

# VILLAGE OF MOUNT PROSPECT

COMMUNITY DEVELOPMENT DEPARTMENT – Planning Division

50 S. Emerson Street,

Mount Prospect, Illinois 60056

Phone: (847) 818-5328 FAX: (847) 818-5329



## Outdoor Dining Application

<b>BACKGROUND INFORMATION</b>	<b>Business – Registered Name / Common Name (DBA)</b>			Telephone (day)
	Owner/Manager ( <b>Local Contact</b> )			Telephone (evening)
	Street Address			Fax
	City	State	Zip Code	Email ( <b>Local Contact</b> )
	<b>Property Owner – Name (if different from above)</b>			Telephone (day)
	Corporation			Telephone (evening)
	Street Address			Fax:
	City	State	Zip Code	Email

Zoning Classification:     B3    B4    B5    B5C

Number of Outdoor Tables \_\_\_\_\_ Number of Outdoor Seats \_\_\_\_\_

Proposed Hours for Outdoor Dining \_\_\_\_\_

Will Liquor Be Sold?  Yes  No    *If Yes, Liquor License must be obtained through the Village Manager's Office*

***The Following information must be submitted with this application:***

- Site Plan:** Indicating proposed location of the outdoor dining area and the area's distance from all of the property lines and cut sheets demonstrating the type of barricades, landscaping or other features that will be utilized to define the outdoor dining area and enhance the aesthetic appeal of the area;
- Detailed Furniture Information:** Indicating the construction and appearance of all furniture to be used within the outdoor dining area. NOTE: all furniture used within the outdoor dining area shall be designed to withstand a wind pressure of no less than 30 pounds per square inch;
- Information regarding refuse disposal;** and



# Outdoor Dining Application Cont'd

**Proof of Insurance:** If the outdoor dining area is on the sidewalk or public right-of-way, you must provide evidence of general liability insurance and dramshop insurance, if applicable, naming the Village of Mount Prospect as an additional insured and insuring the Village against any liability resulting from the uses permitted by the Village. Minimum coverage for general liability insurance and dramshop insurance shall be as set forth in Appendix A, Division I of the Village Code, and shall have no less than an "A" rating by the most recent AM Best Insurance Rating Guide.

## OUTDOOR DINING AGREEMENT

I do to hereby agree to comply with the following: 1) the sidewalk and walkway areas will be maintained in a clean and safe condition; 2) the required open portion of the sidewalk will be kept free from any obstructions or encroachments pertaining to the restaurant use; 3) the proposed outdoor dining area will comply with all conditions of code section 14.311b; and 4) In no event shall the operation of the outdoor dining area reduce the open portion of the sidewalk to less than five feet (5') in width.

Additionally, I do hereby certify that the information contained in this application and addendums (if applicable) has been furnished by me and is true and correct. I understand that any untrue, inconsistent or misleading information shall be cause for the refusal to grant, or the revocation of, any license to operate in the Village of Mount Prospect. I have read and understand by obligations under appropriate Village Ordinances respective to the license(s) for which I am applying. I further certify that if any of the foregoing information changes during the course of the license year, I will notify the Village, in writing, within seven (7) days of such change.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_ Title \_\_\_\_\_

## OFFICE USE ONLY

Liquor Sales \_\_\_\_\_ Yes \_\_\_\_\_ No  
If Yes: Located within 300' of residential? \_\_\_\_\_ Yes \_\_\_\_\_ No  
If Yes: Is there Approval from VMO? \_\_\_\_\_ Yes \_\_\_\_\_ No

All Information Received?  
\_\_\_\_\_ Site Plan \_\_\_\_\_ Refuse Disposal Information  
\_\_\_\_\_ Hours of Operation \_\_\_\_\_ Furniture Specs  
\_\_\_\_\_ Sidewalk Agreement Signed \_\_\_\_\_ Proof of Insurance (if applicable)

**Action:**  Approved  Conditionally Approved  Denied

**Terms of Conditional Approval:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Date: \_\_\_\_\_