

VILLAGE OF MOUNT PROSPECT ILLINOIS



2012 ANNUAL BUDGET

VILLAGE OF
MOUNT PROSPECT, ILLINOIS

ANNUAL BUDGET

FISCAL YEAR ENDING DECEMBER 31, 2012

SUBMITTED BY

MICHAEL E. JANONIS

VILLAGE MANAGER

TABLE OF CONTENTS

Introduction

Village Officials	1
Village Governmental Organization Structure	2
Ordinance Adopting the Annual Budget	3
Budget Message	5
Budget Introduction	14
Budget Calendar	38

Budget Summaries

Total Village Budget	41
Revenues and Other Sources by Revenue Type	43
Budget Expenditures	44
Fund Summaries	47
Revenues and Other Sources by Fund	48
Expenditures by Fund	49
Available Fund Balances – 12/31/2012	50
Available Fund Balances – 12/31/2013	52
Supplemental Schedules and Graphics	55
Real Estate Taxes – Levies, Rates & Distribution	57
Number of Authorized Positions	60
Personal Services	61
Long-Term Debt	63
Cost of Municipal Services	66
Village Profile	68

Revenues	71
----------------	----

Departmental Expenditures

Public Representation	103
Village Administration	113
Finance Department	131
Community Development	143
Community Development Department	153
Community Development Block Grant (CDBG)	165
Human Services Department	171

Public Safety	
Police Department	185
Fire Department	207
Public Works Department	223
Administration.....	225
Streets & Buildings Division	229
Forestry & Grounds Division	241
Engineering Division.....	251
Public Works Improvements	259
Refuse Disposal Program.....	263
Water & Sewer Division	269
Parking Division	291
Vehicle Maintenance Division.....	299
Emergency Events	307
Non-Departmental Expenditures	
Capital Improvements.....	313
Debt Service	327
Pensions	349
Insurance & Contingencies	
Risk Management.....	357
Contingencies.....	361
Mount Prospect Library.....	363
Appendix	
Glossary	367

VILLAGE OF MOUNT PROSPECT, ILLINOIS

2012 BUDGET

VILLAGE OFFICIALS

MAYOR

Irvana K. Wilks

TRUSTEES

Paul Wm. Hoefert

John J. Matuszak

Arlene A. Juracek

Steven S. Polit

A. John Korn

Michael A. Zadel

ADMINISTRATION

Michael E. Janonis

Village Manager

David Strahl

Assistant Village Manager

M. Lisa Angell

Village Clerk

David O. Erb

Finance Director/Treasurer

William J. Cooney, Jr.

Community Development Director

Nancy M. Morgan

Human Services Director

John K. Dahlberg

Police Chief

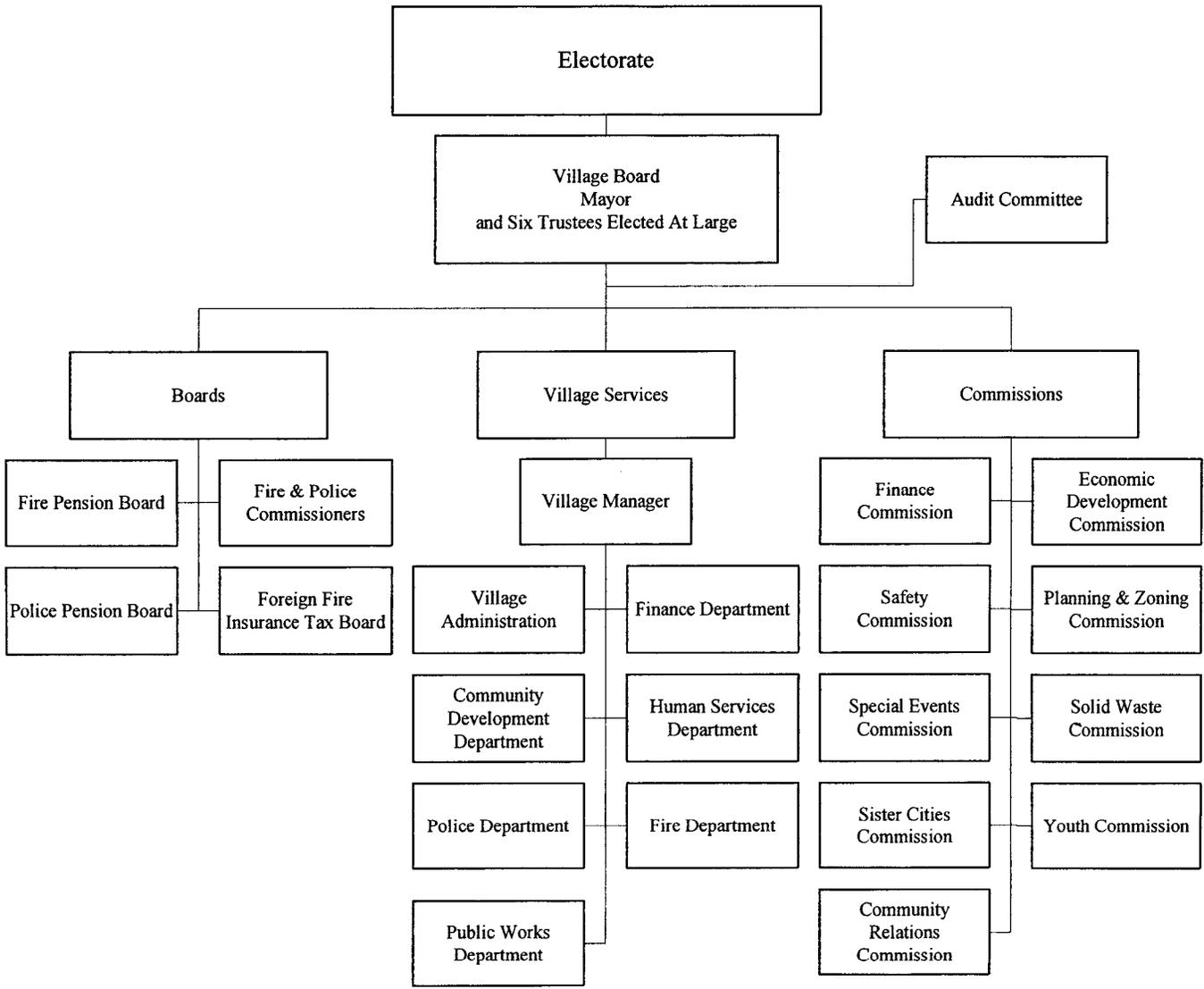
John J. Malcolm

Fire Chief

Sean P. Dorsey

Public Works Director

VILLAGE OF MOUNT PROSPECT ORGANIZATIONAL STRUCTURE



ORDINANCE NO. 5891

AN ORDINANCE ADOPTING AN ANNUAL BUDGET FOR THE VILLAGE OF MOUNT PROSPECT FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2012 AND ENDING DECEMBER 31, 2012 IN LIEU OF PASSAGE OF AN APPROPRIATION ORDINANCE

WHEREAS, the President and Board of Trustees of the Village of Mount Prospect in accordance with State Statutes, have provided for the preparation and adoption of an Annual Budget in lieu of passage of an Appropriation Ordinance; and

WHEREAS, the tentative Annual Budget for the Village of Mount Prospect for the fiscal year beginning January 1, 2012 and ending December 31, 2012, as prepared by the Budget Officer for the Village and submitted to the President and Board of Trustees, was placed on file in the Office of the Village Clerk on October 14, 2011 for public inspection, as provided by Statute; and

WHEREAS, pursuant to notice duly published on December 9, 2011, a public hearing was held by the President and Board of Trustees on said tentative annual budget on December 20, 2011, as provided by Statute; and

WHEREAS, following said public hearing, said tentative Annual Budget was reviewed by the President and Board of Trustees and a copy of said tentative Annual Budget is attached hereto and hereby made a part hereof.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MOUNT PROSPECT, COOK COUNTY, ILLINOIS:

SECTION ONE: The Annual Budget for the Village of Mount Prospect for the fiscal year beginning January 1, 2012 and ending December 31, 2012, a copy of which is attached hereto and made a part hereof, is hereby approved and adopted as the Annual Budget for the Village of Mount Prospect for said fiscal year.

SECTION TWO: Within thirty (30) days following the adoption of this Ordinance there shall be filed with the County Clerk of Cook County a copy thereof duly certified by the Village Clerk and Estimate of Revenues by source anticipated to be received by the Village in the fiscal year beginning January 1, 2012 and ending December 31, 2012, duly certified by the Chief Fiscal Office.

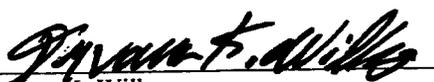
SECTION THREE: This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form in the manner provided by law.

AYES: Hoefert, Juracek, Korn, Matuszak, Polit, Zadel

NAYS: None

ABSENT: None

PASSED AND APPROVED this 20th day of December, 2011.


Irvana K. Wilks
Mayor

ATTEST:


M. Lisa Angell
Village Clerk



MAYOR
Irvana K. Wilks

TRUSTEES
Paul Wm. Hoefert
Arlene A. Juracek
A. John Korn
John J. Matuszak
Steven S. Polit
Michael A. Zadel



VILLAGE MANAGER
Michael E. Janonis

VILLAGE CLERK
M. Lisa Angell

Phone: 847/392-6000
Fax: 847/392-6022
www.mountprospect.org

Village of Mount Prospect

50 South Emerson Street, Mount Prospect, Illinois 60056

December 20, 2011

The Honorable Irvana K. Wilks, Village President
Members of the Board of Trustees
Finance Commissioners and
Residents of the Village of Mount Prospect

On behalf of the entire staff, I am forwarding to you the 2012 Municipal Budget for the Village of Mount Prospect. The Budget incorporates all of the policies and directives established by the Mayor, Board of Trustees and Finance Commission during the September 2011 Pre-Budget Workshop. The General Fund Budget, as presented, is balanced. The budget provides for a 4.33% increase in the property tax levy, a 5% water rate increase and a \$25 increase in the direct charge portion of the refuse collection fee. No other tax or fee increases are proposed. Estimates of other revenue sources remain, for the most part, flat.

Total projected expenditures for 2012 are \$87,632,445. Total projected revenues are \$90,424,297. The appearance of a substantial excess in revenues can be wholly attributed to investment gains projected for the police and fire pension funds. When those gains are netted out, the total budget shows a deficit of \$857,909. In summary, the total Budget, as presented, calls for a decrease of 3.3% from the amended 2011 Budget. The Village's Operating Budget will see a decrease from the preceding year of \$1,991,737. or 3.3%. This is the second consecutive year in which the operating budget decreased from the prior year. The Capital Budget decreased \$1,468,664 from the prior year and totals \$9,419,850.

INTRODUCTION

The last three years (2009-2011) may best be described as an extended *Perfect Financial Storm*. Not only in Mount Prospect, but across the Nation. During this time the total Village Budget has seen a 4.9 % decrease, while the Operating Budget has been reduced by \$1.4 million, or 2.5%. Along the way some 30 positions were eliminated, impacting every level of the organization. A number of key programs and services were reduced or eliminated as a result. Throughout, Village staff has shown its unwavering commitment and dedication to filling the gaps and continuing to serve the community to the best of their ability.

Going into the 2012 Budget preparation process staff was faced again with a substantial (\$1.5 million) General Fund deficit. Through targeted expenditure reductions, refinement of key replacement and maintenance funds, and the scaling back of an anticipated wage increase, the Budget as presented is balanced. As a result, staffing and service levels should remain unchanged from last year. 2012 appears to offer, albeit brief, a safe harbor from the maelstrom of the recent past.

The biggest risks going forward appear to lay with the political gridlock in Washington, D.C. and the ongoing financial mess at the State level. The uncertainty and inaction of our State and National leadership makes any hope of even modest economic recovery doubtful. Continued inertia will most certainly bring additional dark clouds to an already gloomy financial forecast.

The time for action is now.

A FEW WORDS ABOUT THE BUDGET

The following points are offered to provide background and insight into the Budget preparation process and the philosophy employed therein:

The 2012 Budget coincides with the **calendar year**. It also includes a **Forecast Expenditure Plan** for the following year-2013. Both of these features continue to prove helpful in planning for and bidding out capital projects, determining with greater accuracy property tax levy requirements and, in general, making the Budget documents a more useful planning tool.

We continue to approach the Budget with the philosophy of creating "**cost centers**" as a way of accurately reflecting the cost of doing business. For the most part, these cost centers are department-based so that when looking at a particular department's budget; i.e., Police, one gets a true picture of the cost of providing Police services.

A critical element of this budgeting philosophy is the use of "**lease payments**" (transfers between funds treated as "quasi-external transactions" for budgeting and accounting purposes). Lease payments recognize that departments have need, on a continuing basis, for certain essential capital equipment such as computer replacement, vehicle replacement as well as ongoing vehicle maintenance. These lease payments (which are recorded as expenses to each department) over time will provide the cash necessary to fund the expense of such items.

The Village Board has in place a **fund balance policy** to govern both spending and fund balance levels for all operating and capital funds. This policy is designed to ensure that adequate revenues are available on an annual basis to fund essential projects. It also provides for building and maintaining an adequate fund balance that provides both a safety net during lean times and flexibility to address unforeseen needs. Emphasis is placed on the amount available in the "Unassigned Fund Balance" category. These are the available expendable financial resources in a governmental fund that is not the object of tentative management plans, meaning funds are available to cover extraordinary expenses not anticipated at the beginning of the fiscal year.

As a result of the budget deficit anticipated for 2011, the Unassigned General Fund balance is estimated to fall to \$9,932,965 by the end of the year. Maintaining a 25% General Fund fund balance is the standing policy of the Village Board. Fund balance as a percent of expenditures at the end of 2011 falls to 23.9%, below the policy benchmark set for this fund. Given the current revenue trends, this fund balance in the General Fund will be under considerable stress over the next several years.

2011 YEAR END REVIEW

As 2011 draws to a close, it is important to pause and take into account what has transpired over the past year. Citizens, elected officials and staff need to have an understanding of our current financial condition, recent accomplishments, and unfinished business so as to have a common ground from which to consider our financial plan for 2012.

- Last year's 2011 Budget Message laid out in painful detail the impact the on-going "Great Recession" had on Village operations and staffing levels. The 2010 Budget contained the following prediction for 2011:

"The 2011 General Fund Forecast Budget, as presented, is currently showing a deficit of \$2,545,255. A substantial Property Tax increase is projected for the 2010 levy, payable in 2011. This is due primarily to the use of reserves for funding public safety pensions in lieu of a substantial property tax increase in the 2009 levy. Obviously, 2011 could be a pivotal year with regard to impacts on staffing and service levels. Fundamental changes in the structure of local government and service delivery await us in the near term. More than ever, we will need to judiciously monitor revenue and expenditure trends on a daily basis".
(excerpted from the 2011 Budget Message)

That prediction came to fruition with regard to staffing and service levels. After numerous budget hearings in late 2010 and consequently difficult deliberations, the Village Board voted to 1) maintain the 2010 property tax levy (payable in 2011) at 2009 levels (a 0% increase in recognition that any increase in the current economy would be a hardship on residents and businesses), 2) refrain from any drawdown in General Fund surplus to cover operating expenses, and 3) proceed with proposed staff reductions. Of the 30 staff reductions, 9 were accomplished by employees accepting a "Retiree Incentive Plan" of two years of medical insurance at no cost to the retiree. In the end, staff reductions by retirement, attrition or layoff by department or division were as follows 11 Police, 7 Fire, 3 Public Works, 4 Community Development, 2 Finance, 1 Human Services, and 2 General Administration. This represented a 10% reduction from 2010 staffing levels.

As a result, operations were impacted at all levels of the organization. Most significant was the disbanding of the Traffic and Crime Prevention units in the Police Department, changes in minimum manning levels and run configurations in the Fire Department, contracting out for building inspections in the Community Development Department and the elimination of a number of programs in Human Services. In the end, all departments and divisions were impacted at some level.

Historically, Mount Prospect has operated with minimal staffing at all levels. Over the years, departments and functions have been combined to the point that there are only seven major operating departments - Police, Fire, Public Works, Community Development, Human Services, Finance and Administration. This is not a bloated, inefficient organization. The loss of ten percent of the work force has been significant. Unlike the private sector, our demand for services has not dropped off and in many cases has increased. It has required a redoubling of efforts on the part of every staff member to minimize impacts to critical services.

- While the Village continued to battle the “Perfect Financial Storm” in 2011, Mother Nature decided to hit Mount Prospect with a vengeance. Arguably, the Village may have never before experienced a contiguous period of time during which it was visited by so many damaging storms. Between February and July, a six-month period, the Village endured a near-record snowstorm (February 1), an EF-1 tornado (June 21), a major thunderstorm packing 50+ mph winds (July 11), and a record-setting flood (7 inches of rain in 3 hours on July 23rd). Each of these weather events resulted in a mayoral disaster declaration.

The February 1 near-record **snowstorm** dumped over 21” of snow on the Village. Public Works crews and Village contractors worked around the clock for six consecutive days removing snow from Village streets, sidewalks, and properties. Coordination between police, fire, and public works was exceptional and allowed the Village to deal with issues in a coordinated effort. Among other things, the EOC was activated, supplemental manning and shift configuration was implemented, extra fire apparatus was deployed and the police department abandoned regular patrol vehicles in favor of four wheel drive police and public works vehicles.

Ultimately, President Obama declared the event a “federal snow emergency” which released federal aid to effected communities. The Village received \$142,727 from FEMA. The total cost of the snow response was \$372,593.

The **tornado** that touched down in the Village on June 21 cut through a 2-mile stretch of the Village wreaking havoc on trees and buildings in its path. The national weather service classified the storm as an Enhanced Fujita Scale 1 tornado with winds between 86-110 mph. This storm damaged over 3,299 Village owned trees and necessitated the removal of 284 Village-owned trees. In addition, scores of privately-owned trees were subjected to similar damage. Public Works crews worked around the clock on June 21 and 14-hour shifts each day for the following 2 weeks clearing trees and debris from Village streets, driveway aprons, and sidewalks. In addition, Public Works crews also performed house-to-house pick-up, chipping, and disposal of tree debris (both public and private) throughout the entire Village. Again, Police, Fire and Public Works crews coordinated efforts including sharing resources, and assisting in manual traffic control in the face of wide spread power outages. Due to the fact that the Village was essentially an isolated victim of this tornado, no federal financial aid was made available to help fund the response to this storm.

The July 11 **thunderstorm struck** while Public Works crews were still mobilized clearing debris from the tornado. This storm featured winds in excess of 50 mph and damaged an additional 171 Village-owned trees; 20 requiring complete removal. Like the tornado, a similar number of privately-owned trees were similarly damaged. Public Works crews spent another week of 14-hour days clearing debris and performing house-to-house collection of limbs and brush in the wake of this storm. Both the Police and Fire departments again found their resources taxed in the wake of wide spread power outages and increased calls for service.

The total financial cost of both the tornado and the windstorm exceeded \$600,000. **No Federal assistance was received.**

Just as Public Works crews were putting away the chippers and re-sharpening the chain saws, the Village was deluged with a **record-setting rainfall** on July 23. Almost 7 inches of rain fell on that day; most of it within a 3-hour window just after midnight. According to National Oceanic and Atmospheric Administration (NOAA) rainfall intensity charts, a rain event of this magnitude is literally off the charts; exceeding the definition of a 1,000-year storm. Street, yard, and structure flooding was widespread throughout the Village. Most State and local roads were impassible for about twelve hours, making emergency response a challenge. Fortunately, by the end of the day the regional sewer system was able to recover and all flood waters had subsided. Nonetheless, over 800 homes and businesses reported significant flooding on that day. In reality, many more structures were likely impacted. Again, no federal disaster aid was forthcoming.

All told, these four weather events cost the Village some \$900,000 in extraordinary manpower, equipment rental and contractual service costs; only a fraction was reimbursable.

While 2011 has certainly been a trying year, there were some positive outcomes and successes:

- The Village's **Street Improvement Program** saw approximately five miles of local streets resurfaced at a cost of \$2,096,690. It should be noted that due to dwindling revenues we currently have a \$4 million backlog of streets in need of resurfacing. An emphasis on finding a way to fund the backlog will need to be a priority in 2012.
- In the wake of completing the **Standardized Neighborhood Intersection Control and Speed Limit Program (2010)**, the Village adopted a **Comprehensive Traffic Calming Policy** in 2011. Countless hours and many years have gone into this effort. The result is a Traffic Control program that has brought uniformity to the Village-wide street grid, taken the "politics" out of the decision making process and employed empirical studies and best practices to neighborhood traffic control. Arguably, this program is unique in its scope and depth throughout the country.
- 2011 saw the completion of the seventh year of a 15-year commitment to rehabilitate approximately 260,000 LF of **combined sewer mains** ranging in size from 8" to 72" diameter. As part of this year's effort, over 1,626 linear feet of combination sewer were repaired using the cured-in-place (CIPP) lining process. In addition, approximately 105 linear feet of severely failed (Category 3, 4 & 5) sewer pipe was excavated and replaced. In total, during the first seven years of this program 67,308 linear of feet of pipe has been lined and 862 linear feet of pipe has been replaced. 100% of all Category 5 defects, 95% of all Category 4 defects and 20% of category 3 defects have been repaired to date. Total water and sewer funds expended during 2011 were \$738,295.81
- Efforts on the **Economic Development** front remained slow with a few notable exceptions. Randhurst Village continued its momentum in 2011 by completing construction on a significant number of the shell buildings. Recent Randhurst Village tenants include: AMC Theater, Charming Charlie's, Old Navy, Carters, TJ Maxx, Pet Smart, Wet Seal, Pei-Wei, Tony Sacco's, and Subway. Additionally, the parking garage opened offering Randhurst shoppers' sheltered parking. Construction will continue on

the site through 2011 with interior tenant build-outs anticipated to continue into 2012. New tenants should include, Cost Plus World Market, Black Finn Restaurant and Hampton Inn and Suites Hotel. Several other restaurants that opened during 2011 included Black Cow Steak House, Emerson Ale House and Sankalp (Indian Cuisine).

Staff has also worked diligently to develop a more robust business attraction and retention program with special emphasis on the central business district. A key focus of the program is a peer business review council that will assess the business plans of first time entrepreneurs and advise and mentor them in an effort to increase their chances of success. Additionally, business visitations continued under the auspices of the Economic Development Commission in an effort to gauge the overall business climate in Mount Prospect and assist in retaining existing businesses or helping those businesses to grow.

- The **Community Connection Center (CCC)** celebrated its 2nd anniversary in August, 2011. First opened in August 2009, the CCC is a collaborative effort by the Village (Human Services and Police), the Library District and a number of Education and Social Services agencies to bring much needed social, educational and cultural services to an area of town with a high concentration of low/moderate income families; many recent immigrants. In the two years since its opening, requests for assistance from all partner agencies is in the high six figures.
- Implementation of a new Village-wide **Enterprise Resource Planning (ERP)** software system continued at a steady pace. Modules up and running include Financial Management (module includes revenue collections, annual budget, A/P, procurement and miscellaneous billing) and Human Resources (module includes position budgeting, payroll, employee "eSuite" portal and HR administration). The Village went live with the Community Development module in October. The remaining module set to go live during the third quarter 2012 is Utility Management (water/sewer and refuse billing). While implementation has been challenging, the end product will increase organizational efficiency and improve customer service.

Beyond the highlights mentioned above all Village Departments and Divisions distinguished themselves by providing high quality services to our residents and businesses under difficult circumstances. Our senior population continues to receive heightened attention from the Human Services Department. We also endeavor to keep the community informed through the continual evolution of our cable television channels, web site, newsletter, numerous publications and the use of social media venues. The Village's Annual Budget and Audit Documents were again recognized for their clarity and usability and Mount Prospect was recognized as Tree City U.S.A. for the 26th consecutive year.

2012 BUDGET

The 2012 Budget represents the Village's plan for expected expenditures over the coming year and identifies the means by which those expenditures will be funded. **The General Fund Budget, as presented, is balanced and totals \$41,547,482.** The 2012 forecast budget for the General Fund in the 2011 Budget cycle originally anticipated a deficit of \$977,099. That figure grew to \$1.5 million as revenues remained stagnant throughout 2011.

Items of note regarding the 2012 Budget include:

- The total Budget represents a 3.3% decrease from the amended 2011 Budget and totals \$87,632,445. The General Fund decreased \$428,495, or 1.0% from the prior year. The Village's Operating Budget (that part which funds the Village's day-to-day operations) shows a decrease of 3.3% and totals \$59,323,196. The Operating Budget includes all General Fund expenditures as well as refuse disposal, water and sewer service, and various special revenue activities.
- Total revenues and other financing sources, excluding the Library, are estimated at \$90,424,297. This represents an increase of 2.9%. Installment note proceeds for the purchase of equipment, increased sales taxes and service charges related to water/sewer and refuse attributed to the increase.
- Recurring revenues are estimated at \$89,436,297. This is an increase of 2.0% from the 2011 Budget.

The increase in the 2011 **Property Tax Levy** (payable in 2012) is 4.33% for a total levy of \$15,852,354. That portion of the tax levy allocated for operations is set to increase 8.7% or \$601,358 from the prior year while the portion for debt service on municipal debt was essentially unchanged. It is important to note that the portion of the levy attributable to the payment of debt service is at 11.2% of the total levy. This ratio is very low and along with strong fund balances and a diversified revenue base reflects favorably with bond rating agencies. The increase to the portion of the levy allocated to pensions increased less than \$10K from the prior year. Favorable earnings when compared to actuary assumptions and changes to state statutes for determining contribution levels are attributable for this small increase.

- Personal service costs in 2012 are estimated to be \$26,097,756. This is an increase of \$304,189 or 1.1% from 2011. A 2.0% wage increase is included in the budget for all non-union employees. The 2012 budget assumes no wage increase for all collectively bargained groups.
- The Capital Budget decreased approximately \$1.5 million, or 13.5% from the prior year and totals \$9,419,850. Ongoing projects such as street improvement and flood control are included in this total.
- The Water and Sewer Fund budget for 2012 has **decreased** approximately \$1.3 million from the prior year to \$12,007,174. The original 2011 budget was amended from \$10,830,434 to \$13,268,372 as a result of carryover capital projects. This accounts for the decrease from the prior year. Projects planned for 2012 include \$1,000,000 for combined sewer improvements, \$400,000 for emergency generators for deep wells and \$300,000 for lift station rehabilitation. A 5.0% rate increase (per plan) is included in this Budget. **Effective January 1, 2012 the City of Chicago (Mount Prospect's Lake Michigan water supplier) will implement a four year extraordinary water rate increase amounting to 25% in 2012 and 15% in each of the three subsequent years. This information was not available during the preparation of the 2012 Budget and will likely result in a supplemental and potentially substantial increase in municipal water and sewer rates (over and above the 5% programmed increase) early in 2012.**

2013 FORECAST

The 2013 Forecast Budget is currently showing total projected expenditures of \$95,313,324, excluding the Library. This represents an 8.8% increase from 2012. The increase is primarily due to capital projects and equipment purchases deferred from prior years. General Fund expenditures for 2013 are forecast to increase approximately \$1.9 million or 4.5%.

The Property Tax increase for the 2012 Levy year (2013 Budget) is 3.95% with the portion allocated for operations increasing 3.25% and the public safety portion increasing 7.0%. **The 2013 General Fund Forecast Budget, as presented, is currently showing a deficit of \$900,672.** Focus on the 2013 Budget will begin very early in 2012.

ACKNOWLEDGMENTS

Preparation of the Budget is always a long and arduous task. Substantial deliberation and difficult decisions are made throughout the preparation phase of the process. The Finance Commission and Village Board's review and amendment of the Budget will strengthen it and set the course for addressing future revenue and expenditure discussions. I wish to thank all management team members for their cooperation and support in preparing this Budget. Their commitment and that of their staffs to provide Mount Prospect residents and businesses with low-cost, yet high-quality services is evidenced throughout this document.

Special thanks are in order for Finance Director David Erb. Without his considerable talents, this Budget would not have been possible. Special recognition is also in order for the Deputy Finance Director Lynn Jarog, Accounting Supervisor Tricia Farkas and Accountant Nancy Warnock as well as the entire Finance Department staff who labor under very trying conditions during the Budget preparation process. Last but not least, a big thank you to Doreen Jarosz who skillfully pieces together this Budget Message each year from many drafts and countless edits.

CONCLUSION

Municipal government is constantly implored to act like a private business. I believe, in Mount Prospect, we do practice many of the attributes of a well-run business. We do so even though we do not benefit from the same flexibility and freedom that the private sector enjoys. We cannot, to a great extent, pick and choose the products and services we provide. We cannot pick and choose our customers. We cannot just close our doors when market conditions become unfavorable nor can we move to a new location where the economy is better and the problems less intractable. Our decisions are made in public rather than in the safety and security of a closed boardroom. I am skeptical that many businesses could thrive and prosper given these constraints.

The layoffs for 2011 came, not in the face of reduced demand for services, but rather from a precipitous drop in revenues. Unlike the private sector, our demand for services has not dropped off and in many cases has increased due to the economic downturn. Yet, as was highlighted previously, Mount Prospect municipal government has long been recognized for providing its residents with cost-effective, quality services. The result is that the community has historically been viewed as an outstanding place to live, work, and raise a family.

As we move into 2012, we will need to constantly monitor our revenue estimates and be prepared to make expenditure adjustments as necessary. Likewise, we will need to start planning in earnest for 2013. The financial health of the Village must remain the #1 priority of the Village Board and Administration in 2012 and beyond.

Along the way, we can be certain that our community will be required to address a plethora of modern day dilemmas. Issues such as crime, gangs, societal problems, property maintenance, infrastructure needs and the provision of basic municipal services all compete for limited resources, yet each requires our full, unfailing attention. Difficult decisions regarding the allocation of limited resources will be a constant challenge in years to come. Urban and societal issues will increasingly place more demands on our service delivery system, especially as the Federal and State levels of government continue to shift responsibility for the provision of basic social and welfare services to the local level.

While these challenges will require our undivided and constant attention, we face the tasks at hand confident in the knowledge that Mount Prospect's underlying financial condition remains solid and the community's collective will to prosper is unflinching. Each year, our stewardship of the community begins with the preparation of the annual Budget. The 2012 Budget represents a well-conceived revenue/spending plan that balances current economic realities with our need to continue to provide high quality core services to the residents and businesses in our community. Looking out toward the 2012 fiscal year, we can expect extremely pensive deliberations and especially difficult decisions over the coming months as we pursue our quest to keep Mount Prospect a strong, vital community. Regardless of these looming adversities, I remain optimistic that in the final analysis, the community will be well served by the deliberation we will engage in, and the resulting decisions made over the coming months.

Finally, on behalf of the entire staff, I would like to acknowledge and thank the Village Board and Finance Commission for their individual and collective support in providing the necessary leadership to carry out our daily mission of providing Mount Prospect residents and businesses with a full range of high-quality municipal services.



MICHAELLE IANONIS
Village Manager

MEJ/dj

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
BUDGET INTRODUCTION**

LONG-TERM FINANCIAL POLICIES

In its budgeting activities, the Village seeks to adhere to defined long-term financial policies. These policies are designed to provide a general framework for which to make budgetary and programmatic decisions while maintaining the Village's solid financial condition. These policies have been formally adopted by the Village Board and cover three (3) specific categories:

Revenues
Expenditures
Financial Planning

The policies were developed in accordance with the Government Finance Officers Association's (GFOA) *Recommended Practices for Budgeting and Fiscal Policy*.

The Village maintains the following long-term financial policies for revenues:

- **Maintain a diversified revenue structure.** It is the desire of the Village to create and maintain a well diversified revenue structure to reduce the impact to operations resulting from a shortfall in a single revenue source. Surpluses in general village revenues not allocated to the annual operating budget are subsequently committed to support expenditures for capital items such as infrastructure and equipment.
- **Five-year projections for revenues of major operating and capital funds.** The Village will perform five-year projections for all major operating and capital funds. This includes the General, Motor Fuel Tax, Capital Improvement, Downtown Redevelopment, Street Improvement, Flood Control, Water & Sewer and the Village's two (2) Parking Funds. The projections are updated annually as part of the *Five-Year Capital Improvements Plan* document.
- **Limit total property tax levy increases to 5% annually (exclusive of the Library).** Although the Village is not restricted in its annual levy of taxes, the governing Board adheres to a self-imposed cap on the annual increase in the property tax levy. This will limit the Village's dependence on a single source of revenue and prevent property owners from being overburdened from spikes in their tax bill.
- **Setting of fees and user charges.** The Village will set user fees for each enterprise fund (i.e., Water & Sewer) and funds supported by a dedicated funding source sufficient to support ongoing operations. This includes annual operating expenses and capital expenditures funded by debt service or on a pay as you go basis.
- **Use of one-time revenues.** The Village will not allocate one-time revenues towards the funding of continuing operating expenses. Any one-time revenue (i.e., sale of village property) will be used to fund a one-time capital expenditure.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
BUDGET INTRODUCTION**

LONG-TERM FINANCIAL POLICIES (continued)

The Village maintains the following long-term financial policies for expenditures:

- **Annual budget with budget forecast.** The Village will prepare an annual budget document detailing approved expenses in year one along with a budget forecast for year two to help better project budget needs into the future.
- **Maintain the General Fund fund balance at 25% of subsequent year budgeted expenditures.** An adequate level of fund balance is essential to reduce potential current and future risks (e.g., revenue shortfalls and unanticipated expenditures) and to ensure stable tax rates.
- **Maintain the fund balance of each debt service fund supported by property taxes at an amount equal to the next interest payment.** Due to the timing of the receipt of property taxes it will be necessary to maintain sufficient funds on hand to ensure the timely payment of debt service.
- **Maintain the fund balance of each debt service fund supported by alternative revenues (property tax increment and home-rule sales tax) at 50% of the next year's principal and interest requirements.** Alternate revenue streams for debt service are not as reliable as revenue streams supported by property taxes. As such, it is prudent for the Village to maintain a higher level of fund balance for these debt service funds than those supported by property taxes.
- **Expenditure categories.** The Village will maintain expenditure categories according to GAAP and state statute and other applicable regulations.
- **Five-year projections for expenses of major operating and capital funds.** The Village will perform five-year projections for all major operating and capital funds. This includes the General, Motor Fuel Tax, Capital Improvement, Downtown Redevelopment, Street Improvement, Flood Control Flood Control, Water & Sewer and the Village's two (2) Parking Funds. The projections are updated annually as part of the *Five-Year Capital Improvements Plan* document.
- **Capital programming.** The annual budget along with the five-year capital improvement plan shall provide sufficient support for the Village-wide capital program.

The Village maintains the following long-term financial policies for financial planning:

- **Maintain a balanced General Fund budget except for planned draw-downs of the fund balance when the fund balance exceeds the 25% target.** In an effort to maintain fund balance at the policy benchmark, a commitment to a balanced budget under normal business conditions is necessary. The balanced budget shows prudent use of the Village's resources and helps instill a confidence in the public eye of the governing Board and management staff. A ***balanced budget*** is defined as a budget where estimated revenues equal estimated expenses during a single fiscal period.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
BUDGET INTRODUCTION**

LONG-TERM FINANCIAL POLICIES (continued)

- **Continue to include a forecast budget in the annual operating budget.** (The forecast budget is a projection of the operating budget for the year after the budget year.) The forecast expenditure plan proves helpful in planning for and bidding out capital projects, determining with greater accuracy property tax levy requirements and, in general, making the Budget document more useful as a planning tool.
- **Maintain the Police Pension Fund and Fire Pension Fund at 100% of actuarially recommended funding.** State statute requires the Village's Police and Fire Pension funds to be fully funded by 2033. In order to achieve this level of funding by the desired date the Village Board has committed to funding the pension funds at the 100% level. Funding is derived, primarily, from the property tax levy which has specific components of the levy dedicated for this purpose.
- **Update the five-year Capital Improvement Plan on an annual basis.** The development of the capital improvement plan is a prelude to the work on the annual budget. It addresses the need for replacement, upgrade, and expansion of infrastructure and other long-lived assets. Since capital projects are often large dollar amounts and will impact the operating budget it is imperative to be able to have a long-term plan for funding requirements.
- **Update the five-year operating financial forecast on an annual basis.** The long-term perspective helps the Village foresee both future capital and operating needs and the demand for funds which they create. Revenue shortfalls are identified and spawn the development of separate long-term funding plans.
- **Debt administration.** The Village will limit long-term borrowing to capital projects that cannot be supported by current revenues. When possible, capital projects will be funded on a "pay as you go" basis. Every effort will be made to improve the Village's bond rating by maintaining a solid financial history and following recommendations for improvement from financial advisors and bond rating agencies. The Village maintains a Debt Service Policy implemented in 2009 that guides decision making by its elected officials.
- **Annual review and utilization of fund balance.** The Village will conduct a review of all fund balances during the annual budget process. Should unreserved balances fall below the recommended level, notification will be given to the Village Board and a plan developed to return the balance to the minimum level. Excess surplus fund balance will be utilized according to the Village's fund balance policy. A copy of the fund balance policy is included later in the Introduction Section of this document.

The Village will continue to evaluate its long-term financial policies and make additions and modifications as necessary. The Village revised its existing fund balance policy to incorporate elements of GASB Statement No. 54. In addition to establishing minimum fund balance levels for all funds, the policy includes direction as to the disposition of the surplus fund balance as well as remedies for returning fund balance to the minimum level if deficient. A copy of this policy is included immediately following this section. Following the Fund Balance Policy in the Introduction Section of this document is the Village's comprehensive Debt Service Policy.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
BUDGET INTRODUCTION**

FUND BALANCE RESERVE POLICY

Purpose

A Fund Balance/Net Assets Policy establishes a minimum level at which the projected end-of-year fund balance/net assets must observe; as a result of the constraints imposed upon the resources reported by the governmental and proprietary funds. This policy is established to provide financial stability, cash flow for operations, and the assurance that the Village of Mount Prospect will be able to respond to emergencies with fiscal strength. More detailed fund balance financial reporting and increased disclosures will aid the user of the financial statements in understanding the availability of resources.

It is the Village of Mount Prospect's philosophy to support long-term financial strategies, where fiscal sustainability is its first priority, while also building funds for future growth. It is essential to maintain adequate levels of fund balance/net assets to mitigate current and future risks and to ensure stable tax rates. Fund balance/net asset levels are also crucial in the development of long-term financial planning. Credit rating agencies carefully monitor levels of fund balance/net assets and unassigned fund balance in the General Fund to evaluate the Village's continued creditworthiness.

Definitions

Governmental Funds

The fund balance will be composed of three primary categories:

- 1) **Nonspendable Fund Balance** – portion of a Governmental Fund's fund balance that are not available to be spent, either in the short-term or long-term, or through legal restrictions (e.g., inventories, prepaid items, land held for resale and endowments).
- 2) **Restricted Fund Balance** – portion of a Governmental Fund's fund balance that is subject to external enforceable legal restrictions (e.g., grantor, contributor and property tax levies).
- 3) **Unrestricted Fund Balance** – is made up of three components:
 - a. **Committed Fund Balance** – the portion of a Governmental Fund's fund balance with self-imposed constraints or limitations that have been placed at the highest level of decision making through formal Board action. The same action is required to remove the commitment of fund balance.
 - b. **Assigned Fund Balance** – the portion of a Governmental Fund's fund balance to denote an intended use of resources but with no formal Board action.
 - c. **Unassigned Fund Balance** – available expendable financial resources in a governmental fund that is not the object of tentative management plans.

Some funds are funded by a variety of resources, including both restricted and unrestricted (committed, assigned and unassigned). The Village of Mount Prospect assumes that the order of spending fund balance is as follows: restricted, committed, assigned, unassigned.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
BUDGET INTRODUCTION**

FUND BALANCE RESERVE POLICY (continued)

Proprietary Funds

Proprietary funds include enterprise and internal service funds. The net assets will be composed of three primary categories:

- 1) Invested in Capital Assets, Net of Related Debt – portion of a proprietary fund’s net assets that reflects the fund’s net investment in capital assets less any amount of outstanding debt related to the purchase/acquisition of said capital assets. Related debt, for this purpose, includes the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of capital assets of the Village.
- 2) Restricted Net Assets – portion of a proprietary fund’s net assets that are subject to external enforceable legal restrictions (e.g., grantor, contributor and bond covenants).
- 3) Unrestricted Net Assets – portion of a proprietary fund’s net assets that is neither restricted nor invested in capital assets (net of related debt).

Authority

Governmental Funds

Committed Fund Balance – A self-imposed constraint on spending the fund balance must be approved by ordinance or resolution of the Board. Any modifications or removal of the self-imposed constraint must use the same action used to commit the fund balance. Formal action to commit fund balance must occur before the end of the fiscal year. The dollar amount of the commitment can be determined after year end.

Assigned Fund Balance – A self-imposed constraint on spending the fund balance based on the Village’s intent to use fund balance for a specific purpose. The authority may be delegated to members of the management team by the Board.

Minimum Unrestricted Fund Balance Levels

Governmental Funds

General Fund

Purpose – The General Fund is a major fund and the general operating fund of the Village. It is used to account for all activities that are not accounted for in another fund.

Fund Balance – Unrestricted fund balance shall be maintained at a level equal to 25% of the subsequent fiscal year’s expenditures. Should the unrestricted fund balance drop below the 25% level, notification will be given to the Village Board and a plan developed to return the balance to the minimum level within a reasonable period of time. Planned drawdown of fund balance below the 25% level will be permitted for operational purposes to cover extraordinary expenditures or bridge a revenue shortfall. Reductions in fund balance are meant to be short term only and must be resolved through the implementation of a new permanent revenue source or reduction in expenditure levels. Surplus fund balance above the 25% level may be transferred to another operating or capital fund to cover expenditures. Any fund balance not transferred for the purpose of funding an operational shortfall or one-time expense, must be transferred to the Capital Improvement Fund to support future capital projects. Fund balance for the General fund will be capped at 50% of the subsequent fiscal year’s expenditures. If at any time this fund balance exceeds the cap, the Village Board will be mandated to transfer excess funds in an amount sufficient to bring fund balance below the cap.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
BUDGET INTRODUCTION**

FUND BALANCE RESERVE POLICY (continued)

Special Revenue Fund

Purpose - Used to account for and report the proceeds of specific revenue sources that are legally restricted or committed to expenditures for specified purposes other than debt service or capital projects.

Financing – Special revenue funds are provided by a specific annual property tax levy or other restricted and/or committed revenue source. Financing may also be received from other charges for services, etc.

Fund Balance – Derived from property taxes (another restricted revenue source); therefore, legally restricted. The portion of fund balance derived from property taxes will be legally restricted. The remaining fund balance amount (restricted and/or committed) will be targeted at a minimum level of 25% of annual budgeted expenditures. This will be adjusted annually with the adoption of the annual budget and is calculated at a minimum of three months of expenditures not including capital, debt service and transfers.

Debt Service Fund

Purpose – Established to account for financial resources that are restricted, committed, or assigned to expenditures for principal and interest.

Financing – The municipality levies an amount or transfers in an amount close to the principal and interest that is anticipated to be paid.

Fund Balance – Fund balance derived from property taxes is legally restricted. Fund balance for debt service supported by property taxes shall be maintained at a level equal to 50% of the next interest payment. Any fund balance accumulation should not exceed the amount of next principal and interest payment due. Fund balance for debt service supported by alternative revenues shall be maintained at a level equal to 50% of the next year's principal and interest payment. Should fund balance drop below the minimum level, notification will be given to the Village Board and a plan developed to return the balance to the minimum level within a reasonable period of time. Planned drawdown of fund balance for debt service funds is permitted only to account for fluctuations in the bond repayment schedule. Surplus fund balance above the minimum level can be used to reduce the Debt Service portion of the property tax levy or the amount of alternative revenues needed to meet the current year's budgeted expenditures.

Capital Projects Fund

Purpose - Established to account for and report financial resources that are restricted, committed, or assigned to expenditures for capital outlay including the acquisition or construction of capital facilities and other capital assets, excluding those types of capital related outflows financed by proprietary funds.

Financing – Debt financing, grants, or interfund transfers are used to finance projects.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
BUDGET INTRODUCTION**

FUND BALANCE RESERVE POLICY (continued)

Fund Balance – Considered segregated for maintenance, construction and/or development; therefore, considered committed, restricted, or assigned depending on the intended source/use of the funds. Unrestricted fund balance shall be maintained at 50% of the five-year average for capital expenditures supported by this fund to a maximum of \$1 million. Should the fund balance drop below the minimum level, notification will be given to the Village Board and a plan developed to return the balance to the minimum level within a reasonable period of time. Planned drawdown of fund balance below the minimum level will be permitted to cover extraordinary expenditures or high cost projects that occur infrequently. Surplus fund balance above the minimum level can be used to support ongoing capital projects, transferred to support projects in other capital funds or transferred to other funds as designated by the Village Board. Fund balance may be permitted to grow beyond the minimum level to cover anticipated high-cost projects in future years.

Proprietary Funds

Enterprise Fund

Purpose - Established to account for and report financial resources that are invested in capital assets, net of related debt, restricted, or unrestricted for future spending related to the fund. The focus of enterprise fund measurement is upon determination of operating income, changes in net assets, financial position, and cash flows. The generally accepted accounting principles applicable are those similar to businesses in the private sector. Enterprise funds are required to account for operations for which a fee is charged to external users for goods or services and the activity (a) is financed with debt that is solely secured by a pledge of the net revenues, (b) has third party requirements that the cost of providing services, including capital costs, be recovered with fees and charges or (c) establishes fees and charges based on a pricing policy designed to recover similar costs.

Financing – User fees, debt financing, or grants are used to finance operations, capital outlay and improvements, and debt service retirements.

Net Assets – Considered invested in capital assets net of related debt (for amounts capitalized as capital assets, less the outstanding debt related to the acquisition of said assets). Restricted net assets relate to bond covenant reserves as outlined in the bond ordinance. Unrestricted net asset targets should represent no less than four months of operating expenses (excluding debt service and capitalized asset expenses). The unrestricted net assets balance shall be maintained at a level equal to 33% of subsequent fiscal year's expenditures. Should the balance drop below the 33% level, notification will be given to the Village Board and a plan developed to return the balance to the minimum level within a reasonable period of time. Planned drawdown of the balance below the 33% level will be permitted for operational purposes to cover extraordinary expenditures or bridge a revenue shortfall. Reductions in the balance are meant to be short term only and must be resolved through a fee adjustment dictated by a water and sewer rate study, implementation of a new permanent revenue source or reduction in expenditure levels. Surplus balances above the 33% level can be used to support ongoing water and sewer capital projects or to defer or decrease future rate increases.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
BUDGET INTRODUCTION**

FUND BALANCE RESERVE POLICY (continued)

Internal Service Fund

Purpose - Established to account for and report financial resources that are invested in capital assets, net of related debt, restricted, or unrestricted for future spending related to the fund. The focus of internal service fund measurement is upon determination of operating income, changes in net assets, financial position, and cash flows. The generally accepted accounting principles applicable are those similar to businesses in the private sector. Internal service funds are used to account for the financing of goods or services provided by an activity to other departments, funds or component units of the Village on a cost-reimbursement basis.

Financing – User fees charged to other departments, funds, or component units, or debt financing are used to finance operations, capital outlay and improvements, and debt service retirements.

Net Assets – Considered invested in capital assets net of related debt (for amounts capitalized as capital assets), less the outstanding debt related to the acquisition of said assets. Restricted net assets relate to bond covenant reserves as outlined in the bond ordinance. Unrestricted net asset targets should represent appropriate levels given the activity of the fund and the discretion of the Board and management (excluding debt service and capitalized asset expenses).

Unrestricted fund balance for the Risk Management Fund shall be maintained at a level equal to unpaid claims liability (as prepared by enrolled actuary), plus 50% of the self-insured retention level for auto and general liability claims, plus 50% of the subsequent fiscal year's expenditures for workers' compensation claims. Should the unrestricted fund balance drop below the minimum level, notification will be given to the Village Board and a plan developed to return the balance to the minimum level within a reasonable period of time. Planned drawdown of fund balance below the minimum level will be permitted for operational purposes to cover extraordinary expenditures or to reduce the impact of increasing premiums or claims experience from health, workers' compensation or liability coverages. Reductions in the fund balance are meant to be short term only and must be resolved through rate adjustments, implementation of a new permanent revenue source or reduction in expenditure levels. Surplus fund balance above the minimum level may be used to defer or reduce payments needed to support risk management operations.

Unrestricted fund balance for the Vehicle Maintenance, Vehicle Replacement and Computer Replacement Funds shall be maintained at a level sufficient for the ongoing maintenance of computer and motor vehicle machinery and equipment. Fund balances shall also support the replacement of machinery and equipment according to its designated replacement schedule. Should unrestricted fund balance drop below the minimum level, notification will be given to the Village Board and lease payments by the departments will be adjusted to return balances to the minimum level within a reasonable period of time. Surplus fund balance above the minimum level can be used to reduce future lease payments.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
BUDGET INTRODUCTION**

FUND BALANCE RESERVE POLICY (continued)

Other Considerations

In establishing the above policies for unrestricted fund balance/net asset levels, the Village considered the following factors:

- 1) The predictability of revenues and the volatility of its expenditures (i.e., higher levels of unrestricted fund balance may be needed if significant revenue sources are subject to unpredictable fluctuations or if operating expenditures are highly volatile).
- 2) The perceived exposure to significant one-time outlays (e.g., disasters, immediate capital needs, state budget cuts).
- 3) The potential drain upon General Fund resources from other funds as well as the availability of resources in other funds (i.e., deficits in other funds may require a higher level of unrestricted fund balance be maintained in the General Fund, just as, the availability of resources in other funds may reduce the amount of unrestricted fund balance needed in the General Fund).
- 4) Liquidity (i.e., a disparity between when financial resources actually become available to make payments and the average maturity of related liabilities may require that a higher level of resources be maintained).
- 5) Commitments and assignments (i.e., Village may wish to maintain higher levels of unrestricted fund balance to compensate for any portion of unrestricted fund balance already committed or assigned by the Village for a specific purpose).

If any of the above factors change, the Village will re-address current unrestricted fund balance/net asset levels to ensure amounts are appropriate.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
BUDGET INTRODUCTION**

LONG-TERM NON-FINANCIAL GOALS & OBJECTIVES

It is recommended by the Government Finance Officer's Association (GFOA) that governmental entities utilize strategic planning to develop and coordinate long-term goals and objectives for service delivery and budgeting. Doing so will provide a direct link between the wide-ranging organizational goals and annual spending plan. Although long-term planning has long been a part of the annual budget process, a more formal program of incorporating non-financial goals and objectives was started in 2006.

During 2006, a number of strategic and budget planning sessions were held to discuss the long-term priorities of the Village. Included in the meetings were members of the Board of Trustees, Village Manager's Office and senior department staff. These planning sessions were the first of their kind held specifically for the purpose of creating long-range goals and objectives that will 1) fulfill the Village's mission, 2) adapt to changing mandates, and 3) meet the needs of its constituents. The Village feels that a comprehensive strategic plan will improve on existing budgeting and planning procedures by developing a process for evaluating existing and future operating conditions and linking the broader organizational goals and objectives with individual departmental goals.

The purpose of the first strategic planning meeting held in February 2006 was to narrow the focus of external issues which are outside the control of the Village from internal issues within the control of the Village. Staff from the Village Manager's Office facilitated the discussion while the members of the Village Board rated the importance of internal and external issues. Emphasis in the discussion was placed on identifying priorities. At this meeting a SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis was performed. Issues were rated for a more detailed discussion at a follow-up planning meeting. In December 2006 a second strategic planning meeting was held where the priority issues identified at the February planning meeting were categorized into broader organizational goals. Again, staff from the Village Manager's Office facilitated discussion while the Village Board discussed organizational priorities. In addition, senior department staff was on hand to provide input into the issues and answer questions as needed.

In April 2007 a financial planning workshop was held to review results of operations from 2006 and a first quarter review for 2007. In addition, Village Board members and staff discussed capital program priorities, funding sources and impacts to municipal operations due to pending state legislation. Both financial and organizational priorities were discussed.

Ten (10) strategic goals were identified from the first strategic planning meeting in 2006. Some of these goals had been previously identified by staff and Village Board where some level of action has already taken place. The strategic goals are as follows:

1. **Funding Source for Capital Improvement Fund (done)**
2. Commercial and Residential Property Maintenance
3. **Financial Planning Workshop (ongoing)**
4. Efficiency Model – Internal Process Improvement
5. Maintenance of Non-Local Routes (Routes Under State and County Jurisdiction)
6. Review of Board and Commission Structure
7. **Traffic Control and Traffic Enforcement (ongoing)**
8. **Space Needs Study for Public Works and Public Safety Departments (done)**
9. Economic Development of Existing TIF and Other Commercial Corridors
10. **Emergency and Disaster Management Preparedness (ongoing)**

Strategic goals included in the list that are highlighted were the initial focus for 2007. Following is an update on the progress of the aforementioned goals.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
BUDGET INTRODUCTION**

LONG-TERM NON-FINANCIAL GOALS & OBJECTIVES (continued)

At the April 2007 workshop, options for a permanent funding source for the Capital Improvement Fund were discussed. Several alternatives including property tax increase, utility tax increase and home rule sales tax increase were offered to the Village Board for consideration. It was determined that a home rule sales tax increase of .25% would provide sufficient funds to support the ongoing capital program with the least amount of impact to Village residents. The additional home rule tax went into effect January 1, 2008 and now generates approximately \$1.2 million annually.

In addition to the financial planning workshop held in April 2007, the Village Board and staff also met in August at the Committee of the Whole meeting for a mid-year review and pre-budget workshop. First quarter and mid-year reviews and pre-budget workshops are now a permanent part of the annual budget process.

Traffic control and enforcement efforts continued through 2009. The Village's Engineering and Police Departments work together to tackle traffic safety issues. Those issues are addressed using the three "E's" approach consisting of education, enforcement and engineering. Several public workshops were held throughout the year furthering those efforts.

A space needs study was completed in 2007 to determine operational space needs for the Police and Fire Departments both immediate and into the future. The study has helped the Village Board make decisions on a new fire station and the reorganization of staff among the Fire and Public Works Departments. Further planning and public discussions occurred during 2008 with construction commencing in early 2009.

The Village's emergency and disaster management preparedness was put to the test in August 2008 when a severe storm cut through the heart of the Village destroying hundreds of trees and knocking out power to 60% of the utility customers. Earlier in the year a Disaster Management Coordinator was hired to lead our preparedness program. Although having only six months in at the Village, the new coordinator was able to implement many procedures that were used in our response efforts and reduce the impact to our constituents.

Several strategic goals and priorities were incorporated in the 2008 budget including: 1) financial planning workshop, 2) third year of a five-year traffic study program, 3) redevelopment of Sub-Area #1 in the Downtown TIF District, and 4) construction of Fire Station #14, Public Works Expansion and Emergency Operations Center.

In April 2008, the Village held its annual financial planning workshop. Participants included the Village Board, Finance Commission and staff. In addition to reviewing end of year results and progress of the current year's budget, reports were made on a water and sewer rate study and FEMA (Federal Emergency Management Agency) update. The water rate study was done in response to double-digit water rate hikes imposed by the City of Chicago on water purchased by the Village. The study was needed to determine whether the current combined water and sewer rate would be sufficient to support ongoing operations or if a rate hike, above the regular annual rate adjustment, was needed. After reviewing the results, it was determined that the existing rate structure would be sufficient for the next several years

The FEMA update reported on the reimbursement of monies spent on flood control and storm clean-up from the August 2007 storm. Of the over \$994,000 spent on the clean-up, \$905,000 were seen as eligible costs (for reimbursement). FEMA reimburses eligible costs at 70% (plus an additional amount to cover administrative costs). Total reimbursed to the Village was \$698,325.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
BUDGET INTRODUCTION**

LONG-TERM NON-FINANCIAL GOALS & OBJECTIVES (continued)

Tasks in year three of the traffic control/enforcement program included engineering evaluations of seven neighborhood zones, sign installations/modifications in seven neighborhood zones and post studies following sign modifications in seven neighborhood zones. Sign modifications include changes to 388 stop signs (193 added, 195 replaced), 354 speed limit sign improvements (218 added, 136 replaced), and the removal of 241 signs (50 stop signs, 22 yield signs, 169 speed limit signs). Total funds expended in 2008 were \$381,000.

Redevelopment of Sub-Area #1 did not commence in 2009 as expected, but a redevelopment agreement is currently in place for a mixed use development with 101 housing units and 35,000 square feet of commercial space. Redevelopment is expected to commence once the economic climate for this type of project improves. Parcels needed to commence the redevelopment are in the process of being acquired and a funding plan to support the project has received agreement from all parties.

Work also continued on the Fire Station 14 replacement project. Improvements to the Public Works facility to accommodate Fire vehicle maintenance and an enhanced Emergency Operations Center (EOC) are also part of this project. An Architect and Construction Manager were hired and schematic design was completed. Construction was completed in 2010.

The 2009 budget addressed a number of the strategic goals and priorities. Priorities included: 1) the development of a Neighborhood Resource Center (NRC) to assist in bringing several of social, educational and Village services to low/moderate income families; 2) the expansion of the Village's marketing program to support current and future economic development efforts; and 3) the funding for and Construction of a replacement fire station, expanded Public Works facility and Emergency Operations Center (Phase I Projects).

The Community Connections Center (formerly the NRC) opened to the public in July 2009. The facility houses a satellite library, meeting rooms and offices for community partners to conduct business while servicing their clientele. It is expected that when fully operational there will be a total of eight community partners operating out of the Center. Currently there are three. These partners are School Districts 214 and 59 and Northwest Community Hospital.

The Village's expanded marketing program moved forward as planned in 2009 with increased advertising in local and regional publications supporting current and future economic development efforts. Advertising efforts were coordinated with locally planned events to maximize exposure. In addition, promotional efforts were undertaken to support the BusinessWeek.Com award of the Village of Mount Prospect designation on being the #1 place in the U.S. to raise kids. Billboards in the area contained this message along with signage on metropolitan transit vehicles and at the downtown Chicago train station.

Funding for construction of the Phase I projects was realized through the sale of two General Obligation (G.O) bond issues during 2009. The first G.O. issue totaling \$10 million was completed in February with a second G.O. issue totaling \$2.66 million being completed in December. An additional \$1.5 million in surplus reserves in the General Fund were allocated to the completion of this project

Although there still remained a number of strategic goals for the Village, revenue shortfalls prevent acting on any during 2010. Efforts were focused on balancing the budget while maintaining the core services residents have come to expect. We believe we were able to accomplish this task. Efforts at addressing strategic goals in 2011 were again hampered, this time due to the elimination of approximately 10% of the total workforce of the Village. Decisions regarding staff reductions were made strictly on an operational basis with the idea of maintaining as many core services as possible.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
BUDGET INTRODUCTION**

LONG-TERM NON-FINANCIAL GOALS & OBJECTIVES (continued)

The next strategic planning meeting is scheduled for first quarter 2012. The formal strategic planning process for the Village is dynamic and will continue to evolve. It is anticipated that many changes will occur before a final plan is in place. In addition to helping the Village identify long-term goals of the Village, the strategic plan will also work to align individual department goals with the overall goals of the Village, incorporate performance measures to measure the success in meeting the objectives of the plan and provide a process for monitoring and reassessing the plan as internal and external conditions change.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
BUDGET INTRODUCTION**

THE BUDGET PROCESS

Public officials generally recognize that the preparation and adoption of the annual budget is one of the most important duties with which they are charged. However, the adoption of the budget is not an end in itself, but it is just one step in an ongoing process. The process encompasses an extended period of planning, review, and priority setting. When the budget is adopted, it then becomes the fiscal plan which spells out how services will be provided and community improvements will be achieved. After the budget is adopted, it also becomes a control mechanism by which to measure the resources expended to meet the approved objectives and to measure the adequacy of the fiscal plan.

A calendar identifying the specific dates for the 2012 calendar year budget and the tentative dates for the 2013 budget is included at the end of this section. Following is a description of the various phases of this budget process.

The Capital Improvements Plan

The development of the Capital Improvements Plan (CIP) is the prelude to work on the annual budget. The CIP is the Village's five-year plan for capital expenditures. It addresses the Village's needs for replacement, upgrade, and expansion of infrastructure and other long-lived, high-cost assets. Generally included in the CIP are planned capital expenditures of \$25,000 or more, proposed additions to the Village motor vehicle fleet, and all IT purchases for the coordination of the computer program. The replacement of vehicles existing in the fleet are not included in the CIP but are programmed for replacement through the Vehicle Replacement Fund. Prior to the commencement of work on the 2012 Budget, the 2012-2016 CIP was prepared.

The CIP development process begins in March with the Finance Department distributing CIP project request forms to the operating departments. The operating departments complete a request form for each proposed project and return the completed forms to the Finance Department in April for compilation. In formulating their requests, the operating departments review the current condition of the Village's infrastructure and other capital assets. They also consider whether additions to the capital asset inventory are warranted. Input received from residents, community groups, and elected officials throughout the preceding year is carefully reviewed to help gauge the needs of the community. A CIP project request must include the following:

- Description of the Project
- Justification for the Project
- Estimation of Project Costs
- Identification of Potential Revenue Sources to Support the Project
- Annual Dollar Impact Upon the Operating Budget if the Project is Undertaken

After the Finance Department compiles the draft CIP, the Village Manager and Finance Director meet with the director of each department individually for the purpose of conducting an administrative review and setting Village-wide priorities. During these meetings, project needs are clarified.

Upon conclusion of the meetings with the department directors, the Finance Director revises the CIP project requests as directed by the Village Manager and assembles the proposed CIP. The proposed CIP is submitted to both the Village Board and the Finance Commission in early June. Meetings of the Village Board, convening as a Committee of the Whole (COW), and the Finance Commission concerning the CIP take place in June and July.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
BUDGET INTRODUCTION**

THE BUDGET PROCESS (continued)

The Finance Commission is a citizen's commission. Its stated purpose is to assist the Village Board in maintaining a sound tax structure and overall fiscal policy for the Village. Each operating department discusses its CIP project requests with the Finance Commission in meetings held in June. Upon consideration of the project requests, the Finance Commission makes recommendations to the Village Board as to which should be included in the final CIP. The Finance Commission also may comment upon the feasibility and acceptability of potential revenue sources contemplated to support the various project requests.

After having received the recommendations of the Finance Commission, the COW meets to consider the proposed CIP. The operating departments present their requests to the COW. The COW considers each project in terms of its costs and benefits to the community. Based upon Finance Commission and staff recommendations and its own findings, the COW may direct additions, deletions, or revisions to the proposed CIP.

As stated above, the CIP covers the next five fiscal years. This long-term perspective helps the Village foresee both future capital expenditure needs and the demand for funds which they create. Revenue shortfalls are identified and spawn the development of separate long-term funding plans. However, CIP requests for the immediately upcoming fiscal year are subject to the closest scrutiny. This is because the Village must attempt to fund these requests through the next fiscal year's operating budget.

Based upon the direction of the COW, the Finance Director revises the proposed CIP. The Village Manager submits the revised document to the Village Board for acceptance in July. The final CIP is published as a stand-alone document.

The Annual Budget

The Village has adopted sections 5/8-2-9.1 through and including sections 5/8-2-9.10 of Chapter 65 of the Illinois Compiled Statutes providing for a municipality's financial operation under an annual budget in lieu of an appropriation ordinance. The approved budget provides the authority to expend funds in the new fiscal year.

Prior to staff work on the annual budget, the Village Manager and the Finance Director meet with the Village Board to discuss long-term strategies at a long-range financial planning workshop typically held in April. Staff then present a mid-year financial review of the execution of the current fiscal year's budget and an update of the upcoming year's "forecast" to the Village Board. This typically takes place in August. While state law only requires that local governments adopt an appropriation ordinance or budget for one fiscal year, the Village includes in its annual budget the projected financial operating plan for the subsequent fiscal year. This projected plan is termed the "forecast". For example, this 2012 annual budget includes a 2013 forecast. The forecast is not legally binding but it enables the Village to look into its financial operating future.

During the mid-year financial review, the Finance Director advises the Village Board of the Village's current financial condition. During the update of the forecast, the Village Board sets programmatic priorities and offers guidance for the staff's work on the next fiscal year's budget. To illustrate, the Village Board will establish policies regarding revenue sources, tax levies, and the level of services to be provided. This is the policy-setting stage. Given the Village Board's priorities and guidance, the staff begins work on the budget.

The formulation of the Village's annual budget parallels the development of the CIP in many respects. In July, the Finance Department opens the Village's budgeting system, Logos, to the operating departments. The operating departments prepare their budget requests which are due to the Finance Department by early August. Departmental budget requests must be consistent with Village Board's stated priorities and guidance. As with the CIP, requests for service made by residents and community groups are also carefully considered.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
BUDGET INTRODUCTION**

THE BUDGET PROCESS (continued)

Upon receipt of the departmental budget requests, the Finance Department compiles the draft budget. Revenue estimates are prepared by the Finance Department based upon historical trends, economic forecasts of authoritative sources, and anticipated activities and events in the community which are expected to have a local economic impact.

The Village Manager and Finance Director meet with the director of each department individually in late August/early September to discuss his or her budget request. The Village Manager reviews all departmental budget requests, ensures that they are consistent with the priorities and guidance of the Village Board, and fashions a feasible fiscal plan. The product is the proposed budget which the Village Manager submits to the Village Board and the Finance Commission.

As with the CIP, departments present their budget requests to the Finance Commission and the COW. These hearings take place in October and November. Based upon Finance Commission and staff recommendations and its own findings, the COW may direct additions, deletions, or revisions to the proposed budget.

The Finance Director revises the proposed budget as directed by the COW and the Village Manager submits it to the Village Board for formal approval in December. The final budget is adopted by ordinance. According to state law, the budget ordinance must be adopted prior to the start of the fiscal year and filed with the county clerk within 30 days of adoption.

The budget process does not end with the adoption of the budget ordinance; it actually marks the beginning of a new cycle. Services and programs will be evaluated, needs will be identified and then the formal process will begin again for the next year.

During the budget year, the fiscal plan will be monitored and changes made as appropriate. When priorities change or unanticipated expenditures are required, the Finance Director is authorized to transfer budgeted amounts within a department or between departments within a fund. The Finance Director must notify the Village Manager in writing of interdepartmental transfers. Any revisions that increase the total expenditures of any fund must be approved by the Village Board as budget amendments. Expenditures may not legally exceed budgeted appropriations at the fund level.

THE BUDGET MODEL

Generally Accepted Accounting Principles (GAAP) and state statutes require an Illinois municipality to account for revenues and expenditures on a "fund" basis. A fund is a separate accounting entity which is organized with a set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenses or expenditures. The General Fund, Motor Fuel Tax Fund and the Water and Sewer Fund are examples of Village funds. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions.

The Village uses the three following fund types:

Governmental Funds are used to account for the Village's general governmental activities and include the General Fund, special revenue funds, debt service funds, and capital project funds. Governmental funds use the modified accrual basis of accounting whereby revenues are recognized when they are "measurable and available" and expenditures are recorded when the related fund liability is incurred.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
BUDGET INTRODUCTION**

THE BUDGET PROCESS (continued)

Proprietary Funds use the full accrual basis of accounting and include the enterprise funds (Water and Sewer Fund and Parking Fund) and internal service funds. Under the full accrual basis, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

Fiduciary Funds account for assets held by the Village in a trustee capacity or as an agent on behalf of others. Fiduciary funds include Village pension funds and are accounted on a full accrual basis.

The budgets of the governmental funds are prepared on a modified accrual basis and the budgets of the proprietary funds and the fiduciary funds are prepared on a full accrual basis. With the exception of the treatment of depreciation, the budget basis is consistent with GAAP. Depreciation is not shown in the budget, although the full purchase price of capital expenditures is included. A reconciliation of this difference is provided in the Village's Comprehensive Annual Financial Report.

Although the Village is required to account for revenues and expenditures on a fund basis, the fund structure is not necessarily the most appropriate model for reporting the delivery of services. Many authorities believe that a budget organized on the basis of "programs" is more meaningful. A program budget groups all the expenditures associated with a specific service, or program, regardless of the fund from which the resources are obtained. A true program budget includes actual expenditures for personnel, services and supplies as well as indirect expenditures or allocations for facilities, equipment, and administrative services.

In actual practice there are a number of variations in the ways in which budgets are organized. These variations range from a fund line-item, or appropriation budget, to a true program budget as described above. The Village of Mount Prospect uses a "modified program budget" whereby services, or programs, are organized around a department or a division. A department or division is a unit that has been designated by management as a means for providing a specific service. The Village's Fire Department and Street Division of the Public Works Department are examples of these units of management.

Thus the department or division is the way expenditure amounts are organized in the budget rather than around a fund structure.

Under the Village's modified program budget structure, services or programs are designated within the departmental or divisional unit. Each program includes line-item costs which are categorized by personal services, employee benefits, contractual services, commodities and supplies, and capital expenditures. All costs which can be reasonably identified with the program are included regardless of the source of funding. A summary page at the beginning of each budget expenditure section lists the program totals, expenditure category totals, the source of funding, and extraordinary increases or decreases.

The Village complies with state and accounting mandated requirements to account for revenues and expenditures on the fund basis by identifying each line-item expenditure within a department or division with the fund that will provide the resources. These amounts are summarized at the beginning of each departmental or divisional section and then included as an overall fund total in the Budget Summaries Section. It should be noted that revenues are not departmentalized but are reported directly in the appropriate fund structure in the Revenues Section. As a result, the Village's annual budget fulfills legal reporting requirements and provides a meaningful way to present the costs associated with a service.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
BUDGET INTRODUCTION**

THE BUDGET PROCESS (continued)

THE BUDGET DOCUMENT

The Budget document has been organized in such a way as to provide varying levels of detail to satisfy the information needs of Village residents, elected officials, advisory commission members, Village administrators and other persons interested in the fiscal plan of the Village. The Budget contains a Table of Contents which itemizes the general categories of information that are contained in the six sections identified by the blue tabs. The six sections are: Introduction, Budget Summaries, Revenues, Departmental Expenditures, Non-Departmental Expenditures and Appendix. Each section may be reviewed independently or certain sections may be used to expand on the information found in the Introduction or the Budget Summaries sections. A description of the information found in the six sections follows:

Introduction - This section contains a list of Village officials, the Village Organization Chart, copy of the Budget Ordinance and the Village Manager's Budget Message. The Village Organization Chart provides an overview of the structure of Village government and the Village Manager's Budget Message is an essential first step in understanding the fiscal plan of the Village. It describes some of the accomplishments of the prior year and defines the goals for the coming year along with highlights of revenues and expenditures. The Budget Message sets the tone for how Village services and public improvements will be accomplished in the new fiscal year.

Also included in the Introduction are the Long-Term Financial and Fund Balance Reserve policies, Long-Term Non-Financial Goals and Objectives, a description of the Budget Process, the Budget Model, the Budget Document, the Distinguished Budget Award, Fund Descriptions and a Budget Calendar.

Budget Summaries - This section presents an overview of the fiscal plan for the coming year through graphics and schedules. The total Village budget is presented graphically and by a schedule which contains prior year actual figures, current year budget and estimated amounts, the proposed budget amounts and forecast amounts for the next year. Throughout the budget, the current year (2011) budget amounts reflect transfers and amendments as of December 20, 2011. More specific summary information is provided in a similar format for Revenues and Other Sources and Budget Expenditures. Additionally, similar schedules are presented for Revenues by Fund, Expenditures by Fund, and Available Fund Balances at the start and at the end of the budget year and the forecast year.

This section also provides supplemental information regarding Authorized Positions, Personal Services, Property Taxes, Long-Term Debt, the results of the Park Ridge Survey of the cost of Municipal Services, and finally, a profile of the Village of Mount Prospect.

Revenues - This section provides an explanation of revenue sources expected to finance the budget along with a summary of revenues by category and a summary of revenues by fund. In addition, narrative describing methods and assumptions used in preparing revenue projections is included to clarify how amounts were determined. These summaries are followed by detail line-items that are totaled by category within a fund. The summary pages in this section are the same as the summary pages in the Budget Summaries Section.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
BUDGET INTRODUCTION**

THE BUDGET PROCESS (continued)

Departmental Expenditures - This section of the budget contains specific information regarding each operating department, division and/or program. Each sub-section contains an organization chart, statement of activities, accomplishments, objectives for the budget year, performance measures, detail line-items totaled by expenditure classifications within a program, and supplemental summary information regarding the number of authorized employee positions and personal service costs.

Non-Departmental Expenditures - Expenditures which are not associated with an operating department or division are included in this section of the budget. Capital Improvements, Debt Service, Pensions, Insurance and Contingencies and the Mount Prospect Library, a component unit, are the specific sub-sections included under Non-Departmental Expenditures. Generally the information in this section is similar to what is provided under Departmental Expenditures with the exception of the organization charts.

Appendix - This section includes a glossary of fiscal terminology that is unique to governmental finance and budgeting. For example, the terms revenues, expenditures, General Fund and available fund balance, along with many other fiscal terms are included in the Glossary.

A user of the budget who is looking for an overview or a general picture of the Village's plans for the coming year can usually find this information in the Introduction or the Budget Summaries sections of the budget. A user who is interested in a more comprehensive picture, would be directed to the Revenue, Departmental Expenditures and/or Non-Departmental Expenditures sections along with the appropriate summary and supplemental information. Terminology in the budget that may not be clear, generally will be found in the glossary in the Appendix section of the budget.

After more than eight months of planning and critical review, the budget becomes the fiscal plan for the new budget year. However, just as other plans are subject to change, the Village's fiscal plan (budget) is subject to change during the year. Emergency situations, emerging needs, new opportunities and unforeseen obstacles may require a change in plans during the year. When these circumstances arise, appropriate action will be taken. If the change involves reassigning priorities within a fund, Village management is authorized to make these changes. If the change requires an expenditure that will exceed the amount appropriated for a specific fund, the Village Board will be requested to amend the budget.

Thus the budget is a dynamic plan that fulfills its purpose of providing the fiscal framework for providing services to Village residents during the budget year and serves as a basis to plan for the future.

BUDGET AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Village of Mount Prospect, Illinois for its annual budget for the fiscal year beginning January 1, 2011. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our 2012 budget continues to conform to program requirements, and we are submitting it to the Government Finance Officers Association to determine its eligibility for another award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Village of Mount Prospect
Illinois**

For the Fiscal Year Beginning

January 1, 2011

Linda C. Danton Jeffrey R. Egan

President

Executive Director

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
BUDGET INTRODUCTION**

FUND DESCRIPTIONS

General Fund. To account for resources traditionally associated with governments which are not required to be accounted for in another fund.

Special Revenue Funds

Refuse Disposal Fund. To account for the revenues and expenditures associated with providing solid waste collection services. Financing is provided by property taxes, user fees, and recycling income.

Motor Fuel Tax Fund. To account for the activities involved with street maintenance and construction. Financing is provided by the Village's share of state gasoline taxes. State law requires these gasoline taxes to be used to maintain streets.

Community Development Block Grant Fund. To account for the revenue and expenditures of the Community Development Block Grant from the federal government.

Asset Seizure Fund. To account for the revenue and expenditures of proceeds from the federal asset seizure program. Expenditures are restricted for use in the fight against drug abuse.

DEA Shared Funds Fund. To account for the revenue and expenditures of proceeds from the Federal DEA Shared Funds Program. Expenditures are restricted for use in the fight against drug abuse.

DUI Fine Fund. To account for the revenue and expenditures of proceeds from DUI Fines as collected by the Circuit Court of Cook County. Expenditures are restricted for use in law enforcement activities.

Foreign Fire Tax Board Fund. To account for the revenues and expenditures of proceeds of the Foreign Fire Insurance Tax. Expenditures are limited for the maintenance, use and benefit of the Fire Department.

Business District Fund. To account for the revenue and expenditures of proceeds generated by the Randhurst Village redevelopment project. Proceeds include a Business District Tax, Sales Tax, Food & Beverage Tax, Hotel/Motel Tax and Entertainment Tax. Expenditures are restricted to the reimbursement of redevelopment related expenses of the developer per the Redevelopment Agreement approved December 8, 2009.

Debt Service Funds

Series 2001 B&I, Village Hall. To accumulate monies for payment of principal and interest on general obligation bonds issued to fund a portion of the costs of construction of a new Village Hall and Community Center and a multi-level parking structure. Financing is being provided by an annual property tax levy. The bonds were issued October 1, 2001. These bonds were completely refunded through an advance refunding issue done in December 2009 (Series 2009B).

Series 2003 B&I, Village Hall. To accumulate monies for payment of principal and interest on general obligation bonds issued to fund the balance of costs associated with construction of a new Village Hall, Community Center and a multi-level parking structure. Financing is expected to be provided by an annual property tax levy. The bonds were issued February 1, 2003 and will mature December 1, 2022. These bonds have been completely refunded through advance refunding issues done in July 2011 (Series 2011B/Series 2012).

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
BUDGET INTRODUCTION**

FUND DESCRIPTIONS - Debt Service Funds (continued)

IEPA Flood Control Loans B&I. To accumulate monies for payment of principal and interest on loans from the Illinois Environmental Protection Agency for sewer and flood control improvements. The Village received three separate loans during 1994, another loan in 1996 and a fifth loan in 1999. The debt service on each loan spans approximately 20 years. The final installment payment on the loans will be December 3, 2019. Financing is being provided by a portion of home rule sales tax.

Series 2009 B&I, Fire Station/Public Works. To accumulate monies for payment of principal and interest on general obligation bonds issued to fund the a portion of the costs associated with construction of a replacement Fire Station #14, Emergency Operations Center and Public Works Expansion. Financing is expected to be provided by an annual property tax levy. The bonds were issued March 11, 2009 and will mature December 1, 2028.

Series 2009B B&I, Refunding Bonds. To refund the Village's outstanding General Obligation Bonds, Series 2001, and to pay for certain costs associated with the issuance of the 2009B bonds. Financing is expected to be provided by an annual property tax levy. The bonds were issued December 1, 2009 and will mature December 1, 2021.

Series 2009C B&I, Fire Station/Public Works. To accumulate monies for payment of principal and interest on general obligation bonds issued to fund a portion of the costs associated with construction of a replacement Fire Station #14, Emergency Operations Center and Public Works Expansion. Financing is expected to be provided by an annual property tax levy. The bonds were issued December 1, 2009 and will mature December 1, 2029.

Series 2011B B&I, Refunding Bonds. To partially refund the Village's outstanding General Obligation Bonds, Series 2003, and to pay for certain costs associated with the issuance of the 2011B bonds. Financing is expected to be provided by an annual property tax levy. The bonds were issued July 29, 2011 and will mature December 1, 2020.

Series 2012 B&I, Refunding Bonds. To refund the balance of the Village's outstanding General Obligation Bonds, Series 2003, and to pay for certain costs associated with the issuance of the 2012 bonds. Financing is expected to be provided by an annual property tax levy. The bonds received Board approval on July 14, 2011 and will be issued January 3, 2011. Maturity of the Series 2012 bonds will be December 1, 2022.

Capital Projects Funds

Capital Improvement Fund. To account for the resources to provide for certain capital improvements and the replacement of Village equipment. Financing is being provided by developer contributions, interest income, the sale of property, and interfund transfers.

Downtown Redevelopment Construction Fund. To account for the resources to acquire property and construct certain improvements in the Downtown Redevelopment Tax Incremental Financing District No. 1. Financing is being provided by the sale of various general obligation bonds, the sale of property, and incremental property taxes. Other monies are being provided by interest income.

Street Improvement Construction Fund. To account for resources to carry out the Village's Street Improvement Program. Financing will be provided by a portion of a home rule sales tax and a local motor fuel tax. Other monies will be provided by interest income.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
BUDGET INTRODUCTION**

FUND DESCRIPTIONS - Capital Projects Funds (continued)

Flood Control Construction Fund. To account for the resources to implement flood control projects throughout the Village. Financing has been provided by the sale of general obligation bonds in 1996, 1998, 2000 and 2002, installment loans from the Illinois Environmental Protection Agency (IEPA), grants, and interest income.

Series 2009 Construction Fund. To account for the resources to fund a portion of the costs of constructing a replacement Fire Station #14, Emergency Operations Center and Public Works Expansion. Financing is being provided by the issuance of general obligation bonds, surplus funds on hand, federal and state grants and investment income.

Enterprise Funds

Water and Sewer Fund. To account for the provision of water and sewer services to the residents of the Village. All activities necessary to provide such services are accounted for in this fund including, but not limited to, administration, operations, maintenance, financing and related debt service, and billing and collection.

Village Parking System Fund. To account for the provision of public parking services of Village owned lots for a fee. All activities are accounted for including administration, operations, maintenance, financing and related debt service and billing and collection.

Parking System Revenue Fund. To account for the provision of public parking services of Metra owned lots for a fee. All activities are accounted for including administration, operations, maintenance, financing and related debt service and billing and collection.

Internal Service Funds

Vehicle Maintenance Fund. To account for the maintenance and repair of all Village vehicles. Financing is being provided by charges to various Village funds.

Vehicle Replacement Fund. To account for the acquisition and depreciation of Village vehicles. Financing is being provided by charges to the General, Refuse Disposal, Water & Sewer, Village Parking System Fund and Parking System Revenue Funds.

Computer Replacement Fund. To account for the acquisition and depreciation of Village computer hardware. Financing is being provided by charges to the General, Refuse Disposal, Vehicle Maintenance, and Water & Sewer Funds.

Risk Management Fund. To account for the servicing and payment of liability, property, and casualty insurance and self-insurance as well as workers' compensation and medical benefits. Financing is being provided by charges to various Village funds.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
BUDGET INTRODUCTION**

FUND DESCRIPTIONS (continued)

Pension Trust Funds

Police Pension Fund. To account for the resources necessary to provide retirement and disability benefits to personnel of the Mount Prospect Police Department. Revenues are provided by a property tax levy, employee withholdings, and investment income.

Fire Pension Fund. To account for the resources necessary to provide retirement and disability benefits to personnel of the Mount Prospect Fire Department. Revenues are provided by a property tax levy, employee withholdings, and investment income.

Component Unit Fund

Mount Prospect Library Fund. To account for revenues and expenditures of the Mount Prospect Public Library. Also included in this fund are the principal and interest payments for the Series 2002 Library Bonds, Series 2006 Refunding Bonds and Series 2011A Refunding Bonds issued by the Village.

VILLAGE OF MOUNT PROSPECT, ILLINOIS
BUDGET CALENDAR
2012 and 2013

2012 DATE	ACTION	2013 DATE
3/4/11	Capital Improvement Plan (CIP) Worksheets forwarded to Department Directors	3/2/12
3/18/11	Completed Computer CIP Worksheets returned to Finance Department	3/16/12
4/1/11	Remaining CIP Worksheets returned to Finance Department	3/30/12
4/26/11	Prior Year Budget Wrap-up and Preliminary Q1 Review	4/24/12
5/9/11 to 5/13/11	Department CIP reviews with Village Manger and Finance Director	5/7/12 to 5/11/12
5/20/11	Complete Proposed CIP Amounts	5/18/12
6/10/11	Deliver Proposed CIP to Village Board and Finance Commission	6/15/12
6/23/11	Review Proposed CIP with Finance Commission	6/28/12
7/12/11	Committee of the Whole - CIP Review Session	7/10/12
7/19/11	Acceptance of Proposed CIP at Village Board Meeting	7/17/12
7/13/11	Budget Kickoff Meeting - Access to Logos.NET Budget Software	7/11/12
8/9/11	Committee of the Whole - Mid-Year Budget Review and Pre-Budget Workshop	8/14/12
8/19/11	CIP available for distribution	8/17/12
8/12/11	Completed Departmental Budgets Advanced to Level 3 - Finance	8/10/12
8/12/11	Revenue Estimates completed by Finance Department	8/10/12

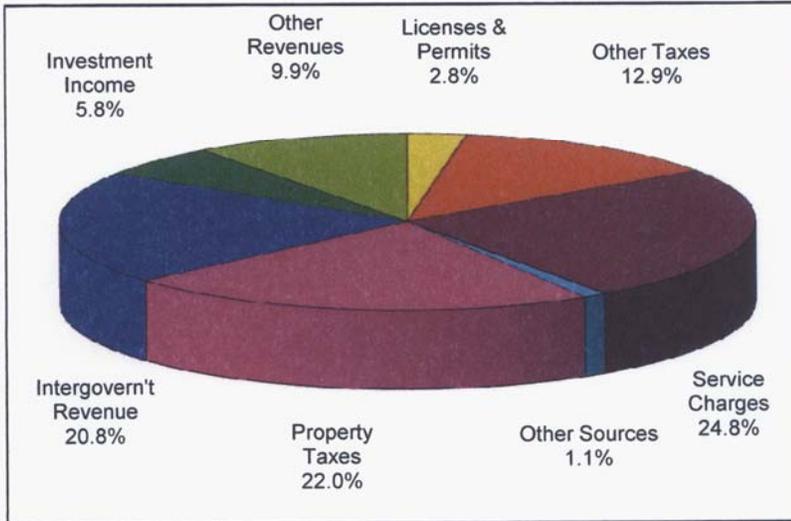
VILLAGE OF MOUNT PROSPECT, ILLINOIS
BUDGET CALENDAR
2012 and 2013

2012 DATE	ACTION	2013 DATE
8/25/11	Personnel Budget Review	8/23/12
8/29/11 to 9/01/11	Department Budget reviews with Village Manager and Finance Director	8/27/12 to 8/29/12
9/16/11	Complete Proposed Budget Amounts	9/14/12
10/14/11	Deliver Proposed Budget to Village Board and Finance Commission	10/12/12
10/14/11	Proposed Budget available for public inspection at the Village Clerk's Office and the	10/12/12
10/20/11 10/27/11 11/3/11	Review of Proposed Budget with the Finance Commission	10/18/12 10/25/12 11/1/12
10/25/11	Committee of the Whole - First Budget Hearing (7:00pm - 10:00pm) Overview, Departmental Presentations	10/23/12
11/8/11	Committee of the Whole - Second Budget Hearing (7:00pm - 10:00pm) Departmental Presentations	11/13/12
11/22/11	Committee of the Whole - Third Budget Hearing (7:00pm - 10:00pm) If Necessary	11/27/12
12/6/11	Truth in Taxation Public Hearing	12/4/12
12/6/11	First Reading of Proposed Budget Ordinance at Village Board Meeting	12/4/12
12/20/11	Public Hearing and Second Reading of Proposed Budget Ordinance at Village Board	12/18/12
1/20/12	Approved Budget available for distribution	1/18/13



**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
TOTAL VILLAGE BUDGET**

2012 Revenues & Other Sources



January 1 - December 31, 2012

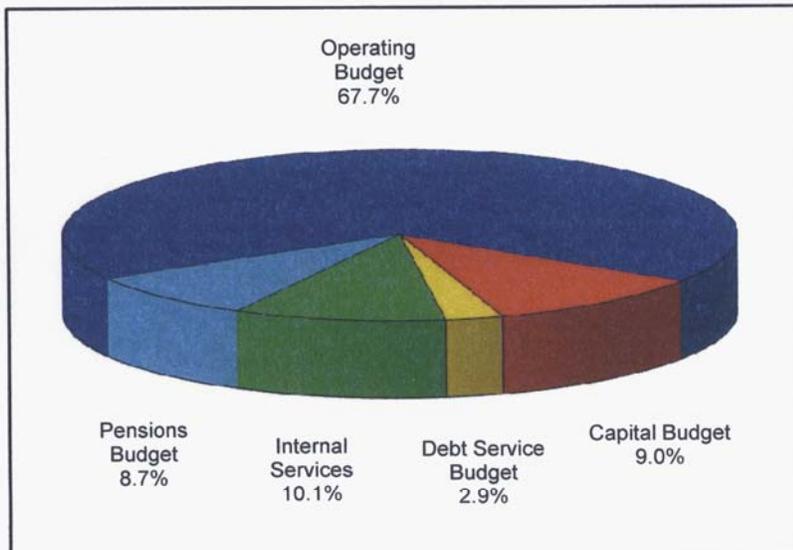
Other Taxes	11,638,000
Service Charges	22,399,597
Other Sources	988,000
Property Taxes	19,882,500
Intergovern't Revenue	18,822,420
Investment Income	5,202,600
Other Revenues	8,981,180
Licenses & Permits	2,510,000

Village Revenues	90,424,297
-------------------------	-------------------

Library Revenues	9,926,514
-------------------------	------------------

Total Budget Revenues	100,350,811
------------------------------	--------------------

2012 Budget Expenditures



January 1 - December 31, 2012

Operating Budget	59,323,196
Capital Budget	9,419,850
Debt Service Budget	2,409,195
Internal Services	8,844,660
Pensions Budget	7,635,544

Village Expenditures	87,632,445
-----------------------------	-------------------

Library Expenditures	9,926,514
-----------------------------	------------------

Total Budget Expenditures	97,558,959
----------------------------------	-------------------

The purpose of this graphic is to provide an overview of the total Village of Mount Prospect budget for January 1, 2012 through December 31, 2012. The schedule on the next page shows revenues and other sources of financing, budget expenditures and available fund balances for 2011 through 2013. More detailed schedules are included throughout the Budget Summaries section.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
TOTAL VILLAGE BUDGET**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
REVENUES AND OTHER SOURCES					
Property Taxes	18,678,963	19,682,500	19,319,000	19,882,500	20,583,500
Other Taxes	11,198,802	11,204,000	11,481,400	11,638,000	11,733,000
Licenses, Permits & Fees	2,767,264	2,712,000	2,595,000	2,510,000	2,520,000
Intergovernmental Revenue	18,826,394	19,078,977	19,032,064	18,822,420	19,153,250
Charges for Services	19,303,538	20,829,019	20,919,704	22,399,597	23,566,079
Fines & Forfeitures	791,504	765,000	707,125	687,000	687,000
Investment Income	7,837,421	5,233,500	1,718,200	5,202,600	5,464,280
Reimbursements	365,812	232,079	253,217	253,500	254,000
Other Revenue	7,395,512	7,951,290	7,839,411	8,040,680	8,650,542
Interfund Transfers	458,370	80,200	-	-	-
Other Financing Sources	49,188	79,000	46,000	988,000	51,000
Village Revenues & Other Sources	87,672,768	87,847,565	83,911,121	90,424,297	92,662,651
Mount Prospect Library Revenues	9,226,183	9,801,109	9,801,109	9,926,514	(a)
Total Revenues & Other Sources	96,898,951	97,648,674	93,712,230	100,350,811	92,662,651

BUDGET EXPENDITURES					
Village Operating Budget	55,843,603	61,314,933	59,383,620	59,323,196	63,243,850
Village Capital Budget	9,711,088	10,888,514	9,304,333	9,419,850	12,628,100
Debt Services Budget	2,170,439	2,422,107	2,418,806	2,409,195	2,405,474
Pension Systems Budget	6,681,958	7,187,546	7,430,768	7,635,544	7,850,166
Internal Services Budget (b)	7,518,038	8,781,145	8,779,896	8,844,660	9,185,734
Village Expenditures	81,925,126	90,594,245	87,317,423	87,632,445	95,313,324
Mount Prospect Library Expenditures	9,083,006	9,801,109	9,801,109	9,926,514	(a)
Total Expenditures	91,008,132	100,395,354	97,118,532	97,558,959	95,313,324

CHANGES IN FUND BALANCE					
Excess (Deficiency) of Revenues & Other Sources Over Expenditures (c)	5,890,819	(2,746,680)	(3,406,302)	2,791,852	(2,650,673)
Fund Balance					
Start of Budget Year	120,064,396	125,955,215	125,955,215	122,548,913	125,340,765
End of Budget Year	125,955,215	123,208,535	122,548,913	125,340,765	122,690,092
Less: Pension Fund Balances (d)	(88,401,290)	(92,251,907)	(88,669,185)	(92,318,946)	(96,372,910)
Mt Prospect Library Fund Balance	(4,726,962)	(4,726,962)	(4,726,962)	(4,726,962)	(4,726,962)
Available Fund Balance	32,826,963	26,229,666	29,152,766	28,294,857	21,590,220

(a) Not available as of December 20, 2011.

(b) Internal Service Budget includes Vehicle Maintenance Fund and Risk Management Fund. The Motor Equipment Replacement Fund and Computer Replacement Funds are included in the Village Capital Fund.

(c) Does not include the results of operation of the Mount Prospect Library for the 2013 Forecast.

(d) Pension Fund Balances are reserved for pension benefits and not available for appropriation.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
REVENUES AND OTHER SOURCES BY REVENUE TYPE**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
VILLAGE REVENUES BY TYPE:					
Property Taxes	18,678,963	19,682,500	19,319,000	19,882,500	20,583,500
Other Taxes	11,198,802	11,204,000	11,481,400	11,638,000	11,733,000
Licenses, Permits & Fees	2,767,264	2,712,000	2,595,000	2,510,000	2,520,000
Intergovernmental Revenue	18,826,394	19,078,977	19,032,064	18,822,420	19,153,250
Charges for Services	19,303,538	20,829,019	20,919,704	22,399,597	23,566,079
Fines & Forfeits	791,504	765,000	707,125	687,000	687,000
Investment Income	7,837,421	5,233,500	1,718,200	5,202,600	5,464,280
Reimbursements	365,812	232,079	253,217	253,500	254,000
Other Revenue	7,395,512	7,951,290	7,839,411	8,040,680	8,650,542
	87,165,210	87,688,365	83,865,121	89,436,297	92,611,651
INTERFUND TRANSFERS	458,370	80,200	-	-	-
OTHER FINANCING SOURCES					
Sale of Property/Other	49,188	79,000	46,000	988,000	51,000
	49,188	79,000	46,000	988,000	51,000
TOTAL VILLAGE REVENUES AND OTHER SOURCES	87,672,768	87,847,565	83,911,121	90,424,297	92,662,651
MOUNT PROSPECT LIBRARY REVENUES	9,226,183	9,801,109	9,801,109	9,926,514	(a)
TOTAL REVENUES AND OTHER SOURCES VILLAGE AND LIBRARY (b)	96,898,951	97,648,674	93,712,230	100,350,811	92,662,651
CHANGES IN FUND BALANCE					
Total Revenues & Other Sources	96,898,951	97,648,674	93,712,230	100,350,811	92,662,651
Total Expenditures	91,008,132	100,395,354	97,118,532	97,558,959	95,313,324
Additions to(Use of) Fund Balances	5,890,819	(2,746,680)	(3,406,302)	2,791,852	(2,650,673)
ANALYSIS OF CHANGES IN FUND BALANCE					
Additions to (Use of) Pension Fund Balances	6,580,064	3,850,617	267,895	3,649,761	4,053,964
Additions to (Use of) Other Fund Balances	(689,245)	(6,597,297)	(3,674,197)	(857,909)	(6,704,637)
	5,890,819	(2,746,680)	(3,406,302)	2,791,852	(2,650,673)

(a) Figures not available as of December 20, 2011.

(b) Does not include the Mount Prospect Public Library 2013 Forecast.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
BUDGET EXPENDITURES**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
VILLAGE OPERATING BUDGET					
PUBLIC REPRESENTATION	468,889	525,998	482,175	551,260	560,462
VILLAGE ADMINISTRATION	2,842,921	2,944,884	2,800,904	2,763,935	2,924,252
FINANCE	1,571,136	1,618,137	1,586,221	1,494,533	1,614,108
COMMUNITY DEVELOPMENT					
Community Development	2,154,270	2,253,712	2,199,385	2,158,078	2,206,683
Community Development/CDBG	465,918	541,789	555,103	413,543	342,092
	<u>2,620,188</u>	<u>2,795,501</u>	<u>2,754,488</u>	<u>2,571,621</u>	<u>2,548,775</u>
HUMAN SERVICES DEPARTMENT	1,082,552	1,030,431	1,008,663	1,002,730	1,032,412
PUBLIC SAFETY AND PROTECTION					
Police Department	14,521,382	14,878,181	14,640,990	15,212,790	15,741,447
Fire Department	11,503,854	11,574,428	11,425,312	11,905,304	12,238,232
	<u>26,025,236</u>	<u>26,452,609</u>	<u>26,066,302</u>	<u>27,118,094</u>	<u>27,979,679</u>
PUBLIC WORKS DEPARTMENT					
Administration	998,552	1,234,475	1,200,309	1,287,211	1,355,893
Streets/Bldgs	2,647,901	2,716,558	2,657,536	2,511,139	2,600,271
Forestry	1,625,036	1,806,699	1,816,791	1,758,050	1,821,016
Engineering	1,265,123	1,363,095	1,343,444	1,375,366	1,411,239
Improvements	-	104,808	74,808	74,383	485,353
Refuse Disposal	4,002,498	4,378,894	4,300,411	4,410,220	4,570,910
Water/Sewer	9,958,966	13,268,372	12,362,355	12,007,174	13,960,769
Parking	284,605	497,312	318,205	397,480	378,711
	<u>20,782,681</u>	<u>25,370,213</u>	<u>24,073,859</u>	<u>23,821,023</u>	<u>26,584,162</u>
EMERGENCY EVENTS	-	577,160	611,008	-	-
CONTINGENCIES & EQUITY TRANSFERS	450,000	-	-	-	-
TOTAL OPERATING BUDGET	55,843,603	61,314,933	59,383,620	59,323,196	63,243,850

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
BUDGET EXPENDITURES**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
VILLAGE CAPITAL BUDGET					
Village-Wide Improv & Eqpt	1,246,532	1,915,440	1,075,151	2,176,000	3,369,400
Station 14, EOC, and PW Expan	3,386,834	148,150	148,150	-	-
Downtown Redevelopment	1,591,550	4,321,534	4,282,000	2,747,000	2,812,000
Street Improvement Projects	2,392,581	3,182,640	3,073,932	2,261,000	3,987,000
Flood Control Projects	39,692	455,150	425,000	680,150	490,000
Motor Equipment Replacement	872,966	670,650	250,100	1,321,800	1,736,300
Computer Replacement	180,933	194,950	50,000	233,900	233,400
	9,711,088	10,888,514	9,304,333	9,419,850	12,628,100
DEBT SERVICE BUDGET					
	2,170,439	2,422,107	2,418,806	2,409,195	2,405,474
PENSION SYSTEMS BUDGET					
Miscellaneous Pensions	45,723	45,863	45,863	46,005	46,150
Police Pensions	3,434,325	3,653,610	3,707,311	3,794,470	3,913,000
Fire Pensions	3,201,910	3,488,073	3,677,594	3,795,069	3,891,016
	6,681,958	7,187,546	7,430,768	7,635,544	7,850,166
VILLAGE INTERNAL SERVICES BUDGET					
Vehicle Maintenance Services	1,849,663	1,903,802	2,112,659	2,011,205	2,058,911
Risk Management	5,668,375	6,877,343	6,667,237	6,833,455	7,126,823
	7,518,038	8,781,145	8,779,896	8,844,660	9,185,734
TOTAL VILLAGE EXPENDITURES					
	81,925,126	90,594,245	87,317,423	87,632,445	95,313,324
MOUNT PROSPECT LIBRARY BUDGET					
	9,083,006	9,801,109	9,801,109	9,926,514	(a)
TOTAL - BUDGET EXPENDITURES (b)					
	91,008,132	100,395,354	97,118,532	97,558,959	95,313,324

(a) Figures not available as of December 20, 2011.

(b) Does not include the Mount Prospect Public Library 2013 Forecast.



**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
FUND SUMMARIES**

EXPLANATION OF FUND SUMMARIES

Illinois Statutes and Generally Accepted Accounting Principles require a municipality to account for revenues and expenditures on a "fund" basis. A fund is a separate accounting entity which is organized with a set of self-balancing accounts and which is established to accomplish a specific purpose. Funds may be required by state statute, Village ordinance, or by the Government Accounting Standards Board (GASB). For example, Illinois Statutes require Motor Fuel Tax monies to be accounted for in the Motor Fuel Tax Fund, and the GASB has established specific fund types and fund groups to ensure consistency of reporting by municipalities. The Village's fund structure conforms to these legal and accounting requirements.

Although the Village is required to account for revenues and expenditures on a fund basis, the Village's Annual Budget is not organized along fund lines. Revenues are recorded in the appropriate fund, but expenditures are reported by program within a department or division regardless of the fund that is providing the resources. All line-items are identified by a fund code and fund totals are summarized by department or division. However, overall fund totals are not included in the expenditure portion of the budget document. This type of budget structure emphasizes the overall cost of the program rather than by an expenditure supported by a particular source of revenue.

To satisfy the legal and accounting requirements that revenues and expenditures are accounted for on a "fund" basis, budget line-item amounts are aggregated by fund and presented in the following three summaries: 1) Revenues and Other Sources By Fund; 2) Expenditures By Fund; and 3) Available Fund Balances. The first two schedules show actual amounts for 2010, budget and estimated amounts for 2011, budget amounts for 2012, and forecast amounts for 2013. The Available Fund Balances schedules add the estimated fund balances as of the start of the year with budget revenues and then subsequent budget expenditures to arrive at the estimated fund balances at the end of the year. Available Fund Balances schedules that show the estimated balances as of December 31, 2012 and December 31, 2013 is also included.

The Available Fund Balances schedules compare the expected fund balances at the end of the year with the Village's recommended or "target balances" for each fund and fund group. Target balances represent the amounts needed for sound fiscal policy and adequate cash-flow needs and are based on the Village's Fund Balance policy. The Village's Fund Balance policy, revised during 2011 to comply with GASB Statement No. 54, is included in the Introduction Section of this budget document. Although the Available Fund Balances schedules are not a required schedule, they provide valuable information for fiscal planning purposes.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
REVENUES AND OTHER SOURCES BY FUND**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
GENERAL FUND	40,712,318	41,094,530	40,775,743	41,547,482	42,532,820
DEBT SERVICE FUND	2,576,719	2,565,958	2,486,158	2,410,212	2,406,212
CAPITAL PROJECT FUNDS					
Capital Improvement Fund	1,157,588	1,336,000	1,265,100	2,068,000	1,166,000
Series 2009 Construction Fund	501,095	-	-	-	-
Downtown Redevelopment Construct	2,199,564	2,915,000	2,768,100	2,605,000	2,681,000
Street Improvement Construc Fund	1,875,174	1,402,000	1,509,100	1,555,500	1,600,500
Flood Control Construction Fund	159,003	496,079	562,244	665,646	700,646
	5,892,424	6,149,079	6,104,544	6,894,146	6,148,146
SPECIAL REVENUE FUNDS					
Refuse Disposal Fund	4,009,121	4,090,632	4,068,132	4,469,150	4,582,650
Motor Fuel Tax Fund	1,744,093	1,643,200	1,709,873	1,711,000	1,711,500
Cmnty Development Block Grant	465,918	455,219	555,103	413,543	342,092
Asset Seizure Fund	15,912	7,500	3,225	3,500	3,500
DEA Shared Funds Fund	54	2,000	100	3,000	3,000
DUI Fine Fund	14,492	13,000	9,100	9,500	9,500
Foreign Fire Tax Board Fund	55,803	65,500	55,100	55,500	55,500
Business District Fund	-	75,000	75,000	-	-
	6,305,393	6,352,051	6,475,633	6,665,193	6,707,742
ENTERPRISE FUNDS					
Water and Sewer Fund	10,506,543	10,878,000	10,858,300	11,627,000	12,095,000
Village Parking System Fund	139,055	155,800	155,700	157,100	157,100
Parking System Revenue Fund	161,323	166,500	159,600	163,500	163,500
	10,806,921	11,200,300	11,173,600	11,947,600	12,415,600
INTERNAL SERVICE FUNDS					
Vehicle Maintenance Fund	1,648,471	1,903,802	1,903,402	2,011,205	2,058,911
Vehicle Replacement Fund	179,787	805,600	773,600	1,267,800	1,386,100
Computer Replacement Fund	1,193	232,421	232,521	1,000	108,485
Risk Management Fund	6,333,243	6,551,524	6,333,120	6,440,359	7,040,655
	8,162,694	9,493,347	9,242,643	9,720,364	10,594,151
FIDUCIARY FUNDS					
Police Pension Fund	6,954,158	5,752,500	3,924,000	5,867,000	6,187,680
Fire Pension Fund	6,262,141	5,239,800	3,728,800	5,372,300	5,670,300
	13,216,299	10,992,300	7,652,800	11,239,300	11,857,980
TOTAL REVENUES & OTHER SOURCES - VILLAGE FUNDS	87,672,768	87,847,565	83,911,121	90,424,297	92,662,651
MOUNT PROSPECT LIBRARY FUND	9,226,183	9,801,109	9,801,109	9,926,514	(a)
TOTAL REVENUES & OTHER SOURCES - VILLAGE & LIBRARY FUNDS (b)	96,898,951	97,648,674	93,712,230	100,350,811	92,662,651

(a) Figures not available as of December 20, 2011.

(b) Does not include the Mount Prospect Public Library 2013 Forecast.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
EXPENDITURES BY FUND**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
GENERAL FUND	40,493,816	41,975,977	41,260,769	41,547,482	43,433,492
DEBT SERVICE FUND	2,170,439	2,422,107	2,418,806	2,409,195	2,405,474
CAPITAL PROJECT FUNDS					
Capital Improvement Fund	1,246,532	1,915,440	1,075,151	2,176,000	3,369,400
Series 2009 Construction Fund	3,386,834	148,150	148,150	-	-
Downtown Redevelopment Construct	1,593,950	4,323,034	4,282,920	2,748,000	2,813,000
Street Improvement Construc Fund	1,472,581	2,572,640	2,463,932	1,217,000	2,597,000
Flood Control Construction Fund	39,692	455,150	425,000	680,150	490,000
	7,739,589	9,414,414	8,395,153	6,821,150	9,269,400
SPECIAL REVENUE FUNDS					
Refuse Disposal Fund	4,002,498	4,378,894	4,300,411	4,410,220	4,570,910
Motor Fuel Tax Fund	1,525,653	1,221,302	1,176,302	1,580,302	1,937,026
Cmmty Development Block Grant	465,918	541,789	555,103	413,543	342,092
Asset Seizure Fund	6,118	13,500	13,000	3,500	3,500
DEA Shared Funds Fund	2,514	12,600	11,898	3,000	3,000
DUI Fine Fund	343	19,500	15,600	9,500	9,500
Foreign Fire Tax Board Fund	60,706	28,550	13,420	28,500	28,500
	6,063,750	6,216,135	6,085,734	6,448,565	6,894,528
ENTERPRISE FUNDS					
Water and Sewer Fund	9,958,966	13,268,372	12,362,355	12,007,174	13,960,769
Village Parking System Fund	119,874	210,017	121,744	180,902	183,217
Parking System Revenue Fund	164,731	287,295	196,461	216,578	195,494
	10,243,571	13,765,684	12,680,560	12,404,654	14,339,480
INTERNAL SERVICE FUNDS					
Vehicle Maintenance Fund	1,849,663	1,903,802	2,112,659	2,011,205	2,058,911
Vehicle Replacement Fund	872,966	670,650	250,100	1,321,800	1,736,300
Computer Replacement Fund	180,933	194,950	50,000	233,900	233,400
Risk Management Fund	5,674,164	6,888,843	6,678,737	6,844,955	7,138,323
	8,577,726	9,658,245	9,091,496	10,411,860	11,166,934
FIDUCIARY FUNDS					
Police Pension Fund	3,434,325	3,653,610	3,707,311	3,794,470	3,913,000
Fire Pension Fund	3,201,910	3,488,073	3,677,594	3,795,069	3,891,016
	6,636,235	7,141,683	7,384,905	7,589,539	7,804,016
TOTAL EXPENDITURES - VILLAGE FUNDS	81,925,126	90,594,245	87,317,423	87,632,445	95,313,324
MOUNT PROSPECT LIBRARY FUND	9,083,006	9,801,109	9,801,109	9,926,514	(a)
TOTAL EXPENDITURES - VILLAGE AND LIBRARY FUNDS (b)	91,008,132	100,395,354	97,118,532	97,558,959	95,313,324

(a) Figures not available as of December 20, 2011.

(b) Does not include the Mount Prospect Public Library 2013 Forecast.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
AVAILABLE FUND BALANCES 12-31-2012**

	Estimated Balance 1/1/2012	2012 Budget Revenues	2012 Budget Expenditures	Estimated Balance 12/31/2012	Recommended Fund Balance 12/31/2012
GENERAL FUND	9,932,965	41,547,482	41,547,482	9,932,965	10,858,373
DEBT SERVICE FUND	(11,492)	2,410,212	2,409,195	(10,475)	738,957
CAPITAL PROJECT FUNDS					
Capital Improvement Fund	1,438,942	2,068,000	2,176,000	1,330,942	863,610
Series 2009 Construction Fund	9,682	-	-	9,682	-
Downtown Redevelopment Construct	1,301,887	2,605,000	2,748,000	1,158,887	-
Street Improvement Construc Fund	(521,039)	1,555,500	1,217,000	(182,539)	-
Flood Control Construction Fund	11,223	665,646	680,150	(3,281)	-
	<u>2,240,695</u>	<u>6,894,146</u>	<u>6,821,150</u>	<u>2,313,691</u>	<u>863,610</u>
SPECIAL REVENUE FUNDS					
Refuse Disposal Fund	2,029,356	4,469,150	4,410,220	2,088,286	1,142,728
Motor Fuel Tax Fund	303,277	1,711,000	1,580,302	433,975	484,257
Cmmty Development Block Grant	-	413,543	413,543	-	-
Asset Seizure Fund	50,430	3,500	3,500	50,430	-
DEA Shared Funds Fund	4,951	3,000	3,000	4,951	-
DUI Fine Fund	34,802	9,500	9,500	34,802	-
Foreign Fire Tax Board Fund	157,814	55,500	28,500	184,814	-
Business District Fund	75,000	-	-	75,000	-
	<u>2,655,630</u>	<u>6,665,193</u>	<u>6,448,565</u>	<u>2,872,258</u>	<u>1,626,985</u>
ENTERPRISE FUNDS (a)					
Water and Sewer Fund	4,303,135	11,627,000	12,007,174	3,922,961	4,607,054
Village Parking System Fund	312,204	157,100	180,902	288,402	60,462
Parking System Revenue Fund	(194,869)	163,500	216,578	(247,947)	64,513
	<u>4,420,470</u>	<u>11,947,600</u>	<u>12,404,654</u>	<u>3,963,416</u>	<u>4,732,029</u>
INTERNAL SERVICE FUNDS (a)					
Vehicle Maintenance Fund	337,733	2,011,205	2,011,205	337,733	337,733
Vehicle Replacement Fund	6,131,354	1,267,800	1,321,800	6,077,354	6,077,354
Computer Replacement Fund	850,480	1,000	233,900	617,580	617,580
Risk Management Fund	2,594,931	6,440,359	6,844,955	2,190,335	1,583,795
	<u>9,914,498</u>	<u>9,720,364</u>	<u>10,411,860</u>	<u>9,223,002</u>	<u>8,616,462</u>

(a) Estimated balances reflect unrestricted net assets only.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
AVAILABLE FUND BALANCES 12-31-2012**

	Estimated Balance 1/1/2012	2012 Budget Revenues	2012 Budget Expenditures	Estimated Balance 12/31/2012	Recommended Fund Balance 12/31/2012
FIDUCIARY FUNDS (b)					
Police Pension Fund	44,757,000	5,867,000	3,794,470	46,829,530	79,707,044
Fire Pension Fund	43,912,185	5,372,300	3,795,069	45,489,416	73,444,862
	88,669,185	11,239,300	7,589,539	92,318,946	153,151,906
TOTAL - VILLAGE FUNDS	117,821,951	90,424,297	87,632,445	120,613,803	180,588,322
Less: Fiduciary Funds (b)	(88,669,185)	(11,239,300)	(7,589,539)	(92,318,946)	(153,151,906)
TOTAL AVAILABLE BALANCES VILLAGE FUNDS	29,152,766	79,184,997	80,042,906	28,294,857	27,436,416
MOUNT PROSPECT LIBRARY FUND	4,726,962	9,926,514	9,926,514	4,726,962	4,726,962
TOTAL AVAILABLE BALANCES VILLAGE & LIBRARY FUNDS	33,879,728	89,111,511	89,969,420	33,021,819	32,163,378

(b) Fiduciary Funds are restricted for future pension benefits and do not constitute "Available Fund Balances."

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
AVAILABLE FUND BALANCES 12-31-2013**

	Estimated Balance 1/1/2013	2013 Budget Revenues	2013 Budget Expenditures	Estimated Balance 12/31/2013	Recommended Fund Balance 12/31/2013
GENERAL FUND	9,932,965	42,532,820	43,433,492	9,032,293	11,184,124
DEBT SERVICE FUND	(10,475)	2,406,212	2,405,474	(9,737)	729,597
CAPITAL PROJECT FUNDS					
Capital Improvement Fund	1,330,942	1,166,000	3,369,400	(872,458)	863,610
Series 2009 Construction Fund	9,682	-	-	9,682	-
Downtown Redevelopment Construct	1,158,887	2,681,000	2,813,000	1,026,887	-
Street Improvement Construc Fund	(182,539)	1,600,500	2,597,000	(1,179,039)	-
Flood Control Construction Fund	(3,281)	700,646	490,000	207,365	-
	<u>2,313,691</u>	<u>6,148,146</u>	<u>9,269,400</u>	<u>(807,563)</u>	<u>863,610</u>
SPECIAL REVENUE FUNDS					
Refuse Disposal Fund	2,088,286	4,582,650	4,570,910	2,100,026	1,177,009
Motor Fuel Tax Fund	433,975	1,711,500	1,937,026	208,449	498,784
Cmmty Development Block Grant	-	342,092	342,092	-	-
Asset Seizure Fund	50,430	3,500	3,500	50,430	-
DEA Shared Funds Fund	4,951	3,000	3,000	4,951	-
DUI Fine Fund	34,802	9,500	9,500	34,802	-
Foreign Fire Tax Board Fund	184,814	55,500	28,500	211,814	-
Business District Fund	75,000	-	-	75,000	-
	<u>2,872,258</u>	<u>6,707,742</u>	<u>6,894,528</u>	<u>2,685,472</u>	<u>1,675,793</u>
ENTERPRISE FUNDS (a)					
Water and Sewer Fund	3,922,961	12,095,000	13,960,769	2,057,192	4,745,265
Village Parking System Fund	288,402	157,100	183,217	262,285	62,275
Parking System Revenue Fund	(247,947)	163,500	195,494	(279,941)	66,448
	<u>3,963,416</u>	<u>12,415,600</u>	<u>14,339,480</u>	<u>2,039,536</u>	<u>4,873,988</u>
INTERNAL SERVICE FUNDS (a)					
Vehicle Maintenance Fund	337,733	2,058,911	2,058,911	337,733	337,733
Vehicle Replacement Fund	6,077,354	1,386,100	1,736,300	5,727,154	5,727,154
Computer Replacement Fund	617,580	108,485	233,400	492,665	492,665
Risk Management Fund	2,190,335	7,040,655	7,138,323	2,092,667	1,648,795
	<u>9,223,002</u>	<u>10,594,151</u>	<u>11,166,934</u>	<u>8,650,219</u>	<u>8,206,347</u>

(a) Estimated balances reflect unrestricted net assets only.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
AVAILABLE FUND BALANCES 12-31-2013**

	Estimated Balance 1/1/2013	2013 Budget Revenues	2013 Budget Expenditures	Estimated Balance 12/31/2013	Recommended Fund Balance 12/31/2013
FIDUCIARY FUNDS (b)					
Police Pension Fund	46,829,530	6,187,680	3,913,000	49,104,210	82,098,255
Fire Pension Fund	45,489,416	5,670,300	3,891,016	47,268,700	75,648,208
	92,318,946	11,857,980	7,804,016	96,372,910	157,746,463
TOTAL - VILLAGE FUNDS	120,613,803	92,662,651	95,313,324	117,963,130	185,279,922
Less: Fiduciary Funds (b)	(92,318,946)	(11,857,980)	(7,804,016)	(96,372,910)	(157,746,463)
TOTAL AVAILABLE BALANCES VILLAGE FUNDS	28,294,857	80,804,671	87,509,308	21,590,220	27,533,459
MOUNT PROSPECT LIBRARY FUND	4,726,962	(c)	(c)	4,726,962	4,726,962
TOTAL EXPENDITURES - VILLAGE AND LIBRARY FUNDS (d)	33,021,819	80,804,671	87,509,308	26,317,182	32,260,421

(b) Fiduciary Funds are restricted for future pension benefits and do not constitute "Available Fund Balances."

(c) Figures not available as of December 20, 2011.

(d) Does not include the results of operation of the Mount Prospect Library.



**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
SUPPLEMENTAL INFORMATION**

SUPPLEMENTAL SCHEDULES AND GRAPHICS

The following schedules and graphics present historical and current information regarding Personal Services, Property Taxes, Long-Term Debt, the Cost of Providing Municipal Services, and a Profile of the Village of Mount Prospect. Following is an introduction to each presentation:

Real Estate Taxes - There are three graphics and schedules included which contain information on Real Estate Taxes. The first graphic, Village Property Tax Levies and Tax Rates, shows Village tax levies and tax rates from 2003 - 2012. The schedule also lists equalized assessed valuation and the annual percentage change in the tax levies for the same period. The next schedule, Real Estate and Special Service Area Tax Levies and Tax Rate Comparisons, shows Village, Library and Special Service Area Tax Rates and Tax Levies by purpose for 2010, 2011, and 2012. The last graphic, Distribution of 2010 Property Taxes, shows how property taxes are distributed to the various taxing bodies and the actual distribution of the 2010 property tax rate.

Number of Authorized Positions - This schedule shows the number of full-time, part-time, seasonal and full-time equivalent positions for 2010, 2011, and 2012.

Personal Services - The payment of wages and other compensation represent 44% of the operating budget. This schedule shows 2010 actual, 2011 budget and estimated amounts, budget amounts for 2012 and forecast amounts for 2013. The schedule organizes the personal service amounts by the type of Village Service provided.

Long-Term Debt - One graphic and two schedules are included. The graphic shows the relative speed of how outstanding debt issues will be paid. The first schedule shows the maturity dates, the original amounts issued and outstanding balances of current and proposed bond issues. The second schedule shows the Annual Principal Requirements for 2012 through 2015 and the balance of payments due from 2016 through 2029. This schedule classifies the various bond issues by the sources of revenue that will be used to fund the debt service payments.

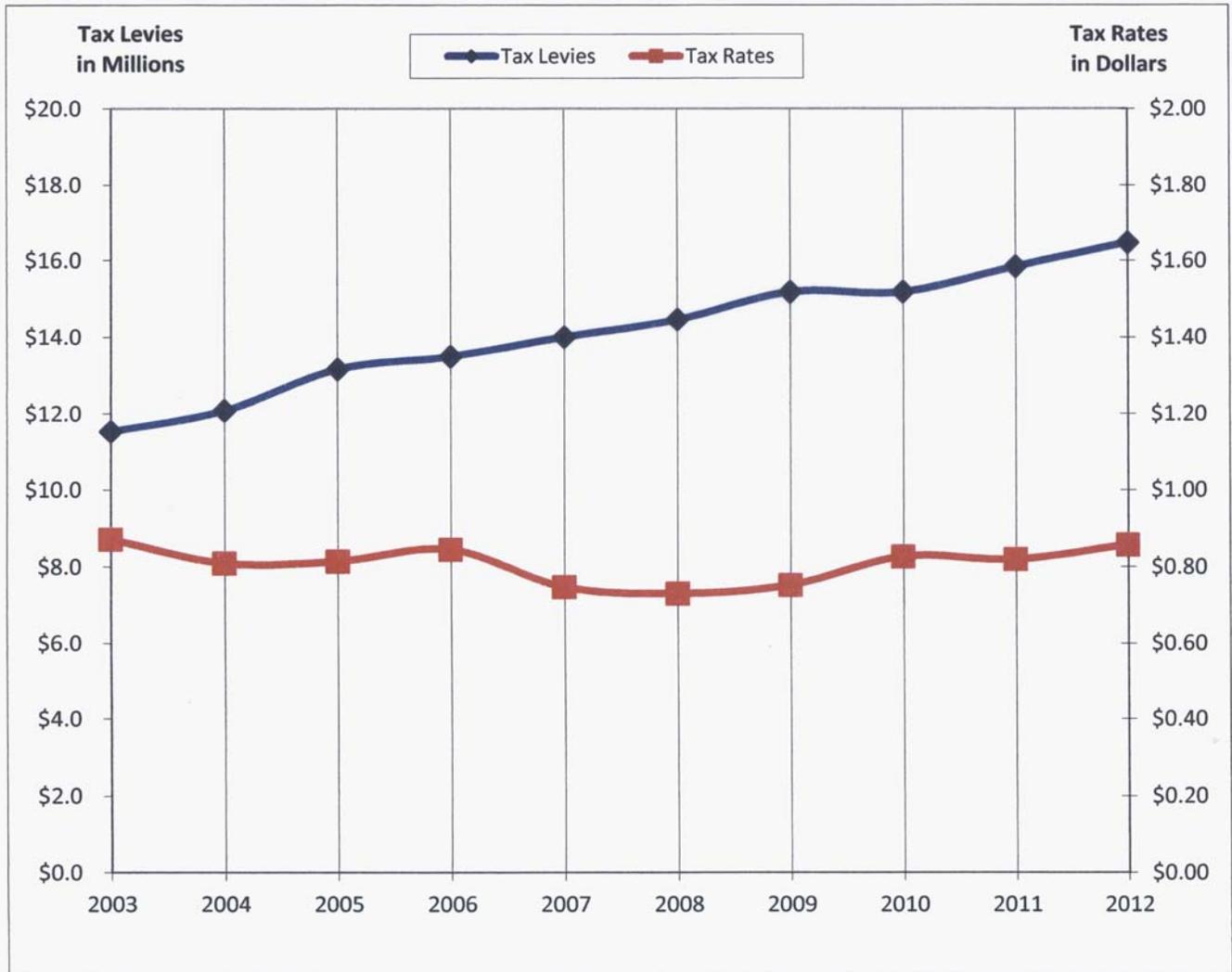
Cost of Municipal Services - Park Ridge Survey - This graph compares the Cost of Municipal Services per Resident in Mount Prospect to the Average Cost per Resident of all communities in the survey for the last ten years. Mount Prospect has consistently ranked near the bottom for this category. For the most recent survey, Mount Prospect was fourth lowest out of fourteen communities.

Village Profile - This schedule presents information about the Village of Mount Prospect and its facilities and services.

These schedules and graphics are included to help gain a better understanding of some of the trends and influences that affect the Village's current and future fiscal plans.



**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
VILLAGE PROPERTY TAX LEVIES AND TAX RATES**



Year	Equalized Assessed Valuation	Village Extended Tax Levies	Annual % Change	Village Tax Rates
2003	1,321,886,943	11,539,755	9.88%	0.873
2004	1,491,117,145	12,093,915	4.80%	0.811
2005	1,594,975,722	13,175,689	8.94%	0.816
2006	1,597,309,461	13,506,574	2.51%	0.847
2007	1,870,325,316	14,014,838	3.76%	0.749
2008	1,979,496,030	14,472,271	3.26%	0.732
2009	2,017,411,353	15,194,636	4.99%	0.754
2010	1,834,680,507	15,194,635	0.00%	0.828
2011	1,931,157,391	15,852,354	4.33%	0.821
2012	1,919,453,167	16,477,873	3.95%	0.858

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
REAL ESTATE AND SPECIAL SERVICE AREA TAX LEVIES AND TAX RATE COMPARISONS (1)**

	2010 Tax Levy		2011 Tax Levy		2012 Tax Levy	
	Rate	Amount	Rate (2)	Amount	Rate (2)	Amount

Village Levies						
General Corporate	\$ 0.3772	\$ 6,920,064	\$ 0.3895	\$ 7,521,422	\$ 0.4046	\$ 7,765,868
Garbage	0.0973	1,785,000	0.0952	1,838,550	0.0987	1,893,707
G.O. Bonds	0.0975	1,789,216	0.0923	1,782,245	0.0927	1,778,450
Police Pension	0.1372	2,516,878	0.1287	2,484,780	0.1385	2,658,715
Fire Pension	0.1190	2,183,477	0.1152	2,225,356	0.1241	2,381,132
Village Totals	\$ 0.8282	\$ 15,194,635	\$ 0.8209	\$ 15,852,353	\$ 0.8585	\$ 16,477,872

Library Levies					
Operations	\$ 0.4281	\$ 7,853,500	\$ 0.4495	\$ 8,247,107	(4)
Debt Service	0.0902	\$ 1,654,041	0.0876	1,607,637	
Library Totals	\$ 0.5182	\$ 9,507,541	\$ 0.5103	\$ 9,854,744	(4)

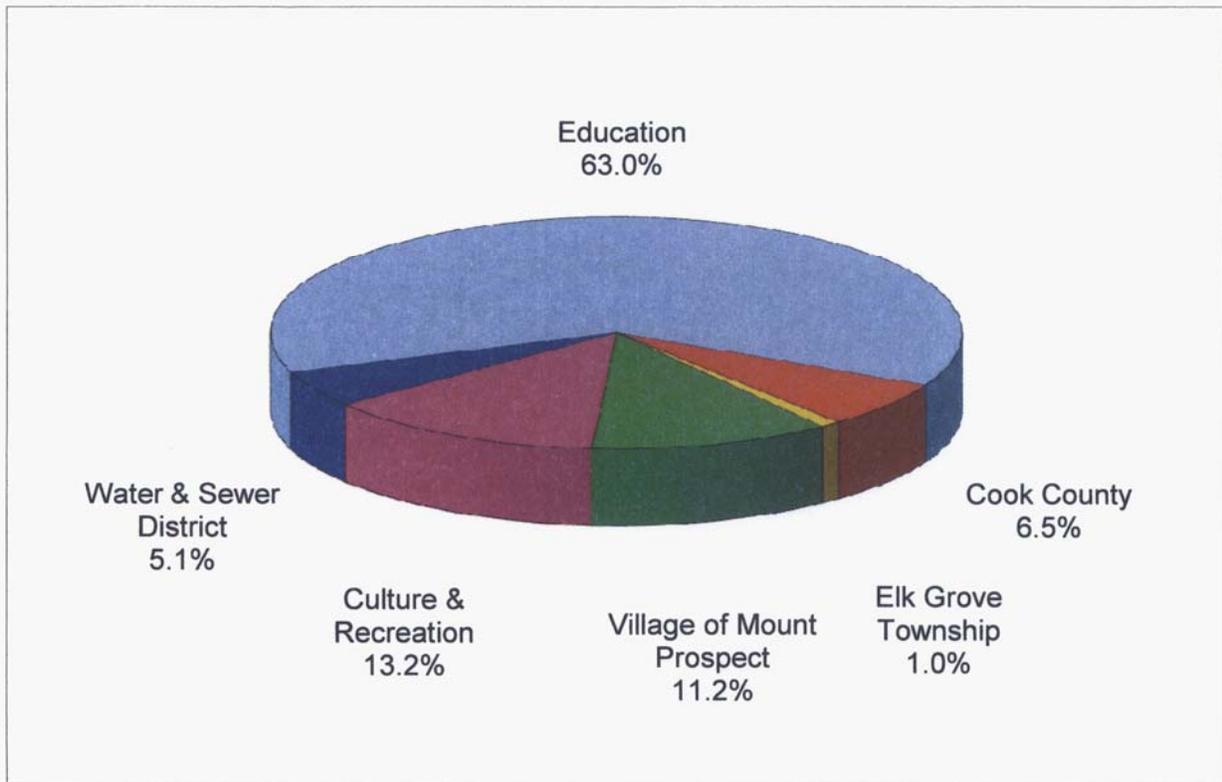
Totals - Village and Library	\$ 1.3464	\$ 24,702,176	\$ 1.3312	\$ 25,707,097	\$ 0.8585	\$ 16,477,872
-------------------------------------	------------------	----------------------	------------------	----------------------	------------------	----------------------

Equalized Assessed Valuation (EAV) (3)	\$1,834,680,507	\$1,931,157,391	\$1,919,453,167
---	------------------------	------------------------	------------------------

Special Service Area #5			
JAWA Water Agency	\$ 0.1048	\$ 1,545,773	\$ 0.0995 \$ 1,545,773 \$ 0.1001 \$ 1,545,773
Equalized Assessed Valuation (EAV) (3)	\$1,475,573,275	\$1,553,166,464	\$1,543,753,141

- (1) Tax rates per \$100 Equalized Assessed Valuation.
- (2) Tax rates are estimated.
- (3) Changes in Equalized Assessed Valuation are based on 10-year historical trends.
- (4) Not available as of the date of this report.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
DISTRIBUTION OF 2010 PROPERTY TAXES**



DISTRIBUTION OF 2010 PROPERTY TAX RATE (1)

	<u>Tax Rate</u>	<u>%</u>		<u>Tax Rate</u>	<u>%</u>
Education:			Village:		
School District 57	\$ 2.521	34.1%	Mount Prospect	\$ 0.829	11.2%
High School District 214	\$ 1.839	24.9%			
Harper District 512	\$ 0.295	4.0%	Culture and Recreation		
	<u>\$ 4.655</u>	<u>63.0%</u>	M.P. Park District	\$ 0.453	6.1%
			M.P. Library	\$ 0.519	7.1%
				<u>\$ 0.972</u>	<u>13.2%</u>
Cook County:			Water & Sewer District		
County Government	\$ 0.423	5.7%	Water Reclamation	\$ 0.274	3.7%
Cook County Forest	\$ 0.051	0.7%	SSA #5	\$ 0.105	1.4%
Other	\$ 0.009	0.1%		<u>\$ 0.379</u>	<u>5.1%</u>
	<u>\$ 0.483</u>	<u>6.5%</u>			
Elk Grove Township	\$ 0.071	1.0%	TOTAL	<u>\$ 7.389</u>	<u>100.0%</u>

(1) Sample property located in the Village of Mount Prospect, Elk Grove Township, and School District #57. The tax rate is applied to each \$100 of Equalized Assessed Valuation.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
NUMBER OF AUTHORIZED POSITIONS**

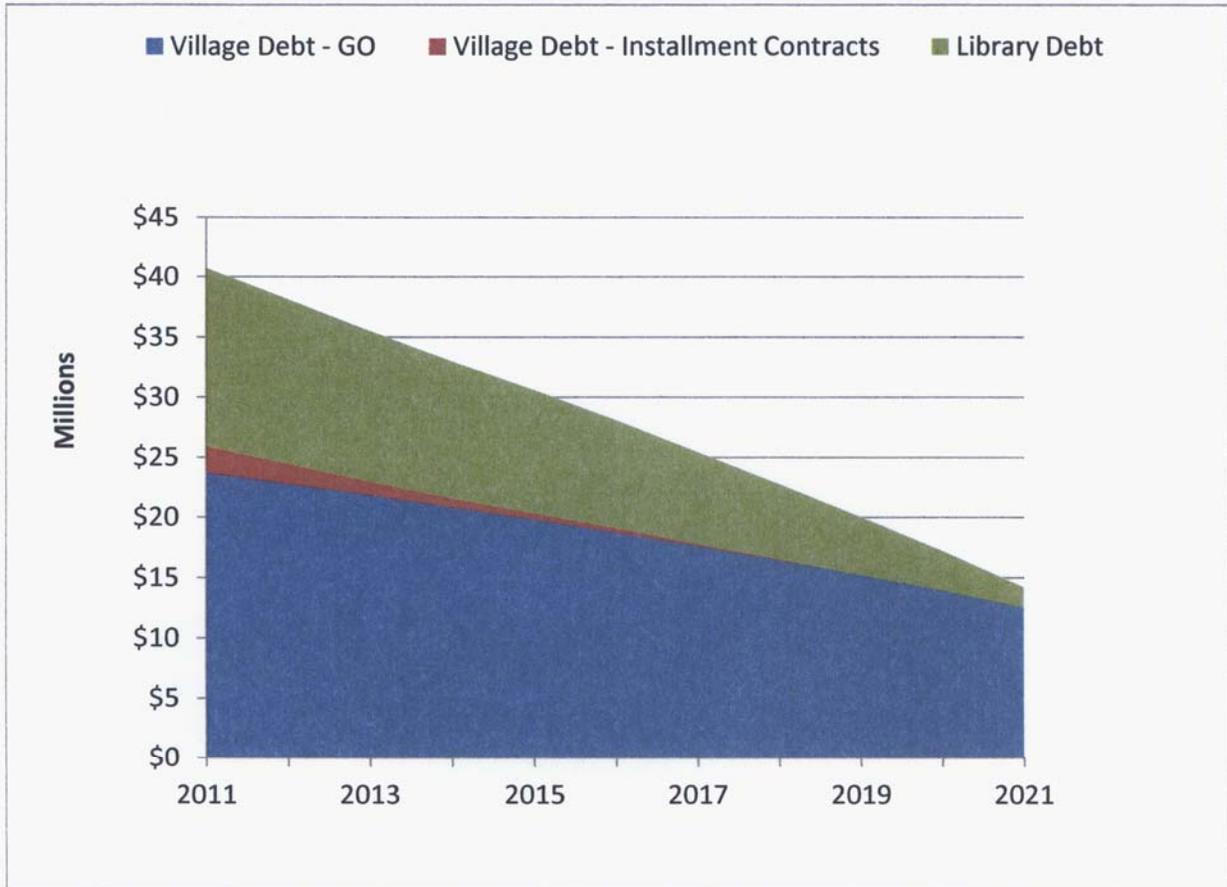
	Full-Time Employees			Part-Time Employees			Seasonal Employees			Full-Time Equivalent		
	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012
PUBLIC REPRESENTATION	0.25	1.30	1.30	8.00	8.00	8.00	-	-	-	1.05	2.10	2.10
VILLAGE ADMINISTRATION	15.85	13.85	13.85	1.00	1.00	1.00	2.00	2.00	3.00	16.95	14.95	15.45
FINANCE	13.00	11.00	11.00	4.00	4.00	4.00	-	-	-	15.00	13.00	13.00
COMMUNITY DEVELOPMENT												
Community Development	22.00	22.00	17.00	1.00	1.00	-	3.00	3.00	3.00	23.15	20.48	17.75
Community Development/CDBG	1.00	1.00	1.00	-	-	-	1.00	1.00	1.00	1.20	1.25	1.25
	23.00	23.00	18.00	1.00	1.00	-	4.00	4.00	4.00	24.35	21.73	19.00
HUMAN SERVICES DEPARTMENT	9.00	8.00	8.00	3.00	2.00	2.00	2.00	1.00	1.00	10.60	9.50	9.50
PUBLIC SAFETY AND PROTECTION												
Police Department	109.50	98.00	98.50	2.00	2.00	2.00	5.00	-	-	111.50	97.83	99.50
Fire Department	81.00	74.00	74.00	1.00	-	-	21.00	20.00	16.00	82.20	74.75	74.50
	190.50	172.00	172.50	3.00	2.00	2.00	26.00	20.00	16.00	193.70	172.58	174.00
PUBLIC WORKS DEPARTMENT												
Administration	2.50	2.50	2.50	0.70	0.70	0.70	-	-	-	2.85	2.85	2.85
Streets/Bldgs	12.20	11.10	11.10	1.00	1.00	1.00	6.00	1.00	3.00	13.90	11.85	11.85
Forestry	9.20	8.25	8.25	-	-	-	8.00	6.00	7.00	10.80	9.75	9.75
Engineering	7.10	7.10	7.10	1.00	1.00	1.00	4.00	2.00	2.00	8.30	8.00	8.00
Refuse Disposal	2.60	2.60	2.60	0.60	0.60	0.60	-	-	-	2.90	2.90	2.90
Water/Sewer	23.40	21.90	21.90	2.70	2.70	2.70	7.00	7.00	2.00	26.15	25.00	25.00
Parking	0.90	0.90	0.90	-	-	-	-	-	-	0.90	0.90	0.90
Vehicle Maintenance	10.00	10.00	10.00	1.00	1.00	1.00	2.00	2.00	1.00	10.90	10.90	10.90
	67.90	64.35	64.35	7.00	7.00	7.00	27.00	18.00	15.00	76.70	72.15	72.15
VILLAGE TOTALS	319.50	293.50	289.00	27.00	25.00	24.00	61.00	45.00	39.00	338.35	306.01	305.20

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
PERSONAL SERVICES**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PUBLIC REPRESENTATION	143,679	166,561	143,037	156,137	159,049
VILLAGE ADMINISTRATION	1,213,183	1,161,440	1,141,724	1,176,933	1,202,981
FINANCE	831,581	763,142	753,108	785,207	800,880
COMMUNITY DEVELOPMENT					
Community Development	1,385,580	1,240,109	1,200,353	1,120,015	1,142,325
Community Development/CDBG	60,257	63,550	61,190	65,019	66,311
	<u>1,445,837</u>	<u>1,303,659</u>	<u>1,261,543</u>	<u>1,185,034</u>	<u>1,208,636</u>
HUMAN SERVICES DEPARTMENT	697,099	641,858	645,310	650,484	663,425
PUBLIC SAFETY AND PROTECTION					
Police Department	8,870,753	8,687,281	8,581,844	9,083,904	9,308,708
Fire Department	7,295,664	7,059,625	7,076,205	7,198,502	7,331,991
	<u>16,166,417</u>	<u>15,746,906</u>	<u>15,658,049</u>	<u>16,282,406</u>	<u>16,640,699</u>
PUBLIC WORKS DEPARTMENT					
Administration	230,069	226,635	198,080	209,571	213,747
Streets/Bldgs	1,215,488	1,084,345	1,078,431	1,079,555	1,102,970
Forestry	755,701	830,108	859,709	766,063	782,313
Engineering	682,936	715,467	700,978	712,005	726,443
Refuse Disposal	234,865	253,227	225,130	237,856	242,388
Water/Sewer	1,820,584	1,866,975	1,764,124	1,856,769	1,895,874
Parking	50,765	53,042	36,784	62,760	64,080
Vehicle Maintenance	873,910	861,902	952,163	936,976	956,652
	<u>5,864,318</u>	<u>5,891,701</u>	<u>5,815,399</u>	<u>5,861,555</u>	<u>5,984,467</u>
EMERGENCY EVENTS	-	118,300	113,860	-	-
VILLAGE TOTALS	26,362,114	25,793,567	25,532,030	26,097,756	26,660,137



VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
LONG-TERM DEBT - PRINCIPAL AMOUNT OUTSTANDING



The graphic "Principal Amount Outstanding" shows the relative speed with which the Village is paying its outstanding debt. Total debt of \$40.7 million as of December 31, 2011 will be reduced to \$14.3 million by 2021. All current debt will be retired by the end of 2029.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
LONG-TERM DEBT**

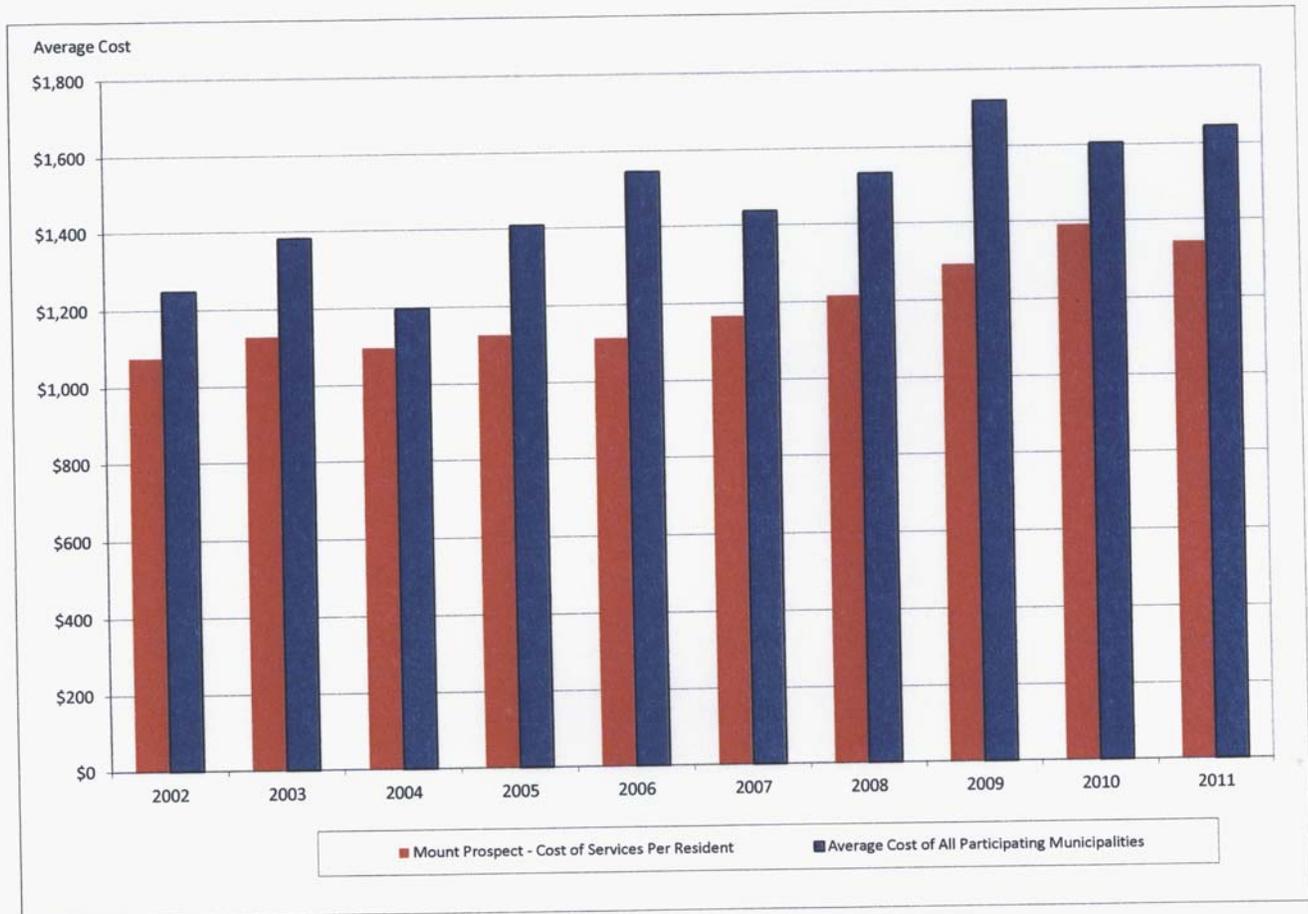
Series	Purpose	Original Maturity Date	Original Par Amount	Current Balance 01/01/12
General Obligation Bonds - Village				
2009	Fire Station #14, EOC, PW Expansion	12/01/28	10,000,000	9,800,000
2009B	Series 2001 Refunding	12/01/21	3,430,000	3,200,000
2009C	Fire Station #14, EOC, PW Expansion	12/01/29	2,650,000	2,650,000
2011B	Village Refunding	12/01/20	5,160,000	5,095,000
2012	Village Refunding (issue date 1-3-12)	12/01/22	<u>2,975,000</u>	<u>2,975,000</u>
			\$ 24,215,000	\$ 23,720,000
Installment Contracts				
L 170744	Flood Control - Prospect Manor	05/01/14	\$ 3,695,354	\$ 610,170
L 170856	Flood Control - Fairview Gardens	07/12/13	558,474	75,385
L 170857	Flood Control - Hatlen Heights	12/10/14	1,711,671	340,599
L 170855	Flood Control - See Gwun/Milburn	11/01/17	1,203,550	441,917
L 171087	Flood Control - Maple/Berkshire	06/03/19	<u>1,760,422</u>	<u>788,484</u>
			\$ 8,929,471	\$ 2,256,555
TOTAL - VILLAGE DEBT ONLY			\$ 33,144,471	\$ 25,976,555
General Obligation Bonds - Library				
2002	Library Expansion	12/01/22	\$ 20,500,000	\$ 965,000
2006	Library Refunding	12/01/22	10,000,000	9,765,000
2011A	Library Refunding	12/01/16	<u>4,100,000</u>	<u>4,035,000</u>
			\$ 34,600,000	\$ 14,765,000
TOTAL - VILLAGE AND LIBRARY DEBT			<u>\$ 67,744,471</u>	<u>\$ 40,741,555</u>

- (1) As a home rule municipality the Village does not have any legal debt margin.
- (2) The Village's debt position including debt issued on behalf of the Library is at a favorable level with total debt at \$752 per capita and debt to be paid from property taxes at \$710 per capita as of December 31, 2011. Standard & Poor's has rated Village debt at AA+. In Standard & Poor's latest credit report dated February 10, 2009 they stated that the Village's rating assignment reflects the village's participation in the deep and diverse Chicago metropolitan area economy, strong income levels, good financial operations with very strong reserves, and moderate debt burden.
- (3) Debt Service requirements for the next four years and all subsequent years for the outstanding and proposed debt issues are identified on the next page.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
LONG-TERM DEBT - ANNUAL PRINCIPAL REQUIREMENTS**

	2012	2013	2014	2015	2016 - 2029	Totals
Debt To Be Paid From Property Taxes						
General Obligation Bonds						
Series 2009 - Fire Station #14/EOC	-	-	-	-	9,800,000	9,800,000
Series 2009B Village Refunding	280,000	285,000	295,000	305,000	2,035,000	3,200,000
Series 2009C - Fire Station #14/EOC	-	-	25,000	40,000	2,585,000	2,650,000
Series 2011B Village Refunding Bonds	40,000	40,000	660,000	680,000	3,675,000	5,095,000
Series 2011C Village Refunding Bonds	610,000	620,000	-	-	1,745,000	2,975,000
Total	930,000	945,000	980,000	1,025,000	19,840,000	23,720,000
Debt To Be Paid From Home Rule Sales Tax (1st Quarter Percent)						
Installment Contracts						
IEPA Loan #1	109,772	113,491	117,337	-	-	340,600
IEPA Loan #2	37,065	38,320	-	-	-	75,385
IEPA Loan #3	237,986	246,050	126,134	-	-	610,170
IEPA Loan #4	68,472	70,465	72,517	74,628	155,835	441,917
IEPA Loan #5	96,437	98,985	101,600	104,285	387,176	788,483
Total	549,732	567,311	417,588	178,913	543,011	2,256,555
TOTAL VILLAGE DEBT SERVICE	1,479,732	1,512,311	1,397,588	1,203,913	20,383,011	25,976,555
Debt To Be Paid By Mount Prospect Public Library						
General Obligation Bonds						
Series 2002 Library Bonds	965,000	-	-	-	-	965,000
Series 2006 Library Refunding Bonds	50,000	50,000	55,000	55,000	9,555,000	9,765,000
Series 2011A Library Refunding Bonds	60,000	1,065,000	1,085,000	1,100,000	725,000	4,035,000
Total	1,075,000	1,115,000	1,140,000	1,155,000	10,280,000	14,765,000
TOTAL ANNUAL PRINCIPAL REQUIREMENTS	2,554,732	2,627,311	2,537,588	2,358,913	30,663,011	40,741,555

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
COST OF MUNICIPAL SERVICES PER RESIDENT
CITY OF PARK RIDGE SURVEY**



Each year the City of Park Ridge, Illinois conducts a survey of comparable municipalities to determine the cost of providing municipal services. Survey methodology includes adjusting each municipality's budget as necessary to include only the expenditures for similar basic services. Services included are police and fire protection, emergency ambulance service, street maintenance, human services, refuse disposal, water and sewer service, administrative services and library services. Services excluded are electric utilities, parks and recreation, grant projects, services performed outside the municipality, and sewage treatment. Also excluded are projects financed from bond proceeds, interfund transfers, payments to Internal Service Funds, and contingencies.

Currently there are fourteen communities, including Park Ridge, that participate in this survey: Arlington Heights, Buffalo Grove, Des Plaines, Downers Grove, Evanston, Glenview, Morton Grove, Mount Prospect, Naperville, Niles, Palatine, Schaumburg, and Skokie. Since the survey's conception in 1983 there have been several other communities that have participated at one time or another. The participants have changed as the demographics of these communities have changed.

Mount Prospect's cost of municipal services per resident typically has been in the lower quartile of participating communities. For the 2011 survey, Mount Prospect had the fourth lowest per capita cost of municipal services where the cost falls below the survey average by 18.30% (\$1,344 versus \$1,645).

**VILLAGE OF MOUNT PROSPECT
COST OF MUNICIPAL SERVICES PER RESIDENT
CITY OF PARK RIDGE SURVEY - 2011**

Rank	Municipality	Adjusted Budget (1)	Population	Expenditures Per Capita
1	Glenview	95,925,318	44,692	2,146
2	Niles	64,254,753	30,063	2,137
3	Schaumburg	156,998,814	75,386	2,083
4	Evanston	143,148,982	77,857	1,839
5	Naperville	245,032,723	144,560	1,695
6	Downers Grove	84,010,465	49,681	1,691
7	Skokie	105,615,424	64,784	1,630
8	Buffalo Grove	73,314,820	43,195	1,697
9	Arlington Heights	123,934,244	76,943	1,611
10	Des Plaines	81,324,197	58,710	1,385
11	Mount Prospect	75,605,221	56,265	1,344
12	Park Ridge	49,316,800	37,775	1,306
13	Palatine	85,908,791	67,440	1,274
14	Morton Grove	26,716,899	22,451	1,190
Mean		100,793,389	60,700	1,645

Source: City of Park Ridge

- (1) Adjusted budget includes total municipal budget, including MFT, Library, and garbage service. Items excluded are Park Districts, Electric utilities, Sanitary Districts, Community Development Block Grants, Bus Service, Performing Arts Centers, Airparks, Capital Projects financed from bond proceeds, Tax Increment Financing Districts and Employee Retirement Contributions.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
VILLAGE PROFILE**

The Village of Mount Prospect was incorporated in 1917 and operates under the Board/Manager form of government. It is a home rule community as defined by the Illinois Constitution. Mount Prospect is located approximately fifteen miles northwest of the City of Chicago in Cook County with a land area of 10.3 square miles.

The Village grew slowly from 1917 to 1950 with the 1950 population totaling 4,009. By 1960, the Village's population had increased to 18,905, then almost doubling to 34,995 at the 1970 Census and leveling off at 53,168 at the 1990 Census. The 2010 Census figure is 54,167. The Village's most notable characteristics are its residential streets which are shaded by approximately 25,000 parkway trees, outstanding schools and parks, Randhurst Mall Shopping Center, the first under-one-roof retail complex of its kind currently transitioning to Randhurst Village, a lifestyle center, and the more recently developed Kensington Center for Business which consists of 300 acres of quality industrial and office buildings in a spacious park-like environment.

VILLAGE FACILITIES AND SERVICES

Number of Full-Time Employees in 2011	293.50
Number of Part-Time Employees in 2011	25
Miles of Streets & Roads	164
Number of Permits Issued in 2010	2,658
Value of Construction in 2010	\$70,798,928
Fire Protection	
Number of Firefighters	67
Number of Stations	3
Number of Fire Hydrants	2,295
I.S.O. Rating	Class 2
Police Protection	
Number of Police Officers	80
Number of Police Stations	1
Library Services	
Number of Libraries	2
Number of Registered Borrowers	71,590
Collection Size	501,043
Annual Circulation	1,065,662
Municipal Water Utility	
Average Daily Gallons Billed	3,394,814
Miles of Water Mains	162
Number of Metered Accounts	11,152
Elections	
Number of Registered Voters	29,582
Number of Votes Cast in Last Municipal Election	7,949
Percentage of Registered Voters Voting in Last Municipal Election	26.87%

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
VILLAGE PROFILE**

SOCIOECONOMIC INFORMATION

Median Home Value	\$341,600
Number of Single Family Homes	11,930
Percent of Homes Valued:	
Under \$50,000	1.86%
\$50,000 - \$99,999	1.24%
\$100,000 - \$149,999	3.05%
\$150,000 - \$199,999	9.18%
\$200,000 or more	84.67%
Total	<u>100.0%</u>
Median Family Income	\$81,836
Median Household Income	\$66,645
Per Capita Income	\$32,632

Employed Persons by Occupational Category

<u>Occupational Category</u>	<u>Number</u>	<u>Percent of Total</u>
Management, Professional and Related Occupations	10,816	39.57%
Sales and Office Occupations	7,228	26.44%
Service Occupations	3,772	13.80%
Production, Transportation, and Material Moving Occupations	3,563	13.04%
Construction, Extraction and Maintenance Occupations	1,946	7.12%
Farming, Fishing and Forestry Occupations	9	.03%
Total	<u>27,334</u>	<u>100.0%</u>

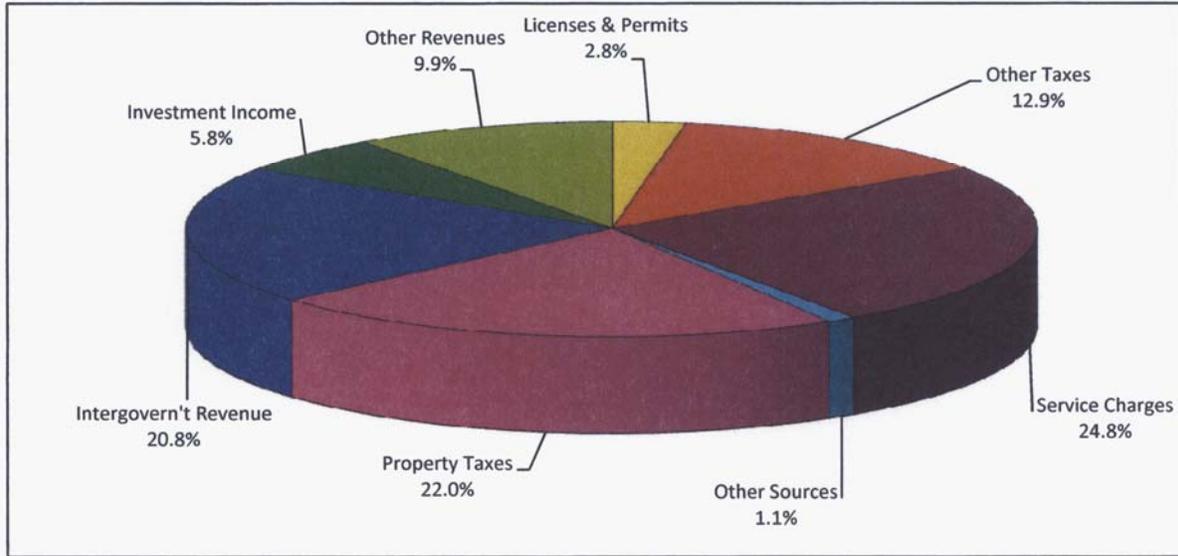
Employed Persons by Industry

<u>Industry</u>	<u>Number</u>	<u>Percent of Total</u>
Educational, Health and Social Services	4,779	17.48%
Manufacturing	4,481	16.39%
Professional, Scientific, Management, Administrative and Waste Management Services	3,497	12.79%
Retail Trade	2,944	10.77%
Arts, Entertainment, Recreation, Accommodation and Food Service	2,432	8.90%
Finance, Insurance, Real Estate and Rental and Leasing	2,372	8.69%
Transportation and Warehousing, and Utilities	1,756	6.42%
Construction	1,286	4.70%
Other Services (Except Public Administration)	1,272	4.65%
Wholesale Trade	1,182	4.32%
Information	716	2.62%
Public Administration	538	1.97%
Agriculture, Forestry, Fishing and Hunting, and Mining	79	0.29%
Total	<u>27,334</u>	<u>100.0%</u>

Source: 2010 Federal Census



**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARIES
REVENUES AND OTHER SOURCES**



January 1 - December 31, 2012

Other Taxes	11,638,000
Service Charges	22,399,597
Other Sources	988,000
Property Taxes	19,882,500
Intergovern't Revenue	18,822,420
Investment Income	5,202,600
Other Revenues	8,981,180
Licenses & Permits	2,510,000

Village Totals **90,424,297**

Library Revenues	9,926,514
Budget Resources	100,350,811

The "Revenues and Other Sources" graphic shows the percentage share of the major revenues and other financing sources that are expected to be received in 2012 by the Village. Total Village revenue and other sources (including Library) are expected to be \$100,350,811.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
REVENUES AND OTHER SOURCES**

The Revenues Section of the budget contains two summary schedules followed by traditional line items for each source of revenue and other financing sources expected in the 2012 fiscal year along with forecast amounts for 2013. The first summary, Village Revenues and Other Financing Sources, shows the major revenues and other financing sources totaled by the type of revenue and the second summary, Revenues by Fund, shows revenues and other financing sources totaled by fund and by fund group. Each of the schedules report actual amounts for the 2010 fiscal year, amended budget and estimated amounts for 2011, budget amounts for 2012, and forecast amounts for 2013.

Total revenues and other financing sources for all Village funds, excluding the Mount Prospect Library Fund, for 2012 are expected to be \$90,424,297 compared to the amended 2011 budget of \$87,847,565. The following table summarizes the totals for each type of revenue and other financing category and indicates the increase or decrease for 2012 relative to 2011.

Revenue Type	2011 Budget	2012 Budget	Increase (Decrease)	Percent Change
Property Taxes	\$ 19,682,500	\$ 19,882,500	\$ 200,000	1.0%
Other Taxes	11,204,000	11,638,000	434,000	3.9%
Licenses, Permits, & Fees	2,712,000	2,510,000	(202,000)	(7.4%)
Intergovernmental Revenue	19,078,977	18,822,420	(256,557)	(1.3%)
Charges for Services	20,829,019	22,399,597	1,570,578	7.5%
Fines and Forfeits	765,000	687,000	(78,000)	(10.2%)
Investment Income	5,233,500	5,202,600	(30,900)	(0.6%)
Reimbursements	232,079	253,500	21,421	9.2%
Other Revenue	7,951,290	8,040,680	89,390	1.1%
Total Re-Occurring Revenues	\$ 87,688,365	\$ 89,436,297	\$ 1,747,932	2.0%
Trans/Other Financing Sources	159,200	988,000	828,800	520.6%
Total Revenues & Other Financing Sources	\$ 87,847,565	\$ 90,424,297	\$ 2,576,732	2.9%

Total re-occurring revenues for 2012 are estimated at \$89,436,297, an increase of 2.0% from 2011. Growth in revenues such as property and other taxes were offset, in part, by declines in Licenses, Permits & Fees, Fines & Forfeits and Intergovernmental Revenue resulting in the modest increase over the prior year. Total revenues and other financing sources for 2012 are expected to be \$90,424,297 which is an increase of \$2.6 million (2.9%) from 2011. The increase in total revenues and other financing sources is mostly due to the fact the 2012 budget included \$1.0 million in installment note financing, compared to none for 2011.

Property Taxes

Property taxes are the largest single source of revenue the Village receives. They provide resources for the General Fund, the Refuse Disposal Fund, the Police and Fire Pension Funds and Debt Service Fund.

In 2012, property tax revenues are expected to total \$19,882,500 compared to \$19,682,500 budgeted for 2011. This is an increase of just 1.0%. The property taxes category includes TIF incremental taxes totaling \$2,604,000 and Special Service #5 taxes (water & sewer) totaling \$1,516,000. Property taxes derived from the annual property tax levy were \$15.8 million. Property taxes are levied by the Village, but are extended and collected by Cook County. Property taxes are payable in two installments on or about March 1 and September 1 in the year after the taxes are levied. Property tax revenues in the 2012 Budget represent receipts from the 2011 tax levy.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
REVENUES AND OTHER SOURCES**

The state legislature has imposed a tax cap of the lower of 5% or the consumer price index on non home-rule units of government in Cook County. As a home-rule municipality, the Village does not have any property tax rate or levy limitations. Nevertheless, in keeping with the spirit of the tax cap, the Village Board adopted a policy in 1990 that limited the growth in property taxes to no more than 5% per year. That policy was revised in 1993 to limit the growth to 4% per year. In 2001, the Village Board approved a short-term increase to the limit at which the property tax rate could grow for levy years 2002-2005. Beginning with the 2006 levy, increases to the overall levy would be permitted to increase 3.5% to 5.0% from the prior year's levy. The tax levies for 2006 through 2010 reflected the following increases:

2006	4.1%
2007	3.8%
2008	3.3%
2009	5.0%
2010	0.0%

The 2010 tax levy for the Village reflected a zero (0.0%) increase from the prior year. The levy supports different areas of operation and is broken down by 1) General Corporate; 2) Refuse Collection; 3) Debt Service; and 4) Pensions. The General Corporate levy for 2010 decreased 14.0% from the prior year to accommodate the growth in the other areas of the levy to maintain the zero percent increase. The Refuse levy was again held flat for 2010 as surplus funds on hand will make up the difference in the lower levy. Levies for Debt Service are based on the payment schedule set in the original bond ordinance. There is an increase from 2009 to 2011 in the levy for Debt Service as a result of front loading savings from the refunding of the Series 2001 bonds. The property tax levy for Pensions supports the Police and Fire Pension Funds. The levy amount is based on actuarial recommendations done every year for each Pension Fund. For 2010, the Police and Fire Pension levies will increase 22.4% and 23.5% respectively. The large increase in the pension levies is due to the considerable investment losses experienced during 2009 and additional costs to cover the unfunded accrued liability.

The 2012 tax levy for the Village reflects an overall increase of 4.33%. The general portion of the levy will increase 8.7%. The levy for debt service on general obligation bonds is decreasing \$6,971, or 0.4%. The refuse levy increases 3% while the Police and Fire Pension levies are projected to increase 0.2% collectively.

It should be pointed out that although the Mount Prospect Public Library is governed by an elected board of trustees, the Village is required to levy property taxes for the Library. Accordingly, the revenues and expenditures of the Mount Prospect Library are included in the final Village Budget as a component unit. Library property taxes are reported separately and are not included in the above totals. The total 2011 property tax for the Mount Prospect Public Library is \$9,854,744. This is an increase of \$347,203 or 3.65% from their 2010 levy.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
REVENUES AND OTHER SOURCES**

Other Taxes

Overall, revenues from Other Taxes are expected to total \$11,638,000, an increase of \$434,000 (3.9%) from the 2011 budget. Following is a summary of some of the larger revenue sources categorized as "Other Taxes".

Home-Rule Sales Tax - On September 1, 1991, the Village enacted a ¼ percent home-rule sales tax that is collected by the State of Illinois and remitted monthly to the Village. The Village has earmarked these funds for flood control improvements, or for debt service for flood control improvements. This revenue is identified in the budget as **Home Rule Sales Tax-1st**. The Village added a second ¼ percent home-rule sales tax that became effective January 1, 1995. The second ¼ percent tax is earmarked for street improvements and other capital improvements and is reflected in the budget as **Home Rule Sales Tax-2nd**. The revenue from this tax is included in the street improvement capital project fund. In 2003, the Village added a third ¼ percent home-rule sales tax that became effective January 1, 2004. The third ¼ percent will be earmarked to support general Village operations and is reflected in the budget as **Home Rule Sales Tax-3rd**. In 2007, the Village added a fourth ¼ percent home-rule sales tax that became effective January 1, 2008. The fourth ¼ percent is earmarked primarily for the Capital Improvement Fund to support mid-range (\$75,000-\$500,000) capital projects. This revenue is identified in the budget as **Home Rule Sales Tax-4th**. A portion of this tax will also be used to support capital spending in the Village's two parking funds. The home-rule sales tax applies to all goods sold at retail with the exception of licensed vehicles, groceries and pharmaceuticals.

Originally, the Village expected to receive \$4,444,000 from the home-rule sales tax in 2011. The current projection now shows the home-rule sales tax is expected to come in at \$4,720,000 or \$276,000 (6.2%) higher than the original 2011 budget. For 2012, the home-rule sales tax is expected to yield \$1,215,000 per each ¼ cent (or \$4,860,000 in total), an increase of just 3.0% from the prior year.

Real Estate Transfer Tax – The transfer tax has declined significantly since 2005 as a result of the slowdown in the housing market. The Village received over \$1.5 million in Real Estate Transfer taxes in 2005, but is only expecting \$400,000 in 2011. The 2012 Budget and 2013 Forecast for Real Estate Transfer Tax is also \$400,000. This tax is calculated at \$3.00 per \$1,000 on the sale of real property in the Village.

Telecommunication Tax – The telecommunication tax has seen a significant drop from the prior year (9.3%). It appears the number of households maintaining a separate land line in addition to cellular service has declined. This trend is expected into the future. As such, projections for 2012 and 2013 reflect a decline of 2% each year.

Licenses, Permits & Fees

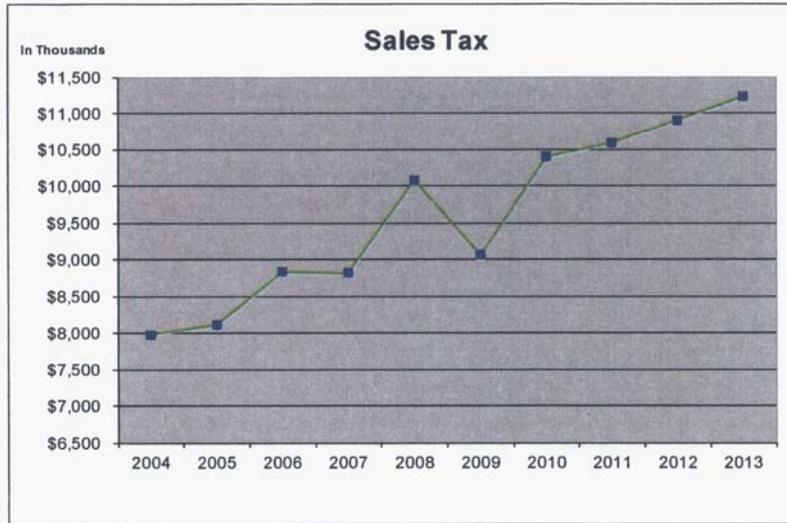
This category of revenue includes vehicle licenses, business licenses, building permits, franchise fees, infrastructure maintenance fees and other fees. Revenues in this category are estimated at \$2,510,000 for 2012, a decrease of \$202,000 from the 2011 budget. It appears that many of the major sources of this type of revenue have leveled off coming out of the economic downturn and should start to see limited growth moving forward.

Intergovernmental Revenue

Intergovernmental revenue includes state-shared revenues such as the sales tax, income tax and motor fuel tax, along with other state and federal grant revenues. Intergovernmental revenues are expected to total \$18,822,420 in 2012, a decrease of \$256,557 (1.3%) from 2011. The decrease is primarily due to a drop in expected grant revenue.

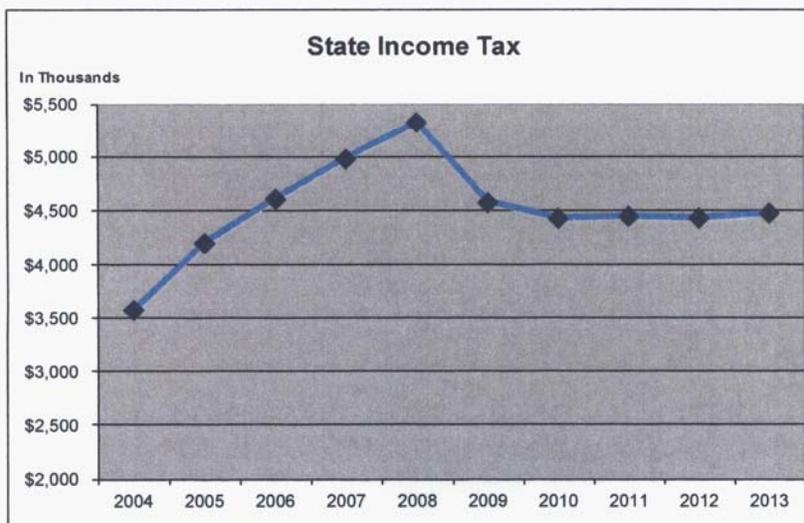
**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
REVENUES AND OTHER SOURCES**

Sales Tax is the second largest source of revenue for the Village and is expected to reach \$10.6 million in 2011, representing 11.8% of all Village operating revenues. The State of Illinois remits 1% of the 6.25% state sales tax to local governments on a point-of-sale basis. Sales tax is recorded as revenue only in the General Fund.



Sales tax receipts in 2004 and 2005 were relatively flat growing from \$7,727,000 in 2003 to just \$8,101,000 in 2005. In 2006, as the economic landscape improved, sales taxes in the Village jumped 8.9% or \$720,000 in a single year. Taxes were flat for 2007 and grew 14.5% in 2008. The slowing economy and closure of a major retailer for several months has caused sales tax receipts for 2009 to drop 10.0%. The economy regained some growth during 2010 and along with the reopening of the major retailer growth in the sales tax was 8.5% and totaled \$10.4 million. Sales tax receipts are expected to continue to grow in 2011 to \$10.6 million (2.0%). Sales taxes for 2012 are estimated at \$10,890,000 and for 2013, \$11,220,000.

State Income Tax receipts are estimated at \$4,385,000 for 2011, a decrease of 1.0% from 2010. Between 2004 and 2008 there was regular growth in the income tax. After experiencing a significant drop in 2009 the tax is expected to remain relatively flat through 2013. Estimates from the Illinois Municipal League, though, indicate slow growth in income tax through 2013. Based on these estimates, Income Tax revenue is estimated to be \$4,430,000 in 2012 and \$4,475,000 in 2013.



**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
REVENUES AND OTHER SOURCES**

State Motor Fuel Tax – Receipts from this state-shared tax are expected to come in slightly above budget and total \$1,690,000 in 2011. The increase is due to a supplemental payment from the state totaling \$244,000 as a result of the *Illinois Jobs Now* capital bill program. The *Illinois Jobs Now* program is slated to provide supplemental payments through 2014. Receipts for 2012 and 2013 outside the supplemental payment are estimated to be flat from the updated 2011 projections. Regular distributions of MFT are projected to be \$26.70 per capita. Proceeds from the state motor fuel tax are deposited in the Motor Fuel Tax Fund and are earmarked for street maintenance and repairs.

Charges for Services

Charges for Services for 2012 are estimated at \$22,399,597, an increase of \$1,570,578 or 7.5% over the amended budget for 2011. Charges for services include the fees charged for such proprietary activities as water/sewer, parking, and refuse disposal. Also included in this category are internal service fund charges for the Risk Management, Vehicle Replacement, Vehicle Maintenance, and Computer Replacement funds.

Water and Sewer Charges represent revenue from the sale of water to Village residents and businesses and a small number of businesses and governmental agencies outside the Village's corporate boundaries. The Village supplies about 75% of its residents and businesses with water, with the balance being served by a private water company. It is expected that total water sales will be 1.3 billion gallons in 2012, which is consistent with recent levels used for budgeting purposes. A rate increase in the water and sewer rate was approved by the Village Board in December 2011. The rate increase is necessary to fund ongoing operations and support the combined sewer reconstruction and other capital projects on a pay-as-you-go basis.

The current combined water and sewer rate is \$6.69 per 1,000 gallons of water consumed. The rate for 2012 is \$7.02, a 5.0% increase from the current rate. The sewer construction fee remains \$5 per month on all Village sewer accounts. Water and sewer charges for 2012 and 2013 are \$9,126,000 and \$9,594,000 respectively.

Refuse Disposal Charges – This revenue source consists of single and multi-family refuse disposal fees and the sale of refuse disposal stickers. A total of \$2,258,000 is projected for 2012, compared to \$1,913,782 estimated for 2011. Actual receipts for 2010 were \$1,896,125. An annual direct charge to single family households was implemented in 2006 to supplement the tax levy for refuse collection. The current annual rate, effective January 1, 2012, is \$100 per household, an increase of \$25.

Internal Service Fund Charges represent payments made by the main operating funds to the four internal service funds maintained by the Village. The four funds are: Risk Management, Vehicle Maintenance, Vehicle Replacement and Computer Replacement. The reason for using internal service funds is to be able to show an operating expenditure in the various operating departments and divisions and the aggregate cost in one location in an internal service fund. Total internal service charges for 2012 are budgeted at \$9,720,364, an increase of \$227,017 (2.4%) from the 2011 budget.

Risk Management Fund charges in 2012 total \$6,440,359, a decrease of \$111,165 or 1.7% from 2011. Vehicle Maintenance Fund charges of \$2,011,205 reflects an increase of 5.6% from 2011. Vehicle replacement charges to the various operating funds are budgeted at \$1,267,800 for 2012, an increase of \$462,200 from 2011. The vehicle replacement program was deferred for 2011 as a cost cutting measure which allowed the lease payment to be reduced for that year. Computer replacement revenue in 2012 totals \$1,000 representing interest earnings only. Lease payments for computer replacement were eliminated for 2012 as a further cost cutting measure. Instead, reserves will be used to fund computer purchases during the year.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
REVENUES AND OTHER SOURCES**

Investment Income

All investments of general Village surplus funds are made in accordance with an investment policy that was adopted on July 2, 1985. The policy was last amended in 2007. Investments for the Police and Fire Pension Funds are governed by State Statute and have their own formal investment policy to follow. Total investment income is estimated at \$5,202,600 for 2012, a decrease of \$30,900 from the 2011 amended budget.

Reimbursements

The Village is expecting revenue from reimbursements to total \$253,500 for 2012, an increase of \$21,421 from 2011. This revenue category fluctuates greatly from year to year as reimbursements are sporadic and cannot be accurately anticipated.

Other Revenue

The Other Revenue category includes Village and employee contributions to the Police and Firefighters' Pension Funds, employee and retiree contributions towards health insurance, and various other miscellaneous revenues. Other revenue is estimated at \$8,040,680 for 2012, which is an increase of \$89,390 (1.1%) over the 2011 amended budget.

Village contributions from property taxes to the Police and Firefighters' Pension Funds have been budgeted at \$4,710,000 for 2012 based upon a recent actuarial calculation. This represents an increase of \$289,000, or 6.5%, over the 2011 amended budget.

Interfund Transfers

There are no transfers budgeted for 2012 or 2013.

Other Financing Sources

Other financing sources include monies received from extraordinary events or one-time sources such as the issuance of debt or the sale of property. Other financing sources are expected to total \$988,000 in 2012. Installment notes totaling \$937,000 are anticipated to be issued to fund the purchase of replacement radios for public safety.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
REVENUES AND OTHER SOURCES**

Changes in Fund Equity

For 2012, Village revenues and other financing sources are expected to come in at \$90,424,297 and total expenditures are budgeted at \$87,632,445. The net result is a projected increase in fund balance or retained earnings of \$2,791,852. The overall budget surplus for 2012 is primarily the result of a surplus in the Police and Fire Pension Funds. A surplus of \$3,649,761 is projected for these two funds in 2012. In the past, any surplus in the General Fund was transferred to the Capital Projects Fund to fund mid-range capital purchases and projects. The revised Fund Balance policy in place provides direction on how to handle budget surpluses moving forward.

The General Fund is showing a balanced budget with revenues and expenditures totaling \$41,547,482. Assuming no changes for 2013 the General Fund forecast budget shows a deficit of \$900,672.

In the special revenue funds, revenues are expected to exceed expenditures in 2012 by \$216,628. Total fund balance in special revenue funds (excluding the funds not required to maintain a fund balance) is expected to be \$2,872,258 at December 31, 2012, representing 41.7% of 2013 expenditures. The debt service funds are showing a total operating surplus of \$1,017 for 2012. This is due to changes in the amortization schedule for the various debt service issues. The 2012 budget for the Water and Sewer Fund reflects an operating deficit of \$380,174, bringing the ending unrestricted net asset balance to a\$3,922,961.

The Police and Firefighters' Pension Funds are showing a combined operating surplus of \$3,649,761 for 2012. It is assumed that the funds' investment portfolios will yield 6% in 2012. As of January 1, 2011, the most recent actuarial calculation date, the Police Pension Fund was 59.3% funded and the Firefighters' Pension Fund was 63.4% funded. According to state statute, the Village has until the year 2042 to comply with funding requirements, but the Village expects to achieve that status before then.

Schedules showing the estimated fund balances of each fund for the years 2012 and 2013 can be found in the Budget Summaries Section.

In recent years, the Village Board has made a conscious effort to diversify the Village's revenue base as a means of reducing its reliance on property taxes to finance Village services. One of the principal reasons for this strategy was to attempt to equalize the burden of financing these services between single-family property owners, multi-family residents, and business property owners. Additionally, a more diverse revenue base enables the Village to maintain its financial position through fluctuations in the economy. This revenue policy has proven valuable recently with the downturn in the economy.

The Village has also placed a much higher priority on economic development and redevelopment efforts as a means of growing its economic base. An emphasis on infrastructure improvements, streamlining the permitting process, and aggressively marketing the Village are some of the efforts being used to demonstrate that Mount Prospect is a good place in which to do business. It is expected that these efforts will help ensure an equitable and consistent revenue base for financing Village services in the future.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
REVENUES AND OTHER SOURCES**

Revenue Assumptions

The following narrative describes methods and assumptions used in projecting many of the major revenue sources identified in this section. Sources for preparing the revenue projections include historical trend data, state association estimates (such as the Illinois Municipal League) and the projected impact from economic development efforts within the Village. Assumptions for the following categories of revenues will be discussed; ad valorem taxes, local taxes, licenses, permits and fees, intergovernmental revenues, service charges and investment income.

1. **Ad Valorem Taxes (Property Tax)** – The Village levies a property tax annually for general purpose, refuse collection, debt service and pensions. The levy is a flat dollar amount with an additional 2% loss and cost amount added by Cook County to assure the Village receives the base amount in the event of non-payment by property owners. It is expected that the Village will receive 98.0% of the total levy, including the loss and cost amount. The average amount received per levy year from 2000 – 2008 is 98.4%. The most recent levy year's receipts (2009) were 97.8%. Receipts from the 2009 levy are not expected to be fully known until one year after the scheduled date for payment.
2. **Local Taxes** – Local taxes include the home rule sales tax, incremental property tax and real estate transfer tax.
 - a. **Home rule sales taxes** are not applied against the same base at the state shared sales tax. Food, drug and titled vehicles are exempt from this home rule tax. Based on this the Village projects the home rule tax at less than a one for one basis. In 2010 the home rule tax was 44.6% of the state shared portion. Concerns over the current economy have led to the decision to keep the ratio unchanged from where it stands currently.
 - b. **Incremental property taxes** are generated by an increase in property values over an established base within a Tax Increment Financing (TIF) district. The amount received each year is dependent upon the pace of redevelopment. For the next year, growth in incremental taxes is expected to be 4.7%. Future years are expected to level off at 3% annually. The five-year average leading up to 2011 was 4.3%.
 - c. **Real estate transfer tax** receipts are based on expected activity in the real estate market and can fluctuate greatly from year to year. Receipts are calculated using total value of sales of both the residential and commercial/industrial sectors. The rate is \$3 per \$1,000. In 2011 the total value of real estate sales was \$133 million. For 2012 and 2013, the Village estimates the value of sales to remain flat when compared to 2011.
3. **Licenses, Permits and Fees** – Includes licenses for vehicles, business and liquor as well as building related licenses and permits for remodeling and construction. Several planning and zoning related fees are included in this category along with franchise fees related to cable television.
 - a. **Vehicle license** revenue has increased 1% annually on average over the past five years as enforcement efforts worked to ensure a higher level of compliance. Estimates for 2012 and 2013 reflect a leveling off of the annual amount as enforcement for non-compliance has slowed.
 - b. **Business and liquor license** revenue is expected to grow slightly (1.5%) over the two-year period 2012-2013.
 - c. **Building related permit fees** are expected to fall \$182,713 or 26.8% in 2011 as several larger reconstruction project were completed during the year. These fees are expected to level off beginning in 2012 at \$400,000 based on projected permit activity.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
REVENUES AND OTHER SOURCES**

Revenue Assumptions (continued)

- d. **Cable franchise fees** have grown by over 8% over the past five years, but just 3.9% when excluding two years of above normal increases (12% in 2006 and 17% in 2007). Estimated receipt of this revenue in 2011 is \$613,000. 2012 and 2013 assumes an annual increase to this revenue of 2.6% and 2.2%, respectively.
4. **Intergovernmental Revenues** – Includes state shared revenues for sales tax, income tax, motor fuel tax and the Community Development Block Grant. Sales taxes are projected using historical trend data. Per capita estimates provided by the Illinois Municipal League (IML) are used for estimating income and motor fuel taxes. Block grant monies are based on funding requests of the Community Relations Commission.
- a. **Sales tax** growth averaged 5.7% annually from 2003 to 2008. For 2009, this revenue decreased by 10.0% due to the slowed economy. For 2010 sales tax receipts grew 14.7%, the result of the reopening of a major retailer that was closed several months during 2009. Short-term growth in this revenue is expected to be 3.0% for 2012 and 2013 then remain at 1-3% growth annually.
- b. **Income and motor fuel taxes** received by the Village are determined on a per capita basis. The Village's population set with the 2010 census is 54,167. Per capita estimates for income taxes for 2012 and 2013 are \$82 and \$83 respectively. The per capita estimate for motor fuel taxes for 2012 and 2013 is \$27. This per capita amount excludes the supplemental payment of \$244,000.
- c. **Community Development Block Grant** fund receipts are contingent upon approval from the US Department of Housing & Urban Development. Budgets are recommended based on community needs. The Village had typically received \$300,000-\$500,000 each year to support the CDBG program. The amount requested for the 2012 Budget and 2013 Forecast to support ongoing programs is \$353,543 and \$282,092, respectively.
5. **Service Charges** – Includes water and sewer fees, parking charges and refuse disposal fees.
- a. **Water and sewer fees** were increased 5% as part of the multi-year rate analysis conducted in 2011. A rate study to determine appropriate funding needs is completed each year during the budget process.
- b. **Parking rates** are set at \$1.50 per space, per day. It is assumed that approximately 2,700 parking spaces will be filled each week over the period of one year.
- c. **Refuse disposal fees** are set at \$100 per year, per residential unit. There are currently 13,586 residential units that are billed annually. We have assumed the uncollectable amount to be 3%. Multi-family rates are based on size of container and frequency of collection. A matrix of multi-family units is utilized that identifies the cost per unit. A 2.0% increase is assumed for 2012 and 2013 based on current service levels.
6. **Investment Income** – Interest income is generated from surplus funds on hand for the general, special revenue, debt service, capital, and internal service and enterprise funds. Interest earnings are also derived for the Village's two fiduciary funds (Police Pension and Fire Pension). Interest income on surplus funds held in funds other than fiduciary funds is assumed to be at a rate of 0.3% for 2012 and 2013. Interest income for the fiduciary funds during the same period is assumed at 6.0% due to the permitted investments.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
REVENUES AND OTHER SOURCES BY REVENUE TYPE**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
VILLAGE REVENUES BY TYPE:					
Property Taxes	18,678,963	19,682,500	19,319,000	19,882,500	20,583,500
Other Taxes	11,198,802	11,204,000	11,481,400	11,638,000	11,733,000
Licenses, Permits & Fees	2,767,264	2,712,000	2,595,000	2,510,000	2,520,000
Intergovernmental Revenue	18,826,394	19,078,977	19,032,064	18,822,420	19,153,250
Charges for Services	19,303,538	20,829,019	20,919,704	22,399,597	23,566,079
Fines & Forfeits	791,504	765,000	707,125	687,000	687,000
Investment Income	7,837,421	5,233,500	1,718,200	5,202,600	5,464,280
Reimbursements	365,812	232,079	253,217	253,500	254,000
Other Revenue	7,395,512	7,951,290	7,839,411	8,040,680	8,650,542
	<u>87,165,210</u>	<u>87,688,365</u>	<u>83,865,121</u>	<u>89,436,297</u>	<u>92,611,651</u>
INTERFUND TRANSFERS	458,370	80,200	-	-	-
OTHER FINANCING SOURCES					
Sale of Property/Other	49,188	79,000	46,000	988,000	51,000
	<u>49,188</u>	<u>79,000</u>	<u>46,000</u>	<u>988,000</u>	<u>51,000</u>
TOTAL VILLAGE REVENUES AND OTHER SOURCES	87,672,768	87,847,565	83,911,121	90,424,297	92,662,651
MOUNT PROSPECT LIBRARY REVENUES	9,226,183	9,801,109	9,801,109	9,926,514	(a)
TOTAL REVENUES AND OTHER SOURCES VILLAGE AND LIBRARY (b)	96,898,951	97,648,674	93,712,230	100,350,811	92,662,651
CHANGES IN FUND BALANCE					
Total Revenues & Other Sources	96,898,951	97,648,674	93,712,230	100,350,811	92,662,651
Total Expenditures	91,008,132	100,395,354	97,118,532	97,558,959	95,313,324
Additions to(Use of) Fund Balances	5,890,819	(2,746,680)	(3,406,302)	2,791,852	(2,650,673)
ANALYSIS OF CHANGES IN FUND BALANCE					
Additions to (Use of) Pension Fund Balances	6,580,064	3,850,617	267,895	3,649,761	4,053,964
Additions to (Use of) Other Fund Balances	(689,245)	(6,597,297)	(3,674,197)	(857,909)	(6,704,637)
	<u>5,890,819</u>	<u>(2,746,680)</u>	<u>(3,406,302)</u>	<u>2,791,852</u>	<u>(2,650,673)</u>

(a) Figures not available as of December 20, 2011.

(b) Does not include the Mount Prospect Public Library 2013 Forecast.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
REVENUES AND OTHER SOURCES BY FUND**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
GENERAL FUND	40,712,318	41,094,530	40,775,743	41,547,482	42,532,820
DEBT SERVICE FUND	2,576,719	2,565,958	2,486,158	2,410,212	2,406,212
CAPITAL PROJECT FUNDS					
Capital Improvement Fund	1,157,588	1,336,000	1,265,100	2,068,000	1,166,000
Series 2009 Construction Fund	501,095	-	-	-	-
Downtown Redevelopment Construct	2,199,564	2,915,000	2,768,100	2,605,000	2,681,000
Street Improvement Construc Fund	1,875,174	1,402,000	1,509,100	1,555,500	1,600,500
Flood Control Construction Fund	159,003	496,079	562,244	665,646	700,646
	5,892,424	6,149,079	6,104,544	6,894,146	6,148,146
SPECIAL REVENUE FUNDS					
Refuse Disposal Fund	4,009,121	4,090,632	4,068,132	4,469,150	4,582,650
Motor Fuel Tax Fund	1,744,093	1,643,200	1,709,873	1,711,000	1,711,500
Cmnty Development Block Grant	465,918	455,219	555,103	413,543	342,092
Asset Seizure Fund	15,912	7,500	3,225	3,500	3,500
DEA Shared Funds Fund	54	2,000	100	3,000	3,000
DUI Fine Fund	14,492	13,000	9,100	9,500	9,500
Foreign Fire Tax Board Fund	55,803	65,500	55,100	55,500	55,500
Business District Fund	-	75,000	75,000	-	-
	6,305,393	6,352,051	6,475,633	6,665,193	6,707,742
ENTERPRISE FUNDS					
Water and Sewer Fund	10,506,543	10,878,000	10,858,300	11,627,000	12,095,000
Village Parking System Fund	139,055	155,800	155,700	157,100	157,100
Parking System Revenue Fund	161,323	166,500	159,600	163,500	163,500
	10,806,921	11,200,300	11,173,600	11,947,600	12,415,600
INTERNAL SERVICE FUNDS					
Vehicle Maintenance Fund	1,648,471	1,903,802	1,903,402	2,011,205	2,058,911
Vehicle Replacement Fund	179,787	805,600	773,600	1,267,800	1,386,100
Computer Replacement Fund	1,193	232,421	232,521	1,000	108,485
Risk Management Fund	6,333,243	6,551,524	6,333,120	6,440,359	7,040,655
	8,162,694	9,493,347	9,242,643	9,720,364	10,594,151
FIDUCIARY FUNDS					
Police Pension Fund	6,954,158	5,752,500	3,924,000	5,867,000	6,187,680
Fire Pension Fund	6,262,141	5,239,800	3,728,800	5,372,300	5,670,300
	13,216,299	10,992,300	7,652,800	11,239,300	11,857,980
TOTAL REVENUES & OTHER SOURCES - VILLAGE FUNDS	87,672,768	87,847,565	83,911,121	90,424,297	92,662,651
MOUNT PROSPECT LIBRARY FUND	9,226,183	9,801,109	9,801,109	9,926,514	(a)
TOTAL REVENUES & OTHER SOURCES - VILLAGE & LIBRARY FUNDS (b)	96,898,951	97,648,674	93,712,230	100,350,811	92,662,651

(a) Figures not available as of December 20, 2011.

(b) Does not include the Mount Prospect Public Library 2013 Forecast.

**VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
GENERAL FUND**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PROPERTY TAXES						
001.400.001	Property Taxes - CY	7,861,159	6,783,000	6,783,000	7,371,000	7,611,000
001.400.002	Property Taxes - PY	(4,589)	40,000	10,000	10,000	10,000
001.400.003	Prop. Taxes-Police CY	2,009,987	2,467,000	2,467,000	2,435,000	2,606,000
001.400.004	Prop. Taxes-Police PY	8,184	50,000	5,000	50,000	53,000
001.400.005	Prop. Taxes-Fire CY	1,734,115	2,140,000	2,140,000	2,181,000	2,334,000
001.400.006	Prop. Taxes-Fire PY	2,192	40,000	5,000	44,000	47,000
001.400.009	Prop. Taxes - R&B CY	108,437	104,000	113,000	115,000	120,000
001.400.010	Prop. Taxes - R&B PY	45	15,000	500	500	500
001.400.011	Prop Tax Increment CY	-	38,600	-	-	-
001.400.012	Prop Tax Increment PY	-	68,900	-	-	-
		<u>11,719,530</u>	<u>11,746,500</u>	<u>11,523,500</u>	<u>12,206,500</u>	<u>12,781,500</u>
OTHER TAXES						
001.401.001	ComEd Electric Tax	1,154,945	1,150,000	1,180,000	1,197,000	1,216,000
001.401.002	Natural Gas Use Tax	98,718	105,000	102,000	105,000	105,000
001.401.003	NICOR Gas Tax	496,603	490,000	500,000	500,000	500,000
001.401.004	Telecomm. Tax	2,838,953	2,650,000	2,575,000	2,525,000	2,475,000
001.402.001	Auto Rental Tax	11,022	10,000	12,000	12,000	12,000
001.402.002	Electronic Games Tax	-	1,000	-	-	-
001.402.003	Food & Beverage Tax	790,965	800,000	823,000	840,000	800,000
001.402.005	Hotel/Motel Tax	41,715	105,000	102,400	180,000	182,000
001.402.007	Real Estate Trsfr Tax	379,942	350,000	400,000	400,000	400,000
001.403.003	Home Rule Sales - 3rd	1,120,673	1,200,000	1,180,000	1,215,000	1,250,000
001.404.001	Cable TV - Comcast	533,912	470,000	468,000	480,000	490,000
001.404.002	Cable TV - WOW	-	95,000	125,000	128,000	131,000
001.404.003	Cable TV - AT&T	-	20,000	20,000	21,000	22,000
		<u>7,467,448</u>	<u>7,446,000</u>	<u>7,487,400</u>	<u>7,603,000</u>	<u>7,583,000</u>
LICENSES, PERMITS & FEES						
001.409.001	Alarm Licenses	15,180	16,000	16,000	16,000	16,000
001.409.002	Business Licenses	144,870	145,000	150,000	160,000	170,000
001.409.003	Contractor Licenses	37,890	35,000	35,000	35,000	35,000
001.409.005	Elevator Licenses	19,330	20,000	20,000	20,000	20,000
001.409.006	Liquor Licenses	141,833	150,000	150,000	150,000	150,000
001.409.007	Utility Permit Fee	3,650	5,000	4,000	4,000	4,000
001.410.001	Building Permit	682,713	570,000	500,000	400,000	400,000
001.410.003	Electrical Permit	17,152	8,000	12,000	15,000	15,000
001.410.004	Lndlord/Rental Permit	261,181	270,000	264,000	265,000	265,000
001.410.005	Plumbing Permit	23,385	26,000	24,000	25,000	25,000
001.410.006	Public Imp Ins Permit	-	75,000	-	-	-
001.410.008	Vehicle License	1,402,863	1,375,000	1,405,000	1,405,000	1,405,000
		<u>2,750,047</u>	<u>2,695,000</u>	<u>2,580,000</u>	<u>2,495,000</u>	<u>2,505,000</u>

**VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
GENERAL FUND**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
INTERGOVERNMENTAL REVENUE					
001.40.00.00.0.000.420.001	-	30,000	30,000	-	-
001.415.001	5,077	2,000	2,000	2,000	2,000
001.415.002	4,428,176	4,445,000	4,385,000	4,430,000	4,475,000
001.415.004	10,388,196	10,650,000	10,575,000	10,890,000	11,220,000
001.415.005	722,511	850,000	820,000	836,000	854,000
001.416.001	355,173	308,000	375,000	382,500	390,000
001.416.002	7,359	5,000	7,000	7,000	7,000
001.417.001	41,768	46,000	45,000	45,000	45,000
001.417.002	105,906	87,500	88,000	89,619	91,400
001.418.001	8,278	9,500	8,500	8,500	8,500
001.418.003	-	143,000	143,000	-	-
001.419.005	10,500	11,000	10,000	10,000	10,000
001.419.007	-	-	75,000	-	-
001.419.013	5,500	-	-	-	-
001.420.003	5,187	110,000	50,000	20,000	20,000
001.50.00.00.0.000.419.011	300	300	250	250	250
001.50.00.00.0.000.420.002	-	-	-	5,000	5,000
001.60.00.00.0.000.418.001	-	9,800	1,350	1,350	1,350
001.60.00.00.0.000.418.011	-	-	10,203	-	-
001.60.00.00.0.000.419.012	4,400	4,400	4,400	4,400	4,400
	16,088,331	16,711,500	16,629,703	16,731,619	17,133,900

CHARGES FOR SERVICES					
001.20.26.00.0.000.442.001	14,126	14,690	14,690	14,125	14,620
001.20.26.00.0.000.442.002	14,126	8,000	14,000	12,000	13,500
001.20.26.00.0.000.443.001	2,335	-	2,000	3,000	4,000
001.20.26.00.0.051.443.001	-	500	-	-	-
001.449.002	-	2,000	-	-	-
001.449.003	16,500	17,500	17,500	18,000	18,500
001.449.004	65,515	75,000	65,000	65,000	65,000
001.449.005	19,785	22,000	18,000	20,000	20,000
001.449.006	-	2,200	-	-	-
001.449.007	2,001	3,000	2,000	2,000	2,000
001.449.008	340	1,000	500	500	500
001.449.009	3,000	3,500	1,500	1,000	1,000
001.449.010	25,000	27,000	27,000	27,500	28,000
001.449.011	476,000	490,000	490,000	500,000	510,000
001.449.012	5,950	12,500	15,000	5,000	5,000
001.60.61.00.0.000.444.001	36,759	30,000	65,000	40,000	40,000
001.70.00.00.0.000.449.001	755,846	725,000	810,000	810,000	810,000
	1,437,283	1,433,890	1,542,190	1,518,125	1,532,120

**VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
GENERAL FUND**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
FINES & FORFEITS						
001.40.43.00.0.000.453.003	Code Enforcement	19,137	31,000	28,000	20,000	20,000
001.453.008	Forfeited Escrow Funds	27,765	64,000	45,000	25,000	25,000
001.453.009	Local Ordinance Fines	3,150	13,000	8,000	5,000	5,000
001.453.011	Parking Fines	245,368	230,000	225,000	225,000	225,000
001.453.012	Permit Penalties	7,275	3,000	2,000	5,000	5,000
001.60.00.00.0.000.453.001	Circuit Court Fines	260,008	215,000	215,000	215,000	215,000
001.60.00.00.0.000.453.006	False Alarm Fees	6,385	6,000	8,000	10,000	10,000
001.60.00.00.0.000.453.007	Fines - Parental Resp	750	2,500	1,500	2,000	2,000
		569,838	564,500	532,500	507,000	507,000
INVESTMENT INCOME						
001.456.001	Interest Income	4,365	9,000	10,000	10,000	10,000
001.457.001	Interest Income-Escr	2,133	1,500	1,500	1,500	1,500
001.458.001	Bank Account Interest	36,946	13,000	12,500	12,500	12,500
001.459.001	IMET Market Val	95	100	100	1,000	1,000
		43,539	23,600	24,100	25,000	25,000
REIMBURSEMENTS						
001.473.005	Mt Prospect Library	11,047	-	24,000	24,000	24,000
001.473.006	Other Reimbursements	36,393	7,000	10,000	1,000	1,000
001.473.008	Property Damage	45,021	25,000	30,000	30,000	30,000
001.473.011	Sidewalk - Shared Cost	10,380	1,000	200	10,000	10,000
001.473.012	Tree Replacement	12,132	15,000	10,000	10,000	10,000
001.50.00.00.0.000.473.003	Home Delivered Meals	34,055	-	-	-	-
001.60.00.00.0.000.473.002	High School Youth	46,928	82,000	76,000	69,500	69,500
001.60.00.00.0.000.473.007	Police Training Reimb	15,333	5,000	15,000	15,000	15,000
001.70.00.00.0.000.473.001	Fire Training Reimb	8,456	11,000	10,000	10,000	10,000
		219,745	146,000	175,200	169,500	169,500

**VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
GENERAL FUND**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
OTHER REVENUE						
001.10.12.00.0.000.476.005	Sister City Events	1,919	3,000	1,500	2,000	2,000
001.479.001	Animal Release	510	1,000	500	500	500
001.479.002	Cash Over/Short	(206)	-	-	-	-
001.479.005	Miscellaneous Income	149,010	120,000	75,000	74,938	76,000
001.479.006	Police and Fire Reports	5,477	6,000	6,000	6,000	6,000
001.479.008	Sale of Property	-	-	200	-	-
001.479.009	Subpoena Fees	856	2,000	1,500	1,500	1,500
001.479.010	Advertising Revenue	9,750	10,000	10,000	10,000	10,000
001.480.001	Cell Tower	110,274	119,000	119,000	123,000	126,000
001.480.002	General Store	17,551	18,500	16,200	16,200	16,200
001.495.001	Celestial Celebrations	22,080	20,000	21,000	22,000	22,000
001.495.002	Do-It-Yourself Sousa	155	-	150	200	200
001.495.003	Fine Arts/Blues Festival	3,460	-	-	-	-
001.50.00.00.0.000.476.003	Human Services	21,960	11,000	14,000	1,000	1,000
001.50.00.00.0.000.477.003	Human Svs Donations	3,902	1,040	1,500	1,000	1,000
001.50.54.00.0.000.479.004	CC Center-Mbr Agency	30,727	1,500	500	16,400	16,400
001.60.00.00.0.000.477.005	Police Dept Donations	3,875	1,000	100	500	500
001.70.00.00.0.000.476.002	Fire Training Revenue	11,470	6,000	8,000	10,000	10,000
001.70.00.00.0.000.477.002	Fire Dept Donations	1,300	1,500	100	500	500
001.70.00.00.0.000.477.004	Paramedic Donations	1,750	1,500	1,900	2,000	2,000
001.80.00.00.0.000.477.006	Public Works	18,300	3,500	3,000	3,000	3,000
		414,120	326,540	280,150	290,738	294,800
OTHER FINANCING SOURCES						
001.492.001	Sale of Property	2,437	1,000	1,000	1,000	1,000
		2,437	1,000	1,000	1,000	1,000
TOTAL GENERAL FUND		40,712,318	41,094,530	40,775,743	41,547,482	42,532,820

**VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
DEBT SERVICE FUND**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PROPERTY TAXES						
002.00.00.00.2.509.400.001	Prop Taxes-2003B CY	909,098	912,000	804,000	-	-
002.00.00.00.2.509.400.002	Prop Taxes-2003B PY	(548)	2,000	2,500	-	-
002.00.00.00.2.510.400.001	Prop Taxes-2009 CY	415,909	417,000	417,000	417,000	417,000
002.00.00.00.2.510.400.002	Prop Taxes-2009 PY	(305)	-	1,000	1,000	1,000
002.00.00.00.2.511.400.001	Prop Taxes-2009B CY	99,118	335,500	335,500	380,000	378,000
002.00.00.00.2.511.400.002	Prop Taxes-2009B PY	(229)	-	500	500	500
002.00.00.00.2.512.400.001	Prop Taxes-2009C CY	82,377	87,500	87,500	88,000	88,000
002.00.00.00.2.512.400.002	Prop Taxes-2009C PY	-	-	500	500	500
002.00.00.00.2.514.400.001	Prop Taxes-2011B CY	-	-	108,000	168,000	167,000
002.00.00.00.2.515.400.001	Prop Taxes-2012 CY	-	-	-	694,000	693,000
		1,505,420	1,754,000	1,756,500	1,749,000	1,745,000
OTHER TAXES						
002.00.00.00.2.650.403.001	Home Rule Sales - 1st	1,025,972	682,000	682,000	613,354	613,354
		1,025,972	682,000	682,000	613,354	613,354
INTERGOVERNMENTAL REVENUE						
002.00.00.00.2.512.417.003	BAB Subsidy	44,501	47,258	47,258	47,258	47,258
		44,501	47,258	47,258	47,258	47,258
INVESTMENT INCOME						
002.00.00.00.2.505.456.001	Interest Inc-2001B	3	-	-	-	-
002.00.00.00.2.509.456.001	Interest Inc-2003B	379	1,000	-	-	-
002.00.00.00.2.510.456.001	Interest Inc-2009	58	500	-	200	200
002.00.00.00.2.511.456.001	Interest Inc-2009B	22	500	200	200	200
002.00.00.00.2.512.456.001	Interest Inc-2009C	20	500	200	200	200
002.00.00.00.2.650.456.001	Interest Inc-IEPA	344	-	-	-	-
		826	2,500	400	600	600
OTHER FINANCING SOURCES						
002.00.00.00.2.606.487.001	Transfer In	-	70,700	-	-	-
002.00.00.00.2.605.487.001	Transfer In	-	9,500	-	-	-
		-	80,200	-	-	-
TOTAL DEBT SERVICE FUND		2,576,719	2,565,958	2,486,158	2,410,212	2,406,212

**VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
CAPITAL IMPROVEMENT FUND**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
OTHER TAXES						
020.403.004	Home Rule Sales - 4th	1,030,732	1,011,000	1,080,000	1,115,000	1,150,000
		<u>1,030,732</u>	<u>1,011,000</u>	<u>1,080,000</u>	<u>1,115,000</u>	<u>1,150,000</u>
INTERGOVERNMENTAL REVENUE						
020.418.008	EECBG Grant	114,358	300,000	160,000	-	-
020.80.00.00.0.000.419.002	DCEO Grants	-	-	10,000	-	-
		<u>114,358</u>	<u>300,000</u>	<u>170,000</u>	<u>-</u>	<u>-</u>
INVESTMENT INCOME						
020.456.001	Interest Income	846	-	100	1,000	1,000
		<u>846</u>	<u>-</u>	<u>100</u>	<u>1,000</u>	<u>1,000</u>
OTHER REVENUE						
020.477.001	Developer Donations	11,652	25,000	15,000	15,000	15,000
		<u>11,652</u>	<u>25,000</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>
OTHER FINANCING SOURCES						
020.489.001	Installment Note	-	-	-	937,000	-
		<u>-</u>	<u>-</u>	<u>-</u>	<u>937,000</u>	<u>-</u>
TOTAL CAPITAL IMPROVEMENT FUND		1,157,588	1,336,000	1,265,100	2,068,000	1,166,000

SERIES 2009 CONSTRUCTION FUND

INTERGOVERNMENTAL REVENUE						
021.420.003	Other Grants	45,300	-	-	-	-
		<u>45,300</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
INVESTMENT INCOME						
021.456.001	Interest Income	5,795	-	-	-	-
		<u>5,795</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
OTHER FINANCING SOURCES						
021.487.001	Transfer In	450,000	-	-	-	-
		<u>450,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL SERIES 2009 CONSTRUCTION FUND		501,095	-	-	-	-

**VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
DOWNTOWN REDEVELOPMENT CONSTRUCTION FUND**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PROPERTY TAXES						
022.400.002	Property Taxes - PY	-	250,000	468,000	234,000	240,000
022.400.011	Prop Tax Increment CY	2,244,791	2,665,000	2,300,000	2,370,000	2,440,000
022.400.012	Prop Tax Increment PY	(47,160)	-	-	-	-
		<u>2,197,631</u>	<u>2,915,000</u>	<u>2,768,000</u>	<u>2,604,000</u>	<u>2,680,000</u>
INVESTMENT INCOME						
022.456.001	Interest Income	1,933	-	100	1,000	1,000
		<u>1,933</u>	<u>-</u>	<u>100</u>	<u>1,000</u>	<u>1,000</u>
TOTAL DOWNTOWN REDEVELOPMENT CONSTRUCTION FUND		2,199,564	2,915,000	2,768,100	2,605,000	2,681,000

STREET IMPROVEMENT CONSTRUC FUND

OTHER TAXES						
023.402.006	Municipal MFT	313,544	285,000	324,000	335,000	345,000
023.403.002	Home Rule Sales - 2nd	1,120,673	1,111,000	1,180,000	1,215,000	1,250,000
		<u>1,434,217</u>	<u>1,396,000</u>	<u>1,504,000</u>	<u>1,550,000</u>	<u>1,595,000</u>
INTERGOVERNMENTAL REVENUE						
023.419.015	IDOT Grant - ERP	435,000	-	-	-	-
		<u>435,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
INVESTMENT INCOME						
023.456.001	Interest Income	70	1,000	100	500	500
		<u>70</u>	<u>1,000</u>	<u>100</u>	<u>500</u>	<u>500</u>
OTHER REVENUE						
023.479.005	Miscellaneous Income	5,887	5,000	5,000	5,000	5,000
		<u>5,887</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
TOTAL STREET IMPROVEMENT CONSTRUC FUND		1,875,174	1,402,000	1,509,100	1,555,500	1,600,500

**VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
FLOOD CONTROL CONSTRUCTION FUND**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
OTHER TAXES						
024.403.001	Home Rule Sales - 1st	94,701	429,000	498,000	601,646	636,646
		<u>94,701</u>	<u>429,000</u>	<u>498,000</u>	<u>601,646</u>	<u>636,646</u>
CHARGES FOR SERVICES						
024.449.006	Stormwater Det Fee	7,223	10,000	7,500	7,500	7,500
		<u>7,223</u>	<u>10,000</u>	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>
REIMBURSEMENTS						
024.473.009	Prospect Hts Levee 37	57,079	57,079	56,744	56,500	56,500
		<u>57,079</u>	<u>57,079</u>	<u>56,744</u>	<u>56,500</u>	<u>56,500</u>
TOTAL FLOOD CONTROL CONSTRUCTION FUND		159,003	496,079	562,244	665,646	700,646

**VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
REFUSE DISPOSAL FUND**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PROPERTY TAXES						
040.400.001	Property Taxes - CY	1,744,322	1,750,000	1,750,000	1,802,000	1,856,000
040.400.002	Property Taxes - PY	(1,054)	1,000	5,000	5,000	5,000
		<u>1,743,268</u>	<u>1,751,000</u>	<u>1,755,000</u>	<u>1,807,000</u>	<u>1,861,000</u>
CHARGES FOR SERVICES						
040.80.85.00.0.000.445.001	Sgle Fam Ref Disp Chrg	974,384	975,000	950,000	1,275,000	1,315,000
040.80.85.00.0.000.445.002	Multi-Fam Ref Disp	921,741	963,782	963,782	983,000	1,000,000
		<u>1,896,125</u>	<u>1,938,782</u>	<u>1,913,782</u>	<u>2,258,000</u>	<u>2,315,000</u>
FINES & FORFEITS						
040.80.85.00.0.000.453.010	Multi-Fam Ref Disp	13,685	14,500	7,500	7,500	7,500
040.80.85.00.0.000.453.014	Sgle Fam Ref Disp Pen	14,141	21,000	14,000	14,000	14,000
		<u>27,826</u>	<u>35,500</u>	<u>21,500</u>	<u>21,500</u>	<u>21,500</u>
INVESTMENT INCOME						
040.456.001	Interest Income	852	1,200	100	1,000	1,000
		<u>852</u>	<u>1,200</u>	<u>100</u>	<u>1,000</u>	<u>1,000</u>
OTHER REVENUE						
040.479.005	Miscellaneous Income	10,138	500	100	500	500
040.80.85.00.0.000.479.003	Cmrc'l Contract Admn	127,384	138,000	152,000	155,000	158,000
040.80.85.00.0.000.481.001	Sale of Recycling Bins	525	650	650	650	650
040.80.85.00.0.000.482.001	Sale of Refuse Stickers	203,003	225,000	225,000	225,500	225,000
		<u>341,050</u>	<u>364,150</u>	<u>377,750</u>	<u>381,650</u>	<u>384,150</u>
TOTAL REFUSE DISPOSAL FUND		4,009,121	4,090,632	4,068,132	4,469,150	4,582,650

**VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
MOTOR FUEL TAX FUND**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
INTERGOVERNMENTAL REVENUE						
041.415.003	State Motor Fuel Tax	1,698,798	1,625,000	1,690,000	1,690,000	1,690,000
		<u>1,698,798</u>	<u>1,625,000</u>	<u>1,690,000</u>	<u>1,690,000</u>	<u>1,690,000</u>
INVESTMENT INCOME						
041.458.001	Bank Account Interest	1,476	1,200	100	500	500
		<u>1,476</u>	<u>1,200</u>	<u>100</u>	<u>500</u>	<u>500</u>
REIMBURSEMENTS						
041.473.004	MFT Projects Reimb	15,704	12,000	14,573	15,000	15,500
041.473.006	Other Reimbursements	28,115	5,000	5,200	5,500	5,500
		<u>43,819</u>	<u>17,000</u>	<u>19,773</u>	<u>20,500</u>	<u>21,000</u>
TOTAL MOTOR FUEL TAX FUND		1,744,093	1,643,200	1,709,873	1,711,000	1,711,500

CMMTY DEVELOPMENT BLOCK GRANT

INTERGOVERNMENTAL REVENUE						
042.418.002	Comm Dev Block Grant	400,106	395,219	495,103	353,543	282,092
		<u>400,106</u>	<u>395,219</u>	<u>495,103</u>	<u>353,543</u>	<u>282,092</u>
OTHER REVENUE						
042.476.001	CDBG Program Income	65,812	60,000	60,000	60,000	60,000
		<u>65,812</u>	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>
TOTAL CMMTY DEVELOPMENT BLOCK GRANT		465,918	455,219	555,103	413,543	342,092

**VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
ASSET SEIZURE FUND**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
FINES & FORFEITS						
043.60.61.00.0.000.453.013	Seized Assets	15,865	5,000	3,125	3,000	3,000
		15,865	5,000	3,125	3,000	3,000
INVESTMENT INCOME						
043.456.001	Interest Income	47	2,500	100	500	500
		47	2,500	100	500	500
TOTAL ASSET SEIZURE FUND		15,912	7,500	3,225	3,500	3,500

DEA SHARED FUNDS FUND						
FINES & FORFEITS						
044.60.61.00.0.000.453.004	DEA Shared Seized	-	1,500	-	2,500	2,500
		-	1,500	-	2,500	2,500
INVESTMENT INCOME						
044.458.001	Bank Account Interest	54	500	100	500	500
		54	500	100	500	500
TOTAL DEA SHARED FUNDS FUND		54	2,000	100	3,000	3,000

DUI FINE FUND						
FINES & FORFEITS						
045.60.61.00.0.000.453.005	DUI Fines	14,487	12,500	9,000	9,000	9,000
		14,487	12,500	9,000	9,000	9,000
INVESTMENT INCOME						
045.456.001	Interest Income	5	500	100	500	500
		5	500	100	500	500
TOTAL DUI FINE FUND		14,492	13,000	9,100	9,500	9,500

**VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
FOREIGN FIRE TAX BOARD FUND**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
OTHER TAXES						
046.402.004	Foreign Fire Ins Tax	55,790	65,000	55,000	55,000	55,000
		<u>55,790</u>	<u>65,000</u>	<u>55,000</u>	<u>55,000</u>	<u>55,000</u>
INVESTMENT INCOME						
046.456.001	Interest Income	13	500	100	500	500
		<u>13</u>	<u>500</u>	<u>100</u>	<u>500</u>	<u>500</u>
TOTAL FOREIGN FIRE TAX BOARD FUND		55,803	65,500	55,100	55,500	55,500

BUSINESS DISTRICT FUND

OTHER TAXES						
048.00.00.00.0.775.402.008	Movie Theater Tax	-	75,000	75,000	-	-
		<u>-</u>	<u>75,000</u>	<u>75,000</u>	<u>-</u>	<u>-</u>
TOTAL BUSINESS DISTRICT FUND		-	75,000	75,000	-	-

**VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
WATER AND SEWER FUND**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PROPERTY TAXES						
050.400.007	Prop. Taxes - SSA CY	1,517,625	1,515,000	1,515,000	1,515,000	1,515,000
050.400.008	Prop. Taxes - SSA PY	(4,511)	1,000	1,000	1,000	1,000
		<u>1,513,114</u>	<u>1,516,000</u>	<u>1,516,000</u>	<u>1,516,000</u>	<u>1,516,000</u>
LICENSES, PERMITS & FEES						
050.409.004	Cross Conn Permit Fee	17,217	17,000	15,000	15,000	15,000
		<u>17,217</u>	<u>17,000</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>
CHARGES FOR SERVICES						
050.80.84.87.0.000.446.001	Water Sales	6,136,139	6,325,000	6,325,000	6,903,000	7,254,000
050.80.84.87.0.000.446.004	Water Meter Fees	23,659	15,000	10,000	10,000	10,000
050.80.84.87.0.000.446.005	Water Tap Fees	11,635	15,000	15,000	15,000	15,000
050.80.84.88.0.000.446.002	Sewer Fees	1,808,061	2,041,000	2,041,000	2,223,000	2,340,000
050.80.84.88.0.000.446.003	Sewer Construction	806,105	786,000	786,000	786,000	786,000
		<u>8,785,599</u>	<u>9,182,000</u>	<u>9,177,000</u>	<u>9,937,000</u>	<u>10,405,000</u>
FINES & FORFEITS						
050.80.84.87.0.000.453.015	Water Penalties	121,571	120,000	115,000	120,000	120,000
		<u>121,571</u>	<u>120,000</u>	<u>115,000</u>	<u>120,000</u>	<u>120,000</u>
INVESTMENT INCOME						
050.456.001	Interest Income	1,510	5,000	100	1,000	1,000
050.458.001	Bank Account Interest	-	1,000	100	1,000	1,000
050.459.001	IMET Market Val	32	1,000	100	1,000	1,000
		<u>1,542</u>	<u>7,000</u>	<u>300</u>	<u>3,000</u>	<u>3,000</u>
REIMBURSEMENTS						
050.80.84.00.0.000.473.013	Water Fund Reimb	9,450	1,000	-	1,000	1,000
		<u>9,450</u>	<u>1,000</u>	<u>-</u>	<u>1,000</u>	<u>1,000</u>
OTHER REVENUE						
050.479.005	Miscellaneous Income	58,050	35,000	35,000	35,000	35,000
		<u>58,050</u>	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>
TOTAL WATER AND SEWER FUND		10,506,543	10,878,000	10,858,300	11,627,000	12,095,000

**VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
VILLAGE PARKING SYSTEM FUND**

			2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
OTHER TAXES							
051.403.004	Home Rule Sales - 4th		40,474	45,000	45,000	45,000	45,000
			<u>40,474</u>	<u>45,000</u>	<u>45,000</u>	<u>45,000</u>	<u>45,000</u>
CHARGES FOR SERVICES							
051.448.001	Maple Street D		92,447	100,000	99,000	100,000	100,000
051.448.004	Wille Lot		5,513	7,000	5,000	5,000	5,000
			<u>97,960</u>	<u>107,000</u>	<u>104,000</u>	<u>105,000</u>	<u>105,000</u>
INVESTMENT INCOME							
051.456.001	Interest Income		71	500	100	500	500
			<u>71</u>	<u>500</u>	<u>100</u>	<u>500</u>	<u>500</u>
OTHER REVENUE							
051.480.003	Train Depot		550	3,300	6,600	6,600	6,600
			<u>550</u>	<u>3,300</u>	<u>6,600</u>	<u>6,600</u>	<u>6,600</u>
TOTAL VILLAGE PARKING SYSTEM FUND			139,055	155,800	155,700	157,100	157,100

PARKING SYSTEM REVENUE FUND

OTHER TAXES							
052.403.004	Home Rule Sales - 4th		49,468	55,000	55,000	55,000	55,000
			<u>49,468</u>	<u>55,000</u>	<u>55,000</u>	<u>55,000</u>	<u>55,000</u>
CHARGES FOR SERVICES							
052.447.001	Meter Lot A		60,037	60,000	57,000	60,000	60,000
052.447.002	Meter Lot C		51,778	51,000	47,500	48,000	48,000
			<u>111,815</u>	<u>111,000</u>	<u>104,500</u>	<u>108,000</u>	<u>108,000</u>
INVESTMENT INCOME							
052.456.001	Interest Income		40	500	100	500	500
			<u>40</u>	<u>500</u>	<u>100</u>	<u>500</u>	<u>500</u>
TOTAL PARKING SYSTEM REVENUE FUND			161,323	166,500	159,600	163,500	163,500

**VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
VEHICLE MAINTENANCE FUND**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
CHARGES FOR SERVICES						
060.10.11.00.0.000.425.001	Mayor & Board	1,978	2,884	2,884	3,015	3,087
060.20.21.00.0.000.426.001	Manager's Office	1,978	2,884	2,884	3,015	3,087
060.20.26.00.0.000.427.001	TV Services	1,978	2,886	2,886	3,216	3,292
060.40.41.00.0.000.428.001	Planning & Zoning	1,978	2,884	2,884	3,015	3,087
060.40.42.00.0.000.429.001	Building Service	9,886	12,021	12,021	12,664	12,965
060.40.43.41.0.000.430.001	Housing Inspections	17,299	20,036	20,036	21,107	21,608
060.40.43.42.0.000.431.001	Health Inspections	1,978	2,884	2,884	3,015	3,087
060.423.001	Parking Fund	4,332	4,328	4,328	4,624	4,733
060.424.001	Village Parking	4,332	4,328	4,328	4,624	4,733
060.50.00.00.0.000.432.001	Human Services	1,978	2,885	2,885	3,015	3,087
060.60.00.00.0.000.433.001	Police Admin	428,345	483,257	483,257	510,592	522,709
060.70.00.00.0.000.434.001	Fire Admin	197,700	299,964	299,964	316,809	324,327
060.80.00.00.0.000.435.001	Public Works Admin	510,708	587,762	587,762	620,953	635,689
060.80.83.00.0.000.436.001	Public Works Engin	16,804	28,050	28,050	29,550	30,251
060.80.84.00.0.000.437.001	Public Works Water	446,168	445,749	445,749	470,991	482,169
		1,647,442	1,902,802	1,902,802	2,010,205	2,057,911
INVESTMENT INCOME						
060.456.001	Interest Income	775	1,000	100	500	500
		775	1,000	100	500	500
OTHER REVENUE						
060.479.005	Miscellaneous Income	254	-	500	500	500
		254	-	500	500	500
TOTAL VEHICLE MAINTENANCE FUND		1,648,471	1,903,802	1,903,402	2,011,205	2,058,911

**VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
VEHICLE REPLACEMENT FUND**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
CHARGES FOR SERVICES						
061.10.11.00.0.000.425.002	Mayor & Board	-	1,500	1,500	1,100	1,300
061.20.21.00.0.000.427.002	TV Services	-	1,500	1,500	3,000	3,400
061.40.41.00.0.000.428.002	Planning & Zoning	-	1,500	1,500	1,500	1,300
061.40.42.00.0.000.429.002	Building Service	-	5,700	5,700	6,000	5,500
061.40.43.41.0.000.430.002	Housing Inspections	-	10,400	10,400	9,400	9,000
061.40.43.42.0.000.431.002	Health Inspections	-	1,500	1,500	1,500	1,300
061.423.002	Parking Fund	2,880	5,360	5,360	13,600	13,600
061.424.002	Village Parking	4,320	8,040	8,040	20,400	20,400
061.426.002	Manager's Office	-	2,300	2,300	3,300	3,800
061.50.00.00.0.000.432.002	Human Services	-	400	400	-	-
061.60.00.00.0.000.433.002	Police Admin	-	174,300	174,300	257,300	299,000
061.70.00.00.0.000.434.002	Fire Admin	-	157,800	157,800	318,700	362,000
061.80.00.00.0.000.435.002	Public Works Admin	-	189,300	189,300	260,500	295,000
061.80.83.00.0.000.436.002	Public Works Engin	-	11,100	11,100	10,000	9,000
061.80.84.00.0.000.437.002	Public Works Water	68,500	126,900	126,900	277,500	277,500
		<u>75,700</u>	<u>697,600</u>	<u>697,600</u>	<u>1,183,800</u>	<u>1,302,100</u>
FINES & FORFEITS						
061.60.00.00.0.000.453.002	Circuit Court Supv Fee	41,917	26,000	26,000	24,000	24,000
		<u>41,917</u>	<u>26,000</u>	<u>26,000</u>	<u>24,000</u>	<u>24,000</u>
INVESTMENT INCOME						
061.456.001	Interest Income	7,049	4,000	5,000	10,000	10,000
		<u>7,049</u>	<u>4,000</u>	<u>5,000</u>	<u>10,000</u>	<u>10,000</u>
OTHER FINANCING SOURCES						
061.487.001	Transfer In	8,370	-	-	-	-
061.493.001	Gain/Loss Sale of	46,751	78,000	45,000	50,000	50,000
		<u>55,121</u>	<u>78,000</u>	<u>45,000</u>	<u>50,000</u>	<u>50,000</u>
TOTAL VEHICLE REPLACEMENT FUND		179,787	805,600	773,600	1,267,800	1,386,100

**VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
COMPUTER REPLACEMENT FUND**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
CHARGES FOR SERVICES					
062.20.24.00.0.000.438.001 IT Div Computer	-	212,193	212,193	-	93,552
062.20.26.00.0.000.438.003 TV Computer Service	-	255	255	-	255
062.80.84.00.0.000.438.005 Water Computer	-	16,065	16,065	-	10,569
062.80.85.00.0.000.438.002 Refuse Computer	-	682	682	-	622
062.80.86.00.0.000.438.004 Veh Maint Comp	-	2,726	2,726	-	2,487
	-	231,921	231,921	-	107,485
INVESTMENT INCOME					
062.456.001 Interest Income	1,193	500	600	1,000	1,000
	1,193	500	600	1,000	1,000
TOTAL COMPUTER REPLACEMENT FUND	1,193	232,421	232,521	1,000	108,485

**VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
RISK MANAGEMENT FUND**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
CHARGES FOR SERVICES						
063.00.00.00.4.000.440.002	General Fund-Medical	3,260,792	-	-	-	-
063.30.00.00.4.000.439.001	General Fund-Liability	743,888	735,048	735,048	343,062	550,320
063.40.00.00.4.000.440.001	CDBG Fund-Medical	11,660	-	-	-	-
063.440.010	Dept Charges-Medical	-	3,624,609	3,624,609	3,986,785	4,106,113
063.441.010	Dept Charges-Life	-	26,000	17,500	15,152	17,500
063.80.81.81.4.000.439.002	Parking Fund-Liability	947	1,011	1,011	1,138	1,161
063.80.81.81.4.000.439.005	Village Park-Liability	947	755	755	812	828
063.80.81.81.4.000.440.004	Parking Fund-Medical	4,148	-	-	-	-
063.80.81.81.4.000.440.007	Village Park-Medical	6,228	-	-	-	-
063.80.84.00.4.000.439.006	Water Fund-Liability	106,682	116,333	116,333	117,684	119,252
063.80.84.00.4.000.440.008	Water Fund-Medical	276,263	-	-	-	-
063.80.85.00.4.000.439.003	Refuse Fund-Liability	22,734	25,175	25,175	27,331	27,877
063.80.85.00.4.000.440.005	Refuse Fund-Medical	30,019	-	-	-	-
063.80.86.00.4.000.439.004	Veh Maint-Liability	22,501	16,878	16,878	19,573	19,662
063.80.86.00.4.000.440.006	Veh Maint-Medical	115,568	-	-	-	-
063.90.00.00.4.000.440.003	MPPL-Medical	642,014	668,215	701,100	760,430	783,250
		<u>5,244,391</u>	<u>5,214,024</u>	<u>5,238,409</u>	<u>5,271,967</u>	<u>5,625,963</u>
INVESTMENT INCOME						
063.456.001	Interest Income	2,527	5,000	1,600	2,000	2,000
		<u>2,527</u>	<u>5,000</u>	<u>1,600</u>	<u>2,000</u>	<u>2,000</u>
REIMBURSEMENTS						
063.473.008	Property Damage	4,034	10,000	500	5,000	5,000
063.473.016	Insurance Reimb	31,685	1,000	1,000	1,000	1,000
		<u>35,719</u>	<u>11,000</u>	<u>1,500</u>	<u>6,000</u>	<u>6,000</u>
OTHER REVENUE						
063.478.001	Employee Health	437,331	545,000	480,000	483,792	483,792
063.478.003	Flex Addl Life Contrib	5,998	6,000	6,600	6,600	6,600
063.478.008	Retiree Contributions	607,277	770,500	605,000	670,000	916,300
063.479.005	Miscellaneous Income	-	-	11	-	-
		<u>1,050,606</u>	<u>1,321,500</u>	<u>1,091,611</u>	<u>1,160,392</u>	<u>1,406,692</u>
TOTAL RISK MANAGEMENT FUND		6,333,243	6,551,524	6,333,120	6,440,359	7,040,655

**VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
POLICE PENSION FUND**

		2010	2011	2011	2012	2013
		Actual	Budget	Estimate	Budget	Forecast
INVESTMENT INCOME						
070.456.001	Interest Income	1,055	2,500	600	1,000	1,000
070.458.001	Bank Account Interest	1,193	2,000	1,300	1,500	1,500
070.460.001	Inv Inc-Mgr S	514,159	750,000	511,000	610,000	640,000
070.461.001	Wells Fargo Int-Mgr S	744	5,000	500	1,000	1,000
070.464.001	Inv Inc-Mgr M	351,275	550,000	294,000	490,000	515,000
070.465.001	Wells Fargo Int-Mgr M	902	7,500	100	1,000	1,000
070.466.001	Realized G/L -Mgr S	18,432	10,000	150,000	20,000	20,000
070.466.003	Realized G/L -Mgr M	(7,134)	10,000	25,000	20,000	20,000
070.467.001	Unrealized G/L-Mgr S	151,845	100,000	(475,000)	100,000	100,000
070.467.003	Unrealized G/L-Mgr M	184,391	100,000	(300,000)	100,000	100,000
070.468.001	Market G/L on Equities	2,816,795	1,100,000	500,000	1,278,000	1,354,680
		<u>4,033,657</u>	<u>2,637,000</u>	<u>707,500</u>	<u>2,622,500</u>	<u>2,754,180</u>
OTHER REVENUE						
070.478.005	Police Contributions	691,281	735,000	726,000	741,000	756,000
070.478.009	Village Contrib - PPRT	18,500	18,500	18,500	18,500	18,500
070.478.010	Village Contrib - RE Tax	2,210,670	2,362,000	2,472,000	2,485,000	2,659,000
070.479.005	Miscellaneous Income	50	-	-	-	-
		<u>2,920,501</u>	<u>3,115,500</u>	<u>3,216,500</u>	<u>3,244,500</u>	<u>3,433,500</u>
TOTAL POLICE PENSION FUND		6,954,158	5,752,500	3,924,000	5,867,000	6,187,680

**VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
FIRE PENSION FUND**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
INVESTMENT INCOME						
071.456.001	Interest Income	702	2,000	1,000	2,000	2,000
071.458.001	Bank Account Interest	1,473	2,000	2,000	2,000	2,000
071.460.001	Inv Income - Mgr S	520,486	738,000	510,000	605,000	635,000
071.461.001	Wells Fargo Int-Mgr S	660	6,000	500	1,000	1,000
071.462.001	Inv Income - Mgr C	650,658	339,500	193,000	465,000	490,000
071.462.005	Inv Income - Mgr G	-	242,500	110,000	-	-
071.463.001	Wells Fargo Int-Mgr C	1,772	4,400	500	1,000	1,000
071.463.005	Wells Fargo Int-Mgr G	-	3,100	500	-	-
071.466.001	Realized G/L -Mgr S	30,150	10,000	150,000	20,000	20,000
071.466.002	Realized G/L -Mgr C	72,039	1,500	1,500	10,000	10,000
071.466.005	Realized G/L -Mgr G	-	8,500	8,500	-	-
071.467.001	Unrealized G/L -Mgr S	152,805	100,000	(500,000)	100,000	100,000
071.467.002	Unrealized G/L -Mgr C	(319,424)	67,000	67,000	100,000	100,000
071.467.005	Unrealized G/L -Mgr G	-	33,000	33,000	-	-
071.468.001	Market G/L on Equities	2,623,790	987,000	400,000	1,225,000	1,300,000
		3,735,111	2,544,500	977,500	2,531,000	2,661,000

OTHER REVENUE						
071.478.002	Fire Contributions	573,923	612,000	582,000	592,000	604,000
071.478.009	Village Contrib - PPRT	24,300	24,300	24,300	24,300	24,300
071.478.010	Village Contrib - RE Tax	1,928,807	2,059,000	2,145,000	2,225,000	2,381,000
		2,527,030	2,695,300	2,751,300	2,841,300	3,009,300

TOTAL FIRE PENSION FUND		6,262,141	5,239,800	3,728,800	5,372,300	5,670,300
--------------------------------	--	------------------	------------------	------------------	------------------	------------------

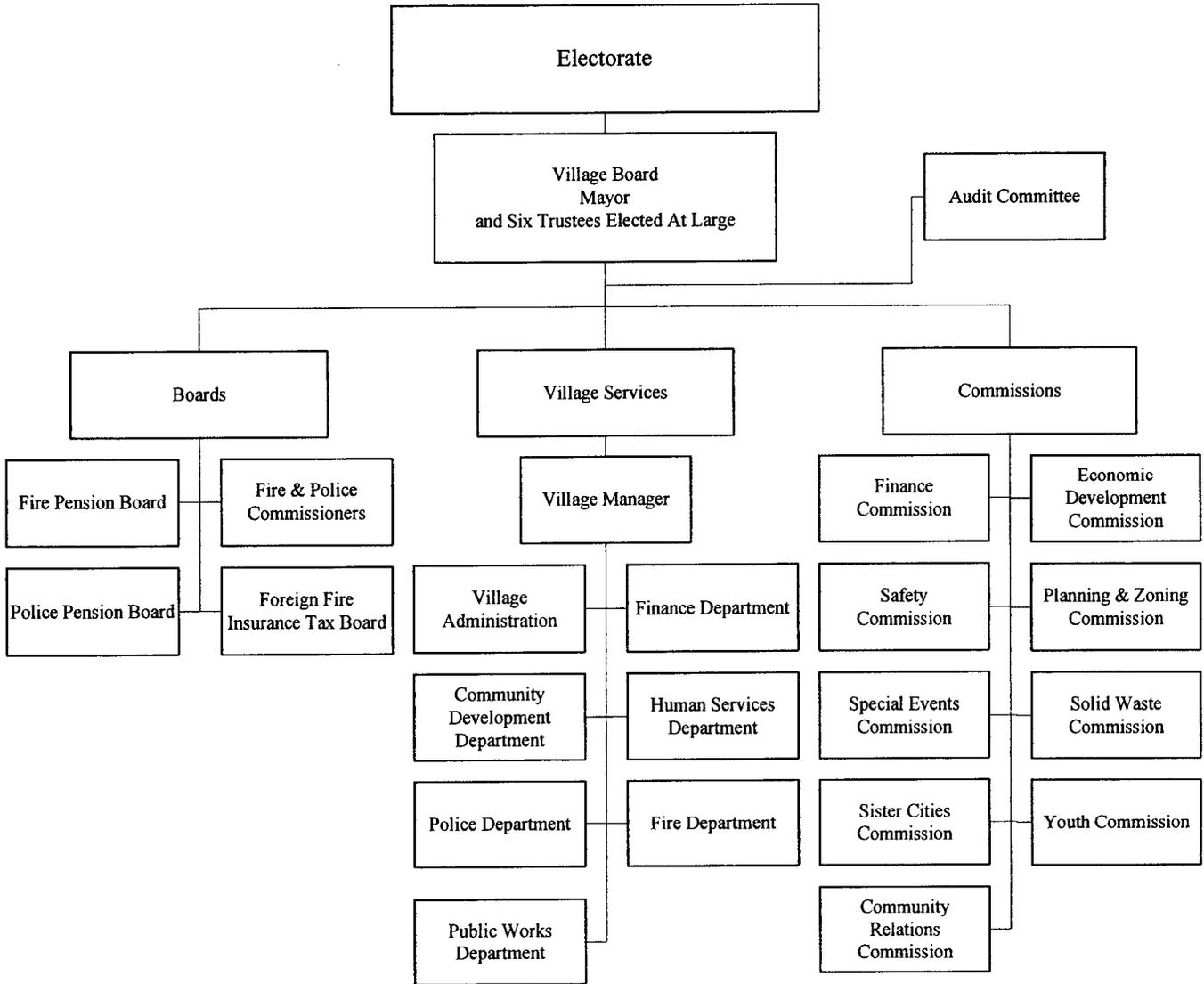
MOUNT PROSPECT LIBRARY FUND

OTHER SOURCES						
090.499.001	Taxes - Library Fund	7,314,714	7,699,510	7,699,510	8,085,399	
090.499.005	Taxes - Library Debt	1,632,815	1,621,609	1,621,609	1,576,115	
090.499.006	Other Income	278,654	479,990	479,990	265,000	
		9,226,183	9,801,109	9,801,109	9,926,514	-

TOTAL MOUNT PROSPECT LIBRARY FUND		9,226,183	9,801,109	9,801,109	9,926,514	(a)
--	--	------------------	------------------	------------------	------------------	------------

(a) Figures not available as of December 20, 2011.

VILLAGE OF MOUNT PROSPECT ORGANIZATIONAL STRUCTURE



**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
PUBLIC REPRESENTATION**

STATEMENT OF ACTIVITIES

The Mayor and Board of Trustees develop policies and enact ordinances and resolutions to ensure the health, safety, and welfare of Mount Prospect residents. It is the responsibility of the Village Board to adopt an annual budget outlining the services to be offered to Village residents during the coming year and to establish the revenue sources to be used to finance the proposed services. Additionally, the Village Board establishes the tax levy, acts on all code amendments and directs policy on issues that may arise from time to time.

The Mayor and six Village Trustees are elected at large for staggered terms of four years each. Three Trustees are elected in each odd-numbered year. The current Mayor (Village President) was elected in 2005 and reelected in 2009. The next mayoral election will be in 2013.

The Village Board meets for regular business meetings on the first and third Tuesday of each month and as a Committee of the Whole for preliminary discussion and consensus generating discussions on the second and fourth Tuesdays of each month. Members of the Village Board also participate in informal meetings on the second Saturday morning of each month for the purpose of allowing citizens to voice their opinions in a less structured atmosphere. Since 1986, all Village Board and Committee of the Whole meetings have been televised over the Village's government access cable channel.

In addition to Village Board activities, the Public Representation budget includes expenses related to the many committees, commissions, and boards consisting of citizens volunteering their time and resources in the areas of planning, zoning, finance, traffic safety, economic development, public safety, and recycling.

The Village board acknowledges the many fine civic groups and organizations, which contribute time and effort to make the Village of Mount Prospect a better place to live. Each of these groups helps to create an environment "Where Friendliness is a Way of Life." A provision has again been included in the 2012 budget for modest financial support for those activities that benefit the entire community. Contributions to the following civic groups and activities are included.

Holiday Decorations
Mid-Summer Block Party
Independence Day Parade
Mount Prospect Historical Society
Mount Prospect Lions Club – July 4th Fireworks Display
Special Events Commission
Veterans of Foreign Wars – Memorial Day Parade
Youth Commission

It should be noted that the Village's participation in these activities includes not only financial support but also assistance from employees and the use of Village equipment where appropriate. Included in the 2012 budget is \$119,574 for salaries and benefits for Police and Public Works personnel.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
PUBLIC REPRESENTATION**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
--	----------------	----------------	------------------	----------------	------------------

PROGRAMS					
Mayor & Board of Trustees	151,066	110,356	103,140	111,783	115,203
Community Groups & Misc.	99,519	116,700	110,050	111,500	111,500
Blood Donor Program	2,694	2,736	2,736	2,795	2,837
4th of July and Civics Events	169,971	208,649	179,857	237,052	242,034
Holiday Decorations	40,940	80,969	81,205	81,360	82,479
Advisory Boards & Commissions	4,699	6,588	5,187	6,770	6,409
	468,889	525,998	482,175	551,260	560,462

EXPENDITURE CLASSIFICATION					
Personal Services	143,679	166,561	143,037	156,137	159,049
Employee Benefits	22,925	27,408	27,374	43,463	44,907
Other Employee Costs	2,372	2,250	750	1,950	2,295
Contractual Services	246,457	262,044	245,094	282,975	286,909
Utilities	282	455	240	455	464
Commodities & Supplies	46,409	59,280	58,680	59,280	59,838
Other Expenditures	6,765	8,000	7,000	7,000	7,000
	468,889	525,998	482,175	551,260	560,462

SOURCE OF FUNDS					
001 General Fund	468,889	525,998	482,175	551,260	560,462
	468,889	525,998	482,175	551,260	560,462

BUDGET DISCUSSION AND ANALYSIS

The Public Representation budget includes programs of Mayor & Board of Trustees, Community Groups & Miscellaneous, Blood Donor Program, 4th of July and Civic Events, Holiday Decorations, and Advisory Boards & Commissions.

Included in the Mayor & Board of Trustees program budget is the provision for the annual salaries of the Mayor, Trustees, liquor Commissioner, and a portion of the salary of the Administrative Assistant in the Village manager's Office. The Mayor currently serves as Local Liquor Commissioner.

The 4th of July and Civic Events program budget for 2012 is increased. Personal services and employee benefits budget has been revised for the Public Works employees. In 2011 the Village implemented new payroll and time clock software; this changed the way employee time is allocated to each program. The salary cost has been reallocated and employee benefits added. Contractual services budget has been increased to include the Street Banner Installation.

**VILLAGE OF MOUNT PROSPECT
PUBLIC REPRESENTATION
MAYOR & BOARD OF TRUSTEES**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
001.10.11.00.0.000.500.001	Full-Time Earnings	5,984	6,062	6,062	6,183	6,307
001.10.11.00.0.000.501.001	Part-Time Earnings	25,000	25,000	25,000	25,003	25,000
001.10.11.00.0.000.506.001	Longevity Pay	-	39	39	39	39
		<u>30,984</u>	<u>31,101</u>	<u>31,101</u>	<u>31,225</u>	<u>31,346</u>
EMPLOYEE BENEFITS						
001.10.11.00.0.000.510.001	Medical Insurance	1,145	1,639	1,639	1,778	1,832
001.10.11.00.0.000.510.002	Life Insurance	15	-	-	-	-
001.10.11.00.0.000.511.001	Social Security	1,902	1,928	1,929	1,939	1,976
001.10.11.00.0.000.511.002	Medicare	445	452	451	455	464
001.10.11.00.0.000.512.001	IMRF Pension Expense	1,430	1,572	1,571	1,691	1,776
		<u>4,937</u>	<u>5,591</u>	<u>5,590</u>	<u>5,863</u>	<u>6,048</u>
OTHER EMPLOYEE COSTS						
001.10.11.00.0.000.516.001	Board/Comm Activities	1,354	1,500	-	1,200	1,530
001.10.11.00.0.000.522.001	Travel & Meetings	1,018	750	750	750	765
		<u>2,372</u>	<u>2,250</u>	<u>750</u>	<u>1,950</u>	<u>2,295</u>
CONTRACTUAL SERVICES						
001.10.11.00.0.000.530.002	Auditing Services	22,875	29,375	22,875	29,375	29,963
001.10.11.00.0.000.530.013	Hearing Expense	-	-	-	1,000	1,000
001.10.11.00.0.000.537.001	Meeting Expense	1,569	1,500	1,000	1,200	1,500
001.10.11.00.0.000.538.001	Memorial Gifts	604	1,000	1,000	1,000	1,000
001.10.11.00.0.000.539.001	Special Functions	560	1,200	1,200	1,000	1,200
001.10.11.00.0.000.543.001	Special Projects	1,425	2,500	2,500	2,100	2,500
001.10.11.00.0.000.549.001	Org Memberships	36,768	27,500	29,000	29,000	30,000
001.10.11.00.0.000.553.001	Vehicle Lease Payment	-	1,500	1,500	1,100	1,300
001.10.11.00.0.000.554.001	Vehicle Maint Payment	1,978	2,884	2,884	3,015	3,087
001.10.11.00.0.000.572.012	Civic Donations	450	500	500	500	500
001.10.11.00.0.000.578.009	Idol Event	44,441	-	-	-	-
		<u>110,670</u>	<u>67,959</u>	<u>62,459</u>	<u>69,290</u>	<u>72,050</u>
UTILITIES						
001.10.11.00.0.000.589.001	Telephone - Land Lines	282	455	240	455	464
		<u>282</u>	<u>455</u>	<u>240</u>	<u>455</u>	<u>464</u>
COMMODITIES & SUPPLIES						
001.10.11.00.0.000.608.001	Other Supplies	1,126	2,500	2,500	2,500	2,500
001.10.11.00.0.000.630.001	Recognition Supplies	695	500	500	500	500
		<u>1,821</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
TOTAL MAYOR & BOARD OF TRUSTEES		151,066	110,356	103,140	111,783	115,203

**VILLAGE OF MOUNT PROSPECT
PUBLIC REPRESENTATION
COMMUNITY GROUPS & MISC.**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
CONTRACTUAL SERVICES					
001.10.11.00.001.578.001 Sister Cities Comm.	1,652	2,500	2,500	2,500	2,500
001.10.11.00.001.578.002 Youth Commission	1,132	1,500	400	1,500	1,500
001.10.11.00.001.578.004 Memorial Day Parade	1,100	1,200	1,100	1,200	1,200
001.10.11.00.001.578.005 Summer Block Party	18,584	21,000	21,000	21,000	21,000
001.10.11.00.001.578.006 MP Historical Society	40,000	40,000	40,000	40,000	40,000
001.10.11.00.001.578.007 MP Downtown Merch.	2,000	2,000	750	2,000	2,000
001.10.11.00.001.578.009 Idol Event	75	-	-	-	-
001.10.11.00.001.579.001 Celestial Celebrations	19,942	32,000	36,000	36,000	36,000
001.10.11.00.001.579.002 Do-It-Yourself Sousa	912	1,000	1,000	-	-
001.10.11.00.001.579.003 Fine Arts/Blues Festival	5,669	4,500	-	-	-
001.10.11.00.001.579.004 Family Bike Ride	676	2,500	-	-	-
001.10.11.00.001.579.005 Other Expenses	1,012	500	300	300	300
	92,754	108,700	103,050	104,500	104,500

OTHER EXPENDITURES					
001.10.11.00.001.636.010 Property Tax Rebate	6,765	8,000	7,000	7,000	7,000
	6,765	8,000	7,000	7,000	7,000

TOTAL COMMUNITY GROUPS & MISC.	99,519	116,700	110,050	111,500	111,500
---	---------------	----------------	----------------	----------------	----------------

BLOOD DONOR PROGRAM

PERSONAL SERVICES					
001.10.11.00.002.501.001 Part-Time Earnings	1,843	1,844	1,844	1,899	1,937
	1,843	1,844	1,844	1,899	1,937

EMPLOYEE BENEFITS					
001.10.11.00.002.511.001 Social Security	114	115	115	118	121
001.10.11.00.002.511.002 Medicare	27	27	27	28	29
	141	142	142	146	150

COMMODITIES & SUPPLIES					
001.10.11.00.002.608.001 Other Supplies	710	750	750	750	750
	710	750	750	750	750

TOTAL BLOOD DONOR PROGRAM	2,694	2,736	2,736	2,795	2,837
----------------------------------	--------------	--------------	--------------	--------------	--------------

**VILLAGE OF MOUNT PROSPECT
PUBLIC REPRESENTATION
4TH OF JULY AND CIVICS EVENTS**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
--	----------------	----------------	------------------	----------------	------------------

PERSONAL SERVICES						
001.10.11.00.8.400.500.001	Full-Time Earnings	-	80,000	78,239	79,799	81,389
001.10.11.00.8.400.503.001	Overtime	100,705	42,000	19,231	30,443	31,356
001.10.11.00.8.400.504.001	Specialty Pay	-	-	320	336	334
001.10.11.00.8.400.506.001	Longevity Pay	-	-	565	525	525
		<u>100,705</u>	<u>122,000</u>	<u>98,355</u>	<u>111,103</u>	<u>113,604</u>

EMPLOYEE BENEFITS						
001.10.11.00.8.400.510.001	Medical Insurance	-	-	-	15,198	15,649
001.10.11.00.8.400.511.001	Social Security	4,945	5,000	6,011	5,800	5,905
001.10.11.00.8.400.511.002	Medicare	1,410	1,366	1,427	1,622	1,643
001.10.11.00.8.400.512.001	IMRF Pension Expense	7,976	10,158	10,589	11,054	11,596
001.10.11.00.8.400.513.001	Sick Leave Incentive	-	500	-	-	-
001.10.11.00.8.400.513.002	Vac/Pers Leave Incent.	-	1,100	-	-	-
001.10.11.00.8.400.513.005	Ins. Opt-Out Incent.	-	100	50	50	50
		<u>14,331</u>	<u>18,224</u>	<u>18,077</u>	<u>33,724</u>	<u>34,843</u>

CONTRACTUAL SERVICES						
001.10.11.00.8.400.530.006	Other Prof. Serv.	875	925	925	925	925
001.10.11.00.8.400.578.003	July 4th Parade	15,664	24,570	19,570	19,570	20,000
001.10.11.00.8.400.580.002	Street Banner Inst.	-	-	-	28,800	29,376
001.10.11.00.8.400.580.005	Barricade Rental	1,803	2,000	2,000	2,000	2,000
001.10.11.00.8.400.580.006	Fireworks - Lions Club	3,583	3,500	3,500	3,500	3,500
		<u>21,925</u>	<u>30,995</u>	<u>25,995</u>	<u>54,795</u>	<u>55,801</u>

COMMODITIES & SUPPLIES						
001.10.11.00.8.400.617.001	Civic Events Sign	528	530	530	530	530
001.10.11.00.8.400.617.002	Light Pole Banners	13,687	20,000	20,000	20,000	20,400
001.10.11.00.8.400.617.003	Parade/Block Pty Supl.	15,018	13,100	13,100	13,100	13,000
001.10.11.00.8.400.617.004	Village Flags	2,800	2,800	2,800	2,800	2,856
001.10.11.00.8.400.622.008	Sign Making Materials	977	1,000	1,000	1,000	1,000
		<u>33,010</u>	<u>37,430</u>	<u>37,430</u>	<u>37,430</u>	<u>37,786</u>

TOTAL 4TH OF JULY AND CIVICS EVENTS	169,971	208,649	179,857	237,052	242,034
--	----------------	----------------	----------------	----------------	----------------

**VILLAGE OF MOUNT PROSPECT
PUBLIC REPRESENTATION
HOLIDAY DECORATIONS**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES					
001.10.11.00.8.401.500.001 Full-Time Earnings	6,157	6,387	6,780	6,858	6,996
001.10.11.00.8.401.503.001 Overtime	626	1,707	1,425	1,451	1,495
001.10.11.00.8.401.504.001 Specialty Pay	-	50	60	61	61
001.10.11.00.8.401.506.001 Longevity Pay	-	40	40	40	40
	6,783	8,184	8,305	8,410	8,592
EMPLOYEE BENEFITS					
001.10.11.00.8.401.510.001 Medical Insurance	1,145	480	480	529	545
001.10.11.00.8.401.510.002 Life Insurance	11	-	-	-	-
001.10.11.00.8.401.511.001 Social Security	421	413	515	442	452
001.10.11.00.8.401.511.002 Medicare	99	119	121	123	126
001.10.11.00.8.401.512.001 IMRF Pension Expense	680	883	894	966	1,016
	2,356	1,895	2,010	2,060	2,139
CONTRACTUAL SERVICES					
001.10.11.00.8.401.580.001 Holiday Wreath Inst.	9,023	15,000	15,000	15,000	15,000
001.10.11.00.8.401.580.003 Holiday Banner Inst.	-	5,000	5,000	5,000	5,000
001.10.11.00.8.401.580.004 White Light Inst.	11,910	33,390	33,390	33,390	34,058
	20,933	53,390	53,390	53,390	54,058
COMMODITIES & SUPPLIES					
001.10.11.00.8.401.617.005 Holiday Decorations	1,368	8,000	8,000	8,000	8,000
001.10.11.00.8.401.617.006 White Light Supplies	9,500	9,500	9,500	9,500	9,690
	10,868	17,500	17,500	17,500	17,690
TOTAL HOLIDAY DECORATIONS	40,940	80,969	81,205	81,360	82,479

**VILLAGE OF MOUNT PROSPECT
PUBLIC REPRESENTATION
ADVISORY BOARDS & COMMISSIONS**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES					
001.10.12.00.0.000.500.001 Full-Time Earnings	3,364	3,410	3,410	3,478	3,548
001.10.12.00.0.000.506.001 Longevity Pay	-	22	22	22	22
	3,364	3,432	3,432	3,500	3,570
EMPLOYEE BENEFITS					
001.10.12.00.0.000.510.001 Medical Insurance	572	922	922	1,000	1,030
001.10.12.00.0.000.510.002 Life Insurance	7	-	-	-	-
001.10.12.00.0.000.511.001 Social Security	198	213	213	217	222
001.10.12.00.0.000.511.002 Medicare	46	51	50	51	53
001.10.12.00.0.000.512.001 IMRF Pension Expense	337	370	370	402	422
	1,160	1,556	1,555	1,670	1,727
CONTRACTUAL SERVICES					
001.10.12.00.0.000.544.002 Postage Expense	175	1,000	200	1,000	500
	175	1,000	200	1,000	500
COMMODITIES & SUPPLIES					
001.10.12.00.0.000.606.001 Office Supplies	-	350	-	350	357
001.10.12.00.0.000.608.001 Other Supplies	-	250	-	250	255
	-	600	-	600	612
TOTAL ADVISORY BOARDS & COMMISSIONS	4,699	6,588	5,187	6,770	6,409
TOTAL PUBLIC REPRESENTATION	468,889	525,998	482,175	551,260	560,462

**VILLAGE OF MOUNT PROSPECT
PUBLIC REPRESENTATION
PERSONAL SERVICES**

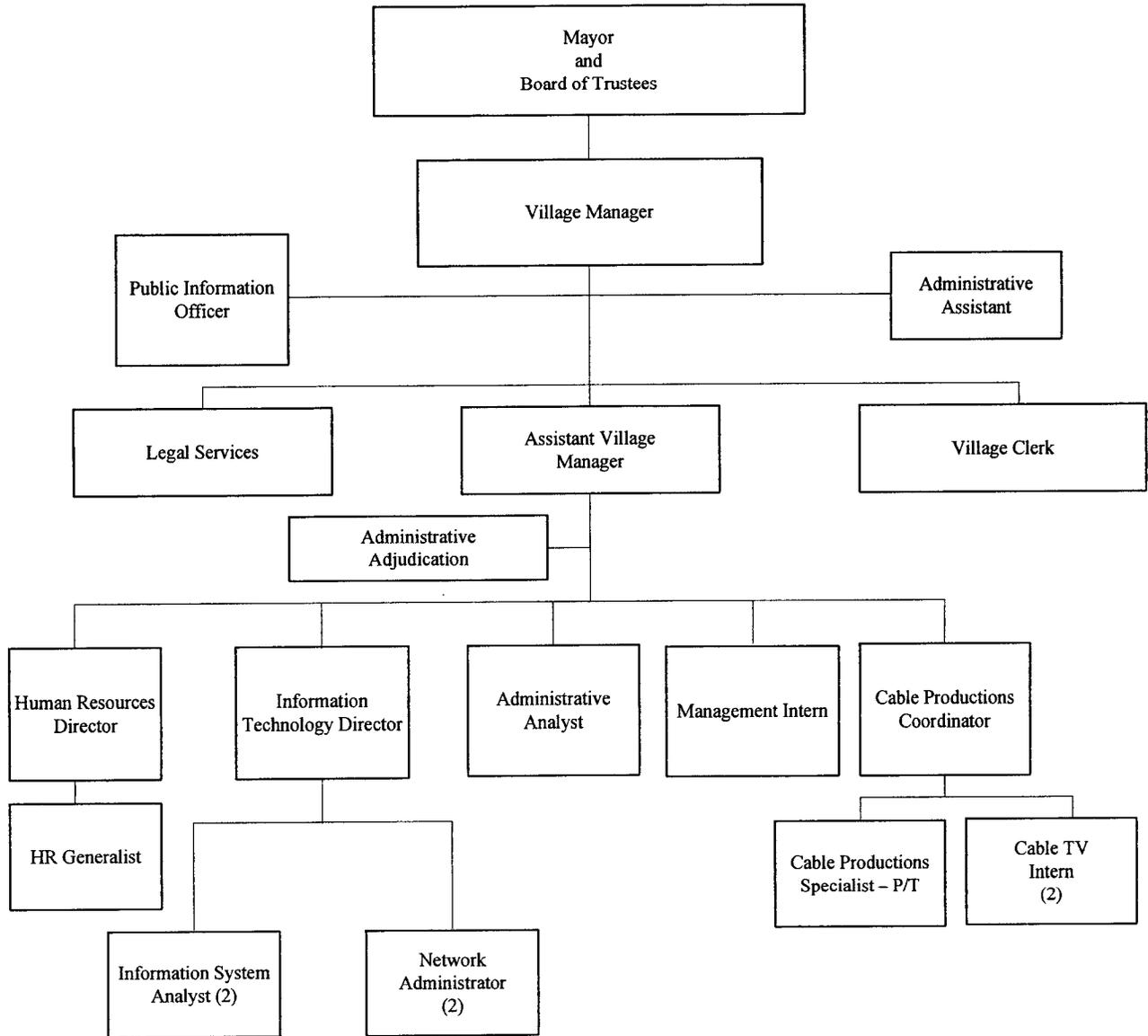
Position Title	Positions (1)			Amounts		
	2010 Budget	2011 Budget	2012 Budget	2010 Budget	2011 Budget	2012 Budget
FULL TIME						
Administrative Assistant	0.15	0.15	0.15	9,311	9,472	9,661
Forestry/Grounds Superintendent	-	0.05	0.05	-	5,422	5,505
Street/Bldg/Park Superintendent	-	0.05	0.05	-	5,162	4,915
Foreman	-	0.20	0.20	-	16,597	16,879
Electrician	-	0.15	0.15	-	10,956	11,204
Maintenance Personnel	0.10	0.65	0.65	6,131	45,046	44,920
Forestry Technician	-	0.05	0.05	-	3,204	3,234
	<u>0.25</u>	<u>1.30</u>	<u>1.30</u>	<u>15,442</u>	<u>95,859</u>	<u>96,318</u>
PART TIME						
Mayor/Liquor Commissioner	0.10 (1)	0.10 (1)	0.10 (1)	8,500	8,500	8,500
Trustees	0.60 (6)	0.60 (6)	0.60 (6)	16,500	16,500	16,503
Blood Donor Chairperson	0.10 (1)	0.10 (1)	0.10 (1)	1,880	1,844	1,899
	<u>0.80</u>	<u>0.80</u>	<u>0.80</u>	<u>26,880</u>	<u>26,844</u>	<u>26,902</u>
OTHER COMPENSATION						
Overtime Earnings				92,720	43,707	31,894
Specialty Pay				-	50	397
Longevity Pay				-	101	626
				<u>92,720</u>	<u>43,858</u>	<u>32,917</u>
TOTAL	1.05	2.10	2.10	135,042	166,561	156,137

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	0.25	1.30	1.30
Part-Time	8.00	8.00	8.00



VILLAGE OF MOUNT PROSPECT VILLAGE ADMINISTRATION



Village Administration includes the Village Manager’s Office as well as the Human Resources Division, Television Services Division, Informational Technology Division, Administrative Adjudication Division and the Village Clerk’s Office. There are 14 full-time employees, 1 part-time employee and 3 interns in Village Administration. Not reflected in this organizational chart is the Blood Donor Chairperson who is included in the Public Representation budget.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
VILLAGE ADMINISTRATION**

STATEMENT OF ACTIVITIES

The Village Administration administers the policies and programs adopted by the Village Board. The Village Administration is responsible for the efficient administration of each department, the preparation of the annual budget, administering employment policies, and the preparation of weekly Village Board and Committee of the Whole agendas. Included in the Village Administration are the activities of the Television Services Division, Information Technology Division, Human Resources and the Village Clerk's Office.

2010 ACCOMPLISHMENTS

Completed a comprehensive review and revisions of the Personnel Manual which includes existing and revised Village policies and procedures and ensures compliance with state statutes and federal regulations.

Completed an employee benefit enrollment that met state statute compliance regulations for Public Act 95-0958 (HB5285 Expanded Age Limit - consisting of Imputed Income and Fair Market Value rates for eligible dependents) offered to all active benefit eligible Village employees.

Coordinated Wellness Team presentations and activities which have been accepted well by employees. The purpose of the Wellness Team is to improve overall employee health, reduce sick time, and inevitably reduce medical/prescription drug costs to the Village. The cost savings will be analyzed over a five (5) year period and this will be the tell-tale as to the success of the plan. We should begin to see the cost savings in calendar year 2014.

Continued to transition to a paperless filing system by implementing Laserfiche documentation storage.

Improved disaster recovery and business continuity by virtualizing Village data servers, which will also help to provide functionality needed for the Emergency Operations Center.

Continued to implement wireless access points to allow field personnel from multiple departments to access the computer network from various Village properties.

Integrated Laserfiche document imaging system with Logos.NET ERP software.

Continued *Experience Mount Prospect* (Shop/Dine/Events) marketing campaign to promote Mount Prospect businesses and events.

Implemented new website content management system for internet and intranet sites.

Planned and coordinated American Idol events.

Mount Prospect named by Money Magazine in list of "Top 100 Places to Live."

MPTV continued to produce segments for businesses in the community for its "Experience Mount Prospect Television" program. The show is watched by cable viewers and internet viewers from all over the world. Each show generates approximately 1,500 hits per episode.

MPTV continued to migrate more and more of its content to the web as the video-on-demand viewing of programs continues to rise exponentially.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
VILLAGE ADMINISTRATION**

2010 ACCOMPLISHMENTS (continued)

MPTV revamped its website to coincide with the new website village wide.

MPTV installed a new switcher for the board room replacing a 12 year-old machine. Also installed was a new playback/message board system for the cable channels. The install was done by staff saving over \$7,000 in installation costs.

MPTV was instrumental in covering the Lee DeWyze homecoming. MPTV spent 15 hours covering the day's event including the hometown parade and concert at Arlington Park. MPTV produced a half-hour video documenting the day's events.

Facilitated increased use of electronic information – reduction in paper/energy/publications.

Notarized 165 documents.

Accepted 125 passport applications for submittal to the U.S. Department of State.

Administered Freedom of Information Act (FOIA) Policy and Procedure.

Responded to approximately 330 Freedom of Information Requests (does not include Police and Fire FOIA responses).

Assisted in the structuring and development of coordinated response to foreclosed and short-sale properties in order to comply with Village code and collect fees/judgments owed to the Village.

Records Management/Codification/Public Notices/Recordings.

Continued the digital archiving of Village Records – current and past documents.

Implemented centralized purchasing of office supplies – Village Manager's Office.

2011 ACCOMPLISHMENTS

Executed an Intergovernmental Agreement with the Mount Prospect Public Library to deliver Sustainability Education Programming, primarily designed to educate residents and businesses regarding energy efficiency, recycling, and water conservation.

Co-hosted the 2011 Mount Prospect Green Fair with the Mount Prospect Public Library, an event that provided educational seminars and an exposition about topics such as home energy efficiency, alternative transportation, renewable energy, water conservation, and sustainable food.

Coordinated all project activities funded by the Department of Energy's Energy Efficiency and Conservation Block Grant (EECBG).

Managed the implementation of the Enterprise Resource Planning software, which included successful "Go-Lives" for both the HR-Payroll and Community Development modules.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
VILLAGE ADMINISTRATION**

2011 ACCOMPLISHMENTS (continued)

Completed transition to new HR-Payroll system that is part of the new ERP system. The new options allow on-line entry of work and benefit hours by the employee. In addition, employees have the ability to request benefits and changes on-line.

Distributed an updated Personnel Manual which superseded the previous 1999 Edition.

Submitted a successful application to use a Federal subsidy program, the Early Retiree Reinsurance Program (ARRP), and have been notified of a forthcoming reimbursement.

Formed working partnership with Chamber of Commerce and Downtown Merchants Association to improve climate for businesses in the community.

Developed Business Retention and Recruitment program.

Worked with Casto Lifestyle Properties to promote Randhurst Village as more stores opened.

Introduced "Friday on the Green" summer monthly Concert Series.

Introduced new Tree Lighting Ceremony.

Produced French Market with Sister Cities Commission and Lions Club.

Created social media presence for the Village and Experience Mount Prospect on Facebook and Twitter.

Continued to produce Experience Mount Prospect web site and E-Newsletter promoting shopping, dining and events in Mount Prospect.

Village website revised to improve visual appearance and active links.

Produced quarterly Village Newsletter.

Replaced the voicemail server and upgraded the software to a current version.

Assisted with the implementation of the ERP software.

Replaced network switches that are no longer supported.

Implemented a pilot project for virtual desktops, providing network access to field inspectors from tablet PCs and iPads.

Reorganized Technical Focus Group into an IT Steering Committee that will provide strategic leadership for Village technology initiatives, provide recommendations and prioritize initiatives, and improve communication regarding those initiatives.

MPTV revamped its website to coincide with the new village website. All programming is being placed on the website for viewing.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
VILLAGE ADMINISTRATION**

2011 ACCOMPLISHMENTS (continued)

MPTV replaced two of its AVID editing workstations. Due to an improvement in technology and staff's self installation, the village saw a savings of \$10,000.

MPTV continued to see its Video On Demand viewership increase.

MPTV has begun a presence on Facebook and will use it to alert residents of new and future programming.

Facilitated increased use of electronic information – reduction in paper/energy/publications.

Village Clerk notarized 137 documents.

Accepted 198 passport applications for submittal to the U.S. Department of State.

Administered Freedom of Information Act Policy and Procedure.

Responded to approximately 404 Freedom of Information Requests (does not include Police and Fire FOIA responses).

Coordinated response to foreclosed and short-sale properties to comply with Village code and collect fees/judgments owed to the Village.

Continued digital archiving of Village Records – current and past documents.

2012 OBJECTIVES

Continue to provide Sustainability Educational Programming to the community through the partnership with the Mount Prospect Public Library, with outreach activities such as a series of "green" workshops, next year's Green Fair, a new website, and an education center at the Library.

Continue to coordinate all project activities funded by the Department of Energy's Energy Efficiency and Conservation Block Grant (EECBG).

Complete the implementation of the Enterprise Resource Planning software, which will include the final Utility Management/Billing module.

Coordinate the necessary health insurance changes to the Village plan to comply with the mandates required through the Federal Health Care Reform Act. There are several milestones over the next few years as various components are implemented.

Implement comprehensive Employee Wellness Program.

Continue to work with Chamber of Commerce and Downtown Merchants Association to promote businesses.

Implement Business Retention and Recruitment program.

Continue to promote Randhurst Village as the center nears completion in 2012.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
VILLAGE ADMINISTRATION**

2012 OBJECTIVES (continued)

Work with businesses on developing additional small scale events designed to bring people to downtown.

Continue work to evolve the IT Steering Committee into a useful strategic tool for the Village.

Formulate a phased implementation of virtual desktops that will minimize desktop hardware costs and provide remote access for field workers.

Expand available drive space for servers.

Expand available space for server backups.

Continue updating and enlarging MPTV's presence on social media.

Continue the expansion of public relations efforts for MPTV and MPTV2 within the community.

Begin the transition of MPTV to HDTV.

Coordinate annual Village-wide Records Management Day(s) and annual staff training - FOIA, Open Meetings Act and Records Retention.

Continue Reorganization of Village's File Vault, digital archiving of Village records, expanded use of Laserfiche (public access to public documents).

Recording of Village Documents – Cook County Recorder of Deeds.

PERFORMANCE MEASURES

	2009 Actual	2010 Actual	2011 Estimated	2012 Projected
Village Clerk's Office				
Resolutions Prepared	50	43	40	43
Ordinances Drafted	64	43	60	60
Television Services Division				
Cable Casting				
Hours Played (average per month)	840	840	840	840
Internet Stream Views	5,100	25,939 *	5,860	6,000
Video-On-Demand Views	8,558	44,229 *	33,925	40,000
Cable Complaints	25	24	28	30
Meetings Cablecast	45	43	46	48

* Reporting for the first six months of 2010 was counted in a different way by the reporting program. Thus the figure is skewed. The second six months of 2010 and all of 2011 reflect more accurate reporting.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
VILLAGE ADMINISTRATION**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
--	----------------	----------------	------------------	----------------	------------------

PROGRAMS					
Village Manager's Office	567,977	598,525	595,669	627,941	641,133
Legal Services	603,069	443,750	438,250	447,250	438,750
Village Clerk's Office	203,020	155,426	152,109	146,997	149,761
Human Resources	256,800	267,122	250,332	292,179	298,600
Information Technology	787,997	1,101,073	999,444	881,438	996,073
Public Information	235,800	208,009	196,573	180,896	185,301
TV Services	135,750	122,119	116,883	121,349	124,699
TV Intergovernmental Programs	52,508	48,860	51,644	46,985	49,185
IT System Improvements	-	-	-	18,900	40,750
	2,842,921	2,944,884	2,800,904	2,763,935	2,924,252

EXPENDITURE CLASSIFICATION					
Personal Services	1,213,183	1,161,440	1,141,724	1,176,933	1,202,981
Employee Benefits	450,739	454,995	446,310	504,315	518,729
Other Employee Costs	32,540	27,415	21,465	25,215	25,982
Contractual Services	1,094,896	1,242,458	1,122,509	997,196	1,094,234
Utilities	9,731	11,276	9,650	11,276	8,722
Commodities & Supplies	17,522	19,700	18,160	18,100	19,534
Office Equipment	16,566	19,100	18,500	24,300	45,570
Other Equipment	7,744	8,500	22,586	6,600	8,500
	2,842,921	2,944,884	2,800,904	2,763,935	2,924,252

SOURCE OF FUNDS					
001 General Fund	2,842,921	2,944,884	2,800,904	2,763,935	2,924,252
	2,842,921	2,944,884	2,800,904	2,763,935	2,924,252

BUDGET DISCUSSION AND ANALYSIS

Village Administration includes the Village Manager's Office, Legal Services, Village Clerk's Office, Human Resources, Information Technology, Public Information and TV Services programs. The 2012 budget is decreased from 2011; this is primarily due to the elimination of the funding in Information Technology of the computer lease payment for the Computer Replacement Fund and reductions to contractual services in Public Information.

New for the 2012 Budget, is the segregation of Department Improvements. Department Improvements are operational expenses that are expected to fluctuate more frequently than regular operating expenses. Segregating these items will help give a better picture of regular operating costs for each department.

The Information Technology Division has Improvements programs in 2012.

**VILLAGE OF MOUNT PROSPECT
VILLAGE ADMINISTRATION
VILLAGE MANAGER'S OFFICE**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
001.20.21.00.0.000.500.001	Full-Time Earnings	400,848	397,500	397,535	407,244	415,388
001.20.21.00.0.000.502.001	Seasonal Earnings	-	-	3,360	11,997	12,237
001.20.21.00.0.000.506.001	Longevity Pay	1,110	1,450	1,450	1,450	1,450
		<u>401,958</u>	<u>398,950</u>	<u>402,345</u>	<u>420,691</u>	<u>429,075</u>
EMPLOYEE BENEFITS						
001.20.21.00.0.000.510.001	Medical Insurance	42,365	64,733	64,733	68,693	70,752
001.20.21.00.0.000.510.002	Life Insurance	541	-	-	-	-
001.20.21.00.0.000.511.001	Social Security	19,669	19,933	20,180	20,458	20,867
001.20.21.00.0.000.511.002	Medicare	6,259	6,309	6,327	6,625	6,756
001.20.21.00.0.000.512.001	IMRF Pension Expense	44,123	45,187	46,590	49,330	51,796
001.20.21.00.0.000.513.001	Sick Leave Incentive	4,903	6,500	4,500	6,500	6,500
001.20.21.00.0.000.513.002	Vac/Pers Leave Incent.	10,486	10,500	8,500	8,500	8,500
001.20.21.00.0.000.513.004	Employee Allowances	5,769	6,001	6,000	6,001	6,000
001.20.21.00.0.000.513.006	Other Compensation	14,423	15,001	15,000	15,001	15,000
		<u>148,538</u>	<u>174,164</u>	<u>171,830</u>	<u>181,108</u>	<u>186,171</u>
OTHER EMPLOYEE COSTS						
001.20.21.00.0.000.515.001	Board/Staff Wrkshps	110	300	150	300	-
001.20.21.00.0.000.518.001	Dues & Memberships	4,254	3,500	4,000	4,500	4,500
001.20.21.00.0.000.522.001	Travel & Meetings	1,932	3,500	2,500	3,200	3,500
		<u>6,296</u>	<u>7,300</u>	<u>6,650</u>	<u>8,000</u>	<u>8,000</u>
CONTRACTUAL SERVICES						
001.20.21.00.0.000.530.006	Other Prof. Serv.	306	400	250	500	550
001.20.21.00.0.000.532.002	Equipment Maint.	129	400	250	400	400
001.20.21.00.0.000.544.002	Postage Expense	729	1,000	750	800	1,100
001.20.21.00.0.000.553.001	Vehicle Lease Payment	-	2,300	2,300	3,300	3,800
001.20.21.00.0.000.554.001	Vehicle Maint Payment	1,978	2,884	2,884	3,015	3,087
		<u>3,142</u>	<u>6,984</u>	<u>6,434</u>	<u>8,015</u>	<u>8,937</u>
UTILITIES						
001.20.21.00.0.000.589.001	Telephone - Land Lines	935	2,277	1,100	2,277	-
001.20.21.00.0.000.590.001	Telephone - Cellular	1,850	2,000	2,000	2,000	2,000
		<u>2,785</u>	<u>4,277</u>	<u>3,100</u>	<u>4,277</u>	<u>2,000</u>
COMMODITIES & SUPPLIES						
001.20.21.00.0.000.604.001	Office Equipment	166	200	200	200	200
001.20.21.00.0.000.606.001	Office Supplies	4,098	5,600	4,000	4,600	5,700
001.20.21.00.0.000.612.001	Publications	774	750	810	750	750
		<u>5,038</u>	<u>6,550</u>	<u>5,010</u>	<u>5,550</u>	<u>6,650</u>

**VILLAGE OF MOUNT PROSPECT
VILLAGE ADMINISTRATION
VILLAGE MANAGER'S OFFICE**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
OFFICE EQUIPMENT					
001.20.21.00.0.000.656.001 Office Eqpt	220	300	300	300	300
	220	300	300	300	300
TOTAL VILLAGE MANAGER'S OFFICE	567,977	598,525	595,669	627,941	641,133

LEGAL SERVICES

CONTRACTUAL SERVICES					
001.20.21.00.0.050.530.006 Other Prof. Serv.	937	3,000	1,500	1,500	1,500
001.20.21.00.0.050.531.001 Legal-General Counsel	563,445	400,000	400,000	400,000	400,000
001.20.21.00.0.050.531.002 Legal-Special Counsel	33,060	34,000	30,000	39,000	30,000
001.20.21.00.0.050.531.003 Legal-Adm.	5,367	4,500	4,500	4,500	5,000
001.20.21.00.0.050.544.001 Postage - Legal	260	250	250	250	250
001.20.21.00.0.050.560.012 Computer Software	-	2,000	2,000	2,000	2,000
	603,069	443,750	438,250	447,250	438,750
TOTAL LEGAL SERVICES	603,069	443,750	438,250	447,250	438,750

**VILLAGE OF MOUNT PROSPECT
VILLAGE ADMINISTRATION
VILLAGE CLERK'S OFFICE**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
001.20.22.00.0.000.500.001	Full-Time Earnings	126,571	76,501	81,384	76,971	78,512
001.20.22.00.0.000.502.001	Seasonal Earnings	-	5,000	2,976	-	-
001.20.22.00.0.000.503.001	Overtime	-	336	-	336	345
001.20.22.00.0.000.506.001	Longevity Pay	1,200	700	700	700	700
		<u>127,771</u>	<u>82,537</u>	<u>85,060</u>	<u>78,007</u>	<u>79,557</u>
EMPLOYEE BENEFITS						
001.20.22.00.0.000.510.001	Medical Insurance	22,900	14,900	14,900	16,333	16,823
001.20.22.00.0.000.510.002	Life Insurance	180	-	-	-	-
001.20.22.00.0.000.511.001	Social Security	8,175	5,013	5,522	4,915	5,014
001.20.22.00.0.000.511.002	Medicare	1,912	1,192	1,292	1,197	1,221
001.20.22.00.0.000.512.001	IMRF Pension Expense	13,482	8,345	9,263	8,956	9,404
001.20.22.00.0.000.513.001	Sick Leave Incentive	2,154	1,500	1,000	1,500	1,500
001.20.22.00.0.000.513.002	Vac/Pers Leave Incent.	5,574	4,750	3,000	3,000	3,000
		<u>54,377</u>	<u>35,700</u>	<u>34,977</u>	<u>35,901</u>	<u>36,962</u>
OTHER EMPLOYEE COSTS						
001.20.22.00.0.000.518.001	Dues & Memberships	440	315	315	315	325
001.20.22.00.0.000.522.001	Travel & Meetings	103	300	300	300	310
001.20.22.00.0.000.525.004	Training	30	400	400	300	410
		<u>573</u>	<u>1,015</u>	<u>1,015</u>	<u>915</u>	<u>1,045</u>
CONTRACTUAL SERVICES						
001.20.22.00.0.000.532.002	Equipment Maint.	-	4,500	-	4,500	-
001.20.22.00.0.000.541.001	Legal Notices	419	825	825	825	840
001.20.22.00.0.000.542.001	Recording Expense	1,368	4,500	4,332	5,000	5,100
001.20.22.00.0.000.544.002	Postage Expense	1,201	1,600	1,600	1,600	1,632
001.20.22.00.0.000.551.001	Copier Lease Payment	11,186	12,000	12,000	7,700	12,000
001.20.22.00.0.000.562.003	Codification	4,387	10,000	10,000	10,000	10,200
		<u>18,561</u>	<u>33,425</u>	<u>28,757</u>	<u>29,625</u>	<u>29,772</u>
UTILITIES						
001.20.22.00.0.000.589.001	Telephone - Land Lines	932	1,549	1,100	1,549	1,200
		<u>932</u>	<u>1,549</u>	<u>1,100</u>	<u>1,549</u>	<u>1,200</u>
COMMODITIES & SUPPLIES						
001.20.22.00.0.000.606.001	Office Supplies	191	-	-	-	-
001.20.22.00.0.000.608.001	Other Supplies	615	1,200	1,200	1,000	1,225
		<u>806</u>	<u>1,200</u>	<u>1,200</u>	<u>1,000</u>	<u>1,225</u>
TOTAL VILLAGE CLERK'S OFFICE		203,020	155,426	152,109	146,997	149,761

**VILLAGE OF MOUNT PROSPECT
VILLAGE ADMINISTRATION
HUMAN RESOURCES**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
001.20.23.00.0.000.500.001	Full-Time Earnings	171,322	169,867	165,507	174,258	177,743
001.20.23.00.0.000.502.001	Seasonal Earnings	-	12,000	6,943	-	-
001.20.23.00.0.000.506.001	Longevity Pay	490	490	490	490	490
		171,812	182,357	172,940	174,748	178,233
EMPLOYEE BENEFITS						
001.20.23.00.0.000.510.001	Medical Insurance	24,617	28,367	28,367	27,729	28,559
001.20.23.00.0.000.510.002	Life Insurance	315	-	-	-	-
001.20.23.00.0.000.511.001	Social Security	9,712	10,311	10,462	12,374	12,621
001.20.23.00.0.000.511.002	Medicare	2,342	2,472	2,508	3,115	3,178
001.20.23.00.0.000.512.001	IMRF Pension Expense	17,111	18,332	17,862	20,063	21,066
001.20.23.00.0.000.512.005	Other Retirement Exp	-	3,208	-	-	-
001.20.23.00.0.000.513.007	Merit Pay Pool	-	-	-	20,000	20,000
001.20.23.00.0.000.513.008	Salary Adjustment Pool	-	-	-	20,000	20,000
		54,097	62,690	59,199	103,281	105,424
OTHER EMPLOYEE COSTS						
001.20.23.00.0.000.518.001	Dues & Memberships	1,340	1,200	750	750	765
001.20.23.00.0.000.519.001	Employee Recognition	14,792	3,500	3,500	3,400	3,570
001.20.23.00.0.000.520.001	Medical Examinations	2,869	4,000	4,700	4,500	4,794
001.20.23.00.0.000.522.001	Travel & Meetings	-	1,000	500	-	-
001.20.23.00.0.000.525.003	Management Trng.	415	1,000	200	200	204
001.20.23.00.0.000.525.004	Training	569	1,000	-	-	-
		19,985	11,700	9,650	8,850	9,333
CONTRACTUAL SERVICES						
001.20.23.00.0.000.530.006	Other Prof. Serv.	6,317	1,500	-	-	-
001.20.23.00.0.000.544.002	Postage Expense	222	175	300	300	306
001.20.23.00.0.000.546.001	Employee Relations	1,442	1,200	1,200	-	-
001.20.23.00.0.000.546.002	Personnel Recruitment	2,601	6,700	6,543	4,800	5,100
		10,582	9,575	8,043	5,100	5,406
COMMODITIES & SUPPLIES						
001.20.23.00.0.000.608.001	Other Supplies	324	300	300	-	-
001.20.23.00.0.000.612.001	Publications	-	200	200	200	204
		324	500	500	200	204
OFFICE EQUIPMENT						
001.20.23.00.0.000.656.001	Office Eqpt	-	300	-	-	-
		-	300	-	-	-
TOTAL HUMAN RESOURCES		256,800	267,122	250,332	292,179	298,600

**VILLAGE OF MOUNT PROSPECT
VILLAGE ADMINISTRATION
INFORMATION TECHNOLOGY**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
001.20.24.00.0.000.500.001	Full-Time Earnings	332,480	334,861	334,702	342,114	348,955
001.20.24.00.0.000.503.001	Overtime	5,973	11,347	-	8,946	11,687
001.20.24.00.0.000.506.001	Longevity Pay	1,400	1,400	1,400	1,500	1,500
		<u>339,853</u>	<u>347,608</u>	<u>336,102</u>	<u>352,560</u>	<u>362,142</u>
EMPLOYEE BENEFITS						
001.20.24.00.0.000.510.001	Medical Insurance	57,250	46,128	46,128	49,313	50,791
001.20.24.00.0.000.510.002	Life Insurance	732	-	-	-	-
001.20.24.00.0.000.511.001	Social Security	20,926	21,421	21,375	21,347	21,773
001.20.24.00.0.000.511.002	Medicare	4,894	5,080	5,000	5,152	5,253
001.20.24.00.0.000.512.001	IMRF Pension Expense	34,148	37,403	37,096	40,476	42,499
001.20.24.00.0.000.513.001	Sick Leave Incentive	404	3,750	3,650	-	-
001.20.24.00.0.000.513.002	Vac/Pers Leave Incent.	6,596	4,000	5,000	2,500	2,500
		<u>124,950</u>	<u>117,782</u>	<u>118,249</u>	<u>118,788</u>	<u>122,816</u>
OTHER EMPLOYEE COSTS						
001.20.24.00.0.000.518.001	Dues & Memberships	450	500	200	500	500
001.20.24.00.0.000.522.001	Travel & Meetings	688	1,500	1,000	1,500	1,530
001.20.24.00.0.000.525.004	Training	2,318	3,500	1,000	3,500	3,600
		<u>3,456</u>	<u>5,500</u>	<u>2,200</u>	<u>5,500</u>	<u>5,630</u>
CONTRACTUAL SERVICES						
001.20.24.00.0.000.530.006	Other Prof. Serv.	25,171	5,000	3,000	5,000	5,100
001.20.24.00.0.000.532.005	Telephone Maint.	30,808	39,000	32,000	39,000	39,780
001.20.24.00.0.000.551.001	Copier Lease Payment	2,411	2,500	2,500	2,500	2,500
001.20.24.00.0.000.552.001	Computer Lease	-	212,193	212,193	-	93,552
001.20.24.00.0.000.560.007	Computer Maint.	177,331	299,990	225,000	299,990	305,990
001.20.24.00.0.000.560.011	Internet Service	31,527	35,000	32,000	35,000	35,700
001.20.24.00.0.000.560.012	Computer Software	28,972	10,000	10,000	10,000	10,200
		<u>296,220</u>	<u>603,683</u>	<u>516,693</u>	<u>391,490</u>	<u>492,822</u>
UTILITIES						
001.20.24.00.0.000.589.001	Telephone - Land Lines	186	250	250	250	250
001.20.24.00.0.000.590.001	Telephone - Cellular	3,690	3,600	3,600	3,600	3,672
		<u>3,876</u>	<u>3,850</u>	<u>3,850</u>	<u>3,850</u>	<u>3,922</u>
COMMODITIES & SUPPLIES						
001.20.24.00.0.000.604.001	Office Equipment	333	500	500	500	510
001.20.24.00.0.000.606.001	Office Supplies	1,147	1,600	1,600	1,600	1,632
001.20.24.00.0.000.608.001	Other Supplies	1,321	1,450	1,450	1,450	1,479
001.20.24.00.0.000.612.001	Publications	495	600	600	600	600
		<u>3,296</u>	<u>4,150</u>	<u>4,150</u>	<u>4,150</u>	<u>4,221</u>

**VILLAGE OF MOUNT PROSPECT
VILLAGE ADMINISTRATION
INFORMATION TECHNOLOGY**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
OFFICE EQUIPMENT					
001.20.24.00.0.000.655.003 Computer Eqpt - Other	15,900	17,500	17,500	4,100	3,500
001.20.24.00.0.000.656.001 Office Eqpt	446	1,000	700	1,000	1,020
	16,346	18,500	18,200	5,100	4,520
TOTAL INFORMATION TECHNOLOGY	787,997	1,101,073	999,444	881,438	996,073

**VILLAGE OF MOUNT PROSPECT
VILLAGE ADMINISTRATION
PUBLIC INFORMATION**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
001.20.25.00.0.000.500.001	Full-Time Earnings	60,945	62,929	61,718	64,187	65,471
001.20.25.00.0.000.506.001	Longevity Pay	500	500	500	500	500
		61,445	63,429	62,218	64,687	65,971
EMPLOYEE BENEFITS						
001.20.25.00.0.000.510.001	Medical Insurance	11,450	14,899	14,899	16,333	16,823
001.20.25.00.0.000.510.002	Life Insurance	146	-	-	-	-
001.20.25.00.0.000.511.001	Social Security	3,685	3,934	3,858	4,011	4,092
001.20.25.00.0.000.511.002	Medicare	862	921	903	938	958
001.20.25.00.0.000.512.001	IMRF Pension Expense	6,154	6,826	6,695	7,427	7,799
		22,297	26,580	26,355	28,709	29,672
OTHER EMPLOYEE COSTS						
001.20.25.00.0.000.518.001	Dues & Memberships	375	450	450	450	459
001.20.25.00.0.000.522.001	Travel & Meetings	71	250	250	250	255
001.20.25.00.0.000.525.004	Training	1,059	500	500	500	510
		1,505	1,200	1,200	1,200	1,224
CONTRACTUAL SERVICES						
001.20.25.00.0.000.530.006	Other Prof. Serv.	30,223	15,000	15,000	14,800	15,300
001.20.25.00.0.000.530.010	Marketing Services	41,825	30,000	20,000	-	-
001.20.25.00.0.000.544.002	Postage Expense	17,777	20,000	20,000	19,800	20,400
001.20.25.00.0.000.562.002	Printing Expense	57,474	50,000	50,000	50,000	51,000
		147,299	115,000	105,000	84,600	86,700
UTILITIES						
001.20.25.00.0.000.589.001	Telephone - Land Lines	274	-	-	-	-
		274	-	-	-	-
COMMODITIES & SUPPLIES						
001.20.25.00.0.000.606.001	Office Supplies	774	-	-	-	-
001.20.25.00.0.000.608.001	Other Supplies	1,321	-	-	-	-
001.20.25.00.0.000.610.001	Paper & Supplies	458	1,500	1,500	1,500	1,530
001.20.25.00.0.000.612.001	Publications	427	300	300	200	204
		2,980	1,800	1,800	1,700	1,734
TOTAL PUBLIC INFORMATION		235,800	208,009	196,573	180,896	185,301

**VILLAGE OF MOUNT PROSPECT
VILLAGE ADMINISTRATION
TV SERVICES**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
001.20.26.00.0.000.500.001	Full-Time Earnings	71,620	52,787	52,786	53,841	54,919
001.20.26.00.0.000.502.001	Seasonal Earnings	3,072	5,000	4,328	5,000	5,100
001.20.26.00.0.000.503.001	Overtime	4,966	4,500	4,357	3,244	3,340
001.20.26.00.0.000.506.001	Longevity Pay	500	500	500	500	500
		<u>80,158</u>	<u>62,787</u>	<u>61,971</u>	<u>62,585</u>	<u>63,859</u>
EMPLOYEE BENEFITS						
001.20.26.00.0.000.510.001	Medical Insurance	17,175	17,065	17,064	18,516	19,072
001.20.26.00.0.000.510.002	Life Insurance	225	-	-	-	-
001.20.26.00.0.000.511.001	Social Security	5,092	3,859	4,032	3,737	3,813
001.20.26.00.0.000.511.002	Medicare	1,191	927	943	941	961
001.20.26.00.0.000.512.001	IMRF Pension Expense	8,111	6,083	6,531	6,612	6,943
001.20.26.00.0.000.513.001	Sick Leave Incentive	2,145	800	550	800	800
001.20.26.00.0.000.513.002	Vac/Pers Leave Incent.	2,463	5,000	2,500	1,500	1,500
		<u>36,402</u>	<u>33,734</u>	<u>31,620</u>	<u>32,106</u>	<u>33,089</u>
OTHER EMPLOYEE COSTS						
001.20.26.00.0.000.518.001	Dues & Memberships	725	700	750	750	750
		<u>725</u>	<u>700</u>	<u>750</u>	<u>750</u>	<u>750</u>
CONTRACTUAL SERVICES						
001.20.26.00.0.000.530.006	Other Prof. Serv.	625	700	706	700	700
001.20.26.00.0.000.532.002	Equipment Maint.	225	3,500	1,000	3,500	3,500
001.20.26.00.0.000.540.001	Music Library	800	900	900	900	900
001.20.26.00.0.000.544.002	Postage Expense	79	200	85	200	200
001.20.26.00.0.000.552.001	Computer Lease	-	255	255	-	255
001.20.26.00.0.000.553.001	Vehicle Lease Payment	-	1,500	1,500	3,000	3,400
001.20.26.00.0.000.554.001	Vehicle Maint Payment	989	1,443	1,443	1,608	1,646
001.20.26.00.0.000.560.005	Internet Hosting	3,896	3,800	3,800	3,800	3,800
		<u>6,614</u>	<u>12,298</u>	<u>9,689</u>	<u>13,708</u>	<u>14,401</u>
UTILITIES						
001.20.26.00.0.000.589.001	Telephone - Land Lines	1,864	1,600	1,600	1,600	1,600
		<u>1,864</u>	<u>1,600</u>	<u>1,600</u>	<u>1,600</u>	<u>1,600</u>
COMMODITIES & SUPPLIES						
001.20.26.00.0.000.608.001	Other Supplies	3,592	4,000	4,000	4,000	4,000
		<u>3,592</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>

**VILLAGE OF MOUNT PROSPECT
VILLAGE ADMINISTRATION
TV SERVICES**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
--	----------------	----------------	------------------	----------------	------------------

OTHER EQUIPMENT						
001.20.26.00.0.000.665.007	Cable TV Equip - New	2,674	3,000	3,253	3,000	3,000
001.20.26.00.0.000.665.008	Cable TV Equip -Repl	3,721	4,000	4,000	3,600	4,000
		6,395	7,000	7,253	6,600	7,000

TOTAL TV SERVICES		135,750	122,119	116,883	121,349	124,699
--------------------------	--	----------------	----------------	----------------	----------------	----------------

TV INTERGOVERNMENTAL PROGRAMS

PERSONAL SERVICES						
001.20.26.00.0.051.500.001	Full-Time Earnings	19,517	-	-	-	-
001.20.26.00.0.051.501.001	Part-Time Earnings	9,669	22,043	21,088	21,924	22,363
001.20.26.00.0.051.503.001	Overtime	1,000	1,729	-	1,731	1,781
		30,186	23,772	21,088	23,655	24,144

EMPLOYEE BENEFITS						
001.20.26.00.0.051.510.001	Medical Insurance	5,725	-	-	-	-
001.20.26.00.0.051.510.002	Life Insurance	75	-	-	-	-
001.20.26.00.0.051.511.001	Social Security	1,841	1,440	1,467	1,363	1,391
001.20.26.00.0.051.511.002	Medicare	430	347	343	343	351
001.20.26.00.0.051.512.001	IMRF Pension Expense	2,007	2,558	2,270	2,716	2,853
		10,078	4,345	4,080	4,422	4,595

CONTRACTUAL SERVICES						
001.20.26.00.0.051.530.006	Other Prof. Serv.	8,220	15,500	8,000	15,000	15,000
001.20.26.00.0.051.532.002	Equipment Maint.	-	500	-	500	500
001.20.26.00.0.051.540.001	Music Library	200	300	200	300	300
001.20.26.00.0.051.554.001	Vehicle Maint Payment	989	1,443	1,443	1,608	1,646
		9,409	17,743	9,643	17,408	17,446

COMMODITIES & SUPPLIES						
001.20.26.00.0.051.608.001	Other Supplies	1,486	1,500	1,500	1,500	1,500
		1,486	1,500	1,500	1,500	1,500

OTHER EQUIPMENT						
001.20.26.00.0.051.665.008	Cable TV Equip -Repl	1,349	1,500	15,333	-	1,500
		1,349	1,500	15,333	-	1,500

TOTAL TV INTERGOVERNMENTAL PROGRAMS		52,508	48,860	51,644	46,985	49,185
--	--	---------------	---------------	---------------	---------------	---------------

**VILLAGE OF MOUNT PROSPECT
VILLAGE ADMINISTRATION
IT SYSTEM IMPROVEMENTS**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
OFFICE EQUIPMENT					
001.20.90.00.0.707.655.003 Computer Eqpt - Other	-	-	-	18,000	24,750
001.20.90.00.0.707.657.001 Centralized Backup	-	-	-	900	16,000
	-	-	-	18,900	40,750
TOTAL IT SYSTEM IMPROVEMENTS	-	-	-	18,900	40,750
TOTAL VILLAGE ADMINISTRATION	2,842,921	2,944,884	2,800,904	2,763,935	2,924,252

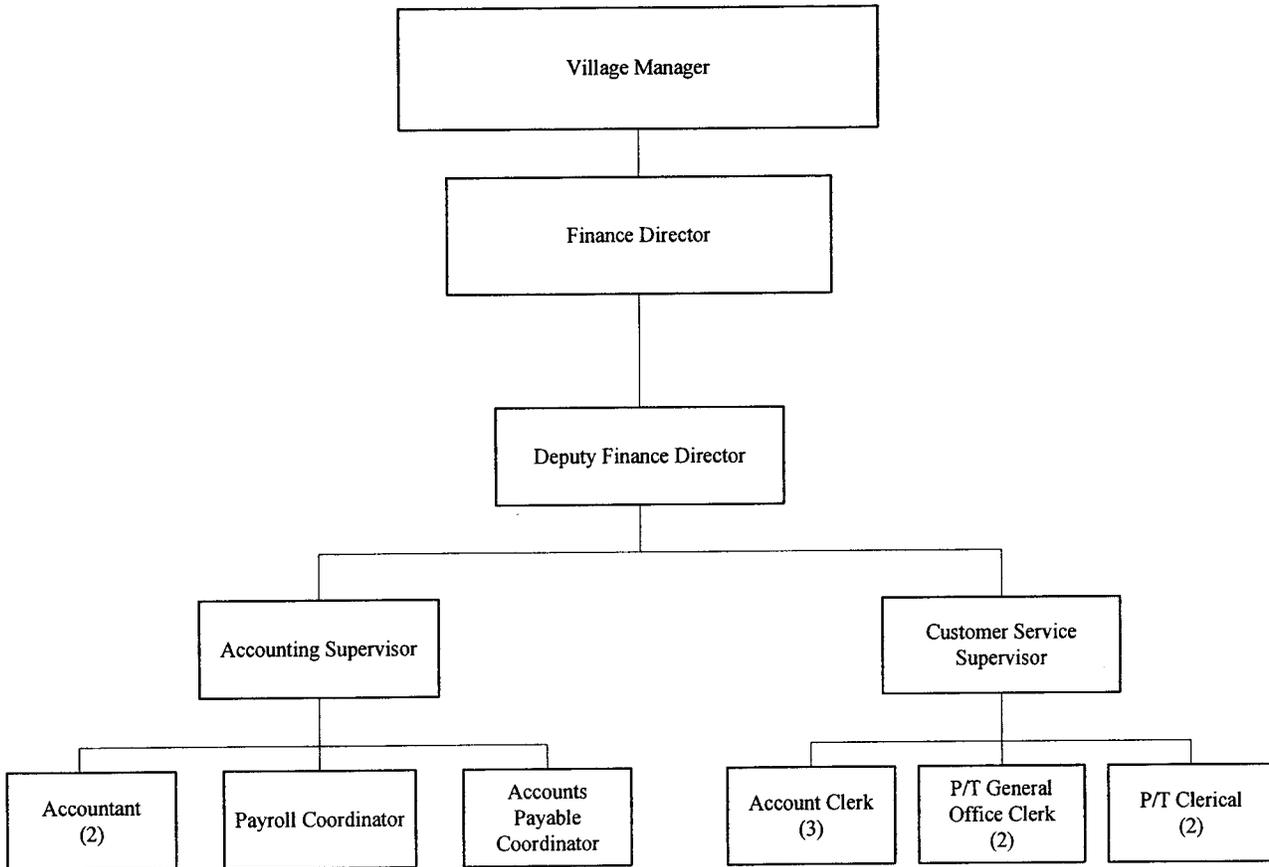
**VILLAGE OF MOUNT PROSPECT
VILLAGE ADMINISTRATION
PERSONAL SERVICES**

Position Title	Positions (1)			Amounts		
	2010 Budget	2011 Budget	2012 Budget	2010 Budget	2011 Budget	2012 Budget
FULL TIME						
Village Manager	1.00	1.00	1.00	172,500	172,500	177,033
Assistant Village Manager	1.00	1.00	1.00	133,380	133,380	136,886
Human Resources Director	1.00	1.00	1.00	92,500	91,650	94,351
IT Director	1.00	1.00	1.00	88,210	88,210	90,528
Village Clerk	1.00	1.00	1.00	75,000	76,501	76,971
Administrative Assistant	0.85	0.85	0.85	52,765	53,665	54,738
Information System Analyst	2.00	2.00	2.00	124,549	126,675	129,208
Public Information Officer	1.00	1.00	1.00	61,873	62,929	64,187
Network Administrator	2.00	2.00	2.00	117,964	119,978	122,378
Administrative Analyst	1.00	1.00	1.00	57,961	57,960	59,120
HR Generalist	1.00	1.00	1.00	57,233	58,210	59,374
Cable Production Coordinator	1.00	1.00	1.00	51,901	52,787	53,841
Cable Production Specialist	1.00	-	-	40,636	-	-
Deputy Village Clerk	1.00	-	-	45,794	-	-
	<u>15.85</u>	<u>13.85</u>	<u>13.85</u>	<u>1,172,266</u>	<u>1,094,445</u>	<u>1,118,615</u>
PART TIME						
Community Producer	-	0.50 (1)	0.50 (1)	-	22,043	21,924
Production Assistant	0.50 (1)	-	-	9,257	-	-
	<u>0.50 (1)</u>	<u>0.50 (1)</u>	<u>0.50 (1)</u>	<u>9,257</u>	<u>22,043</u>	<u>21,924</u>
SEASONAL						
Interns	0.60 (2)	0.60 (2)	1.10 (3)	5,000	22,000	16,997
	<u>0.60 (2)</u>	<u>0.60 (2)</u>	<u>1.10 (3)</u>	<u>5,000</u>	<u>22,000</u>	<u>16,997</u>
OTHER COMPENSATION						
Overtime Earnings				15,410	17,912	14,257
Longevity Pay				5,200	5,040	5,140
				<u>20,610</u>	<u>22,952</u>	<u>19,397</u>
TOTAL	16.95	14.95	15.45	1,207,133	1,161,440	1,176,933

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	15.85	13.85	13.85
Part-Time	1.00	1.00	1.00
Seasonal	2.00	2.00	3.00

VILLAGE OF MOUNT PROSPECT FINANCE DEPARTMENT



The Finance Department activities include Finance Administration and the Accounting and Customer Services Divisions. Additionally, Finance personnel administer the Village's Risk Management Program, which is accounted for as an Internal Service Fund. The Finance Department is comprised of 11 full-time and 4 part-time employees.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
FINANCE DEPARTMENT**

STATEMENT OF ACTIVITIES

The Finance Department administers the fiscal operations of the Village. These activities include the recording and reporting of all financial transactions, billing and collecting all monies due the Village, making payments to employees and vendors, managing cash and investments, preparing the annual financial report, and developing budget and financial forecasts. Additionally, Finance Department personnel administer the Village's self-insurance Property & Casualty program and the Police and Fire Pension programs.

2010 ACCOMPLISHMENTS

Completed audit and preparation of 2009 Comprehensive Annual Financial Report by June 30.

Prepared 2011 Annual Budget.

Prepared 2011-2015 Capital Improvements Plan and five-year financial forecast.

Received GFOA Distinguished Budget Award for the 2010 Budget.

Received GFOA Certificate of Achievement for Excellence in Financial Reporting for 2009 Comprehensive Annual Financial Report.

Hired ERP software vendor and coordinated ERP software implementation through all phases of project.

Conducted a complete review and re-organization of the general ledger chart of accounts.

Successfully implemented the new ERP financial software in July for the Annual Budget and Position Budget modules. Evaluated budget process and implemented improvements through the implementation of the ERP project.

Successfully implemented the new ERP financial software in October for the Purchasing and Accounts Payable modules. Evaluated purchasing process and implemented improvements through the implementation of the ERP project.

Revised procedures for creating monthly treasurer's report and cash position report when the new ERP software was implemented that is sent monthly to the Village Finance Commission and the Village Board.

2011 ACCOMPLISHMENTS

Completed audit and preparation of the 2010 Comprehensive Annual Financial Report by June 30.

Prepared 2012 Annual Budget.

Prepared 2012-2016 Capital Improvements Plan and five year financial forecast.

Received GFOA Distinguished Budget Award for the 2011 Budget.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
FINANCE DEPARTMENT**

2011 ACCOMPLISHMENTS (continued)

Received GFOA Certificate of Achievement for Excellence in Financial Reports for 2010 Comprehensive Annual Financial Report.

Successfully implemented the new ERP software in June for the Human Resource, Payroll, and E-Suite Employee and Time Sheet modules. Evaluated payroll process and implemented improvements through the implementation of the ERP project.

2012 OBJECTIVES

Continually monitor the revenues and constrain spending to keep in line with current revenue streams.

Complete audit and preparation of the 2011 Comprehensive Annual Financial Report by June 30.

Prepare 2013 Annual Budget.

Prepare 2013-2017 Capital Improvements Plan and five year financial forecast.

Receive GFOA Distinguished Budget Award for the 2012 Budget.

Receive GFOA Certificate of Achievement for Excellence in Financial Reports for 2011 Comprehensive Annual Financial Report.

Coordinate ERP software implementation through all remaining phases of project.

Evaluate process and implement improvements throughout the ERP project.

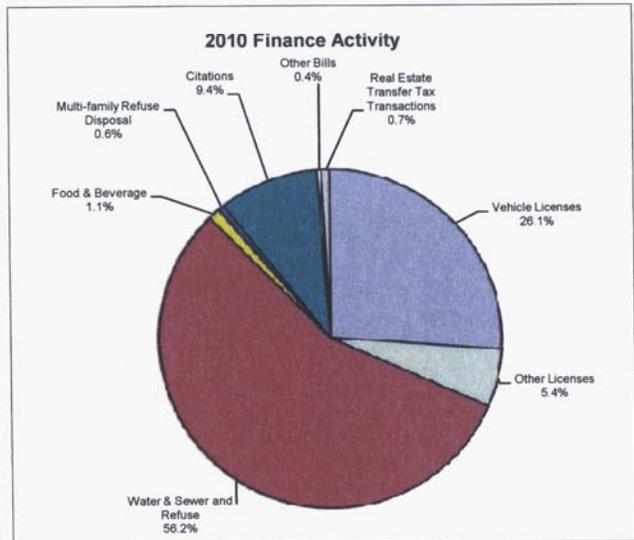
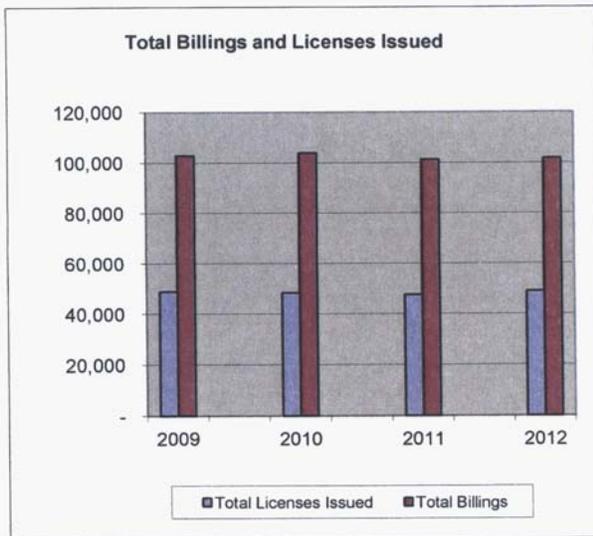
Prepare and send out request for proposals for Utility Billing Production and Vehicle License Billing Production services.

Conduct annual review of standing financial policies.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
FINANCE DEPARTMENT**

PERFORMANCE MEASURES

	2009 Actual	2010 Actual	2011 Estimated	2012 Projected
Licenses Issued				
Vehicle Licenses	39,650	40,018	38,987	39,000
Other Licenses	9,203	8,309	8,648	9,950
Total Licenses Issued	48,853	48,327	47,635	48,950
Billings				
Water & Sewer and Refuse	86,458	86,057	85,883	86,000
Food & Beverage	1,656	1,732	1,536	1,770
Multi-family Refuse Disposal	944	948	950	950
Citations	13,085	14,438	12,426	12,500
Other Bills	615	659	450	500
Total Billings	102,758	103,834	101,245	101,720
Real Estate Transfer Tax Transactions	986	1,086	1,007	1,000



**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
FINANCE DEPARTMENT**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
--	----------------	----------------	------------------	----------------	------------------

PROGRAMS					
Administration	345,466	352,723	345,305	329,303	336,219
Insurance Programs	312,048	367,112	358,829	202,074	294,663
Cash Management	28,238	25,432	25,587	26,253	26,854
Accounting	486,818	422,159	417,674	465,678	474,476
Customer Service	398,566	450,711	438,826	471,225	481,896
	1,571,136	1,618,137	1,586,221	1,494,533	1,614,108

EXPENDITURE CLASSIFICATION					
Personal Services	831,581	763,142	753,108	785,207	800,880
Employee Benefits	293,833	278,397	276,687	309,039	319,384
Other Employee Costs	4,407	12,233	12,233	11,000	11,040
Contractual Services	181,433	196,727	184,805	186,355	189,892
Utilities	4,777	5,820	5,820	5,220	5,400
Insurance	232,711	326,268	317,768	159,712	251,297
Commodities & Supplies	22,281	34,550	34,800	37,000	35,195
Office Equipment	113	1,000	1,000	1,000	1,020
	1,571,136	1,618,137	1,586,221	1,494,533	1,614,108

SOURCE OF FUNDS					
001 General Fund	1,571,136	1,618,137	1,586,221	1,494,533	1,614,108
	1,571,136	1,618,137	1,586,221	1,494,533	1,614,108

BUDGET DISCUSSION AND ANALYSIS

The Finance Department's budget supports Finance Administration, Insurance, Cash Management and Accounting, and Customer Service operations. The department is responsible for budgeting, financial reporting, tax information, investment management, utility billing, and the sale of refuse stickers, vehicle stickers, and transfer stamps. The department processes payments for various taxes, parking tickets, and municipal licenses.

The decrease in the 2012 budget is due to reduced expenses in the Insurance Program.

**VILLAGE OF MOUNT PROSPECT
FINANCE DEPARTMENT
ADMINISTRATION**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
001.30.01.00.0.000.500.001	Full-Time Earnings	145,339	115,876	116,593	118,921	121,300
001.30.01.00.0.000.506.001	Longevity Pay	650	400	400	400	400
		<u>145,989</u>	<u>116,276</u>	<u>116,993</u>	<u>119,321</u>	<u>121,700</u>
EMPLOYEE BENEFITS						
001.30.01.00.0.000.510.001	Medical Insurance	17,175	11,177	11,176	12,250	12,618
001.30.01.00.0.000.510.002	Life Insurance	166	-	-	-	-
001.30.01.00.0.000.511.001	Social Security	8,097	6,500	6,632	6,416	6,543
001.30.01.00.0.000.511.002	Medicare	2,035	1,754	1,773	1,797	1,832
001.30.01.00.0.000.512.001	IMRF Pension Expense	14,615	12,513	13,154	13,699	14,384
001.30.01.00.0.000.513.001	Sick Leave Incentive	-	1,000	750	1,000	1,000
001.30.01.00.0.000.513.002	Vac/Pers Leave Incent.	905	3,500	4,500	3,500	3,500
001.30.01.00.0.000.513.003	Retiree Sick Incentive	-	17,500	17,174	-	-
		<u>42,993</u>	<u>53,944</u>	<u>55,159</u>	<u>38,662</u>	<u>39,877</u>
OTHER EMPLOYEE COSTS						
001.30.01.00.0.000.518.001	Dues & Memberships	2,041	2,000	2,000	2,000	2,040
001.30.01.00.0.000.522.001	Travel & Meetings	1,916	7,233	7,233	6,500	6,500
001.30.01.00.0.000.525.004	Training	450	3,000	3,000	2,500	2,500
		<u>4,407</u>	<u>12,233</u>	<u>12,233</u>	<u>11,000</u>	<u>11,040</u>
CONTRACTUAL SERVICES						
001.30.01.00.0.000.530.001	Actuarial Services	4,700	2,400	2,400	2,400	2,448
001.30.01.00.0.000.530.004	Collection Services	-	250	250	250	255
001.30.01.00.0.000.530.006	Other Prof. Serv.	23,670	24,000	14,650	14,650	14,943
001.30.01.00.0.000.532.002	Equipment Maint.	2,286	2,850	2,850	2,850	2,907
001.30.01.00.0.000.535.001	Ambulance Billing	54,405	52,500	52,500	52,500	53,550
001.30.01.00.0.000.544.002	Postage Expense	2,193	4,000	3,500	3,500	3,570
001.30.01.00.0.000.551.001	Copier Lease Payment	5,483	5,000	5,500	5,500	5,610
001.30.01.00.0.000.562.002	Printing Expense	838	1,700	1,700	1,700	1,734
001.30.01.00.0.000.563.003	Bank Processing Fees	40,620	51,000	51,000	51,000	52,020
		<u>134,195</u>	<u>143,700</u>	<u>134,350</u>	<u>134,350</u>	<u>137,037</u>
UTILITIES						
001.30.01.00.0.000.589.001	Telephone - Land Lines	3,542	4,620	4,620	3,820	4,000
001.30.01.00.0.000.590.001	Telephone - Cellular	1,235	1,200	1,200	1,400	1,400
		<u>4,777</u>	<u>5,820</u>	<u>5,820</u>	<u>5,220</u>	<u>5,400</u>

**VILLAGE OF MOUNT PROSPECT
FINANCE DEPARTMENT
ADMINISTRATION**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
COMMODITIES & SUPPLIES					
001.30.01.00.0.000.604.001 Office Equipment	-	500	500	500	510
001.30.01.00.0.000.606.001 Office Supplies	2,902	4,500	4,500	4,500	4,590
001.30.01.00.0.000.608.001 Other Supplies	1,022	750	750	750	765
001.30.01.00.0.000.610.001 Paper & Supplies	8,173	13,000	13,000	13,000	13,260
001.30.01.00.0.000.612.001 Publications	895	1,000	1,000	1,000	1,020
	12,992	19,750	19,750	19,750	20,145
OFFICE EQUIPMENT					
001.30.01.00.0.000.656.003 Office Eqpt - Fin	113	1,000	1,000	1,000	1,020
	113	1,000	1,000	1,000	1,020
TOTAL ADMINISTRATION	345,466	352,723	345,305	329,303	336,219

INSURANCE PROGRAMS

PERSONAL SERVICES					
001.30.01.00.0.100.500.001 Full-Time Earnings	60,114	31,501	31,695	32,328	32,976
001.30.01.00.0.100.506.001 Longevity Pay	350	100	100	100	100
	60,464	31,601	31,795	32,428	33,076
EMPLOYEE BENEFITS					
001.30.01.00.0.100.510.001 Medical Insurance	8,588	3,726	3,726	4,084	4,207
001.30.01.00.0.100.510.002 Life Insurance	83	-	-	-	-
001.30.01.00.0.100.511.001 Social Security	3,367	1,656	1,656	1,656	1,691
001.30.01.00.0.100.511.002 Medicare	834	460	462	471	481
001.30.01.00.0.100.512.001 IMRF Pension Expense	6,001	3,401	3,422	3,723	3,911
	18,873	9,243	9,266	9,934	10,290
INSURANCE					
001.30.01.00.0.100.596.001 Liability Insurance	226,077	243,821	243,821	113,221	188,284
001.30.01.00.0.100.596.004 Workers' Comp. Ins.	2,884	48,947	48,947	23,839	38,013
001.30.01.00.0.100.596.008 Other Insurance	3,750	7,500	7,500	7,500	7,500
001.30.01.00.0.100.597.003 Life Insurance	-	26,000	17,500	15,152	17,500
	232,711	326,268	317,768	159,712	251,297
TOTAL INSURANCE PROGRAMS	312,048	367,112	358,829	202,074	294,663

**VILLAGE OF MOUNT PROSPECT
FINANCE DEPARTMENT
CASH MANAGEMENT**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
001.30.01.00.0.101.500.001	Full-Time Earnings	21,590	21,376	21,508	21,937	22,376
001.30.01.00.0.101.506.001	Longevity Pay	100	100	100	100	100
		21,690	21,476	21,608	22,037	22,476
EMPLOYEE BENEFITS						
001.30.01.00.0.101.510.001	Medical Insurance	2,863	-	-	-	-
001.30.01.00.0.101.510.002	Life Insurance	28	-	-	-	-
001.30.01.00.0.101.511.001	Social Security	1,237	1,331	1,340	1,366	1,394
001.30.01.00.0.101.511.002	Medicare	289	313	314	320	327
001.30.01.00.0.101.512.001	IMRF Pension Expense	2,131	2,312	2,325	2,530	2,657
		6,548	3,956	3,979	4,216	4,378
TOTAL CASH MANAGEMENT		28,238	25,432	25,587	26,253	26,854

**VILLAGE OF MOUNT PROSPECT
FINANCE DEPARTMENT
ACCOUNTING**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES					
001.30.31.00.0.000.500.001 Full-Time Earnings	346,206	308,067	306,524	314,362	320,649
001.30.31.00.0.000.503.001 Overtime	90	216	94	218	222
001.30.31.00.0.000.506.001 Longevity Pay	1,900	1,400	900	900	900
	348,196	309,683	307,518	315,480	321,771
EMPLOYEE BENEFITS					
001.30.31.00.0.000.510.001 Medical Insurance	71,563	46,986	46,986	80,696	83,114
001.30.31.00.0.000.510.002 Life Insurance	690	-	-	-	-
001.30.31.00.0.000.511.001 Social Security	20,574	19,197	19,067	19,550	19,938
001.30.31.00.0.000.511.002 Medicare	4,811	4,491	4,459	4,577	4,668
001.30.31.00.0.000.512.001 IMRF Pension Expense	34,466	33,325	33,089	36,220	38,030
	132,104	103,999	103,601	141,043	145,750
CONTRACTUAL SERVICES					
001.30.31.00.0.000.530.006 Other Prof. Serv.	505	527	505	505	505
001.30.31.00.0.000.544.002 Postage Expense	2,797	4,000	3,000	3,000	3,000
001.30.31.00.0.000.562.002 Printing Expense	1,179	1,000	100	500	500
	4,481	5,527	3,605	4,005	4,005
COMMODITIES & SUPPLIES					
001.30.31.00.0.000.604.001 Office Equipment	-	200	200	200	200
001.30.31.00.0.000.606.001 Office Supplies	971	750	750	750	750
001.30.31.00.0.000.608.001 Other Supplies	-	-	-	2,200	-
001.30.31.00.0.000.610.001 Paper & Supplies	1,066	2,000	2,000	2,000	2,000
	2,037	2,950	2,950	5,150	2,950
TOTAL ACCOUNTING	486,818	422,159	417,674	465,678	474,476

**VILLAGE OF MOUNT PROSPECT
FINANCE DEPARTMENT
CUSTOMER SERVICE**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES					
001.30.32.00.0.000.500.001 Full-Time Earnings	201,080	214,506	216,972	218,931	223,309
001.30.32.00.0.000.501.001 Part-Time Earnings	50,715	64,091	54,075	71,500	72,931
001.30.32.00.0.000.503.001 Overtime	2,047	3,609	2,247	3,610	3,717
001.30.32.00.0.000.506.001 Longevity Pay	1,400	1,900	1,900	1,900	1,900
	255,242	284,106	275,194	295,941	301,857
EMPLOYEE BENEFITS					
001.30.32.00.0.000.510.001 Medical Insurance	48,663	54,018	54,018	58,775	60,538
001.30.32.00.0.000.510.002 Life Insurance	469	-	-	-	-
001.30.32.00.0.000.511.001 Social Security	15,337	17,543	17,062	18,133	18,495
001.30.32.00.0.000.511.002 Medicare	3,587	4,122	3,991	4,297	4,379
001.30.32.00.0.000.512.001 IMRF Pension Expense	25,259	30,572	29,611	33,979	35,677
001.30.32.00.0.000.513.002 Vac/Pers Leave Incent.	-	1,000	-	-	-
	93,315	107,255	104,682	115,184	119,089
CONTRACTUAL SERVICES					
001.30.32.00.0.000.530.006 Other Prof. Serv.	14,666	15,200	15,700	15,700	15,700
001.30.32.00.0.000.544.002 Postage Expense	27,474	32,000	30,000	32,000	32,000
001.30.32.00.0.000.562.002 Printing Expense	617	300	1,150	300	1,150
	42,757	47,500	46,850	48,000	48,850
COMMODITIES & SUPPLIES					
001.30.32.00.0.000.606.001 Office Supplies	644	2,250	2,250	2,250	2,250
001.30.32.00.0.000.610.001 Paper & Supplies	-	3,000	3,000	3,000	3,000
001.30.32.00.0.000.618.001 Business Licenses	1,008	1,000	1,100	1,100	1,100
001.30.32.00.0.000.618.002 Vehicle Licenses	5,600	5,600	5,750	5,750	5,750
	7,252	11,850	12,100	12,100	12,100
TOTAL CUSTOMER SERVICE	398,566	450,711	438,826	471,225	481,896
TOTAL FINANCE DEPARTMENT	1,571,136	1,618,137	1,586,221	1,494,533	1,614,108

**VILLAGE OF MOUNT PROSPECT
FINANCE DEPARTMENT
PERSONAL SERVICES**

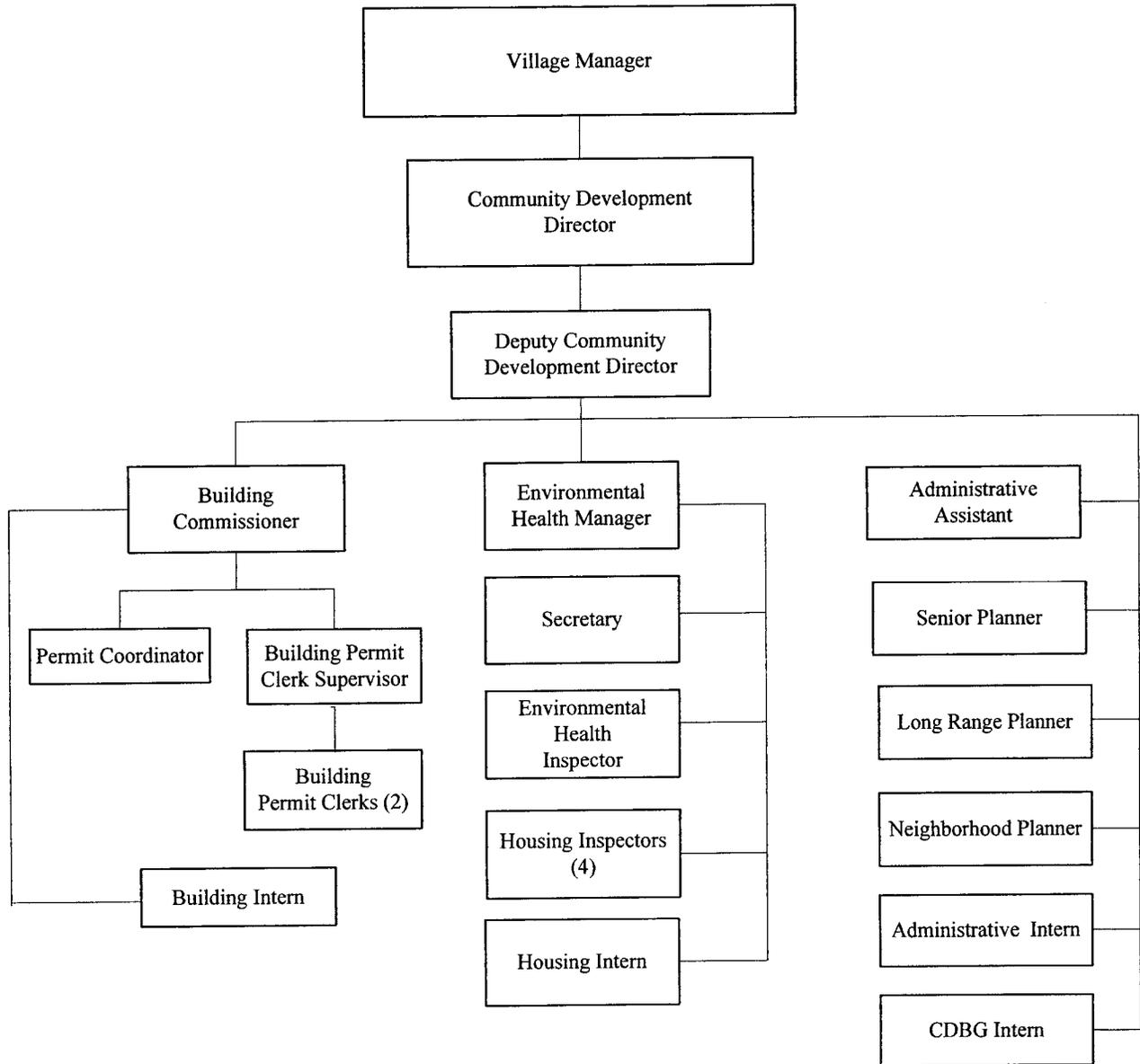
Position Title	Positions (1)			Amounts		
	2010 Budget	2011 Budget	2012 Budget	2010 Budget	2011 Budget	2012 Budget
FULL TIME						
Finance Director	1.00	1.00	1.00	126,000	126,000	129,312
Deputy Finance Director	1.00	1.00	1.00	85,500	85,500	87,748
Accounting Supervisor	1.00	1.00	1.00	68,182	69,345	70,732
Administrative Assistant	1.00	-	-	55,297	-	-
Accountant	2.00	2.00	2.00	111,580	113,487	115,755
Payroll Coordinator	1.00	1.00	1.00	53,269	54,181	55,264
Accounts Payable Coordinator	1.00	1.00	1.00	48,847	49,680	50,674
Customer Service Supervisor	1.00	1.00	1.00	58,814	59,820	61,017
Account Clerk	3.00	3.00	3.00	119,843	133,313	135,977
Data Entry Operator	1.00	-	-	38,030	-	-
	<u>13.00</u>	<u>11.00</u>	<u>11.00</u>	<u>765,362</u>	<u>691,326</u>	<u>706,479</u>
PART TIME						
P/T General Office Clerk	1.00 (2)	1.00 (2)	1.00 (2)	30,427	31,135	33,800
Clerical - Customer Service	1.00 (2)	1.00 (2)	1.00 (2)	35,328	32,956	37,700
	<u>2.00 (4)</u>	<u>2.00 (4)</u>	<u>2.00 (4)</u>	<u>65,755</u>	<u>64,091</u>	<u>71,500</u>
OTHER COMPENSATION						
Overtime Earnings				3,540	3,825	3,828
Longevity Pay				4,400	3,900	3,400
				<u>7,940</u>	<u>7,725</u>	<u>7,228</u>
TOTAL	15.00	13.00	13.00	839,057	763,142	785,207

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	13.00	11.00	11.00
Part-Time	4.00	4.00	4.00



VILLAGE OF MOUNT PROSPECT COMMUNITY DEVELOPMENT DEPARTMENT



The Community Development Department consists of three divisions: Building Inspections, Environmental Health and Planning. The Community Development Department consists of 18 full time employees and 4 seasonal employees.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
COMMUNITY DEVELOPMENT DEPARTMENT**

STATEMENT OF ACTIVITIES

The Community Development Department is responsible for administering the Village's building, zoning and development codes to ensure orderly development, redevelopment, and property maintenance within Mount Prospect. The Department reviews plans, issues permits, and performs the necessary inspections to ensure adherence to proper construction and design codes. The Department is further responsible for health, housing, and property maintenance inspections to protect the health and well being of Mount Prospect's residents.

2010 ACCOMPLISHMENTS

The Department participated in the selection of the Village's new Enterprise Resource Planning (ERP) software selection. The new ERP software will be implemented over the course of two years and will eventually replace nine existing software programs utilized by the Community Development Department. The ERP will provide for increased data sharing within the Village and will help to streamline existing Department processes. The ERP system is anticipated to be fully on-line in summer 2011.

Department staff oversaw the construction of several Village facility projects including Fire Station #14, Vehicle Maintenance Expansion, Emergency Operations Center, and the Storage Building at Well #16. Each of these projects received their final certificates of occupancy in 2010.

Department staff worked closely with the owner, developer, and operators of the Holiday Inn property at 200 East Rand Road to get redevelopment efforts underway on this property to bring it up to current codes. The Bar Louie Restaurant opened within the hotel building in 2010 and the Holiday Inn Express Hotel opened in early 2011.

The Department continued its efforts to digitize its historical building permit and zoning documents and was able to realize a cost savings over anticipated scanning expenses through the development of an RFP and contract for these services. In 2010, over one million documents were converted from paper or microfiche media to digital format. Following the completion of this project the data is now more easily accessible via the Village's Laserfiche software system.

Department staff attended Lead Abatement Seminars in preparation for the U.S. Environmental Protection Agency's Renovation, Repair, and Painting (RRP) rule affecting all renovations in all buildings constructed prior to 1978. This federal rule went into effect April 22, 2010.

Department staff attended the Illinois Code Enforcement Summit on Field Services and Foreclosure proceedings. Staff was educated in the proper channels for property maintenance and code enforcement proceedings in properties that are vacant or in various states of foreclosure.

The Randhurst Village project moved into the construction phase with permits being issued for all of the primary mall buildings. The Department worked diligently to accommodate inspection requests, new plan reviews, and status meetings in an expeditious manner. The various permits continue to move towards overall completion of the development project in 2011. Individual tenant improvements will continue on site through 2012.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
COMMUNITY DEVELOPMENT DEPARTMENT**

2010 ACCOMPLISHMENTS (continued)

The Department provided funding assistance to twelve Public Service Programs and seven Low/Moderate Income Projects through the Village's Community Development Block Grant (CDBG) Program. CDBG funds were also utilized to make accessibility improvements to a group home owned by Search Inc. and improved pedestrian safety with new sidewalk construction.

The Department assisted fourteen households through the Village's CDBG Emergency Repair, Single Family Rehab Loan and Weatherization Grant Programs.

Assisted one household with a forgivable loan for down payment assistance through the First Time Home Buyer Program and was awarded a one year grant in 2010 from the Illinois Housing Development Authority (IHDA) to assist an additional three qualified households with the purchase of their first home.

The enforcement and abatement of nuisances continued at vacant properties in foreclosure where banks or property owners are not adequately maintaining the property. Primary efforts are to encourage maintenance by the bank to minimize abatement costs incurred by the Village.

The Department continued its joint inspection efforts with the Police and Fire Departments of licensed rental dwellings to cross train staff, increase interdepartmental communication and expose owner and tenants to available Village resources.

Coordinated efforts between the Environmental Services Division, the Police Department and property owners within the Ashley Cove subdivision to return the homeowners association to full operation; increased communication to better resolve common problems; and developed a maintenance plan for the common areas of the subdivision.

The Village's Community Connections Center provided a new avenue for residents renting property within the Village to inform staff of potential code violations in the properties they occupy. The increased communication with residents as a result of the Center has helped to improve both the safety and quality of life for residents renting property in the vicinity of the Center.

The Department continued its proactive property maintenance activities and worked jointly with townhome and condominium associations within the community to remedy property maintenance code violations within their associations.

Food inspection staff discovered pet-food-quality food products were being sold for human consumption within the Village and surrounding communities. Staff's efforts in coordination with Cook County Department of Health and the State Health Department resulted in an area-wide embargo and destruction of over 4,000 pounds of salmon.

The Village of Mount Prospect collaborated with the Mount Prospect Public Library to deliver seven seminars to business owners and managers in south Mount Prospect. Topics included alternative financing, writing a business plan, opening and expanding a business in Mount Prospect, and State and Federal Resources for Small Businesses. All of the programs were delivered in Spanish.

In 2008, Community Development worked with the Metropolitan Planning Council to develop and implement the Employer Assisted Housing Program. Several employees attended housing counseling in 2008 – 2009 and one employee closed on a home in Mount Prospect in 2010.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
COMMUNITY DEVELOPMENT DEPARTMENT**

2010 ACCOMPLISHMENTS (continued)

In 2010, the Village continued to support the Mount Prospect Downtown Merchants Association (MPDMA) through event planning assistance and a Village liaison serving on the Board of Directors. The MPDMA's events have been well received by the community based on the attendance and feedback from the Cruise Nights Car Shows, Fall Festival, Oktoberfest, and New Year's Eve Kid's Party.

In January 2010, the Maytree Foundation hosted an international webinar titled "Municipal Action on Integration: Public and Private Partnerships" and featured the Community Connections Center. Clare O'Shea spoke on behalf of the Village to over 90 people from the United States, Canada, Germany, Italy, Brazil, India, Greece, Hungary, Spain, Ireland, and the Netherlands. The Center is also featured on the Maytree Foundation's website as a "Good Idea in Immigrant Integration."

Village staff worked with a partnership specialist from the U.S. Census Bureau to promote awareness of the 2010 Census. The 2010 Census was promoted through the cable channel, website, Village events, movie nights and presentations to senior citizens, ESL classes, and grade school children.

The Department implemented the Village's new Energy Efficiency Home Weatherization Rebate Program. The program provides 50% matching rebates of up to \$1,500 for residents who perform qualifying energy efficient upgrades to their homes. The \$90,000 program is funded through the Energy Efficiency Community Block Grant (EECBG) Program and will provide financial assistance to over 60 residents. Eligible improvements include replacing furnaces, air conditioners, water heaters, insulation, roofs, doors, and windows.

2011 ACCOMPLISHMENTS

The Department completed the implementation of the Village's ERP as it relates to the Community Development Department to increase department efficiency and service levels provided to customers. The ERP community development modules were implemented in November 2011 and replaced nine existing software programs currently utilized by the department. Current processes and workflows will be refined to provide greater efficiency with the new computer software system.

In June 2011, the Village Board approved the Northwest Highway Corridor Study. The Study is a comprehensive look at the corridor and makes recommendations for economic development, transportation, housing, and community amenities. The Study was developed by the Community Development Department with assistance from staff from other Village departments and feedback from the community. Staff is currently implementing the recommended actions included within the Study's implementation plan.

The Department is collaborating with Active Transportation Alliance and Sam Schwartz Engineering to complete a Bike Plan for Mount Prospect. The Bike Plan was approved by the Village Board in September 2011. The Bike Plan recommends a bike network and improvements, a safety and education plan, and has an implementation schedule. The Bike Plan will provide future guidance for improving the overall bike network within Mount Prospect.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
COMMUNITY DEVELOPMENT DEPARTMENT**

2011 ACCOMPLISHMENTS (continued)

The Village is part of a Northwest Housing Collaborative with Arlington Heights, Buffalo Grove, Palatine, and Rolling Meadows. The five communities have worked together in the past on other housing initiatives. In 2011 the Metropolitan Mayors Caucus and the Metropolitan Planning Council worked with the communities on a grant application to hire a housing coordinator to work on foreclosure and housing issues in the Northwest suburbs. The Northwest Housing Collaborative also received a grant to participate in Homes for a Changing Region which is a housing assessment and plan for the five communities. The Department has coordinated the Village's efforts related to the collaborative.

The Department continues to partner with the Mount Prospect Public Library to provide business seminars for the south Mount Prospect business community. In 2011 quarterly seminars covered the following topics: Small Business Tax Law Updates, Deductions and Credits, Tax Crime Prevention for Businesses, Using the Internet for Marketing. All of the seminars were delivered in Spanish.

As part of the Communities Putting Prevention to Work (CPPW) initiative, the Department participated in the Healthy Corner Store program. Mi Mexico (1760 W. Algonquin) enrolled in the program and added six healthy foods to the store's inventory. Staff continues to work with CPPW staff to improve the layout of the store to promote healthier food selection in convenience stores. CPPW staff is purchasing equipment and shelving on behalf of Mi Mexico.

Communities Putting Prevention to Work (CPPW) is in the development phase of a School Travel Plan with School District 57. The School Travel Plan will include drop off and pick up details for all four schools in the district and will make recommendations for improvements. The School Travel Plan is important because it is a component of the Safe Routes to School Grant application. The Village and School District 57 will use the School Travel Plan as part of the application for the next funding cycle of Safe Routes to School.

In 2011, the Community Development Department applied for a grant through the Regional Transportation Authority (RTA) Community Planning Program. The grant will fund a Downtown Implementation Plan which will include market studies, financial analysis of key properties, concept plans, and review of the TIF district. The application for funding has been preliminarily approved and is expected to be formally approved in December 2011.

The Community Development Department is reviewing surrounding unincorporated areas to determine the feasibility of annexation and the potential benefits and disadvantages to annexing these areas. As part of this study the Department convened a steering committee comprised of representatives from all Village Departments.

With the Village's Community Development Block Grant (CDBG), the Department provided funding assistance to ten Public Service Programs and six Low/Moderate Income Projects; all of which addressed objectives in the Village's Strategic Plan and high priority needs as established in the 2010-2014 Consolidated Plan.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
COMMUNITY DEVELOPMENT DEPARTMENT**

2011 ACCOMPLISHMENTS (continued)

The Department assisted fourteen households through the Village's CDBG Emergency Repair, Single Family Rehab Loan and Weatherization Grant Programs. A bathroom was remodeled at the group home owned by Search Inc., improving accessibility for six women with developmental disabilities. Public Improvements included a portion of the Briarwood Sanitary Sewer Project which replaced an existing sanitary sewer main that was failing and causing back-ups into basements in a low- moderate-income census tract. CDBG funding was also used for ceiling installation, repairs and repainting at the CEDA Northwest Headquarters in Mount Prospect.

An Analysis of Impediments to Fair Housing was developed and submitted as required to the U.S. Department of Housing and Urban Development (HUD).

Through the First Time Homebuyer Program, the Department assisted one household with a forgivable loan for down payment assistance with a grant from the Illinois Housing Development Authority (IHDA).

The Randhurst Project continued its momentum in 2011 by completing construction on a significant number of the shell buildings. Recent Randhurst Village tenants include: AMC Theater, Charming Charlie's, Old Navy, Carters, TJ Maxx, Petsmart, Wet Seal, Pei-Wei, Tony Sacco's, and Subway. Additionally, the parking garage opened offering Randhurst shoppers adequate parking. Construction will continue on the property through the remainder of 2011 with interior tenant build-outs anticipated to occur in 2012.

Building Staff continues to assist with the permit process and help facilitate tenant improvements, plan reviews, and inspections to maintain project schedules and meet code requirements. For example, Multi-Pack relocated one of their Chicagoland assembly plants to the 1804 West Central property. Multi-Pack had a very tight move-in schedule and the Building Division was able to respond to the urgent timeline by performing the plan review within 48 hours and accommodate inspection requests within 24 hours.

The Community Development Department had a reduction in force due to retirement of one Building Clerk and outsourcing building inspections to T.P.I. Building Code Consultants; eliminating five Building Division positions in total. Remaining Building staff assembled a transition plan which included software training, process training, and meetings with other Departments to maintain Division continuity. With the outsourcing of inspections, we have reduced inspection scheduling lead time to 24 hours compared to previous 48-72 hour scheduling with past inspection staff.

Following 2011's record-breaking summer storms, staff responded to the Community needs with additional permit checklists for flood and storm events. Consequentially, staff continues to see an increased need for technical advice and resident support for flood prevention tips/repair advice.

The Department continued our permit enforcement process, which includes 30-day expiration letters and courtesy letters prior to issuance of a Notice of Violation. The enforcement process ensures projects are completed and built to code prior to the issuance of a certificate of occupancy.

The Department continues to see the benefit of pre-submittal meetings with building permit applicants. The meetings give applicants a one-on-one, project-by-project meeting to address concerns and be able to understand the submittal requirements for their project. As a result, the permit approval process has a decreased permit review turn-around time and reduces the bureaucracy traditionally found in local Building Departments.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
COMMUNITY DEVELOPMENT DEPARTMENT**

2011 ACCOMPLISHMENTS (continued)

The Environmental Health Division staff cross trained all Police shift personnel on rental license and property maintenance requirements. The cross training will provide for a more coordinated and pro-active effort to reduce crime and improve the quality of life for residents by having police officers and property maintenance inspectors assigned to each complex.

The Department was successful in seeking demolition or repair of non-compliant rental properties through the Village's Adjudication Program and also through the Circuit Court system. In 2011 the Village placed over \$85,000 in judgments for properties which did not conform to code. These efforts have worked to improve the quality of life for residents living in these properties.

The Department performed tenant's rights education seminars on a monthly basis at the Community Connections Center. Classes were performed in both English and Spanish.

The Department held joint meetings with local bank representatives to resolve communication and compliance delays regarding property maintenance concerns on foreclosed and vacant properties. The increased communication has resulted in more voluntary compliance with Village property maintenance requirements.

2012 OBJECTIVES

Continue to leverage the new ERP in order to improve Department efficiencies through electronic means. The Department will work to maximize the E-Suite component of the software by allowing residents to submit service requests and apply for select permits via the Village's website. Staff will also maximize the use of handheld computer devices for inspectors to allow inspections to be performed and logged in the field directly into the ERP system.

Continue to evaluate the outsourcing of the Department's building inspection services to a third party contractor and modify processes as necessary to ensure a high level of service is provided to our customers.

Continue to evaluate existing department processes to locate additional opportunities for cost-savings while also maintaining or increasing service levels to customers.

Continue to accommodate plan reviews and inspection requests for the completion of Randhurst Village and individual tenant improvements.

Continue to cross-train staff to ensure continuity of operations and service to customers. Continue support of training and continuing education for staff to ensure that staff remains up to date on best practices in order to provide high quality service to customers.

Continue to work with the U.S. Department of Housing and Urban Development (HUD) to implement and improve the Village's programs funded through the Community Development Block Grant (CDBG) in ways that will address the priorities and objectives established in our 2010-2014 Consolidated Plan.

Encourage routine maintenance of vacant properties that are in the foreclosure process through education, enforcement, and abatement efforts as necessary.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
COMMUNITY DEVELOPMENT DEPARTMENT**

2012 OBJECTIVES (continued)

Continue joint efforts with the Police and Fire Departments on licensing and inspections of rental dwellings in Mount Prospect to continue to improve the housing and overall quality of life in the community.

Review the goals and objectives of the Village's planning documents, including the Comprehensive Plan, Corridor Plans, and Bike Plan, and implement applicable short and long range recommendations.

Develop a corridor plan for River Road to develop future land use policies and directives to improve the viability and appearance of this corridor.

Continue to provide quarterly business seminars for south Mount Prospect business owners and managers in cooperation with the Mount Prospect Public Library.

Develop a Downtown Implementation Plan through grant funds received from the Regional Transportation Authority (RTA) which will include a market analysis, financial analysis, concept planning, and review of the TIF district.

The Department will continue existing economic development efforts to market the benefits of locating a business within the Village to both prospective and existing businesses. Staff will work closely with the Village's Economic Development Commission to understand issues which businesses in Mount Prospect are currently facing and determine ways in which the Village could improve the local business climate.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
COMMUNITY DEVELOPMENT DEPARTMENT**

PERFORMANCE MEASURES

	2009 Actual	2010 Actual	2011 Estimated	2012 Projected
Planning Division				
ZBA - Variations	4	10	11	10
ZBA - Conditional Uses	4	7	10	8
ZBA - Text Amendments	3	-	1	2
ZBA - Rezonings	1	1	-	1
Plats (Subdivision, Consolidation, Dedication)	11	2	2	3
Business Retention Visits	26	50	44	36
Minor Variation	-	-	-	1
Administrative Approval of Porches	5	4	5	5
Signs				
Variations	5	3	3	5
Special Uses	-	2	1	1
Community Development Block Grant				
Single Family Rehab/Emergency Repair Loans	10	9	9	9
Weatherization Projects	-	-	2	2
First Time Homebuyers	-	1	1	-
Building Division				
Permits Issued	2,415	2,922	2,550	2,350
Plan Reviews (in house)	350	425	325	350
Plan Reviews (3rd party)	70	80	190	100
Building Code Inspections	8,564	8,783	9,000	9,100
C.O. Issued	137	127	125	120
Garage Sale Permits	703	713	720	725
Environmental Health Division				
Inspections				
Food Service	394	400	390	400
Multi-Family Buildings	491	664	583	583
Swimming Pools/Spa *	28	-	-	-
Reinspections				
Food Service	311	330	300	330
Multi-Family Buildings	466	536	500	500
Community Development - Service Requests				
Inspections	2,985	2,218	2,250	2,250
Reinspections	11,695	9,566	10,500	10,500

* Effective Summer 2009, Cook County inspects all Pools/Spas.



**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
COMMUNITY DEVELOPMENT DEPARTMENT**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PROGRAMS					
Administration	262,132	261,135	262,732	266,936	283,398
Economic Development	91,274	108,412	107,982	115,024	117,589
Planning and Zoning	274,165	300,244	289,127	289,013	295,509
Building	909,852	887,764	867,768	779,202	789,268
Housing Inspections	491,335	552,539	528,642	557,707	568,661
Health inspections	125,512	143,618	143,134	150,196	152,258
	2,154,270	2,253,712	2,199,385	2,158,078	2,206,683

EXPENDITURE CLASSIFICATION					
Personal Services	1,385,580	1,240,109	1,200,353	1,120,015	1,142,325
Employee Benefits	519,621	497,532	491,037	475,724	501,631
Other Employee Costs	16,943	27,426	27,426	25,638	26,153
Contractual Services	209,180	446,988	437,012	496,513	494,915
Utilities	12,729	18,138	18,338	21,217	21,643
Commodities & Supplies	10,217	19,319	21,019	18,971	20,016
Office Equipment	-	4,200	4,200	-	-
	2,154,270	2,253,712	2,199,385	2,158,078	2,206,683

SOURCE OF FUNDS					
001 General Fund	2,151,870	2,252,212	2,198,465	2,157,078	2,205,683
022 Downtown Redevelopment	2,400	1,500	920	1,000	1,000
	2,154,270	2,253,712	2,199,385	2,158,078	2,206,683

BUDGET DISCUSSION AND ANALYSIS

The Community Development Department budget includes the costs associated with the Administration, Economic Development, Planning and Zoning, Building, Housing, and Health Inspections programs. The 2012 budget of \$2,158,078 decreased slightly from the 2011 budget.

The First-Time Homeowners Grant program is removed from the Planning & Zoning program. Funding for the grant was not renewed from the state. The Building Inspections program realized a cost savings to its overall operations budget through the outsourcing of the Building Inspection services. Outsourcing resulted in the elimination of four building inspector staff positions. The building inspector union contract ended in April 2011, reducing the annual budget expenses for 2012. The contractual services budget increased for the Technical Services.

**VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT DEPARTMENT
ADMINISTRATION**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
001.40.01.00.0.000.500.001	Full-Time Earnings	172,917	169,357	169,769	173,807	177,284
001.40.01.00.0.000.502.001	Seasonal Earnings	3,540	-	-	5,000	5,100
001.40.01.00.0.000.506.001	Longevity Pay	450	450	450	450	450
		<u>176,907</u>	<u>169,807</u>	<u>170,219</u>	<u>179,257</u>	<u>182,834</u>
EMPLOYEE BENEFITS						
001.40.01.00.0.000.510.001	Medical Insurance	17,175	11,175	11,175	26,137	26,921
001.40.01.00.0.000.510.002	Life Insurance	184	-	-	-	-
001.40.01.00.0.000.510.003	Workers' Comp Ins	19,039	38,820	38,820	17,987	28,681
001.40.01.00.0.000.511.001	Social Security	9,963	9,698	9,749	10,059	10,260
001.40.01.00.0.000.511.002	Medicare	2,503	2,511	2,526	2,649	2,702
001.40.01.00.0.000.512.001	IMRF Pension Expense	17,132	18,272	18,741	20,005	21,007
001.40.01.00.0.000.513.001	Sick Leave Incentive	-	2,300	2,950	2,300	2,300
001.40.01.00.0.000.513.002	Vac/Pers Leave Incent.	-	1,000	1,000	1,000	1,000
001.40.01.00.0.000.513.003	Retiree Sick Incentive	3,837	-	-	-	-
		<u>69,833</u>	<u>83,776</u>	<u>84,961</u>	<u>80,137</u>	<u>92,871</u>
OTHER EMPLOYEE COSTS						
001.40.01.00.0.000.518.001	Dues & Memberships	628	650	650	650	663
001.40.01.00.0.000.522.001	Travel & Meetings	397	3,000	3,000	3,000	3,060
		<u>1,025</u>	<u>3,650</u>	<u>3,650</u>	<u>3,650</u>	<u>3,723</u>
CONTRACTUAL SERVICES						
001.40.01.00.0.000.530.012	Comm. Connections	1,857	-	-	-	-
001.40.01.00.0.000.548.001	Emp Homebuyer Assist	9,500	-	-	-	-
		<u>11,357</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
UTILITIES						
001.40.01.00.0.000.589.001	Telephone - Land Lines	932	1,428	1,628	1,628	1,661
001.40.01.00.0.000.590.001	Telephone - Cellular	1,305	1,264	1,264	1,264	1,289
		<u>2,237</u>	<u>2,692</u>	<u>2,892</u>	<u>2,892</u>	<u>2,950</u>
COMMODITIES & SUPPLIES						
001.40.01.00.0.000.606.001	Office Supplies	773	1,210	1,010	1,000	1,020
		<u>773</u>	<u>1,210</u>	<u>1,010</u>	<u>1,000</u>	<u>1,020</u>
TOTAL ADMINISTRATION		262,132	261,135	262,732	266,936	283,398

**VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT DEPARTMENT
ECONOMIC DEVELOPMENT**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES					
001.40.01.00.0.150.500.001 Full-Time Earnings	55,254	56,453	56,590	57,936	59,095
001.40.01.00.0.150.506.001 Longevity Pay	-	150	150	150	150
	55,254	56,603	56,740	58,086	59,245
EMPLOYEE BENEFITS					
001.40.01.00.0.150.510.001 Medical Insurance	5,725	3,725	3,725	8,713	8,974
001.40.01.00.0.150.510.002 Life Insurance	61	-	-	-	-
001.40.01.00.0.150.511.001 Social Security	3,248	3,172	3,168	3,213	3,277
001.40.01.00.0.150.511.002 Medicare	817	821	823	843	860
001.40.01.00.0.150.512.001 IMRF Pension Expense	5,711	6,091	6,106	6,669	7,003
	15,562	13,809	13,822	19,438	20,114
OTHER EMPLOYEE COSTS					
001.40.01.00.0.150.518.001 Dues & Memberships	915	1,500	1,500	1,500	1,530
	915	1,500	1,500	1,500	1,530
CONTRACTUAL SERVICES					
022.40.01.00.0.150.530.002 Auditing Services	2,400	1,500	920	1,000	1,000
001.40.01.00.0.150.536.001 Econ Dev Program	16,563	35,000	35,000	35,000	35,700
001.40.01.00.0.150.536.002 Randhurst Econ Dev	580	-	-	-	-
	19,543	36,500	35,920	36,000	36,700
TOTAL ECONOMIC DEVELOPMENT	91,274	108,412	107,982	115,024	117,589

**VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING AND ZONING**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
--	----------------	----------------	------------------	----------------	------------------

PERSONAL SERVICES						
001.40.41.00.0.000.500.001	Full-Time Earnings	169,190	171,427	168,421	174,858	178,354
001.40.41.00.0.000.506.001	Longevity Pay	300	300	300	800	800
		169,490	171,727	168,721	175,658	179,154

EMPLOYEE BENEFITS						
001.40.41.00.0.000.510.001	Medical Insurance	34,350	30,928	30,928	42,177	43,441
001.40.41.00.0.000.510.002	Life Insurance	369	-	-	-	-
001.40.41.00.0.000.511.001	Social Security	9,762	10,688	10,461	10,903	11,120
001.40.41.00.0.000.511.002	Medicare	2,283	2,507	2,447	2,564	2,614
001.40.41.00.0.000.512.001	IMRF Pension Expense	16,712	18,479	18,155	20,167	21,175
001.40.41.00.0.000.513.002	Vac/Pers Leave Incent.	-	1,000	-	1,000	1,000
		63,476	63,602	61,991	76,811	79,350

OTHER EMPLOYEE COSTS						
001.40.41.00.0.000.518.001	Dues & Memberships	955	1,350	1,350	1,350	1,377
001.40.41.00.0.000.522.001	Travel & Meetings	557	1,137	1,137	1,137	1,160
001.40.41.00.0.000.525.004	Training	2,935	4,500	4,500	4,500	4,590
		4,447	6,987	6,987	6,987	7,127

CONTRACTUAL SERVICES						
001.40.41.00.0.000.532.002	Equipment Maint.	293	2,334	2,334	1,470	1,500
001.40.41.00.0.000.541.001	Legal Notices	1,057	4,000	4,000	4,000	4,080
001.40.41.00.0.000.544.002	Postage Expense	1,037	2,500	2,500	2,500	2,550
001.40.41.00.0.000.551.001	Copier Lease Payment	2,687	2,600	2,600	2,600	2,600
001.40.41.00.0.000.553.001	Vehicle Lease Payment	-	1,500	1,500	1,500	1,300
001.40.41.00.0.000.554.001	Vehicle Maint Payment	1,978	2,884	2,884	3,015	3,087
001.40.41.00.0.000.560.001	Technical Services	-	1,000	1,000	1,000	1,020
001.40.41.00.0.000.560.012	Computer Software	-	1,000	1,000	1,000	1,020
001.40.41.00.0.000.562.001	Document Imaging	14,900	1,000	5,000	5,000	5,100
001.40.41.00.0.000.562.002	Printing Expense	276	750	750	750	765
001.40.41.00.0.000.562.004	Maps & Plats	1,021	750	750	750	765
001.40.41.00.0.000.572.018	1st-Time Homeowners	10,731	31,500	21,000	-	-
		33,980	51,818	45,318	23,585	23,787

UTILITIES						
001.40.41.00.0.000.589.001	Telephone - Land Lines	1,398	2,622	2,622	2,622	2,674
		1,398	2,622	2,622	2,622	2,674

**VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING AND ZONING**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
COMMODITIES & SUPPLIES					
001.40.41.00.0.000.604.001 Office Equipment	-	688	588	500	510
001.40.41.00.0.000.606.001 Office Supplies	1,091	2,100	2,200	2,200	2,244
001.40.41.00.0.000.612.001 Publications	283	700	700	650	663
	<u>1,374</u>	<u>3,488</u>	<u>3,488</u>	<u>3,350</u>	<u>3,417</u>
TOTAL PLANNING AND ZONING	274,165	300,244	289,127	289,013	295,509

**VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT DEPARTMENT
BUILDING**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES					
001.40.42.00.0.000.500.001 Full-Time Earnings	562,079	391,210	375,263	266,111	271,431
001.40.42.00.0.000.502.001 Seasonal Earnings	3,900	10,000	4,870	5,000	5,100
001.40.42.00.0.000.503.001 Overtime	3,886	3,037	5,762	3,039	3,128
001.40.42.00.0.000.506.001 Longevity Pay	3,200	3,800	1,600	2,000	2,000
	573,065	408,047	387,495	276,150	281,659
EMPLOYEE BENEFITS					
001.40.42.00.0.000.510.001 Medical Insurance	114,500	86,651	86,651	51,939	53,495
001.40.42.00.0.000.510.002 Life Insurance	1,229	-	-	-	-
001.40.42.00.0.000.511.001 Social Security	34,027	25,248	24,211	16,944	17,280
001.40.42.00.0.000.511.002 Medicare	7,958	5,923	5,663	4,010	4,090
001.40.42.00.0.000.512.001 IMRF Pension Expense	56,236	42,831	40,716	31,129	32,686
001.40.42.00.0.000.513.002 Vac/Pers Leave Incent.	-	2,487	3,000	250	250
	213,950	163,140	160,241	104,272	107,801
OTHER EMPLOYEE COSTS					
001.40.42.00.0.000.518.001 Dues & Memberships	1,181	1,155	1,155	1,155	1,178
001.40.42.00.0.000.522.001 Travel & Meetings	782	2,128	2,128	1,650	1,685
001.40.42.00.0.000.525.004 Training	5,484	5,225	5,225	4,500	4,590
	7,447	8,508	8,508	7,305	7,453
CONTRACTUAL SERVICES					
001.40.42.00.0.000.530.011 Elevator Inspection	18,462	20,000	20,000	20,000	20,400
001.40.42.00.0.000.544.002 Postage Expense	1,623	2,444	2,444	2,444	2,444
001.40.42.00.0.000.551.001 Copier Lease Payment	2,687	2,600	2,600	2,600	2,652
001.40.42.00.0.000.553.001 Vehicle Lease Payment	-	5,700	5,700	6,000	5,500
001.40.42.00.0.000.554.001 Vehicle Maint Payment	9,886	12,021	12,021	12,664	12,965
001.40.42.00.0.000.560.001 Technical Services	28,677	245,287	220,000	318,500	318,500
001.40.42.00.0.000.562.001 Document Imaging	36,034	-	26,742	8,000	8,200
001.40.42.00.0.000.562.002 Printing Expense	5,683	5,323	5,323	5,323	5,430
	103,052	293,375	294,830	375,531	376,091
UTILITIES					
001.40.42.00.0.000.589.001 Telephone - Land Lines	2,424	4,136	4,136	4,136	4,219
001.40.42.00.0.000.590.001 Telephone - Cellular	5,178	3,950	3,950	3,950	4,029
	7,602	8,086	8,086	8,086	8,248

**VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT DEPARTMENT
BUILDING**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
COMMODITIES & SUPPLIES					
001.40.42.00.0.000.603.001 Clothing Supplies	1,666	1,200	1,200	1,200	1,224
001.40.42.00.0.000.604.001 Office Equipment	860	882	882	882	900
001.40.42.00.0.000.606.001 Office Supplies	1,052	2,826	2,826	2,826	2,883
001.40.42.00.0.000.612.001 Publications	110	500	500	500	510
001.40.42.00.0.000.613.001 Reference Materials	567	500	2,500	1,750	1,785
001.40.42.00.0.000.615.001 Inspection Supplies	481	700	700	700	714
	4,736	6,608	8,608	7,858	8,016
TOTAL BUILDING	909,852	887,764	867,768	779,202	789,268

**VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT DEPARTMENT
HOUSING INSPECTIONS**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES					
001.40.43.41.0.000.500.001 Full-Time Earnings	316,040	328,451	324,287	335,022	341,720
001.40.43.41.0.000.501.001 Part-Time Earnings	2,475	11,701	-	-	-
001.40.43.41.0.000.502.001 Seasonal Earnings	4,910	-	-	-	-
001.40.43.41.0.000.503.001 Overtime	1,992	1,839	1,225	650	1,894
001.40.43.41.0.000.506.001 Longevity Pay	1,500	2,200	2,200	2,600	2,600
	326,917	344,191	327,712	338,272	346,214
EMPLOYEE BENEFITS					
001.40.43.41.0.000.510.001 Medical Insurance	65,838	70,177	70,177	87,208	89,822
001.40.43.41.0.000.510.002 Life Insurance	707	-	-	-	-
001.40.43.41.0.000.511.001 Social Security	19,732	21,314	20,334	20,938	21,356
001.40.43.41.0.000.511.002 Medicare	4,615	4,997	4,756	4,911	5,007
001.40.43.41.0.000.512.001 IMRF Pension Expense	31,959	37,035	35,289	38,836	40,778
001.40.43.41.0.000.513.002 Vac/Pers Leave Incent.	46	250	250	250	250
	122,897	133,773	130,806	152,143	157,213
OTHER EMPLOYEE COSTS					
001.40.43.41.0.000.518.001 Dues & Memberships	579	531	531	531	542
001.40.43.41.0.000.522.001 Travel & Meetings	524	1,350	1,350	1,050	1,071
001.40.43.41.0.000.525.004 Training	1,195	3,500	3,500	3,300	3,366
	2,298	5,381	5,381	4,881	4,979
CONTRACTUAL SERVICES					
001.40.43.41.0.000.530.006 Other Prof. Serv.	14,743	16,806	12,706	12,706	13,000
001.40.43.41.0.000.551.001 Copier Lease Payment	2,624	2,600	2,600	2,600	2,652
001.40.43.41.0.000.553.001 Vehicle Lease Payment	-	10,400	10,400	9,400	9,000
001.40.43.41.0.000.554.001 Vehicle Maint Payment	17,299	20,036	20,036	21,107	21,608
001.40.43.41.0.000.560.001 Technical Services	688	5,000	5,000	5,000	1,500
001.40.43.41.0.000.562.002 Printing Expense	627	1,751	1,500	1,751	1,786
	35,981	56,593	52,242	52,564	49,546
UTILITIES					
001.40.43.41.0.000.589.001 Telephone - Land Lines	746	1,005	1,005	1,005	1,026
001.40.43.41.0.000.590.001 Telephone - Cellular	-	1,896	1,896	4,295	4,382
	746	2,901	2,901	5,300	5,408
COMMODITIES & SUPPLIES					
001.40.43.41.0.000.603.001 Clothing Supplies	1,852	2,250	2,250	1,600	2,295
001.40.43.41.0.000.604.001 Office Equipment	32	750	750	750	765
001.40.43.41.0.000.606.001 Office Supplies	387	2,000	2,000	1,697	1,731
001.40.43.41.0.000.615.001 Inspection Supplies	225	500	400	500	510
	2,496	5,500	5,400	4,547	5,301

**VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT DEPARTMENT
HOUSING INSPECTIONS**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
OFFICE EQUIPMENT					
001.40.43.41.0.000.655.002 Computer Eqpt - New	-	4,200	4,200	-	-
	-	4,200	4,200	-	-
TOTAL HOUSING INSPECTIONS	491,335	552,539	528,642	557,707	568,661

**VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT DEPARTMENT
HEALTH INSPECTIONS**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES					
001.40.43.42.0.000.500.001 Full-Time Earnings	82,350	83,286	83,211	84,952	86,652
001.40.43.42.0.000.502.001 Seasonal Earnings	-	5,000	4,738	5,000	5,100
001.40.43.42.0.000.503.001 Overtime	897	648	1,417	1,840	667
001.40.43.42.0.000.506.001 Longevity Pay	700	800	100	800	800
	83,947	89,734	89,466	92,592	93,219
EMPLOYEE BENEFITS					
001.40.43.42.0.000.510.001 Medical Insurance	14,313	21,330	21,330	23,805	24,520
001.40.43.42.0.000.510.002 Life Insurance	154	-	-	-	-
001.40.43.42.0.000.511.001 Social Security	5,250	5,652	5,648	5,687	5,801
001.40.43.42.0.000.511.002 Medicare	1,228	1,331	1,321	1,375	1,401
001.40.43.42.0.000.512.001 IMRF Pension Expense	8,665	9,119	9,292	10,056	10,560
001.40.43.42.0.000.513.001 Sick Leave Incentive	1,501	1,000	625	1,000	1,000
001.40.43.42.0.000.513.002 Vac/Pers Leave Incent.	2,792	1,000	1,000	1,000	1,000
	33,903	39,432	39,216	42,923	44,282
OTHER EMPLOYEE COSTS					
001.40.43.42.0.000.518.001 Dues & Memberships	345	365	365	365	372
001.40.43.42.0.000.522.001 Travel & Meetings	46	300	300	250	255
001.40.43.42.0.000.525.004 Training	420	735	735	700	714
	811	1,400	1,400	1,315	1,341
CONTRACTUAL SERVICES					
001.40.43.42.0.000.533.001 Pest Control	375	800	800	800	816
001.40.43.42.0.000.551.001 Copier Lease Payment	2,560	2,600	2,600	2,600	2,652
001.40.43.42.0.000.553.001 Vehicle Lease Payment	-	1,500	1,500	1,500	1,300
001.40.43.42.0.000.554.001 Vehicle Maint Payment	1,978	2,884	2,884	3,015	3,087
001.40.43.42.0.000.560.001 Technical Services	-	388	388	388	395
001.40.43.42.0.000.562.002 Printing Expense	354	530	530	530	541
	5,267	8,702	8,702	8,833	8,791
UTILITIES					
001.40.43.42.0.000.589.001 Telephone - Land Lines	746	1,205	1,205	1,205	1,229
001.40.43.42.0.000.590.001 Telephone - Cellular	-	632	632	1,112	1,134
	746	1,837	1,837	2,317	2,363

**VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT DEPARTMENT
HEALTH INSPECTIONS**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
COMMODITIES & SUPPLIES					
001.40.43.42.0.000.603.001 Clothing Supplies	582	600	600	500	510
001.40.43.42.0.000.604.001 Office Equipment	-	882	882	882	901
001.40.43.42.0.000.606.001 Office Supplies	190	497	497	300	306
001.40.43.42.0.000.615.001 Inspection Supplies	66	534	534	534	545
	838	2,513	2,513	2,216	2,262
TOTAL HEALTH INSPECTIONS	125,512	143,618	143,134	150,196	152,258
TOTAL COMMUNITY DEVELOPMENT DEPARTMENT	2,154,270	2,253,712	2,199,385	2,158,078	2,206,683

**VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT DEPARTMENT
PERSONAL SERVICES**

Position Title	Positions (1)			Amounts		
	2010 Budget	2011 Budget	2012 Budget	2010 Budget	2011 Budget	2012 Budget
FULL TIME						
Community Development Director	1.00	1.00	1.00	128,000	128,000	131,364
Deputy Community Dvlpmnt Dir.	1.00	1.00	1.00	97,808	97,808	100,379
Environmental Health Manager	1.00	1.00	1.00	88,931	90,450	92,259
Building Commissioner	1.00	1.00	1.00	83,129	84,547	86,238
Building Inspectors	3.00	1.00	-	191,041	66,003	-
Plumbing Inspector	1.00	0.33	-	70,920	24,404	-
Housing Inspectors	4.00	4.00	4.00	203,727	207,201	211,347
Environmental Health Inspector	1.00	1.00	1.00	71,795	73,019	74,480
Senior Planner	0.75	0.75	0.75	53,915	54,834	55,931
Development Review Planner	1.00	1.00	1.00	57,967	58,957	60,136
Neighborhood Planner	0.25	0.25	0.25	13,166	13,390	13,659
Permit Coordinator	1.00	1.00	1.00	48,440	49,267	50,252
Building Clerk Supervisor	1.00	1.00	1.00	51,676	52,557	53,609
Building Permit Clerks	3.00	3.00	2.00	112,515	114,435	76,012
Administrative Coordinator	1.00	1.00	1.00	43,505	44,246	45,132
Secretary	1.00	1.00	1.00	40,377	41,066	41,888
	22.00	19.33	17.00	1,356,911	1,200,184	1,092,686
PART TIME						
Health Inspector	0.40 (1)	0.40 (1)	-	11,906	11,701	-
	0.40 (1)	0.40 (1)	-	11,906	11,701	-
SEASONAL						
Interns	0.75 (3)	0.75 (3)	0.75 (3)	15,000	15,000	15,000
	0.75 (3)	0.75 (3)	0.75 (3)	15,000	15,000	15,000
OTHER COMPENSATION						
Overtime Earnings				5,109	5,524	5,529
Longevity Pay				6,300	7,700	6,800
				11,409	13,224	12,329
TOTAL	23.15	20.48	17.75	1,395,226	1,240,109	1,120,015

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	22.00	22.00	17.00
Part-Time	1.00	1.00	-
Seasonal	3.00	3.00	3.00

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
CDBG**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PROGRAMS					
Administration	66,839	97,664	92,742	101,543	103,952
Community Programs	91,896	62,000	71,736	47,000	47,940
Accessiblity/Improvements	83,344	-	-	-	-
Residential Rehab	127,193	382,125	390,625	265,000	190,200
Recovery Act	96,646	-	-	-	-
	465,918	541,789	555,103	413,543	342,092

EXPENDITURE CLASSIFICATION					
Personal Services	60,257	63,550	61,190	65,019	66,311
Employee Benefits	21,967	25,162	24,885	29,838	30,821
Other Employee Costs	117	1,850	1,000	1,000	1,020
Contractual Services	105,735	183,680	200,958	107,186	83,430
Commodities & Supplies	94	977	500	500	510
Other Expenditures	181,841	266,570	266,570	160,000	160,000
Infrastructure	95,907	-	-	50,000	-
	465,918	541,789	555,103	413,543	342,092

SOURCE OF FUNDS					
042 Cmnty Development Block	465,918	541,789	555,103	413,543	342,092
	465,918	541,789	555,103	413,543	342,092

BUDGET DISCUSSION AND ANALYSIS

Community Development Block Grant (CDBG) funds are reported in a separate series of programs to provide separate accountability. Grant funds are authorized and placed into a letter of credit from which the Village can draw as expenditures are made. The CDBG budget of \$413,543 decreased 23.7% or \$128,246 from the 2011 budget.

Expenses for the Administration Program covers direct expenditures that are made by the Planning & Zoning Division to administer the funds. Community Programs funds programs to benefit low-income families in targeted areas. The budget for 2012 is \$47,000. The projects have been pre-qualified by the U.S. Department of Housing and Urban Development. A significant use of CDBG funds is for zero-interest loans for single-family rehabilitation projects. For 2012, \$180,000 has been provided for the loans. In addition, \$50,000 has been earmarked for the Kensington Road project, \$25,000 for Public Parkway Trees, and \$10,000 for the Emergency Repair Program.

**VILLAGE OF MOUNT PROSPECT
CDBG
ADMINISTRATION**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
042.40.41.00.0.151.500.001	Full-Time Earnings	43,207	58,450	57,564	59,619	60,811
042.40.41.00.0.151.502.001	Seasonal Earnings	25	5,000	3,526	5,000	5,100
042.40.41.00.0.151.506.001	Longevity Pay	100	100	100	400	400
		<u>43,332</u>	<u>63,550</u>	<u>61,190</u>	<u>65,019</u>	<u>66,311</u>
EMPLOYEE BENEFITS						
042.40.41.00.0.151.510.001	Medical Insurance	11,450	13,998	13,998	17,971	18,510
042.40.41.00.0.151.510.002	Life Insurance	210	-	-	-	-
042.40.41.00.0.151.511.001	Social Security	2,536	3,941	3,794	4,032	4,113
042.40.41.00.0.151.511.002	Medicare	622	923	888	944	963
042.40.41.00.0.151.512.001	IMRF Pension Expense	4,339	6,300	6,205	6,891	7,235
		<u>19,157</u>	<u>25,162</u>	<u>24,885</u>	<u>29,838</u>	<u>30,821</u>
OTHER EMPLOYEE COSTS						
042.40.41.00.0.151.522.001	Travel & Meetings	32	850	500	500	510
042.40.41.00.0.151.525.004	Training	85	1,000	500	500	510
		<u>117</u>	<u>1,850</u>	<u>1,000</u>	<u>1,000</u>	<u>1,020</u>
CONTRACTUAL SERVICES						
042.40.41.00.0.151.530.002	Auditing Services	-	436	436	436	445
042.40.41.00.0.151.532.002	Equipment Maint.	-	538	-	-	-
042.40.41.00.0.151.541.001	Legal Notices	396	721	700	700	714
042.40.41.00.0.151.544.002	Postage Expense	310	680	500	500	510
042.40.41.00.0.151.549.001	Org Memberships	631	650	631	650	663
042.40.41.00.0.151.551.001	Copier Lease Payment	2,560	2,600	2,600	2,600	2,652
042.40.41.00.0.151.562.002	Printing Expense	242	500	300	300	306
		<u>4,139</u>	<u>6,125</u>	<u>5,167</u>	<u>5,186</u>	<u>5,290</u>
COMMODITIES & SUPPLIES						
042.40.41.00.0.151.604.001	Office Equipment	-	628	200	200	204
042.40.41.00.0.151.606.001	Office Supplies	94	349	300	300	306
		<u>94</u>	<u>977</u>	<u>500</u>	<u>500</u>	<u>510</u>
TOTAL ADMINISTRATION		66,839	97,664	92,742	101,543	103,952

**VILLAGE OF MOUNT PROSPECT
CDBG
COMMUNITY PROGRAMS**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast	
CONTRACTUAL SERVICES						
042.40.41.00.0.152.572.001	Summer Adv. Program	7,000	7,000	6,580	6,000	6,120
042.40.41.00.0.152.572.002	Pads & Hope Now	6,000	6,500	6,110	5,500	5,610
042.40.41.00.0.152.572.003	Dist. 26 Summer Camp	7,000	7,000	6,580	6,000	6,120
042.40.41.00.0.152.572.004	Dream Makers	4,500	-	-	-	-
042.40.41.00.0.152.572.005	CEDA Childcare	5,500	6,500	6,110	-	-
042.40.41.00.0.152.572.006	CEDA Emrgncy Housing	8,500	9,000	8,460	9,000	9,180
042.40.41.00.0.152.572.009	Northwest CASA	4,000	-	-	1,000	1,020
042.40.41.00.0.152.572.010	Wings	1,000	-	-	-	-
042.40.41.00.0.152.572.013	Children's Advocacy	4,500	-	-	1,000	1,020
042.40.41.00.0.152.572.014	Low Inc. Health Care	9,000	9,000	8,460	7,500	7,650
042.40.41.00.0.152.572.015	Resources for Comm.	5,500	7,000	6,580	5,000	5,100
042.40.41.00.0.152.572.016	Search Development	27,657	-	13,456	-	-
042.40.41.00.0.152.572.019	Comm. Connections	-	3,000	2,820	3,000	3,060
042.40.41.00.0.152.572.037	Life Span	-	4,000	3,760	3,000	3,060
042.40.41.00.0.152.573.003	Mentor Program	1,739	3,000	2,820	-	-
		91,896	62,000	71,736	47,000	47,940

TOTAL COMMUNITY PROGRAMS	91,896	62,000	71,736	47,000	47,940
---------------------------------	---------------	---------------	---------------	---------------	---------------

ACCESIBILITY/IMPROVEMENTS

INFRASTRUCTURE						
042.40.41.00.0.153.675.001	Sidewalk Construction	83,344	-	-	-	-
		83,344	-	-	-	-

TOTAL ACCESIBILITY/IMPROVEMENTS	83,344	-	-	-	-
--	---------------	----------	----------	----------	----------

**VILLAGE OF MOUNT PROSPECT
CDBG
RESIDENTIAL REHAB**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES					
042.40.41.00.0.154.500.001 Full-Time Earnings	9,843	-	-	-	-
	9,843	-	-	-	-
EMPLOYEE BENEFITS					
042.40.41.00.0.154.511.001 Social Security	609	-	-	-	-
042.40.41.00.0.154.511.002 Medicare	128	-	-	-	-
042.40.41.00.0.154.512.001 IMRF Pension Expense	920	-	-	-	-
	1,657	-	-	-	-
CONTRACTUAL SERVICES					
042.40.41.00.0.154.572.008 Emrgncy Repair Prog.	9,700	10,000	10,000	10,000	10,200
042.40.41.00.0.154.572.038 CEDA NW Insulated	-	25,000	25,000	-	-
042.40.41.00.0.154.572.039 Rehab. Admin.	-	20,000	28,500	20,000	20,000
042.40.41.00.0.154.572.040 Briarwood Sanit. Sewer	-	60,555	60,555	-	-
042.40.41.00.1.154.572.041 Public Parkway Tree	-	-	-	25,000	-
	9,700	115,555	124,055	55,000	30,200
OTHER EXPENDITURES					
042.40.41.00.0.154.636.012 Single Family Rehab	93,430	266,570	266,570	160,000	160,000
	93,430	266,570	266,570	160,000	160,000
INFRASTRUCTURE					
042.40.41.00.0.154.675.006 Oakton Street Sidewalk	12,563	-	-	-	-
042.40.41.00.1.154.675.010 Kensington Road	-	-	-	50,000	-
	12,563	-	-	50,000	-
TOTAL RESIDENTIAL REHAB	127,193	382,125	390,625	265,000	190,200

**VILLAGE OF MOUNT PROSPECT
CDBG
RECOVERY ACT**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES					
042.40.41.00.0.155.500.001 Full-Time Earnings	7,082	-	-	-	-
	7,082	-	-	-	-
EMPLOYEE BENEFITS					
042.40.41.00.0.155.511.001 Social Security	412	-	-	-	-
042.40.41.00.0.155.511.002 Medicare	82	-	-	-	-
042.40.41.00.0.155.512.001 IMRF Pension Expense	659	-	-	-	-
	1,153	-	-	-	-
OTHER EXPENDITURES					
042.40.41.00.0.155.636.012 Single Family Rehab	88,411	-	-	-	-
	88,411	-	-	-	-
TOTAL RECOVERY ACT					
	96,646	-	-	-	-
TOTAL CDBG					
	465,918	541,789	555,103	413,543	342,092

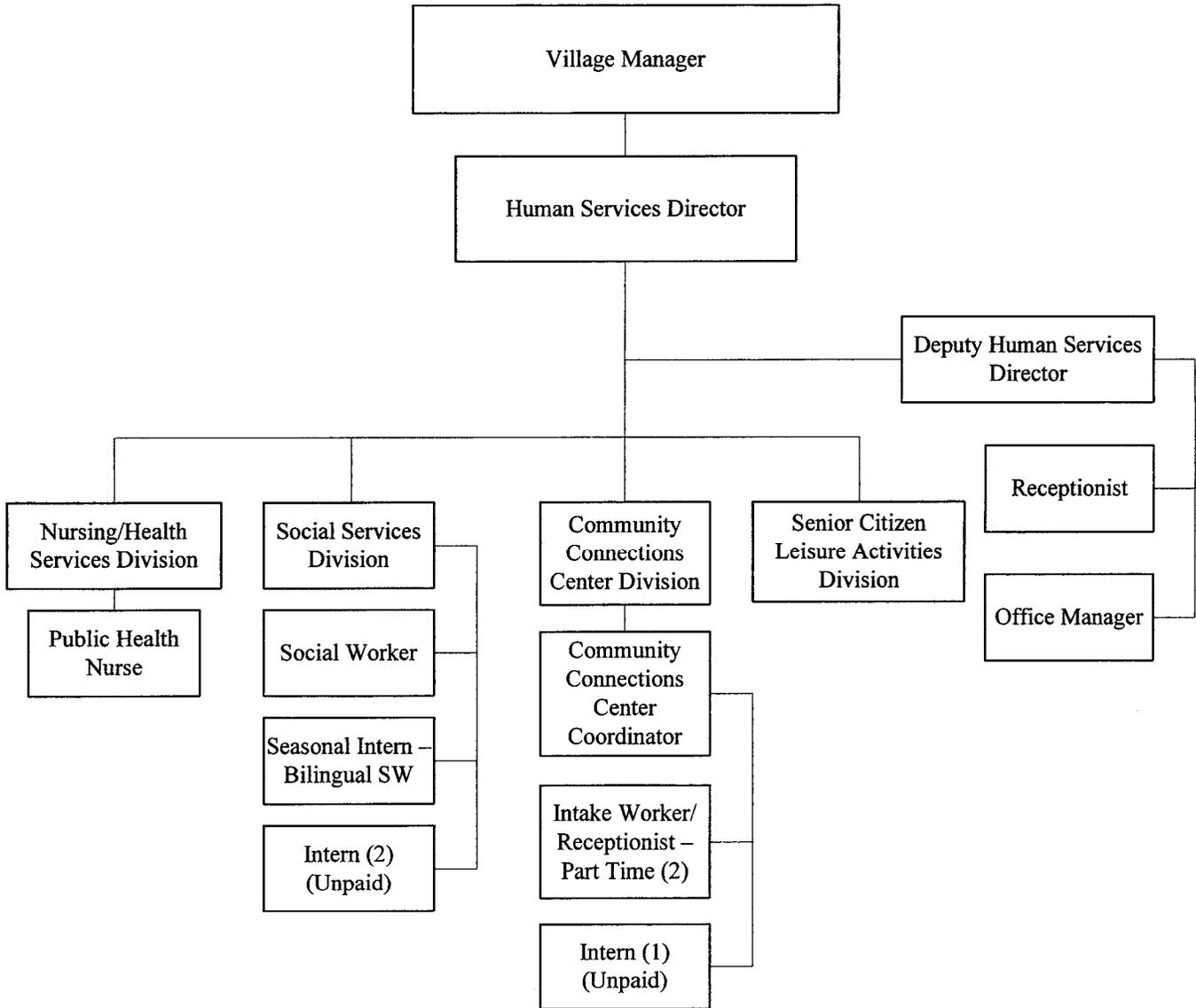
**VILLAGE OF MOUNT PROSPECT
CDBG
PERSONAL SERVICES**

Position Title	Positions (1)			Amounts		
	2010 Budget	2011 Budget	2012 Budget	2010 Budget	2011 Budget	2012 Budget
FULL TIME						
Neighborhood Planner	0.75	0.75	0.75	39,497	40,172	40,975
Senior Planner	0.25	0.25	0.25	17,972	18,278	18,644
	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>57,469</u>	<u>58,450</u>	<u>59,619</u>
SEASONAL						
Interns	0.20 (1)	0.25 (1)	0.25 (1)	5,000	5,000	5,000
	<u>0.20 (1)</u>	<u>0.25 (1)</u>	<u>0.25 (1)</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
OTHER COMPENSATION						
Longevity Pay				100	100	400
				<u>100</u>	<u>100</u>	<u>400</u>
TOTAL	1.20	1.25	1.25	62,569	63,550	65,019

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	1.00	1.00	1.00
Seasonal	1.00	1.00	1.00

VILLAGE OF MOUNT PROSPECT HUMAN SERVICES DEPARTMENT



The Human Services Department provides a wide range of programs for residents of Mount Prospect including Social Services, Nursing/Health Services and Senior Citizen Leisure Activities. This department also oversees operations of the Community Connections Center. The Human Services Department consists of 7 full-time, 2 part-time and 4 seasonal employees. Not reflected in this organization chart is one Community Outreach Liaison who is assigned to the Community Connections Center 100% of the time. This position reports to the Police Administrative Support Services Deputy Chief and appears in the Police organization chart.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
HUMAN SERVICES DEPARTMENT**

STATEMENT OF ACTIVITIES

The Human Services Department provides programs and services that assist at-risk residents achieve basic needs of food, clothing and shelter as well as to enhance the social, mental and physical well being of youth, families and senior citizens. The programs are designed to work in conjunction with local social service agencies, medical facilities and churches to fill in the gap where services do not exist or are inadequate to meet the needs due to the volume of requests. The programs are a gateway for vulnerable residents to remain in their homes for as long as safely possible and to be successful participants of the community.

2010 ACCOMPLISHMENTS

Continued collaboration with established partners of the Community Connection Center to offer additional appropriate programs at the Center.

Obtained a commitment from Elk Grove Township through their grant, to be a partner and have a General Assistance worker located at the Center on a monthly basis.

Fought for and obtained reimbursement of \$11,294 from Medicare for the 2008 Flu Shot Program.

Completed development of a separate database for the Medical Reserve Corps (MRC) volunteers to document all trainings, activities and quarterly meetings. Included in the database is the ability to create picture ID badges for any MRC volunteer assisting the Village at the time of an emergency.

Continued to obtain and keep up-to-date information from vulnerable residents who wish to be included in the Special Needs Advisory Panel (SNAP) Registry in the Human Services database, which identifies special needs Mount Prospect residents during times of community disaster.

Continued outreach efforts with the police officers regarding Police Social Services by attending Roll Calls and Shift meetings. Increased efforts to establish ability to respond to Police Department requests for assistance during evening and weekend hours in matters of suicides, domestic violence and any other situation where a social worker is warranted.

Continued with the State of Illinois SHAP Grant program to allow Social Workers to access information from the State pertaining to residents who are unable to understand and or ascertain difficulties with obtaining program benefits.

Continued the School Social Work Networking meetings, which allowed the isolated School Social Workers to network, brainstorm case plans and benefit from guest speakers.

2011 ACCOMPLISHMENTS

Held the first Health Fair, in conjunction with the South Branch Library Summer Reading Program, at the Community Connections Center. Activities included breast exams, rapid cholesterol screenings, spine screenings, massage therapy and diabetes prevention discussions.

Developed the Blood Pressure and Blood Glucose Screening Clinic at the Community Connections Center, as well as Nutrition, Well Being of the Child, Healthy Relationships, Prenatal and Parenting classes.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
HUMAN SERVICES DEPARTMENT**

2011 ACCOMPLISHMENTS (continued)

Assisted partner agencies develop their individually processed English as a Second Language (ESL) programs into a well coordinated ESL program system where student referrals are made back and forth to the benefit of the partner agencies as well as the students.

Held the school supply and warm clothing distribution at the Community Connections Center.

Continued Nursing and Social Service Outreach efforts to assess needs of vulnerable residents, obtain necessary services, and provide referrals when living in the home is no longer safe.

Applied for the NACCHO grant for the Medical Reserve Corps (MRC). Held MRC training and in tandem with the Fire Department, utilized MRC members for the 4th of July Carnival and Downtown Block Party. Informed MRC volunteers and Village employees about the volunteer opportunities at the Chicago Marathon. Sixteen individuals expressed interest with twelve individuals registered to assist at the event.

Continued working with the State of Illinois SHAP Grant programs.

Continued to provide in-service training and updates of services provided to fellow employees.

Continued outreach efforts with the police officers regarding Police Social Services by attending Roll Calls and Shift meetings.

Continued coordinating the Human Services' Hispanic Outreach Programs as well as work with the Police Department's Hispanic Outreach programs.

Assisted residents in accessing affordable prescription coverage after they were abruptly terminated by the State of Illinois with Illinois Cares Rx.

2012 OBJECTIVES

Plan and hold emergency preparedness drill with Medical Reserve Corps (MRC) volunteers.

Assess residents to determine their eligibility to receive the Telemergency machines. Work with MRC members to assist the department in delivering the equipment and providing training on the use of the equipment to Mount Prospect's special needs population.

Develop marketing strategy within our low vision population and families to use the new in-office Video-Reader machine, which greatly enlarges viewed items.

Retain current and acquire additional partner agencies, develop a web page, and increase the outreach effort for the Community Connections Center.

Develop new methods of marketing the Community Connections Center and its programs to the target community.

Continue Nursing and Social Service Outreach efforts to assess needs of vulnerable residents, obtain necessary services, and provide references when living in the home is no longer safe.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
HUMAN SERVICES DEPARTMENT**

2012 OBJECTIVES (continued)

Obtain additional grants for the Medical Reserve Corps (MRC) to enhance training opportunities in the form of drills and hands-on training for MRC volunteers.

Increase utilization of MRC volunteers in community events throughout Mount Prospect.

Continue working with the State of Illinois SHAP Grant programs.

Continue to provide in-service training and updates of services provided to fellow employees.

Continue outreach efforts with the police officers regarding Police Social Services by attending Roll Calls and Shift meetings.

Enhance partnership with Police Department by offering/developing/establishing a Station Adjustment Support Program in conjunction with the police.

Continue coordinating the Human Services' Hispanic Outreach Programs as well as work with the Police Department's Hispanic Outreach programs.

Continue to review Medicare Part D plans and assist with enrollment throughout the year.

Continue to cross train social workers so they may assist all residents with Human Services programs.

PERFORMANCE MEASURES

Community Connections Center

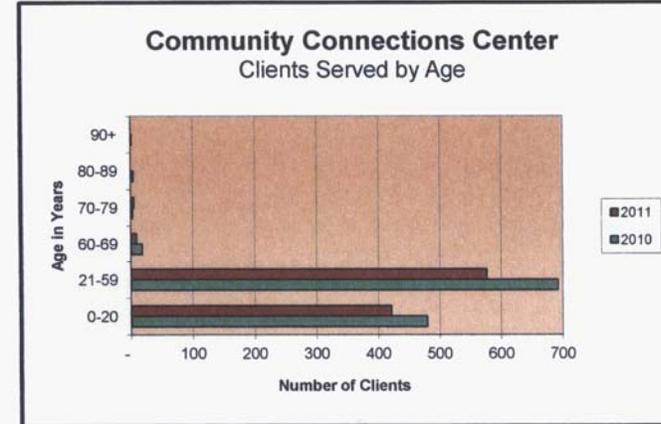
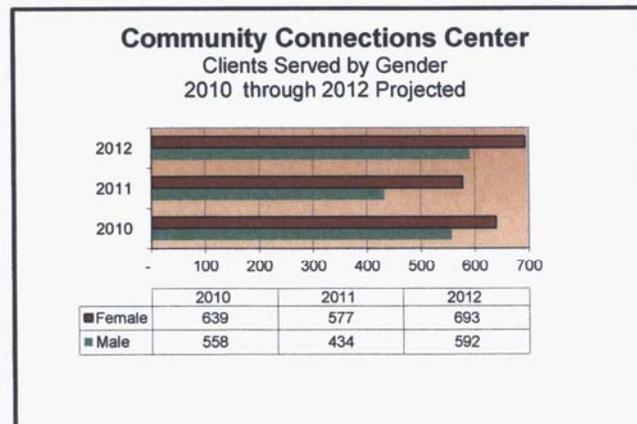
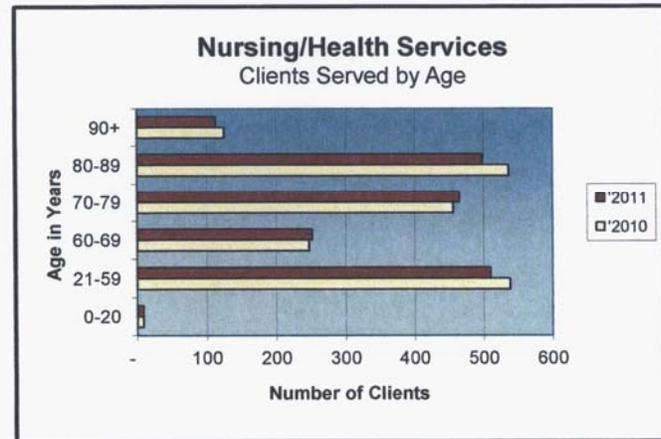
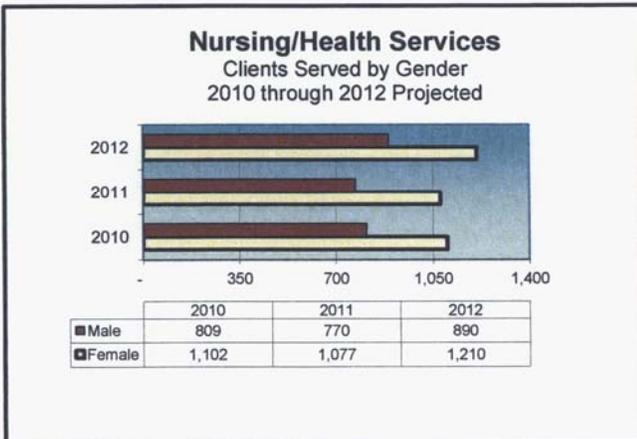
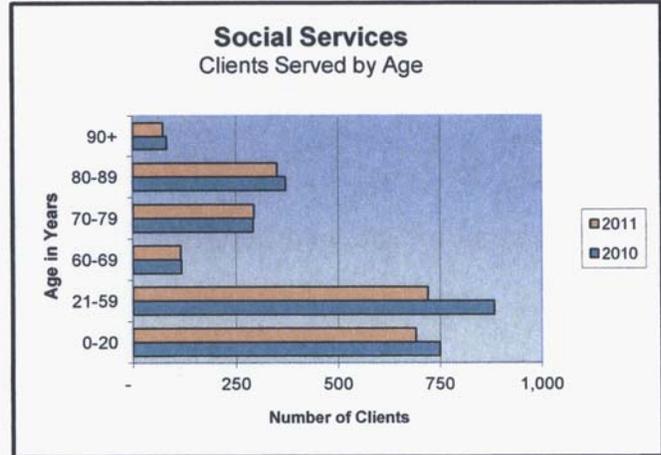
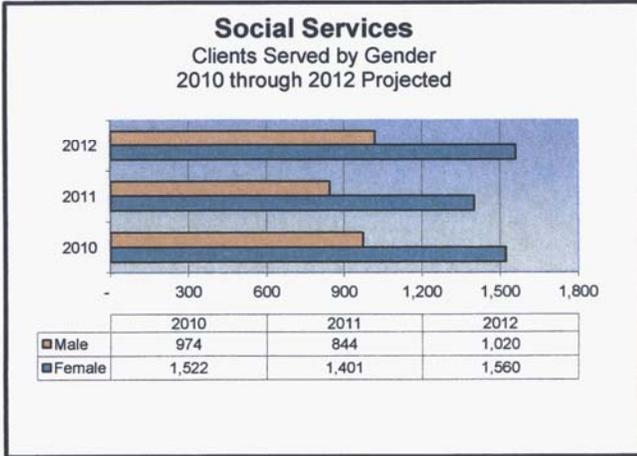
Clients seen by Village Staff at Center - January 1, 2010 to December 31, 2010	
Clients seen by Police & Human Services (unduplicated)	1,144
Community Policing	
Individuals	387
Contacts	7,908
Human Services at Center	
Individuals	913
Contacts	8,759

Other Partners: Northwest Community Hospital, School Districts 59 & 214, and Elk Grove Township	
Meetings	257
Attendees	3,813

Library South Branch	
Gate count	60,923
Circulation	41,055
Library cards issued	362
Computer use	
e-net sessions	7,171
Hours of use	5,093
Programs	
Number	43
Attendance	743

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
HUMAN SERVICES DEPARTMENT**

PERFORMANCE MEASURES



**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
HUMAN SERVICES DEPARTMENT**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PROGRAMS					
Administration	164,423	185,838	172,592	169,658	178,376
Social Services	384,281	337,703	341,206	344,360	352,335
Nursing/Health Services	203,173	170,375	165,852	170,210	174,265
Senior Ctzn Leisure Activities	31,108	28,204	28,137	26,884	27,516
Community Connections Center	299,567	308,311	300,876	291,618	299,920
	1,082,552	1,030,431	1,008,663	1,002,730	1,032,412

EXPENDITURE CLASSIFICATION					
Personal Services	697,099	641,858	645,310	650,484	663,425
Employee Benefits	244,053	257,037	240,177	239,981	252,230
Other Employee Costs	2,193	5,016	4,510	4,110	4,600
Contractual Services	108,003	79,945	78,705	79,875	81,687
Utilities	11,368	13,905	13,475	12,520	13,749
Commodities & Supplies	19,836	29,570	24,936	14,000	14,886
Building Improvements	-	1,200	-	-	-
Office Equipment	-	1,900	1,550	1,760	1,835
	1,082,552	1,030,431	1,008,663	1,002,730	1,032,412

SOURCE OF FUNDS					
001 General Fund	1,082,552	1,030,431	1,008,663	1,002,730	1,032,412
	1,082,552	1,030,431	1,008,663	1,002,730	1,032,412

BUDGET DISCUSSION AND ANALYSIS

The Human Services Department budget provides for the Administration, Social Services, Nursing and Health Services, Senior Center Leisure Activities and Community Connections Center programs. The budget for 2012 is \$1,002,730. This is a decrease of \$27,701, or 2.69% from the 2011.

In 2011, the Social Services Program reductions included the elimination of two part-time nurse positions and the reduction of a full-time Bilingual Social Work position to part-time status. The reductions result in longer waits for service and limited case loads.

The Nursing/Health Services Program eliminations which include the flu vaccinations, home delivered meals, and the senior taxi cab subsidy and the reduction in medical insurance cost for the Community Connection Center account for the 2012 budget decrease.

**VILLAGE OF MOUNT PROSPECT
HUMAN SERVICES DEPARTMENT
ADMINISTRATION**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
001.50.01.00.0.000.500.001	Full-Time Earnings	94,655	94,063	94,545	96,436	98,364
001.50.01.00.0.000.502.001	Seasonal Earnings	-	1,500	-	-	-
001.50.01.00.0.000.506.001	Longevity Pay	525	525	525	645	645
		<u>95,180</u>	<u>96,088</u>	<u>95,070</u>	<u>97,081</u>	<u>99,009</u>
EMPLOYEE BENEFITS						
001.50.01.00.0.000.510.001	Medical Insurance	14,885	11,832	11,832	12,849	13,233
001.50.01.00.0.000.510.002	Life Insurance	157	-	-	-	-
001.50.01.00.0.000.510.003	Workers' Comp Ins	8,654	15,190	15,190	7,864	12,539
001.50.01.00.0.000.511.001	Social Security	5,949	5,979	6,005	5,863	5,980
001.50.01.00.0.000.511.002	Medicare	1,449	1,475	1,458	1,511	1,540
001.50.01.00.0.000.512.001	IMRF Pension Expense	10,113	10,227	10,816	11,199	11,758
001.50.01.00.0.000.513.001	Sick Leave Incentive	3,659	12,000	-	1,500	1,500
001.50.01.00.0.000.513.002	Vac/Pers Leave Incent.	3,373	5,000	5,000	5,000	5,000
001.50.01.00.0.000.513.004	Employee Allowances	577	451	450	451	450
		<u>48,816</u>	<u>62,154</u>	<u>50,751</u>	<u>46,237</u>	<u>52,000</u>
OTHER EMPLOYEE COSTS						
001.50.01.00.0.000.522.001	Travel & Meetings	902	906	400	400	410
001.50.01.00.0.000.525.004	Training	379	300	300	300	305
		<u>1,281</u>	<u>1,206</u>	<u>700</u>	<u>700</u>	<u>715</u>
CONTRACTUAL SERVICES						
001.50.01.00.0.000.530.006	Other Prof. Serv.	1,400	1,000	1,000	1,000	1,020
001.50.01.00.0.000.532.002	Equipment Maint.	129	500	250	500	510
001.50.01.00.0.000.544.002	Postage Expense	1,563	2,000	1,100	2,000	2,040
001.50.01.00.0.000.551.001	Copier Lease Payment	3,150	3,500	3,500	3,500	3,570
001.50.01.00.0.000.553.001	Vehicle Lease Payment	-	400	400	-	-
001.50.01.00.0.000.554.001	Vehicle Maint Payment	1,978	2,885	2,885	3,015	3,087
001.50.01.00.0.000.562.002	Printing Expense	61	250	100	250	255
001.50.01.00.0.000.573.006	Volunteer Recruitment	350	-	-	-	-
		<u>8,631</u>	<u>10,535</u>	<u>9,235</u>	<u>10,265</u>	<u>10,482</u>
UTILITIES						
001.50.01.00.0.000.589.001	Telephone - Land Lines	3,538	4,555	4,550	4,555	4,645
001.50.01.00.0.000.590.001	Telephone - Cellular	4,509	5,200	5,200	4,720	5,305
		<u>8,047</u>	<u>9,755</u>	<u>9,750</u>	<u>9,275</u>	<u>9,950</u>
COMMODITIES & SUPPLIES						
001.50.01.00.0.000.605.001	Other Equipment	-	500	250	500	510
001.50.01.00.0.000.606.001	Office Supplies	1,087	800	800	800	815
001.50.01.00.0.000.608.001	Other Supplies	1,298	4,000	5,586	4,000	4,080
001.50.01.00.0.000.620.001	Refreshment Supplies	83	100	100	100	100
		<u>2,468</u>	<u>5,400</u>	<u>6,736</u>	<u>5,400</u>	<u>5,505</u>

**VILLAGE OF MOUNT PROSPECT
HUMAN SERVICES DEPARTMENT
ADMINISTRATION**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
OFFICE EQUIPMENT					
001.50.01.00.0.000.656.001 Office Eqpt	-	700	350	700	715
	-	700	350	700	715

TOTAL ADMINISTRATION	164,423	185,838	172,592	169,658	178,376
-----------------------------	----------------	----------------	----------------	----------------	----------------

SOCIAL SERVICES

PERSONAL SERVICES					
001.50.51.00.0.000.500.001 Full-Time Earnings	282,183	211,810	212,421	216,675	221,007
001.50.51.00.0.000.502.001 Seasonal Earnings	3,610	38,534	46,985	37,041	37,782
001.50.51.00.0.000.506.001 Longevity Pay	1,725	1,125	1,125	1,290	1,290
	287,518	251,469	260,531	255,006	260,079

EMPLOYEE BENEFITS					
001.50.51.00.0.000.510.001 Medical Insurance	43,510	34,679	34,679	40,774	41,997
001.50.51.00.0.000.510.002 Life Insurance	458	-	-	-	-
001.50.51.00.0.000.511.001 Social Security	17,263	15,518	16,101	15,704	16,016
001.50.51.00.0.000.511.002 Medicare	4,079	3,665	3,805	3,728	3,800
001.50.51.00.0.000.512.001 IMRF Pension Expense	28,263	27,191	23,110	25,166	26,423
001.50.51.00.0.000.513.002 Vac/Pers Leave Incent.	-	1,800	-	-	-
001.50.51.00.0.000.513.004 Employee Allowances	1,724	1,231	1,830	1,832	1,830
	95,297	84,084	79,525	87,204	90,066

OTHER EMPLOYEE COSTS					
001.50.51.00.0.000.518.001 Dues & Memberships	300	300	300	300	305
001.50.51.00.0.000.522.001 Travel & Meetings	210	850	850	850	865
	510	1,150	1,150	1,150	1,170

COMMODITIES & SUPPLIES					
001.50.51.00.0.000.609.001 Program Supplies	956	1,000	-	1,000	1,020
	956	1,000	-	1,000	1,020

TOTAL SOCIAL SERVICES	384,281	337,703	341,206	344,360	352,335
------------------------------	----------------	----------------	----------------	----------------	----------------

**VILLAGE OF MOUNT PROSPECT
HUMAN SERVICES DEPARTMENT
NURSING/HEALTH SERVICES**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES					
001.50.52.00.0.000.500.001 Full-Time Earnings	109,943	111,201	111,274	113,504	115,774
001.50.52.00.0.000.501.001 Part-Time Earnings	9,660	-	365	-	-
001.50.52.00.0.000.506.001 Longevity Pay	595	595	595	750	750
	<u>120,198</u>	<u>111,796</u>	<u>112,234</u>	<u>114,254</u>	<u>116,524</u>
EMPLOYEE BENEFITS					
001.50.52.00.0.000.510.001 Medical Insurance	17,175	17,676	17,676	28,769	29,631
001.50.52.00.0.000.510.002 Life Insurance	181	-	-	-	-
001.50.52.00.0.000.511.001 Social Security	7,269	6,976	7,002	7,129	7,272
001.50.52.00.0.000.511.002 Medicare	1,700	1,632	1,638	1,669	1,701
001.50.52.00.0.000.512.001 IMRF Pension Expense	10,917	12,104	12,112	13,198	13,857
001.50.52.00.0.000.513.004 Employee Allowances	577	691	690	691	690
	<u>37,819</u>	<u>39,079</u>	<u>39,118</u>	<u>51,456</u>	<u>53,151</u>
OTHER EMPLOYEE COSTS					
001.50.52.00.0.000.518.001 Dues & Memberships	62	200	200	200	205
001.50.52.00.0.000.522.001 Travel & Meetings	-	700	700	700	715
	<u>62</u>	<u>900</u>	<u>900</u>	<u>900</u>	<u>920</u>
CONTRACTUAL SERVICES					
001.50.52.00.0.000.532.002 Equipment Maint.	410	-	-	-	-
001.50.52.00.0.000.573.001 Home Delivered Meals	28,924	-	-	-	-
001.50.52.00.0.000.573.002 Mile Reimb-Volunteers	3,206	-	-	-	-
001.50.52.00.0.000.573.004 Health Fair Screenings	929	800	800	800	815
	<u>33,469</u>	<u>800</u>	<u>800</u>	<u>800</u>	<u>815</u>
COMMODITIES & SUPPLIES					
001.50.52.00.0.000.608.001 Other Supplies	349	500	500	500	510
001.50.52.00.0.000.620.002 Medical Supplies	653	800	800	800	815
001.50.52.00.0.000.620.003 Flu Program Supplies	9,680	15,000	10,000	-	-
001.50.52.00.0.000.620.004 Cholesterol Screening	943	1,500	1,500	1,500	1,530
	<u>11,625</u>	<u>17,800</u>	<u>12,800</u>	<u>2,800</u>	<u>2,855</u>
TOTAL NURSING/HEALTH SERVICES	203,173	170,375	165,852	170,210	174,265

**VILLAGE OF MOUNT PROSPECT
HUMAN SERVICES DEPARTMENT
SENIOR CTZN LEISURE ACTIVITIES**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
001.50.53.00.0.000.500.001	Full-Time Earnings	18,717	18,983	19,017	19,398	19,785
001.50.53.00.0.000.506.001	Longevity Pay	155	155	155	215	215
		18,872	19,138	19,172	19,613	20,000
EMPLOYEE BENEFITS						
001.50.53.00.0.000.510.001	Medical Insurance	4,580	5,419	5,419	3,504	3,609
001.50.53.00.0.000.510.002	Life Insurance	48	-	-	-	-
001.50.53.00.0.000.511.001	Social Security	1,111	1,173	1,170	1,193	1,216
001.50.53.00.0.000.511.002	Medicare	265	280	279	287	292
001.50.53.00.0.000.512.001	IMRF Pension Expense	1,855	2,063	2,067	2,256	2,369
001.50.53.00.0.000.513.004	Employee Allowances	-	31	30	31	30
		7,859	8,966	8,965	7,271	7,516
CONTRACTUAL SERVICES						
001.50.53.00.0.000.573.005	Senior Taxi Program	4,262	100	-	-	-
		4,262	100	-	-	-
COMMODITIES & SUPPLIES						
001.50.53.00.0.000.620.001	Refreshment Supplies	115	-	-	-	-
		115	-	-	-	-
TOTAL SENIOR CTZN LEISURE ACTIVITIES		31,108	28,204	28,137	26,884	27,516

**VILLAGE OF MOUNT PROSPECT
HUMAN SERVICES DEPARTMENT
COMMUNITY CONNECTIONS CENTER**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
001.50.54.00.0.000.500.001	Full-Time Earnings	121,290	122,864	109,820	123,224	125,689
001.50.54.00.0.000.501.001	Part-Time Earnings	49,773	40,103	45,458	40,906	41,724
001.50.54.00.0.000.503.001	Overtime	2,730	-	970	-	-
001.50.54.00.0.000.505.001	Holiday Pay	1,538	-	1,655	-	-
001.50.54.00.0.000.506.001	Longevity Pay	-	400	400	400	400
		<u>175,331</u>	<u>163,367</u>	<u>158,303</u>	<u>164,530</u>	<u>167,813</u>
EMPLOYEE BENEFITS						
001.50.54.00.0.000.510.001	Medical Insurance	22,900	31,963	31,963	16,333	16,823
001.50.54.00.0.000.510.002	Life Insurance	180	-	-	-	-
001.50.54.00.0.000.511.001	Social Security	10,640	10,167	9,852	10,203	10,407
001.50.54.00.0.000.511.002	Medicare	2,488	2,379	2,305	2,388	2,434
001.50.54.00.0.000.512.001	IMRF Pension Expense	17,477	17,644	17,098	18,889	19,833
001.50.54.00.0.000.513.004	Employee Allowances	577	601	600	-	-
		<u>54,262</u>	<u>62,754</u>	<u>61,818</u>	<u>47,813</u>	<u>49,497</u>
OTHER EMPLOYEE COSTS						
001.50.54.00.0.000.518.001	Dues & Memberships	-	260	260	260	265
001.50.54.00.0.000.522.001	Travel & Meetings	132	500	500	500	510
001.50.54.00.0.000.525.004	Training	208	1,000	1,000	600	1,020
		<u>340</u>	<u>1,760</u>	<u>1,760</u>	<u>1,360</u>	<u>1,795</u>
CONTRACTUAL SERVICES						
001.50.54.00.0.000.530.006	Other Prof. Serv.	43,753	44,900	45,000	45,000	45,900
001.50.54.00.0.000.532.002	Equipment Maint.	432	1,140	800	1,140	1,160
001.50.54.00.0.000.533.002	Cleaning Service	7,080	7,080	7,080	7,080	7,220
001.50.54.00.0.000.544.002	Postage Expense	79	400	400	200	410
001.50.54.00.0.000.551.001	Copier Lease Payment	4,680	4,200	4,700	4,700	4,795
001.50.54.00.0.000.560.004	IT System Security	203	370	270	270	275
001.50.54.00.0.000.560.007	Computer Maint.	1,200	2,165	2,165	2,165	2,210
001.50.54.00.0.000.560.011	Internet Service	4,214	8,255	8,255	8,255	8,420
		<u>61,641</u>	<u>68,510</u>	<u>68,670</u>	<u>68,810</u>	<u>70,390</u>
UTILITIES						
001.50.54.00.0.000.585.001	Natural Gas	1,806	2,700	2,200	2,200	2,244
001.50.54.00.0.000.589.001	Telephone - Land Lines	689	700	700	700	715
001.50.54.00.0.000.590.001	Telephone - Cellular	826	750	825	345	840
		<u>3,321</u>	<u>4,150</u>	<u>3,725</u>	<u>3,245</u>	<u>3,799</u>
COMMODITIES & SUPPLIES						
001.50.54.00.0.000.604.001	Office Equipment	2,146	970	1,000	1,000	1,020
001.50.54.00.0.000.606.001	Office Supplies	589	1,600	1,600	1,000	1,630
001.50.54.00.0.000.609.001	Program Supplies	1,937	2,800	2,800	2,800	2,856
		<u>4,672</u>	<u>5,370</u>	<u>5,400</u>	<u>4,800</u>	<u>5,506</u>

**VILLAGE OF MOUNT PROSPECT
HUMAN SERVICES DEPARTMENT
COMMUNITY CONNECTIONS CENTER**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
BUILDING IMPROVEMENTS					
001.50.54.00.0.000.651.001 Other Public Buildings	-	1,200	-	-	-
	-	1,200	-	-	-
OFFICE EQUIPMENT					
001.50.54.00.0.000.656.001 Office Eqpt	-	1,200	1,200	1,060	1,120
	-	1,200	1,200	1,060	1,120
TOTAL COMMUNITY CONNECTIONS CENTER	299,567	308,311	300,876	291,618	299,920
TOTAL HUMAN SERVICES DEPARTMENT	1,082,552	1,030,431	1,008,663	1,002,730	1,032,412

**VILLAGE OF MOUNT PROSPECT
HUMAN SERVICES DEPARTMENT
PERSONAL SERVICES**

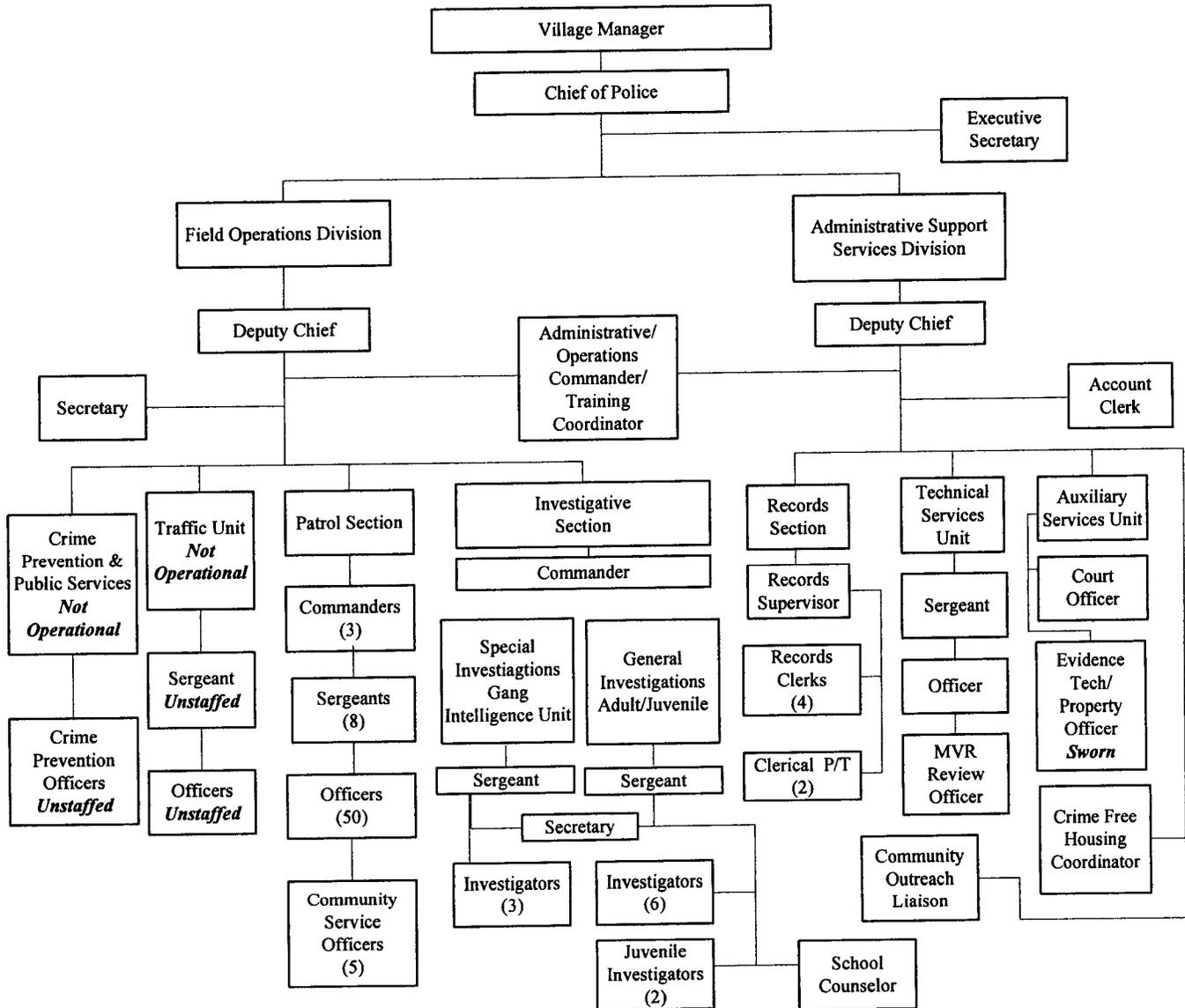
Position Title	Positions (1)			Amounts		
	2010 Budget	2011 Budget	2012 Budget	2010 Budget	2011 Budget	2012 Budget
FULL TIME						
Human Services Director	1.00	1.00	1.00	111,500	111,500	114,431
Deputy Human Services Director	1.00	1.00	1.00	85,100	85,100	87,338
Public Health Nurse	1.00	1.00	1.00	72,731	73,971	75,451
Social Worker	1.00	1.00	1.00	70,779	72,251	73,695
Social Worker- Bi-Lingual	1.00	-	-	71,039	-	-
Community Outreach Coordinator	1.00	1.00	1.00	71,039	72,251	71,401
Office Manager	1.00	1.00	1.00	51,509	52,389	53,438
Receptionist	1.00	1.00	1.00	38,631	40,844	41,660
Community Outreach Liaison	1.00	1.00	1.00	49,762	50,612	51,823
	<u>9.00</u>	<u>8.00</u>	<u>8.00</u>	<u>622,090</u>	<u>558,918</u>	<u>569,237</u>
PART TIME						
Receptionist - CCC	1.00 (2)	1.00 (2)	1.00 (2)	40,061	40,107	40,906
Registered Nurse	0.20 (1)	-	-	7,460	-	-
	<u>1.20 (3)</u>	<u>1.00 (2)</u>	<u>1.00 (2)</u>	<u>47,521</u>	<u>40,107</u>	<u>40,906</u>
SEASONAL						
Social Worker- Bi-Lingual	-	0.50 (1)	0.50 (1)	-	40,033	37,041
Intern	0.40 (2)	-	-	7,701	-	-
	<u>0.40 (2)</u>	<u>0.50 (1)</u>	<u>0.50 (1)</u>	<u>7,701</u>	<u>40,033</u>	<u>37,041</u>
OTHER COMPENSATION						
Longevity Pay				3,000	2,800	3,300
				<u>3,000</u>	<u>2,800</u>	<u>3,300</u>
TOTAL	10.60	9.50	9.50	680,312	641,858	650,484

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	9.00	8.00	8.00
Part-Time	3.00	2.00	2.00
Seasonal	2.00	1.00	1.00



VILLAGE OF MOUNT PROSPECT POLICE DEPARTMENT



The Police Department consists of two divisions: Field Operations and Administrative Support Services. Field Operations includes the Patrol Section and the Investigative Section. Administrative Support Services includes the Records Section, Auxiliary Services Section, Technical Services, and Crime Free Housing. The Police Department consists of 99 full time employees and 2 part time employees. One Community Service Officer is assigned to the Parking Funds 50% of the time. The Community Outreach Liaison is assigned to the Community Connections Center 100% of the time.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
POLICE DEPARTMENT**

STATEMENT OF ACTIVITIES

The Police Department serves to safeguard freedom by preserving life and property, protecting the constitutional rights of all individuals, maintaining order and encouraging respect for the rule of law by the proper enforcement thereof. The Department strives to earn the respect of individuals, including minority and disadvantaged persons, by maintaining a knowledgeable, responsive, well-trained and accountable workforce that discharges their duties and responsibilities with evidence of fairness, tolerance and equality. By implementing effective crime prevention strategies, fully investigating crimes when they occur and expeditiously apprehending criminal offenders, the department reduces the opportunity for the commission of crime. The department identifies, addresses, and resolves the root causes of community problems and concerns in concert with citizen groups and representatives through the use of community oriented policing strategies.

2010 ACCOMPLISHMENTS

A command officer attended the Police Executive Research Forum's (PERF) Senior Management Institute for Police.

Two supervisory officers attended Northwestern University School of Police Staff and Command for police management training.

A command officer attended the Executive Management Program at the Northwestern University Center for Public Safety.

Continued to implement Latino Outreach initiatives and programs throughout the Village.

Implemented a full-time gang crime intelligence and enforcement unit staffed by a supervisor and three officers. This was accomplished by restructuring the organization without the need for any new personnel.

Provided further training to department personnel for response to terrorist threats.

Continued to seek grant funding for community outreach, traffic education, and terrorism preparedness programs.

Continued implementing department's crime free housing initiatives in conjunction with other Village departments.

Broadened and enhanced traffic unit strategies and programs aimed at addressing neighborhood traffic concerns and issues.

A senior investigator was awarded the Cook County Sheriff's Award of Merit.

Continued deploying department's bicycle unit during warm weather riding season to further community oriented policing initiatives.

Continued department-wide traffic safety enforcement initiatives, including: impaired motor vehicle driving enforcement, safety belt enforcement and railroad grade crossing education and enforcement.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
POLICE DEPARTMENT**

2010 ACCOMPLISHMENTS (continued)

Continued enforcement strategies aimed at increasing compliance with the Village vehicle tag ordinance.

Implemented additional strategies to increase service of active criminal warrants within the Village.

Maintained department membership in and assignment of personnel to the following mutual aid organizations: NIPAS, ILEAS, and M.C.A.T.

Continued efforts to work closely with developers to encourage the employment of various crime prevention technologies and Crime Prevention Through Environmental Design (C.P.T.E.D.) elements in and around the Randhurst Village development.

Coordinated with the other Village Departments and the Mount Prospect Public Library to open and staff the Community Connections Center to service residents of the Route 62 corridor, west of Busse Road.

Continued the "Chat with the Chief" public forums during the spring and fall seasons at the Mount Prospect Public Library.

2011 ACCOMPLISHMENTS

A supervisory officer attended Northwestern University School of Police Staff and Command for police management training.

Two command officers attended the Police Executive Research Forum's (PERF) Senior Management Institute for Police.

A command officer attended the Executive Management Program at the Northwestern University Center for Public Safety.

Provided further training to department personnel for response to terrorist threats.

Continued to seek grant funding for community outreach and traffic education programs.

Continued implementing department's crime free housing initiatives in conjunction with other Village departments.

Continued deploying department's bicycle unit during warm weather riding season to further community oriented policing initiatives.

Maintained strategies and programs aimed at addressing neighborhood traffic concerns and issues.

A senior investigator was awarded the Cook County Sheriff's Award of Merit.

Continued enforcement strategies aimed at increasing compliance with the Village vehicle tag ordinance.

Implemented additional strategies to increase service of active criminal warrants within the Village.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
POLICE DEPARTMENT**

2011 ACCOMPLISHMENTS (continued)

Maintained department membership in and assignment of personnel to the following mutual aid organizations: NIPAS, ILEAS, and MCAT.

Worked closely with developers to encourage the employment of various crime prevention technologies and Crime Prevention Through Environmental Design (C.P.T.E.D.) elements in and around the Randhurst Village development.

In cooperation with the Fire Department, conducted a children's safety academy.

Developed additional department activities through the Community Connections Center in cooperation with other Village Departments and member agencies.

Continued the "Chat with the Chief" public forums during the spring and fall seasons at the Mount Prospect Public Library.

Implemented a quarterly officer evaluation system.

Implemented a patrol officer productivity tracking program consistent with recognized law enforcement standards.

Established a police recruit officer eligibility list.

Established a sergeant promotional eligibility list.

2012 OBJECTIVES

A command officer to attend the FBI National Academy.

Schedule two supervisory officers to attend Northwestern University School of Police Staff and Command for police management training.

Schedule a command officer to attend the Executive Management Program at the Northwestern University Center for Public Safety.

Further train and prepare department personnel for response to terrorist threats.

Continue to seek grant funding for community outreach and traffic education programs.

Continue to implement department's crime free housing initiatives in conjunction with other Village departments.

Continue deploying department's bicycle unit during warm weather riding season to further community oriented policing initiatives.

Continue enforcement strategies aimed at increasing compliance with the Village vehicle tag ordinance.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
POLICE DEPARTMENT**

2012 OBJECTIVES (continued)

Implement additional strategies to increase service of active criminal warrants within the Village.

Initiate the process for full State of Illinois Law Enforcement Agency Certification.

Maintain department membership in and assignment of personnel to the following mutual aid organizations: NIPAS, ILEAS, and MCAT.

Continue to work closely with developers to encourage the employment of various crime prevention technologies and Crime Prevention Through Environmental Design (C.P.T.E.D.) elements in and around the Randhurst Village development.

In cooperation with the Fire Department, conduct a children's safety academy

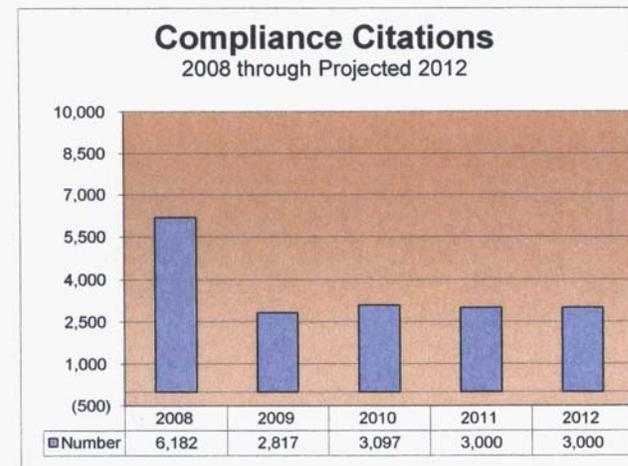
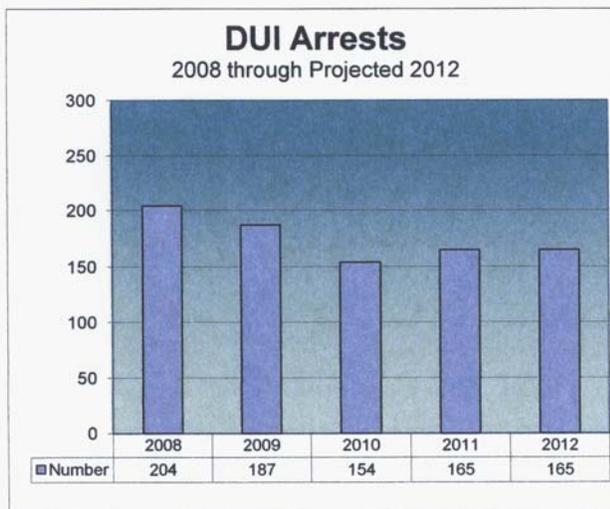
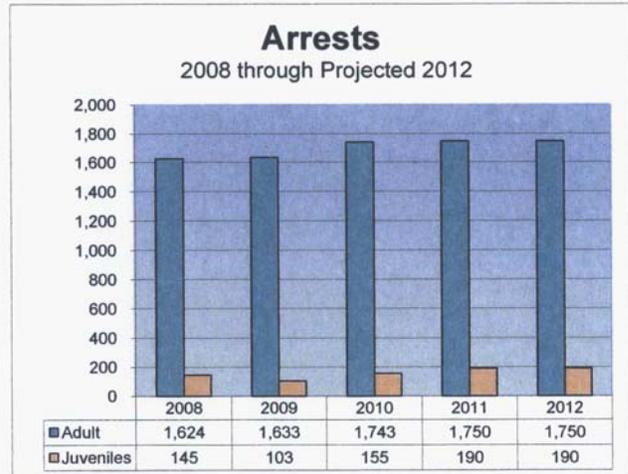
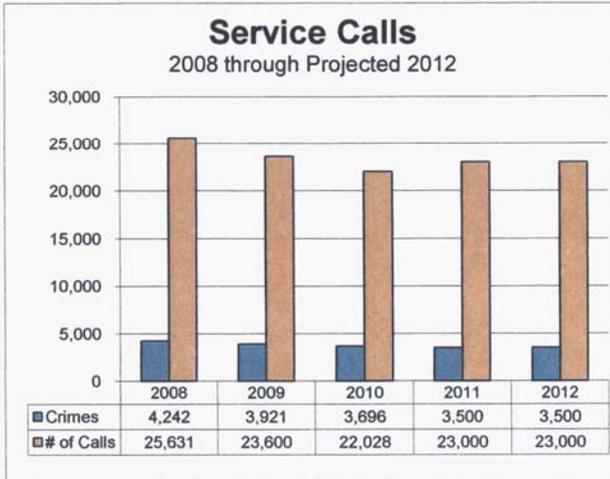
Develop additional department activities through the Community Connections Center in cooperation with other Village Departments and member agencies.

Continue the "Chat with the Chief" public forums during the spring and fall seasons at the Mount Prospect Public Library.



**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
POLICE DEPARTMENT**

PERFORMANCE MEASURES



**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
POLICE DEPARTMENT**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
--	----------------	----------------	------------------	----------------	------------------

PROGRAMS					
Administration	4,015,867	4,292,000	4,144,871	3,417,726	3,594,299
Crossing Guards	32,883	-	-	-	-
Equipment Maintenance - Police	505,701	746,257	741,057	869,842	924,109
Records	-	5,500	5,423	355,897	364,116
Technical Services	-	111,100	105,100	223,817	228,803
Auxiliary Service	-	59,200	59,047	280,408	286,785
Crime Prev. & Public Services	265,257	46,706	41,115	35,697	62,134
Patrol & Traffic	8,367,778	7,963,604	7,950,091	8,189,429	8,403,776
Investigative	1,333,896	1,653,814	1,594,286	1,839,974	1,877,425
	14,521,382	14,878,181	14,640,990	15,212,790	15,741,447

EXPENDITURE CLASSIFICATION					
Personal Services	8,870,753	8,687,281	8,581,844	9,083,904	9,308,708
Employee Benefits	4,339,833	4,465,576	4,390,591	4,355,174	4,526,105
Other Employee Costs	80,935	149,000	144,200	140,200	163,500
Contractual Services	1,062,171	1,362,157	1,327,682	1,450,742	1,569,114
Utilities	36,244	33,800	28,800	33,800	34,000
Commodities & Supplies	106,342	121,217	115,000	113,120	114,170
Building Improvements	-	5,500	5,423	1,000	1,000
Office Equipment	4,068	2,750	2,750	10,150	2,750
Other Equipment	21,036	50,900	44,700	23,700	21,100
Interfund Transfers	-	-	-	1,000	1,000
	14,521,382	14,878,181	14,640,990	15,212,790	15,741,447

SOURCE OF FUNDS					
001 General Fund	14,512,407	14,832,581	14,600,492	15,196,790	15,725,447
043 Asset Seizure Fund	6,118	13,500	13,000	3,500	3,500
044 DEA Shared Funds Fund	2,514	12,600	11,898	3,000	3,000
045 DUI Fine Fund	343	19,500	15,600	9,500	9,500
	14,521,382	14,878,181	14,640,990	15,212,790	15,741,447

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
POLICE DEPARTMENT**

BUDGET DISCUSSION AND ANALYSIS

The Public Safety Police Department budget includes the Administration, Equipment Maintenance, Records, Technical Services, Auxiliary Service, Crime Prevention & Public Services, Patrol & Traffic Enforcement and the Investigative & Juvenile Program.

The police department experienced a number of service and staffing related challenges with the reduction in personnel experienced January 1, 2011. These challenges will most certainly continue in 2012. The reduction of six (6) sworn officers and seven (7) community service officers necessitated the elimination of two core department components, the traffic unit and crime prevention unit. Significant traffic related issues were absorbed by the patrol section, while general traffic unit programs were largely abandoned. Although the crime prevention unit was eliminated, key functions have been delegated to administrative staff. Crime prevention programs such as the officer friendly program, senior citizen programs and youth programs have been eliminated.

The department will continue to endeavor to maintain overtime costs at a reduced level as reflected in previous years. Reduced overtime costs will be achieved by judicially granting overtime under limited situations and by continuing to focus on reallocating personnel consistent with demands for police service by time of day. Additionally, supervisory staff will adjust their shift hours to ensure adequate supervisory coverage.

Although the number of officers available for patrol shifts has been reduced, steps have been taken to maximize manpower efficiency while maintaining the department's commitment to the community. The department's members remain committed to its mission and will continue to meet the challenges it faces in 2012.

**VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
ADMINISTRATION**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES					
001.60.01.00.0.000.500.001 Full-Time Earnings	842,292	804,519	775,000	379,094	386,675
001.60.01.00.0.000.501.001 Part-Time Earnings	34,919	32,012	34,366	-	-
001.60.01.00.0.000.503.001 Overtime	9,136	7,000	6,400	6,400	6,600
001.60.01.00.0.000.504.001 Specialty Pay	5,904	9,356	6,500	4,002	4,000
001.60.01.00.0.000.505.001 Holiday Pay	12,294	15,693	10,000	8,004	8,165
001.60.01.00.0.000.506.001 Longevity Pay	5,600	6,400	5,200	2,500	2,500
	910,145	874,980	837,466	400,000	407,940

EMPLOYEE BENEFITS					
001.60.01.00.0.000.510.001 Medical Insurance	148,850	177,572	177,572	69,698	71,787
001.60.01.00.0.000.510.002 Life Insurance	1,562	-	-	-	-
001.60.01.00.0.000.510.003 Workers' Comp Ins	227,318	184,815	184,815	80,978	129,125
001.60.01.00.0.000.511.001 Social Security	32,727	37,427	30,063	8,918	9,096
001.60.01.00.0.000.511.002 Medicare	10,245	12,770	8,481	3,311	3,376
001.60.01.00.0.000.512.001 IMRF Pension Expense	54,249	57,216	52,174	13,500	14,174
001.60.01.00.0.000.512.002 Police Pension Expense	2,210,670	2,553,000	2,472,000	2,485,001	2,559,551
001.60.01.00.0.000.513.001 Sick Leave Incentive	7,794	14,300	12,500	14,300	14,300
001.60.01.00.0.000.513.002 Vac/Pers Leave Incent.	108,926	90,000	100,000	90,000	90,000
001.60.01.00.0.000.513.003 Retiree Sick Incentive	133,250	-	-	-	-
001.60.01.00.0.000.513.004 Employee Allowances	1,800	2,600	1,300	1,300	1,300
	2,937,391	3,129,700	3,038,905	2,767,006	2,892,709

OTHER EMPLOYEE COSTS					
001.60.01.00.0.000.520.001 Medical Examinations	834	2,500	2,200	2,500	22,000
001.60.01.00.0.000.522.001 Travel & Meetings	6,221	10,200	7,800	10,200	10,200
001.60.01.00.0.000.525.004 Training	72,119	131,000	131,000	123,000	125,000
	79,174	143,700	141,000	135,700	157,200

CONTRACTUAL SERVICES					
001.60.01.00.0.000.530.006 Other Prof. Serv.	3,987	4,000	4,000	4,000	4,080
001.60.01.00.0.000.544.002 Postage Expense	3,665	4,500	4,000	4,200	4,200
001.60.01.00.0.000.546.003 Employment Testing	1,370	40,600	35,000	4,800	32,800
001.60.01.00.0.000.549.001 Org Memberships	3,980	4,200	4,200	4,200	4,250
001.60.01.00.0.000.551.001 Copier Lease Payment	5,168	8,300	5,800	8,300	8,300
001.60.01.00.0.000.560.012 Computer Software	1,158	1,200	1,200	1,200	1,200
001.60.01.00.0.000.562.001 Document Imaging	7,802	9,000	8,300	9,000	9,100
001.60.01.00.0.000.562.002 Printing Expense	8,547	12,200	12,200	12,200	12,400
001.60.01.00.0.000.566.001 Animal Impounding	2,768	3,900	2,300	4,000	4,100
001.60.01.00.0.000.566.002 Accreditation	50	100	100	100	100
	38,495	88,000	77,100	52,000	80,530

**VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
ADMINISTRATION**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
--	----------------	----------------	------------------	----------------	------------------

UTILITIES						
001.60.01.00.0.000.589.001	Telephone - Land Lines	20,811	19,000	14,000	19,000	19,000
001.60.01.00.0.000.590.001	Telephone - Cellular	15,433	14,800	14,800	14,800	15,000
		36,244	33,800	28,800	33,800	34,000

COMMODITIES & SUPPLIES						
001.60.01.00.0.000.604.001	Office Equipment	253	800	800	800	800
001.60.01.00.0.000.606.001	Office Supplies	4,841	4,900	4,900	4,900	4,950
001.60.01.00.0.000.608.001	Other Supplies	4,465	4,500	4,500	4,500	4,500
001.60.01.00.0.000.612.001	Publications	2,258	2,200	2,200	2,200	2,250
001.60.01.00.0.000.616.001	Vehicle Reg/License	2,327	1,820	1,600	1,820	1,820
001.60.01.00.0.000.621.003	Training Supplies	274	7,000	7,000	7,000	7,000
		14,418	21,220	21,000	21,220	21,320

OFFICE EQUIPMENT						
001.60.01.00.0.000.655.004	Computer Eqpt - Depts	-	-	-	7,400	-
001.60.01.00.0.000.656.006	Office Eqpt - Police	-	600	600	600	600
		-	600	600	8,000	600

TOTAL ADMINISTRATION	4,015,867	4,292,000	4,144,871	3,417,726	3,594,299
-----------------------------	------------------	------------------	------------------	------------------	------------------

CROSSING GUARDS

PERSONAL SERVICES						
001.60.01.00.0.250.502.001	Seasonal Earnings	30,409	-	-	-	-
		30,409	-	-	-	-

EMPLOYEE BENEFITS						
001.60.01.00.0.250.511.001	Social Security	1,885	-	-	-	-
001.60.01.00.0.250.511.002	Medicare	441	-	-	-	-
		2,326	-	-	-	-

COMMODITIES & SUPPLIES						
001.60.01.00.0.250.621.006	Cross. Guard Supplies	148	-	-	-	-
		148	-	-	-	-

TOTAL CROSSING GUARDS	32,883	-	-	-	-
------------------------------	---------------	----------	----------	----------	----------

**VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
EQUIPMENT MAINTENANCE - POLICE**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
CONTRACTUAL SERVICES					
001.60.01.00.0.252.532.001 Digital Imaging Equip.	2,558	7,300	3,500	8,700	8,700
001.60.01.00.0.252.532.002 Equipment Maint.	28,068	28,000	30,000	34,250	34,100
001.60.01.00.0.252.532.003 Pistol Range Maint.	-	3,200	3,200	3,200	3,250
001.60.01.00.0.252.532.004 Radio Maintenance	4,760	9,600	9,600	9,600	9,600
001.60.01.00.0.252.553.001 Vehicle Lease Payment	-	174,300	174,300	257,300	299,000
001.60.01.00.0.252.554.001 Vehicle Maint Payment	428,345	483,257	483,257	510,592	522,709
001.60.01.00.0.252.560.006 VRM Maintenance	5,826	6,000	3,500	11,600	11,800
001.60.01.00.0.252.560.010 PIMS Maintenance	12,700	11,000	10,500	11,000	11,250
	482,257	722,657	717,857	846,242	900,409
COMMODITIES & SUPPLIES					
001.60.01.00.0.252.608.001 Other Supplies	6,197	6,200	5,800	6,200	6,200
001.60.01.00.0.252.621.012 Squad Emergency Eqpt	8,792	9,100	9,100	9,100	9,200
	14,989	15,300	14,900	15,300	15,400
OTHER EQUIPMENT					
001.60.01.00.0.252.665.035 Radar Replacement	1,868	1,700	1,700	1,700	1,700
001.60.01.00.0.252.665.049 Visa Bar Unitrols	2,488	2,500	2,500	2,500	2,500
001.60.01.00.0.252.668.003 Radio Equip -Police	4,099	4,100	4,100	4,100	4,100
	8,455	8,300	8,300	8,300	8,300
TOTAL EQUIPMENT MAINTENANCE - POLICE	505,701	746,257	741,057	869,842	924,109

**VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
RECORDS**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES					
001.60.01.61.0.000.500.001 Full-Time Earnings	-	-	-	226,607	231,137
001.60.01.61.0.000.501.001 Part-Time Earnings	-	-	-	35,113	35,816
001.60.01.61.0.000.503.001 Overtime	-	-	-	4,200	4,200
001.60.01.61.0.000.506.001 Longevity Pay	-	-	-	2,600	2,600
	-	-	-	268,520	273,753
EMPLOYEE BENEFITS					
001.60.01.61.0.000.510.001 Medical Insurance	-	-	-	35,701	36,770
001.60.01.61.0.000.511.001 Social Security	-	-	-	16,433	16,760
001.60.01.61.0.000.511.002 Medicare	-	-	-	3,896	3,972
001.60.01.61.0.000.512.001 IMRF Pension Expense	-	-	-	30,347	31,861
	-	-	-	86,377	89,363
BUILDING IMPROVEMENTS					
044.60.01.61.0.000.647.010 Headqtrs. Safety Glass	-	5,500	5,423	1,000	1,000
	-	5,500	5,423	1,000	1,000
TOTAL RECORDS	-	5,500	5,423	355,897	364,116

TECHNICAL SERVICES

PERSONAL SERVICES					
001.60.01.62.0.000.500.001 Full-Time Earnings	-	92,000	86,000	164,055	167,336
001.60.01.62.0.000.503.001 Overtime	-	1,000	1,000	3,500	3,600
001.60.01.62.0.000.504.001 Specialty Pay	-	1,500	1,500	2,401	2,400
001.60.01.62.0.000.505.001 Holiday Pay	-	3,000	3,000	3,894	3,973
001.60.01.62.0.000.506.001 Longevity Pay	-	600	600	1,000	1,000
	-	98,100	92,100	174,850	178,309
EMPLOYEE BENEFITS					
001.60.01.62.0.000.510.001 Medical Insurance	-	-	-	34,849	35,894
001.60.01.62.0.000.511.001 Social Security	-	2,000	2,000	3,849	3,926
001.60.01.62.0.000.511.002 Medicare	-	1,500	1,500	2,558	2,610
001.60.01.62.0.000.512.001 IMRF Pension Expense	-	4,000	4,000	7,061	7,414
001.60.01.62.0.000.513.002 Vac/Pers Leave Incent.	-	5,500	5,500	-	-
001.60.01.62.0.000.513.004 Employee Allowances	-	-	-	650	650
	-	13,000	13,000	48,967	50,494
TOTAL TECHNICAL SERVICES	-	111,100	105,100	223,817	228,803

**VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
AUXILIARY SERVICE**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES					
001.60.01.63.0.000.500.001 Full-Time Earnings	-	50,000	50,000	192,282	196,127
001.60.01.63.0.000.503.001 Overtime	-	1,000	1,000	2,801	2,850
001.60.01.63.0.000.504.001 Specialty Pay	-	3,000	3,000	4,251	4,250
001.60.01.63.0.000.505.001 Holiday Pay	-	2,000	2,000	3,230	3,296
001.60.01.63.0.000.506.001 Longevity Pay	-	700	700	1,600	1,600
	-	56,700	56,700	204,164	208,123
EMPLOYEE BENEFITS					
001.60.01.63.0.000.510.001 Medical Insurance	-	-	-	53,365	54,964
001.60.01.63.0.000.511.001 Social Security	-	1,000	1,000	6,760	6,895
001.60.01.63.0.000.511.002 Medicare	-	1,500	1,347	2,970	3,030
001.60.01.63.0.000.512.001 IMRF Pension Expense	-	-	-	12,499	13,123
001.60.01.63.0.000.513.004 Employee Allowances	-	-	-	650	650
	-	2,500	2,347	76,244	78,662
TOTAL AUXILIARY SERVICE	-	59,200	59,047	280,408	286,785

**VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
CRIME PREV. & PUBLIC SERVICES**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
001.60.61.64.0.000.500.001	Full-Time Earnings	183,284	20,090	19,000	20,570	20,981
001.60.61.64.0.000.503.001	Overtime	14,304	-	-	-	14,500
001.60.61.64.0.000.504.001	Specialty Pay	5,279	-	500	-	-
001.60.61.64.0.000.505.001	Holiday Pay	5,468	-	-	-	-
001.60.61.64.0.000.506.001	Longevity Pay	1,100	240	240	280	280
		209,435	20,330	19,740	20,850	35,761
EMPLOYEE BENEFITS						
001.60.61.64.0.000.510.001	Medical Insurance	27,480	6,827	6,827	7,407	7,630
001.60.61.64.0.000.510.002	Life Insurance	288	-	-	-	-
001.60.61.64.0.000.511.001	Social Security	1,155	1,262	1,100	1,293	1,319
001.60.61.64.0.000.511.002	Medicare	2,839	298	298	303	310
001.60.61.64.0.000.512.001	IMRF Pension Expense	2,005	2,189	2,000	2,394	2,514
001.60.61.64.0.000.513.004	Employee Allowances	1,200	-	-	-	-
		34,967	10,576	10,225	11,397	11,773
OTHER EMPLOYEE COSTS						
001.60.61.64.0.000.525.001	Community Policing	1,761	4,300	2,200	2,500	4,300
		1,761	4,300	2,200	2,500	4,300
CONTRACTUAL SERVICES						
001.60.61.64.0.000.530.006	Other Prof. Serv.	674	-	-	-	400
001.60.61.64.0.000.551.001	Copier Lease Payment	5,523	7,000	6,000	-	-
001.60.61.64.0.000.562.002	Printing Expense	943	500	250	250	500
		7,140	7,500	6,250	250	900
COMMODITIES & SUPPLIES						
001.60.61.64.0.000.606.001	Office Supplies	708	500	200	200	900
001.60.61.64.0.000.608.001	Other Supplies	5,644	-	1,000	-	250
001.60.61.64.0.000.611.001	Photo Supplies	6	-	-	-	250
001.60.61.64.0.000.621.009	Pub Relations Supplies	2,395	3,500	1,500	500	3,500
001.60.61.64.0.000.621.010	Com Policing Supplies	3,201	-	-	-	4,000
001.60.61.64.0.000.621.011	Ctzn Academy Supplies	-	-	-	-	500
		11,954	4,000	2,700	700	9,400
TOTAL CRIME PREV. & PUBLIC SERVICES		265,257	46,706	41,115	35,697	62,134

**VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
PATROL & TRAFFIC**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
001.60.61.65.0.000.500.001	Full-Time Earnings	5,969,443	5,600,000	5,598,792	5,684,454	5,798,106
001.60.61.65.0.000.503.001	Overtime	182,853	190,396	200,000	426,600	469,600
001.60.61.65.0.000.504.001	Specialty Pay	168,378	190,000	181,000	180,210	180,158
001.60.61.65.0.000.505.001	Holiday Pay	236,829	222,388	214,128	164,196	167,442
001.60.61.65.0.000.506.001	Longevity Pay	29,200	32,060	29,800	31,320	31,320
		<u>6,586,703</u>	<u>6,234,844</u>	<u>6,223,720</u>	<u>6,486,780</u>	<u>6,646,626</u>
EMPLOYEE BENEFITS						
001.60.61.65.0.000.510.001	Medical Insurance	940,043	863,670	863,670	873,210	899,365
001.60.61.65.0.000.510.002	Life Insurance	9,863	-	-	-	-
001.60.61.65.0.000.511.001	Social Security	34,279	18,102	20,832	22,362	22,805
001.60.61.65.0.000.511.002	Medicare	91,180	94,284	87,601	92,377	94,192
001.60.61.65.0.000.512.001	IMRF Pension Expense	55,946	27,757	36,118	31,300	32,863
001.60.61.65.0.000.513.001	Sick Leave Incentive	26,366	31,000	43,000	25,000	25,000
001.60.61.65.0.000.513.002	Vac/Pers Leave Incent.	-	28,500	28,500	-	-
001.60.61.65.0.000.513.004	Employee Allowances	38,050	43,550	41,550	40,250	40,250
		<u>1,195,727</u>	<u>1,106,863</u>	<u>1,121,271</u>	<u>1,084,499</u>	<u>1,114,475</u>
OTHER EMPLOYEE COSTS						
045.60.61.65.0.000.525.004	Training	-	-	-	1,000	1,000
		<u>-</u>	<u>-</u>	<u>-</u>	<u>1,000</u>	<u>1,000</u>
CONTRACTUAL SERVICES						
001.60.61.65.0.000.530.006	Other Prof. Serv.	2,992	3,000	3,000	3,000	3,000
001.60.61.65.0.000.551.001	Copier Lease Payment	3,369	3,300	3,300	3,300	3,300
001.60.61.65.0.000.558.001	NWCD - Police	489,183	480,000	480,000	502,250	537,125
001.60.61.65.0.000.566.003	NOI Police Alarm	4,661	6,600	5,800	6,600	6,700
001.60.61.65.0.000.566.004	MCAAT	-	6,000	-	-	-
001.60.61.65.0.000.566.008	Traffic Stop Data Anal.	13,250	14,000	14,000	14,000	14,000
		<u>513,455</u>	<u>512,900</u>	<u>506,100</u>	<u>529,150</u>	<u>564,125</u>
COMMODITIES & SUPPLIES						
001.60.61.65.0.000.603.001	Clothing Supplies	7,003	8,650	8,650	8,650	8,800
001.60.61.65.0.000.606.001	Office Supplies	1,925	2,397	2,400	2,400	2,400
001.60.61.65.0.000.608.001	Other Supplies	2,645	2,700	2,700	2,700	2,750
001.60.61.65.0.000.611.001	Photo Supplies	1,469	2,300	2,100	2,300	2,300
001.60.61.65.0.000.621.001	Protective Clothing	15,795	19,600	19,000	16,800	8,250
001.60.61.65.0.000.621.002	Honor Guard Supplies	-	2,700	1,200	2,700	2,700
001.60.61.65.0.000.621.005	Ammunition & Targets	25,658	29,700	27,700	27,700	28,200
001.60.61.65.0.000.621.007	Evidence Tech Supplies	3,905	4,500	4,500	4,500	4,500
001.60.61.65.0.000.621.008	Food for Prisoners	2,683	3,000	3,000	3,000	3,000
001.60.61.65.0.000.621.013	Cell Phone Equipment	609	600	600	600	600
		<u>61,692</u>	<u>76,147</u>	<u>71,850</u>	<u>71,350</u>	<u>63,500</u>

**VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
PATROL & TRAFFIC**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
OFFICE EQUIPMENT						
001.60.61.65.0.000.655.002	Computer Eqpt - New	528	250	250	250	250
001.60.61.65.0.000.657.003	Evidence Equipment	3,210	1,500	1,500	1,500	1,500
		3,738	1,750	1,750	1,750	1,750
OTHER EQUIPMENT						
001.60.61.65.0.000.665.002	Bicycle Patrol Program	259	2,100	400	2,000	2,100
001.60.61.65.0.000.665.031	Other Equipment	352	700	700	700	700
044.60.61.65.0.000.665.031	Other Equipment-DEA	2,514	6,100	6,100	1,000	1,000
045.60.61.65.0.000.665.031	Other Equipment-DUI	343	19,500	15,600	7,500	7,500
001.60.61.65.0.000.665.052	Weapons	2,995	2,700	2,600	2,700	-
		6,463	31,100	25,400	13,900	11,300
INTERFUND TRANSFERS						
045.60.61.65.0.000.697.001	Transfer Out	-	-	-	1,000	1,000
		-	-	-	1,000	1,000
TOTAL PATROL & TRAFFIC		8,367,778	7,963,604	7,950,091	8,189,429	8,403,776

**VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
INVESTIGATIVE**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES					
001.60.61.66.0.000.500.001 Full-Time Earnings	1,016,839	1,255,000	1,203,000	1,369,087	1,396,461
001.60.61.66.0.000.503.001 Overtime	45,583	52,927	47,000	62,700	64,000
001.60.61.66.0.000.504.001 Specialty Pay	32,638	46,000	47,670	49,015	49,004
001.60.61.66.0.000.505.001 Holiday Pay	31,501	42,000	46,548	40,038	40,831
001.60.61.66.0.000.506.001 Longevity Pay	7,500	6,400	7,900	7,900	7,900
	1,134,061	1,402,327	1,352,118	1,528,740	1,558,196

EMPLOYEE BENEFITS					
001.60.61.66.0.000.510.001 Medical Insurance	137,400	159,051	159,051	237,993	245,123
001.60.61.66.0.000.510.002 Life Insurance	1,442	-	-	-	-
001.60.61.66.0.000.511.001 Social Security	3,175	9,194	3,388	3,860	3,938
001.60.61.66.0.000.511.002 Medicare	15,041	14,034	21,670	22,328	22,766
001.60.61.66.0.000.512.001 IMRF Pension Expense	5,152	5,458	5,879	5,973	6,272
001.60.61.66.0.000.513.001 Sick Leave Incentive	-	4,700	-	-	-
001.60.61.66.0.000.513.002 Vac/Pers Leave Incent.	-	3,090	4,700	-	-
001.60.61.66.0.000.513.004 Employee Allowances	7,212	7,410	10,155	10,530	10,530
	169,422	202,937	204,843	280,684	288,629

OTHER EMPLOYEE COSTS					
043.60.61.66.0.000.525.004 Training	-	1,000	1,000	1,000	1,000
	-	1,000	1,000	1,000	1,000

CONTRACTUAL SERVICES					
001.60.61.66.0.000.530.006 Other Prof. Serv.	2,998	5,000	5,700	3,300	3,350
043.60.61.66.0.000.530.006 Other Prof. Serv.-Seiz	-	1,000	1,000	1,000	1,000
044.60.61.66.0.000.530.006 Other Prof. Serv.-DEA	-	1,000	375	1,000	1,000
001.60.61.66.0.000.534.001 Surveillance Expense	500	500	500	2,000	2,000
001.60.61.66.0.000.551.001 Copier Lease Payment	3,629	4,500	2,500	2,500	2,500
001.60.61.66.0.000.566.004 MCAT	6,546	6,000	6,000	6,000	6,000
001.60.61.66.0.000.566.005 TAC Unit Lease	7,151	11,600	2,800	5,800	5,800
001.60.61.66.0.000.566.007 Tobacco Enforcement	-	1,000	1,000	1,000	1,000
043.60.61.66.0.000.566.012 Drug Buys	-	500	500	500	500
	20,824	31,100	20,375	23,100	23,150

COMMODITIES & SUPPLIES					
001.60.61.66.0.000.606.001 Office Supplies	772	800	800	800	800
001.60.61.66.0.000.608.001 Other Supplies	1,933	2,500	2,500	2,500	2,500
001.60.61.66.0.000.611.001 Photo Supplies	388	750	750	750	750
001.60.61.66.0.000.621.004 Peer Jury Supplies	48	500	500	500	500
	3,141	4,550	4,550	4,550	4,550

**VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
INVESTIGATIVE**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
OFFICE EQUIPMENT					
001.60.61.66.0.000.656.001 Office Eqpt	330	400	400	400	400
	330	400	400	400	400
OTHER EQUIPMENT					
001.60.61.66.0.000.665.031 Other Equipment	-	500	500	500	500
043.60.61.66.0.000.665.031 Other Equipment-Seiz	6,118	11,000	10,500	1,000	1,000
	6,118	11,500	11,000	1,500	1,500
TOTAL INVESTIGATIVE	1,333,896	1,653,814	1,594,286	1,839,974	1,877,425
TOTAL POLICE DEPARTMENT	14,521,382	14,878,181	14,640,990	15,212,790	15,741,447

**VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
PERSONAL SERVICES**

Position Title	Positions (1)			Amounts		
	2010 Budget	2011 Budget	2012 Budget	2010 Budget	2011 Budget	2012 Budget
FULL TIME						
Chief of Police	1.00	1.00	1.00	135,000	135,000	139,024
Deputy Chief of Police	2.00	2.00	2.00	240,022	248,422	247,178
Commanders	5.00	5.00	5.00	554,200	563,901	581,660
Sergeants	11.00	11.00	11.00	1,045,077	1,101,863	1,132,505
Sworn Officers	56.00	52.33	51.00	4,217,899	4,143,312	4,085,108
Investigators	8.00	8.00	11.00	630,672	731,200	921,878
Crime Prevention Officers (Sworn)	2.00	-	-	157,668	-	-
School Counselor (Sworn)	1.00	1.00	1.00	78,834	83,084	73,543
Crime Free Housing Coordinator	1.00	1.00	1.00	58,670	59,673	61,100
Executive Secretary	1.00	1.00	1.00	59,462	60,476	61,923
Records Supervisor	1.00	1.00	1.00	54,910	57,386	60,335
Account Clerk	1.00	1.00	1.00	52,389	53,284	54,558
Secretaries	2.00	2.00	2.00	98,760	100,444	102,849
Court Officer -Auxiliary Service	1.00	1.00	1.00	44,903	45,669	46,762
Mobile Video Review Officer	1.00	1.00	1.00	58,670	59,673	61,100
Community Service Officers	11.50	4.50	4.50	488,215	218,452	240,354
Records Clerks	4.00	4.00	4.00	155,879	159,770	166,272
	<u>109.50</u>	<u>96.83</u>	<u>98.50</u>	<u>8,131,230</u>	<u>7,821,609</u>	<u>8,036,149</u>
PART TIME						
Records Clerks	1.00 (2)	1.00 (2)	1.00 (2)	30,810	32,012	35,113
	<u>1.00 (2)</u>	<u>1.00 (2)</u>	<u>1.00 (2)</u>	<u>30,810</u>	<u>32,012</u>	<u>35,113</u>
SEASONAL						
Crossing Guards	1.00 (5)	-	-	29,090	-	-
	<u>1.00 (5)</u>	<u>-</u>	<u>-</u>	<u>29,090</u>	<u>-</u>	<u>-</u>

**VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
PERSONAL SERVICES**

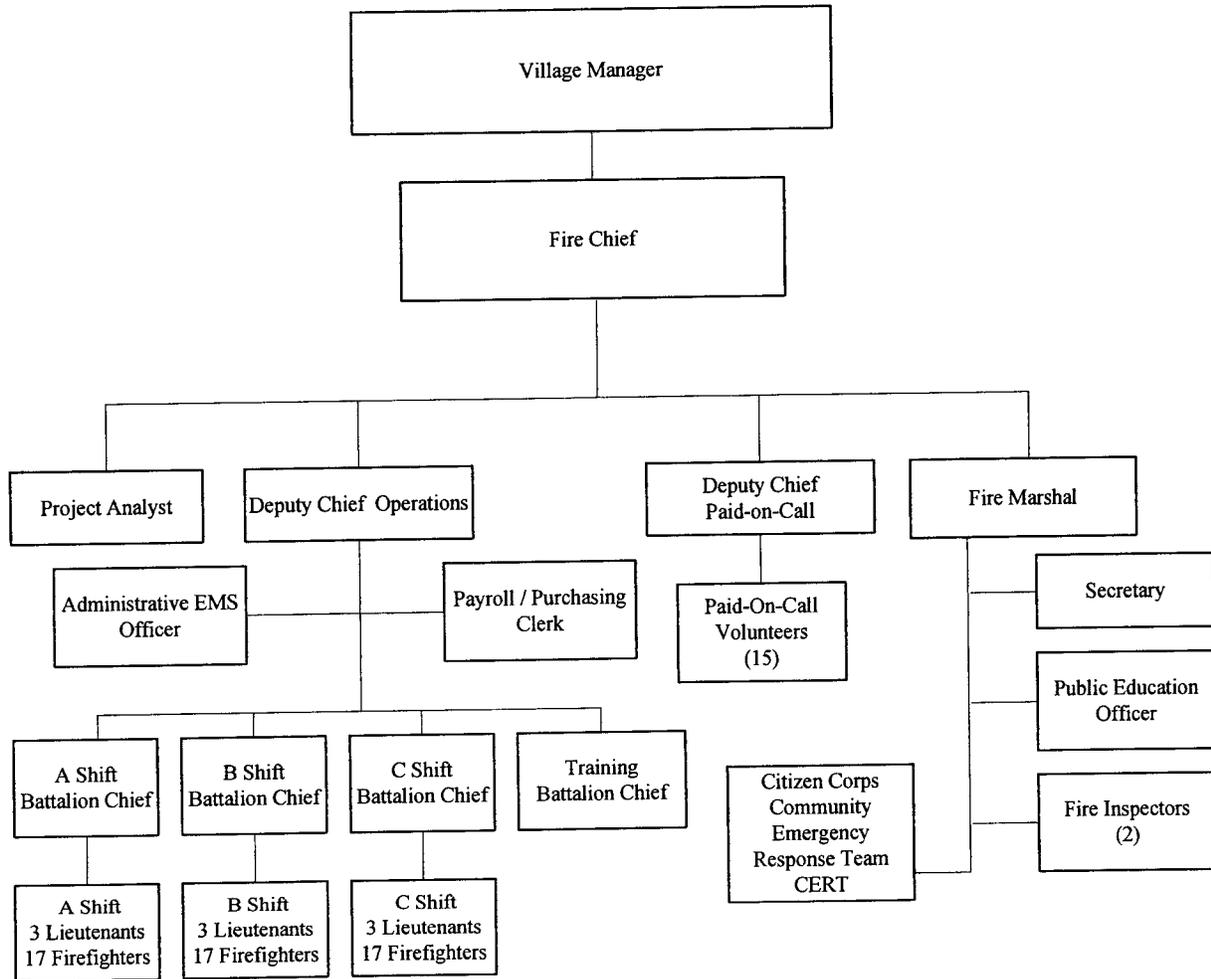
Position Title	Positions (1)			Amounts		
	2010 Budget	2011 Budget	2012 Budget	2010 Budget	2011 Budget	2012 Budget
OTHER COMPENSATION						
Overtime Earnings				532,600	252,323	506,201
Overtime, Citizens Academy				-	-	-
Specialty Pay				235,050	249,856	239,879
Holiday Pay				290,241	285,081	219,362
Longevity Pay				46,400	46,400	47,200
				<u>1,104,291</u>	<u>833,660</u>	<u>1,012,642</u>
TOTAL	111.50	97.83	99.50	9,295,421	8,687,281	9,083,904

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	109.50	98.00	98.50
Part-Time	2.00	2.00	2.00
Seasonal	5.00	-	-



VILLAGE OF MOUNT PROSPECT FIRE DEPARTMENT



The Fire Department consists of two divisions: Operations and Fire Prevention Bureau. The Operations Division consists of administrative and shift personnel to staff the three Village fire stations. The Fire Bureau develops fire safety programs and maintains compliance with fire safety codes. The Fire Department consists of 74 full-time and 16 seasonal employees.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
FIRE DEPARTMENT**

STATEMENT OF ACTIVITIES

The Mount Prospect Fire Department seeks to eliminate injury and loss of life due to the cause of fire and to reduce and control fire losses to property through comprehensive programs of fire prevention, public education, fire suppression and rescue, within the scope of the resources provided.

2010 ACCOMPLISHMENTS

Achieved 90% NIMS compliance training.

Continued pursuing grants for emergency preparedness.

Completed the construction of Fire Station 14, EOC and PW expansion.

Relocated the Fire Department vehicle maintenance to Public Works.

Attended 63 block parties.

Updated all job descriptions.

Redesigned a new emergency management website.

Conducted a Lieutenant promotional process.

Revised the BOFPC new hire procedure.

Developed a school radio network.

Updated the "Strategic National Stockpile" (SNS) distribution plan.

Took delivery of two new ambulances.

Replaced a cache of N95 Masks for disaster preparedness with a \$5,500 IEMA Grant.

Conducted the 31st Annual Children's Fire Safety Festival.

Conducted a 20 hour CERT training course.

Selected a new Fire Marshal.

Modified responses to automatic fire alarm responses by reducing response by one engine and only responding lights and sirens with the first due apparatus.

2011 ACCOMPLISHMENTS

Conducted a "Village Wide: Tabletop Disaster" drill in the new emergency operations center.

Updated Emergency Operations Plan (EOP).

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
FIRE DEPARTMENT**

2011 ACCOMPLISHMENTS (continued)

Continued NIMS compliance requirements.

Updated the "Strategic National Stockpile" (SNS) distribution plan.

Conducted an emergency preparedness seminar for the business community.

Updated the Fire Department Strategic Plan.

Updated the Village code to allow wireless fire alarms.

Began transitioning firefighters' certifications to the state standards.

Received a \$5,500 Illinois Citizen Corps Grant for fire extinguisher training property.

Updated the emergency response plans for the petroleum storage facilities in Mount Prospect.

Conducted a tabletop exercise with the tank farm facility managers in the new Emergency Operation Center.

Conducted the 32nd Annual Children's Fire Safety Festival in Fire Station 14.

Began updating all standard operating guidelines of the Fire Department and posted them to the intranet.

Attended 66 block parties.

Conducted a 20 hour CERT training course.

Increased CERT team volunteers from 20 to 40.

Conducted two multi-jurisdictional drills at the tank farm facilities.

Designed and installed LEED signage at Fire Station 14 to highlight the LEED features of the building.

Participated in the O'Hare full-scale disaster exercise with Chicago Fire Department.

Hosted an Illinois Fire Service Institute new vehicle technology class in Fire Station 14.

Completed the audio visual and Emergency Operation Center software.

Completed an emergency preparedness insert for the Village newsletter.

Updated the emergency preparedness section of the Village website.

Created a public education campaign to increase awareness of the Emergency Alert System (Everbridge)

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
FIRE DEPARTMENT**

2012 OBJECTIVES

Conduct three-day training on Emergency Operation Center functions for all department heads and deputies in the new Emergency Operation Center.

Incorporate new computer aided dispatch (CAD) system into daily operations.

Conduct a new hire test to establish an eligibility list using the new firefighter hiring act procedures.

Conduct a Lieutenant promotional process to establish a 3-year eligibility list.

Conduct a Children's Fire Safety Festival in the new fire station.

Replace all Fire Department portable and mobile radios.

Conduct an emergency preparedness seminar for the business community.

Create an educational brochure to accompany LEED signage at Fire Station 14.

Complete updates to standard operating guidelines and forms.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
FIRE DEPARTMENT**

PERFORMANCE MEASURES

	2009 Actual	2010 Actual	2011 Estimated	2012 Projected
Emergency Calls				
EMS Calls				
Advanced Life Support	1,937	1,868	2,043	2,000
Basic Life Support	1,239	1,314	1,452	1,400
Other Services/No Transport	359	283	300	350
Total EMS Calls	3,535	3,465	3,795	3,750
Fire Calls	1,817	1,888	2,100	1,975
Total Emergency Calls	5,352	5,353	5,895	5,725
Mutual Aid Calls				
Given	105	137	141	150
Received	213	221	325	350
Total Mutual Aid Calls	318	358	466	500
Automatic Aid Calls				
Given	365	146	140	150
Received	446	214	130	150
Total Automatic Aid Calls	811	360	270	300
Response Time (minutes)*	4:11	4:22	4:33	4:35
Fire Prevention				
Inspections	4,258	3,790	3,500	3,500
Programs Presented	318	315	400	400
Plan Reviews	344	355	330	350
Total Fire Prevention	4,920	4,460	4,230	4,250
Fire Investigations	18	10	12	12
Training Hours				
Fire - All	20,125	21,504	17,700	18,000
Medical - All	3,726	2,809	2,100	2,300
Total Training Hours	23,851	24,313	19,800	20,300

* Dispatch to arrival time

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
FIRE DEPARTMENT**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PROGRAMS					
Administration	3,163,635	3,206,702	3,088,029	3,117,557	3,230,372
Equipment Maintenance - Fire	197,825	458,014	457,764	635,509	686,327
Operations	7,498,215	7,264,586	7,293,116	7,519,431	7,678,851
Fire Communication	45,413	46,300	43,000	50,800	47,500
Foreign Fire Insurance	60,706	28,550	13,420	28,500	28,500
Paid On Call Program	34,773	34,275	30,681	35,891	36,457
Fire Training Academy	2,491	12,938	3,537	10,112	8,164
Fire Prevention	483,163	485,028	479,090	485,869	501,926
Emergency Preparedness	17,633	38,035	16,675	21,635	20,135
	11,503,854	11,574,428	11,425,312	11,905,304	12,238,232
EXPENDITURE CLASSIFICATION					
Personal Services	7,295,664	7,059,625	7,076,205	7,198,502	7,331,991
Employee Benefits	3,505,221	3,501,271	3,425,999	3,559,177	3,697,683
Other Employee Costs	118,316	137,825	134,826	140,025	147,050
Contractual Services	386,905	665,549	619,764	809,069	877,387
Utilities	34,513	33,000	33,000	35,000	35,000
Insurance	123	1,050	420	500	500
Commodities & Supplies	76,462	72,108	65,325	62,075	64,121
Building Improvements	51	-	9,833	10,000	10,000
Office Equipment	-	15,165	-	12,656	-
Other Equipment	86,599	88,835	59,940	78,300	74,500
	11,503,854	11,574,428	11,425,312	11,905,304	12,238,232
SOURCE OF FUNDS					
001 General Fund	11,443,148	11,545,878	11,411,892	11,876,804	12,209,732
046 Foreign Fire Tax Board Fund	60,706	28,550	13,420	28,500	28,500
	11,503,854	11,574,428	11,425,312	11,905,304	12,238,232

BUDGET DISCUSSION AND ANALYSIS

The Public Safety Fire Department Budget includes Administration, Equipment Maintenance, Fire Operations, Fire Communication, and Foreign Fire Insurance programs. The Paid on Call, Fire Training Academy, Fire Prevention and Emergency Preparedness programs are also included in this budget. In 2011, budget constraints required the department to reduce the number of full-time firefighter/paramedics which required one apparatus at the downtown Fire Station 13 (either Truck or Engine) to be taken out of service. The current full-time minimum staffing for Fire Department shift personnel is 16 firefighters on duty each day. On days when minimum staffing is exceeded there is opportunity to staff the second apparatus at Fire Station 13.

**VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
ADMINISTRATION**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
001.70.01.00.0.000.500.001	Full-Time Earnings	539,609	537,884	528,587	541,815	552,651
001.70.01.00.0.000.502.001	Seasonal Earnings	-	5,000	-	-	-
001.70.01.00.0.000.503.001	Overtime	108	2,950	5,000	4,950	5,000
001.70.01.00.0.000.504.001	Specialty Pay	2,634	2,901	1,320	2,201	2,200
001.70.01.00.0.000.505.001	Holiday Pay	12,543	11,111	13,958	11,015	11,236
001.70.01.00.0.000.506.001	Longevity Pay	3,200	3,100	3,200	3,300	3,300
		558,094	562,946	552,065	563,281	574,387
EMPLOYEE BENEFITS						
001.70.01.00.0.000.510.001	Medical Insurance	68,700	63,191	63,191	80,590	83,006
001.70.01.00.0.000.510.002	Life Insurance	500	-	-	-	-
001.70.01.00.0.000.510.003	Workers' Comp Ins	184,624	136,713	136,713	61,874	98,662
001.70.01.00.0.000.511.001	Social Security	11,032	12,785	11,055	12,472	12,719
001.70.01.00.0.000.511.002	Medicare	6,577	8,558	8,649	8,563	8,731
001.70.01.00.0.000.512.001	IMRF Pension Expense	18,347	19,143	19,186	20,920	21,966
001.70.01.00.0.000.512.003	Fire Pension Expense	1,928,807	2,212,401	2,145,000	2,225,001	2,291,751
001.70.01.00.0.000.513.001	Sick Leave Incentive	31,045	34,000	33,370	20,000	20,000
001.70.01.00.0.000.513.002	Vac/Pers Leave Incent.	10,135	15,000	12,000	5,000	5,000
001.70.01.00.0.000.513.003	Retiree Sick Incentive	239,428	-	-	-	-
001.70.01.00.0.000.513.005	Ins. Opt-Out Incent.	1,000	2,000	2,000	2,000	2,000
		2,500,195	2,503,791	2,431,164	2,436,420	2,543,835
OTHER EMPLOYEE COSTS						
001.70.01.00.0.000.518.001	Dues & Memberships	5,450	4,300	4,500	4,100	5,000
001.70.01.00.0.000.520.001	Medical Examinations	21,000	21,000	21,000	21,000	21,500
001.70.01.00.0.000.522.001	Travel & Meetings	2,390	1,600	1,800	1,800	1,800
001.70.01.00.0.000.524.001	Uniform Expense	37,733	42,000	42,000	42,000	42,000
		66,573	68,900	69,300	68,900	70,300
CONTRACTUAL SERVICES						
001.70.01.00.0.000.530.006	Other Prof. Serv.	367	2,250	3,000	500	500
001.70.01.00.0.000.532.002	Equipment Maint.	1,708	2,350	2,000	1,600	1,700
001.70.01.00.0.000.544.002	Postage Expense	1,852	3,200	1,200	3,200	3,200
001.70.01.00.0.000.546.003	Employment Testing	13,904	17,500	-	5,500	10,000
001.70.01.00.0.000.551.001	Copier Lease Payment	7,095	11,000	8,400	8,400	8,500
001.70.01.00.0.000.559.001	Safety Program	496	1,400	900	900	1,000
001.70.01.00.0.000.562.002	Printing Expense	919	5,700	6,000	2,700	2,700
		26,341	43,400	21,500	22,800	27,600

**VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
ADMINISTRATION**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
COMMODITIES & SUPPLIES					
001.70.01.00.0.000.606.001 Office Supplies	5,807	6,000	6,000	6,000	6,500
001.70.01.00.0.000.608.001 Other Supplies	1,076	1,000	1,500	1,000	1,000
001.70.01.00.0.000.612.001 Publications	1,024	900	900	900	950
001.70.01.00.0.000.619.009 Video Training Supplies	18	100	100	100	100
	7,925	8,000	8,500	8,000	8,550
OFFICE EQUIPMENT					
001.70.01.00.0.000.655.002 Computer Eqpt - New	-	15,165	-	12,656	-
	-	15,165	-	12,656	-
OTHER EQUIPMENT					
001.70.01.00.0.000.665.021 Furniture & Equipment	2,930	3,500	4,500	4,500	4,600
001.70.01.00.0.000.665.034 Phys Cond Equip - Fire	1,577	1,000	1,000	1,000	1,100
	4,507	4,500	5,500	5,500	5,700
TOTAL ADMINISTRATION	3,163,635	3,206,702	3,088,029	3,117,557	3,230,372

EQUIPMENT MAINTENANCE - FIRE

CONTRACTUAL SERVICES					
001.70.01.00.0.309.553.001 Vehicle Lease Payment	-	157,800	157,800	318,700	362,000
001.70.01.00.0.309.554.001 Vehicle Maint Payment	197,700	299,964	299,964	316,809	324,327
	197,700	457,764	457,764	635,509	686,327
COMMODITIES & SUPPLIES					
001.70.71.00.0.309.616.001 Vehicle Reg/License	125	250	-	-	-
	125	250	-	-	-
TOTAL EQUIPMENT MAINTENANCE - FIRE	197,825	458,014	457,764	635,509	686,327

**VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
OPERATIONS**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
--	----------------	----------------	------------------	----------------	------------------

PERSONAL SERVICES						
001.70.71.00.0.000.500.001	Full-Time Earnings	5,630,273	5,441,576	5,457,438	5,592,838	5,704,664
001.70.71.00.0.000.503.001	Overtime	358,957	343,710	355,000	349,951	345,000
001.70.71.00.0.000.504.001	Specialty Pay	58,412	30,000	6,000	5,802	5,800
001.70.71.00.0.000.505.001	Holiday Pay	284,557	276,189	317,204	286,293	292,002
001.70.71.00.0.000.506.001	Longevity Pay	32,900	30,000	30,600	31,900	31,900
		6,365,099	6,121,475	6,166,242	6,266,784	6,379,366

EMPLOYEE BENEFITS						
001.70.71.00.0.000.510.001	Medical Insurance	790,049	788,931	788,931	898,336	925,251
001.70.71.00.0.000.510.002	Life Insurance	5,748	-	-	-	-
001.70.71.00.0.000.511.001	Social Security	49	-	-	6,064	6,182
001.70.71.00.0.000.511.002	Medicare	77,974	84,187	83,420	86,597	88,302
001.70.71.00.0.000.513.005	Ins. Opt-Out Incent.	-	1,000	1,750	2,000	-
		873,820	874,118	874,101	992,997	1,019,735

OTHER EMPLOYEE COSTS						
001.70.71.00.0.000.525.002	Special Rescue Trng.	500	500	500	500	3,500
001.70.71.00.0.000.525.004	Training	24,335	27,000	27,000	30,000	32,000
001.70.71.00.0.000.525.005	CPR Trng.	480	1,300	1,300	2,500	1,500
001.70.71.00.0.000.525.006	EMS Trng.	13,713	18,000	16,000	17,000	18,000
		39,028	46,800	44,800	50,000	55,000

CONTRACTUAL SERVICES						
001.70.71.00.0.000.532.002	Equipment Maint.	3,984	5,250	4,250	1,750	1,750
001.70.71.00.0.000.558.002	NWCD - Fire	122,296	122,000	122,000	122,000	136,500
001.70.71.00.0.000.567.001	Glenview Training	17,862	-	-	-	-
001.70.71.00.0.000.567.003	Ladder Testing	553	725	450	600	600
001.70.71.00.0.000.567.015	Breathing Air Comp.	-	-	-	1,000	1,000
		144,695	127,975	126,700	125,350	139,850

COMMODITIES & SUPPLIES						
001.70.71.00.0.000.608.001	Other Supplies	1,310	1,100	1,100	1,100	1,100
001.70.71.00.0.000.614.001	Training Supplies	5,315	9,883	5,000	5,000	5,000
001.70.71.00.0.000.619.005	Ambulance Supplies	8,165	8,750	8,750	8,750	8,750
001.70.71.00.0.000.619.006	Chemical Supplies	1,485	1,350	1,350	1,350	1,350
001.70.71.00.0.000.619.008	Oxygen Tank Supplies	6,292	8,300	8,300	8,300	8,400
		22,567	29,383	24,500	24,500	24,600

BUILDING IMPROVEMENTS						
001.70.71.00.0.000.646.001	Fire Station Improv.	-	-	5,900	10,000	10,000
001.70.71.00.1.000.646.001	Fire Station Improv.	51	-	3,933	-	-
		51	-	9,833	10,000	10,000

**VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
OPERATIONS**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
OTHER EQUIPMENT					
001.70.71.00.0.000.665.004 Breathing Apparatus	3,558	5,000	3,500	3,800	3,800
001.70.71.00.0.000.665.017 Fire Hose & Appliances	-	500	500	500	500
001.70.71.00.0.000.665.018 Firefighting Equipment	4,770	4,800	2,500	3,500	3,500
001.70.71.00.0.000.665.023 Haz-Mat Equipment	1,351	3,500	3,500	3,600	3,500
001.70.71.00.0.000.665.031 Other Equipment	-	13,095	-	-	-
001.70.71.00.0.000.665.032 Paramedic Equipment	20,200	14,440	14,440	14,400	15,000
001.70.71.00.0.000.665.040 Special Rescue Equip	-	1,000	1,000	1,000	1,000
001.70.71.00.0.000.665.045 Turn Out Clothing	22,008	20,000	20,000	20,500	20,500
001.70.71.00.0.000.665.051 Water Recovery Equip	1,068	2,500	1,500	2,500	2,500
	52,955	64,835	46,940	49,800	50,300

TOTAL OPERATIONS	7,498,215	7,264,586	7,293,116	7,519,431	7,678,851
-------------------------	------------------	------------------	------------------	------------------	------------------

FIRE COMMUNICATION

CONTRACTUAL SERVICES					
001.70.71.00.0.300.532.004 Radio Maintenance	1,694	3,800	1,500	3,300	4,000
001.70.71.00.0.300.547.002 Pager Rental	3,545	4,000	3,000	3,000	2,500
001.70.71.00.0.300.560.006 VRM Maintenance	-	1,000	500	1,000	1,000
	5,239	8,800	5,000	7,300	7,500

UTILITIES					
001.70.71.00.0.300.589.001 Telephone - Land Lines	25,861	25,000	25,000	25,000	25,000
001.70.71.00.0.300.590.001 Telephone - Cellular	8,652	8,000	8,000	10,000	10,000
	34,513	33,000	33,000	35,000	35,000

COMMODITIES & SUPPLIES					
001.70.71.00.0.300.608.001 Other Supplies	3,691	2,000	3,500	1,500	2,500
	3,691	2,000	3,500	1,500	2,500

OTHER EQUIPMENT					
001.70.71.00.0.300.668.001 Radio Equip -Fire	1,970	2,500	1,500	7,000	2,500
	1,970	2,500	1,500	7,000	2,500

TOTAL FIRE COMMUNICATION	45,413	46,300	43,000	50,800	47,500
---------------------------------	---------------	---------------	---------------	---------------	---------------

**VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
FOREIGN FIRE INSURANCE**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
CONTRACTUAL SERVICES					
046.70.71.00.0.301.530.006 Other Prof. Serv.	9,029	10,000	5,000	10,000	10,000
	9,029	10,000	5,000	10,000	10,000
INSURANCE					
046.70.71.00.0.301.594.001 Insurance Exp-Pension	123	1,050	420	500	500
	123	1,050	420	500	500
COMMODITIES & SUPPLIES					
046.70.71.00.0.301.608.001 Other Supplies	25,331	2,500	3,000	3,000	3,000
	25,331	2,500	3,000	3,000	3,000
OTHER EQUIPMENT					
046.70.71.00.0.301.665.021 Furniture & Equipment	26,223	15,000	5,000	15,000	15,000
	26,223	15,000	5,000	15,000	15,000
TOTAL FOREIGN FIRE INSURANCE	60,706	28,550	13,420	28,500	28,500

**VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
PAID ON CALL PROGRAM**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
001.70.71.00.0.302.502.001	Seasonal Earnings	21,961	11,000	12,000	20,904	21,323
001.70.71.00.0.302.503.001	Overtime	793	8,000	4,171	-	-
		<u>22,754</u>	<u>19,000</u>	<u>16,171</u>	<u>20,904</u>	<u>21,323</u>
EMPLOYEE BENEFITS						
001.70.71.00.0.302.511.001	Social Security	1,002	1,539	919	1,302	1,324
001.70.71.00.0.302.511.002	Medicare	235	361	215	310	310
001.70.71.00.0.302.512.001	IMRF Pension Expense	281	-	-	-	-
		<u>1,518</u>	<u>1,900</u>	<u>1,134</u>	<u>1,612</u>	<u>1,634</u>
OTHER EMPLOYEE COSTS						
001.70.71.00.0.302.520.001	Medical Examinations	4,574	6,575	6,576	6,575	6,700
001.70.71.00.0.302.524.001	Uniform Expense	2,122	2,500	2,500	2,500	2,500
001.70.71.00.0.302.525.004	Training	2,861	3,300	3,300	3,300	3,300
		<u>9,557</u>	<u>12,375</u>	<u>12,376</u>	<u>12,375</u>	<u>12,500</u>
OTHER EQUIPMENT						
001.70.71.00.0.302.665.045	Turn Out Clothing	944	1,000	1,000	1,000	1,000
		<u>944</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
TOTAL PAID ON CALL PROGRAM		34,773	34,275	30,681	35,891	36,457

FIRE TRAINING ACADEMY

PERSONAL SERVICES						
001.70.71.00.0.303.503.001	Overtime	2,237	8,810	2,500	4,951	3,000
		<u>2,237</u>	<u>8,810</u>	<u>2,500</u>	<u>4,951</u>	<u>3,000</u>
EMPLOYEE BENEFITS						
001.70.71.00.0.303.511.001	Social Security	-	-	-	88	89
001.70.71.00.0.303.511.002	Medicare	32	128	37	73	75
		<u>32</u>	<u>128</u>	<u>37</u>	<u>161</u>	<u>164</u>
COMMODITIES & SUPPLIES						
001.70.71.00.0.303.614.001	Training Supplies	222	4,000	1,000	5,000	5,000
		<u>222</u>	<u>4,000</u>	<u>1,000</u>	<u>5,000</u>	<u>5,000</u>
TOTAL FIRE TRAINING ACADEMY		2,491	12,938	3,537	10,112	8,164

**VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
FIRE PREVENTION**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
001.70.72.00.0.000.500.001	Full-Time Earnings	331,843	316,704	316,077	324,281	330,765
001.70.72.00.0.000.503.001	Overtime	8,453	27,539	20,000	15,150	20,000
001.70.72.00.0.000.504.001	Specialty Pay	842	751	750	751	750
001.70.72.00.0.000.506.001	Longevity Pay	1,900	2,400	2,400	2,400	2,400
		<u>343,038</u>	<u>347,394</u>	<u>339,227</u>	<u>342,582</u>	<u>353,915</u>
EMPLOYEE BENEFITS						
001.70.72.00.0.000.510.001	Medical Insurance	68,700	59,544	59,544	64,861	66,804
001.70.72.00.0.000.510.002	Life Insurance	500	-	-	-	-
001.70.72.00.0.000.511.001	Social Security	21,294	19,832	20,213	20,565	20,975
001.70.72.00.0.000.511.002	Medicare	4,980	5,039	4,728	4,970	5,067
001.70.72.00.0.000.512.001	IMRF Pension Expense	34,053	34,419	35,078	37,591	39,469
001.70.72.00.0.000.513.002	Vac/Pers Leave Incent.	-	2,500	-	-	-
		<u>129,527</u>	<u>121,334</u>	<u>119,563</u>	<u>127,987</u>	<u>132,315</u>
OTHER EMPLOYEE COSTS						
001.70.72.00.0.000.518.001	Dues & Memberships	585	600	600	600	600
001.70.72.00.0.000.524.001	Uniform Expense	1,798	2,250	2,250	2,250	2,250
001.70.72.00.0.000.525.004	Training	775	3,400	3,000	3,400	3,400
		<u>3,158</u>	<u>6,250</u>	<u>5,850</u>	<u>6,250</u>	<u>6,250</u>
CONTRACTUAL SERVICES						
001.70.72.00.0.000.562.002	Printing Expense	1,349	1,400	1,400	1,400	1,400
		<u>1,349</u>	<u>1,400</u>	<u>1,400</u>	<u>1,400</u>	<u>1,400</u>
COMMODITIES & SUPPLIES						
001.70.72.00.0.000.605.001	Other Equipment	89	1,000	6,500	1,000	1,000
001.70.72.00.1.000.605.001	Other Equipment	-	300	300	300	306
001.70.72.00.0.000.608.001	Other Supplies	1,800	1,000	1,000	1,000	1,000
001.70.72.00.0.000.611.001	Photo Supplies	162	650	650	650	650
001.70.72.00.0.000.612.001	Publications	7	200	100	200	200
001.70.72.00.0.000.613.001	Reference Materials	1,677	2,000	2,000	2,000	2,040
001.70.72.00.0.000.619.004	Fire Safety Education	2,356	2,500	2,500	2,500	2,850
		<u>6,091</u>	<u>7,650</u>	<u>13,050</u>	<u>7,650</u>	<u>8,046</u>
OTHER EQUIPMENT						
001.70.72.00.0.000.665.021	Furniture & Equipment	-	1,000	-	-	-
		<u>-</u>	<u>1,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FIRE PREVENTION		483,163	485,028	479,090	485,869	501,926

**VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
EMERGENCY PREPAREDNESS**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES					
001.70.73.00.0.000.501.001 Part-Time Earnings	4,442	-	-	-	-
	<u>4,442</u>	-	-	-	-
EMPLOYEE BENEFITS					
001.70.73.00.0.000.511.001 Social Security	41	-	-	-	-
001.70.73.00.0.000.511.002 Medicare	19	-	-	-	-
001.70.73.00.0.000.512.001 IMRF Pension Expense	69	-	-	-	-
	<u>129</u>	-	-	-	-
OTHER EMPLOYEE COSTS					
001.70.73.00.0.000.525.004 Training	-	3,500	2,500	2,500	3,000
	<u>-</u>	<u>3,500</u>	<u>2,500</u>	<u>2,500</u>	<u>3,000</u>
CONTRACTUAL SERVICES					
001.70.73.00.0.000.530.006 Other Prof. Serv.	-	-	-	1,000	1,000
001.70.73.00.0.000.549.001 Org Memberships	-	510	400	510	510
001.70.73.00.0.000.567.002 Siren Maintenance	2,522	3,700	2,000	3,200	3,200
001.70.73.00.0.000.567.004 School Program Svs	30	10,000	-	-	-
001.70.73.00.0.000.567.005 School Program Other	-	2,000	-	2,000	-
	<u>2,552</u>	<u>16,210</u>	<u>2,400</u>	<u>6,710</u>	<u>4,710</u>
COMMODITIES & SUPPLIES					
001.70.73.00.0.000.603.001 Clothing Supplies	46	1,500	1,500	1,000	1,000
001.70.73.00.0.000.605.001 Other Equipment	1,411	2,100	2,100	2,500	2,500
001.70.73.00.0.000.606.001 Office Supplies	74	325	325	325	325
001.70.73.00.0.000.608.001 Other Supplies	4,036	3,000	2,000	2,500	2,500
001.70.73.00.0.000.619.001 Educational Materials	250	800	250	500	500
001.70.73.00.0.000.619.002 School Prog Supplies	4,330	5,000	-	-	-
001.70.73.00.0.000.619.003 Radio Equipment	-	1,600	1,600	1,600	1,600
001.70.73.00.0.000.619.007 Emergency Mgmt Eqpt	363	4,000	4,000	4,000	4,000
	<u>10,510</u>	<u>18,325</u>	<u>11,775</u>	<u>12,425</u>	<u>12,425</u>
TOTAL EMERGENCY PREPAREDNESS					
	17,633	38,035	16,675	21,635	20,135
TOTAL FIRE DEPARTMENT					
	11,503,854	11,574,428	11,425,312	11,905,304	12,238,232

**VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
PERSONAL SERVICES**

Position Title	Positions (1)			Amounts		
	2010 Budget	2011 Budget	2012 Budget	2010 Budget	2011 Budget	2012 Budget
FULL TIME						
Fire Chief	1.00	1.00	1.00	136,240	136,240	133,875
Deputy Fire Chief	1.00	1.00	1.00	118,708	118,708	119,458
Battalion Chief - Training	1.00	1.00	1.00	104,361	106,141	107,459
Battalion Chiefs	3.00	3.00	3.00	309,561	314,844	324,390
Fire Marshal	1.00	1.00	1.00	100,238	80,001	81,914
Lieutenants	12.00	9.00	9.00	1,128,863	903,377	923,458
Firefighters/Paramedics	51.00	49.00	50.00	4,005,375	4,083,298	4,261,662
Firefighters	3.00	2.00	1.00	211,705	140,060	83,328
Administrative EMS Officer	1.00	1.00	1.00	71,074	72,286	74,016
Fire Protection & Safety Engr	1.00	-	-	65,631	-	-
Public Education Officer	1.00	1.00	1.00	66,470	67,604	69,222
Fire Inspectors	2.00	2.00	2.00	119,772	121,816	124,731
Payroll/Purchasing Clerk	1.00	1.00	1.00	52,389	53,284	54,558
Project Analyst	1.00	1.00	1.00	50,364	51,223	52,449
Secretary	1.00	1.00	1.00	46,489	47,282	48,414
	81.00	74.00	74.00	6,587,240	6,296,164	6,458,934
PART TIME						
Emergency Management Coord.	0.50 (1)	-	-	20,352	-	-
	0.50 (1)	-	-	20,352	-	-
SEASONAL						
Paid-On-Call Volunteer Firefighters	0.50 (20)	0.50 (19)	0.50 (16)	18,340	11,000	20,904
Intern	0.20 (1)	0.25 (1)	-	5,000	5,000	-
	0.70 (21)	0.75 (20)	0.50 (16)	23,340	16,000	20,904

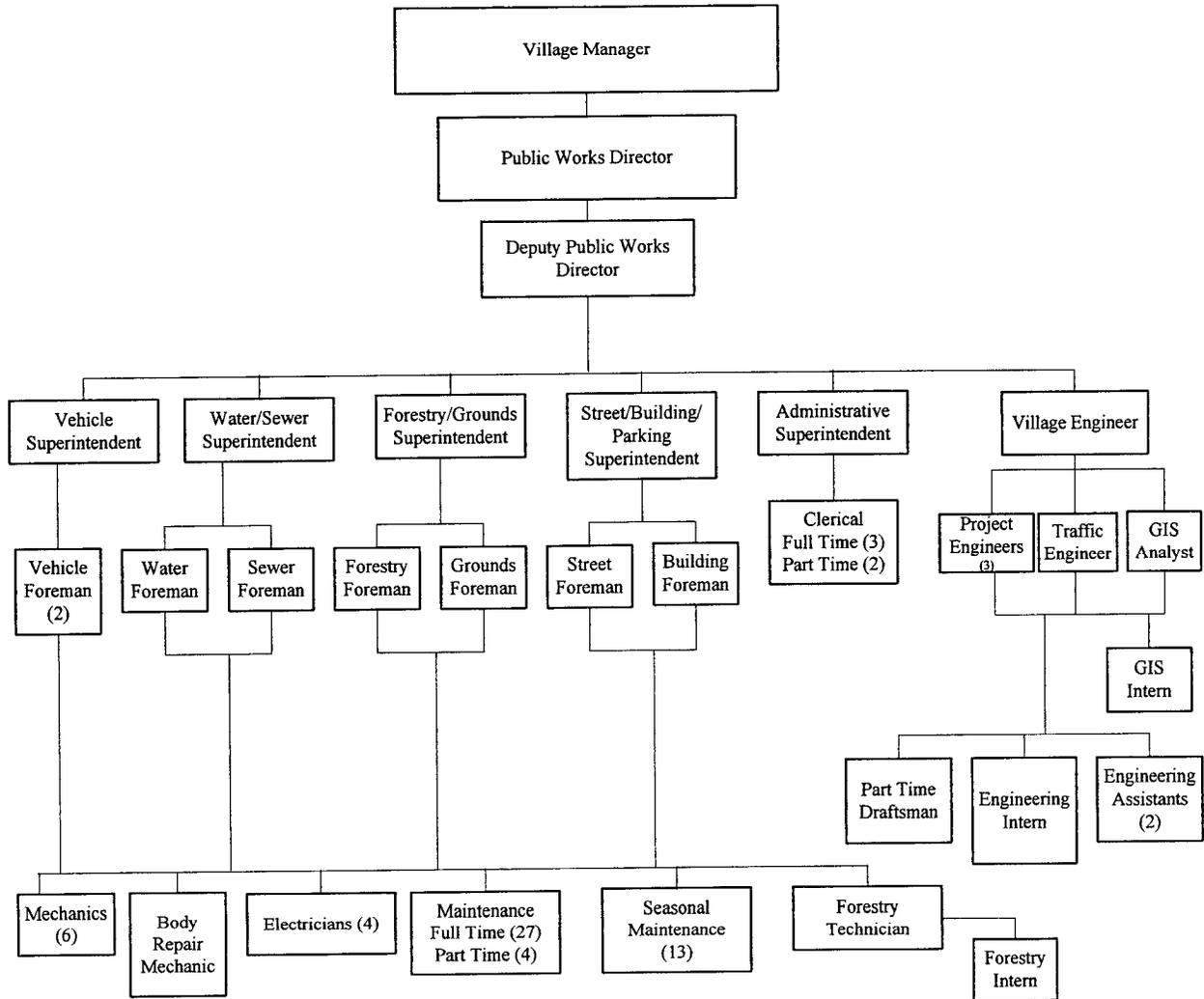
**VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
PERSONAL SERVICES**

Position Title	Positions (1)			Amounts		
	2010 Budget	2011 Budget	2012 Budget	2010 Budget	2011 Budget	2012 Budget
OTHER COMPENSATION						
Overtime Earnings				390,920	391,009	375,002
Specialty Pay				13,100	33,652	8,754
Holiday Pay				300,615	287,300	297,308
Longevity Pay				39,600	35,500	37,600
				<u>744,235</u>	<u>747,461</u>	<u>718,664</u>
TOTAL	82.20	74.75	74.50	7,375,167	7,059,625	7,198,502

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	81.00	74.00	74.00
Part-Time	1.00	-	-
Seasonal	21.00	20.00	16.00

VILLAGE OF MOUNT PROSPECT PUBLIC WORKS DEPARTMENT



The Public Works Department consists of five divisions. The full-time, part-time and seasonal personnel assigned to maintenance functions are interchanged between the Streets, Forestry and Water & Sewer Divisions as the need dictates. The Public Works Department consists of 65 full-time, 7 part-time, and 16 seasonal employees. Not reflected in this organization chart is one Community Service Officer who is assigned to the Parking Funds 50% of the time.



**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
PUBLIC WORKS ADMIN**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PROGRAMS					
Administration	998,552	1,234,475	1,200,309	1,287,211	1,355,893
	998,552	1,234,475	1,200,309	1,287,211	1,355,893
EXPENDITURE CLASSIFICATION					
Personal Services	230,069	226,635	198,080	209,571	213,747
Employee Benefits	177,347	134,801	127,791	106,510	126,563
Other Employee Costs	23,160	25,802	25,802	25,802	26,316
Contractual Services	537,196	807,343	804,843	909,234	952,453
Utilities	16,955	18,470	19,470	19,470	19,859
Commodities & Supplies	13,825	15,169	15,169	15,169	15,471
Office Equipment	-	1,200	1,200	1,200	1,224
Other Equipment	-	5,055	7,954	255	260
	998,552	1,234,475	1,200,309	1,287,211	1,355,893
SOURCE OF FUNDS					
001 General Fund	998,552	1,234,475	1,200,309	1,287,211	1,355,893
	998,552	1,234,475	1,200,309	1,287,211	1,355,893

BUDGET DISCUSSION AND ANALYSIS

The Public Works Administration budget includes 50% of the salaries for the Director of Public Works, the Deputy Director, and clerical personnel with the remaining 50% for these positions recorded in the Public Works Water and Sewer Division. All other employee costs, contractual services, utilities, and commodity accounts were held at 2011 levels (no increases). Vehicle lease and vehicle maintenance payments have been adjusted for 2012.

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS ADMIN
ADMINISTRATION**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
001.80.01.00.0.000.500.001	Full-Time Earnings	214,222	204,805	190,450	190,544	194,354
001.80.01.00.0.000.501.001	Part-Time Earnings	12,950	15,761	3,917	16,076	16,398
001.80.01.00.0.000.503.001	Overtime	1,547	4,469	2,263	1,451	1,495
001.80.01.00.0.000.506.001	Longevity Pay	1,350	1,600	1,450	1,500	1,500
		<u>230,069</u>	<u>226,635</u>	<u>198,080</u>	<u>209,571</u>	<u>213,747</u>
EMPLOYEE BENEFITS						
001.80.01.00.0.000.510.001	Medical Insurance	34,350	25,463	25,463	27,683	28,513
001.80.01.00.0.000.510.002	Life Insurance	327	-	-	-	-
001.80.01.00.0.000.510.003	Workers' Comp Ins	71,542	59,242	59,242	29,799	47,516
001.80.01.00.0.000.511.001	Social Security	12,489	12,782	12,153	12,285	12,530
001.80.01.00.0.000.511.002	Medicare	3,489	3,425	2,983	3,181	3,241
001.80.01.00.0.000.512.001	IMRF Pension Expense	24,240	24,389	19,945	24,062	25,263
001.80.01.00.0.000.513.001	Sick Leave Incentive	1,258	2,000	505	2,000	2,000
001.80.01.00.0.000.513.002	Vac/Pers Leave Incent.	12,106	7,500	7,500	7,500	7,500
001.80.01.00.0.000.513.003	Retiree Sick Incentive	17,546	-	-	-	-
		<u>177,347</u>	<u>134,801</u>	<u>127,791</u>	<u>106,510</u>	<u>126,563</u>
OTHER EMPLOYEE COSTS						
001.80.01.00.0.000.517.001	CDL Reimbursement	510	1,400	1,400	1,400	1,428
001.80.01.00.0.000.521.001	Other Employee Exp.	4,399	2,730	2,730	2,730	2,784
001.80.01.00.0.000.522.001	Travel & Meetings	1,366	1,333	1,333	1,333	1,359
001.80.01.00.0.000.524.001	Uniform Expense	10,643	14,039	14,039	14,039	14,319
001.80.01.00.0.000.525.004	Training	6,242	6,300	6,300	6,300	6,426
		<u>23,160</u>	<u>25,802</u>	<u>25,802</u>	<u>25,802</u>	<u>26,316</u>
CONTRACTUAL SERVICES						
001.80.01.00.0.000.532.002	Equipment Maint.	712	1,336	1,336	1,336	1,362
001.80.01.00.0.000.544.002	Postage Expense	6,015	7,200	5,700	5,700	5,814
001.80.01.00.0.000.551.001	Copier Lease Payment	6,481	6,442	6,442	6,442	-
001.80.01.00.0.000.553.001	Vehicle Lease Payment	-	189,300	189,300	260,500	295,000
001.80.01.00.0.000.554.001	Vehicle Maint Payment	510,708	587,762	587,762	620,953	635,689
001.80.01.00.0.000.562.002	Printing Expense	1,696	1,741	1,741	1,741	1,775
001.80.01.00.0.000.574.005	Uniform Rent/Cleaning	11,584	13,562	12,562	12,562	12,813
		<u>537,196</u>	<u>807,343</u>	<u>804,843</u>	<u>909,234</u>	<u>952,453</u>
UTILITIES						
001.80.01.00.0.000.589.001	Telephone - Land Lines	12,004	13,970	13,970	13,970	14,249
001.80.01.00.0.000.590.001	Telephone - Cellular	4,951	4,500	5,500	5,500	5,610
		<u>16,955</u>	<u>18,470</u>	<u>19,470</u>	<u>19,470</u>	<u>19,859</u>

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS ADMIN
ADMINISTRATION**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
COMMODITIES & SUPPLIES					
001.80.01.00.0.000.606.001 Office Supplies	8,214	8,214	8,214	8,214	8,378
001.80.01.00.0.000.608.001 Other Supplies	1,185	618	618	618	630
001.80.01.00.0.000.614.001 Training Supplies	1,190	1,339	1,339	1,339	1,365
001.80.01.00.0.000.616.001 Vehicle Reg/License	95	878	878	878	896
001.80.01.00.0.000.622.001 Open House Supplies	3,141	4,120	4,120	4,120	4,202
	13,825	15,169	15,169	15,169	15,471
OFFICE EQUIPMENT					
001.80.01.00.0.000.656.005 Office Eqpt - PW	-	1,200	1,200	1,200	1,224
	-	1,200	1,200	1,200	1,224
OTHER EQUIPMENT					
001.80.01.00.0.000.668.002 Radio Equip -PW	-	5,055	7,954	255	260
	-	5,055	7,954	255	260
TOTAL ADMINISTRATION	998,552	1,234,475	1,200,309	1,287,211	1,355,893

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS ADMINISTRATION
PERSONAL SERVICES**

Position Title	Positions (1)			Amounts		
	2010 Budget	2011 Budget	2012 Budget	2010 Budget	2011 Budget	2012 Budget
FULL TIME						
Public Works Director	0.50	0.50	0.50	70,720	70,720	65,914
Deputy Public Works Director	0.50	0.50	0.50	58,649	58,649	47,686
Administrative Coordinator	1.50	1.50	1.50	74,170	75,436	76,944
	<u>2.50</u>	<u>2.50</u>	<u>2.50</u>	<u>203,539</u>	<u>204,805</u>	<u>190,544</u>
PART TIME						
Secretary	0.35 (0.7)	0.35 (0.7)	0.35 (0.7)	15,622	15,761	16,076
	<u>0.35 (0.7)</u>	<u>0.35 (0.7)</u>	<u>0.35 (0.7)</u>	<u>15,622</u>	<u>15,761</u>	<u>16,076</u>
OTHER COMPENSATION						
Overtime Earnings				4,308	4,469	1,451
Longevity Pay				1,350	1,600	1,500
				<u>5,658</u>	<u>6,069</u>	<u>2,951</u>
TOTAL	2.85	2.85	2.85	224,819	226,635	209,571

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	2.50	2.50	2.50
Part-Time	0.70	0.70	0.70

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
PUBLIC WORKS DEPARTMENT – STREETS/BUILDINGS**

STATEMENT OF ACTIVITIES

It is the responsibility of the Streets/Buildings division to manage, maintain, repair, operate, and improve the Village's public streets, street lights, signage, storm sewer system, and municipal buildings in a manner consistent with Village Board policy and regulatory agency requirements.

2010 ACCOMPLISHMENTS

Village crews cleaned 4,998 miles of Village streets and remove 685 cubic yards of debris and 15,424 cubic yards of leaves.

Cleaned 656 storm sewer inlets and catch basins.

Replaced or repaired approximately 830 street signs.

Village crews installed 241 tons of asphalt by patching street openings and filling potholes.

2011 ACCOMPLISHMENTS

Cleaned 4,000 miles of Village streets and removed 18,000 cubic yards of leaves.

Cleaned approximately 650 storm sewer inlets and catch basins.

Replaced or repaired 800 street signs.

Installed approximately 55,000 lbs. of crack filling material.

Remodeled the men's locker room bathroom at the Police Department and replaced the Snow Melting System and Ramp to the lower parking garage including garage door replacement and updating the security access system.

Had the Fire Department's flat roof replaced at Fire Station 13 (headquarters) which is over the apparatus floor.

Repaired the two front joints at the entrance to the Village Hall Parking deck.

2012 OBJECTIVES

Clean 4,000 miles of Village streets and remove 18,000 cubic yards of leaves.

Clean approximately 650 storm sewer inlets and catch basins.

Replace or repair 700 street signs.

Install approximately 55,000 lbs. of crack filling material.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
PUBLIC WORKS DEPARTMENT – STREETS/BUILDINGS**

2012 OBJECTIVES (continued)

Have the roof over the Public Works' outside garages replaced.

Have seven Roof Top HVAC Units replaced at the Police/Fire Headquarters.

PERFORMANCE MEASURES

	2009 Actual	2010 Actual	2011 Estimated	2012 Projected
Street Maintenance				
Streets Cleaned (miles)	3,865	4,998	4,000	4,000
Leaves Removed (cubic yards)	18,970	15,424	18,000	18,000
Signs Replaced	694	830	800	700
Pavement Markings (lineal feet)	71,896	115,484	100,000	100,000
Asphalt Patching (tons)	181	241	175	150
Crack Filling (lbs.)	57,118	46,846	55,000	55,000
Storm Sewer Repairs (number of locations)	6	8	10	10
Storm Sewer Inlet/Catch Basin Cleaning	679	656	650	650
Storm Sewer Inlet/Catch Basin Repair	32	29	30	30
Service Requests	1,410	1,139	1,200	1,200

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
PUBLIC WORKS - STREETS/BUILDINGS**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PROGRAMS					
Streets & Buildings Administration	223,341	166,448	162,993	151,160	154,384
Street Maintenance	363,234	301,570	298,956	295,759	302,356
State Highway Maintenance	63,080	89,992	92,995	95,886	98,009
Traffic Sign Maintenance	117,118	119,636	108,786	116,789	123,937
Storm Sewer & Basin Maintenance	91,006	102,913	102,952	103,869	106,307
Snow Removal Program	864,679	877,023	825,215	681,957	703,343
Maintenance of Buildings	925,443	1,058,976	1,065,639	1,065,719	1,111,935
	2,647,901	2,716,558	2,657,536	2,511,139	2,600,271

EXPENDITURE CLASSIFICATION

Personal Services	1,215,488	1,084,345	1,078,431	1,079,555	1,102,970
Employee Benefits	427,380	331,733	323,745	353,704	365,305
Contractual Services	497,584	740,334	740,514	603,334	634,773
Utilities	46,608	73,193	73,193	50,193	54,256
Commodities & Supplies	431,990	482,953	437,653	410,353	422,700
Other Expenditures	-	4,000	4,000	4,000	4,080
Other Equipment	-	-	-	10,000	16,187
Infrastructure	28,851	-	-	-	-
	2,647,901	2,716,558	2,657,536	2,511,139	2,600,271

SOURCE OF FUNDS

001 General Fund	2,268,749	2,342,126	2,328,104	2,211,707	2,294,852
041 Motor Fuel Tax Fund	379,152	374,432	329,432	299,432	305,419
	2,647,901	2,716,558	2,657,536	2,511,139	2,600,271

BUDGET DISCUSSION AND ANALYSIS

The Streets/Building Division includes costs related to the Streets & Buildings Administration, the Maintenance of Streets, State Highways, Traffic Signs, Storm Sewer & Basin Maintenance, Snow Removal, and Maintenance of Public Buildings programs. This division is funded by general fund and motor fuel tax funds. Personal services and employee benefits budget has been revised for the Public Works employees. In 2011 the Village implemented new payroll and time clock software; this changed the way employee time is allocated to each program. Many contractual services, utilities, and commodity accounts were held at 2011 levels (no increases).

The State Highway Maintenance program is fully funded and completely off-set by revenue from the Illinois Department of Transportation. IDOT is presently current on payments for this program. The Snow Removal Program budget level is down from the 2011 amended budget. The Village experienced a blizzard in February 2011. Contractual service for snow removal is decreased and the personal service is decreased.

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS
STREETS & BUILDINGS ADMINISTRATION**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
001.80.81.00.0.000.500.001	Full-Time Earnings	101,393	102,159	92,469	88,461	90,231
001.80.81.00.0.000.503.001	Overtime	-	8,000	10,444	7,975	8,214
001.80.81.00.0.000.504.001	Specialty Pay	1,636	501	534	541	540
001.80.81.00.0.000.506.001	Longevity Pay	6,900	600	540	540	540
		109,929	111,260	103,987	97,517	99,525
EMPLOYEE BENEFITS						
001.80.81.00.0.000.510.001	Medical Insurance	11,450	17,064	17,064	16,664	17,164
001.80.81.00.0.000.510.002	Life Insurance	109	-	-	-	-
001.80.81.00.0.000.511.001	Social Security	8,442	7,252	7,074	6,106	6,229
001.80.81.00.0.000.511.002	Medicare	2,015	1,760	1,769	1,675	1,708
001.80.81.00.0.000.512.001	IMRF Pension Expense	14,188	11,112	13,124	11,198	11,758
001.80.81.00.0.000.513.001	Sick Leave Incentive	6,661	6,000	7,975	6,000	6,000
001.80.81.00.0.000.513.002	Vac/Pers Leave Incent.	23,121	10,000	10,000	10,000	10,000
001.80.81.00.0.000.513.003	Retiree Sick Incentive	45,426	-	-	-	-
001.80.81.00.0.000.513.005	Ins. Opt-Out Incent.	2,000	2,000	2,000	2,000	2,000
		113,412	55,188	59,006	53,643	54,859
TOTAL STREETS & BUILDINGS ADMINISTRATION		223,341	166,448	162,993	151,160	154,384

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS
STREET MAINTENANCE**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
001.80.81.81.0.350.500.001	Full-Time Earnings	122,033	80,000	82,746	82,512	84,162
001.80.81.81.0.350.502.001	Seasonal Earnings	14,195	10,000	9,410	7,921	8,080
001.80.81.81.0.350.503.001	Overtime	23,717	30,000	25,189	25,521	26,287
001.80.81.81.0.350.504.001	Specialty Pay	-	251	411	414	413
001.80.81.81.0.350.506.001	Longevity Pay	-	500	790	235	235
		<u>159,945</u>	<u>120,751</u>	<u>118,546</u>	<u>116,603</u>	<u>119,177</u>
EMPLOYEE BENEFITS						
001.80.81.81.0.350.510.001	Medical Insurance	20,610	11,199	11,199	10,542	10,858
001.80.81.81.0.350.510.002	Life Insurance	196	-	-	-	-
001.80.81.81.0.350.511.001	Social Security	9,863	6,831	7,179	5,829	5,943
001.80.81.81.0.350.511.002	Medicare	2,319	1,693	1,719	1,693	1,727
001.80.81.81.0.350.512.001	IMRF Pension Expense	14,590	11,291	11,708	12,487	13,110
001.80.81.81.0.350.513.002	Vac/Pers Leave Incent.	-	1,200	-	-	-
		<u>47,578</u>	<u>32,214</u>	<u>31,805</u>	<u>30,551</u>	<u>31,638</u>
CONTRACTUAL SERVICES						
001.80.81.81.0.350.547.001	Other Eqpt Rental	414	561	561	561	561
001.80.81.81.0.350.569.008	Refuse Disposal	4,182	5,624	5,624	5,624	5,736
001.80.81.81.0.350.574.008	Contract Hauling	-	7,000	7,000	7,000	7,140
001.80.81.81.0.350.575.001	Brick Sidewalk	4,988	10,000	10,000	10,000	10,200
041.80.81.81.0.350.575.002	Crack Filling	52,448	52,448	52,448	52,448	53,496
041.80.81.81.0.350.575.004	Pavement Markings	46,984	46,984	46,984	46,984	47,923
		<u>109,016</u>	<u>122,617</u>	<u>122,617</u>	<u>122,617</u>	<u>125,056</u>
COMMODITIES & SUPPLIES						
001.80.81.81.0.350.622.002	Small Tools	52	561	561	561	572
001.80.81.81.0.350.624.003	Refuse Containers	-	500	500	500	500
001.80.81.81.0.350.624.006	Guard Rail Supplies	-	600	600	600	600
001.80.81.81.0.350.624.008	Patching Materials	17,509	18,672	18,672	18,672	19,045
001.80.81.81.0.350.624.011	St Sweeper Supplies	283	5,655	5,655	5,655	5,768
		<u>17,844</u>	<u>25,988</u>	<u>25,988</u>	<u>25,988</u>	<u>26,485</u>
INFRASTRUCTURE						
001.80.81.81.0.350.675.003	Sidewalk Share-Cost	28,851	-	-	-	-
		<u>28,851</u>	-	-	-	-
TOTAL STREET MAINTENANCE		363,234	301,570	298,956	295,759	302,356

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS
STATE HIGHWAY MAINTENANCE**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
001.80.81.81.0.351.500.001	Full-Time Earnings	21,491	22,372	22,890	22,397	22,846
001.80.81.81.0.351.503.001	Overtime	4,158	6,000	7,824	10,006	10,306
001.80.81.81.0.351.504.001	Specialty Pay	-	50	60	61	61
001.80.81.81.0.351.506.001	Longevity Pay	-	210	210	190	190
		<u>25,649</u>	<u>28,632</u>	<u>30,984</u>	<u>32,654</u>	<u>33,403</u>
EMPLOYEE BENEFITS						
001.80.81.81.0.351.510.001	Medical Insurance	3,435	4,903	4,903	5,338	5,444
001.80.81.81.0.351.510.002	Life Insurance	33	-	-	-	-
001.80.81.81.0.351.511.001	Social Security	1,564	1,428	1,836	1,477	1,505
001.80.81.81.0.351.511.002	Medicare	370	385	450	476	485
001.80.81.81.0.351.512.001	IMRF Pension Expense	2,551	2,857	3,335	3,754	3,941
		<u>7,953</u>	<u>9,573</u>	<u>10,524</u>	<u>11,045</u>	<u>11,375</u>
CONTRACTUAL SERVICES						
001.80.81.81.0.351.547.001	Other Eqpt Rental	-	1,159	1,159	1,159	1,182
001.80.81.81.0.351.569.008	Refuse Disposal	-	1,509	1,509	1,509	1,539
001.80.81.81.0.351.571.005	Catch Basin Cleaning	6,203	6,226	6,226	6,226	6,350
001.80.81.81.0.351.574.008	Contract Hauling	-	2,848	2,848	2,848	2,905
001.80.81.81.0.351.575.002	Crack Filling	-	6,000	6,000	6,000	6,120
		<u>6,203</u>	<u>17,742</u>	<u>17,742</u>	<u>17,742</u>	<u>18,096</u>
COMMODITIES & SUPPLIES						
001.80.81.81.0.351.622.002	Small Tools	216	577	577	577	588
001.80.81.81.0.351.622.007	Snow Plow Blades	901	1,332	1,332	1,332	1,359
001.80.81.81.0.351.624.007	Basin Supplies	417	778	778	778	794
001.80.81.81.0.351.624.008	Patching Materials	4,875	5,356	5,356	5,356	5,463
001.80.81.81.0.351.624.009	Salt/Calcium Chloride	14,691	23,300	23,000	23,700	24,174
001.80.81.81.0.351.624.010	Salt Spreader Parts	984	1,226	1,226	1,226	1,251
001.80.81.81.0.351.624.011	St Sweeper Supplies	1,191	1,476	1,476	1,476	1,506
		<u>23,275</u>	<u>34,045</u>	<u>33,745</u>	<u>34,445</u>	<u>35,135</u>
TOTAL STATE HIGHWAY MAINTENANCE		63,080	89,992	92,995	95,886	98,009

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS
TRAFFIC SIGN MAINTENANCE**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
001.80.81.81.0.352.500.001	Full-Time Earnings	64,637	51,000	51,048	51,434	52,464
001.80.81.81.0.352.502.001	Seasonal Earnings	5,607	-	-	-	-
001.80.81.81.0.352.503.001	Overtime	8,522	30,000	23,513	30,015	30,915
001.80.81.81.0.352.506.001	Longevity Pay	-	700	525	525	525
		78,766	81,700	75,086	81,974	83,904
EMPLOYEE BENEFITS						
001.80.81.81.0.352.510.001	Medical Insurance	11,450	6,000	6,000	4,895	5,042
001.80.81.81.0.352.510.002	Life Insurance	109	-	-	-	-
001.80.81.81.0.352.511.001	Social Security	4,889	4,320	4,656	3,433	3,502
001.80.81.81.0.352.511.002	Medicare	1,143	1,157	1,089	1,189	1,213
001.80.81.81.0.352.512.001	IMRF Pension Expense	7,276	8,582	8,078	9,421	9,892
001.80.81.81.0.352.513.001	Sick Leave Incentive	-	1,200	-	-	-
001.80.81.81.0.352.513.002	Vac/Pers Leave Incent.	-	2,300	-	-	-
		24,867	23,559	19,823	18,938	19,649
COMMODITIES & SUPPLIES						
001.80.81.81.0.352.622.002	Small Tools	494	500	500	500	510
001.80.81.81.0.352.622.006	Emergency Barricades	1,423	1,800	1,800	1,800	1,836
001.80.81.81.0.352.622.008	Sign Making Materials	11,000	11,500	11,000	13,000	13,000
001.80.81.81.0.352.624.001	School Crossing Signs	-	-	-	-	3,450
001.80.81.81.0.352.624.004	Folding Stop Signs	-	-	-	-	1,000
001.80.81.81.0.352.624.012	Traffic Marking Paint	568	577	577	577	588
		13,485	14,377	13,877	15,877	20,384
TOTAL TRAFFIC SIGN MAINTENANCE		117,118	119,636	108,786	116,789	123,937

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS
STORM SEWER & BASIN MAINTENANCE**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
001.80.81.81.0.353.500.001	Full-Time Earnings	50,318	51,975	49,346	50,046	51,048
001.80.81.81.0.353.503.001	Overtime	5,312	12,025	15,173	15,008	15,458
001.80.81.81.0.353.504.001	Specialty Pay	-	351	386	391	390
001.80.81.81.0.353.506.001	Longevity Pay	-	370	350	350	350
		<u>55,630</u>	<u>64,721</u>	<u>65,255</u>	<u>65,795</u>	<u>67,246</u>
EMPLOYEE BENEFITS						
001.80.81.81.0.353.510.001	Medical Insurance	19,465	7,038	7,038	7,404	7,553
001.80.81.81.0.353.510.002	Life Insurance	185	-	-	-	-
001.80.81.81.0.353.511.001	Social Security	3,355	3,344	3,789	3,255	3,320
001.80.81.81.0.353.511.002	Medicare	797	940	947	955	974
001.80.81.81.0.353.512.001	IMRF Pension Expense	5,523	6,969	7,022	7,559	7,938
001.80.81.81.0.353.513.002	Vac/Pers Leave Incent.	-	1,500	-	-	-
		<u>29,325</u>	<u>19,791</u>	<u>18,796</u>	<u>19,173</u>	<u>19,785</u>
CONTRACTUAL SERVICES						
001.80.81.81.0.353.530.006	Other Prof. Serv.	1,000	2,575	2,575	2,575	2,626
001.80.81.81.0.353.571.004	Storm Sewer Repairs	-	1,792	1,792	1,792	1,827
001.80.81.81.0.353.574.008	Contract Hauling	-	2,807	2,807	2,807	2,863
001.80.81.81.0.353.574.013	Opus Ponds - Maint	-	4,496	4,496	4,496	4,585
		<u>1,000</u>	<u>11,670</u>	<u>11,670</u>	<u>11,670</u>	<u>11,901</u>
COMMODITIES & SUPPLIES						
001.80.81.81.0.353.624.005	Det/Ret Supplies	-	1,226	1,226	1,226	1,250
001.80.81.81.0.353.624.007	Basin Supplies	5,051	5,505	6,005	6,005	6,125
		<u>5,051</u>	<u>6,731</u>	<u>7,231</u>	<u>7,231</u>	<u>7,375</u>
TOTAL STORM SEWER & BASIN MAINTENANCE		91,006	102,913	102,952	103,869	106,307

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS
SNOW REMOVAL PROGRAM**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
001.80.81.81.0.354.500.001	Full-Time Earnings	105,455	230,000	230,038	233,593	238,258
001.80.81.81.0.354.502.001	Seasonal Earnings	700	-	858	-	-
001.80.81.81.0.354.503.001	Overtime	264,782	52,000	51,054	50,026	51,527
001.80.81.81.0.354.504.001	Specialty Pay	-	201	698	722	718
001.80.81.81.0.354.506.001	Longevity Pay	-	780	1,675	1,510	1,510
		<u>370,937</u>	<u>282,981</u>	<u>284,323</u>	<u>285,851</u>	<u>292,013</u>
EMPLOYEE BENEFITS						
001.80.81.81.0.354.510.001	Medical Insurance	16,030	9,410	9,410	34,637	35,666
001.80.81.81.0.354.510.002	Life Insurance	153	-	-	-	-
001.80.81.81.0.354.511.001	Social Security	19,552	18,000	17,370	14,983	15,274
001.80.81.81.0.354.511.002	Medicare	4,608	4,613	4,124	4,157	4,230
001.80.81.81.0.354.512.001	IMRF Pension Expense	32,812	34,288	30,507	32,848	34,479
001.80.81.81.0.354.513.001	Sick Leave Incentive	-	700	-	-	-
001.80.81.81.0.354.513.002	Vac/Pers Leave Incent.	-	2,600	-	-	-
001.80.81.81.0.354.513.005	Ins. Opt-Out Incent.	-	-	50	50	50
		<u>73,155</u>	<u>69,611</u>	<u>61,461</u>	<u>86,675</u>	<u>89,699</u>
CONTRACTUAL SERVICES						
001.80.81.81.0.354.530.006	Other Prof. Serv.	2,228	5,665	5,665	5,665	5,778
001.80.81.81.0.354.547.001	Other Eqpt Rental	2,838	3,296	3,296	3,296	3,361
001.80.81.81.0.354.574.006	Weather Forecasting	3,031	3,492	3,492	3,492	3,614
001.80.81.81.0.354.574.008	Contract Hauling	4,723	4,723	4,723	4,723	4,817
001.80.81.81.0.354.575.011	Snow Removal	106,848	206,000	206,000	56,000	57,120
001.80.81.81.0.354.576.016	Plow Damage Seeding	11,100	13,400	13,400	13,400	13,668
		<u>130,768</u>	<u>236,576</u>	<u>236,576</u>	<u>86,576</u>	<u>88,358</u>
COMMODITIES & SUPPLIES						
001.80.81.81.0.354.622.005	Restoration Materials	2,981	3,800	3,800	3,800	3,876
001.80.81.81.0.354.622.007	Snow Plow Blades	3,843	4,530	4,530	4,530	4,620
041.80.81.81.0.354.624.009	Salt/Calcium Chloride	279,720	275,000	230,000	200,000	204,000
001.80.81.81.0.354.624.010	Salt Spreader Parts	3,275	3,275	3,275	3,275	3,340
001.80.81.81.0.354.624.013	Snow Blowers	-	1,250	1,250	1,250	1,250
		<u>289,819</u>	<u>287,855</u>	<u>242,855</u>	<u>212,855</u>	<u>217,086</u>
OTHER EQUIPMENT						
001.80.81.81.0.354.665.037	Salt Spreader	-	-	-	-	5,987
001.80.81.81.0.354.665.039	Snowplows	-	-	-	10,000	10,200
		<u>-</u>	<u>-</u>	<u>-</u>	<u>10,000</u>	<u>16,187</u>
TOTAL SNOW REMOVAL PROGRAM		864,679	877,023	825,215	681,957	703,343

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS
MAINTENANCE OF BUILDINGS**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES					
001.80.81.82.0.000.500.001 Full-Time Earnings	357,435	297,000	299,545	313,256	319,521
001.80.81.82.0.000.501.001 Part-Time Earnings	17,985	23,269	18,472	23,734	24,210
001.80.81.82.0.000.503.001 Overtime	39,212	71,000	80,015	60,031	61,831
001.80.81.82.0.000.504.001 Specialty Pay	-	201	178	180	180
001.80.81.82.0.000.506.001 Longevity Pay	-	2,830	2,040	1,960	1,960
	414,632	394,300	400,250	399,161	407,702
EMPLOYEE BENEFITS					
001.80.81.82.0.000.510.001 Medical Insurance	57,250	47,577	47,577	59,518	61,301
001.80.81.82.0.000.510.002 Life Insurance	545	-	-	-	-
001.80.81.82.0.000.511.001 Social Security	25,898	22,496	24,872	21,507	21,935
001.80.81.82.0.000.511.002 Medicare	6,057	5,787	5,817	5,804	5,919
001.80.81.82.0.000.512.001 IMRF Pension Expense	41,340	42,937	43,164	45,950	48,245
001.80.81.82.0.000.513.001 Sick Leave Incentive	-	700	-	-	-
001.80.81.82.0.000.513.002 Vac/Pers Leave Incent.	-	1,400	-	-	-
001.80.81.82.0.000.513.005 Ins. Opt-Out Incent.	-	900	900	900	900
	131,090	121,797	122,330	133,679	138,300
CONTRACTUAL SERVICES					
001.80.81.82.0.000.530.006 Other Prof. Serv.	8,167	8,240	8,420	8,240	8,404
001.80.81.82.0.000.532.002 Equipment Maint.	76,912	93,000	93,000	93,000	94,860
001.80.81.82.0.000.533.002 Cleaning Service	90,891	135,000	135,000	135,000	135,000
001.80.81.82.0.000.533.003 Roof Repairs	1,689	1,689	1,689	1,689	1,723
001.80.81.82.0.000.533.007 HVAC Repairs	58,470	60,000	60,000	75,000	76,500
001.80.81.82.0.000.533.008 Overhead Door Repair	13,758	18,000	18,000	18,000	18,360
001.80.81.82.0.000.533.009 General Store Maint.	710	3,800	3,800	3,800	3,875
001.80.81.82.0.000.533.010 Historical Building	-	10,000	10,000	8,000	10,200
001.80.81.82.0.000.574.002 Reseal Floors	-	22,000	22,000	22,000	22,440
001.80.81.82.0.000.574.003 Reseal Walls	-	-	-	-	20,000
	250,597	351,729	351,909	364,729	391,362
UTILITIES					
001.80.81.82.0.000.585.001 Natural Gas	40,630	70,000	70,000	47,000	51,000
001.80.81.82.0.000.591.001 Water & Sewer	5,978	3,193	3,193	3,193	3,256
	46,608	73,193	73,193	50,193	54,256

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS
MAINTENANCE OF BUILDINGS**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
COMMODITIES & SUPPLIES					
001.80.81.82.0.000.622.002 Small Tools	434	453	453	453	462
001.80.81.82.0.000.624.002 Custodial Supplies	37,237	50,000	50,000	50,000	51,000
001.80.81.82.0.000.627.002 Generators	6,461	3,000	3,000	3,000	3,060
001.80.81.82.0.000.628.001 M&R Supplies - VH	11,142	21,218	21,218	21,218	21,642
001.80.81.82.0.000.628.002 M&R Supplies-Pol&Fire	8,963	10,702	10,702	10,702	10,916
001.80.81.82.0.000.628.003 M&R Supplies - PW	14,386	16,000	16,000	16,000	16,320
001.80.81.82.0.000.628.004 M&R Supplies - Sta 12	2,176	3,384	3,384	3,384	3,451
001.80.81.82.0.000.628.005 M&R Supplies - Sta 14	1,571	7,000	7,000	7,000	7,140
001.80.81.82.0.000.628.006 M&R Supplies -CC Ctr	146	2,200	2,200	2,200	2,244
	82,516	113,957	113,957	113,957	116,235
OTHER EXPENDITURES					
001.80.81.82.0.000.636.003 General Store Property	-	4,000	4,000	4,000	4,080
	-	4,000	4,000	4,000	4,080
TOTAL MAINTENANCE OF BUILDINGS	925,443	1,058,976	1,065,639	1,065,719	1,111,935
TOTAL PUBLIC WORKS - STREETS/BUILDINGS	2,647,901	2,716,558	2,657,536	2,511,139	2,600,271

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS
PERSONAL SERVICES**

Position Title	Positions (1)						Amounts		
	2010 Budget	2011 Budget	2012 Budget	2010 Budget	2011 Budget	2012 Budget	2010 Budget	2011 Budget	2012 Budget
FULL TIME									
Street/Bldg/Park Superintendent	1.00	0.95	0.95	100,444	97,316	93,376			
Forestry/Grounds Superintendent	-	0.05	0.05	-	5,381	5,505			
Foreman	2.10	2.05	2.05	175,726	170,150	173,579			
Maintenance Personnel	6.70	5.75	5.75	365,106	395,403	400,844			
Electricians	2.40	2.25	2.25	162,890	163,076	165,161			
Forestry Technician	-	0.05	0.05	-	3,180	3,234			
	<u>12.20</u>	<u>11.10</u>	<u>11.10</u>	<u>804,166</u>	<u>834,506</u>	<u>841,699</u>			
PART TIME									
Maintenance Personnel	0.50 (1)	0.50 (1)	0.50 (1)	22,878	23,269	23,734			
	<u>0.50 (1)</u>	<u>0.50 (1)</u>	<u>0.50 (1)</u>	<u>22,878</u>	<u>23,269</u>	<u>23,734</u>			
SEASONAL									
Seasonal/Intern	1.20 (6)	0.25 (1)	0.25 (3)	25,621	10,000	7,921			
	<u>1.20 (6)</u>	<u>0.25 (1)</u>	<u>0.25 (3)</u>	<u>25,621</u>	<u>10,000</u>	<u>7,921</u>			
OTHER COMPENSATION									
Overtime Earnings				315,150	209,025	198,582			
Specialty Pay				2,110	1,555	2,309			
Longevity Pay				6,820	5,990	5,310			
				<u>324,080</u>	<u>216,570</u>	<u>206,201</u>			
TOTAL	13.90	11.85	11.85	1,176,745	1,084,345	1,079,555			

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	12.20	11.10	11.10
Part-Time	1.00	1.00	1.00
Seasonal	6.00	1.00	3.00

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
PUBLIC WORKS DEPARTMENT – FORESTRY & GROUNDS**

STATEMENT OF ACTIVITIES

It is the responsibility of the Forestry Division to manage, maintain, repair and improve the Village's parkways, parkway trees, and public grounds in a manner consistent with the Village Board policy and regulatory agency requirements.

2010 ACCOMPLISHMENTS

Received Tree City USA designation for the 25th consecutive year.

Maintained five-year parkway tree pruning cycle.

Continued procedure implementation and modifications to fully utilize additional Hansen features, including Tree Assets Module, Work Management and Customer Service Management modules.

Continued Emerald Ash Borer preparation activities (including ash population reduction/replacement, to a limited extent).

Continued contractual treatment of public and private trees for Gypsy Moth; found many more infestations, continued working with Morton Arboretum staff to devise management strategy.

Completed a wood utilization demo project, which involved production of a video by MPTV17 and creation of an ash wall, furniture, baseboard and a key for Lee DeWyze. Hosted a meeting of area municipal foresters about urban wood utilization.

Worked with Dr. John Dwyer on his Tree Growth Research Project; results were presented at the 2010 International Society of Arboriculture Conference.

Updated forestry information available on the Village website.

Updated "EAB in Mount Prospect" brochure and distributed at various public locations.

2011 ACCOMPLISHMENTS

With the first find of EAB having occurred in Fall 2010, our strategy moved from EAB preparation to EAB management. Thus, we intensively scouted for wood pecker injury in March 2011 and promptly removed 64 infested trees that were found.

Received Tree City USA award for the 26th consecutive year.

Maintained five-year pruning cycle.

Presented ordinance for removal of private infested ashes to Board for adoption.

Superintendent chaired Northeast Municipal Foresters' meetings (a subcommittee of the Illinois Arborist Association).

Successfully executed Emerald Ash Borer Grant, planting 163 - 1.5" diameter replacement trees using grant funds.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
PUBLIC WORKS DEPARTMENT – FORESTRY & GROUNDS**

2011 ACCOMPLISHMENTS (continued)

In June and July, successfully recovered from a tornado and subsequent windstorm. Combined, these storms caused tree damage rivaling the largest previously recorded storm event in Mount Prospect (August 23, 2007).

Updated division's Storm Damage Master Plan.

2012 OBJECTIVES

Receive Tree City USA award and Growth Award.

Maintain five-year pruning cycle.

Update "The Trees of Mount Prospect" booklet, and make available online.

Finish obtaining GIS coordinates for Grounds Assets.

Search for grant programs that could help us update our 1993 Urban Forest Management Plan.

Treat selected areas aerially for Gypsy Moth.

Plant additional reforestation trees to offset removals done the last few years, especially due to the many tree losses from the 2011 storms.

Upgrade several landscape irrigation systems.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
PUBLIC WORKS DEPARTMENT - FORESTRY AND GROUNDS**

PERFORMANCE MEASURES

	2009 Actual	2010 Actual	2011 Estimated	2012 Projected
Forestry and Grounds Maintenance				
Service Requests	2,651	2,336	3,000	2,600
Acres of Turf Maintained*	53	53	53	53
Trees Trimmed (custom)	4,730	4,873	4,747	4,897
Plantings				
Trees	564	272	400 **	610
Flowers, Annual	6,908	9,756	8,260	9,000
Flowers, Bulbs	-	-	2,500	1,000
Shrubs	175	153	191	170
Perennials/Ground Cover	3,288	3,246	4,304	5,500
Total Plantings	10,935	13,427	15,655	16,280
Removals				
Trees	664	527	943	700
Stumps	461	331	800	600
Shrubs	89	120	82	150
Total Removals	1,214	978	1,825	1,450

* Does not include sites which only receive mowing.

** Includes 163 grant plantings.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
PUBLIC WORKS - FORESTRY AND GROUNDS**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PROGRAMS					
Forestry & Grounds Administration	234,822	248,816	237,156	242,920	248,706
Forestry Program	866,307	897,967	877,932	924,554	968,141
Maintenance of Grounds	459,464	576,870	615,503	521,478	533,512
Public Grounds Beautification	64,443	83,046	86,200	69,098	70,657
	1,625,036	1,806,699	1,816,791	1,758,050	1,821,016

EXPENDITURE CLASSIFICATION					
Personal Services	755,701	830,108	859,709	766,063	782,313
Employee Benefits	237,997	273,555	284,046	274,112	283,362
Other Employee Costs	3,662	3,662	3,662	3,662	3,735
Contractual Services	584,032	578,725	548,725	618,164	653,636
Commodities & Supplies	43,644	51,549	51,549	51,549	52,580
Other Equipment	-	69,100	69,100	44,500	45,390
	1,625,036	1,806,699	1,816,791	1,758,050	1,821,016

SOURCE OF FUNDS					
001 General Fund	1,619,247	1,795,199	1,805,291	1,746,550	1,809,516
063 Risk Management Fund	5,789	11,500	11,500	11,500	11,500
	1,625,036	1,806,699	1,816,791	1,758,050	1,821,016

BUDGET DISCUSSION AND ANALYSIS

The Forestry and Grounds Division budget includes the costs associated with Forestry & Grounds Administration, the Forestry, Maintenance of Grounds, and Public Grounds Beautification programs. Expenditures for all public properties, except the grounds of the Water and Sewer Fund properties, are included in this division. In the Forestry program, the contractual service 2011 Budget was amended to include additional expenses incurred from weather events. If not for the budget amendment, the contractual service would have increased \$58,000 in tree removals and \$8,000 in stump removals and \$22,400 in tree trimming. The contracts for tree and stump removal services need to be rebid in 2012. Typically the Village needs contractual removal of approximately 400 of the 500-600 (non-EAB) trees and stumps typically removed each year. The increase in the budget for the tree trimming is necessary in order to remain on a five-year trimming cycle.

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - FORESTRY AND GROUNDS
FORESTRY & GROUNDS ADMINISTRATION**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
--	----------------	----------------	------------------	----------------	------------------

PERSONAL SERVICES					
001.80.82.00.0.000.500.001 Full-Time Earnings	169,179	170,722	154,226	157,291	160,437
001.80.82.00.0.000.503.001 Overtime	-	7,500	11,113	15,008	15,458
001.80.82.00.0.000.504.001 Specialty Pay	4,166	1,001	1,068	1,082	1,080
001.80.82.00.0.000.506.001 Longevity Pay	4,600	1,100	990	990	990
	177,945	180,323	167,397	174,371	177,965

EMPLOYEE BENEFITS					
001.80.82.00.0.000.510.001 Medical Insurance	22,900	31,963	31,963	31,363	32,304
001.80.82.00.0.000.510.002 Life Insurance	218	-	-	-	-
001.80.82.00.0.000.511.001 Social Security	10,588	10,860	10,399	10,066	10,266
001.80.82.00.0.000.511.002 Medicare	2,504	2,573	2,518	2,596	2,646
001.80.82.00.0.000.512.001 IMRF Pension Expense	17,895	18,597	18,679	20,024	21,025
001.80.82.00.0.000.513.001 Sick Leave Incentive	778	2,000	3,700	2,000	2,000
001.80.82.00.0.000.513.002 Vac/Pers Leave Incent.	1,994	2,500	2,500	2,500	2,500
	56,877	68,493	69,759	68,549	70,741

TOTAL FORESTRY & GROUNDS ADMINISTRATION	234,822	248,816	237,156	242,920	248,706
--	----------------	----------------	----------------	----------------	----------------

FORESTRY PROGRAM

PERSONAL SERVICES					
001.80.82.83.0.000.500.001 Full-Time Earnings	262,673	245,000	244,289	249,080	254,062
001.80.82.83.0.000.502.001 Seasonal Earnings	5,618	7,002	6,049	5,833	5,950
001.80.82.83.0.000.503.001 Overtime	28,413	56,000	66,929	50,026	51,526
001.80.82.83.0.000.504.001 Specialty Pay	-	1,451	1,572	1,594	1,590
001.80.82.83.0.000.506.001 Longevity Pay	-	2,160	1,815	1,815	1,815
	296,704	311,613	320,654	308,348	314,943

EMPLOYEE BENEFITS					
001.80.82.83.0.000.510.001 Medical Insurance	43,510	43,725	43,725	51,970	53,528
001.80.82.83.0.000.510.002 Life Insurance	414	-	-	-	-
001.80.82.83.0.000.511.001 Social Security	18,376	17,707	19,881	16,373	16,700
001.80.82.83.0.000.511.002 Medicare	4,298	4,531	4,650	4,474	4,563
001.80.82.83.0.000.512.001 IMRF Pension Expense	29,217	33,088	33,819	34,747	36,484
001.80.82.83.0.000.513.001 Sick Leave Incentive	-	1,100	-	-	-
001.80.82.83.0.000.513.002 Vac/Pers Leave Incent.	-	1,000	-	-	-
	95,815	101,151	102,075	107,564	111,275

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - FORESTRY AND GROUNDS
FORESTRY PROGRAM**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
OTHER EMPLOYEE COSTS					
001.80.82.83.0.000.522.001 Travel & Meetings	3,662	3,662	3,662	3,662	3,735
	<u>3,662</u>	<u>3,662</u>	<u>3,662</u>	<u>3,662</u>	<u>3,735</u>
CONTRACTUAL SERVICES					
001.80.82.83.0.000.530.006 Other Prof. Serv.	3,938	4,227	4,227	4,227	4,311
001.80.82.83.0.000.569.008 Refuse Disposal	4,373	4,496	4,496	4,496	4,586
001.80.82.83.0.000.574.008 Contract Hauling	-	4,120	4,120	4,120	4,202
001.80.82.83.0.000.576.001 Reforestation	1,445	-	-	-	-
001.80.82.83.0.000.576.003 Tree Repl - Village	36,341	-	-	-	-
001.80.82.83.0.000.576.004 Tree Repl - Cost Recov	16,861	-	-	-	-
001.80.82.83.0.000.576.005 Private Tree Removal	200	10,150	10,150	5,175	5,278
001.80.82.83.0.000.576.006 Tree Removal	155,794	137,005	97,005	155,000	158,100
001.80.82.83.0.000.576.007 Stump Removal	33,019	96,981	76,981	85,000	86,700
001.80.82.83.0.000.576.008 Perennial Flower	-	3,000	3,000	3,000	3,060
001.80.82.83.0.000.576.010 EAB Reforestation	-	-	30,000	-	-
001.80.82.83.0.000.576.011 Tree Trimming	173,428	160,600	160,600	183,000	210,000
063.80.82.83.4.000.576.012 Tree Hazard Study	5,789	11,500	11,500	11,500	11,500
001.80.82.83.0.000.576.013 Gypsy Moth Spraying	30,967	38,760	38,760	38,760	39,535
	<u>462,155</u>	<u>470,839</u>	<u>440,839</u>	<u>494,278</u>	<u>527,272</u>
COMMODITIES & SUPPLIES					
001.80.82.83.0.000.605.001 Other Equipment	7,728	7,916	7,916	7,916	8,074
001.80.82.83.0.000.622.005 Restoration Materials	243	1,684	1,684	1,684	1,718
001.80.82.83.0.000.623.001 Fertilizer	-	1,102	1,102	1,102	1,124
	<u>7,971</u>	<u>10,702</u>	<u>10,702</u>	<u>10,702</u>	<u>10,916</u>
TOTAL FORESTRY PROGRAM	866,307	897,967	877,932	924,554	968,141

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - FORESTRY AND GROUNDS
MAINTENANCE OF GROUNDS**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
001.80.82.84.0.355.500.001	Full-Time Earnings	207,483	205,000	207,949	194,964	198,864
001.80.82.84.0.355.502.001	Seasonal Earnings	33,102	50,000	62,904	19,800	20,196
001.80.82.84.0.355.503.001	Overtime	16,432	42,000	58,338	40,020	41,221
001.80.82.84.0.355.504.001	Specialty Pay	-	1,026	1,139	1,128	1,126
001.80.82.84.0.355.506.001	Longevity Pay	-	1,920	1,520	1,520	1,520
		257,017	299,946	331,850	257,432	262,927
EMPLOYEE BENEFITS						
001.80.82.84.0.355.510.001	Medical Insurance	35,495	46,187	46,187	44,609	45,947
001.80.82.84.0.355.510.002	Life Insurance	338	-	-	-	-
001.80.82.84.0.355.511.001	Social Security	15,666	17,510	20,575	13,766	14,038
001.80.82.84.0.355.511.002	Medicare	3,664	4,114	4,812	3,735	3,807
001.80.82.84.0.355.512.001	IMRF Pension Expense	22,453	25,871	28,837	27,294	28,658
		77,616	93,682	100,411	89,404	92,450
CONTRACTUAL SERVICES						
001.80.82.84.0.355.530.006	Other Prof. Serv.	6,519	6,654	6,654	6,654	6,787
001.80.82.84.0.355.574.011	St-scape Corr Maint	23,000	23,000	23,000	23,000	23,460
001.80.82.84.0.355.574.014	Grounds Maintenance	70,966	56,000	56,000	65,000	66,300
001.80.82.84.0.355.575.010	Railroad Station	-	-	-	7,000	7,140
001.80.82.84.0.355.576.014	Contract Spraying	10,923	11,345	11,345	11,345	11,572
001.80.82.84.0.355.576.015	Contract Sprinkler	7,037	8,487	8,487	8,487	8,657
		118,445	105,486	105,486	121,486	123,916
COMMODITIES & SUPPLIES						
001.80.82.84.0.355.622.002	Small Tools	458	458	458	458	467
001.80.82.84.0.355.622.003	Grounds Maintenance	4,950	7,210	7,210	7,210	7,354
001.80.82.84.0.355.622.004	Lawn Care Equipment	788	788	788	788	804
001.80.82.84.0.355.623.001	Fertilizer	190	200	200	200	204
		6,386	8,656	8,656	8,656	8,829
OTHER EQUIPMENT						
001.80.82.84.0.355.665.014	Sprinkler System	-	31,600	31,600	7,000	7,140
001.80.82.84.0.355.665.041	Repl St Furniture	-	37,500	37,500	37,500	38,250
		-	69,100	69,100	44,500	45,390
TOTAL MAINTENANCE OF GROUNDS		459,464	576,870	615,503	521,478	533,512

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - FORESTRY AND GROUNDS
PUBLIC GROUNDS BEAUTIFICATION**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
001.80.82.84.0.356.500.001	Full-Time Earnings	23,657	29,000	28,790	20,686	21,100
001.80.82.84.0.356.503.001	Overtime	378	9,000	10,851	5,075	5,227
001.80.82.84.0.356.504.001	Specialty Pay	-	106	167	151	151
001.80.82.84.0.356.506.001	Longevity Pay	-	120	-	-	-
		24,035	38,226	39,808	25,912	26,478
EMPLOYEE BENEFITS						
001.80.82.84.0.356.510.001	Medical Insurance	3,435	4,470	4,470	3,913	4,031
001.80.82.84.0.356.510.002	Life Insurance	33	-	-	-	-
001.80.82.84.0.356.511.001	Social Security	1,474	1,530	2,469	1,329	1,355
001.80.82.84.0.356.511.002	Medicare	345	372	578	376	383
001.80.82.84.0.356.512.001	IMRF Pension Expense	2,402	3,857	4,284	2,977	3,127
		7,689	10,229	11,801	8,595	8,896
CONTRACTUAL SERVICES						
001.80.82.84.0.356.574.010	Beautify RR ROW	2,232	2,400	2,400	2,400	2,448
001.80.82.84.0.356.576.002	Tree Repl - Pub Prop	1,200	-	-	-	-
		3,432	2,400	2,400	2,400	2,448
COMMODITIES & SUPPLIES						
001.80.82.84.0.356.622.002	Small Tools	191	191	191	191	195
001.80.82.84.0.356.623.002	Tree/Bush/Flower Repl	29,096	32,000	32,000	32,000	32,640
		29,287	32,191	32,191	32,191	32,835
TOTAL PUBLIC GROUNDS BEAUTIFICATION		64,443	83,046	86,200	69,098	70,657
TOTAL PUBLIC WORKS - FORESTRY AND GROUNDS		1,625,036	1,806,699	1,816,791	1,758,050	1,821,016

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - FORESTRY & GROUNDS
PERSONAL SERVICES**

Position Title	Positions (1)						Amounts		
	2010 Budget	2011 Budget	2012 Budget	2010 Budget	2011 Budget	2012 Budget	2010 Budget	2011 Budget	2012 Budget
FULL TIME									
Forestry/Grounds Superintendent	1.00	0.90	0.90	105,516	102,177	99,086			
Foreman	1.60	1.45	1.45	128,581	124,435	121,840			
Maintenance Personnel	5.60	5.00	5.00	360,505	362,742	342,890			
Forestry Technician	1.00	0.90	0.90	62,340	60,368	58,205			
	<u>9.20</u>	<u>8.25</u>	<u>8.25</u>	<u>656,942</u>	<u>649,722</u>	<u>622,021</u>			
SEASONAL									
Seasonal/Intern	1.60	(8)	1.50	(6)	1.50	(7)	41,641	57,002	25,633
	<u>1.60</u>	<u>(8)</u>	<u>1.50</u>	<u>(6)</u>	<u>1.50</u>	<u>(7)</u>	<u>41,641</u>	<u>57,002</u>	<u>25,633</u>
OTHER COMPENSATION									
Overtime Earnings				49,796	114,500	110,129			
Specialty Pay				4,120	3,584	3,955			
Longevity Pay				4,580	5,300	4,325			
				<u>58,496</u>	<u>123,384</u>	<u>118,409</u>			
TOTAL	10.80	9.75	9.75	757,079	830,108	766,063			

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	9.20	8.25	8.25
Seasonal	8.00	6.00	7.00



**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
PUBLIC WORKS DEPARTMENT – ENGINEERING**

STATEMENT OF ACTIVITIES

It is the responsibility of the Engineering division to design and improve the Village's public streets, sidewalks, detention ponds and Levee 37 in a manner consistent with the Village Board policy and regulatory agency requirements.

2010 ACCOMPLISHMENTS

Designed and inspected the construction of 5 miles of Village Street Resurfacing for year 14 of the accelerated Street Resurfacing Program.

Utilized State of Illinois Emergency Repair Program (ERP) funds to design and complete construction of the Linneman Road Resurfacing Project.

Coordinated the following sidewalk programs: 2010 Shared Cost Sidewalk Program and the CDBG Sidewalk Improvement Program.

Completed the design of the Kensington Business Center Detention Pond Rehabilitation Program (Pond 5a).

Completed the design and coordination of the EECBG Street Light Project.

Continued Village construction inspection of the Army Corps of Engineers Levee 37 Project.

Provided Village coordination for Cook County Highway Department Dempster Street Reconstruction Project and IDOT Milwaukee Avenue Reconstruction Project.

Completed the Neighborhood Traffic Control Program including the post studies for Zones 1, 2, 3, 4, 5, 6 and 10.

Continued construction inspection of Randhurst Village.

Coordinated completion of Phase I Preliminary Engineering work for the Kensington Road Reconstruction Project.

Coordinated the Safety Commission Meetings and presented the recommendations to the Village Board.

Recertified as a Class 7 CRS Community.

2011 ACCOMPLISHMENTS

Designed and inspected the construction of approximately 5 miles of Village Street Resurfacing for year 15 of the accelerated Street Resurfacing Program.

Coordinated construction inspection of Kensington Business Center Detention Pond Rehabilitation Program Pond 5a and the design of Pond 4.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
PUBLIC WORKS DEPARTMENT – ENGINEERING**

2011 ACCOMPLISHMENTS (continued)

Continued Village construction inspection of the Army Corps of Engineers Levee 37 Project.

Continued construction inspection of Randhurst Village.

Coordinated completion of Phase II Design work for the Kensington Road Reconstruction Project.

Coordinated design of pedestrian signals at the Northwest Highway / Mount Prospect Road intersection.

Designed and inspected the construction at 7 sites as part of the 2011 Private Property Drainage Solutions Program.

Redefined the purpose, objective and duties of the Safety Commission including changing the name to the Transportation Safety Commission, coordinated the meetings, and presented the recommendations to the Village Board.

Developed the Village's Traffic Calming Program and received approval from the Transportation Safety Commission and the Village Board.

Submitted five projects for Congestion Mitigation and Air Quality (CMAQ) funding approval. One project, the Golf Road Alternate Regional Bike Route, was approved for funding.

Completed five year cycle visit from ISO and recertified as a Class 7 CRS Community.

2012 OBJECTIVES

Design and inspect the construction of approximately 5 miles of the Village Street Resurfacing Program.

Coordinate the following sidewalk program: the 2012 CDBG Kensington Road Sidewalk Improvement Project.

Coordinate construction inspection of the Kensington Business Center Detention Pond Rehabilitation Program Pond 4 and design of Pond 5b.

Continue construction inspection of Randhurst Village.

Coordinate the construction inspection for the Kensington Road Reconstruction Project.

Coordinate the Phase I Preliminary Engineering and the Phase II Design Engineering of the Northwest Highway Bike Route / Pedestrian Signal Project utilizing CMAQ funding.

Design and inspect the construction of the See-Gwun Avenue Traffic Calming Project.

Coordinate the Transportation Safety Commission Meetings and present the recommendations to the Village Board.

Recertify as a Class 7 CRS Community.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
PUBLIC WORKS - ENGINEERING**

PERFORMANCE MEASURES

	2009 Actual	2010 Actual	2011 Estimated	2012 Projected
Engineering Division				
Construction Project Inspections	60	42	50	55
Plan Reviews	151	127	130	135
Street Resurfacing (miles)	5.8	5.0	4.9	4.5
Shared Cost Sidewalk (square feet)	10,800	7,815	5,000	6,000
Residential Flood Plain Studies	22	21	35	35

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
PUBLIC WORKS - ENGINEERING**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PROGRAMS					
Engineering Services	802,972	867,602	847,140	875,531	899,188
Traffic Control-Street Lighting	462,151	495,493	496,304	499,835	512,051
	1,265,123	1,363,095	1,343,444	1,375,366	1,411,239
EXPENDITURE CLASSIFICATION					
Personal Services	682,936	715,467	700,978	712,005	726,443
Employee Benefits	218,604	229,895	229,250	251,745	259,936
Other Employee Costs	3,322	3,552	3,552	3,552	3,623
Contractual Services	99,844	154,142	149,625	150,025	156,491
Utilities	231,856	225,000	225,000	224,000	229,000
Commodities & Supplies	28,261	32,855	32,855	31,855	33,512
Office Equipment	63	546	546	546	557
Other Equipment	237	1,638	1,638	1,638	1,677
	1,265,123	1,363,095	1,343,444	1,375,366	1,411,239
SOURCE OF FUNDS					
001 General Fund	1,038,622	1,126,225	1,106,574	1,138,496	1,169,632
041 Motor Fuel Tax Fund	226,501	236,870	236,870	236,870	241,607
	1,265,123	1,363,095	1,343,444	1,375,366	1,411,239

BUDGET DISCUSSION AND ANALYSIS

The Engineering Division budget includes the Engineering Services Program and the Traffic Control-Street Lighting Program. Included in these programs are the costs associated with the municipal engineering, infrastructure improvements, public and private site improvement plan reviews and inspections, utility permitting, drainage, traffic control, and street lighting. The only expenditure classification with an increased budget is employee benefits. Contractual services, utilities, and commodity accounts were held at 2011 levels (no increases).

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - ENGINEERING
ENGINEERING SERVICES**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
--	----------------	----------------	------------------	----------------	------------------

PERSONAL SERVICES

001.80.83.00.0.000.500.001	Full-Time Earnings	523,670	529,982	529,869	541,212	552,035
001.80.83.00.0.000.501.001	Part-Time Earnings	22,119	23,796	20,719	19,171	19,556
001.80.83.00.0.000.502.001	Seasonal Earnings	17,464	16,205	12,509	11,665	11,899
001.80.83.00.0.000.503.001	Overtime	12,622	27,293	20,511	20,011	20,611
001.80.83.00.0.000.504.001	Specialty Pay	481	501	593	601	600
001.80.83.00.0.000.506.001	Longevity Pay	3,400	3,100	3,100	3,300	3,300
		579,756	600,877	587,301	595,960	608,001

EMPLOYEE BENEFITS

001.80.83.00.0.000.510.001	Medical Insurance	68,700	65,823	65,823	82,750	85,230
001.80.83.00.0.000.510.002	Life Insurance	654	-	-	-	-
001.80.83.00.0.000.511.001	Social Security	36,114	36,530	36,985	36,197	36,918
001.80.83.00.0.000.511.002	Medicare	8,541	8,908	8,728	8,849	9,025
001.80.83.00.0.000.512.001	IMRF Pension Expense	57,344	62,058	63,414	67,086	70,439
001.80.83.00.0.000.513.001	Sick Leave Incentive	4,910	6,100	6,100	5,500	5,500
001.80.83.00.0.000.513.002	Vac/Pers Leave Incent.	11,853	12,500	8,500	8,500	8,500
		188,116	191,919	189,550	208,882	215,612

OTHER EMPLOYEE COSTS

001.80.83.00.0.000.518.001	Dues & Memberships	1,155	1,308	1,308	1,308	1,334
001.80.83.00.0.000.525.004	Training	2,167	2,244	2,244	2,244	2,289
		3,322	3,552	3,552	3,552	3,623

CONTRACTUAL SERVICES

001.80.83.00.0.000.530.006	Other Prof. Serv.	6,642	7,210	7,210	7,210	7,354
001.80.83.00.0.000.532.002	Equipment Maint.	883	1,344	1,344	1,344	1,371
001.80.83.00.0.000.547.003	Vehicle Rental	-	4,517	-	-	4,607
001.80.83.00.0.000.551.001	Copier Lease Payment	649	2,534	2,534	2,534	2,534
001.80.83.00.0.000.553.001	Vehicle Lease Payment	-	11,100	11,100	10,000	9,000
001.80.83.00.0.000.554.001	Vehicle Maint Payment	16,804	28,050	28,050	29,550	30,251
001.80.83.00.0.000.562.004	Maps & Plats	456	1,030	1,030	1,030	1,050
001.80.83.00.0.000.577.004	ROW Reforestation	-	6,180	6,180	6,180	6,304
		25,434	61,965	57,448	57,848	62,471

COMMODITIES & SUPPLIES

001.80.83.00.0.000.603.001	Clothing Supplies	2,710	3,000	3,000	3,000	3,060
001.80.83.00.0.000.608.001	Other Supplies	576	1,020	1,020	1,020	1,040
001.80.83.00.0.000.626.002	Engineering Supplies	2,758	3,085	3,085	3,085	3,147
		6,044	7,105	7,105	7,105	7,247

OFFICE EQUIPMENT

001.80.83.00.0.000.656.002	Office Eqpt - Eng	63	546	546	546	557
		63	546	546	546	557

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - ENGINEERING
ENGINEERING SERVICES**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
--	----------------	----------------	------------------	----------------	------------------

OTHER EQUIPMENT					
001.80.83.00.0.000.665.012 Engineering Equipment	237	1,638	1,638	1,638	1,677
	237	1,638	1,638	1,638	1,677

TOTAL ENGINEERING SERVICES	802,972	867,602	847,140	875,531	899,188
-----------------------------------	----------------	----------------	----------------	----------------	----------------

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - ENGINEERING
TRAFFIC CONTROL-STREET LIGHTING**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
001.80.83.86.0.357.500.001	Full-Time Earnings	103,180	105,000	104,563	106,443	108,572
001.80.83.86.0.357.503.001	Overtime	-	9,000	8,514	8,991	9,260
001.80.83.86.0.357.504.001	Specialty Pay	-	50	60	61	60
001.80.83.86.0.357.506.001	Longevity Pay	-	540	540	550	550
		<u>103,180</u>	<u>114,590</u>	<u>113,677</u>	<u>116,045</u>	<u>118,442</u>
EMPLOYEE BENEFITS						
001.80.83.86.0.357.510.001	Medical Insurance	12,595	18,771	18,771	20,368	20,979
001.80.83.86.0.357.510.002	Life Insurance	120	-	-	-	-
001.80.83.86.0.357.511.001	Social Security	6,204	6,468	7,048	7,330	7,478
001.80.83.86.0.357.511.002	Medicare	1,451	1,513	1,649	1,838	1,874
001.80.83.86.0.357.512.001	IMRF Pension Expense	10,118	11,224	12,232	13,327	13,993
		<u>30,488</u>	<u>37,976</u>	<u>39,700</u>	<u>42,863</u>	<u>44,324</u>
CONTRACTUAL SERVICES						
001.80.83.86.0.357.577.001	Streetlight Maint	-	3,000	3,000	3,000	3,060
041.80.83.86.0.357.577.002	Traffic Light Maint	73,716	86,870	86,870	86,870	88,607
001.80.83.86.0.357.577.003	Traffic Signal Device	694	2,307	2,307	2,307	2,353
		<u>74,410</u>	<u>92,177</u>	<u>92,177</u>	<u>92,177</u>	<u>94,020</u>
UTILITIES						
001.80.83.86.0.357.587.001	Electricity - Street	79,071	75,000	75,000	74,000	76,000
041.80.83.86.0.357.588.001	Electricity - NW	152,785	150,000	150,000	150,000	153,000
		<u>231,856</u>	<u>225,000</u>	<u>225,000</u>	<u>224,000</u>	<u>229,000</u>
COMMODITIES & SUPPLIES						
001.80.83.86.0.357.622.010	Street Light Supplies	22,217	25,750	25,750	24,750	26,265
		<u>22,217</u>	<u>25,750</u>	<u>25,750</u>	<u>24,750</u>	<u>26,265</u>
TOTAL TRAFFIC CONTROL-STREET LIGHTING		462,151	495,493	496,304	499,835	512,051
TOTAL PUBLIC WORKS - ENGINEERING		1,265,123	1,363,095	1,343,444	1,375,366	1,411,239

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - ENGINEERING
PERSONAL SERVICES**

Position Title	Positions (1)			Amounts		
	2010 Budget	2011 Budget	2012 Budget	2010 Budget	2011 Budget	2012 Budget
FULL TIME						
Village Engineer	1.00	1.00	1.00	105,011	106,804	109,568
Project Engineers	3.00	3.00	3.00	272,281	276,926	282,466
Traffic Engineer	1.00	1.00	1.00	94,941	96,560	98,492
Electrician	0.10	0.10	0.10	6,787	7,041	7,951
Engineering Assistants	2.00	2.00	2.00	143,798	147,651	149,178
	<u>7.10</u>	<u>7.10</u>	<u>7.10</u>	<u>622,818</u>	<u>634,982</u>	<u>647,655</u>
PART TIME						
Draftsman	0.40 (1)	0.40 (1)	0.40 (1)	18,480	23,796	19,171
	<u>0.40 (1)</u>	<u>0.40 (1)</u>	<u>0.40 (1)</u>	<u>18,480</u>	<u>23,796</u>	<u>19,171</u>
SEASONAL						
Seasonal/Intern	0.80 (4)	0.50 (2)	0.50 (2)	19,150	16,205	11,665
	<u>0.80 (4)</u>	<u>0.50 (2)</u>	<u>0.50 (2)</u>	<u>19,150</u>	<u>16,205</u>	<u>11,665</u>
OTHER COMPENSATION						
Overtime Earnings				23,462	36,293	29,002
Specialty Pay				50	551	662
Longevity Pay				3,440	3,640	3,850
				<u>26,952</u>	<u>40,484</u>	<u>33,514</u>
TOTAL	8.30	8.00	8.00	687,400	715,467	712,005

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	7.10	7.10	7.10
Part-Time	1.00	1.00	1.00
Seasonal	4.00	2.00	2.00

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
PUBLIC WORKS - IMPROVEMENTS**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
--	----------------	----------------	------------------	----------------	------------------

PROGRAMS					
Computer Hardware/Software	-	-	-	-	2,500
Storm Sewer	-	-	-	-	100,000
Resurfacing/Curbs & Gutters/Side	-	17,000	17,000	17,000	117,340
Miscellaneous	-	87,808	57,808	57,383	265,513
	-	104,808	74,808	74,383	485,353

EXPENDITURE CLASSIFICATION					
Office Equipment	-	-	-	-	2,500
Distribution Systems	-	-	-	-	100,000
Infrastructure	-	104,808	74,808	74,383	382,853
	-	104,808	74,808	74,383	485,353

SOURCE OF FUNDS					
001 General Fund	-	104,808	74,808	74,383	485,353
	-	104,808	74,808	74,383	485,353

BUDGET DISCUSSION AND ANALYSIS

New for the 2012 Budget is the segregation of Department Improvements. Department Improvements are operational expenses that are expected to fluctuate more frequently than regular operating expenses. Segregating these items will help give a better picture of regular operating costs for each department.

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - IMPROVEMENTS
COMPUTER HARDWARE/SOFTWARE**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
OFFICE EQUIPMENT					
001.80.90.00.0.707.655.002 Computer Eqpt - New	-	-	-	-	2,500
	-	-	-	-	2,500
TOTAL COMPUTER HARDWARE/SOFTWARE	-	-	-	-	2,500

STORM SEWER					
DISTRIBUTION SYSTEMS					
001.80.90.00.0.703.672.006 Storm Sewer	-	-	-	-	100,000
	-	-	-	-	100,000
TOTAL STORM SEWER	-	-	-	-	100,000

RESURFACING/CURBS & GUTTERS/SIDE					
INFRASTRUCTURE					
001.80.90.00.0.705.675.003 Sidewalk Share-Cost	-	17,000	17,000	17,000	17,340
001.80.90.00.1.705.675.009 Sidewalk Improv	-	-	-	-	100,000
	-	17,000	17,000	17,000	117,340
TOTAL RESURFACING/CURBS & GUTTERS/SIDE	-	17,000	17,000	17,000	117,340

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - IMPROVEMENTS
MISCELLANEOUS**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
INFRASTRUCTURE					
001.80.90.00.0.710.679.005 Reforestation	-	6,604	6,604	6,604	27,040
001.80.90.00.0.710.679.006 Tree Repl - Village	-	20,321	20,321	20,321	33,723
001.80.90.00.0.710.679.007 Tree Repl - Cost Rec	-	25,653	25,653	25,653	26,166
001.80.90.00.0.710.679.008 Tree Repl - Pub Prop	-	5,230	5,230	4,805	4,997
001.80.90.00.0.710.679.009 EAB Reforestation	-	30,000	-	-	61,469
001.80.90.00.0.710.679.010 EAB Ash Reduction	-	-	-	-	112,118
	-	87,808	57,808	57,383	265,513

TOTAL MISCELLANEOUS	-	87,808	57,808	57,383	265,513
----------------------------	---	--------	--------	--------	---------

TOTAL PUBLIC WORKS - IMPROVEMENTS	-	104,808	74,808	74,383	485,353
--	---	---------	--------	--------	---------



**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
PUBLIC WORKS DEPARTMENT – REFUSE DISPOSAL PROGRAM**

STATEMENT OF ACTIVITIES

The mission of the Refuse Disposal Program is to coordinate a comprehensive municipal solid waste system that provides both environmental and economic benefits to the community. The Public Works Department is responsible for the administration of the residential and commercial contract as well as public education on environmental issues, waste minimization, resource recovery, and medical and household hazardous waste.

2010 ACCOMPLISHMENTS

Developed a comprehensive community education campaign to promote the Village's commercial recycling program with the purpose of increasing commercial recycling.

Promoted and coordinated recycling services for all community events.

Researched available grant funding for residential/commercial recycling education.

Hosted a one-day document destruction event for Village residents to safely dispose of personal documents. The event attracted approximately 400 vehicles and collected 13,900 pounds of paper.

2011 ACCOMPLISHMENTS

Implemented a Village-wide recycling program for household batteries including alkaline and rechargeable batteries.

Hosted a one-day event for electronic waste that attracted over 500 participants and collected 35,000 pounds of electronic material.

Promoted and coordinated recycling services for all community events including the Public Works Open House and the Library Green Fair.

Researched available grant funding for residential/commercial recycling education.

Continued to operate a permanent collection drop off for medications, sharps, and compact fluorescent and fluorescent tube lights at the Public Works facility.

2012 OBJECTIVES

Increase participation in the Village's commercial recycling program developing and implementing a new comprehensive community education campaign.

Develop and implement a comprehensive community campaign with the goal of reducing the volume of yard waste collected.

Host a one-day document destruction event for Village residents.

Participate in community outreach programs that educate residents on Village recycling efforts with the anticipated goal of increasing recycling and reducing waste volumes.

Promote and coordinate recycling services for all community events.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
REFUSE DISPOSAL**

PERFORMANCE MEASURES

	2009 Actual	2010 Actual	2011 Estimated	2012 Projected
Solid Waste Collected (1)				
Landfilled	18,819	21,560	21,000	20,500
Recycled	6,154	6,117	6,806	6,426
Yardwaste	5,258	4,286	4,200	4,500
Total Waste Collected (tons)	30,231	31,963	32,006	31,426
Solid Waste Diverted				
Recycling Program (2)				
Aluminum, glass, plastics, tin/steel	1,360	1,352	1,586	1,449
Mixed Paper	1,600	1,590	2,142	2,142
Newspaper	3,194	3,175	3,078	2,835
Total Recycling Program (tons)	6,154	6,117	6,806	6,426
Yardwaste Program (3)	5,258	4,286	4,200	4,500
Total Diverted (tons)	11,412	10,403	11,006	10,926
Percentage Diverted	38%	33%	34%	35%

(1) Single Family and Multi-Family residential

(2) Single Family, Multi-Family, Schools and Municipal

(3) Single Family

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
PUBLIC WORKS - REFUSE DISPOSAL**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
--	----------------	----------------	------------------	----------------	------------------

PROGRAMS					
Refuse Disposal Program	3,798,266	4,142,667	4,080,874	4,188,343	4,343,510
Leaf Removal Program	204,232	236,227	219,537	221,877	227,400
	4,002,498	4,378,894	4,300,411	4,410,220	4,570,910

EXPENDITURE CLASSIFICATION					
Personal Services	234,865	253,227	225,130	237,856	242,388
Employee Benefits	75,057	96,428	87,150	86,851	89,627
Other Employee Costs	1,200	1,200	1,200	1,200	1,224
Contractual Services	3,641,600	3,970,055	3,927,377	4,022,673	4,174,793
Utilities	373	572	572	572	583
Insurance	22,734	25,175	25,175	27,331	27,877
Commodities & Supplies	26,669	32,237	33,807	33,737	34,418
	4,002,498	4,378,894	4,300,411	4,410,220	4,570,910

SOURCE OF FUNDS					
040 Refuse Disposal Fund	4,002,498	4,378,894	4,300,411	4,410,220	4,570,910
	4,002,498	4,378,894	4,300,411	4,410,220	4,570,910

BUDGET DISCUSSION AND ANALYSIS

The Refuse Disposal Program includes the costs associated with the pickup of household refuse and yard waste, pickup of household materials to be recycled and tipping fees. The refuse pickup program includes 13,595 single-family residents and 8,351 multi-family units. Recycling pickup includes all the single-family properties and 7,192 multi-family units.

Arc Disposal holds the residential refuse collection contract with the Village in 2012. This is the seventh year of a 10-year exclusive residential refuse collection contract with Arc Disposal Company. Annual increases in this contract are limited to the rate of the Consumer Price Index (CPI) or a maximum of 4% and a minimum of 2%. 2011 was a 2% increase.

The Village also has an exclusive commercial refuse collection contract with Arc Disposal in 2012. This is the fourth year of a 7-year contract. Both the residential and commercial contracts will expire simultaneously. All businesses are directly billed by Arc Disposal.

The Leaf Removal Program includes the personnel, equipment operation and maintenance and fuel costs associated with the curbside collection of leaves by Public Works personnel between the first full week of October and the week before Thanksgiving. The collection encompasses 13,595 single family homes and 347 miles of street. In 2010 the Village collected 15,412 cubic yards of leaves.

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - REFUSE DISPOSAL
REFUSE DISPOSAL PROGRAM**

	2010	2011	2011	2012	2013
	Actual	Budget	Estimate	Budget	Forecast

PERSONAL SERVICES					
040.80.85.00.0.000.500.001 Full-Time Earnings	78,001	78,849	70,974	80,367	81,396
040.80.85.00.0.000.501.001 Part-Time Earnings	10,755	13,173	11,750	13,435	13,705
040.80.85.00.0.000.503.001 Overtime	652	11,382	2,156	2,973	3,062
040.80.85.00.0.000.506.001 Longevity Pay	1,000	460	60	60	60
	90,408	103,864	84,940	96,835	98,223

EMPLOYEE BENEFITS					
040.80.85.00.0.000.510.001 Medical Insurance	12,595	18,771	18,771	22,480	23,155
040.80.85.00.0.000.510.002 Life Insurance	105	-	-	-	-
040.80.85.00.0.000.511.001 Social Security	5,449	5,836	5,341	5,934	6,054
040.80.85.00.0.000.511.002 Medicare	1,273	1,383	1,249	1,427	1,457
040.80.85.00.0.000.512.001 IMRF Pension Expense	9,368	10,101	9,269	2,681	2,814
040.80.85.00.0.000.513.001 Sick Leave Incentive	948	1,000	-	1,000	1,000
040.80.85.00.0.000.513.002 Vac/Pers Leave Incent.	2,435	500	1,200	500	500
	32,173	37,591	35,830	34,022	34,980

OTHER EMPLOYEE COSTS					
040.80.85.00.0.000.522.001 Travel & Meetings	1,200	1,200	1,200	1,200	1,224
	1,200	1,200	1,200	1,200	1,224

CONTRACTUAL SERVICES					
040.80.85.00.0.000.530.006 Other Prof. Serv.	1,350	1,385	1,385	1,385	1,412
040.80.85.00.0.000.544.002 Postage Expense	2,840	4,500	3,000	3,000	3,060
040.80.85.00.0.000.552.001 Computer Lease	-	682	682	-	622
040.80.85.00.0.000.568.001 S/F Refuse Collection	1,178,833	1,261,178	1,220,000	1,280,975	1,332,215
040.80.85.00.0.000.568.002 M/F Refuse Collection	439,032	459,321	459,321	477,695	496,803
040.80.85.00.0.000.568.004 Refuse Coll Stickers	183,440	214,000	214,000	218,400	227,136
040.80.85.00.0.000.568.005 Tipping Fees - SWANCC	1,035,921	1,163,550	1,163,550	1,158,192	1,198,800
040.80.85.00.0.000.568.006 Fixed Costs - SWANCC	94,302	112,425	112,425	114,264	115,632
040.80.85.00.0.000.568.007 Sticker Commission	3,450	5,000	5,000	5,000	5,000
040.80.85.00.0.000.568.008 S/F Recycling	617,174	639,614	639,614	646,426	672,283
040.80.85.00.0.000.568.009 M/F Recycling	85,258	98,400	98,400	107,336	111,630
	3,641,600	3,960,055	3,917,377	4,012,673	4,164,593

UTILITIES					
040.80.85.00.0.000.589.001 Telephone - Land Lines	373	572	572	572	583
	373	572	572	572	583

INSURANCE					
040.80.85.00.0.000.596.001 Liability Insurance	22,734	25,175	25,175	27,331	27,877
	22,734	25,175	25,175	27,331	27,877

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - REFUSE DISPOSAL
REFUSE DISPOSAL PROGRAM**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
COMMODITIES & SUPPLIES					
040.80.85.00.0.000.623.006 Recycling Supplies	9,778	12,360	12,360	12,360	12,610
040.80.85.00.0.000.623.007 Yard Waste Stickers	-	1,850	3,420	3,350	3,420
	9,778	14,210	15,780	15,710	16,030
TOTAL REFUSE DISPOSAL PROGRAM	3,798,266	4,142,667	4,080,874	4,188,343	4,343,510

LEAF REMOVAL PROGRAM

PERSONAL SERVICES					
040.80.85.00.0.365.500.001 Full-Time Earnings	99,051	103,752	103,755	104,692	106,785
040.80.85.00.0.365.503.001 Overtime	45,406	44,350	35,128	35,018	36,069
040.80.85.00.0.365.504.001 Specialty Pay	-	251	297	301	301
040.80.85.00.0.365.506.001 Longevity Pay	-	1,010	1,010	1,010	1,010
	144,457	149,363	140,190	141,021	144,165
EMPLOYEE BENEFITS					
040.80.85.00.0.365.510.001 Medical Insurance	17,175	25,596	25,596	27,775	28,608
040.80.85.00.0.365.510.002 Life Insurance	144	-	-	-	-
040.80.85.00.0.365.511.001 Social Security	8,976	7,914	8,606	6,808	6,943
040.80.85.00.0.365.511.002 Medicare	2,105	2,406	2,033	2,043	2,084
040.80.85.00.0.365.512.001 IMRF Pension Expense	14,484	17,821	15,085	16,203	17,012
040.80.85.00.0.365.513.001 Sick Leave Incentive	-	2,600	-	-	-
040.80.85.00.0.365.513.002 Vac/Pers Leave Incent.	-	2,500	-	-	-
	42,884	58,837	51,320	52,829	54,647
CONTRACTUAL SERVICES					
040.80.85.00.0.365.568.011 Street Sweeper Rental	-	10,000	10,000	10,000	10,200
	-	10,000	10,000	10,000	10,200

COMMODITIES & SUPPLIES					
040.80.85.00.0.365.622.009 Repair/Maint Supplies	2,841	2,884	2,884	2,884	2,942
040.80.85.00.0.365.623.003 St Sweeper Brooms	4,404	4,841	4,841	4,841	4,938
040.80.85.00.0.365.623.004 Leaf Machine Parts	8,890	9,002	9,002	9,002	9,182
040.80.85.00.0.365.623.005 Leaf Truck Boxes	756	1,300	1,300	1,300	1,326
	16,891	18,027	18,027	18,027	18,388

TOTAL LEAF REMOVAL PROGRAM	204,232	236,227	219,537	221,877	227,400
-----------------------------------	----------------	----------------	----------------	----------------	----------------

TOTAL PUBLIC WORKS - REFUSE DISPOSAL	4,002,498	4,378,894	4,300,411	4,410,220	4,570,910
---	------------------	------------------	------------------	------------------	------------------

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - REFUSE DISPOSAL
PERSONAL SERVICES**

Position Title	Positions (1)						Amounts		
	2010		2011		2012		2010	2011	2012
	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	
FULL TIME									
Administrative Superintendent	1.00	1.00	1.00				70,858	72,067	73,509
Foreman	0.10	0.10	0.10				8,368	8,809	8,682
Maintenance Personnel	1.50	1.50	1.50				96,564	101,725	102,868
	<u>2.60</u>	<u>2.60</u>	<u>2.60</u>				<u>175,790</u>	<u>182,601</u>	<u>185,059</u>
PART TIME									
Secretary	0.30	(0.6)	0.30	(0.6)	0.30	(0.6)	13,336	13,173	13,435
	<u>0.30</u>	<u>(0.6)</u>	<u>0.30</u>	<u>(0.6)</u>	<u>0.30</u>	<u>(0.6)</u>	<u>13,336</u>	<u>13,173</u>	<u>13,435</u>
OTHER COMPENSATION									
Overtime Earnings							59,746	55,732	37,991
Specialty Pay							100	251	301
Longevity Pay							1,470	1,470	1,070
							<u>61,316</u>	<u>57,453</u>	<u>39,362</u>
TOTAL	2.90	2.90	2.90				250,442	253,227	237,856

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	2.60	2.60	2.60
Part-Time	0.60	0.60	0.60

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
PUBLIC WORKS DEPARTMENT – WATER & SEWER DIVISION**

STATEMENT OF ACTIVITIES

The mission of the Water and Sewer Division is to manage, maintain, repair, operate and improve the Village's water distribution system and sanitary sewer system in a manner consistent with Village Board policy and regulatory agency requirements.

2010 ACCOMPLISHMENTS

The Division began emergency generator installation for all of the sanitary lift stations. The design for the next diesel-fueled, standby generators at Station 11 and Station 17 began with the help of an engineering consultant.

With the economy in a slump, Utility locating (JULIE) requests dropped to approximately 4,350.

The Division began to implement water system improvements suggested from the computerized water system model performed in 2010. This effort began with the design for the installation of approximately 1,500 feet of replacement water main on Northwest Highway and on South Maple Street. The painting of and minor repairs to the elevated tank was delayed due to the collapse of the reservoir roof at Station 16. Repairs to the roof at Station 16 began immediately with the assistance of a tank design firm.

The Division, with the assistance of a consultant, began a three-year schedule to flow monitor the sanitary sewer basins. The Division investigated wet weather flooding in the Briarwood area (Basin 37) with outside engineering review.

The Division televised and cleaned over 55,150 lineal feet of sanitary sewer, along with lining 15,300 lineal feet of sewer using the cured-in-place pipe lining (CIPP) method.

The Department provided sanitary basin relief with the removal of footing drains and installation of overhead sewers as part of a pilot grant/loan program in Basin 14 (Lancaster – We Go area). Basin 14 and Basin 37 (Briarwood) were smoke tested as part of an ongoing investigation into resident flooding which occurs during wet weather in those areas.

The Division assisted Illinois American Water in the rehabilitation of the emergency interconnect on Highland Avenue.

The Division assisted with the re-development of Randhurst Village and the inspection and commissioning of several thousand feet of private water and sewer mains.

In 2010, the Division proposed replacement of the Village's obsolete automated water meter reading system with a fixed-based automated meter reading and automated meter information (AMR/AMI) system.

2011 ACCOMPLISHMENTS

The Division continued providing emergency standby power to booster stations. The infrastructure (pads and switchgear) for the next diesel-fueled generators were installed at Station 11 and at Station 17.

The Division completed the installation of emergency backup power for all of the sanitary sewer lift and relief stations. During the severe weather of June and July, these systems worked as designed to power the relief and lift stations during several power outages.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
PUBLIC WORKS DEPARTMENT – WATER & SEWER DIVISION**

2011 ACCOMPLISHMENTS (continued)

Roof Repairs for the reservoir at Station 16 were completed and the tank was then painted and placed back into service in the early fall.

Due to the economic downturn, Utility locating (JULIE) requests dropped below 4,000.

The Division assisted Illinois American Water in their replacement and startup of the emergency water system interconnect located on Highland Avenue.

In 2010, the Division proposed replacement of the Village's obsolete automated water meter reading system with a fixed-based automated meter reading and automated meter information (AMR/AMI) system and the first phase of this effort should be completed by the end of 2011.

The Division, with the assistance of a consultant, continued with the second year of a three-year schedule to flow monitor the sanitary sewer basins. Issues found during this effort become either spot repairs, cured-in-place sewer lining segments or staff requests for additional engineering studies for 2012.

Sanitary Sewer Improvements for the Lake Briarwood area (Basin 37) were designed and their construction should be complete by the end of 2011.

The Division televised and cleaned over 45,000 lineal feet of sanitary sewer, along with lining 16,770 lineal feet of sewer using the cured-in-place pipe lining (CIPP) method.

The Illinois Environmental Protection Agency enacted changes to the Revised Total Coliform Rule that required additional monitoring for potential contaminants in the public water supply.

2012 OBJECTIVES

The Division will continue providing emergency standby power to booster stations. The next step is the acquisition and installation of two diesel-fueled generators for Station 11 and at Station 17.

As the economy improves, Utility locating (JULIE) requests should return to 5,000.

Piping improvements for the elevated tank will be performed in 2012 with the painting of the elevated tank to be done in 2013.

The Division, with the assistance of a consultant, will complete the third year of a three-year schedule to flow monitor the sanitary sewer basins.

The Division is expected to televise and clean over 50,000 lineal feet of sanitary sewer, along with lining an expected 16,000 lineal feet of sewer using the cured-in-place pipe lining (CIPP) method.

A 2007 engineering study recommended that the Village begin the rehabilitation of the sanitary sewer relief stations as they were approaching 30 years of age. This will begin with the rehab of George Street North relief station beginning in 2012.

In 2012, the Division will complete the installation of the new AMR/AMI system in the commercial/ multi-family areas of the Village.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
PUBLIC WORKS DEPARTMENT – WATER & SEWER DIVISION**

2012 OBJECTIVES (continued)

The Illinois Environmental Protection Agency enacted changes to the Disinfection Byproduct Rule which will require additional monitoring for potential contaminants in the public water supply. Improvements to the remote monitoring of the Village's system through the SCADA system will be made to address these rule changes and other recommendations from the water modeling study performed in 2010.



**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
PUBLIC WORKS - WATER AND SEWER**

PERFORMANCE MEASURES

	2009 Actual	2010 Actual	2011 Estimated	2012 Projected
Water Mains				
Installed (feet)	5,475	5,475	-	200
Valves Replaced	1	10	8	5
Valves Repaired	2	10	2	5
Main Leaks Repaired	55	92	40	80
Service Leaks Repaired	4	9	5	10
Water Meters Installed	620	490	745	750
Fire Hydrants				
Replaced	2	2	5	5
Repaired	19	19	32	5
Painted	400	127	150	150
JULIE Markings				
Calls	4,350	4,350	4,000	5,000
Flagged	2,700	2,700	3,000	3,500
Water Samples				
Water Quality	620	624	700	700
Lead/Copper	-	-	30	-
Water Purchased (1,000 gallons)	1,346,272	1,293,556	1,250,000	1,300,000
Unaccounted Water	1.7%	2.9%	2.0%	2.0%
Meter Readings				
Special / Final Reads	1,000	2,469	2,215	2,000
Summer Reads	1,850	2,546	1,750	1,000
Water / Sewer Service Requests	398	368	252	300
Sanitary Sewers				
Cleaned (ft)	55,150	55,150	45,000	50,000
Televised (ft)	55,150	55,150	45,000	50,000
Relined (ft)	15,300	15,300	16,770	16,000
Private Building Inspections	378	290	748	500

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
PUBLIC WORKS - WATER & SEWER**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
--	----------------	----------------	------------------	----------------	------------------

PROGRAMS					
Water & Sewer Administration	2,294,602	1,432,998	1,401,516	1,384,575	1,427,942
Equipment Maintenance	514,668	572,649	572,649	748,491	759,669
Maintenance of Buildings	266,783	217,732	221,220	240,267	245,968
Maintenance of Grounds	108,751	195,811	179,911	114,384	116,939
Lake Michigan Water Supply	3,629,178	3,805,500	3,701,500	3,929,000	4,191,000
Water Supply Maint. & Repair	733,906	796,526	772,280	789,902	863,478
Water Distribution Maint. & Rep.	570,696	719,335	694,369	643,383	657,864
Water Meter Maintenance & Repair	317,146	468,284	418,220	386,788	395,092
Water Valve/Hydrant Maint & Rep	379,308	439,337	479,270	484,671	496,327
Water System Improvements	652,402	77,000	47,460	-	-
Sanitary Sewer Maint. & Repair	491,526	470,600	450,155	452,913	463,490
Capital Improvements	-	4,072,600	3,423,805	2,832,800	4,343,000
	9,958,966	13,268,372	12,362,355	12,007,174	13,960,769

EXPENDITURE CLASSIFICATION					
Personal Services	1,820,584	1,866,975	1,764,124	1,856,769	1,895,874
Employee Benefits	693,583	726,681	701,062	684,136	706,192
Other Employee Costs	31,472	61,226	60,418	35,941	36,657
Contractual Services	5,554,179	5,834,621	5,658,413	5,924,961	6,238,956
Utilities	175,042	198,006	198,006	198,006	204,104
Insurance	66,295	76,838	76,838	70,098	71,450
Commodities & Supplies	217,386	293,620	302,512	312,616	318,854
Other Expenditures	902,662	-	-	-	-
Office Equipment	220	7,432	1,344	6,544	1,370
Other Equipment	107,898	978,763	463,273	1,004,503	1,665,812
Distribution Systems	381,275	3,224,210	3,136,365	1,883,600	2,787,500
Infrastructure	-	-	-	30,000	34,000
Interfund Transfers	8,370	-	-	-	-
	9,958,966	13,268,372	12,362,355	12,007,174	13,960,769

SOURCE OF FUNDS					
050 Water and Sewer Fund	9,958,966	13,268,372	12,362,355	12,007,174	13,960,769
	9,958,966	13,268,372	12,362,355	12,007,174	13,960,769

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
PUBLIC WORKS DEPARTMENT – WATER & SEWER**

BUDGET DISCUSSION AND ANALYSIS

The Public Works Water & Sewer Division budget includes the costs associated with supplying water and sewer service to our residents. It includes the cost of Lake Michigan Water Supply, the distribution costs, the maintenance and repair to grounds, water meters, sanitary sewers, equipment, valves, hydrants, and water mains as well as the costs for improvements to the water and sewer systems. The total Water & Sewer Fund budget of \$12,007,174 reflects a decrease of \$1,261,198 or 9.51% from the 2011 budget.

Personal services and employee benefits budget has been revised for the Public Works employees. In 2011 the Village implemented new payroll and time clock software; this changed the way employee time is allocated to each program. Many contractual services, utilities, and commodity accounts were held at 2011 levels (no increases). The computer lease payment is removed for 2012; the GIS Maintenance expense is reduced and the insurance costs are reduced for 2012.

Capital projects funded by the Water and Sewer Fund include SCADA Wireless Telemetry (\$84,000), Combined Sewer/Rear Yard Drainage Improvements (\$1,000,000), Lift Station Rehabilitation (\$300,000), Sewer Main Repair and Replacement (\$100,000), Automated Meter Reading (AMR) (\$400,000), Emergency Generator (\$400,000), and Deep Well Rehabilitation (\$243,600).

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER
WATER & SEWER ADMINISTRATION**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
050.80.84.00.0.000.500.001	Full-Time Earnings	367,843	358,954	324,816	348,360	355,326
050.80.84.00.0.000.501.001	Part-Time Earnings	12,950	15,761	3,917	16,076	16,398
050.80.84.00.0.000.502.001	Seasonal Earnings	-	-	20,366	-	-
050.80.84.00.0.000.503.001	Overtime	3,434	6,093	7,744	7,975	8,214
050.80.84.00.0.000.504.001	Specialty Pay	4,041	501	593	601	600
050.80.84.00.0.000.506.001	Longevity Pay	8,750	1,700	1,550	1,600	1,600
		<u>397,018</u>	<u>383,009</u>	<u>358,986</u>	<u>374,612</u>	<u>382,138</u>
EMPLOYEE BENEFITS						
050.80.84.00.0.000.510.001	Medical Insurance	62,975	60,836	60,836	64,335	66,263
050.80.84.00.0.000.510.002	Life Insurance	600	-	-	-	-
050.80.84.00.0.000.510.003	Workers' Comp Ins	40,387	39,495	39,495	47,586	47,802
050.80.84.00.0.000.511.001	Social Security	22,370	22,803	22,322	22,829	23,284
050.80.84.00.0.000.511.002	Medicare	5,800	5,751	5,362	5,631	5,741
050.80.84.00.0.000.512.001	IMRF Pension Expense	41,084	41,215	37,592	43,011	45,159
050.80.84.00.0.000.513.001	Sick Leave Incentive	12,023	3,500	2,430	3,500	3,500
050.80.84.00.0.000.513.002	Vac/Pers Leave Incent.	11,813	10,000	10,000	10,000	10,000
050.80.84.00.0.000.513.003	Retiree Sick Incentive	45,058	-	-	-	-
050.80.84.00.0.000.513.009	NOPEBO Expense	(5,831)	-	-	-	-
		<u>236,279</u>	<u>183,600</u>	<u>178,037</u>	<u>196,892</u>	<u>201,749</u>
OTHER EMPLOYEE COSTS						
050.80.84.00.0.000.518.001	Dues & Memberships	3,228	3,178	3,178	3,178	3,241
050.80.84.00.0.000.521.001	Other Employee Exp.	4,421	3,039	3,039	3,039	3,099
050.80.84.00.0.000.522.001	Travel & Meetings	4,244	4,244	4,244	4,244	4,328
050.80.84.00.0.000.524.001	Uniform Expense	11,633	42,608	42,000	17,523	17,873
050.80.84.00.0.000.525.004	Training	7,946	8,157	7,957	7,957	8,116
		<u>31,472</u>	<u>61,226</u>	<u>60,418</u>	<u>35,941</u>	<u>36,657</u>
CONTRACTUAL SERVICES						
050.80.84.00.0.000.530.002	Auditing Services	7,625	9,625	9,625	9,625	9,817
050.80.84.00.0.000.530.006	Other Prof. Serv.	30,455	26,713	26,713	26,713	26,696
050.80.84.00.0.000.532.002	Equipment Maint.	1,154	1,154	1,154	1,154	1,177
050.80.84.00.0.000.544.002	Postage Expense	35,810	37,209	37,209	37,209	37,953
050.80.84.00.0.000.551.001	Copier Lease Payment	6,481	8,683	8,683	8,683	8,683
050.80.84.00.0.000.552.001	Computer Lease	-	16,065	16,065	-	10,569
050.80.84.00.0.000.557.001	Service Charge - Water	476,000	490,000	490,000	500,000	510,000
050.80.84.00.0.000.560.002	Comp Programming	1,139	1,195	1,195	1,195	1,218
050.80.84.00.0.000.560.007	Computer Maint.	570	2,575	2,575	2,575	2,626
050.80.84.00.0.000.560.009	GIS Maintenance	26,457	34,740	34,740	20,600	27,132
050.80.84.00.0.000.562.002	Printing Expense	5,384	4,614	5,614	5,614	5,726
050.80.84.00.0.000.563.002	Bank & Fiscal Fees	104	2,060	2,060	2,060	2,101
050.80.84.00.0.000.574.005	Uniform Rent/Cleaning	9,782	10,831	9,831	9,831	10,027
		<u>600,961</u>	<u>645,464</u>	<u>645,464</u>	<u>625,259</u>	<u>653,725</u>

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER
WATER & SEWER ADMINISTRATION**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
UTILITIES						
050.80.84.00.0.000.589.001	Telephone - Land Lines	35,642	59,050	59,050	59,050	59,050
050.80.84.00.0.000.590.001	Telephone - Cellular	5,831	8,905	8,905	8,905	9,083
		<u>41,473</u>	<u>67,955</u>	<u>67,955</u>	<u>67,955</u>	<u>68,133</u>
INSURANCE						
050.80.84.00.0.000.596.001	Liability Insurance	65,045	74,338	74,338	67,598	68,950
050.80.84.00.0.000.596.008	Other Insurance	1,250	2,500	2,500	2,500	2,500
		<u>66,295</u>	<u>76,838</u>	<u>76,838</u>	<u>70,098</u>	<u>71,450</u>
COMMODITIES & SUPPLIES						
050.80.84.00.0.000.606.001	Office Supplies	3,745	3,811	3,811	3,811	3,887
050.80.84.00.0.000.608.001	Other Supplies	1,017	1,092	1,092	1,092	1,113
050.80.84.00.0.000.611.001	Photo Supplies	77	870	870	870	887
050.80.84.00.0.000.614.001	Training Supplies	525	649	649	649	661
050.80.84.00.0.000.616.001	Vehicle Reg/License	-	515	515	515	525
050.80.84.00.0.000.622.001	Open House Supplies	2,709	2,730	2,730	2,730	2,784
050.80.84.00.0.000.626.002	Engineering Supplies	916	1,123	1,123	1,123	1,145
050.80.84.00.0.000.626.004	Water Conservation	863	870	870	870	887
		<u>9,852</u>	<u>11,660</u>	<u>11,660</u>	<u>11,660</u>	<u>11,889</u>
OTHER EXPENDITURES						
050.80.84.00.0.000.638.001	Depreciation	902,662	-	-	-	-
		<u>902,662</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
OFFICE EQUIPMENT						
050.80.84.00.0.000.656.007	Office Eqpt - Water	220	1,088	-	-	-
		<u>220</u>	<u>1,088</u>	<u>-</u>	<u>-</u>	<u>-</u>
OTHER EQUIPMENT						
050.80.84.00.0.000.668.005	Radio Equip -Water	-	2,158	2,158	2,158	2,201
		<u>-</u>	<u>2,158</u>	<u>2,158</u>	<u>2,158</u>	<u>2,201</u>
INTERFUND TRANSFERS						
050.80.84.00.0.000.697.001	Transfer Out	8,370	-	-	-	-
		<u>8,370</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL WATER & SEWER ADMINISTRATION		2,294,602	1,432,998	1,401,516	1,384,575	1,427,942

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER
EQUIPMENT MAINTENANCE**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
CONTRACTUAL SERVICES					
050.80.84.01.0.000.553.001 Vehicle Lease Payment	68,500	126,900	126,900	277,500	277,500
050.80.84.01.0.000.554.001 Vehicle Maint Payment	446,168	445,749	445,749	470,991	482,169
	514,668	572,649	572,649	748,491	759,669
TOTAL EQUIPMENT MAINTENANCE	514,668	572,649	572,649	748,491	759,669

MAINTENANCE OF BUILDINGS

PERSONAL SERVICES					
050.80.84.87.0.375.500.001 Full-Time Earnings	128,781	100,632	96,555	120,177	122,581
050.80.84.87.0.375.503.001 Overtime	1,636	5,200	18,330	20,011	20,611
050.80.84.87.0.375.504.001 Specialty Pay	-	1,001	593	601	600
050.80.84.87.0.375.506.001 Longevity Pay	-	900	400	400	400
	130,417	107,733	115,878	141,189	144,192

EMPLOYEE BENEFITS					
050.80.84.87.0.375.510.001 Medical Insurance	22,900	34,128	34,128	23,279	23,977
050.80.84.87.0.375.510.002 Life Insurance	218	-	-	-	-
050.80.84.87.0.375.511.001 Social Security	8,044	8,561	7,185	7,655	7,807
050.80.84.87.0.375.511.002 Medicare	1,881	2,070	1,681	2,049	2,090
050.80.84.87.0.375.512.001 IMRF Pension Expense	13,074	15,361	12,469	16,216	17,027
	46,117	60,120	55,463	49,199	50,901

CONTRACTUAL SERVICES					
050.80.84.87.0.375.533.003 Roof Repairs	3,825	30,000	30,000	30,000	30,600
050.80.84.87.0.375.533.005 Building Repairs	30,769	6,365	6,365	6,365	6,492
050.80.84.87.0.375.574.004 Lock Replacement	42,952	-	-	-	-
	77,546	36,365	36,365	36,365	37,092

UTILITIES					
050.80.84.87.0.375.585.001 Natural Gas	5,010	12,391	12,391	12,391	12,638
	5,010	12,391	12,391	12,391	12,638

COMMODITIES & SUPPLIES					
050.80.84.87.0.375.628.003 M&R Supplies - PW	7,693	1,123	1,123	1,123	1,145
	7,693	1,123	1,123	1,123	1,145

TOTAL MAINTENANCE OF BUILDINGS	266,783	217,732	221,220	240,267	245,968
---------------------------------------	----------------	----------------	----------------	----------------	----------------

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER
MAINTENANCE OF GROUNDS**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES					
050.80.84.87.0.376.500.001 Full-Time Earnings	34,329	45,198	41,986	37,123	37,866
050.80.84.87.0.376.502.001 Seasonal Earnings	33,846	24,849	7,482	12,212	12,456
050.80.84.87.0.376.503.001 Overtime	256	1,463	16,734	8,991	9,261
050.80.84.87.0.376.504.001 Specialty Pay	-	421	180	301	300
050.80.84.87.0.376.506.001 Longevity Pay	-	780	-	120	120
	68,431	72,711	66,382	58,747	60,003
EMPLOYEE BENEFITS					
050.80.84.87.0.376.510.001 Medical Insurance	5,725	7,778	7,778	3,131	3,225
050.80.84.87.0.376.510.002 Life Insurance	55	-	-	-	-
050.80.84.87.0.376.511.001 Social Security	4,085	8,023	4,135	3,169	3,231
050.80.84.87.0.376.511.002 Medicare	955	1,896	967	858	875
050.80.84.87.0.376.512.001 IMRF Pension Expense	3,466	11,393	6,339	5,380	5,650
050.80.84.87.0.376.513.005 Ins. Opt-Out Incent.	-	-	300	300	300
	14,286	29,090	19,519	12,838	13,281
CONTRACTUAL SERVICES					
050.80.84.87.0.376.574.012 Landscape & Fence	13,789	67,211	67,211	10,000	10,200
050.80.84.87.0.376.574.014 Grounds Maintenance	6,838	21,000	21,000	27,000	27,540
	20,627	88,211	88,211	37,000	37,740
COMMODITIES & SUPPLIES					
050.80.84.87.0.376.622.002 Small Tools	191	191	191	191	195
050.80.84.87.0.376.622.003 Grounds Maintenance	1,920	2,312	2,312	2,312	2,358
050.80.84.87.0.376.622.004 Lawn Care Equipment	438	438	438	438	447
050.80.84.87.0.376.622.007 Snow Plow Blades	2,858	2,858	2,858	2,858	2,915
	5,407	5,799	5,799	5,799	5,915
TOTAL MAINTENANCE OF GROUNDS	108,751	195,811	179,911	114,384	116,939

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER
LAKE MICHIGAN WATER SUPPLY**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
CONTRACTUAL SERVICES					
050.80.84.87.0.378.570.001 JAWA - Water	2,644,952	2,647,500	2,562,500	2,720,000	2,902,000
050.80.84.87.0.378.570.002 JAWA - Power Cost	123,149	158,000	158,000	168,000	179,000
050.80.84.87.0.378.570.003 JAWA - O&M Cost	282,353	330,000	330,000	350,000	373,000
050.80.84.87.0.378.570.004 JAWA - Fixed Cost	578,724	670,000	651,000	691,000	737,000
	3,629,178	3,805,500	3,701,500	3,929,000	4,191,000
TOTAL LAKE MICHIGAN WATER SUPPLY	3,629,178	3,805,500	3,701,500	3,929,000	4,191,000

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER
WATER SUPPLY MAINT. & REPAIR**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
050.80.84.87.0.379.500.001	Full-Time Earnings	301,496	333,048	298,877	307,569	313,719
050.80.84.87.0.379.503.001	Overtime	49,866	55,819	81,124	65,033	66,984
050.80.84.87.0.379.504.001	Specialty Pay	-	1,151	1,458	1,615	1,611
050.80.84.87.0.379.506.001	Longevity Pay	-	2,330	2,380	2,230	2,230
		<u>351,362</u>	<u>392,348</u>	<u>383,839</u>	<u>376,447</u>	<u>384,544</u>
EMPLOYEE BENEFITS						
050.80.84.87.0.379.510.001	Medical Insurance	60,685	79,309	79,309	60,466	62,277
050.80.84.87.0.379.510.002	Life Insurance	578	-	-	-	-
050.80.84.87.0.379.511.001	Social Security	21,531	21,219	23,745	19,769	20,162
050.80.84.87.0.379.511.002	Medicare	5,037	5,690	5,566	5,460	5,569
050.80.84.87.0.379.512.001	IMRF Pension Expense	34,874	42,232	41,301	43,240	45,398
		<u>122,705</u>	<u>148,450</u>	<u>149,921</u>	<u>128,935</u>	<u>133,406</u>
CONTRACTUAL SERVICES						
050.80.84.87.0.379.532.002	Equipment Maint.	1,791	38,208	20,000	50,000	51,000
050.80.84.87.0.379.533.004	Emergency Repairs	1,450	2,997	2,997	2,997	3,056
050.80.84.87.0.379.533.006	Electrical Repairs	28,794	7,000	7,000	7,000	7,140
050.80.84.87.0.379.569.003	Water Sample Testing	10,558	12,000	12,000	14,000	14,280
050.80.84.87.0.379.569.004	Water Tank Repairs	5,341	5,341	5,341	5,341	5,447
		<u>47,934</u>	<u>65,546</u>	<u>47,338</u>	<u>79,338</u>	<u>80,923</u>
UTILITIES						
050.80.84.87.0.379.586.001	Electricity	107,608	95,000	95,000	95,000	100,220
		<u>107,608</u>	<u>95,000</u>	<u>95,000</u>	<u>95,000</u>	<u>100,220</u>
COMMODITIES & SUPPLIES						
050.80.84.87.0.379.622.009	Repair/Maint Supplies	14,021	15,182	15,182	15,182	15,485
050.80.84.87.0.379.626.005	Water Treatment	8,007	30,000	30,000	30,000	30,600
050.80.84.87.0.379.627.002	Generators	28,594	30,000	30,000	40,000	40,800
		<u>50,622</u>	<u>75,182</u>	<u>75,182</u>	<u>85,182</u>	<u>86,885</u>
DISTRIBUTION SYSTEMS						
050.80.84.87.0.379.671.002	Tank Repair/Inspection	-	20,000	21,000	25,000	77,500
050.80.84.87.0.379.671.004	Tank Dsgn Engineering	53,675	-	-	-	-
		<u>53,675</u>	<u>20,000</u>	<u>21,000</u>	<u>25,000</u>	<u>77,500</u>
TOTAL WATER SUPPLY MAINT. & REPAIR		733,906	796,526	772,280	789,902	863,478

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER
WATER DISTRIBUTION MAINT. & REP.**

		2010	2011	2011	2012	2013
		Actual	Budget	Estimate	Budget	Forecast
PERSONAL SERVICES						
050.80.84.87.0.380.500.001	Full-Time Earnings	205,564	197,731	159,439	185,100	188,802
050.80.84.87.0.380.501.001	Part-Time Earnings	20,349	23,270	38,995	47,178	48,121
050.80.84.87.0.380.503.001	Overtime	66,992	68,413	46,663	35,018	36,067
050.80.84.87.0.380.504.001	Specialty Pay	-	501	273	481	480
050.80.84.87.0.380.506.001	Longevity Pay	-	700	420	780	780
		<u>292,905</u>	<u>290,615</u>	<u>245,790</u>	<u>268,557</u>	<u>274,250</u>
EMPLOYEE BENEFITS						
050.80.84.87.0.380.510.001	Medical Insurance	32,060	36,217	36,217	27,961	28,798
050.80.84.87.0.380.510.002	Life Insurance	306	-	-	-	-
050.80.84.87.0.380.511.001	Social Security	17,611	14,211	15,109	14,760	15,053
050.80.84.87.0.380.511.002	Medicare	4,134	4,215	3,572	3,904	3,981
050.80.84.87.0.380.512.001	IMRF Pension Expense	29,179	31,289	26,501	30,905	32,445
050.80.84.87.0.380.513.005	Ins. Opt-Out Incent.	-	-	500	500	500
		<u>83,290</u>	<u>85,932</u>	<u>81,899</u>	<u>78,030</u>	<u>80,777</u>
CONTRACTUAL SERVICES						
050.80.84.87.0.380.530.005	Control System	27,228	48,700	48,700	38,000	38,760
050.80.84.87.0.380.532.002	Equipment Maint.	5,165	5,212	5,212	5,212	5,315
050.80.84.87.0.380.569.006	Parkway Restoration	58,350	58,350	58,350	58,350	59,517
050.80.84.87.0.380.569.007	Pavement Restoration	25,235	25,235	25,235	25,235	25,739
050.80.84.87.0.380.569.008	Refuse Disposal	6,005	6,005	6,005	6,005	6,120
050.80.84.87.0.380.571.006	Backflow Prevention	9,227	98,353	130,353	71,065	72,500
050.80.84.87.0.380.574.007	Julie Service Charges	8,741	10,600	10,600	10,600	10,918
050.80.84.87.0.380.574.008	Contract Hauling	11,670	11,670	11,670	11,670	11,903
		<u>151,621</u>	<u>264,125</u>	<u>296,125</u>	<u>226,137</u>	<u>230,772</u>
COMMODITIES & SUPPLIES						
050.80.84.87.0.380.622.002	Small Tools	484	484	480	480	489
050.80.84.87.0.380.622.005	Restoration Materials	24,743	26,523	26,523	26,523	27,050
050.80.84.87.0.380.622.006	Emergency Barricades	1,782	1,854	1,750	1,854	1,891
050.80.84.87.0.380.622.009	Repair/Maint Supplies	10,705	38,192	38,192	38,192	38,955
050.80.84.87.0.380.627.003	Water - Gas	2,266	2,266	2,266	2,266	2,310
		<u>39,980</u>	<u>69,319</u>	<u>69,211</u>	<u>69,315</u>	<u>70,695</u>
OFFICE EQUIPMENT						
050.80.84.87.0.380.656.007	Office Eqpt - Water	-	1,344	1,344	1,344	1,370
		<u>-</u>	<u>1,344</u>	<u>1,344</u>	<u>1,344</u>	<u>1,370</u>

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER
WATER DISTRIBUTION MAINT. & REP.**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
OTHER EQUIPMENT					
050.80.84.87.0.380.665.047 Security Cameras	-	8,000	-	-	-
050.80.84.87.0.380.666.002 Emerg Gen/Wells	2,900	-	-	-	-
	2,900	8,000	-	-	-
TOTAL WATER DISTRIBUTION MAINT. & REP.	570,696	719,335	694,369	643,383	657,864

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER
WATER METER MAINTENANCE & REPAIR**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES					
050.80.84.87.0.381.500.001 Full-Time Earnings	131,223	138,468	119,592	144,014	146,895
050.80.84.87.0.381.501.001 Part-Time Earnings	11,696	23,812	-	-	-
050.80.84.87.0.381.502.001 Seasonal Earnings	17,547	10,150	-	12,212	12,456
050.80.84.87.0.381.503.001 Overtime	1,397	3,169	12,943	3,988	4,108
050.80.84.87.0.381.504.001 Specialty Pay	-	501	214	601	600
050.80.84.87.0.381.506.001 Longevity Pay	-	770	770	1,170	1,170
	161,863	176,870	133,519	161,985	165,229
EMPLOYEE BENEFITS					
050.80.84.87.0.381.510.001 Medical Insurance	24,045	29,351	29,351	25,431	26,193
050.80.84.87.0.381.510.002 Life Insurance	229	-	-	-	-
050.80.84.87.0.381.511.001 Social Security	10,043	10,790	8,279	9,826	10,022
050.80.84.87.0.381.511.002 Medicare	2,349	2,565	1,937	2,351	2,397
050.80.84.87.0.381.512.001 IMRF Pension Expense	14,392	17,941	14,367	17,198	18,056
	51,058	60,647	53,934	54,806	56,668
CONTRACTUAL SERVICES					
050.80.84.87.0.381.547.003 Vehicle Rental	1,779	2,053	2,053	6,953	7,092
050.80.84.87.0.381.560.002 Comp Programming	989	10,000	10,000	10,000	10,000
050.80.84.87.0.381.569.001 Meter Installation	48,854	78,000	78,000	60,000	61,200
050.80.84.87.0.381.569.002 Meter Testing & Repair	9,328	30,550	30,550	24,750	25,245
	60,950	120,603	120,603	101,703	103,537
COMMODITIES & SUPPLIES					
050.80.84.87.0.381.622.002 Small Tools	175	175	175	175	178
050.80.84.87.0.381.626.008 Water Meter Repair	(13,621)	4,774	4,774	4,774	4,869
	(13,446)	4,949	4,949	4,949	5,047
OTHER EQUIPMENT					
050.80.84.87.0.381.665.050 Water Meters	56,721	105,215	105,215	63,345	64,611
	56,721	105,215	105,215	63,345	64,611
TOTAL WATER METER MAINTENANCE & REPAIR	317,146	468,284	418,220	386,788	395,092

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER
WATER VALVE/HYDRANT MAINT & REP**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES					
050.80.84.87.0.382.500.001 Full-Time Earnings	198,705	214,974	210,530	214,234	218,518
050.80.84.87.0.382.503.001 Overtime	19,313	19,500	57,177	55,028	56,679
050.80.84.87.0.382.506.001 Longevity Pay	-	1,820	1,400	1,640	1,640
	218,018	236,294	269,107	270,902	276,837
EMPLOYEE BENEFITS					
050.80.84.87.0.382.510.001 Medical Insurance	34,350	47,728	47,728	52,056	53,615
050.80.84.87.0.382.510.002 Life Insurance	327	-	-	-	-
050.80.84.87.0.382.511.001 Social Security	13,365	13,565	16,685	13,773	14,048
050.80.84.87.0.382.511.002 Medicare	3,126	3,427	3,903	3,929	4,006
050.80.84.87.0.382.512.001 IMRF Pension Expense	21,786	25,432	28,956	31,120	32,674
	72,954	90,152	97,272	100,878	104,343
CONTRACTUAL SERVICES					
050.80.84.87.0.382.574.001 Painting Services	22	2,758	2,758	2,758	2,813
050.80.84.87.0.382.574.008 Contract Hauling	-	11,697	1,697	1,697	1,730
	22	14,455	4,455	4,455	4,543
COMMODITIES & SUPPLIES					
050.80.84.87.0.382.622.005 Restoration Materials	8,515	8,436	8,436	8,436	8,604
050.80.84.87.0.382.622.009 Repair/Maint Supplies	20,624	19,000	19,000	19,000	19,380
050.80.84.87.0.382.626.001 Painting Supplies	1,000	1,000	1,000	1,000	1,020
050.80.84.87.0.382.626.006 Water Hydrants	35,852	45,000	45,000	45,000	45,900
050.80.84.87.0.382.626.007 Water Valves	22,323	25,000	35,000	35,000	35,700
	88,314	98,436	108,436	108,436	110,604
TOTAL WATER VALVE/HYDRANT MAINT & REP	379,308	439,337	479,270	484,671	496,327

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER
WATER SYSTEM IMPROVEMENTS**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
CONTRACTUAL SERVICES						
050.80.84.88.0.377.571.001	Sewer Repair/Repl	324,802	77,000	-	-	-
		324,802	77,000	-	-	-
DISTRIBUTION SYSTEMS						
050.80.84.88.0.377.671.003	Water Main Repl	229,757	-	47,460	-	-
050.80.84.88.0.377.672.001	Basin 14 Foot Tile/OH	20,147	-	-	-	-
050.80.84.88.0.377.672.003	Combined Sewer	77,696	-	-	-	-
		327,600	-	47,460	-	-
TOTAL WATER SYSTEM IMPROVEMENTS		652,402	77,000	47,460	-	-

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER
SANITARY SEWER MAINT. & REPAIR**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
050.80.84.88.0.383.500.001	Full-Time Earnings	188,677	184,916	154,306	172,753	176,206
050.80.84.88.0.383.503.001	Overtime	11,893	20,638	34,906	30,015	30,915
050.80.84.88.0.383.504.001	Specialty Pay	-	601	871	1,022	1,020
050.80.84.88.0.383.506.001	Longevity Pay	-	1,240	540	540	540
		<u>200,570</u>	<u>207,395</u>	<u>190,623</u>	<u>204,330</u>	<u>208,681</u>
EMPLOYEE BENEFITS						
050.80.84.88.0.383.510.001	Medical Insurance	30,915	30,246	30,246	25,544	26,308
050.80.84.88.0.383.510.002	Life Insurance	295	-	-	-	-
050.80.84.88.0.383.511.001	Social Security	12,480	11,886	11,496	10,661	11,178
050.80.84.88.0.383.511.002	Medicare	2,928	3,052	2,764	2,883	2,940
050.80.84.88.0.383.512.001	IMRF Pension Expense	20,276	23,506	20,511	23,470	24,641
		<u>66,894</u>	<u>68,690</u>	<u>65,017</u>	<u>62,558</u>	<u>65,067</u>
CONTRACTUAL SERVICES						
050.80.84.88.0.383.532.002	Equipment Maint.	3,500	3,500	3,500	3,500	3,570
050.80.84.88.0.383.569.008	Refuse Disposal	1,499	1,499	1,499	1,499	1,528
050.80.84.88.0.383.571.001	Sewer Repair/Repl	36,811	38,110	38,110	38,110	38,872
050.80.84.88.0.383.571.002	Building Sewer Insp	14,892	32,420	33,420	24,930	25,428
050.80.84.88.0.383.571.003	Sewer Cleaning	40,973	40,973	40,973	40,973	41,792
050.80.84.88.0.383.571.007	Flow Monitoring Analy	25,750	25,750	25,750	25,750	26,265
050.80.84.88.0.383.574.008	Contract Hauling	2,445	2,451	2,451	2,451	2,500
		<u>125,870</u>	<u>144,703</u>	<u>145,703</u>	<u>137,213</u>	<u>139,955</u>
UTILITIES						
050.80.84.88.0.383.586.001	Electricity	20,951	22,660	22,660	22,660	23,113
		<u>20,951</u>	<u>22,660</u>	<u>22,660</u>	<u>22,660</u>	<u>23,113</u>
COMMODITIES & SUPPLIES						
050.80.84.88.0.383.622.005	Restoration Materials	3,668	3,698	3,698	3,698	3,771
050.80.84.88.0.383.622.009	Repair/Maint Supplies	18,309	16,450	15,450	15,450	15,759
050.80.84.88.0.383.626.003	Manhole Frame Supp	6,987	7,004	7,004	7,004	7,144
		<u>28,964</u>	<u>27,152</u>	<u>26,152</u>	<u>26,152</u>	<u>26,674</u>
OTHER EQUIPMENT						
050.80.84.88.0.383.665.026	Lift Station Standby	48,277	-	-	-	-
		<u>48,277</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL SANITARY SEWER MAINT. & REPAIR		491,526	470,600	450,155	452,913	463,490

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER DEPARTMENT
CAPITAL IMPROVEMENTS**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
WATER SYSTEM					
OTHER EQUIPMENT					
050.80.90.00.1.700.665.001		565,000	165,000	400,000	1,000,000
050.80.90.00.1.700.665.054		-	-	55,000	50,000
050.80.90.00.1.700.666.002		232,490	125,000	400,000	475,000
DISTRIBUTION SYSTEMS					
050.80.90.00.1.700.671.001		1,113,500	1,032,500	85,000	775,000
050.80.90.00.1.700.671.003		47,460	47,405	80,000	415,000
050.80.90.00.1.700.671.004		22,000	10,000	25,000	25,000
050.80.90.00.1.700.671.005		-	-	243,600	-
050.80.90.00.0.700.679.025		-	-	25,000	25,000
		1,980,450	1,379,905	1,313,600	2,765,000
IMPROVEMENTS TO PUBLIC BUILDINGS					
INFRASTRUCTURE					
050.80.90.00.0.706.679.003		-	-	30,000	34,000
		-	-	30,000	34,000
COMPUTER HARDWARE/SOFTWARE					
OFFICE EQUIPMENT					
050.80.90.00.0.707.655.002		5,000	-	5,200	-
		5,000	-	5,200	-
FLOOD CONTROL PROJECTS					
OTHER EQUIPMENT					
050.80.90.00.1.702.665.079		-	-	84,000	74,000
		-	-	84,000	74,000
STORM SEWER					
DISTRIBUTION SYSTEMS					
050.80.90.00.1.703.672.003		1,088,250	1,000,000	1,000,000	1,000,000
		1,088,250	1,000,000	1,000,000	1,000,000
SANITARY SYSTEM					
OTHER EQUIPMENT					
050.80.90.00.0.701.665.026		65,900	65,900	-	-
DISTRIBUTION SYSTEMS					
050.80.90.00.1.701.672.002		-	-	300,000	20,000
050.80.90.00.1.701.672.005		32,000	77,000	100,000	450,000
050.80.90.00.1.701.672.007		901,000	901,000	-	-
		998,900	1,043,900	400,000	470,000
TOTAL CAPITAL IMPROVEMENTS		4,072,600	3,423,805	2,832,800	4,343,000
TOTAL PUBLIC WORKS - WATER & SEWER	9,958,966	13,268,372	12,362,355	12,007,174	13,960,769

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER
PERSONAL SERVICES**

Position Title	Positions (1)						Amounts		
	2010		2011		2012		2010	2011	2012
	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	
FULL TIME									
Public Works Director	0.50	0.50	0.50			70,720	70,720	65,913	
Deputy Public Works Director	0.50	0.50	0.50			58,649	58,649	47,686	
Water/Sewer Superintendent	1.00	1.00	1.00			97,628	99,293	101,864	
Foreman	2.20	2.20	2.20			181,760	191,333	186,102	
Electricians	1.50	0.50	0.50			101,807	38,968	39,754	
Maintenance Personnel	14.70	14.70	14.70			953,480	984,668	955,114	
GIS Analyst	1.00	1.00	1.00			65,617	66,737	68,072	
Administrative Analyst	0.50	-	-			-	-	-	
Administrative Coordinator	1.50	1.50	1.50			62,488	63,553	64,825	
	<u>23.40</u>	<u>21.90</u>	<u>21.90</u>			<u>1,592,149</u>	<u>1,573,921</u>	<u>1,529,330</u>	
PART TIME									
Secretary	0.35 (0.7)	0.35 (0.7)	0.35 (0.7)			15,621	15,760	16,076	
Maintenance Personnel	1.00 (2.0)	1.00 (2.0)	1.00 (2.0)			47,110	47,083	47,178	
	<u>1.35 (2.7)</u>	<u>1.35 (2.7)</u>	<u>1.35 (2.7)</u>			<u>62,731</u>	<u>62,843</u>	<u>63,254</u>	
SEASONAL									
Seasonal/Intern	1.40 (7.0)	1.75 (7.0)	1.75 (2.0)			44,611	34,999	24,424	
	<u>1.40 (7.0)</u>	<u>1.75 (7.0)</u>	<u>1.75 (2.0)</u>			<u>44,611</u>	<u>34,999</u>	<u>24,424</u>	
OTHER COMPENSATION									
Overtime Earnings						174,201	180,295	226,059	
Specialty Pay						3,520	4,677	5,222	
Longevity Pay						9,640	10,240	8,480	
						<u>187,361</u>	<u>195,212</u>	<u>239,761</u>	
TOTAL	26.15	25.00	25.00			1,886,852	1,866,975	1,856,769	

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	23.40	21.90	21.90
Part-Time	2.70	2.70	2.70
Seasonal	7.00	7.00	2.00



**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
PUBLIC WORKS - PARKING**

The Parking Division includes the costs associated with the parking program. The Village manages the costs of the program in two separate enterprise funds; the Parking System Revenue Fund and the Village Parking System Fund.

Parking System Revenue Fund is used to account for the provision of public parking services with fees shared with the commuter railroad. All activities are accounted for including administration, operations, maintenance and collection.

Village Parking System Fund is used to account for the provision of Village-owned public parking services including the Village Hall parking deck and leased commuter spaces. All activities are accounted for including administration, operations, maintenance, financing, related debt service and billing and collection.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
PUBLIC WORKS - PARKING**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PROGRAMS					
Village Parking System	119,874	210,017	121,744	180,902	183,217
Parking System	164,731	287,295	196,461	216,578	195,494
	284,605	497,312	318,205	397,480	378,711
EXPENDITURE CLASSIFICATION					
Personal Services	50,765	53,042	36,784	62,760	64,080
Employee Benefits	19,605	20,634	17,875	23,708	24,517
Contractual Services	167,035	184,667	184,577	206,859	210,432
Utilities	8,025	10,317	10,317	10,317	10,472
Insurance	1,894	1,766	1,766	1,950	1,989
Commodities & Supplies	5,791	10,086	10,086	10,086	10,285
Other Expenditures	12,008	-	-	-	-
Building Improvements	19,482	56,800	56,800	31,800	6,936
Infrastructure	-	160,000	-	50,000	50,000
	284,605	497,312	318,205	397,480	378,711
SOURCE OF FUNDS					
051 Village Parking System Fund	119,874	210,017	121,744	180,902	183,217
052 Parking System Revenue Fund	164,731	287,295	196,461	216,578	195,494
	284,605	497,312	318,205	397,480	378,711

BUDGET DISCUSSION AND ANALYSIS

This division is funded by the Village parking system enterprise funds. The total Parking program budget of \$397,480 reflects a decrease of \$99,832 or 20% from the 2011 budget. These funds are supported by the revenue generated from Parking Fees, Rental Fees, and Home Rule Sales Tax.

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - PARKING
VILLAGE PARKING SYSTEM**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
051.80.81.81.0.000.500.001	Full-Time Earnings	15,180	28,456	16,290	16,460	16,789
051.80.81.81.0.000.503.001	Overtime	-	-	5,614	5,003	5,153
051.80.81.81.0.000.504.001	Specialty Pay	-	61	94	146	145
051.80.81.81.0.000.505.001	Holiday Pay	-	487	-	-	-
051.80.81.81.0.000.506.001	Longevity Pay	-	172	72	120	120
		<u>15,180</u>	<u>29,176</u>	<u>22,070</u>	<u>21,729</u>	<u>22,207</u>
EMPLOYEE BENEFITS						
051.80.81.81.0.000.510.001	Medical Insurance	6,183	5,773	5,773	2,222	2,289
051.80.81.81.0.000.510.002	Life Insurance	45	-	-	-	-
051.80.81.81.0.000.511.001	Social Security	877	1,809	1,376	1,092	1,114
051.80.81.81.0.000.511.002	Medicare	205	424	322	320	327
051.80.81.81.0.000.512.001	IMRF Pension Expense	1,529	3,140	2,388	2,511	2,637
051.80.81.81.0.000.513.005	Ins. Opt-Out Incent.	-	-	120	120	120
051.80.81.81.0.000.513.009	NOPEBO Expense	501	-	-	-	-
		<u>9,340</u>	<u>11,146</u>	<u>9,979</u>	<u>6,265</u>	<u>6,487</u>
CONTRACTUAL SERVICES						
051.80.81.81.0.000.530.006	Other Prof. Serv.	-	500	500	500	510
051.80.81.81.0.000.532.002	Equipment Maint.	3,095	3,492	3,492	3,492	3,561
051.80.81.81.0.000.533.002	Cleaning Service	17,952	24,200	24,200	24,200	24,684
051.80.81.81.0.000.553.001	Vehicle Lease Payment	4,320	8,040	8,040	20,400	20,400
051.80.81.81.0.000.554.001	Vehicle Maint Payment	4,332	4,328	4,328	4,624	4,733
051.80.81.81.0.000.555.001	Service Charge - Village	25,000	27,000	27,000	27,500	28,000
051.80.81.81.0.000.575.007	Parking Lot Sealcoating	9,539	10,609	10,609	10,609	10,821
051.80.81.81.0.000.575.008	Striping Parking Lots	3,471	3,471	3,471	3,471	3,540
		<u>67,709</u>	<u>81,640</u>	<u>81,640</u>	<u>94,796</u>	<u>96,249</u>
INSURANCE						
051.80.81.81.0.000.596.001	Liability Insurance	947	755	755	812	828
		<u>947</u>	<u>755</u>	<u>755</u>	<u>812</u>	<u>828</u>
COMMODITIES & SUPPLIES						
051.80.81.81.0.000.608.001	Other Supplies	413	500	500	500	510
		<u>413</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>510</u>
OTHER EXPENDITURES						
051.80.81.81.0.000.638.001	Depreciation	6,803	-	-	-	-
		<u>6,803</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
BUILDING IMPROVEMENTS						
051.80.81.81.0.000.647.006	Parking Deck	19,482	6,800	6,800	6,800	6,936
		<u>19,482</u>	<u>6,800</u>	<u>6,800</u>	<u>6,800</u>	<u>6,936</u>

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - PARKING
VILLAGE PARKING SYSTEM**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
INFRASTRUCTURE					
051.80.81.81.0.000.679.003 Parking Lot Imp	-	80,000	-	-	-
051.80.90.00.0.706.679.021 VH Parking Deck	-	-	-	50,000	50,000
	-	80,000	-	50,000	50,000
TOTAL VILLAGE PARKING SYSTEM	119,874	210,017	121,744	180,902	183,217

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - PARKING
PARKING SYSTEM**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES					
052.80.81.81.0.000.500.001 Full-Time Earnings	35,585	23,189	10,860	37,680	38,434
052.80.81.81.0.000.503.001 Overtime	-	-	3,743	2,973	3,062
052.80.81.81.0.000.504.001 Specialty Pay	-	41	63	98	97
052.80.81.81.0.000.505.001 Holiday Pay	-	488	-	-	-
052.80.81.81.0.000.506.001 Longevity Pay	-	148	48	280	280
	35,585	23,866	14,714	41,031	41,873
EMPLOYEE BENEFITS					
052.80.81.81.0.000.510.001 Medical Insurance	4,122	5,091	5,091	9,648	9,938
052.80.81.81.0.000.510.002 Life Insurance	26	-	-	-	-
052.80.81.81.0.000.511.001 Social Security	2,105	1,481	918	2,393	2,441
052.80.81.81.0.000.511.002 Medicare	492	347	215	600	612
052.80.81.81.0.000.512.001 IMRF Pension Expense	3,520	2,569	1,592	4,722	4,959
052.80.81.81.0.000.513.005 Ins. Opt-Out Incent.	-	-	80	80	80
	10,265	9,488	7,896	17,443	18,030
CONTRACTUAL SERVICES					
052.80.81.81.0.000.530.006 Other Prof. Serv.	6,180	6,180	6,180	6,180	6,300
052.80.81.81.0.000.533.002 Cleaning Service	2,272	3,492	3,492	3,492	3,560
052.80.81.81.0.000.550.001 Metra Land Lease	37,271	33,000	33,000	33,000	33,660
052.80.81.81.0.000.553.001 Vehicle Lease Payment	2,880	5,360	5,360	13,600	13,600
052.80.81.81.0.000.554.001 Vehicle Maint Payment	4,332	4,328	4,328	4,624	4,733
052.80.81.81.0.000.556.001 Svc Chg-Parking Fund	16,500	17,500	17,500	18,000	18,500
052.80.81.81.0.000.574.010 Beautify RR ROW	15,759	15,759	15,759	15,759	16,074
052.80.81.81.0.000.575.007 Parking Lot Sealcoating	10,004	12,000	12,000	12,000	12,240
052.80.81.81.0.000.575.008 Striping Parking Lots	2,318	2,318	2,318	2,318	2,364
052.80.81.81.0.000.575.011 Snow Removal	1,810	3,090	3,000	3,090	3,152
	99,326	103,027	102,937	112,063	114,183
UTILITIES					
052.80.81.81.0.000.585.001 Natural Gas	2,099	2,517	2,517	2,517	2,567
052.80.81.81.0.000.586.001 Electricity	5,553	7,500	7,500	7,500	7,600
052.80.81.81.0.000.591.001 Water & Sewer	373	300	300	300	305
	8,025	10,317	10,317	10,317	10,472
INSURANCE					
052.80.81.81.0.000.596.001 Liability Insurance	947	1,011	1,011	1,138	1,161
	947	1,011	1,011	1,138	1,161

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - PARKING
PARKING SYSTEM**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
COMMODITIES & SUPPLIES					
052.80.81.81.0.000.608.001 Other Supplies	3,424	6,180	6,180	6,180	6,300
052.80.81.81.0.000.624.014 Bicycle Racks	-	1,231	1,231	1,231	1,256
052.80.81.81.0.000.624.015 Parking Bumpers	587	600	600	600	612
052.80.81.81.0.000.628.007 M&R Supplies -RR Sta	1,367	1,575	1,575	1,575	1,607
	5,378	9,586	9,586	9,586	9,775
OTHER EXPENDITURES					
052.80.81.81.0.000.638.001 Depreciation	5,205	-	-	-	-
	5,205	-	-	-	-
BUILDING IMPROVEMENTS					
052.80.81.82.1.000.651.004 Train Station	-	50,000	50,000	25,000	-
	-	50,000	50,000	25,000	-
INFRASTRUCTURE					
052.80.81.81.0.000.679.003 Parking Lot Imp	-	80,000	-	-	-
	-	80,000	-	-	-
TOTAL PARKING SYSTEM	164,731	287,295	196,461	216,578	195,494
TOTAL PUBLIC WORKS - PARKING	284,605	497,312	318,205	397,480	378,711

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - PARKING
PERSONAL SERVICES**

Position Title	Positions (1)			Amounts		
	2010 Budget	2011 Budget	2012 Budget	2010 Budget	2011 Budget	2012 Budget
FULL TIME						
Maintenance Personnel	0.40	0.40	0.40	26,429	26,339	27,434
Community Service Officer	0.50	0.50	0.50	24,881	25,306	26,706
	<u>0.90</u>	<u>0.90</u>	<u>0.90</u>	<u>51,310</u>	<u>51,645</u>	<u>54,140</u>
OTHER COMPENSATION						
Overtime Earnings				-	-	7,976
Specialty Pay				-	102	244
Holiday Pay				-	975	-
Longevity Pay				-	320	400
				<u>-</u>	<u>1,397</u>	<u>8,620</u>
TOTAL	0.90	0.90	0.90	51,310	53,042	62,760

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	0.90	0.90	0.90
-----------	------	------	------



**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
PUBLIC WORKS DEPARTMENT – VEHICLE MAINTENANCE**

STATEMENT OF ACTIVITIES

The mission of the Vehicle Maintenance Division is to cost effectively manage, maintain, repair and improve the Village's fleet of vehicles and equipment, which will provide each department with safe, efficient and reliable service life.

2010 ACCOMPLISHMENTS

Continued mechanics' training - Ford Diesel Engine, C.E. Niehoff Electrical, Bendix Brake and Elgin Sweeper NP.

Installed dump bodies and auxiliary equipment on two new single-axle snow and ice control International 7400 trucks.

Procured and replaced Trackless #4548 for snow removal used by Public Works.

Procured and replaced nine depreciated Police Department vehicles.

Inspected and installed new equipment in two new Fire Department Ambulances #525 & #526 and placed in service.

Coordinated and monitored the Vehicle Maintenance expansion, including upgrading the fuel island and shop equipment.

Purchased, coordinated and monitored the construction of new spray paint booth.

Researched, demonstrated, prepared bid specs and purchased mobile column lifting systems for the new fire bays.

Continued to evaluate and implement cost saving measures, including alternative fuels and vehicles.

Rebuilt two tailgate type spreaders.

Rebuilt three snow plows and purchased a different design of snow plow for new trucks to reduce cost and downtime.

Continued to rebuild, fabricate and repair Ford leaf machines that are no longer produced.

Utilized the annual Northwest Municipal Conference auction at a discounted fee for the disposal of our retired vehicles.

Received Village Board approval to utilize GovDeals internet-based vehicle/equipment auctions and sold various units.

Continued to implement and/or continue fuel saving policies.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
PUBLIC WORKS DEPARTMENT – VEHICLE MAINTENANCE**

2011 ACCOMPLISHMENTS

- Continued mechanics' training - Ford Advanced Engine, Ford Hybrid, Multiplex and Hydraulic System training.
- Installed/fabricated dump bodies and auxiliary equipment on two new single-axle snow/ice control International 7400 trucks.
- Completely rebuilt three leaf boxes for new trucks #2755, #2756 and #4550.
- Evaluated, purchased and completed the installation of add-on equipment for new tow truck #2712 and placed in service.
- Procured and replaced two pickup trucks used by Public Works that have met their useful lives and prepared for service.
- Prepared bid specs and received bids for Aerial #4523 and Step Van #2730 replacements for Public Works.
- Procured and replaced one depreciated Police Department vehicle and prepared for service.
- Procured and replaced two depreciated Fire Department staff vehicles and prepared for service.
- Researched options and analyzed cost effectiveness of future ambulance replacements.
- Transferred underutilized 2009 Ford Escape Hybrid to replace the Fire Department's high mileage 2002 Chevy Impala #504.
- Continued to evaluate and implement cost saving measures, including alternative fuels and vehicles.
- Procured and installed new salt spreader on #2716 one-ton dump truck.
- Rebuilt two snow plows and continued removing plow wheels to reduce cost and downtime.
- Continued to rebuild, fabricate and repair Ford leaf machines that are no longer produced.
- Utilized the annual fall Northwest Municipal Conference auction for the disposal of most of our retired vehicles.
- Utilized GovDeals internet-based vehicle/equipment auctions and sold various equipment at a premium price.
- Removed #2714 Ford Interstater mower from the fleet and sold through GovDeals internet auction for a premium price.
- Continued to implement and/or continue fuel saving policies.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
PUBLIC WORKS DEPARTMENT – VEHICLE MAINTENANCE**

2012 OBJECTIVES

Continue mechanics' training - Hydraulic Control Trouble Shooting, International and Ford electronic training.

Install dump bodies and auxiliary equipment on two new single-axle snow and ice control International 7400 trucks.

Procure and replace ten depreciated Public Works vehicles/equipment.

Procure and replace nine depreciated Police Department squads and one staff vehicle.

Procure and replace one depreciated Fire Department ambulance #521.

Procure and replace two depreciated pool vehicles.

Continue to evaluate and implement cost saving measures, including alternative fuels and vehicles.

Evaluate fall sweeping contract procured in 2011 and possibly reduce our sweeper fleet by one.

Rebuild one V-type spreader - #4528.

Rebuild two tailgate type spreaders and two snow plows.

Continue to rebuild, fabricate and repair Ford leaf machines that are no longer produced.

Evaluate options and procure pricing for the replacement of two Public Works Ford leaf loaders for 2013.

Utilize the annual fall Northwest Municipal Conference auction and continue using on-line auctions for the disposal of our retired vehicles.

Fully implement conversion from CFA to Hansen fleet management software for vehicle maintenance management.

Continue to implement and/or continue fuel saving policies.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
PUBLIC WORKS - VEHICLE MAINTENANCE**

PERFORMANCE MEASURES

	2009 Actual	2010 Actual	2011 Estimated	2012 Projected
Fleet Maintenance				
Number of Vehicles Maintained	225	225	217	216
Preventive Maintenance - Completed	425	448	420	430
Preventive Maintenance - % of Jobs	49	48	47	47
Work Orders - Completed	870	937	900	910
Unleaded Fuel Used	100,789	96,812	95,000	94,000
Diesel Fuel Used	52,351	51,206	54,000	52,000
Repairs				
Small Engine Repairs	60	55	60	60
Body Repairs	24	23	26	25
Total Repairs	84	78	86	85
Equipment Rebuilding				
Vehicles	4	2	3	3
Snow Plows	4	3	2	2
Salt Spreaders	2	2	2	2
Total Equipment Rebuilds	10	7	7	7

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
PUBLIC WORKS - VEHICLE MAINTENANCE**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
--	----------------	----------------	------------------	----------------	------------------

PROGRAMS					
Vehicle Maint Administration	201,270	173,133	178,663	186,429	192,810
Vehicle Maintenance Program	1,648,393	1,730,669	1,933,996	1,824,776	1,866,101
	1,849,663	1,903,802	2,112,659	2,011,205	2,058,911

EXPENDITURE CLASSIFICATION					
Personal Services	873,910	861,902	952,163	936,976	956,652
Employee Benefits	328,257	332,734	350,370	367,789	379,232
Other Employee Costs	2,251	2,315	2,315	2,315	2,361
Contractual Services	88,348	91,064	98,464	95,738	100,118
Utilities	932	993	993	993	1,012
Commodities & Supplies	545,292	610,749	704,309	603,349	615,412
Other Expenditures	10,110	-	-	-	-
Office Equipment	-	545	545	545	555
Other Equipment	563	3,500	3,500	3,500	3,569
	1,849,663	1,903,802	2,112,659	2,011,205	2,058,911

SOURCE OF FUNDS					
060 Vehicle Maintenance Fund	1,849,663	1,903,802	2,112,659	2,011,205	2,058,911
	1,849,663	1,903,802	2,112,659	2,011,205	2,058,911

BUDGET DISCUSSION AND ANALYSIS

The Vehicle Maintenance Division includes the charges related to the maintenance and repair of all Village vehicles. The division consists of ten full-time employees, one part-time and two seasonal employees; and is responsible for pool vehicles, police vehicles, fire vehicles, and public works vehicles. In addition, the division maintains other equipment such as pumps, compressors, leaf machines, etc.

The Vehicle Maintenance Fund, an internal service fund, includes the operating expenses for this division. Financing is provided by charges to each Village department or division. Charges are based on the number of vehicles used.

The expenditures for this division are anticipated to increase by 5.6% in 2012 personal services and employee benefits are the only expenditure classification with increased budgets. Contractual services, utilities, and commodity accounts were held at 2011 levels (no increases).

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - VEHICLE MAINTENANCE
VEHICLE MAINTENANCE ADMINISTRATION**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
060.80.86.00.0.000.500.001	Full-Time Earnings	99,079	99,030	99,601	101,593	103,625
060.80.86.00.0.000.503.001	Overtime	-	-	4,655	7,033	7,244
060.80.86.00.0.000.504.001	Specialty Pay	4,810	501	515	601	619
060.80.86.00.0.000.506.001	Longevity Pay	4,200	-	-	-	-
		<u>108,089</u>	<u>99,531</u>	<u>104,771</u>	<u>109,227</u>	<u>111,488</u>
EMPLOYEE BENEFITS						
060.80.86.00.0.000.510.001	Medical Insurance	11,450	14,899	14,899	16,333	16,823
060.80.86.00.0.000.510.002	Life Insurance	107	-	-	-	-
060.80.86.00.0.000.510.003	Workers' Comp Ins	22,501	16,878	16,878	19,573	19,662
060.80.86.00.0.000.511.001	Social Security	6,865	6,637	6,890	6,851	6,989
060.80.86.00.0.000.511.002	Medicare	1,606	1,553	1,612	1,692	1,726
060.80.86.00.0.000.512.001	IMRF Pension Expense	11,660	10,829	11,957	12,673	13,307
060.80.86.00.0.000.513.001	Sick Leave Incentive	3,691	2,500	1,350	2,500	2,500
060.80.86.00.0.000.513.002	Vac/Pers Leave Incent.	22,706	5,000	5,000	5,000	5,000
060.80.86.00.0.000.513.003	Retiree Sick Incentive	8,436	-	-	-	-
060.80.86.00.0.000.513.009	NOPEBO Expense	(5,096)	-	-	-	-
		<u>83,926</u>	<u>58,296</u>	<u>58,586</u>	<u>64,622</u>	<u>66,007</u>
OTHER EMPLOYEE COSTS						
060.80.86.00.0.000.525.004	Training	2,251	2,315	2,315	2,315	2,361
		<u>2,251</u>	<u>2,315</u>	<u>2,315</u>	<u>2,315</u>	<u>2,361</u>
CONTRACTUAL SERVICES						
060.80.86.00.0.000.530.006	Other Prof. Serv.	4,533	7,155	7,155	7,155	7,298
060.80.86.00.0.000.552.001	Computer Lease	-	2,726	2,726	-	2,487
		<u>4,533</u>	<u>9,881</u>	<u>9,881</u>	<u>7,155</u>	<u>9,785</u>
UTILITIES						
060.80.86.00.0.000.589.001	Telephone - Land Lines	932	993	993	993	1,012
		<u>932</u>	<u>993</u>	<u>993</u>	<u>993</u>	<u>1,012</u>
COMMODITIES & SUPPLIES						
060.80.86.00.0.000.606.001	Office Supplies	581	582	582	582	593
060.80.86.00.0.000.608.001	Other Supplies	958	990	990	990	1,009
		<u>1,539</u>	<u>1,572</u>	<u>1,572</u>	<u>1,572</u>	<u>1,602</u>
OFFICE EQUIPMENT						
060.80.86.00.0.000.656.001	Office Eqpt	-	545	545	545	555
		<u>-</u>	<u>545</u>	<u>545</u>	<u>545</u>	<u>555</u>
TOTAL VEHICLE MAINTENANCE ADMINISTRATION		201,270	173,133	178,663	186,429	192,810

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - VEHICLE MAINTENANCE
VEHICLE MAINTENANCE PROGRAM**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES						
060.80.86.89.0.000.500.001	Full-Time Earnings	653,584	657,249	683,732	700,334	714,341
060.80.86.89.0.000.501.001	Part-Time Earnings	19,565	23,269	19,672	23,734	24,209
060.80.86.89.0.000.502.001	Seasonal Earnings	17,173	5,000	9,865	4,072	4,154
060.80.86.89.0.000.503.001	Overtime	75,499	68,250	123,786	89,900	92,597
060.80.86.89.0.000.504.001	Specialty Pay	-	4,503	5,337	5,409	5,563
060.80.86.89.0.000.506.001	Longevity Pay	-	4,100	5,000	4,300	4,300
		<u>765,821</u>	<u>762,371</u>	<u>847,392</u>	<u>827,749</u>	<u>845,164</u>
EMPLOYEE BENEFITS						
060.80.86.89.0.000.510.001	Medical Insurance	103,050	125,914	125,914	137,054	141,161
060.80.86.89.0.000.510.002	Life Insurance	961	-	-	-	-
060.80.86.89.0.000.511.001	Social Security	46,049	43,811	52,539	46,831	47,762
060.80.86.89.0.000.511.002	Medicare	10,770	11,136	12,288	12,114	12,350
060.80.86.89.0.000.512.001	IMRF Pension Expense	73,901	82,577	90,043	95,768	100,552
060.80.86.89.0.000.513.004	Employee Allowances	9,600	11,000	11,000	11,400	11,400
		<u>244,331</u>	<u>274,438</u>	<u>291,784</u>	<u>303,167</u>	<u>313,225</u>
CONTRACTUAL SERVICES						
060.80.86.89.0.000.532.002	Equipment Maint.	83,063	78,678	86,078	86,078	87,779
060.80.86.89.0.000.532.004	Radio Maintenance	452	545	545	545	555
060.80.86.89.0.000.574.009	Fuel System	300	1,960	1,960	1,960	1,999
		<u>83,815</u>	<u>81,183</u>	<u>88,583</u>	<u>88,583</u>	<u>90,333</u>
COMMODITIES & SUPPLIES						
060.80.86.89.0.000.622.002	Small Tools	3,389	3,680	3,680	3,680	3,753
060.80.86.89.0.000.625.001	Fuel System Repair	1,090	1,090	1,090	1,090	1,111
060.80.86.89.0.000.625.002	Steam Cleaner	1,197	1,197	1,197	1,197	1,220
060.80.86.89.0.000.625.003	Vehicle Maint Supplies	186,395	189,900	182,500	182,500	186,150
060.80.86.89.0.000.627.001	Gas Vehicles	351,682	413,310	514,270	413,310	421,576
		<u>543,753</u>	<u>609,177</u>	<u>702,737</u>	<u>601,777</u>	<u>613,810</u>
OTHER EXPENDITURES						
060.80.86.89.0.000.638.001	Depreciation	10,110	-	-	-	-
		<u>10,110</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
OTHER EQUIPMENT						
060.80.86.89.0.000.665.030	Oil Pump Replacement	484	770	770	770	785
060.80.86.89.0.000.668.004	Radio Equip -Vcle Mnt	79	2,730	2,730	2,730	2,784
		<u>563</u>	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>	<u>3,569</u>
TOTAL VEHICLE MAINTENANCE PROGRAM		1,648,393	1,730,669	1,933,996	1,824,776	1,866,101
TOTAL PUBLIC WORKS - VEHICLE MAINTENANCE		1,849,663	1,903,802	2,112,659	2,011,205	2,058,911

**VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - VEHICLE MAINTENANCE
PERSONAL SERVICES**

Position Title	Positions (1)			Amounts		
	2010 Budget	2011 Budget	2012 Budget	2010 Budget	2011 Budget	2012 Budget
FULL TIME						
Vehicles Superintendent	1.00	1.00	1.00	97,367	99,029	101,593
Foreman	2.00	2.00	2.00	165,679	168,758	176,304
Body Repair Mechanic	1.00	1.00	1.00	74,659	71,485	81,315
Mechanics	6.00	6.00	6.00	408,841	417,007	442,715
	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>	<u>746,546</u>	<u>756,279</u>	<u>801,927</u>
PART TIME						
Maintenance Personnel	0.50 (1)	0.50 (1)	0.50 (1)	22,878	23,269	23,734
	<u>0.50 (1)</u>	<u>0.50 (1)</u>	<u>0.50 (1)</u>	<u>22,878</u>	<u>23,269</u>	<u>23,734</u>
SEASONAL						
Seasonal/Intern	0.40 (2)	0.40 (2)	0.40 (1)	19,910	5,000	4,072
	<u>0.40 (2)</u>	<u>0.40 (2)</u>	<u>0.40 (1)</u>	<u>19,910</u>	<u>5,000</u>	<u>4,072</u>
OTHER COMPENSATION						
Overtime Earnings				66,138	68,250	96,933
Specialty Pay				5,000	5,004	6,010
Longevity Pay				3,800	4,100	4,300
				<u>74,938</u>	<u>77,354</u>	<u>107,243</u>
TOTAL	10.90	10.90	10.90	864,272	861,902	936,976

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets.

A summary of the number of positions follows:

Full-Time	10.00	10.00	10.00
Part-Time	1.00	1.00	1.00
Seasonal	2.00	2.00	1.00

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
EMERGENCY EVENTS**

The Emergency Events section is new for the 2012 Budget document. This section will be used when the Village endures extra ordinary events that need to be accounted and tracked separately for the possible reimbursement from federal or state aide. Emergency type events are not limited, but typically are weather related.

In June 2011, a tornado passed through a 2.3 mile stretch of the Village from near See Gwun Avenue and Golf Road north, almost in a straight line, to Kensington Road and Pine Street near Prospect High School. It was a very brief, but intense storm. The storm impacted operations throughout the entire Village. The damages and clean up were extensive, with the bulk of the additional costs for the storm in the Public Works department, and some additional costs in the Police and Fire departments. Included in the 2011 Estimate is \$611,008 for salaries, benefits, contractual services and commodities & supplies costs for the June 2011 Storm Event.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
EMERGENCY EVENTS**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PROGRAMS					
2011 June Storm Event - Police	-	7,420	7,403	-	-
2011 June Storm Event - Fire	-	8,740	4,345	-	-
2011 June Storm Event - PW	-	561,000	599,260	-	-
	-	577,160	611,008	-	-
EXPENDITURE CLASSIFICATION					
Personal Services	-	118,300	113,860	-	-
Employee Benefits	-	18,960	7,949	-	-
Contractual Services	-	437,700	487,100	-	-
Commodities & Supplies	-	2,200	2,099	-	-
	-	577,160	611,008	-	-
SOURCE OF FUNDS					
001 General Fund	-	577,160	611,008	-	-
	-	577,160	611,008	-	-

**VILLAGE OF MOUNT PROSPECT
EMERGENCY EVENTS
2011 JUNE STORM EVENT - POLICE**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES					
001.89.69.00.8.800.503.001 Overtime	-	7,200	7,200	-	-
	-	7,200	7,200	-	-
EMPLOYEE BENEFITS					
001.89.69.00.8.800.511.001 Social Security	-	20	18	-	-
001.89.69.00.8.800.511.002 Medicare	-	100	98	-	-
	-	120	116	-	-
COMMODITIES & SUPPLIES					
001.89.69.00.8.800.608.001 Other Supplies	-	100	87	-	-
	-	100	87	-	-
TOTAL 2011 JUNE STORM EVENT - POLICE	-	7,420	7,403	-	-

2011 JUNE STORM EVENT - FIRE

PERSONAL SERVICES					
001.89.79.00.8.800.503.001 Overtime	-	7,200	2,900	-	-
	-	7,200	2,900	-	-
EMPLOYEE BENEFITS					
001.89.79.00.8.800.511.001 Social Security	-	-	33	-	-
001.89.79.00.8.800.511.002 Medicare	-	40	-	-	-
	-	40	33	-	-
COMMODITIES & SUPPLIES					
001.89.79.00.8.800.608.001 Other Supplies	-	1,500	1,412	-	-
	-	1,500	1,412	-	-
TOTAL 2011 JUNE STORM EVENT - FIRE	-	8,740	4,345	-	-

**VILLAGE OF MOUNT PROSPECT
EMERGENCY EVENTS
2011 JUNE STORM EVENT - PUBLIC WORKS**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PERSONAL SERVICES					
001.89.89.00.8.800.502.001 Seasonal Earnings	-	3,900	3,860	-	-
001.89.89.00.8.800.503.001 Overtime	-	100,000	99,900	-	-
	-	103,900	103,760	-	-
EMPLOYEE BENEFITS					
001.89.89.00.8.800.511.001 Social Security	-	6,600	6,300	-	-
001.89.89.00.8.800.511.002 Medicare	-	1,600	1,500	-	-
001.89.89.00.8.800.512.001 IMRF Pension Expense	-	10,600	-	-	-
	-	18,800	7,800	-	-
CONTRACTUAL SERVICES					
001.89.89.00.8.800.547.001 Other Eqpt Rental	-	20,100	19,500	-	-
001.89.89.00.8.800.574.012 Landscape & Fence	-	600	600	-	-
001.89.89.00.8.800.574.020 Other Services	-	260,000	320,000	-	-
001.89.89.00.8.800.576.006 Tree Removal	-	72,000	92,000	-	-
001.89.89.00.8.800.576.007 Stump Removal	-	55,000	55,000	-	-
001.89.89.00.8.800.576.011 Tree Trimming	-	30,000	-	-	-
	-	437,700	487,100	-	-
COMMODITIES & SUPPLIES					
001.89.89.00.8.800.608.001 Other Supplies	-	600	600	-	-
	-	600	600	-	-
TOTAL 2011 JUNE STORM EVENT - PUBLIC WORKS	-	561,000	599,260	-	-
TOTAL EMERGENCY EVENTS	-	577,160	611,008	-	-

**VILLAGE OF MOUNT PROSPECT
EMERGENCY EVENTS
PERSONAL SERVICES**

Position Title	Positions			Amounts		
	2010 Budget	2011 Budget	2012 Budget	2010 Budget	2011 Budget	2012 Budget
OTHER COMPENSATION						
Overtime Earnings				-	118,300	-
				-	118,300	-
TOTAL	-	-	-	-	118,300	-



**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
CAPITAL IMPROVEMENTS**

The Capital Improvements Section of the budget consists of separate programs for specific groupings of capital improvements included in the 2012 Budget. These programs are summarized below:

Village-Wide Improvements – This program includes capital improvements and certain equipment items related to public buildings and village operations. Included in the 2012 allocation of \$2,176,000 are \$937,000 for public safety radios, \$257,000 for PW roof repairs and HVAC replacement, \$203,000 for completion of the village-wide ERP software system, and \$175,000 for detention pond improvements.

Downtown Redevelopment Construction – This program consists of costs associated with the Tax Increment Financing District (Downtown Redevelopment Plan). The primary expenditure planned for 2012 is the return of increment to taxing districts. Two other ongoing programs included in this budget are the façade and interior build-out program and streetscape maintenance program budgeted at \$60,000 and \$57,000 respectively.

Street Improvements Projects – In 1997, the Village began a \$20 million street improvements project aimed at reconstructing and resurfacing various streets in need of rehabilitation. The original program was expected to be completed over a period of ten years. Due to shortfalls in the home rule sales tax, the final years of the program were scaled back with completion now expected in 2012. The 2012 budget provides \$2,061,000 for street resurfacing, \$130,000 for traffic improvements and \$50,000 for traffic signal replacements. Funding for these projects comes from the State Motor Fuel Tax and various other local taxes earmarked for the street improvement program.

Flood Control Projects – Projects totaling \$680,150 have been planned for Flood Control. \$500,000 is to go towards Prospect Meadows Flood Improvements, \$75,000 for the Hatlen Heights project, \$50,000 for the Levee 37 project and \$50,000 for creek tree trimming and bank stabilization.

Motor Equipment Replacement – This program includes the acquisition and replacement of motor vehicles through the Vehicle Replacement Fund, an internal service fund. The various operating departments make lease payments to the Vehicle Replacement Fund and then the equipment is purchased by the fund. A separate budget line item exists for each operating department scheduled to receive replacement vehicles in 2012 and 2013. A detailed schedule of all vehicles to be purchased appears at the end of this section. A total of \$1,321,800 is budgeted for new vehicles in 2012.

Computer Replacement – This program is for the purchase of replacement computer hardware for the Village through the Computer Replacement Fund, an internal service fund. A total of \$233,900 has been budgeted in 2012 for computer hardware. A detailed listing of all computers budgeted for 2012 is included at the end of this section.

The total Capital Improvements budget for 2012 is \$9,419,850. Following the Capital Improvements line item pages is a schedule identifying the impact of 2012 budgeted capital expenditures on the operating budget. The long-term plan for all capital expenditures is published separately in the Village's five-year Capital Improvement Plan.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
CAPITAL IMPROVEMENTS**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
--	----------------	----------------	------------------	----------------	------------------

PROGRAMS					
Village-Wide Improvements	1,246,532	1,915,440	1,075,151	2,176,000	3,369,400
Station 14, EOC, PW Expansion	3,386,834	148,150	148,150	-	-
Downtown Redevelopment	1,591,550	4,321,534	4,282,000	2,747,000	2,812,000
Street Improvement Projects	2,392,581	3,182,640	3,073,932	2,261,000	3,987,000
Flood Control Projects	39,692	455,150	425,000	680,150	490,000
Motor Equipment Replacement	872,966	670,650	250,100	1,321,800	1,736,300
Computer Replacement	180,933	194,950	50,000	233,900	233,400
	9,711,088	10,888,514	9,304,333	9,419,850	12,628,100

EXPENDITURE CLASSIFICATION					
Contractual Services	1,127,423	810,158	368,750	325,000	117,000
Other Expenditures	2,072,624	3,901,548	3,887,000	2,665,150	2,725,000
Land Improvements	-	26,065	26,065	-	200,000
Building Improvements	3,055,689	403,000	276,000	387,500	1,420,000
Office Equipment	259,279	305,150	125,200	233,900	264,400
Motor Equipment	-	670,650	250,100	1,321,800	1,736,300
Other Equipment	638,123	433,789	145,200	1,210,500	616,000
Infrastructure	2,557,950	4,338,154	4,226,018	3,276,000	5,399,000
Interfund Transfers	-	-	-	-	150,400
	9,711,088	10,888,514	9,304,333	9,419,850	12,628,100

SOURCE OF FUNDS					
020 Capital Improvement Fund	1,246,532	1,915,440	1,075,151	2,176,000	3,369,400
021 Series 2009 Construction Fund	3,386,834	148,150	148,150	-	-
022 Downtown Redevelopment	1,591,550	4,321,534	4,282,000	2,747,000	2,812,000
023 Street Improvement Construc	1,472,581	2,572,640	2,463,932	1,217,000	2,597,000
024 Flood Control Construction	39,692	455,150	425,000	680,150	490,000
041 Motor Fuel Tax Fund	920,000	610,000	610,000	1,044,000	1,390,000
061 Vehicle Replacement Fund	872,966	670,650	250,100	1,321,800	1,736,300
062 Computer Replacement Fund	180,933	194,950	50,000	233,900	233,400
	9,711,088	10,888,514	9,304,333	9,419,850	12,628,100

**VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENTS
VILLAGE-WIDE IMPROVEMENTS**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
CONTRACTUAL SERVICES						
020.20.21.00.1.000.530.007	EECBG Grant Planning	6,157	-	-	-	-
020.20.21.00.1.000.530.018	EECBG-Sustainability	-	7,000	15,000	15,000	-
020.30.01.00.1.000.561.001	Financial Software	522,870	-	-	-	-
020.30.90.00.0.707.561.001	Financial Software	-	522,800	160,000	203,000	-
020.40.01.00.1.000.530.017	EECBG Grant-Bike Plan	20,065	-	-	-	-
020.40.01.00.1.000.545.005	EECBG Weatherization	90,317	-	-	-	-
020.40.90.00.0.000.530.017	EECBG Grant-Bike Plan	-	19,900	-	-	-
020.70.01.00.1.000.545.006	EECBG-FS14	101	-	30,000	-	-
020.70.90.00.0.709.545.006	EECBG-FS14	-	23,000	-	-	-
		<u>639,510</u>	<u>572,700</u>	<u>205,000</u>	<u>218,000</u>	<u>-</u>
LAND IMPROVEMENTS						
020.40.90.00.0.704.641.001	Corridor Improv	-	26,065	26,065	-	200,000
		-	<u>26,065</u>	<u>26,065</u>	-	<u>200,000</u>
BUILDING IMPROVEMENTS						
020.20.21.00.1.000.645.001	Dig Cameras-Pkng	43,362	-	-	-	-
020.20.24.00.1.000.651.006	Wireless Connectivity	58,031	-	-	-	-
020.60.90.00.1.706.647.009	Restroom Renovations	-	46,000	46,000	-	-
020.70.01.00.1.000.651.003	Training Facility	1,554	-	-	-	-
020.80.01.00.1.000.651.005	Civic Event Sign Repl	19,538	-	-	-	-
020.80.81.82.1.000.651.001	Other Public Buildings	173,835	-	-	-	-
020.80.90.00.0.706.647.003	Replace Gutters - P&F	-	-	-	-	45,000
020.80.90.00.1.706.647.001	Replace Roof FS #13	-	93,060	100,000	-	310,000
020.80.90.00.1.706.649.003	PW Roof Repair	-	-	-	100,000	420,000
020.80.90.00.1.706.651.001	Other Public Buildings	-	183,940	95,000	95,000	95,000
020.80.90.00.1.706.651.002	Salt Storage Building	-	80,000	35,000	35,000	375,000
020.80.90.00.1.706.651.010	Repl HVAC-Pub Bldgs	-	-	-	157,500	175,000
		<u>296,320</u>	<u>403,000</u>	<u>276,000</u>	<u>387,500</u>	<u>1,420,000</u>
OFFICE EQUIPMENT						
020.20.24.00.1.000.657.002	Desktop Operating Sys	77,346	-	-	-	-
020.20.90.00.1.707.655.007	SharePoint Server	-	-	-	-	31,000
020.20.90.00.1.707.657.002	Desktop Operating Sys	-	35,000	-	-	-
020.60.90.00.1.709.657.005	Dig Surveillance Eqpt	-	73,000	73,000	-	-
		<u>77,346</u>	<u>108,000</u>	<u>73,000</u>	-	<u>31,000</u>

**VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENTS
VILLAGE-WIDE IMPROVEMENTS**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
OTHER EQUIPMENT						
020.20.24.00.1.000.665.038	Server Virtualization	7,410	-	-	-	-
020.20.26.00.1.000.665.009	Control Room Switcher	21,648	-	-	-	-
020.20.26.00.1.000.665.029	MPTV Bulletin Board	20,361	-	-	-	-
020.20.90.00.1.707.665.038	Server Virtualization	-	19,589	-	-	-
020.20.90.00.1.707.665.046	Video Conferencing	-	-	-	-	94,000
020.20.90.00.1.709.665.005	Broadcast Camera	-	-	-	-	45,000
020.20.90.00.1.709.665.074	Avid Edit System	-	19,000	-	34,000	-
020.20.90.00.1.709.665.075	Board Room Cameras	-	-	-	89,000	-
020.60.01.00.1.000.665.022	Furniture Replacement	29,936	-	-	-	-
020.60.01.00.1.000.665.027	Livescan Terminals	19,810	-	-	-	-
020.60.01.00.1.000.665.033	Citation Printing Sys	27,580	-	-	-	-
020.60.90.00.0.707.665.044	Traf Stop Data Coll	-	-	-	3,500	-
020.60.90.00.1.707.665.056	Mobile Video Rec Sys	-	-	-	-	168,000
020.60.90.00.1.709.665.022	Furniture Replacement	-	-	-	69,000	64,000
020.60.90.00.1.709.668.003	Radio Equip -Police	-	-	-	447,000	-
020.70.90.00.1.709.665.006	Bunker Gear Lockers	-	-	-	-	30,000
020.70.90.00.1.709.665.022	Furniture Replacement	-	-	-	45,000	45,000
020.70.90.00.1.709.665.032	Paramedic Equipment	-	-	-	-	80,000
020.70.90.00.1.709.665.043	Thermal Imaging	-	-	-	33,000	-
020.70.90.00.1.709.665.048	Village Warning Sirens	-	-	-	-	90,000
020.70.90.00.1.709.668.001	Radio Equip -Fire	-	-	-	490,000	-
020.80.90.00.1.709.666.001	Emergency	-	250,000	-	-	-
		126,745	288,589	-	1,210,500	616,000

INFRASTRUCTURE						
020.80.01.00.1.702.677.005	Detention Pond	14,483	-	-	-	-
020.80.81.81.1.000.676.001	Streetlight Improv	44,828	-	-	-	-
020.80.81.81.1.000.678.005	Kensington Rd Turn Ln	47,300	-	-	-	-
020.80.90.00.0.705.679.026	NWHWY-MP Rd Bike	-	-	-	5,000	68,000
020.80.90.00.1.703.677.005	Detention Pond	-	232,516	232,516	175,000	205,000
020.80.90.00.1.704.678.019	Kensington Road	-	-	182,699	100,000	-
020.80.90.00.1.705.676.001	Streetlight Improv	-	79,871	79,871	80,000	565,000
020.80.90.00.1.705.676.006	DCEO - LED Streetlights	-	22,000	-	-	-
020.80.90.00.1.705.678.005	Kensington Rd Turn Ln	-	182,699	-	-	-
020.80.90.00.1.705.679.002	Melas/Meadows Brdge	-	-	-	-	114,000
		106,611	517,086	495,086	360,000	952,000

INTERFUND TRANSFERS						
020.697.001	Transfer Out	-	-	-	-	150,400
		-	-	-	-	150,400

TOTAL VILLAGE-WIDE IMPROVEMENTS		1,246,532	1,915,440	1,075,151	2,176,000	3,369,400
--	--	------------------	------------------	------------------	------------------	------------------

**VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENTS
STATION 14, EMERGENCY OPERATION CENTER, AND PUBLIC WORKS EXPANSION**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
CONTRACTUAL SERVICES					
021.70.01.00.1.000.530.006 Other Prof. Serv.	115,087	750	750	-	-
	<u>115,087</u>	750	750	-	-
BUILDING IMPROVEMENTS					
021.70.01.00.1.000.648.002 Station 14	2,435,478	-	-	-	-
021.70.01.00.1.000.649.002 PW Expansion	254,112	-	-	-	-
021.70.01.00.1.000.650.002 EOC Construction	69,779	-	-	-	-
	<u>2,759,369</u>	-	-	-	-
OFFICE EQUIPMENT					
021.70.01.00.1.000.656.001 Office Eqpt	1,000	2,200	2,200	-	-
	<u>1,000</u>	2,200	2,200	-	-
OTHER EQUIPMENT					
021.70.01.00.1.000.665.031 Other Equipment	205,491	145,200	145,200	-	-
021.70.01.00.1.000.667.001 EOC	136,285	-	-	-	-
021.70.01.00.1.000.667.002 Fire Station #14	42,592	-	-	-	-
021.70.01.00.1.000.667.003 PW Expansion	127,010	-	-	-	-
	<u>511,378</u>	145,200	145,200	-	-
TOTAL STATION 14, EMERGENCY OPERATION CENTER, AND PUBLIC WORKS EXPANSION	3,386,834	148,150	148,150	-	-

**VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENTS
DOWNTOWN REDEVELOPMENT CONSTRUCTION**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
CONTRACTUAL SERVICES						
022.30.01.00.1.000.564.001	Financing Costs	222,667	70,000	70,000	10,000	10,000
022.40.01.00.1.000.530.006	Other Prof. Serv.	375	20,000	20,000	20,000	20,000
022.80.81.81.1.000.574.011	St-scape Corr Maint	55,000	57,000	57,000	57,000	57,000
		<u>278,042</u>	<u>147,000</u>	<u>147,000</u>	<u>87,000</u>	<u>87,000</u>
OTHER EXPENDITURES						
022.30.01.00.1.000.636.011	Property Tax Expense	-	15,400	-	-	-
022.30.01.00.1.000.636.013	NWE Sales Tax Rebate	85,950	83,000	89,000	93,000	97,000
022.30.01.00.1.000.637.001	Rtrn of Inc-Cook County	1,098,255	3,737,998	3,738,000	2,507,000	2,568,000
022.40.01.00.1.000.636.007	Facade Program	12,453	-	-	-	-
022.40.90.00.0.710.636.007	Facade Program	-	60,000	60,000	60,000	60,000
		<u>1,196,658</u>	<u>3,896,398</u>	<u>3,887,000</u>	<u>2,660,000</u>	<u>2,725,000</u>
INFRASTRUCTURE						
022.80.81.81.1.000.675.007	Brick Sidewalks	34,985	35,002	30,000	-	-
022.80.81.81.1.000.679.001	D/T Streetscape Prog	81,865	243,134	218,000	-	-
		<u>116,850</u>	<u>278,136</u>	<u>248,000</u>	<u>-</u>	<u>-</u>
TOTAL DOWNTOWN REDEVELOPMENT CONSTRUCTION		1,591,550	4,321,534	4,282,000	2,747,000	2,812,000

**VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENTS
STREET IMPROVEMENT PROJECTS**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
CONTRACTUAL SERVICES					
023.80.81.81.1.000.575.003 Pavement Evaluation St	34,000	-	-	-	-
023.80.81.81.1.000.575.006 Resurface Testing	13,292	54,708	16,000	20,000	30,000
023.80.83.86.1.000.565.002 Traffic Study/Improv	47,492	35,000	-	-	-
	<u>94,784</u>	<u>89,708</u>	<u>16,000</u>	<u>20,000</u>	<u>30,000</u>
INFRASTRUCTURE					
023.80.01.00.1.000.679.003 Parking Lot Imp	82,588	75,000	75,000	-	-
023.80.81.81.1.000.676.001 Streetlight Improv	20,057	-	796,242	-	-
023.80.81.81.1.000.678.003 Resurfacing-SC Fund	840,152	-	-	-	-
023.80.81.81.1.000.678.007 Linneman Road Impr.	435,000	-	-	-	-
023.80.90.00.0.705.676.001 Streetlight Improv	-	796,242	-	-	-
023.80.90.00.0.705.678.003 Resurfacing-SC Fund	-	1,611,690	1,546,690	1,067,000	2,517,000
023.80.90.00.0.710.679.020 Traffic Improvements	-	-	30,000	130,000	50,000
041.80.81.82.1.000.678.002 Resurfacing - MFT Fund	920,000	-	-	-	-
041.80.90.00.0.704.676.003 Traffic Signal Repl	-	60,000	60,000	50,000	50,000
041.80.90.00.0.705.678.002 Resurfacing - MFT Fund	-	550,000	550,000	994,000	1,340,000
	<u>2,297,797</u>	<u>3,092,932</u>	<u>3,057,932</u>	<u>2,241,000</u>	<u>3,957,000</u>
TOTAL STREET IMPROVEMENT PROJECTS	2,392,581	3,182,640	3,073,932	2,261,000	3,987,000

**VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENTS
FLOOD CONTROL PROJECTS**

		2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
OTHER EXPENDITURES						
024.80.01.00.1.000.636.009	Res Reimbursement	3,000	5,150	-	5,150	-
		3,000	5,150	-	5,150	-
INFRASTRUCTURE						
024.20.21.00.1.702.677.003	Levee 37	1,921	-	-	-	-
024.80.01.00.1.702.677.001	Creek Bank Stabilization	10,539	-	-	-	-
024.80.01.00.1.702.677.002	Creek Tree Trimming	24,016	-	-	-	-
024.80.01.00.1.702.677.004	Priv Prop Drainage	216	-	-	-	-
024.80.90.00.0.702.677.001	Creek Bank Stabilization	-	50,000	25,000	25,000	25,000
024.80.90.00.0.702.677.002	Creek Tree Trimming	-	25,000	25,000	25,000	25,000
024.80.90.00.0.702.677.003	Levee 37	-	50,000	-	-	-
024.80.90.00.0.702.677.004	Priv Prop Drainage	-	50,000	50,000	-	100,000
024.80.90.00.0.702.677.006	Prosp Mdws Flood Imp	-	250,000	250,000	500,000	250,000
024.80.90.00.0.702.677.010	DCEO Hatlen Heights	-	25,000	25,000	75,000	-
024.80.90.00.1.702.677.003	Levee 37	-	-	50,000	50,000	90,000
		36,692	450,000	425,000	675,000	490,000
TOTAL FLOOD CONTROL PROJECTS		39,692	455,150	425,000	680,150	490,000

**VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENTS
MOTOR EQUIPMENT REPLACEMENT**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
OTHER EXPENDITURES					
061.30.01.00.1.000.638.001 Depreciation	872,966	-	-	-	-
	<u>872,966</u>	-	-	-	-

MOTOR EQUIPMENT					
061.80.86.00.1.000.660.003 Police Dept Vehicles	-	134,000	45,000	344,000	364,500
061.80.86.00.1.000.660.004 Pool Vehicles	-	23,500	-	48,000	30,000
061.80.86.00.1.000.660.005 Fire Dept. Vehicles	-	57,600	57,600	160,000	342,000
061.80.86.00.1.000.660.006 Public Works Vehicles	-	455,550	147,500	769,800	999,800
	-	<u>670,650</u>	250,100	1,321,800	1,736,300

TOTAL MOTOR EQUIPMENT REPLACEMENT	872,966	670,650	250,100	1,321,800	1,736,300
--	----------------	----------------	----------------	------------------	------------------

COMPUTER REPLACEMENT FUND

OFFICE EQUIPMENT					
062.20.24.00.1.000.655.001 Computer Eqpt - IT	180,933	194,950	50,000	233,900	233,400
	<u>180,933</u>	194,950	50,000	233,900	233,400

TOTAL COMPUTER REPLACEMENT FUND	180,933	194,950	50,000	233,900	233,400
--	----------------	----------------	---------------	----------------	----------------

TOTAL CAPITAL IMPROVEMENTS	9,711,088	10,888,514	9,304,333	9,419,850	12,628,100
-----------------------------------	------------------	-------------------	------------------	------------------	-------------------

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
IMPACT OF CAPITAL EXPENDITURES ON THE OPERATING BUDGET**

Account Number	Description	2012 Budget	Impact
VILLAGE-WIDE IMPROVEMENTS AND EQUIPMENT			
020.80.90.00.1.706.649.003	PW Roof Repair	100,000	
020.80.90.00.1.706.651.001	Other Public Buildings	95,000	
020.80.90.00.1.706.651.002	Salt Storage Building	35,000	\$1,000 maintenance per year
020.80.90.00.1.706.651.010	Replace HVAC - Public Buildings	157,500	
020.20.90.00.1.709.665.074	Avid Edit System	34,000	Maintenance as needed
020.20.90.00.1.709.665.075	Board Room Cameras	89,000	Maintenance as needed
020.60.90.00.0.707.665.044	Traffic Stop Data Collection	3,500	
020.60.90.00.1.709.665.022	Furniture Replacement	69,000	
020.60.90.00.1.709.668.003	Radio Equip - Police	447,000	\$2,500 batteries after the 2nd yr
020.70.90.00.1.709.665.022	Furniture Replacement	45,000	
020.70.90.00.1.709.665.043	Thermal Imaging Cameras	33,000	\$500 for batteries
020.70.90.00.1.709.668.001	Radio Equip - Fire	490,000	\$2,500 batteries after the 2nd yr
020.80.90.00.0.705.679.026	NWHWY - MP Road Bike Path	5,000	
020.80.90.00.1.703.677.005	Detention Pond Impr.	175,000	
020.80.90.00.1.704.678.019	Kensington Road Impr.	100,000	\$7,000 per year for energy costs
020.80.90.00.1.705.676.001	Streetlight Improvements	80,000	\$3,000 per year for energy costs
		<u>1,958,000</u>	
STREET IMPROVEMENT PROJECTS			
023.80.90.00.0.705.678.003	Streets Resurfacing-St. Contr. Fund	1,067,000	\$28,000 for crack sealing
023.80.90.00.0.710.679.020	Traffic Improvements	130,000	\$5,000 to maintain signage, etc.
041.80.90.00.0.704.676.003	Traffic Signal Replacement	50,000	
041.80.90.00.0.705.678.002	Resurfacing - MFT Fund	994,000	\$24,000 for crack sealing
		<u>2,241,000</u>	
FLOOD CONTROL PROJECTS			
024.80.90.00.0.702.667.001	Creek Bank Stabilization	25,000	
024.80.90.00.0.702.677.002	Creek Tree Trimming	25,000	
024.80.90.00.0.702.677.006	Prospect Meadows Flood Impr.	500,000	
024.80.90.00.0.702.677.010	DCEO Hatlen Heights	75,000	
024.80.90.00.1.702.677.003	Levee 37	50,000	\$10,000 for inspection/repairs
		<u>675,000</u>	
TOTAL		4,874,000	

All other capital expenditures were determined to have a negligible impact on the operating budget.

**VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENTS
2012 BUDGET
CAPITAL EXPENDITURE REQUESTS 2012 - 2015
MOTOR EQUIPMENT**

Description	2012	2013	2014	2015
Pool Cars				
4 Door Sedan #300	24,000	-	-	-
4 Door Sedan #303	-	-	-	26,000
4 Door Sedan #324	-	-	26,000	-
Ford Van #311	24,000	-	-	-
GMC Van #305	-	30,000	-	-
Pool Cars Total	48,000	30,000	26,000	26,000

Police Department				
9 Squad Cars	315,000	-	-	-
7 Squad Cars	-	248,500	-	-
4 Squad Cars	-	-	144,000	-
11 Squad Cars	-	-	-	401,500
1 Staff/Detective Car	29,000	36,000	-	30,500
7 Staff/Detective Cars	-	-	210,000	-
2 Supervisor Cars	-	80,000	-	-
3 CSO Vehicles	-	-	113,500	-
Police Department Totals	344,000	364,500	467,500	432,000

Fire Department				
Scuba Trailer	-	10,000	-	-
Car #503	-	49,000	-	-
Car #505	-	30,000	-	-
Car #506	-	-	50,000	-
Car #507	-	28,000	-	-
Hose Wagon #546	-	-	125,000	-
Ambulance #521	160,000	-	-	-
Ambulance #524	-	-	-	170,000
Engine #515	-	-	-	525,000
Squad #544	-	225,000	-	-
Passenger Bus #549	-	-	63,000	-
Fire Department Totals	160,000	342,000	238,000	695,000

Public Works Department				
Ariel #4523	160,800	-	-	-
Step Van #2730	120,000	-	-	-
Dump Truck #4517	128,000	-	-	-
Dump Truck #4522	128,000	-	-	-
Dump Truck #2729	55,000	-	-	-
Pickup Truck #2732	36,000	-	-	-
Pickup Truck #2759	36,000	-	-	-
Pickup Truck #4534	36,000	-	-	-

**VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENTS
2012 BUDGET
CAPITAL EXPENDITURE REQUESTS 2012 - 2015
MOTOR EQUIPMENT**

Description	2012	2013	2014	2015
Public Works Department (continued)				
Pickup w/Utility Body #4539	40,000	-	-	-
Explorer SUV #2708	30,000	-	-	-
Trailer #4556	-	7,000	-	-
Leaf Loader #4530	-	49,000	-	-
Leaf Loader #4547	-	49,000	-	-
Flatbed/Crane #2723	-	115,000	-	-
Aerial #2721	-	160,800	-	-
Aerial #4541	-	175,000	-	-
Skid Loader #4546	-	95,000	-	-
Dump Truck #2754	-	125,000	-	-
Dump Truck #2728	-	150,000	-	-
Pickup Truck #4554	-	37,000	-	-
Pickup Truck #2709	-	37,000	-	-
Dump Truck #2757	-	-	135,000	-
Dump Truck #4509	-	-	135,000	-
Dump Truck #2718	-	-	60,000	-
Dump Truck #2734	-	-	60,000	-
Dump Truck #2749	-	-	60,000	-
Sign Truck #2719	-	-	115,000	-
Compressor #2746	-	-	18,000	-
Sweeper #4501	-	-	182,000	-
Pickup w/Utility Body #2710	-	-	42,600	-
Pickup w/Utility Body #2715	-	-	42,600	-
Pickup w/Utility Body #4500	-	-	42,600	-
Pickup w/Utility Body #4526	-	-	42,600	-
Pickup w/Utility Body #4529	-	-	42,600	-
Pickup Truck #4540	-	-	38,000	-
Traffic Arrow #2752	-	-	-	8,000
Traffic Arrow #2763	-	-	-	8,000
Leaf Loader #4532	-	-	-	49,000
Leaf Loader #4546	-	-	-	49,000
Leaf Loader #4560	-	-	-	49,000
Workman #4505	-	-	-	52,800
Trackless Snow Blower/Broom #4508	-	-	-	135,000
Dump Truck #4510	-	-	-	140,000
Dump Truck #4512	-	-	-	140,000
Sweeper #4504	-	-	-	185,000
Passenger Van #2743	-	-	-	32,000
Excursion SUV #4514	-	-	-	38,000
Public Works Department Totals	769,800	999,800	1,016,000	885,800

TOTAL MOTOR EQUIPMENT	1,321,800	1,736,300	1,747,500	2,038,800
------------------------------	------------------	------------------	------------------	------------------

**VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENTS
2012 BUDGET
CAPITAL EXPENDITURE REQUESTS 2012 - 2015
COMPUTER REPLACEMENT**

Description	2012	2013	2014	2015
Information Technology				
35 PCs and Monitors	40,200	-	-	-
49 PCs and Monitors	-	51,450	-	-
24 PCs and Monitors	-	-	25,200	-
54 PCs and Monitors	-	-	-	56,700
20 Laptops	29,950	-	-	-
9 Laptops	-	13,050	-	-
13 Laptops	-	-	20,750	-
8 Laptops	-	-	-	14,450
9 Rugged Laptops	36,000	48,800	-	-
10 Rugged Laptops	-	-	58,000	-
13 Rugged Laptops	-	-	-	73,000
27 Printers	41,900	-	-	-
11 Printers	-	16,500	-	-
14 Printers	-	-	27,900	-
7 Printers	-	-	-	11,500
5 Servers	31,650	-	-	-
6 Servers	-	44,500	-	-
2 Server	-	-	20,000	-
3 Servers	-	-	-	21,500
2 SANS	45,000	-	60,000	70,000
2 Scanners	9,200	9,000	3,900	-
3 Scanner	-	-	-	2,700
4 Tablet PC's	-	18,000	-	-
2 Tablet PC's	-	-	9,000	-
3 Tablet PC's	-	-	-	13,500
1 Plotter	-	16,500	-	-
13 WAPs	-	15,600	-	-
9 WAPs	-	-	-	3,000
1 Tape Library	-	-	8,000	8,000
1 Handheld	-	-	2,150	-
7 Routers	-	-	-	46,000
20 Switches	-	-	-	90,000
6 PTP Radios	-	-	-	31,000
Information Technology Totals	233,900	233,400	234,900	441,350
TOTAL COMPUTER REPLACEMENT	233,900	233,400	234,900	441,350



**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
DEBT SERVICE FUND**

The Debt Service section of the budget contains the provision for current debt obligations of the Village. Current debt obligations are separated into two general categories: General Obligation Bonds and Installment Notes. A description of each category follows:

General Obligation Bonds refer to debt obligations that are backed by the full faith and credit of the Village. There are seven (7) general obligation (G.O.) bonds issues supported by ad valorem property taxes. Each year Cook County levies an ad valorem tax according to the amortization schedule listed in the original bond ordinance.

Installment Contracts are obligations the Village has entered into with the Illinois Environmental Protection Agency to provide low-interest loans for the construction of certain flood control projects. The contracts are for a twenty-year period with interest rates ranging from 2.625% to 3.36%. The semi-annual principal and interest payments will be paid from the proceeds of the first 1/4¢ home rule sales tax.

Total Debt Service Funds expenditures of \$2,409,195 for 2012 are made up of \$1,795,841 for General Obligation Debt and \$613,354 for Installment Contracts.

A summary of annual debt service requirements and the annual principal requirements for all outstanding and proposed issues are included as supplemental information following the Debt Service Funds budget.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
DEBT SERVICE FUNDS**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PROGRAMS					
Series 2001 B&I, Village Hall	150	-	-	-	-
Series 2003 B&I, Village Hall	912,656	810,600	806,816	-	-
Series 2009 B&I, FD/PW	417,691	417,663	417,691	417,691	417,691
Series 2009B B&I, FD/PW	99,440	336,000	336,028	380,278	378,278
Series 2009C B&I, FD/PW	127,146	135,423	135,451	135,451	135,451
IEPA Flood Control Loans B&I	613,356	613,354	613,354	613,354	613,353
Series 2011B Refunding B&I	-	109,067	109,466	168,394	167,386
Series 2012 Refunding B&I	-	-	-	694,027	693,315
	2,170,439	2,422,107	2,418,806	2,409,195	2,405,474
EXPENDITURE CLASSIFICATION					
Bond Principal	1,046,204	1,377,701	1,377,701	1,479,732	1,512,311
Interest Expense	1,123,057	1,042,606	1,038,821	928,179	891,879
Bank & Fiscal Fees	1,178	1,800	2,284	1,284	1,284
	2,170,439	2,422,107	2,418,806	2,409,195	2,405,474
SOURCE OF FUNDS					
002 Debt Service Fund	2,170,439	2,422,107	2,418,806	2,409,195	2,405,474
	2,170,439	2,422,107	2,418,806	2,409,195	2,405,474

**VILLAGE OF MOUNT PROSPECT
DEBT SERVICE FUNDS
SERIES 2001 B&I, VILLAGE HALL**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
BANK & FISCAL FEES					
002.00.00.00.2.505.695.006 2001 GO Bank Fee	150	-	-	-	-
	150	-	-	-	-

TOTAL SERIES 2001 B&I, VILLAGE HALL	150	-	-	-	-
--	------------	----------	----------	----------	----------

SERIES 2003 B&I, VILLAGE HALL

BOND PRINCIPAL					
002.00.00.00.2.509.685.007 2003 GO Bond	530,000	550,000	550,000	-	-
	530,000	550,000	550,000	-	-

INTEREST EXPENSE					
002.00.00.00.2.509.690.007 2003 GO Bond Interest	382,056	260,000	256,216	-	-
	382,056	260,000	256,216	-	-

BANK & FISCAL FEES					
002.00.00.00.2.509.695.007 2003 GO Bank Fee	600	600	600	-	-
	600	600	600	-	-

TOTAL SERIES 2003 B&I, VILLAGE HALL	912,656	810,600	806,816	-	-
--	----------------	----------------	----------------	----------	----------

**VILLAGE OF MOUNT PROSPECT
DEBT SERVICE FUNDS
SERIES 2009 B&I, FD/PW**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
INTEREST EXPENSE					
002.00.00.00.2.510.690.008 2009 GO Bond Interest	417,263	417,263	417,263	417,263	417,263
	<u>417,263</u>	<u>417,263</u>	<u>417,263</u>	<u>417,263</u>	<u>417,263</u>
BANK & FISCAL FEES					
002.00.00.00.2.510.695.008 2009 GO Bank Fee	428	400	428	428	428
	<u>428</u>	<u>400</u>	<u>428</u>	<u>428</u>	<u>428</u>
TOTAL SERIES 2009 B&I, FD/PW	417,691	417,663	417,691	417,691	417,691

SERIES 2009B B&I, FD/PW

BOND PRINCIPAL					
002.00.00.00.2.511.685.009 2009B GO Bond	-	230,000	230,000	280,000	285,000
	<u>-</u>	<u>230,000</u>	<u>230,000</u>	<u>280,000</u>	<u>285,000</u>
INTEREST EXPENSE					
002.00.00.00.2.511.690.009 2009B GO Bond	99,440	105,600	105,600	99,850	92,850
	<u>99,440</u>	<u>105,600</u>	<u>105,600</u>	<u>99,850</u>	<u>92,850</u>
BANK & FISCAL FEES					
002.00.00.00.2.511.695.009 2009B GO Bank Fee	-	400	428	428	428
	<u>-</u>	<u>400</u>	<u>428</u>	<u>428</u>	<u>428</u>
TOTAL SERIES 2009B B&I, FD/PW	99,440	336,000	336,028	380,278	378,278

**VILLAGE OF MOUNT PROSPECT
DEBT SERVICE FUNDS
SERIES 2009C B&I, FD/PW**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
INTEREST EXPENSE					
002.00.00.00.2.512.690.010 2009C GO Bond	127,146	135,023	135,023	135,023	135,023
	<u>127,146</u>	<u>135,023</u>	<u>135,023</u>	<u>135,023</u>	<u>135,023</u>
BANK & FISCAL FEES					
002.00.00.00.2.512.695.010 2009C GO Bank Fee	-	400	428	428	428
	<u>-</u>	<u>400</u>	<u>428</u>	<u>428</u>	<u>428</u>
TOTAL SERIES 2009C B&I, FD/PW	127,146	135,423	135,451	135,451	135,451

IEPA FLOOD CONTROL LOANS B&I

BOND PRINCIPAL					
002.00.00.00.2.650.687.001 EPA Loan #1	102,695	106,174	106,174	109,772	113,491
002.00.00.00.2.650.687.002 EPA Loan Principal #2	34,675	35,850	35,850	37,065	38,320
002.00.00.00.2.650.687.003 EPA Loan Principal #3	222,644	230,187	230,187	237,986	246,050
002.00.00.00.2.650.687.004 EPA Loan Principal #4	64,654	66,536	66,536	68,472	70,465
002.00.00.00.2.650.687.005 EPA Loan Principal #5	91,536	93,954	93,954	96,437	98,985
	<u>516,204</u>	<u>532,701</u>	<u>532,701</u>	<u>549,732</u>	<u>567,311</u>
INTEREST EXPENSE					
002.00.00.00.2.650.692.001 EPA Loan #1 Interest	17,607	14,127	14,127	10,530	6,810
002.00.00.00.2.650.692.002 EPA Loan #2 Interest	4,614	3,439	3,439	2,224	968
002.00.00.00.2.650.692.003 EPA Loan #3 Interest	33,862	26,319	26,319	18,519	10,456
002.00.00.00.2.650.692.004 EPA Loan #4 Interest	16,099	14,217	14,217	12,280	10,287
002.00.00.00.2.650.692.005 EPA Loan #5 Interest	24,970	22,551	22,551	20,069	17,521
	<u>97,152</u>	<u>80,653</u>	<u>80,653</u>	<u>63,622</u>	<u>46,042</u>
TOTAL IEPA FLOOD CONTROL LOANS B&I	613,356	613,354	613,354	613,354	613,353

**VILLAGE OF MOUNT PROSPECT
DEBT SERVICE FUNDS
SERIES 2011B REFUNDING B&I**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
BOND PRINCIPAL					
002.00.00.00.2.514.685.027 2011B GO Bond	-	65,000	65,000	40,000	40,000
	-	65,000	65,000	40,000	40,000
INTEREST EXPENSE					
002.00.00.00.2.514.690.027 2011B GO Bond	-	44,067	44,066	128,394	127,386
	-	44,067	44,066	128,394	127,386
BANK & FISCAL FEES					
002.00.00.00.2.514.695.027 2011B GO Bank Fee	-	-	400	-	-
	-	-	400	-	-
TOTAL SERIES 2011B REFUNDING B&I	-	109,067	109,466	168,394	167,386

SERIES 2012 REFUNDING B&I

BOND PRINCIPAL					
002.00.00.00.2.515.685.028 2012 GO Bond	-	-	-	610,000	620,000
	-	-	-	610,000	620,000
INTEREST EXPENSE					
002.00.00.00.2.515.690.028 2012 GO Bond Interest	-	-	-	84,027	73,315
	-	-	-	84,027	73,315
TOTAL SERIES 2012 REFUNDING B&I	-	-	-	694,027	693,315
TOTAL DEBT SERVICE FUNDS	2,170,439	2,422,107	2,418,806	2,409,195	2,405,474

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
LONG-TERM DEBT - ANNUAL PRINCIPAL REQUIREMENTS**

	2012	2013	2014	2015	2016 - 2029	Totals
--	------	------	------	------	-------------	--------

Debt To Be Paid From Property Taxes						
General Obligation Bonds						
Series 2009 - Fire Station #14/EOC	-	-	-	-	9,800,000	9,800,000
Series 2009B Village Refunding	280,000	285,000	295,000	305,000	2,035,000	3,200,000
Series 2009C - Fire Station #14/EOC	-	-	25,000	40,000	2,585,000	2,650,000
Series 2011B Village Refunding Bonds	40,000	40,000	660,000	680,000	3,675,000	5,095,000
Series 2011C Village Refunding Bonds	610,000	620,000	-	-	1,745,000	2,975,000
Total	930,000	945,000	980,000	1,025,000	19,840,000	23,720,000
Debt To Be Paid From Home Rule Sales Tax (1st Quarter Percent)						
Installment Contracts						
IEPA Loan #1	109,772	113,491	117,337	-	-	340,600
IEPA Loan #2	37,065	38,320	-	-	-	75,385
IEPA Loan #3	237,986	246,050	126,134	-	-	610,170
IEPA Loan #4	68,472	70,465	72,517	74,628	155,835	441,917
IEPA Loan #5	96,437	98,985	101,600	104,285	387,176	788,483
Total	549,732	567,311	417,588	178,913	543,011	2,256,555

TOTAL VILLAGE DEBT SERVICE	1,479,732	1,512,311	1,397,588	1,203,913	20,383,011	25,976,555
-----------------------------------	------------------	------------------	------------------	------------------	-------------------	-------------------

Debt To Be Paid By Mount Prospect Public Library						
General Obligation Bonds						
Series 2002 Library Bonds	965,000	-	-	-	-	965,000
Series 2006 Library Refunding Bonds	50,000	50,000	55,000	55,000	9,555,000	9,765,000
Series 2011A Library Refunding Bonds	60,000	1,065,000	1,085,000	1,100,000	725,000	4,035,000
Total	1,075,000	1,115,000	1,140,000	1,155,000	10,280,000	14,765,000

TOTAL ANNUAL PRINCIPAL REQUIREMENTS	2,554,732	2,627,311	2,537,588	2,358,913	30,663,011	40,741,555
--	------------------	------------------	------------------	------------------	-------------------	-------------------

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
LONG-TERM DEBT - ANNUAL DEBT SERVICE REQUIREMENTS**

	2012	2013	2014	2015	2016 - 2029	Totals
Debt To Be Paid From Property Taxes						
General Obligation Bonds						
Series 2009 - Fire Station #14/EOC	417,263	417,263	417,263	417,263	14,328,473	15,997,525
Series 2009B Village Refunding	379,850	377,850	380,725	383,350	2,300,049	3,821,824
Series 2009C - Fire Station #14/EOC	135,023	135,023	160,023	174,273	3,857,928	4,462,270
Series 2011B Village Refunding Bonds	168,394	167,386	786,378	789,746	3,957,870	5,869,774
Series 2011C Village Refunding Bonds	694,027	693,315	54,095	54,095	2,097,005	3,592,537
Total	1,794,557	1,790,837	1,798,484	1,818,727	26,541,325	33,743,930
Debt To Be Paid From Home Rule Sales Tax (1st Quarter Percent)						
Installment Contracts						
IEPA Loan #1	120,301	120,301	120,301	-	-	360,904
IEPA Loan #2	39,289	39,289	-	-	-	78,578
IEPA Loan #3	256,506	256,506	128,253	-	-	641,264
IEPA Loan #4	80,753	80,753	80,753	80,753	161,506	484,516
IEPA Loan #5	116,506	116,506	116,506	116,506	407,770	873,792
Total	613,354	613,354	445,813	197,258	569,276	2,439,055
TOTAL VILLAGE DEBT SERVICE	2,407,911	2,404,191	2,244,297	2,015,985	27,110,601	36,182,985

Debt To Be Paid By Mount Prospect Public Library						
General Obligation Bonds						
Series 2002 Library Bonds	1,008,425	-	-	-	-	1,008,425
Series 2006 Library Refunding Bonds	437,078	435,265	438,453	436,418	11,242,391	12,989,605
Series 2011A Library Refunding Bonds	130,613	1,134,563	1,135,925	1,131,938	737,688	4,270,725
	1,576,116	1,569,828	1,574,378	1,568,356	11,980,079	18,268,755
TOTAL ANNUAL DEBT SERVICE REQUIREMENTS	3,984,027	3,974,019	3,818,674	3,584,341	39,090,680	54,451,740

**VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
GENERAL OBLIGATION LIBRARY BONDS, SERIES 2002
December 31, 2011**

Date of Issue:	June 1, 2002	Interest Dates:	June 1 and December 1
Date of Maturity:	December 1, 2022	Principal Maturity Date:	December 1
Authorized Issue:	\$20,500,000	Payable At:	American Nat'l Bank
<small>Partial Advance Refunded - December, 2006. \$9,380,000 bond #'s 2225-4100 Partial Advance Refunded - July, 2011. \$3,895,000 bond #'s 1446-2224</small>			
Purpose:	Library Expansion		
Interest Rates:	1253-1445	4.500%	

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Payment Numbers	Tax Levy			Coupons Due On			
		Principal	Interest	Total	June 1	Amount	Dec. 1	Amount
2011	1253-1445	965,000	43,425	1,008,425	2012	113,250	2012	113,250
		965,000	43,425	1,008,425		113,250		113,250

VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
GENERAL OBLIGATION LIBRARY REFUNDING BONDS, SERIES 2006
December 31, 2011

Date of Issue:	December 15, 2006	Interest Dates:	June 1 and December 1
Date of Maturity:	December 1, 2022	Principal Maturity Date:	December 1
Authorized Issue:	\$10,000,000	Payable At:	Wells Fargo Bank, N.A.
Purpose:	Library Refunding		

Interest Rates:	6-7	3.6250%	12	3.9000%
	8	3.7000%	13	3.9500%
	9	3.7500%	14	4.0000%
	10	3.8000%	15	4.0500%
	11	3.8500%	16	4.1000%

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Payment Numbers	Tax Levy			Coupons Due On			
		Principal	Interest	Total	June 1	Amount	Dec. 1	Amount
2011	6	50,000	387,078	437,078	2012	193,539	2012	193,539
2012	7	50,000	385,265	435,265	2013	192,633	2013	192,633
2013	8	55,000	383,453	438,453	2014	191,727	2014	191,727
2014	9	55,000	381,418	436,418	2015	190,709	2015	190,709
2015	10	555,000	379,355	934,355	2016	189,678	2016	189,678
2016	11	1,360,000	358,265	1,718,265	2017	179,133	2017	179,133
2017	12	1,410,000	305,905	1,715,905	2018	152,953	2018	152,953
2018	13	1,465,000	250,915	1,715,915	2019	125,458	2019	125,458
2019	14	1,525,000	193,048	1,718,048	2020	96,524	2020	96,524
2020	15	1,585,000	132,048	1,717,048	2021	66,024	2021	66,024
2021	16	1,655,000	67,855	1,722,855	2022	33,928	2022	33,928
		<u>9,765,000</u>	<u>3,224,605</u>	<u>12,989,605</u>		<u>1,612,303</u>		<u>1,612,303</u>

**VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
GENERAL OBLIGATION BONDS, SERIES 2009
DECEMBER 31, 2011**

Date of Issue:	March 11, 2009	Interest Dates:	June 1 and December 1
Date of Maturity:	December 1, 2028	Principal Maturity Date:	December 1
Authorized Issue:	\$10,000,000	Payable At:	Bank of New York Mellon
Purpose:	Replacement Fire Station #14, Emergency Operations Center and Public Works Facility Expansion		
Interest Rates:	0041-0247 4.000%	0560-0889 4.200%	1240-1609 4.375%
	0248-0559 4.000%	0890-1239 4.300%	1610-2000 4.500%

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Payment Numbers	Tax Levy			Coupons Due On			
		Principal	Interest	Total	June 1	Amount	Dec. 1	Amount
2011	-	0	417,263	417,263	2012	208,631	2012	208,631
2012	-	0	417,263	417,263	2013	208,631	2013	208,631
2013	-	0	417,263	417,263	2014	208,631	2014	208,631
2014	-	0	417,263	417,263	2015	208,631	2015	208,631
2015	-	0	417,263	417,263	2016	208,631	2016	208,631
2016	-	0	417,263	417,263	2017	208,631	2017	208,631
2017	-	0	417,263	417,263	2018	208,631	2018	208,631
2018	-	0	417,263	417,263	2019	208,631	2019	208,631
2019	-	0	417,263	417,263	2020	208,631	2020	208,631
2020	-	0	417,263	417,263	2021	208,631	2021	208,631
2021	-	0	417,263	417,263	2022	208,631	2022	208,631
2022	0041-0247	1,035,000	417,263	1,452,263	2023	208,631	2023	208,631
2023	0248-0559	1,560,000	375,863	1,935,863	2024	187,931	2024	187,931
2024	0560-0889	1,650,000	313,463	1,963,463	2025	156,731	2025	156,731
2025	0890-1239	1,750,000	244,163	1,994,163	2026	122,081	2026	122,081
2026	1240-1609	1,850,000	168,913	2,018,913	2027	84,456	2027	84,456
2027	1610-2000	1,955,000	87,975	2,042,975	2028	43,988	2028	43,988
		<u>9,800,000</u>	<u>6,197,525</u>	<u>15,997,525</u>		<u>3,098,763</u>		<u>3,098,763</u>

**VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
GENERAL OBLIGATION BONDS, SERIES 2009B
DECEMBER 31, 2011**

Date of Issue:	December 1, 2009	Interest Dates:	June 1 and December 1
Date of Maturity:	December 1, 2021	Principal Maturity Date:	December 1
Authorized Issue:	\$3,430,000	Payable At:	Bank of New York Mellon
Purpose:	Village Refunding (Series 2001)		
Interest Rates:	0047-0102 2.50%	0280-0342 3.00%	0473-0540 3.75%
	0103-0159 2.50%	0343-0406 3.00%	0541-0612 3.75%
	0160-0218 2.50%	0407-0472 3.50%	0613-0686 3.75%
	0219-0279 2.50%		

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Payment Numbers	Tax Levy			Coupons Due On			
		Principal	Interest	Total	June 1	Amount	Dec. 1	Amount
2011	0047-0102	280,000	99,850	379,850	2012	49,925	2012	49,925
2012	0103-0159	285,000	92,850	377,850	2013	46,425	2013	46,425
2013	0160-0218	295,000	85,725	380,725	2014	42,863	2014	42,863
2014	0219-0279	305,000	78,350	383,350	2015	39,175	2015	39,175
2015	0280-0342	315,000	70,725	385,725	2016	35,363	2016	35,363
2016	0343-0406	320,000	61,275	381,275	2017	30,638	2017	30,638
2017	0407-0472	330,000	51,675	381,675	2018	25,838	2018	25,838
2018	0473-0540	340,000	40,125	380,125	2019	20,063	2019	20,063
2019	0541-0612	360,000	27,375	387,375	2020	13,688	2020	13,688
2020	0613-0686	370,000	13,874	383,874	2021	6,937	2021	6,937
		<u>3,200,000</u>	<u>621,824</u>	<u>3,821,824</u>		<u>310,912</u>		<u>310,912</u>

**VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
GENERAL OBLIGATION BONDS, SERIES 2009C
DECEMBER 31, 2011**

Date of Issue:	December 1, 2009	Interest Dates:	June 1 and December 1
Date of Maturity:	December 1, 2029	Principal Maturity Date:	December 1
Authorized Issue:	\$2,650,000	Payable At:	Bank of New York Mellon
Purpose:	Replacement Fire Station #14, Emergency Operations Center and Public Works Facility Expansion		

Interest Rates:	0001-0005	3.00%	0040-0058	4.50%	0143-0242	4.90%
	0006-0013	3.35%	0059-0082	4.40%	0243-0330	5.00%
	0014-0024	3.80%	0083-0110	4.70%	0331-0530	5.75%
	0025-0039	4.25%	0111-0142	4.70%		

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Payment Numbers	Tax Levy			Coupons Due On			
		Principal	Interest	Total	June 1	Amount	Dec. 1	Amount
2011	-	0	135,023	135,023	2012	67,511	2012	67,511
2012	-	0	135,023	135,023	2013	67,511	2013	67,511
2013	0001-0005	25,000	135,023	160,023	2014	67,511	2014	67,511
2014	0006-0013	40,000	134,273	174,273	2015	67,136	2015	67,136
2015	0014-0024	55,000	132,933	187,933	2016	66,455	2016	66,477
2016	0025-0039	75,000	130,843	205,843	2017	65,421	2017	65,421
2017	0040-0058	95,000	127,655	222,655	2018	63,828	2018	63,828
2018	0059-0082	120,000	123,380	243,380	2019	61,690	2019	61,690
2019	0083-0110	140,000	118,100	258,100	2020	59,050	2020	59,050
2020	0111-0142	160,000	111,520	271,520	2021	55,760	2021	55,760
2021	0143-0242	500,000	104,000	604,000	2022	52,000	2022	52,000
2022	0243-0330	440,000	79,500	519,500	2023	39,750	2023	39,750
2023	-	0	57,500	57,500	2024	28,750	2024	28,750
2024	-	0	57,500	57,500	2025	28,750	2025	28,750
2025	-	0	57,500	57,500	2026	28,750	2026	28,750
2026	-	0	57,500	57,500	2027	28,750	2027	28,750
2027	-	0	57,500	57,500	2028	28,750	2028	28,750
2028	0331-0530	1,000,000	57,500	1,057,500	2029	28,750	2029	28,750
		<u>2,650,000</u>	<u>1,812,270</u>	<u>4,462,270</u>		<u>906,124</u>		<u>906,146</u>

**VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
GENERAL OBLIGATION LIBRARY REFUNDING BONDS, SERIES 2011A
DECEMBER 31, 2011**

Date of Issue:	July 29, 2011	Interest Dates:	June 1 and December 1
Date of Maturity:	December 1, 2016	Principal Maturity Date:	December 1
Authorized Issue:	\$4,100,000	Payable At:	JP Morgan Chase
Purpose:	Library Refunding		
Interest Rates:	0014-0820	1.75%	

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Payment Numbers	Tax Levy			Coupons Due On			
		Principal	Interest	Total	June 1	Amount	Dec. 1	Amount
2011	0014-0025	60,000	70,613	130,613	2012	35,306	2012	35,306
2012	0025-0238	1,065,000	69,563	1,134,563	2013	34,781	2013	34,781
2013	0239-0455	1,085,000	50,925	1,135,925	2014	25,463	2014	25,463
2014	0456-0675	1,100,000	31,938	1,131,938	2015	15,969	2015	15,969
2015	0676-0820	725,000	12,688	737,688	2016	6,344	2016	6,344
		<u>4,035,000</u>	<u>235,725</u>	<u>4,270,725</u>		<u>117,863</u>		<u>117,863</u>

**VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
GENERAL OBLIGATION BONDS, SERIES 2011B
DECEMBER 31, 2011**

Date of Issue: July 29, 2011
 Date of Maturity: December 1, 2020
 Authorized Issue: \$5,160,000
 Purpose: Village Refunding (Series 2003)

Interest Dates: June 1 and December 1
 Principal Maturity Date: December 1
 Payable At: JP Morgan Chase

Interest Rates: 0014-1032 2.52%

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Payment Numbers	Tax Levy			Coupons Due On			
		Principal	Interest	Total	June 1	Amount	Dec. 1	Amount
2011	0014-0021	40,000	128,394	168,394	2012	64,197	2012	64,197
2012	0022-0029	40,000	127,386	167,386	2013	63,693	2013	63,693
2013	0030-0161	660,000	126,378	786,378	2014	63,189	2014	63,189
2014	0162-0297	680,000	109,746	789,746	2015	54,873	2015	54,873
2015	0298-0436	695,000	92,610	787,610	2016	46,305	2016	46,305
2016	0437-0579	715,000	75,096	790,096	2017	37,548	2017	37,548
2017	0580-0726	735,000	57,078	792,078	2018	28,539	2018	28,539
2018	0727-0877	755,000	38,556	793,556	2019	19,278	2019	19,278
2019	0878-1032	775,000	19,530	794,530	2020	9,765	2020	9,765
		<u>5,095,000</u>	<u>774,774</u>	<u>5,869,774</u>		<u>387,387</u>		<u>387,387</u>

**VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
GENERAL OBLIGATION BONDS, SERIES 2012
DECEMBER 31, 2011**

Date of Issue:	January 3, 2012 (Bid awarded July 14, 2011)	Interest Dates:	June 1 and December 1
Date of Maturity:	December 1, 2022	Principal Maturity Date:	December 1
Authorized Issue:	\$2,975,000	Payable At:	JP Morgan Chase
Purpose:	Village Refunding (Series 2003)		
Interest Rates:	0001-0595 3.10%		

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Payment Numbers	Tax Levy			Coupons Due On			
		Principal	Interest	Total	June 1	Amount	Dec. 1	Amount
2011	0001-0122	610,000	84,027	694,027	2012	42,014	2012	42,014
2012	0123-0246	620,000	73,315	693,315	2013	36,658	2013	36,658
2013	-	0	54,095	54,095	2014	27,048	2014	27,048
2014	-	0	54,095	54,095	2015	27,048	2015	27,048
2015	-	0	54,095	54,095	2016	27,048	2016	27,048
2016	-	0	54,095	54,095	2017	27,048	2017	27,048
2017	-	0	54,095	54,095	2018	27,048	2018	27,048
2018	-	0	54,095	54,095	2019	27,048	2019	27,048
2019	-	0	54,095	54,095	2020	27,048	2020	27,048
2020	0247-0418	860,000	54,095	914,095	2021	27,048	2021	27,048
2021	0419-0595	885,000	27,435	912,435	2022	13,718	2022	13,718
		<u>2,975,000</u>	<u>617,537</u>	<u>3,592,537</u>		<u>308,769</u>		<u>308,769</u>

**VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
IEPA LOAN #1, 1994
December 31, 2011**

Date of Issue:	June 10, 1994	Interest Dates:	June 10 and December 10
Date of Maturity:	December 10, 2014	Principal Maturity Date:	June 10 and December 10
Authorized Issue:	\$1,711,671.24	Payable At:	Illinois EPA
Purpose:	Flood Control - Hatlen Heights		
Contract No.	L170857		
Interest Rates:	3.36%		

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year	Payment Numbers	Principal	Interest	Total	Payments Due On			
					June 10	Amount	Dec. 10	Amount
2012	35-36	109,771.72	10,529.74	120,301.46	2012	60,150.73	2012	60,150.73
2013	37-38	113,491.04	6,810.42	120,301.46	2013	60,150.73	2013	60,150.73
2014	39-40	117,336.52	2,964.94	120,301.46	2014	60,150.73	2014	60,150.73
		<u>340,599.28</u>	<u>20,305.10</u>	<u>360,904.38</u>		<u>180,452.19</u>		<u>180,452.19</u>

**VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
IEPA LOAN #2, 1994
December 31, 2011**

Date of Issue:	January 12, 1994	Interest Dates:	January 12 and July 12
Date of Maturity:	July 12, 2013	Principal Maturity Date:	January 12 and July 12
Authorized Issue:	\$558,474.04	Payable At:	Illinois EPA
Purpose:	Flood Control - Fairview Gardens		
Contract No.	L170856		
Interest Rates:	3.36%		

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year	Payment Numbers	Principal	Interest	Total	Payments Due On			
					Jan. 12	Amount	12-Jul	Amount
2012	36-37	37,064.65	2,224.19	39,288.84	2012	19,644.42	2012	19,644.42
2013	38-39	38,320.47	968.37	39,288.84	2013	19,644.42	2013	19,644.42
		<u>75,385.12</u>	<u>3,192.56</u>	<u>78,577.68</u>		<u>39,288.84</u>		<u>39,288.84</u>

VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
IEPA LOAN #3, 1994
December 31, 2011

Date of Issue:	May 1, 1994	Interest Dates:	May 1 and November 1
Date of Maturity:	May 1, 2014	Principal Maturity Date:	May 1 and November 1
Authorized Issue:	\$3,695,353.72	Payable At:	Illinois EPA
Purpose:	Flood Control - Prospect Manor/N. Main		
Contract No.	L17074400		
Interest Rates:	3.36%		

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year	Payment Numbers	Principal	Interest	Total	Payments Due On			
					May 1	Amount	Nov. 1	Amount
2012	36-37	237,986.49	18,519.29	256,505.78	2012	128,252.89	2012	128,252.89
2013	38-39	246,050.00	10,455.78	256,505.78	2013	128,252.89	2013	128,252.89
2014	40	126,133.92	2,118.97	128,252.89	2014	128,252.89	2014	-
		<u>610,170.41</u>	<u>31,094.04</u>	<u>641,264.45</u>		<u>384,758.67</u>		<u>256,505.78</u>

**VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
IEPA LOAN #4, 1997
December 31, 2011**

Date of Issue: November 1, 1997
 Date of Maturity: November 1, 2017
 Authorized Issue: \$1,203,550.00
 Purpose: Flood Control - See Gwun/Milburn
 Contract No. L17085500

Interest Dates: May 1 and November 1
 Principal Maturity Date: May 1 and November 1
 Payable At: Illinois EPA

Interest Rates: 2.89%

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year	Payment Numbers	Principal	Interest	Total	Payments Due On			
					May 1	Amount	Nov. 1	Amount
2012	29-30	68,472.34	12,280.24	80,752.58	2012	40,376.29	2012	40,376.29
2013	31-32	70,465.48	10,287.10	80,752.58	2013	40,376.29	2013	40,376.29
2014	33-34	72,516.65	8,235.93	80,752.58	2014	40,376.29	2014	40,376.29
2015	35-36	74,627.52	6,125.06	80,752.58	2015	40,376.29	2015	40,376.29
2016	37-38	76,799.84	3,952.74	80,752.58	2016	40,376.29	2016	40,376.29
2017	39-40	79,035.37	1,717.21	80,752.58	2017	40,376.29	2017	40,376.29
		<u>441,917.20</u>	<u>42,598.28</u>	<u>484,515.48</u>		<u>242,257.74</u>		<u>242,257.74</u>

VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
IEPA LOAN #5, 1999
December 31, 2011

Date of Issue:	December 3, 1999	Interest Dates:	June 3 and December 3
Date of Maturity:	June 3, 2019	Principal Maturity Date:	June 3 and December 3
Authorized Issue:	\$1,760,421.91	Payable At:	Illinois EPA
Purpose:	Flood Control - Maple/Berkshire		
Contract No.	L17-1087		
Interest Rates:	2.625%		

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year	Payment Numbers	Principal	Interest	Total	Payments Due On			
					June 3	Amount	Dec. 3	Amount
2012	25-26	96,436.62	20,068.96	116,505.58	2012	58,252.79	2012	58,252.79
2013	27-28	98,984.69	17,520.89	116,505.58	2013	58,252.79	2013	58,252.79
2014	29-30	101,600.10	14,905.48	116,505.58	2014	58,252.79	2014	58,252.79
2015	31-32	104,284.60	12,220.98	116,505.58	2015	58,252.79	2015	58,252.79
2016	33-34	107,040.03	9,465.55	116,505.58	2016	58,252.79	2016	58,252.79
2017	35-36	109,868.27	6,637.31	116,505.58	2017	58,252.79	2017	58,252.79
2018	37-38	112,771.24	3,734.34	116,505.58	2018	58,252.79	2018	58,252.79
2019	39	57,498.16	754.63	58,252.79	2019	58,252.79	2019	-
		<u>788,483.71</u>	<u>85,308.14</u>	<u>873,791.85</u>		<u>466,022.32</u>		<u>407,769.53</u>



**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
PENSIONS**

The Village provides pension benefits for all eligible employees through the Police Pension Fund, the Fire Pension Fund or the Illinois Municipal Retirement Fund.

The Police and Fire Pension Funds are established by state statute, but are administered locally in compliance with those statutes. IMRF is a state-wide retirement plan for non-sworn municipal employees, who work 1,000 hours or more. All employees other than sworn Police and Fire personnel are also covered by Social Security. In an effort to address the cost of providing public employee pensions, a second tier of pension benefits for employees covered by both the downstate Police and Fire Pensions and IMRF was created and approved by the state legislature to be effective January 1, 2011.

Tier I Pensions - Police officers and firefighters receive partial vesting at ten years and full vesting at twenty years. With twenty years of credited service and upon attaining age 50, a police officer or firefighter can retire at 50% of his/her last salary. These percentages increase with additional years of service to a maximum of 75%. Benefits for spouses and dependents are provided under both plans if the retiree dies. Employees covered by IMRF receive vesting at eight years with benefits payable at age 60. Under IMRF, an employee receives 1-2/3% per year of his/her average base salary for the first 15 years of credited service and 2% per year after 15 years. Average base salary is obtained by using the highest 48 months of earnings during the employees last ten years of service. An employee with 20 years of service would receive a pension of 35% of average base salary at age 60. In the event of death, a spouse receives 50% of the retiree's pension.

Tier II Pensions - Police officers and firefighters receive partial vesting at ten years and full vesting at twenty years. With twenty years of credited service and upon attaining age 55, a police officer or firefighter can retire at an unreduced benefit. These percentages increase with additional years of service to a maximum of 75%. Final average salary is now the average monthly salary obtained during 96 consecutive months within the last 120 months in which the total salary was highest. Previously it had been salary on last day before retirement. Base at which salary is capped is \$106,800 allowing for annual increases of 3% or one-half of CPI, whichever is less. Benefits for spouses and dependents are provided under both plans if the retiree dies. Employees covered by IMRF receive vesting at eight years with benefits payable at age 60. Under IMRF, an employee receives 1-2/3% per year of his/her average base salary for the first 15 years of credited service and 2% per year after 15 years. Average base salary is obtained by using the highest 48 months of earnings during the employees last ten years of service. Earnings on which the pension benefit is calculated is capped at \$106,800 allowing for annual increases of 3% or one-half of CPI, whichever is less. An employee with 20 years of service would receive a pension of 35% of average base salary at age 60. In the event of death, a spouse receives 50% of the retiree's pension.

The above plans are funded by contributions from both the members of the plans and the Village and from investment income. Police officers contribute 9.91% of their salary, firefighters 9.455% and IMRF employees 4.5% plus 6.2% for Social Security.

The December 31, 2010 actuarial valuation for the Police and Fire Pension Funds were completed showing a decrease from 60.6% to 59.3% in the funding level for Police Pension while the Fire Pension funding decreased from 65.0% to 63.4%. Police and Fire investment returns were 9.9% and 9.2%, respectively. Returns for both pension funds came in above the 8% assumption, but still lag due to prior year losses. The Village's 2012 contribution from property tax levy proceeds to the Police Pension Fund is budgeted at \$2,484,859 and the Fire Pension Fund at \$2,224,122. The Village contributed 10.76% of the salaries of IMRF employees during 2011 and will contribute 11.48% in 2012 in addition to 6.2% for Social Security.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
PENSIONS**

The Village's IMRF and FICA contributions along with the Village's contribution for Police and Fire personnel are included in the Employee Benefits classification in each operating department. The Pension Section of the

Budget includes the actual pensions paid to retired and disabled Police and Fire personnel and to two former employees who are covered by special agreements. Total pension expenditures are expected to be \$7,635,544 for 2012 and \$7,850,166 for 2013.

Actuarial information schedules for the Police and Fire Pension Funds are shown on the last two pages of this section. Estimates were used for 2011 and 2012.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
PENSION FUNDS**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
--	----------------	----------------	------------------	----------------	------------------

PROGRAMS					
Miscellaneous Pensions	45,723	45,863	45,863	46,005	46,150
Police Pensions	3,434,325	3,653,610	3,707,311	3,794,470	3,913,000
Fire Pensions	3,201,910	3,488,073	3,677,594	3,795,069	3,891,016
	6,681,958	7,187,546	7,430,768	7,635,544	7,850,166

EXPENDITURE CLASSIFICATION					
Pension Benefits	6,427,010	6,884,546	7,164,879	7,339,544	7,547,166
Contractual Services	219,304	256,500	228,700	249,500	256,500
Insurance	19,439	21,000	19,439	21,000	21,000
Commodities & Supplies	126	1,500	250	1,500	1,500
Other Expenditures	16,079	24,000	17,500	24,000	24,000
	6,681,958	7,187,546	7,430,768	7,635,544	7,850,166

SOURCE OF FUNDS					
001 General Fund	45,723	45,863	45,863	46,005	46,150
070 Police Pension Fund	3,434,325	3,653,610	3,707,311	3,794,470	3,913,000
071 Fire Pension Fund	3,201,910	3,488,073	3,677,594	3,795,069	3,891,016
	6,681,958	7,187,546	7,430,768	7,635,544	7,850,166

BUDGET DISCUSSION AND ANALYSIS

The Retiree Pensions section of the budget includes a provision for pension and disability payments that are made from three Village administered pension plans.

Miscellaneous Pensions include payments to two retired firefighters who were members of the Forest River Fire Protection District when the Village took over the District in 1970. The two individuals subsequently became Village employees. As a part of a court order, the Village is required to make supplemental payments in recognition for time served at the Fire District.

The Police Pension Fund and the Fire Pension Fund cover sworn personnel of the Police and Fire Departments. At January 1, 2012, there will be 66 individuals receiving benefits from the Police Pension Fund and 65 receiving benefits from the Fire Pension Fund, compared to 64 and 61, respectively, as of January 1, 2011.

**VILLAGE OF MOUNT PROSPECT
PENSION FUNDS
MISCELLANEOUS PENSIONS**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PENSION BENEFITS					
001.00.00.00.3.000.528.001 Retirement Pensions	4,593	4,732	4,732	4,874	5,019
001.00.00.00.3.000.528.003 Surv. Spouse Pensions	41,130	41,131	41,131	41,131	41,131
	<u>45,723</u>	<u>45,863</u>	<u>45,863</u>	<u>46,005</u>	<u>46,150</u>
TOTAL MISCELLANEOUS PENSIONS	45,723	45,863	45,863	46,005	46,150

POLICE PENSION FUND

PENSION BENEFITS					
070.00.00.00.3.000.528.001 Retirement Pensions	2,666,153	2,786,441	2,835,000	2,915,422	3,025,000
070.00.00.00.3.000.528.002 Disability Pensions	349,216	408,872	390,000	390,444	392,000
070.00.00.00.3.000.528.003 Surv. Spouse Pensions	276,584	312,297	345,000	340,604	345,000
070.00.00.00.3.000.528.005 Refund of Contrib.	7,460	-	-	-	-
	<u>3,299,413</u>	<u>3,507,610</u>	<u>3,570,000</u>	<u>3,646,470</u>	<u>3,762,000</u>

CONTRACTUAL SERVICES					
070.00.00.00.3.000.530.001 Actuarial Services	1,100	1,500	1,500	1,500	1,500
070.00.00.00.3.000.530.003 Investment Advisors	85,853	90,000	87,000	92,000	95,000
070.00.00.00.3.000.530.006 Other Prof. Serv.	-	1,000	-	1,000	1,000
070.00.00.00.3.000.530.008 Medical Expense	-	10,000	-	10,000	10,000
070.00.00.00.3.000.531.005 Legal-Pension	26,374	15,000	25,000	15,000	15,000
070.00.00.00.3.000.544.002 Postage Expense	-	500	100	500	500
070.00.00.00.3.000.549.001 Org Memberships	750	1,000	1,000	1,000	1,000
070.00.00.00.3.000.563.001 Banking Charges	3,543	4,500	4,500	4,500	4,500
	<u>117,620</u>	<u>123,500</u>	<u>119,100</u>	<u>125,500</u>	<u>128,500</u>

INSURANCE					
070.00.00.00.3.000.594.001 Insurance Exp-Pension	9,061	10,000	9,061	10,000	10,000
	<u>9,061</u>	<u>10,000</u>	<u>9,061</u>	<u>10,000</u>	<u>10,000</u>

COMMODITIES & SUPPLIES					
070.00.00.00.3.000.608.001 Other Supplies	126	500	150	500	500
	<u>126</u>	<u>500</u>	<u>150</u>	<u>500</u>	<u>500</u>

OTHER EXPENDITURES					
070.00.00.00.3.000.636.001 State of IL Fee - IDOI	7,255	8,000	8,000	8,000	8,000
070.00.00.00.3.000.636.002 Seminars/Associations -	850	4,000	1,000	4,000	4,000
	<u>8,105</u>	<u>12,000</u>	<u>9,000</u>	<u>12,000</u>	<u>12,000</u>

TOTAL POLICE PENSION FUND	3,434,325	3,653,610	3,707,311	3,794,470	3,913,000
----------------------------------	------------------	------------------	------------------	------------------	------------------

**VILLAGE OF MOUNT PROSPECT
PENSION FUNDS
FIRE PENSION FUND**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PENSION BENEFITS					
071.00.00.00.3.000.528.001 Retirement Pensions	2,209,303	2,469,482	2,695,000	2,784,369	2,865,000
071.00.00.00.3.000.528.002 Disability Pensions	602,210	623,663	596,000	595,320	606,000
071.00.00.00.3.000.528.003 Surv. Spouse Pensions	221,375	210,912	231,000	240,363	241,000
071.00.00.00.3.000.528.004 Children's Pensions	48,986	27,016	27,016	27,017	27,016
	<u>3,081,874</u>	<u>3,331,073</u>	<u>3,549,016</u>	<u>3,647,069</u>	<u>3,739,016</u>
CONTRACTUAL SERVICES					
071.00.00.00.3.000.530.001 Actuarial Services	1,100	1,500	1,500	1,500	1,500
071.00.00.00.3.000.530.003 Investment Advisors	93,426	98,000	98,000	89,000	93,000
071.00.00.00.3.000.530.006 Other Prof. Serv.	1,325	1,500	1,500	1,500	1,500
071.00.00.00.3.000.530.008 Medical Expense	-	10,000	-	10,000	10,000
071.00.00.00.3.000.531.005 Legal-Pension	2,100	15,000	3,200	15,000	15,000
071.00.00.00.3.000.544.002 Postage Expense	-	1,000	100	1,000	1,000
071.00.00.00.3.000.549.001 Org Memberships	-	1,000	800	1,000	1,000
071.00.00.00.3.000.563.001 Banking Charges	3,733	5,000	4,500	5,000	5,000
	<u>101,684</u>	<u>133,000</u>	<u>109,600</u>	<u>124,000</u>	<u>128,000</u>
INSURANCE					
071.00.00.00.3.000.594.001 Insurance Exp-Pension	10,378	11,000	10,378	11,000	11,000
	<u>10,378</u>	<u>11,000</u>	<u>10,378</u>	<u>11,000</u>	<u>11,000</u>
COMMODITIES & SUPPLIES					
071.00.00.00.3.000.608.001 Other Supplies	-	1,000	100	1,000	1,000
	<u>-</u>	<u>1,000</u>	<u>100</u>	<u>1,000</u>	<u>1,000</u>
OTHER EXPENDITURES					
071.00.00.00.3.000.636.001 State of IL Fee - IDOI	7,338	8,000	8,000	8,000	8,000
071.00.00.00.3.000.636.002 Seminars/Associations -	636	4,000	500	4,000	4,000
	<u>7,974</u>	<u>12,000</u>	<u>8,500</u>	<u>12,000</u>	<u>12,000</u>
TOTAL FIRE PENSION FUND	3,201,910	3,488,073	3,677,594	3,795,069	3,891,016
TOTAL PENSION FUNDS	6,681,958	7,187,546	7,430,768	7,635,544	7,850,166

**VILLAGE OF MOUNT PROSPECT
POLICE PENSION FUND
APRIL 30, 1986 - DECEMBER 31, 2012**

Fiscal Year Ending	Number in Plan	Assets Available	Pension Liability	Excess or (Deficiency)	Percent Funded
April 30, 1986	61	8,670,470	10,627,875	(1,957,405)	81.6%
April 30, 1987	63	11,572,929	10,841,939	730,990	106.7%
April 30, 1988	63	12,564,350	11,695,647	868,703	107.4%
April 30, 1989	63	13,545,769	11,019,448	2,526,321	122.9%
April 30, 1990	69	14,674,462	11,914,797	2,759,665	123.2%
April 30, 1991	69	15,906,366	13,661,691	2,244,675	116.4%
April 30, 1992	69	17,527,304	14,834,554	2,692,750	118.2%
April 30, 1993	69	18,815,219	17,855,772	959,447	105.4%
April 30, 1994	72	19,997,115	19,788,272	208,843	101.1%
April 30, 1995	75	21,207,733	21,786,643	(578,910)	97.3%
December 31, 1995	78	23,126,360	23,511,239	(384,879)	98.4%
December 31, 1996	78	24,393,815	25,709,181	(1,315,366)	94.9%
December 31, 1997	79	26,632,406	27,925,613	(1,293,207)	95.4%
December 31, 1998	79	28,560,329	31,000,360	(2,440,031)	86.4%
December 31, 1999	80	28,700,234	33,235,857	(4,535,623)	86.4%
December 31, 2000	80	31,121,191	35,835,766	(4,714,575)	86.8%
December 31, 2001	80	31,396,220	38,213,704	(6,817,484)	82.2%
December 31, 2002	80	30,916,536	41,058,866	(10,142,330)	75.3%
December 31, 2003	82	33,520,535	43,278,648	(9,758,113)	77.5%
December 31, 2004	81	35,616,429	47,837,706	(12,221,277)	74.5%
December 31, 2005	83	37,284,555	50,333,889	(13,049,334)	74.1%
December 31, 2006	88	40,084,648	53,166,244	(13,081,596)	75.4%
December 31, 2007	90	42,963,185	56,873,906	(13,910,721)	75.5%
December 31, 2008	89	36,262,944	61,578,623	(25,315,679)	59.9%
December 31, 2009	88	41,020,478	67,715,945	(26,695,467)	60.6%
December 31, 2010	81	44,540,311	75,131,534	(30,591,223)	59.3%
December 31, 2011 (1)	81	44,757,000	*	*	*
December 31, 2012 (1)	81	46,829,530	*	*	*

(1) Assets Available figures are estimates. Pension Liability, Excess or Deficiency and Percent Funded figures were not available as of October 14, 2011.

**VILLAGE OF MOUNT PROSPECT
FIRE PENSION FUND
APRIL 30, 1986 - DECEMBER 31, 2012**

Fiscal Year Ending	Number in Plan	Assets Available	Pension Liability	Excess or (Deficiency)	Percent Funded
April 30, 1986	63	10,227,234	9,411,964	815,270	108.7%
April 30, 1987	66	13,291,300	11,282,888	2,008,412	117.8%
April 30, 1988	66	14,442,292	12,278,716	2,163,576	117.6%
April 30, 1989	66	15,602,280	11,704,857	3,897,423	133.3%
April 30, 1990	71	16,566,696	12,427,200	4,139,496	133.3%
April 30, 1991	68	17,875,046	15,501,844	2,373,202	115.3%
April 30, 1992	68	19,381,754	16,871,221	2,510,533	114.9%
April 30, 1993	68	20,861,787	19,378,882	1,482,905	107.7%
April 30, 1994	68	23,001,233	19,562,034	3,439,199	117.6%
April 30, 1995	67	24,193,256	23,225,644	967,612	104.2%
December 31, 1995	66	26,127,531	24,808,620	1,318,911	105.3%
December 31, 1996	66	27,260,390	26,163,614	1,096,776	104.2%
December 31, 1997	66	28,984,369	28,109,816	874,553	103.1%
December 31, 1998	66	30,780,183	32,607,061	(1,826,878)	94.4%
December 31, 1999	66	30,091,010	34,633,217	(4,542,207)	86.9%
December 31, 2000	66	32,486,605	37,613,473	(5,126,868)	86.4%
December 31, 2001	69	33,085,014	39,140,700	(6,055,686)	94.5%
December 31, 2002	68	33,182,657	41,445,957	(8,263,300)	80.1%
December 31, 2003	69	35,111,866	44,537,550	(9,425,684)	78.8%
December 31, 2004	68	36,729,420	46,613,979	(9,884,559)	78.8%
December 31, 2005	68	38,091,422	49,825,274	(11,733,852)	76.4%
December 31, 2006	71	40,166,884	52,357,613	(12,190,729)	76.7%
December 31, 2007	72	43,030,181	55,025,410	(11,995,229)	78.2%
December 31, 2008	70	36,681,856	57,366,525	(20,684,669)	63.9%
December 31, 2009	72	40,800,749	62,747,542	(21,946,793)	65.0%
December 31, 2010	66	43,860,979	69,228,826	(25,367,847)	63.4%
December 31, 2011 (1)	66	43,912,185	*	*	*
December 31, 2012 (1)	66	45,489,416	*	*	*

(1) Assets Available figures are estimates. Pension Liability, Excess or Deficiency and Percent Funded figures were not available as of October 14, 2011.



**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
RISK MANAGEMENT**

The Risk Management Fund (an Internal Service Fund) was established to account for the Village's Protected Self-Insurance Program. The purpose of the fund is to receive, invest and disburse all monies associated with the Village's various insurance programs. The Village initiated a self-insurance plan for medical claims on July 1, 1982 and added property and liability losses as of January 1, 1984.

Under this program, the Village's self-insured retention is \$25,000 for property claims and \$550,000 for workers' compensation claims. In 2005, the Village began to self-insure for liability claims up to \$2,000,000. Previous to this change, the self-insurance level was \$250,000. The change was made after a claims reserve study was performed showing it more cost beneficial to self-insure up to the point where HELP (high-level excess liability pool) coverage kicks in. The Village carries \$75,933,700 in Excess Property Insurance, the statutory limit for Workers' Compensation, and \$10,000,000 for General Liability, Auto Liability, Police Liability and Public Officials Liability.

Cannon Cochran Management Services administers workers' compensation claims and GAB Robins Inc. administers auto and liability claims.

The Village is required by state statutes to offer medical insurance to all Village retirees. Additionally, Mount Prospect Library employees are part of the Village's medical insurance group. Retirees and Library employees pay the full premium for medical insurance coverage.

In 1998 the Village ceased self insuring medical coverage for its employees and retirees and joined the Intergovernmental Personnel Benefit Cooperative (IPBC). The IPBC is an intergovernmental risk pool providing health and life insurance to its 54 municipal and other special district members. Each member of IPBC is responsible for the first \$30,000 of each claim. Claims between \$30,000 and \$100,000 are shared between all members. All claims over \$100,000 are reinsured at 100%.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
RISK MANAGEMENT**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PROGRAMS					
Insurance Programs	5,668,375	6,877,343	6,667,237	6,833,455	7,126,823
	5,668,375	6,877,343	6,667,237	6,833,455	7,126,823
EXPENDITURE CLASSIFICATION					
Contractual Services	22,961	2,000	500	2,000	2,000
Insurance	5,645,414	6,875,343	6,666,737	6,831,455	7,124,823
	5,668,375	6,877,343	6,667,237	6,833,455	7,126,823
SOURCE OF FUNDS					
063 Risk Management Fund	5,668,375	6,877,343	6,667,237	6,833,455	7,126,823
	5,668,375	6,877,343	6,667,237	6,833,455	7,126,823

BUDGET DISCUSSION AND ANALYSIS

The Risk Management budget for 2012 is \$6,833,455. This is an increase of \$46,112, or 0.7% from the 2011 amended budget. Increases to the Medical Insurance program were offset by reductions in Property & Casualty program.

Employer provided medical expenses are projected to increase 5.5% from 2011. Positive claims experience and membership in the Intergovernmental Personnel Benefit Cooperative (IPBC) have helped keep annual increases to healthcare costs well below national averages. Liability claims in 2011 are expected to come in under budget \$30,000 as claims from prior years have been settled at or below established reserve levels. Based on funding formulas established to pay for all types of claims any savings to the budget work to build the reserve in this fund. Reserves are being utilized to offset expenses in the Property & Casualty and Workers' Compensation programs. The overall Property & Casualty program budget for 2012 reflects a decrease from the prior year of \$278,600. No changes were made to coverage or benefit levels in any of the insurance programs for the Village.

**VILLAGE OF MOUNT PROSPECT
RISK MANAGEMENT
INSURANCE PROGRAMS**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
CONTRACTUAL SERVICES					
063.00.00.00.4.000.530.006 Other Prof. Serv.	22,961	2,000	500	2,000	2,000
	22,961	2,000	500	2,000	2,000

INSURANCE					
063.00.00.00.4.000.595.001 Claims Admin-Liability	24,509	24,200	26,009	27,100	27,100
063.00.00.00.4.000.595.002 Claims Admin-Medical	287,146	309,089	297,000	329,155	347,575
063.00.00.00.4.000.596.002 Property Insurance	83,283	84,000	90,000	53,000	76,000
063.00.00.00.4.000.596.003 HELP Excess Liability	75,833	79,000	75,540	79,000	83,000
063.00.00.00.4.000.596.004 Workers' Comp. Ins.	53,314	54,000	57,677	59,500	62,000
063.00.00.00.4.000.596.005 Faithful Performance	2,423	2,500	2,423	2,500	2,500
063.00.00.00.4.000.596.006 Surety Bonds	1,950	2,000	1,950	2,000	2,000
063.00.00.00.4.000.596.007 Builders' Risk	838	-	-	-	-
063.00.00.00.4.000.596.008 Other Insurance	2,736	3,000	2,838	3,000	3,000
063.00.00.00.4.000.597.001 Medical Claims	3,635,224	3,854,048	3,699,000	4,031,100	4,134,426
063.00.00.00.4.000.597.002 Medical HMO	1,573,273	1,707,306	1,707,000	1,835,000	1,907,122
063.00.00.00.4.000.597.003 Life Insurance	28,896	18,200	23,300	24,100	24,100
063.00.00.00.4.000.599.001 Property Claims	22,278	1,000	-	1,000	1,000
063.00.00.00.4.000.599.002 Liability Claims	(10,764)	100,000	70,000	-	50,000
063.00.00.00.4.000.599.003 Workers' Comp. Claims	(199,387)	450,000	450,000	190,000	320,000
063.00.00.00.4.000.599.004 Workers' Comp.-Med.	7,897	20,000	15,000	20,000	20,000
063.00.00.00.4.000.600.001 Vlg Property Damage	31,011	40,000	15,000	30,000	30,000
063.00.00.00.4.000.600.002 Auto Miscellaneous	7,685	20,000	10,000	20,000	20,000
063.00.00.00.4.000.600.004 Unemplymnt Comp.	10,010	100,000	120,000	120,000	10,000
063.00.00.00.4.000.600.005 Other Claims	2,250	2,000	4,000	4,000	4,000
063.00.00.00.4.000.600.006 Other Medical Claims	5,009	5,000	-	1,000	1,000
	5,645,414	6,875,343	6,666,737	6,831,455	7,124,823

TOTAL INSURANCE PROGRAMS	5,668,375	6,877,343	6,667,237	6,833,455	7,126,823
---------------------------------	------------------	------------------	------------------	------------------	------------------

TOTAL RISK MANAGEMENT	5,668,375	6,877,343	6,667,237	6,833,455	7,126,823
------------------------------	------------------	------------------	------------------	------------------	------------------



**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
CONTINGENCIES**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PROGRAMS					
Contingencies	450,000	-	-	-	-
	450,000	-	-	-	-
EXPENDITURE CLASSIFICATION					
Interfund Transfers	450,000	-	-	-	-
	450,000	-	-	-	-
SOURCE OF FUNDS					
001 General Fund	450,000	-	-	-	-
	450,000	-	-	-	-

BUDGET DISCUSSION AND ANALYSIS

Interfund Transfers are listed under the Contingencies section of the budget as they do not reflect a true expense for any cost center of the Village. No transfers have been included in the 2012 or 2013 budget.

**VILLAGE OF MOUNT PROSPECT
CONTINGENCIES**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
INTERFUND TRANSFERS					
001.00.00.00.0.000.697.001 Transfer Out	450,000	-	-	-	-
	450,000	-	-	-	-
TOTAL	450,000	-	-	-	-

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
MOUNT PROSPECT PUBLIC LIBRARY**

The Mount Prospect Public Library is a separate and distinct governmental entity and is governed by a seven member Board of Trustees. The Library Trustees are elected for six-year terms and are responsible for establishing an annual operating budget as well as governing the Library's operations.

The Mount Prospect Public Library is a municipal library under Illinois Statutes with a service area that is co-terminus with the Village's boundaries. As a municipal library, the Village is required to levy property taxes for the Mount Prospect Library. Accordingly, the Mount Prospect Library is considered a component unit of the Village of Mount Prospect and included in the Village's Annual Budget.

As of December 31, 2010, the Mount Prospect Library had 71,590 registered borrowers and a collection size of 501,043 with a circulation of 1.1 million. The Library Staff consisted of 114 full-time equivalent employees.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET SUMMARY
MOUNT PROSPECT PUBLIC LIBRARY**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
PROGRAMS					
Library Services	9,083,006	9,801,109	9,801,109	9,926,514	-
	9,083,006	9,801,109	9,801,109	9,926,514	(a)
EXPENDITURE CLASSIFICATION					
Component Unit Expenditures	9,083,006	9,801,109	9,801,109	9,926,514	-
	9,083,006	9,801,109	9,801,109	9,926,514	(a)
SOURCE OF FUNDS					
090 Mount Prospect Library Fund	9,083,006	9,801,109	9,801,109	9,926,514	-
	9,083,006	9,801,109	9,801,109	9,926,514	(a)

(a) Figures not available as of December 20, 2011.

**VILLAGE OF MOUNT PROSPECT
MOUNT PROSPECT PUBLIC LIBRARY
LIBRARY SERVICES**

	2010 Actual	2011 Budget	2011 Estimate	2012 Budget	2013 Forecast
COMPONENT UNIT EXPENDITURES					
090.90.00.00.0.000.950.001 Salaries	4,499,605	4,709,000	4,709,000	4,880,379	-
090.90.00.00.0.000.950.002 IMRF Pension	680,730	775,300	775,300	829,225	-
090.90.00.00.0.000.950.003 Medical Insurance	463,142	560,000	560,000	610,000	-
090.90.00.00.0.000.950.004 Postage/Printing	51,595	56,400	56,400	56,705	-
090.90.00.00.0.000.950.005 Program Expenditures	96,095	89,100	89,100	96,310	-
090.90.00.00.0.000.950.006 Outside Services	65,850	74,900	74,900	84,586	-
090.90.00.00.0.000.950.007 Supplies	84,312	101,400	101,400	87,000	-
090.90.00.00.0.000.950.008 Other Expenses	157,132	116,600	116,600	125,344	-
090.90.00.00.0.000.950.009 Audit & Insurance	74,526	77,900	77,900	79,100	-
090.90.00.00.0.000.950.010 Building Maint	100,527	85,500	85,500	89,510	-
090.90.00.00.0.000.950.011 Building Utilities	86,530	110,900	110,900	110,635	-
090.90.00.00.0.000.950.012 Equipment Maint	55,488	73,300	73,300	86,292	-
090.90.00.00.0.000.950.013 Equipment	127,439	124,100	124,100	124,600	-
090.90.00.00.0.000.950.014 Other Bldg Exp	44,145	51,500	51,500	50,053	-
090.90.00.00.0.000.950.015 Equipment Rental	35,268	30,000	30,000	26,888	-
090.90.00.00.0.000.950.017 Books & Print Items	407,626	414,300	414,300	402,750	-
090.90.00.00.0.000.950.018 Non-Print Items	162,369	165,900	165,900	176,022	-
090.90.00.00.0.000.950.019 Other Materials	125,379	130,400	130,400	135,000	-
090.90.00.00.0.000.950.021 Bldg & Equipment	119,091	332,000	332,000	225,000	-
090.90.00.00.0.000.950.023 Gift Fund	12,879	100,000	100,000	75,000	-
090.90.00.00.0.000.950.024 Bond Interest	698,278	657,609	657,609	501,115	-
090.90.00.00.0.000.950.026 Bond Principal	935,000	965,000	965,000	1,075,000	-
	9,083,006	9,801,109	9,801,109	9,926,514	
TOTAL LIBRARY SERVICES	9,083,006	9,801,109	9,801,109	9,926,514	(a)
TOTAL MOUNT PROSPECT PUBLIC LIBRARY	9,083,006	9,801,109	9,801,109	9,926,514	(a)

(a) Figures not available as of December 20, 2011.



**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
GLOSSARY**

The Budget contains specialized and technical terminology that is unique to governmental finance and budgeting. To assist the reader of the Budget document in understanding these terms, the following budget glossary has been prepared.

Abatement

A partial or complete cancellation of a levy imposed by the Village. Abatements usually apply to tax levies.

Accrual Basis

The recording of the financial transactions that have cash consequences for the government in the periods in which those transactions occur, rather than in the periods in which cash is received or paid by the government.

Ad Valorem Tax

A tax levied on the assessed value of real property (also known as "property taxes").

Advance from Other Funds

A liability account used to record noncurrent portions of a long-term debt owed by one fund to another fund within the same reporting entity. See **Due To Other Funds** and **Interfund Receivable/Payable**.

Advance Refunding Bonds

Bonds issued to refinance an outstanding bond issue before the date the outstanding bonds become due or callable. Proceeds of the advance refunding bonds are deposited in escrow with a fiduciary, invested in U. S. Treasury Bonds or other authorized securities and used to redeem the underlying bonds at their maturity or call date, to pay interest on the bonds being refunded, or to pay interest on the advance refunding bonds.

Advance to Other Funds

An asset account used to record noncurrent portions of a long-term loan from one fund to another fund within the same reporting entity. See **Due From Other Funds**.

Amortization

- (1) The portion of the cost of an intangible asset charged as an expense during a particular period.
- (2) The reduction of debt by regular payments of principal and interest sufficient to retire the debt by maturity.

Appropriation

A legal authorization made by the Village Board which permits the Village to incur obligations and to make expenditures of resources for a specific purpose.

Assessed Valuation

A value established for real property for use as a basis for levying property taxes.

Assets

Property owned by government.

Assigned Fund Balance

The portion of a Governmental Fund's fund balance to denote an intended use of resources but with no formal Board action.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
GLOSSARY**

Audit

A comprehensive investigation of the manner in which the government's resources were actually utilized. A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures were in compliance with the legislative body's appropriations. A performance audit consists of a review of how well the government met its stated goals.

Available Fund Balance

That portion of fund balance collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

Balance Sheet

That portion of the Village's financial statement that discloses the assets, liabilities, reserves and balances of a specific governmental fund as of a specific date.

Balanced Budget

A budget where estimated revenues equal estimated expenditures during a single fiscal period.

Basis of Accounting

A term used when revenues, expenditures, expenses, transfers, assets and liabilities are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the cash, modified accrual or the accrual method.

Basis Point

Equal to 1/100 of one percent. If interest rates rise from 7.50 percent to 7.75 percent, the difference is referred to as an increase of 25 basis points.

Bond

A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayments of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation (G.O.) and revenue bonds. Bonds are most frequently used to finance construction of large capital projects, such as buildings, streets and major equipment.

Bond Discount

The difference between the present value and the face amount of bonds when the former is less than the latter.

Bond Ordinance or Resolution

An ordinance or resolution authorizing a bond issue.

Bond Premium

The difference between the present value and the face amount of bonds when the former is greater than the latter.

Budget

A financial plan for a specified period of time (fiscal year) that matches all planned revenues and expenditures with various municipal services.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
GLOSSARY**

Budget Message

A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message contains an explanation of the principal budget items, an outline of the government's experience during the past period and its financial status at the time of the message and recommendations regarding the financial plan for the coming period.

Budgetary Control

The control or management of a governmental unit in accordance with an approved budget. The purpose of budgetary control is to keep expenditures within the limitations of available appropriations and available revenues.

Capital Expenditures

Expenditures resulting in the acquisition of or addition to fixed assets such as land, buildings, machinery, and equipment.

Capital Improvements Plan (CIP)

A multi-year, prioritized plan for capital expenditures. The Village's Capital Improvements Plan addresses capital expenditures of \$25,000 or more and all proposed additions to the motor vehicle fleet. The replacement of vehicles existing in the fleet are not included in the Capital Improvements Plan but are programmed for replacement through the Vehicle Replacement Fund.

Capital Outlays

See **Capital Expenditures**

Capital Program

A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or other capital needs.

Capital Projects Fund

Used to account for financial resources to be used for the acquisition of construction of major capital facilities (other than those financed by proprietary funds).

Carryover (C/O)

An expenditure that was budgeted in a previous year but was not actually made and has been budgeted again in the current budget year. Carryovers are usually capital items or high-cost contractual services. Because a carryover item was recognized as a valid requirement during a previous year's budget process, it is not subject to the same high degree of scrutiny as a new request and, to the extent possible, does not compete with new requests for funding. With regard to budgeted capital purchases, the ability to designate an expenditure as a carryover removes the disincentive to defer those purchases when the useful lives of items on hand can be extended.

Cash Management

The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the balance of the highest interest and return, liquidity and minimal risk with these temporary cash balances.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
GLOSSARY**

Charges for Service

User charges for services provided by the Village to those specifically benefiting from those services.

Collateral

Assets pledged to secure deposits, investments or loans.

Committed Fund Balance

The portion of a Governmental Fund's fund balance with self-imposed constraints or limitations that have been placed at the highest level of decision making through formal Board action. The same action is required to remove the commitment of fund balance.

Compensated Absences

The expense incurred and the offsetting liability for accrued vacation time, personal time, and the portion of sick leave that becomes vested and will be paid at termination.

Component Units

Legally separate organizations for which the elected officials of the primary government are financially accountable.

Contingency

The appropriation of funds for future allocation in the event specific budget allotments have been depleted and additional funds are needed.

Cost

The amount of money or other consideration exchanged for goods or services.

Debt

A financial obligation resulting from the borrowing of money. Debts of government include bonds, notes, and land contracts.

Debt Service

The payment of principal and interest on borrowed funds.

Debt Service Fund

A fund or funds established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Deferred Charges

Expenditures that are not chargeable to the fiscal period in which they were made but that are carried as an asset on the balance sheet, pending amortization or other disposition (e.g., bond issuance costs). Deferred charges differ from prepaid items in that they usually extend over a long period of time (more than five years) and are not regularly recurring costs of operation. See **Prepaid Items**.

Deferred Compensation Plans

Plans that offer employees the opportunity to defer a portion of their salary and the related liability for federal income taxes. Several sections of the Internal Revenue Code authorize certain state and local governments to provide deferred compensation plans for their employees.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
GLOSSARY**

Deferred Revenue

Amounts for which asset recognition criteria (e.g., a valid receivable) have been met, but for which revenue recognition criteria have not been met. Under the modified accrual basis of accounting, receivables that are measurable but not available are one example of deferred revenue.

Deficit

The excess of expenditures or expenses over revenues or income during a single accounting period.

Department

A major administrative division of the Village which indicates overall management responsibility for an operation or group of related operations within a functional area.

Depreciation

- (1) Expiration in the useful life of fixed assets attributable to wear and tear, deterioration, and obsolescence.
- (2) The portion of the cost of a fixed asset charged as an expense during a particular period.

Disaster Response Contingency

A portion of the General Fund fund balance earmarked (designated) as a "reserve" for natural emergencies, such as floods.

Division

A segment of a department which is assigned a specific operation.

Due from Other Funds

An asset account used to indicate amounts owed to a particular fund by another fund for goods sold or services rendered. See **Advance To Other Funds** and **Interfund Receivable/Payable**.

Due to Other Funds

A liability account reflecting amounts owed by a particular fund to another fund for goods sold or services rendered. See **Advance From Other Funds** and **Interfund Receivable/Payable**.

Efficiency Measures

Performance measures which measure the cost of an activity (either in terms of dollars or work hours) per unit of output or outcome or otherwise gauge the productivity of an activity. Generally, efficiency measures in the latter category compare work successfully completed with the potential amount of work which could have been accomplished.

Encumbrance

The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures.

Enterprise Fund

A set of self-balancing accounts used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. The Water and Sewer Fund and the Parking Funds are enterprise funds.

Entity

The basic unit upon which accounting and/or financial reporting activities focus. The basic governmental legal and accounting entity is the individual fund and account group.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
GLOSSARY**

Equalized Assessed Valuation

The assessed valuation of a property increased by a multiplier established by the Illinois Department of Revenue which is intended to increase the total assessed valuation of all property in the County to a level that is equal to 33-1/3% of market value.

Equalization Factor

A factor determined by the State which when applied to the counties' assessed value will cause all property to equal one-third of its market value.

Expenditure

This term refers to the amount of funds paid or to be paid for obtaining an asset, goods, and services. For budget purposes, the term expenditure applies to all costs or expected commitments.

Expense

The term expense is used in full accrual accounting to report decreases in net total assets.

Fiscal Policies

The Village's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year (FY)

The time period designated by the Village signifying the beginning and ending period for recording financial transactions. Beginning January 1, 1996 the Village of Mount Prospect specified January 1 to December 31 as its fiscal year.

Fixed Assets

Assets of long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

Forfeiture

The automatic loss of cash or other property as a penalty for not complying with legal provisions and as compensation for the resulting damages or losses.

Franchise Fee

A fee paid by public service businesses for use of Village streets, alleys and property in providing their services to citizens of a community. Services requiring franchises include telephone, natural gas and cable television.

Full Faith and Credit

A pledge of the general taxing power for the payment of debt obligations. Bonds carrying such pledges are referred to as general obligation bonds or full-faith-and-credit bonds.

Full-Time Equivalent (FTE)

A standardized unit of measure used to determine the equivalent number of full-time employees. It is calculated by dividing the total hours actually worked or planned for a job class (regular and overtime) by a standard number of hours a full-time employee would work for the job class.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
GLOSSARY**

Function

A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible (e.g., public safety).

Fund

An accounting entity with a set of self-balancing accounts that is used to account for financial transactions for specific activities or government functions. Seven commonly used funds in governmental accounting are: the general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, internal service funds, and trust and agency funds.

Fund Balance

Fund balance is the excess of assets over liabilities. The unreserved fund balance is the amount available for appropriation.

Fund Type

Any one of seven categories into which all funds are classified in governmental accounting. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service, and trust and agency.

General Fixed Assets

Capital assets that are not assets of any fund, but of the government unit as a whole. Most often these assets arise from the expenditure of the resources of governmental funds.

Generally Accepted Accounting Principles (GAAP)

Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).

Generally Accepted Auditing Standards (GAAS)

Standards established by the AICPA for the conduct and reporting of financial audits. There are 10 basic GAAS, classed into three broad categories: general standards, standards of field work and standards of reporting.

General Fund

The largest fund within the Village, the General Fund accounts for most of the financial resources of the government. General Fund revenues include sales taxes, licenses and permits, service charges, and other types of revenue. This fund usually includes most of the basic operating services, such as fire and police protection, finance, inspection services, community development, public works and general administration.

General Obligation Bonds

Bonds that finance a variety of public projects such as streets, buildings, and improvements, and which are backed by the full faith and credit of the issuing government.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
GLOSSARY**

Governmental Fund Types

Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities - except those accounted for in proprietary funds and fiduciary funds. Expendable assets are assigned to a particular governmental fund type according to the purposes for which they may or must be used. The measurement focus in these fund types is on the determination of financial position and changes in financial position, rather than on net income determination. Under current GAAP, there are four governmental fund types: general, special revenue, debt service and capital projects.

Grant

Contributions or gifts of cash or other assets from another government to be used for a specified purpose, activity, or facility. Grants may be classified as either categorical or block, depending on the amount of discretion allowed the grantee.

Gross Bonded Debt

The total amount of direct debt of a government, represented by outstanding bonds before deduction of any assets available and earmarked for their retirement.

Imprest Account

An account into which a fixed amount of money is placed for minor disbursements or disbursements for a specific purpose (e.g., petty cash).

Income

A term used in proprietary fund type accounting to represent (1) revenues, or (2) the excess of revenues over expenses.

Infrastructure Assets

Public domain fixed assets such as roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, lighting systems and similar assets that are immovable and of value only to the government unit.

Interfund Receivable/Payable

Short-term loans made by one fund to another, or the current portion of an advance to or from another fund.

Interfund Transfer

Payment from one fund to another fund primarily for work or services provided.

Intergovernmental Revenues

Revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

Internal Service Fund

Funds used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis; for example, the Risk Management Fund.

Interperiod Equity

The measure of the extent to which current-year revenues are sufficient to pay for the services provided by the government entity during the year, and whether current-year citizens are receiving services by shifting part of the payment burden to future years' citizens or by using up previously accumulated resources.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
GLOSSARY**

Investments

Securities held for the production of revenues in the form of interest or dividends. The term does not include fixed assets used in government operations.

Joint Venture

A legal entity or other contractual arrangement in which a government participates in a separate activity for the benefit of the public and in which the government retains an ongoing financial interest.

Level of Budgetary Control

The Village Manager is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that increase the total expenditures of any fund must be approved by the governing body. Expenditures may not legally exceed budgeted appropriations at the fund level.

Levy

(Verb) To impose taxes, special assessments, or service charges for the support of governmental activities.
(Noun) The total amount of taxes, special assessments or service charges imposed by the Village.

Liability

Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date.

Line-Item Budget

A budget that lists each expenditure category (salaries, office supplies, telephone service, copy machine costs, etc.) separately, along with the dollar amount budgeted for each specified category.

Long-Term Debt

Debt with a maturity of more than one year after the date of issuance.

Measurement Focus

The accounting convention that determines (1) which assets and which liabilities are included on a government's balance sheet and where they are reported, and (2) whether an operating statement presents information on the flow of financial resources (revenues and expenditures) or information on the flow of economic resources (revenues and expenses).

Millage

The tax rate on real property based on \$1.00 per \$1,000 of assessed property value.

Modified Accrual Accounting

Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e. when they become both measurable and available). Expenditures are recorded when the related fund liability is incurred.

Net Income

Proprietary fund excess of operating revenues, non-operating revenues, and operating transfers-in over operating expenses, non-operating expenses, and operating transfers-out.

Non-Operating Expenditures

The costs of government services which are not directly attributable to a specific Village program or operation. Examples include debt service obligations and contributions to community organizations.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
GLOSSARY**

Non-Operating Revenues

The incomes received by the government which are not directly attributable to providing a service. An example would be interest on investments.

Nonspendable Fund Balance

A portion of a Governmental Fund's fund balance that is not available to be spent, either in the short-term or long-term, or through legal restrictions (e.g., inventories, prepaid items, land held for resale and endowments).

Operating Budget

Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled. See **Budget**.

Ordinance

A formal legislative enactment by the governing body of a municipality. It has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. See **Resolution**.

Organizational Unit

A responsibility center within a government.

Other Financing Sources

Governmental fund debt proceeds, proceeds from the sale of general fixed assets, and operating transfers in. Such amounts are classified separately from revenues on the governmental operating statement.

Other Financing Uses

Governmental fund operating transfers out and the amount of refunding bond proceeds deposited with the escrow agent. Such amounts are classified separately from expenditures on the governmental operating statement.

Overlapping Debt

The proportionate share that property within each government must bear of the debts of all local governments located wholly or in part within the geographic boundaries of the reporting government. The amount of debt of each unit applicable to the reporting unit is arrived at by (1) determining what percentage of the total assessed value of the overlapping jurisdiction lies within the limits of the reporting unit, and (2) applying this percentage to the total debt of the overlapping jurisdiction.

Performance Budget

A budget that focuses on activities rather than line items. Work load and unit cost data are collected in order to assess the efficiency of services.

Performance Measures

Specific quantitative and qualitative measures of work performed as an objective of the department.

Personal Services

Includes the compensation paid to all employees as well as the Village's share of pension, FICA and Medicare costs.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
GLOSSARY**

Premium

The excess of the price of a security over its face value, excluding any amount of accrued interest bought or sold.

Prepaid Items

Payment in advance of the receipt of goods and services in an exchange transaction. Prepaid items (e.g., prepaid rent and unexpired insurance premiums) differ from deferred charges (e.g., unamortized issuance costs) in that they are spread over a shorter period of time than deferred charges and are regularly recurring costs of operations.

Program

A segment of a department or division which fulfills a specific activity or service.

Program Budget

A budget which structures budget choices and information in terms of "programs and their related" work activities, (i.e., repairing roads, crossing guards, etc.). A program budget provides information on what each program is committed to accomplish in the long run (goals) and in the short run (objectives), and measures the degree of achievement of program objectives (performance measures).

Property Tax

A tax levied on the assessed value of real property (also known as "ad valorem taxes").

Proprietary Fund Types

The classification used to account for a Village's ongoing organizations and activities that are similar to those often found in the private sector (i.e., enterprise and internal service funds). All assets, liabilities, equities, revenues, expenses and transfers relating to the government's business and quasi-business activities are accounted for through proprietary funds. The Generally Accepted Accounting principles used are generally those applicable to similar businesses in the private sector and the measurement focus is on determination of net income, financial position and changes in financial position. However, where the Governmental Accounting Standards Board has issued pronouncements applicable to those entities and activities, they should be guided by these pronouncements.

Purchase Order

A document authorizing the delivery of specified merchandise or the rendering of certain services.

Reserved Fund Balance

Those portions of fund balance that are not appropriable for expenditure or that are legally segregated for a specific future use.

Resolution

An order of a legislative body requiring less legal formality than an ordinance or statute. See **Ordinance**.

Restricted Fund Balance

A portion of a Governmental Fund's fund balance that is subject to external enforceable legal restrictions (e.g., grantor, contributor and property tax levies).

Restricted Net Assets

The portion of a proprietary fund's net assets that are subject to external enforceable legal restrictions (e.g., grantor, contributor and bond covenants).

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
GLOSSARY**

Revenue

Monies that the government receives as income. It includes such items as tax payments, fees from services, receipts from other governments, fines, reimbursements, grants, shared revenues and interest income.

Revenue Bonds

Bonds whose principal and interest are payable exclusively from earnings of an Enterprise Fund.

Retained Earnings

An equity account reflecting the accumulated earnings of the Village's proprietary funds.

Salary Adjustments

An amount to be approved by the Village Board for employee salary increases either negotiated through contracts or otherwise authorized by the Board.

Self-Insurance

A term used to describe the retention of a risk of loss arising out of the ownership of property or from some other cause, instead of transferring this risk to an independent third-party through the purchase of an insurance policy.

Sick Leave Incentive

An incentive payment to employees who have accumulated a set number of unused sick days based on criteria set forth in the Village's Personnel Handbook.

Special Revenue Funds

Funds used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

Special Service Area

A financing technique used to finance special services and special improvements desired by a specific area of the Village. A tax is levied only on the particular area that will receive the special service or improvement.

Statement of Financial Position

See **Balance Sheet**.

Statement of Revenues and Expenditures

The financial statement that is the governmental fund and expendable trust fund GAAP operating statement. It presents increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in an entity's net current assets.

Statement of Revenues and Expenses

The financial statement that is the proprietary fund, nonexpendable trust fund and pension trust fund GAAP operating statement. It presents increases (revenues, gains and operating transfers in) and decreases (expenses, losses and operating transfers out) in an entity's net total assets.

Tax Anticipation Notes (TAN's)

Notes (or warrants) issued in anticipation of the collection of taxes, usually retirable only from tax collections.

Taxes

Compulsory charges levied by a government to finance services performed for the common benefit.

**VILLAGE OF MOUNT PROSPECT
2012 BUDGET
GLOSSARY**

Tax Levy

The total amount to be raised by general property taxes for operating and debt service purposes.

Tax Rate

The amount of tax levied for each \$100 of assessed valuation.

Unassigned Fund Balance

The available expendable financial resources in a governmental fund that is not the object of tentative management plans.

Unrestricted Net Assets

The portion of a proprietary fund's net assets that is neither restricted nor invested in capital assets (net of related debt).

Value

As used in governmental accounting (1) the act of describing anything in terms of money or (2) to measure in terms of money.

Voucher

A written document that evidences the propriety of transactions and usually indicates the accounts in which they are to be recorded.

Working Capital

This term generally refers to current assets minus current liabilities. Some organizations may exclude certain current assets (e.g. inventory) from this general formula.

Zero-Coupon Debt

Deep discount debt issued with a stated interest rate of zero percent.

