



Village of Mount Prospect

Community Development Department – Building Division
50 South Emerson Street
Mount Prospect, Illinois 60056
Phone: 847/870-5675 Fax: 847/870-6620

DECK SUPPLEMENT

COPY OF SIGNED CONTRACT/PROPOSAL BY PROPERTY OWNER IS REQUIRED WITH THIS APPLICATION.

IT IS THE OWNER AND DECK INSTALLER'S RESPONSIBILITY TO DETERMINE PROPERTY LINES. IF THE DECK LOCATION IS IN QUESTION AT THE FINAL INSPECTION OR CANNOT BE DETERMINED BY THE INSPECTOR, THE VILLAGE RESERVES THE RIGHT TO REQUEST A SPOT SURVEY FOR THE DECK LOCATION FROM THE PROPERTY OWNER.

PERMIT SUBMITTAL REQUIREMENTS

- Completed and signed permit application by applicant & property owner.
- Submit 4 sets of plans indicate framing sizes and spacing, post hole locations and details on any railings and stairs. [Plans Free from kiosk in various Home Center Stores] also refer to attached deck figure 1 for reference.
- Submit 4 copies of the Plat of Survey.
- Indicate on the survey Deck location using this icon 
- Indicate the overall dimensions and the distances from the lot lines and other building on the property.
Decks not allowed in an easement.

DECK REGULATIONS (Sec. 14.306, Chapter 14)

A permit may be granted only if the proposed deck is in compliance with the provisions of the Village Code. Please refer to the Village Code for the complete regulations. The following provides a brief overview.

Specifications:

Please note that these specifications are general and not comprehensive. Additional changes or suggestions may be made to ensure that all construction is performed to code.

1. Overhead electrical service lines must be 10' vertical from the deck floor and not within reach horizontally.
2. Post holes must be a minimum of 8" in diameter and 42" deep. However, if a deck is over 4' above grade, post holes must be a minimum of 12" in diameter and posts must be a minimum of 6"x6". Posts are required to support each stair stringer.
3. Galvanized post bases are required.
4. Decks over 30" high require railings; minimum railing height is 36".
5. Stairs, with 4 or more risers, has have handrails & guardrails to enclose the stairway. NO OPEN STAIR RISERS PERMITTED.
6. Railing posts shall be mounted inside of rim joists and blocked for stability.
7. Joist spans over 8' require bridging

Deck figure 1 for reference only

**DECK - SAMPLE
CROSS SECTION**

