



Mount Prospect Public Works Department

1700 W. Central Road, Mount Prospect, Illinois 60056-2229

PRESS RELEASE

For Immediate Release: July 22, 2020
Contact: Kristina Jakupovic, Administrative Superintendent
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Subject: Document Destruction Event to be held August 1

The Mount Prospect Public Works Department is hosting a document destruction event on Saturday, August 1, from 9am – 12pm at the Public Works Facility, located at 1700 W. Central Road, Mount Prospect. The event is available to residents of Solid Waste Association of Northern Cook County (SWANCC) member communities. See www.swancc.org for a list of members. Materials will not be accepted from businesses (at-home, small or large), schools, or institutions.

Paper documents must be brought to the event in either paper shopping bags or boxes - NO PLASTIC BAGS - please! There is a limit of six paper shopping bags or file-size boxes per vehicle. Paper must be free of contamination, such as metal clips, plastic sleeves, folders, and binders. Workers will remove paper from vehicles to place in carts. Documents will then be loaded into the shredding truck. The paper will be cross-shredded, baled, and eventually recycled into new paper products.

All participants must follow these Safety Guidelines:

- Residents must wear a mask and remain in their vehicle while on property.
- IDs will be checked through a closed window to verify residency. There will be no handling of a driver's license.
- Residents will unlock/open the trunk from inside the vehicle and allow staff to unload the items.
- Paper documents should be contained in one area in the back of vehicle in paper bags or boxes. Boxes and paper bags will be returned to the resident.
- If a person has tested positive for the COVID-19 virus or is experiencing symptoms, they SHOULD NOT attend this event.
- Site/event coordinator may refuse service if a resident fails to comply with these Safety Guidelines.

For more information, visit www.mountprospect.org or call 847/870-5640.

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