VILLAGE OF MOUNT PROSPECT
ILLINOIS

2010
ANNUAL BUDGET

VILLAGE OF

MOUNT PROSPECT, ILLINOIS

ANNUAL BUDGET

FISCAL YEAR ENDING DECEMBER 31, 2010

SUBMITTED BY

MICHAEL E. JANONIS

VILLAGE MANAGER

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VILLAGE OF MOUNT PROSPECT, ILLINOIS

2010 BUDGET

VILLAGE OFFICIALS

MAYOR

Irvana K. Wilks

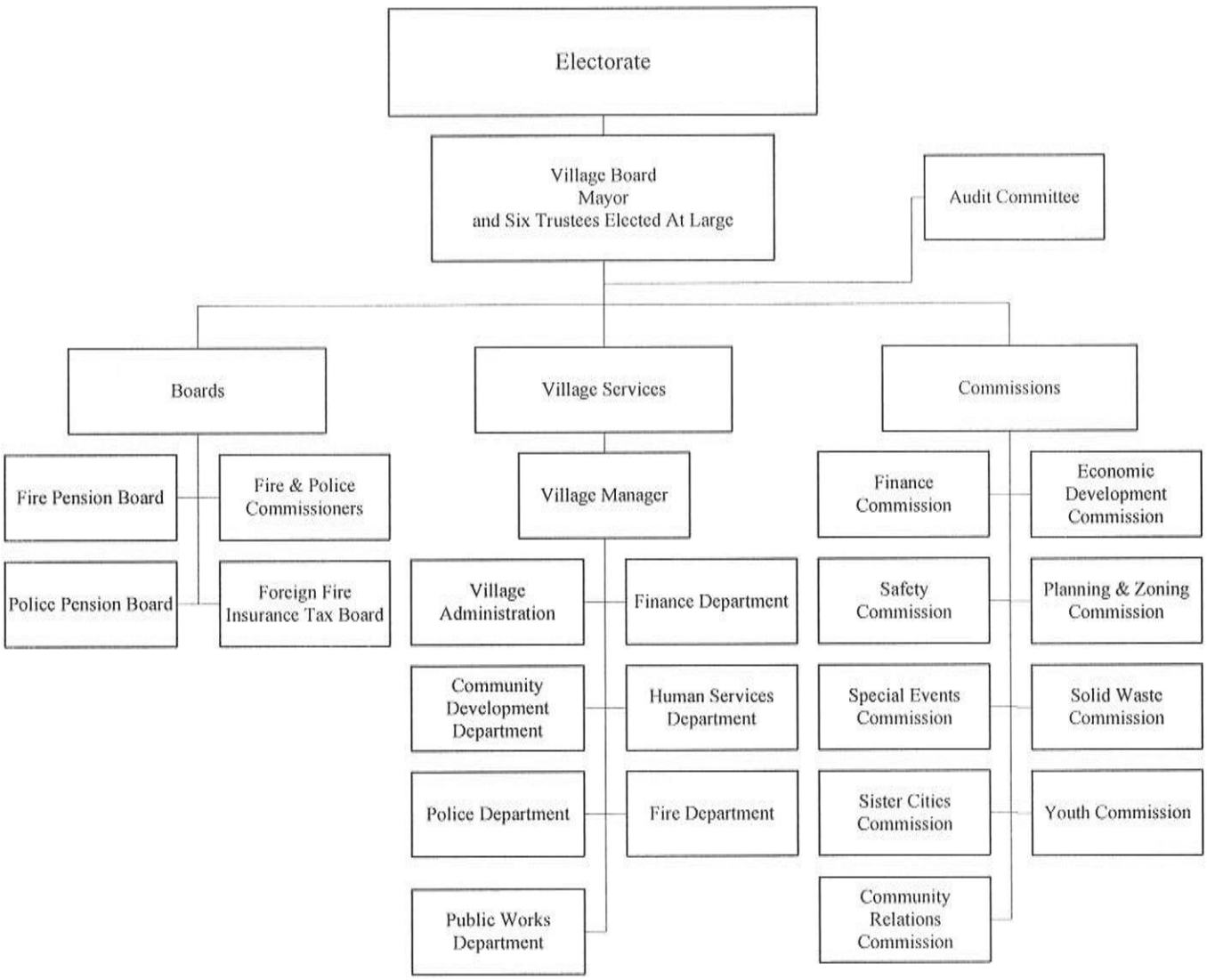
TRUSTEES

Paul Wm. Hoefert	*John J. Matuszak*
Arlene A. Juracek	*Steven S. Polit*
A. John Korn	*Michael A. Zadel*

ADMINISTRATION

Michael E. Janonis	*Village Manager*
David Strahl	*Assistant Village Manager*
M. Lisa Angell	*Village Clerk*
David O. Erb	*Finance Director/Treasurer*
William J. Cooney, Jr.	*Community Development Director*
Nancy M. Morgan	*Human Services Director*
John K. Dahlberg	*Police Chief*
Michael J. Figolah	*Fire Chief*
Glen R. Andler	*Public Works Director*

VILLAGE OF MOUNT PROSPECT
Organizational Structure



ORDINANCE NO. 5779

AN ORDINANCE ADOPTING AN ANNUAL BUDGET FOR THE VILLAGE OF MOUNT PROSPECT FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2010 AND ENDING DECEMBER 31, 2010 IN LIEU OF PASSAGE OF AN APPROPRIATION ORDINANCE

WHEREAS, the President and Board of Trustees of the Village of Mount Prospect in accordance with State Statutes, have provided for the preparation and adoption of an Annual Budget in lieu of passage of an Appropriation Ordinance; and

WHEREAS, the tentative Annual Budget for the Village of Mount Prospect for the fiscal year beginning January 1, 2010 and ending December 31, 2010, as prepared by the Budget Officer for the Village and submitted to the President and Board of Trustees, was placed on file in the Office of the Village Clerk on October 9, 2009 for public inspection, as provided by Statute; and

WHEREAS, pursuant to notice duly published on December 3, 2009, a public hearing was held by the President and Board of Trustees on said tentative annual budget on December 15, 2009, as provided by Statute; and

WHEREAS, following said public hearing, said tentative Annual Budget was reviewed by the President and Board of Trustees and a copy of said tentative Annual Budget is attached hereto and hereby made a part hereof.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MOUNT PROSPECT, COOK COUNTY, ILLINOIS:

SECTION ONE: The Annual Budget for the Village of Mount Prospect for the fiscal year beginning January 1, 2010 and ending December 31, 2010, a copy of which is attached hereto and made a part hereof, is hereby approved and adopted as the Annual Budget for the Village of Mount Prospect for said fiscal year.

SECTION TWO: Within thirty (30) days following the adoption of this Ordinance there shall be filed with the County Clerk of Cook County a copy thereof duly certified by the Village Clerk and Estimate of Revenues by source anticipated to be received by the Village in the fiscal year beginning January 1, 2010 and ending December 31, 2010, duly certified by the Chief Fiscal Office

SECTION THREE: This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form in the manner provided by law.

AYES: Hoefert, Juracek, Korn, Polit, Zadel

NAYS: None

ABSENT: Matuszak

PASSED AND APPROVED this 15th day of December, 2009.

Irvana K. Wilks

Irvana K. Wilks, Mayor

ATTEST:

M. Lisa Angell

M. Lisa Angell, Village Clerk

MAYOR
Irvana K. Wilks

TRUSTEES
Paul Wm. Hoefert
Arlene A. Juracek
A. John Korn
John J. Matuszak
Steven S. Polit
Michael A. Zadel

VILLAGE MANAGER
Michael E. Janonis

VILLAGE CLERK
M. Lisa Angell

Phone: 847/392-6000
Fax: 847/392-6022
www.mountprospect.org

Village of Mount Prospect

50 South Emerson Street, Mount Prospect, Illinois 60056

December 15, 2009

The Honorable Irvana K. Wilks, Village President
Members of the Board of Trustees
Finance Commissioners and
Residents of the Village of Mount Prospect

On behalf of the entire staff, I am pleased to present to you the 2010 Municipal Budget for the Village of Mount Prospect. The Budget incorporates all of the policies and directives established by the Mayor and Board of Trustees during the August 2009 Pre-Budget Workshop. In addition, the Village Board and Finance Commission met in April for a Long-Range Financial Planning Workshop for an update on the financial condition of the Village. Due to the continued sluggish economy, revenues have fallen well below our already conservative estimates for 2009. We see this trend continuing into 2010. An additional challenge for the 2010 budget is the funding of the public safety pensions. Due to the decline in the value of the investments of the Police and Fire pension funds, the required contribution from the Village has increased dramatically. State mandated contributions to the two public safety pension funds for 2010 increased $825,406 higher than expected. In an effort to reduce the burden on property owners the Village Board elected to utilize reserves in lieu of a property tax levy to fund a portion of the contribution for public safety pensions. As a result, the General Fund, as presented, shows a deficit of $383,000 which represents the amount of reserves being used. Not withstanding, the Budget maintains our full complement of core services. Critical infrastructure needs, such as the Road Improvement Program, Downtown Streetscape and the Combined Sewer Rehabilitation Plan continue within funding limitations.

Total expenditures for 2010 are $85,398,062. Total projected revenues are $89,138,442. In summary, the total Budget, as presented, calls for a **13.8% decrease in expenditures** from the amended 2009 Budget. The Village's Capital Budget will see a 63.6% decrease, (a decrease of $14,882,115) from the preceding year while the Operating, Debt Service, Pension and Internal Services budgets collectively are expected to increase by just 1.6%.

INTRODUCTION

As the economy began to collapse in 2008, last year's budget message opined that as we entered 2009 there was "the very real prospect that the worst was yet to come." The "worst" did, in fact come to Mount Prospect as the impact of recession hit in full fury. Local Sales Tax receipts dropped precipitously, State shared revenue forecasts were scaled back several times during the year and other local revenue sources stagnated.

Starting with extremely conservative 2009 revenue estimates, actual receipts in the General Fund are coming in some $1.8 million lower than originally expected. Drops in State Income Tax receipts; lower returns on Investment Income and a further erosion of Real Estate Transfer Tax proceeds led the overall decline. Contingency plans for 2009 budget reductions were developed jointly by the Village Manager's Office and Finance Department which provided a roadmap for responding to declining revenues.

By spring of 2009, staff had cut roughly $500,000 from the General Fund expenditures. By the end of the third quarter that amount had risen to just over a million dollars. Fortunately, this was accomplished without impacting core services or staffing levels. Then, just as we thought we had weathered the storm for 2009 the State again reduced estimates for shared Income Tax receipts that required an additional $326,000 in General Fund reductions this fiscal year!

Even with the additional 2009 expenditure reductions, we entered the 2010 Budget Cycle facing an estimated $1.9 million General Fund deficit. And while Federal Reserve Chairman Ben Bernanke recently declared the recession to be over, there is no apparent light at the end of the tunnel. Clearly, the Village faced a monumental task in closing the General Fund deficit for 2010.

A FEW WORDS ABOUT THE BUDGET

The following points are offered to provide background and insight into the Budget preparation process and the philosophy employed therein:

The 2010 Budget coincides with the **calendar year**. It also includes a **Forecast Expenditure Plan** for the following year-2011. Both of these features continue to prove helpful in planning for and bidding out capital projects, determining with greater accuracy property tax levy requirements and, in general, making the Budget documents a more useful planning tool.

We continue to approach the Budget with the philosophy of creating **"cost centers"** as a way of accurately reflecting the cost of doing business. For the most part, these cost centers are department-based so that when looking at a particular department's budget; i.e., Police, one gets a true picture of the cost of providing Police services to the residents and businesses of Mount Prospect.

A critical element of this budgeting philosophy is the use of **"lease payments"**(transfers between funds treated as "quasi-external transactions" for budgeting and accounting purposes). Lease payments recognize that departments have need, on a continuing basis, for certain essential capital equipment such as vehicle replacement and maintenance. These lease payments (which are recorded as expenses to each department) over time will provide the cash necessary to fund the expense of such items. The Budget has always included these annual lease payments for vehicle replacements as well as annual vehicle maintenance charges. In an effort to reduce expenses in the General Fund, the vehicle replacement program has been deferred for one year (excluding public safety vehicles). By deferring vehicle purchases for one year, the lease payment expense for 2010 was eliminated. This action removed nearly $900,000 from the General Fund Budget, without which other more significant cuts would have been required to reduce the deficit. Although the lease payment has been suspended for one year, the Vehicle Replacement Fund continues to be fully funded. **Please note that the deferral in the 2010 vehicle replacement program cannot be extended into 2011 without serious impact to vehicle maintenance operations or the funding of the Vehicle Replacement Fund.**

The Village Board has in place a **fund balance policy** to govern both spending and fund balance levels for all operating and capital funds. This policy is designed to ensure that adequate revenues are available on an annual basis to fund essential projects. It also provides for building and maintaining an adequate fund balance that provides both a safety net during lean times and flexibility to address unforeseen needs.

As a result of budget deficits, and planned transfers, in 2009 and 2010, General Fund reserves are estimated to fall to $9.5 million by the end of 2010. During 2009 $635,100 in surplus funds were used to write down the cost of the Phase I construction projects. Maintaining a 25% General Fund reserve (of current year General Fund expenditures) is the standing policy of the Village Board. Fund balance as a percent of expenditures at the end of 2010 falls to 21.1%, below the policy benchmark set for this fund. Given the current revenue trends, General Fund reserves will be under considerable stress over the next several years.

As has been noted previously a number of programs within departments are actually self-supporting in that the specific program generates revenues that either partially or fully subsidize the cost of providing the service. In some cases, revenues actually exceed expenditures. While the revenues are recorded in the General Fund, the program costs are recorded in the particular department's operating budget as expenditures; sometimes falsely contributing to the appearance of extraordinary program costs. Several examples of this phenomenon can be found in the Human Services budget. Expense line items throughout the budget that are either partially or completely offset by an associated revenue source carry the designation "(RO)" within the account description.

2009 YEAR-END REVIEW

As 2009 draws to a close, it is important to pause and take into account what has transpired over the past year. Citizens, elected officials and staff need to have an understanding of our current financial condition, recent accomplishments and unfinished business so as to have a common ground from which to consider our financial plan for 2010.

Items of note in 2009:

- The bad news in both 2007 and 2008 was the damage and expense wrought by major storm events that hit the Village in August and September of those respective years. Mount Prospect has since recovered handsomely and it is good to report that the community has not experienced any similar events in 2009.

  However, we were hit by a disaster of another sort. A **Financial Tsunami**. As highlighted in the proceeding introduction, the Village is witnessing General Fund revenues falling by 4.3% or $1.8 million; necessitating deep cuts in operating expenses. In September, the Illinois Municipal League (IML) revised down 2009 projected State shared Income Tax Receipts an additional $408,000 to the Village. After further trend analysis $326,000 of additional cuts in the 2009 General Fund Budget were needed.

  The other piece of bad news came from the performance, or more accurately, the woeful performance of the Police and Fire Pension Funds. **Losses between the two funds during 2008 totaled $13 million.** That equates to an additional levy for the public safety pensions of $825,406 in 2009. Current State Law mandates that the Village fully fund this obligation.

While Staff's attention was firmly focused on the budget battle, a number of positive accomplishments took place:

- The Village's **Street Improvement Program** was originally approved in 1996 as a 10 year accelerated paving plan to eliminate the large backlog of streets in need of reconstruction or resurfacing. During the first five years, the reconstruction backlog was targeted. The last five years were to place an emphasis on eliminating the resurfacing backlog. After reevaluating the condition of the street system in 2004 the accelerated program was reduced over the past two years and was extended an additional three years to 2009. 2009 was the thirteenth year of the program. During the first five years all streets in the reconstruction category (16.6 miles) were completed at an average of 3.3 miles per year and at an average cost of $689,000 per mile. In addition, during the thirteen years of the program, 77.6 miles of streets have been resurfaced; an average of 6 miles per year at a cost of $317,000 per mile. Total funds budgeted in 2009 were $2,941,000 ($950,000 from MFT and $1,991,000 from Street Improvement Construction Fund).

- Completed the fourth year of a multi-year effort to **standardize neighborhood intersection controls and speed limits**. Tasks included engineering evaluations of four neighborhood zones, sign installations/modifications in seven neighborhood zones and post studies following sign modifications in seven neighborhood zones. 301 stop sign modifications (115 added, 186 replaced), 302 speed limit sign improvements (64 added, 238 replaced), and the removal of 115 signs (33 stop signs, 7 yield signs, 75 speed limit signs). Total estimated funds expended in 2009 are $225,000. This program is expected to be completed in 2010.

- 2009 saw the completion of the fifth year of a multi-year commitment to rehabilitate approximately 260,000 LF of **combined sewer mains** ranging in size from 8" to 72" diameter. As part of this year's effort, over 9,383 linear feet of combination sewer were repaired using the cured-in-place (CIPP) lining process. In addition, approximately 273 linear feet of severely failed (Category 4 & 5) sewer pipe was excavated and replaced. In total, during the first five years of this program, 58,630 linear feet of pipe has been lined and 727 linear feet of pipe has been replaced. 100% of all Category 5 defects, 83% of all Category 4 defects, and 10% of all Category 3 defects have been repaired to date. Total Water and Sewer funds expended during 2009 were $1,067,000.

- Construction of the **Fire Station 14** replacement project got underway with a March 21st groundbreaking ceremony. Two companion projects, expansion of the Public Works Facility to accommodate Fire Vehicle Maintenance and an enhanced Emergency Operations Center (EOC) also broke ground. The companion projects are expected to be substantially complete yet this year while the Fire Station will come on-line in Spring 2010. A combination of bond proceeds and surplus funds were used to fund the projects.

- Another important objective became a reality when the **Community Connections Center** opened its doors in August. This joint venture between the Village, Library, School Districts, and various Social Service agencies will bring a host of social, educational and Village services to an area of town with a high concentration of low/moderate income families. The surrounding neighborhood have enthusiastically embraced the Center.

- With the recession all but shutting down economic development opportunities, the continued redevelopment of **Randhurst Shopping Center** from an enclosed mall to a street-based "Lifestyle" center remains a lone bright spot in the Chicagoland area. A state of the art AMC theatre and Hampton Suites will anchor the center. A number of national retailers continue to express interests in locating at the site. While the bulk of the center is scheduled to open in Spring of 2011, several out lot developments will open in both 2009 and 2010. The revitalized Center should inject new revenues into Village coffers.

- **Emergency Preparedness** efforts continued with an emphasis on strengthening communication channels and development of a Medical Reserve Corps. One hundred "go kits" were distributed to Village employees who have "responder" duties in the event of an emergency incident. The kits contain protective gear and other supplies that facilitate a quick response to events.

- The **Police Department** in conjunction with the Community Development Department continued to expand the Crime Free Housing program. The Hot Spot Enforcement and Assistance Team (H.E.A.T.) operated in high crime areas during the summer where their high visibility was both a crime deterrent and relationship building effort. "Speed Weeks", "Click It or Ticket" and Vehicle Tag enforcement were particularly successful targeted campaigns.

Beyond the highlights mentioned above all Village Departments and Divisions distinguished themselves by providing high quality services to our residents and businesses. Our Television Services Division was nationally recognized for overall excellence in PEG access. The Community Development Department was recognized as a "Best Practice" model for staff's innovative approaches to encourage maintenance of properties in foreclosure. The Village's Annual Budget and Audit Documents were again recognized for their clarity and usability and Mount Prospect was recognized as Tree City U.S.A. for the 24th consecutive year. The Public Works Department was even recognized for "Excellence in Salt Storage"!

2010 BUDGET

The 2010 Budget represents the Village's plan for expected expenditures over the coming year and identifies the means by which those expenditures will be funded. **The General Fund budget, as presented, shows a deficit of $383,000 and totals $41,074,100.** The 2010 forecast budget for the General Fund in the 2009 Budget cycle originally anticipated a deficit of $628,635. That figure quickly ballooned to some $1.9 million as the bottom fell out in 2009.

Items of note regarding the 2010 Budget include:

- The **total Budget** represents a 13.8% decrease from the amended 2009 Budget and totals $85,398,062. The decrease is primarily due to expenses related to the completion of the Phase I (Station 14, Public Works and EOC) construction projects. The General Fund increased just $601,175, or 1.5% from the prior year amended budget. Excluding the budget for personal services (salaries and wages only) and increased pension contributions, the General Fund budget **decreased** by $725,019.

- The Village's **Operating Budget** (that part which funds the Village's day-to-day operations) shows a slight increase and totals $59,478,738. The Operating Budget includes all General Fund expenditures as well as refuse disposal, water and sewer service, and various special revenue activities.

- Total revenues and other financing sources, excluding the Library, are estimated at $89,138,442. This represents a decrease of 10.3%. The decrease is due to an $11.4 million Capital related bond issue budgeted in 2009 where none is anticipated for 2010.

- Recurring revenues are estimated at $88,114,937. This is an increase of just 1.5% from the 2009 Budget. A detailed analysis of revenues and other financing sources can be found beginning on page 33.

- The increase in the 2009 **Property Tax Levy** (payable in 2010) is 4.99% for a total levy of $15,194,638. That portion of the tax levy allocated for operations is set to increase 3.5% or $272,036 from the prior year while the portion for debt service on municipal debt decreased 15.9% or $290,631. It is important to note that the portion of the levy attributable to the payment of debt service is at 10.1% of the total levy. This ratio is very low and along with strong fund balances, and a diversified revenue base, reflects favorably with bond rating agencies.

  The portion of the levy allocated for pensions (both police and fire) will increase substantially from the prior year. Losses incurred in pension fund investments during 2008 has caused the Village's contribution for the Police and Fire pension funds to increase 45.2% and 28.3% respectively. The Village is required by State Statute to levy on an annual basis an amount actually determined to achieve fully funded status by 2033. The Village Board has elected to utilize reserves totaling $383,000 in addition to a property tax increase to meet the funding requirements. The Police and Fire pension funds are currently funded at 58.9% and 63.9% respectively. This is a drop from the 75.4% (Police) and 76.7% (Fire) reported in the prior year's actuary valuation.

- Total personal service costs in 2010 are estimated to be $27,253,599. This is an increase of $355,039 or 1.3% from 2009. The increase is lower than in past years due to all Village employees deferring their regular general wage increase (3.5%) for six (6) months. This was done as a cost cutting measure to assist in balancing the General Fund budget. Senior Management will see salaries frozen at 2009 levels.

- The Village's Capital Budget for 2010 is budgeted at $8,514,735. This is a decrease of $14,882,115 or 63.6% from the prior year. The decrease is due to the anticipated completion of the Phase I construction projects.

- The Water and Sewer Fund budget for 2010 has increased $14,194 from the prior year to $12,523,039. The original 2009 budget was amended as a result of carryover capital projects. This accounts for the seemingly low increase from the prior year. Projects planned for 2010 include $1,000,000 for combined sewer improvements, $800,000 for water tank repairs and $465,000 for automatic meter reading equipment for commercial water meters. A 4.0% rate increase (per plan) is included in this Budget.

2011 FORECAST

The 2011 Forecast Budget is currently showing total projected expenditures of $89,791,925, excluding the Library. This represents a 5.1% increase from 2010. 2011 General Fund expenditures are forecast to increase $4.1 million or 9.9%. The increase in the forecast budget for the General Fund from 2010 to 2011 is due to the high level of cuts made to the 2010 budget in an effort to bring expenses in line with current revenue streams. Similar steps will be needed in 2011 as well if we do not see some growth in revenues over the next 12 months.

The 2011 General Fund Forecast Budget, as presented, is currently showing a deficit of $2,545,255. Finally, a substantial Property Tax increase is projected for the 2010 levy, payable in 2011. Obviously, 2011 could be a pivotal year with regard to impacts on staffing and service levels. Fundamental changes in the structure of local government and service delivery await us in the near term. More than ever, we will need to judiciously monitor revenue and expenditure trends on a daily basis.

ACKNOWLEDGMENTS

Preparation of the Budget is always a long and arduous task, this year in particular, as we had the dual task of both paring back the 2009 Budget and reducing a $1.9 million General Fund deficit for 2010. Substantial deliberation and difficult decisions are made throughout the preparation phase of the process. The Finance Commission and Village Board's review and amendment of the Budget have strengthened it and set the course for addressing future revenue and expenditure discussions. I wish to thank all management team members for their cooperation and support in preparing this Budget. Their commitment and that of their staffs to provide Mount Prospect residents and businesses with low-cost, yet high-quality services is evidenced throughout this document.

Special thanks are in order for Finance Director David Erb. Without his considerable talents, this Budget would not have been possible. Special recognition is also in order for the Deputy Finance Director Lynn Jarog, Accounting Supervisor Tricia Farkas, Accountant Nancy Warnock and Administrative Assistant Lisa Burkemper as well as the entire Finance Department staff who labor under very trying conditions during the Budget preparation process.

CONCLUSION

Municipal government is constantly implored to act like a private business. I believe, in Mount Prospect, we do practice many of the attributes of a well-run business. We do so even though we do not benefit from the same flexibility and freedom that the private sector enjoys. We cannot, to a great extent, pick and choose the products and services we provide. We cannot pick and choose our customers. We cannot just close our doors when market conditions become unfavorable nor can we move to a new location where the economy is better and the problems less intractable. Our decisions are made in public rather than in the safety and security of a closed boardroom. I am skeptical that many businesses could thrive and prosper given these constraints.

Yet, as was highlighted previously, Mount Prospect municipal government has long been recognized for providing its residents with cost-effective, quality services. The result is that the community has historically been viewed as an outstanding place to live, work, and raise a family. Looking back over the years, most would agree that our community has matured gracefully and with dignity. Looking forward, we will continually be tested.

As we move into 2010, we will need to constantly monitor our revenue estimates and be prepared to make expenditure adjustments as necessary. Likewise, we will need to start planning in earnest for 2011. The financial health of the Village must remain the #1 priority of the Village Board and Administration in 2010 and beyond.

Along the way, we can be certain that our community will be required to address a plethora of modern day dilemmas. Issues such as crime, gangs, societal problems, property maintenance, infrastructure needs and the provision of basic municipal services all compete for limited resources, yet each requires our full, unfailing attention. Difficult decisions regarding the allocation of limited resources will be a constant challenge in years to come. Urban and societal issues will increasingly place more demands on our service delivery system, especially as the Federal and State levels of government continue to shift responsibility for the provision of basic social and welfare services to the local level.

While these challenges will require our undivided and constant attention, we face the tasks at hand confident in the knowledge that Mount Prospect's underlying financial condition remains solid and the community's collective will to prosper is unflinching. Each year, our stewardship of the community begins with the preparation of the annual Budget. The 2010 Budget represents a well-conceived revenue/spending plan that balances current economic realities with our need to continue to provide high quality core services to the residents and businesses in our community. Looking out toward the 2011 fiscal year, we can expect extremely pensive deliberations and especially difficult decisions over the coming months as we pursue our quest to keep Mount Prospect a strong, vital community. Regardless of these looming adversities, I remain optimistic that in the final analysis, the community will be well served by the deliberation we will engage in, and the resulting decisions made over the coming months.

Finally, on behalf of the entire staff, I would like to acknowledge and thank the Village Board and Finance Commission for their individual and collective support in providing the necessary leadership to carry out our daily mission of providing Mount Prospect residents and businesses with a full range of high-quality municipal services.

MICHAEL E. JANONIS
Village Manager

MEJ/dj

Mount Prospect

MP

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
BUDGET INTRODUCTION

LONG-TERM FINANCIAL POLICIES

In its budgeting activities, the Village seeks to adhere to defined long-term financial polices. These policies are designed to provide a general framework for which to make budgetary and programmatic decisions while maintaining the Village's solid financial condition. These policies have been formally adopted by the Village Board and cover three (3) specific categories:

Revenues
Expenditures
Financial Planning

The policies were developed in accordance with the Government Finance Officers Association's (GFOA) *Recommended Practices* for Budgeting and Fiscal Policy.

The Village maintains the following long-term financial policies for revenues:

- **Maintain a diversified revenue structure.** It is the desire of the Village to create and maintain a well diversified revenue structure to reduce the impact to operations resulting from a shortfall in a single revenue source. Surpluses in general village revenues not allocated to the annual operating budget are subsequently committed to support expenditures for capital items such as infrastructure and equipment.

- **Five-year projections for revenues of major operating and capital funds.** The Village will perform five-year projections for all major operating and capital funds. This includes the General, Motor Fuel Tax, Capital Improvement, Downtown Redevelopment, Street Improvement, Flood Control and Water & Sewer Funds. The projections are updated annually as part of the *Five-Year Capital Improvements Plan* document.

- **Limit total property tax levy increases to 5% annually (exclusive of the Library).** Although the Village is not restricted in its annual levy of taxes, the governing Board has imposed a self-imposed cap on the annual increase in the property tax levy. This will limit the Village's dependence on a single source of revenue and prevent property owners from being overburdened by spikes in the tax rate.

- **Setting of fees and user charges.** The Village will set user fees for each enterprise fund (i.e. Water & Sewer Fund) sufficient to support ongoing operations. This includes annual operating expenses and capital expenditures funded by debt service or a pay as you go basis.

- **Use of one-time revenues.** The Village will not allocate one-time revenues towards the funding of continuing operating expenses. Any one-time revenue (i.e. sale of village property) will be used to fund a one-time capital expenditure.

The Village maintains the following long-term financial policies for expenditures:

- **Annual budget with budget forecast.** The Village will prepare an annual budget document detailing approved expenses in year one along with a budget forecast for year two to help better project budget needs into the future.

- **Maintain the General Fund fund balance at 25% of subsequent year budgeted expenditures.** An adequate level of fund balance is essential to reduce potential current and future risks (e.g., revenue shortfalls and unanticipated expenditures) and to ensure stable tax rates.

- **Maintain the fund balance of each debt service fund supported by property taxes at an amount equal to the next interest payment.** Due to the timing of the receipt of property taxes it will be necessary to maintain sufficient funds on hand to ensure the timely payment of debt service.

LONG-TERM FINANCIAL POLICIES (cont.)

Long-term financial policies for expenditures (cont.):

- **Maintain the fund balance of each debt service fund supported by alternative revenues (property tax increment and home-rule sales tax) at 50% of the next year's principal and interest requirements.** Alternate revenue streams for debt service are not as reliable as revenue streams supported by property taxes. As such, it is prudent for the Village to maintain a higher level of fund balance for these debt service funds than those supported by property taxes.

- **Expenditure categories.** The Village will maintain expenditure categories according to GAAP and state statute and other applicable regulations.

- **Five-year projections for expenses of major operating and capital funds.** The Village will perform five-year projections for all major operating and capital funds. This includes the General, Motor Fuel Tax, Capital Improvement, Downtown Redevelopment, Street Improvement, Flood Control and Water & Sewer Funds. The projections are updated annually as part of the *Five-Year Capital Improvements Plan* document.

- **Capital programming.** The annual budget along with the five-year capital improvement plan shall provide sufficient support for the Village-wide capital program.

The Village maintains the following long-term financial policies for financial planning:

- **Maintain a balanced General Fund budget except for planned draw-downs of the fund balance when the fund balance exceeds the 25% target.** In an effort to maintain fund balance at the policy benchmark, a commitment to a balanced budget under normal business conditions is necessary. The balanced budget shows prudent use of the Village's resources and helps instill a confidence in the public eye of the governing Board and management staff.

  A ***balanced budget*** is defined as a budget where estimated revenues equal estimated expenses during a single fiscal period.

- **Continue to include a forecast budget in the annual operating budget. (The forecast budget is a projection of the operating budget for the year after the budget year.)** The forecast expenditure plan proves helpful in planning for and bidding out capital projects, determining with greater accuracy property tax levy requirements and, in general, making the Budget document a more useful planning tool.

- **Maintain the Police Pension Fund and Fire Pension Fund at 100% of actuarially recommended funding.** State statute requires the Village's Police and Fire Pension funds to be fully funded by 2033. In order to achieve this level of funding by the desired date the Village Board has committed to funding the pension funds at the 100% level. Funding is derived, primarily, from the property tax levy which has specific components of the levy dedicated for this purpose.

- **Update the five-year Capital Improvement Plan on an annual basis.** The development of the capital improvement plan is a prelude to the work on the annual budget. It addresses the need for replacement, upgrade, and expansion of infrastructure and other long-lived assets. Since capital projects are often large dollar amounts and will impact the operating budget it is imperative to be able to have a long-term plan for funding requirements.

- **Update the five-year operating financial forecast on an annual basis.** The long-term perspective helps the Village foresee both future capital and operating needs and the demand for funds which they create. Revenue shortfalls are identified and spawn the development of separate long-term funding plans.

LONG-TERM FINANCIAL POLICIES (cont.)

Long-term financial policies for financial planning (cont.):

- **Debt administration.** The Village will limit long-term borrowing to capital projects that cannot be supported by current revenues. When possible, capital projects will be funded on a *"pay as you go"* basis. Every effort will be made to improve the Village's bond rating by maintaining a solid financial history and following recommendations for improvement from financial advisors and bond rating agencies. The Village implemented a Debt Service Policy in 2009 that guides decision making by its elected officials.

- **Annual review and utilization of fund balance.** The Village will conduct a review of all fund balances during the annual budget process. Should unreserved balances fall below the recommended level, notification will be given to the Village Board and a plan developed to return the balance to the minimum level. Excess surplus fund balance will be utilized according to the Village's fund balance policy. A copy of the fund balance policy is included later in the introduction section of this document.

The Village will continue to evaluate its long-term financial policies and make additions and modifications as necessary. The Village approved an expanded Fund Balance policy that in addition to establishing minimum fund balance levels for all funds includes direction as to the disposition of the surplus fund balance as well as remedies for returning fund balance to the minimum level if deficient. A copy of this policy is included immediately following this section. Following the Fund Balance Policy in the Introduction Section of this document is the newly implemented Debt Service Policy. It is anticipated that additional policies will be added during 2010 to further address the GFOA recommended practice for long-term financial policies.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
BUDGET INTRODUCTION

FUND BALANCE RESERVE POLICY

I. **Purpose:** The purpose of this policy is to establish guidelines in providing for an unrestricted reserve balance in the Village's General Fund as well as other operating and capital funds.

II. **Policy Considerations:** Adequate fund balance is necessary to provide for operational stability and to provide for needs caused by unforeseen events. Additional benefits of maintaining a strong fund balance include higher interest earnings to support the annual budget and the maintenance and potential upgrade to the Village's bond rating. This policy provides for a minimum amount of unreserved fund balance the General Fund and other funds should maintain. As with other financial polices established by the Village, the fund balance policy will use recommended practices from the Government Finance Officers Association as a guide. All fund balances will be reviewed annually during the budget process.

III. **General Policy:** Unreserved and reserved fund balances are established for the following funds:

a. **General Fund**

i. Fund balance shall be maintained at a level equal to 25% of the subsequent fiscal year's expenditures.

ii. Should the unreserved fund balance drop below the 25% level, notification will be given to the Village Board and a plan developed to return the balance to the minimum level within a reasonable period of time.

iii. Planned drawdown of fund balance below the 25% level will be permitted for operational purposes to cover extraordinary expenditures or bridge a revenue shortfall. Reductions in fund balance are meant to be short term only and must be resolved through the implementation of a new permanent revenue source or reduction in expenditure levels.

iv. Surplus fund balance above the 25% level may be transferred to another operating or capital fund to cover expenditures. Any fund balance not transferred for the purpose of funding an operational shortfall or one-time expense, must be transferred to the Capital Improvement Fund to support future capital projects.

v. Fund balance for the General fund will be capped at 50% of the subsequent fiscal year's expenditures. If at any time this fund balance exceeds the cap, the Village Board will be mandated to transfer excess funds in an amount sufficient to bring fund balance below the cap.

b. **Capital Improvement Fund**

i. Fund balance shall be maintained at 50% of the five-year average for capital expenditures supported by this fund to a maximum of $1 million.

ii. Should the fund balance drop below the minimum level, notification will be given to the Village Board and a plan developed to return the balance to the minimum level within a reasonable period of time.

iii. Planned drawdown of fund balance below the minimum level will be permitted to cover extraordinary expenditures or high cost projects that occur infrequently.

iv. Surplus fund balance above the minimum level can be used to support ongoing capital projects, transferred to support projects in other capital funds or transferred to other funds as designated by the Village Board.

v. Fund balance may be permitted to grow beyond the minimum level to cover anticipated high-cost projects in future years.

FUND BALANCE RESERVE POLICY (cont.)

c. Debt Service Funds

i. Fund balance for debt service funds supported by property taxes shall be maintained at a level equal to the amount of the next interest payment.

ii. Fund balance for debt service funds supported by alternative revenues shall be maintained at a level equal to 50% of the next year's principal and interest payment.

iii. Should fund balance drop below the minimum level, notification will be given to the Village Board and a plan developed to return the balance to the minimum level within a reasonable period of time.

iv. Planned draw down of fund balance for debt service funds is permitted only to account for fluctuations in the bond repayment schedule.

v. Surplus fund balance above the minimum level can be used to reduce the Debt Service portion of the property tax levy or the amount of alternative revenues needed to meet the current years budgeted expenditures.

d. Water and Sewer Fund

i. Fund balance for water and sewer purposes shall consist of cash and investment balances.

ii. The cash and investment balance shall be maintained at a level equal to 33% of subsequent fiscal year's expenditures.

iii. Should the cash and investment balance drop below the 33% level, notification will be given to the Village Board and a plan developed to return the balance to the minimum level within a reasonable period of time.

iv. Planned drawdown of the cash and investment balance below the 33% level will be permitted for operational purposes to cover extraordinary expenditures or bridge a revenue shortfall. Reductions in the balance are meant to be short term only and must be resolved through a fee adjustment dictated by a water and sewer rate study, implementation of a new permanent revenue source or reduction in expenditure levels.

v. Surplus cash and investment balances above the 33% level can be used to support ongoing water and sewer capital projects or to defer or decrease future rate increases.

e. Risk Management Fund

i. Fund balance shall be maintained at a level equal to unpaid claims liability (as prepared by enrolled actuary), plus 50% of the self-insured retention level for auto and general liability claims, plus 50% of the subsequent fiscal year's expenditures for workers' compensation claims.

ii. Should the unreserved fund balance drop below the minimum level, notification will be given to the Village Board and a plan developed to return the balance to the minimum level within a reasonable period of time.

iii. Planned drawdown of fund balance below the minimum level will be permitted for operational purposes to cover extraordinary expenditures or to reduce the impact of increasing premiums or claims experience from health, workers' compensation or liability coverages. Reductions in the fund balance are meant to be short term only and must be resolved through rate adjustments, implementation of a new permanent revenue source or reduction in expenditure levels.

FUND BALANCE RESERVE POLICY (cont.)

Risk Management Fund (cont.)

iv. Surplus fund balance above the minimum level may be used to defer or reduce payments needed to support risk management operations.

f. Internal Service Funds, Excluding Risk Management (Vehicle Maintenance, Vehicle Replacement, Computer Replacement)

i. Fund balance shall be maintained at a level sufficient for the ongoing maintenance of computer and motor vehicle machinery and equipment. Fund balances shall also support the replacement of machinery and equipment according to its designated replacement schedule.

ii. Should fund balance drop below the minimum level, notification will be given to the Village Board and lease payments by the departments will be adjusted to return balances to the minimum level within a reasonable period of time.

iii. Surplus fund balance above the minimum level can be used to reduce future lease payments.

g. Refuse Disposal Fund

i. Fund balance shall be maintained at a level equal to 25% of subsequent fiscal year's expenditures.

ii. Should the fund balance drop below the minimum level, notification will be given to the Village Board and a plan developed to return the balance to the minimum level within a reasonable period of time.

iii. Planned drawdown of fund balance below the 25% level will be permitted for operational purposes or to cover extraordinary expenditures. Reductions in the fund balance are meant to be short term only and must be resolved through rate adjustments or reduction in expenditure levels.

iv. Surplus fund balance above the 25% level can be used to support ongoing operations, reduce that portion of the property tax levy or defer future rate increases.

h. Parking Funds

i. Fund balance shall be maintained at a level equal to 25% of subsequent fiscal year's operating expenditures plus, adequate funds to complete all projects in the most recent Capital Improvement Plan for the year they are budgeted.

ii. Should the unreserved fund balance drop below the minimum level, notification will be given to the Village Board and a plan developed to return the balance to the minimum level within a reasonable period of time. Capital projects planned for the year may need to be scaled back or deferred until a funding source is identified.

iii. Planned drawdown of fund balance below the 25% level will be permitted for operational purposes to cover extraordinary expenditures or bridge a revenue shortfall. Reductions in the fund balance are meant to be short term only and must be resolved through rate adjustments or reduction in expenditure levels.

iv. Surplus fund balance above the 25% level can be used to support ongoing parking capital projects or to defer future rate increases.

FUND BALANCE RESERVE POLICY (cont.)

i. Motor Fuel Fund

i. Fund balance shall be maintained at a level equal to 25% of subsequent fiscal year's expenditures.

ii. Should the fund balance drop below the minimum level, notification will be given to the Village Board and a plan developed to return the balance to the minimum level within a reasonable period of time. Some capital projects planned for the year may need to be scaled back or deferred until additional funding becomes available.

iii. Planned drawdown of fund balance below the 25% level will be permitted to cover extraordinary expenditures or bridge a revenue shortfall. Reductions in the fund balance are meant to be short term only and must be resolved through a reduction in expenditure levels.

iv. Surplus fund balance above the 25% level can be used to support ongoing capital projects.

j. Pension Fund

i. The fund balance shall be adequate to fully fund the Police and Firefighter Pension Funds by the date required by state statute. An annual actuarial study will be performed to determine the appropriate level of funding.

k. All Other Funds

i. All other funds are used primarily for capital improvements or special revenue purposes. These balances will be reviewed annually to determine their adequacy for the expenditures scheduled.

IV. **Excess Reserve Levels:** Unless specifically noted for a particular fund, reserves will not be permitted to exceed 100% of their fund's subsequent fiscal year's expenditures. If at any time these reserves exceed the maximum amount allowed, the Village Board will be mandated to transfer excess funds in an amount sufficient to bring reserves below the appropriate amount.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
BUDGET INTRODUCTION

LONG-TERM NON-FINANCIAL GOALS & OBJECTIVES

It is recommended by the Government Finance Officer's Association (GFOA) that governmental entities utilize strategic planning to develop and coordinate long-term goals and objectives for service delivery and budgeting. Doing so will provide a direct link between the wide-ranging organizational goals and annual spending plan.

During 2006, a number of strategic and budget planning sessions were held to discuss the long-term priorities of the Village. Included in the meetings were members of the Board of Trustees, Village Manager's Office and senior department staff. These planning sessions were the first of their kind held specifically for the purpose of creating long-range goals and objectives that will 1) fulfill the Village's mission, 2) adapt to changing mandates, and 3) meet the needs of its constituents. The Village feels that a comprehensive strategic plan will improve on existing budgeting and planning procedures by developing a process for evaluating existing and future operating conditions and linking the broader organizational goals and objectives with individual departmental goals.

The purpose of the first strategic planning meeting held in February, 2006 was to narrow the focus of external issues which are outside the control of the Village from internal issues within the control of the Village. Staff from the Village Manager's Office facilitated the discussion while the members of the Village Board rated the importance of internal and external issues. Emphasis in the discussion was placed on identifying priorities. At this meeting a SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis was performed. Issues were rated for a more detailed discussion at a follow-up planning meeting. In December, 2006 a second strategic planning meeting was held where the priority issues identified at the February planning meeting were categorized into broader organizational goals. Again, staff from the Village Manager's Office facilitated discussion while the Village Board discussed organizational priorities. In addition, senior department staff was on hand to provide input into the issues and answer questions as needed.

In April, 2007 a financial planning workshop was held to review results of operations from 2006 and a first quarter review for 2007. In addition, Village Board members and staff discussed capital program priorities, funding sources and impacts to municipal operations due to pending state legislation. Both financial and organizational priorities were discussed.

Ten (10) strategic goals were identified from the first strategic planning meeting in 2006. Some of these goals had been previously identified by staff and Village Board where some level of action has already taken place. The strategic goals are as follows:

1. **Funding Source for Capital Improvement Fund (done)**
2. Commercial and Residential Property Maintenance
3. **Financial Planning Workshop (ongoing)**
4. Efficiency Model – Internal Process Improvement
5. Maintenance of Non-Local Routes (Routes Under State and County Jurisdiction)
6. Review of Board and Commission Structure
7. **Traffic Control and Traffic Enforcement (ongoing)**
8. **Space Needs Study for Public Works and Public Safety Departments (done)**
9. Economic Development of Existing TIF and Other Commercial Corridors
10. **Emergency and Disaster Management Preparedness (ongoing)**

Strategic goals included in the list that are highlighted were the initial focus for 2007. Following is an update on the progress of the aforementioned goals.

At the April 2007 workshop options for a permanent funding source for the Capital Improvement Fund were discussed. Several alternatives including property tax increase, utility tax increase and home rule sales tax increase were offered to the Village Board for consideration. It was determined that a home rule sales tax increase of .25% would provide sufficient funds to support the ongoing capital program with the least amount of impact to Village residents. The additional home rule tax went into effect January 1, 2008 and generates approximately $1.1 million annually.

VILLAGE OF MOUNT PROSPECT
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In addition to the financial planning workshop held in April 2007, the Village Board and staff also met in August at the Committee of the Whole meeting for a mid-year review and pre-budget workshop. First quarter and mid-year reviews and pre-budget workshops are now a permanent part of the annual budget process.

Traffic control and enforcement efforts continued through 2009. The Village's Engineering and Police Departments work together to tackle traffic safety issues. Those issues are addressed using the three "E's" approach consisting of education, enforcement and engineering. Several public workshops were held throughout the year furthering those efforts.

A space needs study was completed in 2007 to determine operational space needs for the Police and Fire Departments both immediate and into the future. The study has helped the Village Board make decisions on a new fire station and the reorganization of staff among the Fire and Public Works Departments. Further planning and public discussions occurred during 2008 with construction commencing in early 2009.

The Village's emergency and disaster management preparedness was put to the test in August 2008 when a severe storm cut through the heart of the Village destroying hundreds of trees and knocking out power to 60% of the utility customers. Earlier in the year a Disaster Management Coordinator was hired to lead our preparedness program. Although having only six months in at the Village, the new coordinator was able to implement many procedures that were used in our response efforts and reduce the impact to our constituents.

Several strategic goals and priorities were incorporated in the 2008 budget including 1) financial planning workshop, 2) third year of a five-year traffic study program, 3) redevelopment of Sub-Area #1 in the Downtown TIF District, and 4) construction of Fire Station #14, Public Works Expansion and Emergency Operations Center.

In April 2008, the Village held its annual financial planning workshop. Participants included the Village Board, Finance Commission and staff. In addition to reviewing end of year results and progress of the current year's budget, reports were made on a water and sewer rate study and FEMA (Federal Emergency Management Agency) update. The water rate study was done in response to double-digit water rate hikes imposed by the City of Chicago on water purchased by the Village. The study was needed to determine whether the current combined water and sewer rate would be sufficient to support ongoing operations or if a rate hike, above the regular annual rate adjustment, was needed. After reviewing the results it was determined that the existing rate structure would be sufficient for the next several years

The FEMA update reported on the reimbursement of monies spent on flood control and storm clean-up from the August 2007 storm. Of the over $994,000 spent on the clean-up, $905,000 were seen as eligible costs (for reimbursement). FEMA reimburses eligible costs at 70% (plus an additional amount to cover administrative costs). Total reimbursed to the Village was $698,325.

Tasks in year three of the traffic control and enforcement program included engineering evaluations of seven neighborhood zones, sign installations/modifications in seven neighborhood zones and post studies following sign modifications in seven neighborhood zones. 388 stop sign modifications (193 added, 195 replaced), 354 speed limit sign improvements (218 added, 136 replaced), and the removal of 241 signs (50 stop signs, 22 yield signs, 169 speed limit signs). Total estimated funds expended in 2008 were $381,000.

Redevelopment of Sub-Area #1 did not commence in 2009 as expected, but a redevelopment agreement is currently in place for a mixed use development with 101 housing units and 35,000 square feet of commercial space. Redevelopment is expected to commence one the economic climate for this type of project improves. Parcels needed to commence the redevelopment are in the process of being acquired and a funding plan to support the project has received agreement from all parties.

Work also continued on the Fire Station 14 replacement project. Improvements to the Public Works facility to accommodate Fire vehicle maintenance and an enhanced Emergency Operations Center (EOC) are also part of this project. An Architect and Construction Manager were hired and schematic design was completed. Construction is currently underway on all three projects and substantial completion is expected by the end of 2009.

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The 2009 budget addressed a number of the strategic goals and priorities, including the following:

- Development of a Neighborhood Resource Center (NRC) that will assist in bringing several of social, educational and Village services to low/moderate income families.
- Expansion of the Village's marketing program to support current and future economic development efforts.
- Funding for and Construction of a replacement fire station, expanded Public Works facility and Emergency Operations Center (Phase I Projects).

The Community Connections Center (formerly the NRC) opened to the public in July 2009. The facility houses a satellite library, meeting rooms and offices for community partners to conduct business while servicing their clientele. It is expected that when fully operational there will be a total of eight community partners operating out of the Center. Currently there are three. These partners are School Districts 214 and 59 and Northwest Community Hospital.

The Village's expanded marketing program moved forward as planned in 2009 with increased advertising in local and regional publications supporting current and future economic development efforts. Advertising efforts were coordinated with locally planned events to maximize exposure. In addition, promotional efforts were undertaken to support the BusinessWeek.Com award of the Village of Mount Prospect designation on being the #1 place in the U.S. to raise kids. Billboards in the area contained this message along with signage on metropolitan transit vehicles and at the downtown Chicago train station.

Funding for construction of the Phase I projects was realized through the sale of two General Obligation bond issues during 2009. The first GO issue totaling $10 million was completed in February with a second GO issue totaling $2.66 million being completed in December. An additional $2 million in surplus reserves in the General Fund were dedicated to the completion of this project

Although there still remain a number of strategic goals for the Village, revenue shortfalls prevent acting on any during 2010. Efforts were focused on balancing the budget while maintaining the core services residents have come to expect. We believe we were able to accomplish this task. We fully anticipate addressing the remaining long-range strategic goals with the 2011 budget.

The next strategic planning meeting is scheduled for first quarter 2010. The formal strategic planning process for the Village is dynamic and will continue to evolve. It is anticipated that many changes will occur before a final plan is in place. In addition to helping the Village identify long-term goals of the Village; the strategic plan will also work to align individual department goals with the overall goals of the Village, incorporate performance measures to measure the success in meeting the objectives of the plan and provide a process for monitoring and reassessing the plan as internal and external conditions change.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
BUDGET INTRODUCTION

THE BUDGET PROCESS

Public officials generally recognize that the preparation and adoption of the annual budget is one of the most important duties with which they are charged. However, the adoption of the budget is not an end in itself, but it is just one step in an ongoing process. The process encompasses an extended period of planning, review, and priority setting. When the budget is adopted, it then becomes the fiscal plan which spells out how services will be provided and community improvements will be achieved. After the budget is adopted, it also becomes a control mechanism by which to measure the resources expended to meet the approved objectives and to measure the adequacy of the fiscal plan.

A calendar identifying the specific dates for the 2010 calendar year budget and the tentative dates for the 2011 budget is included at the end of this section. Following is a description of the various phases of this budget process.

The Capital Improvements Plan

The development of the Capital Improvements Plan (CIP) is the prelude to work on the annual budget. The CIP is the Village's five-year plan for capital expenditures. It addresses the Village's needs for replacement, upgrade, and expansion of infrastructure and other long-lived, high-cost assets. Generally included in the CIP are planned capital expenditures of $25,000 or more, proposed additions to the Village motor vehicle fleet, and all IT purchases for the coordination of the computer program. The replacement of vehicles existing in the fleet are not included in the CIP but are programmed for replacement through the Vehicle Replacement Fund. Prior to the commencement of work on the 2010 Budget, the 2010-2014 CIP was prepared.

The CIP development process begins in March with the Finance Department distributing CIP project request forms to the operating departments. The operating departments complete a request form for each proposed project and return the completed forms to the Finance Department in April for compilation. In formulating their requests, the operating departments review the current condition of the Village's infrastructure and other capital assets. They also consider whether additions to the capital asset inventory are warranted. Input received from residents, community groups, and elected officials throughout the preceding year is carefully reviewed to help gauge the needs of the community. A CIP project request must include the following:

- Description of the Project
- Justification for the Project
- Estimation of Project Costs
- Identification of Potential Revenue Sources to Support the Project
- Annual Dollar Impact Upon the Operating Budget if the Project is Undertaken

After the Finance Department compiles the draft CIP, the Village Manager and Finance Director meet with the director of each department individually for the purpose of conducting an administrative review and setting Village-wide priorities. During these meetings, project needs are clarified.

Upon conclusion of the meetings with the department directors, the Finance Director revises the CIP project requests as directed by the Village Manager and assembles the proposed CIP. The proposed CIP is submitted to both the Village Board and the Finance Commission in early June. Meetings of the Village Board, convening as a Committee of the Whole (COW), and the Finance Commission concerning the CIP take place in June and July.

The Finance Commission is a citizen's commission. Its stated purpose is to assist the Village Board in maintaining a sound tax structure and overall fiscal policy for the Village. Each operating department discusses its CIP project requests with the Finance Commission in meetings held in June. Upon consideration of the project requests, the Finance Commission makes recommendations to the Village Board as to which should be included in the final CIP. The Finance Commission also may comment upon the feasibility and acceptability of potential revenue sources contemplated to support the various project requests.

After having received the recommendations of the Finance Commission, the COW meets to consider the proposed CIP. The operating departments present their requests to the COW. The COW considers each project in terms of its costs and benefits to the community. Based upon Finance Commission and staff recommendations and its own findings, the COW may direct additions, deletions, or revisions to the proposed CIP.

As stated above, the CIP covers the next five fiscal years. This long-term perspective helps the Village foresee both future capital expenditure needs and the demand for funds which they create. Revenue shortfalls are identified and spawn the development of separate long-term funding plans. However, CIP requests for the immediately upcoming fiscal year are subject to the closest scrutiny. This is because the Village must attempt to fund these requests through the next fiscal year's operating budget.

Based upon the direction of the COW, the Finance Director revises the proposed CIP. The Village Manager submits the revised document to the Village Board for acceptance in July. The final CIP is published as a stand-alone document. In the 2010 budget, line-items which are included in the 2010-2014 CIP carry the designation "(CIP)" within the account description.

The Annual Budget

The Village has adopted sections 5/8-2-9.1 through and including sections 5/8-2-9.10 of Chapter 65 of the Illinois Compiled Statutes providing for a municipality's financial operation under an annual budget in lieu of an appropriation ordinance. The approved budget provides the authority to expend funds in the new fiscal year.

Prior to staff work on the annual budget, the Village Manager and the Finance Director meet with the Village Board to discuss long-term strategies at a long-range financial planning workshop typically held in April. Staff then present a mid-year financial review of the execution of the current fiscal year's budget and an update of the upcoming year's "forecast" to the Village Board. This typically takes place in August. While state law only requires that local governments adopt an appropriation ordinance or budget for one fiscal year, the Village includes in its annual budget the projected financial operating plan for the subsequent fiscal year. This projected plan is termed the "forecast". For example, this 2010 annual budget includes a 2011 forecast. The forecast is not legally binding but it enables the Village to look into its financial operating future.

During the mid-year financial review, the Finance Director advises the Village Board of the Village's current financial condition. During the update of the forecast, the Village Board sets programmatic priorities and offers guidance for the staff's work on the next fiscal year's budget. To illustrate, the Village Board will establish policies regarding revenue sources, tax levies, and the level of services to be provided. This is the policy-setting stage. Given the Village Board's priorities and guidance, the staff begins work on the budget.

The formulation of the Village's annual budget parallels the development of the CIP in many respects. In July, the Finance Department distributes budget worksheets to the operating departments. The operating departments prepare their budget requests and submit them to the Finance Department in August. Departmental budget requests must be consistent with Village Board's stated priorities and guidance. As with the CIP, requests for service made by residents and community groups are also carefully considered.

Upon receipt of the departmental budget requests, the Finance Department compiles the draft budget. Revenue estimates are prepared by the Finance Department based upon historical trends, economic forecasts of authoritative sources, and anticipated activities and events in the community which are expected to have a local economic impact. Expense line items that are either partially or completely offset by an associated revenue source carry the designation "(RO)" within the account description

The Village Manager and Finance Director meet with the director of each department individually in late August/early September to discuss his budget request. The Village Manager reviews all departmental budget requests, ensures that they are consistent with the priorities and guidance of the Village Board, and fashions a feasible fiscal plan. The product is the proposed budget which the Village Manager submits to the Village Board and the Finance Commission.

As with the CIP, departments present their budget requests to the Finance Commission and the COW. These hearings take place in October and November. Based upon Finance Commission and staff recommendations and its own findings, the COW may direct additions, deletions, or revisions to the proposed budget.

The Finance Director revises the proposed budget as directed by the COW and the Village Manager submits it to the Village Board for formal approval in December. The final budget is adopted by ordinance. According to state law, the budget ordinance must be adopted prior to the start of the fiscal year and filed with the county clerk within 30 days of adoption.

The budget process does not end with the adoption of the budget ordinance; it actually marks the beginning of a new cycle. Services and programs will be evaluated, needs will be identified and then the formal process will begin again for the next year.

During the budget year, the fiscal plan will be monitored and changes made as appropriate. When priorities change or unanticipated expenditures are required, the Finance Director is authorized to transfer budgeted amounts within a department or between departments within a fund. The Finance Director must notify the Village Manager in writing of interdepartmental transfers. Any revisions that increase the total expenditures of any fund must be approved by the Village Board as budget amendments. Expenditures may not legally exceed budgeted appropriations at the fund level.

THE BUDGET MODEL

Generally Accepted Accounting Principles (GAAP) and state statutes require an Illinois municipality to account for revenues and expenditures on a "fund" basis. A fund is a separate accounting entity which is organized with a set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenses or expenditures. The General Fund, Motor Fuel Tax Fund and the Water and Sewer Fund are examples of Village funds. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions.

The Village uses the three following fund types:

> **Governmental Funds** are used to account for the Village's general governmental activities and include the General Fund, special revenue funds, debt service funds, and capital project funds. Governmental funds use the modified accrual basis of accounting whereby revenues are recognized when they are "measurable and available" and expenditures are recorded when the related fund liability is incurred.
>
> **Proprietary Funds** use the full accrual basis of accounting and include the enterprise funds (Water and Sewer Fund and Parking Fund) and internal service funds. Under the full accrual basis, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.
>
> **Fiduciary Funds** account for assets held by the Village in a trustee capacity or as an agent on behalf of others. Fiduciary funds include Village pension funds and are accounted on a full accrual basis.

The budgets of the governmental funds are prepared on a modified accrual basis and the budgets of the proprietary funds and the fiduciary funds are prepared on a full accrual basis. With the exception of the treatment of depreciation, the budget basis is consistent with GAAP. Depreciation is not shown in the budget, although the full purchase price of capital expenditures is included. A reconciliation of this difference is provided in the Village's Comprehensive Annual Financial Report.

Although the Village is required to account for revenues and expenditures on a fund basis, the fund structure is not necessarily the most appropriate model for reporting the delivery of services. Many authorities believe that a budget organized on the basis of "programs" is more meaningful. A program budget groups all the expenditures associated with a specific service, or program, regardless of the fund from which the resources are obtained. A true program budget includes actual expenditures for personnel, services and supplies as well as indirect expenditures or allocations for facilities, equipment, and administrative services.

In actual practice there are a number of variations in the ways in which budgets are organized. These variations range from a fund line-item, or appropriation budget, to a true program budget as described above. The Village of Mount Prospect uses a "modified program budget" whereby services, or programs, are organized around a department or a division. A department or division is a unit that has been designated by management as a means for providing a specific service. The Village's Fire Department and Street Division of the Public Works Department are examples of these units of management.

Thus the department or division is the way expenditure amounts are organized in the budget rather than around a fund structure.

Under the Village's modified program budget structure, services or programs are designated within the departmental or divisional unit. Each program includes line-item costs which are categorized by personal services, employee benefits, contractual services, commodities and capital expenditures. All costs which can be reasonably identified with the program are included regardless of the source of funding. A summary page at the beginning of each budget expenditure section lists the program totals, expenditure category totals, the source of funding, and extraordinary increases or decreases.

The Village complies with state and accounting mandated requirements to account for revenues and expenditures on the fund basis by identifying each line-item expenditure within a department or division with the fund that will provide the resources. These amounts are summarized at the beginning of each departmental or divisional section and then included as an overall fund total in the Budget Summaries Section. It should be noted that revenues are not departmentalized but are reported directly in the appropriate fund structure in the Revenues Section. As a result, the Village's annual budget fulfills legal reporting requirements and provides a meaningful way to present the costs associated with a service.

THE BUDGET DOCUMENT

The Budget document has been organized in such a way as to provide varying levels of detail to satisfy the information needs of Village residents, elected officials, advisory commission members, Village administrators and other persons interested in the fiscal plan of the Village. The Budget contains a Table of Contents which itemizes the general categories of information that are contained in the six sections identified by the gray tabs. The six sections are: Introduction, Budget Summaries, Revenues, Departmental Expenditures, Non-Departmental Expenditures and Appendix. Each section may be reviewed independently or certain sections may be used to expand on the information found in the Introduction or the Budget Summaries sections. A description of the information found in the six sections follows:

Introduction - This section contains a list of Village officials, the Village Organization Chart, copy of the Budget Ordinance and the Village Manager's Budget Message. The Village Organization Chart provides an overview of the structure of Village government and the Village Manager's Budget Message is an essential first step in understanding the fiscal plan of the Village. It describes some of the accomplishments of the prior year and defines the goals for the coming year along with highlights of revenues and expenditures. The Budget Message sets the tone for how Village services and public improvements will be accomplished in the new fiscal year.

Also included in the Introduction are the Long-Term Financial and Fund Balance Reserve policies, Long-Term Non-Financial Goals and Objectives, a description of the Budget Process, the Budget Model, the Budget Document, the Distinguished Budget Award, Fund Descriptions and a Budget Calendar.

Budget Summaries - This section presents an overview of the fiscal plan for the coming year through graphics and schedules. The total Village budget is presented graphically and by a schedule which contains prior year actual figures, current year budget and estimated amounts, the proposed budget amounts and forecast amounts for the next year. (Throughout the budget, the current year (2009) budget amounts reflect transfers and amendments as of October 9, 2009.) More specific summary information is provided in a similar format for Revenues and Other Sources and Budget Expenditures. Additionally, similar schedules are presented for Revenues By Fund, Expenditures By Fund, and Available Fund Balances at the start and at the end of the budget year and the forecast year.

This section also provides supplemental information regarding Authorized Positions, Personal Services, Property Taxes, Long-Term Debt, the results of the Park Ridge Survey of the cost of Municipal Services, and finally, a profile of the Village of Mount Prospect.

Revenues - This section provides an explanation of revenue sources expected to finance the budget along with a summary of revenues by category and a summary of revenues by fund. These summaries are followed by detail line-items that are totaled by category within a fund. The summary pages in this section are the same as the summary pages in the Budget Summaries Section.

Departmental Expenditures - This section of the budget contains specific information regarding each operating department, division and/or program. Each sub-section contains an organization chart, statement of activities, accomplishments, objectives for the budget year, performance measures, detail line-items totaled by expenditure classifications within a program, and supplemental summary information regarding the number of authorized employee positions, personal service costs, and capital expenditures.

Non-Departmental Expenditures - Expenditures which are not associated with an operating department or division are included in this section of the budget. Capital Improvements, Debt Service, Pensions, Insurance and Contingencies and the Mount Prospect Library, a component unit, are the specific sub-sections included under Non-Departmental Expenditures. Generally the information in this section is similar to what is provided under Departmental Expenditures with the exception of the organization charts.

Appendix - This section includes a glossary of fiscal terminology that is unique to governmental finance and budgeting. For example, the terms revenues, expenditures, General Fund and available fund balance, along with many other fiscal terms are included in the Glossary.

A user of the budget who is looking for an overview or a general picture of the Village's plans for the coming year can usually find this information in the Introduction or the Budget Summaries sections of the budget. A user who is interested in a more comprehensive picture, would be directed to the Revenue, Departmental Expenditures and/or Non-Departmental Expenditures sections along with the appropriate summary and supplemental information. Terminology in the budget that may not be clear, generally will be found in the glossary in the Appendix section of the budget.

After more than eight months of planning and critical review, the budget becomes the fiscal plan for the new budget year. However, just as other plans are subject to change, the Village's fiscal plan (budget) is subject to change during the year. Emergency situations, emerging needs, new opportunities and unforeseen obstacles may require a change in plans during the year. When these circumstances arise, appropriate action will be taken. If the change involves reassigning priorities within a fund, Village management is authorized to make these changes. If the change requires an expenditure that will exceed the amount appropriated for a specific fund, the Village Board will be requested to amend the budget.

Thus the budget is a dynamic plan that fulfills its purpose of providing the fiscal framework for providing services to Village residents during the budget year and serves as a basis to plan for the future.

BUDGET AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Village of Mount Prospect, Illinois for its annual budget for the fiscal year beginning January 1, 2009. In order to receive this award a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our 2010 budget continues to conform to program requirements, and we are submitting it to the Government Finance Officers Association to determine its eligibility for another award.

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

Village of Mount Prospect

Illinois

For the Fiscal Year Beginning

January 1, 2009

President

Executive Director

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
BUDGET INTRODUCTION

FUND DESCRIPTIONS

General Fund. To account for resources traditionally associated with governments which are not required to be accounted for in another fund.

Special Revenue Funds

Refuse Disposal Fund. To account for the revenues and expenditures associated with providing solid waste collection services. Financing is provided by property taxes, user fees, and recycling income.

Motor Fuel Tax Fund. To account for the activities involved with street maintenance and construction. Financing is provided by the Village's share of state gasoline taxes. State law requires these gasoline taxes to be used to maintain streets.

Community Development Block Grant Fund. To account for the revenue and expenditures of the Community Development Block Grant from the federal government.

Asset Seizure Fund. To account for the revenue and expenditures of proceeds from the federal asset seizure program. Expenditures are restricted for use in the fight against drug abuse.

DEA Shared Funds Fund. To account for the revenue and expenditures of proceeds from the Federal DEA Shared Funds Program. Expenditures are restricted for use in the fight against drug abuse.

DUI Fine Fund. To account for the revenue and expenditures of proceeds from DUI Fines as collected by the Circuit Court of Cook County. Expenditures are restricted for use in law enforcement activities.

Foreign Fire Tax Board Fund. To account for the revenues and expenditures of proceeds of the Foreign Fire Insurance Tax. Expenditures are limited for the maintenance, use and benefit of the Fire Department.

Debt Service Funds

Series 2001 B&I, Village Hall. To accumulate monies for payment of principal and interest on general obligation bonds issued to fund a portion of the costs of construction of a new Village Hall and Community Center and a multi-level parking structure. Financing is being provided by an annual property tax levy and transfers from other funds. The bonds were issued October 1, 2001 and mature December 1, 2021.

Series 2003 B&I, Village Hall. To accumulate monies for payment of principal and interest on general obligation bonds issued to fund the balance of costs associated with construction of a new Village Hall, Community Center and a multi-level parking structure. Financing is expected to be provided by an annual property tax levy and transfers from other funds. The bonds were issued February 1, 2003 and will mature December 1, 2022.

IEPA Flood Control Loans B&I. To accumulate monies for payment of principal and interest on loans from the Illinois Environmental Protection Agency for sewer and flood control improvements. The Village received three separate loans during 1994, another loan in 1996 and a fifth loan in 1999. The debt service on each loan spans approximately 20 years. The final installment payment on the loans will be December 3, 2019. Financing is being provided by a portion of home rule sales tax.

Series 2009 B&I, Fire Station/Public Works. To accumulate monies for payment of principal and interest on general obligation bonds issued to fund the a portion of the costs associated with construction of a replacement Fire Station #14, Emergency Operations Center and Public Works Expansion. Financing is expected to be provided by an annual property tax levy. The bonds were issued March 11, 2009 and will mature December 1, 2028.

Capital Projects Funds

Capital Improvement Fund. To account for the resources to provide for certain capital improvements and the replacement of Village equipment. Financing is being provided by developer contributions, interest income, the sale of property, and interfund transfers.

Downtown Redevelopment Construction Fund. To account for the resources to acquire property and construct certain improvements in the Downtown Redevelopment Tax Incremental Financing District No. 1. Financing is being provided by the sale of various general obligation bonds, the sale of property, and incremental property taxes. Other monies are being provided by interest income.

Street Improvement Construction Fund. To account for resources to carry out the Village's Street Improvement Program from 1998 through 2010. Financing will be provided by a portion of a home rule sales tax and a local motor fuel tax. Other monies will be provided by interest income.

Flood Control Construction Fund. To account for the resources to implement flood control projects throughout the Village. Financing has been provided by the sale of general obligation bonds in 1996, 1998, 2000 and 2002, installment loans from the Illinois Environmental Protection Agency (IEPA), grants, and interest income.

Series 2009 Construction Fund. To account for the resources to fund a portion of the costs of constructing a replacement Fire Station #14, Emergency Operations Center and Public Works Expansion. Financing is being provided by the issuance of general obligation bonds, surplus funds on hand, federal and state grants and investment income.

Enterprise Funds

Water and Sewer Fund. To account for the provision of water and sewer services to the residents of the Village. All activities necessary to provide such services are accounted for in this fund including, but not limited to, administration, operations, maintenance, financing and related debt service, and billing and collection.

Village Parking System Fund. To account for the provision of public parking services of Village owned lots for a fee. All activities are accounted for including administration, operations, maintenance, financing and related debt service and billing and collection.

Parking System Revenue Fund. To account for the provision of public parking services of Metra owned lots for a fee. All activities are accounted for including administration, operations, maintenance, financing and related debt service and billing and collection.

Internal Service Funds

Vehicle Maintenance Fund. To account for the maintenance and repair of all Village vehicles except Fire Department vehicles. Financing is being provided by charges to various Village funds.

Vehicle Replacement Fund. To account for the acquisition and depreciation of Village vehicles. Financing is being provided by charges to the General, Refuse Disposal, Water & Sewer, Village Parking System Fund and Parking System Revenue Funds.

Computer Replacement Fund. To account for the acquisition and depreciation of Village computer hardware. Financing is being provided by charges to the General, Refuse Disposal, Vehicle Maintenance, and Water & Sewer Funds.

Risk Management Fund. To account for the servicing and payment of liability, property, and casualty insurance and self-insurance as well as workers' compensation and medical benefits. Financing is being provided by charges to various Village funds.

Pension Trust Funds

Police Pension Fund. To account for the resources necessary to provide retirement and disability benefits to personnel of the Mount Prospect Police Department. Revenues are provided by a property tax levy, employee withholdings, and investment income.

Fire Pension Fund. To account for the resources necessary to provide retirement and disability benefits to personnel of the Mount Prospect Fire Department. Revenues are provided by a property tax levy, employee withholdings, and investment income.

Component Unit Fund

Mount Prospect Library Fund. To account for revenues and expenditures of the Mount Prospect Public Library. Also included in this fund are the principal and interest payments for the Series 2002 Library Bonds and Series 2006 Refunding Bonds issued by the Village.

VILLAGE OF MOUNT PROSPECT
BUDGET CALENDARS
2010 and 2011

2010 DATE	ACTION	2011 DATE
3/6/09	Capital Improvement Plan (CIP) Worksheets forwarded to Department Directors	3/5/10
3/20/09	Completed Computer CIP Worksheets returned to Finance Department	3/19/10
4/3/09	Remaining CIP Worksheets returned to Finance Department	4/2/10
4/28/09	Prior Year Budget Wrap-up and Preliminary Q1 Review	4/27/10
5/11/09 to 5/15/09	Department CIP reviews with Village Manger and Finance Director	5/10/10 to 5/14/10
5/22/08	Complete Proposed CIP Amounts	5/21/10
6/5/09	Deliver Proposed CIP to Village Board and Finance Commission	6/11/10
6/25/09	Review Proposed CIP with Finance Commission	6/24/10
7/14/09	Committee of the Whole - CIP Review Session	7/13/10
7/21/09	Acceptance of Proposed CIP at Village Board Meeting	7/20/10
7/10/09	Budget Kickoff Meeting (Staff) and Budget Worksheets forwarded to Department Directors	7/9/10
7/17/09	Departmental Staffing Request Submittals Due to Village Manager	7/16/10
8/11/09	Committee of the Whole - Mid-Year Budget Review and Pre-Budget Workshop	8/10/10
8/7/09	CIP available for distribution	8/6/10
8/7/09	Completed Budget Worksheets returned to Finance Department	8/6/10

VILLAGE OF MOUNT PROSPECT
BUDGET CALENDARS
2010 and 2011

2010 DATE	ACTION	2011 DATE
8/7/09	Revenue Estimates completed by Finance Department	8/6/10
8/27/09	Personnel Budget Review	8/26/10
8/31/09 to 9/03/09	Department Budget reviews with Village Manager and Finance Director	8/30/10 to 9/02/10
9/16/09	Complete Proposed Budget Amounts	9/17/10
10/9/09	Deliver Proposed Budget to Village Board and Finance Commission	10/8/10
10/9/09	Proposed Budget available for public inspection at the Village Clerk's Office and the Mount Prospect Public Library	10/8/10
10/15/09 10/22/09 10/29/09	Review of Proposed Budget with the Finance Commission	10/14/10 10/21/10 10/28/10
10/27/09	Committee of the Whole - First Budget Hearing (7:00pm - 10:00pm) Overview, Departmental Presentations	10/26/10
11/10/09	Committee of the Whole - Second Budget Hearing (7:00pm - 10:00pm) Departmental Presentations	11/9/10
11/24/09	Committee of the Whole - Third Budget Hearing (7:00pm - 10:00pm) (If Necessary)	11/23/10
12/1/09	Truth in Taxation Public Hearing	12/7/10
12/1/09	First Reading of Proposed Budget Ordinance at Village Board Meeting	12/7/10
12/15/09	Public Hearing and Second Reading of Proposed Budget Ordinance at Village Board Meeting	12/21/10
1/15/10	Approved Budget available for distribution	1/21/11

Mount Prospect

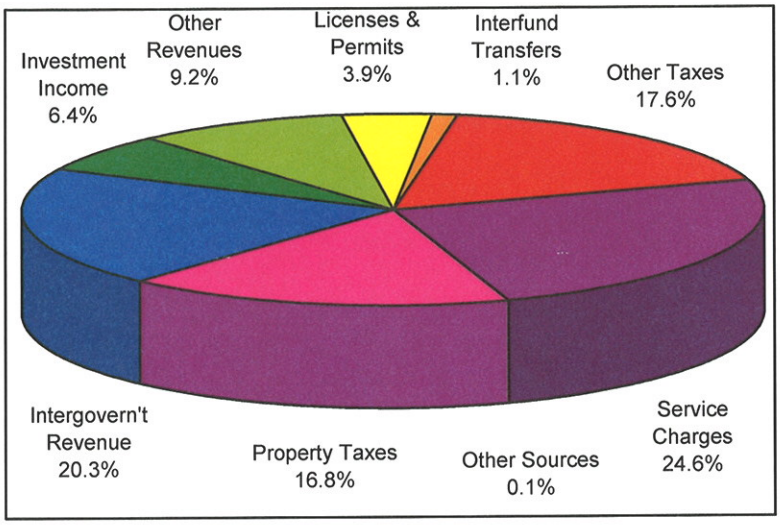
MP

VILLAGE OF MOUNT PROSPECT

2010 BUDGET SUMMARY

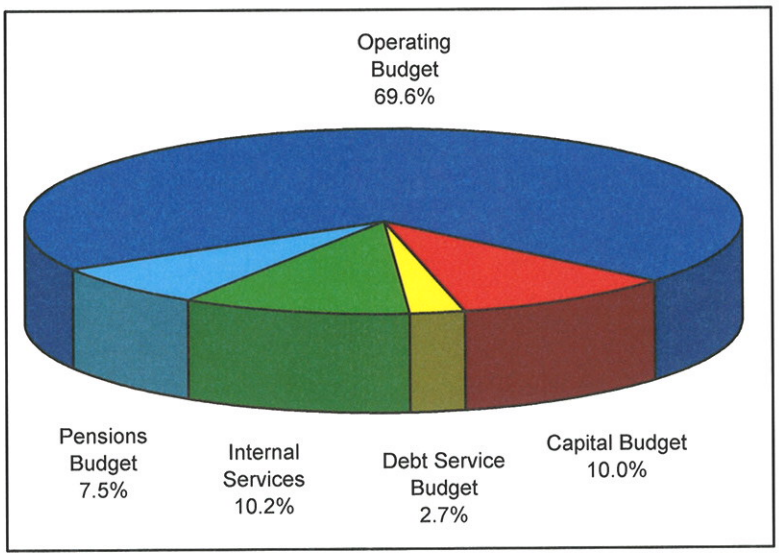
TOTAL VILLAGE BUDGET

2010 Revenues & Other Sources



January 1 - December 31, 2010	
Other Taxes	15,665,000
Service Charges	21,970,880
Other Sources	50,000
Property Taxes	14,999,000
Intergovern't Revenue	18,102,647
Investment Income	5,696,250
Other Revenues	8,194,160
Licenses & Permits	3,487,000
Interfund Transfers	973,505
Village Totals	89,138,442
Library Revenues	9,715,689
Budget Resources	98,854,131

2010 Budget Expenditures



January 1 - December 31, 2010	
Operating Budget	59,478,738
Capital Budget	8,514,735
Debt Service Budget	2,325,880
Internal Services	8,668,309
Pensions Budget	6,410,400
Village Totals	85,398,062
Library Expenditures	9,715,689
Budget Expenditures	95,113,751

The purpose of this graphic is to provide an overview of the total Village of Mount Prospect budget for January 1, 2010 through December 31, 2010. The schedule on the next page shows revenues and other sources of financing, budget expenditures and available fund balances for 2009 through 2011. More detailed schedules are included on pages 3 - 6.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
TOTAL VILLAGE BUDGET

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
REVENUES AND OTHER SOURCES					
Property Taxes	13,638,579	13,570,000	14,026,500	14,999,000	16,120,000
Other Taxes	15,246,023	14,761,000	14,520,696	15,665,000	16,065,000
Licenses, Permits & Fees	3,117,540	3,857,000	4,058,000	3,487,000	3,526,000
Intergovernmental Revenue	19,060,678	18,579,514	18,283,760	18,102,647	17,811,483
Charges for Service	20,213,893	22,435,567	21,573,403	21,970,880	23,665,582
Fines and Forfeits	798,019	730,000	701,000	704,000	704,000
Investment Income	(10,659,610)	6,501,000	7,492,565	5,696,250	6,927,750
Reimbursements	278,231	401,000	396,244	467,000	316,500
Other Revenue	5,442,146	5,958,952	5,814,571	7,023,160	7,648,488
Interfund Transfers	833,242	1,139,000	635,100	973,505	-
Other Financing Sources	25,548	11,484,000	10,361,708	50,000	50,000
Village Revenues and Other Sources	67,994,289	99,417,033	97,863,547	89,138,442	92,834,803
Mount Prospect Library Revenues	8,816,084	9,450,626	9,450,626	9,715,689	(a)
Total Revenues and Other Sources	76,810,373	108,867,659	107,314,173	98,854,131	92,834,803
BUDGET EXPENDITURES					
Village Operating Budget	56,058,323	59,098,478	59,725,858	59,478,738	62,919,316
Village Capital Budget	9,296,486	23,396,850	22,732,093	8,514,735	8,828,740
Debt Service Budget	4,664,806	1,905,202	2,411,292	2,325,880	2,327,765
Pension Systems Budget	5,751,745	5,991,500	6,122,586	6,410,400	6,601,550
Internal Services Budget (b)	7,925,505	8,645,586	8,766,285	8,668,309	9,114,554
Total Village Expenditures	83,696,865	99,037,616	99,758,114	85,398,062	89,791,925
Mount Prospect Library Budget	8,399,402	9,450,626	9,450,626	9,715,689	(a)
Total Expenditures (d)	92,096,267	108,488,242	109,208,740	95,113,751	89,791,925
CHANGES IN FUND BALANCES					
Excess (Deficiency) of Revenues & Other Sources Over Expenditures (d)	(15,285,894)	379,417	(1,894,567)	3,740,380	3,042,878
Fund Balances					
Start of Budget Year	129,293,052	114,007,158	114,007,158	112,112,591	115,852,971
End of Budget Year	114,007,158	114,386,575	112,112,591	115,852,971	118,895,849
Less: Pension Fund Balances (c)	(72,944,799)	(66,953,299)	(78,445,913)	(82,851,913)	(88,345,913)
Available Fund Balances	41,062,359	47,433,276	33,666,678	33,001,058	30,549,936

(a) Not available as of December 15, 2009.
(b) Internal Services Budget includes Vehicle Maintenance Fund and Risk Management Fund. The Equipment Replacement Fund and Computer Replacement Fund are included in the Village Capital Budget.
(c) Pension Fund Balances are reserved for pension benefits and not available for appropriation.
(d) Does not include the results of operation of the Mount Prospect Library 2011 Forecast.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
REVENUES AND OTHER SOURCES BY REVENUE TYPE

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PROPERTY TAXES	13,638,579	13,570,000	14,026,500	14,999,000	16,120,000
OTHER TAXES					
Home Rule Sales Tax	4,887,868	4,216,000	4,216,000	4,984,000	5,184,000
Food & Beverage Tax	776,268	714,000	714,000	728,000	743,000
Special Service Area Taxes	1,505,394	1,509,000	1,500,000	1,500,000	1,500,000
Property Tax Increment	2,212,251	2,640,000	2,404,000	2,556,000	2,656,000
Real Estate Transfer Tax	643,082	489,000	489,000	650,000	650,000
Utility Taxes	4,757,979	4,741,000	4,755,000	4,813,000	4,868,000
Municipal Motor Fuel Tax	277,376	270,000	258,000	260,000	263,000
Other Taxes	185,805	182,000	184,696	174,000	201,000
	15,246,023	14,761,000	14,520,696	15,665,000	16,065,000
LICENSES, PERMITS & FEES					
Vehicle Licenses	1,403,190	1,405,000	1,405,000	1,405,000	1,405,000
Other Licenses	343,783	366,000	346,000	361,000	371,000
Permit Fees	505,840	1,035,000	1,154,000	711,000	713,000
Franchise Fee	510,775	530,000	530,000	550,000	572,000
Other Fees	353,952	521,000	623,000	460,000	465,000
	3,117,540	3,857,000	4,058,000	3,487,000	3,526,000
INTERGOVERNMENTAL REVENUE					
State Sales Tax	10,066,919	9,430,000	9,430,000	9,560,000	9,812,000
State Income Tax	5,326,270	5,008,000	4,600,000	4,445,000	4,615,000
State Motor Fuel Tax	1,504,420	1,568,000	1,430,000	1,445,000	1,490,000
Other State Taxes	1,241,412	1,099,100	1,096,100	1,107,500	1,142,000
Community Devl Block Grant	342,372	745,604	879,735	515,447	520,483
Other Grants	579,285	728,810	847,925	1,029,700	232,000
	19,060,678	18,579,514	18,283,760	18,102,647	17,811,483
CHARGES FOR SERVICE					
Water & Sewer Charges	8,732,338	10,236,000	9,436,250	10,596,000	10,971,000
Parking Charges	262,328	213,000	208,500	210,000	210,000
Refuse Disposal Charges	2,107,247	2,230,000	2,136,115	2,151,000	2,170,000
Internal Service Fund Charges	7,600,808	8,166,067	8,194,433	7,373,880	8,648,082
Other Service Charges	1,511,172	1,590,500	1,598,105	1,640,000	1,666,500
	20,213,893	22,435,567	21,573,403	21,970,880	23,665,582
FINES AND FORFEITS	798,019	730,000	701,000	704,000	704,000
INVESTMENT INCOME					
General Fund	256,845	64,000	69,100	130,000	292,500
Pension Funds	(11,507,917)	5,557,000	7,259,310	5,289,500	6,020,000
Other Funds	591,462	880,000	164,155	276,750	615,250
	(10,659,610)	6,501,000	7,492,565	5,696,250	6,927,750

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
REVENUES AND OTHER SOURCES BY REVENUE TYPE

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
REIMBURSEMENTS	278,231	401,000	396,244	467,000	316,500
OTHER REVENUE					
Village Police & Fire Pension Contributions	2,838,387	3,112,800	3,037,300	4,153,800	4,654,800
Developer Donations	22,326	-	4,315	-	-
Employee & Retiree Contributions	2,311,075	2,446,152	2,318,974	2,499,360	2,628,688
Other Revenue	270,358	400,000	453,982	370,000	365,000
	5,442,146	5,958,952	5,814,571	7,023,160	7,648,488
TOTAL VILLAGE REVENUES	67,135,499	86,794,033	86,866,739	88,114,937	92,784,803
INTERFUND TRANSFERS	833,242	1,139,000	635,100	973,505	-
OTHER FINANCING SOURCES					
Bond Proceeds	-	11,424,000	10,000,000	-	-
Sale of Property	25,548	60,000	361,708	50,000	50,000
	25,548	11,484,000	10,361,708	50,000	50,000
TOTAL VILLAGE REVENUES AND OTHER SOURCES	**67,994,289**	**99,417,033**	**97,863,547**	**89,138,442**	**92,834,803**
MOUNT PROSPECT LIBRARY REVENUES	8,816,084	9,450,626	9,450,626	9,715,689	(a)
TOTAL REVENUES AND OTHER SOURCES VILLAGE AND LIBRARY (b)	**76,810,373**	**108,867,659**	**107,314,173**	**98,854,131**	**92,834,803**
CHANGES IN FUND BALANCES					(b)
Total Revenues & Other Sources	76,810,373	108,867,659	107,314,173	98,854,131	92,834,803
Total Expenditures	92,096,267	108,488,242	109,208,740	95,113,751	89,791,925
Additions to <Use of> Fund Balances	(15,285,894)	379,417	(1,894,567)	3,740,380	3,042,878
ANALYSIS OF CHANGES IN FUND BALANCES					(b)
Additions to <Use of> Pension Fund Balances	(13,048,564)	4,001,800	5,501,114	4,406,000	5,494,000
Additions to <Use of> Other Fund Balances	(2,237,330)	(3,622,383)	(7,395,681)	(665,620)	(2,451,122)
	(15,285,894)	379,417	(1,894,567)	3,740,380	3,042,878

(a) Figures not available as of December 15, 2009.
(b) Does not include the Mount Prospect Library 2011 Forecast.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
BUDGET EXPENDITURES

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
VILLAGE OPERATING BUDGET					
PUBLIC REPRESENTATION	163,821	119,867	124,199	126,410	134,207
VILLAGE ADMINISTRATION					
Village Manager's Office	2,828,498	2,681,718	3,010,147	2,518,951	2,944,533
Television Services Division	193,430	179,215	187,470	202,049	224,674
Village Clerk's Office	198,860	209,032	213,045	208,643	218,625
Finance Department	1,584,722	1,561,034	1,579,831	1,612,713	1,675,339
Totals	4,805,510	4,630,999	4,990,493	4,542,356	5,063,171
COMMUNITY DEVELOPMENT					
Community Development	2,171,424	2,400,607	2,303,424	2,234,246	2,389,319
Community Development/CDBG	406,529	876,710	1,056,048	565,447	570,483
Totals	2,577,953	3,277,317	3,359,472	2,799,693	2,959,802
HUMAN SERVICES DEPARTMENT	838,999	1,173,825	1,075,614	1,150,584	1,199,154
PUBLIC SAFETY AND PROTECTION					
Police Department	13,969,654	14,184,671	14,237,349	15,030,969	16,309,997
Fire Department	11,097,855	11,126,988	11,377,929	11,494,077	12,522,221
Totals	25,067,509	25,311,659	25,615,278	26,525,046	28,832,218
PUBLIC WORKS DEPARTMENT					
Administration	1,227,036	1,376,962	1,362,960	982,823	1,323,867
Streets/Bldgs/Parking	3,732,213	2,900,638	2,945,941	2,838,171	3,263,308
Forestry	1,898,685	1,734,739	1,733,078	1,773,932	2,055,654
Engineering	1,325,785	1,514,796	1,546,281	1,587,987	1,447,319
Water/Sewer	9,179,399	12,508,845	11,773,251	12,523,039	11,801,698
Refuse Disposal	4,037,250	4,194,247	4,197,994	4,240,941	4,405,833
Totals	21,400,368	24,230,227	23,559,505	23,946,893	24,297,679
COMMUNITY & CIVIC SERVICES	381,889	354,584	366,197	387,756	433,085
CONTINGENCIES & EQUITY TRANSFERS	822,274	-	635,100	-	-
TOTAL OPERATING BUDGET	**56,058,323**	**59,098,478**	**59,725,858**	**59,478,738**	**62,919,316**

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
BUDGET EXPENDITURES

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
VILLAGE CAPITAL BUDGET					
Village Improvements & Equip	1,345,976	1,463,850	1,183,226	1,360,350	1,407,500
Community Improvement Projects	37,145	216,000	137,800	90,000	545,000
Downtown Redevelopment Constr	3,122,668	1,924,650	1,872,462	2,735,000	2,768,000
Flood Control Projects	193,110	235,000	708,455	150,150	155,330
Street Improvement Projects	3,556,877	4,184,700	2,889,834	2,610,600	3,086,910
Motor Equipment Replacement	948,922	2,535,500	2,293,157	440,000	615,150
Computer Replacement	91,788	188,150	188,150	206,050	250,850
Station 14	-	8,378,000	8,161,169	922,585	-
Emergency Operation Center	-	2,034,000	2,441,437	-	-
Public Works Expansion	-	2,237,000	2,856,403	-	-
Totals	9,296,486	23,396,850	22,732,093	8,514,735	8,828,740
DEBT SERVICE BUDGET					
Debt Service - Property Tax	1,296,709	1,291,848	1,797,938	1,712,524	1,714,411
Debt Service - Tax Increment	1,754,900	-	-	-	-
Debt Service - Home Rule Sales Tax 1	1,613,130	613,354	613,354	613,356	613,354
Special Service Area Bonds	67	-	-	-	-
Totals	4,664,806	1,905,202	2,411,292	2,325,880	2,327,765
PENSION SYSTEMS BUDGET					
Miscellaneous Pensions	45,460	46,500	45,590	46,600	46,750
Police Pensions	2,910,380	2,993,500	3,092,596	3,242,300	3,330,300
Fire Pensions	2,795,905	2,951,500	2,984,400	3,121,500	3,224,500
Totals	5,751,745	5,991,500	6,122,586	6,410,400	6,601,550
VILLAGE INTERNAL SERVICES BUDGET					
Vehicle Maintenance Services	1,669,311	1,972,750	1,707,487	1,814,711	1,905,512
Risk Management					
Casualty and Property Insurance	1,345,287	967,700	1,343,162	927,700	936,200
Medical Insurance	4,910,907	5,705,136	5,715,636	5,925,898	6,272,842
Totals	7,925,505	8,645,586	8,766,285	8,668,309	9,114,554
TOTAL VILLAGE EXPENDITURES	**83,696,865**	**99,037,616**	**99,758,114**	**85,398,062**	**89,791,925**
MOUNT PROSPECT LIBRARY BUDGET	8,399,402	9,450,626	9,450,626	9,715,689	(a)
TOTAL - BUDGET EXPENDITURES (b)	**92,096,267**	**108,488,242**	**109,208,740**	**95,113,751**	**89,791,925**

(a) Figures not available as of December 15, 2009.
(b) Does not include the Mount Prospect Library 2011 Forecast.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
FUND SUMMARIES

EXPLANATION OF FUND SUMMARIES

Illinois Statutes and Generally Accepted Accounting Principles require a municipality to account for revenues and expenditures on a "fund" basis. A fund is a separate accounting entity which is organized with a set of self-balancing accounts and which is established to accomplish a specific purpose. Funds may be required by state statute, Village ordinance, or by the Government Accounting Standards Board (GASB). For example, Illinois Statutes require Motor Fuel Tax monies to be accounted for in the Motor Fuel Tax Fund. Village bond ordinances generally require separate bond proceeds funds and separate bond and interest funds, and the GASB has established specific fund types and fund groups to ensure consistency of reporting by municipalities. The Village's fund structure conforms to these legal and accounting requirements.

Although the Village is required to account for revenues and expenditures on a fund basis, the Village's Annual Budget is not organized along fund lines. Revenues are recorded in the appropriate fund, but expenditures are reported by program within a department or division regardless of the fund that is providing the resources. All line-items are identified by a fund code and fund totals are summarized by department or division. However, overall fund totals are not included in the expenditure portion of the budget document. This type of budget structure emphasizes the overall cost of the program rather than an expenditure from a particular source of revenue.

To satisfy the legal and accounting requirements that revenues and expenditures are accounted for on a "fund" basis, budget line-item amounts are aggregated by fund and presented in the following three summaries: 1) Revenues and Other Sources By Fund; 2) Expenditures By Fund; and 3) Available Fund Balances. The first two schedules show actual amounts for 2008, budget and estimated amounts for 2009, budget amounts for 2010, and forecast amounts for 2011. The Available Fund Balances schedules add the estimated fund balances as of the start of the year with budget revenues and then subsequent budget expenditures to arrive at the estimated fund balances at the end of the year. Available Fund Balances schedules that show the estimated balances as of December 31, 2010 and December 31, 2011 are included.

The Available Fund Balances schedules compare the expected fund balances at the end of the year with the Village's recommended or "target balances" for each fund and fund group. Target balances represent the amounts needed for sound fiscal policy and adequate cash-flow needs and are based on the Village's Fund Balance policy which is included in the Introduction Section of this budget document. Although the Available Fund Balances schedules are not a required schedule, they provide valuable information for fiscal planning purposes.

Mount Prospect

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VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
REVENUES AND OTHER SOURCES BY FUND

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
GENERAL FUND	41,083,058	40,153,100	39,855,305	40,691,100	42,583,500
SPECIAL REVENUE FUNDS					
Refuse Disposal Fund	4,167,592	4,166,000	3,997,615	4,038,500	4,143,500
Motor Fuel Tax Fund	1,558,291	1,812,000	1,522,669	1,836,500	1,501,500
Community Dev. Block Grnt	406,530	785,604	967,637	565,447	570,483
Asset Seizure Fund	2,250	12,000	3,120	6,000	7,000
DEA Shared Funds Fund	28,006	2,000	1,100	1,500	1,500
DUI Fine Fund	15,664	21,000	20,015	20,500	20,500
Foreign Fire Tax Board Fund	34,732	41,000	50,236	35,500	35,500
	6,213,065	6,839,604	6,562,392	6,503,947	6,279,983
DEBT SERVICES FUNDS					
G.O. Bonds - Property Taxes	1,291,695	1,303,000	1,771,560	1,697,000	1,702,000
G.O. Bonds - Tax Increment	1,144,816	-	-	-	-
G.O. Bonds - Home Rule Sales Tax 1	1,225,513	1,054,000	1,054,000	1,140,708	613,354
Special Service Area Bonds	161	-	-	-	-
	3,662,185	2,357,000	2,825,560	2,837,708	2,315,354
CAPITAL PROJECTS FUNDS					
Capital Improvement Fund	1,972,896	1,178,810	1,236,815	1,421,500	1,318,500
Series 2009 Const Fund	-	12,784,000	10,920,100	1,124,505	-
Downtown Redevlpmnt Const	1,111,977	2,675,000	2,407,600	2,567,000	2,673,500
Street Improv Const Fund	1,533,415	1,334,000	1,322,400	1,717,600	1,560,000
Flood Control Const Fund	11,453	108,500	123,800	198,792	737,646
	4,629,741	18,080,310	16,010,715	7,029,397	6,289,646
ENTERPRISE FUNDS					
Water And Sewer Fund	10,437,748	11,983,000	11,022,450	12,225,500	12,710,500
Village Parking System Fund	185,013	161,000	149,600	152,000	152,500
Parking System Revenue Fund	178,020	161,000	159,200	159,500	160,000
	10,800,781	12,305,000	11,331,250	12,537,000	13,023,000
INTERNAL SERVICE FUNDS					
Vehicle Maintenance Fund	1,554,380	1,671,682	1,886,231	1,654,192	1,905,512
Vehicle Replacement Fund	1,105,024	1,159,700	1,344,308	238,200	962,100
Computer Replacement Fund	183,229	220,281	198,281	12,000	205,963
Risk Management Fund	6,105,105	6,683,556	6,271,395	6,865,098	7,220,945
	8,947,738	9,735,219	9,700,215	8,769,490	10,294,520

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
REVENUES AND OTHER SOURCES BY FUND

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
FIDUCIARY FUNDS					
Police Pension Fund	(3,789,860)	4,966,500	6,145,490	5,585,500	6,243,500
Fire Pension Fund	(3,552,419)	4,980,300	5,432,620	5,184,300	5,805,300
	(7,342,279)	9,946,800	11,578,110	10,769,800	12,048,800
TOTAL REVENUE & OTHER SOURCES VILLAGE FUNDS	**67,994,289**	**99,417,033**	**97,863,547**	**89,138,442**	**92,834,803**
MOUNT PROSPECT LIBRARY FUND	8,816,084	9,450,626	9,450,626	9,715,689	(a)
TOTAL REVENUE & OTHER SOURCES VILLAGE & LIBRARY FUNDS (b)	**76,810,373**	**108,867,659**	**107,314,173**	**98,854,131**	**92,834,803**

(a) Figures not available as of December 15, 2009.
(b) Does not include the Mount Prospect Library 2011 Forecast.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
EXPENDITURES BY FUND

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
GENERAL FUND	41,357,164	40,472,925	41,606,459	41,074,100	45,128,755
SPECIAL REVENUE FUNDS					
Refuse Disposal Fund	4,037,250	4,194,247	4,197,994	4,240,941	4,405,833
Motor Fuel Tax Fund	1,991,124	2,113,102	1,768,102	1,736,302	1,905,072
Community Development Block Grant	406,529	876,710	1,056,048	565,447	570,483
Asset Seizure Fund	24,820	2,000	7,416	2,000	2,000
DEA Shared Funds Fund	33,826	1,000	12,721	1,000	1,000
DUI Fine Fund	27,448	1,500	7,443	1,500	1,500
Foreign Fire Tax Board Fund	29,633	15,500	21,013	15,500	15,693
Totals	6,550,630	7,204,059	7,070,737	6,562,690	6,901,581
DEBT SERVICE FUNDS					
G.O. Bonds - Property Taxes	1,296,709	1,291,848	1,797,938	1,712,524	1,714,411
G.O. Bonds - Tax Increment	1,754,900	-	-	-	-
G.O. Bonds - Home Rule Sales Tax 1	1,613,130	613,354	613,354	613,356	613,354
Special Service Area Bonds	67	-	-	-	-
Totals	4,664,806	1,905,202	2,411,292	2,325,880	2,327,765
CAPITAL PROJECTS FUNDS					
Capital Improvement Fund	1,383,121	1,544,850	1,269,015	1,714,350	1,927,500
Series 2009 Const Fund	-	12,784,000	13,682,020	922,585	-
Downtown Redevelop Const Fund	3,123,618	1,925,650	1,873,462	2,736,500	2,769,545
Street Improvement Const Fund	2,300,299	2,856,600	1,750,734	1,401,600	1,786,910
Flood Control Const Fund	193,110	235,000	708,455	150,150	155,330
Totals	7,000,148	19,346,100	19,283,686	6,925,185	6,639,285
ENTERPRISE FUNDS					
Water and Sewer Fund	9,179,399	12,508,845	11,773,251	12,523,039	11,801,698
Village Parking System Revenue Fund	95,774	131,101	132,212	127,233	214,821
Parking System Revenue Fund	167,623	143,648	144,389	170,276	230,763
Totals	9,442,796	12,783,594	12,049,852	12,820,548	12,247,282
INTERNAL SERVICE FUNDS					
Vehicle Maintenance Fund	1,669,311	1,972,750	1,707,487	1,814,711	1,905,512
Vehicle Replacement Fund	948,922	2,535,500	2,293,157	440,000	615,150
Computer Replacement	91,788	188,150	188,150	206,050	250,850
Risk Management Fund	6,265,015	6,684,336	7,070,298	6,865,098	7,220,945
Totals	8,975,036	11,380,736	11,259,092	9,325,859	9,992,457

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
EXPENDITURES BY FUND

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
FIDUCIARY FUNDS					
Police Pension Fund	2,910,380	2,993,500	3,092,596	3,242,300	3,330,300
Fire Pension Fund	2,795,905	2,951,500	2,984,400	3,121,500	3,224,500
Totals	5,706,285	5,945,000	6,076,996	6,363,800	6,554,800
TOTAL EXPENDITURES - VILLAGE FUNDS	**83,696,865**	**99,037,616**	**99,758,114**	**85,398,062**	**89,791,925**
MOUNT PROSPECT LIBRARY BUDGET	8,399,402	9,450,626	9,450,626	9,715,689	(a)
TOTAL EXPENDITURES - VILLAGE AND LIBRARY FUNDS (b)	**92,096,267**	**108,488,242**	**109,208,740**	**95,113,751**	**89,791,925**

(a) Figures not available as of December 15, 2009.
(b) Does not include the Mount Prospect Library 2011 Forecast.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
AVAILABLE FUND BALANCES 12-31-2010

	Estimated Balance 1-1-10	2010 Budget Revenues	2010 Budget Expenditures	Estimated Balance 12-31-10	Recommended Fund Balance 12-31-10
GENERAL FUND	10,789,671	40,691,100	41,074,100	10,406,671	**11,282,189**
SPECIAL REVENUE FUNDS					
Refuse Disposal Fund	2,094,087	4,038,500	4,240,941	1,891,646	**1,101,458**
Motor Fuel Tax Fund	(341,120)	1,836,500	1,736,302	(240,922)	**476,268**
Community Development Block Grnt	(88,411)	565,447	565,447	(88,411)	-
Asset Seizure Fund	50,455	6,000	2,000	54,455	-
DEA Shared Funds Fund	20,236	1,500	1,000	20,736	-
DUI Fine Fund	31,033	20,500	1,500	50,033	-
Foreign Fire Tax Board Fund	115,193	35,500	15,500	135,193	-
TOTAL	1,881,473	6,503,947	6,562,690	1,822,730	**1,577,726**
DEBT SERVICES FUNDS					
G.O. Bonds - Property Taxes	101,854	1,697,000	1,712,524	86,330	**269,331**
G.O. Bonds - Tax Increment	529,994	-	-	529,994	-
G.O. Bonds - Home Rule Sales Tax 1	(123,182)	1,140,708	613,356	404,170	**306,677**
Special Service Area Bonds	3,455	-	-	3,455	-
TOTAL	512,121	2,837,708	2,325,880	1,023,949	**576,008**
CAPITAL PROJECTS FUNDS					
Capital Improvement Fund	969,378	1,421,500	1,714,350	676,528	**787,075**
Series 2009 Const Fund	(2,761,920)	1,124,505	922,585	(2,560,000)	-
Downtown Redevelop Const Fund	837,630	2,567,000	2,736,500	668,130	-
Street Improvement Const Fund	334,527	1,717,600	1,401,600	650,527	-
Flood Control Const Fund	(172,463)	198,792	150,150	(123,821)	-
TOTAL	(792,848)	7,029,397	6,925,185	(688,636)	**787,075**
ENTERPRISE FUNDS					
Water and Sewer Fund (a)	3,480,731	12,225,500	12,523,039	3,183,192	**3,894,560**
Village Parking System Fund (a)	189,496	152,000	127,233	214,263	**53,705**
Parking System Revenue Fund (a)	201,593	159,500	170,276	190,817	**57,691**
TOTAL	3,871,820	12,537,000	12,820,548	3,588,272	**4,005,956**

(a) Estimated balances reflect cash and investment balance, not fund equity.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
AVAILABLE FUND BALANCES 12-31-2010

	Estimated Balance 1-1-10	2010 Budget Revenues	2010 Budget Expenditures	Estimated Balance 12-31-10	Recommended Fund Balance 12-31-10
INTERNAL SERVICE FUNDS (b)					
Vehicle Maintenance Fund	832,390	1,654,192	1,814,711	671,871	**671,871**
Vehicle Replacement Fund	9,821,148	238,200	440,000	9,619,348	**9,619,348**
Computer Replacement Fund	811,648	12,000	206,050	617,598	**617,598**
Risk Management Fund	1,608,410	6,865,098	6,865,098	1,608,410	**1,738,795**
TOTAL	13,073,596	8,769,490	9,325,859	12,517,227	**12,647,612**
PENSION FUNDS (c)					
Police Pension Fund	39,315,837	5,585,500	3,242,300	41,659,037	**62,703,481**
Fire Pension Fund	39,130,076	5,184,300	3,121,500	41,192,876	**60,665,515**
TOTAL	78,445,913	10,769,800	6,363,800	82,851,913	**123,368,996**
Totals - Village Funds	**107,781,746**	**89,138,442**	**85,398,062**	**111,522,126**	**154,245,562**
Less: Pension Funds (c)	(78,445,913)	(10,769,800)	(6,363,800)	(82,851,913)	**(123,368,996)**
TOTAL AVAILABLE BALANCES VILLAGE FUNDS	**29,335,833**	**78,368,642**	**79,034,262**	**28,670,213**	**30,876,566**
MOUNT PROSPECT LIBRARY FUND	4,330,845	9,715,689	9,715,689	4,330,845	**4,330,845**
TOTAL AVAILABLE BALANCES VILLAGE & LIBRARY FUNDS	**33,666,678**	**88,084,331**	**88,749,951**	**33,001,058**	**35,207,411**

(b) Estimated balances for Internal Service Funds reflect unrestricted net assets only.
(c) Pension Funds are restricted for future pension benefits and do not constitute "Available Fund Balances."

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
AVAILABLE FUND BALANCES 12-31-2011

	Estimated Balance 1-1-11	2011 Budget Revenues	2011 Budget Expenditures	Estimated Balance 12-31-11	Recommended Fund Balance 12-31-11
GENERAL FUND	10,406,671	42,583,500	45,128,755	7,861,416	**11,733,476**
SPECIAL REVENUE FUNDS					
Refuse Disposal Fund	1,891,646	4,143,500	4,405,833	1,629,313	**1,156,531**
Motor Fuel Tax Fund	(240,922)	1,501,500	1,905,072	(644,494)	**500,081**
Community Development Block Grnt	(88,411)	570,483	570,483	(88,411)	-
Asset Seizure Fund	54,455	7,000	2,000	59,455	-
DEA Shared Funds Fund	20,736	1,500	1,000	21,236	-
DUI Fine Fund	50,033	20,500	1,500	69,033	-
Foreign Fire Tax Board Fund	135,193	35,500	15,693	155,000	-
TOTAL	1,822,730	6,279,983	6,901,581	1,201,132	**1,656,612**
DEBT SERVICES FUNDS					
G.O. Bonds - Property Taxes	86,330	1,702,000	1,714,411	73,919	**255,274**
G.O. Bonds - Tax Increment	529,994	-	-	529,994	-
G.O. Bonds - Home Rule Sales Tax 1	404,170	613,354	613,354	404,170	**306,677**
Special Service Area Bonds	3,455	-	-	3,455	-
TOTAL	1,023,949	2,315,354	2,327,765	1,011,538	**561,951**
CAPITAL PROJECTS FUNDS					
Capital Improvement Fund	676,528	1,318,500	1,927,500	67,528	**882,236**
Series 2009 Const Fund	(2,560,000)	-	-	(2,560,000)	-
Downtown Redevelop Const Fund	668,130	2,673,500	2,769,545	572,085	-
Street Improvement Const Fund	650,527	1,560,000	1,786,910	423,617	-
Flood Control Const Fund	(123,821)	737,646	155,330	458,495	-
TOTAL	(688,636)	6,289,646	6,639,285	(1,038,275)	**882,236**
ENTERPRISE FUNDS					
Water and Sewer Fund **(a)**	3,183,192	12,710,500	11,801,698	4,091,994	**4,089,288**
Village Parking System Fund **(a)**	214,263	152,500	214,821	151,942	**56,391**
Parking System Revenue Fund **(a)**	190,817	160,000	230,763	120,054	**60,575**
TOTAL	3,588,272	13,023,000	12,247,282	4,363,990	**4,206,254**

(a) Estimated balances reflect cash and investment balance, not fund equity.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
AVAILABLE FUND BALANCES 12-31-2011

	Estimated Balance 1-1-11	2011 Budget Revenues	2011 Budget Expenditures	Estimated Balance 12-31-11	Recommended Fund Balance 12-31-11
INTERNAL SERVICE FUNDS (b)					
Vehicle Maintenance Fund	671,871	1,905,512	1,905,512	671,871	671,871
Vehicle Replacement Fund	9,619,348	962,100	615,150	9,966,298	9,966,298
Computer Replacement Fund	617,598	205,963	250,850	572,711	572,711
Risk Management Fund	1,608,410	7,220,945	7,220,945	1,608,410	1,738,795
TOTAL	12,517,227	10,294,520	9,992,457	12,819,290	12,949,675
PENSION FUNDS					
Police Pension Fund	41,659,037	6,243,500	3,330,300	44,572,237	65,838,655
Fire Pension Fund	41,192,876	5,805,300	3,224,500	43,773,676	63,698,791
TOTAL	82,851,913	12,048,800	6,554,800	88,345,913	129,537,446
Totals - Village Funds	**111,522,126**	**92,834,803**	**89,791,925**	**114,565,004**	**161,527,650**
Less: Pension Funds **(c)**	(82,851,913)	(12,048,800)	(6,554,800)	(88,345,913)	(129,537,446)
TOTAL AVAILABLE BALANCES VILLAGE FUNDS	**28,670,213**	**80,786,003**	**83,237,125**	**26,219,091**	**31,990,204**
MOUNT PROSPECT LIBRARY FUND	4,330,845	(d)	(d)	4,330,845	4,330,845
TOTAL AVAILABLE BALANCES VILLAGE & LIBRARY FUNDS (e)	**33,001,058**	**80,786,003**	**83,237,125**	**30,549,936**	**36,321,049**

(b) Estimated balances for Internal Service Funds reflect unrestricted net assets only.
(c) Pension Funds are restricted for future pension benefits and do not constitute "Available Fund Balances."
(d) Not available as of December 15, 2009.
(e) Does not include the results of operation of the Mount Prospect Library.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
SUPPLEMENTAL INFORMATION

SUPPLEMENTAL SCHEDULES AND GRAPHICS

The following schedules and graphics present historical and current information regarding Personal Services, Property Taxes, Long-Term Debt, the Cost of Providing Municipal Services, and a Profile of the Village of Mount Prospect. Following is an introduction to each presentation:

Real Estate Taxes - There are three graphics and schedules included which contain information on Real Estate Taxes. The first graphic, Village Property Tax Levies and Tax Rates, shows Village tax levies and tax rates from 2001 - 2010. The schedule also lists equalized assessed valuation and the annual percentage change in the tax levies for the same period. The next schedule, Real Estate and Special Service Area Tax Levies and Rate Comparisons, shows Village, Library and Special Service Area Tax Rates and Tax Levies by purpose for 2008, 2009, and 2010. The last graphic, Where Property Taxes Go, shows how property taxes are distributed to the various taxing bodies and the actual distribution of the 2007 property tax rate.

Number of Authorized Positions - This schedule shows the number of full-time, part-time, seasonal and full-time equivalent positions for 2008, 2009, and 2010.

Personal Services - The payment of wages and other compensation represent 45.8% of the operating budget. This schedule shows 2008 actual, 2009 budget and estimated amounts, budget amounts for 2010 and forecast amounts for 2011. The schedule organizes the personal service amounts by the type of Village Service provided.

Long-Term Debt - One graphic and two schedules are included. The graphic shows the relative speed of how outstanding debt issues will be paid. The first schedule shows the maturity dates, the original amounts issued and outstanding balances of current and proposed bond issues. The second schedule shows the Annual Principal Requirements for 2010 through 2013 and the balance of payments due from 2014 through 2028. This schedule classifies the various bond issues by the sources of revenue that will be used to fund the debt service payments.

Cost of Municipal Services - Park Ridge Survey - This graph compares the Cost of Municipal Services per Resident in Mount Prospect to the Average Cost per Resident of all communities in the survey for the last ten years. Mount Prospect has consistently ranked near the bottom for this category. For the most recent survey, Mount Prospect was second lowest out of nine communities.

Village Profile - This schedule presents information about the Village of Mount Prospect and its facilities and services.

These schedules and graphics are included to help gain a better understanding of some of the trends and influences that affect the Village's current and future fiscal plans.

Mount Prospect

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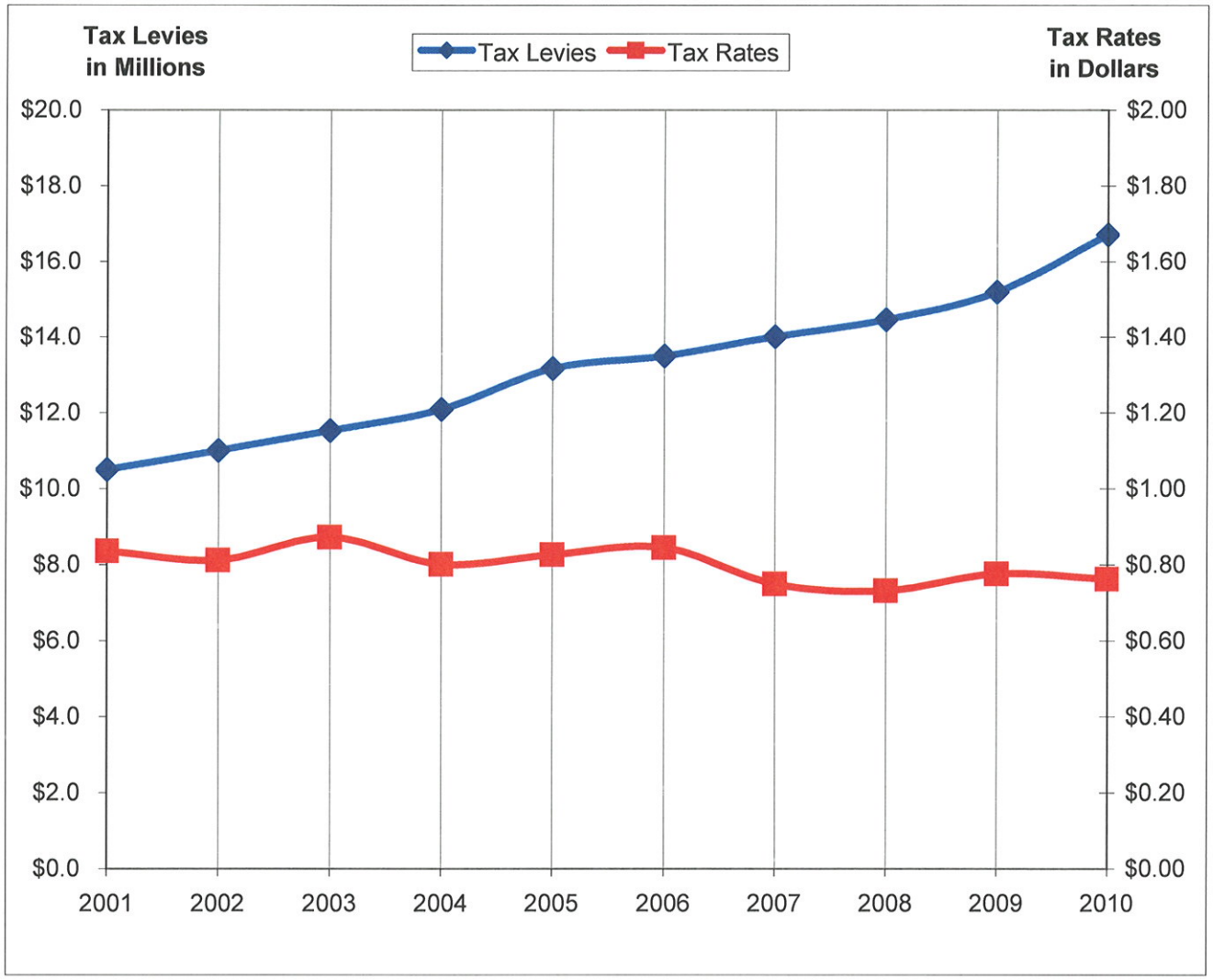
VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
VILLAGE PROPERTY TAX LEVIES AND TAX RATES



Year	Equalized Assessed Valuation	Village Extended Tax Levies	Annual % Change	Village Tax Rates
2001	1,255,360,556	10,501,972	3.5%	0.837
2002	1,355,301,118	11,010,747	4.8%	0.812
2003	1,321,886,943	11,539,755	4.8%	0.873
2004	1,491,117,145	12,093,915	4.8%	0.801
2005	1,594,975,722	13,175,689	8.9%	0.827
2006	1,597,309,461	13,506,574	2.5%	0.846
2007	1,870,325,316	14,014,838	3.8%	0.750
2008	1,979,496,030	14,472,271	3.3%	0.732
2009	1,957,215,909	15,194,638	5.0%	0.776
2010	2,192,151,725	16,711,365	10.0%	0.762

VILLAGE OF MOUNT PROSPECT

2010 BUDGET SUMMARY

Real Estate and Special Service Area Tax Levies and Tax Rate Comparisons (1)

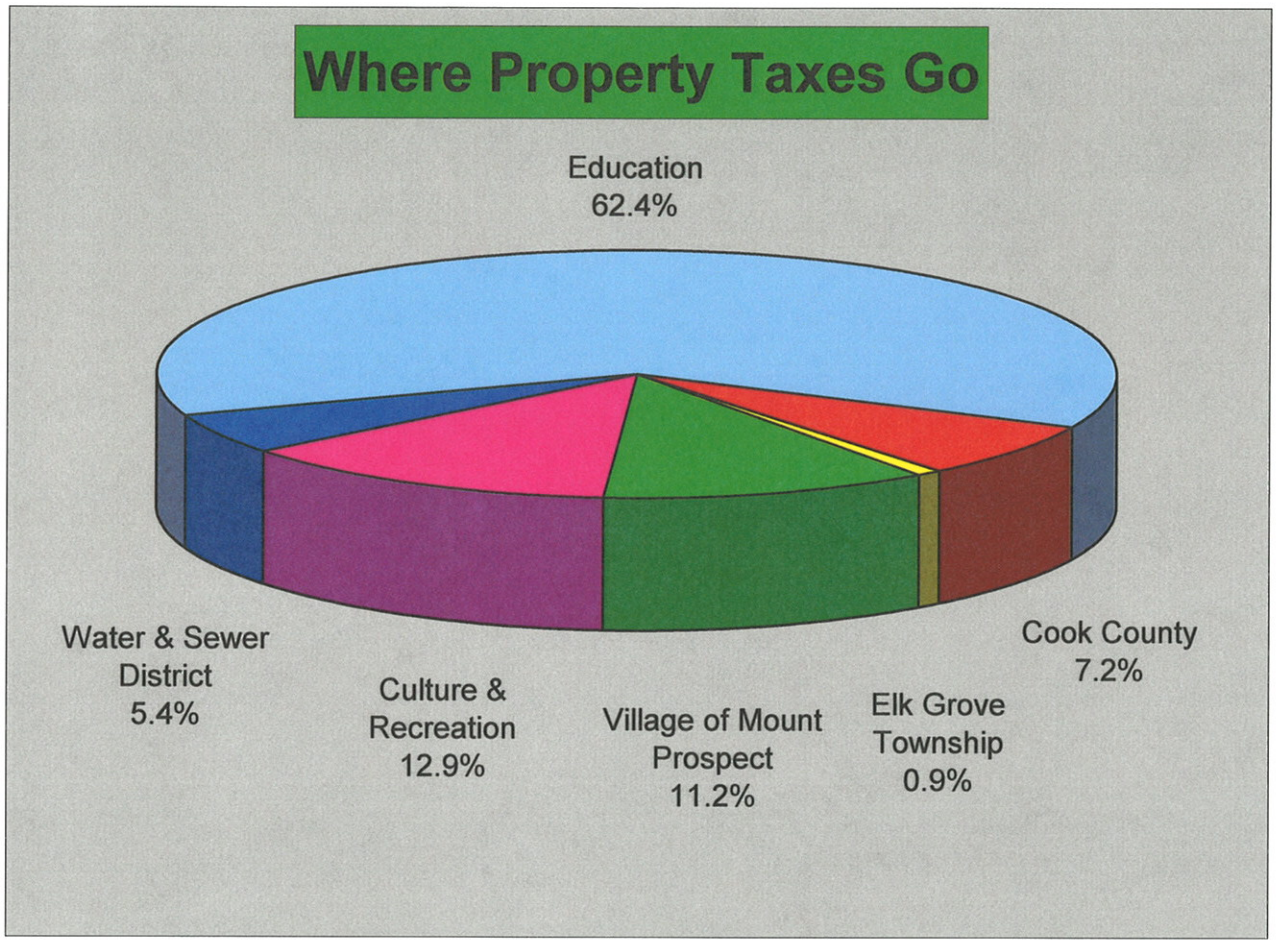
	2008 Tax Levy		2009 Tax Levy		2010 Tax Levy	
	Rate	Amount	Rate (2)	Amount	Rate (2)	Amount
Village Levies						
General Corporate	$ 0.3926	$ 7,772,448	$ 0.4110	$ 8,044,484	$ 0.3790	$ 8,307,941
Garbage	0.0902	1,785,000	0.0912	1,785,000	0.0814	1,785,000
G.O. Bonds	0.0926	1,832,263	0.0788	1,541,634	0.0849	1,860,155
Police Pension	0.0784	1,551,518	0.1050	2,055,987	0.1153	2,527,122
Fire Pension	0.0773	1,531,040	0.0903	1,767,533	0.1005	2,203,476
Village Totals	$ 0.7311	$ 14,472,269	$ 0.7762	$ 15,194,638	$ 0.7611	$ 16,683,694
Library Levies						
Operations	$ 0.3568	$ 7,063,775	$ 0.3778	$ 7,395,253	(4)	
Debt Service	0.0840	1,662,533	0.0850	$ 1,664,822		
Library Totals	$ 0.4408	$ 8,726,308	$ 0.4577	$ 9,060,075	(4)	
Totals - Village and Library	$ 1.1719	$ 23,198,577	$ 1.2339	$ 24,254,713	$ 0.7611	$ 16,683,694
Equalized Assessed Valuation (EAV) (3)	$1,979,496,030		$1,957,516,335		$2,192,151,725	
Special Service Area #5						
JAWA Water Agency	$ 0.0954	$ 1,545,773	$ 0.0965	$ 1,545,773	$ 0.0861	$ 1,545,773
EAV (3)	$1,620,214,198		$1,602,229,820		$1,794,497,399	

(1) Tax rates per $100 Equalized Assessed Valuation.
(2) Tax rates are estimated.
(3) Changes in Equalized Assessed Valuation are based on 10 year historical trends.
(4) Not available as of the date of this report.

VILLAGE OF MOUNT PROSPECT

2010 BUDGET SUMMARY

DISTRIBUTION OF 2008 PROPERTY TAXES



DISTRIBUTION OF 2008 PROPERTY TAX RATE (1)

	Tax Rate	%
Education:		
School District 57	$ 2.246	34.3%
High School District 214	$ 1.587	24.2%
Harper District 512	$ 0.256	3.9%
	$ 4.089	62.4%
Cook County:		
County Government	$ 0.415	6.3%
Cook County Forest	$ 0.051	0.8%
Other	$ 0.008	0.1%
	$ 0.474	7.2%
Elk Grove Township	$ 0.059	0.9%

	Tax Rate	%
Village:		
Mount Prospect	$ 0.732	11.2%
Culture and Recreation		
M.P. Park District	$ 0.407	6.2%
M.P. Library	$ 0.441	6.7%
	$ 0.848	12.9%
Water & Sewer District		
Water Reclamation	$ 0.252	3.9%
SSA #5	$ 0.096	1.5%
	$ 0.348	5.4%
TOTAL	$ 6.550	100.0%

(1) Sample property located in the Village of Mount Prospect, Elk Grove Township, and School District #57. The tax rate is applied to each $100 of Equalized Assessed Valuation.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
Number of Authorized Positions

	Full-Time Employees			Part-Time Employees			Seasonal Employees			Full-Time Equivalent		
	2008	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010
Public Representation	0.15	0.15	0.15	7.00	7.00	7.00	-	-	-	.85	.85	.85
Village Administration												
Village Manager's Office	11.85	11.85	11.85	-	-	-	-	-	-	11.85	11.85	11.85
Television Services Division	2.00	2.00	2.00	1.00	1.00	1.00	2.00	2.00	2.00	3.10	3.10	3.10
Village Clerk's Office	2.00	2.00	2.00	-	-	-	-	-	-	2.00	2.00	2.00
Finance Department	13.00	13.00	13.00	4.00	4.00	4.00	-	-	-	15.00	15.00	15.00
Totals	28.85	28.85	28.85	5.00	5.00	5.00	2.00	2.00	2.00	31.95	31.95	31.95
Community Development												
Community Development	22.00	22.00	22.00	1.00	1.00	1.00	4.00	3.00	3.00	23.40	23.15	23.15
Community Develop/CDBG	1.00	1.00	1.00	-	-	-	1.00	1.00	1.00	1.20	1.20	1.20
Totals	23.00	23.00	23.00	1.00	1.00	1.00	5.00	4.00	4.00	24.60	24.35	24.35
Human Services Department	7.00	10.00	9.00	1.00	1.00	3.00	2.00	2.00	2.00	7.60	10.60	10.60
Public Safety and Protection												
Police Department	109.50	109.50	109.50	2.00	2.00	2.00	5.00	5.00	5.00	111.50	111.50	111.50
Fire Department	83.00	81.00	81.00	1.00	1.00	1.00	21.00	20.00	20.00	84.20	82.20	82.20
Totals	192.50	190.50	190.50	3.00	3.00	3.00	26.00	25.00	25.00	195.70	193.70	193.70
Public Works Department												
Administration	3.00	3.00	3.00	0.70	0.70	0.70	-	-	-	3.35	3.35	3.35
Streets/Bldgs/Parking	13.10	13.10	13.10	1.00	1.00	1.00	6.00	6.00	6.00	14.60	14.80	14.80
Forestry	9.20	9.20	9.20	-	-	-	8.00	8.00	8.00	10.80	10.80	10.80
Engineering	7.10	7.10	7.10	1.00	1.00	1.00	4.00	4.00	4.00	8.30	8.30	8.30
Water/Sewer	23.40	23.40	23.40	2.70	2.70	2.70	7.00	7.00	7.00	26.15	26.15	26.15
Refuse Disposal	2.60	2.60	2.60	0.60	0.60	0.60	-	-	-	2.90	2.90	2.90
Vehicle Maintenance	8.00	10.00	10.00	1.00	1.00	1.00	2.00	2.00	2.00	9.10	10.90	10.90
Totals	66.40	68.40	68.40	7.00	7.00	7.00	27.00	27.00	27.00	75.20	77.20	77.20
Community and Civic Svcs	0.10	0.10	0.10	1.00	1.00	1.00	-	-	-	0.20	0.20	0.20
Village Totals	318.00	321.00	320.00	25.00	25.00	27.00	62.00	60.00	60.00	336.10	338.85	338.85

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
PERSONAL SERVICES

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PUBLIC REPRESENTATION	33,518	33,967	34,116	34,311	34,803
VILLAGE ADMINISTRATION					
Village Manager's Office	952,711	1,023,225	1,052,551	1,011,435	1,092,715
Television Services Division	111,761	110,068	111,399	114,194	121,351
Village Clerk's Office	122,867	123,762	127,356	126,804	131,850
Finance Department	841,440	830,440	835,918	843,557	883,749
Totals	2,028,779	2,087,495	2,127,224	2,095,990	2,229,665
COMMUNITY DEVELOPMENT					
Community Development	1,273,575	1,390,145	1,376,723	1,402,026	1,469,138
Community Development/CDBG	54,035	61,473	62,090	62,569	65,595
Totals	1,327,610	1,451,618	1,438,813	1,464,595	1,534,733
HUMAN SERVICES DEPARTMENT	511,158	677,842	582,786	689,812	720,170
PUBLIC SAFETY & PROTECTION					
Police Department	9,004,012	9,292,355	9,320,538	9,490,554	10,054,484
Fire Department	7,365,549	7,305,165	7,507,769	7,402,167	7,889,905
Totals	16,369,561	16,597,520	16,828,307	16,892,721	17,944,389
PUBLIC WORKS DEPARTMENT					
Administration	243,547	256,740	244,352	234,319	269,397
Streets/Bldgs/Parking	1,639,964	1,277,373	1,286,265	1,246,055	1,358,689
Forestry	742,477	748,292	745,337	761,579	799,581
Engineering	679,843	683,255	694,081	701,400	736,203
Water/Sewer	1,796,740	1,874,948	1,811,463	1,900,352	2,029,235
Refuse Disposal	268,440	244,027	245,099	251,942	264,110
Vehicle Maintenance	755,831	874,252	827,063	879,792	928,068
Totals	6,126,842	5,958,887	5,853,660	5,975,439	6,385,283
COMMUNITY & CIVIC SERVICES	100,616	91,231	99,321	100,731	104,726
VILLAGE TOTALS	**26,498,084**	**26,898,560**	**26,964,227**	**27,253,599**	**28,953,769**

Mount Prospect

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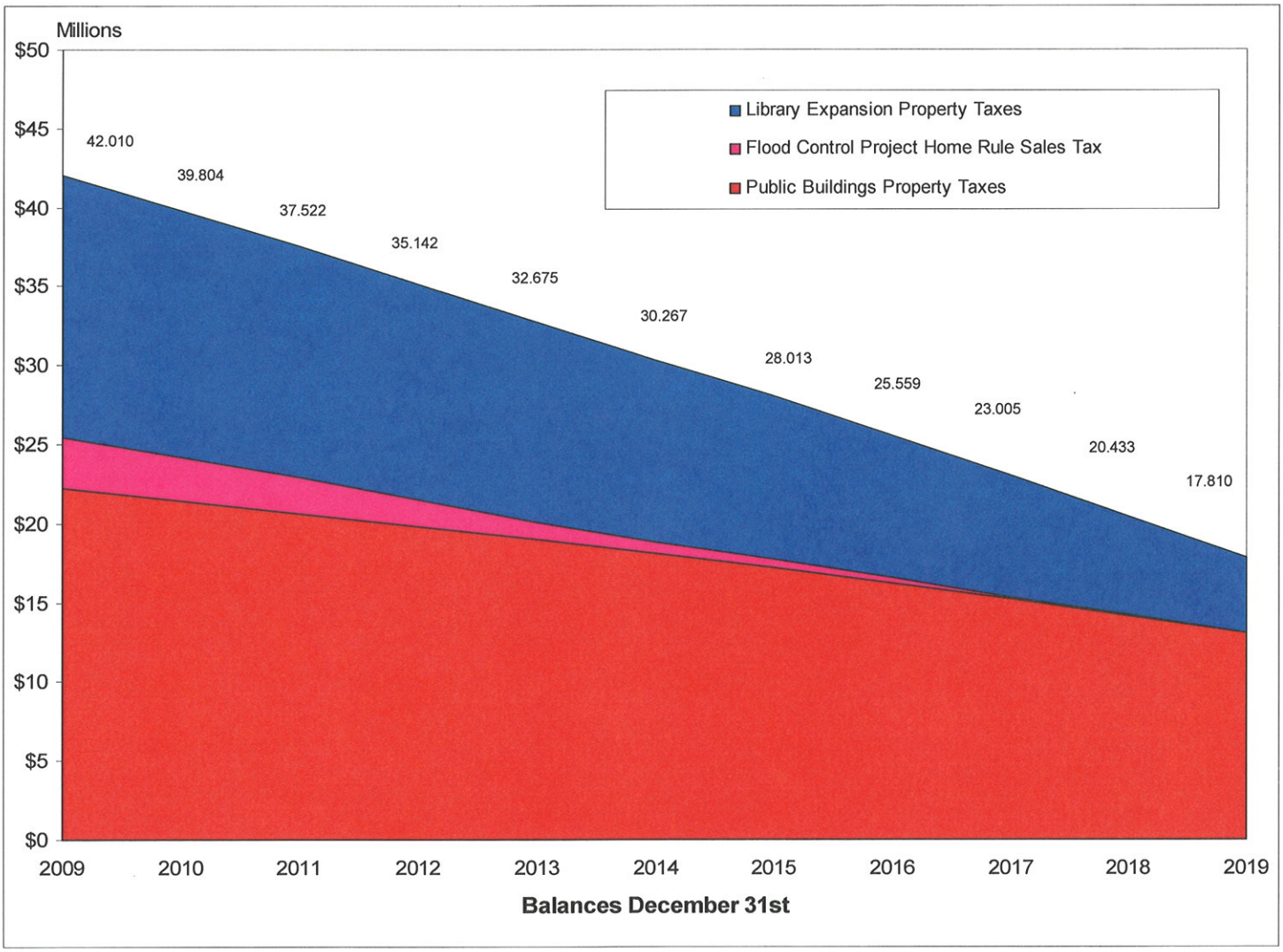
VILLAGE OF MOUNT PROSPECT

2010 BUDGET

LONG-TERM DEBT

PRINCIPAL AMOUNT OUTSTANDING



The graphic "Principal Amount Outstanding" shows the relative speed with which the Village is paying its outstanding debt. Total debt of $42.01 million as of December 31, 2009 will be reduced to $17.81 million by 2019. All current debt will be retired by the end of 2028.

VILLAGE OF MOUNT PROSPECT

2010 BUDGET SUMMARY

LONG-TERM DEBT

Series	Purpose	Original Maturity Date	Original Par Amount	Current Balance 01/01/10
General Obligation Bonds - Village				
2001	Village Hall/Parking Structure	12/01/21	$ 5,000,000	$ 3,490,000
2003	Village Hall	12/01/22	12,235,000	8,890,000
2009	Fire Station #14, EOC, PW Expansion	12/01/28	10,000,000	9,800,000
			$ 27,235,000	$ 22,180,000
Installment Contracts				
L 170744	Flood Control - Prospect Manor	05/01/14	$ 3,695,354	$ 1,063,001
L 170856	Flood Control - Fairview Gardens	07/12/13	558,474	145,910
L 170857	Flood Control - Hatlen Heights	12/10/14	1,711,671	549,468
L 170855	Flood Control - See Gwun/Milburn	11/01/17	1,203,550	573,106
L 171087	Flood Control - Maple/Berkshire	06/03/19	1,760,422	973,973
			$ 8,929,471	$ 3,305,458
TOTAL - VILLAGE DEBT ONLY			$ 36,164,471	$ 25,485,458
General Obligation Bonds - Library				
2002	Library Expansion	12/01/22	$ 20,500,000	$ 6,670,000
2006	Library Refunding	12/01/22	10,000,000	9,855,000
			$ 30,500,000	$ 16,525,000
TOTAL - VILLAGE AND LIBRARY DEBT			$ 66,664,471	$ 42,010,458

As a home rule municipality the Village does not have any legal debt margin.

The Village's debt position including debt issued on behalf of the Library is at a favorable level with total debt at $746 per capita and debt to be paid from property taxes at $687 per capita as of December 31, 2009. Standard & Poor's has rated Village debt at AA+. In Standard & Poor's latest credit report dated February 10, 2009 they stated that the Village's rating assignment reflects the village's participation in the deep and diverse Chicago metropolitan area economy, strong income levels, good financial operations with very strong reserves, and moderate debt burden.

Debt Service requirements for the next four years and all subsequent years for the outstanding and proposed debt issues are identified on the next page.

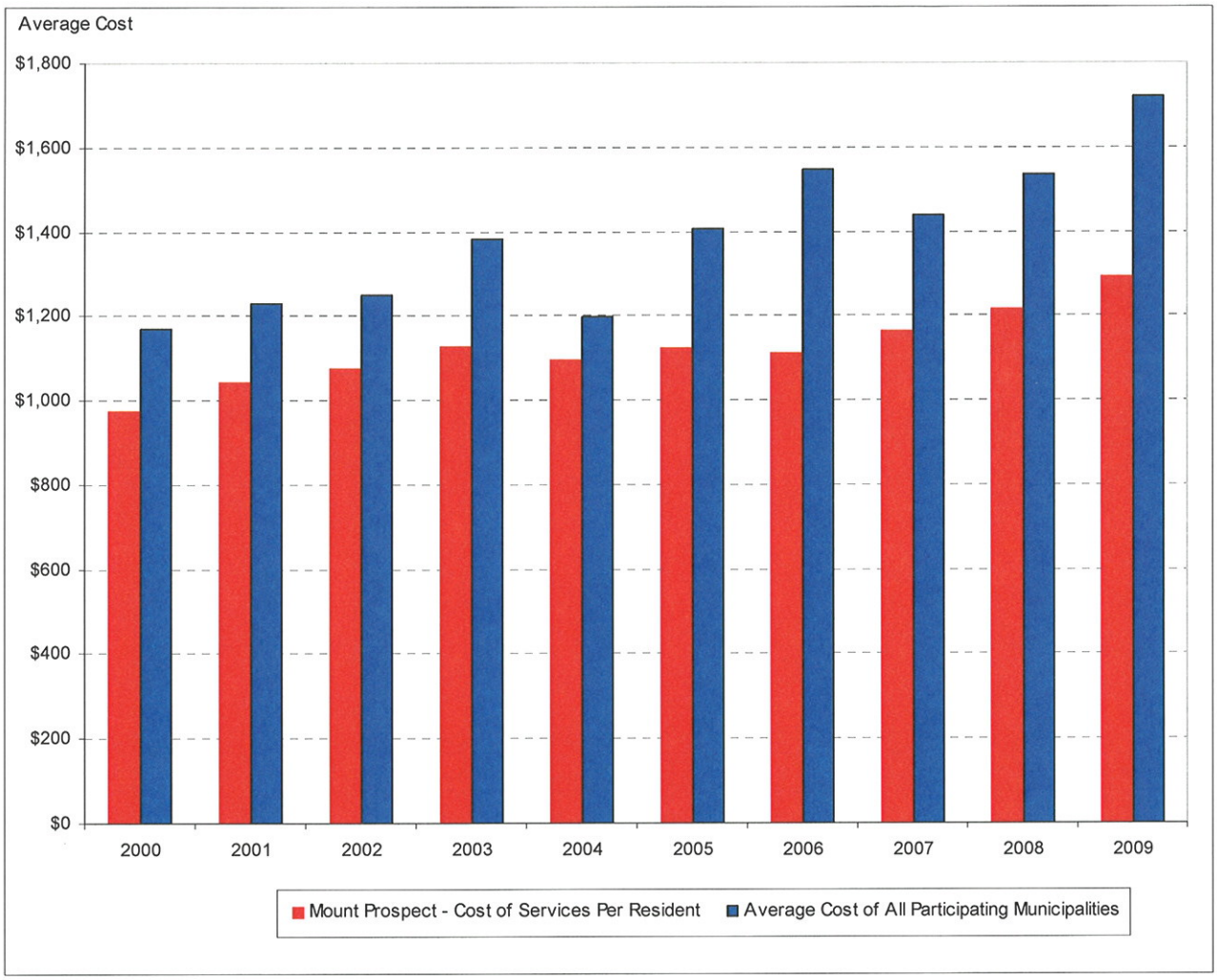
VILLAGE OF MOUNT PROSPECT
LONG-TERM DEBT
ANNUAL PRINCIPAL REQUIREMENTS

	2010	2011	2012	2013	2014-2028	Totals
Debt To Be Paid From Property Taxes						
General Obligation Bonds						
Series 2001 - Village Hall	225,000	235,000	245,000	255,000	2,530,000	3,490,000
Series 2003 - Village Hall	530,000	550,000	570,000	595,000	6,645,000	8,890,000
Series 2009 - Fire Station #14	-	-	-	-	9,800,000	9,800,000
Total	755,000	785,000	815,000	850,000	18,975,000	22,180,000
Debt To Be Paid From Home Rule Sales Tax (1st Quarter Percent)						
Installment Contracts						
IEPA Loan #1	102,695	106,174	109,772	113,491	117,336	549,468
IEPA Loan #2	34,675	35,850	37,065	38,320	-	145,910
IEPA Loan #3	222,644	230,187	237,986	246,050	126,134	1,063,001
IEPA Loan #4	64,654	66,536	68,472	68,472	304,972	573,106
IEPA Loan #5	91,536	93,954	96,437	98,985	593,061	973,973
Total	516,204	532,701	549,732	565,318	1,141,503	3,305,458
TOTAL VILLAGE DEBT SERVICE	1,271,204	1,317,701	1,364,732	1,415,318	20,116,503	25,485,458
Debt To Be Paid By Mount Prospect Public Library						
General Obligation Bonds						
Series 2002 Library Bonds	890,000	920,000	965,000	1,000,000	2,895,000	6,670,000
Series 2006 Library Refunding Bonds	45,000	45,000	50,000	50,000	9,665,000	9,855,000
Total	935,000	965,000	1,015,000	1,050,000	12,560,000	16,525,000
TOTAL DEBT SERVICE PAYMENTS	2,206,204	2,282,701	2,379,732	2,465,318	32,676,503	42,010,458

VILLAGE OF MOUNT PROSPECT

2010 BUDGET SUMMARY

COST OF MUNICIPAL SERVICES PER RESIDENT
CITY OF PARK RIDGE SURVEY



Each year the City of Park Ridge, Illinois conducts a survey of comparable municipalities to determine the cost of providing municipal services. Survey methodology includes adjusting each municipality's budget as necessary to include only the expenditures for similar basic services. Services included are police and fire protection, emergency ambulance service, street maintenance, human services, refuse disposal, water and sewer service, administrative services and library services. Services excluded are electric utilities, parks and recreation, grant projects, services performed outside the municipality, and sewage treatment. Also excluded are projects financed from bond proceeds, interfund transfers, payments to Internal Service Funds, and contingencies.

Currently there are nine communities, including Park Ridge, that participate in this survey: Arlington Heights, Des Plaines, Downers Grove, Elk Grove Village, Mount Prospect, Niles, Palatine, and Schaumburg. Since the survey's conception in 1983 there have been several other communities that have participated at one time or another. The participants have changed as the demographics of these communities have changed.

Mount Prospect's cost of municipal services per resident typically has been in the lower quartile of participating communities. For the 2009 survey, Mount Prospect had the second lowest per capita cost of municipal services.

VILLAGE OF MOUNT PROSPECT
COST OF MUNICIPAL SERVICES PER RESIDENT
CITY OF PARK RIDGE SURVEY
JANUARY 2009

Rank	Municipality	Adjusted Budget (1)	Population	Expenditures Per Capita
1	Elk Grove Village (2)	86,999,097	34,727	2,505
2	Niles	64,278,228	30,063	2,138
3	Schaumburg (2)	148,784,177	75,936	1,959
4	Des Plaines	112,706,522	58,710	1,920
5	Palatine	100,246,175	66,244	1,513
6	Downers Grove (2)	72,187,350	49,543	1,457
7	Arlington Heights (2)	108,735,067	76,943	1,413
8	Mount Prospect	72,774,992	56,265	1,293
9	Park Ridge	47,784,300	37,775	1,265
MEAN		90,499,545	54,023	1,718

Source – City of Park Ridge

(1) Adjusted budget includes total Municipal Budget including MFT, Library, Garbage and excluding Park Districts, Electric Utility, Sanitary Districts, Community Development Block Grants, Bus Service, Performing Arts Centers, Airparks, Capital Projects financed from Bond Proceeds, Tax Increment Financing Districts, Employee Retirement Contributions and expenditures of Police and Fire Pension Funds.

(2) The budget has been increased for these municipalities for the amount paid by all households for scavenger service.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
VILLAGE PROFILE

The Village of Mount Prospect was incorporated in 1917 and operates under the Board/Manager form of government. It is a home rule community as defined by the Illinois Constitution. Mount Prospect is located approximately fifteen miles northwest of the City of Chicago in Cook County with a land area of 10.3 square miles.

The Village grew slowly from 1917 to 1950 with the 1950 population totaling 4,009. By 1960, the Village's population had increased to 18,905, then almost doubling to 34,995 at the 1970 Census and leveling off at 53,168 at the 1990 Census. The 2000 Census figure is 56,265. The Village's most notable characteristics are its residential streets which are shaded by approximately 25,000 parkway trees, outstanding schools and parks, Randhurst Mall Shopping Center, the first under-one-roof retail complex of its kind currently transitioning to a lifestyle center, and the more recently developed Kensington Center for Business which consists of 300 acres of quality industrial and office buildings in a spacious park-like environment.

VILLAGE FACILITIES AND SERVICES

Number of Full-Time Employees in 2009	321
Number of Part-Time Employees in 2009	25
Miles of Streets & Roads	164
Number of Permits Issued in 2008	2,687
Value of Construction in 2008	$41,525,343
Fire Protection	
Number of Firefighters	72
Number of Stations	3
Number of Fire Hydrants	2,328
I.S.O. Rating	Class 2
Police Protection	
Number of Police Officers	86
Number of Crossing Guards	5
Number of Police Stations	1
Library Services	
Number of Libraries	1
Number of Registered Borrowers	60,934
Collection Size	497,650
Annual Circulation	1,785,818
Municipal Water Utility	
Average Daily Gallons Billed	3,618,737
Miles of Water Mains	166
Number of Metered Accounts	11,415
Elections	
Number of Registered Voters	30,721
Number of Votes Cast in Last Municipal Election	4,992
Percentage of Registered Voters Voting in Last Municipal Election	16.25%

SOCIOECONOMIC INFORMATION

Median Home Value	$217,700
Number of Single Family Homes	12,382
Percent of Homes Valued:	
Under $50,000	0.4%
$50,000 - $99,999	2.0%
$100,000 - $149,999	7.0%
$150,000 - $199,999	29.6%
$200,000 or more	61.0%
Total	100.0%
Median Family Income	$67,262
Median Household Income	$57,165
Per Capita Income	$26,464

Employed Persons by Occupational Category

Occupational Category	Number	Percent of Total
Management, Professional and Related Occupations	11,661	39.4%
Sales and Office Occupations	9,281	31.3%
Production, Transportation, and Material Moving Occupations	3,834	12.9%
Service Occupations	3,083	10.4%
Construction, Extraction and Maintenance Occupations	1,740	5.9%
Farming, Fishing and Forestry Occupations	18	0.1%
Total	29,617	100.0%

Employed Persons by Industry

Industry	Number	Percent of Total
Manufacturing	5,254	17.8%
Educational, Health and Social Services	4,440	15.1%
Professional, Scientific, Management, Administrative and Waste Management Services	3,645	12.3%
Retail Trade	3,493	11.8%
Finance, Insurance, Real Estate and Rental and Leasing	2,672	9.0%
Arts, Entertainment, Recreation, Accommodation and Food Service	2,055	6.9%
Transportation and Warehousing, and Utilities	1,932	6.5%
Wholesale Trade	1,689	5.7%
Construction	1,347	4.5%
Other Services (Except Public Administration)	1,214	4.1%
Information	1,192	4.0%
Public Administration	663	2.2%
Agriculture, Forestry, Fishing and Hunting, and Mining	21	0.1 %
	29,617	100.0%

Source: 2000 Federal Census

Mount Prospect

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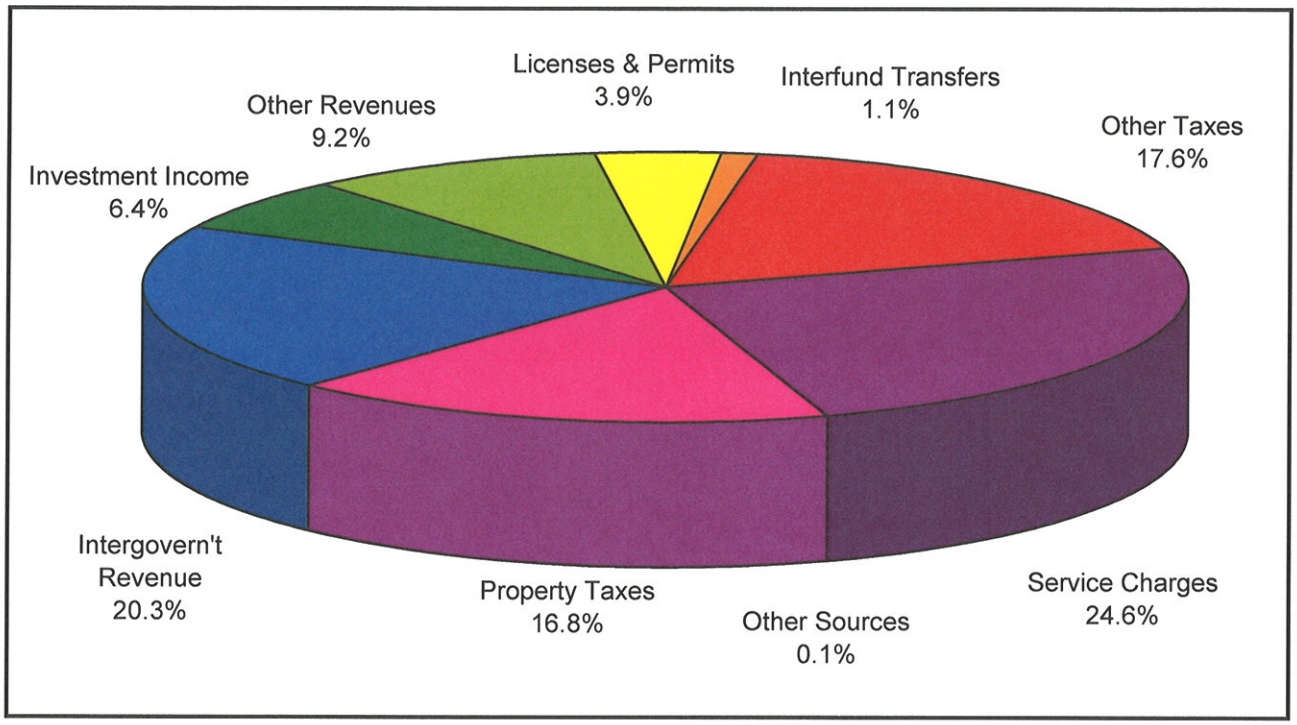
VILLAGE OF MOUNT PROSPECT

2010 BUDGET SUMMARY

REVENUES AND OTHER SOURCES



January 1 - December 31, 2010	
Other Taxes	15,665,000
Service Charges	21,970,880
Other Sources	50,000
Property Taxes	14,999,000
Intergovern't Revenue	18,102,647
Investment Income	5,696,250
Other Revenues	8,194,160
Licenses & Permits	3,487,000
Interfund Transfers	973,505
Village Totals	89,138,442
Library Revenues	9,715,689
Budget Resources	98,854,131

The "Revenues and Other Sources" graphic shows the percentage share of the major revenues and other financing sources that are expected to be received in 2010 by the Village. Total Village revenue and other sources (including Library) are expected to be $98,854,131.

Mount Prospect

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VILLAGE OF MOUNT PROSPECT
2010 BUDGET
REVENUES AND OTHER SOURCES

The Revenues Section of the budget contains two summary schedules followed by traditional line items for each source of revenue and other financing sources expected in the 2010 fiscal year along with forecast amounts for 2011. The first summary, Village Revenues and Other Financing Sources, shows the major revenues and other financing sources totaled by the type of revenue and the second summary, Revenues by Fund, shows revenues and other financing sources totaled by fund and by fund group. Each of the schedules report actual amounts for the 2008 fiscal year, budget and estimated amounts for 2009, budget amounts for 2010, and forecast amounts for 2011.

Total revenues and other financing sources for all Village funds, excluding the Mount Prospect Library Fund, for 2010 are expected to be $89,138,442 compared to the amended 2009 budget of $99,417,033. The following table summarizes the totals for each type of revenue and other financing category and indicates the increase or decrease for 2010 relative to 2009.

Revenue Type	2009 Budget	2010 Budget	Increase (Decrease)	Percent Change
Property Taxes	$ 13,570,000	$ 14,999,000	$ 1,429,000	10.5%
Other Taxes	14,761,000	15,665,000	904,000	6.1%
Licenses, Permits, & Fees	3,857,000	3,487,000	(370,000)	(9.6%)
Intergovernmental Revenue	18,579,514	18,102,647	(476,867)	(2.6%)
Charges for Services	22,435,567	21,970,880	(464,687)	(2.1%)
Fines and Forfeits	730,000	704,000	(26,000)	(3.6%)
Investment Income	6,501,000	5,696,250	(804,750)	(12.4%)
Reimbursements	401,000	467,000	66,000	16.5%
Other Revenue	5,958,952	7,023,160	1,064,208	17.9%
Total Re-Occurring Revenues	$ 86,794,033	$ 88,114,937	$ 1,320,904	1.5%
Trans/Other Financing Sources	12,623,000	1,023,505	(11,599,495)	(91.9%)
Total Revenues & Other Financing Sources	$ 99,417,033	$ 89,138,442	$ (10,278,591)	(10.3%)

Total re-occurring revenues for 2010 are estimated at $88,114,937, an increase of 1.5% from 2009. The growth in revenue is due primarily to an increased property tax levy for 2009 (payable in 2010). The home rule sales tax is expected to grow from 2009 levels due to Walmart being open a full 12 months in 2010 where it was closed for 6 months in 2009 due to a major remodel of the facility. All other revenue categories show a decrease from the prior year. Total revenues and other financing sources for 2010 are expected to be $89,138,442 which is a decrease of $10.3 million (10.3%) from 2009. The decrease in total revenues and other financing sources is mostly due to the fact the 2009 budget includes $11.4 million in proceeds from the proposed sale of bonds, compared to none for 2010.

Property Taxes

Property taxes are the largest single source of revenue the Village receives. They provide resources for the General Fund, the Refuse Disposal Fund, the Police and Fire Pension Funds and certain debt service funds.

In 2010, property tax revenues are expected to total $14,999,000 compared to $13,570,000 budgeted for 2009, an increase of 10.5%. The original budget for 2009 did not include property taxes related to the 2009 GO bond issue used to fund Phase I construction projects. Adding back the new debt service the increase in property taxes for 2010 becomes 6.6%. Property taxes are levied by the Village, but are extended and collected by Cook County. Property taxes are payable in two installments on or about March 1 and September 1 in the year after the taxes are levied. Property tax revenues in the 2010 Budget represent receipts from the 2009 tax levy.

The state legislature has imposed a tax cap of the lower of 5% or the consumer price index on non home-rule units of government in Cook County. As a home-rule municipality, the Village does not have any property tax rate or levy limitations. Nevertheless, in keeping with the spirit of the tax cap, the Village Board adopted a policy in 1990 that limited the growth in property taxes to no more than 5% per year. That policy was revised in 1993 to limit the growth to 4% per year. In 2001, the Village Board approved a short-term increase to the limit at which the property tax rate could grow for levy years 2002-2005. This was done to phase in debt service requirements for the Series 2001 and 2003 Bonds. The tax levies for 2004 through 2008 reflected the following increases:

2004	4.8%
2005	8.9%
2006	4.1%
2007	3.8%
2008	3.3%

The levy for 2005 increased 8.9% from the prior year's levy. This one-time deviation from policy was done to capture the increase in pension contributions while allowing for a regular increase in the general portion of the levy.

The proposed 2009 tax levy for the Village is reflecting an overall increase of 5.0%. The levy supports different areas of operation and is broken down by 1) General Corporate; 2) Refuse Collection; 3) Debt Service; and 4) Pensions. The General Corporate levy incorporates a 3.5% increase from the prior year. The Refuse levy was held flat as surplus funds on hand will make up the difference in the lower levy. Levies for Debt Service are based on the payment schedule set in the original bond ordinance. There is a decrease from 2008 to 2009 in the levy for Debt Service. The property tax levy for Pensions supports the Police and Fire Pension Funds. The levy amount is based on actuarial recommendations done every year for each Pension Fund. For 2009, the Police and Fire Pension contributions will increase 45% and 28% respectively. The large increase in the pension contribution is due to the considerable investment losses experienced during 2008.

It should be pointed out that although the Mount Prospect Public Library is governed by an elected board of trustees, the Village is required to levy property taxes for the Library. Accordingly, the revenues and expenditures of the Mount Prospect Library are included in the final Village Budget as a component unit. Library property taxes are reported separately and are not included in the above totals. The total 2009 property tax for the Mount Prospect Public Library is $9,060,075. This is an increase of $333,767 or 3.8% from their 2008 levy.

Other Taxes

Overall, revenues from Other Taxes are expected to total $15,665,000, an increase of $904,000 (6.1%) over the 2009 budget. Following is a summary of some of the larger revenue sources categorized as "Other Taxes".

Home-Rule Sales Tax - On September 1, 1991, the Village enacted a ¼ percent home-rule sales tax that is collected by the State of Illinois and remitted monthly to the Village. The Village has earmarked these funds for flood control improvements, or for debt service for flood control improvements. This revenue is identified in the budget as "home-rule sales tax 1st". The Village added a second ¼ percent home-rule sales tax that became effective January 1, 1995. The second ¼ percent tax is earmarked for street improvements and other capital improvements and is reflected in the budget as "home-rule sales tax 2nd". The revenue from this tax is included in the street improvement capital project fund. In 2003, the Village added a third ¼ percent home-rule sales tax that became effective January 1, 2004. The third ¼ percent will be earmarked to support general Village operations and is reflected in the budget as "home-rule sales tax 3rd". In 2007, the Village added a fourth ¼ percent home-rule sales tax that became effective January 1, 2008. The fourth ¼ percent is earmarked primarily for the Capital Improvement Fund to support mid-range ($75,000-$500,000) capital projects. This revenue is identified in the budget as "home-rule sales tax 4th". A portion of this tax will also be used to support capital spending in the Village's two parking funds. The home-rule sales tax applies to all goods sold at retail with the exception of licensed vehicles, groceries and pharmaceuticals.

Originally, the Village expected to receive $5,000,000 from the home-rule sales tax in 2009. The current projection now shows the home-rule sales tax for 2009 is expected to come in lower than budget by 15.7%. Home-rule sales tax receipts are expected to come in at $4,216,000 or $784,000 lower than the 2009 budget. For 2010, the home-rule sales tax is expected to yield $1,246,000 per each ¼ cent (or $4,984,000 in total), an increase of 18.2% from the most recent projections for 2009. Much of the increase is the result of having the newly remodeled Walmart open for a full year where it was open only 6 months during 2009.

Property Tax Increment – Incremental property taxes from the Village's Downtown Redevelopment TIF District are expected to grow $192,000 or 8.7% from the prior year. Incremental taxes are generated based on growth in the equalized assessed value over the base value (value of property when TIF was created). The most recent EAV (2007) of the TIF is $46,887,069 which is an increase of $33,235,500 since inception. Incremental taxes are projected at $2,556,000 in 2010 and $2,656,000 in 2011.

Real Estate Transfer Tax – The transfer tax has declined significantly since 2005 as a result of the slowdown in the housing market. The Village received over $1.5 million in Real Estate Transfer taxes in 2005, but is only expecting $489,000 in 2009. The 2010 Budget and 2011 Forecast for Real Estate Transfer Tax is $650,000. This tax is calculated at $3.00 per $1,000 on the sale of real property in the Village.

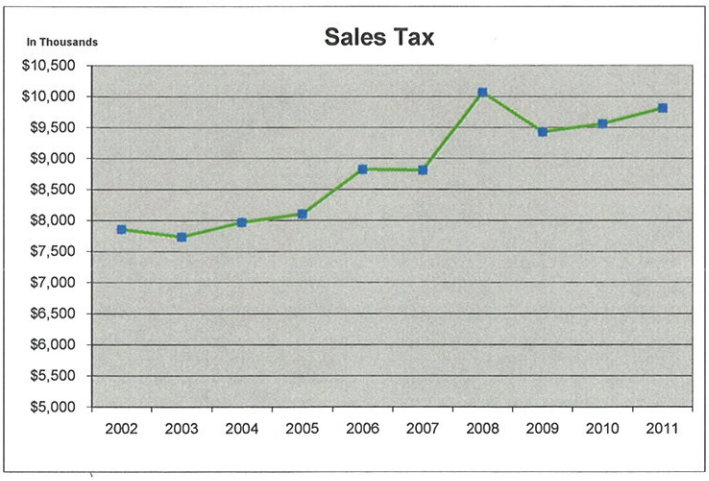
Licenses, Permits & Fees

This category of revenue includes vehicle licenses, business licenses, building permits, franchise fees, infrastructure maintenance fees and other fees. Revenues in this category are estimated at $3,487,000 for 2010, a decrease of $370,000 from the 2009 budget. Permit fees are expected to fall 31.3% from 2009 and total $711,000. This is due to the Randhurst redevelopment which was expected to bring in an additional $500,000 in building permit fees in 2009. Permit fees return to more normal levels beginning in 2010.

Intergovernmental Revenue

Intergovernmental revenue includes state-shared revenues such as the sales tax, income tax and motor fuel tax, along with other state and federal grant revenues. Intergovernmental revenues are expected to total $18,102,647 in 2010, a decrease of $476,867 (2.6%) from 2009. The decrease is the result of falling income tax revenues. Estimates received from the Illinois Municipal League show the per capita amount falling from $89.00 for 2009 to $79.00 for 2010.

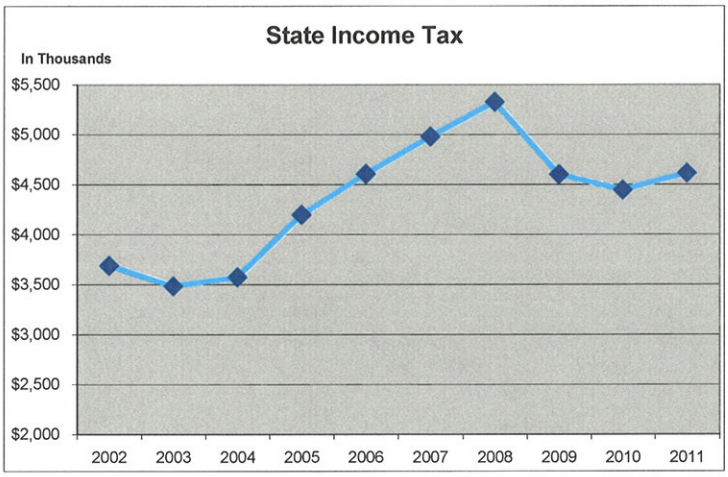
Sales Tax is the second largest source of revenue for the Village and is expected to reach $9.4 million in 2009, representing 10.9% of all Village operating revenues. The State of Illinois remits 1% of the 6.25% state sales tax to local governments on a point-of-sale basis. Sales tax is recorded as revenue only in the General Fund.



Between 2002 and 2005 sales tax receipts were relatively flat growing from $7,852,000 in 2001 to just $8,101,000 in 2005. This is an average annual increase of 1.1%. This low level of growth resulted from a general slowdown in the economy. In 2006, as the economic landscape improved, sales taxes in the Village jumped 8.9% or $720,000 in a single year. Taxes were flat for 2007 then grew 14.5% in 2008. The slowing economy and closure of a major retailer for 6 months has caused sales tax receipts for 2009 to drop 6.3%. The economy remains weak and growth in the sales tax is expected to be just 4% from 2009 to 2011. Sales tax receipts for 2010 are estimated at $9,560,000 and for 2011, $9,812,000.

State Income Tax receipts are estimated at $4,600,000 for 2009, a decrease of 13.6% from 2008. Similar to the sales tax, the period between 2001 and 2005 was a period of no growth for the income tax. In fact as you can see by the accompanying graph, income taxes continued a downward trend in 2002 and remained down through 2004.

Estimates from the Illinois Municipal League, though indicate a decrease in this state revenue through 2011. Based on IML estimates, Income Tax revenue is estimated to be $4,445,000 in 2010. This is a decrease of $155,000 (3.4%) from the prior year.



State Motor Fuel Tax – Receipts from this state-shared tax are expected to come in slightly below budget and total $1,430,000 in 2009. Receipts for 2010 are estimated to increase just 1% from the updated 2009 projections. Proceeds from the state motor fuel tax are deposited in the Motor Fuel Tax Fund and are earmarked for street maintenance and repairs.

Charges for Services

Charges of Services for 2010 are estimated at $21,970,880, a decrease of $464,687 or 2.1% under the original budget for 2009. Charges for services include the fees charged for such proprietary activities as water/sewer, parking, and refuse disposal. Also included in this category are internal service fund charges for the Risk Management, Vehicle Replacement, Vehicle Maintenance, and Computer Replacement funds.

Water and Sewer Charges represent revenue from the sale of water to Village residents and businesses and a small number of businesses and governmental agencies outside the Village's corporate boundaries. The Village supplies about 75% of its residents and businesses with water, with the balance being served by a private water company. It is expected that total water sales will be 1.5 billion gallons in 2010, which is consistent with historical consumption figures. A proposed rate increase in the water and sewer rates is expected for 2010. The rate increase is necessary to fund ongoing operations and support the combined sewer reconstruction and other capital projects on a pay-as-you-go basis.

The current combined water and sewer rate is $6.19 per 1,000 gallons of water consumed. The proposed rate is $6.43, a 4.0% increase from the current rate. The sewer construction fee remains $5 per month on all Village sewer accounts. Water and sewer charges for 2010 and 2011 are $10,596,000 and $10,971,000 respectively.

Refuse Disposal Charges – This revenue source consists of single and multi-family refuse disposal fees and the sale of refuse disposal stickers. A total of $2,151,000 is projected for 2010, compared to $2,133,000 estimated for 2009. Actual receipts for 2008 were $2,107,247. An annual direct charge to single family households of $75 was implemented in 2006 to supplement the tax levy for refuse collection.

Internal Service Fund Charges represent payments made by the main operating funds to the four internal service funds maintained by the Village. The four funds are: Risk Management, Vehicle Maintenance, Vehicle Replacement and Computer Replacement. The reason for using internal service funds is to be able to show an operating expenditure in the various operating departments and divisions and the aggregate costs in one location in the internal service fund. Total internal service charges for 2010 are budgeted at $7,373,880, a decrease of $792,187 (9.7%) from the 2008 budget.

Risk Management Fund charges in 2010 total $5,650,738, an increase of $236,334 or 4.4% from 2009. Expenditures for Liability and Workers' Compensation coverage/claims are expected to remain flat from 2009 while Medical Insurance claims are expected to increase 3.9%. Health insurance rates are estimated at $12,682 per employee for 2010, a 2.5% increase from the $12,378 budgeted for 2009. The rates for 2011 are estimated at $13,365, an increase of 5.4%.

Vehicle Maintenance Fund charges of $1,654,192 reflect a decrease of 1.0% from 2009. Vehicle replacement charges to the various operating funds are budgeted at $238,200 for 2010, a decrease of 79.5% from 2009. The vehicle replacement program was deferred one year as a cost cutting measure which allowed the lease payment included in the General Fund to be reduced to zero. Computer replacement charges of $12,000 reflect a decrease of $208,281 from 2009.

Investment Income

All investments of general Village surplus funds are made in accordance with an investment policy that was adopted on July 2, 1985 and amended further in 1999, 2004 and 2007. Investments for the Police and Fire Pension Funds are governed by State Statute and have their own formal investment policy to follow. Total investment income is estimated at $5,696,250 for 2010, a decrease of $804,750 from the 2009 budget. Investment income for 2009 is down considerably due to lower interest rates in the marketplace and lower surplus funds available for investment.

Reimbursements

The Village is expecting revenue from reimbursements to total $467,000 for 2010, an increase of $66,000 from 2009. This revenue category fluctuates greatly from year to year as reimbursements are sporadic and cannot be accurately anticipated.

Other Revenue

The Other Revenue category includes Village and employee contributions to the Police and Firefighters' Pension Funds, employee and retiree contributions towards health insurance, and various other miscellaneous revenues. Other revenue is estimated at $7,024,160 for 2010, which is an increase of $1,065,208 (17.9%) over the 2009 estimate.

Village contributions to the Police and Firefighters' Pension Funds have been budgeted at $4,153,800 for 2010 based upon a recent actuarial calculation. This represents an increase of $1,041,000, or 33.4%, over the 2009 Amended Budget. The increase can mostly be attributed to losses incurred in pension investments during 2008 and regular increases for current pension benefits.

Employee and retiree contributions towards the pension plans and health insurance are estimated at $2,499,360, an increase of $53,208 or 2.2% from the $2,446,152 budgeted for 2009.

Interfund Transfers

There are transfers of $635,100 estimated for 2009. Transfers were made from the General Fund to the Phase I Construction Fund to pay down a portion of the cost of these projects. There are additional transfers expected in 2010 totaling $974,000 that will also go towards the Phase I projects. No transfers are budgeted for 2011.

Other Financing Sources

Other financing sources include monies received from extraordinary events or one-time sources such as the issuance of debt or the sale of property. No bonds are expected to be issued in 2010.

Changes in Fund Equity

For the year 2010, Village revenues and other financing sources are expected to come in at $89,138,442 and total expenditures are budgeted at $85,398,062. The net result is a projected increase in fund balance/retained earnings of $3,740,380. The overall budget surplus for 2010 is primarily the result of a surplus in the Police and Fire Pension Funds. A surplus of $4,406,000 is projected for these two funds in 2010. In the past, any surplus in the General Fund was transferred to the Capital Projects Fund to fund mid-range capital purchases and projects. A new Fund Balance policy is in place that provides direction on how to handle budget surpluses moving forward.

The General Fund is showing a deficit with expenditures exceeding revenues by $383,000. Assuming no changes for 2011 the General Fund forecast budget shows a deficit of $2.5 million.

In the special revenue funds, expenditures are expected to exceed revenues in 2010 by $62,594. Total fund balance in special revenue funds (excluding the funds not required to maintain a fund balance) is expected to be $1,703,389 at December 31, 2010, representing 27.0% of 2011 expenditures. The debt service funds are showing a total operating surplus of $511,828 for 2010. This is due to changes in amortization schedule for the various debt service issues. The 2010 budget for the Water and Sewer Fund reflects an operating deficit of $328,485, bringing the ending cash and investment balance to an estimated $3,133,621.

The Police and Firefighters' Pension Funds are showing a combined operating surplus of $4,406,000 for 2010. It is assumed that the funds' investment portfolios will yield 6% in 2010. As of January 1, 2009, the most recent actuarial calculation date, the Police Pension Fund was 58.9% funded and the Firefighters' Pension Fund was 63.9% funded. According to state statute, the Village has until the year 2033 to get the two pension plans fully funded, but expect to achieve that status well before then. Schedules showing the estimated fund balances of each fund for the years 2010 and 2011 can be found in the Budget Summaries Section.

In recent years, the Village Board has made a conscious effort to diversify the Village's revenue base as a means of reducing its reliance on property taxes to finance Village services. One of the principal reasons for this strategy was to attempt to equalize the burden of financing these services between single-family property owners, multi-family residents, and business property owners. Additionally, a more diverse revenue base enables the Village to maintain its financial position during periods of economic change. This revenue policy has proven valuable recently with the downturn in the economy.

The Village has also placed a much higher priority on economic development and redevelopment efforts as a means of growing its economic base. An emphasis on infrastructure improvements, streamlining the permitting process, and aggressively marketing the Village are some of the efforts being used to demonstrate that Mount Prospect is a good place in which to do business. It is expected that these efforts will help ensure an equitable and consistent revenue base for financing Village services in the future.

Revenue Assumptions

The following narrative describes methods and assumptions used in projecting many of the major revenue sources identified in this section. Sources for preparing the revenue projections include historical trend data, state association estimates (such as the Illinois Municipal League) and the projected impact from economic development efforts within the Village. Assumptions for the following categories of revenues will be discussed; ad valorem taxes, local taxes, licenses, permits and fees, intergovernmental revenues, service charges and investment income.

1. **Ad Valorem Taxes (Property Tax)** – The Village levies a property tax annually for general purpose, refuse collection, debt service and pensions. The levy is a flat dollar amount with an additional 2% loss and cost amount added to assure the Village receives the base amount in the event of non-payment by property owners. It is expected that the Village will receive 97.5% of the total levy, including the loss and cost amount. The average amount received per levy year from 1998 – 2005 is 98.9%. The most recent complete levy year's receipts (2006) were 99.1%.

2. **Local Taxes** – Local taxes include the home rule sales tax, incremental property tax and real estate transfer tax.

   a. **Home rule sales taxes** are not applied against the same base at the state shared sales tax. Food, drug and titled vehicles are exempt from this home rule tax. Based on this the Village projects the home rule tax at less than a one for one basis. In 2008 the home rule tax was 48.0% of the state shared portion. Recent economic development in the community is expected to increase the ratio of home rule sales taxes remitted. As such, we have increased the percentage expected to be received from the home rule sales tax (as compared to the state shared portion) from 48.0% to 52.0% for the next two years.
   b. **Incremental property taxes** are generated by an increase in property values over an established base within a Tax Increment Financing (TIF) district. The amount received each year is dependent upon the pace of redevelopment. For the next three years, growth in property values is expected to average 7.5% before leveling off to 3% annually. The five-year average leading up to 2009 was 10.3% as significant new development was added to the tax roles.
   c. **Real estate transfer tax** receipts are based on expected activity in the real estate market and can fluctuate greatly from year to year. Receipts are calculated using total value of sales of both the residential and commercial/industrial sectors. The rate is $3 per $1,000. In 2009 the total value of real estate sales was $163 million. For 2010 and 2011, the Village estimates the value of sales to level off at $216 million.

3. **Licenses, Permits and Fees** – Include licenses for vehicles, business and liquor as well as building related licenses and permits for remodeling and construction. Several planning and zoning related fees are included in this category along with franchise fees related to cable television.

   a. **Vehicle license** revenue has increased 1% annually on average over the past five years as enforcement efforts worked to ensure a higher level of compliance. Estimates for 2010 and 2011 reflect a slowing of the annual increase as enforcement for non-compliance has leveled off.
   b. **Business and liquor license** revenue is expected to remain level over the next two years.
   c. **Building related permit fees** are expected to fall $426,000 or 38.0% in 2010 as a single large reconstruction project was completed in 2009. These fees are expected to level off beyond 2010.
   d. **Cable franchise fees** have grown by almost 8% over the past eight years, but just 5.9% when excluding two years of above normal increases of 12% and 17% in 2006 and 2007. Estimated receipt of this revenue in 2009 is $530,000. 2010 and 2011 assumes a 4.0% annual increase to this revenue.

Revenue Assumptions (cont.)

4. **Intergovernmental Revenues** – Include state shared revenues for sales tax, income tax, motor fuel tax and the community development block grant. Sales taxes are projected using historical trend data. Per capita estimates provided by the Illinois Municipal League (IML) are used for estimating income and motor fuel taxes. Block grant monies are based on funding requests of the Community Relations Commission.

   a. **Sales tax** growth averaged 5.7% annually from 2003 to 2008. For 2009, this revenue is expected to decrease by 6.3%. For 2010 and 2011 sales taxes are expected to grow just 2.0%.
   b. **Income and motor fuel taxes** received by the Village are determined on a per capita basis. The Village's population set with the 2000 census is 56,265. Per capita estimates for income taxes for 2010 and 2011 are $79.00 and $82.00 (3.8% increase). Per capita estimates for motor fuel taxes for 2010 and 2011 are $25.68 and $26.48 respectively.
   c. **Community development block grant** fund receipts are contingent upon approval from the US Department of Housing & Urban Development. Budgets are recommended based on community needs. The Village had typically received $475,000-$525,000 each year to support the CDBG program. The amount requested for the 2010 Budget and 2011 Forecast to support ongoing programs is $516,598 and $520,483 respectively.

5. **Service Charges** – Include water and sewer fees, parking charges and refuse disposal fees.

   a. **Water and sewer fees** were increased 4% as part of the multi-year rate analysis conducted in 2009. The next rate study is expected during 2010.
   b. **Parking rates** are set at $1.50 per space, per day. It is assumed that 2,700 parking spaces will be filled each week over the period of one year.
   c. **Refuse disposal fees** are set at $75 per year, per residential unit. There are currently 13,586 residential units that are billed annually. We have assumed the uncollectable amount to be 5%. Multi-family rates are based on size of container and frequency of collection. A matrix of multi-family units is utilized that identifies the cost per unit. A 2.0% increase is assumed for 2010 and 2011 based on current service levels.

6. **Investment Income** – Interest income is generated from surplus funds on hand for the general, special revenue, debt service, capital, internal service and enterprise funds. Interest earnings are also derived for the Village's two fiduciary funds (Police Pension and Fire Pension). Interest income on surplus funds is assumed to be at a rate of 1.5% for 2010 and 2.5% for 2011. Interest income for the fiduciary funds during the same period is assumed at 6.0%.

Mount Prospect

MP

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
REVENUES AND OTHER SOURCES BY REVENUE TYPE

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PROPERTY TAXES	13,638,579	13,570,000	14,026,500	14,999,000	16,120,000
OTHER TAXES					
Home Rule Sales Tax	4,887,868	4,216,000	4,216,000	4,984,000	5,184,000
Food & Beverage Tax	776,268	714,000	714,000	728,000	743,000
Special Service Area Taxes	1,505,394	1,509,000	1,500,000	1,500,000	1,500,000
Property Tax Increment	2,212,251	2,640,000	2,404,000	2,556,000	2,656,000
Real Estate Transfer Tax	643,082	489,000	489,000	650,000	650,000
Utility Taxes	4,757,979	4,741,000	4,755,000	4,813,000	4,868,000
Municipal Motor Fuel Tax	277,376	270,000	258,000	260,000	263,000
Other Taxes	185,805	182,000	184,696	174,000	201,000
	15,246,023	14,761,000	14,520,696	15,665,000	16,065,000
LICENSES, PERMITS & FEES					
Vehicle Licenses	1,403,190	1,405,000	1,405,000	1,405,000	1,405,000
Other Licenses	343,783	366,000	346,000	361,000	371,000
Permit Fees	505,840	1,035,000	1,154,000	711,000	713,000
Franchise Fee	510,775	530,000	530,000	550,000	572,000
Other Fees	353,952	521,000	623,000	460,000	465,000
	3,117,540	3,857,000	4,058,000	3,487,000	3,526,000
INTERGOVERNMENTAL REVENUE					
State Sales Tax	10,066,919	9,430,000	9,430,000	9,560,000	9,812,000
State Income Tax	5,326,270	5,008,000	4,600,000	4,445,000	4,615,000
State Motor Fuel Tax	1,504,420	1,568,000	1,430,000	1,445,000	1,490,000
Other State Taxes	1,241,412	1,099,100	1,096,100	1,107,500	1,142,000
Community Devl Block Grant	342,372	745,604	879,735	515,447	520,483
Other Grants	579,285	728,810	847,925	1,029,700	232,000
	19,060,678	18,579,514	18,283,760	18,102,647	17,811,483
CHARGES FOR SERVICE					
Water & Sewer Charges	8,732,338	10,236,000	9,436,250	10,596,000	10,971,000
Parking Charges	262,328	213,000	208,500	210,000	210,000
Refuse Disposal Charges	2,107,247	2,230,000	2,136,115	2,151,000	2,170,000
Internal Service Fund Charges	7,600,808	8,166,067	8,194,433	7,373,880	8,648,082
Other Service Charges	1,511,172	1,590,500	1,598,105	1,640,000	1,666,500
	20,213,893	22,435,567	21,573,403	21,970,880	23,665,582
FINES AND FORFEITS	798,019	730,000	701,000	704,000	704,000
INVESTMENT INCOME					
General Fund	256,845	64,000	69,100	130,000	292,500
Pension Funds	(11,507,917)	5,557,000	7,259,310	5,289,500	6,020,000
Other Funds	591,462	880,000	164,155	276,750	615,250
	(10,659,610)	6,501,000	7,492,565	5,696,250	6,927,750

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
REVENUES AND OTHER SOURCES BY REVENUE TYPE

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
REIMBURSEMENTS	278,231	401,000	396,244	467,000	316,500
OTHER REVENUE					
Village Police & Fire Pension Contributions	2,838,387	3,112,800	3,037,300	4,153,800	4,654,800
Developer Donations	22,326	-	4,315	-	-
Employee & Retiree Contributions	2,311,075	2,446,152	2,318,974	2,499,360	2,628,688
Other Revenue	270,358	400,000	453,982	370,000	365,000
	5,442,146	5,958,952	5,814,571	7,023,160	7,648,488
TOTAL VILLAGE REVENUES	67,135,499	86,794,033	86,866,739	88,114,937	92,784,803
INTERFUND TRANSFERS	833,242	1,139,000	635,100	973,505	-
OTHER FINANCING SOURCES					
Bond Proceeds	-	11,424,000	10,000,000	-	-
Sale of Property	25,548	60,000	361,708	50,000	50,000
	25,548	11,484,000	10,361,708	50,000	50,000
TOTAL VILLAGE REVENUES AND OTHER SOURCES	**67,994,289**	**99,417,033**	**97,863,547**	**89,138,442**	**92,834,803**
MOUNT PROSPECT LIBRARY REVENUES	8,816,084	9,450,626	9,450,626	9,715,689	(a)
TOTAL REVENUES AND OTHER SOURCES VILLAGE AND LIBRARY (b)	**76,810,373**	**108,867,659**	**107,314,173**	**98,854,131**	**92,834,803**
CHANGES IN FUND BALANCES					(b)
Total Revenues & Other Sources	76,810,373	108,867,659	107,314,173	98,854,131	92,834,803
Total Expenditures	92,096,267	108,488,242	109,208,740	95,113,751	89,791,925
Additions to <Use of> Fund Balances	(15,285,894)	379,417	(1,894,567)	3,740,380	3,042,878
ANALYSIS OF CHANGES IN FUND BALANCES					(b)
Additions to <Use of> Pension Fund Balances	(13,048,564)	4,001,800	5,501,114	4,406,000	5,494,000
Additions to <Use of> Other Fund Balances	(2,237,330)	(3,622,383)	(7,395,681)	(665,620)	(2,451,122)
	(15,285,894)	379,417	(1,894,567)	3,740,380	3,042,878

(a) Figures not available as of December 15, 2009.
(b) Does not include the Mount Prospect Library 2011 Forecast.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
REVENUES AND OTHER SOURCES BY FUND

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
GENERAL FUND	41,083,058	40,153,100	39,855,305	40,691,100	42,583,500
SPECIAL REVENUE FUNDS					
Refuse Disposal Fund	4,167,592	4,166,000	3,997,615	4,038,500	4,143,500
Motor Fuel Tax Fund	1,558,291	1,812,000	1,522,669	1,836,500	1,501,500
Community Dev. Block Grnt	406,530	785,604	967,637	565,447	570,483
Asset Seizure Fund	2,250	12,000	3,120	6,000	7,000
DEA Shared Funds Fund	28,006	2,000	1,100	1,500	1,500
DUI Fine Fund	15,664	21,000	20,015	20,500	20,500
Foreign Fire Tax Board Fund	34,732	41,000	50,236	35,500	35,500
	6,213,065	6,839,604	6,562,392	6,503,947	6,279,983
DEBT SERVICES FUNDS					
G.O. Bonds - Property Taxes	1,291,695	1,303,000	1,771,560	1,697,000	1,702,000
G.O. Bonds - Tax Increment	1,144,816	-	-	-	-
G.O. Bonds - Home Rule Sales Tax 1	1,225,513	1,054,000	1,054,000	1,140,708	613,354
Special Service Area Bonds	161	-	-	-	-
	3,662,185	2,357,000	2,825,560	2,837,708	2,315,354
CAPITAL PROJECTS FUNDS					
Capital Improvement Fund	1,972,896	1,178,810	1,236,815	1,421,500	1,318,500
Series 2009 Const Fund	-	12,784,000	10,920,100	1,124,505	-
Downtown Redevlpmnt Const	1,111,977	2,675,000	2,407,600	2,567,000	2,673,500
Street Improv Const Fund	1,533,415	1,334,000	1,322,400	1,717,600	1,560,000
Flood Control Const Fund	11,453	108,500	123,800	198,792	737,646
	4,629,741	18,080,310	16,010,715	7,029,397	6,289,646
ENTERPRISE FUNDS					
Water And Sewer Fund	10,437,748	11,983,000	11,022,450	12,225,500	12,710,500
Village Parking System Fund	185,013	161,000	149,600	152,000	152,500
Parking System Revenue Fund	178,020	161,000	159,200	159,500	160,000
	10,800,781	12,305,000	11,331,250	12,537,000	13,023,000
INTERNAL SERVICE FUNDS					
Vehicle Maintenance Fund	1,554,380	1,671,682	1,886,231	1,654,192	1,905,512
Vehicle Replacement Fund	1,105,024	1,159,700	1,344,308	238,200	962,100
Computer Replacement Fund	183,229	220,281	198,281	12,000	205,963
Risk Management Fund	6,105,105	6,683,556	6,271,395	6,865,098	7,220,945
	8,947,738	9,735,219	9,700,215	8,769,490	10,294,520

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
REVENUES AND OTHER SOURCES BY FUND

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
FIDUCIARY FUNDS					
Police Pension Fund	(3,789,860)	4,966,500	6,145,490	5,585,500	6,243,500
Fire Pension Fund	(3,552,419)	4,980,300	5,432,620	5,184,300	5,805,300
	(7,342,279)	9,946,800	11,578,110	10,769,800	12,048,800
TOTAL REVENUE & OTHER SOURCES VILLAGE FUNDS	**67,994,289**	**99,417,033**	**97,863,547**	**89,138,442**	**92,834,803**
MOUNT PROSPECT LIBRARY FUND	8,816,084	9,450,626	9,450,626	9,715,689	**(a)**
TOTAL REVENUE & OTHER SOURCES VILLAGE & LIBRARY FUNDS (b)	**76,810,373**	**108,867,659**	**107,314,173**	**98,854,131**	**92,834,803**

(a) Figures not available as of December 15, 2009.
(b) Does not include the Mount Prospect Library 2011 Forecast.

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
001 – GENERAL FUND

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PROPERTY TAXES						
0010000-400100	Property Taxes - Current	7,564,993	7,539,000	7,539,000	7,845,000	8,117,000
0010000-400200	Property Taxes - Prior	(13,593)	-	-	-	-
0010000-400370	Property Taxes - Pol Pen Pr Yr	-	-	5,000	-	-
0010000-400371	Property Taxes - Pol Pen	1,401,952	1,505,000	1,505,000	2,005,000	2,415,000
0010000-400372	Property Taxes - Fire Pen	1,383,735	1,485,000	1,485,000	1,725,000	2,110,000
0010000-400373	Property Taxes - Fire Pen Pr Yr	9,899	-	(500)	-	-
		10,346,986	10,529,000	10,533,500	11,575,000	12,642,000
OTHER TAXES						
0010000-410150	Home Rule Sales Tax - 3rd	1,221,967	1,054,000	1,054,000	1,246,000	1,296,000
0010000-410300	Auto Rental Tax	12,862	17,000	10,000	10,000	10,000
0010000-410400	Food & Beverage Tax	776,268	714,000	714,000	728,000	743,000
0010000-412100	Road & Bridge Taxes-Current	91,481	78,000	89,000	92,000	95,000
0010000-412200	Road & Bridge Taxes-Prior	(207)	2,000	(500)	-	-
0010000-414000	Real Estate Transfer Tax	643,082	489,000	489,000	650,000	650,000
0010000-415000	Hotel/Motel Tax	46,758	45,000	35,000	36,000	60,000
0010000-416000	Electronic Games Tax	785	-	1,000	1,000	1,000
0010000-417100	Telecommunications Tax	2,770,473	2,896,000	2,896,000	2,900,000	2,900,000
0010000-417200	No. Illinois Gas Tax	725,699	600,000	600,000	630,000	662,000
0010000-417250	Natural Gas Use Tax	115,633	100,000	114,000	115,000	115,000
0010000-417300	Com Ed Electric Tax	1,146,174	1,145,000	1,145,000	1,168,000	1,191,000
		7,550,975	7,140,000	7,146,500	7,576,000	7,723,000
LICENSES, PERMITS & FEES						
0010000-420100	Vehicle Licenses	1,403,190	1,405,000	1,405,000	1,405,000	1,405,000
0010000-420300	Liquor Licenses	125,800	135,000	145,000	145,000	145,000
0010000-420400	Business Licenses	164,219	175,000	150,000	165,000	175,000
0010000-420500	Contractor Licenses	38,574	40,000	35,000	35,000	35,000
0010000-420600	Alarm Licenses	15,190	16,000	16,000	16,000	16,000
0010000-421100	Building Permits	363,945	900,000	975,000	550,000	550,000
0010000-421200	Electrical Permits	34,427	39,000	40,000	41,000	42,000
0010000-421300	Plumbing Permits	38,708	43,000	41,000	42,000	43,000
0010000-421500	Permit Penalties	3,260	3,000	3,000	3,000	3,000
0010000-421600	Reinspection Fees	65,500	50,000	95,000	75,000	75,000
0010000-421800	Vacant Structure Registration	-	2,000	-	-	-
0010000-421900	Stormwater Detention Fee	23,496	-	-	-	-
0010000-422100	Plan Examination Fees	20,090	24,000	22,000	22,000	22,000
0010000-422200	Street Opening Fees	1,450	2,000	2,000	2,000	2,000
0010000-422300	Elevator Inspection Fees	20,480	20,000	20,000	20,000	20,000
0010000-422400	Truck Fees	1,110	1,000	1,000	1,000	1,000
0010000-422500	Nuisance Abatement Fees	-	2,000	12,000	2,000	2,000
0010000-422600	Utility Permit Fees	2,750	10,000	5,000	5,000	5,000
0010000-423000	Public Improvements Insp	-	108,000	195,000	75,000	75,000
0010000-424000	ZBA Hearing Fees	7,411	15,000	8,000	7,000	7,000
0010000-425000	False Alarm Fees	11,820	15,000	10,000	10,000	10,000
0010000-426000	Landlord/Tenant Fees	242,633	240,000	256,000	255,000	255,000
0010000-427300	Cable TV Franchise Fee	510,775	530,000	530,000	550,000	572,000
		3,094,828	3,775,000	3,966,000	3,426,000	3,460,000

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
001 – GENERAL FUND

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
INTERGOVERMENT REV.						
0010000-430000	State Sales Tax	10,066,919	9,430,000	9,430,000	9,560,000	9,812,000
0010000-430100	State Income Tax	5,326,270	5,008,000	4,600,000	4,445,000	4,615,000
0010000-430400	State Use Tax	830,080	745,500	745,500	754,000	777,000
0010000-430500	Charitable Games Tax	2,388	3,000	2,500	2,000	2,500
0010000-430600	Personal Prop Repl Tax	399,660	340,600	340,600	344,000	355,000
0010000-431000	Pers Prop Repl Tax - R&B	9,284	10,000	7,500	7,500	7,500
0010000-434100	Police Training Reimbursement	25,234	30,000	30,000	30,000	30,000
0010000-434205	Tobacco Enforcement Grant	4,620	6,000	5,000	5,000	5,000
0010000-434206	Body Armor Grant	7,346	5,000	5,000	5,000	5,000
0010000-434300	Fire Training Reimbursement	7,543	3,000	10,500	5,000	5,000
0010000-434305	FEMA Grant	144,442	-	-	-	-
0010000-434400	Illinois Housing Dev Auth Grant	31,363	21,000	21,000	21,000	21,000
0010000-434402	Regional Trans Auth Grant	71,157	50,000	50,000	-	-
0010000-434405	SHAP Grant	-	2,500	-	-	-
0010000-434407	Illinois Dept of Aging Grant	200,000	-	-	-	-
0010000-435300	NRC Support	-	39,000	6,000	24,000	35,000
0010000-435900	Other Grants	70,505	150,000	120,000	37,600	35,000
		17,196,811	15,843,600	15,373,600	15,240,100	15,705,000
CHARGES FOR SERVICE						
0010000-440100	W & S Service Charge	443,500	460,000	460,000	476,000	493,000
0010000-440200	Parking Service Charge	15,116	16,000	16,000	16,500	17,000
0010000-440250	Village Parking Service Charge	22,670	24,000	24,000	25,000	26,000
0010000-441100	Maint of State Hwys	57,771	81,000	102,500	85,000	87,000
0010000-441200	Ambulance Transprt Fees	719,062	750,000	735,000	750,000	750,000
0010000-441300	Forest River Rural FPD	44,264	44,000	44,000	46,000	47,500
0010000-444100	Cable Program Fees/Library	13,060	14,000	14,000	14,000	14,500
0010000-444101	Cable Program Fees/Park District	16,114	16,000	20,000	19,000	19,000
0010000-444103	Cable Program Fees/Dist 26	-	5,000	2,000	2,000	2,000
0010000-444104	Cable Programming Fees/Dist 59	1,975	7,500	5,000	5,000	5,000
0010000-444107	Other Intergovernmental Program	-	1,000	1,000	1,000	1,000
0010000-444108	Experience Mount Prospect TV	-	-	6,000	27,000	27,000
0010000-449100	Special Detail Revenue	14,211	12,000	15,000	15,000	15,000
0010000-449200	Fire Training Revenue	24,259	30,000	25,000	25,000	25,000
0010000-449300	Lease Payments	122,969	112,000	112,000	116,000	119,000
0010000-449301	General Store Lease	16,201	18,000	16,605	17,500	18,500
		1,511,172	1,590,500	1,598,105	1,640,000	1,666,500
FINES AND FORFEITS						
0010000-450100	Parking Fines	324,654	300,000	300,000	300,000	300,000
0010000-450200	Local Ordinance Fines	23,635	10,000	5,000	5,000	5,000
0010000-450220	Code Enforcement Fines	8,793	10,000	10,000	10,000	10,000
0010000-450300	Circuit Court Fines	273,227	300,000	275,000	275,000	275,000
0010000-450400	Fines-Parental Resp	1,650	4,000	1,000	2,000	2,000
0010000-450800	Forfeited Escrow Funds	88,392	75,000	50,000	50,000	50,000
		720,351	699,000	641,000	642,000	642,000

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
001 – GENERAL FUND

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
INVESTMENT INCOME						
0010000-460100	Interest Income	139,131	40,000	40,000	90,000	228,000
0010000-460200	Interest Income - Escrow Funds	36,707	4,000	4,000	18,000	42,000
0010000-460800	Bank Account Interest	68,908	20,000	25,000	20,000	20,000
0010000-460810	Sweep Acct Interest & Fees	11,541	-	-	-	-
0010000-464001	IMET Market Value Adj	558	-	100	2,000	2,500
		256,845	64,000	69,100	130,000	292,500
REIMBURSEMENTS						
0010000-470100	Home Delivered Meals	29,931	31,000	37,000	53,000	53,000
0010000-470200	H/S Youth Officer Reimb	71,978	75,000	74,500	76,500	79,000
0010000-470250	Mount Prospect Library Cont	-	39,500	73,500	23,500	24,500
0010000-470400	Sidewalk - Shared Cost	24,108	35,000	20,000	13,000	17,000
0010000-470500	Tree Replacement Reimb	23,660	58,500	55,000	66,000	68,000
0010000-470800	Property Damage Reimb	38,656	45,000	25,000	30,000	35,000
0010000-470900	Other Reimbursements	59,524	45,000	45,000	34,000	19,000
		247,857	329,000	330,000	296,000	295,500
OTHER REVENUE						
0010000-480200	Human Services Revenue	15,981	35,000	40,000	35,000	35,000
0010000-480300	Police & Fire Reports	7,204	8,000	8,000	8,000	8,000
0010000-480400	Animal Release	1,135	1,000	1,000	1,000	1,000
0010000-480500	Subpoena Fees	3,632	4,000	4,000	4,000	4,000
0010000-480700	Advertising Revenue	-	-	9,500	10,000	-
0010000-480900	Miscellaneous Income	39,160	40,000	40,000	39,000	40,000
0010000-480944	Paramedic Donations	2,175	1,000	1,000	1,500	1,500
0010000-480945	Fire Department Donations	1,843	1,000	1,500	1,500	1,500
0010000-480946	Police Department Donations	10,625	5,000	12,000	1,500	1,500
0010000-480950	Human Services Donations	1,500	1,500	1,000	1,000	1,000
0010000-480960	Public Works Donations	1,600	1,500	12,000	1,500	1,500
0010000-486000	Special Events Commission	28,330	40,000	32,000	30,000	30,000
0010000-486005	Winter Festival Parade	37,892	30,000	30,000	30,000	30,000
0010000-486050	Sister City Events	3,613	15,000	4,500	2,000	2,000
0010000-489900	Cash Over & Short	(352)	-	-	-	-
		154,338	183,000	196,500	166,000	157,000
OTHER FINANCING SOURCES						
0010000-494600	Sale of Property	2,895	-	1,000	-	-
		2,895	-	1,000	-	-
TOTAL GENERAL FUND		**41,083,058**	**40,153,100**	**39,855,305**	**40,691,100**	**42,583,500**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
030 – REFUSE DISPOSAL FUND

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PROPERTY TAXES						
0300000-400100	Property Taxes - Current	2,011,437	1,750,000	1,731,000	1,731,000	1,783,000
0300000-400200	Property Taxes - Prior	(3,640)	-	(8,000)	-	-
		2,007,797	1,750,000	1,723,000	1,731,000	1,783,000
CHARGES FOR SERVICE						
0300000-445050	S/F Refuse Disposal Charges	957,964	1,000,000	966,000	966,000	966,000
0300000-445100	M/F Refuse Disposal Chgs	920,479	975,000	920,000	939,000	958,000
0300000-445150	S/F Refuse Penalties	14,829	20,000	12,500	10,000	10,000
0300000-445200	M/F Refuse Penalties	8,228	10,000	12,000	10,000	10,000
0300000-445300	Sale of Refuse Stickers	204,617	225,000	225,000	225,000	225,000
0300000-445400	Sale of Recycling Bins	1,130	-	615	1,000	1,000
		2,107,247	2,230,000	2,136,115	2,151,000	2,170,000
INVESTMENT INCOME						
0300000-460100	Interest Income	38,234	35,000	8,500	22,500	52,500
		38,234	35,000	8,500	22,500	52,500
OTHER REVENUE						
0300000-480900	Miscellaneous Income	682	1,000	1,000	1,000	1,000
0300000-482000	Commercial Contract Admin Fee	13,632	150,000	129,000	133,000	137,000
		14,314	151,000	130,000	134,000	138,000
TOTAL REFUSE DISPOSAL FUND		**4,167,592**	**4,166,000**	**3,997,615**	**4,038,500**	**4,143,500**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
050 – MOTOR FUEL TAX FUND

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
INTERGOVERMENT REV.						
0500000-432000	State Motor Fuel Tax	1,504,420	1,568,000	1,430,000	1,445,000	1,490,000
0500000-435227	IDOT Grants - LED Conversions	-	168,000	-	230,000	-
0500000-435900	Other Grants	17,075	-	27,925	-	-
		1,521,495	1,736,000	1,457,925	1,675,000	1,490,000
INVESTMENT INCOME						
0500000-460100	Interest Income	16,541	15,000	1,000	1,000	1,000
0500000-460800	Bank Account Interest	177	1,000	500	500	500
		16,718	16,000	1,500	1,500	1,500
REIMBURSEMENTS						
0500000-470900	Other Reimbursements	5,982	55,000	55,000	155,000	5,000
0500000-472100	MFT Projects - Reimb	14,096	5,000	8,244	5,000	5,000
		20,078	60,000	63,244	160,000	10,000
TOTAL MOTOR FUEL TAX FUND		**1,558,291**	**1,812,000**	**1,522,669**	**1,836,500**	**1,501,500**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
070 – COMMUNITY DEVELOPMENT BLOCK GRANT

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
INTERGOVERMENT REV.					
0700000-433000 Community Dvlpmnt Blk Grnt	342,372	745,604	879,735	515,447	520,483
	342,372	745,604	879,735	515,447	520,483
INVESTMENT INCOME					
0700000-460800 Bank Account Interest	26	-	20	-	-
	26	-	20	-	-
OTHER REVENUE					
0700000-483000 Program Income	64,132	40,000	87,882	50,000	50,000
	64,132	40,000	87,882	50,000	50,000
TOTAL COMMUNITY DEV. BLOCK GRNT	**406,530**	**785,604**	**967,637**	**565,447**	**570,483**

080 – ASSET SEIZURE FUND

FINES AND FORFEITS					
0800000-450450 Seized Assets	1,087	10,000	3,000	5,000	5,000
	1,087	10,000	3,000	5,000	5,000
INVESTMENT INCOME					
0800000-460100 Interest Income	1,163	2,000	120	1,000	2,000
	1,163	2,000	120	1,000	2,000
TOTAL ASSET SEIZURE FUND	**2,250**	**12,000**	**3,120**	**6,000**	**7,000**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
085 – DEA SHARED FUNDS

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
FINES AND FORFEITS					
0850000-450460 DEA Shared Seized Assets	27,491	1,000	1,000	1,000	1,000
	27,491	1,000	1,000	1,000	1,000
INVESTMENT INCOME					
0850000-460800 Bank Account Interest	515	1,000	100	500	500
	515	1,000	100	500	500
TOTAL DEA SHARED FUNDS FUND	**28,006**	**2,000**	**1,100**	**1,500**	**1,500**

086 – DUI FINE FUND

FINES AND FORFEITS					
0860000-450465 DUI Fines	15,525	20,000	20,000	20,000	20,000
	15,525	20,000	20,000	20,000	20,000
INVESTMENT INCOME					
0860000-460100 Interest Income	139	1,000	15	500	500
	139	1,000	15	500	500
TOTAL DUI FINE FUND	**15,664**	**21,000**	**20,015**	**20,500**	**20,500**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
095 – FOREIGN FIRE TAX BOARD FUND

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
OTHER TAXES					
0950000-418000 Foreign Fire Ins Tax	34,126	40,000	50,196	35,000	35,000
	34,126	40,000	50,196	35,000	35,000
INVESTMENT INCOME					
0950000-460100 Interest Income	606	1,000	40	500	500
	606	1,000	40	500	500
TOTAL FOREIGN FIRE TAX BOARD FUND	**34,732**	**41,000**	**50,236**	**35,500**	**35,500**

140 – SERIES 1987A B&I, PW

INVESTMENT INCOME					
1400000-460100 Interest Income	52	-	10	-	-
	52	-	10	-	-
TOTAL SERIES 1987A B&I, PW FACILITY	**52**	**-**	**10**	**-**	**-**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
180 – SERIES 2001 B&I, VILLAGE

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PROPERTY TAXES						
1800000-400100	Property Taxes - Current	381,886	381,000	377,000	378,000	378,000
1800000-400200	Property Taxes - Prior	(762)	-	(2,000)	-	-
		381,124	381,000	375,000	378,000	378,000
INVESTMENT INCOME						
1800000-460100	Interest Income	2,231	4,000	350	1,000	1,000
		2,231	4,000	350	1,000	1,000
TOTAL SERIES 2001 B&I, VILLAGE HALL		**383,355**	**385,000**	**375,350**	**379,000**	**379,000**

190 – SERIES 2003 B&I, VILLAGE

PROPERTY TAXES						
1900000-400100	Property Taxes - Current	904,412	910,000	900,000	902,000	904,000
1900000-400200	Property Taxes - Prior	(1,740)	-	(5,000)	-	-
		902,672	910,000	895,000	902,000	904,000
INVESTMENT INCOME						
1900000-460100	Interest Income	5,616	8,000	900	2,000	5,000
		5,616	8,000	900	2,000	5,000
TOTAL SERIES 2003 B&I, VILLAGE HALL		**908,288**	**918,000**	**895,900**	**904,000**	**909,000**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
195 – SERIES 2009 B&I, FD/PW

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PROPERTY TAXES					
1950000-400100 Property Taxes - Current	-	-	500,000	413,000	413,000
	-	-	500,000	413,000	413,000
INVESTMENT INCOME					
1950000-460100 Interest Income	-	-	300	1,000	1,000
	-	-	300	1,000	1,000
TOTAL SERIES 2009 B&I, FD/PW	-	-	**500,300**	**414,000**	**414,000**

290 – SERIES 1999 B&I, TIF

OTHER TAXES					
2900000-413100 Property Tax Increment	1,133,500	-	-	-	-
	1,133,500	-	-	-	-
INVESTMENT INCOME					
2900000-460100 Interest Income	11,316	-	-	-	-
	11,316	-	-	-	-
TOTAL SERIES 1999 B&I, TIF	**1,144,816**	-	-	-	-

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
380 – IEPA FLOOD CONTROL LOANS B&I

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
OTHER TAXES					
3800000-410100 Home Rule Sales Tax - 1st	348,609	1,054,000	1,054,000	1,140,708	613,354
	348,609	1,054,000	1,054,000	1,140,708	613,354
INVESTMENT INCOME					
3800000-460100 Interest Income	371	-	-	-	-
	371	-	-	-	-
TOTAL IEPA FLOOD CONTROL LOANS B&I	**348,980**	**1,054,000**	**1,054,000**	**1,140,708**	**613,354**

390 – SERIES 2000 B&I, FLOOD

OTHER TAXES					
3900000-410100 Home Rule Sales Tax - 1st	873,358	-	-	-	-
	873,358	-	-	-	-
INVESTMENT INCOME					
3900000-460100 Interest Income	3,175	-	-	-	-
	3,175	-	-	-	-
TOTAL SERIES 2000 B&I, FLOOD	**876,533**	-	-	-	-

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
510 – CAPITAL IMPROVEMENT FUND

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
OTHER TAXES						
5100000-410250	Home Rule Sales Tax - 4th	1,129,813	954,000	954,000	1,146,000	1,196,000
		1,129,813	954,000	954,000	1,146,000	1,196,000
INTERGOVERMENT REV.						
5100000-434201	DCEO Grant	-	56,250	275,000	200,000	-
5100000-434305	FEMA Grant	-	88,000	-	-	-
5100000-435900	Other Grants	-	62,560	-	64,000	96,000
		-	206,810	275,000	264,000	96,000
INVESTMENT INCOME						
5100000-460100	Interest Income	11,335	18,000	3,500	11,500	26,500
		11,335	18,000	3,500	11,500	26,500
OTHER REVENUE						
5100000-485000	Developer Donations	22,326	-	4,315	-	-
		22,326	-	4,315	-	-
OTHER FINANCING SOURCES						
5100000-490550	Transfer - General Fund	809,422	-	-	-	-
		809,422	-	-	-	-
TOTAL CAPITAL IMPROVEMENT FUND		**1,972,896**	**1,178,810**	**1,236,815**	**1,421,500**	**1,318,500**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
528 – SERIES 2009 CONST FUND

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
INTERGOVERMENT REV.					
5280000-435900 Other Grants	-	-	250,000	150,000	-
	-	-	250,000	150,000	-
INVESTMENT INCOME					
5280000-460100 Interest Income	-	220,000	35,000	1,000	-
	-	220,000	35,000	1,000	-
OTHER REVENUE					
5280000-480900 Miscellaneous Income	-	1,000	-	-	-
	-	1,000	-	-	-
OTHER FINANCING SOURCES					
5280000-490850 Transfer In	-	1,139,000	635,100	973,505	-
5280000-494100 Bond Proceeds	-	11,424,000	10,000,000	-	-
	-	12,563,000	10,635,100	973,505	-
TOTAL SERIES 2009 CONST FUND	**-**	**12,784,000**	**10,920,100**	**1,124,505**	**-**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
550 – DOWNTOWN REDEVELOPMENT FUND

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
OTHER TAXES						
5500000-413100	Property Tax Increment	1,078,751	2,640,000	2,404,000	2,556,000	2,656,000
		1,078,751	2,640,000	2,404,000	2,556,000	2,656,000
INVESTMENT INCOME						
5500000-460100	Interest Income	33,226	35,000	1,600	11,000	17,500
		33,226	35,000	1,600	11,000	17,500
REIMBURSEMENTS						
5500000-470900	Other Reimbursements	-	-	2,000	-	-
		-	-	2,000	-	-
TOTAL DOWNTOWN REDEVLPMNT CONST		**1,111,977**	**2,675,000**	**2,407,600**	**2,567,000**	**2,673,500**

560 – STREET IMPROVEMENT CONST FUND

OTHER TAXES						
5600000-410200	Home Rule Sales Tax - 2nd	1,221,967	1,054,000	1,054,000	1,246,000	1,296,000
5600000-417400	Municipal Motor Fuel Tax	277,376	270,000	258,000	260,000	263,000
		1,499,343	1,324,000	1,312,000	1,506,000	1,559,000
INTERGOVERMENT REV.						
5600000-434315	EECBG Grant	-	-	-	210,600	-
		-	-	-	210,600	-
INVESTMENT INCOME						
5600000-460100	Interest Income	23,658	10,000	1,400	1,000	1,000
		23,658	10,000	1,400	1,000	1,000
OTHER REVENUE						
5600000-480900	Miscellaneous Income	10,414	-	9,000	-	-
		10,414	-	9,000	-	-
TOTAL STREET IMPROV CONST FUND		**1,533,415**	**1,334,000**	**1,322,400**	**1,717,600**	**1,560,000**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
590 – FLOOD CONTROL CONST FUND

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
OTHER TAXES					
5900000-410100 Home Rule Sales Tax - 1st	-	-	-	105,292	682,646
	-	-	-	105,292	682,646
LICENSES, PERMITS & FEES					
5900000-421900 Stormwater Retention Fee	-	60,000	76,000	45,000	50,000
	-	60,000	76,000	45,000	50,000
INTERGOVERMENT REV.					
5900000-435350 City of Prospect Hgts-Levee 37	-	47,500	47,500	47,500	-
	-	47,500	47,500	47,500	-
INVESTMENT INCOME					
5900000-460100 Interest Income	11,453	1,000	300	1,000	5,000
	11,453	1,000	300	1,000	5,000
TOTAL FLOOD CONTROL CONST FUND	**11,453**	**108,500**	**123,800**	**198,792**	**737,646**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
610 – WATER AND SEWER FUND

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
OTHER TAXES						
6100000-411100	SSA Taxes - Current	1,513,976	1,484,000	1,500,000	1,500,000	1,500,000
6100000-411200	SSA Taxes - Prior	(8,582)	25,000	-	-	-
		1,505,394	1,509,000	1,500,000	1,500,000	1,500,000
LICENSES, PERMITS & FEES						
6100000-428000	Cross Connection Fee	15,640	16,000	16,000	16,000	16,000
		15,640	16,000	16,000	16,000	16,000
CHARGES FOR SERVICE						
6100000-446100	Water Sales	6,006,911	7,020,000	6,435,000	7,305,000	7,590,000
6100000-446200	Sewer Fees	1,787,538	2,280,000	2,076,250	2,355,000	2,445,000
6100000-446250	Sewer Construction Charge	792,328	786,000	781,000	786,000	786,000
6100000-446300	Water Penalties	125,921	120,000	110,000	120,000	120,000
6100000-446400	Water Meter Fees	6,090	10,000	14,000	10,000	10,000
6100000-446500	Water & Sewer Taps	13,550	20,000	20,000	20,000	20,000
		8,732,338	10,236,000	9,436,250	10,596,000	10,971,000
INVESTMENT INCOME						
6100000-460100	Interest Income	107,874	160,000	25,000	67,500	157,500
6100000-460500	Interest - JAWA Deposit	30,306	15,000	15,000	15,000	15,000
6100000-460800	Bank Account Interest	19,307	15,000	100	5,000	15,000
6100000-464001	IMET Market Value Adj	186	5,000	100	5,000	15,000
		157,673	195,000	40,200	92,500	202,500
REIMBURSEMENTS						
6100000-474100	Water Fund Reimbursements	-	2,000	-	1,000	1,000
		-	2,000	-	1,000	1,000
OTHER REVENUE						
6100000-480900	Miscellaneous Income	26,703	25,000	30,000	20,000	20,000
		26,703	25,000	30,000	20,000	20,000
TOTAL WATER AND SEWER FUND		**10,437,748**	**11,983,000**	**11,022,450**	**12,225,500**	**12,710,500**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
620 – VILLAGE PARKING SYSTEM FUND

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
OTHER TAXES						
6200000-410250	Home Rule Sales Tax - 4th	41,469	45,000	45,000	45,000	45,000
		41,469	45,000	45,000	45,000	45,000
LICENSES, PERMITS & FEES						
6200000-429400	Rental Income - Depot	7,072	6,000	-	-	-
		7,072	6,000	-	-	-
CHARGES FOR SERVICE						
6200000-447400	Parking Fees - Maple St- D	127,260	103,000	98,500	100,000	100,000
6200000-447600	Parking Fees - Wille Lot	7,733	5,000	6,000	6,000	6,000
		134,993	108,000	104,500	106,000	106,000
INVESTMENT INCOME						
6200000-460100	Interest Income	1,479	2,000	100	1,000	1,500
		1,479	2,000	100	1,000	1,500
TOTAL VILLAGE PARKING SYSTEM FUND		**185,013**	**161,000**	**149,600**	**152,000**	**152,500**

630 – PARKING SYSTEM REVENUE FUND

OTHER TAXES						
6300000-410250	Home Rule Sales Tax - 4th	50,685	55,000	55,000	55,000	55,000
		50,685	55,000	55,000	55,000	55,000
CHARGES FOR SERVICE						
6300000-447100	Parking Fees - Meter Lot A	70,211	58,000	57,000	57,000	57,000
6300000-447300	Parking Fees - Meter Lot C	57,124	47,000	47,000	47,000	47,000
		127,335	105,000	104,000	104,000	104,000
INVESTMENT INCOME						
6300000-460100	Interest Income	-	1,000	200	500	1,000
		-	1,000	200	500	1,000
TOTAL PARKING SYSTEM REVENUE FUND		**178,020**	**161,000**	**159,200**	**159,500**	**160,000**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
660 – VEHICLE MAINTENANCE FUND

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
CHARGES FOR SERVICE						
6600000-442050	Mayor and Board Charges	2,778	2,982	2,982	1,978	2,992
6600000-442075	Manager's Office Charges	2,778	2,982	2,982	1,978	2,992
6600000-442100	Television Svcs Div. Charges	2,778	2,982	2,982	1,978	2,992
6600000-442200	Planning Div Charges	2,778	2,982	2,982	1,978	2,992
6600000-442300	Building Code Div Chgs	11,573	12,425	12,425	9,886	12,468
6600000-442400	Housing Inspection Chgs	19,289	20,709	20,709	17,299	20,781
6600000-442450	Health Inspection Chgs	2,778	2,982	2,982	1,978	2,992
6600000-442500	Human Services Charges	2,778	2,982	2,982	1,978	2,992
6600000-442600	Police Department Charges	465,253	499,490	499,490	428,345	501,222
6600000-442700	Fire Department Charges	-	-	226,549	197,700	227,335
6600000-442800	P/W Administration Chgs	544,724	607,505	607,505	510,708	609,612
6600000-442810	Engineering Div Chgs	27,005	28,992	28,992	16,804	29,093
6600000-443200	Water Fund Chgs - General	450,284	460,723	460,723	446,168	462,321
6600000-443300	Parking Fund Chgs-General	4,166	4,473	4,473	4,332	4,489
6600000-443305	Village Parking Fund Chgs-Genl	4,166	4,473	4,473	4,332	4,489
		1,543,128	1,656,682	1,883,231	1,647,442	1,889,762
INVESTMENT INCOME						
6600000-460100	Interest Income	11,008	15,000	2,400	6,750	15,750
		11,008	15,000	2,400	6,750	15,750
OTHER REVENUE						
6600000-480900	Miscellaneous Income	244	-	600	-	-
		244	-	600	-	-
TOTAL VEHICLE MAINTENANCE FUND		**1,554,380**	**1,671,682**	**1,886,231**	**1,654,192**	**1,905,512**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
670 – VEHICLE REPLACEMENT FUND

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
CHARGES FOR SERVICE						
6700000-442000	Manager Department Charges	3,300	8,000	8,000	-	2,300
6700000-442050	Mayor and Board Charges	1,700	900	900	-	1,500
6700000-442100	Television Svcs Div. Charges	400	2,600	2,600	-	1,500
6700000-442200	Planning Div Charges	1,500	1,500	1,500	-	1,500
6700000-442300	Building Code Div Chgs	5,400	6,100	6,100	-	5,700
6700000-442400	Housing Inspection Chgs	7,500	12,300	14,200	-	10,400
6700000-442450	Health Inspection Chgs	1,500	1,500	1,500	-	1,500
6700000-442500	Human Services Charges	-	700	700	-	400
6700000-442600	Police Department Charges	218,800	109,600	109,600	-	174,300
6700000-442700	Fire Department Charges	197,400	238,800	238,800	-	157,800
6700000-442800	P/W Administration Chgs	202,200	286,900	286,900	-	189,300
6700000-442810	Engineering Div Chgs	12,000	11,800	11,800	-	11,100
6700000-443200	Water Fund Chgs - General	193,100	209,100	209,100	68,500	126,900
6700000-443300	Parking Fund Chgs-General	3,300	4,000	4,000	2,880	5,360
6700000-443305	Village Parking Fund Chgs-Genl	4,600	5,900	5,900	4,320	8,040
		852,700	899,700	901,600	75,700	697,600
FINES AND FORFEITS						
6700000-450350	Circuit Court Supervision Fee	33,565	-	36,000	36,000	36,000
		33,565	-	36,000	36,000	36,000
INVESTMENT INCOME						
6700000-460100	Interest Income	172,286	200,000	46,000	76,500	178,500
		172,286	200,000	46,000	76,500	178,500
OTHER FINANCING SOURCES						
6700000-490850	Transfer In	23,820	-	-	-	-
6700000-494652	Gain/Loss on Sale of Assets	22,653	60,000	360,708	50,000	50,000
		46,473	60,000	360,708	50,000	50,000
TOTAL VEHICLE REPLACEMENT FUND		**1,105,024**	**1,159,700**	**1,344,308**	**238,200**	**962,100**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
680 – COMPUTER REPLACEMENT FUND

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
CHARGES FOR SERVICE						
6800000-442090	IT Div. Charges	151,002	177,397	177,397	-	161,223
6800000-443150	TV Services - General	-	394	394	-	394
6800000-443200	Water Fund Chgs - General	13,199	14,641	14,641	-	13,757
6800000-443400	Refuse Dispsl Fund - General	485	570	570	-	518
6800000-443450	Vehicle Maint Chgs - General	1,940	2,279	2,279	-	2,071
		166,626	195,281	195,281	-	177,963
INVESTMENT INCOME						
6800000-460100	Interest Income	16,603	25,000	3,000	12,000	28,000
		16,603	25,000	3,000	12,000	28,000
TOTAL COMPUTER REPLACEMENT FUND		**183,229**	**220,281**	**198,281**	**12,000**	**205,963**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
690 – RISK MANAGEMENT FUND

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
CHARGES FOR SERVICE						
6900000-443100	General Fund Chg-General	795,149	716,718	710,718	743,888	716,700
6900000-443200	Water Fund Chgs - General	118,551	112,203	112,203	106,682	102,269
6900000-443300	Parking Fund Chg-General	647	639	639	947	902
6900000-443305	Village Parking Fund Chg-General	971	959	959	947	902
6900000-443400	Refuse Dispsl Fund - General	26,862	26,535	26,535	22,734	21,640
6900000-443450	Vehicle Maint Chgs - General	25,764	22,145	22,145	22,501	21,787
6900000-443600	General Fund Chgs-Medical	3,141,453	3,554,406	3,305,840	3,608,344	3,801,128
6900000-443620	CDBG Fund Charges - Medical	11,158	12,559	11,849	12,892	13,575
6900000-443700	Water Fund Chgs-Medical	267,123	298,036	281,076	305,708	322,039
6900000-443750	Parking Fund Chg - Medical	4,013	4,478	4,223	4,592	4,837
6900000-443755	Vill Parking Fund Chg-Medical	6,019	6,723	6,340	6,893	7,262
6900000-443800	Refuse Dispsl Fund-Medical	29,059	32,377	30,532	33,222	34,998
6900000-443850	Vehicle Maint Chgs - Medical	89,529	99,646	117,462	127,888	134,718
6900000-444000	M P Library Charges	522,056	526,980	583,800	653,500	700,000
		5,038,354	5,414,404	5,214,321	5,650,738	5,882,757
INVESTMENT INCOME						
6900000-460100	Interest Income	72,418	90,000	18,600	31,500	73,500
		72,418	90,000	18,600	31,500	73,500
REIMBURSEMENTS						
6900000-470800	Property Damage Reimb	10,296	10,000	1,000	10,000	10,000
		10,296	10,000	1,000	10,000	10,000
OTHER REVENUE						
6900000-480900	Miscellaneous Income	213	-	-	-	-
6900000-487100	Employee Contributions	359,186	446,196	427,620	433,500	464,000
6900000-487300	Flex Addt'l Life Ins Contributions	5,144	4,512	6,091	6,096	6,096
6900000-487400	Retiree Contributions	619,494	718,444	603,763	733,264	784,592
		984,037	1,169,152	1,037,474	1,172,860	1,254,688
TOTAL RISK MANAGEMENT FUND		**6,105,105**	**6,683,556**	**6,271,395**	**6,865,098**	**7,220,945**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
710 – POLICE PENSION FUND

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
INVESTMENT INCOME						
7100000-460100	Interest Income	65,398	18,000	3,240	8,500	20,000
7100000-460800	Bank Account Interest	2,678	1,000	1,500	2,000	2,000
7100000-461100	Investment Income - Mgr S	521,869	714,000	320,500	587,500	735,000
7100000-461120	LaSalle Interest - S	12,123	15,000	3,500	10,000	10,000
7100000-461300	Invest Income - Mgr C	464,440	594,000	257,500	437,500	546,000
7100000-461320	LaSalle Interest - C	31,456	40,000	8,750	10,000	10,000
7100000-462020	Realized Gain/Loss - S	89,525	20,000	86,500	90,000	90,000
7100000-462040	Realized Gain/Loss - Mgr C	(92,558)	20,000	100,000	90,000	90,000
7100000-463016	Unrealized Gain/Loss - C	353,338	100,000	(475,000)	100,000	100,000
7100000-463017	Unrealized Gain/Loss - S	475,425	100,000	(900,000)	100,000	100,000
7100000-464000	Market Gain/Loss on Equities	(7,872,472)	1,071,000	4,500,000	1,200,000	1,296,000
		(5,948,778)	2,693,000	3,906,490	2,635,500	2,999,000
OTHER REVENUE						
7100000-487500	Police Contributions	738,466	710,000	710,500	735,500	762,000
7100000-487700	Village Contrib - R E Tax	1,401,952	1,545,000	1,510,000	2,196,000	2,464,000
7100000-487750	Village Contrib.- P P R T	18,500	18,500	18,500	18,500	18,500
		2,158,918	2,273,500	2,239,000	2,950,000	3,244,500
TOTAL POLICE PENSION FUND		**(3,789,860)**	**4,966,500**	**6,145,490**	**5,585,500**	**6,243,500**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
720 – FIRE PENSION FUND

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
INVESTMENT INCOME						
7200000-460100	Interest Income	20,981	18,000	1,320	4,000	9,000
7200000-460800	Bank Account Interest	2,080	1,000	1,150	2,000	2,000
7200000-461100	Investment Income - Mgr S	526,423	726,000	322,500	591,500	735,000
7200000-461120	LaSalle Interest - S	13,895	15,000	4,500	10,000	10,000
7200000-461300	Invest Income - Mgr C	624,094	750,000	298,000	516,500	645,000
7200000-461320	LaSalle Interest - C	44,049	40,000	8,850	10,000	10,000
7200000-462040	Realized Gain/Loss - Mgr C	(107,102)	20,000	193,000	90,000	90,000
7200000-462060	Realized Gain/Loss - Mgr S	96,444	20,000	73,500	90,000	90,000
7200000-463016	Unrealized Gain/Loss - C	440,862	100,000	(650,000)	100,000	100,000
7200000-463017	Unrealized Gain/Loss - S	457,417	100,000	(900,000)	100,000	100,000
7200000-464000	Market Gain/Loss on Equities	(7,678,282)	1,074,000	4,000,000	1,140,000	1,230,000
		(5,559,139)	2,864,000	3,352,820	2,654,000	3,021,000
OTHER REVENUE						
7200000-487600	Fire Contributions	588,785	567,000	571,000	591,000	612,000
7200000-487700	Village Contrib - R E Tax	1,393,635	1,525,000	1,484,500	1,915,000	2,148,000
7200000-487750	Village Contrib.- P P R T	24,300	24,300	24,300	24,300	24,300
		2,006,720	2,116,300	2,079,800	2,530,300	2,784,300
TOTAL FIRE PENSION FUND		**(3,552,419)**	**4,980,300**	**5,432,620**	**5,184,300**	**5,805,300**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
830 – SSA #6 GEORGE/ALBERT B&I

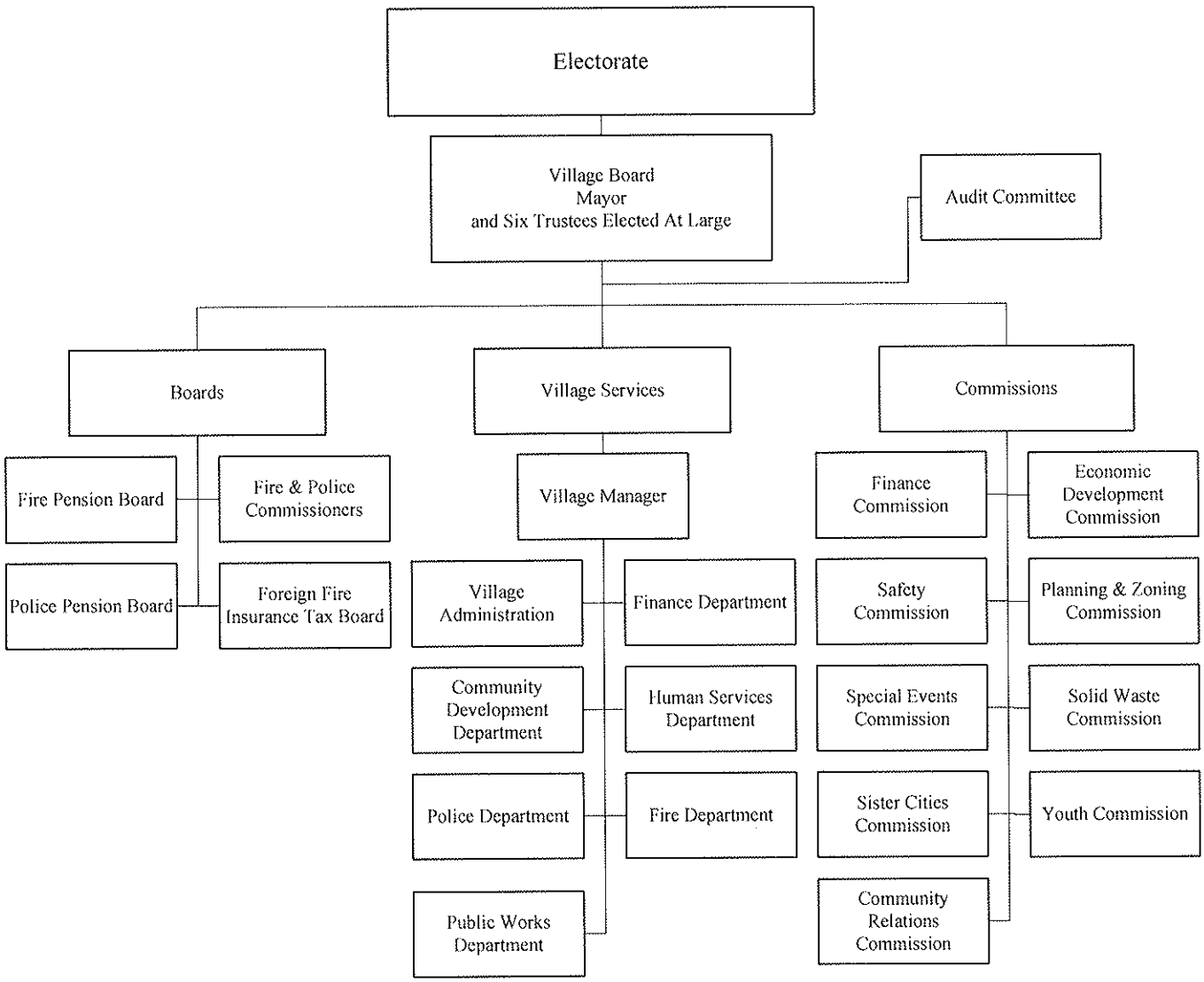
	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
INVESTMENT INCOME					
8300000-460100 Interest Income	161	-	-	-	-
	161	-	-	-	-
TOTAL SSA #6 GEORGE/ALBERT B&I	**161**	**-**	**-**	**-**	**-**

950 – MOUNT PROSPECT LIBRARY FUND

OTHER FINANCING SOURCES					
9500000-499100 Taxes - Library Fund	6,827,659	6,925,270	6,925,270	7,250,248	-
9500000-499104 Taxes - Debt Service	1,613,927	1,629,934	1,629,934	1,632,178	-
9500000-499109 Other Income	374,498	895,422	895,422	833,263	-
	8,816,084	9,450,626	9,450,626	9,715,689	-
TOTAL MOUNT PROSPECT LIBRARY FUND	**8,816,084**	**9,450,626**	**9,450,626**	**9,715,689**	**(a)**

(a) Figures not available as of December 15, 2009.

VILLAGE OF MOUNT PROSPECT
Organizational Structure



VILLAGE OF MOUNT PROSPECT
2010 BUDGET
PUBLIC REPRESENTATION

STATEMENT OF ACTIVITIES

The Mayor and Board of Trustees develop policies and enact ordinances and resolutions to ensure the health, safety, and welfare of Mount Prospect residents. It is the responsibility of the Village Board to adopt an annual budget outlining the services to be offered to Village residents during the coming year and to establish the revenue sources to be used to finance the proposed services. Additionally, the Village Board establishes the tax levy, acts on all code amendments and directs policy on issues that may arise from time to time.

The Mayor and six Village Trustees are elected at large for staggered terms of four years each. Three Trustees are elected in each odd-numbered year. The current Mayor (Village President) was elected in 2005 and reelected in 2009. The next mayoral election will be in 2013.

The Village Board meets for regular business meetings on the first and third Tuesday of each month and as a Committee of the Whole for preliminary discussion and consensus generating discussions on the second and fourth Tuesdays of each month. Members of the Village Board also participate in informal meetings on the second Saturday morning of each month for the purpose of allowing citizens to voice their opinions in a less structured atmosphere. Since 1986, all Village Board and Committee of the Whole meetings have been televised over the Village's government access cable channel.

In addition to Village Board activities, the Public Representation budget includes expenses related to the many committees, commissions, and boards consisting of citizens volunteering their time and resources in the areas of planning, zoning, finance, traffic safety, economic development, public safety, and recycling.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
PUBLIC REPRESENTATION

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PROGRAMS					
02 - MAYOR AND BOARD OF TRUSTEES	150,589	113,705	117,462	120,261	126,533
03 - ADVISORY BOARDS & COMMISSIONS	13,232	6,162	6,737	6,149	7,674
	163,821	119,867	124,199	126,410	134,207
EXPENDITURE CLASSIFICATION					
50 - PERSONAL SERVICES	33,518	33,967	34,116	34,311	34,803
51 - EMPLOYEE BENEFITS	5,736	5,848	5,941	6,291	6,659
52 - OTHER EMPLOYEE COSTS	3,986	3,650	3,650	4,400	4,488
54 - CONTRACTUAL SERVICES	113,854	71,802	75,892	76,853	83,452
55 - UTILITIES	626	500	500	455	455
57 - COMMODITIES & SUPPLIES	6,101	4,100	4,100	4,100	4,350
	163,821	119,867	124,199	126,410	134,207
SOURCE OF FUNDS					
001 - GENERAL FUND	163,821	119,867	124,199	126,410	134,207
	163,821	119,867	124,199	126,410	134,207

BUDGET HIGHLIGHTS

The Public Representation budget of $126,410 reflects an increase of $6,543 from the 2009 budget. Decreases in various contractual services budgets were needed in 2009 to help balance the overall budget.

- **Personal Services** – This expenditure classification includes the provision for the annual salaries of the Mayor, Trustees, Liquor Commissioner, and a portion of the salary of the Administrative Assistant in the Village Manager's Office. The Mayor's current annual salary is $5,500. The Mayor, as Local Liquor Commissioner, receives an additional $3,000 for serving in this capacity. Trustees receive an annual salary of $2,750.

- **Contractual Services** – Contractual Services include organization membership dues for the Northwest Municipal Conference, U.S. Conference of Mayors and Metropolitan Mayors Caucus. Also included in contractual services are a portion of the cost for the annual financial audit and $3,500 for Special Projects, used for one-time expenditures approved by the Village Board.

- **Commodities & Supplies** – Included in this expenditure classification are Office Supplies, Recognition Supplies and Other Supplies such as business cards, note pads, and subscriptions.

VILLAGE OF MOUNT PROSPECT
PUBLIC REPRESENTATION
02 - MAYOR AND BOARD OF TRUSTEES

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0010102-500000	Full-Time Earnings	-	5,762	5,858	5,983	6,299
0010102-500100	Part-Time Earnings	24,654	25,000	25,000	25,000	25,000
		24,654	30,762	30,858	30,983	31,299
EMPLOYEE BENEFITS						
0010102-510000	FICA Costs-Socl Security	1,529	1,907	1,913	1,921	1,941
0010102-510100	FICA Costs-Medicare	357	447	448	450	454
0010102-510200	IMRF Pension Expense	749	1,212	1,276	1,416	1,592
0010102-510600	Medical Insurance	-	1,167	1,167	1,268	1,337
0010102-510601	Life Insurance	-	8	8	15	15
		2,635	4,741	4,812	5,070	5,339
OTHER EMPLOYEE COSTS						
0010102-520400	Travel & Meetings	3,986	1,400	1,400	2,150	2,193
0010102-520450	Boards/Commissions Activities	-	2,250	2,250	2,250	2,295
		3,986	3,650	3,650	4,400	4,488
CONTRACTUAL SERVICES						
0010102-540015	Auditing Services	20,419	24,500	28,000	29,375	30,255
0010102-540172	Meeting Expense	860	2,820	2,820	2,000	2,230
0010102-540175	Organizational Memberships	34,797	34,000	34,000	35,000	36,725
0010102-540185	Special Projects	48,814	1,250	1,250	3,500	3,500
0010102-540250	Civic Donations	800	600	600	750	750
0010102-540251	Memorial Gifts	1,606	1,500	1,500	1,500	1,500
0010102-540252	Special Functions	1,771	1,750	1,840	1,750	1,750
0010102-540925	Vehicle Lease Payment	1,700	900	900	-	1,500
0010102-540930	Vehicle Maint Payment	2,778	2,982	2,982	1,978	2,992
		113,545	70,302	73,892	75,853	81,202
UTILITIES						
0010102-550300	Telephone Service	626	500	500	455	455
		626	500	500	455	455
COMMODITIES & SUPPLIES						
0010102-570080	Other Supplies	3,363	3,250	3,250	3,000	3,250
0010102-570125	Recognition Supplies	1,780	500	500	500	500
		5,143	3,750	3,750	3,500	3,750
TOTAL MAYOR AND BOARD OF TRUSTEES		**150,589**	**113,705**	**117,462**	**120,261**	**126,533**

VILLAGE OF MOUNT PROSPECT
PUBLIC REPRESENTATION
03 - ADVISORY BOARD AND COMMISSIONS

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0010103-500000	Full-Time Earnings	8,864	3,205	3,258	3,328	3,504
		8,864	3,205	3,258	3,328	3,504
EMPLOYEE BENEFITS						
0010103-510000	FICA Costs-Socl Security	515	199	202	206	217
0010103-510100	FICA Costs-Medicare	121	47	48	49	51
0010103-510200	IMRF Pension Expense	781	272	290	325	377
0010103-510600	Medical Insurance	1,666	583	583	634	668
0010103-510601	Life Insurance	18	6	6	7	7
		3,101	1,107	1,129	1,221	1,320
CONTRACTUAL SERVICES						
0010103-540215	Postage	309	1,500	2,000	1,000	2,250
		309	1,500	2,000	1,000	2,250
COMMODITIES & SUPPLIES						
0010103-570070	Office Supplies	607	350	350	350	350
0010103-570080	Other Supplies	351	-	-	250	250
		958	350	350	600	600
TOTAL ADVISORY BOARDS & COMMISSIONS		**13,232**	**6,162**	**6,737**	**6,149**	**7,674**
TOTAL PUBLIC REPRESENTATION		**163,821**	**119,867**	**124,199**	**126,410**	**134,207**

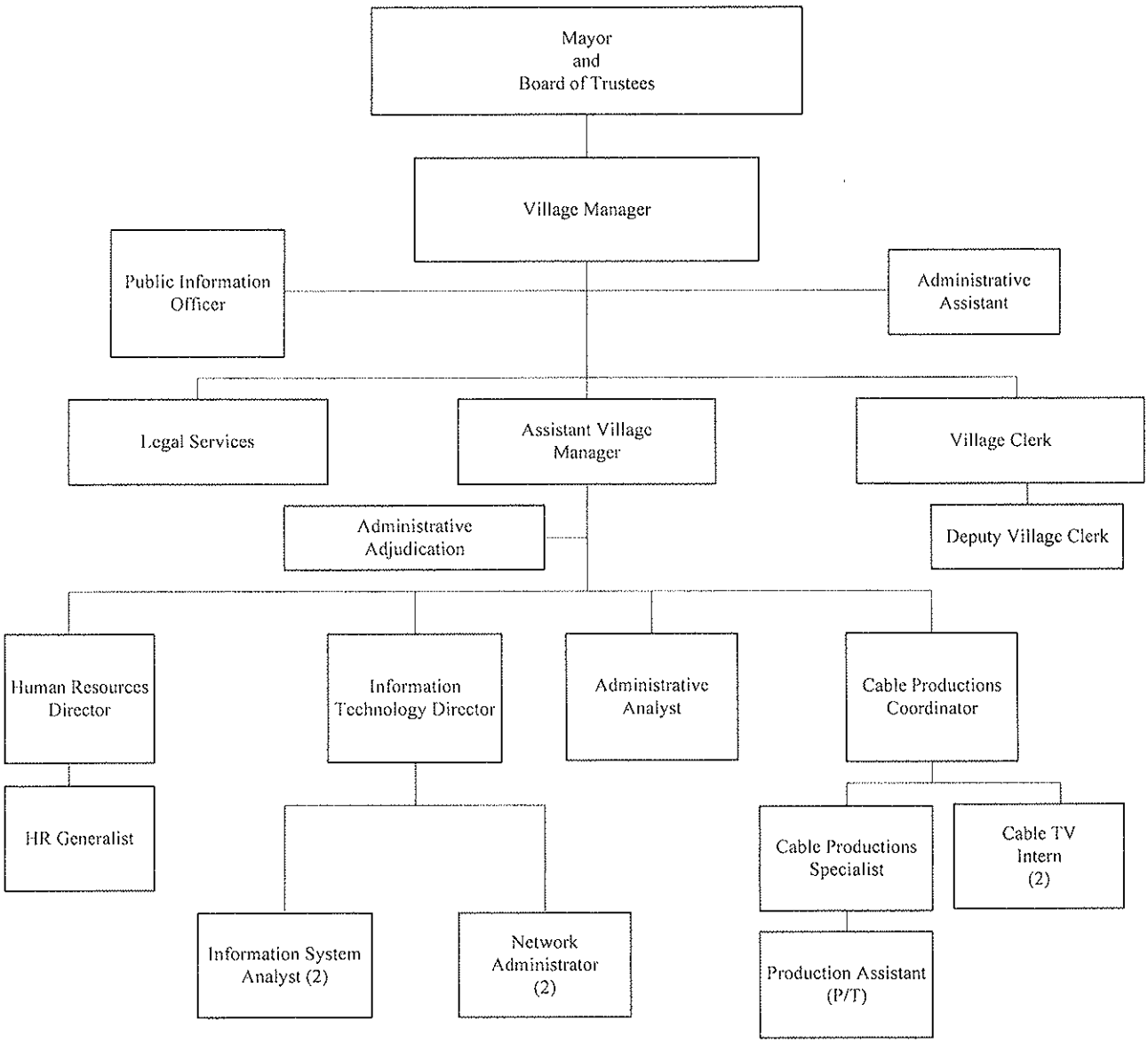
VILLAGE OF MOUNT PROSPECT
PUBLIC REPRESENTATION
PERSONAL SERVICES

Status	Positions (1)			Amounts		
	2008	2009	2010	2008	2009	2010
Position Title	Budget	Budget	Budget	Budget	Budget	Budget
FULL TIME						
Administrative Assistant	0.15	0.15	0.15	8,170	8,967	9,311
	0.15	0.15	0.15	8,170	8,967	9,311
PART TIME						
Mayor/Liquor Commissioner	0.10 (1)	0.10 (1)	0.10 (1)	8,500	8,500	8,500
Trustees	0.60 (6)	0.60 (6)	0.60 (6)	16,500	16,500	16,500
	0.70 (7)	0.70 (7)	0.70 (7)	25,000	25,000	25,000
TOTAL	**0.85**	**0.85**	**0.85**	**33,170**	**33,967**	**34,311**

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	0.15	0.15	0.15
Part-Time	7.00	7.00	7.00

VILLAGE OF MOUNT PROSPECT
VILLAGE ADMINISTRATION



Village Administration includes the Village Manager's Office as well as the Human Resources Division, Television Services Division, Information Technology Division, Administrative Adjudication Division, and Village Clerk's Office. The Village Manager's Office has sixteen full-time employees, one part-time employee and two interns. Not reflected in this organizational chart is the Blood Donor Chairperson who is included in the Community and Civic Services budget.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
VILLAGE MANAGER'S OFFICE

STATEMENT OF ACTIVITIES

The Village Manager's Office administers the policies and programs adopted by the Village Board. The Village Manager is responsible for the efficient administration of each department, the preparation of the annual budget, administering employment policies, and the preparation of weekly Village Board and Committee of the Whole agendas. Included in the Village Manager's Office are the activities of the Human Resources Department and the Information Technology Department.

2008 ACCOMPLISHMENTS

Successfully negotiated new long-term labor agreements (through 2011) with all four of the Village labor unions.

Initiated the first phase of a comprehensive employee wellness plan that promotes a healthy lifestyle for employees and their families and provides opportunities to reduce health insurance premiums.

Greatly expanded employee benefit and human resources policy information on the employee Intranet site to effectively improve benefit awareness and reduce frustration obtaining information.

Transitioned all employees to a new prescription drug vendor and all union employees to a new five tiered medical option plan.

Replaced a fifteen year-old phone system with a new Cisco VoIP phone system with significantly improved communication features. The phone system upgrade enhanced the Village's data network infrastructure for future needs.

Implemented an e-mail archiving system to comply with state and federal rules and regulations.

Developed and implemented a Village Marketing Plan to recruit new business, potential residents and visitors to the community.

Adopted the Metropolitan Mayors' Caucus Greenest Region Compact, an environmental initiative created to address the region's impact on its natural resources.

Drafted smoking shelter regulations in order for business compliance with state-wide smoking regulations.

Initiated a comprehensive review of the liquor license application and renewal process and electronically archived liquor licensee application information and violations (2005-today).

Entered into an intergovernmental agreement with the City of Prospect Heights as part of the critical path for completion of the Levee 37 Project.

2009 ACCOMPLISHMENTS

Completely revised and restructured the Village's COBRA forms and how they are applied due to the American Recovery and Reinvestment Act (ARRA). ARRA was signed into law in February 2009 and mandates that plans notify certain current and former participants and beneficiaries about the COBRA premium reduction subsidy (known as COBRA Subsidy).

Revised FMLA policy and procedures to conform with the new regulations (military leave and military caregiver leave) effective January 1, 2009 and coordinated and completed FMLA training for all front-line supervisors.

Initiated a comprehensive employee wellness plan that promotes a healthy lifestyle for employees and their families and provides opportunities to reduce health insurance premiums.

2009 ACCOMPLISHMENTS (continued)

Expanded employee benefit and human resources policy information on the employee Intranet site to effectively improve benefit awareness and reduce employee frustration with regard to obtaining benefit information and necessary forms.

Obtained updated emergency contact information from all employees to be utilized in the event that the Village opens the EOC in an emergency and family members of employees need to be contacted.

Revamped the Computer CIP to better ensure that technology initiatives are tied to the Technology Goals defined in the Village Multi-Year Technology Vision and that departmental budget items directly correlate to items listed in the Vision.

Upgraded the Village's Internet bandwidth from 1.5 Mbps to 10 Mbps through a collaborative effort with the Mount Prospect Public Library.

Implemented wireless hotspots at Public Safety to provide computer network access from Police and Fire vehicles.

Participated in the ground breaking on the Levee 37 Army Corps of Engineers Project along the Des Plaines River.

2010 OBJECTIVES

Completion of comprehensive review and revision of the Personnel Manual which reflects the Village's existing policies and procedures while ensuring compliance with state statutes and federal regulations.

Coordinate Wellness Team employee presentations and activities to improve overall employee health and reduce sick time and medical/prescription drug expenditures.

Transition to a paperless filing system by implementing Laserfiche documentation storage.

Organize and execute various training programs, including but not limited to state statute and federally mandated employment practices (e.g., Family and Medical Leave Act, Fair Pay Act, Sexual Harassment, Americans with Disabilities Act, Performance Management, Skills for New Managers, etc.)

Introduction of the New Hire Orientation Interactive DVD including a recorded preamble and welcome from the Village Manager and brief department operational descriptions from each department director, as well as a video tape of day to day business activities and general areas of Mount Prospect.

Improve disaster recovery and business continuity by virtualizing Village data servers, which will also help to provide functionality needed for the Emergency Operations Center.

Continue to implement wireless access points to allow field personnel from multiple departments to access the computer network from various Village properties.

Continue to monitor the construction of Levee 37 and coordinate with all necessary agencies to ensure construction remains on schedule.

Coordinate the start up and final run-through for the Emergency Operations Center once the construction is completed to ensure facility is fully operational.

Continue to monitor the progress of the Randhurst redevelopment and assist where necessary to keep the project on schedule for a Spring 2011 opening.

Continue to assist the Village Board in leading the Village through the current national economic crisis with minimal disruption to Village fiscal position and services.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
VILLAGE MANAGER'S OFFICE

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PROGRAMS					
01 - VILLAGE MANAGER'S OFFICE	529,726	555,008	582,010	575,229	604,089
02 - LEGAL SERVICES	872,693	540,750	785,250	538,250	593,750
03 - HUMAN RESOURCES	310,628	333,265	337,141	265,181	375,923
04 - INFORMATION TECHNOLOGY	895,029	988,204	989,294	892,193	1,081,939
05 - PUBLIC INFORMATION	220,422	264,491	316,452	248,098	288,832
	2,828,498	2,681,718	3,010,147	2,518,951	2,944,533
EXPENDITURE CLASSIFICATION					
50 - PERSONAL SERVICES	952,711	1,023,225	1,052,551	1,011,435	1,092,715
51 - EMPLOYEE BENEFITS	304,810	333,606	343,516	321,215	396,030
52 - OTHER EMPLOYEE COSTS	39,046	26,600	28,369	28,200	34,050
54 - CONTRACTUAL SERVICES	1,485,020	1,258,836	1,546,778	1,115,200	1,377,945
55 - UTILITIES	6,368	9,360	8,832	8,601	8,673
57 - COMMODITIES & SUPPLIES	11,799	11,761	11,848	15,200	15,400
65 - OFFICE EQUIPMENT	27,144	18,330	18,253	19,100	19,720
67 - OTHER EQUIPMENT	1,600	-	-	-	-
	2,828,498	2,681,718	3,010,147	2,518,951	2,944,533
SOURCE OF FUNDS					
001 - GENERAL FUND	2,828,498	2,681,718	3,010,147	2,518,951	2,944,533
	2,828,498	2,681,718	3,010,147	2,518,951	2,944,533

BUDGET HIGHLIGHTS

The Village Manager's Office budget of $2,518,951 reflects a decrease of $162,767 or 6.07% from the 2009 Budget. Due to a shortfall in revenues, decreases were needed in 2009 to help balance the budget. Further decreases were made to personal services, employee benefits, other employee costs, and contractual services budgets for 2010. The decrease in the budget is due primarily to the elimination of funding for the computer replacement program, the elimination of salary and benefit increases for management employees, and the elimination of funding for the vehicle replacement program for budget year 2010.

- **Personal Services and Employee Benefits** – Salary and benefit increases for management employees were eliminated in the 2010 Budget. Also eliminated was the $20,000 Salary Adjustment Pool, which was used previously to allow for the market adjustment salary increases for employees in various departments and the Merit Pay Pool.

- **Contractual Services** – The amount budgeted for Legal Services has been reduced for budget year 2010. Internal service fund charges for both the computer replacement program and vehicle replacement program have been eliminated and vehicle maintenance payments have been reduced. Included in this expenditure classification is a reduced budget of $42,000 for the Marketing Services Program.

VILLAGE OF MOUNT PROSPECT
VILLAGE MANAGER'S OFFICE
01 - VILLAGE MANAGER'S OFFICE

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0011101-500000	Full-Time Earnings	378,204	384,554	396,905	396,599	411,411
0011101-500200	Seasonal Earnings	(187)	-	-	-	-
0011101-500600	Longevity Pay	1,110	1,110	1,110	1,110	1,510
0011101-500650	Sick Leave Incentive	6,537	6,700	6,700	6,500	6,500
0011101-500700	Vacation/Personal Incentive	9,447	6,000	6,000	8,500	8,500
0011101-500800	Employee Allowances	6,185	6,000	6,000	6,000	6,000
0011101-500900	Other Compensation	10,308	15,000	25,000	15,000	15,000
		411,604	419,364	441,715	433,709	448,921
EMPLOYEE BENEFITS						
0011101-510000	FICA Costs-Socl Security	17,044	19,301	19,745	20,045	20,368
0011101-510100	FICA Costs-Medicare	5,804	6,009	6,405	6,289	6,510
0011101-510200	IMRF Pension Expense	36,471	35,221	39,269	42,417	48,295
0011101-510600	Medical Insurance	29,981	43,173	43,173	46,923	49,451
0011101-510601	Life Insurance	303	458	458	541	550
		89,603	104,162	109,050	116,215	125,174
OTHER EMPLOYEE COSTS						
0011101-520400	Travel & Meetings	8,902	5,000	5,000	5,750	7,000
0011101-520500	Dues & Memberships	4,151	3,900	3,900	3,900	3,900
		13,053	8,900	8,900	9,650	10,900
CONTRACTUAL SERVICES						
0011101-540155	Board/Staff Workshops	453	400	400	400	500
0011101-540215	Postage	1,858	1,250	1,250	1,250	1,275
0011101-540225	Other Services	443	500	500	500	500
0011101-540615	Equipment Maint	285	650	500	500	500
0011101-540925	Vehicle Lease Payment	3,300	8,000	8,000	-	2,300
0011101-540930	Vehicle Maint Payment	2,778	2,982	2,982	1,978	2,992
		9,117	13,782	13,632	4,628	8,067
UTILITIES						
0011101-550300	Telephone Service	848	2,500	2,500	2,277	2,277
0011101-550400	Cellular Phone Service	2,013	2,000	2,000	2,000	2,000
		2,861	4,500	4,500	4,277	4,277
COMMODITIES & SUPPLIES						
0011101-570060	Office Equipment	12	200	213	200	200
0011101-570070	Office Supplies	2,141	2,700	2,700	5,500	5,500
0011101-570115	Publications	842	1,100	1,000	750	750
		2,995	4,000	3,913	6,450	6,450

VILLAGE OF MOUNT PROSPECT
VILLAGE MANAGER'S OFFICE
01 - VILLAGE MANAGER'S OFFICE

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
OFFICE EQUIPMENT						
0011101-650000	Office Equipment	493	300	300	300	300
		493	300	300	300	300
TOTAL VILLAGE MANAGER'S OFFICE		**529,726**	**555,008**	**582,010**	**575,229**	**604,089**

02 – LEGAL SERVICES

CONTRACTUAL SERVICES						
0011102-540085	Legal - General Counsel	719,077	485,000	735,000	485,000	485,000
0011102-540090	Legal - Special Counsel	146,057	47,000	42,000	45,000	100,000
0011102-540098	Legal - Admin Adjudication	7,398	5,500	4,500	4,500	5,000
0011102-540100	Legal - Liquor Lic Hearing Exp	-	3,000	1,500	1,500	1,500
0011102-540215	Legal - Postage	161	250	250	250	250
0011102-540945	Computer Software	-	-	2,000	2,000	2,000
		872,693	540,750	785,250	538,250	593,750
TOTAL LEGAL SERVICES		**872,693**	**540,750**	**785,250**	**538,250**	**593,750**

VILLAGE OF MOUNT PROSPECT
VILLAGE MANAGER'S OFFICE
03 – HUMAN RESOURCES

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0011103-500000	Full-Time Earnings	165,173	167,316	165,448	169,740	176,693
0011103-500600	Longevity Pay	90	90	90	490	490
0011103-500950	Merit Pay Pool	-	20,000	20,000	-	20,000
0011103-500951	Salary Adjustment Pool	-	20,000	20,000	-	20,000
		165,263	207,406	205,538	170,230	217,183
EMPLOYEE BENEFITS						
0011103-510000	FICA Costs-Socl Security	9,856	12,613	12,479	10,302	13,170
0011103-510100	FICA Costs-Medicare	2,385	3,008	2,981	2,469	3,150
0011103-510200	IMRF Pension Expense	14,740	17,630	18,273	16,649	23,365
0011103-510350	Other Retirement Benefits	35,543	35,000	38,750	-	42,500
0011103-510600	Medical Insurance	23,874	25,087	25,087	27,266	28,735
0011103-510601	Life Insurance	241	266	266	315	320
		86,639	93,604	97,836	57,001	111,240
OTHER EMPLOYEE COSTS						
0011103-520000	Training	1,903	900	900	1,500	1,500
0011103-520050	Management Training	5,575	1,500	1,500	1,500	2,000
0011103-520400	Travel & Meetings	870	750	1,019	1,000	1,000
0011103-520500	Dues & Memberships	1,220	1,200	1,200	1,200	1,200
0011103-520700	Medical Examinations	8,691	3,500	5,000	5,000	7,500
0011103-520850	Tuition Reimbursement	792	2,000	2,000	-	1,500
		19,051	9,850	11,619	10,200	14,700
CONTRACTUAL SERVICES						
0011103-540110	Other Professional Services	9,064	9,000	9,000	9,500	9,500
0011103-540162	Employee Recognition	8,899	7,000	7,000	9,500	9,500
0011103-540165	Employee Relations	851	1,700	1,700	2,200	2,200
0011103-540180	Personnel Recruitment	18,631	2,500	2,500	5,000	10,000
0011103-540215	Postage	421	660	348	350	400
		37,866	20,860	20,548	26,550	31,600
COMMODITIES & SUPPLIES						
0011103-570070	Office Supplies	816	515	550	-	-
0011103-570080	Other Supplies	814	450	500	500	500
0011103-570115	Publications	179	250	250	400	400
		1,809	1,215	1,300	900	900

VILLAGE OF MOUNT PROSPECT
VILLAGE MANAGER'S OFFICE
03 – HUMAN RESOURCES

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
OFFICE EQUIPMENT					
0011103-650000 Office Equipment	-	330	300	300	300
	-	330	300	300	300
TOTAL HUMAN RESOURCES	**310,628**	**333,265**	**337,141**	**265,181**	**375,923**

VILLAGE OF MOUNT PROSPECT
VILLAGE MANAGER'S OFFICE
04 - INFORMATION TECHNOLOGY

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0011104-500000	Full-Time Earnings	303,614	327,290	328,281	330,723	346,580
0011104-500300	Overtime Earnings	5,233	3,954	3,954	10,500	10,500
0011104-500600	Longevity Pay	1,000	1,000	1,000	1,400	1,400
0011104-500650	Sick Leave Incentive	3,724	-	-	-	-
0011104-500700	Vacation/Personal Incentive	2,350	3,500	10,529	2,500	2,500
		315,921	335,744	343,764	345,123	360,980
EMPLOYEE BENEFITS						
0011104-510000	FICA Costs-Socl Security	19,225	21,222	20,878	21,398	22,381
0011104-510100	FICA Costs-Medicare	4,496	4,963	4,883	5,004	5,234
0011104-510200	IMRF Pension Expense	27,858	29,095	29,936	33,754	38,835
0011104-510600	Medical Insurance	55,520	58,342	58,342	63,410	66,825
0011104-510601	Life Insurance	560	620	620	732	744
		107,659	114,242	114,659	124,298	134,019
OTHER EMPLOYEE COSTS						
0011104-520000	Training	3,669	4,500	4,500	3,500	3,500
0011104-520400	Travel & Meetings	942	1,500	1,500	1,500	1,600
0011104-520500	Dues & Memberships	457	500	500	500	500
		5,068	6,500	6,500	5,500	5,600
CONTRACTUAL SERVICES						
0011104-540110	Other Professional Services	31,578	15,000	15,000	35,000	25,000
0011104-540111	IT System Security	-	10,000	10,000	-	-
0011104-540225	Other Services	1;108	4,000	4,076	4,000	4,200
0011104-540610	Computer Maintenance	189,458	233,385	230,000	234,545	243,225
0011104-540615	Equipment Maintenance	116	-	-	-	-
0011104-540655	Telephone Maintenance	6,749	5,000	5,000	39,000	40,365
0011104-540938	Copier Lease Payment	3,916	4,400	4,400	8,500	8,500
0011104-540940	Computer Lease Payment	151,002	177,397	177,397	-	161,223
0011104-540943	Internet Service	14,104	23,000	23,000	36,227	37,315
0011104-540945	Computer Software	33,578	33,500	30,000	33,500	34,170
		431,609	505,682	498,873	390,772	553,998
UTILITIES						
0011104-550300	Telephone Service	203	1,000	225	250	250
0011104-550400	Cellular Phone Service	3,065	3,340	3,587	3,600	3,672
		3,268	4,340	3,812	3,850	3,922

VILLAGE OF MOUNT PROSPECT
VILLAGE MANAGER'S OFFICE
04 - INFORMATION TECHNOLOGY

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
COMMODITIES & SUPPLIES						
0011104-570060	Office Equipment	-	500	300	500	600
0011104-570070	Office Supplies	1,489	1,600	1,600	1,600	1,650
0011104-570080	Other Supplies	1,249	1,450	1,450	1,450	1,450
0011104-570115	Publications	515	446	683	600	600
		3,253	3,996	4,033	4,150	4,300
OFFICE EQUIPMENT						
0011104-650000	Office Equipment	77	200	153	1,000	1,000
0011104-650011	Computer Equipment - Other	26,574	17,500	17,500	17,500	18,120
		26,651	17,700	17,653	18,500	19,120
OTHER EQUIPMENT						
0011104-670205	Document Imaging	1,600	-	-	-	-
		1,600	-	-	-	-
TOTAL INFORMATION TECHNOLOGY		**895,029**	**988,204**	**989,294**	**892,193**	**1,081,939**

VILLAGE OF MOUNT PROSPECT
VILLAGE MANAGER'S OFFICE
05 - PUBLIC INFORMATION

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0011105-500000	Full-Time Earnings	59,523	60,211	61,034	61,873	65,131
0011105-500600	Longevity Pay	400	500	500	500	500
		59,923	60,711	61,534	62,373	65,631
EMPLOYEE BENEFITS						
0011105-510000	FICA Costs-Socl Security	3,577	3,765	3,816	3,868	4,070
0011105-510100	FICA Costs-Medicare	837	880	892	904	952
0011105-510200	IMRF Pension Expense	5,279	5,161	5,471	6,101	7,061
0011105-510600	Medical Insurance	11,104	11,668	11,668	12,682	13,365
0011105-510601	Life Insurance	112	124	124	146	149
		20,909	21,598	21,971	23,701	25,597
OTHER EMPLOYEE COSTS						
0011105-520000	Training	636	500	500	1,500	1,500
0011105-520400	Travel & Meetings	479	100	100	600	600
0011105-520500	Dues & Memberships	759	750	750	750	750
		1,874	1,350	1,350	2,850	2,850
CONTRACTUAL SERVICES						
0011105-540109	Marketing Services Program	-	72,000	72,000	42,000	75,000
0011105-540110	Other Professional Services	54,648	21,000	65,000	20,000	20,000
0011105-540210	Printing Expense	58,128	61,172	64,481	65,000	66,950
0011105-540215	Postage	20,959	23,590	26,994	28,000	28,580
		133,735	177,762	228,475	155,000	190,530
UTILITIES						
0011105-550300	Telephone Service	239	520	520	474	474
		239	520	520	474	474
COMMODITIES & SUPPLIES						
0011105-570070	Office Supplies	530	750	750	-	-
0011105-570080	Other Supplies	1,471	1,100	1,100	1,500	1,500
0011105-570090	Paper & Supplies	1,511	500	500	2,000	2,000
0011105-570115	Publications	230	200	252	200	250
		3,742	2,550	2,602	3,700	3,750
TOTAL PUBLIC INFORMATION		**220,422**	**264,491**	**316,452**	**248,098**	**288,832**
TOTAL VILLAGE MANAGER'S OFFICE		**2,828,498**	**2,681,718**	**3,010,147**	**2,518,951**	**2,944,533**

VILLAGE OF MOUNT PROSPECT
VILLAGE MANAGER'S OFFICE
PERSONAL SERVICES

Status	Positions (1)			Amounts		
	2008	2009	2010	2008	2009	2010
Position Title	Budget	Budget	Budget	Budget	Budget	Budget
FULL TIME						
Village Manager	1.00	1.00	1.00	161,400	170,711	172,500
Assistant Village Manager	1.00	1.00	1.00	128,547	132,739	133,380
Human Resources Director	1.00	1.00	1.00	88,291	91,163	92,500
IT Director	1.00	1.00	1.00	81,029	88,208	88,210
Administrative Assistant	0.85	0.85	0.85	46,298	50,806	52,765
Information System Analyst	2.00	2.00	2.00	110,303	122,389	124,549
Public Information Officer	1.00	1.00	1.00	53,125	60,211	61,873
Network Administrator	2.00	2.00	2.00	105,374	116,694	117,964
Administrative Analyst	1.00	1.00	1.00	46,125	50,208	57,961
HR Generalist	1.00	1.00	1.00	54,469	56,242	57,233
	11.85	11.85	11.85	874,961	939,371	958,935
OTHER COMPENSATION						
Overtime Earnings				10,500	3,954	10,500
Longevity Pay				3,100	2,700	3,500
Sick Leave Incentives				6,700	6,700	6,500
Vacation / Personal Incentive				7,500	9,500	11,000
Employee Allowances				4,800	6,000	6,000
Other Compensation				8,000	15,000	15,000
Merit Pay Pool				20,000	20,000	-
Salary Adjustment Pool				20,000	20,000	-
				80,600	83,854	52,500
TOTAL	**11.85**	**11.85**	**11.85**	**955,561**	**1,023,225**	**1,011,435**

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	11.85	11.85	11.85

VILLAGE OF MOUNT PROSPECT
VILLAGE MANAGER'S OFFICE
2010 CAPITAL EXPENDITURES

Account Number	Description		Total
01 - VILLAGE MANAGER'S OFFICE			
0011101-650000	Office Equipment	$	300
03 - HUMAN RESOURSES			
0011103-650000	Office Equipment	$	300
04 - INFORMATION TECHNOLOGY			
0011104-650000	Office Equipment	$	1,000
0011104-650011	Computer Equipment - Other	$	17,500
TOTAL		**$**	**19,100**

Mount Prospect

MP

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
TELEVISION SERVICES DIVISION

STATEMENT OF ACTIVITIES

The Television Services Division is responsible for the operation of government access (MPTV) and the educational access (MPTV2) cable television channels, providing video services to Village departments and intergovernmental agencies, the monitoring and enforcement of the cable television franchise agreement, and the development and maintenance of the Village's telecommunications system.

2008 ACCOMPLISHMENTS

MPTV was the recipient of a Telly Award. For the third year in a row, the Mount Prospect Public Library Program "Library Life," was the recipient of this prestigious award. MPTV was also the winner of a Government Programming Award for its Park District Magazine Program, "Inside the Park". The GPA award is a head to head contest of Government Access Channels across the nation. This was the first time since 2004 that MPTV won an award in this contest.

In February, MPTV launched its presence on the web. MPTV can be seen anywhere in the world where there is an internet hook up. MPTV's live web stream can be accessed 24/7 from a link on the Village of Mount Prospect's website. There is also a link on the site for video-on-demand viewing of board meetings that is fully indexed with direct links to items on the agenda. People are able to view archives of board meetings for up to two years.

MPTV staff monitored and negotiated the PEG hook up that will occur when AT&T brings U-Verse video service to Mount Prospect. Staff has been instrumental in helping with the struggle to get PEG channels on AT&T's service to comply with state law.

2009 ACCOMPLISHMENTS

MPTV was the winner of the national "Overall Excellence Award for a Combination P. E. or G Access Center with a Budget under $200,000" from the Hometown Awards. The Award is given to one access center nationwide by the Alliance for Community Media, a national organization that lobbies on behalf of PEG channels in Washington D. C. and gives assistance and advice to its members.

MPTV was also the winner of NATOA's, Government Programming Award in the category of "Best Magazine Program with a budget under $250,000." "Library Life" was the recipient of the GPA award, and this was the third time that this show won the award. The GPA award is a head to head contest of Government Access Channels across the nation.

MPTV launched a new show called "Experience Mount Prospect Television." This show was created in conjunction with the "Experience Mount Prospect" website and marketing campaign. ExMPTV highlights the stories of local businesses in Mount Prospect and promotes local shopping.

MPTV's ongoing web streaming and video-on-demand continued to grow a user base. Views of the web stream and VOD have grown on average to over 1,000 a month and continue to increase. MPTV continues to reach more and more residents and government transparency continues to be high.

2010 OBJECTIVES

Update MPTV's website and continue to migrate all of MPTV's programming to the web.

Find new sources of revenue through new consortiums and sponsorship opportunities within Mount Prospect.

Continue the expansion of public relations efforts for MPTV and MPTV2 within the community.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
TELEVISION SERVICES DIVISION

PERFORMANCE MEASURES

	2007 Actual	2008 Actual	2009 Estimated	2010 Projected
Cable Casting				
Hours Played (average per month)	840	847	840	840
Internet Stream Views	-	842	5,100	7,500
VOD Meeting Views	-	2,821	8,558	11,000
Cable Complaints	42	22	25	25
Meetings Cablecast	47	43	45	50

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
TELEVISION SERVICES DIVISION

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PROGRAMS					
02 - CABLE TV OPERATIONS	147,314	134,362	137,738	139,639	155,914
04 - INTERGOVERNMENTAL PROGRAM	46,116	44,853	49,732	62,410	68,760
	193,430	179,215	187,470	202,049	224,674
EXPENDITURE CLASSIFICATION					
50 - PERSONAL SERVICES	111,761	110,068	111,399	114,194	121,351
51 - EMPLOYEE BENEFITS	39,221	40,234	40,764	44,177	47,787
52 - OTHER EMPLOYEE COSTS	2,536	700	1,230	700	3,025
54 - CONTRACTUAL SERVICES	22,367	15,670	18,520	27,378	33,811
55 - UTILITIES	1,642	1,600	1,600	1,600	1,600
57 - COMMODITIES & SUPPLIES	5,915	4,300	6,915	5,500	6,100
67 - OTHER EQUIPMENT	9,988	6,643	7,042	8,500	11,000
	193,430	179,215	187,470	202,049	224,674
SOURCE OF FUNDS					
001 - GENERAL FUND	193,430	179,215	187,470	202,049	224,674
	193,430	179,215	187,470	202,049	224,674

BUDGET HIGHLIGHTS

The TV Services budget of $202,049 increased $22,834 or 12.74% from the 2009 Budget. Intergovernmental programming revenue from the Mount Prospect Library and Park District and School Districts #26 and #59 help to offset the $62,410 costs to provide the services.

- **Contractual Services** – Contractual Services budgeted in this division include Internet Hosting, which provides off-site storage of internet content for on-demand viewing; vehicle lease and maintenance payments for the MPTV public access channel 17 van. Vehicle Replacement fund charges have been eliminated for the 2010 Budget.

VILLAGE OF MOUNT PROSPECT
TELEVISION SERVICES DIVISION
02 - CABLE TV OPERATIONS

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0011202-500000	Full-Time Earnings	68,751	70,100	71,238	72,219	76,019
0011202-500200	Seasonal Earnings	5,907	4,004	3,944	5,000	5,000
0011202-500300	Overtime Earnings	4,941	3,000	3,211	3,000	4,000
0011202-500600	Longevity Pay	400	500	500	500	900
0011202-500650	Sick Leave Incentive	-	800	800	800	800
0011202-500700	Vacation/Personal Incentive	1,565	1,000	1,000	1,500	1,500
		81,564	79,404	80,693	83,019	88,219
EMPLOYEE BENEFITS						
0011202-510000	FICA Costs-Socl Security	4,942	4,985	5,003	5,148	5,470
0011202-510100	FICA Costs-Medicare	1,156	1,166	1,171	1,204	1,280
0011202-510200	IMRF Pension Expense	6,667	6,409	6,823	7,631	8,932
0011202-510600	Medical Insurance	16,656	17,503	17,503	19,023	20,048
0011202-510601	Life Insurance	81	117	117	225	225
		29,502	30,180	30,617	33,231	35,955
OTHER EMPLOYEE COSTS						
0011202-520000	Training	-	-	-	-	300
0011202-520400	Travel & Meetings	1,856	-	530	-	2,000
0011202-520500	Dues & Memberships	680	700	700	700	725
		2,536	700	1,230	700	3,025
CONTRACTUAL SERVICES						
0011202-540215	Postage	56	200	200	200	225
0011202-540225	Other Services	9,797	505	505	700	1,700
0011202-540228	Internet Hosting	2,995	3,800	3,800	3,800	4,800
0011202-540230	Music Library	800	800	800	900	900
0011202-540615	Equipment Maint	3,991	3,189	3,189	3,500	3,500
0011202-540925	Vehicle Lease Payment	400	2,600	2,600	-	1,500
0011202-540930	Vehicle Maint Payment	1,389	1,491	1,491	989	1,496
0011202-540940	Computer Lease Payment	-	394	394	-	394
		19,428	12,979	12,979	10,089	14,515
UTILITIES						
0011202-550300	Telephone Service	1,642	1,600	1,600	1,600	1,600
		1,642	1,600	1,600	1,600	1,600
COMMODITIES & SUPPLIES						
0011202-570080	Other Supplies	5,144	4,000	4,720	4,000	4,500
0011202-570115	Publications	-	-	-	-	100
		5,144	4,000	4,720	4,000	4,600

VILLAGE OF MOUNT PROSPECT
TELEVISION SERVICES DIVISION
02 - CABLE TV OPERATIONS

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
OTHER EQUIPMENT						
0011202-670001	Cable TV Equip - New	3,500	1,600	2,000	3,000	3,500
0011202-670002	Cable TV Equip - Repl	3,998	3,899	3,899	4,000	4,500
		7,498	5,499	5,899	7,000	8,000
TOTAL CABLE TV OPERATIONS		**147,314**	**134,362**	**137,738**	**139,639**	**155,914**

VILLAGE OF MOUNT PROSPECT
TELEVISION SERVICES DIVISION
04 - INTERGOVERNMENTAL PROGRAMMING (RO)

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0011204-500000	Full-Time Earnings	19,938	19,965	20,042	20,318	21,387
0011204-500100	Part-Time Earnings	9,193	9,099	9,064	9,257	9,745
0011204-500300	Overtime Earnings	1,066	1,600	1,600	1,600	2,000
		30,197	30,664	30,706	31,175	33,132
EMPLOYEE BENEFITS						
0011204-510000	FICA Costs-Socl Security	1,856	1,902	1,904	1,933	2,055
0011204-510100	FICA Costs-Medicare	434	445	446	453	481
0011204-510200	IMRF Pension Expense	1,850	1,834	1,924	2,144	2,538
0011204-510600	Medical Insurance	5,552	5,834	5,834	6,341	6,683
0011204-510601	Life Insurance	27	39	39	75	75
		9,719	10,054	10,147	10,946	11,832
CONTRACTUAL SERVICES						
0011204-540225	Other Services	1,350	1,000	3,850	15,500	16,000
0011204-540230	Music Library	200	200	200	300	300
0011204-540615	Equipment Maint	-	-	-	500	1,500
0011204-540930	Vehicle Maint Payment	1,389	1,491	1,491	989	1,496
		2,939	2,691	5,541	17,289	19,296
COMMODITIES & SUPPLIES						
0011204-570080	Other Supplies	771	300	2,195	1,500	1,500
		771	300	2,195	1,500	1,500
OTHER EQUIPMENT						
0011204-670001	Cable TV Equip - New	1,000	-	-	-	1,000
0011204-670002	Cable TV Equip - Repl	1,490	1,144	1,143	1,500	2,000
		2,490	1,144	1,143	1,500	3,000
TOTAL INTERGOVERNMENTAL PROGRAM		**46,116**	**44,853**	**49,732**	**62,410**	**68,760**
TOTAL TV SERVICES DIVISION		**193,430**	**179,215**	**187,470**	**202,049**	**224,674**

VILLAGE OF MOUNT PROSPECT
TELEVISION SERVICES DIVISION
PERSONAL SERVICES

Status	Positions (1)			Amounts		
	2008	2009	2010	2008	2009	2010
Position Title	Budget	Budget	Budget	Budget	Budget	Budget
FULL TIME						
Cable Production Coordinator	1.00	1.00	1.00	48,556	50,135	51,901
Cable Production Specialist	1.00	1.00	1.00	38,673	39,930	40,636
	2.00	2.00	2.00	87,229	90,065	92,537
PART TIME						
Production Assistant	0.50 (1)	0.50 (1)	0.50 (1)	8,395	9,099	9,257
	0.50 (1)	0.50 (1)	0.50 (1)	8,395	9,099	9,257
SEASONAL						
Interns	0.60 (2)	0.60 (2)	0.60 (2)	3,000	4,004	5,000
	0.60 (2)	0.60 (2)	0.60 (2)	3,000	4,004	5,000
OTHER COMPENSATION						
Overtime Earnings				5,600	4,600	4,600
Longevity Pay				400	500	500
Sick Leave Incentives				800	800	800
Vacation / Personal Incentive				500	1,000	1,500
				7,300	6,900	7,400
TOTAL	**3.10**	**3.10**	**3.10**	**105,924**	**110,068**	**114,194**

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	2.00	2.00	2.00
Part-Time	1.00	1.00	1.00
Seasonal	2.00	2.00	2.00

VILLAGE OF MOUNT PROSPECT
TELEVISION SERVICES DIVISION
2010 CAPITAL EXPENDITURES

Account Number	Description		Total
02 - CABLE TV OPERATIONS			
0011202-670001	Cable TV Equip - New	$	3,000
0011202-670002	Cable TV Equip - Repl	$	4,000
04 - INTERGOVERNMENTAL PROGRAMMING			
0011204-670002	Cable TV Equip - Repl	$	1,500
TOTAL		**$**	**8,500**

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
VILLAGE CLERK'S OFFICE

STATEMENT OF ACTIVITIES

The Village Clerk is responsible for the management and safekeeping of Village records, certifying and recording official documents, preparing Village Board meeting agendas, and distributing the official minutes of the proceedings of the Board of Trustees. The Clerk arranges for necessary notification and publication of actions resulting from Board decisions, registers Cook County residents for voting, maintains the Village Code and facilitates Freedom of Information Act and Open Meetings Act compliance. The Clerk is responsible for the imaging of official documents, thereby making them available to the public via internet, and serves as an acceptance agent for passport applications.

PERFORMANCE MEASURES

	2007 Actual	2008 Actual	2009 Estimated	2010 Projected
Resolutions Prepared	51	64	55	60
Ordinances Drafted	66	52	50	55

2008 ACCOMPLISHMENTS

Assisted with implementation of Village-wide Records Management Day.

Accepted approximately 250 passport applications for submittal to the U.S. Department of State.

Facilitated staff training on Freedom of Information Act (FOIA), Open Meetings Act and Records Retention.

Began digitally archiving Village records, both current and past documentation.

2009 ACCOMPLISHMENTS

Facilitated increased use of electronic information, resulting in a reduction in paper, energy and publications.

Accepted approximately 190 passport applications for submittal to the U.S. Department of State.

Facilitated staff training on new laws governing Freedom of Information Act (FOIA), Open Meetings Act and Notary Public.

Continued to digitally archive Village records, both current and past documents.

2010 OBJECTIVES

Coordinate Annual Village-wide Records Management Day(s).

Offer annual staff training relating to FOIA, Open Meetings Act and Records Retention.

Reorganize Village's file vault.

Continue to digitally archive Village records.

Implement centralized purchasing of office supplies for Village Manager's office.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
VILLAGE CLERK'S OFFICE

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PROGRAMS					
02 - VILLAGE CLERK'S OFFICE	198,860	209,032	213,045	208,643	218,625
	198,860	209,032	213,045	208,643	218,625
EXPENDITURE CLASSIFICATION					
50 - PERSONAL SERVICES	122,867	123,762	127,356	126,804	131,850
51 - EMPLOYEE BENEFITS	42,275	43,481	44,559	47,646	51,181
52 - OTHER EMPLOYEE COSTS	722	1,280	1,422	1,485	1,525
54 - CONTRACTUAL SERVICES	26,217	35,350	33,576	29,679	30,969
55 - UTILITIES	848	1,700	1,700	1,549	1,590
57 - COMMODITIES & SUPPLIES	5,931	3,459	4,432	1,480	1,510
	198,860	209,032	213,045	208,643	218,625
SOURCE OF FUNDS					
001 - GENERAL FUND	198,860	209,032	213,045	208,643	218,625
	198,860	209,032	213,045	208,643	218,625

BUDGET HIGHLIGHTS

The Village Clerk's Office budget of $208,643 supports daily operations of the Village Clerk and Deputy Village Clerk. The office is primarily responsible for the codification of village ordinance, maintaining records and is the official keeper of all Village Board meeting agendas and minutes.

- **Contractual Services** -- Codification of ordinances is expected to cost $11,819 in 2010.

VILLAGE OF MOUNT PROSPECT
VILLAGE CLERK'S OFFICE
02 - VILLAGE CLERK'S OFFICE

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0011402-500000	Full-Time Earnings	116,548	119,252	120,923	120,794	125,830
0011402-500300	Overtime Earnings	22	310	310	310	320
0011402-500600	Longevity Pay	1,100	1,200	1,200	1,200	1,200
0011402-500650	Sick Leave Incentive	1,380	-	1,923	1,500	1,500
0011402-500700	Vacation/Personal Incentive	3,817	3,000	3,000	3,000	3,000
		122,867	123,762	127,356	126,804	131,850
EMPLOYEE BENEFITS						
0011402-510000	FICA Costs-Socl Security	7,361	7,673	7,897	7,862	8,175
0011402-510100	FICA Costs-Medicare	1,721	1,795	1,847	1,839	1,912
0011402-510200	IMRF Pension Expense	10,824	10,520	11,322	12,401	14,184
0011402-510600	Medical Insurance	22,208	23,337	23,337	25,364	26,730
0011402-510601	Life Insurance	161	156	156	180	180
		42,275	43,481	44,559	47,646	51,181
OTHER EMPLOYEE COSTS						
0011402-520000	Training	185	485	510	685	700
0011402-520400	Travel & Meetings	192	480	597	485	500
0011402-520500	Dues & Memberships	345	315	315	315	325
		722	1,280	1,422	1,485	1,525
CONTRACTUAL SERVICES						
0011402-540030	Codification	8,919	15,019	15,019	11,819	12,734
0011402-540070	Legal Notices	875	825	825	825	850
0011402-540075	Recording Expense	3,704	3,185	3,185	3,185	3,250
0011402-540200	Copy Machine Costs	126	-	-	-	-
0011402-540215	Postage	1,716	2,200	1,650	1,650	1,690
0011402-540615	Equipment Maint	3,816	6,421	4,000	4,500	4,590
0011402-540938	Copier Lease Payment	7,061	7,700	8,897	7,700	7,855
		26,217	35,350	33,576	29,679	30,969
UTILITIES						
0011402-550300	Telephone Service	848	1,700	1,700	1,549	1,590
		848	1,700	1,700	1,549	1,590

VILLAGE OF MOUNT PROSPECT
VILLAGE CLERK'S OFFICE
02 - VILLAGE CLERK'S OFFICE

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
COMMODITIES & SUPPLIES						
0011402-570070	Office Supplies	1,639	2,015	2,015	-	-
0011402-570080	Other Supplies	3,918	965	1,659	1,480	1,510
0011402-570090	Paper & Supplies	-	236	236	-	-
0011402-570115	Publications	374	243	522	-	-
		5,931	3,459	4,432	1,480	1,510
TOTAL VILLAGE CLERK'S OFFICE		**198,860**	**209,032**	**213,045**	**208,643**	**218,625**

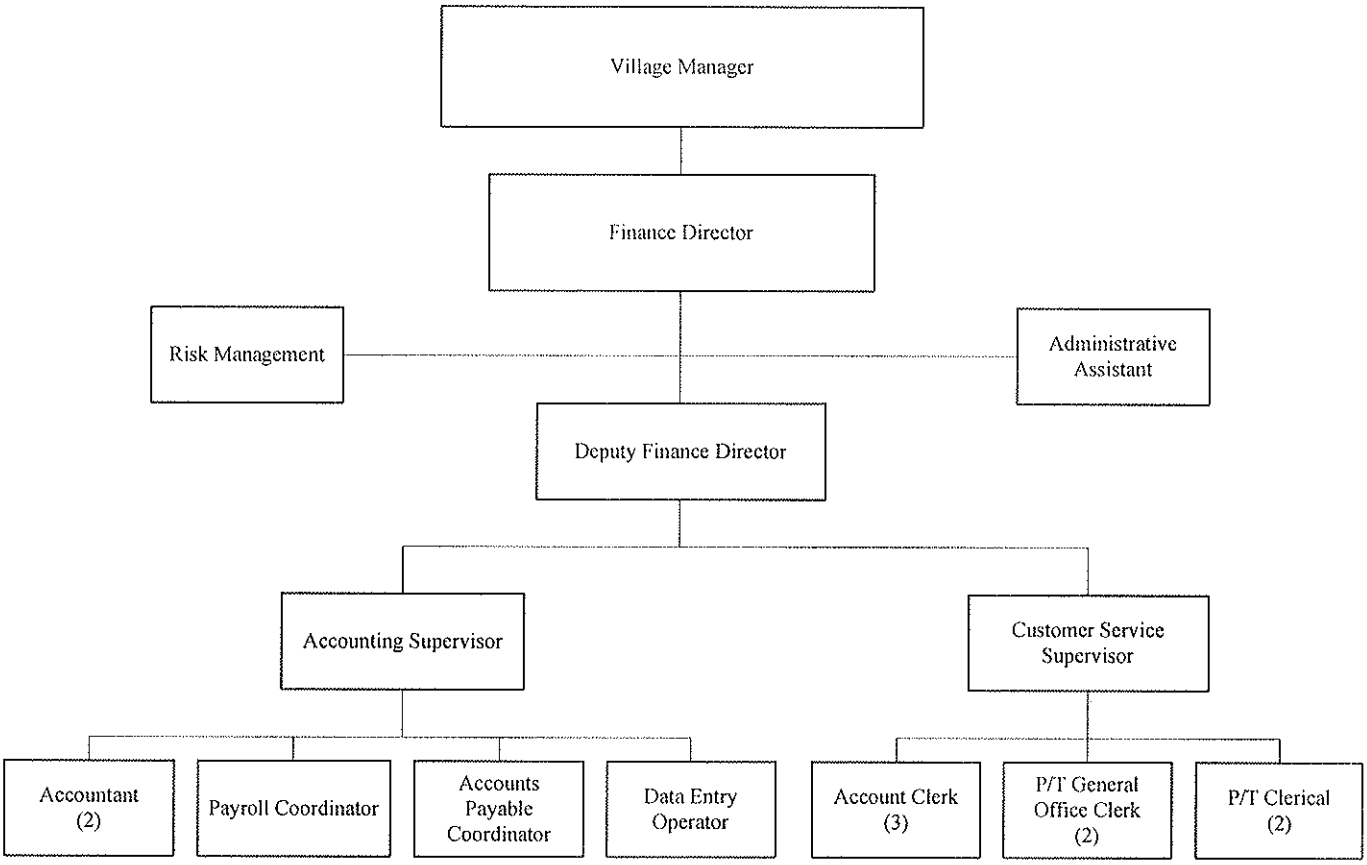
VILLAGE OF MOUNT PROSPECT
VILLAGE CLERK'S OFFICE
PERSONAL SERVICES

Status	Positions (1)			Amounts		
	2008	2009	2010	2008	2009	2010
Position Title	Budget	Budget	Budget	Budget	Budget	Budget
FULL TIME						
Village Clerk	1.00	1.00	1.00	71,587	74,261	75,000
Deputy Village Clerk	1.00	1.00	1.00	43,575	44,991	45,794
	2.00	2.00	2.00	115,162	119,252	120,794
OTHER COMPENSATION						
Overtime Earnings				310	310	310
Longevity Pay				1,100	1,200	1,200
Sick Leave Incentives				100	-	1,500
Vacation / Personal Incentives				3,000	3,000	3,000
				4,510	4,510	6,010
TOTAL	**2.00**	**2.00**	**2.00**	**119,672**	**123,762**	**126,804**

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	2.00	2.00	2.00

VILLAGE OF MOUNT PROSPECT
FINANCE DEPARTMENT



The Finance Department has two divisions: Accounting and Customer Service. Additionally, Finance personnel administer the Village's Risk Management Program, which is accounted for as an Internal Service Fund. The Finance Department is comprised of thirteen full-time and four part-time employees.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
FINANCE DEPARTMENT

STATEMENT OF ACTIVITIES

The Finance Department administers the fiscal operations of the Village. These activities include the recording and reporting of all financial transactions, billing and collecting all monies due the Village, making payments to employees and vendors, managing cash and investments, preparing the annual financial report, and developing budget and financial forecasts. Additionally, Finance Department personnel administer the Village's self-insurance Property & Casualty program, and the Police and Fire Pension programs.

2008 ACCOMPLISHMENTS

Completed audit and preparation of 2007 Comprehensive Annual Financial Report by June 30.

Prepared 2009 Annual Budget.

Prepared 2009-2013 Capital Improvements Plan and five-year financial forecast.

Received GFOA Distinguished Budget Award for the 2008 Budget.

Received GFOA Certificate of Achievement for Excellence in Financial Reporting for 2007 Comprehensive Annual Financial Report.

Hired Financial Advisor and Bond Counsel for Assisting with bond issuance.

Updated Fund Balance Policy.

2009 ACCOMPLISHMENTS

Completed audit and preparation of 2008 Comprehensive Annual Financial Report by June 30.

Prepared 2010 Annual Budget.

Prepared 2010-2014 Capital Improvements programs and five-year financial forecast.

Received GFOA Distinguished Budget Award for the 2009 Budget.

Received GFOA Certificate of Achievement for Excellence in Financial Reporting for 2008 Comprehensive Annual Financial Report.

Hired Enterprise Resource Planning (ERP) consultant to assist with the creation of the Request for Proposal for financial software needs.

Established a Village Debt Service Policy which was adopted by the Village Board.

Created monthly treasurer's report and cash position report to be sent monthly to the Village Finance Commission and the Village Board.

Created process flow charts for all Finance department functions.

Coordinated and completed the sale of General Obligation Bonds Series 2009.

Received AA+ Rating from Standard and Poor's Rating Services (S&P).

2009 ACCOMPLISHMENTS (continued)

In conjunction with the Audit Committee, selected a new auditing firm through an RFP process to serve as the Village's external auditor for the period of 2009-2013.

Released the Request for Proposal for Enterprise Resource Planning (ERP) Software needs and worked on the Steering Committee to evaluate vendors with Plante & Moran.

2010 OBJECTIVES

Continually monitor the revenues and constrain spending to keep in line with current revenue streams.

Complete audit and preparation of the 2009 Comprehensive Annual Financial Report by June 30.

Prepare 2011 Annual Budget.

Prepare 2011-2015 Capital Improvements Programs and five year financial forecast.

Receive GFOA Distinguished Budget Aware for the 2010 Budget.

Receive GFOA Certificate of Achievement for Excellence in Financial Reports for 2009 Comprehensive Annual Financial Report.

Hire ERP software vendor and coordinate ERP software implementation through all phases of project.

Evaluate process and implement improvements throughout the ERP project.

Prepare and send out request for proposals for Utility Billing Production and Vehicle License Billing Production services.

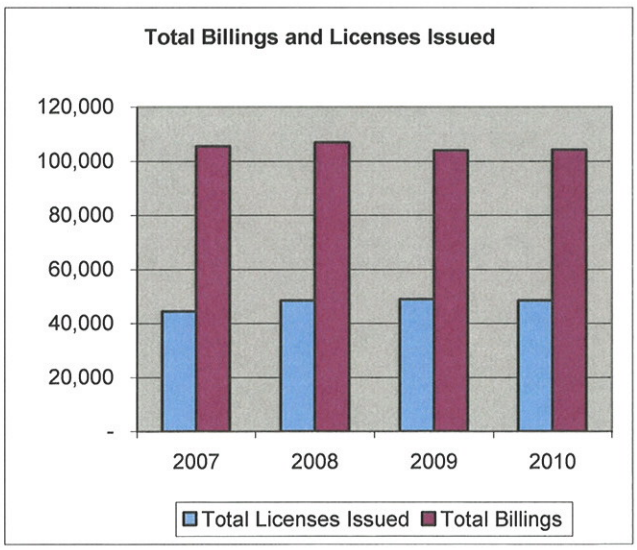
Conduct annual review of standing financial policies.

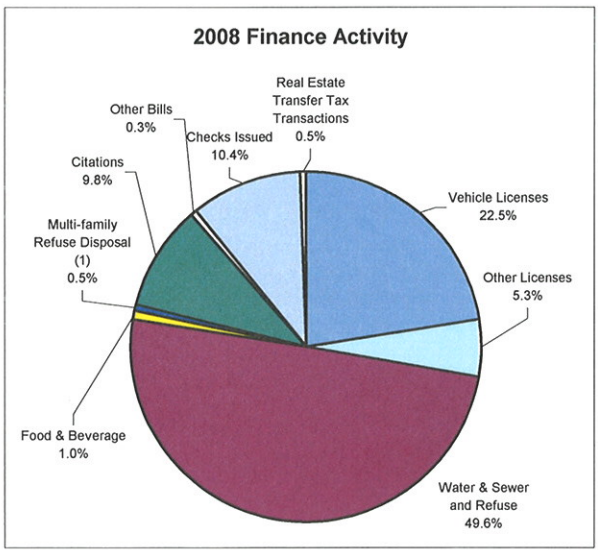
VILLAGE OF MOUNT PROSPECT
2010 BUDGET
FINANCE DEPARTMENT

PERFORMANCE MEASURES

	2007 Actual	2008 Actual	2009 Estimated	2010 Projected
Licenses Issued				
Vehicle Licenses	38,851	39,208	39,784	39,204
Other Licenses	5,674	9,230	9,238	9,234
Total Licenses Issued	**44,525**	**48,438**	**49,022**	**48,438**
Billings				
Water & Sewer and Refuse	85,429	86,577	86,051	86,314
Food & Beverage	1,935	1,687	1,649	1,668
Multi-family Refuse Disposal (1)	1,676	944	944	950
Citations	15,906	17,120	14,836	14,700
Other Bills	594	605	500	500
Total Billings	**105,540**	**106,933**	**103,980**	**104,132**
Checks Issued	**19,997**	**18,078**	**17,700**	**17,700**
Real Estate Transfer Tax Transactions	**1,249**	**947**	**915**	**1,037**

(1) In 2007 multi-family refuse bills were consolidated and during the year the frequency was changed from monthly to bi-monthly billing. In 2008, a new source document was used to obtain information.





VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
FINANCE DEPARTMENT

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PROGRAMS					
01 - FINANCE ADMINISTRATION	405,243	340,438	357,533	359,820	374,162
02 - ACCOUNTING	441,442	473,813	476,567	491,793	520,525
05 - INSURANCE PROGRAMS	307,686	304,841	305,106	311,872	304,951
06 - CUSTOMER SERVICE	393,765	414,206	412,523	420,812	446,017
07 - CASH MANAGEMENT	36,586	27,736	28,102	28,416	29,684
	1,584,722	1,561,034	1,579,831	1,612,713	1,675,339
EXPENDITURE CLASSIFICATION					
50 - PERSONAL SERVICES	841,440	830,440	835,918	843,557	883,749
51 - EMPLOYEE BENEFITS	274,971	286,084	289,298	312,122	336,384
52 - OTHER EMPLOYEE COSTS	9,697	5,650	5,450	5,650	5,870
54 - CONTRACTUAL SERVICES	194,183	182,954	183,612	181,213	187,960
55 - UTILITIES	4,254	6,020	4,775	4,900	5,025
56 - INSURANCE	233,587	228,038	228,038	232,711	221,736
57 - COMMODITIES & SUPPLIES	26,590	21,418	32,310	32,160	33,615
65 - OFFICE EQUIPMENT	-	430	430	400	1,000
	1,584,722	1,561,034	1,579,831	1,612,713	1,675,339
SOURCE OF FUNDS					
001 - GENERAL FUND	1,584,722	1,561,034	1,579,831	1,612,713	1,675,339
	1,584,722	1,561,034	1,579,831	1,612,713	1,675,339

BUDGET HIGHLIGHTS

The Finance Department's budget of $1,612,713 supports Finance Administration, Customer Service, Accounting, Insurance and Cash Management operations. The department is responsible for budgeting, financial reporting, tax information, investment management, utility billing, and the sale of refuse stickers, vehicle stickers, and transfer stamps. The department processes payments for various taxes, parking tickets, and municipal licenses.

The 3.31% increase in the budget is primarily due to increases in commodities and supplies, personal services, employee benefits, and insurance expenses.

- **Personal Services & Employee Benefits** – The Illinois Municipal Retirement Fund required pension contribution increased due to poor investment performance in 2008.
- **Commodities and Supplies** – Included in the paper & supplies budget in the Finance Department is the copy paper and envelope supply for the Village Hall. Also, included in these budgets are various supplies for invoicing, late notices, payroll IRS reporting forms, business licenses and vehicle licenses.
- **Insurance** – The General Fund's share of Village liability insurance payment to the Risk Management Fund (an internal Service fund) is included in the Finance Department Insurance Program. This transfer is expected to increase from $223,790 in 2009 to $226,077 in 2010.

VILLAGE OF MOUNT PROSPECT
FINANCE DEPARTMENT
01 - ADMINISTRATION

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0011701-500000	Full-Time Earnings	145,529	142,442	143,755	143,524	149,035
0011701-500600	Longevity Pay	500	500	500	650	650
0011701-500650	Sick Leave Incentive	1,759	1,000	1,000	1,000	1,000
0011701-500700	Vacation/Personal Incentive	3,079	3,000	6,768	3,500	3,500
0011701-500750	Retiree Sick Incentive	29,867	-	-	-	-
		180,734	146,942	152,023	148,674	154,185
EMPLOYEE BENEFITS						
0011701-510000	FICA Costs-Socl Security	7,723	8,235	8,222	8,307	8,443
0011701-510100	FICA Costs-Medicare	2,059	2,131	2,150	2,156	2,236
0011701-510200	IMRF Pension Expense	13,300	12,491	13,180	14,541	16,588
0011701-510600	Medical Insurance	16,656	17,503	17,503	19,023	20,048
0011701-510601	Life Insurance	121	146	146	166	167
		39,859	40,506	41,201	44,193	47,482
OTHER EMPLOYEE COSTS						
0011701-520000	Training	2,091	2,000	1,102	2,000	2,100
0011701-520400	Travel & Meetings	6,380	1,700	2,398	1,700	1,750
0011701-520500	Dues & Memberships	1,226	1,950	1,950	1,950	2,020
		9,697	5,650	5,450	5,650	5,870
CONTRACTUAL SERVICES						
0011701-540005	Actuarial Services	2,200	2,400	2,400	2,400	2,400
0011701-540035	Collection Services	283	250	250	250	260
0011701-540040	Ambulance Collection Fees	45,949	52,500	51,450	52,500	52,500
0011701-540110	Other Professional Services	335	-	-	-	1,000
0011701-540200	Copy Machine Costs	46	-	-	-	-
0011701-540210	Printing Expense	1,597	1,850	1,281	1,920	1,975
0011701-540215	Postage	4,515	2,350	2,500	2,521	2,450
0011701-540225	Other Services	38,708	11,000	13,385	13,352	13,750
0011701-540226	Bank Processing Fees	51,879	50,400	56,700	56,700	58,685
0011701-540615	Equipment Maint	3,400	4,000	2,850	2,850	2,900
0011701-540938	Copier Lease Payment	4,272	4,275	5,618	5,745	5,900
		153,184	129,025	136,434	138,238	141,820
UTILITIES						
0011701-550300	Telephone Service	3,203	5,060	3,125	3,250	3,370
0011701-550400	Cellular Phone Service	1,051	960	1,650	1,650	1,655
		4,254	6,020	4,775	4,900	5,025

VILLAGE OF MOUNT PROSPECT
FINANCE DEPARTMENT
01 - ADMINISTRATION

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
COMMODITIES & SUPPLIES						
0011701-570060	Office Equipment	359	500	450	450	450
0011701-570070	Office Supplies	3,469	3,000	3,000	3,500	4,050
0011701-570080	Other Supplies	2,842	1,090	1,090	1,090	1,115
0011701-570090	Paper & Supplies	9,958	6,375	11,825	11,825	12,240
0011701-570115	Publications	887	900	855	900	925
		17,515	11,865	17,220	17,765	18,780
OFFICE EQUIPMENT						
0011701-650002	Office Equipment - Finance	-	430	430	400	1,000
		-	430	430	400	1,000
TOTAL FINANCE ADMINISTRATION		**405,243**	**340,438**	**357,533**	**359,820**	**374,162**

VILLAGE OF MOUNT PROSPECT
FINANCE DEPARTMENT
02 - ACCOUNTING

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0011702-500000	Full-Time Earnings	315,330	337,934	337,159	341,283	358,875
0011702-500300	Overtime Earnings	37	250	25	200	200
0011702-500600	Longevity Pay	1,300	1,300	1,300	1,900	1,900
		316,667	339,484	338,484	343,383	360,975
EMPLOYEE BENEFITS						
0011702-510000	FICA Costs-Socl Security	18,968	21,048	20,986	21,290	22,380
0011702-510100	FICA Costs-Medicare	4,436	4,923	4,908	4,979	5,234
0011702-510200	IMRF Pension Expense	27,898	28,856	30,091	33,583	38,834
0011702-510600	Medical Insurance	66,624	72,928	72,928	79,263	83,531
0011702-510601	Life Insurance	482	607	607	690	696
		118,408	128,362	129,520	139,805	150,675
CONTRACTUAL SERVICES						
0011702-540210	Printing Expense	1,500	1,300	600	1,000	1,020
0011702-540215	Postage	2,894	2,475	3,020	3,020	3,120
0011702-540225	Other Services	480	504	505	505	525
		4,874	4,279	4,125	4,525	4,665
COMMODITIES & SUPPLIES						
0011702-570060	Office Equipment	-	200	-	-	-
0011702-570070	Office Supplies	1,493	1,480	1,480	1,130	1,160
0011702-570080	Other Supplies	-	8	8	-	-
0011702-570090	Paper & Supplies	-	-	2,950	2,950	3,050
		1,493	1,688	4,438	4,080	4,210
TOTAL ACCOUNTING		**441,442**	**473,813**	**476,567**	**491,793**	**520,525**

VILLAGE OF MOUNT PROSPECT
FINANCE DEPARTMENT
05 - INSURANCE PROGRAMS

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0011705-500000	Full-Time Earnings	56,662	58,478	58,536	59,149	61,707
0011705-500600	Longevity Pay	300	300	300	350	350
		56,962	58,778	58,836	59,499	62,057
EMPLOYEE BENEFITS						
0011705-510000	FICA Costs-Socl Security	2,953	3,352	3,324	3,385	3,475
0011705-510100	FICA Costs-Medicare	775	852	853	863	900
0011705-510200	IMRF Pension Expense	5,021	4,996	5,230	5,819	6,676
0011705-510600	Medical Insurance	8,328	8,752	8,752	9,512	10,024
0011705-510601	Life Insurance	60	73	73	83	83
		17,137	18,025	18,232	19,662	21,158
INSURANCE						
0011705-560102	Liability Insurance	226,550	223,790	223,790	226,077	215,194
0011705-560104	Workers' Comp Insurance	3,197	2,748	2,748	2,884	2,792
0011705-560109	Other Insurance	3,840	1,500	1,500	3,750	3,750
		233,587	228,038	228,038	232,711	221,736
TOTAL INSURANCE PROGRAMS		**307,686**	**304,841**	**305,106**	**311,872**	**304,951**

VILLAGE OF MOUNT PROSPECT
FINANCE DEPARTMENT
06 - CUSTOMER SERVICE

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0011706-500000	Full-Time Earnings	196,447	196,901	197,824	200,031	210,188
0011706-500100	Part-Time Earnings	59,830	63,963	64,683	65,755	69,220
0011706-500300	Overtime Earnings	3,286	2,225	1,679	3,340	3,500
0011706-500600	Longevity Pay	800	800	800	1,400	1,400
		260,363	263,889	264,986	270,526	284,308
EMPLOYEE BENEFITS						
0011706-510000	FICA Costs-Socl Security	15,552	16,430	16,429	16,773	17,627
0011706-510100	FICA Costs-Medicare	3,637	3,843	3,842	3,923	4,122
0011706-510200	IMRF Pension Expense	22,972	22,525	23,557	26,457	30,586
0011706-510600	Medical Insurance	47,192	49,591	49,591	53,899	56,801
0011706-510601	Life Insurance	342	413	413	469	473
		89,695	92,802	93,832	101,521	109,609
CONTRACTUAL SERVICES						
0011706-540210	Printing Expense	2,627	6,200	1,353	1,000	1,025
0011706-540215	Postage	19,052	28,000	27,000	22,000	25,000
0011706-540225	Other Services	14,446	15,450	14,700	15,450	15,450
		36,125	49,650	43,053	38,450	41,475
COMMODITIES & SUPPLIES						
0011706-570070	Office Supplies	1,308	800	800	800	815
0011706-570080	Other Supplies	54	465	637	-	-
0011706-570090	Paper & Supplies	-	-	2,915	2,915	3,020
0011706-570175	Business Licenses	-	1,250	1,100	1,250	1,290
0011706-570185	Vehicle Licenses	6,220	5,350	5,200	5,350	5,500
		7,582	7,865	10,652	10,315	10,625
TOTAL CUSTOMER SERVICE		**393,765**	**414,206**	**412,523**	**420,812**	**446,017**

VILLAGE OF MOUNT PROSPECT
FINANCE DEPARTMENT
07 - CASH MANAGEMENT

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0011707-500000	Full-Time Earnings	26,714	21,347	21,589	21,375	22,124
0011707-500600	Longevity Pay	-	-	-	100	100
		26,714	21,347	21,589	21,475	22,224
EMPLOYEE BENEFITS						
0011707-510000	FICA Costs-Socl Security	1,561	1,323	1,339	1,331	1,378
0011707-510100	FICA Costs-Medicare	365	310	313	311	322
0011707-510200	IMRF Pension Expense	2,354	1,814	1,919	2,100	2,391
0011707-510600	Medical Insurance	5,552	2,918	2,918	3,171	3,341
0011707-510601	Life Insurance	40	24	24	28	28
		9,872	6,389	6,513	6,941	7,460
TOTAL CASH MANAGEMENT		**36,586**	**27,736**	**28,102**	**28,416**	**29,684**
TOTAL FINANCE DEPARTMENT		**1,584,722**	**1,561,034**	**1,579,831**	**1,612,713**	**1,675,339**

VILLAGE OF MOUNT PROSPECT
FINANCE DEPARTMENT
PERSONAL SERVICES

Status	Positions (1)			Amounts		
	2008	2009	2010	2008	2009	2010
Position Title	Budget	Budget	Budget	Budget	Budget	Budget
FULL TIME						
Finance Director	1.00	1.00	1.00	120,921	125,237	126,000
Deputy Finance Director	1.00	1.00	1.00	99,798	85,387	85,500
Accounting Supervisor	1.00	1.00	1.00	68,012	67,273	68,182
Administrative Assistant	1.00	1.00	1.00	49,525	54,338	55,297
Accountant	2.00	2.00	2.00	107,508	109,645	111,580
Payroll Coordinator	1.00	1.00	1.00	50,699	52,346	53,269
Accounts Payable Coordinator	-	1.00	1.00	-	49,953	48,847
Customer Service Supervisor	1.00	1.00	1.00	55,973	57,792	58,814
Account Clerk	4.00	3.00	3.00	160,062	117,762	119,843
Data Entry Operator	1.00	1.00	1.00	36,192	37,369	38,030
	13.00	13.00	13.00	748,690	757,102	765,362
PART TIME						
P/T General Office Clerk	1.00 (2)	1.00 (2)	1.00 (2)	31,040	29,245	30,427
Clerical - Customer Service	1.00 (2)	1.00 (2)	1.00 (2)	31,648	34,718	35,328
	2.00 (4)	2.00 (4)	2.00 (4)	62,688	63,963	65,755
OTHER COMPENSATION						
Overtime Earnings				3,480	2,475	3,540
Longevity Pay				4,200	2,900	4,400
Sick Leave Incentives				-	1,000	1,000
Vacation/Personal Incentives				20,700	3,000	3,500
Retiree Sick Incentive				30,800	-	-
				59,180	9,375	12,440
TOTAL	**15.00**	**15.00**	**15.00**	**870,558**	**830,440**	**843,557**

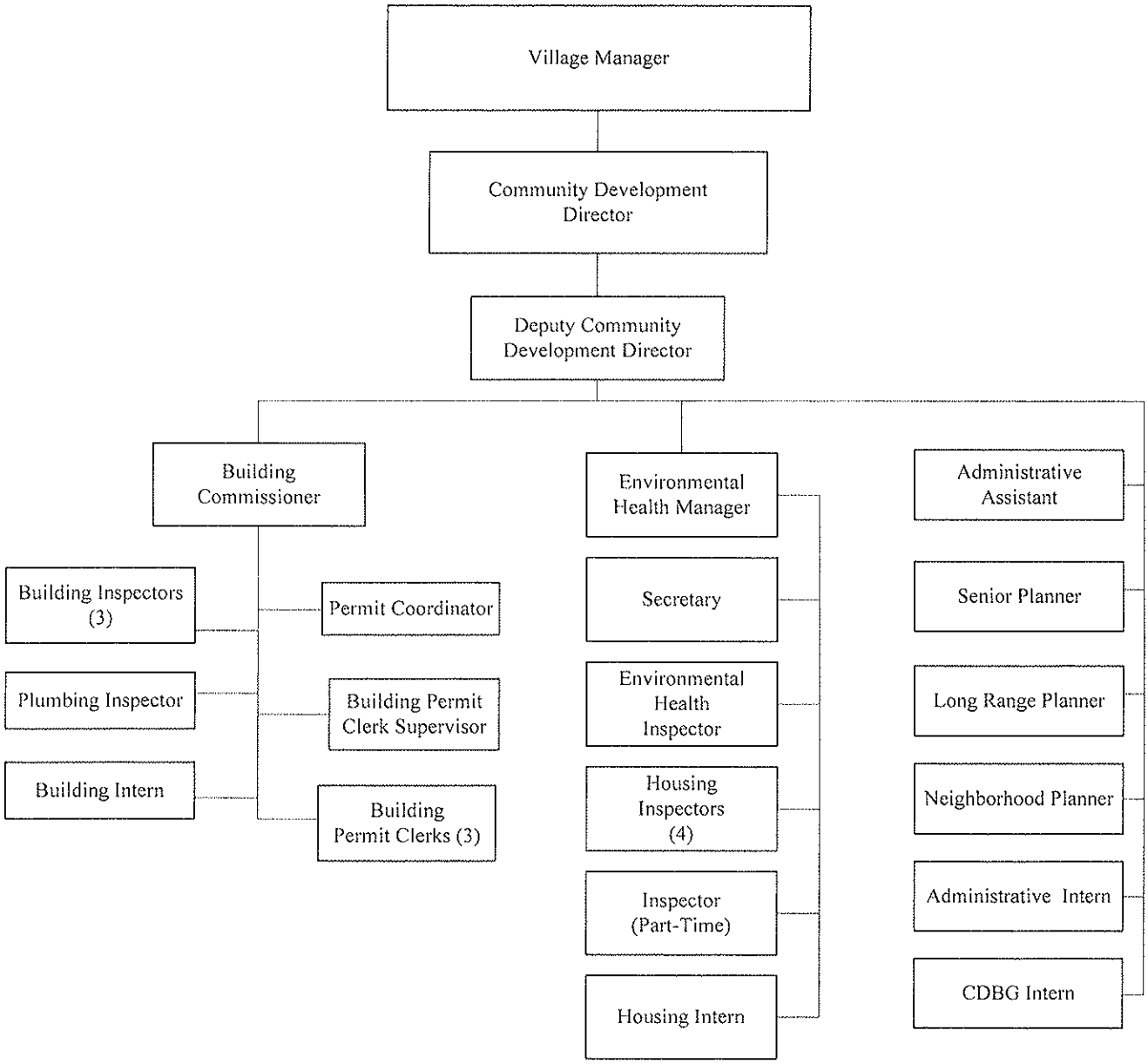
(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	13.00	13.00	13.00
Part-Time	4.00	4.00	4.00

VILLAGE OF MOUNT PROSPECT
FINANCE DEPARTMENT
2010 CAPITAL EXPENDITURES

Account Number	Description	Total
01 - FINANCE ADMINISTRATION		
0011701-650002	Office Equipment - Finance	$ 400
TOTAL		**$ 400**

VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT DEPARTMENT



The Community Development Department consists of three divisions: Building Inspections, Environmental Health and Planning. The Community Development Department consists of 23 full time employees, 1 part time employee, and 4 seasonal employees.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
COMMUNITY DEVELOPMENT DEPARTMENT

STATEMENT OF ACTIVITIES

The Community Development Department is responsible for administering the Village's building, zoning and development codes to ensure orderly development, redevelopment, and property maintenance within Mount Prospect. The Department reviews plans, issues permits, and performs the necessary inspections to ensure adherence to proper construction and design codes. The Department is further responsible for health, housing, and property maintenance inspections to protect the health and well being of Mount Prospect's residents.

2008 ACCOMPLISHMENTS

The Department applied for and was awarded a second grant from the Chicago Community Trust for $50,000 to be utilized for the feasibility of a neighborhood resource center. The $50,000 grant was in addition to a similar grant received in 2007.

The Department coordinated efforts to establish a neighborhood resource center in South Mount Prospect to better serve the residents of this area. Staff coordinated with several service organizations to garner support and funding assistance for the resource center and developed both a preliminary budget and floor plan for the center which opened in 2009.

Implemented the Regional Transportation Authority grant to review and propose improvements to the public transportation system within the Village. Staff coordinated public meetings and developed surveys to gather information regarding the existing transportation system to be incorporated into the study's findings and final report in 2009.

Secured grants from the Illinois Department of Transportation's Safe Routes to School Program in the amount of $80,200 to perform upgrades to sidewalks and fund educational programs in Mount Prospect schools. The Department applied for additional funds through this program for 2009.

Performed the zoning review and analysis for the redevelopment of both the Sub-Area 1 property in downtown and the Randhurst Mall. Successfully negotiated agreements for both large scale projects to provide Village assistance in the redevelopment of these important parcels within the Village.

The Village assisted three residents through the First Time Home Buyers Loan Program in 2008. The program is funded through a two-year grant by the Illinois Housing Development Authority. Staff has applied for an additional two-year grant due to the success of this program.

Provided funding assistance to thirteen public service programs through the Village's Community Development Block Grant Program.

Improved the rental licensing program and Village Crime Free Housing Program by completing the following objectives:

- Crime Free Housing Class includes an Environmental Health Staff presentation regarding Village property maintenance expectations as well as Landlord and Tenant rights.
- Landlord and Tenant Rights Summary was updated to include Crime Free Housing requirements.
- Informational Inspection Guide was updated to include carbon monoxide detector requirements.
- Inspection form was updated to include requirements that written leases and Crime Free lease addendums are provided to tenants.
- Environmental Health Staff attends Phase III, Safety socials with Police department to educate residents and owners with regard to rental properties licensed by Environmental Health and other Village Services. The purpose is to improve communication and work with the community to pro-actively prevent problems.

Staff continued to improve the rental dwelling ownership data as current property information was collected. Staff actively licensed previously unknown rental properties. Over 500 additional rental units have been licensed to date.

2008 ACCOMPLISHMENTS (continued)

Expanded the systematic inspection program to include inspections from the sidewalks of neighborhoods (public right of way). The community was divided into three approximately equal sections: North, Central, and South. The inspection survey from the public right of way while walking began on foot in the spring and started in the North section. Only deficiencies visible from the right of way were cited. Long grass, vehicle storage, and exterior maintenance are some of the more frequent problems cited. To date, compliance has been voluntary with only an occasional case requiring the issuance of a citation.

Environmental Housing brochures and hangtags were updated to be more efficient, and suggestions from residents have been incorporated to make them more user friendly.

Refined the temporary food service permitting and inspection process to address increased popularity of organizations selling food to raise money. A new permit was developed for display during special events which lists the significant and applicable code requirements to encourage compliance by vendors at all times and to permit customers to view the requirements. The permit also displays the contact person's phone number.

To improve food handling and compliance, staff continued to encourage all vendors to review the Village Web program and inspection guide (all available on the Village Web site or on a CD).

Continued shift toward generalization of Building Division inspection staff (versus specialization) to increase cross-functionality to provide for better use of staff time and provide additional service to the community.

Initiated process improvement with the Water, Forestry, and Engineering Divisions of Public Works by increasing meeting frequency and quality. Established field inspection forms for all three divisions which are consistent with the Building Division's revised form.

Improved the quality of the backflow meetings with Public Works and the public education of the Backflow Program by providing greater detail of survey and notification process.

Continued construction site maintenance survey and enforcement.

The Department joined the U.S. Green Building Council, an international organization, fostering green initiatives.

Completed surveys of surrounding communities for review of building codes, plan review processes, and staffing needs.

Reduced Contractor License application formwork by over 50% by evaluating permit process with Public Works and implementing Tree Protection Plans and Construction Site Maintenance "affidavit of acknowledgement". Also completed an overhaul of Building filing system by eliminating file by year and establishing file by address.

Performed scanning needs assessment to ensure appropriate budgeting and future staffing needs.

Worked with IT staff to develop more efficient reporting functions for permit tracking outside of Black Bear; enabling tracking of permits about to expire.

2009 ACCOMPLISHMENTS

The Department applied for and was awarded a third grant from the Chicago Community Trust for $50,000 to be utilized for the construction of the Community Connections Center (formerly referred to as a neighborhood resource center). The $50,000 grant was in addition to two similar grants received in 2007 and 2008.

2009 ACCOMPLISHMENTS (continued)

The Department coordinated efforts to construct the Community Connections Center in South Mount Prospect to better serve the residents of this area. Building and Planning Division staff coordinated with several service organizations to garner support for The Center and worked closely with other Village Departments on the construction and build-out of The Center. The Center opened its doors to the public in August.

The Department completed projects associated with a grant from the Illinois Department of Transportation's Safe Routes to School Program, totaling $80,200. The funds were utilized to perform upgrades to sidewalks and to fund educational programs in Mount Prospect schools. The Department also secured a $2,600 grant to be utilized toward additional program funding in 2010.

The Department coordinated updates to the Village's Zoning, Sign, Building, Property Maintenance, and Fire Prevention Codes. Updates to the Building, Property Maintenance, and Fire Codes included the adoption of the 2006 versions of their respective international codes. The Zoning and Sign Code updates were performed to respond to recent industry trends and make these codes more user friendly.

Completed the Regional Transportation Authority grant to review and propose improvements to the public transportation system in Mount Prospect. Staff coordinated public meetings and developed plans to address the public transportation needs of the community. The project was completed in 2009.

Through the use of the Village's Community Development Block Grant (CDBG), the Department financed several public infrastructure improvements within the Village's low to moderate income level census tracts. The improvements included the installation of pedestrian signals at the intersection of Algonquin Road, Busse Road, and Dempster Street, and the installation of new sidewalks along portions of these roadways.

Provided funding assistance to thirteen public service programs through the Village's Community Development Block Grant Program.

The Village continued assisting residents through the First Time Home Buyers Loan Program. The program is funded through a grant by the Illinois Housing Development Authority. To date, the Village has assisted six residents through the program. Staff has applied for an additional two-year grant due to the success of this program.

Implemented Village wide permit process improvement steps to increase Department service levels to customers. Improvements included limiting the number of permit application documents from multiple applications (fence, flatwork, etc) to one single application document.

Evaluated and implemented procedures to reduce paperwork in order to increase inter- and intra- department efficiencies.

The Department continued to perform permit reviews and site work inspections of major construction projects within the Village. In 2009, the department successfully reviewed and oversaw the completion of the Wal-Mart redevelopment and continued to monitor the redevelopment of the Randhurst Village project. The department has ensured that permit reviews are performed expeditiously and accurately while maintaining service levels to other customers.

Department continued efforts to digitize historical zoning and building permit records from existing paper and microfiche media to electronic format. Once fully completed, the project will provide easier access to data in the future.

Expanded cross-training of Department staff to ensure continuity of operations and service to customers and continued to streamline business processes in preparation for future implementation of new ERP software programming.

2009 ACCOMPLISHMENTS (continued)

Building Division increased use of Village Adjudication System for Code Enforcement compliance.

A united effort with Police Crime Free staff continued. Environmental Health (EH) staff pursued unlicensed landlords from discovery until licensed. Where there is no compliance, staff issues tickets for adjudication until there is compliance. In 2009, approximately 200 citations were issued for failing to attend the Crime Free Class, and failing to obtain a rental license. Based on census data, almost 94% of the rental dwellings are now licensed. EH staff remains involved with the Crime Free Class and Phase III safety socials to foster communication and problem solving with landlords and tenants.

Citations issued to restaurants and food stores for failing to maintain grease traps has reduced grease blockages for an adjacent residential area. An emergency closure was made of a foodservice with numerous violations. The establishment did reopen after correcting the problems, and closed permanently several weeks later on its own accord.

Business and Professional People for the Public Interest (BPI) recognized Mount Prospect for staff's innovative approaches to encourage maintenance of properties during foreclosure. BPI is citing Mount Prospect's strategies in a best practices document. The practices include pro-active efforts to communicate with banks during the ongoing foreclosure crisis, the Village's Vacant Structure Registration code that directs resources and requires registration only of properties that are a problem, and a comprehensive Nuisance ordinance.

2010 OBJECTIVES

Review the goals and objectives of the Village's planning documents, including the Comprehensive Plan and corridor plans, and implement applicable short and long range objectives.

Develop a Corridor Plan for at least one major roadway within the Village, such as Northwest Highway and/or River Road, to develop future land use policies and directives to improve the viability and appearance of these corridors.

Coordinate efforts with the Village's Engineering and Public Works Departments to improve the Bikeway system within Mount Prospect per the Village's Bikeway and RTAP Planning documents.

Expedite permit review and site work inspections for the Randhurst Village project, while maintaining high service levels to all other customers.

Continue to streamline permit processes in an effort to transition to new ERP software in 2011.

Continue site work inspections on Village projects including Fire Station #14, Vehicle Maintenance Expansion, Emergency Operations Center, and the Storage Building at Well #16.

Cross-train staff to ensure continuity of operations and service to customers. Continue support of training and continuing education for staff to ensure that staff remains up to date on best practices in order to provide high quality service to customers.

Non-maintained vacant properties and properties facing foreclosure will remain a high priority. Staff will continue to identify neglected properties, encourage owners and lien holders to maintain the properties, and abate nuisances when compliance does not occur.

Increased joint inspections with Fire Prevention and Police Crime Free staff are planned. The goal is to make the inspection process less cumbersome for the owner or manager, demonstrate the Village's commitment to maintained safe housing, and improve inter-departmental awareness and expectations of their roles.

Use the ticket process and emergency closure for unacceptable food code violations in order to garner quicker compliance with food related violations. Increased enforcement efforts will continue in 2010.

Refine and develop resources for hardship property maintenance compliance cases that occur.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
COMMUNITY DEVELOPMENT DEPARTMENT

PERFORMANCE MEASURES

	2007 Actual	2008 Actual	2009 Estimated	2010 Projected
Planning Division				
ZBA - Variations	16	9	6	10
ZBA - Conditional Uses	15	8	8	10
ZBA - Text Amendments	4	-	4	3
ZBA - Rezonings	2	-	3	3
Plats (Subdivision, Consolidation, Dedication)	5	10	10	10
Business Retention Visits	38	27	21	27
Minor Variation	-	1	2	3
Administrative Approval of Porches	2	3	5	5
Signs				
Variation	3	5	7	8
Special Use	2	3	2	3
Community Development Block Grant				
Single Family Rehab/Emergency Repair Loans	13	10	14	12
Weatherization Projects	2	-	2	2
First Time Homebuyers	1	3	2	3
Building Division				
Permits Issued	2,801	2,687	2,600	2,600
Plan Reviews	553	452	420	495
Building Code Inspections	8,438	7,631	9,100	8,900
C.O. Issued	146	75	80	125
Garage Sale Permits	699	614	600	600
Environmental Health Division				
Inspections				
Food Service	392	340	380	390
Multi-Family Buildings *	476	279	583	583
Swimming Pools/Spa **	62	59	28	-
Reinspections				
Food Service	296	300	286	290
Multi-Family Buildings	633	410	500	500
Community Development - Service Requests				
Inspections	2,397	3,131	3,200	3,200
Reinspections	7,088	9,322	10,000	10,000

* Beginning in 2007, the licensing period was changed to September 1. Effective with that date, all rental dwellings must be licensed. Licenses were effective for fifteen months during the transition (6/1/07 to 8/31/08). During that period, 636 inspections were made.
** Effective Summer 2009, Cook County inspects all Pools/Spas.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
COMMUNITY DEVELOPMENT DEPARTMENT

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PROGRAMS					
01 - COMMUNITY DEVELOPMENT ADMIN	281,921	284,017	284,650	261,596	260,667
02 - PLANNING & ZONING	310,743	359,303	349,348	306,316	321,964
03 - ECONOMIC DEVELOPMENT	118,689	118,377	119,797	95,383	103,595
05 - BUILDING INSPECTIONS	849,744	957,641	895,072	912,912	978,422
06 - HOUSING INSPECTIONS	491,259	555,123	523,510	529,946	586,645
07 - HEALTH INSPECTIONS	119,068	126,146	131,047	128,093	138,026
	2,171,424	2,400,607	2,303,424	2,234,246	2,389,319
EXPENDITURE CLASSIFICATION					
50 - PERSONAL SERVICES	1,273,575	1,390,145	1,376,723	1,402,026	1,469,138
51 - EMPLOYEE BENEFITS	464,432	495,454	498,459	538,145	581,041
52 - OTHER EMPLOYEE COSTS	35,086	30,105	29,166	31,246	33,433
54 - CONTRACTUAL SERVICES	363,537	423,086	354,293	216,817	247,663
55 - UTILITIES	13,863	19,274	19,274	17,671	18,244
57 - COMMODITIES & SUPPLIES	20,931	20,543	25,509	24,141	22,000
65 - OFFICE EQUIPMENT	-	22,000	-	4,200	17,800
	2,171,424	2,400,607	2,303,424	2,234,246	2,389,319
SOURCE OF FUNDS					
001 - GENERAL FUND	2,170,474	2,399,607	2,302,424	2,232,746	2,387,774
550 - DOWNTOWN REDEVLPMNT CONST	950	1,000	1,000	1,500	1,545
	2,171,424	2,400,607	2,303,424	2,234,246	2,389,319

BUDGET HIGHLIGHTS

The Community Development Department budget of $2,234,246 decreased 6.93% or $166,361 from the 2009 budget. Decreases were made to the Administration, Planning and Zoning division and Economic Development, Building Inspections, and Housing Inspections division budgets.

- **Contractual Services** – The Administration 2009 budget included $20,000 for the development of the Community Connection Center. The development project was completed in 2009 and the 2010 Budget has been eliminated.

  The Planning and Zoning Division 2009 budget included $60,000 of the $150,000 RTAP Grant awarded in 2008. The grant enabled the Village to hire outside consultants to analyze and provide recommendations related to the STAR line impact, PACE bus routes and the Village's bicycle routes. This project will be completed in 2009 and has been removed from the 2010 budget.

  Included in the Economic Development Division 2009 budget were contractual services for financial consultant fees associated with the Randhurst Village redevelopment project. The agreement should be executed in 2009 so there is no need for additional funding in 2010.

  The Building Inspections Division budget includes funding for document imaging services which will be an ongoing effort by the department to transfer historical permit documents into electronic files. In 2009, the budget included $60,000 to fund a business improvement process. The project was not started or accomplished in 2009. The funding has been removed from the budget as this process will be completed in connection with the Enterprise Resource Planning (ERP) computer software project slated for 2010.

VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT DEPARTMENT
01 - ADMINISTRATION

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0012101-500000	Full-Time Earnings	157,329	168,640	171,499	169,356	175,284
0012101-500200	Seasonal Earnings	10,134	5,000	7,293	5,000	5,000
0012101-500600	Longevity Pay	500	600	450	600	600
0012101-500650	Sick Leave Incentive	2,612	2,000	2,265	2,300	2,300
0012101-500700	Vacation/Personal Incentive	-	-	-	1,000	1,000
		170,575	176,240	181,507	178,256	184,184
EMPLOYEE BENEFITS						
0012101-510000	FICA Costs-Socl Security	9,000	9,949	10,153	10,029	10,189
0012101-510100	FICA Costs-Medicare	2,427	2,554	2,626	2,583	2,669
0012101-510200	IMRF Pension Expense	14,142	14,543	15,448	16,930	19,261
0012101-510600	Medical Insurance	18,877	17,503	17,503	19,023	20,048
0012101-510601	Life Insurance	137	146	146	184	185
0012101-510800	Workers' Comp Insurance	18,348	15,771	15,771	19,039	18,435
		62,931	60,466	61,647	67,788	70,787
OTHER EMPLOYEE COSTS						
0012101-520400	Travel & Meetings	2,663	2,600	2,600	1,000	1,020
0012101-520500	Dues & Memberships	1,050	650	650	650	665
		3,713	3,250	3,250	1,650	1,685
CONTRACTUAL SERVICES						
0012101-540262	Community Connections Center	40,056	20,000	20,000	-	-
0012101-540263	Employee Homebuyer Assist Prog	1,000	20,000	10,000	10,000	-
		41,056	40,000	30,000	10,000	-
UTILITIES						
0012101-550300	Telephone Service	848	1,787	1,787	1,628	1,681
0012101-550400	Cellular Phone Service	1,449	1,264	1,264	1,264	1,300
		2,297	3,051	3,051	2,892	2,981
COMMODITIES & SUPPLIES						
0012101-570070	Office Supplies	1,349	1,010	1,010	1,010	1,030
0012101-570080	Other Supplies	-	-	4,185	-	-
		1,349	1,010	5,195	1,010	1,030
TOTAL COMMUNITY DEVELOPMENT ADMIN		**281,921**	**284,017**	**284,650**	**261,596**	**260,667**

VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT DEPARTMENT
02 – PLANNING & ZONING

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0012102-500000	Full-Time Earnings	117,337	175,938	165,374	168,553	177,427
0012102-500600	Longevity Pay	-	-	-	300	300
0012102-500700	Vacation/Personal Incentive	-	1,000	1,000	1,000	1,000
		117,337	176,938	166,374	169,853	178,727
EMPLOYEE BENEFITS						
0012102-510000	FICA Costs-Socl Security	7,011	10,971	10,316	10,531	11,082
0012102-510100	FICA Costs-Medicare	1,640	2,566	2,413	2,463	2,592
0012102-510200	IMRF Pension Expense	10,393	15,040	14,791	16,612	19,228
0012102-510600	Medical Insurance	31,091	35,005	35,005	38,046	40,095
0012102-510601	Life Insurance	225	292	292	369	371
		50,360	63,874	62,817	68,021	73,368
OTHER EMPLOYEE COSTS						
0012102-520000	Training	5,937	3,562	4,000	3,000	4,630
0012102-520400	Travel & Meetings	962	637	637	637	650
0012102-520500	Dues & Memberships	1,279	1,350	1,130	1,350	1,380
		8,178	5,549	5,767	4,987	6,660
CONTRACTUAL SERVICES						
0012102-540070	Legal Notices	1,797	4,000	2,500	3,500	4,900
0012102-540105	Technical Services	-	-	1,000	-	1,000
0012102-540205	Document Imaging	661	10,000	10,000	8,000	5,000
0012102-540210	Printing Expense	237	1,000	1,000	750	900
0012102-540215	Postage	1,230	2,500	2,500	2,500	2,550
0012102-540282	First Time Homeowners	30,310	21,000	21,000	32,000	32,000
0012102-540284	RTAP Grant	89,050	60,000	60,000	-	-
0012102-540285	Maps & Plats	483	750	500	750	775
0012102-540615	Equipment Maint	448	-	2,334	2,334	2,381
0012102-540925	Vehicle Lease Payment	1,500	1,500	1,500	-	1,500
0012102-540930	Vehicle Maint Payment	2,778	2,982	2,982	1,978	2,992
0012102-540938	Copier Lease Payment	1,763	2,600	2,464	2,600	2,600
0012102-540945	Computer Software	458	500	500	1,000	1,020
		130,715	106,832	108,280	55,412	57,618
UTILITIES						
0012102-550300	Telephone Service	1,261	2,622	2,622	1,955	2,033
		1,261	2,622	2,622	1,955	2,033

VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT DEPARTMENT
02 – PLANNING & ZONING

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
COMMODITIES & SUPPLIES						
0012102-570060	Office Equipment	-	588	588	588	600
0012102-570070	Office Supplies	2,586	2,200	2,200	2,200	2,244
0012102-570073	Safe Routes to School Grant (R/O)	-	-	-	2,600	-
0012102-570115	Publications	306	700	700	700	714
		2,892	3,488	3,488	6,088	3,558
TOTAL PLANNING & ZONING		**310,743**	**359,303**	**349,348**	**306,316**	**321,964**

03 – ECONOMIC DEVELOPMENT

PERSONAL SERVICES						
0012103-500000	Full-Time Earnings	52,443	56,214	57,166	56,452	58,428
0012103-500600	Longevity Pay	-	-	150	-	-
		52,443	56,214	57,316	56,452	58,428
EMPLOYEE BENEFITS						
0012103-510000	FICA Costs-Socl Security	2,742	3,172	3,187	3,172	3,225
0012103-510100	FICA Costs-Medicare	747	818	829	821	850
0012103-510200	IMRF Pension Expense	4,623	4,791	5,083	5,536	6,302
0012103-510600	Medical Insurance	5,552	5,834	5,834	6,341	6,683
0012103-510601	Life Insurance	40	48	48	61	62
		13,704	14,663	14,981	15,931	17,122
OTHER EMPLOYEE COSTS						
0012103-520500	Dues & Memberships	1,418	1,500	1,500	1,500	1,500
		1,418	1,500	1,500	1,500	1,500
CONTRACTUAL SERVICES						
0012103-540247	Economic Dvlpmnt Program	13,454	30,000	30,000	20,000	25,000
5502103-540015	Auditing Services	950	1,000	1,000	1,500	1,545
0012103-540249	Randhurst Econ Development	36,720	15,000	15,000	-	-
		51,124	46,000	46,000	21,500	26,545
TOTAL ECONOMIC DEVELOPMENT		**118,689**	**118,377**	**119,797**	**95,383**	**103,595**

VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT DEPARTMENT
05 - BUILDING INSPECTIONS DIVISION

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0012105-500000	Full-Time Earnings	520,747	549,422	549,321	557,721	584,611
0012105-500200	Seasonal Earnings	3,905	5,000	-	5,000	5,000
0012105-500300	Overtime Earnings	2,839	2,809	2,809	2,809	2,893
0012105-500600	Longevity Pay	2,400	2,800	2,800	3,200	3,800
0012105-500700	Vacation/Personal Incentive	38	500	-	250	250
		529,929	560,531	554,930	568,980	596,554
EMPLOYEE BENEFITS						
0012105-510000	FICA Costs-Socl Security	31,508	34,753	34,264	35,277	36,987
0012105-510100	FICA Costs-Medicare	7,369	8,128	8,014	5,251	8,651
0012105-510200	IMRF Pension Expense	46,330	47,221	49,129	55,158	63,640
0012105-510600	Medical Insurance	111,040	116,684	116,684	126,820	133,650
0012105-510601	Life Insurance	804	973	973	1,229	1,235
		197,051	207,759	209,064	223,735	244,163
OTHER EMPLOYEE COSTS						
0012105-520000	Training	13,144	10,000	10,000	13,225	13,490
0012105-520400	Travel & Meetings	2,264	1,000	1,343	2,128	2,171
0012105-520500	Dues & Memberships	880	975	975	975	1,000
		16,288	11,975	12,318	16,328	16,661
CONTRACTUAL SERVICES						
0012105-540105	Technical Services	38,998	28,000	29,000	28,000	28,840
0012105-540110	Other Professional Services	-	60,000	-	-	-
0012105-540205	Document Imaging	8,000	25,963	25,963	20,000	26,742
0012105-540210	Printing Expense	3,806	5,323	5,323	5,323	5,483
0012105-540215	Postage	1,996	2,444	2,444	2,444	2,518
0012105-540280	Elevator Inspections	16,958	18,000	18,000	18,000	18,540
0012105-540925	Vehicle Lease Payment	5,400	6,100	6,100	-	5,700
0012105-540930	Vehicle Maint Payment	11,573	12,425	12,425	9,886	12,468
0012105-540938	Copier Lease Payment	1,763	2,600	2,464	2,600	2,678
		88,494	160,855	101,719	86,253	102,969
UTILITIES						
0012105-550300	Telephone Service	2,190	4,541	4,541	4,136	4,273
0012105-550400	Cellular Phone Service	6,556	3,950	3,950	3,950	4,069
		8,746	8,491	8,491	8,086	8,342

VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT DEPARTMENT
05 - BUILDING INSPECTIONS DIVISION

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
COMMODITIES & SUPPLIES						
0012105-570040	Clothing Supplies	2,689	2,400	2,400	2,400	2,448
0012105-570060	Office Equipment	402	882	882	882	900
0012105-570070	Office Supplies	2,110	2,826	2,826	2,826	2,890
0012105-570080	Other Supplies	75	-	-	-	-
0012105-570115	Publications	500	500	500	500	515
0012105-570130	Reference Materials	3,023	1,000	1,355	2,500	2,550
0012105-570225	Inspection Supplies	437	422	587	422	430
		9,236	8,030	8,550	9,530	9,733
TOTAL BUILDING INSPECTIONS		**849,744**	**957,641**	**895,072**	**912,912**	**978,422**

VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT DEPARTMENT
06 - HOUSING INSPECTIONS DIVISION

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0012106-500000	Full-Time Earnings	310,979	317,335	319,262	322,939	339,943
0012106-500100	Part-Time Earnings	2,700	13,119	1,740	11,906	12,533
0012106-500200	Seasonal Earnings	3,681	5,000	5,400	5,000	5,000
0012106-500300	Overtime Earnings	1,944	1,300	1,700	1,700	1,700
0012106-500600	Longevity Pay	700	700	700	1,500	2,200
0012106-500700	Vacation/Personal Incentive	223	-	153	250	250
		320,227	337,454	328,955	343,295	361,626
EMPLOYEE BENEFITS						
0012106-510000	FICA Costs-Socl Security	19,150	20,923	20,008	21,285	22,421
0012106-510100	FICA Costs-Medicare	4,479	4,894	4,680	4,978	5,244
0012106-510200	IMRF Pension Expense	27,670	27,144	28,534	31,921	37,018
0012106-510600	Medical Insurance	63,848	67,094	67,094	72,922	76,849
0012106-510601	Life Insurance	462	560	560	707	710
		115,609	120,615	120,876	131,813	142,242
OTHER EMPLOYEE COSTS						
0012106-520000	Training	3,125	4,900	3,400	3,500	3,570
0012106-520400	Travel & Meetings	823	1,000	1,000	1,350	1,383
0012106-520500	Dues & Memberships	535	531	531	531	546
		4,483	6,431	4,931	5,381	5,499
CONTRACTUAL SERVICES						
0012106-540105	Technical Services	63	10,000	10,000	5,000	5,000
0012106-540210	Printing Expense	1,057	1,751	1,751	1,751	1,772
0012106-540225	Other Services	15,555	10,706	10,706	10,706	10,738
0012106-540925	Vehicle Lease Payment	7,500	14,200	14,200	-	10,400
0012106-540930	Vehicle Maint Payment	19,289	20,709	20,709	17,299	20,781
0012106-540938	Copier Lease Payment	1,763	2,600	2,464	2,600	2,678
		45,227	59,966	59,830	37,356	51,369
UTILITIES						
0012106-550300	Telephone Service	672	1,259	1,259	1,005	1,042
0012106-550400	Cellular Phone Service	187	1,896	1,896	1,896	1,952
		859	3,155	3,155	2,901	2,994

VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT DEPARTMENT
06 - HOUSING INSPECTIONS DIVISION

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
COMMODITIES & SUPPLIES						
0012106-570040	Clothing Supplies	2,441	2,000	2,261	2,250	2,295
0012106-570060	Office Equipment	1,023	998	998	750	780
0012106-570070	Office Supplies	576	1,980	1,980	1,500	1,530
0012106-570130	Reference Materials	143	-	-	-	-
0012106-570225	Inspection Supplies	671	524	524	500	510
		4,854	5,502	5,763	5,000	5,115
OFFICE EQUIPMENT						
0012106-650003	Computer Equipment - New	-	22,000	-	4,200	17,800
		-	22,000	-	4,200	17,800
TOTAL HOUSING INSPECTIONS		**491,259**	**555,123**	**523,510**	**529,946**	**586,645**

VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT DEPARTMENT
07 - HEALTH INSPECTIONS DIVISION

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0012107-500000	Full-Time Earnings	78,118	80,468	81,479	81,890	86,201
0012107-500300	Overtime Earnings	1,415	600	600	600	618
0012107-500600	Longevity Pay	700	700	700	700	800
0012107-500650	Sick Leave Incentive	629	-	1,266	1,000	1,000
0012107-500700	Vacation/Personal Incentive	2,202	1,000	3,596	1,000	1,000
		83,064	82,768	87,641	85,190	89,619
EMPLOYEE BENEFITS						
0012107-510000	FICA Costs-Socl Security	4,947	5,132	5,565	5,282	5,557
0012107-510100	FICA Costs-Medicare	1,157	1,201	1,302	1,236	1,300
0012107-510200	IMRF Pension Expense	7,320	7,036	7,499	8,332	9,642
0012107-510600	Medical Insurance	11,253	14,586	14,586	15,853	16,706
0012107-510601	Life Insurance	100	122	122	154	154
		24,777	28,077	29,074	30,857	33,359
OTHER EMPLOYEE COSTS						
0012107-520000	Training	448	735	735	735	750
0012107-520400	Travel & Meetings	193	300	300	300	306
0012107-520500	Dues & Memberships	365	365	365	365	372
		1,006	1,400	1,400	1,400	1,428
CONTRACTUAL SERVICES						
0012107-540105	Technical Services	-	388	388	388	396
0012107-540210	Printing Expense	355	530	530	530	541
0012107-540290	Pest Control	525	1,433	600	800	1,055
0012107-540925	Vehicle Lease Payment	1,500	1,500	1,500	-	1,500
0012107-540930	Vehicle Maint Payment	2,778	2,982	2,982	1,978	2,992
0012107-540938	Copier Lease Payment	1,763	2,600	2,464	2,600	2,678
		6,921	9,433	8,464	6,296	9,162
UTILITIES						
0012107-550300	Telephone Service	700	1,323	1,323	1,205	1,244
0012107-550400	Cellular Phone Service	-	632	632	632	650
		700	1,955	1,955	1,837	1,894

VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT DEPARTMENT
07 - HEALTH INSPECTIONS DIVISION

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
COMMODITIES & SUPPLIES						
0012107-570040	Clothing Supplies	494	600	600	600	612
0012107-570060	Office Equipment	-	882	882	882	900
0012107-570070	Office Supplies	1,579	497	497	497	507
0012107-570130	Reference Materials	130	-	-	-	-
0012107-570225	Inspection Supplies	397	534	534	534	545
		2,600	2,513	2,513	2,513	2,564
TOTAL HEALTH INSPECTIONS		**119,068**	**126,146**	**131,047**	**128,093**	**138,026**
TOTAL COMMUNITY DEVELOPMENT		**2,171,424**	**2,400,607**	**2,303,424**	**2,234,246**	**2,389,319**

VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT DEPARTMENT
PERSONAL SERVICES

Status	Positions (1)			Amounts		
	2008	2009	2010	2008	2009	2010
Position Title	Budget	Budget	Budget	Budget	Budget	Budget
FULL TIME						
Community Development Director	1.00	1.00	1.00	122,284	127,047	128,000
Deputy Community Dvlpmnt Dir.	1.00	1.00	1.00	96,741	97,808	97,808
Environmental Health Manager	1.00	1.00	1.00	84,638	87,389	88,931
Building Commissioner	1.00	1.00	1.00	79,116	81,687	83,129
Building Inspectors	3.00	3.00	3.00	178,403	195,335	191,041
Plumbing Inspector	1.00	1.00	1.00	67,497	69,691	70,920
Housing Inspectors	4.00	4.00	4.00	191,813	200,188	203,726
Environmental Health Inspector	1.00	1.00	1.00	68,327	70,548	71,795
Senior Planner	1.00	0.75	0.75	71,473	52,979	53,915
Long Range Planner	1.00	1.00	1.00	53,950	67,275	57,967
Neighborhood Planner	-	0.25	0.25	-	12,938	13,166
Building Permit Coordinator	1.00	1.00	1.00	40,073	41,376	48,440
Bldg Permit Clerk Supervisor	1.00	1.00	1.00	43,285	50,779	51,676
Building Permit Clerks	3.00	3.00	3.00	104,690	110,554	112,515
Administrative Assistant	1.00	1.00	1.00	45,806	42,746	43,505
Secretary	1.00	1.00	1.00	38,428	39,677	40,377
	22.00	22.00	22.00	1,286,524	1,348,017	1,356,911
PART TIME						
Health Inspector	0.40 (1)	0.40 (1)	0.40 (1)	10,520	13,119	11,906
	0.40 (1)	0.40 (1)	0.40 (1)	10,520	13,119	11,906
SEASONAL						
Interns	1.00 (4)	0.75 (3)	0.75 (3)	16,920	15,000	15,000
	1.00 (4)	0.75 (3)	0.75 (3)	16,920	15,000	15,000

VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT DEPARTMENT
PERSONAL SERVICES

Status	Positions (1)			Amounts		
	2008	2009	2010	2008	2009	2010
Position Title	Budget	Budget	Budget	Budget	Budget	Budget
OTHER COMPENSATION						
Overtime Earnings				4,729	4,709	5,109
Longevity Pay				4,900	4,800	6,300
Sick Leave Incentives				2,950	2,000	3,300
Vacation/Personal Incentive				1,500	2,500	3,500
				14,079	14,009	18,209
TOTAL	**23.40**	**23.15**	**23.15**	**1,328,043**	**1,390,145**	**1,402,026**

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	22.00	22.00	22.00
Part-Time	1.00	1.00	1.00
Seasonal	4.00	3.00	3.00

VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT DEPARMENT
2010 CAPITAL EXPENDITURES

Account Number	Description		Total
06 - HOUSING INPECTIONS			
0012106-650003	Computer Equipment - New	$	4,200
TOTAL		**$**	**4,200**

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
COMMUNITY DEVELOPMENT - CDBG

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PROGRAMS					
04 - CDBG ADMINISTRATION	77,919	94,894	97,410	94,947	99,983
05 - CDBG COMMUNITY PROGRAMS	78,500	95,000	95,000	90,500	90,500
06 - ACCESSIBLTY & NEIGHBRHD IMPRV	69,692	381,816	381,816	100,000	100,000
07 - CDBG RESIDENTIAL REHAB	180,418	305,000	393,411	280,000	280,000
08 CDBG RECOVERY ACT	-	-	88,411	-	-
	406,529	876,710	1,056,048	565,447	570,483
EXPENDITURE CLASSIFICATION					
50 - PERSONAL SERVICES	54,035	61,473	62,090	62,569	65,595
51 - EMPLOYEE BENEFITS	19,748	21,354	21,640	23,311	25,113
52 - OTHER EMPLOYEE COSTS	531	2,165	1,965	1,965	2,004
54 - CONTRACTUAL SERVICES	88,817	163,925	165,738	106,625	106,775
57 - COMMODITIES & SUPPLIES	253	977	977	977	996
59 - OTHER EXPENDITURES	173,453	195,000	371,822	200,000	200,000
62 - LAND IMPROVEMENTS	-	50,000	50,000	50,000	50,000
69 - INFRASTRUCTURE	69,692	381,816	381,816	120,000	120,000
	406,529	876,710	1,056,048	565,447	570,483
SOURCE OF FUNDS					
070 - COMMUNITY DEV. BLOCK GRNT	406,529	876,710	1,056,048	565,447	570,483
	406,529	876,710	1,056,048	565,447	570,483

BUDGET HIGHLIGHTS

Community Development Block Grant (CDBG) funds are reported in a separate series of programs to provide separate accountability. Grant funds are authorized and placed into a letter of credit from which the Village can draw as expenditures are made. The CDBG budget of $565,447 decreased 35.5% or $311,263 from the 2009 budget.

- **Administration Program** – The Administration Program covers direct expenditures that are made by the Planning & Zoning Division to administer the funds.

- **Community Programs** – Community Programs funds programs to benefit low-income families in targeted areas. The budget for 2010 is $90,500. The projects have been pre-qualified by the U.S. Department of Housing and Urban Development.

- **Accessibility and Neighborhood Improvements** – The Accessibility and Neighborhood Program budget for 2010 is $100,000. The budget is to be used for Algonquin Road Sidewalk Improvements.

- **CDBG Residential Rehab** – A significant use of CDBG funds is for zero-interest loans for single-family rehabilitation projects. For 2010, $200,000 has been provided for the loans. In addition, $50,000 has been earmarked for corridor improvements, $20,000 for Oakton Street Sidewalk Improvements and $10,000 for the Emergency Repair Program.

VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT - CDBG
04 - CDBG ADMINISTRATION

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0702304-500000	Full-Time Earnings	53,765	56,473	56,690	57,469	60,495
0702304-500200	Seasonal Earnings	270	5,000	5,400	5,000	5,000
0702304-500600	Longevity Pay	-	-	-	100	100
		54,035	61,473	62,090	62,569	65,595
EMPLOYEE BENEFITS						
0702304-510000	FICA Costs-Socl Security	3,159	3,812	3,850	3,880	4,067
0702304-510100	FICA Costs-Medicare	739	892	901	908	952
0702304-510200	IMRF Pension Expense	4,692	4,801	5,040	5,631	6,519
0702304-510600	Medical Insurance	11,104	11,668	11,668	12,682	13,365
0702304-510601	Life Insurance	54	181	181	210	210
		19,748	21,354	21,640	23,311	25,113
OTHER EMPLOYEE COSTS						
0702304-520000	Training	228	1,115	1,115	1,115	1,137
0702304-520400	Travel & Meetings	303	1,050	850	850	867
		531	2,165	1,965	1,965	2,004
CONTRACTUAL SERVICES						
0702304-540015	Auditing Services	-	436	436	436	445
0702304-540070	Legal Notices	227	721	2,500	721	735
0702304-540175	Organizational Memberships	617	450	620	650	665
0702304-540210	Printing Expense	261	3,500	3,500	500	509
0702304-540215	Postage	484	680	680	680	694
0702304-540615	Equipment Maint	-	538	538	538	549
0702304-540938	Copier Lease Payment	1,763	2,600	2,464	2,600	2,678
		3,352	8,925	10,738	6,125	6,275
COMMODITIES & SUPPLIES						
0702304-570060	Office Equipment	116	628	628	628	641
0702304-570070	Office Supplies	137	349	349	349	355
		253	977	977	977	996
TOTAL CDBG ADMINISTRATION		**77,919**	**94,894**	**97,410**	**94,947**	**99,983**

VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT - CDBG
05 – CDBG COMMUNITY PROGRAMS

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
CONTRACTUAL SERVICES						
0702305-540217	Summer Adventure Program	5,500	7,500	7,500	7,000	7,000
0702305-540219	Pads and Hope Now	6,000	5,000	5,000	6,000	6,000
0702305-540224	District 26 Summer Camp	5,500	-	-	7,000	7,000
0702305-540229	Dream Makers	6,000	6,000	6,000	4,500	4,500
0702305-540240	CEDA Child Care	7,500	5,500	5,500	5,500	5,500
0702305-540241	CEDA Emergency Housing	10,000	7,500	7,500	8,500	8,500
0702305-540242	Aspire	5,500	5,500	5,500	-	-
0702305-540244	Northwest CASA	3,000	3,000	3,000	4,000	4,000
0702305-540246	Wings	4,500	-	-	1,000	1,000
0702305-540266	Childrens Advocacy Center	5,000	4,000	4,000	4,500	4,500
0702305-540270	Low Income Health Care	12,000	9,000	9,000	9,000	9,000
0702305-540271	Mentor Program	3,000	3,000	3,000	3,000	3,000
0702305-540272	Resources for Community Living	5,000	4,000	4,000	5,500	5,500
0702305-540273	Search Development Center	-	35,000	35,000	25,000	25,000
		78,500	95,000	95,000	90,500	90,500
TOTAL CDBG COMMUNITY PROGRAMS		**78,500**	**95,000**	**95,000**	**90,500**	**90,500**

06 – ACCESSIBILITY & NEIGHBORHOOD IMPRV

INFRASTRUCTURE						
0702306-690003	Algonquin Rd Sidewalk Improv	-	20,000	20,000	100,000	100,000
0702306-690011	Busse Sidewalk Imprv	28,817	50,000	50,000	-	-
0702306-690012	Dempster St Sidewalk Imprv	17,691	75,000	75,000	-	-
0702306-690014	Pedestrian Signals & Crosswalks	23,184	236,816	236,816	-	-
		69,692	381,816	381,816	100,000	100,000
TOTAL ACCESSIBLTY & NEIGHBRHD IMPRV		**69,692**	**381,816**	**381,816**	**100,000**	**100,000**

VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT - CDBG
07 – CDBG RESIDENTIAL REHAB

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
CONTRACTUAL SERVICES					
0702307-540243 Emergency Repair Program	6,965	10,000	10,000	10,000	10,000
0702307-540277 Community Connections Center	-	50,000	50,000	-	-
	6,965	60,000	60,000	10,000	10,000
OTHER EXPENDITURES					
0702307-590200 Single Family Rehab	173,453	195,000	283,411	200,000	200,000
	173,453	195,000	283,411	200,000	200,000
LAND IMPROVEMENTS					
0702307-620008 Corridor Improvements (CIP)	-	50,000	50,000	50,000	50,000
	-	50,000	50,000	50,000	50,000
INFRASTRUCTURE					
0702307-690034 Oakton St Sidewalk Improvements	-	-	-	20,000	20,000
	-	-	-	20,000	20,000
TOTAL CDBG RESIDENTIAL REHAB	**180,418**	**305,000**	**393,411**	**280,000**	**280,000**

08 – CDBG RECOVERY ACT

OTHER EXPENDITURES					
0702308-590200 Single Family Rehab	-	-	88,411	-	-
	-	-	88,411	-	-
TOTAL CDBG RECOVERY ACT	-	-	**88,411**	-	-
TOTAL COMMUNITY DEVELOPMENT - CDBG	**406,529**	**876,710**	**1,056,048**	**565,447**	**570,483**

VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT - CDBG
PERSONAL SERVICES

Status	Positions (1)			Amounts		
	2008	2009	2010	2008	2009	2010
Position Title	Budget	Budget	Budget	Budget	Budget	Budget
FULL TIME						
Neighborhood Planner	1.00	0.75	0.75	53,950	38,813	39,497
Senior Planner	-	0.25	0.25	-	17,660	17,972
	1.00	1.00	1.00	53,950	56,473	57,469
SEASONAL						
Interns	0.20 (1)	0.20 (1)	0.20 (1)	4,500	5,000	5,000
	0.20 (1)	0.20 (1)	0.20 (1)	4,500	5,000	5,000
OTHER COMPENSATION						
Longevity Pay				-	-	100
				-	-	100
TOTAL	**1.20**	**1.20**	**1.20**	**58,450**	**61,473**	**62,569**

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	1.00	1.00	1.00
Seasonal	1.00	1.00	1.00

VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT - CDBG
2010 CAPITAL EXPENDITURES

Account Number	Description	Total
06 - ACCESSIBILITY & NEIGHBORHOOD IMPROVEMENTS		
0702306-690003	Algonquin Rd Sidewalk Improv	$ 100,000
07 - RESIDENTIAL REHAB		
0702307-620008	Corridor Improvements (CIP)	$ 50,000
0702307-690034	Oakton St Sidewalk Improvements	$ 20,000
TOTAL		**$ 170,000**

Mount Prospect

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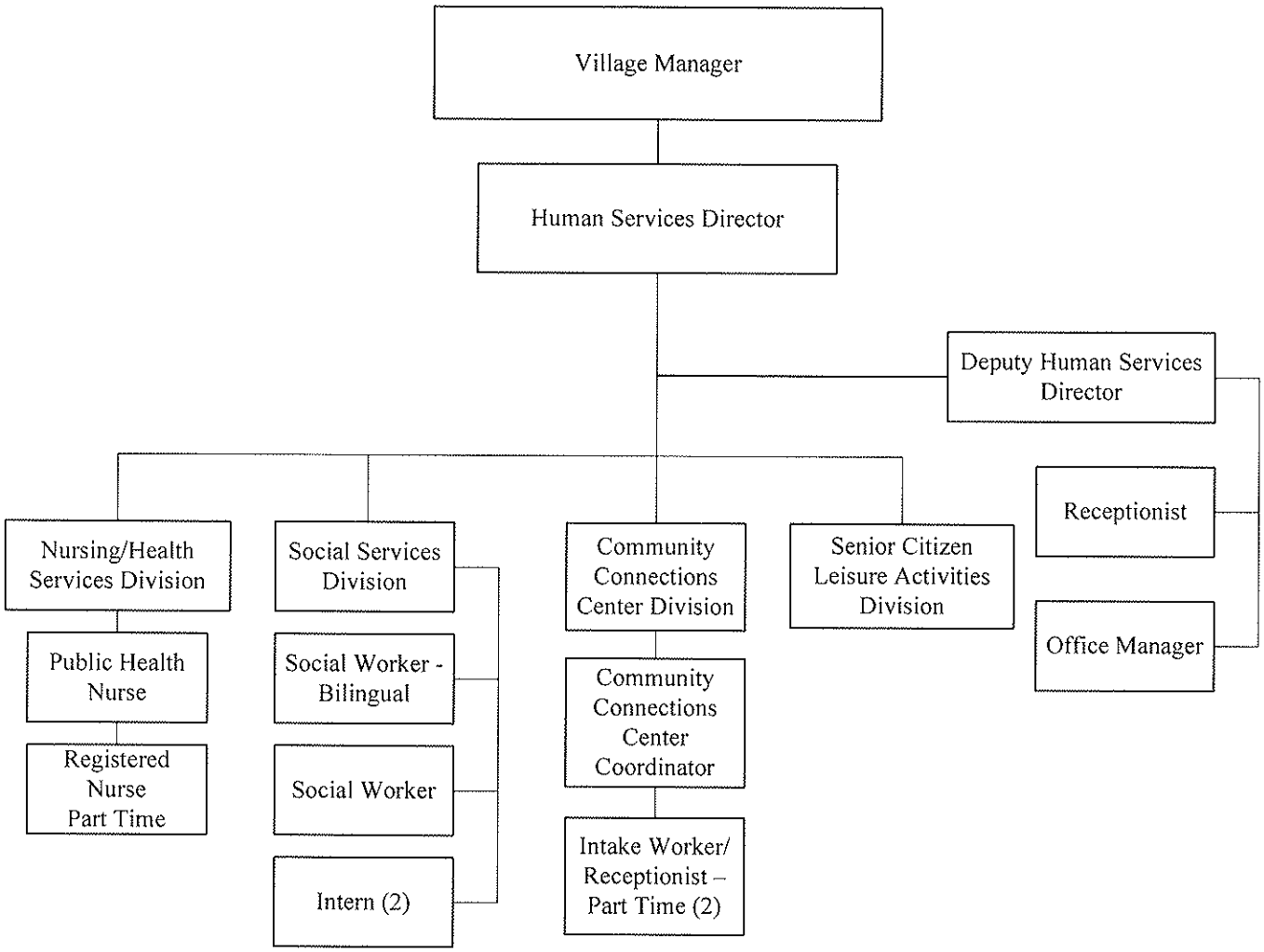
VILLAGE OF MOUNT PROSPECT
HUMAN SERVICES DEPARTMENT



The Human Services Department provides a wide range of programs for residents of Mount Prospect including Social Services, Nursing/Health Services and Senior Citizen Leisure Activities. This department also oversees operations of the Community Connections Center. The Human Services Department consists of eight full-time, three part-time and 2 seasonal employees. Not reflected in this organization chart is one Community Outreach Liaison who is assigned to the Community Connections Center 100% of the time. This position reports to the Police Administrative Support Services Deputy Chief and appears in the Police organization chart.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
HUMAN SERVICES DEPARTMENT

STATEMENT OF ACTIVITIES

The Human Services Department provides programs and services that will enhance the social, mental and physical well being of all residents of Mount Prospect. These programs and services are pro-active to meet and anticipate the needs of residents by developing services that are not provided by other agencies.

2008 ACCOMPLISHMENTS

Developed School Social Work meetings, which allowed the isolated School Social Workers to network, brainstorm case plans and benefit from guest speakers.

Obtained the $200,000 Illinois State Department on Aging Grant and coordinated the Police, Fire and Human Services purchases.

Established the Special Needs Advisory Panel (SNAP) Registry in the Human Services database, which identifies special needs Mount Prospect residents during times of community disaster.

Distributed the Emergency "Go-Kits", with the assistance of an Eagle Scout, which will be used during times of a community disaster by Mount Prospect's special needs population.

Continued involvement with the Escorted Transportation Services and TRIP (Township Ridership Initiative Pilot) programs which provide transportation services for senior citizens and disabled residents.

Continued working with the State of Illinois SHAP Grant programs.

Continued to work with the Neighbor Resource Center Development Team.

Continued outreach efforts with the Police Officers regarding Police Social Services by attending roll calls and shift meetings.

Continued coordinating the Human Services' Hispanic Outreach Programs as well as work with the Police Department's Hispanic Outreach programs.

Continued to review Medicare Part D plans and assist with enrollment throughout the year.

2009 ACCOMPLISHMENTS

Opened the Community Connections Center located on the south side of town. Along with the Mount Prospect Library and other partner agencies, residents in this area have access to a unique "one stop shopping" of services many of whom have limited opportunity to travel to the center of town for services.

Hired a bilingual Coordinator and two bilingual part-time Intake Worker/Receptionists for the Community Connections Center.

Established the Medical Reserve Corp (MRC), an organized group of Mount Prospect volunteer medical professionals and others, who will respond during a time of emergency.

Established criteria for the screening and the loaning of the new "Telemergency" equipment, a push button emergency call system, to Mount Prospect's special needs population.

2009 ACCOMPLISHMENTS (continued)

Involved in overseeing the Escorted Transportation Services and TRIP (Township Ridership Initiative Pilot) programs which provide rides to Mount Prospect senior citizens and disabled residents for medical appointments across township borders.

Continued to work with the Special Needs Advisory Panel (SNAP) Registry in the Human Services database, which identifies special needs Mount Prospect residents during times of community disaster.

Continued to distribute the Emergency "Go-Kits" which will be used during times of a community disaster by Mount Prospect's special needs population.

Continued the School Social Work Networking meetings, which allowed the isolated School Social Workers to network, brainstorm case plans and benefit from guest speakers.

Continued working with the State of Illinois SHAP Grant programs.

Continued outreach efforts with the Police Officers regarding Police Social Services by attending roll calls and shift meetings.

Continued coordinating the Human Services' Hispanic Outreach Programs as well as work with the Police Department's Hispanic Outreach programs.

Continued to review Medicare Part D plans and assist with enrollment throughout the year.

2010 OBJECTIVES

Acquire additional and retain current partner agencies, develop a web page, and increase the outreach effort for the Community Connections Center.

Provide quarterly training sessions for the Medical Reserve Corp (MRC).

Assess residents to determine their eligibility to receive the Telemergency machines. Train MRC members in the use of the machines so they may assist the department by delivering and providing equipment training to Mount Prospect's special needs population.

Develop marketing strategy within our low vision population and families to use the new in-office Video-Reader machine, which greatly enlarges viewed items.

Continue to provide in-service training and updates of services provided to fellow employees.

Continue to encourage Village employees to attend the Department's Educational Health and Social Services programs developed for residents.

Continue working with the State of Illinois SHAP Grant programs.

Continue outreach efforts with the Police Officers regarding Police Social Services by attending roll calls and shift meetings.

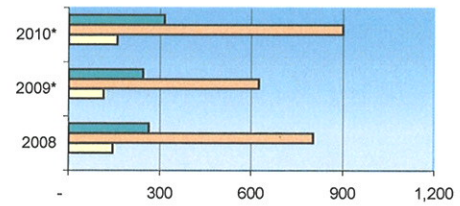
Continue coordinating the Human Services' Hispanic Outreach Programs as well as work with the Police Department's Hispanic Outreach programs.

Continue to review Medicare Part D plans and assist with enrollment throughout the year.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
HUMAN SERVICES DEPARTMENT

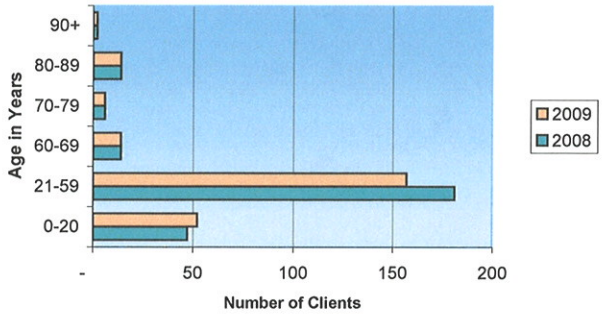
Performance Measures

Police Social Services
2008 through 2010

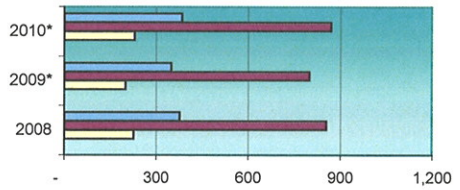


	2008	2009*	2010*
# of Clients	264	245	315
# of Contacts	803	625	900
# of Clients with Additional Services	145	115	160
% of Additional Services	54.9%	46.9%	50.8%

Police Social Services
Clients Served by Age

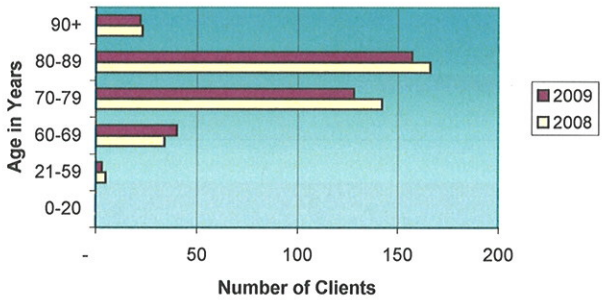


Rx Programs
2008 through 2010

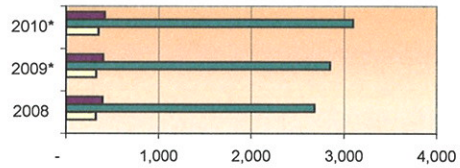


	2008	2009*	2010*
# of Clients	377	350	385
# of Contacts	854	800	870
# of Clients with Additional Services	226	200	230
% of Additional Services	59.9%	57.1%	59.7%

Rx Programs
Clients Served by Age

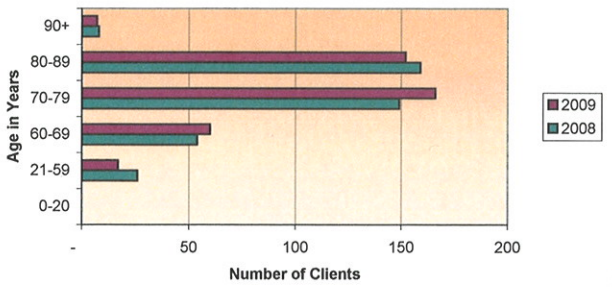


Health Screenings
2008 through 2010



	2008	2009*	2010*
# of Clients	396	402	420
# of Contacts	2,684	2,849	3,100
# of Clients with Additional Services	321	325	350
% of Additional Services	81.1%	80.8%	83.3%

Health Screenings
Clients Served by Age



*Projected

The # of Clients equals the number of individuals served during the year. The # of Contacts represents the number of times the Human Services Department (HSD) had contact with the client. The # of Clients with Additional Services is the number of clients that HSD provided additional services after the first contact. The % of Additional Services equals the percentage of clients with more than one contact.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
HUMAN SERVICES DEPARTMENT

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PROGRAMS					
01 - HUMAN SERVICES ADMINISTRATION	271,883	194,547	167,759	179,890	186,149
02 - SOCIAL SERVICES	350,024	362,971	370,290	389,713	409,958
03 - NURSING/HEALTH SERVICES	185,358	193,244	213,927	239,089	245,929
04 - SENIOR CITIZEN LEIS ACTIVITIES	31,734	41,962	33,675	35,821	40,183
05 - COMMUNITY CONNECTIONS CENTER	-	381,101	289,963	306,071	316,935
	838,999	1,173,825	1,075,614	1,150,584	1,199,154
EXPENDITURE CLASSIFICATION					
50 - PERSONAL SERVICES	511,158	677,842	582,786	689,812	720,170
51 - EMPLOYEE BENEFITS	165,237	208,444	192,783	241,687	260,072
52 - OTHER EMPLOYEE COSTS	2,940	9,370	9,560	12,081	9,783
54 - CONTRACTUAL SERVICES	47,156	137,067	118,139	152,668	153,123
55 - UTILITIES	7,846	15,200	13,080	14,756	14,756
57 - COMMODITIES & SUPPLIES	103,823	53,537	73,191	36,880	38,250
64 - BUILDING IMPROVEMENTS	-	43,470	43,800	-	-
65 - OFFICE EQUIPMENT	839	28,895	42,275	2,700	3,000
	838,999	1,173,825	1,075,614	1,150,584	1,199,154
SOURCE OF FUNDS					
001 - GENERAL FUND	838,999	1,173,825	1,075,614	1,150,584	1,199,154
	838,999	1,173,825	1,075,614	1,150,584	1,199,154

BUDGET HIGHLIGHTS

The Human Services budget of $1,150,584 reflects a decrease of 1.98%. Many of the programs offered have offsetting revenues to help support the Human Services department expenses. These revenues include reimbursement for Home Delivered Meals, Flu Shots, and Other revenue from operating the Village Hall Community Center. The Revenue Section of the budget includes a total of $88,000 in anticipated revenues and reimbursements.

This budget also includes the operational costs for the Community Connection's Center. The 2010 Budget for the Center is $306,071. A portion of the expenses related to the Community Connection's Center are shared with the Mount Prospect Library. The Mount Prospect Library operates a satellite library located within the Center.

- **Contractual Services** – The Contractual Service budget for the Human Services Department total $152,668. Of this amount $76,343 is for the Community Connection Center, $47,500 is for Home Delivered Meals, $7,500 is for the Senior Taxi Program, and amounts for Printing, Volunteer Recruitment, Health Fair Screenings and Other services. Also included in this budget is an internal service fund charges for Vehicle Replacement and Maintenance. The vehicle replacement fund charges have been eliminated for 2010.

VILLAGE OF MOUNT PROSPECT
HUMAN SERVICES DEPARTMENT
01 - ADMINISTRATION

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0013101-500000	Full-Time Earnings	113,626	114,389	94,372	93,798	97,354
0013101-500600	Longevity Pay	700	700	525	525	525
0013101-500650	Sick Leave Incentive	1,482	1,000	1,000	1,500	1,500
0013101-500700	Vacation/Personal Incentive	7,792	3,800	-	5,000	5,000
0013101-500800	Employee Allowances	623	600	450	450	450
		124,223	120,489	96,347	101,273	104,829
EMPLOYEE BENEFITS						
0013101-510000	FICA Costs-Socl Security	6,740	7,300	5,970	6,080	6,170
0013101-510100	FICA Costs-Medicare	1,747	1,750	1,460	1,470	1,530
0013101-510200	IMRF Pension Expense	10,960	10,250	8,910	9,910	11,280
0013101-510600	Medical Insurance	14,435	15,169	15,169	16,487	17,375
0013101-510601	Life Insurance	124	133	133	157	159
0013101-510800	Workers' Comp Insurance	6,393	5,495	5,495	8,654	8,380
		40,399	40,097	37,137	42,758	44,894
OTHER EMPLOYEE COSTS						
0013101-520000	Training	270	300	300	300	300
0013101-520400	Travel & Meetings	1,079	900	900	900	1,800
		1,349	1,200	1,200	1,200	2,100
CONTRACTUAL SERVICES						
0013101-540210	Printing Expense	666	500	500	500	500
0013101-540215	Postage	1,728	2,500	2,500	2,000	2,100
0013101-540225	Other Services	-	3,300	3,300	6,447	3,300
0013101-540360	Volunteer Recruitment	1,579	1,500	1,400	1,500	1,500
0013101-540615	Equipment Maint	1,238	299	299	500	1,000
0013101-540925	Vehicle Lease Payment	-	700	700	-	400
0013101-540930	Vehicle Maint Payment	2,778	2,982	2,982	1,978	2,992
0013101-540938	Copier Lease Payment	3,300	3,500	3,914	3,500	3,500
		11,289	15,281	15,595	16,425	15,292
UTILITIES						
0013101-550300	Telephone Service	3,034	5,000	5,000	4,554	4,554
0013101-550400	Cellular Phone Service	4,812	6,500	6,500	6,500	6,500
		7,846	11,500	11,500	11,054	11,054

VILLAGE OF MOUNT PROSPECT
HUMAN SERVICES DEPARTMENT
01 - ADMINISTRATION

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
COMMODITIES & SUPPLIES						
0013101-570045	Refreshment Supplies	82	100	100	100	100
0013101-570065	Other Equipment	1,367	500	500	500	500
0013101-570070	Office Supplies	2,233	800	800	800	1,200
0013101-570075	Safety Supplies	199	-	-	-	300
0013101-570080	Other Supplies	82,057	3,800	3,800	5,000	4,800
0013101-570651	Vehicle Registration/License	-	80	80	80	80
		85,938	5,280	5,280	6,480	6,980
OFFICE EQUIPMENT						
0013101-650000	Office Equipment	839	700	700	700	1,000
		839	700	700	700	1,000
TOTAL HUMAN SERVICES ADMINISTRATION		**271,883**	**194,547**	**167,759**	**179,890**	**186,149**

VILLAGE OF MOUNT PROSPECT
HUMAN SERVICES DEPARTMENT
02 - SOCIAL SERVICES

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0013102-500000	Full-Time Earnings	255,170	262,490	270,684	279,720	291,475
0013102-500200	Seasonal Earnings	3,850	6,562	3,850	6,738	6,563
0013102-500600	Longevity Pay	1,455	1,620	1,725	1,725	1,725
0013102-500800	Employee Allowances	1,846	1,740	1,253	1,230	1,830
		262,321	272,412	277,512	289,413	301,593
EMPLOYEE BENEFITS						
0013102-510000	FICA Costs-Socl Security	15,232	16,760	16,800	17,380	18,460
0013102-510100	FICA Costs-Medicare	3,685	3,950	3,970	4,100	4,380
0013102-510200	IMRF Pension Expense	22,781	22,600	24,340	27,650	31,740
0013102-510600	Medical Insurance	42,195	44,340	44,340	48,192	50,787
0013102-510601	Life Insurance	363	389	389	458	465
		84,256	88,039	89,839	97,780	105,832
OTHER EMPLOYEE COSTS						
0013102-520400	Travel & Meetings	643	850	850	850	850
0013102-520500	Dues & Memberships	725	670	710	670	683
		1,368	1,520	1,560	1,520	1,533
COMMODITIES & SUPPLIES						
0013102-570085	Program Supplies	2,079	1,000	1,379	1,000	1,000
		2,079	1,000	1,379	1,000	1,000
TOTAL SOCIAL SERVICES		**350,024**	**362,971**	**370,290**	**389,713**	**409,958**

VILLAGE OF MOUNT PROSPECT
HUMAN SERVICES DEPARTMENT
03 – NURSING/HEALTH SERVICES

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0013103-500000	Full-Time Earnings	96,251	94,578	107,836	109,319	114,849
0013103-500100	Part-Time Earnings	9,589	7,332	7,332	7,460	7,854
0013103-500600	Longevity Pay	510	490	595	595	595
0013103-500800	Employee Allowances	623	600	690	690	690
		106,973	103,000	116,453	118,064	123,988
EMPLOYEE BENEFITS						
0013103-510000	FICA Costs-Socl Security	6,445	6,390	7,230	7,320	7,690
0013103-510100	FICA Costs-Medicare	1,507	1,500	1,690	1,720	1,800
0013103-510200	IMRF Pension Expense	8,578	8,140	9,710	10,820	12,500
0013103-510600	Medical Insurance	17,211	17,503	17,503	19,023	20,048
0013103-510601	Life Insurance	148	154	154	181	183
		33,889	33,687	36,287	39,064	42,221
OTHER EMPLOYEE COSTS						
0013103-520400	Travel & Meetings	100	3,540	3,540	6,851	3,540
0013103-520500	Dues & Memberships	123	110	110	260	110
		223	3,650	3,650	7,111	3,650
CONTRACTUAL SERVICES						
0013103-540330	Health Fair/Screenings	855	1,000	800	800	1,000
0013103-540335	Home Delivered Meals	24,943	25,500	31,500	47,500	47,500
0013103-540345	Mileage Reimb/Volunteers	3,140	4,100	3,200	4,100	4,100
0013103-540615	Equipment Maint	-	-	-	-	500
		28,938	30,600	35,500	52,400	53,100
COMMODITIES & SUPPLIES						
0013103-570080	Other Supplies	308	650	400	650	650
0013103-570200	Medical Supplies	693	637	637	800	800
0013103-570205	Flu Program Supplies	12,521	19,000	19,000	19,000	19,000
0013103-570210	Cholesterol Screening Supplies	1,813	2,020	2,000	2,000	2,520
		15,335	22,307	22,037	22,450	22,970
TOTAL NURSING/HEALTH SERVICES		**185,358**	**193,244**	**213,927**	**239,089**	**245,929**

VILLAGE OF MOUNT PROSPECT
HUMAN SERVICES DEPARTMENT
04 – SENIOR CITIZEN LEISURE ACTIVITIES

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0013104-500000	Full-Time Earnings	17,506	22,046	17,932	18,452	19,325
0013104-500200	Seasonal Earnings	-	938	-	963	938
0013104-500600	Longevity Pay	135	190	155	155	155
0013104-500800	Employee Allowances	-	60	30	30	30
		17,641	23,234	18,117	19,600	20,448
EMPLOYEE BENEFITS						
0013104-510000	FICA Costs-Socl Security	975	1,430	1,110	1,140	1,240
0013104-510100	FICA Costs-Medicare	243	340	270	280	300
0013104-510200	IMRF Pension Expense	1,556	1,900	1,620	1,830	2,100
0013104-510600	Medical Insurance	3,886	4,667	4,667	5,073	5,346
0013104-510601	Life Insurance	33	41	41	48	49
		6,693	8,378	7,708	8,371	9,035
CONTRACTUAL SERVICES						
0013104-540350	Senior Taxi Program	6,929	10,000	7,500	7,500	10,000
		6,929	10,000	7,500	7,500	10,000
COMMODITIES & SUPPLIES						
0013104-570045	Refreshment Supplies	471	350	350	350	700
		471	350	350	350	700
TOTAL SENIOR CITIZEN LEIS ACTIVITIES		**31,734**	**41,962**	**33,675**	**35,821**	**40,183**

VILLAGE OF MOUNT PROSPECT
HUMAN SERVICES DEPARTMENT
05 – COMMUNITY CONNECTIONS CENTER

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0013105-500000	Full-Time Earnings	-	158,707	56,394	120,801	127,162
0013105-500100	Part-Time Earnings	-	-	17,676	40,061	41,550
0013105-500800	Employee Allowances	-	-	287	600	600
		-	158,707	74,357	161,462	169,312
EMPLOYEE BENEFITS						
0013105-510000	FICA Costs-Socl Security	-	9,840	3,507	10,020	10,500
0013105-510100	FICA Costs-Medicare	-	2,301	820	2,350	2,460
0013105-510200	IMRF Pension Expense	-	13,490	5,029	15,800	18,220
0013105-510600	Medical Insurance	-	12,378	12,378	25,364	26,730
0013105-510601	Life Insurance	-	234	78	180	180
		-	38,243	21,812	53,714	58,090
OTHER EMPLOYEE COSTS						
0013105-520000	Training	-	1,000	1,000	1,000	1,000
0013105-520400	Travel & Meetings	-	2,000	1,650	500	500
0013105-520500	Dues & Memberships	-	-	500	750	1,000
		-	3,000	3,150	2,250	2,500
CONTRACTUAL SERVICES						
0013105-540015	Audit	-	400	-	-	-
0013105-540110	Other Professional Services	-	14,100	19,160	10,000	6,000
0013105-540111	Security System	-	540	113	270	270
0013105-540210	Printing Expense	-	-	350	500	500
0013105-540215	Postage	-	400	400	400	400
0013105-540225	Other Services	-	40,056	30,042	41,340	43,500
0013105-540570	Cleaning Services	-	7,080	2,950	7,080	7,222
0013105-540610	Computer Maintenance	-	110	525	1,300	1,326
0013105-540615	Equipment Maint	-	3,000	1,364	3,000	3,060
0013105-540938	Copier Lease Payment	-	5,000	1,200	4,200	4,200
0013105-540943	Internet Service	-	10,500	3,440	8,253	8,253
		-	81,186	59,544	76,343	74,731
UTILITIES						
0013105-550100	Natural Gas/Heat	-	2,700	1,125	2,700	2,700
0013105-550300	Telephone Service	-	1,000	250	592	592
0013105-550400	Cellular Phone Service	-	-	205	410	410
		-	3,700	1,580	3,702	3,702

VILLAGE OF MOUNT PROSPECT
HUMAN SERVICES DEPARTMENT
05 – COMMUNITY CONNECTIONS CENTER

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
COMMODITIES & SUPPLIES						
0013105-570060	Office Equipment	-	19,000	41,145	1,000	1,000
0013105-570070	Office Supplies	-	5,600	1,600	2,800	2,800
0013105-570085	Program Supplies	-	-	1,400	2,800	2,800
		-	24,600	44,145	6,600	6,600
BUILDING IMPROVEMENTS						
0013105-640001	Other Public Buildings	-	43,470	43,800	-	-
		-	43,470	43,800	-	-
OFFICE EQUIPMENT						
0013105-650000	Office Equipment	-	14,145	15,424	2,000	2,000
0013105-650003	Computer Equipment-New	-	14,050	26,151	-	-
		-	28,195	41,575	2,000	2,000
TOTAL COMMUNITY CONNECTIONS CENTER		-	381,101	289,963	306,071	316,935
TOTAL HUMAN SERVICES		838,999	1,173,825	1,075,614	1,150,584	1,199,154

VILLAGE OF MOUNT PROSPECT
HUMAN SERVICES DEPARTMENT
PERSONAL SERVICES

Status	Positions (1)			Amounts		
	2008	2009	2010	2008	2009	2010
Position Title	Budget	Budget	Budget	Budget	Budget	Budget
FULL TIME						
Human Services Director	1.00	1.00	1.00	106,759	110,745	111,500
Deputy Human Services Director	1.00	1.00	1.00	82,420	85,099	85,100
Public Health Nurse	1.00	1.00	1.00	69,218	71,468	72,731
Social Worker	1.00	1.00	1.00	67,609	69,807	70,779
Social Worker- Bi-Lingual	1.00	1.00	1.00	67,609	69,807	71,039
Community Outreach Coordinator	-	1.00	1.00	-	69,807	71,039
Office Manager	1.00	1.00	1.00	49,022	50,616	51,509
Receptionist	1.00	1.00	1.00	34,829	35,961	38,631
Receptionist - CCC	-	1.00	-	-	40,000	-
Community Outreach Liaison	-	1.00	1.00	-	48,900	49,762
	7.00	10.00	9.00	477,466	652,210	622,090
PART TIME						
Receptionist - CCC	-	-	1.00 (2)	-	-	40,061
Registered Nurse	0.20 (1)	0.20 (1)	0.20 (1)	8,196	7,332	7,460
	0.20 (1)	0.20 (1)	1.20 (3)	8,196	7,332	47,521
SEASONAL						
Intern	0.40 (2)	0.40 (2)	0.40 (2)	7,500	7,500	7,701
	0.40 (2)	0.40 (2)	0.40 (2)	7,500	7,500	7,701
OTHER COMPENSATION						
Longevity Pay				2,800	3,000	3,000
Sick Leave Incentives				1,500	1,000	1,500
Vacation/Personal Incentive				-	3,800	5,000
Employee Allowances				3,000	3,000	3,000
				7,300	10,800	12,500
TOTAL	**7.60**	**10.60**	**10.60**	**500,462**	**677,842**	**689,812**

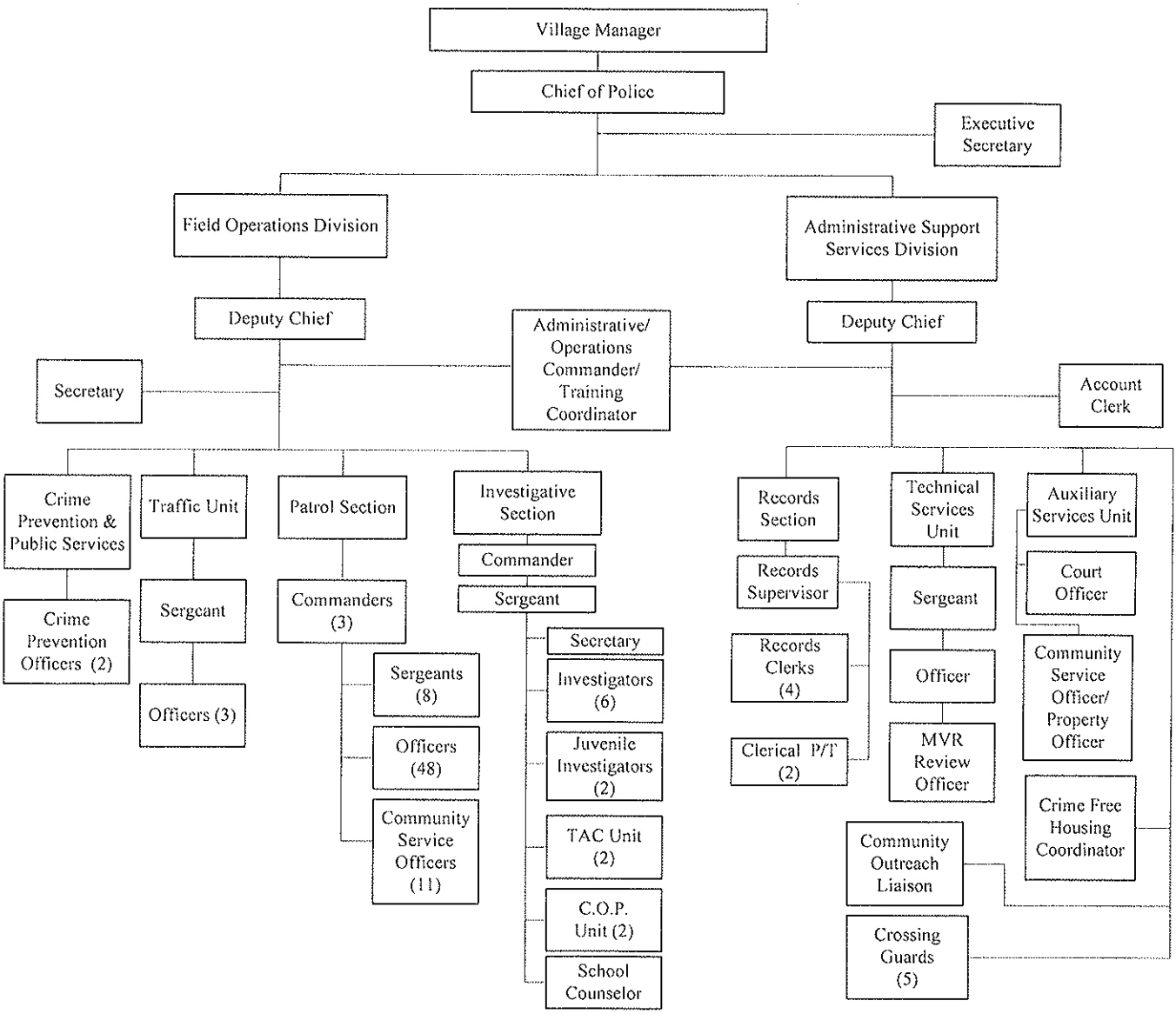
(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	7.00	10.00	9.00
Part-Time	1.00	1.00	3.00
Seasonal	2.00	2.00	2.00

VILLAGE OF MOUNT PROSPECT
HUMAN SERVICES DEPARTMENT
2010 CAPITAL EXPENDITURES

Account Number	Description		Total
01 - HUMAN SERVICES ADMINISTRATION			
0013101-650000	Office Equipment	$	700
05 - COMMUNITY CONNECTIONS CENTER			
0013105-650000	Office Equipment	$	2,000
TOTAL		**$**	**2,700**

VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT



The Police Department consists of two divisions: Field Operations and Administrative Support Services. Field Operations includes the Crime Prevention Units, the Traffic Unit, the Patrol Section and the Investigative Section. Administrative Support Services includes the Records Section, Auxiliary Services Section, Technical Services, Crime Free Housing, and Crossing Guards. The Police Department consists of 111 full time employees, 2 part time, and 5 seasonal employees. One Community Service Officer is assigned to the Parking Funds 50% of the time. The Community Outreach Liaison is assigned to the Community Connections Center 100% of the time.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
POLICE DEPARTMENT

STATEMENT OF ACTIVITIES

The Police Department serves to safeguard freedom by preserving life and property, protecting the constitutional rights of all citizens, maintaining order and encouraging respect for the rule of law by the proper enforcement thereof. The department strives to earn the respect of individuals, including minority and disadvantaged persons, by maintaining a knowledgeable, responsive, well-trained and accountable workforce that discharges their duties and responsibilities with evidence of fairness, tolerance, and equality. By implementing effective crime prevention strategies, fully investigating crimes when they occur and expeditiously apprehending criminal offenders, the department reduces the opportunity for the commission of crime. The department identifies, addresses, and resolves the root causes of community problems and concerns in concert with citizen groups and representatives through the use of community oriented policing strategies.

2008 ACCOMPLISHMENTS

Two Command Officers attended and successfully completed the Police Executive Research Forum's (PERF) Senior Management Institute for Police.

Two Supervisory Officers attended and successfully completed the Northwestern University School of Police Staff and Command for Police Management Training.

Continued Latino Outreach initiatives and programs throughout the Village.

Continued to train and prepare department personnel for response to terrorist threats.

Established a pool of eligible candidates for promotion to Sergeant.

Continued to seek grant funding for community outreach, traffic education and terrorism preparedness programs.

Continued to implement department's Crime Free Housing initiatives in conjunction with other Village departments.

One Supervisor and three Patrol Officers successfully completed the International Police Mountain Bike Association's (IPMBA) Police Bicycle Officer Certification Program.

Redeployed the department's bicycle unit to address community oriented policing strategies.

Through the traffic unit, employed new strategies and programs aimed at addressing traffic issues.

Continued department's activities addressing traffic safety enforcement initiatives, including: impaired motor vehicle driving enforcement, safety belt enforcement and railroad crossing education.

Continued enforcement strategies aimed at increasing compliance with the Village vehicle tag ordinance.

Implemented strategies to increase service of active criminal warrants within the Village.

Initiated the department's "Hot Spot" Saturation Enforcement and Assistance Team (HEAT) initiative.

Established a Police Recruit Officer eligibility list.

2009 ACCOMPLISHMENTS

A Command Officer attended the FBI National Academy.

The Chief of Police attended the FBI Law Enforcement Executive Development Seminar at the FBI National Academy.

2009 ACCOMPLISHMENTS (continued)

A Command Officer attended the Police Executive Research Forum's (PERF) Senior Management Institute for Police.

Two Supervisory Officers attended Northwestern University School of Police Staff and Command for Police Management Training.

A Command Officer attended the Executive Management Program at the Northwestern University Center for Public Safety.

Continued to implement Latino Outreach initiatives and programs throughout the Village.

Further trained and prepared department personnel for response to terrorist threats.

Continued to seek grant funding for community outreach, traffic education and terrorism preparedness programs.

Continued to implement department's Crime Free Housing initiatives in conjunction with other Village departments.

Two Patrol Officers successfully completed the International Police Mountain Bike Association's (IPMBA) Police Bicycle Officer Certification Program.

Continued deploying department's bicycle unit during warm weather riding season to further community oriented policing initiatives.

Broadened and enhanced recently implemented traffic unit strategies and programs aimed at addressing neighborhood traffic concerns and issues.

Continued department-wide traffic safety enforcement initiatives, including impaired motor vehicle driving enforcement, safety belt enforcement and railroad grade crossing education and enforcement.

Continued enforcement strategies aimed at increasing compliance with the Village vehicle tag ordinance.

Implemented additional strategies to increase service of active criminal warrants within the Village.

Maintained department membership in and assignment of personnel to the following mutual aid organizations: NIPAS, ILEAS, and MCAT.

Continued efforts to work closely with developers to encourage the employment of various crime prevention technologies and Crime Prevention Through Environmental Design (CPTED) elements in and around the Randhurst Village development.

Continued the department's "Hot Spot" Saturation Enforcement and Assistance Team (HEAT) initiative.

Coordinated with other Village departments and the Mount Prospect Public Library to open and staff the Community Connections Center to service residents of the Route 62 corridor, west of Busse Road.

Received 3rd place in the Illinois Association of Chiefs of Police Traffic Safety Challenge.

2010 OBJECTIVES

Schedule a Command Officer to attend the FBI National Academy.

2010 OBJECTIVES (continued)

Schedule a supervisor to attend the Police Executive Research Forum's (PERF) Senior Management Institute for Police.

Schedule two supervisory officers to attend Northwestern University School of Police Staff and Command for Police Management Training.

Schedule a command officer to attend the Executive Management Program at the Northwestern University Center for Public Safety.

Continue to implement Latino Outreach initiatives and programs throughout the Village.

Further train and prepare department personnel for response to terrorist threats.

Continue to seek grant funding for community outreach and traffic education programs.

Continue to implement department's Crime Free Housing initiatives in conjunction with other Village departments.

Continue deploying department's bicycle unit during warm weather riding season to further community oriented policing initiatives.

Maintain and enhance traffic unit strategies and programs aimed at addressing neighborhood traffic concerns and issues.

Continue department-wide traffic safety enforcement initiatives, including impaired motor vehicle driving enforcement, safety belt enforcement and railroad grade crossing education and enforcement.

Continue enforcement strategies aimed at increasing compliance with the Village vehicle tag ordinance.

Implement additional strategies to increase service of active criminal warrants within the Village.

Initiate the process for full State of Illinois Law Enforcement Agency Certification.

Maintain department membership in and assignment of personnel to the following mutual aid organizations: NIPAS, ILEAS, and MCAT.

Work closely with developers to encourage the employment of various crime prevention technologies and Crime Prevention Through Environmental Design (CPTED) elements in and around the Randhurst Village development.

Offer a minimum of one (1) Citizen Police Academy session.

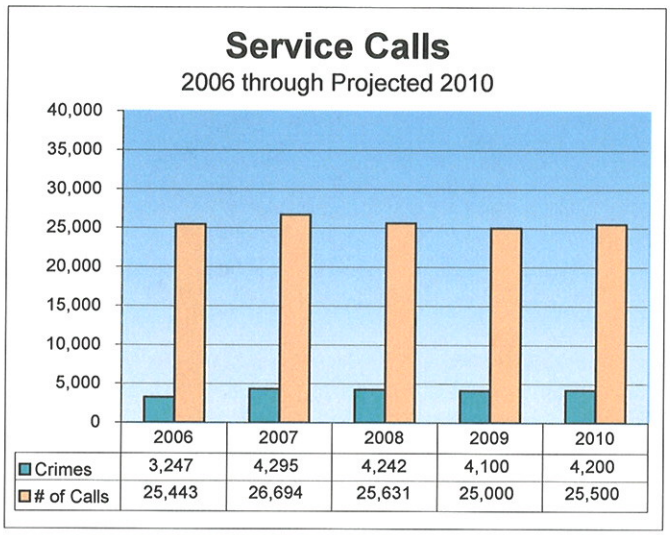
Continue the department's "Hot Spot" Saturation Enforcement and Assistance Team (HEAT) initiative.

Develop additional department activities through the Community Connection Center in cooperation with other Village departments and member agencies.

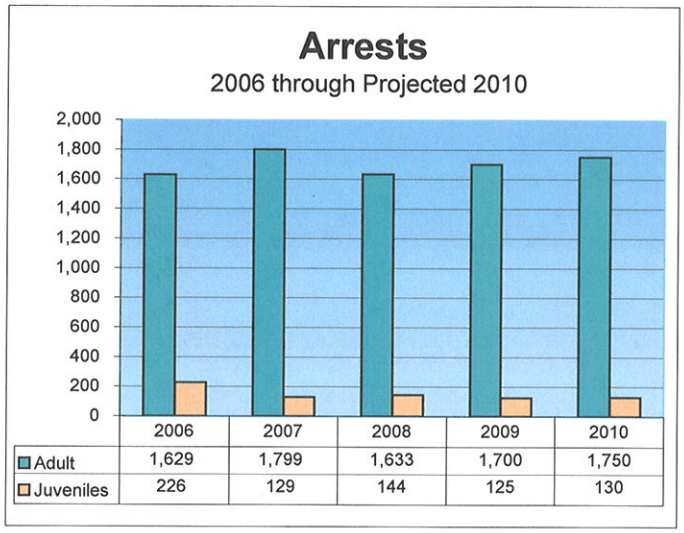
Establish a Police Recruit Officer eligibility list.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
POLICE DEPARTMENT

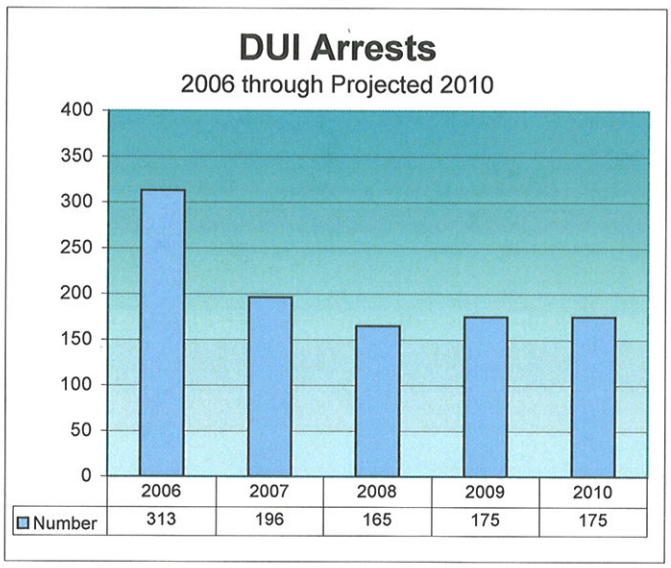
Performance Measures



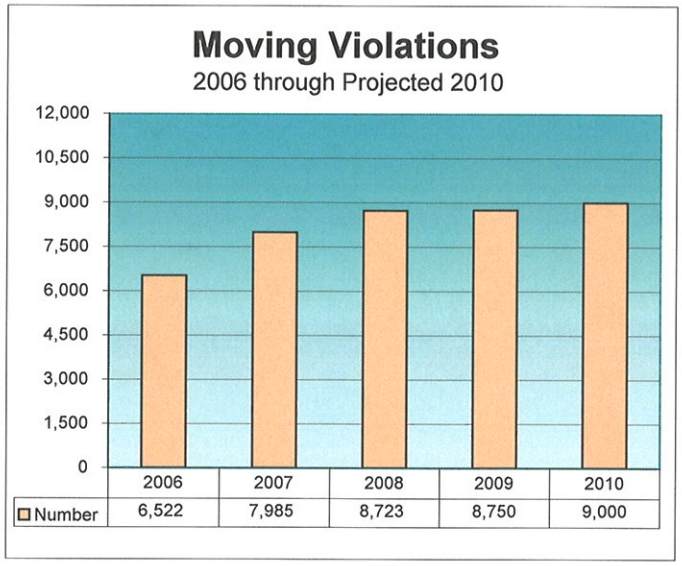
	2006	2007	2008	2009	2010
Crimes	3,247	4,295	4,242	4,100	4,200
# of Calls	25,443	26,694	25,631	25,000	25,500



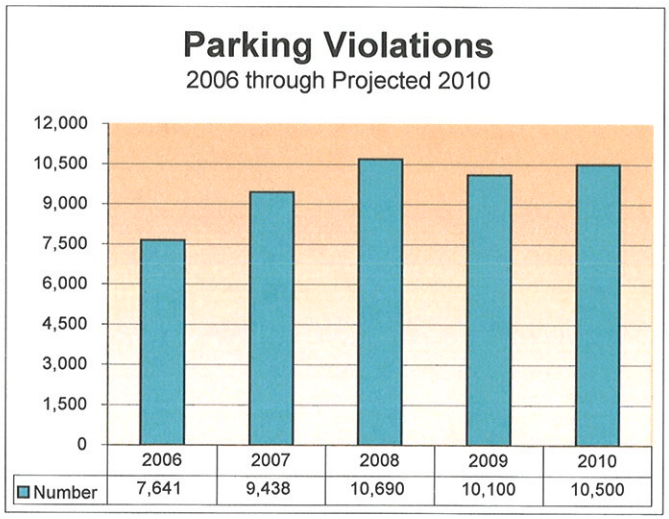
	2006	2007	2008	2009	2010
Adult	1,629	1,799	1,633	1,700	1,750
Juveniles	226	129	144	125	130



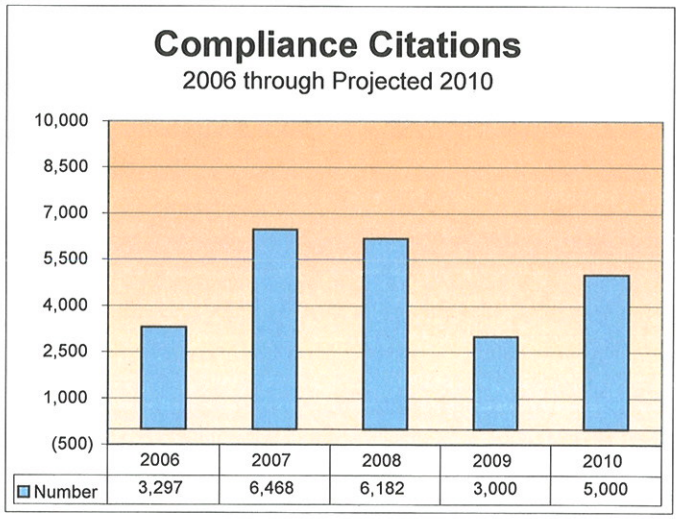
	2006	2007	2008	2009	2010
Number	313	196	165	175	175



	2006	2007	2008	2009	2010
Number	6,522	7,985	8,723	8,750	9,000



	2006	2007	2008	2009	2010
Number	7,641	9,438	10,690	10,100	10,500



	2006	2007	2008	2009	2010
Number	3,297	6,468	6,182	3,000	5,000

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
POLICE DEPARTMENT

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PROGRAMS					
01 - POLICE ADMINISTRATION	3,266,639	3,254,349	3,329,976	3,958,608	4,323,217
02 - PATROL & TRAFFIC ENFORCEMENT	8,379,911	8,678,721	8,648,365	8,946,765	9,502,569
03 - CRIME PREVTN & PUBLIC SERVICES	282,780	250,585	244,553	260,215	274,145
04 - INVESTIGATIVE & JUVENILE PRGM	1,237,865	1,280,616	1,292,985	1,318,756	1,404,884
05 - CROSSING GUARDS	29,650	30,410	30,410	31,480	32,660
06 - EQUIPMENT MAINTENANCE	772,809	689,990	691,060	515,145	772,522
	13,969,654	14,184,671	14,237,349	15,030,969	16,309,997
EXPENDITURE CLASSIFICATION					
50 - PERSONAL SERVICES	9,004,012	9,292,355	9,320,538	9,490,554	10,054,484
51 - EMPLOYEE BENEFITS	3,160,623	3,310,006	3,321,036	4,146,442	4,509,536
52 - OTHER EMPLOYEE COSTS	161,584	149,300	152,670	140,300	162,400
54 - CONTRACTUAL SERVICES	1,343,094	1,253,040	1,249,233	1,080,543	1,359,172
55 - UTILITIES	35,734	37,400	32,800	33,160	34,860
57 - COMMODITIES & SUPPLIES	124,763	112,320	105,322	115,620	157,345
65 - OFFICE EQUIPMENT	7,328	14,050	13,900	6,150	7,800
67 - OTHER EQUIPMENT	121,548	16,200	41,850	18,200	24,400
80 INTERFUND TRANSFERS	10,968	-	-	-	-
	13,969,654	14,184,671	14,237,349	15,030,969	16,309,997
SOURCE OF FUNDS					
001 - GENERAL FUND	13,883,560	14,180,171	14,209,769	15,026,469	16,305,497
080 - ASSET SEIZURE FUND	24,820	2,000	7,416	2,000	2,000
085 - DEA SHARED FUNDS FUND	33,826	1,000	12,721	1,000	1,000
086 - DUI FINE FUND	27,448	1,500	7,443	1,500	1,500
	13,969,654	14,184,671	14,237,349	15,030,969	16,309,997

BUDGET HIGHLIGHTS

The Police Department's budget of $15,030,969 reflects an increase of $846,298 or 5.97% from the 2009 budget.

- **Personal Services & Employee Benefits** – Increases in this budget is the primary reason for the department budget increase. Personal Services and Employee Benefits make up 90.73% of the Police Department budget. The Pension Fund expense for 2010 is expected to be $2,196,000 which reflects an increase of $691,000 from the 2009 budget. Losses incurred in pension fund investments during 2008 have caused the Village's contribution for the Police pension fund to increase. The Village is required by State Statute to fund the pension fund.

- **Contractual Services** – The Contractual Services budget for the Police Department is $1,080,543. Of this amount $428,345 is for internal service fund charges for Vehicle Maintenance and $472,000 is for the Police Department's share of costs of being part of the Northwest Central Dispatch agency. Vehicle Replacement fund charges have been eliminated for the 2010 budget.

VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
01 - ADMINISTRATION

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0014101-500000	Full-Time Earnings	819,733	820,320	830,340	834,910	874,460
0014101-500100	Part-Time Earnings	30,959	31,600	28,200	30,810	32,430
0014101-500300	Overtime Earnings	11,706	6,200	5,700	6,000	6,300
0014101-500400	Specialty Pay	5,601	5,550	6,000	6,600	7,200
0014101-500500	Holiday Pay	12,350	11,375	11,469	11,501	11,971
0014101-500600	Longevity Pay	4,500	5,200	5,200	5,800	6,400
0014101-500650	Sick Leave Incentive	15,767	14,300	14,500	14,300	14,300
0014101-500700	Vacation/Personal Incentive	108,589	55,000	135,819	90,000	90,000
0014101-500750	Retiree Sick Incentive	69,340	74,050	60,000	23,513	23,513
0014101-500800	Employee Allowances	1,650	1,500	1,800	1,500	1,500
		1,080,195	1,025,095	1,099,028	1,024,934	1,068,074
EMPLOYEE BENEFITS						
0014101-510000	FICA Costs-Socl Security	31,173	39,160	32,840	33,400	35,140
0014101-510100	FICA Costs-Medicare	9,874	13,430	12,050	11,330	11,810
0014101-510200	IMRF Pension Expense	44,976	43,550	45,760	49,820	56,420
0014101-510300	Police Pension Expense	1,401,952	1,505,000	1,510,000	2,196,000	2,464,000
0014101-510600	Medical Insurance	133,248	151,689	151,689	164,866	173,745
0014101-510601	Life Insurance	1,018	1,252	1,252	1,562	1,565
0014101-510800	Workers' Comp Insurance	252,524	217,053	217,053	227,318	220,108
		1,874,765	1,971,134	1,970,644	2,684,296	2,962,788
OTHER EMPLOYEE COSTS						
0014101-520000	Training	122,010	119,000	124,000	124,000	135,000
0014101-520400	Travel & Meetings	10,889	10,200	10,200	8,000	9,600
0014101-520700	Medical Examinations	11,446	14,300	14,170	2,500	11,500
		144,345	143,500	148,370	134,500	156,100
CONTRACTUAL SERVICES						
0014101-540170	Employment Testing	64,760	8,000	14,000	9,298	26,700
0014101-540175	Organizational Memberships	4,309	4,200	4,000	4,200	4,400
0014101-540205	Document Imaging	7,739	10,000	8,500	9,000	9,200
0014101-540210	Printing Expense	11,050	9,500	8,500	12,200	14,000
0014101-540215	Postage	4,555	4,500	3,200	4,500	4,000
0014101-540225	Other Services	3,815	4,000	3,800	4,000	4,200
0014101-540380	Animal Impounding	4,318	5,250	3,500	5,000	5,000
0014101-540385	Accreditation	-	-	-	100	100
0014101-540938	Copier Lease Payment	7,094	7,200	10,114	10,400	10,400
0014101-540945	Computer Software	1,263	1,200	1,200	1,200	1,200
		108,903	53,850	56,814	59,898	79,200

VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
01 - ADMINISTRATION

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
UTILITIES						
0014101-550300	Telephone Service	20,434	20,000	18,000	18,360	18,360
0014101-550400	Cellular Phone Service	15,300	17,400	14,800	14,800	16,500
		35,734	37,400	32,800	33,160	34,860
COMMODITIES & SUPPLIES						
0014101-570060	Office Equipment	2,146	1,100	1,100	800	800
0014101-570070	Office Supplies	4,340	4,900	4,900	4,900	5,000
0014101-570080	Other Supplies	4,164	4,500	4,500	4,500	4,625
0014101-570093	Training Supplies	6,275	7,000	7,000	7,000	7,150
0014101-570115	Publications	2,296	3,100	2,200	2,200	2,200
0014101-570651	Vehicle Registration/License	2,085	1,820	1,820	1,820	1,820
		21,306	22,420	21,520	21,220	21,595
OFFICE EQUIPMENT						
0014101-650005	Office Equipment - Police	1,391	950	800	600	600
		1,391	950	800	600	600
TOTAL POLICE ADMINISTRATION		**3,266,639**	**3,254,349**	**3,329,976**	**3,958,608**	**4,323,217**

VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
02 - PATROL & TRAFFIC ENFORCEMENT

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0014102-500000	Full-Time Earnings	5,881,855	6,045,660	6,097,030	6,154,160	6,585,900
0014102-500300	Overtime Earnings	280,513	411,100	323,000	451,400	441,100
0014102-500400	Specialty Pay	168,196	156,450	155,450	188,550	199,350
0014102-500500	Holiday Pay	229,091	245,760	233,540	237,470	254,240
0014102-500600	Longevity Pay	27,525	34,020	31,520	32,020	35,420
0014102-500650	Sick Leave Incentive	20,391	27,000	24,100	25,000	25,000
0014102-500800	Employee Allowances	43,030	32,500	39,600	32,500	32,500
		6,650,601	6,952,490	6,904,240	7,121,100	7,573,510
EMPLOYEE BENEFITS						
0014102-510000	FICA Costs-Socl Security	31,519	39,110	37,530	37,840	39,350
0014102-510100	FICA Costs-Medicare	86,459	82,590	96,110	99,190	105,540
0014102-510200	IMRF Pension Expense	46,358	53,600	53,810	59,680	68,270
0014102-510600	Medical Insurance	914,416	957,976	957,976	1,041,192	1,097,267
0014102-510601	Life Insurance	6,985	7,905	7,905	9,863	9,882
		1,085,737	1,141,181	1,153,331	1,247,765	1,320,309
OTHER EMPLOYEE COSTS						
0864102-520000	Training	6,545	500	-	500	500
		6,545	500	-	500	500
CONTRACTUAL SERVICES						
0014102-540225	Other Services	4,036	3,000	3,000	3,000	3,500
0014102-540393	Traffic Stop Data Analysis	9,100	10,000	9,000	14,000	10,000
0014102-540395	No IL Police Alarm	4,505	6,600	6,085	6,600	6,600
0014102-540400	NWCD Dispatch Services	435,196	480,000	474,982	472,000	465,000
0014102-540938	Copier Lease Payment	3,025	3,300	4,161	4,200	4,200
		455,862	502,900	497,228	499,800	489,300
COMMODITIES & SUPPLIES						
0014102-570040	Clothing Supplies	14,436	10,350	8,902	8,650	11,650
0014102-570043	Police Protective Clothing	6,577	3,400	4,700	9,100	39,200
0014102-570070	Office Supplies	2,397	2,400	2,400	2,400	2,600
0014102-570071	Honor Guard Supplies	875	2,700	-	2,700	2,700
0014102-570072	PEER Grant Supplies	-	1,000	-	-	-
0014102-570080	Other Supplies	2,761	2,700	2,700	2,700	2,900
0014102-570105	Photo Supplies	3,047	2,300	2,100	2,300	3,100
0014102-570121	Cellular Phone Equipment	1,688	700	700	1,200	2,000
0014102-570250	Ammunition & Targets	32,243	27,700	26,200	27,700	29,500
0014102-570260	Evidence Tech Supplies	4,464	4,500	4,500	4,500	4,700
0014102-570265	Food for Prisoners	3,244	3,000	3,000	3,000	3,100
		71,732	60,750	55,202	64,250	101,450

VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
02 - PATROL & TRAFFIC ENFORCEMENT

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
OFFICE EQUIPMENT						
0014102-650003	Computer Eqpt - New	-	8,200	8,200	650	1,300
0014102-650040	Evidence Equipment	5,563	4,500	4,500	4,500	5,500
		5,563	12,700	12,700	5,150	6,800
OTHER EQUIPMENT						
0014102-670052	Bicycle Patrol Program	4,055	2,100	1,700	2,100	2,100
0014102-670150	Weapons	3,538	3,400	3,100	3,400	3,100
0014102-670151	Other Equipment	41,549	700	700	700	3,500
0854102-670151	Other Equipment	33,826	1,000	12,721	1,000	1,000
0864102-670151	Other Equipment	9,935	1,000	7,443	1,000	1,000
		92,903	8,200	25,664	8,200	10,700
INTERFUND TRANSFERS						
0864102-800230	Transfer Out	10,968	-	-	-	-
		10,968	-	-	-	-
TOTAL PATROL & TRAFFIC ENFORCEMENT		**8,379,911**	**8,678,721**	**8,648,365**	**8,946,765**	**9,502,569**

VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
03 - CRIME PREVENTION & PUBLIC SERVICES

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0014103-500000	Full-Time Earnings	196,457	172,500	173,130	177,420	186,850
0014103-500300	Overtime Earnings	5,896	13,400	8,000	13,700	14,000
0014103-500311	Overtime, Citizen Academy	1,127	1,500	-	-	-
0014103-500400	Specialty Pay	4,476	4,350	4,650	5,700	6,100
0014103-500500	Holiday Pay	6,345	5,960	5,910	6,060	6,390
0014103-500600	Longevity Pay	1,475	1,380	1,380	1,180	1,180
0014103-500800	Employee Allowances	1,238	1,000	1,200	1,000	1,000
		217,014	200,090	194,270	205,060	215,520
EMPLOYEE BENEFITS						
0014103-510000	FICA Costs-Socl Security	1,132	1,230	1,230	1,250	1,310
0014103-510100	FICA Costs-Medicare	1,841	2,900	1,630	2,970	3,130
0014103-510200	IMRF Pension Expense	1,722	1,680	1,760	1,960	2,270
0014103-510600	Medical Insurance	40,530	28,004	28,004	30,437	32,076
0014103-510601	Life Insurance	310	231	231	288	289
		45,535	34,045	32,855	36,905	39,075
OTHER EMPLOYEE COSTS						
0014103-520010	Community Policing Training	2,894	4,300	4,300	4,300	4,800
		2,894	4,300	4,300	4,300	4,800
CONTRACTUAL SERVICES						
0014103-540210	Printing Expense	1,828	1,900	1,900	1,900	2,000
0014103-540225	Other Services	600	-	1,013	400	400
0014103-540938	Copier Lease Payment	720	1,100	1,465	1,500	1,500
		3,148	3,000	4,378	3,800	3,900
COMMODITIES & SUPPLIES						
0014103-570070	Office Supplies	622	900	900	900	900
0014103-570080	Other Supplies	5,191	-	-	1,500	1,500
0014103-570105	Photo Supplies	117	250	250	250	250
0014103-570275	Public Relation Supplies	3,500	3,500	3,500	3,500	3,700
0014103-570277	Community Policing Supplies	4,520	4,000	4,000	4,000	4,500
0014103-570278	Citizens Academy Supplies	239	500	100	-	-
		14,189	9,150	8,750	10,150	10,850
TOTAL CRIME PREVTN & PUBLIC SERVICES		**282,780**	**250,585**	**244,553**	**260,215**	**274,145**

VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
04 - INVESTIGATIVE & JUVENILE PROGRAM

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0014104-500000	Full-Time Earnings	892,786	948,350	953,640	964,740	1,015,980
0014104-500300	Overtime Earnings	65,866	60,000	60,000	61,500	63,000
0014104-500400	Specialty Pay	29,086	29,900	32,000	34,200	36,400
0014104-500500	Holiday Pay	28,262	34,610	34,740	35,210	37,080
0014104-500600	Longevity Pay	6,900	6,400	7,200	7,400	7,500
0014104-500800	Employee Allowances	5,943	7,320	7,320	7,320	7,320
		1,028,843	1,086,580	1,094,900	1,110,370	1,167,280
EMPLOYEE BENEFITS						
0014104-510000	FICA Costs-Socl Security	2,934	3,040	3,060	3,100	3,260
0014104-510100	FICA Costs-Medicare	10,965	13,100	13,430	13,620	14,310
0014104-510200	IMRF Pension Expense	4,280	4,170	4,380	4,890	5,660
0014104-510600	Medical Insurance	133,248	140,021	140,021	152,184	160,380
0014104-510601	Life Insurance	1,018	1,155	1,155	1,442	1,444
		152,445	161,486	162,046	175,236	185,054
OTHER EMPLOYEE COSTS						
0804104-520000	Training	7,800	1,000	-	1,000	1,000
		7,800	1,000	-	1,000	1,000
CONTRACTUAL SERVICES						
0014104-540225	Other Services	4,116	3,600	3,000	3,000	3,400
0014104-540403	Major Case Assistance Team	9,276	6,000	6,000	6,000	23,500
0014104-540410	Surveillance Expense	614	500	500	500	750
0014104-540415	Tac Unit Lease	9,942	11,900	10,756	11,600	12,000
0014104-540421	P.A.C.T. Competition	1,000	-	-	-	500
0014104-540422	Tobacco Enforcement Program	1,250	1,000	-	1,000	1,000
0014104-540938	Copier Lease Payment	2,028	2,100	3,567	3,600	3,600
		28,226	25,100	23,823	25,700	44,750
COMMODITIES & SUPPLIES						
0014104-570070	Office Supplies	771	800	800	800	900
0014104-570080	Other Supplies	2,143	2,500	2,500	2,500	2,500
0014104-570095	Peer Jury Supplies	50	750	600	750	750
0014104-570105	Photo Supplies	193	500	500	500	750
		3,157	4,550	4,400	4,550	4,900

VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
04 - INVESTIGATIVE & JUVENILE PROGRAM

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
OFFICE EQUIPMENT					
0014104-650000 Office Equipment	374	400	400	400	400
	374	400	400	400	400
OTHER EQUIPMENT					
0014104-670151 Other Equipment	-	500	-	500	500
0804104-670151 Other Equipment	17,020	1,000	7,416	1,000	1,000
	17,020	1,500	7,416	1,500	1,500
TOTAL INVESTIGATIVE & JUVENILE PRGM	**1,237,865**	**1,280,616**	**1,292,985**	**1,318,756**	**1,404,884**

05 – CROSSING GUARDS

PERSONAL SERVICES					
0014105-500200 Seasonal Earnings	27,359	28,100	28,100	29,090	30,100
	27,359	28,100	28,100	29,090	30,100
EMPLOYEE BENEFITS					
0014105-510000 FICA Costs-Socl Security	1,735	1,750	1,750	1,810	1,870
0014105-510100 FICA Costs-Medicare	406	410	410	430	440
	2,141	2,160	2,160	2,240	2,310
COMMODITIES & SUPPLIES					
0014105-570255 Crossing Guard Supplies	150	150	150	150	250
	150	150	150	150	250
TOTAL CROSSING GUARDS	**29,650**	**30,410**	**30,410**	**31,480**	**32,660**

VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
06 - EQUIPMENT MAINTENANCE

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
CONTRACTUAL SERVICES						
0014106-540605	VRM Maintenance	7,739	6,200	6,200	6,000	6,000
0014106-540615	Equipment Maint	33,760	28,700	28,700	28,000	31,000
0014106-540625	PIMS Maintenance	12,087	12,700	12,700	12,700	13,200
0014106-540630	Pistol Range Maintenance	265	1,700	500	3,200	3,200
0014106-540640	Radio Maintenance	6,634	6,300	6,300	9,600	9,600
0014106-540641	Digital Imaging Equip Maint	2,417	3,500	3,500	3,500	3,500
0014106-540925	Vehicle Lease Payment	218,800	109,600	109,600	-	174,300
0014106-540930	Vehicle Maint Payment	465,253	499,490	499,490	428,345	501,222
		746,955	668,190	666,990	491,345	742,022
COMMODITIES & SUPPLIES						
0014106-570080	Other Supplies	2,994	6,200	6,200	6,200	7,700
0014106-570280	Squad Emergency Equipment	11,235	9,100	9,100	9,100	10,600
		14,229	15,300	15,300	15,300	18,300
OTHER EQUIPMENT						
0014106-670006	Radio Equip - Police	5,632	4,100	4,100	4,100	6,100
0014106-670007	Visa-Bar Unitrols	3,000	500	2,500	2,500	3,000
0014106-670058	Radar Replacement	2,993	1,900	2,170	1,900	3,100
		11,625	6,500	8,770	8,500	12,200
TOTAL EQUIPMENT MAINTENANCE		**772,809**	**689,990**	**691,060**	**515,145**	**772,522**
TOTAL POLICE		**13,969,654**	**14,184,671**	**14,237,349**	**15,030,969**	**16,309,997**

VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
PERSONAL SERVICES

Status	Positions (1)			Amounts		
	2008	2009	2010	2008	2009	2010
Position Title	Budget	Budget	Budget	Budget	Budget	Budget
FULL TIME						
Chief of Police	1.00	1.00	1.00	124,200	132,997	135,000
Deputy Chief of Police	2.00	2.00	2.00	231,730	239,940	240,022
Commanders	5.00	5.00	5.00	525,855	544,430	554,200
Sergeants	11.00	11.00	11.00	967,318	1,027,345	1,045,077
Sworn Officers	56.00	56.00	56.00	3,971,922	4,106,815	4,217,899
Investigators	8.00	8.00	8.00	599,056	620,041	630,672
Crime Prevention Officers (Sworn)	2.00	2.00	2.00	149,765	155,017	157,668
School Counselor (Sworn)	1.00	1.00	1.00	74,884	77,504	78,834
Crime Free Housing Coordinator	1.00	1.00	1.00	55,704	57,654	58,670
Executive Secretary	1.00	1.00	1.00	56,455	58,431	59,462
Records Supervisor	1.00	1.00	1.00	55,007	53,958	54,910
Account Clerk	1.00	1.00	1.00	49,740	51,481	52,389
Secretaries	2.00	2.00	2.00	93,766	97,048	98,760
Court Officer -Auxiliary Service	1.00	1.00	1.00	42,633	44,125	44,903
Mobile Video Review Officer	1.00	1.00	1.00	55,704	57,654	58,670
Community Service Officers	11.50	11.50	11.50	529,825	511,740	488,215
Records Clerks	4.00	4.00	4.00	144,406	150,650	155,879
	109.50	109.50	109.50	7,727,970	7,986,830	8,131,230
PART TIME						
Records Clerks	1.00 (2)	1.00 (2)	1.00 (2)	29,890	31,600	30,810
	1.00 (2)	1.00 (2)	1.00 (2)	29,890	31,600	30,810
SEASONAL						
Crossing Guards	1.00 (5)	1.00 (5)	1.00 (5)	28,100	28,100	29,090
	1.00 (5)	1.00 (5)	1.00 (5)	28,100	28,100	29,090

VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
PERSONAL SERVICES

Status	Positions (1)			Amounts		
	2008	2009	2010	2008	2009	2010
Position Title	Budget	Budget	Budget	Budget	Budget	Budget
OTHER COMPENSATION						
Overtime Earnings				510,300	490,700	532,600
Overtime, Citizens Academy				1,500	1,500	-
Specialty Pay				194,950	196,250	235,050
Holiday Pay				274,172	297,705	290,241
Longevity Pay				45,700	47,000	46,400
Sick Leave Incentives				41,000	41,300	39,300
Vacation/Personal Incentive				45,000	55,000	90,000
Retiree Sick Incentive				63,800	74,050	23,513
Employee Allowances				42,320	42,320	42,320
				1,218,742	1,245,825	1,299,424
TOTAL	**111.50**	**111.50**	**111.50**	**9,004,702**	**9,292,355**	**9,490,554**

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	109.50	109.50	109.50
Part-Time	2.00	2.00	2.00
Seasonal	5.00	5.00	5.00

VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
2010 CAPITAL EXPENDITURES

Account Number	Description		Total
01 - POLICE ADMINISTRATION			
0014101-650005	Office Equipment - Police	$	600
02 - PATROL & LAW ENFORCEMENT			
0014102-650003	Computer Eqpt - New	$	650
0014102-650040	Evidence Equipment	$	4,500
0014102-670052	Bicycle Patrol Program	$	2,100
0014102-670150	Weapons	$	3,400
0014102-670151	Other Equipment	$	700
0854102-670151	Other Equipment	$	1,000
0864102-670151	Other Equipment	$	1,000
04 - INVESTIGATIVE & JUVENILE PROGRAM			
0014104-650000	Office Equipment	$	400
0014104-670151	Other Equipment	$	500
0804104-670151	Other Equipment	$	1,000
06 - EQUIPMENT MAINTENANCE			
0014106-670006	Radio Equip - Police	$	4,100
0014106-670007	Visa-Bar Unitrols	$	2,500
0014106-670058	Radar Replacement	$	1,900
TOTAL		**$**	**24,350**

Mount Prospect

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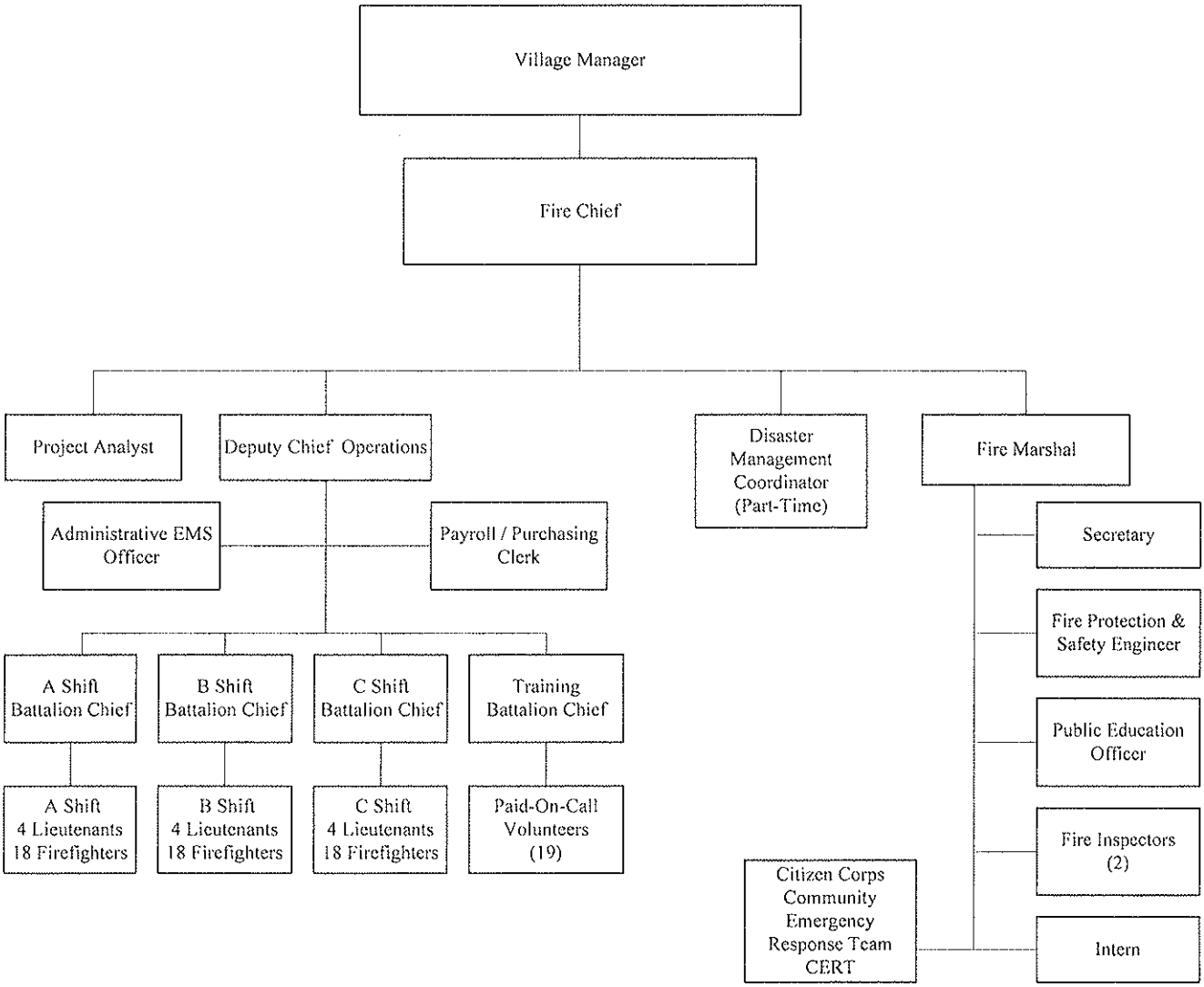
VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT



The Fire Department consists of two divisions: Operations and Fire Prevention Bureau. The Operations Division consists of administrative and shift personnel to staff the three Village fire stations. The Fire Bureau develops fire safety programs and maintains compliance with fire safety codes. The Fire Department consists of 81 full-time, 1 part-time and 20 seasonal employees.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
FIRE DEPARTMENT

STATEMENT OF ACTIVITIES

The Mount Prospect Fire Department seeks to eliminate injury and loss of life due to the cause of fire and to reduce and control fire losses to property through comprehensive programs of fire prevention, public education, fire suppression and rescue, within the scope of the resources provided.

2008 ACCOMPLISHMENTS

Began a new hire process.

Established a Medical Reserve Corps (MRC).

Evaluated options for the ambulance re-chassis program to address current re-chassis problems.

Designed a bid specification for the replacement of the tower ladder in 2009.

Developed an emergency preparedness program for the business community.

Proceeded with National Incident Management System (NIMS) compliance training.

Obtained an architect and a construction manager for Fire Station 14.

Completed final Fire Station 14 design for Village Board review and approval.

2009 ACCOMPLISHMENTS

Began construction of Fire Station 14 and the Emergency Operations Center.

Continued NIMS compliance training.

Prepared and participated in an Insurance Service Organization (ISO) evaluation.

Took delivery of and placed new tower ladder in service.

Prepared fire code changes for Village Board review and adoption.

Conducted Citizens Emergency Preparedness Family Night.

Coordinated Children's Fire Safety Festival at Northeastern Illinois Public Safety Training Academy (NIPSTA).

Conducted two new hire exams.

Appointed Battalion Chief to fill vacancy.

Completed a standardized school crisis plan for all Mount Prospect schools.

All paramedics obtained Advanced Cardiac Life Support (ACLS) certification.

Completed 3,500 inspections.

Provided "Go Kits" to Village employees.

2009 ACCOMPLISHMENTS (continued)

Developed and installed Village of Mount Prospect information boxes throughout the community.

Developed a "Community Preparedness Guide" for every household.

Placed three new thermal imaging cameras on each front line ambulance.

2010 OBJECTIVES

Practice "Village Wide: Tabletop Disaster" drill.

Achieve 100% NIMS compliance training.

Continue pursuing grants for emergency preparedness.

Complete the construction of Fire Station 14, Emergency Operations Center and Public Works expansion.

Conduct Emergency Preparedness seminar for the business community.

Participate in the Children's Fire Safety Festival at the Northeastern Illinois Public Safety Training Academy (NIPSTA).

Link fire stations via teleconferencing equipment (CIP funding pending).

Update the Fire Department strategic plan.

Conduct a new hire exam.

Conduct a Lieutenant promotional process.

Revise the Board of Fire and Police Commissioners new hire procedure.

Create a mutual aid system for area schools.

Create an intergovernmental agency to take over the school crisis committee.

Develop a school radio network.

Practice a "Strategic National Stockpile" (SNS) distribution.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
FIRE DEPARTMENT

PERFORMANCE MEASURES

	2007 Actual	2008 Actual	2009 Estimated	2010 Projected
Emergency Calls				
E M S Calls				
Advanced Life Support	1,728	1,904	2,050	2,000
Basic Life Support	695	1,051	1,214	1,150
Other Services/No Transport	1,095	532	340	450
Total E M S Calls	**3,518**	**3,487**	**3,604**	**3,600**
Fire Calls	2,273	2,019	1,790	1,850
Total Emergency Calls	**5,791**	**5,506**	**5,394**	**5,450**
Mutual Aid Calls				
Given	160	149	158	150
Received	216	289	290	300
Total Mutual Aid Calls	**376**	**438**	**448**	**450**
Automatic Aid Calls				
Given	181	400	400	400
Received	338	490	398	425
	519	**890**	**798**	**825**
Response Time (minutes) *	**4:35**	**4:16**	**4:16**	**4:15**
Fire Prevention				
Inspections	3,652	3,264	3,500	4,000
Program Presented	360	251	325	350
Plan Reviews	457	391	425	500
Total Fire Prevention	**4,469**	**3,906**	**4,250**	**4,850**
Fire Investigations	**15**	**15**	**12**	**15**
Training Hours				
Fire - All	19,910	16,382	19,765	19,750
Medical - All	2,927	4,691	3,744	4,000
Total Training Hours	**22,837**	**21,073**	**23,509**	**23,750**

* Dispatch to arrival time

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
FIRE DEPARTMENT

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PROGRAMS					
01 - FIRE ADMINISTRATION	2,423,450	2,496,719	2,535,069	2,933,025	3,202,800
02 - FIRE DEPARTMENT OPERATIONS	7,418,680	7,453,342	7,609,695	7,578,769	8,110,064
03 - FIRE TRAINING ACADEMY	20,587	14,131	14,131	14,131	14,626
04 - FIRE PREVENTION	545,849	570,607	572,687	603,725	642,878
05 - FIRE COMMUNICATIONS	56,169	59,300	54,451	55,611	57,112
06 - EQUIPMENT MAINTENANCE	522,174	465,349	465,349	197,700	385,135
07 - EMERGENCY PREPAREDNESS PRGM	48,322	19,303	72,542	62,436	60,464
08 PAID-ON-CALL PROGRAM	32,991	32,737	32,992	33,180	33,449
10 - FOREIGN FIRE INSURANCE	29,633	15,500	21,013	15,500	15,693
	11,097,855	11,126,988	11,377,929	11,494,077	12,522,221
EXPENDITURE CLASSIFICATION					
50 - PERSONAL SERVICES	7,365,549	7,305,165	7,507,769	7,402,167	7,889,905
51 - EMPLOYEE BENEFITS	2,719,677	2,801,338	2,803,559	3,333,594	3,634,310
52 - OTHER EMPLOYEE COSTS	137,469	142,729	143,579	140,880	164,059
53 - PENSION BENEFITS	473	500	1,013	500	518
54 - CONTRACTUAL SERVICES	435,279	663,466	670,263	413,665	599,483
55 - UTILITIES	35,757	42,000	35,500	38,311	39,205
57 - COMMODITIES & SUPPLIES	207,920	61,767	100,581	73,720	85,910
64 - BUILDING IMPROVEMENTS	3,960	3,800	3,887	3,800	3,933
65 - OFFICE EQUIPMENT	2,085	-	199	9,000	11,150
67 - OTHER EQUIPMENT	189,686	106,223	111,579	78,440	93,748
	11,097,855	11,126,988	11,377,929	11,494,077	12,522,221
SOURCE OF FUNDS					
001 - GENERAL FUND	11,068,222	11,111,488	11,356,916	11,478,577	12,506,528
095 - FOREIGN FIRE TAX BOARD FUND	29,633	15,500	21,013	15,500	15,693
	11,097,855	11,126,988	11,377,929	11,494,077	12,522,221

BUDGET HIGHLIGHTS

The Fire Department budget of $11,494,077 reflects an increase of $367,089 or 3.3% from the 2009 budget.

- **Personal Services & Employee Benefits** – Increases in this budget is the primary reason for the department budget increase. Personal Services and Employee Benefits make up 93.4% of the Fire Department budget. The Pension Fund expense for 2010 is expected to be $1,915,000 which reflects an increase of $430,000 from the 2009 budget. Losses incurred in pension fund investments during 2008 have caused the Village's contribution for the Fire pension fund to increase. The Village is required by State Statute to fund the pension fund.
- **Contractual Services** – The Contractual Services budget for the Fire Department is $413,665. Of this amount $197,700 is for internal service fund charges for Vehicle Maintenance and $122,000 is for the Fire Department's share of costs of being part of the Northwest Central Dispatch agency. Vehicle Replacement fund charges have been eliminated for the 2010 budget.

VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
01 - ADMINISTRATION

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0014201-500000	Full-Time Earnings	518,746	530,559	532,409	533,136	556,708
0014201-500300	Overtime Earnings	8,715	3,000	3,000	3,000	3,105
0014201-500400	Specialty Pay	3,012	-	2,900	2,900	2,900
0014201-500500	Holiday Pay	10,609	11,070	11,000	11,056	11,499
0014201-500600	Longevity Pay	2,700	2,800	2,800	3,600	3,600
0014201-500650	Sick Leave Incentive	16,776	25,000	25,000	20,000	20,000
0014201-500700	Vacation/Personal Incentive	1,881	1,300	3,807	5,000	5,000
0014201-500750	Retiree Sick Incentive	33,268	30,000	53,828	-	-
0014201-500850	Insurance Opt Out Incentive	-	-	2,000	2,000	2,000
		595,707	603,729	636,744	580,692	604,812
EMPLOYEE BENEFITS						
0014201-510000	FICA Costs-Socl Security	10,490	12,951	13,147	13,107	13,681
0014201-510100	FICA Costs-Medicare	5,928	6,283	7,168	6,374	6,653
0014201-510200	IMRF Pension Expense	15,483	17,370	18,434	20,186	23,171
0014201-510400	Fire Pension Expense	1,393,635	1,485,000	1,484,500	1,915,000	2,148,000
0014201-510600	Medical Insurance	66,624	70,010	70,010	76,092	80,190
0014201-510601	Life Insurance	440	420	420	500	501
0014201-510800	Workers' Comp Insurance	205,024	176,225	176,225	184,624	178,768
		1,697,624	1,768,259	1,769,904	2,215,883	2,450,964
OTHER EMPLOYEE COSTS						
0014201-520400	Travel & Meetings	5,664	2,500	2,500	2,000	2,040
0014201-520500	Dues & Memberships	4,304	4,750	4,750	3,250	5,250
0014201-520600	Uniform Expense	40,549	42,750	42,750	44,000	45,540
0014201-520700	Medical Examinations	20,000	21,000	21,000	21,000	21,420
		70,517	71,000	71,000	70,250	74,250
CONTRACTUAL SERVICES						
0014201-540110	Other Professional Services	7,459	500	500	500	510
0014201-540170	Employment Testing	18,450	27,000	27,000	27,000	27,945
0014201-540210	Printing Expense	2,699	2,256	2,256	2,700	2,754
0014201-540215	Postage	2,816	3,600	3,600	3,600	3,672
0014201-540405	Safety Program	823	900	1,039	900	922
0014201-540570	Cleaning Service	75	-	-	-	500
0014201-540615	Equipment Maint	2,213	1,224	1,381	1,600	1,656
0014201-540938	Copier Lease Payment	3,716	4,400	6,550	6,900	6,900
		38,251	39,880	42,326	43,200	44,859

VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
01 - ADMINISTRATION

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
COMMODITIES & SUPPLIES						
0014201-570070	Office Supplies	9,012	7,000	7,500	6,000	7,763
0014201-570080	Other Supplies	1,144	801	1,000	1,000	1,035
0014201-570115	Publications	1,017	594	900	900	932
0014201-570325	Video Training Supplies	1,567	60	100	100	1,000
		12,740	8,455	9,500	8,000	10,730
OFFICE EQUIPMENT						
0014201-650003	Computer Equipment - New (CIP)	-	-	-	9,000	9,000
0014201-650007	Office Equipment - Fire	2,085	-	199	-	2,150
		2,085	-	199	9,000	11,150
OTHER EQUIPMENT						
0014201-670009	Furniture & Equip - Fire	5,580	4,750	4,750	5,000	5,000
0014201-670010	Phys Cond Equip - Fire	946	646	646	1,000	1,035
		6,526	5,396	5,396	6,000	6,035
TOTAL FIRE ADMINISTRATION		**2,423,450**	**2,496,719**	**2,535,069**	**2,933,025**	**3,202,800**

VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
02 - OPERATIONS

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0014202-500000	Full-Time Earnings	5,113,026	5,588,364	5,498,424	5,655,504	6,060,374
0014202-500300	Overtime Earnings	558,745	350,800	530,000	350,800	363,078
0014202-500400	Specialty Pay	241,265	-	60,000	8,700	8,700
0014202-500500	Holiday Pay	259,923	285,922	283,251	289,559	310,268
0014202-500600	Longevity Pay	32,300	33,500	34,200	33,500	35,400
		6,205,259	6,258,586	6,405,875	6,338,063	6,777,820
EMPLOYEE BENEFITS						
0014202-510000	FICA Costs-Socl Security	-	500	500	500	500
0014202-510100	FICA Costs-Medicare	72,641	78,144	81,737	79,270	84,919
0014202-510600	Medical Insurance	766,178	805,119	805,119	875,058	922,185
0014202-510601	Life Insurance	5,062	4,826	4,826	5,748	5,762
		843,881	888,589	892,182	960,576	1,013,366
OTHER EMPLOYEE COSTS						
0014202-520000	Training	21,579	35,000	35,000	30,000	36,225
0014202-520020	Special Rescue Training	3,630	250	1,100	500	6,500
0014202-520100	Training - CPR	584	860	860	1,300	1,326
0014202-520200	Training - EMS	17,955	18,000	18,000	18,000	24,426
		43,748	54,110	54,960	49,800	68,477
CONTRACTUAL SERVICES						
0014202-540400	NWCD Dispatch Services	113,199	120,000	118,851	122,000	121,000
0014202-540402	Glenview Training Facility	18,091	17,862	17,862	17,880	18,238
0014202-540615	Equipment Maint	4,210	1,702	1,702	1,750	4,250
0014202-540783	Ladder Testing	70	571	571	725	750
0014202-540945	Computer Software	5,163	-	-	-	-
		140,733	140,135	138,986	142,355	144,238
COMMODITIES & SUPPLIES						
0014202-570080	Other Supplies	498	422	1,396	1,100	1,122
0014202-570135	Training Supplies	14,354	8,395	8,395	9,895	13,000
0014202-570300	Ambulance Supplies	6,823	6,750	6,750	8,750	8,925
0014202-570305	Chemical Supplies	1,354	1,088	2,092	1,350	1,377
0014202-570315	Oxygen Tank Supplies	4,527	4,500	4,500	4,500	4,590
		27,556	21,155	23,133	25,595	29,014
BUILDING IMPROVEMENTS						
0014202-640004	Fire Station Improvements	3,960	3,800	3,887	3,800	3,933
		3,960	3,800	3,887	3,800	3,933

VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
02 - OPERATIONS

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
OTHER EQUIPMENT						
0014202-670012	Firefighting Equip	6,455	4,800	6,327	4,800	8,280
0014202-670013	Breathing Apparatus	3,980	5,500	5,500	3,500	5,693
0014202-670014	Paramedic Equipment	91,673	16,000	16,000	17,500	18,113
0014202-670015	Haz-Mat Equipment	14,120	3,500	3,500	3,500	3,623
0014202-670016	Turn Out Clothing (CIP)	25,530	26,167	26,167	26,780	27,717
0014202-670017	Fire Hose & Appliances	4,881	-	2,178	-	4,000
0014202-670020	Special Rescue Equipment	985	-	-	-	1,650
0014202-670059	Water Recovery Equipment	4,119	4,000	4,000	2,500	4,140
0014202-670226	EMS Reporting (CIP)	1,800	27,000	27,000	-	-
		153,543	86,967	90,672	58,580	73,216
TOTAL FIRE DEPARTMENT OPERATIONS		**7,418,680**	**7,453,342**	**7,609,695**	**7,578,769**	**8,110,064**

03 – FIRE TRAINING ACADEMY

PERSONAL SERVICES						
0014203-500300	Overtime Earnings	4,141	9,000	9,000	9,000	9,315
		4,141	9,000	9,000	9,000	9,315
EMPLOYEE BENEFITS						
0014203-510100	FICA Costs-Medicare	61	131	131	131	136
		61	131	131	131	136
COMMODITIES & SUPPLIES						
0014203-570135	Training Supplies	16,385	5,000	5,000	5,000	5,175
		16,385	5,000	5,000	5,000	5,175
TOTAL FIRE TRAINING ACADEMY		**20,587**	**14,131**	**14,131**	**14,131**	**14,626**

VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
04 - FIRE PREVENTION

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0014204-500000	Full-Time Earnings	368,389	391,691	393,803	398,600	419,590
0014204-500200	Seasonal Earnings	-	-	-	5,000	5,000
0014204-500300	Overtime Earnings	19,762	18,120	18,120	28,120	29,104
0014204-500400	Specialty Pay	1,558	3,000	3,000	1,500	1,500
0014204-500600	Longevity Pay	1,500	1,500	1,500	2,500	3,000
		391,209	414,311	416,423	435,720	458,194
EMPLOYEE BENEFITS						
0014204-510000	FICA Costs-Socl Security	23,742	26,618	25,819	27,015	28,404
0014204-510100	FICA Costs-Medicare	5,552	6,226	6,039	6,318	6,644
0014204-510200	IMRF Pension Expense	34,251	36,067	37,021	42,125	48,755
0014204-510600	Medical Insurance	66,624	70,010	70,010	76,092	80,190
0014204-510601	Life Insurance	440	420	420	500	501
		130,609	139,341	139,309	152,050	164,494
OTHER EMPLOYEE COSTS						
0014204-520000	Training	4,274	3,480	3,480	3,480	3,600
0014204-520500	Dues & Memberships	780	725	725	725	740
0014204-520600	Uniform Expense	2,246	2,250	2,250	2,250	2,329
		7,300	6,455	6,455	6,455	6,669
CONTRACTUAL SERVICES						
0014204-540210	Printing Expense	1,637	1,400	1,400	1,400	1,765
		1,637	1,400	1,400	1,400	1,765
COMMODITIES & SUPPLIES						
0014204-570065	Other Equipment	2,459	1,000	1,000	1,000	2,000
0014204-570080	Other Supplies	3,895	1,000	1,000	1,000	1,500
0014204-570105	Photo Supplies	1,144	650	650	650	1,100
0014204-570115	Publications	157	250	250	250	255
0014204-570130	Reference Materials	2,324	2,400	2,400	2,400	2,450
0014204-570276	Fire Safety Education Supplies	4,499	3,500	3,500	2,500	3,623
		14,478	8,800	8,800	7,800	10,928
OTHER EQUIPMENT						
0014204-670009	Furniture & Equip - Fire	616	300	300	300	828
		616	300	300	300	828
TOTAL FIRE PREVENTION		**545,849**	**570,607**	**572,687**	**603,725**	**642,878**

VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
05 - FIRE COMMUNICATIONS

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
CONTRACTUAL SERVICES						
0014205-540640	Radio Maintenance	10,190	6,800	6,800	6,800	7,038
0014205-540915	Pager Rental	4,032	4,500	4,500	4,500	4,658
		14,222	11,300	11,300	11,300	11,696
UTILITIES						
0014205-550300	Telephone Service	25,129	33,500	27,000	29,811	30,407
0014205-550400	Cellular Phone Service	10,628	8,500	8,500	8,500	8,798
		35,757	42,000	35,500	38,311	39,205
COMMODITIES & SUPPLIES						
0014205-570080	Other Supplies	3,131	3,500	3,500	3,500	3,623
		3,131	3,500	3,500	3,500	3,623
OTHER EQUIPMENT						
0014205-670018	Radio Equip - Fire	3,059	2,500	4,151	2,500	2,588
		3,059	2,500	4,151	2,500	2,588
TOTAL FIRE COMMUNICATIONS		**56,169**	**59,300**	**54,451**	**55,611**	**57,112**

VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
06 - EQUIPMENT MAINTENANCE

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0014206-500000	Full-Time Earnings	138,728	-	-	-	-
0014206-500300	Overtime Earnings	331	-	-	-	-
0014206-500600	Longevity Pay	1,300	-	-	-	-
0014206-500800	Employee Allowances	990	-	-	-	-
		141,349	-	-	-	-
EMPLOYEE BENEFITS						
0014206-510000	FICA Costs-Socl Security	8,549	-	-	-	-
0014206-510100	FICA Costs-Medicare	1,999	-	-	-	-
0014206-510200	IMRF Pension Expense	12,381	-	-	-	-
0014206-510600	Medical Insurance	22,208	-	-	-	-
0014206-510601	Life Insurance	147	-	-	-	-
		45,284	-	-	-	-
OTHER EMPLOYEE COSTS						
0014206-520600	Uniform Expense	1,549	-	-	-	-
		1,549	-	-	-	-
CONTRACTUAL SERVICES						
0014206-540615	Equipment Maint	37,937	-	-	-	-
0014206-540925	Vehicle Lease Payment	197,400	238,800	238,800	-	157,800
0014206-540930	Vehicle Maint Payment	-	226,549	226,549	197,700	227,335
		235,337	465,349	465,349	197,700	385,135
COMMODITIES & SUPPLIES						
0014206-570635	Vehicle Fuel - Gas	71,235	-	-	-	-
0014206-570650	Vehicle Repair Parts	26,173	-	-	-	-
0014206-570651	Vehicle Registration/License	314	-	-	-	-
		97,722	-	-	-	-
OTHER EQUIPMENT						
0014206-670019	Fire Dept Tools	933	-	-	-	-
		933	-	-	-	-
TOTAL EQUIPMENT MAINTENANCE		**522,174**	**465,349**	**465,349**	**197,700**	**385,135**

VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
07 - EMERGENCY PREPAREDNESS PROGRAM

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0014207-500100	Part-Time Earnings	9,383	699	20,699	20,352	21,424
		9,383	699	20,699	20,352	21,424
EMPLOYEE BENEFITS						
0014207-510000	FICA Costs-Socl Security	415	1,284	46	1,262	1,329
0014207-510100	FICA Costs-Medicare	115	301	179	296	311
0014207-510200	IMRF Pension Expense	590	1,760	68	1,991	2,305
		1,120	3,345	293	3,549	3,945
OTHER EMPLOYEE COSTS						
0014207-520000	Training	1,800	-	-	2,000	2,040
		1,800	-	-	2,000	2,040
CONTRACTUAL SERVICES						
0014207-540175	Organizational Memberships	45	510	510	510	520
0014207-540221	School Program Contractual	-	-	2,352	10,000	2,000
0014207-540222	School Program Other	-	-	148	2,000	2,000
0014207-540650	Siren Maintenance	3,066	2,892	2,892	3,200	5,200
		3,111	3,402	5,902	15,710	9,720
COMMODITIES & SUPPLIES						
0014207-570040	Clothing Supplies	2,849	1,500	5,346	1,500	1,530
0014207-570055	Educational Materials	7,763	300	300	800	816
0014207-570065	Other Equipment	4,259	600	600	3,600	3,672
0014207-570070	Office Supplies	1,367	137	176	325	332
0014207-570080	Other Supplies	3,651	2,720	7,398	4,000	5,175
0014207-570084	School Program Supplies	-	-	1,165	5,000	5,000
0014207-570120	Radio Equipment	3,189	1,600	14,531	1,600	1,635
0014207-570310	Emergency Equipment	9,830	5,000	16,132	4,000	5,175
		32,908	11,857	45,648	20,825	23,335
TOTAL EMERGENCY PREPAREDNESS PRGM		**48,322**	**19,303**	**72,542**	**62,436**	**60,464**

VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
08 - PAID-ON-CALL PROGRAM

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0014208-500200	Seasonal Earnings	18,021	18,840	18,840	18,340	18,340
0014208-500300	Overtime Earnings	480	-	188	-	-
		18,501	18,840	19,028	18,340	18,340
EMPLOYEE BENEFITS						
0014208-510000	FICA Costs-Socl Security	885	1,356	1,356	1,139	1,139
0014208-510100	FICA Costs-Medicare	207	317	317	266	266
0014208-510200	IMRF Pension Expense	6	-	67	-	-
		1,098	1,673	1,740	1,405	1,405
OTHER EMPLOYEE COSTS						
0014208-520000	Training	2,739	3,089	3,089	3,300	3,366
0014208-520600	Uniform Expense	2,498	1,500	1,500	2,500	2,550
0014208-520700	Medical Examinations	7,318	6,575	6,575	6,575	6,707
		12,555	11,164	11,164	12,375	12,623
OTHER EQUIPMENT						
0014208-670016	Turn Out Clothing (CIP)	837	1,060	1,060	1,060	1,081
		837	1,060	1,060	1,060	1,081
TOTAL PAID-ON-CALL PROGRAM		**32,991**	**32,737**	**32,992**	**33,180**	**33,449**

VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
10 – FOREIGN FIRE INSURANCE

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PENSION BENEFITS					
0954210-530903 Insurance Expense	473	500	1,013	500	518
	473	500	1,013	500	518
CONTRACTUAL SERVICES					
0954210-540225 Other Services	1,988	2,000	5,000	2,000	2,070
	1,988	2,000	5,000	2,000	2,070
COMMODITIES & SUPPLIES					
0954210-570080 Other Supplies	3,000	3,000	5,000	3,000	3,105
	3,000	3,000	5,000	3,000	3,105
OTHER EQUIPMENT					
0954210-670009 Furniture & Equip	24,172	10,000	10,000	10,000	10,000
	24,172	10,000	10,000	10,000	10,000
TOTAL FOREIGN FIRE INSURANCE	**29,633**	**15,500**	**21,013**	**15,500**	**15,693**
TOTAL FIRE	**11,097,855**	**11,126,988**	**11,377,929**	**11,494,077**	**12,522,221**

VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
PERSONAL SERVICES

Status	Positions (1)						Amounts		
	2008		2009		2010		2008	2009	2010
Position Title	Budget		Budget		Budget		Budget	Budget	Budget
FULL TIME									
Fire Chief	1.00		1.00		1.00		130,410	135,585	136,240
Deputy Fire Chief	1.00		1.00		1.00		114,693	118,708	118,708
Battalion Chief - Training	1.00		1.00		1.00		99,084	105,452	104,361
Battalion Chiefs	3.00		3.00		3.00		293,910	312,897	309,561
Fire Marshal	1.00		1.00		1.00		95,170	98,501	100,238
Lieutenants	12.00		12.00		12.00		1,034,402	1,144,588	1,128,863
Firefighters/Paramedics	51.00		49.00		51.00		3,378,096	3,812,971	4,005,375
Firefighters	3.00		5.00		3.00		443,308	317,908	211,705
Administrative EMS Officer	1.00		1.00		1.00		67,480	69,842	71,074
Fire Protection & Safety Engr	1.00		1.00		1.00		66,812	64,493	65,631
Senior Mechanic	1.00		-		-		62,304	-	-
Mechanic	1.00		-		-		62,241	-	-
Public Education Officer	1.00		1.00		1.00		66,109	65,318	66,470
Fire Inspectors	2.00		2.00		2.00		116,769	117,696	119,772
Payroll/Purchasing Clerk	1.00		1.00		1.00		49,740	51,481	52,389
Project Analyst	1.00		1.00		1.00		45,540	49,491	50,364
Secretary	1.00		1.00		1.00		44,138	45,683	46,489
	83.00		81.00		81.00		6,170,206	6,510,614	6,587,240
PART TIME									
Disaster Management Coordinator	0.50	(1)	0.50	(1)	0.50	(1)	20,699	699	20,352
	0.50	(1)	0.50	(1)	0.50	(1)	20,699	699	20,352
SEASONAL									
Paid-On-Call Volunteer Firefighters	0.50	(20)	0.50	(19)	0.50	(19)	22,960	18,840	18,340
Intern	0.20	(1)	0.20	(1)	0.20	(1)	5,000	-	5,000
	0.70	(21)	0.70	(20)	0.70	(20)	27,960	18,840	23,340

VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
PERSONAL SERVICES

Status	Positions (1)			Amounts		
	2008	2009	2010	2008	2009	2010
Position Title	Budget	Budget	Budget	Budget	Budget	Budget
OTHER COMPENSATION						
Overtime Earnings				371,950	380,920	390,920
Specialty Pay				207,544	3,000	13,100
Holiday Pay				274,013	296,992	300,615
Longevity Pay				39,500	37,800	39,600
Sick Leave Incentives				25,000	25,000	20,000
Vacation/Personal Incentive				1,000	1,300	5,000
Retiree Sick Incentive				-	30,000	-
Employee Allowance				1,000	-	-
Insurance Opt Out Incentive				-	-	2,000
				920,007	775,012	771,235
TOTAL	**84.20**	**82.20**	**82.20**	**7,138,872**	**7,305,165**	**7,402,167**

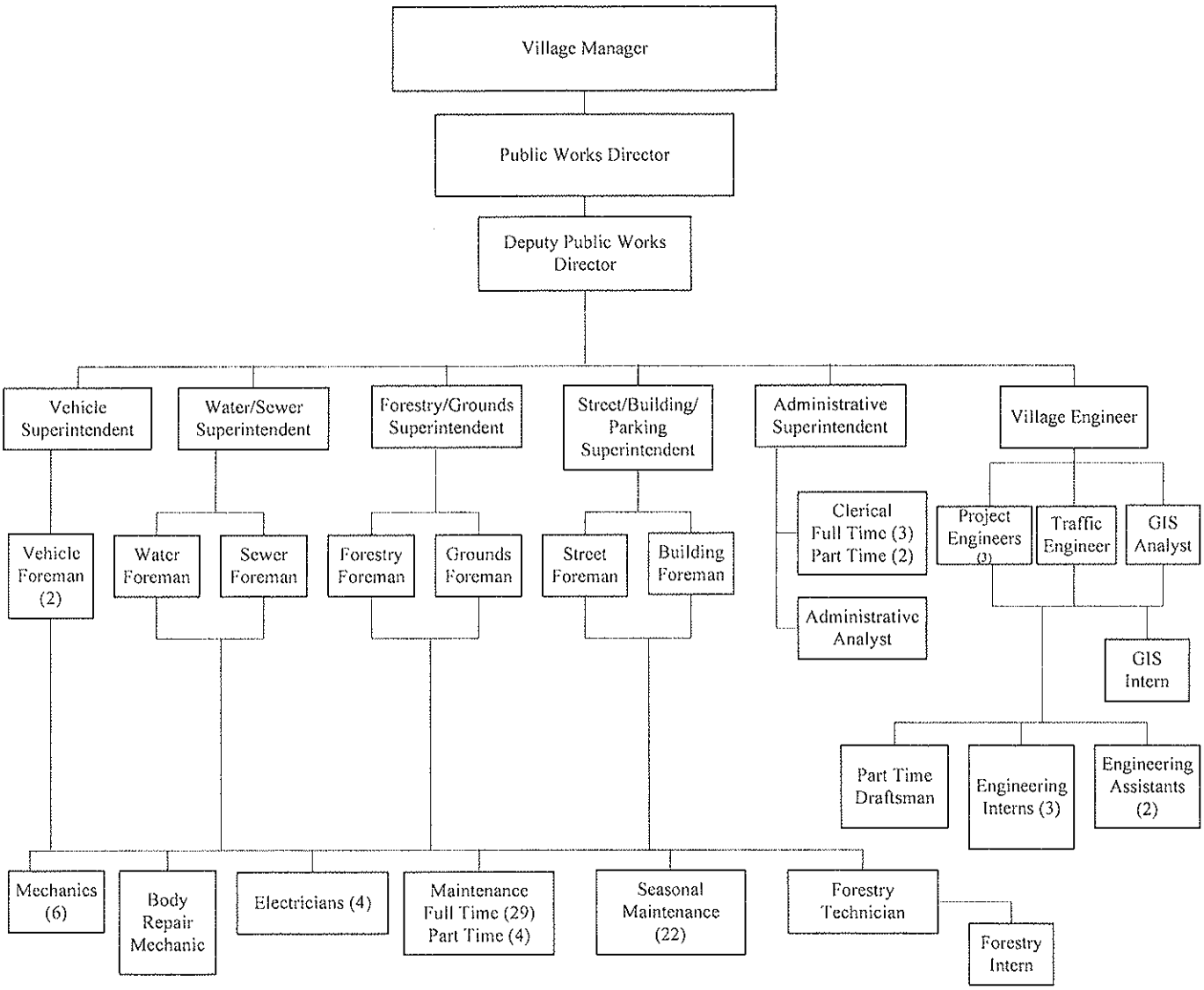
(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	83.00	81.00	81.00
Part-Time	1.00	1.00	1.00
Seasonal	21.00	20.00	20.00

VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
2010 CAPITAL EXPENDITURES

Account Number	Description	Total
01 - FIRE ADMINISTRATION		
0014201-650003	Computer Equipment - New	$ 9,000
0014201-670009	Furniture & Equip - Fire	$ 5,000
0014201-670010	Phys Cond Equip - Fire	$ 1,000
02 - FIRE DEPARTMENT OPERATIONS		
0014202-640004	Fire Station Improvements	$ 3,800
0014202-670012	Firefighting Equip	$ 4,800
0014202-670013	Breathing Apparatus	$ 3,500
0014202-670014	Paramedic Equipment	$ 17,500
0014202-670015	Haz-Mat Equipment	$ 3,500
0014202-670016	Turn Out Clothing (CIP)	$ 26,780
0014202-670059	Water Recovery Equipment	$ 2,500
04 - FIRE PREVENTION		
0014204-670009	Furniture & Equip - Fire	$ 300
05 - FIRE COMMUNICATIONS		
0014205-670018	Radio Equip - Fire	$ 2,500
08 - PAID-ON-CALL PROGRAM		
0014208-670016	Turn Out Clothing (CIP)	$ 1,060
10 - FOREIGN FIRE INSURANCE		
0954210-670009	Furniture & Equip	$ 10,000
TOTAL		**$ 91,240**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS DEPARTMENT



The Public Works Department consists of five divisions. The full-time, part-time and seasonal personnel assigned to maintenance functions are interchanged between the Streets, Forestry and Water & Sewer Divisions as the need dictates. The Public Works Department consists of 68 full-time, 7 part-time, and 27 seasonal employees. Not reflected in this organization chart is one Community Service Officer who is assigned to the Parking Funds 50% of the time.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
PUBLIC WORKS DEPARTMENT

The Public Works Department consists of five divisions: 1) Streets, Buildings and Parking, 2) Forestry and Grounds, 3) Engineering, 4) Water and Sewer, and 5) Vehicle Maintenance. The first three divisions are included in this section and the last two are included as separate sections. Additionally, general administration and the Refuse Disposal Program are presented with separate budget totals. The appropriations for general administration are included in this section and Refuse Disposal is presented as a separate section because of the significance of the dollars expended.

STATEMENT OF ACTIVITIES

It is the responsibility of the Streets, Forestry and Engineering Divisions to manage, maintain, repair, operate, and improve the Village's public streets, street lights, signage, storm sewer system, parkways, parkway trees, public grounds, municipal buildings, and traffic signals in a manner consistent with Village Board policy and regulatory agency requirements.

2008 ACCOMPLISHMENTS

Cleaned 5,361 miles of Village streets and removed 16,272 cubic yards of leaves.

Completed five miles of street resurfacing for year twelve of the Accelerated Street Resurfacing Program.

Assisted in remodeling of the Sergeants/Commanders offices and refinished the front lobby in Police & Fire Administration Building.

Village crews assisted the Historical Society with the moving and installation of utilities for the 100 year old school house.

2009 ACCOMPLISHMENTS

Designed and inspected six miles of street resurfacing for year thirteen of the accelerated street resurfacing program.

Cleaned 5,000 miles of Village streets and removed 16,000 cubic yards of leaves.

Public Works crews were used to demolish and build the new Community Connection Center at 1711 S. Algonquin Road.

Major construction projects for 2009 included building a new Fire Station #14, adding a new Emergency Operations Center to the Public Works building and expanding the garage replacing the old wash bay and spray painting booth, replacing all door locks at the Public Works building and outlying well houses, building a new storage building at Well 16, and the start of the Levee 37 Project on the Des Plaines River which also includes a new pumping station.

Installed rear mount spray units on salting vehicles for Geomelt application to reduce salt usage with a more environmentally safe product.

2010 OBJECTIVES

Clean 5,000 miles of Village streets and remove 16,000 cubic yards of leaves.

Install approximately 55,000 lbs. of crack filling material.

Construct larger capacity road salt storage facility.

Have the Fire Department roof and lower parking garage ramp heater replaced at Public Safety Building.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
PUBLIC WORKS - ADMINISTRATION

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PROGRAMS					
01 - PUBLIC WORKS ADMINSTRATION	1,227,036	1,376,962	1,362,960	982,823	1,323,867
	1,227,036	1,376,962	1,362,960	982,823	1,323,867
EXPENDITURE CLASSIFICATION					
50 - PERSONAL SERVICES	243,547	256,740	244,352	234,319	269,397
51 - EMPLOYEE BENEFITS	145,059	143,468	141,752	149,319	157,565
52 - OTHER EMPLOYEE COSTS	33,787	23,552	23,552	25,802	27,550
54 - CONTRACTUAL SERVICES	770,013	917,501	917,336	538,489	827,412
55 - UTILITIES	17,289	20,837	20,837	19,470	20,000
57 - COMMODITIES & SUPPLIES	16,027	14,609	14,876	15,169	15,479
65 - OFFICE EQUIPMENT	794	-	-	-	6,200
67 - OTHER EQUIPMENT	520	255	255	255	264
	1,227,036	1,376,962	1,362,960	982,823	1,323,867
SOURCE OF FUNDS					
001 - GENERAL FUND	1,227,036	1,376,962	1,362,960	982,823	1,323,867
	1,227,036	1,376,962	1,362,960	982,823	1,323,867

BUDGET HIGHLIGHTS

The Public Works Administration budget of $982,823 decreased $394,139 or 28.62% from the 2009 budget.

- **Personal Services & Employee Benefits** – The Personal Services & Employee Benefits categories include 50% of the salaries for the Director of Public Works, the Deputy Director, and the Clerical Personnel with the remaining 50% for these positions recorded in the Public Works Water and Sewer Division. Also included are the wages of a full-time account clerk. The Administrative Analyst position which was vacated earlier is being held open. The 2010 budget for the position, along with salary and benefit increases for management employees were eliminated.

- **Contractual Services** – Contractual services are estimated at $538,489 for 2010. Of this amount, $510,708 is for the internal service fund charges for Vehicle Maintenance. Vehicle Replacement fund charges have been eliminated for the 2010 budget.

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS DEPARTMENT
01 - ADMINISTRATION

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0015001-500000	Full-Time Earnings	217,477	226,475	210,182	203,539	237,394
0015001-500100	Part-Time Earnings	11,711	14,253	14,236	15,622	16,444
0015001-500300	Overtime Earnings	3,785	4,162	4,162	4,308	4,459
0015001-500600	Longevity Pay	1,350	1,350	1,350	1,350	1,600
0015001-500650	Sick Leave Incentive	2,132	3,000	3,000	2,000	2,000
0015001-500700	Vacation/Personal Incentive	7,092	7,500	11,422	7,500	7,500
		243,547	256,740	244,352	234,319	269,397
EMPLOYEE BENEFITS						
0015001-510000	FICA Costs-Socl Security	12,655	14,500	13,468	13,089	14,980
0015001-510100	FICA Costs-Medicare	3,481	3,723	3,487	3,398	3,907
0015001-510200	IMRF Pension Expense	21,702	21,823	21,375	22,917	28,982
0015001-510600	Medical Insurance	27,760	35,005	35,005	38,046	40,095
0015001-510601	Life Insurance	188	279	279	327	328
0015001-510800	Workers' Comp Insurance	79,273	68,138	68,138	71,542	69,273
		145,059	143,468	141,752	149,319	157,565
OTHER EMPLOYEE COSTS						
0015001-520000	Training	9,689	5,300	5,300	6,300	6,470
0015001-520400	Travel & Meetings	1,530	1,333	1,333	1,333	2,415
0015001-520550	CDL Reimbursement	2,693	1,250	1,250	1,400	1,430
0015001-520600	Uniform Expense	18,236	12,939	12,939	14,039	14,430
0015001-520800	Other Employee Expenses	1,639	2,730	2,730	2,730	2,805
		33,787	23,552	23,552	25,802	27,550
CONTRACTUAL SERVICES						
0015001-540210	Printing Expense	1,273	1,741	1,741	1,741	1,780
0015001-540215	Postage	7,297	5,700	5,700	5,700	5,820
0015001-540571	Uniform Rental and Cleaning	10,458	10,937	10,937	12,562	12,850
0015001-540615	Equipment Maint	1,355	1,036	1,036	1,336	1,383
0015001-540925	Vehicle Lease Payment	202,200	286,900	286,900	-	189,300
0015001-540930	Vehicle Maint Payment	544,724	607,505	607,505	510,708	609,612
0015001-540938	Copier Lease Payment	2,706	3,682	3,517	6,442	6,667
		770,013	917,501	917,336	538,489	827,412
UTILITIES						
0015001-550300	Telephone Service	11,564	15,337	15,337	13,970	14,307
0015001-550400	Cellular Phone Service	5,725	5,500	5,500	5,500	5,693
		17,289	20,837	20,837	19,470	20,000

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS DEPARTMENT
01 - ADMINISTRATION

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
COMMODITIES & SUPPLIES						
0015001-570070	Office Supplies	8,584	8,214	8,214	8,214	8,378
0015001-570080	Other Supplies	1,008	618	618	618	630
0015001-570135	Training Supplies	1,216	1,039	1,039	1,339	1,366
0015001-570390	Open House Supplies	4,955	4,120	4,120	4,120	4,205
0015001-570651	Vehicle Registration/License	264	618	885	878	900
		16,027	14,609	14,876	15,169	15,479
OFFICE EQUIPMENT						
0015001-650003	Computer Equipment - New	-	-	-	-	5,000
0015001-650008	Office Equipment - P/W	794	-	-	-	1,200
		794	-	-	-	6,200
OTHER EQUIPMENT						
0015001-670037	Radio Equip - P/W	520	255	255	255	264
		520	255	255	255	264
TOTAL PUBLIC WORKS ADMINSTRATION		**1,227,036**	**1,376,962**	**1,362,960**	**982,823**	**1,323,867**

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VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - ADMINISTRATION
PERSONAL SERVICES

Status	Positions (1)			Amounts		
	2008	2009	2010	2008	2009	2010
Position Title	Budget	Budget	Budget	Budget	Budget	Budget
FULL TIME						
Public Works Director	0.50	0.50	0.50	68,086	70,380	70,720
Deputy Public Works Director	0.50	0.50	0.50	56,803	58,649	58,649
Administrative Analyst	0.50	0.50	0.50	23,789	24,562	-
Clerical	1.50	1.50	1.50	70,589	72,884	74,170
	3.00	3.00	3.00	219,267	226,475	203,539
PART TIME						
Clerical	0.35 (0.7)	0.35 (0.7)	0.35 (0.7)	12,162	14,253	15,622
	0.35 (0.7)	0.35 (0.7)	0.35 (0.7)	12,162	14,253	15,622
OTHER COMPENSATION						
Overtime Earnings				4,021	4,162	4,308
Longevity Pay				1,350	1,350	1,350
Sick Leave Incentives				4,000	3,000	2,000
Vacation/Personal Incentive				7,500	7,500	7,500
				16,871	16,012	15,158
TOTAL	**3.35**	**3.35**	**3.35**	**248,300**	**256,740**	**234,319**

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	3.00	3.00	3.00
Part-Time	0.70	0.70	0.70

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS DEPARTMENT - ADMINISTRATION
2010 CAPITAL EXPENDITURES

Account Number	Description	Total
01 - PUBLIC WORKS ADMINISTRATION		
0015001-670037	Radio Equip - P/W	$ 255
TOTAL		**$ 255**

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
PUBLIC WORKS DEPARTMENT – STREETS/BUILDINGS & PARKING

2008 ACCOMPLISHMENTS

Village crews cleaned 5,361 miles of Village streets, removing 861 cubic yards of debris and 16,272 cubic yards of leaves.

Cleaned 674 storm sewer inlets and catch basins.

Replaced or repaired 691 street signs.

Village Crews installed 55 tons of asphalt, patching street openings and filling potholes.

2009 ACCOMPLISHMENTS

Cleaned approximately 5,000 miles of Village streets and removed approximately 16,000 cubic yards of leaves.

Cleaned approximately 650 storm sewer inlets and catch basins.

Replaced or repaired approximately 1,000 street signs.

Installed approximately 55,000 lbs. of crack filling material.

Installed an emergency backup generator, constructed a new EOC addition to the Public Works facility and added two new bays to the vehicle maintenance area.

2010 OBJECTIVES

Clean 5,000 miles of Village streets and remove 16,000 cubic yards of leaves.

Clean approximately 650 storm sewer inlets and catch basins.

Replace or repair 1,000 street signs.

Install approximately 55,000 lbs. of crack filling material.

Have a new salt storage dome installed at Public Works.

Have the Fire Department roof and lower parking garage ramp heater replaced at Public Safety Building.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
PUBLIC WORKS DEPARTMENT – STREETS/BUILDINGS & PARKING

PERFORMANCE MEASURES

	2007 Actual	2008 Actual	2009 Estimated	2010 Projected
Street Maintenance				
Streets Cleaned (miles)	4,628	5,361	5,000	5,000
Leaves Removed (cubic yards)	15,187	16,272	16,000	16,000
Signs Replaced	874	691	1,000	1,000
Pavement Markings (lineal feet)	138,189	127,034	100,000	100,000
Asphalt Patching (tons)	81	55	150	150
Crack Filling (lbs.)	57,660	-	55,000	55,000
Storm Sewer Repairs (number of locations)	4	7	10	10
Storm Sewer Inlet/Catch Basin Cleaning	596	674	650	650
Storm Sewer Inlet/Catch Basin Repair	5	31	30	30
Service Requests	1,353	2,102	1,400	1,400

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
PUBLIC WORKS - STREETS/BUILDINGS/PARKING

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PROGRAMS					
01 - STREET DIVISION ADMINISTRATION	160,286	152,331	156,120	161,866	170,872
02 - MAINTENANCE - PUBLIC BUILDINGS	988,827	960,151	972,149	1,010,405	1,085,753
04 - STREET MAINTENANCE	480,777	503,336	503,975	418,912	477,744
05 - SNOW REMOVAL	1,257,747	651,319	668,545	669,384	710,213
06 - LEAF REMOVAL	3	-	-	-	-
07 - STORM SEWER & BASIN MAINT	180,296	178,718	181,235	112,657	181,167
08 - MAINTENANCE OF STATE HIGHWAYS	71,882	65,695	72,692	70,394	79,366
09 - TRAFFIC SIGN MAINTENANCE	134,376	114,339	114,624	122,044	137,609
10 - VILLAGE PARKING LOT MAINT	95,774	131,101	132,212	127,233	214,821
11 - PARKING LOT MAINTENANCE	167,623	143,648	144,389	145,276	205,763
12 - FLOOD CONTROL	191,230	-	-	-	-
13 - STORM EVENT	3,392	-	-	-	-
	3,732,213	2,900,638	2,945,941	2,838,171	3,263,308
EXPENDITURE CLASSIFICATION					
50 - PERSONAL SERVICES	1,639,964	1,277,373	1,286,265	1,246,055	1,358,689
51 - EMPLOYEE BENEFITS	403,351	358,165	364,390	382,210	423,830
54 - CONTRACTUAL SERVICES	841,043	672,656	701,636	688,259	746,173
55 - UTILITIES	71,626	71,230	71,230	79,230	80,914
56 - INSURANCE	1,618	1,598	1,598	1,894	1,804
57 - COMMODITIES & SUPPLIES	599,248	368,960	370,166	393,723	421,398
59 - OTHER EXPENDITURES	13,786	-	-	-	-
64 - BUILDING IMPROVEMENTS	-	13,056	13,056	6,800	13,500
67 - OTHER EQUIPMENT	2,825	-	-	-	137,000
69 - INFRASTRUCTURE	158,752	137,600	137,600	40,000	80,000
	3,732,213	2,900,638	2,945,941	2,838,171	3,263,308
SOURCE OF FUNDS					
001 - GENERAL FUND	3,013,559	2,326,457	2,369,908	2,266,230	2,532,812
050 - MOTOR FUEL TAX FUND	455,257	299,432	299,432	299,432	309,912
620 - VILLAGE PARKING SYSTEM FUND	95,774	131,101	132,212	127,233	214,821
630 - PARKING SYSTEM REVENUE FUND	167,623	143,648	144,389	145,276	205,763
	3,732,213	2,900,638	2,945,941	2,838,171	3,263,308

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
PUBLIC WORKS - STREETS/BUILDINGS/PARKING

BUDGET HIGHLIGHTS

The Streets/Building/Parking Division budget includes the costs related to the street division administration, and to the maintenance of public buildings, streets, storm sewers & basins, traffic signs, and parking lots. The division is funded by the General Fund, Motor Fuel Tax Fund, Village Parking System Fund, and Parking System Revenue Fund. Expenditures for this division are estimated at $2,868,171 for 2010, a decrease of 2.15% from 2009.

- **Personal Services & Employee Benefits** – Personal Services and Employee Benefits make up 57.37% of the Streets/Building/Parking Division budget. The Illinois Municipal Retirement Fund required pension contribution increased due to poor investment performance in 2008.
- **Contractual Services** – The Contractual Services budget is $688,259. Budgets for Contractual Services in Maintenance - Public Buildings total $290,729, in Street Maintenance total $117,617, in Snow Removal total $80,576, in Storm Sewer & Basin Maintenance total $11,670, in Maintenance of State Highways total $11,742, in Village Parking Lot Maintenance total $75,924, and in Parking Lot Maintenance total $100,001.
- **Infrastructure** – Expenditures classified as infrastructure, under Street Maintenance, are estimated at $40,000 for 2010. The budget of $40,000 is for the Sidewalk Share-Cost program.

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS/PARKING
01 - ADMINISTRATION

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0015101-500000	Full-Time Earnings	98,649	98,703	98,703	100,444	105,733
0015101-500400	Specialty Pay	1,246	1,530	1,660	2,110	2,350
0015101-500600	Longevity Pay	7,545	7,320	7,320	6,820	7,300
0015101-500650	Sick Leave Incentive	5,042	3,900	3,900	6,000	6,000
0015101-500700	Vacation/Personal Incentive	16,683	10,000	10,839	10,000	10,000
0015101-500850	Insurance Opt Out Incentive	-	-	2,000	2,000	2,000
		129,165	121,453	124,422	127,374	133,383
EMPLOYEE BENEFITS						
0015101-510000	FICA Costs-Socl Security	6,974	7,031	7,158	7,396	7,730
0015101-510100	FICA Costs-Medicare	1,781	1,762	1,792	1,847	1,935
0015101-510200	IMRF Pension Expense	11,187	10,324	10,987	12,458	14,350
0015101-510600	Medical Insurance	11,104	11,668	11,668	12,682	13,365
0015101-510601	Life Insurance	75	93	93	109	109
		31,121	30,878	31,698	34,492	37,489
TOTAL STREET DIVISION ADMINISTRATION		**160,286**	**152,331**	**156,120**	**161,866**	**170,872**

02 – MAINTENANCE – PUBLIC BUILDINGS

PERSONAL SERVICES						
0015102-500000	Full-Time Earnings	343,574	343,628	343,628	349,571	368,136
0015102-500100	Part-Time Earnings	16,926	17,985	22,481	22,878	24,083
0015102-500300	Overtime Earnings	40,482	37,535	37,535	38,849	40,209
		400,982	399,148	403,644	411,298	432,428
EMPLOYEE BENEFITS						
0015102-510000	FICA Costs-Socl Security	23,675	24,936	25,217	25,700	27,017
0015102-510100	FICA Costs-Medicare	5,740	5,788	5,853	5,964	6,271
0015102-510200	IMRF Pension Expense	35,259	33,928	35,884	40,225	46,521
0015102-510600	Medical Insurance	55,520	58,342	58,342	63,410	66,825
0015102-510601	Life Insurance	375	465	465	545	546
		120,569	123,459	125,761	135,844	147,180

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS/PARKING
02 – MAINTENANCE – PUBLIC BUILDINGS

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
CONTRACTUAL SERVICES						
0015102-540001	General Store Property Taxes	-	-	4,000	4,000	4,140
0015102-540225	Other Services	3,522	6,240	6,240	8,240	8,405
0015102-540460	HVAC Repair	63,788	42,400	42,400	46,000	50,000
0015102-540462	Overhead Door Repair	18,261	14,000	14,000	14,000	14,280
0015102-540475	Reseal Floor	35,036	21,836	21,836	-	22,000
0015102-540485	Roof Repairs	1,250	989	989	1,689	1,723
0015102-540487	Lock Replacement	13,361	8,900	8,900	-	-
0015102-540570	Cleaning Service	106,819	111,000	111,000	123,000	128,000
0015102-540615	Equipment Maint	64,083	75,000	75,000	80,000	81,800
0015102-540616	General Store Maintenance	2,450	4,225	4,225	3,800	3,876
0015102-540618	Historical Building Maint	-	350	350	10,000	10,200
		308,570	284,940	288,940	290,729	324,424
UTILITIES						
0015102-550100	Natural Gas/Heat	59,252	62,000	62,000	70,000	71,500
0015102-550500	Water & Sewer	2,837	3,193	3,193	3,193	3,257
		62,089	65,193	65,193	73,193	74,757
COMMODITIES & SUPPLIES						
0015102-570350	Maint & Rep Supplies-V/H	22,429	13,218	13,218	21,218	21,643
0015102-570355	Maint & Rep Supplies - P & F	12,313	10,702	10,702	10,702	10,916
0015102-570360	Maint & Rep Supplies - P/W	14,029	12,370	12,370	14,000	16,000
0015102-570365	Maint & Rep Supplies-Sta 12	4,786	3,384	3,384	3,384	3,450
0015102-570370	Maint & Rep Supplies-Sta 14	3,661	3,384	3,384	3,384	4,950
0015102-570375	Maint & Rep Supplies-CCC	-	-	1,200	2,200	2,540
0015102-570385	Custodial Supplies	38,912	44,000	44,000	44,000	47,000
0015102-570395	Small Tools	487	353	353	453	465
		96,617	87,411	88,611	99,341	106,964
TOTAL MAINTENANCE - PUBLIC BUILDINGS		**988,827**	**960,151**	**972,149**	**1,010,405**	**1,085,753**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS/PARKING
04 - STREET MAINTENANCE

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0015104-500000	Full-Time Earnings	116,964	118,417	118,417	121,055	128,142
0015104-500200	Seasonal Earnings	14,132	19,151	19,151	19,151	19,151
0015104-500300	Overtime Earnings	52,245	41,556	41,556	43,010	44,515
		183,341	179,124	179,124	183,216	191,808
EMPLOYEE BENEFITS						
0015104-510000	FICA Costs-Socl Security	10,783	11,201	11,207	11,464	12,007
0015104-510100	FICA Costs-Medicare	2,603	2,598	2,598	2,657	2,782
0015104-510200	IMRF Pension Expense	14,788	13,598	14,222	16,046	18,575
0015104-510600	Medical Insurance	19,987	21,003	21,003	22,828	24,057
0015104-510601	Life Insurance	135	168	168	196	197
		48,296	48,568	49,198	53,191	57,618
CONTRACTUAL SERVICES						
0015104-540510	Brick S/W Maintenance	8,000	5,000	5,000	5,000	5,100
0505104-540515	Crack Filling	-	52,448	52,448	52,448	54,284
0505104-540535	Pavement Markings	46,984	46,984	46,984	46,984	48,628
0015104-540675	Contract Hauling	4,366	7,000	7,000	7,000	7,140
0015104-540705	Refuse Disposal	9,950	2,624	2,624	5,624	5,737
0015104-540905	Equipment Rental	-	561	561	561	575
		69,300	114,617	114,617	117,617	121,464
COMMODITIES & SUPPLIES						
0015104-570395	Small Tools	549	61	70	561	575
0015104-570465	Refuse Containers	-	-	-	-	500
0015104-570520	Guard Rail Supplies	-	139	139	-	600
0015104-570535	Patching Materials	15,994	18,672	18,672	18,672	19,326
0015104-570560	Street Sweeper Supplies	4,545	4,555	4,555	5,655	5,853
		21,088	23,427	23,436	24,888	26,854
INFRASTRUCTURE						
0015104-690003	Sidewalk Construction (CIP)	30,000	60,000	60,000	-	30,000
0015104-690004	Sidewalk Share-Cost Pgm (CIP)	128,752	77,600	77,600	40,000	50,000
		158,752	137,600	137,600	40,000	80,000
TOTAL STREET MAINTENANCE		**480,777**	**503,336**	**503,975**	**418,912**	**477,744**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS/PARKING
05 – SNOW REMOVAL

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0015105-500000	Full-Time Earnings	99,971	96,182	96,182	97,848	103,045
0015105-500300	Overtime Earnings	458,377	200,000	200,000	207,000	214,245
		558,348	296,182	296,182	304,848	317,290
EMPLOYEE BENEFITS						
0015105-510000	FICA Costs-Socl Security	31,100	18,419	18,422	18,961	19,735
0015105-510100	FICA Costs-Medicare	7,964	4,295	4,295	4,421	4,601
0015105-510200	IMRF Pension Expense	48,931	25,176	26,331	29,815	34,135
0015105-510600	Medical Insurance	15,546	16,336	16,336	17,755	18,711
0015105-510601	Life Insurance	105	130	130	153	153
		103,646	64,356	65,514	71,105	77,335
CONTRACTUAL SERVICES						
0015105-540225	Other Services	5,705	5,665	8,733	5,665	5,863
0015105-540555	Snow Removal - Contractual	150,262	50,000	63,000	50,000	51,750
0015105-540575	Weather Forecasting	1,700	3,492	3,492	3,492	3,614
0015105-540675	Contract Hauling	5,169	4,723	4,723	4,723	4,888
0015105-540690	Plow Damage Seeding Contract	-	12,000	12,000	13,400	13,869
0015105-540905	Equipment Rental	4,084	3,296	3,296	3,296	3,411
		166,920	79,176	95,244	80,576	83,395
COMMODITIES & SUPPLIES						
0015105-570470	Restoration Materials	3,244	3,800	3,800	3,800	3,933
0505105-570540	Salt/Calcium Chloride	408,273	200,000	200,000	200,000	207,000
0015105-570545	Salt Spreader Parts	2,778	3,275	3,275	3,275	3,345
0015105-570550	Snow Plow Blades	11,713	4,530	4,530	4,530	4,640
0015105-570585	Snow Blowers	-	-	-	1,250	1,275
		426,008	211,605	211,605	212,855	220,193
OTHER EQUIPMENT						
0015105-670025	Snowplows - Replacement	-	-	-	-	9,000
0015105-670060	Salt Spreader Replacement	2,825	-	-	-	3,000
		2,825	-	-	-	12,000
TOTAL SNOW REMOVAL		**1,257,747**	**651,319**	**668,545**	**669,384**	**710,213**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS/PARKING
06 – LEAF REMOVAL

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0015106-500300	Overtime Earnings	3	-	-	-	-
		3	-	-	-	-
TOTAL LEAF REMOVAL		3	-	-	-	-

07 – STORM SEWER & BASIN MAINT

PERSONAL SERVICES						
0015107-500000	Full-Time Earnings	114,983	117,230	117,230	49,629	105,245
0015107-500300	Overtime Earnings	15,693	11,270	11,270	11,664	12,072
		130,676	128,500	128,500	61,293	117,317
EMPLOYEE BENEFITS						
0015107-510000	FICA Costs-Socl Security	7,569	8,031	8,036	3,835	7,322
0015107-510100	FICA Costs-Medicare	1,863	1,864	1,864	889	1,702
0015107-510200	IMRF Pension Expense	11,504	10,923	11,424	5,995	12,621
0015107-510600	Medical Insurance	18,877	19,837	19,837	21,559	22,721
0015107-510601	Life Insurance	128	158	158	185	186
		39,941	40,813	41,319	32,463	44,552
CONTRACTUAL SERVICES						
0015107-540225	Other Services	1,000	2,575	2,590	2,575	2,635
0015107-540560	Storm Sewer Repairs	-	1,792	1,792	1,792	1,830
0015107-540675	Contract Hauling	2,807	2,807	2,807	2,807	2,865
0015107-540695	Opus Ponds - Maintenance	-	-	1,996	4,496	4,588
		3,807	7,174	9,185	11,670	11,918
COMMODITIES & SUPPLIES						
0015107-570515	Detentn/Retentn Supplies	385	226	226	1,226	1,255
0015107-570525	Inlet/Catch Basin Supplies	5,487	2,005	2,005	6,005	6,125
		5,872	2,231	2,231	7,231	7,380
TOTAL STORM SEWER & BASIN MAINT		180,296	178,718	181,235	112,657	181,167

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS/PARKING
08 – MAINTENANCE OF STATE HIGHWAYS

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0015108-500000	Full-Time Earnings	20,621	20,881	20,881	21,243	22,371
0015108-500300	Overtime Earnings	12,767	3,625	3,625	3,752	3,883
		33,388	24,506	24,506	24,995	26,254
EMPLOYEE BENEFITS						
0015108-510000	FICA Costs-Socl Security	1,912	1,534	1,535	1,566	1,645
0015108-510100	FICA Costs-Medicare	472	356	356	363	381
0015108-510200	IMRF Pension Expense	2,914	2,084	2,179	2,445	2,825
0015108-510600	Medical Insurance	3,331	3,500	3,500	3,805	4,010
0015108-510601	Life Insurance	23	28	28	33	33
		8,652	7,502	7,598	8,212	8,894
CONTRACTUAL SERVICES						
0015108-540515	Crack Filling	-	-	5,902	-	6,000
0015108-540520	Catch Basin Cleaning	2,796	6,226	6,334	6,226	6,355
0015108-540675	Contract Hauling	5,267	2,848	2,848	2,848	2,948
0015108-540705	Refuse Disposal	2,933	9	-	1,509	1,540
0015108-540905	Equipment Rental	-	259	1,159	1,159	1,185
		10,996	9,342	16,243	11,742	18,028
COMMODITIES & SUPPLIES						
0015108-570395	Small Tools	320	177	177	577	590
0015108-570525	Inlet/Catch Basin Supplies	-	78	78	778	795
0015108-570535	Patching Materials	6,256	5,356	5,356	5,356	5,465
0015108-570540	Salt/Calcium Chloride	2,480	14,700	14,700	14,700	15,215
0015108-570545	Salt Spreader Parts	487	1,226	1,226	1,226	1,255
0015108-570550	Snow Plow Blades	8,811	1,332	1,332	1,332	1,360
0015108-570560	Street Sweeper Supplies	492	1,476	1,476	1,476	1,510
		18,846	24,345	24,345	25,445	26,190
TOTAL MAINTENANCE OF STATE HIGHWAYS		**71,882**	**65,695**	**72,692**	**70,394**	**79,366**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS/PARKING
09 – TRAFFIC SIGN MAINTENANCE

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0015109-500000	Full-Time Earnings	61,063	63,290	63,290	64,376	67,811
0015109-500200	Seasonal Earnings	6,567	6,470	6,470	6,470	6,470
0015109-500300	Overtime Earnings	19,947	10,507	10,507	10,875	11,256
		87,577	80,267	80,267	81,721	85,537
EMPLOYEE BENEFITS						
0015109-510000	FICA Costs-Socl Security	4,569	5,019	5,019	5,110	5,347
0015109-510100	FICA Costs-Medicare	1,284	1,164	1,164	1,185	1,241
0015109-510200	IMRF Pension Expense	7,258	6,273	6,561	7,360	8,507
0015109-510600	Medical Insurance	11,104	11,668	11,668	12,682	13,365
0015109-510601	Life Insurance	75	93	93	109	109
		24,290	24,217	24,505	26,446	28,569
COMMODITIES & SUPPLIES						
0015109-570256	School Crossing Signs	3,418	-	-	-	3,450
0015109-570395	Small Tools	408	100	100	500	510
0015109-570505	Emergency Barricades	1,808	1,800	1,800	1,800	1,840
0015109-570510	Folding Stop Signs	946	3	-	-	986
0015109-570555	Sign Making Materials	15,556	7,575	7,575	11,000	16,120
0015109-570580	Traffic Marking Paint	373	377	377	577	597
		22,509	9,855	9,852	13,877	23,503
TOTAL TRAFFIC SIGN MAINTENANCE		**134,376**	**114,339**	**114,624**	**122,044**	**137,609**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS/PARKING
10 – VILLAGE PARKING LOT MAINTENANCE

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
6205110-500000	Full-Time Earnings	13,975	28,916	29,772	30,786	32,803
6205110-500755	NOPEBO Expense	1,100	-	-	-	-
		15,075	28,916	29,772	30,786	32,803
EMPLOYEE BENEFITS						
6205110-510000	FICA Costs-Socl Security	853	1,807	1,861	1,925	2,051
6205110-510100	FICA Costs-Medicare	200	420	432	447	476
6205110-510200	IMRF Pension Expense	1,245	2,458	2,647	3,011	3,529
6205110-510600	Medical Insurance	5,996	6,301	6,301	6,848	7,217
6205110-510601	Life Insurance	23	39	39	45	45
		8,317	11,025	11,280	12,276	13,318
CONTRACTUAL SERVICES						
6205110-540225	Other Services	145	500	500	500	518
6205110-540550	Parking Lot Sealcoating	10,609	10,609	10,609	10,609	10,980
6205110-540565	Striping Parking Lots	3,470	3,471	3,471	3,471	3,592
6205110-540570	Cleaning Service	12,278	24,200	24,200	24,200	25,047
6205110-540615	Equipment Maint	5,376	3,492	3,492	3,492	3,614
6205110-540925	Vehicle Lease Payment	4,600	5,900	5,900	4,320	8,040
6205110-540930	Vehicle Maint Payment	4,166	4,473	4,473	4,332	4,489
6205110-540990	Service Charge - Parking	22,670	24,000	24,000	25,000	26,000
		63,314	76,645	76,645	75,924	82,280
INSURANCE						
6205110-560100	Liability Insurance	971	959	959	947	902
		971	959	959	947	902
COMMODITIES & SUPPLIES						
6205110-570080	Other Supplies	1,294	500	500	500	518
		1,294	500	500	500	518
OTHER EXPENDITURES						
6205110-590800	Depreciation	6,803	-	-	-	-
		6,803	-	-	-	-
BUILDING IMPROVEMENTS						
6205110-640018	Parking Deck Maintenance	-	13,056	13,056	6,800	13,500
		-	13,056	13,056	6,800	13,500

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS/PARKING
10 – VILLAGE PARKING LOT MAINTENANCE

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
OTHER EQUIPMENT					
6205110-670304 Replace Commuter Pay St (CIP)	-	-	-	-	71,500
	-	-	-	-	71,500
TOTAL VILLAGE PARKING LOT MAINT	**95,774**	**131,101**	**132,212**	**127,233**	**214,821**

11 – PARKING LOT MAINTENANCE

PERSONAL SERVICES					
6305111-500000 Full-Time Earnings	33,101	19,277	19,848	20,524	21,869
	33,101	19,277	19,848	20,524	21,869
EMPLOYEE BENEFITS					
6305111-510000 FICA Costs-Socl Security	1,967	1,205	1,241	1,283	1,367
6305111-510100 FICA Costs-Medicare	460	280	288	298	318
6305111-510200 IMRF Pension Expense	2,879	1,639	1,765	2,008	2,353
6305111-510600 Medical Insurance	3,998	4,201	4,201	4,566	4,811
6305111-510601 Life Insurance	15	22	22	26	26
	9,319	7,347	7,517	8,181	8,875
CONTRACTUAL SERVICES					
6305111-540225 Other Services	6,180	6,180	6,180	6,180	6,304
6305111-540550 Parking Lot Sealcoating	10,939	12,000	12,000	12,000	12,240
6305111-540565 Striping Parking Lots	2,318	2,318	2,318	2,318	2,364
6305111-540570 Cleaning Service	4,099	3,942	3,942	3,942	4,021
6305111-540645 R R Station Maintenance	275	3,090	3,090	3,090	3,152
6305111-540670 Beautify R R ROW	15,337	15,759	15,759	15,759	16,074
6305111-540910 Metra Land Lease	42,445	33,000	33,000	33,000	33,660
6305111-540925 Vehicle Lease Payment	3,300	4,000	4,000	2,880	5,360
6305111-540930 Vehicle Maint Payment	4,166	4,473	4,473	4,332	4,489
6305111-540990 Service Charge - Parking	15,116	16,000	16,000	16,500	17,000
	104,175	100,762	100,762	100,001	104,664
UTILITIES					
6305111-550100 Natural Gas/Heat	3,369	2,517	2,517	2,517	2,567
6305111-550200 Electricity	5,921	3,220	3,220	3,220	3,284
6305111-550500 Water & Sewer	247	300	300	300	306
	9,537	6,037	6,037	6,037	6,157

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS/PARKING
11 – PARKING LOT MAINTENANCE

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
INSURANCE						
6305111-560100	Liability Insurance	647	639	639	947	902
		647	639	639	947	902
COMMODITIES & SUPPLIES						
6305111-570080	Other Supplies	3,662	6,180	6,180	6,180	6,304
6305111-570380	Maint & Rep Supplies-RR Stn	199	1,575	1,575	1,575	1,607
6305111-570750	Bicycle Racks	-	1,231	1,231	1,231	1,270
6305111-570755	Parking Bumpers	-	600	600	600	615
		3,861	9,586	9,586	9,586	9,796
OTHER EXPENDITURES						
6305111-590800	Depreciation	6,983	-	-	-	-
		6,983	-	-	-	-
OTHER EQUIPMENT						
6305111-670304	Replace Commuter Pay St (CIP)	-	-	-	-	53,500
		-	-	-	-	53,500
TOTAL PARKING LOT MAINTENANCE		**167,623**	**143,648**	**144,389**	**145,276**	**205,763**

12 – FLOOD CONTROL

PERSONAL SERVICES						
0015112-500300	Overtime Earnings	64,916	-	-	-	-
		64,916	-	-	-	-
EMPLOYEE BENEFITS						
0015112-510000	FICA Costs-Socl Security	3,399	-	-	-	-
0015112-510100	FICA Costs-Medicare	889	-	-	-	-
0015112-510200	IMRF Pension Expense	4,912	-	-	-	-
		9,200	-	-	-	-

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS/PARKING
12 – FLOOD CONTROL

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
CONTRACTUAL SERVICES					
0015112-540225 Other Services	113,961	-	-	-	-
	113,961	-	-	-	-
COMMODITIES & SUPPLIES					
0015112-570080 Other Supplies	3,153	-	-	-	-
	3,153	-	-	-	-
TOTAL FLOOD CONTROL	**191,230**	-	-	-	-

13 – STORM EVENT

PERSONAL SERVICES					
0015113-500300 Overtime Earnings	3,392	-	-	-	-
	3,392	-	-	-	-
TOTAL STORM EVENT	**3,392**	-	-	-	-
TOTAL PUBLIC WORKS - STREETS/BLDGS	**3,732,213**	**2,900,638**	**2,945,941**	**2,838,171**	**3,263,308**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS/PARKING
PERSONAL SERVICES

Status	Positions (1)			Amounts		
Position Title	2008 Budget	2009 Budget	2010 Budget	2008 Budget	2009 Budget	2010 Budget
FULL TIME						
Street/Bldg/Parking Superintendent	1.00	1.00	1.00	95,595	98,703	100,444
Foreman	2.10	2.10	2.10	167,246	172,681	175,726
Maintenance Personnel	7.10	7.10	7.10	433,931	450,555	391,535
Electricians	2.40	2.40	2.40	152,343	160,135	162,890
Community Service Officers	0.50	0.50	0.50	23,623	24,450	24,881
	13.10	13.10	13.10	872,738	906,524	855,476
PART TIME						
Maintenance Personnel	0.50 (1)	0.50 (1)	0.50 (1)	17,373	17,985	22,878
	0.50 (1)	0.50 (1)	0.50 (1)	17,373	17,985	22,878
SEASONAL						
Seasonal/Intern	1.20 (6)	1.20 (6)	1.20 (6)	25,621	25,621	25,621
	1.20 (6)	1.20 (6)	1.20 (6)	25,621	25,621	25,621
OTHER COMPENSATION						
Overtime Earnings				225,960	304,493	315,150
Specialty Pay				1,530	1,530	2,110
Longevity Pay				7,200	7,320	6,820
Sick Leave Incentives				3,300	3,900	6,000
Vacation/Personal Incentive				10,000	10,000	10,000
Insurance Opt Out Incentive				-	-	2,000
				247,990	327,243	342,080
TOTAL	**14.80**	**14.80**	**14.80**	**1,163,722**	**1,277,373**	**1,246,055**

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	13.10	13.10	13.10
Part-Time	1.00	1.00	1.00
Seasonal	6.00	6.00	6.00

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS DEPT. – STREETS, BUILDINGS, PARKING
2010 CAPITAL EXPENDITURES

Account Number	Description	Total
04 - STREET MAINTENANCE		
0015104-690004	Sidewalk Share-Cost Pgm (CIP)	$ 40,000
10 - VILLAGE PARKING LOT MAINTENANCE		
6205110-640018	Parking Deck Maintenance	$ 6,800
TOTAL		**$ 46,800**

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
PUBLIC WORKS DEPARTMENT – FORESTRY & GROUNDS

2008 ACCOMPLISHMENTS

Received Tree City USA designation for the 23rd consecutive year.

Maintained five-year pruning cycle.

Continued plans preparing for conversion of Tree Manager data to Hansen.

Continued Emerald Ash Borer activities and began ash population reduction.

Continued extensive efforts to update and improve accuracy of GIS tree layer.

Continued expanding and improving streetscape landscaping and irrigation systems, including numerous flowering baskets in downtown.

Began trapping for Gypsy Moth, in light of our first finds, in order to try to predict next year's infestation level.

Planted hundreds of new trees through nine different planting programs, including new private property tree planting program and storm replacement programs.

2009 ACCOMPLISHMENTS

Received Tree City USA designation for the 24th consecutive year and Growth Award for the 8th time.

Maintained five-year parkway tree pruning cycle.

Participated in conversion of Tree Manager data to Hansen, began revising numerous procedures/processes to improve efficiency, record-keeping and response to citizens.

Continued Emerald Ash Borer activities including ash population reduction. Prepared EAB Management Plan, which was adopted by the Village Board. Planted first round of ash replacements.

Streamlined procedures for updating and improving accuracy of GIS tree layer, now being done concurrently with annual tree inventory update.

Continued improving streetscape landscaping and contractually maintained numerous flowering baskets in downtown.

Began contractual treatment of public and private trees for Gypsy Moth; found many more infestations. Continued trapping for Gypsy Moth to try to predict next year's infestation level.

Began a trial wood utilization project at the EOC and Public Works using lumber from removed ash trees.

Forestry/Grounds Superintendent was awarded the 2009 International Society of Arboriculture's "True Professionals of Arboriculture" Award.

Expanded public education efforts by significant upgrades to several Open House displays.

2010 OBJECTIVES

Receive Tree City USA Award and Growth Award.

Maintain five-year pruning cycle.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
PUBLIC WORKS DEPARTMENT – FORESTRY & GROUNDS

2010 OBJECTIVES (continued)

Continue Emerald Ash Borer activities and ash population reduction. Replace removed ashes if budget allows.

Ask Board to adopt ordinance for removal of private infested ashes.

Finish obtaining GIS coordinates for Grounds Assets.

If necessary and approved by Board, treat selected areas aerially for Gypsy Moth.

Continue procedure modification to fully utilize Hansen Tree Module features.

PERFORMANCE MEASURES

	2007 Actual	2008 Actual	2009 Estimated	2010 Projected
Forestry and Grounds Maintenance				
Service Requests	3,987	3,249	3,400	3,400
Acres of Turf Maintained*	53	53	53	53
Trees Trimmed (custom)	6,734	5,225	4,566	5,123
Plantings				
Trees	393	900	640	441
Flowers, Annual	13,069	8,759	6,908	7,000
Flowers, Bulbs	15,599	15,020	-	-
Shrubs	384	674	225	225
Perennials/Ground Cover	24,889	10,830	2,255	2,255
Total Plantings	**54,334**	**36,183**	**10,028**	**9,921**
Removals				
Trees	798	604	650	650
Stumps	424	450	475	475
Shrubs	238	481	170	200
Total Removals	**1,460**	**1,535**	**1,295**	**1,325**

* Does not include sites which only receive mowing.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
PUBLIC WORKS – FORESTRY & GROUNDS

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PROGRAMS					
01 - FORESTRY DIVISION ADMIN	217,341	225,096	226,442	237,763	252,641
02 - MAINTENANCE OF GROUNDS	535,022	447,623	447,652	473,321	544,918
03 - FORESTRY PROGRAM	1,048,331	986,313	984,500	990,838	1,164,041
04 - PUBLIC GROUNDS BEAUTIFICATION	97,991	75,707	74,484	72,010	94,054
	1,898,685	1,734,739	1,733,078	1,773,932	2,055,654
EXPENDITURE CLASSIFICATION					
50 - PERSONAL SERVICES	742,477	748,292	745,337	761,579	799,581
51 - EMPLOYEE BENEFITS	218,153	225,495	227,640	246,330	266,307
52 - OTHER EMPLOYEE COSTS	1,925	3,662	3,662	3,662	3,735
54 - CONTRACTUAL SERVICES	836,242	688,595	687,023	710,812	880,080
57 - COMMODITIES & SUPPLIES	70,804	51,964	52,685	51,549	64,951
67 - OTHER EQUIPMENT	29,084	16,731	16,731	-	41,000
	1,898,685	1,734,739	1,733,078	1,773,932	2,055,654
SOURCE OF FUNDS					
001 - GENERAL FUND	1,889,864	1,723,239	1,721,578	1,762,432	2,043,751
690 - RISK MANAGEMENT FUND	8,821	11,500	11,500	11,500	11,903
	1,898,685	1,734,739	1,733,078	1,773,932	2,055,654

BUDGET HIGHLIGHTS

The Forestry & Grounds Division budget includes the costs associated with the forestry program, maintenance of grounds, and public grounds beautification. Expenditures for all public properties except the grounds of the Water and Sewer Fund are included in this division. Expenditures for this division are estimated at $1,773,932 for 2010, an increase of 2.26% from 2009.

- **Contractual Services** – Expenditures classified as contractual services are estimated at $710,812 for 2010. Included in that amount under Maintenance of Grounds is $72,000 for Grounds Maintenance and $23,000 for Streetscape Corridor Maintenance. The Forestry Program includes $150,000 for Tree Removal, $85,000 for Stump Removal, $160,000 for Tree Trimming, $28,600 for Gypsy Moth Spraying and $118,974 for Tree Replacement.

- **Commodities & Supplies** – Expenditures classified as commodities & supplies are estimated at $51,549 for 2010. Included in that amount under Public Grounds Beautification is $32,000 for Tree/Bush/Flower Replacements.

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS – FORESTRY & GROUNDS
01 – FORESTRY DIVISION ADMINISTRATION

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0015201-500000	Full-Time Earnings	161,076	164,948	164,948	167,856	176,696
0015201-500400	Specialty Pay	2,804	2,700	3,054	4,120	4,810
0015201-500600	Longevity Pay	4,370	5,040	4,480	4,580	5,300
0015201-500650	Sick Leave Incentive	526	1,000	1,883	2,000	2,000
0015201-500700	Compensated Leave	36	200	200	2,500	2,500
		168,812	173,888	174,565	181,056	191,306
EMPLOYEE BENEFITS						
0015201-510000	FICA Costs-Socl Security	9,331	10,382	10,394	10,791	11,032
0015201-510100	FICA Costs-Medicare	2,281	2,522	2,519	2,626	2,774
0015201-510200	IMRF Pension Expense	14,559	14,781	15,441	17,708	20,581
0015201-510600	Medical Insurance	22,208	23,337	23,337	25,364	26,730
0015201-510601	Life Insurance	150	186	186	218	218
		48,529	51,208	51,877	56,707	61,335
TOTAL FORESTRY DIVISION ADMIN		**217,341**	**225,096**	**226,442**	**237,763**	**252,641**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - FORESTRY & GROUNDS
02 - MAINTENANCE OF GROUNDS

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0015202-500000	Full-Time Earnings	203,928	205,669	203,399	205,901	216,861
0015202-500200	Seasonal Earnings	32,608	35,528	35,528	35,528	35,528
0015202-500300	Overtime Earnings	23,058	19,179	19,179	19,850	20,545
		259,594	260,376	258,106	261,279	272,934
EMPLOYEE BENEFITS						
0015202-510000	FICA Costs-Socl Security	15,560	16,312	16,164	16,380	17,127
0015202-510100	FICA Costs-Medicare	3,686	3,776	3,743	3,789	3,958
0015202-510200	IMRF Pension Expense	19,985	19,113	19,788	22,079	25,541
0015202-510600	Medical Insurance	34,422	36,172	36,172	39,314	41,432
0015202-510601	Life Insurance	233	289	289	338	339
		73,886	75,662	76,156	81,900	88,397
CONTRACTUAL SERVICES						
0015202-540225	Other Services	7,368	5,654	5,654	6,654	6,787
0015202-540645	RR Station Retaining Wall	-	-	-	-	7,000
0015202-540680	Contract Spraying	14,092	11,345	11,345	11,345	11,742
0015202-540681	Contract Sprinkler Maintenance	3,714	8,487	8,487	8,487	8,784
0015202-540685	Grounds Maintenance	71,613	40,300	42,105	72,000	73,440
0015202-540691	Streetscape Corridor Maint.	67,183	23,000	23,000	23,000	26,000
		163,970	88,786	90,591	121,486	133,753
COMMODITIES & SUPPLIES						
0015202-570395	Small Tools	457	458	458	458	470
0015202-570450	Fertilizer	198	200	200	200	205
0015202-570455	Grounds Maint Supplies	7,160	5,410	5,410	7,210	7,355
0015202-570460	Lawn Care Equipment	673	-	-	788	804
		8,488	6,068	6,068	8,656	8,834
OTHER EQUIPMENT						
0015202-670024	Street Furniture - Repl	20,595	16,731	16,731	-	19,000
0015202-670026	Expand Sprinkler Systems	8,489	-	-	-	22,000
		29,084	16,731	16,731	-	41,000
TOTAL MAINTENANCE OF GROUNDS		**535,022**	**447,623**	**447,652**	**473,321**	**544,918**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - FORESTRY & GROUNDS
03 - FORESTRY PROGRAM

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0015203-500000	Full-Time Earnings	248,762	254,313	254,313	260,071	273,902
0015203-500200	Seasonal Earnings	7,440	6,113	6,113	6,113	6,113
0015203-500300	Overtime Earnings	32,650	27,945	27,945	28,923	29,935
		288,852	288,371	288,371	295,107	309,950
EMPLOYEE BENEFITS						
0015203-510000	FICA Costs-Socl Security	17,010	18,067	18,085	18,521	19,458
0015203-510100	FICA Costs-Medicare	4,132	4,182	4,182	4,280	4,495
0015203-510200	IMRF Pension Expense	24,847	23,992	25,093	28,264	32,687
0015203-510600	Medical Insurance	42,195	44,340	44,340	48,192	50,787
0015203-510601	Life Insurance	285	353	353	414	415
		88,469	90,934	92,053	99,671	107,842
OTHER EMPLOYEE COSTS						
0015203-520400	Travel & Meetings	1,925	3,662	3,662	3,662	3,735
		1,925	3,662	3,662	3,662	3,735
CONTRACTUAL SERVICES						
0015203-540225	Other Services	5,137	4,227	4,227	4,227	5,335
0015203-540675	Contract Hauling	4,120	2,120	2,120	4,120	4,202
0015203-540705	Refuse Disposal	5,334	2,496	4,496	4,496	4,586
0015203-540710	Reforestation	67,146	6,604	6,604	6,604	43,855
0015203-540715	Tree Repl - Village (CIP)	97,745	38,921	38,921	53,321	101,042
0015203-540720	Tree Repl - Cost Recovery (CIP)	51,015	65,653	60,000	65,653	67,951
0015203-540724	Private Tree Removal	7,235	5,175	5,175	5,175	5,356
0015203-540725	Tree Removal	165,184	126,700	126,700	150,000	155,250
0015203-540726	Stump Removal	89,076	70,000	70,000	85,000	87,975
0015203-540727	Perennial Flower Maintenance	-	-	-	3,000	3,105
0015203-540728	EAB Ash Reduction	21,183	21,000	21,000	-	15,000
0015203-540729	EAB Reforestation	-	19,020	19,020	-	10,000
0015203-540730	Tree Trimming	136,310	177,000	177,000	160,000	175,000
0015203-540741	Gypsy Moth Spraying	-	27,283	27,283	28,600	40,000
6905203-540740	Tree Hazard Study	8,821	11,500	11,500	11,500	11,903
0015203-540945	Computer Software	-	15,000	15,000	-	1,035
		658,306	592,699	589,046	581,696	731,595
COMMODITIES & SUPPLIES						
0015203-570065	Other Equipment	8,782	7,916	8,637	7,916	8,074
0015203-570450	Fertilizer	-	1,047	1,047	1,102	1,125
0015203-570470	Restoration Materials	1,997	1,684	1,684	1,684	1,720
		10,779	10,647	11,368	10,702	10,919
TOTAL FORESTRY PROGRAM		**1,048,331**	**986,313**	**984,500**	**990,838**	**1,164,041**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - FORESTRY & GROUNDS
04 - PUBLIC GROUNDS BEAUTIFICATION

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0015204-500000	Full-Time Earnings	24,018	24,669	23,307	23,114	24,332
0015204-500300	Overtime Earnings	1,201	988	988	1,023	1,059
		25,219	25,657	24,295	24,137	25,391
EMPLOYEE BENEFITS						
0015204-510000	FICA Costs-Socl Security	1,388	1,609	1,513	1,503	1,589
0015204-510100	FICA Costs-Medicare	353	373	353	350	369
0015204-510200	IMRF Pension Expense	2,174	2,181	2,160	2,361	2,732
0015204-510600	Medical Insurance	3,331	3,500	3,500	3,805	4,010
0015204-510601	Life Insurance	23	28	28	33	33
		7,269	7,691	7,554	8,052	8,733
CONTRACTUAL SERVICES						
0015204-540670	Beautify R R ROW	2,132	1,880	1,880	2,400	2,484
0015204-540714	Tree Repl - Public Property	11,834	5,230	5,506	5,230	12,248
		13,966	7,110	7,386	7,630	14,732
COMMODITIES & SUPPLIES						
0015204-570395	Small Tools	191	191	191	191	198
0015204-570475	Tree/Bush/Flws Replmnts	51,346	35,058	35,058	32,000	45,000
		51,537	35,249	35,249	32,191	45,198
TOTAL PUBLIC GROUNDS BEAUTIFICATION		**97,991**	**75,707**	**74,484**	**72,010**	**94,054**
TOTAL PUBLIC WORKS - FORESTRY/GRNDS		**1,898,685**	**1,734,739**	**1,733,078**	**1,773,932**	**2,055,654**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - FORESTRY & GROUNDS
PERSONAL SERVICES

Status	Positions (1)			Amounts		
	2008	2009	2010	2008	2009	2010
Position Title	Budget	Budget	Budget	Budget	Budget	Budget
FULL TIME						
Forestry/Grounds Superintendent	1.00	1.00	1.00	100,424	103,687	105,516
Foreman	1.60	1.60	1.60	127,426	131,566	128,581
Maintenance Personnel	5.60	5.60	5.60	337,882	353,085	360,505
Forestry Technician	1.00	1.00	1.00	59,332	61,261	62,340
	9.20	9.20	9.20	625,064	649,599	656,942
SEASONAL						
Seasonal/Intern	1.60 (8)	1.60 (8)	1.60 (8)	41,641	41,641	41,641
	1.60 (8)	1.60 (8)	1.60 (8)	41,641	41,641	41,641
OTHER COMPENSATION						
Overtime Earnings				46,485	48,112	49,796
Specialty Pay				2,700	2,700	4,120
Longevity Pay				4,540	5,040	4,580
Sick Leave Incentives				500	1,000	2,000
Vacation/Personal Incentive				750	200	2,500
				54,975	57,052	62,996
TOTAL	**10.80**	**10.80**	**10.80**	**721,680**	**748,292**	**761,579**

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	9.20	9.20	9.20
Seasonal	8.00	8.00	8.00

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
PUBLIC WORKS DEPARTMENT – ENGINEERING

2008 ACCOMPLISHMENTS

Designed and inspected the construction of 5 miles of Village Street Resurfacing for year 12 of the accelerated Street Resurfacing Program.

Coordinated the following sidewalk programs: 2008 Shared Cost Sidewalk Program, the 2008 New Sidewalk Construction Program, the Community Development Block Grant (CDBG) Sidewalk Improvement Program and the Safe Routes to School Sidewalk Improvement Program.

Staff completed the design and construction inspection of the Kensington Business Center Detention Pond Rehabilitation Program (Pond 7).

Completed tree inventory, easement plats and Cook County Forest Preserve District land rights mitigation, and continued to work with the Army Corps of Engineers to get Levee 37 constructed.

Completed the intersection study, speed limit study, public open houses, and installation of recommended sign modifications in Zones 3, 4, 6, 10, 11, 14, 16, 17 and 18 and the post studies for Zones 7, 8 and 13 for the Neighborhood Traffic Control Program.

Coordinated the installation of countdown pedestrian signals at the following intersections: Euclid and Wheeling, Route 83 and Lincoln, Route 83 and Central.

Presented the new Flood Insurance Rate Maps to the Village Board and revised the Village Code to incorporate the new maps.

Established the Private Property Drainage Solutions Program through a presentation to the Village Board.

Coordinated Village inspection of the following IDOT projects: Oakton Street Pavement Patching, Route 21 Reconstruction, Busse Road Resurfacing and Kensington Road Resurfacing.

Coordinated consultant design of the Algonquin/Busse/Dempster intersections' Pedestrian Signal and Crosswalk CDBG Improvements.

Submitted application and received federal Surface Transportation Program (STP) funding for Kensington Road Reconstruction Project.

Submitted application for Illinois Transportation Enhancement Program (ITEP) funding for pedestrian bridge over Northwest Highway and the Union Pacific Railroad to connect Melas Park and Meadows Park.

Coordinated the Safety Commission Meetings and presented the recommendations to the Village Board.

Coordinated Pavement Evaluation restudy of all Village streets.

Recertified as a Class 7 CRS Community.

Completed study of experimental speed humps on See-Gwun Avenue and presented recommendation for alternative traffic calming measures.

2009 ACCOMPLISHMENTS

Designed and inspected the construction of 6 miles of Village Street Resurfacing for year 13 of the accelerated Street Resurfacing Program.

2009 ACCOMPLISHMENTS (continued)

Coordinated the following sidewalk programs: 2009 Shared Cost Sidewalk Program, the 2009 New Sidewalk Construction Program, the CDBG Sidewalk Improvement Program and the Safe Routes to School Sidewalk Improvement Program.

Coordinated Village construction inspection of the Army Corps of Engineers Levee 37 Project.

Completed the intersection study, speed limit study, public open houses, and installation of recommended sign modifications in Zones 1, 2, 3, 4, 5, 6 and 10 and the post studies for Zones 9, 11, 14, 15, 16, 17 and 18 for the Neighborhood Traffic Control Program.

Completed pedestrian signal and crosswalk improvements at the Rand/Central/Mount Prospect Road intersections.

Completed pedestrian signal and crosswalk improvements at the Algonquin/Busse/Dempster Road intersections.

Development review and construction inspection of Randhurst Village, Fire Station 14, Public Works Building expansion and Well House 16 improvements.

Completed construction at 11 sites as part of the Private Property Drainage Solutions Program.

Coordinated Phase I Engineering work for the Kensington Road Reconstruction Project.

Coordinated the Safety Commission Meetings and presented the recommendations to the Village Board.

Recertified as a Class 7 CRS Community.

2010 OBJECTIVES

Design and inspect the construction of 6 miles of Village Street Resurfacing for year 14 of the accelerated Street Resurfacing Program.

Coordinate the following sidewalk programs: 2010 Shared Cost Sidewalk Program, the 2010 New Sidewalk Construction Program, the CDBG Sidewalk Improvement Program and the Safe Routes to School Sidewalk Improvement Program.

Complete the design and construction inspection of the Kensington Business Center Detention Pond Rehabilitation Program (Pond 5a).

Continue Village construction inspection of the Army Corps of Engineers Levee 37 Project.

Complete the post studies for Zones 1, 2, 3, 4, 5, 6 and 10 for the Neighborhood Traffic Control Program.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
PUBLIC WORKS DEPARTMENT – ENGINEERING

PERFORMANCE MEASURES

	2007 Actual	2008 Actual	2009 Estimated	2010 Projected
Engineering Division				
Construction Project Inspections	123	125	135	140
Plan Reviews	198	200	205	210
Street Resurfacing (miles)	6	5	6	6
Shared Cost Sidewalk (square feet)	18,725	15,216	16,000	15,000
Residential Flood Plain Studies	28	55	42	50

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
PUBLIC WORKS - ENGINEERING

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PROGRAMS					
01 - ENGINEERING SERVICES	809,204	806,084	819,991	831,493	902,320
05 - TRAFFIC CNTRL & STREET LGHTNG	516,581	708,712	726,290	756,494	544,999
	1,325,785	1,514,796	1,546,281	1,587,987	1,447,319
EXPENDITURE CLASSIFICATION					
50 - PERSONAL SERVICES	679,843	683,255	694,081	701,400	736,203
51 - EMPLOYEE BENEFITS	187,592	192,224	195,249	211,200	228,855
52 - OTHER EMPLOYEE COSTS	5,208	4,152	4,552	3,552	4,727
54 - CONTRACTUAL SERVICES	171,993	137,237	139,424	131,796	160,045
55 - UTILITIES	226,997	221,000	236,000	225,000	231,750
57 - COMMODITIES & SUPPLIES	32,934	26,855	26,902	32,855	33,512
65 - OFFICE EQUIPMENT	-	46	46	546	557
67 - OTHER EQUIPMENT	-	1,327	1,327	1,638	1,670
69 - INFRASTRUCTURE	21,218	248,700	248,700	280,000	50,000
	1,325,785	1,514,796	1,546,281	1,587,987	1,447,319
SOURCE OF FUNDS					
001 - GENERAL FUND	1,046,496	1,029,226	1,045,711	1,071,117	1,152,159
050 - MOTOR FUEL TAX FUND	279,289	485,570	500,570	516,870	295,160
	1,325,785	1,514,796	1,546,281	1,587,987	1,447,319

BUDGET HIGHLIGHTS

The Engineering Division budget of $1,587,987 will increase $73,191 from 2009. The increase is primarily due to increases in Personal Services & Employee Benefits and an increase in the Traffic Signal Replacement budget from $248,700 in 2009 to $280,000 in 2010.

- **Personal Services and Employee Benefits** – The Illinois Municipal Retirement Fund required pension contribution increased due to the poor investment performance in 2008.

- **Contractual Services** – Expenditures classified as contractual services for Engineering Services are estimated at $39,619 for 2010. Of this amount, $16,804 is for the internal service fund charges for vehicle maintenance. The Traffic Control & Street Lighting budget for traffic light maintenance is $86,870.

- **Infrastructure** – The Traffic Signal Replacement budget for 2010 is $280,000. Traffic and Pedestrian signals are being replaced with LED lights.

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - ENGINEERING
01 - ENGINEERING SERVICES

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0015401-500000	Full-Time Earnings	498,728	509,440	512,058	521,090	548,529
0015401-500100	Part-Time Earnings	21,022	18,159	18,159	18,480	19,453
0015401-500200	Seasonal Earnings	20,491	19,150	19,150	19,150	19,150
0015401-500300	Overtime Earnings	23,505	22,669	22,669	23,462	24,283
0015401-500400	Specialty Pay	-	30	40	50	60
0015401-500600	Longevity Pay	2,900	3,340	3,340	3,440	3,640
0015401-500650	Sick Leave Incentive	5,724	6,500	5,102	5,500	5,500
0015401-500700	Vacation/Personal Incentive	9,250	4,000	13,596	8,500	8,500
		581,620	583,288	594,114	599,672	629,115
EMPLOYEE BENEFITS						
0015401-510000	FICA Costs-Socl Security	34,475	36,128	36,290	37,143	38,693
0015401-510100	FICA Costs-Medicare	8,267	8,458	8,496	8,696	9,123
0015401-510200	IMRF Pension Expense	49,453	47,952	50,386	56,776	65,621
0015401-510600	Medical Insurance	66,624	70,010	70,010	76,092	80,190
0015401-510601	Life Insurance	450	558	558	654	655
		159,269	163,106	165,740	179,361	194,282
OTHER EMPLOYEE COSTS						
0015401-520000	Training	4,389	2,844	3,244	2,244	3,393
0015401-520500	Dues & Memberships	819	1,308	1,308	1,308	1,334
		5,208	4,152	4,552	3,552	4,727
CONTRACTUAL SERVICES						
0015401-540040	Computer Programming	-	-	-	-	1,150
0015401-540200	Copy Machine Costs	376	2,534	2,534	2,534	2,623
0015401-540225	Other Services	6,677	4,210	4,210	7,210	7,354
0015401-540285	Maps & Plats	1,867	-	-	1,030	1,051
0015401-540581	Row Restoration	4,200	180	180	6,180	6,305
0015401-540615	Equipment Maint	-	344	344	1,344	1,371
0015401-540925	Vehicle Lease Payment	12,000	11,800	11,800	-	11,100
0015401-540930	Vehicle Maint Payment	27,005	28,992	28,992	16,804	29,093
0015401-540935	Vehicle Rental	3,690	-	-	4,517	4,675
		55,815	48,060	48,060	39,619	64,722
COMMODITIES & SUPPLIES						
0015401-570040	Clothing Supplies	2,438	3,000	3,000	3,000	3,060
0015401-570080	Other Supplies	1,017	520	520	1,020	1,040
0015401-570500	Engineering Supplies	3,837	2,585	2,632	3,085	3,147
		7,292	6,105	6,152	7,105	7,247

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - ENGINEERING
01 - ENGINEERING SERVICES

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
OFFICE EQUIPMENT					
0015401-650004 Office Equipment - Eng	-	46	46	546	557
	-	46	46	546	557
OTHER EQUIPMENT					
0015401-670004 Engineering Equipment	-	1,327	1,327	1,638	1,670
	-	1,327	1,327	1,638	1,670
TOTAL ENGINEERING SERVICES	**809,204**	**806,084**	**819,991**	**831,493**	**902,320**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - ENGINEERING
05 - TRAFFIC CONTROL & STREET LIGHTING

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0015405-500000	Full-Time Earnings	98,223	99,967	99,967	101,728	107,088
		98,223	99,967	99,967	101,728	107,088
EMPLOYEE BENEFITS						
0015405-510000	FICA Costs-Socl Security	5,959	6,233	6,234	6,344	6,677
0015405-510100	FICA Costs-Medicare	1,394	1,450	1,450	1,476	1,553
0015405-510200	IMRF Pension Expense	8,673	8,498	8,888	9,949	11,521
0015405-510600	Medical Insurance	12,214	12,835	12,835	13,950	14,702
0015405-510601	Life Insurance	83	102	102	120	120
		28,323	29,118	29,509	31,839	34,573
CONTRACTUAL SERVICES						
0015405-540635	Traffic Sig Preemption Dev Mtc	4,928	2,307	4,494	2,307	2,353
0015405-540652	Street Light Maintenance	9,430	-	-	3,000	3,060
0505405-540660	Traffic Light Maintenance	101,820	86,870	86,870	86,870	89,910
		116,178	89,177	91,364	92,177	95,323
UTILITIES						
0015405-550210	Electric - Street Lights	70,746	71,000	71,000	75,000	76,500
0505405-550220	Electric - N W Hwy	156,251	150,000	165,000	150,000	155,250
		226,997	221,000	236,000	225,000	231,750
COMMODITIES & SUPPLIES						
0015405-570575	Street Light Supplies	25,642	20,750	20,750	25,750	26,265
		25,642	20,750	20,750	25,750	26,265
INFRASTRUCTURE						
0505405-690058	Traffic Signal Replacement (CIP)	21,218	248,700	248,700	280,000	50,000
		21,218	248,700	248,700	280,000	50,000
TOTAL TRAFFIC CNTRL & STREET LGHTNG		**516,581**	**708,712**	**726,290**	**756,494**	**544,999**
TOTAL PUBLIC WORKS - ENGINEERING		**1,325,785**	**1,514,796**	**1,546,281**	**1,587,987**	**1,447,319**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - ENGINEERING
PERSONAL SERVICES

Status	Positions (1)			Amounts		
	2008	2009	2010	2008	2009	2010
Position Title	Budget	Budget	Budget	Budget	Budget	Budget
FULL TIME						
Village Engineer	1.00	1.00	1.00	99,942	103,191	105,011
Project Engineers	3.00	3.00	3.00	249,309	267,561	272,281
Traffic Engineer	1.00	1.00	1.00	84,481	93,295	94,941
Electrician	0.10	0.10	0.10	6,223	6,672	6,787
Engineering Assistants	2.00	2.00	2.00	134,322	138,688	143,798
	7.10	7.10	7.10	574,277	609,407	622,818
PART TIME						
Draftsman	0.40 (1)	0.40 (1)	0.40 (1)	16,684	18,159	18,480
	0.40 (1)	0.40 (1)	0.40 (1)	16,684	18,159	18,480
SEASONAL						
Seasonal/Intern	0.80 (4)	0.80 (4)	0.80 (4)	19,150	19,150	19,150
	0.80 (4)	0.80 (4)	0.80 (4)	19,150	19,150	19,150
OTHER COMPENSATION						
Overtime Earnings				22,669	22,669	23,462
Specialty Pay				30	30	50
Longevity Pay				2,940	3,340	3,440
Sick Leave Incentives				5,500	6,500	5,500
Vacation/Personal Incentive				4,000	4,000	8,500
				35,139	36,539	40,952
TOTAL	**8.30**	**8.30**	**8.30**	**645,250**	**683,255**	**701,400**

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	7.10	7.10	7.10
Part-Time	1.00	1.00	1.00
Seasonal	4.00	4.00	4.00

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS DEPARTMENT - ENGINEERING
2010 CAPITAL EXPENDITURES

Account Number	Description	Total
01 - ENGINEERING SERVICES		
0015401-650004	Office Equipment - Eng	$ 546
0015401-670004	Engineering Equipment	$ 1,638
05 - TRAFFIC CONTROL & STREET LIGHTING		
0505405-690058	Traffic Signal Replacement (CIP)	$ 280,000
TOTAL		**$ 282,184**

Mount Prospect

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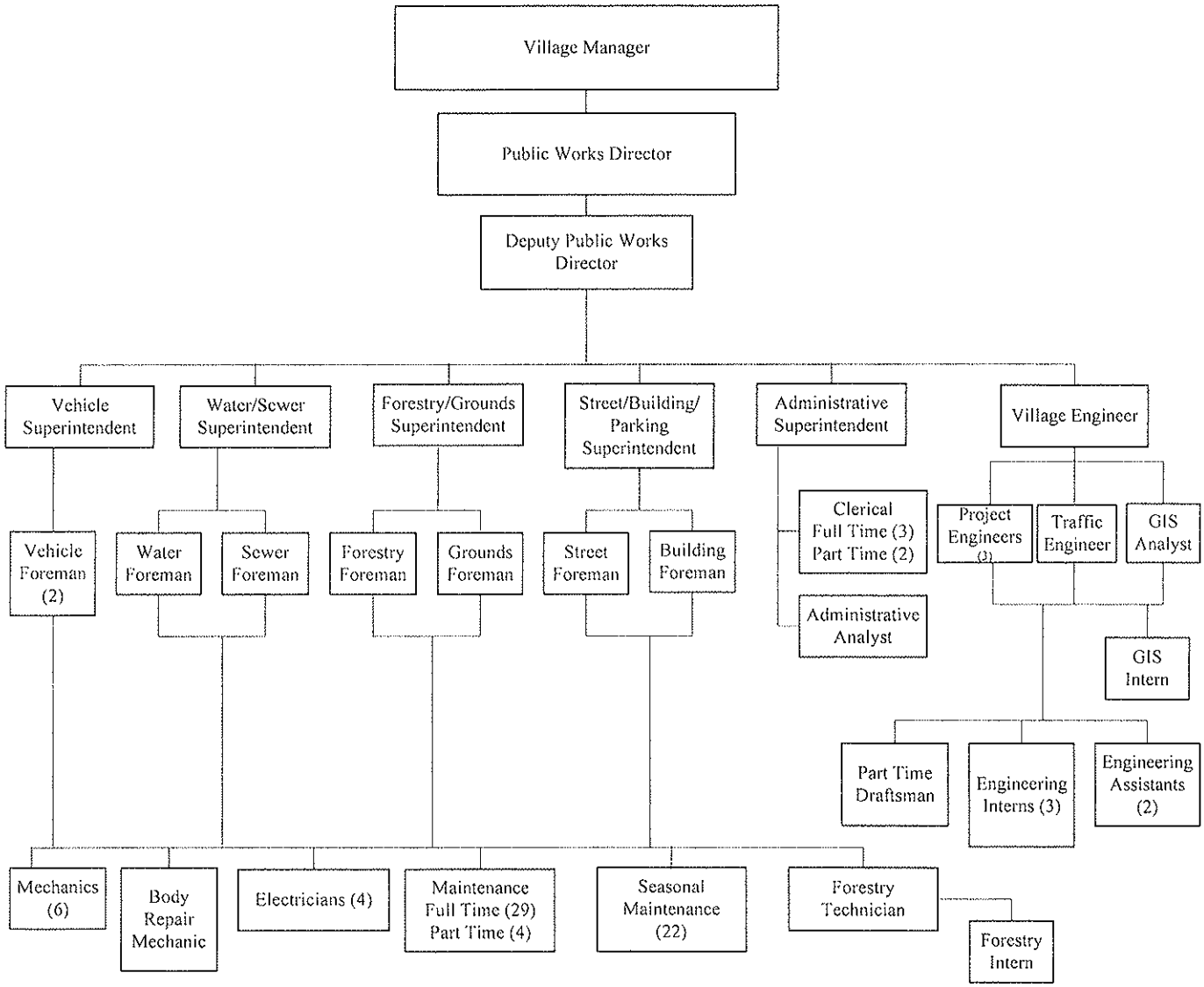
VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS DEPARTMENT



The Public Works Department consists of five divisions. The full-time, part-time and seasonal personnel assigned to maintenance functions are interchanged between the Streets, Forestry and Water & Sewer Divisions as the need dictates. The Public Works Department consists of 68 full-time, 7 part-time, and 27 seasonal employees. Not reflected in this organization chart is one Community Service Officer who is assigned to the Parking Funds 50% of the time.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
PUBLIC WORKS DEPARTMENT – WATER & SEWER DIVISION

STATEMENT OF ACTIVITIES

The Water and Sewer Division manages, maintains, repairs, operates and improves the Village's water distribution system and sanitary sewer system in a manner consistent with Village Board policy and regulatory agency requirements.

2008 ACCOMPLISHMENTS

The Water and Sewer Division installed or replaced 8,079 feet of water main, installed fifteen (15) new fire hydrants to replace older defective units and replaced twenty-four (24) main line water valves. Other work included replacing 100 defective B-boxes, surveying 1,100 existing commercial B-boxes, painting 750 fire hydrants and replacing 50 commercial TRACE wireless water meter modules and 588 residential water meters. Crews flushed 2,213 fire hydrants and performed spring and fall leak detection on the same amount of hydrants.

Sewer crews cleaned and televised 30,000 feet of sewer. Over 590 private building inspections of commercial and residential properties were performed. Crews inspected 167 manholes and repaired 50 manholes with new seal-tight lids and frames.

More than 17,000 feet of main sewer was lined using the cured-in-place pipelining (CIPP) method and 24 sanitary sewer spot relays were performed under this multi-year program. The Division completed the monitoring of all sanitary sewer basins within the Village of Mount Prospect.

The Division began work on providing emergency standby power to all booster and sewer lift stations. The initial two (2) diesel-fueled, 750 kW generators were installed at Stations 5 and 16.

The Division, with the assistance of an engineering consultant. prepared and performed a computerized water system model that will identify needed improvements and operational changes needed to address growth, infrastructure aging and regulatory compliance issues.

The Division repaired 250 streetlights. Utility locating (JULIE) requests exceeded the 5,000 mark.

The Division installed two (2) miles of conduits with over eight (8) miles of electric wiring to power nine (9) roadway and eighteen (18) pedestrian streetlights for the downtown streetscape project.

2009 ACCOMPLISHMENTS

The Water and Sewer Division replaced 5,250 feet of old water main and installed five (5) new fire hydrants to replace older defective units. Other work included replacement of 100 defective B-boxes, survey of 1,100 existing commercial B-boxes, painting of 400 fire hydrants and replacement of 220 commercial wireless AMR water meter modules and 500 residential water meters. Crews flushed 2,213 fire hydrants and performed spring and fall leak detection on the same amount of hydrants.

Sewer crews cleaned and televised 35,000 feet of sewer. Over 770 private building inspections of commercial and residential properties are expected to be performed. Crews inspected 216 manholes and repaired 64 manholes with new seal-tight lids and frames.

More than 19,000 feet of main sewer was lined using the cured-in-place pipe lining (CIPP) method and 10 sanitary sewer spot relays were performed under this multi-year program.

The Division installed thirteen (13) new roadway streetlight poles and one new streetlight controller along Northwest Highway.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
PUBLIC WORKS DEPARTMENT – WATER & SEWER DIVISION

2010 OBJECTIVES

The Division will continue providing emergency standby power to booster stations. The next diesel-fueled 750 kW generator will be installed at Station 17.

The Division is expected to complete the installation of emergency backup power for the sanitary sewer lift and relief stations.

Utility locating (JULIE) requests are still climbing and continue to climb toward the 6,000 mark.

The Division will begin to implement water system improvements suggested from the computerized water system model. Improvements to the distribution system around the elevated tank will be designed and released for bid in 2010, including the painting of and minor repairs to the elevated tank.

The Division, with the assistance of a consultant, will begin a three-year schedule to flow monitor the sanitary sewer basins.

The Division is expected to televise and clean over 35,000 lineal feet of sanitary sewer, along with lining an expected 20,000 lineal feet of sewer using the cured-in-place pipe lining (CIPP) method.

In 2010, the Division is expected to propose a replacement to the Village's obsolete automated water meter reading system and will begin installation of the new system and exchange of wireless meter modules.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
PUBLIC WORKS DEPARTMENT – WATER & SEWER DIVISION

PERFORMANCE MEASURES

	2007 Actual	2008 Actual	2009 Estimated	2010 Projected
Water Mains				
Installed (feet)	3,200	8,079	5,250	1,000
Valves Replaced	3	24	1	10
Valves Repaired	5	10	2	6
Main Leaks Repaired	74	80	80	80
Service Leaks Repaired	16	20	20	20
Water Meters Installed	731	588	500	700
Fire Hydrants				
Replaced	20	15	5	10
Repaired	22	25	15	15
Painted	742	750	400	650
JULIE Markings				
Calls	4,344	5,320	5,500	5,500
Flagged	4,000	5,000	5,000	5,100
Water Samples				
Water Quality	540	550	600	600
Lead/Copper	-	30	-	-
Water Purchased (1,000 gallons)	1,440,716	1,369,479	1,375,000	1,500,000
Unaccounted Water	0.0%	0.0%	0.0%	0.0%
Meter Readings				
Special / Final Reads	334	400	1,000	1,000
Summer Reads	2,096	2,100	1,850	2,000
Water / Sewer Service Requests	1,014	456	400	500
Sanitary Sewers				
Cleaned (ft)	70,000	30,000	35,000	35,000
Televised (ft)	70,000	30,000	35,000	35,000
Relined (ft)	18,970	17,265	19,000	20,000
Private Building Inspections	1,053	596	775	700

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
PUBLIC WORKS - WATER & SEWER

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PROGRAMS					
01 - WATER & SEWER DIVISION ADMIN	1,983,350	1,421,679	1,399,475	1,373,446	1,461,576
02 - MAINTENANCE OF BUILDINGS	192,624	202,567	270,633	226,997	237,575
03 - MAINTENANCE OF GROUNDS	114,306	107,453	102,265	136,428	143,971
04 - WATER SUPPLY MAINT & REPAIR	611,340	616,596	674,004	1,560,848	712,180
05 - WATER DISTRBT MAINT & REPAIR	730,487	1,100,921	984,376	836,342	1,000,760
06 - WATER VLVE/HYDRNT MAINT & REP	350,053	390,041	390,894	413,162	433,284
07 - WATER METER MAINT & REPL	321,414	382,538	397,836	854,746	520,094
08 - EQUIPMENT MAINTENANCE	643,384	669,823	669,823	514,668	589,221
09 - SANITARY SEWER MAINT & REPAIR	425,543	1,113,947	1,118,945	462,752	484,037
10 - WATER & SEWER SYSTEM IMPROV	515,676	2,725,280	2,415,500	2,113,650	2,015,000
12 - LAKE MICHIGAN WATER SUPPLY	3,291,222	3,778,000	3,349,500	4,030,000	4,204,000
	9,179,399	12,508,845	11,773,251	12,523,039	11,801,698
EXPENDITURE CLASSIFICATION					
50 - PERSONAL SERVICES	1,796,740	1,874,948	1,811,463	1,900,352	2,029,235
51 - EMPLOYEE BENEFITS	598,104	620,618	617,227	671,563	728,205
52 - OTHER EMPLOYEE COSTS	30,743	49,430	49,430	35,671	36,398
54 - CONTRACTUAL SERVICES	5,450,036	6,056,104	5,603,721	6,115,996	6,462,126
55 - UTILITIES	191,131	190,944	205,944	185,406	190,439
56 - INSURANCE	69,772	70,276	70,276	66,295	63,163
57 - COMMODITIES & SUPPLIES	207,313	243,115	237,010	266,120	270,894
59 - OTHER EXPENDITURES	676,394	-	-	-	-
65 - OFFICE EQUIPMENT	5,319	7,575	7,575	7,652	2,745
67 - OTHER EQUIPMENT	46,684	1,058,795	1,058,795	630,503	392,796
68 - DISTRIBUTION SYSTEMS	107,163	2,337,040	2,111,810	2,643,481	1,625,697
	9,179,399	12,508,845	11,773,251	12,523,039	11,801,698
SOURCE OF FUNDS					
610 - WATER AND SEWER FUND	9,179,399	12,508,845	11,773,251	12,523,039	11,801,698
	9,179,399	12,508,845	11,773,251	12,523,039	11,801,698

BUDGET HIGHLIGHTS

The Public Works Water & Sewer Division budget of $12,523,039 will increase $14,194 or 0.11% from 2009. The Water & Sewer Program includes the costs associated with supplying water and sewer services to our residents. It includes the cost of Lake Michigan Water Supply, the distribution costs, the maintenance and repair to grounds, water meters, sanitary sewers equipment, valves, and hydrants, as well as the costs for improvements to the water and sewer system.

- **Contractual Services** – The cost of water purchased from the Northwest Suburban Joint Action Water Agency (JAWA) is estimated at $4,030,000. The budget is based on the number of gallons purchased over the last several years.

- **Distribution Systems** – The budget includes $800,000 for Tank Repair/Renovation, $95,481 for Tank Design Engineering, $1,000,000 in Combined Sewer Projects, $370,000 for Water Mains Replacement, $368,000 for Sewer Repairs, and $10,000 for Lift station Rehabilitation.

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER
01 - ADMINISTRATION

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
6105501-500000	Full-Time Earnings	345,982	376,757	356,638	355,102	396,938
6105501-500100	Part-Time Earnings	11,711	14,253	14,236	15,622	16,444
6105501-500300	Overtime Earnings	4,597	5,693	5,693	5,864	6,069
6105501-500400	Specialty Pay	2,863	2,640	3,263	3,520	4,580
6105501-500600	Longevity Pay	7,210	7,980	7,840	9,640	10,290
6105501-500650	Sick Leave Incentive	7,879	5,500	5,500	3,500	3,500
6105501-500700	Vacation/Personal Incentive	13,370	25,000	25,000	10,000	10,000
6105501-500755	NOPEBO Expense	8,700	-	-	-	-
		402,312	437,823	418,170	403,248	447,821
EMPLOYEE BENEFITS						
6105501-510000	FICA Costs-Socl Security	20,293	25,152	23,890	22,868	25,264
6105501-510100	FICA Costs-Medicare	5,267	6,349	6,064	5,848	6,494
6105501-510200	IMRF Pension Expense	33,136	37,215	37,176	39,438	48,177
6105501-510600	Medical Insurance	61,072	64,176	64,176	69,751	73,508
6105501-510601	Life Insurance	400	506	506	600	602
6105501-510800	Workers' Comp Insurance	48,779	41,927	41,927	40,387	39,106
		168,947	175,325	173,739	178,892	193,151
OTHER EMPLOYEE COSTS						
6105501-520000	Training	7,529	7,725	7,725	7,957	8,120
6105501-520400	Travel & Meetings	4,382	4,120	4,120	4,244	4,330
6105501-520500	Dues & Memberships	4,521	3,085	3,085	3,178	3,250
6105501-520600	Uniform Expense	11,730	31,550	31,550	17,253	17,598
6105501-520800	Other Employee Expenses	2,581	2,950	2,950	3,039	3,100
		30,743	49,430	49,430	35,671	36,398
CONTRACTUAL SERVICES						
6105501-540015	Auditing Services	11,710	8,000	9,160	9,625	9,915
6105501-540020	Bank & Fiscal Fees	164	2,000	2,000	2,060	2,132
6105501-540040	Computer Programming	-	1,160	1,160	1,195	1,237
6105501-540210	Printing Expense	5,822	5,450	5,450	5,614	5,726
6105501-540215	Postage	43,598	36,125	36,125	37,209	38,511
6105501-540225	Other Services	19,529	25,935	25,935	26,713	27,648
6105501-540571	Uniform Rental and Cleaning	10,457	9,545	9,545	9,831	10,175
6105501-540610	Computer Maintenance	-	2,500	2,500	2,575	2,665
6105501-540611	Hansen IMS V8 Migration	3,000	-	-	-	-
6105501-540612	GIS Maintenance	19,015	20,000	20,000	20,600	21,321
6105501-540615	Equipment Maint	910	1,120	1,120	1,154	1,194
6105501-540938	Copier Lease Payment	3,063	5,750	3,516	8,683	8,890
6105501-540940	Computer Lease Payment	13,199	14,641	14,641	-	13,757
6105501-540995	Service Charge - Water	443,500	460,000	460,000	476,000	493,000
		573,967	592,226	591,152	601,259	636,171

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER
01 - ADMINISTRATION

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
UTILITIES						
6105501-550300	Telephone Service	36,439	68,268	68,268	59,050	60,000
6105501-550400	Cellular Phone Service	8,050	8,646	8,646	8,905	9,217
		44,489	76,914	76,914	67,955	69,217
INSURANCE						
6105501-560100	Liability Insurance	68,612	67,776	67,776	65,045	61,913
6105501-560109	Other Insurance	1,160	2,500	2,500	1,250	1,250
		69,772	70,276	70,276	66,295	63,163
COMMODITIES & SUPPLIES						
6105501-570070	Office Supplies	4,163	3,700	3,809	3,811	3,944
6105501-570080	Other Supplies	1,529	1,060	1,060	1,092	1,130
6105501-570105	Photo Supplies	814	845	845	870	900
6105501-570135	Training Supplies	586	630	630	649	672
6105501-570390	Open House Supplies	2,646	2,650	2,650	2,730	2,826
6105501-570500	Engineering Supplies	-	1,090	1,090	1,123	1,162
6105501-570651	Vehicle Registration/License	-	500	500	515	533
6105501-570700	Water Conservation Supplies	844	845	845	870	900
		10,582	11,320	11,429	11,660	12,067
OTHER EXPENDITURES						
6105501-590800	Depreciation	676,394	-	-	-	-
		676,394	-	-	-	-
OFFICE EQUIPMENT						
6105501-650003	Computer Equipment - New	5,000	5,000	5,000	5,000	-
6105501-650009	Office Equipment - Water	319	1,270	1,270	1,308	1,354
		5,319	6,270	6,270	6,308	1,354
OTHER EQUIPMENT						
6105501-670042	Radio Equip - Water	825	2,095	2,095	2,158	2,234
		825	2,095	2,095	2,158	2,234
TOTAL WATER & SEWER DIVISION ADMIN		**1,983,350**	**1,421,679**	**1,399,475**	**1,373,446**	**1,461,576**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER
02 – MAINTENANCE OF BUILDINGS

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
6105502-500000	Full-Time Earnings	126,148	120,829	126,580	128,752	135,622
6105502-500300	Overtime Earnings	5,185	4,839	4,839	5,008	5,183
		131,333	125,668	131,419	133,760	140,805
EMPLOYEE BENEFITS						
6105502-510000	FICA Costs-Socl Security	8,079	7,878	8,248	8,404	8,859
6105502-510100	FICA Costs-Medicare	1,890	1,823	1,906	1,940	2,042
6105502-510200	IMRF Pension Expense	11,667	10,682	11,684	13,082	15,148
6105502-510600	Medical Insurance	22,208	23,337	23,337	25,364	26,730
6105502-510601	Life Insurance	145	184	184	218	219
		43,989	43,904	45,359	49,008	52,998
CONTRACTUAL SERVICES						
6105502-540225	Other Services	-	-	60,860	-	-
6105502-540450	Building Repairs	4,833	6,365	6,365	16,800	6,785
6105502-540485	Roof Repairs	2,600	7,310	7,310	7,529	23,000
6105502-540487	Lock Replacement	5,251	6,200	6,200	6,386	-
		12,684	19,875	80,735	30,715	29,785
UTILITIES						
6105502-550100	Natural Gas/Heat	4,529	12,030	12,030	12,391	12,825
6105502-550200	Electricity	83	-	-	-	-
		4,612	12,030	12,030	12,391	12,825
COMMODITIES & SUPPLIES						
6105502-570360	Maint & Rep Supplies - P/W	6	1,090	1,090	1,123	1,162
		6	1,090	1,090	1,123	1,162
TOTAL MAINTENANCE OF BUILDINGS		**192,624**	**202,567**	**270,633**	**226,997**	**237,575**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER
03 - MAINTENANCE OF GROUNDS

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
6105503-500000	Full-Time Earnings	33,398	33,074	34,307	35,739	38,599
6105503-500200	Seasonal Earnings	21,486	31,517	31,517	31,517	31,517
6105503-500300	Overtime Earnings	1,914	1,351	1,351	1,398	1,447
		56,798	65,942	67,175	68,654	71,563
EMPLOYEE BENEFITS						
6105503-510000	FICA Costs-Socl Security	3,404	4,102	4,170	4,262	4,447
6105503-510100	FICA Costs-Medicare	815	957	975	996	1,038
6105503-510200	IMRF Pension Expense	2,954	2,927	3,170	3,632	4,309
6105503-510600	Medical Insurance	5,552	5,834	5,834	6,341	6,683
6105503-510601	Life Insurance	36	46	46	55	55
		12,761	13,866	14,195	15,286	16,532
CONTRACTUAL SERVICES						
6105503-540685	Grounds Maintenance	7,266	7,465	7,465	7,689	7,958
6105503-540692	Landscape & Fence Maint	32,221	7,800	7,800	39,000	42,000
		39,487	15,265	15,265	46,689	49,958
COMMODITIES & SUPPLIES						
6105503-570395	Small Tools	185	185	185	191	195
6105503-570455	Grounds Maint Supplies	2,245	2,245	2,245	2,312	2,358
6105503-570460	Lawn Care Equipment	555	425	425	438	450
6105503-570550	Snow Plow Blades	2,275	9,525	2,775	2,858	2,915
		5,260	12,380	5,630	5,799	5,918
TOTAL MAINTENANCE OF GROUNDS		**114,306**	**107,453**	**102,265**	**136,428**	**143,971**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER
04 - WATER SUPPLY MAINTENANCE & REPAIR

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
6105504-500000	Full-Time Earnings	230,760	283,199	241,205	295,120	310,846
6105504-500300	Overtime Earnings	56,524	52,148	52,148	53,973	55,862
		287,284	335,347	293,353	349,093	366,708
EMPLOYEE BENEFITS						
6105504-510000	FICA Costs-Socl Security	17,453	20,936	18,346	21,857	22,964
6105504-510100	FICA Costs-Medicare	4,100	4,863	4,254	5,062	5,318
6105504-510200	IMRF Pension Expense	25,349	28,505	26,080	34,142	39,451
6105504-510600	Medical Insurance	58,851	61,842	61,842	67,215	70,835
6105504-510601	Life Insurance	385	488	488	578	580
		106,138	116,634	111,010	128,854	139,148
CONTRACTUAL SERVICES						
6105504-540455	Electrical Repairs	2,619	7,200	7,200	30,000	4,000
6105504-540615	Generator Maintenance	-	-	-	20,000	21,000
6105504-540760	Emergency Repairs	4,310	2,910	2,910	2,997	3,102
6105504-540780	Water Sample Testing	7,894	12,200	12,200	8,000	13,000
6105504-540785	Water Tank Repairs	-	5,185	5,185	5,341	5,528
6105504-540790	DB/P2 Compliance (CIP)	32,073	-	5,476	-	-
		46,896	27,495	32,971	66,338	46,630
UTILITIES						
6105504-550200	Electricity	142,030	80,000	95,000	82,400	85,284
		142,030	80,000	95,000	82,400	85,284
COMMODITIES & SUPPLIES						
6105504-570610	Repair/Maint Supplies	15,150	14,740	14,740	15,182	15,713
6105504-570690	Fuel for Generators	-	-	-	10,000	12,000
6105504-570705	Water Treatment Chemicals	9,617	9,920	9,920	13,500	11,000
		24,767	24,660	24,660	38,682	38,713
DISTRIBUTION SYSTEMS						
6105504-680001	Tank Repair/Renovation (CIP)	1,800	9,070	9,070	800,000	-
6105504-680002	Tank Repair/Inspection	-	15,240	15,240	-	15,697
6105504-680005	Tank Design Engineering	2,425	8,150	92,700	95,481	20,000
		4,225	32,460	117,010	895,481	35,697
TOTAL WATER SUPPLY MAINT & REPAIR		**611,340**	**616,596**	**674,004**	**1,560,848**	**712,180**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER
05 - WATER DISTRIBUTION MAINTENANCE & REPAIR

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
6105505-500000	Full-Time Earnings	242,603	247,266	228,337	254,714	273,466
6105505-500100	Part-Time Earnings	18,333	22,481	22,481	22,878	24,083
6105505-500300	Overtime Earnings	80,674	63,891	63,891	66,127	68,441
		341,610	333,638	314,709	343,719	365,990
EMPLOYEE BENEFITS						
6105505-510000	FICA Costs-Socl Security	20,004	20,786	19,595	21,407	22,811
6105505-510100	FICA Costs-Medicare	4,833	4,838	4,564	4,984	5,307
6105505-510200	IMRF Pension Expense	29,833	28,360	27,978	33,616	39,374
6105505-510600	Medical Insurance	31,091	32,671	32,671	35,510	37,422
6105505-510601	Life Insurance	204	258	258	306	306
		85,965	86,913	85,066	95,823	105,220
CONTRACTUAL SERVICES						
6105505-540050	Control System Programming	33,527	28,000	28,000	38,000	39,330
6105505-540225	Other Services	-	10,500	10,500	-	-
6105505-540615	Equipment Maint	3,723	5,060	5,060	5,212	5,316
6105505-540675	Contract Hauling	11,329	11,330	11,330	11,670	11,903
6105505-540700	Parkway Restoration	61,915	56,650	56,650	58,350	59,517
6105505-540701	Pavement Restoration	26,111	24,500	24,500	25,235	25,740
6105505-540705	Refuse Disposal	5,874	5,830	5,830	6,005	6,125
6105505-540750	Backflow Prevention Prog	61,121	110,895	15,000	71,065	73,552
6105505-540765	JULIE Service Charges	6,075	10,600	10,600	10,600	10,971
		209,675	263,365	167,470	226,137	232,454
COMMODITIES & SUPPLIES						
6105505-570395	Small Tools	343	470	596	484	494
6105505-570470	Restoration Materials	30,531	25,750	25,750	26,523	27,053
6105505-570505	Emergency Barricades	1,228	1,800	1,800	1,854	1,891
6105505-570610	Repair/Maint Supplies	39,845	37,080	37,080	38,192	38,956
6105505-570695	Gas Pumps & Emgncy Gen	974	2,200	2,200	2,266	2,311
		72,921	67,300	67,426	69,319	70,705
OFFICE EQUIPMENT						
6105505-650009	Office Equipment - Water	-	1,305	1,305	1,344	1,391
		-	1,305	1,305	1,344	1,391

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER
05 - WATER DISTRIBUTION MAINTENANCE & REPAIR

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
OTHER EQUIPMENT						
6105505-670041	Video Security Cameras	10,346	112,000	112,000	-	-
6105505-670301	Emergency Generator/Wells	-	225,500	225,500	100,000	225,000
6105505-670303	Leak Detection Equipment (CIP)	9,970	10,900	10,900	-	-
		20,316	348,400	348,400	100,000	225,000
TOTAL WATER DISTRBT MAINT & REPAIR		**730,487**	**1,100,921**	**984,376**	**836,342**	**1,000,760**

06 – WATER VALVE/HYDRANT MAINTENANCE & REPAIR

PERSONAL SERVICES						
6105506-500000	Full-Time Earnings	198,919	200,639	200,639	204,106	214,961
6105506-500300	Overtime Earnings	19,917	18,185	18,185	18,821	19,480
		218,836	218,824	218,824	222,927	234,441
EMPLOYEE BENEFITS						
6105506-510000	FICA Costs-Socl Security	13,393	13,665	13,665	13,935	14,649
6105506-510100	FICA Costs-Medicare	3,132	3,173	3,173	3,233	3,400
6105506-510200	IMRF Pension Expense	19,335	18,601	19,454	21,803	25,222
6105506-510600	Medical Insurance	33,312	35,005	35,005	38,046	40,095
6105506-510601	Life Insurance	218	277	277	327	328
		69,390	70,721	71,574	77,344	83,694
CONTRACTUAL SERVICES						
6105506-540465	Painting Services	2,510	2,678	2,678	2,758	2,813
6105506-540675	Contract Hauling	-	1,648	1,648	1,697	1,731
		2,510	4,326	4,326	4,455	4,544
COMMODITIES & SUPPLIES						
6105506-570345	Painting Supplies	1,760	1,500	1,500	1,000	1,020
6105506-570470	Restoration Materials	8,526	8,190	8,190	8,436	8,605
6105506-570610	Repair/Maint Supplies	3,416	16,480	16,480	19,000	19,380
6105506-570715	Water Hydrants	40,685	40,000	40,000	45,000	45,900
6105506-570720	Water Valves	4,930	30,000	30,000	35,000	35,700
		59,317	96,170	96,170	108,436	110,605
TOTAL WATER VLVE/HYDRNT MAINT & REP		**350,053**	**390,041**	**390,894**	**413,162**	**433,284**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER
07 - WATER METER MAINTENANCE & REPLACEMENT

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
6105507-500000	Full-Time Earnings	123,326	120,008	126,494	132,390	142,403
6105507-500100	Part-Time Earnings	20,268	23,811	23,811	24,231	25,506
6105507-500200	Seasonal Earnings	13,299	13,094	13,094	13,094	13,094
6105507-500300	Overtime Earnings	3,635	2,981	2,981	3,085	3,193
		160,528	159,894	166,380	172,800	184,196
EMPLOYEE BENEFITS						
6105507-510000	FICA Costs-Socl Security	9,881	9,980	10,388	10,793	11,505
6105507-510100	FICA Costs-Medicare	2,311	2,319	2,413	2,506	2,671
6105507-510200	IMRF Pension Expense	13,027	12,478	13,628	15,620	18,408
6105507-510600	Medical Insurance	23,318	24,504	24,504	26,632	28,067
6105507-510601	Life Insurance	153	194	194	229	230
		48,690	49,475	51,127	55,780	60,881
CONTRACTUAL SERVICES						
6105507-540040	Computer Programming	-	1,164	1,164	1,199	10,000
6105507-540770	Meter Installation	47,087	69,900	69,900	60,000	62,100
6105507-540775	Meter Testing & Repair	30,544	24,000	24,000	24,720	25,214
6105507-540935	Vehicle Rental	6,750	-	6,750	6,953	7,092
		84,381	95,064	101,814	92,872	104,406
COMMODITIES & SUPPLIES						
6105507-570395	Small Tools	719	170	580	175	180
6105507-570725	Water Meter Repair Parts	1,553	4,635	4,635	4,774	4,869
		2,272	4,805	5,215	4,949	5,049
OTHER EQUIPMENT						
6105507-670062	Water Meters	25,543	73,300	73,300	63,345	65,562
6105507-670066	Auto Meter Reading Sys (CIP)	-	-	-	465,000	100,000
		25,543	73,300	73,300	528,345	165,562
TOTAL WATER METER MAINT & REPL		**321,414**	**382,538**	**397,836**	**854,746**	**520,094**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER
08 - EQUIPMENT MAINTENANCE

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
CONTRACTUAL SERVICES						
6105508-540925	Vehicle Lease Payment	193,100	209,100	209,100	68,500	126,900
6105508-540930	Vehicle Maint Payment	450,284	460,723	460,723	446,168	462,321
		643,384	669,823	669,823	514,668	589,221
TOTAL EQUIPMENT MAINTENANCE		**643,384**	**669,823**	**669,823**	**514,668**	**589,221**

09 – SANITARY SEWER MAINTENANCE & REPAIR

PERSONAL SERVICES						
6105509-500000	Full-Time Earnings	175,479	178,561	182,182	186,226	197,089
6105509-500300	Overtime Earnings	22,560	19,251	19,251	19,925	20,622
		198,039	197,812	201,433	206,151	217,711
EMPLOYEE BENEFITS						
6105509-510000	FICA Costs-Socl Security	11,807	12,342	12,574	12,888	13,621
6105509-510100	FICA Costs-Medicare	2,819	2,869	2,921	2,990	3,157
6105509-510200	IMRF Pension Expense	17,421	16,815	17,908	20,162	23,422
6105509-510600	Medical Insurance	29,981	31,505	31,505	34,241	36,086
6105509-510601	Life Insurance	196	249	249	295	295
		62,224	63,780	65,157	70,576	76,581
CONTRACTUAL SERVICES						
6105509-540615	Equipment Maint	-	1,150	1,150	3,500	3,570
6105509-540675	Contract Hauling	1,504	2,380	2,380	2,451	2,500
6105509-540705	Refuse Disposal	1,500	1,455	1,455	1,499	1,529
6105509-540755	Flow Monitoring Analysis	-	25,000	25,000	25,750	26,265
6105509-540777	Sewer Repair/Replacement	80,656	62,000	62,000	38,110	38,872
6105509-540778	Building Sewer Inspections	12,241	38,200	38,200	24,930	25,429
6105509-540779	Sewer Cleaning	37,191	39,780	39,780	40,973	41,792
		133,092	169,965	169,965	137,213	139,957
UTILITIES						
6105509-550200	Electricity	-	22,000	22,000	22,660	23,113
		-	22,000	22,000	22,660	23,113

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER
09 - SANITARY SEWER MAINTENANCE & REPAIR

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
COMMODITIES & SUPPLIES						
6105509-570470	Restoration Materials	886	3,590	3,590	3,698	3,772
6105509-570527	Manhole Frame Supplies	5,211	6,800	6,800	7,004	7,144
6105509-570610	Repair/Maint Supplies	26,091	15,000	15,000	15,450	15,759
		32,188	25,390	25,390	26,152	26,675
OTHER EQUIPMENT						
6105509-670043	Lift Stat Emer Standby Gen (CIP)	-	635,000	635,000	-	-
		-	635,000	635,000	-	-
TOTAL SANITARY SEWER MAINT & REPAIR		**425,543**	**1,113,947**	**1,118,945**	**462,752**	**484,037**

10 – WATER & SEWER SYSTEM IMPROVEMENT

CONTRACTUAL SERVICES						
6105510-540777	Sewer Repair/Replacement	412,738	420,700	420,700	365,650	425,000
		412,738	420,700	420,700	365,650	425,000
DISTRIBUTION SYSTEMS						
6105510-680003	Water Mains Repl (CIP)	19,377	1,237,280	827,500	370,000	390,000
6105510-680006	Basin 14 Foot Tile/OH Sewer Prog	-	-	100,000	368,000	-
6105510-680007	Lift Station Rehab	-	-	-	10,000	200,000
6105510-680010	Combined Sewer Improv (CIP)	83,561	1,067,300	1,067,300	1,000,000	1,000,000
		102,938	2,304,580	1,994,800	1,748,000	1,590,000
TOTAL WATER & SEWER SYSTEM IMPROV		**515,676**	**2,725,280**	**2,415,500**	**2,113,650**	**2,015,000**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER
12 – LAKE MICHIGAN WATER SUPPLY

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
CONTRACTUAL SERVICES						
6105512-540800	JAWA - Water Purchase	2,131,362	2,643,000	2,275,000	2,975,000	3,065,000
6105512-540805	JAWA - Power Cost	127,177	165,000	138,000	155,000	158,000
6105512-540810	JAWA - O & M Costs	271,895	289,000	287,000	315,000	330,000
6105512-540815	JAWA - Fixed Costs	760,788	681,000	649,500	585,000	651,000
		3,291,222	3,778,000	3,349,500	4,030,000	4,204,000
TOTAL LAKE MICHIGAN WATER SUPPLY		**3,291,222**	**3,778,000**	**3,349,500**	**4,030,000**	**4,204,000**
TOTAL PUBLIC WORKS - WATER/SEWER		**9,179,399**	**12,508,845**	**11,773,251**	**12,523,039**	**11,801,698**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER
PERSONAL SERVICES

Status	Positions (1)						Amounts		
	2008		2009		2010		2008	2009	2010
Position Title	Budget		Budget		Budget		Budget	Budget	Budget
FULL TIME									
Public Works Director	0.50		0.50		0.50		68,086	70,380	70,720
Deputy Public Works Director	0.50		0.50		0.50		56,803	58,649	58,649
Water/Sewer Superintendent	1.00		1.00		1.00		92,915	95,935	97,628
Foreman	2.20		2.20		2.20		168,404	173,878	181,760
Electricians	1.50		1.50		1.50		94,870	100,085	101,807
Maintenance Personnel	14.70		14.70		14.70		903,446	909,614	953,480
GIS Analyst	1.00		1.00		1.00		62,358	67,274	65,617
Administrative Analyst	0.50		0.50		0.50		23,789	24,562	-
Clerical	1.50		1.50		1.50		58,068	59,956	62,488
	23.40		23.40		23.40		1,528,739	1,560,333	1,592,149
PART TIME									
Clerical	0.35	(0.7)	0.35	(0.7)	0.35	(0.7)	12,162	14,253	15,621
Maintenance Personnel	1.00	(2.0)	1.00	(2.0)	1.00	(2.0)	44,724	46,292	47,110
	1.35	(2.7)	1.35	(2.7)	1.35	(2.7)	56,886	60,545	62,731
SEASONAL									
Seasonal/Intern	1.40	(7)	1.40	(7)	1.40	(7)	44,611	44,611	44,611
	1.40	(7)	1.40	(7)	1.40	(7)	44,611	44,611	44,611
OTHER COMPENSATION									
Overtime Earnings							162,645	168,339	174,201
Specialty Pay							2,340	2,640	3,520
Longevity Pay							8,250	7,980	9,640
Sick Leave Incentives							5,500	5,500	3,500
Vacation/Personal Incentive							25,000	25,000	10,000
							203,735	209,459	200,861
TOTAL	**26.15**		**26.15**		**26.15**		**1,833,971**	**1,874,948**	**1,900,352**

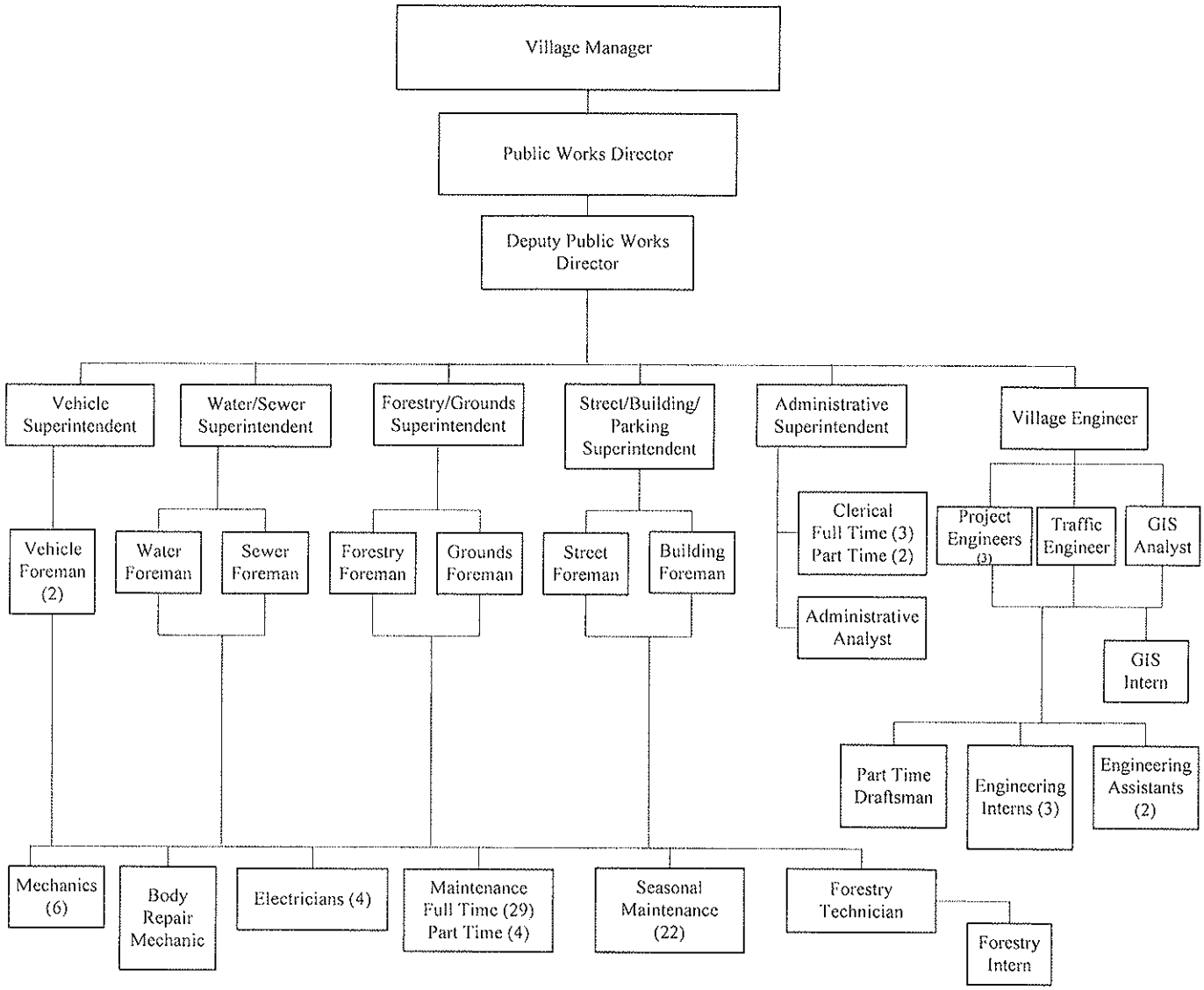
(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	23.40	23.40	23.40
Part-Time	2.70	2.70	2.70
Seasonal	7.00	7.00	7.00

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS DEPARTMENT – WATER AND SEWER
2010 CAPITAL EXPENDITURES

Account Number	Description	Total
01 - WATER AND SEWER DIVISION ADMINISTRATION		
6105501-650003	Computer Equipment - New	$ 5,000
6105501-650009	Office Equipment - Water	$ 1,308
6105501-670042	Radio Equip - Water	$ 2,158
04 - WATER SUPPLY MAINTENANCE & REPAIR		
6105504-680001	Tank Repair/Renovation (CIP)	$ 800,000
6105504-680005	Tank Design Engineering	$ 95,481
05 - WATER DISTRIBUTION MAINTENANCE & REPAIR		
6105505-650009	Office Equipment - Water	$ 1,344
6105505-670301	Emergency Generator/Wells	$ 100,000
07 - WATER METER REPLACEMENT & REPAIR		
6105507-670062	Water Meters	$ 63,345
6105507-670066	Auto Meter Reading Sys (CIP)	$ 465,000
10 - WATER AND SEWER SYSTEM IMPROVEMENTS		
6105510-680003	Water Mains Repl (CIP)	$ 370,000
6105510-680006	Basin 14 Foot Tile/OH Sewer Prog	$ 368,000
6105510-680007	Lift Station Rehab	$ 10,000
6105510-680010	Combined Sewer Improv (CIP)	$ 1,000,000
TOTAL		**$ 3,281,636**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS DEPARTMENT



The Public Works Department consists of five divisions. The full-time, part-time and seasonal personnel assigned to maintenance functions are interchanged between the Streets, Forestry and Water & Sewer Divisions as the need dictates. The Public Works Department consists of 68 full-time, 7 part-time, and 27 seasonal employees. Not reflected in this organization chart is one Community Service Officer who is assigned to the Parking Funds 50% of the time.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
REFUSE DISPOSAL PROGRAM

STATEMENT OF ACTIVITIES

The Refuse Disposal Program coordinates a comprehensive municipal solid waste system that provides both environmental and economic benefits to the community. The Public Works Department is responsible for the administration of the residential contract as well as public education regarding environmental issues, waste minimization, resource recovery, and medical and household hazardous waste.

2008 ACCOMPLISHMENTS

Completed a survey of all commercial properties' solid waste needs. (Included number of dumpsters, frequency and cost properties that are currently paying for solid waste service.)

Implemented a compact fluorescent recycling program for residents to recycle compact fluorescent bulbs and fluorescent tubes.

Distributed several thousand free energy efficient compact fluorescent light bulbs to residents.

Promoted and coordinated recycling services for all community events.

Researched available grant funding for residential/commercial recycling education.

2009 ACCOMPLISHMENTS

Implemented a new exclusive commercial solid waste collection program for all commercial properties. Program included free recycling for all commercial properties.

Developed a comprehensive community education campaign for new commercial solid waste contract, contingent upon changes to existing solid waste program.

Promoted and coordinated recycling services for all community events.

Researched available grant funding for residential/commercial recycling education.

Using current technologies (GIS and Hansen), developed an electronic inventory of all commercial waste and recycling containers.

2010 OBJECTIVES

Develop a Village wide recycling program for household batteries.

Develop a comprehensive community education campaign to promote the Village's commercial recycling program with the purpose of increasing commercial recycling.

Promote and coordinate recycling services for all community events.

Research available grant funding for residential/commercial recycling education.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
REFUSE DISPOSAL PROGRAM

PERFORMANCE MEASURES

	2007 Actual	2008 Actual	2009 Estimated	2010 Projected
Solid Waste Collected (1)				
Landfilled	21,946	20,302	20,708	21,122
Recycled	6,729	6,644	6,777	6,912
Yardwaste	4,253	5,155	5,258	5,363
Total Waste Collected (tons)	**32,928**	**32,101**	**32,743**	**33,397**
Solid Waste Diverted				
Recycling Program (2)				
Aluminum, glass, plastics, tin/steel	1,567	1,472	1,501	1,531
Mixed Paper and Newspaper	5,161	5,172	5,276	5,381
Total Recycling Program (tons)	**6,728**	**6,644**	**6,777**	**6,912**
Yardwaste Program (3)	4,253	5,155	5,258	5,363
Total Diverted (tons)	**10,981**	**11,799**	**12,035**	**12,275**
Percentage Diverted	**33.0%**	**37.0%**	**37.0%**	**37.0%**

(1) Single Family and Multi-Family residential
(2) Single Family, Multi-Family, Schools and Municipal
(3) Single Family

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
PUBLIC WORKS - REFUSE DISPOSAL

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PROGRAMS					
01 - REFUSE DISPOSAL PROGRAM	3,795,913	3,980,963	3,984,109	4,019,373	4,172,432
02 REFUSE LEAF REMOVAL PROGRAM	241,337	213,284	213,885	221,568	233,401
	4,037,250	4,194,247	4,197,994	4,240,941	4,405,833
EXPENDITURE CLASSIFICATION					
50 - PERSONAL SERVICES	268,440	244,027	245,099	251,942	264,110
51 - EMPLOYEE BENEFITS	71,028	69,954	70,759	77,148	83,628
52 - OTHER EMPLOYEE COSTS	691	1,200	1,200	1,200	1,224
54 - CONTRACTUAL SERVICES	3,642,518	3,819,121	3,820,991	3,853,608	3,999,771
55 - UTILITIES	351	610	610	572	584
56 - INSURANCE	26,862	26,535	26,535	22,734	21,640
57 - COMMODITIES & SUPPLIES	27,360	32,800	32,800	33,737	34,876
	4,037,250	4,194,247	4,197,994	4,240,941	4,405,833
SOURCE OF FUNDS					
030 - REFUSE DISPOSAL FUND	4,037,250	4,194,247	4,197,994	4,240,941	4,405,833
	4,037,250	4,194,247	4,197,994	4,240,941	4,405,833

BUDGET HIGHLIGHTS

The Refuse Disposal Program includes the costs associated with the pickup of household refuse and yard waste, pickup of household materials to be recycled and tipping fees. Expenditures for this division are estimated at $4,240,941 for 2010, an increase of 1.11% from 2009. The refuse pickup program includes 13,595 single-family residents and 8,351 multi-family units. Recycling pickup includes all the single-family properties and 6,617 multi-family units.

The Village is a member of the Solid Waste Agency of Northern Cook County (SWANCC) which operates a waste transfer station. An estimated 21,122 tons of single-family and multi-family refuse are expected to be delivered to the transfer station in 2010.

- **Contractual Services** – The Contractual Service budget for the Refuse Disposal Program total $3,853,608. Of this amount $1,213,600 is for the Village's share of fixed costs and tipping fees of being part of SWANCC, $1,231,800 for Single-Family Refuse Collection, $628,600 for Single-Family Recycling, and $472,000 for Multi-Family Refuse Collection and $89,300 for Multi-Family Recycling

- **Insurance** – Liability insurance costs for 2010 are $22,734, a decrease of $3,801 or 14.32% from 2009.

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - REFUSE DISPOSAL
01 - REFUSE DISPOSAL PROGRAM

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0305601-500000	Full-Time Earnings	75,996	75,959	75,959	77,296	81,370
0305601-500100	Part-Time Earnings	7,966	10,789	9,760	13,336	14,038
0305601-500300	Overtime Earnings	1,063	1,010	1,010	1,300	1,346
0305601-500400	Specialty Pay	-	-	200	100	150
0305601-500600	Longevity Pay	1,125	1,470	1,470	1,470	1,470
0305601-500650	Sick Leave Incentive	983	1,000	1,006	1,000	1,000
0305601-500700	Vacation/Personal Incentive	263	500	2,395	500	500
		87,396	90,728	91,800	95,002	99,874
EMPLOYEE BENEFITS						
0305601-510000	FICA Costs-Socl Security	5,189	5,564	5,499	5,822	6,120
0305601-510100	FICA Costs-Medicare	1,219	1,316	1,304	1,378	1,449
0305601-510200	IMRF Pension Expense	7,578	7,712	7,993	9,292	10,745
0305601-510600	Medical Insurance	12,214	12,835	12,835	13,950	14,702
0305601-510601	Life Insurance	80	82	82	105	105
		26,280	27,509	27,713	30,547	33,121
OTHER EMPLOYEE COSTS						
0305601-520400	Travel & Meetings	691	1,200	1,200	1,200	1,224
		691	1,200	1,200	1,200	1,224
CONTRACTUAL SERVICES						
0305601-540215	Postage	1,033	1,130	3,000	3,000	3,060
0305601-540225	Other Services	1,347	1,345	1,345	1,385	1,413
0305601-540850	S/F Refuse Collection	1,138,316	1,184,396	1,184,396	1,231,800	1,281,100
0305601-540855	M/F Refuse Collection	401,980	454,700	454,700	472,000	490,900
0305601-540865	Refuse Collection/Stickers	174,625	200,000	200,000	208,000	216,350
0305601-540875	Tipping Fees - SWANCC	1,179,464	1,171,134	1,171,134	1,100,000	1,140,000
0305601-540877	Fixed Costs - SWANCC	99,715	118,700	118,700	113,600	113,600
0305601-540885	Sticker Commission	3,900	5,750	5,750	5,923	6,130
0305601-540890	S/F Recycling	571,740	604,422	604,422	628,600	653,800
0305601-540895	M/F Recycling	69,913	76,974	76,974	89,300	92,900
0305601-540940	Computer Lease Payment	485	570	570	-	518
		3,642,518	3,819,121	3,820,991	3,853,608	3,999,771
UTILITIES						
0305601-550300	Telephone Service	351	610	610	572	584
		351	610	610	572	584
INSURANCE						
0305601-560100	Liability Insurance	26,862	26,535	26,535	22,734	21,640
		26,862	26,535	26,535	22,734	21,640

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - REFUSE DISPOSAL
01 - REFUSE DISPOSAL PROGRAM

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
COMMODITIES & SUPPLIES						
0305601-570775	Recycling Supplies	11,815	12,000	12,000	12,360	12,793
0305601-570780	Yard Waste Stickers/Decals	-	3,260	3,260	3,350	3,425
		11,815	15,260	15,260	15,710	16,218
TOTAL REFUSE DISPOSAL PROGRAM		**3,795,913**	**3,980,963**	**3,984,109**	**4,019,373**	**4,172,432**

02 – REFUSE LEAF REMOVAL PROGRAM

PERSONAL SERVICES						
0305602-500000	Full-Time Earnings	96,570	96,829	96,829	98,494	103,744
0305602-500300	Overtime Earnings	84,474	56,470	56,470	58,446	60,492
		181,044	153,299	153,299	156,940	164,236
EMPLOYEE BENEFITS						
0305602-510000	FICA Costs-Socl Security	9,499	9,576	9,579	9,809	10,264
0305602-510100	FICA Costs-Medicare	2,568	2,223	2,223	2,276	2,382
0305602-510200	IMRF Pension Expense	15,917	13,031	13,629	15,349	17,669
0305602-510600	Medical Insurance	16,656	17,503	17,503	19,023	20,048
0305602-510601	Life Insurance	108	112	112	144	144
		44,748	42,445	43,046	46,601	50,507
COMMODITIES & SUPPLIES						
0305602-570565	Street Sweeper Broom Repl	3,850	4,700	4,700	4,841	5,010
0305602-570600	Leaf Machine Parts	8,935	8,740	8,740	9,002	9,317
0305602-570605	Leaf Truck Boxes	577	1,300	1,300	1,300	1,346
0305602-570610	Repair/Maint Supplies	2,183	2,800	2,800	2,884	2,985
		15,545	17,540	17,540	18,027	18,658
TOTAL REFUSE LEAF REMOVAL PROGRAM		**241,337**	**213,284**	**213,885**	**221,568**	**233,401**
TOTAL PUBLIC WORKS - REFUSE DISPOSAL		**4,037,250**	**4,194,247**	**4,197,994**	**4,240,941**	**4,405,833**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - REFUSE DISPOSAL
PERSONAL SERVICES

Status	Positions (1)			Amounts		
	2008	2009	2010	2008	2009	2010
Position Title	Budget	Budget	Budget	Budget	Budget	Budget
FULL TIME						
Administrative Superintendent	1.00	1.00	1.00	67,438	69,630	70,858
Foreman	0.10	0.10	0.10	7,964	8,223	8,368
Maintenance Personnel	1.50	1.50	1.50	91,721	94,935	96,564
	2.60	2.60	2.60	167,123	172,788	175,790
PART TIME						
Clerical	0.30 (0.6)	0.30 (0.6)	0.30 (0.6)	10,424	10,789	13,336
	0.30 (0.6)	0.30 (0.6)	0.30 (0.6)	10,424	10,789	13,336
OTHER COMPENSATION						
Overtime Earnings				57,480	57,480	59,746
Specialty Pay				-	-	100
Longevity Pay				1,420	1,470	1,470
Sick Leave Incentive				750	1,000	1,000
Vacation/Personal Incentive				500	500	500
				60,150	60,450	62,816
TOTAL	**2.90**	**2.90**	**2.90**	**237,697**	**244,027**	**251,942**

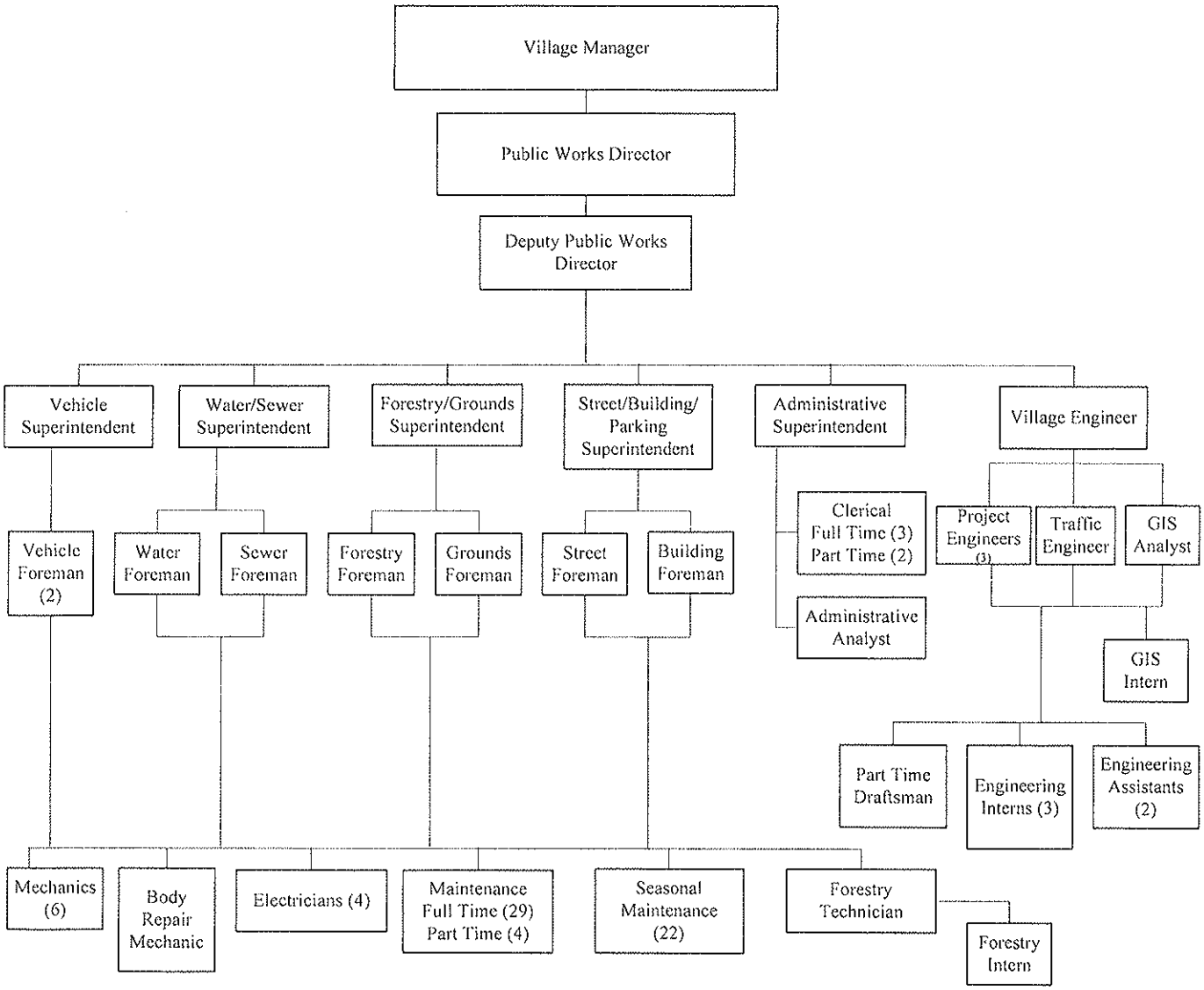
(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	2.60	2.60	2.60
Part-Time	0.60	0.60	0.60

Mount Prospect

MP

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS DEPARTMENT



The Public Works Department consists of five divisions. The full-time, part-time and seasonal personnel assigned to maintenance functions are interchanged between the Streets, Forestry and Water & Sewer Divisions as the need dictates. The Public Works Department consists of 68 full-time, 7 part-time, and 27 seasonal employees. Not reflected in this organization chart is one Community Service Officer who is assigned to the Parking Funds 50% of the time.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
PUBLIC WORKS DEPARTMENT – VEHICLE MAINTENANCE

STATEMENT OF ACTIVITIES

The Vehicle Maintenance Division cost effectively manages, maintains, repairs and improves the Village's fleet of vehicles and equipment, which provides each department with safe, efficient, and reliable vehicles.

2008 ACCOMPLISHMENTS

Continued mechanics training : Hydraulic Control Trouble Shooting, International & Ford electronic training.

Installed dump bodies and auxiliary equipment on two new snow and ice control one-ton trucks.

Continued to evaluate alternative fuels and vehicles: E-85, Bio-Diesel, Hybrid.

Ordered three new hybrid vehicles - one for Police Department and two for pool fleet.

Modified and installed five new tailgate salt pre-wet systems for snow and ice control dump trucks.

Rebuilt three tailgate type spreaders.

Ordered pre-wet systems for new highway trucks – Vehicles 4527 and 4528.

Revised and extended scheduled replacement for police patrol cars from two years to three years.

Rebuilt three snow plows.

Implemented and continued fuel saving policies.

2009 ACCOMPLISHMENTS

Continued mechanics training: proper engine coolant, hybrid, International electronics and Snap On scanner training.

Vehicle Superintendent realized benefits from a course entitled "Effective Practices for Public and Private Fleets".

Initiated and provided the complete maintenance and repair of all Fire Department vehicles at Public Works.

Hired two mechanics to replace vacant Fire Mechanic positions.

Installed dump bodies and auxiliary equipment on two new large snow and ice control International trucks.

Installed new tailgate type salt spreader on 2742 and sold older "V" type salt spreader.

Modified and installed five new tailgate salt pre-wet systems for snow and ice control dump trucks.

Continued to evaluate alternative fuels and vehicles: E-85, Hybrid, while using 5% bio-diesel successfully.

Coordinated and monitored the Vehicle Maintenance expansion, including upgrading the fuel island and shop equipment.

Procured and replaced twelve depreciated Police Department vehicles.

Inspected, modified and installed new equipment in F.D. new Tower/Aerial #530 and placed in service.

Hosted annual NWMC auction while realizing savings on the disposal of our retired vehicles.

2009 ACCOMPLISHMENTS (continued)

Implemented and evaluated Hansen fleet management software for vehicle maintenance tracking.

Continued to "Implement and/or continue fuel saving policies."

2010 OBJECTIVES

Continue mechanics training: Ford Diesel Engine, Hydraulic Control Diagnostics, and Air Brake Training.

Install dump bodies and auxiliary equipment on four new single axle snow and ice control International 7400 trucks.

Evaluate and procure pricing of add-on equipment for new tow truck #2712.

Evaluate options and procure pricing for the replacement of three Public Works Ford leaf loaders.

Procure and replace nine depreciated Police Department vehicles.

Research options and analyze cost effectiveness of future ambulance replacements.

Rebuild one "V" type spreader - #2728.

Rebuild two tailgate type spreaders.

Rebuild six snow plows and research purchasing a different design of snow plows.

Host annual Northwest Municipal Conference (NWMC) auction while realizing savings on the disposal of our retired vehicles.

Fully implement and integrate Hansen fleet management software for all vehicle maintenance/parts tracking.

Continue to "Implement and/or continue fuel saving policies."

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
PUBLIC WORKS DEPARTMENT – VEHICLE MAINTENANCE

PERFORMANCE MEASURES

	2007 Actual	2008 Actual	2009 Estimated	2010 Projected
Fleet Maintenance				
Number of Vehicles Maintained	190	195	225	227
Preventive Maintenance - Completed	334	329	480	490
Preventive Maintenance - Hours	5,922	5,793	8,160	8,330
Work Orders - Completed	795	826	970	985
Unleaded Fuel Used	105,147	103,314	100,250	98,000
Diesel Fuel Used	57,063	73,320	60,250	59,000
Repairs				
Small Engine Repairs	82	70	72	75
Body Repairs	19	21	32	27
Total Repairs	**101**	**91**	**104**	**102**
Equipment Rebuilding				
Vehicles	6	4	3	4
Snow Plows	2	3	5	6
Salt Spreaders	3	3	3	3
Total Equipment Rebuilds	**11**	**10**	**11**	**13**

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
PUBLIC WORKS - VEHICLE MAINTENANCE

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PROGRAMS					
01 - VEHICLE MAINTENANCE ADMIN	189,516	190,315	178,881	180,836	191,012
02 - VEHICLE MAINTENANCE PROGRAM	1,479,795	1,782,435	1,528,606	1,633,875	1,714,500
	1,669,311	1,972,750	1,707,487	1,814,711	1,905,512
EXPENDITURE CLASSIFICATION					
50 - PERSONAL SERVICES	755,831	874,252	827,063	879,792	928,068
51 - EMPLOYEE BENEFITS	229,667	279,094	274,636	301,789	325,201
52 - OTHER EMPLOYEE COSTS	2,301	2,315	2,599	2,315	2,396
54 - CONTRACTUAL SERVICES	93,884	118,417	98,017	95,738	101,160
55 - UTILITIES	895	1,090	1,090	993	1,011
57 - COMMODITIES & SUPPLIES	574,509	693,537	500,037	530,039	543,489
59 - OTHER EXPENDITURES	10,110	-	-	-	-
65 - OFFICE EQUIPMENT	-	545	545	545	564
67 - OTHER EQUIPMENT	2,114	3,500	3,500	3,500	3,623
	1,669,311	1,972,750	1,707,487	1,814,711	1,905,512
SOURCE OF FUNDS					
660 - VEHICLE MAINTENANCE FUND	1,669,311	1,972,750	1,707,487	1,814,711	1,905,512
	1,669,311	1,972,750	1,707,487	1,814,711	1,905,512

BUDGET HIGHLIGHTS

The Vehicle Maintenance Division includes the charges related to the maintenance and repair of all Village vehicles. The Division consists of ten full-time employees, one part-time and two seasonal employees; and is responsible for pool vehicles, police vehicles, fire vehicles and public works vehicles. In addition, the division maintains other equipment, such as pumps, compressors, leaf machines, etc.

The Vehicle Maintenance Fund, an internal service fund, includes the operating expenses for this division. Financing is provided by charges to each Village department or division. Charges are based on the number of vehicles used. Expenditures for this division are estimated at $1,814,711 for 2010, a decrease of 8.01% from 2009.

- **Commodities & Supplies** – Expenditures classified as commodities & supplies are estimated at $530,039 for 2010. Included in that amount under the Vehicle Maintenance Program is $340,000 for vehicle fuel. The costs for fuel have escalated to the highest prices and dropped to the lowest prices in recent times. The pricing over these last few years has been volatile, and with differing reports on the economy and future fuel costs, it is difficult to come up with an accurate estimate for 2010. The amount budgeted is based on actual fuel usage over the last several years using an estimated and hopefully realistic purchase prices for 2010. Vehicle maintenance supplies are expected to cost $182,500 for 2010.

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - VEHICLE MAINTENANCE
01 - ADMINISTRATION

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
6605701-500000	Full-Time Earnings	81,284	102,206	92,000	97,367	102,495
6605701-500400	Specialty Pay	2,992	2,400	3,400	5,000	5,400
6605701-500600	Longevity Pay	3,800	5,200	3,800	3,800	3,900
6605701-500650	Sick Leave Incentive	6,608	2,500	2,500	2,500	2,500
6605701-500700	Vacation/Personal Incentive	(2,887)	10,000	10,000	5,000	5,000
6605701-500750	Retiree Sick Incentive	23,361	-	-	-	-
6605701-500755	NOPEBO Expense	8,500	-	-	-	-
		123,658	122,306	111,700	113,667	119,295
EMPLOYEE BENEFITS						
6605701-510000	FICA Costs-Socl Security	5,632	7,130	6,479	6,533	6,820
6605701-510100	FICA Costs-Medicare	1,328	1,754	1,620	1,649	1,730
6605701-510200	IMRF Pension Expense	8,297	10,278	9,931	11,117	12,834
6605701-510600	Medical Insurance	11,104	11,668	11,668	12,682	13,365
6605701-510601	Life Insurance	87	78	98	107	107
6605701-510800	Workers' Comp Insurance	25,764	22,145	22,145	22,501	21,787
		52,212	53,053	51,941	54,589	56,643
OTHER EMPLOYEE COSTS						
6605701-520000	Training	2,301	2,315	2,599	2,315	2,396
		2,301	2,315	2,599	2,315	2,396
CONTRACTUAL SERVICES						
6605701-540225	Other Services	7,151	7,155	7,155	7,155	7,405
6605701-540940	Computer Lease Payment	1,940	2,279	2,279	-	2,071
		9,091	9,434	9,434	7,155	9,476
UTILITIES						
6605701-550300	Telephone Service	895	1,090	1,090	993	1,011
		895	1,090	1,090	993	1,011
COMMODITIES & SUPPLIES						
6605701-570070	Office Supplies	453	582	582	582	602
6605701-570080	Other Supplies	906	990	990	990	1,025
		1,359	1,572	1,572	1,572	1,627

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - VEHICLE MAINTENANCE
01 - ADMINISTRATION

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
OFFICE EQUIPMENT					
6605701-650000 Office Equipment	-	545	545	545	564
	-	545	545	545	564
TOTAL VEHICLE MAINTENANCE ADMIN	**189,516**	**190,315**	**178,881**	**180,836**	**191,012**

02 – VEHICLE MAINTENANCE PROGRAM

PERSONAL SERVICES					
6605702-500000 Full-Time Earnings	500,376	637,134	601,051	649,179	688,307
6605702-500100 Part-Time Earnings	19,549	22,481	22,481	22,878	24,083
6605702-500200 Seasonal Earnings	22,264	19,910	19,910	19,910	19,910
6605702-500300 Overtime Earnings	84,454	64,401	63,901	66,138	68,453
6605702-500800 Employee Allowances	5,530	8,020	8,020	8,020	8,020
	632,173	751,946	715,363	766,125	808,773
EMPLOYEE BENEFITS					
6605702-510000 FICA Costs-Soci Security	37,103	47,073	44,800	48,012	50,718
6605702-510100 FICA Costs-Medicare	8,877	10,925	10,373	11,109	11,728
6605702-510200 IMRF Pension Expense	53,137	62,343	61,826	72,980	84,866
6605702-510600 Medical Insurance	77,728	105,016	105,016	114,138	120,285
6605702-510601 Life Insurance	610	684	680	961	961
	177,455	226,041	222,695	247,200	268,558
CONTRACTUAL SERVICES					
6605702-540615 Equipment Maint	81,863	106,478	86,078	86,078	89,091
6605702-540620 Fuel System Maintenance	2,496	1,960	1,960	1,960	2,029
6605702-540640 Radio Maintenance	434	545	545	545	564
	84,793	108,983	88,583	88,583	91,684
COMMODITIES & SUPPLIES					
6605702-570395 Small Tools	2,890	3,180	3,680	3,680	3,809
6605702-570396 Fuel System Repair Parts	-	1,090	1,090	1,090	1,128
6605702-570625 Steam Cleaner Chemicals	1,185	1,195	1,195	1,197	1,237
6605702-570635 Vehicle Fuel - Gas	405,533	490,000	310,000	340,000	346,800
6605702-570645 Vehicle Maint Supplies	163,542	196,500	182,500	182,500	188,888
	573,150	691,965	498,465	528,467	541,862

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - VEHICLE MAINTENANCE
02 - VEHICLE MAINTENANCE PROGRAM

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
OTHER EXPENDITURES					
6605702-590800 Depreciation	10,110	-	-	-	-
	10,110	-	-	-	-
OTHER EQUIPMENT					
6605702-670061 Oil Pump Replacement	-	770	770	770	797
6605702-670065 Radio Equipment - V/M	2,114	2,730	2,730	2,730	2,826
	2,114	3,500	3,500	3,500	3,623
TOTAL VEHICLE MAINTENANCE PROGRAM	**1,479,795**	**1,782,435**	**1,528,606**	**1,633,875**	**1,714,500**
TOTAL PUBLIC WORKS - VEHICLE MAINT	**1,669,311**	**1,972,750**	**1,707,487**	**1,814,711**	**1,905,512**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - VEHICLE MAINTENANCE
PERSONAL SERVICES

Status	Positions (1)			Amounts		
	2008	2009	2010	2008	2009	2010
Position Title	Budget	Budget	Budget	Budget	Budget	Budget
FULL TIME						
Vehicles Superintendent	1.00	1.00	1.00	98,989	102,206	97,367
Foreman	1.00	2.00	2.00	87,174	156,731	165,679
Body Repair Mechanic	1.00	1.00	1.00	70,906	73,394	74,659
Mechanics	5.00	6.00	6.00	328,742	407,009	408,841
	8.00	10.00	10.00	585,811	739,340	746,546
PART TIME						
Maintenance Personnel	0.50 (1)	0.50 (1)	0.50 (1)	21,716	22,481	22,878
	0.50 (1)	0.50 (1)	0.50 (1)	21,716	22,481	22,878
SEASONAL						
Seasonal/Intern	0.40 (2)	0.40 (2)	0.40 (2)	19,910	19,910	19,910
	0.40 (2)	0.40 (2)	0.40 (2)	19,910	19,910	19,910
OTHER COMPENSATION						
Overtime Earnings				61,740	64,401	66,138
Specialty Pay				2,400	2,400	5,000
Longevity Pay				4,500	5,200	3,800
Sick Leave Incentives				2,500	2,500	2,500
Vacation/Personal Incentive				16,200	10,000	5,000
Retiree Sick Incentive				23,900	-	-
Employee Allowance				7,020	8,020	8,020
				118,260	92,521	90,458
TOTAL	**8.90**	**10.90**	**10.90**	**745,697**	**874,252**	**879,792**

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	8.00	10.00	10.00
Part-Time	1.00	1.00	1.00
Seasonal	2.00	2.00	2.00

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS DEPARTMENT – VEHICLE MAINTENANCE
2010 CAPITAL EXPENDITURES

Account Number	Description		Total
01 - VEHICLE MAINTENANCE DIVISION ADMINISTRATION			
6605701-650000	Office Equipment	$	545
02 - VEHICLE MAINTENANCE PROGRAM			
6605702-670061	Oil Pump Replacement	$	770
6605702-670065	Radio Equipment - V/M	$	2,730
TOTAL		**$**	**4,045**

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
COMMUNITY AND CIVIC SERVICES

The Village Board acknowledges the many fine civic groups and organizations, which contribute time and effort to make the Village of Mount Prospect a better place to live. Each of these groups helps to create an environment "Where Friendliness is a Way of Life." A provision has again been included in the 2010 budget for modest financial support for those activities that benefit the entire community. Contributions to the following civic groups and activities are included.

Holiday Decorations
Mid Summer Block Party
Independence Day Parade
Mount Prospect Historical Society
Mount Prospect Lions Club – July 4th Fireworks Display
Special Events Commission
Veterans of Foreign Wars – Memorial Day Parade
Youth Commission
Winter Festival Parade

It should be noted that the Village's participation in these activities includes not only financial support but also assistance from employees and the use of Village Equipment where appropriate. Included in the 2010 budget is $117,367 for salaries and benefits for Police and Public Works personnel.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
COMMUNITY AND CIVIC SERVICES

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PROGRAMS					
02 - COMMUNITY GROUPS & MISC	119,426	123,475	126,466	136,400	136,700
03 - 4TH OF JULY & CIVIC EVENTS,ETC	164,451	162,509	168,852	167,252	184,402
04 - HOLIDAY DECORATIONS	95,440	65,703	65,733	81,330	109,101
05 - BLOOD DONOR PROGRAM	2,572	2,897	5,146	2,774	2,882
	381,889	354,584	366,197	387,756	433,085
EXPENDITURE CLASSIFICATION					
50 - PERSONAL SERVICES	100,616	91,231	99,321	100,731	104,726
51 - EMPLOYEE BENEFITS	13,433	16,723	17,255	18,660	20,422
54 - CONTRACTUAL SERVICES	229,619	184,960	187,951	207,785	244,208
57 - COMMODITIES & SUPPLIES	31,621	53,670	53,670	52,580	55,729
59 - OTHER EXPENDITURES	6,600	8,000	8,000	8,000	8,000
	381,889	354,584	366,197	387,756	433,085
SOURCE OF FUNDS					
001 - GENERAL FUND	381,889	354,584	366,197	387,756	433,085
	381,889	354,584	366,197	387,756	433,085

BUDGET HIGHLIGHTS

The Community and Civic Services Program section of the budget accounts for Village financed social and civic activities. Total expenditures are expected to be $387,756 in 2010 compared to $354,584 in 2009. Some of the more significant allocations include the following:

Police and Public Works Overtime – July 4th Parade	91,054
Holiday Decorations (including White Lights)	81,330
Contribution to Mount Prospect Historical Society	40,000
Special Events Commission Activities	36,000
Winter Festival Parade	29,500
Village Flags and Light Pole Banners	22,800
Contribution to July 4th Parade	19,570
Mid-Summer Block Party	11,200
Property Tax Rebate Program	8,000
July 4th Fireworks	3,500
Blood Donor Program	2,774

VILLAGE OF MOUNT PROSPECT
COMMUNITY AND CIVIC SERVICES
02 – COMMUNITY GROUPS & MISCELLANEOUS

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
CONTRACTUAL SERVICES						
0016102-540955	Sister Cities Commission	3,836	15,000	17,962	2,500	2,500
0016102-540960	Special Events Commission	28,394	36,000	36,000	36,000	36,000
0016102-540965	Youth Commission	1,266	1,500	1,500	1,500	1,500
0016102-540975	Memorial Day Parade - VFW	1,211	1,200	1,200	1,200	1,200
0016102-540976	Mid-Summer Block Party	2,557	11,200	11,229	11,200	11,200
0016102-540980	M P Historical Society	40,251	40,000	40,000	40,000	40,000
0016102-540986	Fine Arts/Blues Festival	4,338	4,500	4,500	4,500	4,800
0016102-540987	Mount Prospect D/T Merch Assoc	1,133	2,000	2,000	2,000	2,000
0016102-540990	Winter Festival Parade	29,840	4,075	4,075	29,500	29,500
		112,826	115,475	118,466	128,400	128,700
OTHER EXPENDITURES						
0016102-590150	Property Tax Rebate	6,600	8,000	8,000	8,000	8,000
		6,600	8,000	8,000	8,000	8,000
TOTAL COMMUNITY GROUPS & MISC		**119,426**	**123,475**	**126,466**	**136,400**	**136,700**

VILLAGE OF MOUNT PROSPECT
COMMUNITY AND CIVIC SERVICES
03 - 4TH OF JULY AND CIVIC EVENTS, ETC.

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0016103-500300	Overtime Earnings	91,451	81,975	87,975	91,054	94,241
		91,451	81,975	87,975	91,054	94,241
EMPLOYEE BENEFITS						
0016103-510000	FICA Costs-Socl Security	3,789	5,455	5,455	5,646	5,843
0016103-510100	FICA Costs-Medicare	1,261	1,276	1,276	1,321	1,367
0016103-510200	IMRF Pension Expense	5,922	7,478	7,821	8,906	10,139
		10,972	14,209	14,552	15,873	17,349
CONTRACTUAL SERVICES						
0016103-540225	Other Services	3,738	925	925	925	955
0016103-540960	Street Banner Installation	7,274	-	-	-	9,833
0016103-540963	Barricade Rental	1,500	2,000	2,000	2,000	2,045
0016103-540965	Fireworks /Lions Club	16,000	3,500	3,500	3,500	3,500
0016103-540970	July 4th Parade	17,593	19,570	19,570	19,570	20,000
		46,105	25,995	25,995	25,995	36,333
COMMODITIES & SUPPLIES						
0016103-570555	Sign Making Materials	1,403	1,000	1,000	1,000	1,035
0016103-570800	Civic Events Sign	-	530	530	530	549
0016103-570805	Light Pole Banners	2,225	26,000	26,000	20,000	20,000
0016103-570810	Supplies for Parade/Block Party	9,512	10,000	10,000	10,000	12,000
0016103-570815	Village Flags	2,783	2,800	2,800	2,800	2,895
		15,923	40,330	40,330	34,330	36,479
TOTAL 4TH OF JULY & CIVIC EVENTS,ETC		**164,451**	**162,509**	**168,852**	**167,252**	**184,402**

VILLAGE OF MOUNT PROSPECT
COMMUNITY AND CIVIC SERVICES
04 - HOLIDAY DECORATIONS

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES						
0016104-500000	Full-Time Earnings	5,473	5,736	5,736	6,131	6,781
0016104-500300	Overtime Earnings	1,880	1,610	1,610	1,666	1,724
		7,353	7,346	7,346	7,797	8,505
EMPLOYEE BENEFITS						
0016104-510000	FICA Costs-Socl Security	450	458	459	487	534
0016104-510100	FICA Costs-Medicare	105	107	107	114	124
0016104-510200	IMRF Pension Expense	650	625	654	763	915
0016104-510600	Medical Insurance	1,110	1,167	1,167	1,268	1,337
0016104-510601	Life Insurance	8	10	10	11	11
		2,323	2,367	2,397	2,643	2,921
CONTRACTUAL SERVICES						
0016104-540955	Holiday Wreath Instllatn	15,910	-	-	15,000	25,000
0016104-540961	Holiday Banner Installation	6,163	5,000	5,000	5,000	5,175
0016104-540962	White Light Installation	48,615	38,490	38,490	33,390	49,000
		70,688	43,490	43,490	53,390	79,175
COMMODITIES & SUPPLIES						
0016104-570850	Holiday Decorations	6,192	3,000	3,000	8,000	8,500
0016104-570855	White Light Supplies	8,884	9,500	9,500	9,500	10,000
		15,076	12,500	12,500	17,500	18,500
TOTAL HOLIDAY DECORATIONS		**95,440**	**65,703**	**65,733**	**81,330**	**109,101**

VILLAGE OF MOUNT PROSPECT
COMMUNITY AND CIVIC SERVICES
05 - BLOOD DONOR PROGRAM

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PERSONAL SERVICES					
0016105-500100 Part-Time Earnings	1,812	1,910	4,000	1,880	1,980
	1,812	1,910	4,000	1,880	1,980
EMPLOYEE BENEFITS					
0016105-510000 FICA Costs-Socl Security	112	119	248	117	123
0016105-510100 FICA Costs-Medicare	26	28	58	27	29
	138	147	306	144	152
COMMODITIES & SUPPLIES					
0016105-570080 Other Supplies	622	840	840	750	750
	622	840	840	750	750
TOTAL BLOOD DONOR PROGRAM	**2,572**	**2,897**	**5,146**	**2,774**	**2,882**
TOTAL COMMUNITY & CIVIC SERVICES	**381,889**	**354,584**	**366,197**	**387,756**	**433,085**

VILLAGE OF MOUNT PROSPECT
COMMUNITY AND CIVIC SERVICES
PERSONAL SERVICES

Status Position Title	Positions (1) 2008 Budget		 2009 Budget		 2010 Budget		Amounts 2008 Budget	 2009 Budget	 2010 Budget
FULL TIME									
Maintenance Personnel	0.10		0.10		0.10		5,084	5,736	6,131
	0.10		0.10		0.10		5,084	5,736	6,131
PART TIME									
Blood Donor Chairperson	0.10	(1)	0.10	(1)	0.10	(1)	1,920	1,910	1,880
	0.10	(1)	0.10	(1)	0.10	(1)	1,920	1,910	1,880
OTHER COMPENSATION									
Overtime Earnings							86,610	83,585	92,720
							86,610	83,585	92,720
TOTAL	**0.20**		**0.20**		**0.20**		**93,614**	**91,231**	**100,731**

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	0.10	0.10	0.10
Part-Time	1.00	1.00	1.00

Mount Prospect

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VILLAGE OF MOUNT PROSPECT
2010 BUDGET
CAPITAL IMPROVEMENTS

The Capital Improvements Section of the budget consists of separate programs for specific groupings of capital improvements included in the 2010 Budget. These programs are summarized below:

Village Improvements and Equipment – This program includes capital improvements and certain equipment items related to public buildings and village operations. Included in the 2010 allocation of $1,335,350 are $600,000 for a village-wide ERP software system, $119,500 for wireless connectivity, $128,000 for detention pond improvements and $100,000 for other miscellaneous public building improvements.

Community Improvement Projects – Community Improvement projects include preliminary work on a pedestrian bridge at Melas Park budgeted at $80,000. There is also $10,000 budgeted for the installation of streetlights, as a part of the continuing streetlight program.

Downtown Redevelopment Construction – This program consists of costs associated with the Tax Increment Financing District (Downtown Redevelopment Plan). The primary expenditure planned for 2010 is the continuation of the downtown streetscape program at $150,000. Two other ongoing programs included in this budget are the façade and interior buildout program and brick sidewalk program budgeted at $60,000 and $35,000 respectively.

Flood Control Projects – Projects totaling $150,150 have been planned for Flood Control. $50,000 is to go towards the Levee 37 project and $50,000 for creek tree trimming and bank stabilization.

Street Improvements Projects – In 1997, the Village began a $20 million street improvements project aimed at reconstructing and resurfacing various streets in need of rehabilitation. The original program was expected to be completed over a period of ten years. Due to shortfalls in the home rule sales tax, the final years of the program were scaled back with completion now expected in 2010. The 2010 budget provides $1,940,000 for street resurfacing, $100,000 for the traffic study program and $139,000 for Kensington Road improvements. Funding for these projects comes from the State Motor Fuel Tax and various other local taxes earmarked for the street improvement program.

Motor Equipment Replacement – This program includes the acquisition and replacement of motor vehicles through the Vehicle Replacement Fund, an internal service fund. The various operating departments make lease payments to the Vehicle Replacement Fund and then the equipment is purchased by the fund. A separate budget line item exists for each operating department scheduled to receive replacement vehicles in 2010 and 2011. A detailed schedule of all vehicles to be purchased appears at the end of this section. Due to budget constraints the vehicle replacement program was deferred for one year except for public safety vehicles. A total of $440,000 is budgeted for new vehicles in 2010.

Computer Replacement – This program is for the purchase of replacement computer hardware for the Village through the Computer Replacement Fund, an internal service fund. A total of $206,050 has been budgeted in 2010 for computer hardware. A detailed listing of all computers budgeted for 2010 is included at the end of this section.

Fire Station #14, Emergency Operation Center (EOC) and Public Works Expansion – Construction on these projects started in early 2009. The EOC and PW projects were completed during the year. Only a portion of the Fire Station #14 project remains. It is expected the finishing work on the fire station will be competed by late Spring of 2010. The total combined cost for the three projects is $15,048,500.

The total Capital Improvements budget for 2010 is $8,514,735. Following the Capital Improvements line item pages is a schedule identifying the major impact of 2010 budgeted capital expenditures on the operating budget. The long-term plan for all capital expenditures is published separately in the Village's five-year Capital Improvement Plan.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
CAPITAL IMPROVEMENTS

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PROGRAMS					
01 - VILLAGE IMPROVEMENTS & EQUIP	1,345,976	1,463,850	1,183,226	1,360,350	1,407,500
02 - COMMUNITY IMPROVEMENT PROJECTS	37,145	216,000	137,800	90,000	545,000
03 - DOWNTOWN REDEVELOPMENT CONST	3,122,668	1,924,650	1,872,462	2,735,000	2,768,000
04 - FLOOD CONTROL PROJECTS	193,110	235,000	708,455	150,150	155,330
06 - STREET IMPROVEMENT PROJECTS	3,556,877	4,184,700	2,889,834	2,610,600	3,086,910
09 - MOTOR EQUIPMENT REPLACEMENT	948,922	2,535,500	2,293,157	440,000	615,150
10 - COMPUTER REPLACEMENT	91,788	188,150	188,150	206,050	250,850
11 - STATION 14	-	8,378,000	8,161,169	922,585	-
12 - EMERGENCY OPERATION CENTER	-	2,034,000	2,441,437	-	-
13 - PUBLIC WORKS EXPANSION	-	2,237,000	2,856,403	-	-
	9,296,486	23,396,850	22,732,093	8,514,735	8,828,740
EXPENDITURE CLASSIFICATION					
54 - CONTRACTUAL SERVICES	619,194	1,814,720	1,353,570	970,980	411,910
59 - OTHER EXPENDITURES	2,466,655	1,717,250	1,643,675	2,420,150	2,476,330
62 - LAND IMPROVEMENTS	37,145	62,800	62,800	-	370,000
64 - BUILDING IMPROVEMENTS	659,350	10,948,580	11,622,040	1,050,213	694,000
65 - OFFICE EQUIPMENT	95,288	395,150	395,150	287,050	250,850
66 - MOBILE EQUIPMENT	-	2,535,500	2,293,157	440,000	645,150
67 - OTHER EQUIPMENT	482,162	1,801,550	1,834,861	348,742	364,500
69 - INFRASTRUCTURE	4,560,514	4,121,300	3,526,840	2,997,600	3,616,000
71 - BOND PRINCIPAL	355,000	-	-	-	-
72 - INTEREST EXPENSE	21,178	-	-	-	-
	9,296,486	23,396,850	22,732,093	8,514,735	8,828,740
SOURCE OF FUNDS					
050 - MOTOR FUEL TAX FUND	1,256,578	1,328,100	968,100	920,000	1,300,000
510 - CAPITAL IMPROVEMENT FUND	1,383,121	1,544,850	1,269,015	1,714,350	1,927,500
528 - SERIES 2009 CONST FUND	-	12,784,000	13,682,020	922,585	-
550 - DOWNTOWN REDEVLPMNT CONST	3,122,668	1,924,650	1,872,462	2,735,000	2,768,000
560 - STREET IMPROV CONST FUND	2,300,299	2,856,600	1,750,734	1,401,600	1,786,910
590 - FLOOD CONTROL CONST FUND	193,110	235,000	708,455	150,150	155,330
630 - PARKING SYSTEM REVENUE FUND	-	-	-	25,000	25,000
670 - VEHICLE REPLACEMENT FUND	948,922	2,535,500	2,293,157	440,000	615,150
680 - COMPUTER REPLACEMENT FUND	91,788	188,150	188,150	206,050	250,850
	9,296,486	23,396,850	22,732,093	8,514,735	8,828,740

VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENTS
01 – VILLAGE IMPROVEMENTS & EQUIPMENT

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
CONTRACTUAL SERVICES						
5287701-540026	Legal & Financing Costs	-	100,000	188,011	-	-
5107701-540047	Financial Software Appl (CIP)	-	60,000	103,500	600,000	200,000
5287701-540100	Other Professional Services	-	25,000	25,000	-	-
5107701-540110	Other Professional Services	-	-	146	-	-
5107701-540112	Space Needs Study (CIP)	5,000	-	-	-	-
5107701-540115	Traffic Study/Improvements (CIP)	5,851	-	-	-	-
5287701-540225	Other Services	-	10,000	10,000	-	-
		10,851	195,000	326,657	600,000	200,000
BUILDING IMPROVEMENTS						
5107701-640001	Other Public Buildings (CIP)	53,400	192,800	192,800	100,000	95,000
5107701-640008	Salt Storage Building (CIP)	-	-	-	35,000	375,000
6307701-640014	Train Station Improvements	-	-	-	25,000	25,000
5107701-640021	Digital Cameras-Park Deck (CIP)	-	25,000	45,000	-	-
5107701-640025	Video Surveillance Camera (CIP)	-	-	-	-	75,000
5107701-640031	Civic Event Sign Repl (CIP)	-	35,000	35,000	-	-
5107701-640034	Range Fire Control System (CIP)	80,569	-	-	-	-
5107701-640038	Architect - Fire Station 14 (CIP)	315,336	-	-	-	-
5107701-640040	Wireless Connectivity (CIP)	21,481	128,500	9,000	119,500	-
5107701-640041	Architect - EOC (CIP)	100,114	-	-	-	-
5107701-640042	Architect - Public Works (CIP)	88,450	-	-	-	-
5107701-640045	Electronic Access System (CIP)	-	47,000	47,000	-	-
5107701-640100	Replace Roof Fire Station 13 (CIP)	-	-	-	-	60,000
5107701-640101	Replace Gutter P&F HQ (CIP)	-	-	-	-	64,000
		659,350	428,300	328,800	279,500	694,000
OFFICE EQUIPMENT						
5107701-650025	P&F UPS Batteries (CIP)	3,500	-	-	-	-
5107701-650034	Desktop Oper Sys Upgrade (CIP)	-	-	-	81,000	-
		3,500	-	-	81,000	-
MOBILE EQUIPMENT						
5107701-660127	Parking Enforcement Veh (CIP)	-	-	-	-	30,000
		-	-	-	-	30,000

VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENTS
01 – VILLAGE IMPROVEMENTS & EQUIPMENT

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
OTHER EQUIPMENT						
5107701-670003	Broadcast Camera Repl (CIP)	-	-	-	-	52,000
5107701-670011	Breathing Air Compressor (CIP)	-	45,000	45,000	-	-
5107701-670017	Fire Hose (CIP)	25,000	-	-	-	-
5107701-670021	Traffic Stop Data Collection (CIP)	-	-	-	-	30,000
5107701-670022	Thermal Imaging Cameras (CIP)	-	25,000	25,000	-	-
5107701-670027	Patrol Citation Printing Sys (CIP)	40,640	45,700	45,735	-	-
5107701-670028	Bunker Gear Lockers (CIP)	-	25,000	-	-	-
5107701-670031	Evidence Lockers (CIP)	-	28,000	20,000	-	-
5107701-670056	Furniture Replacement-Fire (CIP)	-	-	-	-	45,000
5107701-670057	Furniture Replacement-Police(CIP)	35,564	46,000	46,088	38,000	40,000
5107701-670067	Telephone Systems - V/H (CIP)	380,958	10,100	10,196	-	-
5107701-670206	Server Virtualization (CIP)	-	85,750	85,750	13,500	13,500
5107701-670220	Livescan Terminals (CIP)	-	-	-	20,000	-
5107701-670300	Emergency Generator/PW (CIP)	-	400,000	250,000	-	-
5107701-670303	Video Conferencing-Fire(CIP)	-	110,000	-	136,000	-
5107701-670304	Intrusion Detection (CIP)	-	20,000	-	-	-
5107701-670305	Village Warning Sirens (CIP)	-	-	-	-	90,000
5107701-670306	Video Conferencing - Admin (CIP)	-	-	-	-	94,000
5107701-670307	Control Room Switcher (CIP)	-	-	-	28,000	-
5107701-670308	MPTV Cable - Bulletin Bd (CIP)	-	-	-	36,350	-
		482,162	840,550	527,769	271,850	364,500
INFRASTRUCTURE						
5107701-690100	Detention Pond Imp (CIP)	190,113	-	-	128,000	119,000
		190,113	-	-	128,000	119,000
TOTAL VILLAGE IMPROVEMENTS & EQUIP		**1,345,976**	**1,463,850**	**1,183,226**	**1,360,350**	**1,407,500**

VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENTS
02 – COMMUNITY IMPROVEMENT PROJECTS

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
LAND IMPROVEMENTS						
5107702-620008	Corridor Improvements (CIP)	37,145	62,800	62,800	-	200,000
5107702-620009	KBC Jogging Path Rehab (CIP)	-	-	-	-	170,000
		37,145	62,800	62,800	-	370,000
INFRASTRUCTURE						
5107702-690005	Residential Street Lights (CIP)	-	75,000	75,000	10,000	55,000
5107702-690016	Melas/Meadows Pk Ped Brdg(CIP)	-	78,200	-	80,000	120,000
		-	153,200	75,000	90,000	175,000
TOTAL COMMUNITY IMPROVEMENT PROJECTS		**37,145**	**216,000**	**137,800**	**90,000**	**545,000**

VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENTS
03 - DOWNTOWN REDEVELOPMENT CONST

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
CONTRACTUAL SERVICES						
5507703-540026	Legal & Financing Costs	52,680	50,000	50,000	10,000	10,000
5507703-540030	Relocation Expense	175,000	50,000	-	50,000	-
5507703-540110	Other Professional Services	20,246	20,000	5,000	20,000	20,000
5507703-540691	Streetscape Corridor Maint.	-	54,000	54,000	55,000	55,000
		247,926	174,000	109,000	135,000	85,000
OTHER EXPENDITURES						
5507703-590025	Property Acquisition	1,275,000	1,500,000	1,500,000	-	-
5507703-590030	Demolition Expense	10,705	-	18,035	-	-
5507703-590052	Facade Program (CIP)	23,505	60,000	30,000	60,000	60,000
5507703-590750	NWE Sales Tax Rebate	114,219	152,250	90,000	92,000	94,000
5507703-590755	Norwood Incentive	91,310	-	-	-	-
5507703-590760	Return of Increment	-	-	-	2,263,000	2,317,000
		1,514,739	1,712,250	1,638,035	2,415,000	2,471,000
INFRASTRUCTURE						
5507703-690059	D/T Streetscape Program (CIP)	952,225	-	88,785	150,000	175,000
5507703-690065	Brick S/W	31,600	38,400	36,642	35,000	37,000
		983,825	38,400	125,427	185,000	212,000
BOND PRINCIPAL						
5507703-710150	Installment Note Principal	355,000	-	-	-	-
		355,000	-	-	-	-
INTEREST EXPENSE						
5507703-720150	Installment Note Interest	21,178	-	-	-	-
		21,178	-	-	-	-
TOTAL DOWNTOWN REDEVELOPMENT CONST		**3,122,668**	**1,924,650**	**1,872,462**	**2,735,000**	**2,768,000**

VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENTS
04 - FLOOD CONTROL PROJECTS

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
OTHER EXPENDITURES						
5907704-590105	Residential Reimbursement	2,994	5,000	5,640	5,150	5,330
		2,994	5,000	5,640	5,150	5,330
INFRASTRUCTURE						
5907704-690013	Creek Bank Stabilization (CIP)	24,377	25,000	25,000	25,000	25,000
5907704-690079	Creek Tree Trimming (CIP)	29,383	25,000	25,000	25,000	25,000
5907704-690112	Prosp Meadows Flood Imp (CIP)	62,077	-	-	-	-
5907704-690113	Levee 37 (CIP)	60,305	50,000	503,910	50,000	50,000
5907704-690114	Priv Prop Drainage Solutions (CIP)	13,974	130,000	148,905	45,000	50,000
		190,116	230,000	702,815	145,000	150,000
TOTAL FLOOD CONTROL PROJECTS		**193,110**	**235,000**	**708,455**	**150,150**	**155,330**

VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENTS
06 - STREET IMPROVEMENT PROJECTS

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
CONTRACTUAL SERVICES						
5607706-540115	Traffic Study/Improvements (CIP)	346,280	425,000	225,000	100,000	100,000
5607706-540530	Pavement Evaluation Study	-	35,000	16,236	35,000	-
5607706-540545	Resurfacing Testing	14,137	25,000	25,000	26,000	26,910
		360,417	485,000	266,236	161,000	126,910
INFRASTRUCTURE						
0507706-690005	Street Light Improvements (CIP)	16,578	18,100	18,100	-	-
5607706-690005	Streetlight Improvements (CIP)	7,323	210,600	-	220,600	55,000
0507706-690049	Resurfacing - MFT Fund (CIP)	1,240,000	1,260,000	950,000	920,000	1,300,000
5607706-690084	Resurfacing-St Imp Fund (CIP)	1,932,559	1,991,000	1,314,498	1,020,000	1,530,000
5607706-690103	Parking Lot Impr. (CIP)	-	170,000	170,000	-	75,000
5107706-690104	Wolf Road - Eng	-	-	80,000	150,000	-
0507706-690107	Kensington Rd Turn Lanes (CIP)	-	50,000	-	-	-
5107706-690107	Kensington Rd Turn Lanes (CIP)	-	-	91,000	139,000	-
		3,196,460	3,699,700	2,623,598	2,449,600	2,960,000
TOTAL STREET IMPROVEMENT PROJECTS		**3,556,877**	**4,184,700**	**2,889,834**	**2,610,600**	**3,086,910**

09 – MOTOR EQUIPMENT REPLACEMENT

OTHER EXPENDITURES						
6707709-590800	Depreciation	948,922	-	-	-	-
		948,922	-	-	-	-
MOBILE EQUIPMENT						
6707709-660115	Repl Public Works Vehicles	-	1,051,500	789,500	-	398,550
6707709-660120	Repl Fire Department Vehicles	-	1,105,000	1,105,000	125,000	57,600
6707709-660123	Repl Police Dept Vehicles	-	379,000	398,657	315,000	135,500
6707709-660124	Replace Pool Vehicles	-	-	-	-	23,500
		-	2,535,500	2,293,157	440,000	615,150
TOTAL MOTOR EQUIPMENT REPLACEMENT		**948,922**	**2,535,500**	**2,293,157**	**440,000**	**615,150**

VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENTS
10 – COMPUTER REPLACEMENT

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
OFFICE EQUIPMENT					
6807710-650822 Computer Equipment - IT	91,788	188,150	188,150	206,050	250,850
	91,788	188,150	188,150	206,050	250,850
TOTAL COMPUTER REPLACEMENT	**91,788**	**188,150**	**188,150**	**206,050**	**250,850**

11 – STATION 14

CONTRACTUAL SERVICES					
5287711-540110 Other Professional Services	-	708,820	394,488	74,980	-
	-	708,820	394,488	74,980	-
BUILDING IMPROVEMENTS					
5287711-640050 Station 14 Construction (CIP)	-	7,038,180	7,074,657	770,713	-
	-	7,038,180	7,074,657	770,713	-
OFFICE EQUIPMENT					
5287711-650000 Office Equipment (CIP)	-	73,000	73,000	-	-
	-	73,000	73,000	-	-
OTHER EQUIPMENT					
5287711-670050 Station 14 Furnishings (CIP)	-	230,000	230,000	-	-
5287711-670151 Other Equipment (CIP)	-	328,000	389,024	76,892	-
	-	558,000	619,024	76,892	-
TOTAL STATION 14	**-**	**8,378,000**	**8,161,169**	**922,585**	**-**

VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENTS
12 – EMERGENCY OPERATION CENTER

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
CONTRACTUAL SERVICES					
5287712-540110 Other Professional Services	-	187,500	154,087	-	-
	-	187,500	154,087	-	-
BUILDING IMPROVEMENTS					
5287712-640055 EOC Construction (CIP)	-	1,523,000	1,715,986	-	-
	-	1,523,000	1,715,986	-	-
OFFICE EQUIPMENT					
5287712-650000 Office Equipment (CIP)	-	87,000	87,000	-	-
	-	87,000	87,000	-	-
OTHER EQUIPMENT					
5287712-670055 EOC Furnishings (CIP)	-	75,000	75,000	-	-
5287712-670151 Other Equipment (CIP)	-	161,500	409,364	-	-
	-	236,500	484,364	-	-
TOTAL EMERGENCY OPERATION CENTER	-	2,034,000	2,441,437	-	-

VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENTS
13 – PUBLIC WORKS EXPANSION

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
CONTRACTUAL SERVICES					
5287713-540110 Other Professional Services	-	64,400	103,102	-	-
	-	64,400	103,102	-	-
BUILDING IMPROVEMENTS					
5287713-640070 PW Expansion Const (CIP)	-	1,959,100	2,502,597	-	-
	-	1,959,100	2,502,597	-	-
OFFICE EQUIPMENT					
5287713-650000 Office Equipment (CIP)	-	47,000	47,000	-	-
	-	47,000	47,000	-	-
OTHER EQUIPMENT					
5287713-670070 PW Furnishings (CIP)	-	30,000	30,000	-	-
5287713-670151 Other Equipment (CIP)	-	136,500	173,704	-	-
	-	166,500	203,704	-	-
TOTAL PUBLIC WORKS EXPANSION	-	**2,237,000**	**2,856,403**	-	-
TOTAL CAPITAL IMPROVEMENT PROJECTS	**9,296,486**	**23,396,850**	**22,732,093**	**8,514,735**	**8,828,740**

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
IMPACT OF CAPITAL EXPENDITURES ON THE OPERATING BUDGET

Account Number	Description	2010 Budget	Impact
VILLAGE IMPROVEMENTS AND EQUIPMENT			
5107701-640001	Other Public Buildings (CIP)	100,000	
5107701-640008	Salt Storage Building (CIP)	35,000	$1,000 per year for maintenance
6307701-640014	Train Station Improvements	25,000	
5107701-640040	Wireless Connectivity (CIP)	119,500	
5107701-650034	Desktop Oper Sys Upgrade (CIP)	81,000	
5107701-670057	Furniture Replacement-Police(CIP)	38,000	
5107701-670206	Server Virtualization (CIP)	13,500	
5107701-670220	Livescan Terminals (CIP)	20,000	
5107701-670303	Video Conferencing-Fire(CIP)	136,000	
5107701-670307	Control Room Switcher (CIP)	28,000	
5107701-670308	MPTV Cable - Bulletin Bd (CIP)	36,350	
5107701-690100	Detention Pond Imp (CIP)	128,000	
	Total	**760,350**	
COMMUNITY IMPROVEMENT PROJECTS			
5107702-690005	Residential Street Lights (CIP)	10,000	$3,000 per year for energy costs
5107702-690016	Melas/Meadows Pk Ped Brdg(CIP)	80,000	
	Total	**90,000**	
DOWNTOWN REDEVELOPMENT CONSTRUCTION			
5507703-690059	D/T Streetscape Program (CIP)	150,000	
5507703-690065	Brick S/W	35,000	
	Total	**185,000**	

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
IMPACT OF CAPITAL EXPENDITURES ON THE OPERATING BUDGET

Account Number	Description	2010 Budget	Impact
FLOOD CONTROL PROJECTS			
5907704-690013	Creek Bank Stabilization (CIP)	25,000	
5907704-690079	Creek Tree Trimming (CIP)	25,000	
5907704-690113	Levee 37 (CIP)	50,000	$10,000 per year for inspection and necessary repairs
5907704-690114	Priv Prop Drainage Solutions (CIP)	45,000	
	Total	**145,000**	
STREET IMPROVEMENT PROJECTS			
5607706-690005	Streetlight Improvements (CIP)	220,600	$3,000 per year for energy costs
0507706-690049	Resurfacing - MFT Fund (CIP)	920,000	Increase of about $25,000 for crack sealing
5607706-690084	Resurfacing-St Imp Fund (CIP)	1,020,000	Increase of about $27,000 for crack sealing
5107706-690104	Wolf Road - Eng	150,000	
5107706-690107	Kensington Rd Turn Lanes (CIP)	139,000	$7,000 per year for energy costs
	Total	**2,449,600**	
STATION 14			
5287711-640050	Station 14 Construction (CIP)	770,713	
5287711-670151	Other Equipment (CIP)	76,892	
	Total	**847,605**	
TOTAL		**4,477,555**	

All other capital expenditures were determined to have a negligible impact on the operating budget.

VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENTS
2010 BUDGET
CAPITAL EXPENDITURE REQUESTS 2010 – 2013
MOTOR EQUIPMENT

Description	2010	2011	2012	2013
Pool Cars				
4 Door Sedan #300	-	23,500	-	-
4 Door Sedan #321	-	-	19,500	-
GMC Van	-	-	-	30,000
Pool Cars Totals	-	23,500	19,500	30,000
Police Department				
9 Squad Cars	315,000	-	-	-
3 Squad Cars	-	106,500	-	-
10 Squad Cars	-	-	360,000	
8 Squad Cars	-	-	-	292,000
1 Staff/Detective Car	-	29,000	29,500	35,000
2 Supervisor Cars	-	-	-	80,000
2 CSO Vehicles	-	-	-	75,000
Police Department Totals	315,000	135,500	389,500	482,000
Fire Department				
Scuba Trailer	-	-	10,000	-
Car #501	-	30,000	-	-
Car #502	-	27,600	-	-
Car #503	-	-	49,000	-
Car #504	-	-	27,600	-
Car #505	-	-	30,000	-
Car #507	-	-	27,600	-
Car #509	-	-	27,600	-
Ambulance #521	-	-	-	145,000
Ambulance #523	125,000	-	-	-
Squad #544	-	-	-	225,000
Fire Department Totals	125,000	57,600	171,800	370,000

VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENTS
2010 BUDGET
CAPITAL EXPENDITURE REQUESTS 2010 – 2013
MOTOR EQUIPMENT

Description	2010	2011	2012	2013
Public Works Department				
Ariel #4523		160,800		
Step Van #2730		110,000		
Pickup w/Uitility Body #2731		37,250		
Pickup w/Uitility Body #4539		37,250		
Pickup Truck #2722		37,250		
Scissor Lift #4572		16,000		
Dump Truck #2754			125,000	
Dump Truck #4517			125,000	
Flatbed/Crane #2723			115,000	
Sign Truck #2719			115,000	
Dump Truck #2729			55,000	
Pickup Truck #2732			36,000	
Pickup Truck #2759			36,000	
Pickup Truck #4534			36,000	
Pickup Truck #4554			36,000	
Trailer #4556				7,000
Leaf Loader #4530				47,500
Leaf Loader #4532				47,500
Leaf Loarder #4546				47,500
Aerial #2721				160,800
Skid Loader #4564				95,000
Dump Truck #4522				130,000
Dump Truck #4528				150,000
Aerial #4541				170,000
Pickup Truck #2709				37,300
Cargo Trailer #2762				10,000
Cargo Trailer #4544				10,000
Explorer SUV #2708				30,000
Public Works Department Totals	-	398,550	679,000	942,600
TOTAL MOTOR EQUIPMENT	**440,000**	**615,150**	**1,259,800**	**1,824,600**

VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENTS
2010 BUDGET
CAPITAL EXPENDITURE REQUESTS 2010 – 2013
COMPUTER REPLACEMENT

Description	2010	2011	2012	2013
Information Technology				
36 PCs and Monitors	50,400	-	-	-
55 PCs and Monitors	-	80,100	-	-
26 PCs and Monitors	-	-	36,400	-
53 PCs and Monitors	-	-	-	74,200
2 Laptops	3,800	-	-	-
20 Laptops	-	38,000	-	-
7 Laptops	-	-	13,300	-
11 Laptops	-	-	-	20,900
14 Rugged Laptops	62,700	-	-	-
7 Rugged Laptops	-	31,200	-	-
6 Rugged Laptops	-	-	26,700	-
10 Rugged Laptops	-	-	-	48,400
12 Printers	23,700	-	-	-
18 Printers	-	25,900	-	-
11 Printers	-	-	17,900	-
13 Printers	-	-	-	22,400
8 Servers	56,500	-	-	-
10 Server	-	65,150	-	-
6 Servers	-	-	45,000	-
1 Server	-	-	-	10,000
2 SANS	-	-	45,000	-
2 Scanners	7,250	9,500	-	8,800
1 Scanner	-	-	6,300	-
7 Tablet PC's	-	-	22,500	-
2 Tablet PC's	-	-	-	9,000
1 Projector	1,700	1,000	-	-
2 Projectors	-	-	2,100	2,700
1 Plotter	-	-	-	16,500
Information Technology Totals	206,050	250,850	215,200	212,900
TOTAL COMPUTER REPLACEMENT	**206,050**	**250,850**	**215,200**	**212,900**

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
DEBT SERVICE FUND

The Debt Service section of the budget contains the provision for current debt obligations of the Village. Current debt obligations are separated into two general categories: General Obligation Bonds and Installment Notes. A description of each category follows:

General Obligation Bonds refer to debt obligations that are backed by the full faith and credit of the Village. There are two general obligation (G.O.) bonds issues supported by ad valorem property taxes. Each year Cook County levies an ad valorem tax according to the amortization schedule listed in the original bond ordinance.

Installment Contracts are obligations the Village has entered into with the Illinois Environmental Protection Agency to provide low–interest loans for the construction of certain flood control projects. The contracts are for a twenty-year period with interest rates ranging from 2.625% to 3.36%. The semi-annual principal and interest payments will be paid from the proceeds of the first 1/4¢ home rule sales tax.

Total Debt Service Funds expenditures of $2,325,880 for 2010 are made up of $1,712,525 for General Obligation Debt and $613,355 for Installment Contracts.

A summary of annual debt service requirements and the annual principal requirements for all outstanding and proposed issues are included as supplemental information following the Debt Service Funds budget.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
DEBT SERVICE FUNDS

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PROGRAMS					
02 - DEBT SERVICE - PROPERTY TAXES	1,296,709	1,291,848	1,797,938	1,712,524	1,714,411
03 - DEBT SERVICE - TAX INCREMENT	1,754,900	-	-	-	-
04 - DEBT SERVICE - H/R SALES TAX 1	1,613,130	613,354	613,354	613,356	613,354
06 - SPECIAL SERVICE AREA B & I	67	-	-	-	-
	4,664,806	1,905,202	2,411,292	2,325,880	2,327,765
EXPENDITURE CLASSIFICATION					
59 - OTHER EXPENDITURES	67	-	-	-	-
71 - BOND PRINCIPAL	3,794,736	1,225,219	1,425,219	1,271,204	1,317,701
72 - INTEREST EXPENSE	867,503	678,783	984,473	1,053,076	1,008,464
73 - BANK AND FISCAL FEES	2,500	1,200	1,600	1,600	1,600
	4,664,806	1,905,202	2,411,292	2,325,880	2,327,765
SOURCE OF FUNDS					
180 - SERIES 2001 B&I, VILLAGE HALL	385,115	381,340	381,340	382,203	382,640
190 - SERIES 2003 B&I, VILLAGE HALL	911,594	910,508	910,508	912,658	914,108
195 - SERIES 2009 B&I, FD/PW	-	-	506,090	417,663	417,663
290 - SERIES 1999 B&I, TIF	1,754,900	-	-	-	-
350 - SERIES 1998A B&I, FLOOD	300	-	-	-	-
380 - IEPA FLOOD CONTROL LOANS B&I	613,355	613,354	613,354	613,356	613,354
390 - SERIES 2000 B&I, FLOOD	999,475	-	-	-	-
830 - SSA #6 GEORGE/ALBERT B&I	67	-	-	-	-
	4,664,806	1,905,202	2,411,292	2,325,880	2,327,765

VILLAGE OF MOUNT PROSPECT
DEBT SERVICE FUNDS
02 - PROPERTY TAXES

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
BOND PRINCIPAL						
1808102-710260	2001 G.O. Principal	210,000	215,000	215,000	225,000	235,000
1908102-710270	2003 G.O. Principal	495,000	510,000	510,000	530,000	550,000
1958102-710277	2009 G.O. Principal	-	-	200,000	-	-
		705,000	725,000	925,000	755,000	785,000
INTEREST EXPENSE						
1808102-720261	2001 G.O. Interest	174,665	165,740	165,740	156,603	147,040
1908102-720271	2003 G.O. Interest	415,994	399,908	399,908	382,058	363,508
1958102-720277	2009 G.O. Interest	-	-	305,690	417,263	417,263
		590,659	565,648	871,338	955,924	927,811
BANK AND FISCAL FEES						
1808102-730262	2001 G.O. Bank Fee	450	600	600	600	600
1908102-730272	2003 G.O. Bank Fee	600	600	600	600	600
1958102-730277	2009 G.O. Bank Fee	-	-	400	400	400
		1,050	1,200	1,600	1,600	1,600
TOTAL DEBT SERVICE - PROPERTY TAXES		**1,296,709**	**1,291,848**	**1,797,938**	**1,712,524**	**1,714,411**

VILLAGE OF MOUNT PROSPECT
DEBT SERVICE FUNDS
03 – TAX INCREMENT

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
BOND PRINCIPAL					
2908103-710345 1999 G.O. Bonds Principal	1,655,000	-	-	-	-
	1,655,000	-	-	-	-
INTEREST EXPENSE					
2908103-720346 1999 G.O. Bonds Interest	99,300	-	-	-	-
	99,300	-	-	-	-
BANK AND FISCAL FEES					
2908103-730347 1999 G.O. Bonds Bank Fee	600	-	-	-	-
	600	-	-	-	-
TOTAL DEBT SERVICE - TAX INCREMENT	**1,754,900**	-	-	-	-

04 – HOME RULE SALES TAX 1

BOND PRINCIPAL					
3908104-710347 2000 G.O. Bonds Principal	950,000	-	-	-	-
3808104-710451 EPA Loan No. 1 Principal	96,074	99,329	99,329	102,695	106,174
3808104-710453 EPA Loan No. 2 Principal	32,440	33,539	33,539	34,675	35,850
3808104-710455 EPA Loan No. 3 Principal	208,290	215,347	215,347	222,644	230,187
3808104-710457 EPA Loan No. 4 Principal	61,048	62,825	62,825	64,654	66,536
3808104-710458 EPA Loan No. 5 Principal	86,884	89,179	89,179	91,536	93,954
	1,434,736	500,219	500,219	516,204	532,701
INTEREST EXPENSE					
3908104-720348 2000 G.O. Bonds Interest	48,925	-	-	-	-
3808104-720452 EPA Loan No. 1 Interest	24,227	20,972	20,972	17,607	14,127
3808104-720454 EPA Loan No. 2 Interest	6,849	5,750	5,750	4,614	3,439
3808104-720456 EPA Loan No. 3 Interest	48,216	41,159	41,159	33,862	26,319
3808104-720458 EPA Loan No. 4 Interest	19,705	17,928	17,928	16,099	14,217
3808104-720459 EPA Loan no. 5 Interest	29,622	27,326	27,326	24,970	22,551
	177,544	113,135	113,135	97,152	80,653

VILLAGE OF MOUNT PROSPECT
DEBT SERVICE FUNDS
04 – HOME RULE SALES TAX 1

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
BANK AND FISCAL FEES					
3508104-730427 1998A G.O. Bonds Bank Fee	300	-	-	-	-
3908104-730511 2000 G.O. Bonds Bank Fee	550	-	-	-	-
	850	-	-	-	-
TOTAL DEBT SERVICE - H/R SALES TAX 1	**1,613,130**	**613,354**	**613,354**	**613,356**	**613,354**

06 – SPECIAL SERVICE AREA B & I

OTHER EXPENDITURES					
8308106-590175 Property Tax Exp - Cook Co	67	-	-	-	-
	67	-	-	-	-
TOTAL SPECIAL SERVICE AREA B & I	**67**	-	-	-	-
TOTAL DEBT SERVICE	**4,664,806**	**1,905,202**	**2,411,292**	**2,325,880**	**2,327,765**

VILLAGE OF MOUNT PROSPECT
LONG-TERM DEBT
ANNUAL PRINCIPAL REQUIREMENTS

	2010	2011	2012	2013	2014-2028	Totals
Debt To Be Paid From Property Taxes						
General Obligation Bonds						
Series 2001 - Village Hall	225,000	235,000	245,000	255,000	2,530,000	3,490,000
Series 2003 - Village Hall	530,000	550,000	570,000	595,000	6,645,000	8,890,000
Series 2009 - Fire Station #14	-	-	-	-	9,800,000	9,800,000
Total	755,000	785,000	815,000	850,000	18,975,000	22,180,000
Debt To Be Paid From Home Rule Sales Tax (1st Quarter Percent)						
Installment Contracts						
IEPA Loan #1	102,695	106,174	109,772	113,491	117,336	549,468
IEPA Loan #2	34,675	35,850	37,065	38,320	-	145,910
IEPA Loan #3	222,644	230,187	237,986	246,050	126,134	1,063,001
IEPA Loan #4	64,654	66,536	68,472	68,472	304,972	573,106
IEPA Loan #5	91,536	93,954	96,437	98,985	593,061	973,973
Total	516,204	532,701	549,732	565,318	1,141,503	3,305,458
TOTAL VILLAGE DEBT SERVICE	1,271,204	1,317,701	1,364,732	1,415,318	20,116,503	25,485,458
Debt To Be Paid By Mount Prospect Public Library						
General Obligation Bonds						
Series 2002 Library Bonds	890,000	920,000	965,000	1,000,000	2,895,000	6,670,000
Series 2006 Library Refunding Bonds	45,000	45,000	50,000	50,000	9,665,000	9,855,000
Total	935,000	965,000	1,015,000	1,050,000	12,560,000	16,525,000
TOTAL DEBT SERVICE PAYMENTS	2,206,204	2,282,701	2,379,732	2,465,318	32,676,503	42,010,458

VILLAGE OF MOUNT PROSPECT
LONG-TERM DEBT
ANNUAL DEBT SERVICE REQUIREMENTS

	2010	2011	2012	2013	2014-2028	Totals
Debt To Be Paid From Property Taxes						
General Obligation Bonds						
Series 2001 - Village Hall	381,603	382,040	382,053	381,640	3,080,132	4,607,468
Series 2003 - Village Hall	912,058	913,508	912,882	915,082	8,255,939	11,909,469
Series 2009 - Fire Station #14	417,263	417,263	417,263	417,263	15,162,998	16,832,050
Total	1,710,924	1,712,811	1,712,198	1,713,985	26,499,069	33,348,987
Debt To Be Paid From Home Rule Sales Tax (1st Quarter Percent)						
Installment Contracts						
IEPA Loan #1	120,301	120,301	120,301	120,301	120,303	601,507
IEPA Loan #2	39,289	39,289	39,289	39,289	-	157,156
IEPA Loan #3	256,506	256,506	256,506	256,506	128,252	1,154,276
IEPA Loan #4	80,753	80,753	80,753	80,753	323,008	646,020
IEPA Loan #5	116,506	116,506	116,506	116,506	640,779	1,106,803
Total	613,355	613,355	613,355	613,355	1,212,342	3,665,762
TOTAL VILLAGE DEBT SERVICE	2,324,279	2,326,166	2,325,553	2,327,340	27,711,411	37,014,749
Debt To Be Paid By Mount Prospect Public Library						
General Obligation Bonds						
Series 2002 Library Bonds	1,196,838	1,187,900	1,191,500	1,183,075	3,160,087	7,919,400
Series 2006 Library Refunding Bonds	435,340	433,709	437,078	435,265	12,117,262	13,858,654
Total	1,632,178	1,621,609	1,628,578	1,618,340	15,277,349	21,778,054
TOTAL DEBT SERVICE PAYMENTS	3,956,457	3,947,775	3,954,131	3,945,680	42,988,760	58,792,803

VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
GENERAL OBLIGATION BONDS, SERIES 2001
December 31, 2009

Date of Issue:	October 1, 2001				Interest Dates:		June 1 and December 1
Date of Maturity:	December 1, 2021				Principal Maturity Date:		December 1
Authorized Issue:	$5,000,000				Payable At:		American Nat'l Bank
Purpose:	Village Hall/Senior Center				Village Debt Serv. Fund:		Fund 180
Interest Rates:	218-443	4.25%	495-548	4.45%	605-663	4.55%	
	444-494	4.35%	549-604	4.50%	664-1000	4.60%	

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Payment Numbers	Tax Levy Principal	Tax Levy Interest	Tax Levy Total	Coupons Due On June 1	Amount	Dec. 1	Amount
2009	303-347	225,000	156,603	381,603	2010	78,301	2010	78,301
2010	348-394	235,000	147,040	382,040	2011	73,520	2011	73,520
2011	395-443	245,000	137,053	382,053	2012	68,526	2012	68,526
2012	444-494	255,000	126,640	381,640	2013	63,320	2013	63,320
2013	495-548	270,000	115,548	385,548	2014	57,774	2014	57,774
2014	549-604	280,000	103,533	383,533	2015	51,766	2015	51,766
2015	605-663	295,000	90,933	385,933	2016	45,466	2016	45,466
2016	664-724	305,000	77,510	382,510	2017	38,755	2017	38,755
2017	725-788	320,000	63,480	383,480	2018	31,740	2018	31,740
2018	789-855	335,000	48,760	383,760	2019	24,380	2019	24,380
2019	856-926	355,000	33,350	388,350	2020	16,675	2020	16,675
2020	927-1000	370,000	17,020	387,020	2021	8,510	2021	8,510
		3,490,000	1,117,468	4,607,468		558,734		558,734

VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
GENERAL OBLIGATION LIBRARY BONDS, SERIES 2002
December 31, 2009

Date of Issue:	June 1, 2002				Interest Dates:		June 1 and December 1
Date of Maturity:	December 1, 2022				Principal Maturity Date:		December 1
Authorized Issue:	$20,500,000				Payable At:		American Nat'l Bank
Partial Advance Refunded - December, 2006. $9,380,000 bond #'s 2225-4100					Village Debt Serv. Fund:		Library
Purpose:	Library Expansion						
Interest Rates:	0891-1068	4.375%	1446-1645	4.500%	1856-2074	4.750%	
	1069-1252	4.500%	1646-1855	4.625%	2075-2224	5.000%	
	1253-1445	4.500%					

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Payment Numbers	Tax Levy Principal	Tax Levy Interest	Tax Levy Total	Coupons Due On June 1	Amount	Dec. 1	Amount
2009	0891-1068	890,000	306,838	1,196,838	2010	153,419	2010	153,419
2010	1069-1252	920,000	267,900	1,187,900	2011	133,950	2011	133,950
2011	1253-1445	965,000	226,500	1,191,500	2012	113,250	2012	113,250
2012	1446-1645	1,000,000	183,075	1,183,075	2013	91,538	2013	91,538
2013	1646-1855	1,050,000	138,075	1,188,075	2014	69,038	2014	69,038
2014	1856-2074	1,095,000	89,513	1,184,513	2015	44,756	2015	44,756
2015	2075-2224	750,000	37,500	787,500	2016	18,750	2016	18,750
		6,670,000	1,249,400	7,919,400		624,700		624,700

VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
GENERAL OBLIGATION BONDS, SERIES 2003
DECEMBER 31, 2009

Date of Issue:	February 1, 2003			Interest Dates:		June 1 and December 1
Date of Maturity:	December 1, 2022			Principal Maturity Date:		December 1
Authorized Issue:	$12,235,000			Payable At:		Bank One
Purpose:	Village Hall/Parking Deck			Village Debt Serv. Fund:		190
Interest Rates:	0670-0775	3.50%	1242-1370	4.125%	1791-1943	4.50%
	0776-0885	3.75%	1371-1504	4.25%	1944-2103	4.625%
	0886-0999	4.00%	1505-1644	4.375%	2104-2271	4.75%
	1000-1118	4.00%	1645-1790	4.50%	2272-2447	4.75%
	1119-1241	4.00%				

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Payment Numbers	Tax Levy			Coupons Due On			
		Principal	Interest	Total	June 1	Amount	Dec. 1	Amount
2009	0670-0775	530,000	382,058	912,058	2010	191,029	2010	191,029
2010	0776-0885	550,000	363,508	913,508	2011	181,754	2011	181,754
2011	0886-0999	570,000	342,882	912,882	2012	171,441	2012	171,441
2012	1000-1118	595,000	320,082	915,082	2013	160,041	2013	160,041
2013	1119-1241	615,000	296,282	911,282	2014	148,141	2014	148,141
2014	1242-1370	645,000	271,682	916,682	2015	135,841	2015	135,841
2015	1371-1504	670,000	245,075	915,075	2016	122,537	2016	122,538
2016	1505-1644	700,000	216,600	916,600	2017	108,300	2017	108,300
2017	1645-1790	730,000	185,975	915,975	2018	92,987	2018	92,988
2018	1791-1943	765,000	153,125	918,125	2019	76,562	2019	76,563
2019	1944-2103	800,000	118,700	918,700	2020	59,350	2020	59,350
2020	2104-2271	840,000	81,700	921,700	2021	40,850	2021	40,850
2021	2272-2447	880,000	41,800	921,800	2022	20,900	2022	20,900
		8,890,000	3,019,469	11,909,469		1,509,733		1,509,736

VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
GENERAL OBLIGATION LIBRARY REFUNDING BONDS, SERIES 2006
December 31, 2009

Date of Issue:	December 15, 2006			Interest Dates:	June 1 and December 1
Date of Maturity:	December 1, 2022			Principal Maturity Date:	December 1
Authorized Issue:	$10,000,000			Payable At:	Wells Fargo Ban, N.A.
Purpose:	Library Refunding			Village Debt Serv. Fund:	Library
Interest Rates:	4-7	3.6250%	12	3.9000%	
	8	3.7000%	13	3.9500%	
	9	3.7500%	14	4.0000%	
	10	3.8000%	15	4.0500%	
	11	3.8500%	16	4.1000%	

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Payment Numbers	Tax Levy			Coupons Due On			
		Principal	Interest	Total	June 1	Amount	Dec. 1	Amount
2009	4	45,000	390,340	435,340	2010	195,170	2010	195,170
2010	5	45,000	388,709	433,709	2011	194,355	2011	194,355
2011	6	50,000	387,078	437,078	2012	193,539	2012	193,539
2012	7	50,000	385,265	435,265	2013	192,633	2013	192,633
2013	8	55,000	383,453	438,453	2014	191,727	2014	191,727
2014	9	55,000	381,418	436,418	2015	190,709	2015	190,709
2015	10	555,000	379,355	934,355	2016	189,678	2016	189,678
2016	11	1,360,000	358,265	1,718,265	2017	179,133	2017	179,133
2017	12	1,410,000	305,905	1,715,905	2018	152,953	2018	152,953
2018	13	1,465,000	250,915	1,715,915	2019	125,458	2019	125,458
2019	14	1,525,000	193,048	1,718,048	2020	96,524	2020	96,524
2020	15	1,585,000	132,048	1,717,048	2021	66,024	2021	66,024
2021	16	1,655,000	67,855	1,722,855	2022	33,928	2022	33,928
		9,855,000	4,003,654	13,858,654		2,001,827		2,001,827

VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
GENERAL OBLIGATION BONDS, SERIES 2009
DECEMBER 31, 2009

Date of Issue:	March 11, 2009			Interest Dates:		June 1 and December 1
Date of Maturity:	December 1, 2028			Principal Maturity Date:		December 1
Authorized Issue:	$10,000,000			Payable At:		Bank of New York Mellon
Purpose:	Replacement Firs Station #14, Emergency Operations Center and Public Works Facility Expansion			Village Debt Serv. Fund:		195
Interest Rates:	0041-0247	4.000%	0560-0889	4.200%	1240-1609	4.375%
	0248-0559	4.000%	0890-1239	4.300%	1610-2000	4.500%

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Payment Numbers	Tax Levy Principal	Tax Levy Interest	Tax Levy Total	Coupons Due On June 1	Amount	Dec. 1	Amount
2009	-	0	417,263	417,263	2010	208,631	2010	208,631
2010	-	0	417,263	417,263	2011	208,631	2011	208,631
2011	-	0	417,263	417,263	2012	208,631	2012	208,631
2012	-	0	417,263	417,263	2013	208,631	2013	208,631
2013	-	0	417,263	417,263	2014	208,631	2014	208,631
2014	-	0	417,263	417,263	2015	208,631	2015	208,631
2015	-	0	417,263	417,263	2016	208,631	2016	208,631
2016	-	0	417,263	417,263	2017	208,631	2017	208,631
2017	-	0	417,263	417,263	2018	208,631	2018	208,631
2018	-	0	417,263	417,263	2019	208,631	2019	208,631
2019	-	0	417,263	417,263	2020	208,631	2020	208,631
2020	-	0	417,263	417,263	2021	208,631	2021	208,631
2021	-	0	417,263	417,263	2022	208,631	2022	208,631
2022	0041-0247	1,035,000	417,263	1,452,263	2023	208,631	2023	208,631
2023	0248-0559	1,560,000	375,863	1,935,863	2024	187,931	2024	187,931
2024	0560-0889	1,650,000	313,463	1,963,463	2025	156,731	2025	156,731
2025	0890-1239	1,750,000	244,163	1,994,163	2026	122,081	2026	122,081
2026	1240-1609	1,850,000	168,913	2,018,913	2027	84,456	2027	84,456
2027	1610-2000	1,955,000	87,975	2,042,975	2028	43,988	2028	43,988
		9,800,000	7,032,050	16,832,050		3,516,025		3,516,025

VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
IEPA LOAN #1, 1994
December 31, 2009

Date of Issue:	June 10, 1994	Interest Dates:	June 10 and December 10
Date of Maturity:	December 10, 2014	Principal Maturity Date:	June 10 and December 10
Authorized Issue:	$1,711,671.24	Payable At:	Illinois EPA
Purpose:	Flood Control - Hatlen Heights	Village Debt Serv. Fund:	Fund 380
Contract No.	L170857		
Interest Rates:	3.36%		

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year	Payment Numbers	Principal	Interest	Total	Payments Due On June 10	Amount	Dec. 10	Amount
2010	31-32	102,694.77	17,606.69	120,301.46	2010	60,150.73	2010	60,150.73
2011	33-34	106,174.30	14,127.16	120,301.46	2011	60,150.73	2011	60,150.73
2012	35-36	109,771.72	10,529.74	120,301.46	2012	60,150.73	2012	60,150.73
2013	37-38	113,491.04	6,810.42	120,301.46	2013	60,150.73	2013	60,150.73
2014	39-40	117,336.52	2,964.94	120,301.46	2014	60,150.73	2014	60,150.73
		549,468.35	52,038.95	601,507.30		300,753.65		300,753.65

VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
IEPA LOAN #2, 1994
December 31, 2009

Date of Issue:	January 12, 1994	Interest Dates:	January 12 and July 12
Date of Maturity:	July 12, 2013	Principal Maturity Date:	January 12 and July 12
Authorized Issue:	$558,474.04	Payable At:	Illinois EPA
Purpose:	Flood Control - Fairview Gardens	Village Debt Serv. Fund:	Fund 380
Contract No.	L170856		
Interest Rates:	3.36%		

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year	Payment Numbers	Principal	Interest	Total	Payments Due On			
					Jan. 12	Amount	12-Jul	Amount
2010	32-33	34,675.10	4,613.74	39,288.84	2010	19,644.42	2010	19,644.42
2011	34-35	35,849.97	3,438.87	39,288.84	2011	19,644.42	2011	19,644.42
2012	36-37	37,064.65	2,224.19	39,288.84	2012	19,644.42	2012	19,644.42
2013	38-39	38,320.47	968.37	39,288.84	2013	19,644.42	2013	19,644.42
		145,910.19	11,245.17	157,155.36		78,577.68		78,577.68

VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
IEPA LOAN #3, 1994
December 31, 2009

Date of Issue:	May 1, 1994	Interest Dates:	May 1 and November 1
Date of Maturity:	May 1, 2014	Principal Maturity Date:	May 1 and November 1
Authorized Issue:	$3,695,353.72	Payable At:	Illinois EPA
Purpose:	Flood Control - Prospect Manor/N. Main	Village Debt Serv. Fund:	Fund 380
Contract No.	L17074400		
Interest Rates:	3.36%		

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year	Payment Numbers	Principal	Interest	Total	Payments Due On May 1	Amount	Nov. 1	Amount
2010	32-33	222,643.57	33,862.21	256,505.78	2010	128,252.89	2010	128,252.89
2011	34-35	230,187.23	26,318.55	256,505.78	2011	128,252.89	2011	128,252.89
2012	36-37	237,986.49	18,519.29	256,505.78	2012	128,252.89	2012	128,252.89
2013	38-39	246,050.00	10,455.78	256,505.78	2013	128,252.89	2013	128,252.89
2014	40	126,133.92	2,118.97	128,252.89	2014	128,252.89	2014	-
		1,063,001.21	91,274.80	1,154,276.01		641,264.45		513,011.56

VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
IEPA LOAN #4, 1997
December 31, 2009

Date of Issue:	November 1, 1997	Interest Dates:	May 1 and November 1
Date of Maturity:	November 1, 2017	Principal Maturity Date:	May 1 and November 1
Authorized Issue:	$1,203,550.00	Payable At:	Illinois EPA
Purpose:	Flood Control - See Gwun/Milburn	Village Debt Serv. Fund:	Fund 380
Contract No.	L17085500		
Interest Rates:	2.89%		

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year	Payment Numbers	Principal	Interest	Total	Payments Due On May 1	Amount	Nov. 1	Amount
2010	25-26	64,653.57	16,099.01	80,752.58	2010	40,376.29	2010	40,376.29
2011	27-28	66,535.57	14,217.01	80,752.58	2011	40,376.29	2011	40,376.29
2012	29-30	68,472.34	12,280.24	80,752.58	2012	40,376.29	2012	40,376.29
2013	31-32	70,465.48	10,287.10	80,752.58	2013	40,376.29	2013	40,376.29
2014	33-34	72,516.65	8,235.93	80,752.58	2014	40,376.29	2014	40,376.29
2015	35-36	74,627.52	6,125.06	80,752.58	2015	40,376.29	2015	40,376.29
2016	37-38	76,799.84	3,952.74	80,752.58	2016	40,376.29	2016	40,376.29
2017	39-40	79,035.37	1,717.21	80,752.58	2017	40,376.29	2017	40,376.29
		573,106.34	72,914.30	646,020.64		323,010.32		323,010.32

VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
IEPA LOAN #5, 1999
December 31, 2009

Date of Issue:	December 3, 1999	Interest Dates:	June 3 and December 3
Date of Maturity:	June 3, 2019	Principal Maturity Date:	June 3 and December 3
Authorized Issue:	$1,760,421.91	Payable At:	Illinois EPA
Purpose:	Flood Control - Maple/Berkshire	Village Debt Serv. Fund:	Fund 380
Contract No.	L17-1087		
Interest Rates:	2.625%		

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year	Payment Numbers	Principal	Interest	Total	Payments Due On June 3	Amount	Dec. 3	Amount
2010	21-22	91,535.56	24,970.02	116,505.58	2010	58,252.79	2010	58,252.79
2011	23-24	93,954.14	22,551.44	116,505.58	2011	58,252.79	2011	58,252.79
2012	25-26	96,436.62	20,068.96	116,505.58	2012	58,252.79	2012	58,252.79
2013	27-28	98,984.69	17,520.89	116,505.58	2013	58,252.79	2013	58,252.79
2014	29-30	101,600.10	14,905.48	116,505.58	2014	58,252.79	2014	58,252.79
2015	31-32	104,284.60	12,220.98	116,505.58	2015	58,252.79	2015	58,252.79
2016	33-34	107,040.03	9,465.55	116,505.58	2016	58,252.79	2016	58,252.79
2017	35-36	109,868.27	6,637.31	116,505.58	2017	58,252.79	2017	58,252.79
2018	37-38	112,771.24	3,734.34	116,505.58	2018	58,252.79	2018	58,252.79
2019	39	57,498.16	754.63	58,252.79	2019	58,252.79	2019	-
		973,973.41	132,829.60	1,106,803.01		582,527.90		524,275.11

Mount Prospect

MP

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
PENSION FUNDS

The Village provides pension benefits for all eligible employees through the Police Pension Fund, the Fire Pension Fund or the Illinois Municipal Retirement Fund.

The Police and Fire Pension Funds are established by state statute, but are administered locally in compliance with those statutes. IMRF is a state-wide retirement plan for non-sworn municipal employees, who work 1,000 hours or more. All employees other than sworn Police and Fire personnel are also covered by Social Security.

Police officers and firefighters receive partial vesting at ten years and full vesting at twenty years. With twenty years of credited service and upon attaining age 50, a police officer can retire at 50% of his/her last salary or his/her last year's average salary and a firefighter at 50% of his/her last salary. These percentages increase with additional years of service. Benefits for spouses and dependents are provided under both plans if the retiree dies.

Employees covered by IMRF receive vesting at eight years with benefits payable at age 60. Under IMRF, an employee receives 1-2/3% per year of his/her average base salary for the first 15 years of credited service and 2% per year after 15 years. Average base salary is obtained by using the highest 48 months of earnings during the employees last ten years of service. An employee with 20 years service would receive a pension of 35% of average base salary at age 60. In the event of death, a spouse receives 50% of the retiree's pension.

The above plans are funded by contributions from both the members of the plans and the Village and from investment income. Police officers contribute 9.91% of their salary, firefighters 9.455% and IMRF employees 4.5% plus 6.2% for Social Security.

The December 31, 2008 actuarial valuation for the Police and Fire Pension Funds were completed showing a decrease from 75.5% to 58.9% in the funding level for Police Pension while the Fire Pension funding decreased from 78.2% to 63.9%. Police and Fire investment returns were negative 13.97% and 13.04%, respectively. Returns for both pension funds fell significantly below the 8% assumption used for actuarial valuation resulting in the sharp decline in the finding level. The Village's 2010 contribution from property tax levy proceeds to the Police Pension Fund is budgeted at $2,196,000 and the Fire Pension Fund at $1,915,000. The Village contributed 8.89% of the salaries of IMRF employees during 2009 and will contribute 9.78% in 2010 in addition to 6.2% for Social Security.

The Village's IMRF and FICA contributions along with the Village's contribution for Police and Fire personnel are included in the Employee Benefits classification in each operating department. The Pension Section of the Budget includes the actual pensions paid to retired and disabled Police and Fire personnel and to two former employees who are covered by special agreements. Total pension expenditures are expected to be $6,363,800 for 2010 and $6,554,800 for 2011.

Actuarial information schedules for the Police and Fire Pension Funds are shown on the last two pages of this section. Estimates were used for 2009 and 2010.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
PENSION FUNDS

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PROGRAMS					
01 - MISCELLANEOUS PENSIONS	45,460	46,500	45,590	46,600	46,750
02 - POLICE PENSIONS	2,910,380	2,993,500	3,092,596	3,242,300	3,330,300
03 - FIRE PENSIONS	2,795,905	2,951,500	2,984,400	3,121,500	3,224,500
	5,751,745	5,991,500	6,122,586	6,410,400	6,601,550
EXPENDITURE CLASSIFICATION					
53 - PENSION BENEFITS	5,750,719	5,984,500	6,120,236	6,404,400	6,595,550
54 - CONTRACTUAL SERVICES	1,026	5,000	1,850	4,500	4,500
57 - COMMODITIES & SUPPLIES	-	2,000	500	1,500	1,500
	5,751,745	5,991,500	6,122,586	6,410,400	6,601,550
SOURCE OF FUNDS					
001 - GENERAL FUND	45,460	46,500	45,590	46,600	46,750
710 - POLICE PENSION FUND	2,910,380	2,993,500	3,092,596	3,242,300	3,330,300
720 - FIRE PENSION FUND	2,795,905	2,951,500	2,984,400	3,121,500	3,224,500
	5,751,745	5,991,500	6,122,586	6,410,400	6,601,550

BUDGET HIGHLIGHTS

The Retiree Pensions section of the budget includes a provision for pension and disability payments that are made from three Village administered pension plans.

Miscellaneous Pensions include payments to two retired firefighters who were members of the Forest River Fire Protection District when the Village took over the District in 1970. The two individuals subsequently became Village employees. As a part of a court order, the Village is making supplemental payments in recognition for time served at the Fire District.

The Police Pension Fund and the Fire Pension Fund cover all sworn personnel of the Police Department and the Fire Department. At January 1, 2010, there will be 61 individuals receiving benefits from the Police Pension Fund and 60 receiving benefits from the Fire Pension Fund, compared to 60 and 59, respectively, as of January 1, 2009.

VILLAGE OF MOUNT PROSPECT
PENSION FUNDS
01 - MISCELLANEOUS PENSIONS

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PENSION BENEFITS						
0018201-530100	Retirement Pensions	4,330	4,500	4,460	4,600	4,750
0018201-530200	Disability Pensions	10,511	-	-	-	-
0018201-530300	Surviving Spouse Pensions	30,619	42,000	41,130	42,000	42,000
		45,460	46,500	45,590	46,600	46,750
TOTAL MISCELLANEOUS PENSIONS		**45,460**	**46,500**	**45,590**	**46,600**	**46,750**

02 – POLICE PENSIONS

PENSION BENEFITS						
7108202-530100	Retirement Pensions	2,123,502	2,264,000	2,352,110	2,420,000	2,487,000
7108202-530200	Disability Pensions	342,935	275,000	341,600	372,000	388,000
7108202-530300	Surviving Spouse Pensions	280,063	284,000	270,800	270,800	270,800
7108202-530700	Refund of Contributions	3,271	10,000	-	10,000	10,000
7108202-530901	Legal Expense	22,200	15,000	12,000	15,000	15,000
7108202-530902	Medical Expense	4,585	10,000	2,736	10,000	10,000
7108202-530903	Insurance Expense	9,061	10,000	9,100	10,000	10,000
7108202-530904	Bank Charges	3,349	4,000	4,000	4,000	4,000
7108202-530906	State of Illinois Fee	8,000	8,000	8,000	8,000	8,000
7108202-530907	Seminars & Associations	-	1,000	1,000	4,000	4,000
7108202-530908	Investment Advisors	77,818	86,000	88,900	93,000	98,000
7108202-530909	Actuarial Services	1,100	1,500	1,100	1,500	1,500
7108202-530910	Portability Actuarial Studies	-	1,000	-	1,000	1,000
7108202-530911	Pension Portability Exp	33,520	20,000	-	20,000	20,000
		2,909,404	2,989,500	3,091,346	3,239,300	3,327,300
CONTRACTUAL SERVICES						
7108202-540110	Other Professional Services	353	1,000	400	1,000	1,000
7108202-540175	Organizational Memberships	563	1,000	750	1,000	1,000
7108202-540215	Postage Expense	60	1,000	100	500	500
		976	3,000	1,250	2,500	2,500
COMMODITIES & SUPPLIES						
7108202-570080	Other Supplies	-	1,000	-	500	500
		-	1,000	-	500	500
TOTAL POLICE PENSIONS		**2,910,380**	**2,993,500**	**3,092,596**	**3,242,300**	**3,330,300**

VILLAGE OF MOUNT PROSPECT
PENSION FUNDS
03 - FIRE PENSIONS

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PENSION BENEFITS						
7208203-530100	Retirement Pensions	1,845,123	1,952,000	2,017,000	2,082,000	2,147,000
7208203-530200	Disability Pensions	544,850	577,000	578,000	613,000	646,000
7208203-530300	Surviving Spouse Pensions	242,520	243,000	243,000	243,000	243,000
7208203-530400	Children's Pension	24,029	22,000	22,000	22,000	22,000
7208203-530700	Refund of Contributions	29,027	10,000	-	10,000	10,000
7208203-530901	Legal Expense	2,600	15,000	3,000	15,000	15,000
7208203-530902	Medical Expense	-	10,000	3,000	10,000	10,000
7208203-530903	Insurance Expense	10,378	12,000	10,500	12,000	12,000
7208203-530904	Bank Charges	3,699	4,000	5,000	5,000	5,000
7208203-530906	State of Illinois Fee	8,000	8,000	8,000	8,000	8,000
7208203-530907	Seminars & Associations	-	1,000	-	4,000	4,000
7208203-530908	Investment Advisors	84,529	93,000	92,700	93,000	98,000
7208203-530909	Actuarial Services	1,100	1,500	1,100	1,500	1,500
		2,795,855	2,948,500	2,983,300	3,118,500	3,221,500
CONTRACTUAL SERVICES						
7208203-540110	Other Professional Services	-	1,000	-	1,000	1,000
7208203-540215	Postage	50	1,000	600	1,000	1,000
		50	2,000	600	2,000	2,000
COMMODITIES & SUPPLIES						
7208203-570080	Other Supplies	-	1,000	500	1,000	1,000
		-	1,000	500	1,000	1,000
TOTAL FIRE PENSIONS		**2,795,905**	**2,951,500**	**2,984,400**	**3,121,500**	**3,224,500**
TOTAL PENSION FUNDS		**5,751,745**	**5,991,500**	**6,122,586**	**6,410,400**	**6,601,550**

VILLAGE OF MOUNT PROSPECT
POLICE PENSION FUND
APRIL 30, 1986 – DECEMBER 31, 2010

Fiscal Year Ending	Number of Police Officers	Assets Available	Pension Liability	Excess or (Deficiency)	Percent Funded
4/30/86	61	8,670,470	10,627,875	(1,957,405)	81.6
4/30/87	63	11,572,929	10,841,939	730,990	106.7
4/30/88	63	12,564,350	11,695,647	868,703	107.4
4/30/89	63	13,545,769	11,019,448	2,526,321	122.9
4/30/90	69	14,674,462	11,914,797	2,759,665	123.2
4/30/91	69	15,906,366	13,661,691	2,244,674	116.4
4/30/92	69	17,527,304	14,834,554	2,692,750	118.2
4/30/93	69	18,815,219	17,855,772	959,447	105.4
4/30/94	72	19,997,115	19,788,272	208,843	101.1
4/30/95	75	21,207,733	21,786,643	(578,910)	97.3
12/31/95	78	23,126,360	23,511,239	(384,879)	98.4
12/31/96	78	24,393,815	25,709,181	(1,315,366)	94.9
12/31/97	79	26,632,406	27,925,613	(1,293,207)	95.4
12/31/98	79	28,560,329	31,000,360	(2,440,031)	92.1
12/30/99	80	28,700,234	33,235,857	(4,535,623)	86.4
12/31/00	80	31,121,191	35,835,766	(4,714,575)	86.8
12/31/01	80	31,396,220	38,213,704	(6,817,484)	82.2
12/31/02	80	30,916,536	41,058,866	(10,142,330)	75.3
12/31/03	82	33,520,535	43,278,648	(9,758,113)	77.5
12/31/04	81	35,616,429	47,837,706	(12,221,277)	74.5
12/31/05	83	37,284,555	50,333,889	(13,049,354)	74.1
12/31/06	88	40,084,648	53,166,244	(13,081,596)	75.4
12/31/07	90	42,963,185	56,873,906	(13,910,721)	75.5
12/31/08	89	36,262,944	61,578,623	(25,315,679)	58.9
12/31/09	89	(Est) 39,315,838	*	*	*
12/31/10	89	(Est) 41,659,038	*	*	*

(*) Not available as of December 15, 2009.

VILLAGE OF MOUNT PROSPECT
FIRE PENSION FUND
APRIL 30, 1986 – DECEMBER 31, 2010

Fiscal Year Ending	Number of Firefighters	Assets Available	Pension Liability	Excess or (Deficiency)	Percent Funded
4/30/86	63	10,227,234	9,411,964	815,270	108.7
4/30/87	66	13,291,300	11,282,888	2,008,412	117.8
4/30/88	66	14,442,292	12,278,716	2,163,376	117.6
4/30/89	66	15,602,280	11,704,857	3,897,423	133.3
4/30/90	71	16,566,696	12,427,200	4,139,496	133.3
4/30/91	68	17,875,046	15,501,844	2,373,202	115.3
4/30/92	68	19,381,754	16,871,221	2,510,533	114.9
4/30/93	68	20,861,787	19,378,882	1,482,905	107.7
4/30/94	68	23,001,233	19,562,034	3,439,199	117.6
4/30/95	67	24,193,256	23,225,644	967,612	104.2
12/31/95	66	26,127,531	24,808,620	1,318,911	105.3
12/31/96	66	27,260,390	26,163,614	1,096,776	104.2
12/31/97	66	28,984,369	28,109,816	874,553	103.1
12/31/98	66	30,780,183	32,607,061	(1,826,878)	94.4
12/31/99	66	30,091,010	34,633,217	(4,542,207)	86.9
12/31/00	66	32,486,605	37,613,473	(5,126,868)	86.4
12/31/01	69	33,085,014	39,140,700	(6,055,686)	84.5
12/31/02	68	33,182,657	41,445,957	(8,263,300)	80.1
12/31/03	69	35,111,866	44,537,550	(9,425,684)	78.8
12/31/04	68	36,729,420	46,613,979	(9,884,559)	78.8
12/31/05	68	38,091,422	49,825,274	(11,723,852)	76.4
12/31/06	71	40,166,884	52,357,613	(12,190,729)	76.7
12/31/07	72	43,030,181	55,025,410	(11,995,230)	78.2
12/31/08	70	36,681,856	57,366,525	(20,684,669)	63.9
12/31/09	70	(Est) 39,130,076	*	*	*
12/31/10	70	(Est) 41,192,876	*	*	*

(*) Not available as of December 15, 2009.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
RISK MANAGEMENT

The Risk Management Fund (an Internal Service Fund) was established to account for the Village's Protected Self-Insurance Program. The purpose of the fund is to receive, invest and disburse all monies associated with the Village's various insurance programs. The Village initiated a self-insurance plan for medical claims on July 1, 1982 and added property and liability losses as of January 1, 1984.

Under this program, the Village's self-insured retention is $25,000 for property claims and $500,000 for workers' compensation claims. In 2005, the Village began to self-insure for liability claims up to $2,000,000. Previous to this change, the self-insurance level was $250,000. The change was made after a claims reserve study was performed showing it more cost beneficial to self-insure up to the point where HELP (high-level excess liability pool) coverage kicks in. The Village carries $66,449,805 in Excess Property Insurance, the statutory limit for Workers' Compensation, and $10,000,000 for General Liability, Auto Liability, Police Liability and Public Officials Liability.

Cannon Cochran Management Services administers workers' compensation claims and GAB Robins Inc. administers auto and liability claims.

The Village is required by state statutes to offer medical insurance to all Village retirees. Additionally, Mount Prospect Library employees are part of the Village's medical insurance group. Retirees and Library employees pay the full premium for medical insurance coverage.

In 1998 the Village ceased self insuring medical coverage for its employees and retirees and joined the Intergovernmental Personnel Benefit Cooperative (IPBC). The IPBC is an intergovernmental risk pool providing health and life insurance to its 43 municipal and other special district members. Each member of IPBC is responsible for the first $25,000 of each claim. Claims between $25,000 and $100,000 are shared between all members. All claims over $100,000 are reinsured at 100%.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
RISK MANAGEMENT

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PROGRAMS					
01 - CASUALTY & PROPERTY INSURANCE	1,345,287	967,700	1,343,162	927,700	936,200
02 - MEDICAL INSURANCE	4,910,907	5,705,136	5,715,636	5,925,898	6,272,842
	6,256,194	6,672,836	7,058,798	6,853,598	7,209,042
EXPENDITURE CLASSIFICATION					
54 - CONTRACTUAL SERVICES	-	15,000	1,000	2,000	2,000
56 - INSURANCE	6,256,194	6,630,336	7,057,798	6,851,598	7,207,042
67 - OTHER EQUIPMENT	-	27,500	-	-	-
	6,256,194	6,672,836	7,058,798	6,853,598	7,209,042
SOURCE OF FUNDS					
690 - RISK MANAGEMENT FUND	6,256,194	6,672,836	7,058,798	6,853,598	7,209,042
	6,256,194	6,672,836	7,058,798	6,853,598	7,209,042

BUDGET HIGHLIGHTS

The Risk Management budget for 2010 is $6,853,598. This is an increase of $180,762 or 2.7% from the prior year. Reductions in the Casualty and Property Insurance program were offset by an increase in the Medical Insurance program.

- **Casualty and Property Insurance** – Liability claims in 2009 are expected to come in over budget by $410,000 as a result of several open claims being settled during the year. In spite of this, no significant changes were made to the overall budget for the Casualty and Property Insurance program for 2010 as new claims experience during 2009 has been fairly positive. The workers' compensation claims budget for 2010 and 2011will remain at $500,000 as it is currently sufficient to support ongoing claims.

- **Medical Insurance** – The Village budget for health insurance will increase 3.9% from 2009. For 2010, health insurance costs were estimated at $12,682 per employee and for 2011, the estimate is $13,365.

VILLAGE OF MOUNT PROSPECT
RISK MANAGEMENT
01 - CASUALTY & PROPERTY INSURANCE

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
CONTRACTUAL SERVICES						
6908501-540110	Other Professional Services	-	15,000	1,000	2,000	2,000
		-	15,000	1,000	2,000	2,000
INSURANCE						
6908501-560001	Claims Admin - General	25,509	30,000	27,500	27,000	26,500
6908501-560101	Property Insurance	85,367	87,000	83,100	85,000	87,000
6908501-560103	HELP Excess Liability	71,774	76,500	73,500	76,500	80,500
6908501-560104	Workers' Comp Insurance	47,125	50,000	53,592	54,500	57,500
6908501-560106	Faithful Performance	2,423	2,500	2,450	2,500	2,500
6908501-560107	Surety Bonds	1,950	2,000	1,950	2,000	2,000
6908501-560108	Builder's Risk Insurance	-	-	14,870	-	-
6908501-560109	Other Insurance	196	200	200	200	200
6908501-560201	Property Claims	-	5,000	-	1,000	1,000
6908501-560202	Liability Claims	230,679	100,000	510,000	100,000	100,000
6908501-560203	Workers Comp - Med Only	18,787	15,000	17,500	20,000	20,000
6908501-560204	Workers Comp Claims	804,523	500,000	515,000	500,000	500,000
6908501-560205	Auto B I & P D Claims	80	-	-	-	-
6908501-560206	Auto Miscellaneous	21,944	25,000	15,500	20,000	20,000
6908501-560207	Village Property Damage Repair	21,751	20,000	26,000	25,000	25,000
6908501-560208	Unemployment Comp Clms	12,336	10,000	-	10,000	10,000
6908501-560209	Other Claims	843	2,000	1,000	2,000	2,000
		1,345,287	925,200	1,342,162	925,700	934,200
OTHER EQUIPMENT						
6908501-670151	Other Equipment	-	27,500	-	-	-
		-	27,500	-	-	-
TOTAL CASUALTY & PROPERTY INSURANCE		**1,345,287**	**967,700**	**1,343,162**	**927,700**	**936,200**

VILLAGE OF MOUNT PROSPECT
RISK MANAGEMENT
02 - MEDICAL INSURANCE

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
INSURANCE						
6908502-560002	Claims Admin - Medical	256,341	293,742	293,742	320,845	340,040
6908502-560112	Medical HMO	1,318,238	1,483,717	1,483,717	1,743,561	1,918,183
6908502-560113	Life Insurance	31,637	35,585	35,585	34,954	35,072
6908502-560114	Disability Insurance	-	1,500	-	1,500	1,500
6908502-560207	Medical Claims	3,263,349	3,887,592	3,887,592	3,820,038	3,973,047
6908502-560210	Other Medical Claims	3,341	3,000	15,000	5,000	5,000
6908502-560213	Refund of Medical Premium	38,001	-	-	-	-
		4,910,907	5,705,136	5,715,636	5,925,898	6,272,842
TOTAL MEDICAL INSURANCE		**4,910,907**	**5,705,136**	**5,715,636**	**5,925,898**	**6,272,842**
TOTAL RISK MANAGEMENT		**6,256,194**	**6,672,836**	**7,058,798**	**6,853,598**	**7,209,042**

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
CONTINGENCIES

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PROGRAMS					
01 - CONTINGENCIES	822,274	-	635,100	-	-
	822,274	-	635,100	-	-
EXPENDITURE CLASSIFICATION					
80 - INTERFUND TRANSFERS	822,274	-	635,100	-	-
	822,274	-	635,100	-	-
SOURCE OF FUNDS					
001 - GENERAL FUND	822,274	-	635,100	-	-
	822,274	-	635,100	-	-

BUDGET HIGHLIGHTS

Interfund Transfers are listed under the Contingencies section of the budget as they do not reflect a true expense for any cost center of the Village. No transfers have been included in the 2010 or 2011 budget.

VILLAGE OF MOUNT PROSPECT
CONTINGENCIES
01 - CONTINGENCIES

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
INTERFUND TRANSFERS					
0018901-800230 Transfer Out	822,274	-	635,100	-	-
	822,274	-	635,100	-	-
TOTAL CONTINGENCIES	**822,274**	-	**635,100**	-	-

VILLAGE OF MOUNT PROSPECT
2010 BUDGET
MOUNT PROSPECT PUBLIC LIBRARY

The Mount Prospect Public Library is a separate and distinct governmental entity and is governed by a seven member Board of Trustees. The Library Trustees are elected for six-year terms and are responsible for establishing an annual operating budget as well as governing the Library's operations.

The Mount Prospect Public Library is a municipal library under Illinois Statutes with a service area that is co-terminus with the Village's boundaries. As a municipal library, the Village is required to levy property taxes for the Mount Prospect Library. Accordingly, the Mount Prospect Library is considered a component unit of the Village of Mount Prospect and included in the Village's Annual Budget.

As of December 31, 2008, the Mount Prospect Library had 60,934 registered borrowers and a collection size of 497,650 with a circulation of 1,785,818. The Library Staff consisted of 101 full-time equivalent employees.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET SUMMARY
MOUNT PROSPECT PUBLIC LIBRARY

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
PROGRAMS					(a)
02 - LIBRARY SERVICES	8,399,402	9,450,626	9,450,626	9,715,689	-
	8,399,402	9,450,626	9,450,626	9,715,689	-
EXPENDITURE CLASSIFICATION					(a)
90 - COMPONENT UNIT EXPENDITURES	8,399,402	9,450,626	9,450,626	9,715,689	-
	8,399,402	9,450,626	9,450,626	9,715,689	-
SOURCE OF FUNDS					(a)
950 - MOUNT PROSPECT LIBRARY FUND	8,399,402	9,450,626	9,450,626	9,715,689	-
	8,399,402	9,450,626	9,450,626	9,715,689	-

(a) Figures not available as of December 15, 2009.

VILLAGE OF MOUNT PROSPECT
MOUNT PROSPECT PUBLIC LIBRARY
02 - LIBRARY SERVICES

		2008 Actual	2009 Budget	2009 Estimate	2010 Budget	2011 Forecast
COMPONENT UNIT EXPENDITURES						(a)
9509502-900110	Library - Salaries	3,963,791	4,331,877	4,331,877	4,560,532	-
9509502-900120	Library - IMRF Pension	569,989	633,263	633,263	711,643	-
9509502-900130	Library - Medical Insurance	370,233	510,950	510,950	526,363	-
9509502-900140	Library - Postage/Printing	53,924	70,650	70,650	65,675	-
9509502-900150	Library - Program Expenditures	101,757	112,824	112,824	99,325	-
9509502-900155	Library - Outside Services	39,644	58,721	58,721	67,104	-
9509502-900160	Library - Supplies	69,791	106,700	106,700	101,100	-
9509502-900170	Library - Other Expenses	109,469	96,304	96,304	113,003	-
9509502-900171	Library - Audit and Insurance	76,428	88,800	88,800	84,604	-
9509502-900200	Library - Bldg Maint	76,468	74,850	74,850	84,065	-
9509502-900210	Library - Bldg Utilities	123,981	159,800	159,800	140,192	-
9509502-900220	Library - Equip Maintenance	47,358	64,550	64,550	65,600	-
9509502-900225	Library - Equipment	96,309	133,771	133,771	129,740	-
9509502-900226	Library - Other Building Exp.	46,060	52,736	52,736	53,486	-
9509502-900230	Library - Equip Rental	27,082	27,308	27,308	32,818	-
9509502-900300	Library - Books & Print Items	379,328	419,600	419,600	411,060	-
9509502-900310	Library - Non-Print Items	147,766	199,716	199,716	167,349	-
9509502-900311	Library - Other Materials	167,785	127,272	127,272	129,852	-
9509502-900313	Library - Bldg & Equpt Fund	361,700	450,000	450,000	464,000	-
9509502-900330	Library - Gift Fund	27,518	100,000	100,000	75,000	-
9509502-900700	Library - Bond and Interest	768,021	735,934	735,934	698,178	-
9509502-900800	Library - Bond Principal	775,000	895,000	895,000	935,000	-
		8,399,402	9,450,626	9,450,626	9,715,689	-
TOTAL LIBRARY SERVICES		**8,399,402**	**9,450,626**	**9,450,626**	**9,715,689**	**(a)**
TOTAL MOUNT PROSPECT LIBRARY		**8,399,402**	**9,450,626**	**9,450,626**	**9,715,689**	**(a)**

(a) Figures not available as of December 15, 2009.

Mount Prospect

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VILLAGE OF MOUNT PROSPECT
2010 BUDGET GLOSSARY

The Budget contains specialized and technical terminology that is unique to governmental finance and budgeting. To assist the reader of the Budget document in understanding these terms, the following budget glossary has been prepared.

Abatement
A partial or complete cancellation of a levy imposed by the Village. Abatements usually apply to tax levies.

Accrual Basis
The recording of the financial transactions that have cash consequences for the government in the periods in which those transactions occur, rather than in the periods in which cash is received or paid by the government.

Ad Valorem Tax
A tax levied on the assessed value of real property (also known as "property taxes").

Advance From Other Funds
A liability account used to record noncurrent portions of a long-term debt owed by one fund to another fund within the same reporting entity. See **Due To Other Funds** and **Interfund Receivable/Payable**.

Advance Refunding Bonds
Bonds issued to refinance an outstanding bond issue before the date the outstanding bonds become due or callable. Proceeds of the advance refunding bonds are deposited in escrow with a fiduciary, invested in U. S. Treasury Bonds or other authorized securities and used to redeem the underlying bonds at their maturity or call date, to pay interest on the bonds being refunded, or to pay interest on the advance refunding bonds.

Advance To Other Funds
An asset account used to record noncurrent portions of a long-term loan from one fund to another fund within the same reporting entity. See **Due From Other Funds**.

Amortization
(1) The portion of the cost of an intangible asset charged as an expense during a particular period. (2) The reduction of debt by regular payments of principal and interest sufficient to retire the debt by maturity.

Appropriation
A legal authorization made by the Village Board which permits the Village to incur obligations and to make expenditures of resources for a specific purpose.

Assessed Valuation
A value established for real property for use as a basis for levying property taxes.

Assets
Property owned by government.

Audit
A comprehensive investigation of the manner in which the government's resources were actually utilized. A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures were in compliance with the legislative body's appropriations. A performance audit consists of a review of how well the government met its stated goals.

Available Fund Balance
That portion of fund balance collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET GLOSSARY

Balance Sheet
That portion of the Village's financial statement that discloses the assets, liabilities, reserves and balances of a specific governmental fund as of a specific date.

Balanced Budget
A budget where estimated revenues equal estimated expenditures during a single fiscal period.

Basis of Accounting
A term used when revenues, expenditures, expenses, transfers, assets and liabilities are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the cash, modified accrual or the accrual method.

Basis Point
Equal to 1/100 of one percent. If interest rates rise from 7.50 percent to 7.75 percent, the difference is referred to as an increase of 25 basis points.

Bond
A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayments of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation (G.O.) and revenue bonds. Bonds are most frequently used to finance construction of large capital projects, such as buildings, streets and major equipment.

Bond Discount
The difference between the present value and the face amount of bonds when the former is less than the latter.

Bond Ordinance or Resolution
An ordinance or resolution authorizing a bond issue.

Bond Premium
The difference between the present value and the face amount of bonds when the former is greater than the latter.

Budget
A financial plan for a specified period of time (fiscal year) that matches all planned revenues and expenditures with various municipal services.

Budget Message
A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message contains an explanation of the principal budget items, an outline of the government's experience during the past period and its financial status at the time of the message and recommendations regarding the financial plan for the coming period.

Budgetary Control
The control or management of a governmental unit in accordance with an approved budget. The purpose of budgetary control is to keep expenditures within the limitations of available appropriations and available revenues.

Capital Expenditures
Expenditures resulting in the acquisition of or addition to fixed assets such as land, buildings, machinery, and equipment.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET GLOSSARY

Capital Improvements Plan (CIP)
A multi-year, prioritized plan for capital expenditures. The Village's Capital Improvements Plan addresses capital expenditures of $25,000 or more and all proposed additions to the motor vehicle fleet. The replacement of vehicles existing in the fleet are not included in the Capital Improvements Plan but are programmed for replacement through the Vehicle Replacement Fund. The Village uses the designation "(CIP)" in the budget to identify those line-items which are in the CIP.

Capital Outlays
See **Capital Expenditures**

Capital Program
A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or other capital needs.

Capital Projects Fund
Used to account for financial resources to be used for the acquisition of construction of major capital facilities (other than those financed by proprietary funds).

Carryover (C/O)
An expenditure that was budgeted in a previous year but was not actually made and has been budgeted again in the current budget year. Carryovers are usually capital items or high-cost contractual services. Because a carryover item was recognized as a valid requirement during a previous year's budget process, it is not subject to the same high degree of scrutiny as a new request and, to the extent possible, does not compete with new requests for funding. With regard to budgeted capital purchases, the ability to designate an expenditure as a carryover removes the disincentive to defer those purchases when the useful lives of items on hand can be extended.

Cash Management
The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the balance of the highest interest and return, liquidity and minimal risk with these temporary cash balances.

Charges for Service
User charges for services provided by the Village to those specifically benefiting from those services.

Collateral
Assets pledged to secure deposits, investments or loans.

Compensated Absences
The expense incurred and the offsetting liability for accrued vacation time, personal time, and the portion of sick leave that becomes vested and will be paid at termination.

Component Units
Legally separate organizations for which the elected officials of the primary government are financially accountable.

Contingency
The appropriation of funds for future allocation in the event specific budget allotments have been depleted and additional funds are needed.

Cost
The amount of money or other consideration exchanged for goods or services.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET GLOSSARY

Debt
A financial obligation resulting from the borrowing of money. Debts of government include bonds, notes, and land contracts.

Debt Service
The payment of principal and interest on borrowed funds.

Debt Service Fund
A fund or funds established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Deferred Charges
Expenditures that are not chargeable to the fiscal period in which they were made but that are carried as an asset on the balance sheet, pending amortization or other disposition (e.g., bond issuance costs). Deferred charges differ from prepaid items in that they usually extend over a long period of time (more than five years) and are not regularly recurring costs of operation. See **Prepaid Items**.

Deferred Compensation Plans
Plans that offer employees the opportunity to defer a portion of their salary and the related liability for federal income taxes. Several sections of the Internal Revenue Code authorize certain state and local governments to provide deferred compensation plans for their employees.

Deferred Revenue
Amounts for which asset recognition criteria (e.g., a valid receivable) have been met, but for which revenue recognition criteria have not been met. Under the modified accrual basis of accounting, receivables that are measurable but not available are one example of deferred revenue.

Deficit
The excess of expenditures or expenses over revenues or income during a single accounting period.

Department
A major administrative division of the Village which indicates overall management responsibility for an operation or group of related operations within a functional area.

Depreciation
(1) Expiration in the useful life of fixed assets attributable to wear and tear, deterioration, and obsolescence. (2) The portion of the cost of a fixed asset charged as an expense during a particular period.

Disaster Response Contingency
A portion of the General Fund fund balance earmarked (designated) as a "reserve" for natural emergencies, such as floods.

Division
A segment of a department which is assigned a specific operation.

Due From Other Funds
An asset account used to indicate amounts owed to a particular fund by another fund for goods sold or services rendered. See **Advance To Other Funds** and **Interfund Receivable/Payable**.

Due To Other Funds
A liability account reflecting amounts owed by a particular fund to another fund for goods sold or services rendered. See **Advance From Other Funds** and **Interfund Receivable/Payable**.

VILLAGE OF MOUNT PROSPECT
2010 BUDGET GLOSSARY

Efficiency Measures
Performance measures which measure the cost of an activity (either in terms of dollars or work hours) per unit of output or outcome or otherwise gauge the productivity of an activity. Generally, efficiency measures in the latter category compare work successfully completed with the potential amount of work which could have been accomplished.

Encumbrance
The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures.

Enterprise Fund
A set of self-balancing accounts used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. The Water and Sewer Fund and the Parking Fund are enterprise funds.

Entity
The basic unit upon which accounting and/or financial reporting activities focus. The basic governmental legal and accounting entity is the individual fund and account group.

Equalized Assessed Valuation
The assessed valuation of a property increased by a multiplier established by the Illinois Department of Revenue which is intended to increase the total assessed valuation of all property in the County to a level that is equal to 33-1/3% of market value.

Equalization Factor
A factor determined by the State which when applied to the counties' assessed value will cause all property to equal one-third of its market value.

Expenditure
This term refers to the amount of funds paid or to be paid for obtaining an asset, goods, and services. For budget purposes, the term expenditure applies to all costs or expected commitments.

Expense
The term expense is used in full accrual accounting to report decreases in net total assets.

Fiscal Policies
The Village's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year (FY)
The time period designated by the Village signifying the beginning and ending period for recording financial transactions. Beginning January 1, 1996 the Village of Mount Prospect specified January 1 to December 31 as its fiscal year.

Fixed Assets
Assets of long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

Forfeiture
The automatic loss of cash or other property as a penalty for not complying with legal provisions and as compensation for the resulting damages or losses.

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Franchise Fee
A fee paid by public service businesses for use of Village streets, alleys and property in providing their services to citizens of a community. Services requiring franchises include telephone, natural gas and cable television.

Full Faith and Credit
A pledge of the general taxing power for the payment of debt obligations. Bonds carrying such pledges are referred to as general obligation bonds or full-faith-and-credit bonds.

Full-Time Equivalent (FTE)
A standardized unit of measure used to determine the equivalent number of full-time employees. It is calculated by dividing the total hours actually worked or planned for a job class (regular and overtime) by a standard number of hours a full-time employee would work for the job class.

Function
A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible (e.g., public safety).

Fund
An accounting entity with a set of self-balancing accounts that is used to account for financial transactions for specific activities or government functions. Seven commonly used funds in governmental accounting are: the general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, internal service funds, and trust and agency funds.

Fund Balance
Fund balance is the excess of assets over liabilities. The unreserved fund balance is the amount available for appropriation.

Fund Type
Any one of seven categories into which all funds are classified in governmental accounting. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service, and trust and agency.

General Fixed Assets
Capital assets that are not assets of any fund, but of the government unit as a whole. Most often these assets arise from the expenditure of the resources of governmental funds.

Generally Accepted Accounting Principles (GAAP)
Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB)

Generally Accepted Auditing Standards (GAAS)
Standards established by the AICPA for the conduct and reporting of financial audits. There are 10 basic GAAS, classed into three broad categories: general standards, standards of field work and standards of reporting.

General Fund
The largest fund within the Village, the General Fund accounts for most of the financial resources of the government. General Fund revenues include sales taxes, licenses and permits, service charges, and other types of revenue. This fund usually includes most of the basic operating services, such as fire and police protection, finance, inspection services, community development, public works and general administration.

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General Obligation Bonds
Bonds that finance a variety of public projects such as streets, buildings, and improvements, and which are backed by the full faith and credit of the issuing government.

Governmental Fund Types
Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities - except those accounted for in proprietary funds and fiduciary funds. Expendable assets are assigned to a particular governmental fund type according to the purposes for which they may or must be used. The measurement focus in these fund types is on the determination of financial position and changes in financial position, rather than on net income determination. Under current GAAP, there are four governmental fund types: general, special revenue, debt service and capital projects.

Grant
Contributions or gifts of cash or other assets from another government to be used for a specified purpose, activity, or facility. Grants may be classified as either categorical or block, depending on the amount of discretion allowed the grantee.

Gross Bonded Debt
The total amount of direct debt of a government, represented by outstanding bonds before deduction of any assets available and earmarked for their retirement.

Imprest Account
An account into which a fixed amount of money is placed for minor disbursements or disbursements for a specific purpose (e.g., petty cash).

Income
A term used in proprietary fund type accounting to represent (1) revenues, or (2) the excess of revenues over expenses.

Infrastructure Assets
Public domain fixed assets such as roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, lighting systems and similar assets that are immovable and of value only to the government unit.

Interfund Receivable/Payable
Short-term loans made by one fund to another, or the current portion of an advance to or from another fund.

Interfund Transfer
Payment from one fund to another fund primarily for work or services provided.

Intergovernmental Revenues
Revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

Internal Service Fund
Funds used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis; for example, the Risk Management Fund.

Interperiod Equity
The measure of the extent to which current-year revenues are sufficient to pay for the services provided by the government entity during the year, and whether current-year citizens are receiving services by shifting part of the payment burden to future years' citizens or by using up previously accumulated resources.

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Investments
Securities held for the production of revenues in the form of interest or dividends. The term does not include fixed assets used in government operations.

Joint Venture
A legal entity or other contractual arrangement in which a government participates in a separate activity for the benefit of the public and in which the government retains an ongoing financial interest.

Level of Budgetary Control
The Village Manager is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that increase the total expenditures of any fund must be approved by the governing body. Expenditures may not legally exceed budgeted appropriations at the fund level.

Levy
(Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments or service charges imposed by the Village.

Liability
Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date.

Line-Item Budget
A budget that lists each expenditure category (salaries, office supplies, telephone service, copy machine costs, etc.) separately, along with the dollar amount budgeted for each specified category.

Long-Term Debt
Debt with a maturity of more than one year after the date of issuance.

Measurement Focus
The accounting convention that determines (1) which assets and which liabilities are included on a government's balance sheet and where they are reported, and (2) whether an operating statement presents information on the flow of financial resources (revenues and expenditures) or information on the flow of economic resources (revenues and expenses).

Millage
The tax rate on real property based on $1.00 per $1,000 of assessed property value.

Modified Accrual Accounting
Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e. when they become both measurable and available). Expenditures are recorded when the related fund liability is incurred.

Net Income
Proprietary fund excess of operating revenues, non-operating revenues, and operating transfers-in over operating expenses, non-operating expenses, and operating transfers-out.

Non-Operating Expenditures
The costs of government services which are not directly attributable to a specific Village program or operation. Examples include debt service obligations and contributions to community organizations.

Non-Operating Revenues
The incomes received by the government which are not directly attributable to providing a service. An example would be interest on investments.

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Offset by Revenues (RO)
Describes an expenditure which is funded by specific revenues such as charges for services or contributions which are restricted as to their use. The Village uses this designation to identify expenditures of its General Fund (Fund 01) and Capital Improvement Fund (Fund 51) which are fully offset by specific revenues.

Operating Budget
Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled. See **Budget**.

Ordinance
A formal legislative enactment by the governing body of a municipality. It has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. See **Resolution**.

Organizational Unit
A responsibility center within a government.

Other Financing Sources
Governmental fund debt proceeds, proceeds from the sale of general fixed assets, and operating transfers in. Such amounts are classified separately from revenues on the governmental operating statement.

Other Financing Uses
Governmental fund operating transfers out and the amount of refunding bond proceeds deposited with the escrow agent. Such amounts are classified separately from expenditures on the governmental operating statement.

Overlapping Debt
The proportionate share that property within each government must bear of the debts of all local governments located wholly or in part within the geographic boundaries of the reporting government. The amount of debt of each unit applicable to the reporting unit is arrived at by (1) determining what percentage of the total assessed value of the overlapping jurisdiction lies within the limits of the reporting unit, and (2) applying this percentage to the total debt of the overlapping jurisdiction.

Performance Budget
A budget that focuses on activities rather than line items. Work load and unit cost data are collected in order to assess the efficiency of services.

Performance Measures
Specific quantitative and qualitative measures of work performed as an objective of the department.

Personal Services
Includes the compensation paid to all employees as well as the Village's share of pension, FICA and Medicare costs.

Premium
The excess of the price of a security over its face value, excluding any amount of accrued interest bought or sold.

Prepaid Items
Payment in advance of the receipt of goods and services in an exchange transaction. Prepaid items (e.g., prepaid rent and unexpired insurance premiums) differ from deferred charges (e.g., unamortized issuance costs) in that they are spread over a shorter period of time than deferred charges and are regularly recurring costs of operations.

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Program
A segment of a department or division which fulfills a specific activity or service.

Program Budget A budget which structures budget choices and information in terms of "programs and their related" work activities, (i.e., repairing roads, crossing guards, etc.). A program budget provides information on what each program is committed to accomplish in the long run (goals) and in the short run (objectives), and measures the degree of achievement of program objectives (performance measures).

Property Tax
A tax levied on the assessed value of real property (also known as "ad valorem taxes").

Proprietary Fund Types
The classification used to account for a Village's ongoing organizations and activities that are similar to those often found in the private sector (i.e., enterprise and internal service funds). All assets, liabilities, equities, revenues, expenses and transfers relating to the government's business and quasi-business activities are accounted for through proprietary funds. The Generally Accepted Accounting principles used are generally those applicable to similar businesses in the private sector and the measurement focus is on determination of net income, financial position and changes in financial position. However, where the Governmental Accounting Standards Board has issued pronouncements applicable to those entities and activities, they should be guided by these pronouncements.

Purchase Order
A document authorizing the delivery of specified merchandise or the rendering of certain services.

Reserved Fund Balance
Those portions of fund balance that are not appropriable for expenditure or that are legally segregated for a specific future use.

Resolution
An order of a legislative body requiring less legal formality than an ordinance or statute. See **Ordinance**.

Revenue
Monies that the government receives as income. It includes such items as tax payments, fees from services, receipts from other governments, fines, reimbursements, grants, shared revenues and interest income.

Revenue Bonds
Bonds whose principal and interest are payable exclusively from earnings of an Enterprise Fund.

Retained Earnings
An equity account reflecting the accumulated earnings of the Village's proprietary funds.

Salary Adjustments
An amount to be approved by the Village Board for employee salary increases either negotiated through contracts or otherwise authorized by the Board.

Self-Insurance
A term used to describe the retention of a risk of loss arising out of the ownership of property or from some other cause, instead of transferring this risk to an independent third-party through the purchase of an insurance policy.

Sick Leave Incentive
An incentive payment to employees who have accumulated a set number of unused sick days based on criteria set forth in the Village's Personnel Handbook.

Special Revenue Funds
Funds used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

Special Service Area
A financing technique used to finance special services and special improvements desired by a specific area of the Village. A tax is levied only on the particular area that will receive the special service or improvement.

Statement of Financial Position
See **Balance Sheet.**

Statement of Revenues and Expenditures
The financial statement that is the governmental fund and expendable trust fund GAAP operating statement. It presents increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in an entity's net current assets.

Statement of Revenues and Expenses
The financial statement that is the proprietary fund, nonexpendable trust fund and pension trust fund GAAP operating statement. It presents increases (revenues, gains and operating transfers in) and decreases (expenses, losses and operating transfers out) in an entity's net total assets.

Tax Anticipation Notes (TAN's)
Notes (or warrants) issued in anticipation of the collection of taxes, usually retirable only from tax collections.

Taxes
Compulsory charges levied by a government to finance services performed for the common benefit.

Tax Levy
The total amount to be raised by general property taxes for operating and debt service purposes.

Tax Rate
The amount of tax levied for each $100 of assessed valuation.

Value
As used in governmental accounting (1) the act of describing anything in terms of money or (2) to measure in terms of money.

Voucher
A written document that evidences the propriety of transactions and usually indicates the accounts in which they are to be recorded.

Working Capital
This term generally refers to current assets minus current liabilities. Some organizations may exclude certain current assets (e.g. inventory) from this general formula.

Zero-Coupon Debt
Deep discount debt issued with a stated interest rate of zero percent.

Mount Prospect

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