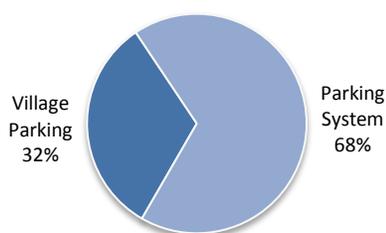
051 Village Parking System Fund	129,728	260,160	260,160	107,796	110,061
052 Parking System Revenue Fund	154,770	250,643	175,643	226,164	157,890
Total Source of Funds	284,498	510,803	435,803	333,960	267,951

BUDGET DISCUSSION AND ANALYSIS

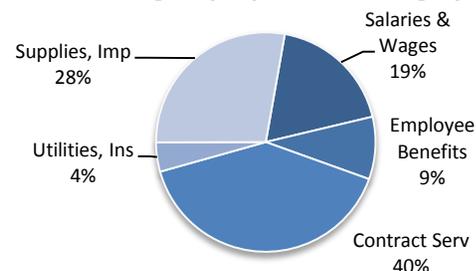
This Parking Program is funded by two enterprise funds, the Village Parking Enterprise Fund and the Parking System Revenue Fund. The total Parking program budget of \$333,960 reflects a significant decrease of \$176,843 or 34.62% from the 2015 budget. The enterprise funds were supported by the revenue generated from Parking Fees, Rental Fees, and Home Rule Sales Tax in previous budget years. Over the years the revenue has not been able to keep pace with the expenses and the funds were in deficit net positions. The Village has worked over the years to manage spending and has improved net position in both funds. However, at the end of 2014 the Parking System Revenue Fund remained in a deficit net position.

Program budgets within the Parking Program have been adjusted for 2016; the most significant adjustments are the removal of the Vehicle Lease, Vehicle Maintenance and the Service Charge from the General Fund. This was completed in an effort to bring down expenses more in-line with revenue projections. The Home Rule Sales Tax funding has been moved to the Capital Improvement Fund. Exploring options for future funding for the Parking Funds will be a priority in the coming years as the revenue is still not able to support the Parking programs. Capital projects funded by the Water and Sewer Fund are located under the Capital Improvements section of this document.

2016 Budget by Program



2016 Budget by Expenditure Category



**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - PARKING**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017	
Village Parking System						
Personal Services-Salaries & Wages						
051.80.81.81.0.000.500.001	Full-Time Earnings	30,633	31,451	31,451	32,161	32,804
051.80.81.81.0.000.503.001	Overtime	5,941	3,420	3,420	3,132	3,195
051.80.81.81.0.000.504.001	Specialty Pay	144	146	146	146	146
051.80.81.81.0.000.506.001	Longevity Pay	186	158	158	186	186
Total Personal Services-Salaries & Wages		36,904	35,175	35,175	35,625	36,331
Personal Services-Employee Benefits						
051.80.81.81.0.000.510.001	Medical Insurance	9,155	9,909	9,909	9,942	10,240
051.80.81.81.0.000.511.001	Social Security	2,198	2,222	2,222	2,249	2,294
051.80.81.81.0.000.511.002	Medicare	514	521	521	527	538
051.80.81.81.0.000.512.001	IMRF Pension Expense	4,526	4,101	4,101	4,352	4,439
051.80.81.81.0.000.513.001	Sick Leave Incentive	-	200	200	200	200
051.80.81.81.0.000.513.002	Vac/Pers Leave Incent.	709	400	400	395	395
051.80.81.81.0.000.513.009	NOPEBO Expense	648	-	-	-	-
Total Personal Services-Employee Benefits		17,750	17,353	17,353	17,665	18,106
Contractual Services						
051.80.81.81.0.000.530.006	Other Prof. Serv.	975	520	520	530	541
051.80.81.81.0.000.532.002	Equipment Maint.	3,562	3,633	3,633	3,706	3,780
051.80.81.81.0.000.533.002	Cleaning Service	3,886	25,178	25,178	25,682	26,196
051.80.81.81.0.000.553.001	Vehicle Lease Payment	14,520	16,440	16,440	-	-
051.80.81.81.0.000.554.001	Vehicle Maint Payment	4,918	4,963	4,963	-	-
051.80.81.81.0.000.555.001	Service Charge - Village	28,500	29,000	29,000	-	-
051.80.81.81.0.000.575.007	Parking Lot Sealcoating	10,820	11,037	11,037	11,258	11,483
051.80.81.81.0.000.575.008	Striping Parking Lots	3,520	3,611	3,611	3,683	3,757
Total Contractual Services		70,701	94,382	94,382	44,859	45,757
Insurance						
051.80.81.81.0.000.596.001	Liability Insurance	1,175	2,156	2,156	1,902	1,967
Total Insurance		1,175	2,156	2,156	1,902	1,967
Commodities & Supplies						
051.80.81.81.0.000.608.001	Other Supplies	499	520	520	530	541
Total Commodities & Supplies		499	520	520	530	541
Building Improvements						
051.80.81.81.0.000.647.006	Parking Deck	2,699	7,074	7,074	7,215	7,359
Total Building Improvements		2,699	7,074	7,074	7,215	7,359
Infrastructure						
051.80.81.81.0.000.679.003	Parking Lot Imp	-	103,500	103,500	-	-
Total Infrastructure		-	103,500	103,500	-	-
Total Village Parking System		129,728	260,160	260,160	107,796	110,061

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - PARKING**

		Actual	Budget	Estimate	Budget	Forecast
		2014	2015	2015	2016	2017
Parking System						
Personal Services-Salaries & Wages						
052.80.81.81.0.000.500.001	Full-Time Earnings	22,764	23,330	23,330	23,851	24,328
052.80.81.81.0.000.503.001	Overtime	3,969	2,280	2,280	2,088	2,130
052.80.81.81.0.000.504.001	Specialty Pay	96	98	98	98	98
052.80.81.81.0.000.506.001	Longevity Pay	145	122	122	145	145
Total Personal Services-Salaries & Wages		26,974	25,830	25,830	26,182	26,701
Personal Services-Employee Benefits						
052.80.81.81.0.000.510.001	Medical Insurance	6,868	7,365	7,365	7,321	7,541
052.80.81.81.0.000.511.001	Social Security	1,600	1,642	1,642	1,657	1,690
052.80.81.81.0.000.511.002	Medicare	374	386	386	390	398
052.80.81.81.0.000.512.001	IMRF Pension Expense	3,312	3,031	3,031	3,200	3,264
052.80.81.81.0.000.513.001	Sick Leave Incentive	-	200	200	100	100
052.80.81.81.0.000.513.002	Vac/Pers Leave Incent.	495	400	400	395	395
052.80.81.81.0.000.513.009	NOPEBO Expense	243	-	-	-	-
Total Personal Services-Employee Benefits		12,892	13,024	13,024	13,063	13,388
Contractual Services						
052.80.81.81.0.000.530.006	Other Prof. Serv.	6,818	6,430	6,430	6,559	6,690
052.80.81.81.0.000.533.002	Cleaning Service	3,289	3,633	3,633	3,706	3,780
052.80.81.81.0.000.550.001	Metra Land Lease	39,827	34,333	34,333	43,800	48,300
052.80.81.81.0.000.553.001	Vehicle Lease Payment	9,680	10,960	10,960	-	-
052.80.81.81.0.000.554.001	Vehicle Maint Payment	4,918	4,963	4,963	-	-
052.80.81.81.0.000.556.001	Svc Chg-Parking Fund	19,000	19,500	19,500	-	-
052.80.81.81.0.000.574.010	Beautify RR ROW	6,097	16,395	16,395	16,723	17,057
052.80.81.81.0.000.575.007	Parking Lot Sealcoating	6,432	12,485	12,485	12,735	12,990
052.80.81.81.0.000.575.008	Striping Parking Lots	2,351	2,411	2,411	2,459	2,508
052.80.81.81.0.000.575.011	Snow Removal	-	3,215	3,215	3,279	3,345
Total Contractual Services		98,412	114,325	114,325	89,261	94,670
Utilities						
052.80.81.81.0.000.585.001	Natural Gas	2,655	2,618	2,618	2,670	2,723
052.80.81.81.0.000.586.001	Electricity	4,406	7,803	7,803	7,959	8,118
052.80.81.81.0.000.591.001	Water & Sewer	370	312	312	318	324
Total Utilities		7,431	10,733	10,733	10,947	11,165
Insurance						
052.80.81.81.0.000.596.001	Liability Insurance	1,406	1,757	1,757	1,537	1,589
Total Insurance		1,406	1,757	1,757	1,537	1,589

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - PARKING**

	Actual	Budget	Estimate	Budget	Forecast
	2014	2015	2015	2016	2017
Parking System					
Commodities & Supplies					
052.80.81.81.0.000.608.001 Other Supplies	6,285	6,430	6,430	6,559	6,690
052.80.81.81.0.000.624.014 Bicycle Racks	1,256	1,281	1,281	1,307	1,333
052.80.81.81.0.000.624.015 Parking Bumpers	-	624	624	636	649
052.80.81.81.0.000.628.007 M&R Supplies -RR Sta	114	1,639	1,639	1,672	1,705
Total Commodities & Supplies	7,655	9,974	9,974	10,174	10,377
Building Improvements					
052.80.81.82.1.000.651.004 Train Station	-	75,000	-	75,000	-
Total Building Improvements	-	75,000	-	75,000	-
Total Parking System	154,770	250,643	175,643	226,164	157,890
TOTAL PUBLIC WORKS - PARKING	284,498	510,803	435,803	333,960	267,951

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - PARKING
PERSONAL SERVICES**

	Budgeted Positions (1)			Budgeted Amounts		
	2014	2015	2016	2014	2015	2016
Full Time						
Maintenance Personnel	0.40	0.40	0.40	28,406	26,440	27,104
Community Service Officer	0.50	0.50	0.50	27,785	28,341	28,908
Total Full Time	0.90	0.90	0.90	56,191	54,781	56,012
Other Compensation						
Overtime Earnings				7,500	5,700	5,220
Specialty Pay				244	244	244
Longevity Pay				451	280	331
Total Other Compensation				8,195	6,224	5,795
Employee Benefits						
Medical Insurance				16,762	17,274	17,263
Social Security				4,102	3,864	3,906
Medicare				964	907	917
IMRF Pension				8,036	7,132	7,552
Sick Leave Incentive				500	400	300
Vacation/Personal Leave Incentive				1,204	800	790
Total Employee Benefits				31,568	30,377	30,728
TOTAL	0.90	0.90	0.90	95,954	91,382	92,535

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	0.90	0.90	0.90
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**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
PUBLIC WORKS DEPARTMENT – VEHICLE MAINTENANCE**

STATEMENT OF ACTIVITIES

The mission of the Vehicle Maintenance Division is to cost effectively manage, maintain, repair and improve the Village's fleet of vehicles and equipment, which will provide each department safe and efficient vehicles/equipment with reliable service lives.

This division is responsible for performing activities which align to the following goals and strategies set forth in the Strategic Plan for 2020 detailed in the Introduction section of this budget document:

Governance goal – Quality Service: Provide high-value, relevant municipal services.

Infrastructure goal – Environmental Sensibility: Honor the natural environment's importance to community quality of life through strategic public investment.

2014 ACCOMPLISHMENTS

Completed installing dump bodies and auxiliary equipment on two (2) new dump trucks 2757 and 4509 with snow and ice control equipment and placed in service.

Completed scheduled vehicle/equipment replacements that included five (5) Public Works vehicles and three (3) Police/Fire vehicles.

Completed installation of 1,035 gallon anti-ice unit on an 8 yard dump truck.

Replaced an in-ground car lift that has met its useful life.

2015 ACCOMPLISHMENTS

Governance goal – Quality Service

Provide and maintain safe, efficient, reliable vehicles and equipment.

- Completed the construction of two (2) dump trucks and placed into service.
- Completed scheduled vehicle replacements that included six (6) Public Works vehicles, nine (9) Police squad cars and one (1) Fire vehicle.
- Completed the replacement of an in-ground car lift.
- Completed upgrade of Public Works' base radio to digital capable repeater to improve radio communication throughout the Village.

Infrastructure goal – Environmental Sensibility

Reduce fuel expense and environmental impact.

- Completed an alternative fuel study that provided a detailed assessment of the Village's fleet operations with the goal of reduced fuel expenditures. The study analyzed the advantages and feasibility of converting the fleet to alternative fuel sources. Results were presented to the Village Board. In short, each fuel technology provided some environmental benefit; however, none of the available technologies seem operationally viable or cost effective at this time.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
PUBLIC WORKS DEPARTMENT – VEHICLE MAINTENANCE**

2016 GOALS

Governance goal – Quality Service

Provide and maintain safe, efficient, reliable vehicles and equipment.

- Complete a study to determine the optimum fleet replacement schedule with the goal of operating the most cost effective fleet.
- Install dump bodies and auxiliary equipment and place into service two (2) new dump trucks with snow and ice control equipment.
- Complete scheduled vehicle/equipment replacement for thirteen (13) Public Works vehicles, eleven (11) Police vehicles and three (3) Fire vehicles.
- Continue to rebuild, fabricate and repair Ford leaf machines that are no longer produced.

Minimize unscheduled repairs and downtime.

- Complete approximately 400 preventive maintenance services.

	Actual 2013	Actual 2014	Estimated 2015	Projected 2016
WORKLOAD MEASURES				
Fleet Maintenance				
Number of Vehicles Maintained	216	215	215	215
Preventive Maintenance - Completed	418	390	400	400
Preventive Maintenance - % of Jobs	38	34	35	35
Work Orders - Completed	1,106	1,157	1,150	1,150
Unleaded Fuel Used	87,506	85,064	84,000	83,000
Diesel Fuel Used	57,372	58,357	56,000	55,000
Repairs				
Small Engine Repairs	88	88	90	90
Body Repairs	20	33	25	25
Total Repairs	108	121	115	115
Equipment Rebuilding				
Vehicles	2	2	2	2
Snow Plows	1	1	1	1
Salt Spreaders	1	1	1	-
Total Equipment Rebuilds	4	4	4	3

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
PUBLIC WORKS - VEHICLE MAINTENANCE**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Programs					
Vehicle Maint Administration	168,038	226,154	213,452	205,529	209,271
Vehicle Maintenance Program	1,885,157	2,007,883	1,908,509	1,928,508	1,967,862
Total Programs	2,053,195	2,234,037	2,121,961	2,134,037	2,177,133

Expenditure Classification

Personal Services-Salaries & Wages	953,685	951,226	951,226	971,751	990,912
Personal Services-Employee Benefits	348,324	379,364	385,662	391,757	400,301
Other Employee Costs	2,366	2,408	2,408	2,456	2,505
Contractual Services	83,889	134,657	115,657	104,584	106,663
Utilities	2,261	3,132	3,132	3,195	3,259
Commodities & Supplies	640,827	742,518	643,144	656,002	669,115
Other Expenditures	3,187	-	-	-	-
Office Equipment	268	567	567	578	590
Other Equipment	18,388	20,165	20,165	3,714	3,788
Total Expenditure Classification	2,053,195	2,234,037	2,121,961	2,134,037	2,177,133

Source of Funds

060 Vehicle Maintenance Fund	2,053,195	2,234,037	2,121,961	2,134,037	2,177,133
Total Source of Funds	2,053,195	2,234,037	2,121,961	2,134,037	2,177,133

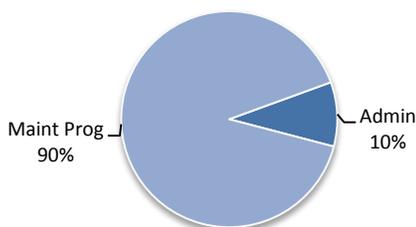
BUDGET DISCUSSION AND ANALYSIS

The Vehicle Maintenance Division includes the charges related to the maintenance and repair of all Village vehicles. The division consists of ten full-time employees, one part-time and one seasonal employee; and is responsible for pool vehicles, police vehicles, fire vehicles, and public works vehicles. In addition, the division maintains other equipment such as pumps, compressors and leaf machines.

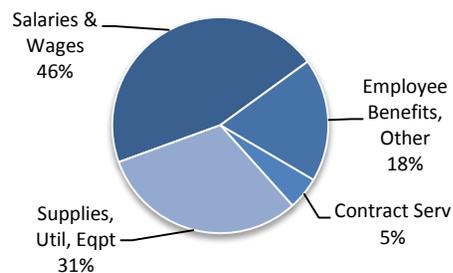
The Vehicle Maintenance Fund, an internal service fund, includes the operating expenses for this division. Financing is provided by charges to each Village department or division. Charges are based on the number of vehicles used.

The total 2016 budget for vehicle maintenance totals \$2,134,037 reflecting a decrease of \$100,000 or 4.48% from the prior year. The decrease is primarily attributed to the decrease in the budget for fuel (gas) for the vehicles and the line item budget for the In-Ground Car Lift that was purchased in 2015.

2016 Budget by Program



2016 Budget by Expenditure Classification



**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - VEHICLE MAINTENANCE**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Vehicle Maintenance Administration					
Personal Services-Salaries & Wages					
060.80.86.00.0.000.500.001 Full-Time Earnings	106,100	107,811	107,811	109,967	112,166
060.80.86.00.0.000.503.001 Overtime	2,564	2,280	2,280	1,910	1,948
060.80.86.00.0.000.504.001 Specialty Pay	600	601	601	601	601
060.80.86.00.0.000.506.001 Longevity Pay	400	400	400	400	400
Total Personal Services-Salaries & Wages	109,664	111,092	111,092	112,878	115,115
Personal Services-Employee Benefits					
060.80.86.00.0.000.510.001 Medical Insurance	18,366	18,189	18,189	16,012	16,492
060.80.86.00.0.000.510.003 Workers' Comp Ins	22,560	27,360	33,658	30,417	30,627
060.80.86.00.0.000.511.001 Social Security	6,737	7,205	7,205	7,297	7,443
060.80.86.00.0.000.511.002 Medicare	1,576	1,687	1,687	1,708	1,742
060.80.86.00.0.000.512.001 IMRF Pension Expense	13,712	13,283	13,283	13,945	14,224
060.80.86.00.0.000.513.001 Sick Leave Incentive	(3,336)	-	-	-	-
060.80.86.00.0.000.513.002 Vac/Pers Leave Incent.	(17,420)	4,800	4,800	4,495	4,495
060.80.86.00.0.000.513.009 NOPEBO Expense	3,551	-	-	-	-
Total Personal Services-Employee Benefits	45,746	72,524	78,822	73,874	75,023
Other Employee Costs					
060.80.86.00.0.000.525.004 Training	2,366	2,408	2,408	2,456	2,505
Total Other Employee Costs	2,366	2,408	2,408	2,456	2,505
Contractual Services					
060.80.86.00.0.000.530.006 Other Prof. Serv.	2,454	31,288	12,288	7,593	7,745
060.80.86.00.0.000.552.001 Computer Lease	3,085	3,207	3,207	2,986	3,032
Total Contractual Services	5,539	34,495	15,495	10,579	10,777
Utilities					
060.80.86.00.0.000.589.001 Telephone - Land Lines	654	843	843	860	877
060.80.86.00.0.000.590.001 Telephone - Cellular	1,607	2,289	2,289	2,335	2,382
Total Utilities	2,261	3,132	3,132	3,195	3,259
Commodities & Supplies					
060.80.86.00.0.000.603.001 Clothing Supplies	591	300	300	300	300
060.80.86.00.0.000.606.001 Office Supplies	593	606	606	618	630
060.80.86.00.0.000.608.001 Other Supplies	1,010	1,030	1,030	1,051	1,072
Total Commodities & Supplies	2,194	1,936	1,936	1,969	2,002
Office Equipment					
060.80.86.00.0.000.656.001 Office Eqpt	268	567	567	578	590
Total Office Equipment	268	567	567	578	590
Total Vehicle Maintenance Administration	168,038	226,154	213,452	205,529	209,271

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - VEHICLE MAINTENANCE**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Vehicle Maintenance Program					
Personal Services-Salaries & Wages					
060.80.86.89.0.000.500.001 Full-Time Earnings	671,255	705,511	705,511	725,748	740,263
060.80.86.89.0.000.501.001 Part-Time Earnings	22,434	25,194	25,194	24,441	24,930
060.80.86.89.0.000.502.001 Seasonal Earnings	3,952	4,371	4,371	4,485	4,485
060.80.86.89.0.000.503.001 Overtime	138,042	96,850	96,850	95,991	97,911
060.80.86.89.0.000.504.001 Specialty Pay	5,038	4,808	4,808	4,808	4,808
060.80.86.89.0.000.506.001 Longevity Pay	3,300	3,400	3,400	3,400	3,400
Total Personal Services-Salaries & Wages	844,021	840,134	840,134	858,873	875,797
Personal Services-Employee Benefits					
060.80.86.89.0.000.510.001 Medical Insurance	121,872	129,275	129,275	134,345	138,375
060.80.86.89.0.000.511.001 Social Security	51,355	52,399	52,399	53,499	54,569
060.80.86.89.0.000.511.002 Medicare	12,229	12,259	12,259	12,517	12,767
060.80.86.89.0.000.512.001 IMRF Pension Expense	102,698	96,607	96,607	102,229	104,274
060.80.86.89.0.000.513.001 Sick Leave Incentive	2,014	2,100	2,100	1,921	1,921
060.80.86.89.0.000.513.002 Vac/Pers Leave Incent.	2,248	2,800	2,800	1,972	1,972
060.80.86.89.0.000.513.004 Employee Allowances	10,162	11,400	11,400	11,400	11,400
Total Personal Services-Employee Benefits	302,578	306,840	306,840	317,883	325,278
Contractual Services					
060.80.86.89.0.000.532.002 Equipment Maint.	76,351	97,556	97,556	91,347	93,174
060.80.86.89.0.000.532.004 Radio Maintenance	-	567	567	578	590
060.80.86.89.0.000.574.009 Fuel System	1,999	2,039	2,039	2,080	2,122
Total Contractual Services	78,350	100,162	100,162	94,005	95,886
Commodities & Supplies					
060.80.86.89.0.000.622.002 Small Tools	3,551	3,829	3,829	3,906	3,984
060.80.86.89.0.000.625.001 Fuel System Repair	1,112	1,134	1,134	1,157	1,180
060.80.86.89.0.000.625.002 Steam Cleaner	689	1,245	1,245	1,270	1,295
060.80.86.89.0.000.625.003 Vehicle Maint Supplies	194,619	210,000	210,000	214,200	218,484
060.80.86.89.0.000.627.001 Gas Vehicles	438,662	524,374	425,000	433,500	442,170
Total Commodities & Supplies	638,633	740,582	641,208	654,033	667,113
Other Expenditures					
060.80.86.89.0.000.638.001 Depreciation	3,187	-	-	-	-
Total Other Expenditures	3,187	-	-	-	-
Other Equipment					
060.80.86.89.0.000.665.030 Oil Pump Replacement	785	801	801	817	833
060.80.86.89.0.000.665.083 Car Lift (In-Ground)	16,199	16,524	16,524	-	-
060.80.86.89.0.000.668.004 Radio Equip -Vcle Mnt	1,404	2,840	2,840	2,897	2,955
Total Other Equipment	18,388	20,165	20,165	3,714	3,788
Total Vehicle Maintenance Program	1,885,157	2,007,883	1,908,509	1,928,508	1,967,862
TOTAL PUBLIC WORKS - VEHICLE MAINTENANCE	2,053,195	2,234,037	2,121,961	2,134,037	2,177,133

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - VEHICLE MAINTENANCE
PERSONAL SERVICES**

	Budgeted Positions (1)			Budgeted Amounts		
	2014	2015	2016	2014	2015	2016
Full Time						
Vehicles Superintendent	1.00	1.00	1.00	105,697	107,811	109,967
Foreman	2.00	2.00	2.00	191,923	195,761	199,676
Body Repair Mechanic	1.00	1.00	1.00	84,194	85,890	88,055
Mechanics	5.00	5.00	5.00	367,506	361,418	371,311
Maintenance Personnel	1.00	1.00	1.00	60,372	62,442	66,706
Total Full Time	10.00	10.00	10.00	809,692	813,322	835,715
Part Time						
Maintenance Personnel	0.50 (1)	0.50 (1)	0.50 (1)	24,704	25,194	24,441
Total Part Time	0.50 (1)	0.50 (1)	0.50 (1)	24,704	25,194	24,441
Seasonal						
Seasonal/Intern	0.25 (1)	0.25 (1)	0.25 (1)	4,625	4,371	4,485
Total Seasonal	0.25 (1)	0.25 (1)	0.25 (1)	4,625	4,371	4,485
Other Compensation						
Overtime Earnings				152,500	99,130	97,901
Specialty Pay				4,808	5,409	5,409
Longevity Pay				4,200	3,800	3,800
Total Other Compensation				161,508	108,339	107,110
Employee Benefits						
Medical Insurance				153,197	147,464	150,357
Workers' Comp Insurance				22,560	27,360	30,417
Social Security				58,936	59,604	60,796
Medicare				13,792	13,946	14,225
IMRF Pension				115,028	109,890	116,174
Sick Leave Incentive				2,100	2,100	1,921
Vacation/Personal Leave Incentive				7,614	7,600	6,467
Employee Allowances				11,400	11,400	11,400
Total Employee Benefits				384,627	379,364	391,757
TOTAL	10.75	10.75	10.75	1,385,156	1,330,590	1,363,508

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets.

A summary of the number of positions follows:

Full-Time	10.00	10.00	10.00
Part-Time	1.00	1.00	1.00
Seasonal	1.00	1.00	1.00

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
EMERGENCY EVENTS**

The Emergency Events section is used when the Village endures extraordinary events that need to be accounted for and tracked separately for the possible reimbursement from federal or state aide. Separate tracking of expenses also are used when an event could lead to placing a claim with an insurance provider. Emergency type events are not limited to, but are typically weather related or damage to real property of the Village.

Reflected in the budget summary for 2014 were expenses related to a property damage insurance claim. In January 2014, a fire sprinkler head installed above the ceiling in the Executive Conference Room on the third floor of the Village Hall broke due to exposure to extreme cold weather. The sprinkler head was installed near the exterior envelope of the building and was particularly susceptible to the cold weather and wind gusts. The break subsequently triggered activation of the fire pump resulting in a prolonged pressurized water discharge that inundated the Executive Conference Room, adjacent hallway, and a portion of the Village Board Room. Water from the sprinkler system also traveled down the west stairwell and through floor joints to damage office spaces, storage rooms, and hallways on the second floor (Human Services Department) and first floor (Finance Department). Water also reached the bottom of the west stairwell and caused limited damage to the carpeting in the Information Technology Division main office space. Repairs were completed in August 2014.

Budgeting for emergency events does not take place until an extraordinary event occurs. A budget is then established through a budget amendment based on the severity/extent of the event. General Fund reserves are used to cover emergency event expenses.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
EMERGENCY EVENTS**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Programs					
2014 Deep Freeze VH Flood Damage	142,283	-	-	-	-
Total Programs	142,283	-	-	-	-
Expenditure Classification					
Contractual Services	87,986	-	-	-	-
Commodities & Supplies	54,297	-	-	-	-
Total Expenditure Classification	142,283	-	-	-	-
Source of Funds					
001 General Fund	142,283	-	-	-	-
Total Source of Funds	142,283	-	-	-	-

**VILLAGE OF MOUNT PROSPECT
EMERGENCY EVENTS**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
2014 Deep Freeze VH Flood Damage-Pub Works					
Contractual Services					
001.89.89.00.8.802.574.020 Other Services	87,986	-	-	-	-
Total Contractual Services	87,986	-	-	-	-
Commodities & Supplies					
001.89.89.00.8.802.628.001 M&R Supplies - VH	54,297	-	-	-	-
Total Commodities & Supplies	54,297	-	-	-	-
Total 2014 Deep Freeze VH Flood Damage-Pub Works	142,283	-	-	-	-
TOTAL EMERGENCY EVENTS	142,283	-	-	-	-



VILLAGE OF MOUNT PROSPECT

2016 BUDGET

CAPITAL IMPROVEMENTS

The Capital Improvements section for the Village has been categorized by 1) those projects included in the 5-year Capital Improvement Plan (CIP), and 2) other capital fund expenditures.

The CIP section includes the purchase or construction of long-lived, high-cost, tangible assets that are included in the Village's Capital Improvement Plan. Following the Capital Improvements line item pages is a schedule identifying the impact of 2016 budgeted capital expenditures on the operating budget. The long-term plan for all capital expenditures is published separately in the Village's five-year Capital Improvement Plan.

The Other Capital Fund Expenditures section includes capital improvements that do not meet the definition for inclusion in the Capital Improvement Plan. Two of the programs included in this section are the Vehicle Replacement and Computer Replacement programs, both internal service funds. Detailed schedules of all vehicles and computers budgeted in these two funds are included at the end of the Other Capital Fund Expenditures section.



VILLAGE OF MOUNT PROSPECT

2016 BUDGET

CAPITAL IMPROVEMENT PLAN

Capital Improvements for the Village have been categorized by 1) those projects included in the 5-year Capital Improvement Plan (CIP), and 2) other capital fund expenditures. This section details the programs and expenditures included in the CIP. The CIP is the Village's plan for capital expenditures over the upcoming five years. Capital expenditures are being defined as the purchase or construction of long-lived, high-cost, tangible assets. "Long-lived" implies a useful life in excess of one year. "High-cost" means that the project amounts to at least \$25,000. "Tangible" assets exclude contractual services except those that are necessary for putting a tangible asset into service. Programs of the CIP are summarized below:

Water System – This program includes capital improvements and certain equipment items related to managing the Village's water system. Included in the 2016 allocation of \$1,540,000 is \$650,000 for tank repairs and \$600,000 for water main replacement. Funding for water system projects comes from the Water and Sewer Fund.

Sanitary System – This program includes capital improvements and certain equipment items related to managing the Village's sanitary sewer system. The \$875,000 included in the 2016 budget is for sewer main replacement totaling \$525,000 and lift station repairs totaling \$350,000. Funding for water system projects comes from the Water and Sewer Fund.

Flood Control Projects – Projects totaling \$185,000 have been planned for flood control in 2016. There is \$100,000 budgeted for private property drainage improvements, with the balance going toward improvements to emergency pumping capacity.

Storm Sewer – This program is for the maintenance and repair of the combined and storm sewer system. Two projects are included in the 2016 budget. Combined sewer improvements totaling \$800,000 consist of cured in place lining treatment of sewer mains. Funds totaling \$450,000 have also been budgeted for general storm sewer system improvements. There is also \$100,000 allocated for storm sewer system inspections.

Street Construction and Reconstruction – Projects totaling \$518,000 have been planned for street construction and reconstruction. Projects budgeted in the program include downtown pedestrian improvements totaling \$265,000, signal preemption totaling \$135,000, Kensington Road improvements totaling \$68,000 and traffic signal replacement totaling \$50,000.

Resurfacing/Curbs & Gutters/Sidewalks – Projects totaling \$4,382,400 have been planned for the Resurfacing/Street Maintenance program in 2016. Included in this program is the Village's major street resurfacing program. The 2016 budget provides \$4.0 million for street resurfacing and \$228,400 for sidewalk improvements. Funding for these projects comes from several Funds including the General Fund, Capital Improvement Fund, Downtown Redevelopment Fund, Street Improvement Construction Fund and Motor Fuel Tax Fund.

Improvements to Public Buildings – This program support the maintenance and repair of various Village-owned buildings. PW roof repairs (\$1,100,000) and salt storage building (\$700,000) account for a majority of the \$2.2 million budget for 2016. Other projects include parking deck maintenance and HVAC repairs.

Computer Hardware/Software - This program includes hardware and software used to support the Village's computer network or related devices. Total budget for this program in 2016 is \$239,975. Of this amount, \$85,000 will be used an upgrade of the Microsoft Office suite; \$55,000 for costs related to the village-wide network security review and \$39,000 for wireless connectivity improvements.

Vehicles and Automotive Equipment – This program includes additions made to the Village motor vehicle fleet. Replacement vehicle purchases already included in the vehicle replacement program appear under the Vehicle Replacement program. There are no additions planned to the Village motor vehicle fleet for 2016.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
CAPITAL IMPROVEMENT PLAN**

Non-Automotive Equipment - This program includes various capital equipment items used to support departmental operations. Non-automotive equipment purchases of \$57,500 have been budgeted for 2016 consisting of fire hose and paramedic equipment.

Miscellaneous - This program includes various expenditures not accounted for in any other program. A total of \$1,334,689 has been budgeted in 2016 for items such as tree replacement, removal and restoration of trees infested by the Emerald Ash Borer, KBC jogging path, traffic improvements and the Village's façade program.

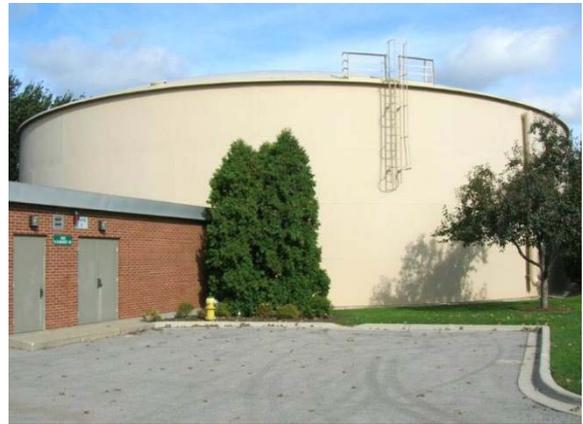
The total budget for projects included in the CIP for 2016 is \$12,637,564. This is a decrease of \$16,867,675 or 57.2% from the prior year. The significant decrease is due to the large flood control program completed during 2015.

Highlighted below are major capital projects included in the CIP budget. These projects have budgeted expenditures for 2016 exceeding \$500,000.

Water Tank Rehabilitation – Reservoir 17

Description – Inspection, repair, and coating of interior and exterior surfaces of water storage tank located at Booster Station 17

Justification – Maintenance of water storage tanks is necessary to maintain sanitary conditions and preserve structural integrity. Existing water storage capacity is required to satisfy IEPA and JAWA requirements and maintain ISO fire ratings. Water tanks are inspected and repaired/repainted on a rotating basis. Project aligns with the Village's strategic infrastructure goal regarding Flood Control, Water and Sewer - to improve and maintain infrastructure facilities and systems for public health and safety, to protect the investment in these vital community resources and to protect private property.



2016 Expenditures – Consist of planning/design and construction/maintenance of \$650,000

2016 Funding Source – Water and Sewer Fund

Useful Life – 20 years

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
CAPITAL IMPROVEMENT PLAN**

Water Main Replacement and Sewer Main Rehabilitation

Description – Annual water main replacement and sewer main relining, spot repairs and manhole repairs



Justification – Replace deteriorated water mains prone to leakage to minimize service disruptions and preserve water quality. Maintain structural integrity of sewer pipes. Remove excess infiltration and inflow to minimize basement backups and sewer surcharges. Projects aligns with the Village’s strategic infrastructure goal regarding Flood Control, Water and Sewer - to improve and maintain infrastructure facilities and systems for public health and safety, to protect the investment in these vital community resources and to protect private property.

2016 Expenditures – Consist of construction/maintenance of \$600,000 and \$525,000 for water main replacement and sewer main rehabilitation, respectively.

2016 Funding Source – Water and Sewer Fund

Useful Life – 50 years

Combined Sewer Improvements

Description – Evaluate and repair main line sewers and appurtenances in combined sewer service areas

Justification – Recent inspections of combined sewer service areas have revealed significant structural deterioration of main line pipes and manholes. A combined sewer evaluation study was completed in 2005 and the results of this study were used to identify problems and prioritize repairs. Repairs were initiated in 2006 starting with the most serious (category 5). In 2015 a second combined sewer evaluation study was completed to assess the current conditions of sewers rated as category 1, 2, and 3 in the original 2005 study. The recent study identified a significant amount of necessary repairs. Repairs will start with the most serious (category 5). Project aligns with the Village’s strategic infrastructure goal regarding Flood Control, Water and Sewer - to improve and maintain infrastructure facilities and systems for public health and safety, to protect the investment in these vital community resources and to protect private property.



2016 Expenditures – Consist of design and construction of \$800,000

2016 Funding Source – Water and Sewer Fund

Useful Life – 50 years

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
CAPITAL IMPROVEMENT PLAN**



Street Improvement Program

Description – Resurfacing of Village streets to maintain 20-year life

Justification – Repair of Village streets to provide safe and smooth pavement for motorists and to prevent necessity of complete street reconstruction. Materials testing will be conducted as part of this project to verify compliance with project designs and Village codes. Project aligns with the Village’s strategic goal of designing and implementing upgrades, improvements and maintenance to the Village’s transportation system, creating optimum mobility and system sustainability.

2016 Expenditures – Consist of planning/design and construction/maintenance of \$4,019,000

2016 Funding Source – Street Improvement Construction Fund and Motor Fuel Tax Fund

Useful Life – 20 years

Public Works Roof Repair

Description – Replace Public Works facility main roof

Justification – Existing roofs over original public works facility were installed in 1988, almost 28 years old. The pricing has increased significantly due to new energy codes with the major factor being increased insulation which has increased material costs. Because of the increased insulation thickness, all roof drains have to be adjusted. The increased slope requirements for drainage and additional insulation costs should be offset by extended roof life expectancy. In 2016, re-roof the main garage area at Public Works and old vehicle maintenance area. Project aligns with the Village’s strategic governance goal of providing quality high-value relevant municipal services.



2016 Expenditures – Consist of planning/designing and construction/maintenance of \$1,075,000

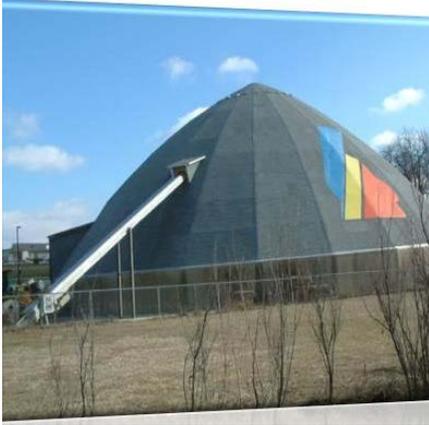
2016 Funding Source – Capital Improvement Fund

Useful Life – 30 years

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
CAPITAL IMPROVEMENT PLAN**

Salt Storage Building

Description – Construct 4,000 to 6,000 ton road salt facility



Justification – Create ability to store an entire winter season worth of road salt locally. Capability would lessen risk of not being able to obtain salt deliveries during severe winter when salt becomes regionally scarce. In addition, pre-purchased, advanced delivery of road salt in large build quantities should dramatically decrease transportation costs. Project aligns with the Village’s strategic goal of providing high-value services and maintaining a solid financial position.-

2016 Expenditures – Consist of construction/maintenance of \$700,000

2016 Funding Source – Capital Improvement Fund and Motor Fuel Tax Fund

Useful Life – 25 years

Kensington Business Center Jogging Path Rehab

Description – Rehabilitate asphalt jogging/bike path in the Kensington Business Center (KBC)

Justification – 2016 will be year three of a 3-year program to replace the jogging paths and path lighting system. The jogging/bike paths in the KBC are the Village’s maintenance responsibility. The paths are presently over 20 years old and have begun to deteriorate. The asphalt pavement requires reconstruction. The KBC jogging path lighting project includes the installation of new wiring, new controllers, bases, poles and fixtures along the path throughout the center. Project aligns with the Village’s strategic goal of designing and implementing upgrades, improvements and maintenance to the Village’s transportation system, creating optimum mobility and system sustainability.



2016 Expenditures – Consist of construction/maintenance and equipment/vehicles/furnishings of \$512,000

2016 Funding Source – Capital Improvement Fund

Useful Life – 20 years

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
CAPITAL IMPROVEMENT PLAN**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Programs					
Water System	1,773,261	4,377,847	4,348,122	1,540,000	1,311,000
Sanitary System	149,671	332,500	-	875,000	900,000
Flood Control Projects	573,070	10,648,551	10,648,551	185,000	330,000
Storm Sewer	256,912	1,170,021	1,270,021	1,350,000	1,180,000
Street Construction & Reconst	57,993	333,086	168,086	543,000	585,000
Resurfacing/Curbs & Gutters/Side	7,841,016	8,257,691	8,099,346	4,382,400	4,575,200
Improvements to Public Buildings	425,872	2,048,440	1,168,440	2,130,000	730,188
Computer Hardware/Software	110,965	299,365	285,415	239,975	110,370
Non-Automotive Equipment	207,049	406,365	404,800	57,500	298,150
Miscellaneous	542,311	1,691,373	1,526,913	1,334,689	433,007
Total Programs	11,938,120	29,565,239	27,919,694	12,637,564	10,452,915

Expenditure Classification

Contractual Services	180,808	256,655	243,955	186,945	55,440
Other Expenditures	42,598	560,000	230,000	687,000	500,000
Land Improvements	11,395	586,250	586,250	512,000	-
Building Improvements	385,656	2,100,665	1,208,440	2,084,000	247,000
Office Equipment	19,491	12,710	11,460	11,030	2,930
Other Equipment	988,219	3,202,799	3,201,234	478,500	903,150
Distribution Systems	1,421,249	2,995,279	2,745,279	3,050,000	2,801,000
Infrastructure	8,888,704	19,850,881	19,693,076	5,628,089	5,943,395
Total Expenditure Classification	11,938,120	29,565,239	27,919,694	12,637,564	10,452,915

Source of Funds

001 General Fund	609,978	916,531	902,576	704,634	579,077
020 Capital Improvement Fund	702,125	3,311,416	2,872,051	2,506,000	1,400,650
022 Downtown Redevel Const Fund	158,313	935,760	605,760	530,000	300,000
023 Street Improvemnt Const Fund	7,733,640	6,773,886	6,773,886	3,594,000	3,550,000
024 Flood Control Const Fund	555,392	10,648,551	10,748,551	735,000	430,000
040 Refuse Disposal Fund	258	4,742	4,742	-	15,000
041 Motor Fuel Tax Fund	12,079	1,263,000	663,000	1,200,000	600,000
050 Water and Sewer Fund	2,120,844	5,661,353	5,299,128	3,217,930	3,021,000
051 Village Parking System Fund	45,491	50,000	50,000	150,000	557,188
Total Source of Funds	11,938,120	29,565,239	27,919,694	12,637,564	10,452,915

**VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENT PLAN**

		Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Water System						
Building Improvements						
<i>Water and Sewer Fund</i>						
050.80.90.00.1.700.651.011	Water Facility Roof	5,275	102,225	90,000	65,000	70,000
Total Building Improvements		5,275	102,225	90,000	65,000	70,000
Other Equipment						
<i>Water and Sewer Fund</i>						
050.80.90.00.1.700.665.001	AMR System	695,528	1,769,731	1,769,731	-	-
050.80.90.00.1.700.665.025	Leak Detection Equip	-	-	-	80,000	-
050.80.90.00.1.700.665.054	Booster Pump/Panel	49,649	55,000	55,000	55,000	55,000
050.80.90.00.1.700.665.079	SCADA Wireless Tele	-	50,000	50,000	65,000	105,000
050.80.90.00.1.700.665.088	Televising Camera	-	-	-	-	80,000
050.80.90.00.1.700.666.002	Emerg Gen/Wells	1,174	776,703	776,703	-	-
Total Other Equipment		746,351	2,651,434	2,651,434	200,000	240,000
Distribution Systems						
<i>Water and Sewer Fund</i>						
050.80.90.00.1.700.671.001	Tank Repair/Ren	694,587	17,500	-	650,000	-
050.80.90.00.1.700.671.003	Water Main Repl	-	1,581,688	1,581,688	600,000	600,000
050.80.90.00.1.700.671.004	Tank Dsgn Engineering	10,548	25,000	25,000	25,000	26,000
050.80.90.00.1.700.671.005	Deep Well Rehab	316,500	-	-	-	375,000
Total Distribution Systems		1,021,635	1,624,188	1,606,688	1,275,000	1,001,000
Total Water System		1,773,261	4,377,847	4,348,122	1,540,000	1,311,000
Sanitary System						
Distribution Systems						
<i>Water and Sewer Fund</i>						
050.80.90.00.1.701.672.002	Lift Station Rehab	-	-	-	350,000	350,000
050.80.90.00.1.701.672.005	Sewer Main Repair/Rep	149,671	332,500	-	525,000	550,000
Total Distribution Systems		149,671	332,500	-	875,000	900,000
Total Sanitary System		149,671	332,500	-	875,000	900,000

**VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENT PLAN**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Flood Control Projects					
Other Equipment					
<i>Flood Control Construction Fund</i>					
024.80.90.00.1.702.665.089	Emergency Pumping	-	-	85,000	-
024.80.90.00.1.702.666.003	Emergency Generator	-	-	-	230,000
<i>Water and Sewer Fund</i>					
050.80.90.00.1.702.665.079	SCADA Wireless Tele	17,678	-	-	-
Total Other Equipment		17,678	-	85,000	230,000
Infrastructure					
<i>Flood Control Construction Fund</i>					
024.80.90.00.0.702.677.001	Creek Bank Stabiliz	32,818	25,000	25,000	-
024.80.90.00.0.702.677.002	Creek Tree Trimming	24,362	25,000	25,000	-
024.80.90.00.0.702.677.004	Priv Prop Drainage	98,307	100,000	100,000	100,000
024.80.90.00.0.702.677.006	Prosp Mdws Flood Imp	11,591	708,408	708,408	-
024.80.90.00.0.702.677.017	Isabella Combined Sew	373,498	9,434,960	9,434,960	-
024.80.90.00.0.702.677.018	Hydraulic Analysis	-	165,000	165,000	-
024.80.90.00.1.702.677.003	Levee 37	14,816	190,183	190,183	-
Total Infrastructure		555,392	10,648,551	10,648,551	100,000
Total Flood Control Projects		573,070	10,648,551	10,648,551	185,000

Storm Sewer

Distribution Systems

General Fund

001.80.90.00.0.703.672.006	Storm Sewer Inspection	70,223	100,000	100,000	-
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Flood Control Construction Fund

024.80.90.00.0.703.672.006	Storm Sewer Inspection	-	-	100,000	100,000
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Water and Sewer Fund

050.80.90.00.1.703.672.003	Combined Sewer Impr	179,720	938,591	938,591	800,000
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Total Distribution Systems		249,943	1,038,591	1,138,591	900,000
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Infrastructure

Capital Improvement Fund

020.80.90.00.1.703.677.005	Detention Pond Impr	6,969	131,430	131,430	-
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Flood Control Construction Fund

024.80.90.00.1.703.677.019	Storm Sewer Impr	-	-	-	450,000
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Total Infrastructure		6,969	131,430	131,430	450,000
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Total Storm Sewer		256,912	1,170,021	1,270,021	1,350,000
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**VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENT PLAN**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Street Construction & Reconstruction					
Contractual Services					
Capital Improvement Fund					
020.40.90.00.0.704.565.002 Traffic Study/Imp	-	-	-	25,000	-
Total Contractual Services	-	-	-	25,000	-
Other Equipment					
Capital Improvement Fund					
020.80.90.00.0.704.665.087 Emergency Vehicle	-	-	-	135,000	135,000
Total Other Equipment	-	-	-	135,000	135,000
Other Expenditures					
Capital Improvement Fund					
020.40.90.00.0.704.636.029 Downtown Pedestrian	-	-	-	-	400,000
Downtown Redevelopment Construct					
022.40.90.00.0.704.636.029 Downtown Pedestrian	-	200,000	35,000	265,000	-
Total Other Expenditures	-	200,000	35,000	265,000	400,000
Infrastructure					
Capital Improvement Fund					
020.80.90.00.1.704.678.019 Kensington Road Impr	45,914	20,086	20,086	68,000	-
Motor Fuel Tax Fund					
041.80.90.00.0.704.676.003 Traffic Signal Repl	12,079	113,000	113,000	50,000	50,000
Total Infrastructure	57,993	133,086	133,086	118,000	50,000
Total Street Construction & Reconstruction	57,993	333,086	168,086	543,000	585,000

**VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENT PLAN**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Resurfacing/Curbs & Gutters/Sidewalks					
Contractual Services					
Downtown Redevelopment Construct					
022.80.90.00.0.705.575.015	Brick Sidewalk Sealing	75,000	-	-	-
Street Improvement Construc Fund					
023.80.90.00.0.705.575.015	Brick Sidewalk Sealing	-	75,000	75,000	-
Total Contractual Services		75,000	75,000	75,000	-
Infrastructure					
General Fund					
001.80.90.00.0.705.675.003	Sidewalk Share-Cost	58,311	86,700	86,700	88,400
001.80.90.00.1.705.675.009	Sidewalk Improv Prog	-	120,000	120,000	140,000
Capital Improvement Fund					
020.80.90.00.0.705.679.001	D/T Streetscape Prog	-	195,000	195,000	-
020.80.90.00.0.705.679.003	Parking Lot Improv	-	58,000	58,000	-
020.80.90.00.1.705.676.001	Streetlight Improv	35,072	138,345	100,000	60,000
020.80.90.00.1.705.678.008	Bridge Rehab	-	125,000	125,000	-
020.80.90.00.1.705.679.002	Ped Bridge-Melas	-	120,000	-	-
Downtown Redevelopment Construct					
022.80.90.00.0.705.679.001	D/T Streetscape Prog	9,240	335,760	335,760	-
Street Improvement Construc Fund					
023.80.90.00.0.705.678.003	Resurfacing-SC Fund	7,663,393	6,453,886	6,453,886	3,469,000
023.80.90.00.0.705.679.026	NWHWY-MP Rd Bike	-	-	-	75,000
Motor Fuel Tax Fund					
041.80.90.00.0.705.678.002	Resurfacing - MFT Fund	-	550,000	550,000	550,000
Total Infrastructure		7,766,016	8,182,691	8,024,346	4,382,400
Total Resurfacing/Curbs & Gutters/Sidewalks		7,841,016	8,257,691	8,099,346	4,382,400

**VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENT PLAN**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Improvements to Public Buildings					
Building Improvements					
Capital Improvement Fund					
020.60.90.00.1.706.647.009 Restroom Renovations	13,669	21,000	21,000	-	-
020.60.90.00.1.706.647.013 Range Firing Control	-	120,000	120,000	-	-
020.70.90.00.1.706.647.011 Kitchen Renovation	19,981	55,115	55,115	-	-
020.80.90.00.0.706.647.003 Replace Gutters - P&F	4,690	-	-	-	-
020.80.90.00.1.706.647.001 Replace Roof FS #13	39,978	-	-	-	-
020.80.90.00.1.706.649.003 PW Roof Repair	1,950	470,000	290,000	1,075,000	-
020.80.90.00.1.706.651.001 Other Public Building	274,638	160,000	160,000	155,000	100,000
020.80.90.00.1.706.651.002 Salt Storage Building	3,800	123,000	23,000	100,000	-
020.80.90.00.1.706.651.010 Repl HVAC-Pub Bldgs	21,675	449,325	449,325	50,000	25,000
Motor Fuel Tax Fund					
041.80.90.00.0.706.651.002 Salt Storage Building	-	600,000	-	600,000	-
Total Building Improvements	380,381	1,998,440	1,118,440	1,980,000	125,000
Infrastructure					
Capital Improvement Fund					
020.80.90.00.0.706.679.022 Public Safety Garage	-	-	-	-	48,000
Village Parking System Fund					
051.80.90.00.0.706.679.021 Parking Deck Maint	45,491	50,000	50,000	150,000	557,188
Total Infrastructure	45,491	50,000	50,000	150,000	605,188
Total Improvements to Public Buildings	425,872	2,048,440	1,168,440	2,130,000	730,188

**VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENT PLAN**

		Actual	Budget	Estimate	Budget	Forecast
Computer Hardware/Software		2014	2015	2015	2016	2017
Contractual Services						
General Fund						
001.20.90.00.0.707.530.019	Network Security	-	50,000	20,000	55,000	-
001.20.90.00.0.707.561.004	Cloud-Based Service	21,402	46,000	46,000	-	11,340
001.20.90.00.0.707.561.006	Network Management	2,499	-	-	8,400	-
001.20.90.00.0.707.561.007	Microsoft Licensing	34,318	17,200	34,500	13,545	14,100
001.70.90.00.0.707.561.003	Fire Depart Software	6,972	-	-	-	-
001.80.90.00.0.707.561.002	Software Development	772	14,228	14,228	-	5,000
Capital Improvement Fund						
020.20.90.00.0.707.561.013	Microsoft Office Suite	-	-	-	85,000	-
Refuse Disposal Fund						
040.80.90.00.0.707.561.002	Software Development	258	4,742	4,742	-	15,000
Water and Sewer Fund						
050.80.90.00.0.707.561.002	Software Development	514	9,485	9,485	-	10,000
Total Contractual Services		66,735	141,655	128,955	161,945	55,440

Building Improvements

Capital Improvement Fund

020.20.90.00.0.707.651.006	Wireless Connectivity	-	-	-	39,000	52,000
Total Building Improvements		-	-	-	39,000	52,000

Office Equipment

General Fund

001.10.90.00.0.707.655.002	Computer Eqpt - New	556	-	-	-	-
001.20.90.00.0.707.655.002	Computer Eqpt - New	1,167	-	-	-	-
001.20.90.00.0.707.655.003	Computer Eqpt - Other	11,342	-	-	-	-
001.30.90.00.0.707.655.002	Computer Eqpt - New	-	1,250	-	-	-
001.60.90.00.0.707.655.002	Computer Eqpt - New	6,426	5,600	5,600	8,100	-
001.80.90.00.0.707.655.002	Computer Eqpt - New	-	2,930	2,930	-	2,930

Water and Sewer Fund

050.80.90.00.0.707.655.002	Computer Eqpt - New	-	2,930	2,930	2,930	-
Total Office Equipment		19,491	12,710	11,460	11,030	2,930

Other Equipment

General Fund

001.60.90.00.0.707.665.085	Network Attached	6,296	-	-	-	-
001.70.90.00.0.707.665.046	Video Conferencing	-	-	-	1,000	-

Capital Improvement Fund

020.20.90.00.1.707.665.082	Desktop Virtualization	-	95,000	95,000	-	-
020.20.90.00.1.707.665.086	Door Access Control	-	50,000	50,000	-	-
020.60.90.00.1.707.665.056	Mobile Video Rec Sys	10,845	-	-	-	-
Total Other Equipment		17,141	145,000	145,000	1,000	-

**VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENT PLAN**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Computer Hardware/Software					
Other Expenditures					
General Fund					
001.20.90.00.0.707.665.042 Telephone System - VH	3,098	-	-	-	-
Capital Improvement Fund					
020.20.90.00.0.707.665.042 Telephone System - VH	-	-	-	27,000	-
020.30.90.00.0.707.561.001 Financial Software	4,500	-	-	-	-
Total Other Expenditures	7,598	-	-	27,000	-
Total Computer Hardware/Software	110,965	299,365	285,415	239,975	110,370

Non-Automotive Equipment

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Other Equipment					
General Fund					
001.70.90.00.0.709.665.034 Phys Cond Equip - Fire	-	12,500	11,955	12,500	12,500
Capital Improvement Fund					
020.20.90.00.1.709.665.008 Cable TV Equip -Repl	-	-	-	-	35,650
020.20.90.00.1.709.665.075 Board Room Cameras	-	79,500	79,500	-	-
020.60.90.00.1.709.668.003 Radio Equip -Police	62,860	62,860	62,860	-	-
020.70.90.00.1.709.665.004 Breathing Apparatus	-	70,000	70,000	-	-
020.70.90.00.1.709.665.006 Bunker Gear Lockers	10,883	19,118	19,118	-	-
020.70.90.00.1.709.665.017 Fire Hose & Appliance	-	-	-	25,000	-
020.70.90.00.1.709.665.032 Paramedic Equipment	-	-	-	20,000	250,000
020.70.90.00.1.709.665.043 Thermal Imaging Cam	-	33,000	31,980	-	-
020.70.90.00.1.709.665.081 Extrication Equipment	65,000	-	-	-	-
020.70.90.00.1.709.668.001 Radio Equip -Fire	68,306	64,387	64,387	-	-
020.80.90.00.1.709.668.002 Radio Equip -PW	-	65,000	65,000	-	-
Total Other Equipment	207,049	406,365	404,800	57,500	298,150
Total Non-Automotive Equipment	207,049	406,365	404,800	57,500	298,150

**VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENT PLAN**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Miscellaneous					
Contractual Services					
Downtown Redevelopment Construct					
022.80.90.00.0.710.575.014 Streetscape Furnishing	39,073	40,000	40,000	-	-
Total Contractual Services	39,073	40,000	40,000	-	-
Other Expenditures					
Capital Improvement Fund					
020.80.90.00.0.710.636.031 Bike Route Sign Project	-	-	-	130,000	-
Downtown Redevelopment Construct					
022.40.90.00.0.710.636.007 Facade Program	35,000	160,000	160,000	100,000	100,000
022.40.90.00.0.710.636.028 Downtown Wayfinding	-	200,000	35,000	165,000	-
Total Other Expenditures	35,000	360,000	195,000	395,000	100,000
Land Improvements					
Capital Improvement Fund					
020.80.90.00.1.710.641.002 KBC Jogging Path	11,395	586,250	586,250	512,000	-
Total Land Improvements	11,395	586,250	586,250	512,000	-
Infrastructure					
General Fund					
001.80.90.00.0.710.679.005 Reforestation	19,927	38,280	38,820	42,900	47,190
001.80.90.00.0.710.679.006 Tree Repl - Village	15,487	59,942	59,942	57,454	63,574
001.80.90.00.0.710.679.007 Tree Repl - Cost	28,073	56,944	56,944	67,913	74,329
001.80.90.00.0.710.679.008 Tree Repl - Pub Prop	2,386	8,228	8,228	9,922	10,914
001.80.90.00.0.710.679.009 EAB Reforestation	74,487	116,969	116,969	85,000	40,000
001.80.90.00.0.710.679.010 EAB Ash Reduction	246,236	179,760	179,760	114,500	47,000
Street Improvement Construc Fund					
023.80.90.00.0.710.679.020 Traffic Improvement	70,247	245,000	245,000	50,000	50,000
Total Infrastructure	456,843	705,123	705,663	427,689	333,007
Total Miscellaneous	542,311	1,691,373	1,526,913	1,334,689	433,007
TOTAL CAPITAL IMPROVEMENT PLAN	11,938,120	29,565,239	27,919,694	12,637,564	10,452,915

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
IMPACT OF CAPITAL EXPENDITURES ON THE OPERATING BUDGET**

Account Number	Description	Budget 2016	Impact
Water System			
Building Improvements			
Water and Sewer Fund			
050.80.90.00.1.700.651.011	Water Facility Roof	65,000	Inspections - \$8,000 every five years
Other Equipment			
Water and Sewer Fund			
050.80.90.00.1.700.665.025	Leak Detection Equip	80,000	\$500/yr for repair/calibration
050.80.90.00.1.700.665.054	Booster Pump/Panel	55,000	
050.80.90.00.1.700.665.079	SCADA Wireless Tele	65,000	\$1,000/yr for inspection/maintenance
Distribution Systems			
Water and Sewer Fund			
050.80.90.00.1.700.671.001	Tank Repair/Ren	650,000	
050.80.90.00.1.700.671.003	Water Main Repl	600,000	
050.80.90.00.1.700.671.004	Tank Dsgn Engineering	25,000	
Sanitary System			
Distribution Systems			
Water and Sewer Fund			
050.80.90.00.1.701.672.002	Lift Station Rehab	350,000	
050.80.90.00.1.701.672.005	Sewer Main Repair/Repl	525,000	
Flood Control Projects			
Other Equipment			
Flood Control Construction Fund			
024.80.90.00.1.702.665.089	Emergency Pumping	85,000	\$500 for maintenance/repairs
Infrastructure			
Flood Control Construction Fund			
024.80.90.00.0.702.677.004	Priv Prop Drainage	100,000	
Storm Sewer			
Distribution Systems			
Flood Control Construction Fund			
024.80.90.00.0.703.672.006	Storm Sewer Inspection	100,000	
Water and Sewer Fund			
050.80.90.00.1.703.672.003	Combined Sewer Impr	800,000	
Infrastructure			
Flood Control Construction Fund			
024.80.90.00.1.703.677.019	Storm Sewer Impr	450,000	
Street Construction & Reconstruction			
Contractual Services			
Capital Improvement Fund			
020.40.90.00.0.704.565.002	Traffic Study/Imp	25,000	
Other Equipment			
Capital Improvement Fund			
020.80.90.00.0.704.665.087	Emergency Vehicle	135,000	

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
IMPACT OF CAPITAL EXPENDITURES ON THE OPERATING BUDGET**

Account Number	Description	Budget 2016	Impact
Street Construction & Reconstruction (continued)			
Other Expenditures			
Downtown Redevelopment Construct			
022.40.90.00.0.704.636.029	Downtown Pedestrian	265,000	
Infrastructure			
Capital Improvement Fund			
020.80.90.00.1.704.678.019	Kensington Road Impr	68,000	
Motor Fuel Tax Fund			
041.80.90.00.0.704.676.003	Traffic Signal Repl	50,000	
Resurfacing/Curbs & Gutters/Sidewalks			
Infrastructure			
General Fund			
001.80.90.00.0.705.675.003	Sidewalk Share-Cost	88,400	
001.80.90.00.1.705.675.009	Sidewalk Improv Prog	140,000	\$2,000 annual maintenance
Capital Improvement Fund			
020.80.90.00.1.705.676.001	Streetlight Improv	60,000	
Street Improvement Construct Fund			
023.80.90.00.0.705.678.003	Resurfacing-SC Fund	3,469,000	\$52,000 annual crack sealing
023.80.90.00.0.705.679.026	NWHWY-MP Rd Bike	75,000	
Motor Fuel Tax Fund			
041.80.90.00.0.705.678.002	Resurfacing - MFT Fund	550,000	
Improvements to Public Buildings			
Building Improvements			
Capital Improvement Fund			
020.80.90.00.1.706.649.003	PW Roof Repair	1,075,000	
020.80.90.00.1.706.651.001	Other Public Building	155,000	
020.80.90.00.1.706.651.002	Salt Storage Building	100,000	
020.80.90.00.1.706.651.010	Repl HVAC-Pub Bldgs	50,000	Potential utility savings
Motor Fuel Tax Fund			
041.80.90.00.0.706.651.002	Salt Storage Building	600,000	
Infrastructure			
Village Parking System Fund			
051.80.90.00.0.706.679.021	Parking Deck Maint	150,000	
Computer Hardware/Software			
Contractual Services			
General Fund			
001.20.90.00.0.707.530.019	Network Security	55,000	
001.20.90.00.0.707.561.006	Network Management	8,400	Support cost - 20% purchase price
001.20.90.00.0.707.561.007	Microsoft Licensing	13,545	
Capital Improvement Fund			
020.20.90.00.0.707.561.013	Microsoft Office Suite	85,000	
Building Improvements			
Capital Improvement Fund			
020.20.90.00.0.707.651.006	Wireless Connectivity	39,000	

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
IMPACT OF CAPITAL EXPENDITURES ON THE OPERATING BUDGET**

Account Number	Description	Budget 2016	Impact
Computer Hardware/Software (continued)			
Office Equipment			
General Fund			
001.60.90.00.0.707.655.002	Computer Eqpt - New	8,100	\$510 Air Card & Lease Payments
Water and Sewer Fund			
050.80.90.00.0.707.655.002	Computer Eqpt - New	2,930	
Other Equipment			
General Fund			
001.70.90.00.0.707.665.046	Video Conferencing	1,000	\$1,600 annual subscription
Capital Improvement Fund			
020.20.90.00.0.707.665.042	Telephone System - VH	27,000	
Non-Automotive Equipment			
Other Equipment			
General Fund			
001.70.90.00.0.709.665.034	Phys Cond Equip - Fire	12,500	
Capital Improvement Fund			
020.70.90.00.1.709.665.017	Fire Hose & Appliance	25,000	
020.70.90.00.1.709.665.032	Paramedic Equipment	20,000	
Miscellaneous			
Other Expenditures			
Capital Improvement Fund			
020.80.90.00.0.710.636.031	Bike Route Sign Proj	130,000	\$500 annual maintenance
Downtown Redevelopment Construct			
022.40.90.00.0.710.636.007	Facade Program	100,000	
022.40.90.00.0.710.636.028	Downtown Wayfinding	165,000	
Land Improvements			
Capital Improvement Fund			
020.80.90.00.1.710.641.002	KBC Jogging Path	512,000	
Infrastructure			
General Fund			
001.80.90.00.0.710.679.005	Reforestation	42,900	
001.80.90.00.0.710.679.006	Tree Repl - Village	57,454	
001.80.90.00.0.710.679.007	Tree Repl - Cost	67,913	
001.80.90.00.0.710.679.008	Tree Repl - Pub Prop	9,922	
001.80.90.00.0.710.679.009	EAB Reforestation	85,000	
001.80.90.00.0.710.679.010	EAB Ash Reduction	114,500	
Street Improvement Construc Fund			
023.80.90.00.0.710.679.020	Traffic Improvement	50,000	\$2,500 annual maintenance
TOTAL		12,637,564	



VILLAGE OF MOUNT PROSPECT
2016 BUDGET
OTHER CAPITAL FUND EXPENDITURES

There are four programs in this category of capital improvements (Downtown Redevelopment, Vehicle Replacement, Computer Replacement and Miscellaneous Capital) that do not meet the definition for inclusion in the Capital Improvement Plan. These programs are summarized below:

Downtown Redevelopment – This program tracks spending in the Village’s Downtown Redevelopment Tax Increment Financing (TIF) District. The 2016 budget for this program is \$2,855,371. Of this amount, \$2,759,789 is for a return of incremental tax revenues to taxing districts that fall within the TIF boundaries. The return of increment is necessitated by terms in the TIF extension agreement that permitted a 13-year extension of the TIF from 2009 to 2022. Other expenditures include corridor maintenance and brick sidewalks.

Vehicle Replacement – This program includes the acquisition and replacement of motor vehicles through the Vehicle Replacement Fund, an internal service fund. The various operating departments make lease payments to the Vehicle Replacement Fund and then the equipment is purchased by the fund. A separate budget line item exists in the 2016 Budget and 2017 Forecast for each operating department scheduled to receive replacement vehicles. A detailed schedule of all vehicles to be purchased appears at the end of this section. A total of \$2,327,000 is budgeted for new vehicles in 2016.

Computer Replacement – This program is for the purchase of replacement computer hardware for the Village through the Computer Replacement Fund, an internal service fund. A total of \$264,800 has been budgeted in 2016 for computer hardware. A detailed listing of all computers budgeted for 2016 is included at the end of this section.

Miscellaneous Capital – This program tracks expenditures that do not fit into any of the other capital expense categories. There is \$216,546 in planned expenditures in 2016 for this category.

The total Other Capital Fund budget for 2016 is \$5,663,717.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
OTHER CAPITAL FUND EXPENDITURES**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Programs					
Downtown Redevelopment	2,818,712	3,625,309	3,620,169	2,855,371	2,923,474
Vehicle Replacement	581,073	1,182,406	1,147,000	2,327,000	2,354,000
Computer Replacement	155,413	429,380	200,000	264,800	241,660
Miscellaneous Capital	106,298	167,400	242,400	216,546	221,535
Total Programs	3,661,496	5,404,495	5,209,569	5,663,717	5,740,669

Expenditure Classification

Contractual Services	170,520	202,140	277,140	231,178	236,362
Utilities	916	2,300	2,300	2,346	2,393
Commodities & Supplies	-	5,000	5,000	5,100	5,202
Other Expenditures	3,334,202	3,462,069	3,456,929	2,772,889	2,839,440
Office Equipment	142,362	429,380	200,000	264,800	241,660
Motor Equipment	5,960	1,182,406	1,147,000	2,327,000	2,354,000
Building Improvements	-	53,000	53,000	-	-
Infrastructure	7,536	68,200	68,200	60,404	61,612
Total Expenditure Classification	3,661,496	5,404,495	5,209,569	5,663,717	5,740,669

Source of Funds

020 Capital Improvement Fund	16,228	53,000	128,000	75,000	76,500
022 Downtown Redevel Const Fund	2,818,712	3,625,309	3,620,169	2,855,371	2,923,474
023 Street Improvemnt Const Fund	89,154	90,000	90,000	37,000	38,500
024 Flood Control Const Fund	916	24,400	24,400	104,546	106,535
061 Vehicle Replacement Fund	581,073	1,182,406	1,147,000	2,327,000	2,354,000
062 Computer Replacement Fund	155,413	429,380	200,000	264,800	241,660
Total Source of Funds	3,661,496	5,404,495	5,209,569	5,663,717	5,740,669

**VILLAGE OF MOUNT PROSPECT
OTHER CAPITAL FUND EXPENDITURES**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Downtown Redevelopment					
Contractual Services					
Downtown Redevelopment Const Fund					
022.40.01.00.1.000.530.006 Other Prof. Serv.	25,609	100,000	100,000	10,000	10,000
022.80.81.81.1.000.574.011 St-scape Corr Maint	55,757	58,140	58,140	67,178	68,522
Total Contractual Services	81,366	158,140	158,140	77,178	78,522
Other Expenditures					
Downtown Redevelopment Const Fund					
022.30.01.00.1.000.636.011 Property Tax Expense	7,724	4,000	8,000	8,000	8,000
022.30.01.00.1.000.636.013 NWE Sales Tax Rebate	92,164	109,140	100,000	-	-
022.30.01.00.1.000.637.001 Rtrn of Inc-Cook Co	2,629,922	2,693,829	2,693,829	2,759,789	2,826,340
022.40.01.00.1.000.636.006 Demolition Expense	-	650,000	650,000	-	-
Total Other Expenditures	2,729,810	3,456,969	3,451,829	2,767,789	2,834,340
Infrastructure					
Downtown Redevelopment Const Fund					
022.80.81.81.1.000.675.007 Brick Sidewalks	7,536	10,200	10,200	10,404	10,612
Total Infrastructure	7,536	10,200	10,200	10,404	10,612
Total Downtown Redevelopment	2,818,712	3,625,309	3,620,169	2,855,371	2,923,474

**VILLAGE OF MOUNT PROSPECT
OTHER CAPITAL FUND EXPENDITURES**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Vehicle Replacement					
Other Expenditures					
Vehicle Replacement Fund					
061.30.01.00.1.000.638.001 Depreciation	575,113	-	-	-	-
Total Other Expenditures	575,113	-	-	-	-
Motor Equipment					
Vehicle Replacement Fund					
061.80.86.00.1.000.660.003 Police Dept Vehicles	-	333,000	333,000	374,000	464,000
061.80.86.00.1.000.660.004 Pool Vehicles	-	24,000	24,000	30,000	25,000
061.80.86.00.1.000.660.005 Fire Dept. Vehicles	-	86,406	70,000	850,000	858,000
061.80.86.00.1.000.660.006 Public Works Vehicles	5,960	739,000	720,000	1,073,000	1,007,000
Total Motor Equipment	5,960	1,182,406	1,147,000	2,327,000	2,354,000
TOTAL VEHICLE REPLACEMENT	581,073	1,182,406	1,147,000	2,327,000	2,354,000

Computer Replacement

Other Expenditures

Computer Replacement Fund

062.20.00.00.0.000.638.665 Equipment	13,051	-	-	-	-
Total Other Expenditures	13,051	-	-	-	-

Office Equipment

Computer Replacement Fund

062.20.24.00.1.000.655.001 Computer Eqpt - IT	142,362	429,380	200,000	264,800	241,660
Total Office Equipment	142,362	429,380	200,000	264,800	241,660

TOTAL COMPUTER REPLACEMENT	155,413	429,380	200,000	264,800	241,660
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**VILLAGE OF MOUNT PROSPECT
OTHER CAPITAL FUND EXPENDITURES**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Miscellaneous Capital					
Contractual Services					
Capital Improvement Fund					
020.80.81.81.0.000.575.015 Brick Sidewalk Sealing	-	-	75,000	75,000	76,500
Street Improvement Construc Fund					
023.30.01.00.0.000.564.001 Financing Costs	81,466	-	-	-	-
023.80.81.81.1.000.575.006 Resurface Testing	7,688	32,000	32,000	37,000	38,500
Flood Control Construction Fund					
024.80.00.00.0.000.583.001 Levee Repairs & Service	-	12,000	12,000	42,000	42,840
Total Contractual Services	89,154	44,000	119,000	154,000	157,840
Utilities					
Flood Control Construction Fund					
024.80.00.00.0.000.586.001 Electricity	916	2,300	2,300	2,346	2,393
Total Utilities	916	2,300	2,300	2,346	2,393
Other Expenditures					
Flood Control Construction Fund					
024.80.01.00.1.000.636.009 Res Reimbursement	-	5,100	5,100	5,100	5,100
Total Other Expenditures	-	5,100	5,100	5,100	5,100
Commodities & Supplies					
Flood Control Construction Fund					
024.80.00.00.0.000.629.001 Levee Supplies	-	5,000	5,000	5,100	5,202
Total Commodities & Supplies	-	5,000	5,000	5,100	5,202
Other Expenditures					
Capital Improvement Fund					
020.20.21.00.1.000.665.042 Telephone Sys-Vil Hall	13,955	-	-	-	-
020.30.01.00.1.000.665.053 SCI Computer Conv	2,273	-	-	-	-
Total Other Expenditures	16,228	-	-	-	-
Building Improvements					
Capital Improvement Fund					
020.80.01.00.1.000.651.005 Civic Event Sign Repl	-	53,000	53,000	-	-
Total Building Improvements	-	53,000	53,000	-	-
Infrastructure					
Street Improvement Construc Fund					
023.80.01.00.1.000.679.003 Parking Lot Imp	-	58,000	58,000	-	-
Flood Control Construction Fund					
024.80.00.00.0.000.677.001 Creek Bank Stabiliz	-	-	-	25,000	25,500
024.80.00.00.0.000.677.002 Creek Tree Trimming	-	-	-	25,000	25,500
Total Infrastructure	-	58,000	58,000	50,000	51,000
TOTAL MISCELLANEOUS CAPITAL	106,298	167,400	242,400	216,546	221,535
TOTAL OTHER CAPITAL FUND EXPENDITURES	3,661,496	5,404,495	5,209,569	5,663,717	5,740,669

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
OTHER CAPITAL FUND EXPENDITURES
CAPITAL EXPENDITURE REQUESTS 2016 - 2019**

Motor Equipment	2016	2017	2018	2019
Pool Cars				
Van #305	30,000	-	-	-
Mini-Van #311	-	-	26,000	-
Escape Hybrid #318	-	-	33,000	-
4 Door Sedan #324	-	25,000	-	-
Total Pool Cars	30,000	25,000	59,000	-
Police Department				
2 Squad Cars	80,000	-	-	-
9 Squad Cars	-	342,000	-	-
3 squad Cars	-	-	-	125,000
6 Staff/Detective Car	186,000	-	-	-
3 Staff	108,000	-	-	-
1 Staff	-	38,000	-	-
2 Supervisor Cars	-	84,000	-	-
1 Trailer	-	-	12,000	-
Total Police Department	374,000	464,000	12,000	125,000
Fire Department				
Scuba Trailer	-	-	11,000	-
Car #500	-	38,000	-	-
Car #503	-	52,000	-	-
Car #504	-	38,000	-	-
Car #506	-	-	54,000	-
Car #507	30,000	-	-	-
Ambulance #524	220,000	-	-	-
Ambulance #525	-	240,000	-	-
Ambulance #526	-	240,000	-	-
Engine #516	600,000	-	-	-
Engine #517	-	-	625,000	-
Squad #544	-	250,000	-	-
Foam Truck #546	-	-	125,000	-
Total Fire Department	850,000	858,000	815,000	-
Public Works Department				
SUV 2707	-	-	-	36,000
Pickup W/Utility Body 2710	42,000	-	-	-
Pickup W/Utility Body 2715	42,000	-	-	-
Backhoe 2717	-	-	-	170,000
1-Ton Dump 2718	-	-	65,000	-
Sign Truck 2719	-	140,000	-	-
Air Compressor 2720	-	-	22,000	-
Flatbed Aerial 2721	220,000	-	-	-
Flatbed/Crane 2723	150,000	-	-	-
1-Ton Dump 2729	60,000	-	-	-
1-Ton Dump 2734	60,000	-	-	-

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
OTHER CAPITAL FUND EXPENDITURES
CAPITAL EXPENDITURE REQUESTS 2016 - 2019**

Motor Equipment	2016	2017	2018	2019
Public Works Department (continued)				
1-Ton 2735	-	-	55,000	-
Pickup 2736	-	40,000	-	-
Backhoe 2739	-	-	160,000	-
Dump Truck 2740	-	140,000	-	-
Van 2743	-	32,000	-	-
Pickup 2744	-	40,000	-	-
Air Compressor 2746	-	22,000	-	-
1-Ton Dump 2749	-	-	65,000	-
Pickup 2751	-	-	42,000	-
Chipper 2760	70,000	-	-	-
Cargo Trailer 2762	-	-	-	11,000
Trailer/Generator 2764	-	-	-	90,000
Pickup W/Utility Body 4500	42,000	-	-	-
Workman 4505	-	50,000	-	-
Wheel Loader 4506	170,000	-	-	-
Dump Truck 4510	-	-	155,000	-
Dump Truck 4512	-	-	155,000	-
Dump Truck 4513	-	-	-	155,000
SUV 4514	-	38,000	-	-
Wheel Loader 4516	-	180,000	-	-
Wheel Loader 4519	-	-	-	190,000
Pickup W/Utility Body 4526	42,000	-	-	-
Pickup W/Utility Body 4529	42,000	-	-	-
Leaf Loader 4530	-	55,000	-	-
Leaf Loader 4532	-	55,000	-	-
3-Ton Roller 4535	-	-	40,000	-
Dump Truck 4537	-	-	150,000	-
Pickup 4540	38,000	-	-	-
Pickup 4542	-	40,000	-	-
Cargo Trailer 4544	-	-	-	11,000
Leaf Loader 4546	-	55,000	-	-
Leaf Loader 4547	-	55,000	-	-
Trailer 4552	-	10,000	-	-
2-Ton Asphalt Heater 4555	-	-	35,000	-
Leaf Loader 4560	-	55,000	-	-
Floor Scrubber 4561	-	-	-	65,000
Trailer 4562	-	-	-	10,000
Skid Loader 4564	95,000	-	-	-
6" Pumper 4566	-	-	-	30,000
6" Pumper 4567	-	-	-	30,000
Stump Grinder 4574	-	-	-	30,000
Total Public Works Department	1,073,000	1,007,000	944,000	828,000
TOTAL MOTOR EQUIPMENT	2,327,000	2,354,000	1,830,000	953,000

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
OTHER CAPITAL FUND EXPENDITURES
CAPITAL EXPENDITURE REQUESTS 2016 - 2019**

Computer Replacement	2016	2017	2018	2019
Information Technology				
1 PCs and Monitors	2,200	-	-	-
37 PCs and Monitors	-	39,900	-	-
50 PCs and Monitors	-	-	52,500	-
32 PCs and Monitors	-	-	-	33,600
18 Laptops	22,500	-	-	-
11 Laptops	-	13,750	-	-
13 Laptops	-	-	16,250	-
6 Laptops	-	-	-	7,500
3 Rugged Laptops	17,400	17,400	-	-
8 Rugged Laptops	-	-	46,400	-
3 Semi-Rugged Laptops	-	7,200	-	-
14 Semi-Rugged Laptops	-	-	42,400	-
2 Semi-Rugged Laptops	-	-	-	4,800
11 Printers	22,200	-	-	-
13 Printers	-	11,700	-	-
2 Printers	-	-	3,100	-
14 Printers	-	-	-	17,800
2 Servers	15,000	-	-	-
3 Servers	-	26,250	-	-
5 Servers	-	-	25,000	-
4 Servers	-	-	-	40,000
3 SANS	105,000	-	-	-
2 SANS	-	60,000	-	70,000
2 Scanners	6,900	12,000	-	-
1 Scanner	-	-	700	-
1 Tablet PC's	3,700	-	-	-
4 Tablets	2,000	-	-	2,000
2 Tablets	-	1,260	-	-
6 Tablets	-	-	4,380	-
1 Plotter	6,200	-	-	-
2 WAPs	-	2,400	2,400	-
4 WAPs	-	-	-	4,800
3 NAS	-	6,100	-	-
2 NAS	-	-	-	5,500
1 Router	2,200	2,200	-	2,200
7 Switches	27,700	-	-	-
10 Switches	-	41,500	-	-

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
OTHER CAPITAL FUND EXPENDITURES
CAPITAL EXPENDITURE REQUESTS 2016 - 2019**

Computer Replacement	2016	2017	2018	2019
Information Technology (continued)				
2 Switches	-	-	16,500	-
3 Switches	-	-	-	15,500
1 Firewall	800	-	-	800
6 PTP Radios	31,000	-	-	-
Total Information Technology	264,800	241,660	209,630	204,500
Total Computer Replacement	264,800	241,660	209,630	204,500



**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
DEBT SERVICE FUND**

The Debt Service section of the budget contains the provision for current debt obligations of the Village. Current debt obligations are separated into two general categories: General Obligation Bonds and Installment Contracts/Notes. A description of each category follows:

General Obligation Bonds refer to debt obligations that are backed by the full faith and credit of the Village. There are seven (7) general obligation (GO) bond issues of the village supported by ad valorem property taxes. There are two (2) additional issues of the Mount Prospect Library whose annual principal and interest payment is supported by ad valorem property taxes. Each year Cook County levies an ad valorem tax according to the amortization schedule listed in the original bond ordinance. The series 2009C bonds were sold as Build America Bonds as part of the American Recovery and Reinvestment Act of 2009. The Series 2009C abatement totals \$42,000 which represents the payment from the US Treasury equal to 35% of the annual interest payment. The interest rebate will continue through the life of the bonds. The levy for the Series 2013 bond issue will be abated in its entirety using proceeds of the first one-quarter cent home rule sales tax.

Installment Contracts are obligations the Village has entered into with the Illinois Environmental Protection Agency to provide low-interest loans for the construction of certain flood control projects. The contracts are for a twenty-year period with interest rates ranging from 2.625% to 2.89%. The semi-annual principal and interest payments will be paid from the proceeds of the first one-quarter cent home rule sales tax.

Installment Notes is an obligation of the Village to provide funding for the construction of certain flood control projects. The notes are to be repaid over a period of seven year period with an interest rate of 0.91%. Annual debt service will be paid from proceeds of the first one-quarter cent home rule sales tax.

Total Debt Service Fund expenditures of \$4,978,187 are made up of \$4,348,275 for General Obligation Debt and \$629,912 for Installment Contracts/Notes.

A summary of annual debt service requirements and the annual principal requirements for all outstanding issues are included as supplemental information following the Debt Service Funds budget.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
DEBT SERVICE FUNDS**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Programs					
Series 2009 B&I, FD/PW	417,691	417,690	417,690	417,762	417,762
Series 2009B B&I, FD/PW	381,164	383,778	383,778	386,225	381,775
Series 2009C B&I, FD/PW	160,462	174,700	174,700	188,433	206,342
Series 2011B Refunding B&I	786,378	789,746	789,746	787,610	790,096
Series 2012 Refunding B&I	54,095	54,096	54,096	54,096	54,096
Series 2013 B&I, Flood	453,624	370,384	370,384	370,456	370,456
Series 2014 B&I, Streets	470,678	469,850	469,850	471,150	467,150
Series 2006 B&I, Library	438,953	436,918	436,918	934,855	1,718,765
Series 2011A B&I, Library	1,135,925	1,131,938	1,131,938	737,688	-
IEPA Flood Control Loans B&I	445,813	197,258	197,258	197,258	197,258
2012 Installment Loan, Flood	157,523	421,294	421,294	432,654	433,878
Total Programs	4,902,306	4,847,652	4,847,652	4,978,187	5,037,578
Expenditure Classification					
Bond Principal	2,987,588	3,048,913	3,048,913	3,243,840	3,383,903
Interest Expense	1,912,484	1,795,927	1,795,927	1,731,247	1,650,575
Bank & Fiscal Fees	2,234	2,812	2,812	3,100	3,100
Total Expenditure Classification	4,902,306	4,847,652	4,847,652	4,978,187	5,037,578
Source of Funds					
002 Debt Service Fund	4,902,306	4,847,652	4,847,652	4,978,187	5,037,578
Total Source of Funds	4,902,306	4,847,652	4,847,652	4,978,187	5,037,578

**VILLAGE OF MOUNT PROSPECT
DEBT SERVICE FUNDS**

		Actual	Budget	Estimate	Budget	Forecast
		2014	2015	2015	2016	2017
Series 2009 B&I, FD/PW						
Interest Expense						
002.00.00.00.2.510.690.008	2009 GO Bond Interest	417,263	417,262	417,262	417,262	417,262
		417,263	417,262	417,262	417,262	417,262
Bank & Fiscal Fees						
002.00.00.00.2.510.695.008	2009 GO Bank Fee	428	428	428	500	500
		428	428	428	500	500
Total Series 2009 B&I, FD/PW		417,691	417,690	417,690	417,762	417,762

Series 2009B B&I, FD/PW

Bond Principal						
002.00.00.00.2.511.685.009	2009B GO Bond	295,000	305,000	305,000	315,000	320,000
		295,000	305,000	305,000	315,000	320,000
Interest Expense						
002.00.00.00.2.511.690.009	2009B GO Bond	85,725	78,350	78,350	70,725	61,275
		85,725	78,350	78,350	70,725	61,275
Bank & Fiscal Fees						
002.00.00.00.2.511.695.009	2009B GO Bank Fee	439	428	428	500	500
		439	428	428	500	500
Total Series 2009B B&I, FD/PW		381,164	383,778	383,778	386,225	381,775

Series 2009C B&I, FD/PW

Bond Principal						
002.00.00.00.2.512.685.010	2009C GO Bond	25,000	40,000	40,000	55,000	75,000
		25,000	40,000	40,000	55,000	75,000
Interest Expense						
002.00.00.00.2.512.690.010	2009C GO Bond	135,023	134,272	134,272	132,933	130,842
		135,023	134,272	134,272	132,933	130,842
Bank & Fiscal Fees						
002.00.00.00.2.512.695.010	2009C GO Bank Fee	439	428	428	500	500
		439	428	428	500	500
Total Series 2009C B&I, FD/PW		160,462	174,700	174,700	188,433	206,342

**VILLAGE OF MOUNT PROSPECT
DEBT SERVICE FUNDS**

		Actual	Budget	Estimate	Budget	Forecast
		2014	2015	2015	2016	2017
Series 2011B Refunding B&I						
Bond Principal						
002.00.00.00.2.514.685.027	2011B GO Bond	660,000	680,000	680,000	695,000	715,000
		660,000	680,000	680,000	695,000	715,000
Interest Expense						
002.00.00.00.2.514.690.027	2011B GO Bond	126,378	109,746	109,746	92,610	75,096
		126,378	109,746	109,746	92,610	75,096
Total Series 2011B Refunding B&I		786,378	789,746	789,746	787,610	790,096

Series 2012 Refunding B&I

Interest Expense						
002.00.00.00.2.515.690.028	2012 GO Bond Interest	54,095	54,096	54,096	54,096	54,096
		54,095	54,096	54,096	54,096	54,096
Total Series 2012 Refunding B&I		54,095	54,096	54,096	54,096	54,096

Series 2013 B&I, Flood

Interest Expense						
002.00.00.00.2.516.690.029	2013 GO Bond Interest	453,196	369,956	369,956	369,956	369,956
		453,196	369,956	369,956	369,956	369,956
Bank & Fiscal Fees						
002.00.00.00.2.516.695.029	2013 GO Bank Fee	428	428	428	500	500
		428	428	428	500	500
Total Series 2013 B&I, Flood		453,624	370,384	370,384	370,456	370,456

**VILLAGE OF MOUNT PROSPECT
DEBT SERVICE FUNDS**

		Actual	Budget	Estimate	Budget	Forecast
		2014	2015	2015	2016	2017
Series 2014 B&I, Streets						
Bond Principal						
002.00.00.00.2.517.685.030	2014 GO Bond	315,000	290,000	290,000	300,000	305,000
		315,000	290,000	290,000	300,000	305,000
Interest Expense						
002.00.00.00.2.517.690.030	2014 G.O. Bond	155,678	179,250	179,250	170,550	161,550
		155,678	179,250	179,250	170,550	161,550
Bank & Fiscal Fees						
002.00.00.00.2.517.695.030	2014 GO Bank Fee	-	600	600	600	600
		-	600	600	600	600
Total Series 2014 B&I, Streets		470,678	469,850	469,850	471,150	467,150

		2014	2015	2015	2016	2017
Series 2006 B&I, Library						
Bond Principal						
002.00.00.00.2.575.685.031	2006 GO Bond	55,000	55,000	55,000	555,000	1,360,000
		55,000	55,000	55,000	555,000	1,360,000
Interest Expense						
002.00.00.00.2.575.690.031	2006 GO Bond	383,453	381,418	381,418	379,355	358,265
		383,453	381,418	381,418	379,355	358,265
Bank & Fiscal Fees						
002.00.00.00.2.575.695.031	2006 GO Bank Fee,	500	500	500	500	500
		500	500	500	500	500
Total Series 2006 B&I, Library		438,953	436,918	436,918	934,855	1,718,765

Series 2011A B&I, Library						
Bond Principal						
002.00.00.00.2.576.685.032	2011A GO Bond	1,085,000	1,100,000	1,100,000	725,000	-
		1,085,000	1,100,000	1,100,000	725,000	-
Interest Expense						
002.00.00.00.2.576.690.032	2011A GO Bond	50,925	31,938	31,938	12,688	-
		50,925	31,938	31,938	12,688	-
Total Series 2011A B&I, Library		1,135,925	1,131,938	1,131,938	737,688	-

**VILLAGE OF MOUNT PROSPECT
DEBT SERVICE FUNDS**

		Actual	Budget	Estimate	Budget	Forecast
		2014	2015	2015	2016	2017
IEPA Flood Control Loans B&I						
Bond Principal						
002.00.00.00.2.650.687.001	EPA Loan Principal #1	117,337	-	-	-	-
002.00.00.00.2.650.687.003	EPA Loan Principal #3	126,134	-	-	-	-
002.00.00.00.2.650.687.004	EPA Loan Principal #4	72,517	74,628	74,628	76,800	79,035
002.00.00.00.2.650.687.005	EPA Loan Principal #5	101,600	104,285	104,285	107,040	109,868
		417,588	178,913	178,913	183,840	188,903
Interest Expense						
002.00.00.00.2.650.692.001	EPA Loan #1 Interest	2,965	-	-	-	-
002.00.00.00.2.650.692.003	EPA Loan #3 Interest	2,119	-	-	-	-
002.00.00.00.2.650.692.004	EPA Loan #4 Interest	8,236	6,124	6,124	3,952	1,717
002.00.00.00.2.650.692.005	EPA Loan #5 Interest	14,905	12,221	12,221	9,466	6,638
		28,225	18,345	18,345	13,418	8,355
Total IEPA Flood Control Loans B&I		445,813	197,258	197,258	197,258	197,258
2012 Installment Loan, Flood						
Bond Principal						
002.00.00.00.2.659.686.001	Installment Note	135,000	400,000	400,000	415,000	420,000
		135,000	400,000	400,000	415,000	420,000
Interest Expense						
002.00.00.00.2.659.691.001	Installment Note	22,523	21,294	21,294	17,654	13,878
		22,523	21,294	21,294	17,654	13,878
Total 2012 Installment Loan, Flood		157,523	421,294	421,294	432,654	433,878
TOTAL DEBT SERVICE FUNDS		4,902,306	4,847,652	4,847,652	4,978,187	5,037,578

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
LONG-TERM DEBT - ANNUAL PRINCIPAL REQUIREMENTS**

Annual Principal Requirements	2016	2017	2018	2019	2019 - 2033	Totals
Debt to be Paid from Property Taxes						
<i>General Obligation Bonds</i>						
Series 2009 - Fire Station #14/EOC	-	-	-	-	9,800,000	9,800,000
Series 2009B - Village Refunding	315,000	320,000	330,000	340,000	730,000	2,035,000
Series 2009C - Fire Station #14/EOC	55,000	75,000	95,000	120,000	2,240,000	2,585,000
Series 2011B - Village Refunding Bonds	695,000	715,000	735,000	755,000	775,000	3,675,000
Series 2012 - Village Refunding Bonds	-	-	-	-	1,745,000	1,745,000
Series 2013 - Flood Control Bonds*	-	-	-	-	9,800,000	9,800,000
Series 2014 - Street Bonds	300,000	305,000	405,000	560,000	4,115,000	5,685,000
Total Debt to be Paid from Property Taxes	1,365,000	1,415,000	1,565,000	1,775,000	29,205,000	35,325,000

* This issue's annual levy is to be abated in its entirety using a portion of the home rule sales tax dedicated for flood control.

Debt to be Paid from Home Rule Sales Tax (1st Quarter Percent)

Installment Contracts

IEPA Loan #4	76,800	79,035	-	-	-	155,835
IEPA Loan #5	107,040	109,868	112,771	57,499	-	387,178

Installment Notes

2012 Installment Notes	415,000	420,000	515,000	590,000	-	1,940,000
Total Debt to be Paid from Home Rule Sales	598,840	608,903	627,771	647,499	-	2,483,013

TOTAL VILLAGE DEBT SERVICE	1,963,840	2,023,903	2,192,771	2,422,499	29,205,000	37,808,013
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Debt to be Paid by Mount Prospect Public Library

General Obligation Bonds

Series 2006 Library Refunding Bonds	555,000	1,360,000	1,410,000	1,465,000	4,765,000	9,555,000
Series 2011A Library Refunding Bonds	725,000	-	-	-	-	725,000
Total Debt to be Paid from Library	1,280,000	1,360,000	1,410,000	1,465,000	4,765,000	10,280,000

TOTAL ANNUAL PRINCIPAL REQUIREMENTS	3,243,840	3,383,903	3,602,771	3,887,499	33,970,000	48,088,013
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**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
LONG-TERM DEBT - ANNUAL DEBT SERVICE REQUIREMENTS**

	2016	2017	2018	2019	2019 - 2033	Totals
Debt to be Paid from Property Taxes						
<i>General Obligation Bonds</i>						
Series 2009 - Fire Station #14/EOC	417,262	417,262	417,262	417,262	12,659,430	14,328,478
Series 2009B - Village Refunding	385,725	381,275	381,675	380,125	771,250	2,300,050
Series 2009C - Fire Station #14/EOC	187,933	205,842	222,655	243,380	2,998,120	3,857,930
Series 2011B - Village Refunding Bonds	787,610	790,096	792,078	793,556	794,530	3,957,870
Series 2012 - Village Refunding Bonds	54,096	54,096	54,096	54,096	1,880,628	2,097,012
Series 2013 - Flood Control Bonds	369,956	369,956	369,956	369,956	12,931,184	14,411,008
Series 2014 - Street Bonds	470,550	466,550	557,400	700,250	4,448,750	6,643,500
Total Debt to be Paid from Property Taxes	2,673,132	2,685,077	2,795,122	2,958,625	36,483,892	47,595,848
Debt to be Paid from Home Rule Sales Tax (1st Quarter Percent)						
<i>Installment Contracts</i>						
IEPA Loan #4	80,752	80,752	-	-	-	161,504
IEPA Loan #5	116,506	116,506	116,506	58,253	-	407,771
<i>Installment Notes</i>						
2012 Installment Notes	432,654	433,878	525,056	595,369	-	1,986,957
Total Debt to be Paid from Home Rule Sales Tax	629,912	631,136	641,562	653,622	-	2,556,232
TOTAL VILLAGE DEBT SERVICE	3,303,044	3,316,213	3,436,684	3,612,247	36,483,892	50,152,080
Debt to be Paid by Mount Prospect Public Library						
<i>General Obligation Bonds</i>						
Series 2006 Library Refunding Bonds	935,355	1,718,265	1,715,905	1,715,915	5,156,951	11,242,391
Series 2011A Library Refunding Bonds	737,688	-	-	-	-	737,688
Total Debt to be Paid from Library	1,673,043	1,718,265	1,715,905	1,715,915	5,156,951	11,980,079
TOTAL ANNUAL DEBT SERVICE REQUIREMENTS	4,976,087	5,034,478	5,152,589	5,328,162	41,640,843	62,132,159

**VILLAGE OF MOUNT PROSPECT
LONG-TERM DEBT REQUIREMENTS
December 31, 2015**

GENERAL OBLIGATION BONDS, SERIES 2009

Date of Issue:	March 11, 2009	Interest Rates:	0041-0247	4.00%
Date of Maturity:	December 1, 2028		0248-0559	4.00%
Authorized Issue:	\$10,000,000		0560-0889	4.50%
Purpose:	Replacement Fire Station #14,		0890-1239	4.30%
	Emergency Operations Center and		1240-1609	4.38%
	Public Works Facility Expansion		1610-2000	4.50%
Interest Dates:	June 1 and December 1			
Principal Maturity Date:	December 1			
Payable At:	Bank of New York Mellon			

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Payment Numbers	Tax Levy			Coupons Due On			
		Principal	Interest	Total	June 1	Amount	Dec. 1	Amount
2015	-	0	417,262	417,262	2016	208,631	2016	208,631
2016	-	0	417,262	417,262	2017	208,631	2017	208,631
2017	-	0	417,262	417,262	2018	208,631	2018	208,631
2018	-	0	417,262	417,262	2019	208,631	2019	208,631
2019	-	0	417,262	417,262	2020	208,631	2020	208,631
2020	-	0	417,262	417,262	2021	208,631	2021	208,631
2021	-	0	417,262	417,262	2022	208,631	2022	208,631
2022	0041-0247	1,035,000	417,262	1,452,262	2023	208,631	2023	208,631
2023	0248-0559	1,560,000	375,864	1,935,864	2024	187,932	2024	187,932
2024	0560-0889	1,650,000	313,464	1,963,464	2025	156,732	2025	156,732
2025	0890-1239	1,750,000	244,164	1,994,164	2026	122,082	2026	122,082
2026	1240-1609	1,850,000	168,914	2,018,914	2027	84,457	2027	84,457
2027	1610-2000	1,955,000	87,976	2,042,976	2028	43,988	2028	43,988
		<u>9,800,000</u>	<u>4,528,478</u>	<u>14,328,478</u>		<u>2,264,239</u>		<u>2,264,239</u>

**VILLAGE OF MOUNT PROSPECT
LONG-TERM DEBT REQUIREMENTS
December 31, 2015**

GENERAL OBLIGATION BONDS, SERIES 2009B

Date of Issue:	December 22, 2009	Interest Rates:	0280-0342	3.00%
Date of Maturity:	December 1, 2021		0343-0406	3.00%
Authorized Issue:	\$3,430,000		0407-0472	3.50%
Purpose:	Village Refunding (Series 2001)		0473-0540	3.75%
Interest Dates:	June 1 and December 1		0541-0612	3.75%
Principal Maturity Date:	December 1		0613-0686	3.75%
Payable At:	Bank of New York Mellon			

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Payment Numbers	Tax Levy			Coupons Due On			
		Principal	Interest	Total	June 1	Amount	Dec. 1	Amount
2015	0280-0342	315,000	70,725	385,725	2016	35,362	2016	35,363
2016	0343-0406	320,000	61,275	381,275	2017	30,637	2017	30,638
2017	0407-0472	330,000	51,675	381,675	2018	25,837	2018	25,838
2018	0473-0540	340,000	40,125	380,125	2019	20,062	2019	20,063
2019	0541-0612	360,000	27,375	387,375	2020	13,687	2020	13,688
2020	0613-0686	370,000	13,875	383,875	2021	6,937	2021	6,938
		<u>2,035,000</u>	<u>265,050</u>	<u>2,300,050</u>		<u>132,522</u>		<u>132,528</u>

**VILLAGE OF MOUNT PROSPECT
LONG-TERM DEBT REQUIREMENTS
December 31, 2015**

GENERAL OBLIGATION BONDS, SERIES 2009C

Date of Issue:	December 22, 2009	Interest Rates:	0014-0024	3.80%
Date of Maturity:	December 1, 2029		0025-0039	4.25%
Authorized Issue:	\$2,650,000		0040-0058	4.50%
Purpose:	Replacement Fire Station #14,		0059-0082	4.40%
	Emergency Operations Center and		0083-0110	4.70%
	Public Works Facility Expansion		0111-0142	4.70%
			0143-0242	4.90%
Interest Dates:	June 1 and December 1		0243-0330	5.00%
Principal Maturity Date:	December 1		0331-0530	5.75%
Payable At:	Bank of New York Mellon			

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Payment Numbers	Tax Levy			Coupons Due On			
		Principal	Interest	Total	June 1	Amount	Dec. 1	Amount
2015	0014-0024	55,000	132,933	187,933	2016	66,467	2016	66,466
2016	0025-0039	75,000	130,842	205,842	2017	65,421	2017	65,421
2017	0040-0058	95,000	127,655	222,655	2018	63,828	2018	63,827
2018	0059-0082	120,000	123,380	243,380	2019	61,690	2019	61,690
2019	0083-0110	140,000	118,100	258,100	2020	59,050	2020	59,050
2020	0111-0142	160,000	111,520	271,520	2021	55,760	2021	55,760
2021	0143-0242	500,000	104,000	604,000	2022	52,000	2022	52,000
2022	0243-0330	440,000	79,500	519,500	2023	39,750	2023	39,750
2023	-	0	57,500	57,500	2024	28,750	2024	28,750
2024	-	0	57,500	57,500	2025	28,750	2025	28,750
2025	-	0	57,500	57,500	2026	28,750	2026	28,750
2026	-	0	57,500	57,500	2027	28,750	2027	28,750
2027	-	0	57,500	57,500	2028	28,750	2028	28,750
2028	0331-0530	1,000,000	57,500	1,057,500	2029	28,750	2029	28,750
		<u>2,585,000</u>	<u>1,272,930</u>	<u>3,857,930</u>		<u>636,466</u>		<u>636,464</u>

**VILLAGE OF MOUNT PROSPECT
LONG-TERM DEBT REQUIREMENTS
December 31, 2015**

GENERAL OBLIGATION BONDS, SERIES 2011B

Date of Issue: July 29, 2011 Interest Rates: 0030-1032 2.52%
 Date of Maturity: December 1, 2020
 Authorized Issue: \$5,160,000
 Purpose: Village Refunding (Series 2003)
 Interest Dates: June 1 and December 1
 Principal Maturity Date: December 1
 Payable At: JP Morgan Chase

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Payment Numbers	Tax Levy			Coupons Due On			
		Principal	Interest	Total	June 1	Amount	Dec. 1	Amount
2015	0298-0436	695,000	92,610	787,610	2016	46,305	2016	46,305
2016	0437-0579	715,000	75,096	790,096	2017	37,548	2017	37,548
2017	0580-0726	735,000	57,078	792,078	2018	28,539	2018	28,539
2018	0727-0877	755,000	38,556	793,556	2019	19,278	2019	19,278
2019	0878-1032	775,000	19,530	794,530	2020	9,765	2020	9,765
		<u>3,675,000</u>	<u>282,870</u>	<u>3,957,870</u>		<u>141,435</u>		<u>141,435</u>

**VILLAGE OF MOUNT PROSPECT
LONG-TERM DEBT REQUIREMENTS
December 31, 2015**

GENERAL OBLIGATION BONDS, SERIES 2012

Date of Issue: January 3, 2012 (Bid awarded July 14, 2011) Interest Rates: 0247-0595 3.10%
 Date of Maturity: December 1, 2022
 Authorized Issue: \$2,975,000
 Purpose: Village Refunding (Series 2003)
 Interest Dates: June 1 and December 1
 Principal Maturity Date: December 1
 Payable At: JP Morgan Chase

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Payment Numbers	Tax Levy			Coupons Due On			
		Principal	Interest	Total	June 1	Amount	Dec. 1	Amount
2015	-	0	54,096	54,096	2016	27,048	2016	27,048
2016	-	0	54,096	54,096	2017	27,048	2017	27,048
2017	-	0	54,096	54,096	2018	27,048	2018	27,048
2018	-	0	54,096	54,096	2019	27,048	2019	27,048
2019	-	0	54,096	54,096	2020	27,048	2020	27,048
2020	0247-0418	860,000	54,096	914,096	2021	27,048	2021	27,048
2021	0419-0595	885,000	27,436	912,436	2022	13,718	2022	13,718
		<u>1,745,000</u>	<u>352,012</u>	<u>2,097,012</u>		<u>176,006</u>		<u>176,006</u>

**VILLAGE OF MOUNT PROSPECT
LONG-TERM DEBT REQUIREMENTS
December 31, 2015**

GENERAL OBLIGATION BONDS, SERIES 2013

Date of Issue:	September 10, 2013	Interest Rates:	0001-0463	3.00%
Date of Maturity:	December 1, 2033		0464-1783	4.00%
Authorized Issue:	\$9,800,000		1784-1960	4.13%
Purpose:	Flood Control			
Interest Dates:	June 1 and December 1			
Principal Maturity Date:	December 1			
Payable At:	The Bank of New York Mellon Trust Company			

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Payment Numbers	Tax Levy			Coupons Due On			
		Principal	Interest	Total	June 1	Amount	Dec. 1	Amount
2015	-	0	369,956	369,956	2016	184,978	2016	184,978
2016	-	0	369,956	369,956	2017	184,978	2017	184,978
2017	-	0	369,956	369,956	2018	184,978	2018	184,978
2018	-	0	369,956	369,956	2019	184,978	2019	184,978
2019	0001-0111	555,000	369,956	924,956	2020	184,978	2020	184,978
2020	0112-0225	570,000	353,306	923,306	2021	176,653	2021	176,653
2021	0226-0342	585,000	336,206	921,206	2022	168,103	2022	168,103
2022	0343-0463	605,000	318,656	923,656	2023	159,328	2023	159,328
2023	0464-0588	625,000	300,506	925,506	2024	150,253	2024	150,253
2024	0589-0718	650,000	275,506	925,506	2025	137,753	2025	137,753
2025	0719-0853	675,000	249,506	924,506	2026	124,753	2026	124,753
2026	0854-0993	700,000	222,506	922,506	2027	111,253	2027	111,253
2027	0994-1139	730,000	194,506	924,506	2028	97,253	2028	97,253
2028	1140-1291	760,000	165,306	925,306	2029	82,653	2029	82,653
2029	1292-1449	790,000	134,906	924,906	2030	67,453	2030	67,453
2030	1450-1613	820,000	103,306	923,306	2031	51,653	2031	51,653
2031	1614-1783	850,000	70,506	920,506	2032	35,253	2032	35,253
2032	1784-1960	885,000	36,506	921,506	2033	18,253	2033	18,253
		<u>9,800,000</u>	<u>4,611,008</u>	<u>14,411,008</u>		<u>2,305,504</u>		<u>2,305,504</u>

**VILLAGE OF MOUNT PROSPECT
LONG-TERM DEBT REQUIREMENTS
December 31, 2015**

GENERAL OBLIGATION BONDS, SERIES 2014

Date of Issue: February 4, 2014 Interest Rates: 064-1258 3.00%
 Date of Maturity: December 1, 2023
 Authorized Issue: \$6,290,000
 Purpose: Street Improvements
 Interest Dates: June 1 and December 1
 Principal Maturity Date: December 1
 Payable At: The Bank of New York Mellon Trust Company

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Payment Numbers	Tax Levy			Coupons Due On			
		Principal	Interest	Total	June 1	Amount	Dec. 1	Amount
2015	0122-0181	300,000	170,550	470,550	2016	85,275	2016	85,275
2016	0182-0242	305,000	161,550	466,550	2017	80,775	2017	80,775
2017	0243-0323	405,000	152,400	557,400	2018	76,200	2018	76,200
2018	0324-0435	560,000	140,250	700,250	2019	70,125	2019	70,125
2019	0436-0587	760,000	123,450	883,450	2020	61,725	2020	61,725
2020	0588-0780	965,000	100,650	1,065,650	2021	50,325	2021	50,325
2021	0781-1005	1,125,000	71,700	1,196,700	2022	35,850	2022	35,850
2022	1006-1258	<u>1,265,000</u>	<u>37,950</u>	<u>1,302,950</u>	2023	<u>18,975</u>	2023	<u>18,975</u>
		<u>5,685,000</u>	<u>958,500</u>	<u>6,643,500</u>		<u>479,250</u>		<u>479,250</u>

**VILLAGE OF MOUNT PROSPECT
LONG-TERM DEBT REQUIREMENTS
December 31, 2015**

GENERAL OBLIGATION LIBRARY REFUNDING BONDS, SERIES 2006

Date of Issue:	December 15, 2006	Interest Rates:	10	3.80%
Date of Maturity:	December 1, 2022		11	3.85%
Authorized Issue:	\$10,000,000		12	3.90%
Purpose:	Library Refunding		13	3.95%
Interest Dates:	June 1 and December 1		14	4.00%
Principal Maturity Date:	December 1		15	4.05%
Payable At:	Wells Fargo Bank, N.A.		16	4.10%

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Payment Numbers	Tax Levy			Coupons Due On			
		Principal	Interest	Total	June 1	Amount	Dec. 1	Amount
2015	10	555,000	379,355	934,355	2016	189,678	2016	189,677
2016	11	1,360,000	358,265	1,718,265	2017	179,132	2017	179,133
2017	12	1,410,000	305,905	1,715,905	2018	152,953	2018	152,952
2018	13	1,465,000	250,915	1,715,915	2019	125,457	2019	125,458
2019	14	1,525,000	193,048	1,718,048	2020	96,524	2020	96,524
2020	15	1,585,000	132,048	1,717,048	2021	66,024	2021	66,024
2021	16	1,655,000	67,855	1,722,855	2022	33,928	2022	33,927
		<u>9,555,000</u>	<u>1,687,391</u>	<u>11,242,391</u>		<u>843,696</u>		<u>843,695</u>

**VILLAGE OF MOUNT PROSPECT
LONG-TERM DEBT REQUIREMENTS
December 31, 2015**

GENERAL OBLIGATION LIBRARY REFUNDING BONDS , SERIES 2011A

Date of Issue: July 29, 2011 Interest Rates: 0456-0820 1.75%
 Date of Maturity: December 1, 2016
 Authorized Issue: \$4,100,000
 Purpose: Library Refunding
 Interest Dates: June 1 and December 1
 Principal Maturity Date: December 1
 Payable At: JP Morgan Chase

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Payment Numbers	Tax Levy			Coupons Due On			
		Principal	Interest	Total	June 1	Amount	Dec. 1	Amount
2015	0676-0820	<u>725,000</u>	<u>12,688</u>	<u>737,688</u>	2016	<u>6,344</u>	2016	<u>6,344</u>
		<u>725,000</u>	<u>12,688</u>	<u>737,688</u>		<u>6,344</u>		<u>6,344</u>

**VILLAGE OF MOUNT PROSPECT
LONG-TERM DEBT REQUIREMENTS
December 31, 2015**

IEPA FLOOD LOAN #4 CONTRACT PAYABLE OF 1997

Date of Issue: January 1, 1997 Interest Rates: 1-40 2.89%
 Date of Maturity: November 1, 2017
 Authorized Issue: \$1,203,550
 Purpose: Flood Control - See Gwun/Milburn
 Contract Number: L17-0855
 Interest Dates: May 1 and November 1
 Principal Maturity Date: May 1 and November 2
 Payable At: Illinois EPA

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year	Payment Numbers	Principal	Interest	Total	Payments Due On			
					May 1	Amount	Nov. 1	Amount
2016	37-38	76,800	3,952	80,752	2016	40,376	2016	40,376
2017	39-40	79,035	1,717	80,752	2017	40,376	2017	40,376
		<u>155,835</u>	<u>5,669</u>	<u>161,504</u>		<u>80,752</u>		<u>80,752</u>

**VILLAGE OF MOUNT PROSPECT
LONG-TERM DEBT REQUIREMENTS
December 31, 2015**

IEPA FLOOD LOAN #5 CONTRACT PAYABLE OF 1999

Date of Issue: January 1, 1999 Interest Rates: 1-39 2.625%
 Date of Maturity: June 3, 2019
 Authorized Issue: \$1,760,421.91
 Purpose: Flood Control - Maple/Berkshire
 Contract Number: L17-1087
 Interest Dates: June 3 and December 3
 Principal Maturity Date: June 3 and December 3
 Payable At: Illinois EPA

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year	Payment Numbers				Payments Due On			
		Principal	Interest	Total	May 1	Amount	Nov. 1	Amount
2016	33-34	107,040	9,466	116,506	2016	58,253	2016	58,253
2017	35-36	109,868	6,638	116,506	2017	58,253	2017	58,253
2018	37-38	112,771	3,735	116,506	2018	58,253	2018	58,253
2019	39	57,499	754	58,253	2019	58,253	2019	-
		<u>387,178</u>	<u>20,593</u>	<u>407,771</u>		<u>233,012</u>		<u>174,759</u>

**VILLAGE OF MOUNT PROSPECT
LONG-TERM DEBT REQUIREMENTS
December 31, 2015**

INSTALLMENT NOTE PAYABLE OF 2012

Date of Issue: December 20, 2012 Interest Rates: 1-7 0.91%
 Date of Maturity: December 1, 2019
 Authorized Issue: \$2,500,000
 Purpose: Flood Control
 Interest Dates: June 1 and December 1
 Principal Maturity Date: December 1
 Payable At: Mount Prospect State Bank

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year	Payment Numbers				Payments Due On			
		Principal	Interest	Total	June 1	Amount	Dec. 1	Amount
2016	4	415,000	17,654	432,654	2016	8,827	2016	423,827
2017	5	420,000	13,878	433,878	2017	6,939	2017	426,939
2018	6	515,000	10,056	525,056	2018	5,028	2018	520,028
2019	7	590,000	5,369	595,369	2019	2,684	2019	592,685
		<u>1,940,000</u>	<u>46,957</u>	<u>1,986,957</u>		<u>23,478</u>		<u>1,963,479</u>

VILLAGE OF MOUNT PROSPECT 2016 BUDGET PENSIONS

The Village provides pension benefits for all eligible employees through the Police Pension Fund, the Fire Pension Fund or the Illinois Municipal Retirement Fund.

The Police and Fire Pension Funds are established by state statute, but are administered locally in compliance with those statutes. IMRF is a state-wide retirement plan for non-sworn municipal employees, who work 1,000 hours or more. All employees other than sworn Police and Fire personnel are also covered by Social Security. In an effort to address the cost of providing public employee pensions, a second tier of pension benefits for employees covered by both the downstate Police and Fire Pensions and IMRF was created and approved by the state legislature to be effective January 1, 2011.

Tier I Pensions

Police and Fire – Sworn employees covered under this program receive partial vesting at ten years and full vesting at twenty years. With twenty years of credited service and upon attaining age 50, a police officer or firefighter can retire at 50% of his/her last salary. These percentages increase with additional years of service to a maximum of 75%. Benefits for spouses and dependents are provided under both plans if the retiree dies.

IMRF – General village employees covered under this program receive vesting at eight years with benefits payable at age 60. Under IMRF, an employee receives 1-2/3% per year of his/her average base salary for the first 15 years of credited service and 2% per year after 15 years. Average base salary is obtained by using the highest 48 months of earnings during the employees last ten years of service. An employee with 20 years of service would receive a pension of 35% of average base salary at age 60. In the event of death, a spouse receives 50% of the retiree's pension.

Tier II Pensions

Police and Fire – Sworn employees covered under this program receive partial vesting at ten years and full vesting at twenty years. With twenty years of credited service and upon attaining age 55, a police officer or firefighter can retire at an unreduced benefit. These percentages increase with additional years of service to a maximum of 75%. Final average salary is calculated at the average monthly salary obtained during 96 consecutive months within the last 120 months in which the total salary was highest. Previously it had been the salary on the last day before retirement. Base at which salary is capped allows for annual increases of 3% or one-half of CPI, whichever is less. The current base salary cap is \$111,572 (in 2015). Benefits for spouses and dependents are provided under both plans if the retiree dies.

IMRF – General village employees covered under this program receive vesting at ten years with benefits payable at age 67. Under IMRF, an employee receives 1-2/3% per year of his/her average base salary for the first 15 years of credited service and 2% per year after 15 years. Average base salary is obtained by using the highest 96 months of earnings during the employees last ten years of service. Base at which salary is capped allows for annual increases of 3% or one-half of CPI, whichever is less. The current cap is \$111,572 (in 2015). An employee with 20 years of service would receive a pension of 35% of average base salary at age 67. In the event of death, a spouse receives 50% of the retiree's pension.

The above plans are funded by contributions from both the members of the plans, from the Village and from investment income. Police officers contribute 9.91% of their salary, firefighters 9.455% and IMRF employees 4.5% plus 6.2% for Social Security.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
PENSIONS**

The December 31, 2014 actuarial valuation for the Police and Fire Pension Funds were completed showing a decrease from 59.9% to 57.9% in the funding level for Police Pension while the Fire Pension funding decreased from 64.2% to 63.0%. Police and Fire investment returns were 7.2% and 7.6%, respectively. The Village's 2016 contribution from property tax levy proceeds and other sources to the Police Pension Fund is budgeted at \$3,219,000 and the Fire Pension Fund at \$2,737,340. The Village contributed 11.46% of the salaries of IMRF employees during 2015 and will contribute 11.88% in 2016 in addition to 6.2% for Social Security.

The Village's IMRF and FICA contributions along with the Village's contribution for Police and Fire personnel are included in the Employee Benefits classification in each operating department. The Pension Section of the Budget includes the actual pensions paid to retired and disabled Police and Fire personnel and to two former employees who are covered by special agreements. Total pension expenditures are expected to be \$9,780,823 for 2016 and \$10,037,016 for 2017.

Actuarial information schedules for the Police and Fire Pension Funds are shown on the last two pages of this section. Estimates were used for 2015 and 2016.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
PENSION FUNDS**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Programs					
Miscellaneous Pensions	46,300	46,456	46,456	46,616	46,616
Police Pensions	4,280,027	4,760,503	4,678,800	4,833,176	4,959,200
Fire Pensions	4,307,144	4,748,921	4,747,800	4,901,031	5,031,200
Total Programs	8,633,471	9,555,880	9,473,056	9,780,823	10,037,016

Expenditure Classification

Pension Benefits	8,322,407	9,210,580	9,160,456	9,424,423	9,671,616
Contractual Services	268,777	290,200	268,400	302,200	311,200
Insurance	25,060	30,000	26,000	30,000	30,000
Commodities & Supplies	-	1,100	200	200	200
Other Expenditures	17,227	24,000	18,000	24,000	24,000
Total Expenditure Classification	8,633,471	9,555,880	9,473,056	9,780,823	10,037,016

Source of Funds

001 General Fund	46,300	46,456	46,456	46,616	46,616
070 Police Pension Fund	4,280,027	4,760,503	4,678,800	4,833,176	4,959,200
071 Fire Pension Fund	4,307,144	4,748,921	4,747,800	4,901,031	5,031,200
Total Source of Funds	8,633,471	9,555,880	9,473,056	9,780,823	10,037,016

BUDGET DISCUSSION AND ANALYSIS

The Retiree Pensions section of the budget includes a provision for pension and disability payments that are made from three Village administered pension plans.

The 2016 budget for pensions increased \$224,943 or 2.35% from the 2015 budget and totals \$9,780,823. Included in this amount is the addition of six (6) new pensions, 3% annual COLA increase and any other incremental increases expected during the year. Pension expense for fire, including administration charges account for \$4,901,031 of the total while police accounts for \$4,833,176. Miscellaneous pensions consisting of payments to two (2) retired firefighters brought over from the Forest River Fire Protection District total \$46,616. The total number of police and fire pensioners receiving benefits is 70 and 72, respectively.

**VILLAGE OF MOUNT PROSPECT
PENSION FUNDS**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Miscellaneous Pensions					
Pension Benefits					
001.00.00.00.3.000.528.001 Retirement Pensions	5,170	5,325	5,325	5,485	5,485
001.00.00.00.3.000.528.003 Surv. Spouse Pensions	41,130	41,131	41,131	41,131	41,131
Total Pension Benefits	46,300	46,456	46,456	46,616	46,616
Total Miscellaneous Pensions	46,300	46,456	46,456	46,616	46,616

Police Pension Fund

Pension Benefits					
070.00.00.00.3.000.528.001 Retirement Pensions	3,418,645	3,621,000	3,621,000	3,753,870	3,870,000
070.00.00.00.3.000.528.002 Disability Pensions	366,023	427,303	367,000	428,056	429,000
070.00.00.00.3.000.528.003 Surv. Spouse Pensions	319,308	481,000	481,000	461,050	463,000
070.00.00.00.3.000.528.005 Refund of Contrib.	13,144	50,000	50,000	-	-
Total Pension Benefits	4,117,120	4,579,303	4,519,000	4,642,976	4,762,000

Contractual Services

070.00.00.00.3.000.530.001 Actuarial Services	1,350	1,600	1,600	1,600	1,600
070.00.00.00.3.000.530.003 Investment Advisors	102,525	105,000	109,000	114,000	121,000
070.00.00.00.3.000.530.006 Other Prof. Serv.	16,210	16,000	16,000	16,000	16,000
070.00.00.00.3.000.530.008 Medical Expense	7,165	10,000	2,000	10,000	10,000
070.00.00.00.3.000.531.005 Legal-Pension	9,865	15,000	4,000	15,000	15,000
070.00.00.00.3.000.544.002 Postage Expense	-	500	100	500	500
070.00.00.00.3.000.549.001 Org Memberships	775	1,000	1,000	1,000	1,000
070.00.00.00.3.000.563.001 Banking Charges	4,280	5,000	5,000	5,000	5,000
Total Contractual Services	142,170	154,100	138,700	163,100	170,100

Insurance

070.00.00.00.3.000.594.001 Insurance Exp-Pension	11,960	15,000	12,000	15,000	15,000
Total Insurance	11,960	15,000	12,000	15,000	15,000

Commodities & Supplies

070.00.00.00.3.000.608.001 Other Supplies	-	100	100	100	100
Total Commodities & Supplies	-	100	100	100	100

Other Expenditures

070.00.00.00.3.000.636.001 State of IL Fee - IDOI	8,000	8,000	8,000	8,000	8,000
070.00.00.00.3.000.636.002 Seminars/Associations	777	4,000	1,000	4,000	4,000
Total Other Expenditures	8,777	12,000	9,000	12,000	12,000

Total Police Pension Fund	4,280,027	4,760,503	4,678,800	4,833,176	4,959,200
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**VILLAGE OF MOUNT PROSPECT
PENSION FUNDS**

		Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Fire Pension Fund						
Pension Benefits						
071.00.00.00.3.000.528.001	Retirement Pensions	3,260,163	3,685,000	3,685,000	3,778,620	3,896,000
071.00.00.00.3.000.528.002	Disability Pensions	595,953	670,000	670,000	740,958	751,000
071.00.00.00.3.000.528.003	Surv. Spouse Pensions	240,360	217,000	217,000	202,432	203,000
071.00.00.00.3.000.528.004	Children's Pensions	12,820	12,821	13,000	12,821	13,000
071.00.00.00.3.000.528.005	Refund of Contrib.	49,691	-	10,000	-	-
Total Pension Benefits		4,158,987	4,584,821	4,595,000	4,734,831	4,863,000
Contractual Services						
071.00.00.00.3.000.530.001	Actuarial Services	1,350	1,600	1,600	1,600	1,600
071.00.00.00.3.000.530.003	Investment Advisors	85,268	88,000	85,000	87,000	89,000
071.00.00.00.3.000.530.006	Other Prof. Serv.	15,835	16,000	20,000	20,000	20,000
071.00.00.00.3.000.530.008	Medical Expense	6,818	10,000	8,000	10,000	10,000
071.00.00.00.3.000.531.005	Legal-Pension	12,610	15,000	10,000	15,000	15,000
071.00.00.00.3.000.544.002	Postage Expense	31	500	100	500	500
071.00.00.00.3.000.549.001	Org Memberships	775	1,000	1,000	1,000	1,000
071.00.00.00.3.000.563.001	Banking Charges	3,920	4,000	4,000	4,000	4,000
Total Contractual Services		126,607	136,100	129,700	139,100	141,100
Insurance						
071.00.00.00.3.000.594.001	Insurance Exp-Pension	13,100	15,000	14,000	15,000	15,000
Total Insurance		13,100	15,000	14,000	15,000	15,000
Commodities & Supplies						
071.00.00.00.3.000.608.001	Other Supplies	-	1,000	100	100	100
Total Commodities & Supplies		-	1,000	100	100	100
Other Expenditures						
071.00.00.00.3.000.636.001	State of IL Fee - IDOI	8,000	8,000	8,000	8,000	8,000
071.00.00.00.3.000.636.002	Seminars/Associations	450	4,000	1,000	4,000	4,000
Total Other Expenditures		8,450	12,000	9,000	12,000	12,000
Total Fire Pension Fund		4,307,144	4,748,921	4,747,800	4,901,031	5,031,200
TOTAL PENSION FUNDS		8,633,471	9,555,880	9,473,056	9,780,823	10,037,016

**VILLAGE OF MOUNT PROSPECT
POLICE PENSION FUND
APRIL 30, 1986 - DECEMBER 31, 2016**

Fiscal Year Ending	Contributing Members	Assets Available (1)	Pension Liability	Excess or (Deficiency)	Percent Funded
April 30, 1986	61	8,670,470	10,627,875	(1,957,405)	81.6%
April 30, 1987	63	11,572,929	10,841,939	730,990	106.7%
April 30, 1988	63	12,564,350	11,695,647	868,703	107.4%
April 30, 1989	63	13,545,769	11,019,448	2,526,321	122.9%
April 30, 1990	69	14,674,462	11,914,797	2,759,665	123.2%
April 30, 1991	69	15,906,366	13,661,691	2,244,675	116.4%
April 30, 1992	69	17,527,304	14,834,554	2,692,750	118.2%
April 30, 1993	69	18,815,219	17,855,772	959,447	105.4%
April 30, 1994	72	19,997,115	19,788,272	208,843	101.1%
April 30, 1995	75	21,207,733	21,786,643	(578,910)	97.3%
December 31, 1995	78	23,126,360	23,511,239	(384,879)	98.4%
December 31, 1996	78	24,393,815	25,709,181	(1,315,366)	94.9%
December 31, 1997	79	26,632,406	27,925,613	(1,293,207)	95.4%
December 31, 1998	79	28,560,329	31,000,360	(2,440,031)	86.4%
December 31, 1999	80	28,700,234	33,235,857	(4,535,623)	86.4%
December 31, 2000	80	31,121,191	35,835,766	(4,714,575)	86.8%
December 31, 2001	80	31,396,220	38,213,704	(6,817,484)	82.2%
December 31, 2002	80	30,916,536	41,058,866	(10,142,330)	75.3%
December 31, 2003	82	33,520,535	43,278,648	(9,758,113)	77.5%
December 31, 2004	81	35,616,429	47,837,706	(12,221,277)	74.5%
December 31, 2005	83	37,284,555	50,333,889	(13,049,334)	74.1%
December 31, 2006	88	40,084,648	53,166,244	(13,081,596)	75.4%
December 31, 2007	90	42,963,185	56,873,906	(13,910,721)	75.5%
December 31, 2008	89	36,262,944	61,578,623	(25,315,679)	59.9%
December 31, 2009	88	41,020,478	67,715,945	(26,695,467)	60.6%
December 31, 2010	81	44,540,310	75,131,534	(30,591,224)	59.3%
December 31, 2011	82	46,961,835	79,366,157	(32,404,322)	59.2%
December 31, 2012	84	49,499,688	85,202,766	(35,703,078)	58.1%
December 31, 2013	85	53,002,214	88,451,950	(35,449,736)	59.9%
December 31, 2014	82	56,981,575	98,409,322	(41,427,747)	57.9%
December 31, 2015 (2)	85	58,827,950	*	*	*
December 31, 2016 (2)	85	62,260,774	*	*	*

(1) Effective December 31, 2011, "Assets Available" reflect Actuarial Value of Assets. For years 2010 and prior, "Assets Available" reflect Market Value of Assets.

(2) "Assets Available" are estimates. Pension Liability, Excess or Deficiency and Percent Funded figures were not available as of October 9, 2016.

**VILLAGE OF MOUNT PROSPECT
FIRE PENSION FUND
APRIL 30, 1986 - DECEMBER 31, 2016**

Fiscal Year Ending	Contributing Members	Assets Available (1)	Pension Liability	Excess or (Deficiency)	Percent Funded
April 30, 1986	63	10,227,234	9,411,964	815,270	108.7%
April 30, 1987	66	13,291,300	11,282,888	2,008,412	117.8%
April 30, 1988	66	14,442,292	12,278,716	2,163,576	117.6%
April 30, 1989	66	15,602,280	11,704,857	3,897,423	133.3%
April 30, 1990	71	16,566,696	12,427,200	4,139,496	133.3%
April 30, 1991	68	17,875,046	15,501,844	2,373,202	115.3%
April 30, 1992	68	19,381,754	16,871,221	2,510,533	114.9%
April 30, 1993	68	20,861,787	19,378,882	1,482,905	107.7%
April 30, 1994	68	23,001,233	19,562,034	3,439,199	117.6%
April 30, 1995	67	24,193,256	23,225,644	967,612	104.2%
December 31, 1995	66	26,127,531	24,808,620	1,318,911	105.3%
December 31, 1996	66	27,260,390	26,163,614	1,096,776	104.2%
December 31, 1997	66	28,984,369	28,109,816	874,553	103.1%
December 31, 1998	66	30,780,183	32,607,061	(1,826,878)	94.4%
December 31, 1999	66	30,091,010	34,633,217	(4,542,207)	86.9%
December 31, 2000	66	32,486,605	37,613,473	(5,126,868)	86.4%
December 31, 2001	69	33,085,014	39,140,700	(6,055,686)	94.5%
December 31, 2002	68	33,182,657	41,445,957	(8,263,300)	80.1%
December 31, 2003	69	35,111,866	44,537,550	(9,425,684)	78.8%
December 31, 2004	68	36,729,420	46,613,979	(9,884,559)	78.8%
December 31, 2005	68	38,091,422	49,825,274	(11,733,852)	76.4%
December 31, 2006	71	40,166,884	52,357,613	(12,190,729)	76.7%
December 31, 2007	72	43,030,181	55,025,410	(11,995,229)	78.2%
December 31, 2008	70	36,681,856	57,366,525	(20,684,669)	63.9%
December 31, 2009	72	40,800,749	62,747,542	(21,946,793)	65.0%
December 31, 2010	66	43,860,979	69,228,826	(25,367,847)	63.4%
December 31, 2011	66	45,801,216	72,307,211	(26,505,995)	63.3%
December 31, 2012	65	47,824,650	75,639,594	(27,814,944)	63.2%
December 31, 2013	67	50,812,578	79,149,378	(28,336,800)	64.2%
December 31, 2014	67	54,150,520	85,904,197	(31,753,677)	63.0%
December 31, 2015 (2)	67	56,218,845	*	*	*
December 31, 2016 (2)	67	58,933,154	*	*	*

(1) Effective December 31, 2011, "Assets Available" reflect Actuarial Value of Assets. For years 2010 and prior, "Assets Available" reflect Market Value of Assets.

(2) "Assets Available" are estimates. Pension Liability, Excess or Deficiency and Percent Funded figures were not available as of October 9, 2015.



**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
RISK MANAGEMENT**

The Risk Management Fund (an Internal Service Fund) was established to account for the Village's Self-Insurance Program. The purpose of the fund is to receive, invest and disburse all monies associated with the Village's various insurance programs. The Village initiated a self-insurance plan for medical claims on July 1, 1982 and added property and liability losses as of January 1, 1984.

Under this program, the Village's self-insured retention is \$25,000 for property claims, \$600,000 for workers' compensation claims and \$2,000,000 for liability claims. The Village carries \$98,062,237 in Excess Property Insurance, the statutory limit for Workers' Compensation, and \$11,000,000 for excess General Liability, Auto Liability, Police Liability and Public Officials Liability.

Alternative Service Concepts administers the Village's workers' compensation claims through the Municipal Claims and Safety (MCSA) intergovernmental pool while Gallagher Bassett administers auto and liability claims.

The Village is required by state statutes to offer medical insurance to all Village retirees. Additionally, Mount Prospect Library employees are part of the Village's medical insurance group. Retirees and Library employees pay the full premium for medical insurance coverage.

The Village is a member of the Intergovernmental Personnel Benefit Cooperative (IPBC) for health insurance coverage. The IPBC is an intergovernmental risk pool providing health and life insurance to municipal government and other special district members. Each member of IPBC is responsible for the first \$30,000 of each claim. Claims between \$30,000 and \$100,000 are shared between all members. All claims over \$100,000 are reinsured at 100%.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
RISK MANAGEMENT**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Programs					
Insurance Programs	7,395,109	8,069,896	7,817,000	8,051,714	8,279,866
Total Programs	7,395,109	8,069,896	7,817,000	8,051,714	8,279,866
Expenditure Classification					
Contractual Services	10,300	15,000	7,700	22,000	12,000
Insurance	7,384,678	7,889,896	7,809,300	8,029,714	8,267,866
Other Equipment	131	165,000	-	-	-
Total Expenditure Classification	7,395,109	8,069,896	7,817,000	8,051,714	8,279,866
Source of Funds					
063 Risk Management Fund	7,395,109	8,069,896	7,817,000	8,051,714	8,279,866
Total Source of Funds	7,395,109	8,069,896	7,817,000	8,051,714	8,279,866

BUDGET DISCUSSION AND ANALYSIS

The Risk Management Fund budget for 2016 is \$8,051,714. This is a decrease of \$18,182, or 0.23% from the 2015 budget. Employer provided medical premiums budget increased 4.2% from the previous year. Positive claims experience and membership in the Intergovernmental Personnel Benefit Cooperative (IPBC) have helped moderate increases in healthcare costs. Liability and workers' compensation insurance costs have increased for 2016. Liability claims in 2016 are budgeted at \$100,000, reflecting no change from the prior year's amount. Workers' Compensation claims in 2016 are budgeted at \$700,000, which is an increase from the previous year. No changes were made to coverage or benefit levels in the liability, workers' compensation or property insurance programs for the Village. Various plan offering changes were made for health coverage.

**VILLAGE OF MOUNT PROSPECT
RISK MANAGEMENT**

		Actual	Budget	Estimate	Budget	Forecast
		2014	2015	2015	2016	2017
Insurance Programs						
Contractual Services						
063.00.00.00.4.000.530.006	Other Prof. Serv.	10,300	15,000	7,700	22,000	12,000
Total Contractual Services		10,300	15,000	7,700	22,000	12,000
Insurance						
063.00.00.00.4.000.595.001	Claims Admin-Liability	13,630	10,000	10,000	11,000	12,000
063.00.00.00.4.000.595.002	Claims Admin-Medical	296,449	304,000	301,000	303,480	311,583
063.00.00.00.4.000.595.004	Workers' Comp	59,816	60,000	62,000	64,000	66,000
063.00.00.00.4.000.596.002	Property Insurance	108,622	114,000	111,000	114,000	117,000
063.00.00.00.4.000.596.003	HELP Excess Liability	79,755	150,000	99,000	120,000	140,000
063.00.00.00.4.000.596.004	Workers' Comp. Ins.	87,054	107,000	99,000	99,000	103,000
063.00.00.00.4.000.596.005	Faithful Performance	2,678	4,000	3,000	4,000	4,000
063.00.00.00.4.000.596.006	Surety Bonds	900	2,000	200	500	500
063.00.00.00.4.000.596.008	Other Insurance	2,311	3,000	3,000	4,000	4,000
063.00.00.00.4.000.597.001	Medical Claims	2,953,994	4,098,713	3,990,000	4,154,684	4,280,048
063.00.00.00.4.000.597.002	Medical HMO	1,671,984	1,701,648	1,653,000	1,613,507	1,662,192
063.00.00.00.4.000.597.003	Life Insurance	25,837	35,435	23,000	40,543	40,543
063.00.00.00.4.000.597.004	Medical Premiums	587,350	629,100	629,100	655,000	681,000
063.00.00.00.4.000.599.001	Property Claims	-	1,000	-	1,000	1,000
063.00.00.00.4.000.599.002	Liability Claims	739,192	100,000	10,000	100,000	100,000
063.00.00.00.4.000.599.003	Workers' Comp. Claims	694,923	500,000	800,000	700,000	700,000
063.00.00.00.4.000.599.004	Workers' Comp.-Med.	9,967	10,000	-	-	-
063.00.00.00.4.000.600.001	Vlg Property Damage	6,538	20,000	5,000	10,000	10,000
063.00.00.00.4.000.600.002	Auto Miscellaneous	37,297	20,000	10,000	15,000	15,000
063.00.00.00.4.000.600.004	Unemplmnt Comp.	-	10,000	-	10,000	10,000
063.00.00.00.4.000.600.005	Other Claims	6,381	10,000	1,000	10,000	10,000
Total Insurance		7,384,678	7,889,896	7,809,300	8,029,714	8,267,866
Other Equipment						
063.00.00.00.4.000.665.031	Other Equipment	131	165,000	-	-	-
Total Other Equipment		131	165,000	-	-	-
Total Insurance Programs		7,395,109	8,069,896	7,817,000	8,051,714	8,279,866
TOTAL RISK MANAGEMENT		7,395,109	8,069,896	7,817,000	8,051,714	8,279,866



**VILLAGE OF MOUNT PROSPECT
2016 BUDGET
BUSINESS DISTRICT**

The Business District Fund (a Special Revenue Fund) was established to account for the revenues and expenditures associated with the Business Districts within the Village. The Village currently has one Business District, the Randhurst Village Business District Area which was established in 2011.

The Village of Mount Prospect is dedicated to the continued growth and economic development of the Village. The Village's ability to stimulate growth and development relies on the creation and implementation of government policies that will allow the Village to work with the private sector to eliminate blighting conditions, enhance the tax base, and ensure sound growth and development of property. Based upon the Village's establishment of this Business District Area, it is understood that the Village recognized the necessity of the relationship between continued community growth and public participation.

The Village's Business District Redevelopment Plan was developed to provide a description of the necessary actions to address existing blighting conditions and attract sound and stable commercial growth. The Business District Area generally bounded by Euclid Ave. to the north, Route 83 to the west, Kensington and Rand Roads to the south and the mall access road to the east encompasses approximately 100 acres of land in the Village. From an economic perspective, the implementation of the Plan and the establishment of the Business District have stimulated private investment in the Business District Area. The combined public and private investment has eliminated the blighting conditions in the area.

**VILLAGE OF MOUNT PROSPECT
2016 BUDGET SUMMARY
BUSINESS DISTRICT FUND**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Programs					
Randhurst Village	1,014,436	1,021,000	1,055,100	1,097,100	1,150,100
Total Programs	1,014,436	1,021,000	1,055,100	1,097,100	1,150,100
Expenditure Classification					
Interest Expense	1,014,436	1,021,000	1,055,100	1,097,100	1,150,100
Total Expenditure Classification	1,014,436	1,021,000	1,055,100	1,097,100	1,150,100
Source of Funds					
048 Business District Fund	1,014,436	1,021,000	1,055,100	1,097,100	1,150,100
Total Source of Funds	1,014,436	1,021,000	1,055,100	1,097,100	1,150,100

**VILLAGE OF MOUNT PROSPECT
BUSINESS DISTRICT FUND**

	Actual 2014	Budget 2015	Estimate 2015	Budget 2016	Forecast 2017
Randhurst Village					
Interest Expense					
048.00.00.00.0.775.691.002 Randhurst RDA	1,014,436	1,021,000	1,055,100	1,097,100	1,150,100
Total Interest Expense	1,014,436	1,021,000	1,055,100	1,097,100	1,150,100
Total Randhurst Village	1,014,436	1,021,000	1,055,100	1,097,100	1,150,100
TOTAL BUSINESS DISTRICT FUND	1,014,436	1,021,000	1,055,100	1,097,100	1,150,100



VILLAGE OF MOUNT PROSPECT

2016 BUDGET

GLOSSARY

The Budget contains specialized and technical terminology that is unique to governmental finance and budgeting. To assist the reader of the Budget document in understanding these terms, the following budget glossary has been prepared.

Abatement

A partial or complete cancellation of a levy imposed by the Village. Abatements usually apply to tax levies.

Accrual Basis

The recording of the financial transactions that have cash consequences for the government in the periods in which those transactions occur, rather than in the periods in which cash is received or paid by the government.

Ad Valorem Tax

A tax levied on the assessed value of real property (also known as "property taxes").

Advance from Other Funds

A liability account used to record noncurrent portions of a long-term debt owed by one fund to another fund within the same reporting entity. See **Due To Other Funds** and **Interfund Receivable/Payable**.

Advance Refunding Bonds

Bonds issued to refinance an outstanding bond issue before the date the outstanding bonds become due or callable. Proceeds of the advance refunding bonds are deposited in escrow with a fiduciary, invested in U. S. Treasury Bonds or other authorized securities and used to redeem the underlying bonds at their maturity or call date, to pay interest on the bonds being refunded, or to pay interest on the advance refunding bonds.

Advance to Other Funds

An asset account used to record noncurrent portions of a long-term loan from one fund to another fund within the same reporting entity. See **Due From Other Funds**.

Amortization

- (1) The portion of the cost of an intangible asset charged as an expense during a particular period.
- (2) The reduction of debt by regular payments of principal and interest sufficient to retire the debt by maturity.

Appropriation

A legal authorization made by the Village Board which permits the Village to incur obligations and to make expenditures of resources for a specific purpose.

Assessed Valuation

A value established for real property for use as a basis for levying property taxes.

Assets

Property owned by government.

Assigned Fund Balance

The portion of a Governmental Fund's fund balance that denotes an intended use of resources but with no formal Board action.

Audit

A comprehensive investigation of the manner in which the government's resources were actually utilized. A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures were in compliance with the legislative body's appropriations. A performance audit consists of a review of how well the government met its stated goals.

Available Fund Balance

That portion of fund balance collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

Balance Sheet

That portion of the Village's financial statement that discloses the assets, liabilities, and the fund balance of a specific governmental fund as of a specific date.

Balanced Budget

A budget where estimated revenues equal estimated expenditures during a single fiscal period.

Basis of Accounting

A term used when revenues, expenditures, expenses, transfers, assets and liabilities are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the cash, modified accrual or the accrual method.

VILLAGE OF MOUNT PROSPECT

2016 BUDGET

GLOSSARY

Basis Point

Equal to 1/100 of one percent. If interest rates rise from 7.50 percent to 7.75 percent, the difference is referred to as an increase of 25 basis points.

Bond

A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayments of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation (G.O.) and revenue bonds. Bonds are most frequently used to finance construction of large capital projects, such as buildings, streets and major equipment.

Bond Discount

The difference between the present value and the face amount of bonds when the former is less than the latter.

Bond Ordinance or Resolution

An ordinance or resolution authorizing a bond issue.

Bond Premium

The difference between the present value and the face amount of bonds when the former is greater than the latter.

Budget

A financial plan for a specified period of time (fiscal year) that matches all planned revenues and expenditures with various municipal services.

Budget Message

A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message contains an explanation of the principal budget items, an outline of the government's experience during the past period and its financial status at the time of the message and recommendations regarding the financial plan for the coming period.

Budgetary Control

The control or management of a governmental unit in accordance with an approved budget. The purpose of budgetary control is to keep expenditures within the limitations of available appropriations and available revenues.

Capital Expenditures

Expenditures resulting in the acquisition of or addition to fixed assets such as land, buildings, machinery, and equipment.

Capital Improvements Plan (CIP)

A multi-year, prioritized plan for capital expenditures. The Village's Capital Improvements Plan addresses capital expenditures of \$25,000 or more and all proposed additions to the motor vehicle fleet. The replacement of vehicles existing in the fleet are not included in the Capital Improvements Plan but are programmed for replacement through the Vehicle Replacement Fund.

Capital Outlays

See **Capital Expenditures**

Capital Program

A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or other capital needs.

Capital Projects Fund

Used to account for financial resources to be used for the acquisition of construction of major capital facilities (other than those financed by proprietary funds).

Carryover (C/O)

An expenditure that was budgeted in a previous year but was not actually made and has been budgeted again in the current budget year. Carryovers are usually capital items or high-cost contractual services. Because a carryover item was recognized as a valid requirement during a previous year's budget process, it is not subject to the same high degree of scrutiny as a new request and, to the extent possible, does not compete with new requests for funding. With regard to budgeted capital purchases, the ability to designate an expenditure as a carryover removes the disincentive to defer those purchases when the useful lives of items on hand can be extended.

VILLAGE OF MOUNT PROSPECT

2016 BUDGET

GLOSSARY

Cash Management

The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the balance of the highest interest and return, liquidity and minimal risk with these temporary cash balances.

Charges for Service

User charges for services provided by the Village to those specifically benefiting from those services.

Collateral

Assets pledged to secure deposits, investments or loans.

Committed Fund Balance

The portion of a Governmental Fund's fund balance with self-imposed constraints or limitations that have been placed at the highest level of decision making through formal Board action. The same action is required to remove the commitment of fund balance.

Compensated Absences

The expense incurred and the offsetting liability for accrued vacation time, personal time, and the portion of sick leave that becomes vested and will be paid at termination.

Component Units

Legally separate organizations for which the elected officials of the primary government are financially accountable.

Contingency

The appropriation of funds for future allocation in the event specific budget allotments have been depleted and additional funds are needed.

Cost

The amount of money or other consideration exchanged for goods or services.

Debt

A financial obligation resulting from the borrowing of money. Debts of government include bonds, notes, and land contracts.

Debt Service

The payment of principal and interest on borrowed funds.

Debt Service Fund

A fund or funds established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Deferred Charges

Expenditures that are not chargeable to the fiscal period in which they were made but that are carried as an asset on the balance sheet, pending amortization or other disposition (e.g., bond issuance costs). Deferred charges differ from prepaid items in that they usually extend over a long period of time (more than five years) and are not regularly recurring costs of operation. See **Prepaid Items**.

Deferred Compensation Plans

Plans that offer employees the opportunity to defer a portion of their salary and the related liability for federal income taxes. Several sections of the Internal Revenue Code authorize certain state and local governments to provide deferred compensation plans for their employees.

Deferred Revenue

Amounts for which asset recognition criteria (e.g., a valid receivable) have been met, but for which revenue recognition criteria have not been met. Under the modified accrual basis of accounting, receivables that are measurable but not available are one example of deferred revenue.

Deficit

The excess of expenditures or expenses over revenues or income during a single accounting period.

Department

A major administrative division of the Village which indicates overall management responsibility for an operation or group of related operations within a functional area.

Depreciation

(1) Expiration in the useful life of fixed assets attributable to wear and tear, deterioration, and obsolescence.

(2) The portion of the cost of a fixed asset charged as an expense during a particular period.

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GLOSSARY

Division

A segment of a department which is assigned a specific operation.

Due from Other Funds

An asset account used to indicate amounts owed to a particular fund by another fund for goods sold or services rendered. See **Advance To Other Funds** and **Interfund Receivable/Payable**.

Due to Other Funds

A liability account reflecting amounts owed by a particular fund to another fund for goods sold or services rendered. See **Advance From Other Funds** and **Interfund Receivable/Payable**.

Efficiency Measures

Performance measures which measure the cost of an activity (either in terms of dollars or work hours) per unit of output or outcome or otherwise gauge the productivity of an activity. Generally, efficiency measures in the latter category compare work successfully completed with the potential amount of work which could have been accomplished.

Encumbrance

The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures.

Enterprise Fund

A set of self-balancing accounts used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. The Water and Sewer Fund and the Parking Funds are enterprise funds.

Entity

The basic unit upon which accounting and/or financial reporting activities focus. The basic governmental legal and accounting entity is the individual fund and account group.

Equalized Assessed Valuation

The assessed valuation of a property increased by a multiplier established by the Illinois Department of Revenue which is intended to increase the total assessed valuation of all property in the County to a level that is equal to 33-1/3% of market value.

Equalization Factor

A factor determined by the State which when applied to the counties' assessed value will cause all property to equal one-third of its market value.

Expenditure

This term refers to the amount of funds paid or to be paid for obtaining an asset, goods, and services. For budget purposes, the term expenditure applies to all costs or expected commitments.

Expense

The term expense is used in full accrual accounting to report decreases in net total assets.

Fiscal Policies

The Village's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year (FY)

The time period designated by the Village signifying the beginning and ending period for recording financial transactions. Beginning January 1, 1996 the Village of Mount Prospect specified January 1 to December 31 as its fiscal year.

Fixed Assets

Assets of long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

Forfeiture

The automatic loss of cash or other property as a penalty for not complying with legal provisions and as compensation for the resulting damages or losses.

Franchise Fee

A fee paid by public service businesses for use of Village streets, alleys and property in providing their services to citizens of a community. Services requiring franchises include cable television.

Full Faith and Credit

A pledge of the general taxing power for the payment of debt obligations. Bonds carrying such pledges are referred to as general obligation bonds or full-faith-and-credit bonds.

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GLOSSARY

Full-Time Equivalent (FTE)

A standardized unit of measure used to determine the equivalent number of full-time employees. It is calculated by dividing the total hours actually worked or planned for a job class (regular and overtime) by a standard number of hours a full-time employee would work for the job class.

Function

A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible (e.g., public safety).

Fund

An accounting entity with a set of self-balancing accounts that is used to account for financial transactions for specific activities or government functions. Seven commonly used funds in governmental accounting are: the general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, internal service funds, and trust and agency funds.

Fund Balance

Fund balance is the excess of assets over liabilities. The fund balance is composed of three categories: nonspendable, restricted and unrestricted.

Fund Type

Any one of seven categories into which all funds are classified in governmental accounting. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service, and trust and agency.

General Fixed Assets

Capital assets that are not assets of any fund, but of the government unit as a whole. Most often these assets arise from the expenditure of the resources of governmental funds.

Generally Accepted Accounting Principles (GAAP)

Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations.

The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).

Generally Accepted Auditing Standards (GAAS)

Standards established by the AICPA for the conduct and reporting of financial audits. There are 10 basic GAAS, classed into three broad categories: general standards, standards of field work and standards of reporting.

General Fund

The largest fund within the Village, the General Fund accounts for most of the financial resources of the government. General Fund revenues include sales taxes, licenses and permits, service charges, and other types of revenue. This fund usually includes most of the basic operating services, such as fire and police protection, finance, inspection services, community development, public works and general administration.

General Obligation Bonds

Bonds that finance a variety of public projects such as streets, buildings, and improvements, and which are backed by the full faith and credit of the issuing government.

Governmental Fund Types

Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities - except those accounted for in proprietary funds and fiduciary funds. Expendable assets are assigned to a particular governmental fund type according to the purposes for which they may or must be used. The measurement focus in these fund types is on the determination of financial position and changes in financial position, rather than on net income determination. Under current GAAP, there are four governmental fund types: general, special revenue, debt service and capital projects.

Grant

Contributions or gifts of cash or other assets from another government or entity to be used for a specified purpose, activity, or facility. Grants may be classified as either categorical or block, depending on the amount of discretion allowed the grantee.

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GLOSSARY

Gross Bonded Debt

The total amount of direct debt of a government, represented by outstanding bonds before deduction of any assets available and earmarked for their retirement.

Imprest Account

An account into which a fixed amount of money is placed for minor disbursements or disbursements for a specific purpose (e.g., petty cash).

Income

A term used in proprietary fund type accounting to represent (1) revenues, or (2) the excess of revenues over expenses.

Infrastructure Assets

Public domain fixed assets such as roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, lighting systems and similar assets that are immovable and of value only to the government unit.

Interfund Receivable/Payable

Short-term loans made by one fund to another, or the current portion of an advance to or from another fund.

Interfund Transfer

Payment from one fund to another fund primarily for work or services provided.

Intergovernmental Revenues

Revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

Internal Service Fund

Funds used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis; for example, the Risk Management Fund.

Interperiod Equity

The measure of the extent to which current-year revenues are sufficient to pay for the services provided by the government entity during the year, and whether current-year citizens are receiving services by shifting part of the payment burden to future years' citizens or by using up previously accumulated resources.

Investments

Securities held for the production of revenues in the form of interest or dividends. The term does not include fixed assets used in government operations.

Joint Venture

A legal entity or other contractual arrangement in which a government participates in a separate activity for the benefit of the public and in which the government retains an ongoing financial interest.

Level of Budgetary Control

The Village Manager is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that increase the total expenditures of any fund must be approved by the governing body. Expenditures may not legally exceed budgeted appropriations at the fund level.

Levy

(Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments or service charges imposed by the Village.

Liability

Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date.

Line-Item Budget

A budget that lists each expenditure category (salaries, office supplies, telephone service, copy machine costs, etc.) separately, along with the dollar amount budgeted for each specified category.

Long-Term Debt

Debt with a maturity of more than one year after the date of issuance.

Measurement Focus

The accounting convention that determines (1) which assets and which liabilities are included on a government's balance sheet and where they are reported, and (2) whether an operating statement presents information on the flow of financial resources (revenues and expenditures) or information on the flow of economic resources (revenues and expenses).

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GLOSSARY

Millage

The tax rate on real property based on \$1.00 per \$1,000 of assessed property value.

Modified Accrual Accounting

Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). Expenditures are recorded when the related fund liability is incurred.

Net Income

Proprietary fund excess of operating revenues, non-operating revenues, and operating transfers-in over operating expenses, non-operating expenses, and operating transfers-out.

Non-Operating Expenditures

The costs of government services which are not directly attributable to a specific Village program or operation. Examples include debt service obligations and pension fund expenses.

Non-Operating Revenues

The incomes received by the government which are not directly attributable to providing a service. An example would be interest on investments.

Nonspendable Fund Balance

A portion of a Governmental Fund's fund balance that is not available to be spent, either in the short-term or long-term, or through legal restrictions (e.g., inventories, prepaid items, land held for resale and endowments).

Operating Budget

Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled. See **Budget**.

Ordinance

A formal legislative enactment by the governing body of a municipality. It has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. See **Resolution**.

Organizational Unit

A responsibility center within a government.

Other Financing Sources

Governmental fund debt proceeds, proceeds from the sale of general fixed assets, and operating transfers in. Such amounts are classified separately from revenues on the governmental operating statement.

Other Financing Uses

Governmental fund operating transfers out and the amount of refunding bond proceeds deposited with the escrow agent. Such amounts are classified separately from expenditures on the governmental operating statement.

Overlapping Debt

The proportionate share that property within each government must bear of the debts of all local governments located wholly or in part within the geographic boundaries of the reporting government. The amount of debt of each unit applicable to the reporting unit is arrived at by (1) determining what percentage of the total assessed value of the overlapping jurisdiction lies within the limits of the reporting unit, and (2) applying this percentage to the total debt of the overlapping jurisdiction.

Performance Budget

A budget that focuses on activities rather than line items. Work load and unit cost data are collected in order to assess the efficiency of services.

Performance Measures

Specific quantitative and qualitative measures of work performed as an objective of the department.

Personal Services

Includes the compensation paid to all employees as well as the Village's share of pension, health insurance, FICA and Medicare costs, other employee compensation, allowances and incentives.

Premium

The excess of the price of a security over its face value, excluding any amount of accrued interest bought or sold.

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GLOSSARY

Prepaid Items

Payment in advance of the receipt of goods and services in an exchange transaction. Prepaid items (e.g., prepaid rent and unexpired insurance premiums) differ from deferred charges (e.g., unamortized issuance costs) in that they are spread over a shorter period of time than deferred charges and are regularly recurring costs of operations.

Program

A segment of a department or division which fulfills a specific activity or service.

Program Budget

A budget which structures budget choices and information in terms of "programs and their related" work activities (i.e., repairing roads, paid-on-call firefighters, etc.). A program budget provides information on what each program is committed to accomplish in the long run (goals) and in the short run (objectives), and measures the degree of achievement of program objectives (performance measures).

Property Tax

A tax levied on the assessed value of real property (also known as "ad valorem taxes").

Proprietary Fund Types

The classification used to account for a Village's ongoing organizations and activities that are similar to those often found in the private sector (i.e., enterprise and internal service funds). All assets, liabilities, equities, revenues, expenses and transfers relating to the government's business and quasi-business activities are accounted for through proprietary funds. The Generally Accepted Accounting principles used are generally those applicable to similar businesses in the private sector and the measurement focus is on determination of net income, financial position and changes in financial position. However, where the Governmental Accounting Standards Board has issued pronouncements applicable to those entities and activities, they should be guided by these pronouncements.

Purchase Order

A document authorizing the delivery of specified merchandise or the rendering of certain services.

Resolution

An order of a legislative body requiring less legal formality than an ordinance or statute. See **Ordinance**.

Restricted Fund Balance

A portion of a Governmental Fund's fund balance that is subject to external enforceable legal restrictions (e.g., grantor, contributor and property tax levies).

Restricted Net Assets

The portion of a proprietary fund's net assets that are subject to external enforceable legal restrictions (e.g., grantor, contributor and bond covenants).

Revenue

Monies that the government receives as income. It includes such items as tax payments, fees from services, receipts from other governments, fines, reimbursements, grants, shared revenues and interest income.

Revenue Bonds

Bonds whose principal and interest are payable exclusively from earnings of an Enterprise Fund.

Retained Earnings

An equity account reflecting the accumulated earnings of the Village's proprietary funds.

Salary Adjustments

An amount to be approved by the Village Board for employee salary increases either negotiated through contracts or otherwise authorized by the Board.

Self-Insurance

A term used to describe the retention of a risk of loss arising out of the ownership of property or from some other cause, instead of transferring this risk to an independent third-party through the purchase of an insurance policy.

Sick Leave Incentive

An incentive payment to employees who have accumulated a set number of unused sick days based on criteria set forth in the Village's Personnel Handbook.

Special Revenue Funds

Funds used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

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GLOSSARY

Special Service Area

A financing technique used to finance special services and special improvements desired by a specific area of the Village. A tax is levied only on the particular area that will receive the special service or improvement.

Statement of Revenues, Expenditures and Changes in Fund Balance

The financial statement that is the governmental fund and expendable trust fund GAAP operating statement. It presents increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in an entity's fund balance.

Statement of Revenues, Expenses and Changes in Net Assets

The financial statement that is the proprietary fund, nonexpendable trust fund and pension trust fund GAAP operating statement. It presents increases (revenues, gains and operating transfers in) and decreases (expenses, losses and operating transfers out) in an entity's net total assets.

Tax Anticipation Notes (TAN's)

Notes (or warrants) issued in anticipation of the collection of taxes, usually retirable only from tax collections.

Taxes

Compulsory charges levied by a government to finance services performed for the common benefit.

Tax Levy

The total amount to be raised by general property taxes for operating and debt service purposes.

Tax Rate

The amount of tax levied for each \$100 of assessed valuation.

Unassigned Fund Balance

The available expendable financial resources in a governmental fund that is not the object of tentative management plans.

Unrestricted Fund Balance

A portion of a Governmental Fund's fund balance comprised of the following components: committed, assigned and unassigned.

Unrestricted Net Assets

The portion of a proprietary fund's net assets that is neither restricted nor invested in capital assets (net of related debt).

Value

As used in governmental accounting (1) the act of describing anything in terms of money or (2) to measure in terms of money.

Voucher

A written document that evidences the propriety of transactions and usually indicates the accounts in which they are to be recorded.

Working Capital

This term generally refers to current assets minus current liabilities. Some organizations may exclude certain current assets (e.g., inventory) from this general formula.

Zero-Coupon Debt

Deep discount debt issued with a stated interest rate of zero percent.

