**Outdoor Dining Application**

<table>
<thead>
<tr>
<th>Business – Registered Name / Common Name (DBA)</th>
<th>Telephone (day)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Owner/Manager (Local Contact)</td>
<td>Telephone (evening)</td>
</tr>
<tr>
<td>Street Address</td>
<td>Fax</td>
</tr>
<tr>
<td>City</td>
<td>State</td>
</tr>
</tbody>
</table>

**BACKGROUND INFORMATION**

<table>
<thead>
<tr>
<th>Property Owner – Name (if different from above)</th>
<th>Telephone (day)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Corporation</td>
<td>Telephone (evening)</td>
</tr>
<tr>
<td>Street Address</td>
<td>Fax:</td>
</tr>
<tr>
<td>City</td>
<td>State</td>
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**Zoning Classification:**  ○ B3  ○ B4  ○ B5  ○ B5C

**Number of Outdoor Tables ________ Number of Outdoor Seats ________**

**Proposed Hours for Outdoor Dining __________________________________________________________**

**Will Liquor Be Sold?  ○ Yes  ○ No  If Yes, Liquor License must be obtained through the Village Manager’s Office**

**The Following information must be submitted with this application:**

- **Site Plan:** Indicating proposed location of the outdoor dining area and the area’s distance from all of the property lines and cut sheets demonstrating the type of barricades, landscaping or other features that will be utilized to define the outdoor dining area and enhance the aesthetic appeal of the area;

- **Detailed Furniture Information:** Indicating the construction and appearance of all furniture to be used within the outdoor dining area. NOTE: all furniture used within the outdoor dining area shall be designed to withstand a wind pressure of no less than 30 pounds per square inch;

- **Information regarding refuse disposal;** and
Outdoor Dining Application Cont’d

☐ **Proof of Insurance**: If the outdoor dining area is on the sidewalk or public right-of-way, you must provide evidence of general liability insurance and dramshop insurance, if applicable, naming the Village of Mount Prospect as an additional insured and insuring the Village against any liability resulting from the uses permitted by the Village. Minimum coverage for general liability insurance and dramshop insurance shall be as set forth in Appendix A, Division I of the Village Code, and shall have no less than an “A” rating by the most recent AM Best Insurance Rating Guide.

**OUTDOOR DINING AGREEMENT**

I do hereby agree to comply with the following: 1) the sidewalk and walkway areas will be maintained in a clean and safe condition; 2) the required open portion of the sidewalk will be kept free from any obstructions or encroachments pertaining to the restaurant use; 3) the proposed outdoor dining area will comply with all conditions of code section 14.311b; and 4) In no event shall the operation of the outdoor dining area reduce the open portion of the sidewalk to less than five feet (5’) in width.

Additionally, I do hereby certify that the information contained in this application and addendums (if applicable) has been furnished by me and is true and correct. I understand that any untrue, inconsistent or misleading information shall be cause for the refusal to grant, or the revocation of, any license to operate in the Village of Mount Prospect. I have read and understand by obligations under appropriate Village Ordinances respective to the license(s) for which I am applying. I further certify that if any of the foregoing information changes during the course of the license year, I will notify the Village, in writing, within seven (7) days of such change.

Signature______________________________________________ Date _______________________________
Print Name ____________________________________________ Title ____________________________

**OFFICE USE ONLY**

Liquor Sales    ____ Yes   _____No
If Yes: Located within 300’ of residential? _____ Yes _____ No
If Yes: Is there Approval from VMO?         _____ Yes  _____ No

All Information Received?
_____ Site Plan
_____ Hours of Operation
_____ Sidewalk Agreement Signed
_____ Refuse Disposal Information
_____ Furniture Specs
_____ Proof of Insurance (if applicable)

**Action**:  ○ Approved  ○ Conditionally Approved  ○ Denied

Terms of Conditional Approval:
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

Name: ____________________________________________ Title: ____________________________
Date: ________________________

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Updated July 2006