The Village Board of Trustees would like to thank the residents of Mount Prospect for their waste reduction efforts and working toward a safe and healthy environment.

"Throughout history, many great civilizations have been buried, none, however, by their own garbage."

- TIME Environment Challenge

Village of Mount Prospect
Public Works Department

1700 West Central Road
Mount Prospect, Illinois 60056
Phone: 847/870-5640
E-Mail: publicworksdept@mountprospect.org
Web Site: www.mountprospect.org

06/15

Village of
Mount Prospect

Solid Waste Services

Residential Guide to:

- Curbside Refuse Collection
- Curbside Recycling Collection
- Yard Waste Collection
- Multi-family Collection

HOUSEHOLD HAZARDOUS WASTE

Household hazardous waste, such as chemicals, pesticides, fertilizers, oil, paint, varnishes, strippers and similar items are not allowed in landfills and thus are not collected as part of the Village's solid waste collection program.

When improperly stored or disposed of, household wastes threaten human health or cause environmental contamination. Please follow these rules to properly dispose of hazardous materials.

- Dispose of only empty containers in the household refuse.
- Recycle through reuse by giving unused portions to neighbors or community organizations who will use the product; i.e. paints, cleaning products, etc.
- Recycle products that can be remanufactured for reuse; i.e. motor oil, automobile batteries.
- Solidified latex paint can be disposed of in household refuse. Use absorbents like kitty litter to solidify latex paint.
- Take unused household hazardous waste to a permanent collection facility or a one-day collection. Visit the Village's website at www.mountprospect.org to find out more.

Car Batteries, Tires, Motor Oil

State law prohibits the disposal of car batteries, tires and motor oil. Therefore, car batteries, tires and motor oil are not collected by the refuse hauler. However, residents have several options for proper disposal of car batteries, tires and motor oil. A number of businesses in the area will accept these materials for recycling, charges may apply.

Please contact Public Works (847-870-5640) for a current listing of businesses accepting used car batteries, tires and motor oil.

"Fly Dumping"

It is unlawful for any individual, firm or corporation to deposit refuse and/or yard waste on either private or public property, including residential/commercial dumpsters and Village receptacles, other than that authorized for the individual. This will be strictly enforced; a fine may be imposed.

MULTI-FAMILY COLLECTION (Centralized Collection)

Recycling

The Village of Mount Prospect encourages residents to reduce, reuse and recycle. While the Village provides an extensive recycling program, residents should be aware that purchasing habits can reduce the amount of waste generated.

The Village provides centralized recycling services to any multi-family property choosing to participate. The same materials collected in the curbside collection program are also collected at multi-family properties. Please refer to the recycling section under Single-family Collection beginning on page 3 for proper preparation of recyclables.

Recyclables are collected in 95 gallon wheeled carts. Please check with the property owner/manager for the location of the wheeled carts.

Recycling carts containing refuse and/or plastic bags will not be collected. If the placement of refuse and/or plastic bags is an ongoing problem and no solution can be arrived at by the property manager and the Village, the program may be discontinued.

Residents residing in properties without the centralized program are encouraged to contact Public Works (847-870-5640) to obtain information about drop off locations.

Questions regarding your property's participation should be directed to the owner/property manager.

Yard Material

Multi-family properties are responsible for the collection and disposal of all yard waste generated at the properties. Each property may contract independently for landscaping service or they can contact Republic Services (847-981-0091) for details regarding yard waste collection at multi-family properties.

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MULTI-FAMILY COLLECTION (Centralized Collection)

General Guidelines

The Public Works Department works with the owner/manager from each property and Republic Services in providing residents with centralized collection of solid waste. However, the residents are ultimately responsible for the proper disposal of their solid waste.

Refuse

All residential garbage must be placed inside the refuse container(s). Bags and other loose debris should not be set next to the container. To minimize this problem please:

- Do not send small children to dispose of refuse; they may not be able to open the container lid or reach the container.
- Do not throw garbage over the enclosure surrounding the container. Place the garbage directly inside the refuse container.
- Refuse container lids must be closed after placing refuse in the container(s).

Bulk Items

Large items such as furniture, bedding, etc. (see the Single-family collection bulk item list on page 6) should be placed next to the refuse container. Small amounts of properly prepared carpeting only.

Residential Appliances

Residential appliances will not be collected as regular refuse. See page 14, Residential Appliances, for disposal instructions.

Construction Debris

Refuse containers are to be used for household residential waste only. Owners/managers are to make arrangements for special collection of debris from construction projects at the properties.

Christmas Trees

Clean (no tinsel, ornaments or lights) Christmas trees will be collected on your regular scheduled collection day. Christmas trees are not to be placed in plastic bags. Christmas wreaths will be collected on your regular scheduled collection day with refuse. There is no additional charge for this service.

SINGLE-FAMILY COLLECTION (Curbside Collection)

Special Services

Back Door Service

Republic Services offers back door service for collection of refuse, recycling and yard material. Charges apply. Republic Services bills the resident directly for this service. Call Republic Services (847-981-0091) for further details.

Residential Appliances (white goods)

State law (July 1, 1994) prohibits the landfilling of large residential appliances or "white goods." Therefore, large residential appliances are not collected as bulk items. It is the responsibility of the resident to ensure proper collection and disposal. Examples would include but are not limited to: water heaters, refrigerators, ovens, washer/dryer, window air conditioning unit.

Residents have several options for the collection and disposal of residential appliances:

- At the time of purchase, arrange for the retailer to remove the old appliance upon delivery of the new appliance.
- Contact Republic Services (847-981-0091) for curbside removal. Charges do apply.
- Payment for collection must be made to Republic Services at the time of service.
- Per state law, refrigerator/freezer doors must be removed, or latches broken.

Special Collection and Disposal Services

Residents with large quantities of refuse/debris may contact Republic Services (847-981-0091) directly for an estimate. Payment to Republic Services must be made at the time of service.

INTRODUCTION

The Village of Mount Prospect has a comprehensive Solid Waste Management program that promotes waste reduction and resource recovery. The Village's residential solid waste services are paid through property taxes, an annual direct charge and user fees.

The Village's exclusive residential solid waste contract provides services to both single-family residences (curbside collection) and multi-family (centralized refuse containers). The Public Works Department administers the Solid Waste Contract and serves as the liaison between the resident and the refuse hauler.

Republic Services has been the exclusive residential hauler for the Village since August of 1991. The new contract with Republic Services is effective January 1, 2006 through December 31, 2017.

Please keep this brochure for future reference, as knowing this information will help you have trouble free service.

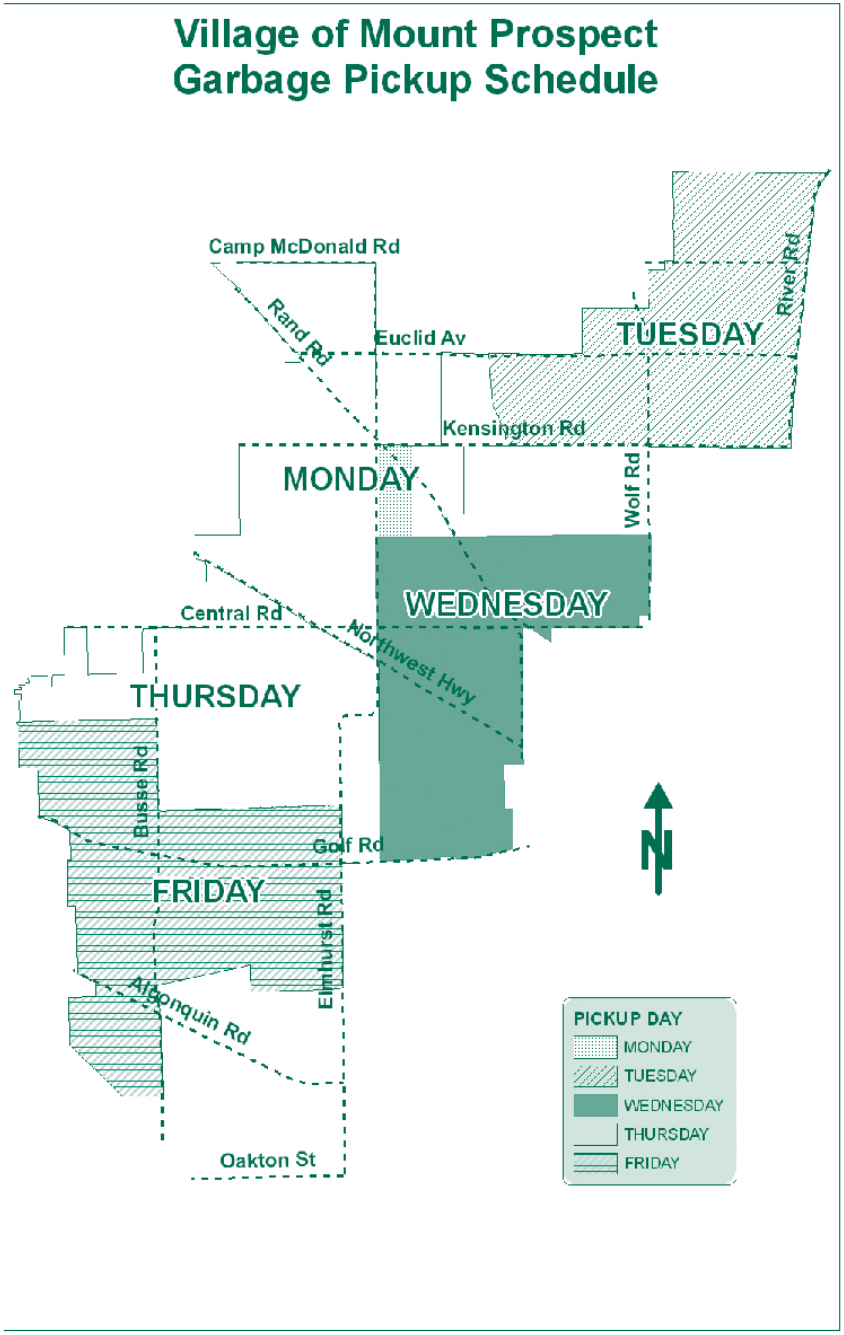
Republic Services
2101 South Busse Road
Mount Prospect, Illinois 60056
Phone (847) 981-0091

Hours: Monday - Friday, 8:00AM to 5:00PM

Public Works Department
1700 West Central Road
Mount Prospect, Illinois 60056
Phone (847) 870-5640 TDD (847) 392-1235
Village's Web Site: www.mountprospect.org
Public Works Email:
publicworksdept@mountprospect.org

Hours: Monday - Friday, 8:00AM to 4:30PM

CURBSIDE COLLECTION SCHEDULE



SINGLE-FAMILY COLLECTION (Curbside Collection)

Acceptable Yard Waste

- Grass clippings, leaves, weeds, brush and twigs.

Non-Acceptable Yard Waste

- Yard waste mixed with garbage.
- Yard waste containing dirt, rocks, wood chips, sod with attached soil, fruits and vegetables.
- The above items are considered garbage and should be disposed of with your regular garbage.

Yard waste that is not properly prepared will not be collected. Improperly prepared yard waste must be removed from the parkway and be stored on the resident's property. Yard waste must be prepared properly and set at the curb the next week for collection.

Sticker Purchases and Decals

The Village yard waste stickers ($2.50 in 2015) and decals (free) can be purchased at the following locations:

Village Hall 50 S. Emerson St.	**Public Works** 1700 W. Central Rd.
Jewel Food Stores 333 E. Euclid, Mount Prospect	**Ace Hardware** 1753 W. Golf Road, Mount Prospect **True Value** 1490 South Elmhurst Road, Mount Prospect
Mariano's Fresh Market 802 E Northwest Hwy, Arlington Heights	***The most current list can be found at www.mountprospect.org***

Yard Waste Subscription Service

Households producing a large amount of yard waste may be interested in the Village's optional yard waste subscription service. The program has an annual fee, paid directly to Republic Services, that includes the use of a 95 gallon wheeled cart.

- Once a week pick-up on regular scheduled collection day.
- Use of a 95 gallon wheeled cart.
- Collection between April 1 and December 15 (dates subject to change).
- Annual fee includes the wheeled cart rental, collection and disposal.
- Resident arranges for service and payment directly with Republic Services (847-981-0091).

SINGLE-FAMILY COLLECTION (Curbside Collection)

Yard Waste Collection *(April 1 - December 15 - Dates subject to change)*

Yard waste collection is a user fee based service requiring a Village yard waste sticker be purchased for every unit of yard waste placed at the curb. Yard waste can be placed at the curb in either 32 gallon rigid containers or 32 gallon biodegradable bags. The following rules apply to yard waste collection:

Procedure for Disposing of Yard Waste

- All rigid containers and biodegradable bags placed at the curb containing yard waste must have a Village yard waste sticker (user fee) attached.
- Rigid containers must have a Village yard waste decal affixed in addition to the Village yard waste sticker.

Container Specifications

- Rigid containers cannot exceed 32 gallon capacity.
- Rigid containers cannot exceed 50 pounds.

Bag Specifications

- Bags must be biodegradable.
- Bags cannot exceed 32 gallon capacity.
- Bags cannot exceed 50 pounds.
- **Plastic bags cannot be used to dispose of yard waste.**

Compost Bag
If you are using a compost bag to dispose of yard waste, you only need to attach a pre-paid Village sticker.

Rigid Container
If you are using a rigid container for yard waste, you need to attach a pre-paid village sticker AND a Yard Material Decal.

SINGLE-FAMILY COLLECTION

Basic Residential Services

The following is a list of the basic residential services provided as part of the Village's contract with Republic Services.

- Refuse/Garbage: One 35, 65 or 95 gallon green wheeled cart (provided by Village)
- Recycling: One 35, 65 or 95 gallon blue wheeled cart (provided by Village)
- Brush Bundles: Unlimited Collection
- Bulk Items: Unlimited Collection
- Christmas Tree Collection
- Move-in Debris Collection
- Leaf Collection: Curbside Collection of Loose Leaves and Extended Collection of Bagged Leaves

Refuse/Garbage

One 35, 65 or 95 gallon GREEN wheeled cart for refuse service (provided by the Village). The wheeled carts are the property of the Village and are to be left at the residence when an owner vacates.

For refuse only - all trash must be placed in the cart. Any trash outside of the cart that is not on the approved bulk item list (see page 6) will not be collected. Please call Public Works at (847-870-5640) for a special pick-up (charges may apply).

If your current refuse cart is not meeting your needs please contact Public Works to discuss options available to you.

Recycling

One 35, 65 or 95 gallon BLUE wheeled cart for refuse service (provided by the Village) The wheeled carts are the property of the Village and are to be left at the residence when an owner vacates.

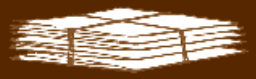
Recycling does not need to be separated. All approved recyclables can be placed in the provided recycling cart.

Recycling (continued)

The Village of Mount Prospect encourages residents to reduce, reuse and recycle.

While the Village provides an extensive recycling program, residents should be aware that purchasing habits can reduce the amount of waste generated.

The following is a list of recyclables accepted. The most current recyclable list can be found on the Village's website www.mountprospect.org.

Newspaper	Includes flyers, comics, inserts, etc. Please place newspapers loosely in the blue wheeled cart. Please do not bundle newspaper.
Mixed Paper	Includes junk mail, magazines, envelopes, flyers, school papers, cereal/cracker boxes, copy paper, computer paper, shredded paper, catalogs, frozen food boxes, paper grocery bags, paperboard beverage cartons, telephone books. Please place mixed paper in the blue wheeled cart. The following items are not acceptable: inserts from cereal boxes, waterproof paper bags, plastic wrap, water softener salt bags, pet food bags, mixed paper soiled with food.
Corrugated Cardboard 	Please place cardboard in the blue wheeled cart. Cardboard should be prepared in a manner that allows the cart lid to close. Cardboard that has been soiled with food is not acceptable.

General Guidelines (continued)

Cart Placement

Refuse and recycling wheeled carts must be placed at the curb on your scheduled collection day to be collected.

There must be a separation of two feet between the recycling and refuse carts. Handles must be facing away from the street.

Wheeled Cart Placement Do's

- Carts should be placed on the driveway apron at the curb line or on the parkway.
- Carts should be placed for collection with the handle facing away from the street.
- Carts should be placed at the curb with a two (2) foot separation between the carts.
- Cart lids must be closed.

Wheeled Cart Placement Don'ts

- Carts should not be placed in the street.
- Cart lids should not be open.
- Items should not be placed on top of the closed lid.
- Do not place items (white goods, bulk items, yard waste) in front of the carts.

Cart Storage

Village Code regulates where refuse, recycling and yard waste containers may be stored.

- Carts or yard waste containers can be stored along the side, rear or in the garage of a property.
- Carts or containers cannot be stored in front of the property. Carts stored on the driveway in front of the garage or in the front yard are a violation of Village Code.
- Corner houses may not place receptacles in a corner or exterior side yard unless receptacles are completely screened from adjacent street by permanent fence or dense planting.

Yard Waste, Bulk Items, White Goods, etc.

All other materials (yard waste, bulk items, bundled brush, construction material, white goods, etc.) placed at the curb for disposal should be placed on the parkway next to the wheeled carts. Do not place any material for disposal in front of the wheeled carts. Placement of material in front of the carts will prevent the hauler from collecting refuse and recycling carts.

SINGLE-FAMILY COLLECTION (Curbside Collection)

General Guidelines

Collection Set Out Times

Refuse, recycling, yard waste, bulk items, etc. can be placed at the curb as early as 4:30PM the day before collection and no later than 6:30AM of the collection day. Late set outs will not be collected until the following week.

Refuse and recycling wheeled carts and yard waste containers must be removed from the parkway the same day as scheduled collection.

Missed Collection

If the refuse hauler misses your collection, it will be picked up the next working day. Please call ARC Disposal at (847-981-0091) to report the missed pick-up.

Improperly prepared refuse, recyclables, yard material, etc. will not be collected. Materials that are not collected due to non-compliance must be removed from the parkway and stored on the resident's property. Material must be prepared properly and set at the curb the next week for collection.

Holiday Collection Schedule

There will be no collection on the following Holidays:

- New Year's Day
- Memorial Day
- Independence Day (July 4th)
- Labor Day
- Thanksgiving Day
- Christmas Day

If a Holiday falls on a weekday or is observed on a weekday and your regular scheduled pick-up is on that day or after, your pick-up will be delayed by one day. Friday pick-ups will be done on Saturday. The following week will return to the regular collection schedule.

If New Year's, Independence, or Christmas Day fall on a Saturday, there will be no disruption to the collection schedule. If the Holiday falls on Sunday, the Holiday will be observed on Monday. Refuse collection will be delayed one day with Monday's collection occurring on Tuesday, Tuesday will be on Wednesday, etc. The following week will return to the regular collection schedule.

SINGLE-FAMILY COLLECTION (Curbside Collection)

Recycling (continued)

Mixed Recyclables

The following items are included as mixed recyclables: Glass bottles and jars (clear, green or brown), steel/tin/bi-metal cans (including empty aerosol cans), aluminum cans, aluminum foil/pie tins (free of food), plastic containers identified by the following codes (check container):

Also included are wax/polycoated "gable topped" beverage containers (milk cartons, juice boxes, juice cartons) and six/twelve pack rings.

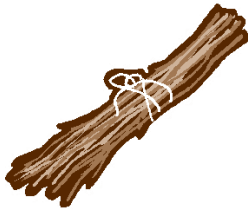
Rinse all items. Flatten all milk, water jugs and plastic beverage containers. Place all mixed recyclables in blue wheeled cart.

No plastic bags will be accepted. Plastic bags are often returnable to the stores where purchase was made. Please check with individual store for their return policy.

Remember, even though an item may have the recycling symbol or be identified as recyclable, if it is not on the list of acceptable materials collected in Mount Prospect then it is not recyclable through the curbside program.

SINGLE-FAMILY COLLECTION (Curbside Collection)

Brush Bundles (unlimited)



Residents may set out an unlimited number of properly prepared bundles of brush. Properly prepared brush bundles will be collected at no cost; no sticker is required.

- Brush bundles are collected at no cost on your regular scheduled collection day.
- Tree limbs must not exceed 3.5 inches in diameter.
- Brush must be bundled:
  - Bundles not to exceed 50 pounds.
  - Bundles not to exceed five (5) feet in length.
  - Bundles must be secured with a biodegradable material (cloth or twine); no wire or plastic.
- Bundles must be placed on the parkway next to your wheeled carts.

Bulk Items (unlimited)

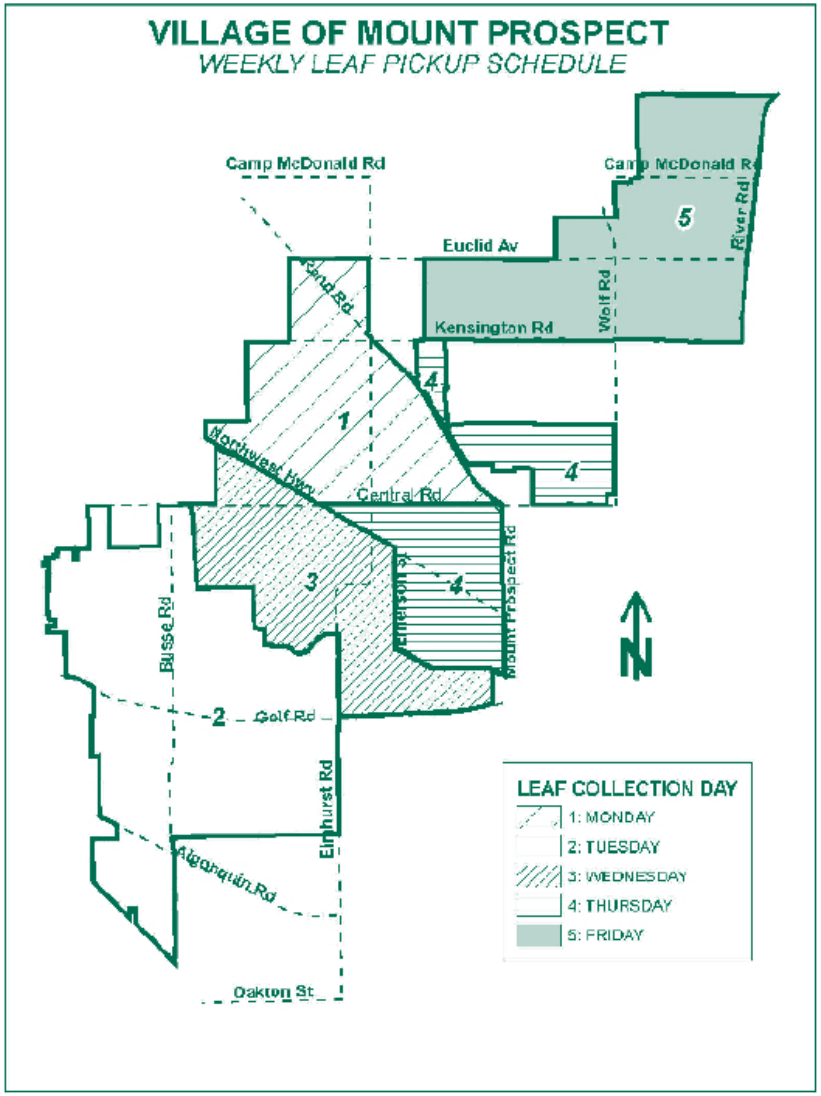
Bulk items are collected weekly on your regular scheduled collection day. Collection is provided at no additional charge and there is no limit on the number of items that can be placed at the curb next to your wheeled carts. The following is a list of approved bulk items:

- Exercise Equipment
- Toilets (tank and bowl need to be separated)
- Propane Cylinders (empty of gas)
- Water Softeners (empty of salt)
- Large Toys
- Lawn Care Equipment
- Mattresses/Box Springs
- Bicycles
- Snowblowers/Shovels
- Barbecue Grills
- Plumbing Fixtures
- Furniture
- Carpet Rolls (no longer than 5 feet)
- Swing Sets (5 foot lengths)

This is not an exhaustive list of bulk items. If you do not see your item on the list, please contact the Public Works Department to see if it will be collected as a bulk item.

SINGLE-FAMILY COLLECTION (Curbside Collection)

Leaf Pick-Up Schedule



Leaf Collection

Curbside Collection

The Village's fall leaf collection program provides residents with a convenient and cost-free method to dispose of leaves. These programs are for leaves only.

This popular program allows residents to set out loose leaves at the curb between the first full week in October through the last full week before Thanksgiving. Leaves will be picked up weekly by Public Works crews. Please refer to the map for your collection day. The rules for loose leaf collection are as follows.

- Leaves should be raked onto the street in a long pile.
- The pile should be placed approximately one (1) foot from the curb.
- Leaves should be placed at the curb the day before scheduled pick-up.
- Do not place grass, rocks, plants, sod, etc. in the leaf piles.

Extended Collection

The extended leaf collection program allows residents to set out **bagged leaves** from the end of the loose leaf program through December 15 (date subject to change).

Bagged leaf collection occurs on the resident's regular scheduled refuse collection day. Leaves must be prepared in the following manner:

- Leaves must be placed in biodegradable compost bags.
- Each bag must not exceed 50 pounds.
- No Village yard waste sticker is required.

Construction Debris/Large Tree Limbs (one cubic yard limit)

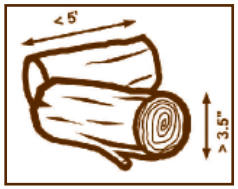
Construction debris and large tree limbs must be placed in the wheeled cart. Materials that cannot be containerized must be prepared in the following manner:

Construction Debris

- Debris placed in the cart must be prepared in a manner that allows the lid of the cart to close (boards placed in the cart must be cut to a size allowing the lid to close).
- Bundles are not to exceed five (5') feet in length nor 50 pounds in weight; one (1) cubic yard limit (approximately six (6) bundles equal one (1) cubic yard). Doors count as one bundle of construction debris.
- Bundles must be placed on the parkway next to your wheeled carts.

Large Tree Limbs

(limbs exceeding three and one half (3.5") inches in diameter)



- Bundles or individual logs must be placed on the parkway next to your wheeled cart. NOT IN YOUR CART.
- Bundles are not to exceed five (5') in length nor 50 pounds in weight; one (1) cubic yard limit. (Approximately six (6) bundles equal one (1) cubic yard) .
- Bundles must be secured with a biodegradable material.

*For pick up of construction debris/large tree limbs **in excess of one cubic yard**, you must call Republic Services at (847-981-0091). Additional charges apply.*

Christmas Tree Collection

- Clean (no tinsel, ornaments or lights) Christmas trees will be collected on your regular scheduled collection day.
- Christmas trees are not to be placed in plastic bags.
- Christmas wreaths will be collected on your regular scheduled collection day with refuse.
- There is no additional charge for this service.
- Do not trim or cut the tree for collection. Place the tree at curb for collection whole.

Move-In Debris

Residents moving into a home in the Village are entitled to a one (1) time only unlimited move-in collection at no charge. Residents must call Public Works (847-870-5640) within one (1) month of the move in to arrange for collection. All restrictions and guidelines regarding the preparation of materials and limitations on construction debris apply to move-in collections. Yard material is a user fee program and does not qualify for free pick-up.

ELECTRONICS WASTE BAN

In September 2009, Illinois became the 16th state to adopt an electronics recycling law know as the Electronics Products Recycling and Reuse Act (SB2313). This legislation bans certain electronic items, mainly computers and televisions, from Illinois landfills starting January 1, 2012.

Beginning, January 1, 2012, the Village's waste hauler, Republic Services, will no longer pick up the following electronics at the curb:

- Televisions
- Monitors
- Printers
- Computers (including tablet computers)
- Electronic Keyboards
- Facsimile Machines
- Videocassette Recorders
- Portable Digital Music Players
- Digital VideoDisc Players
- Video Game Consoles
- Small Scale Servers
- Scanners
- Electronic Mice
- Digital Converter Boxes
- Satellite Receivers
- Digital Video Disc Recorders

ELECTRONICS WASTE BAN

To assist residents with collecting old electronics and to ensure environmentally safe recycling of these materials, the Village in association with the Solid Waste Agency of Northern Cook County (SWANCC) have developed the Electronics Recycling Drop-off Program to collect electronics on an ongoing basis.

Each location will accept items from amm SWANCC residents. Please note that only the acceptable items will be allowed at the drop-off locations.

Weekly Drop-off locations

Glenview Transfer Station
1151 N River Road
Across from the Maryville Academy
Saturdays: 9:00 am - 11:30 am

Mount Prospect (April - October)
Public Works
1700 W Central Road
Wednesdays: 10:00 am - 12:00 pm

Winnetka
Public Works
1390 Willow Road
Thursdays: 1:00 pm - 3:00 pm

Hoffmann Estates (April - November)
Village Hall
1900 Hassel Road
Mondays: 10:00 am - 12:00 pm

One-day Drop-off Locations

One-day collections are held at various SWANCC communities throughout the year please visit www.swancc.org for a current collection schedule.