Village of Mount Prospect Illinois

2014 Annual Budget

VILLAGE OF

MOUNT PROSPECT, ILLINOIS

ANNUAL BUDGET

FISCAL YEAR ENDING DECEMBER 31, 2014

SUBMITTED BY

DAVID STRAHL

ASSISTANT VILLAGE MANAGER

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VILLAGE OF MOUNT PROSPECT, ILLINOIS

2014 BUDGET

VILLAGE OFFICIALS

MAYOR

Arlene A. Juracek

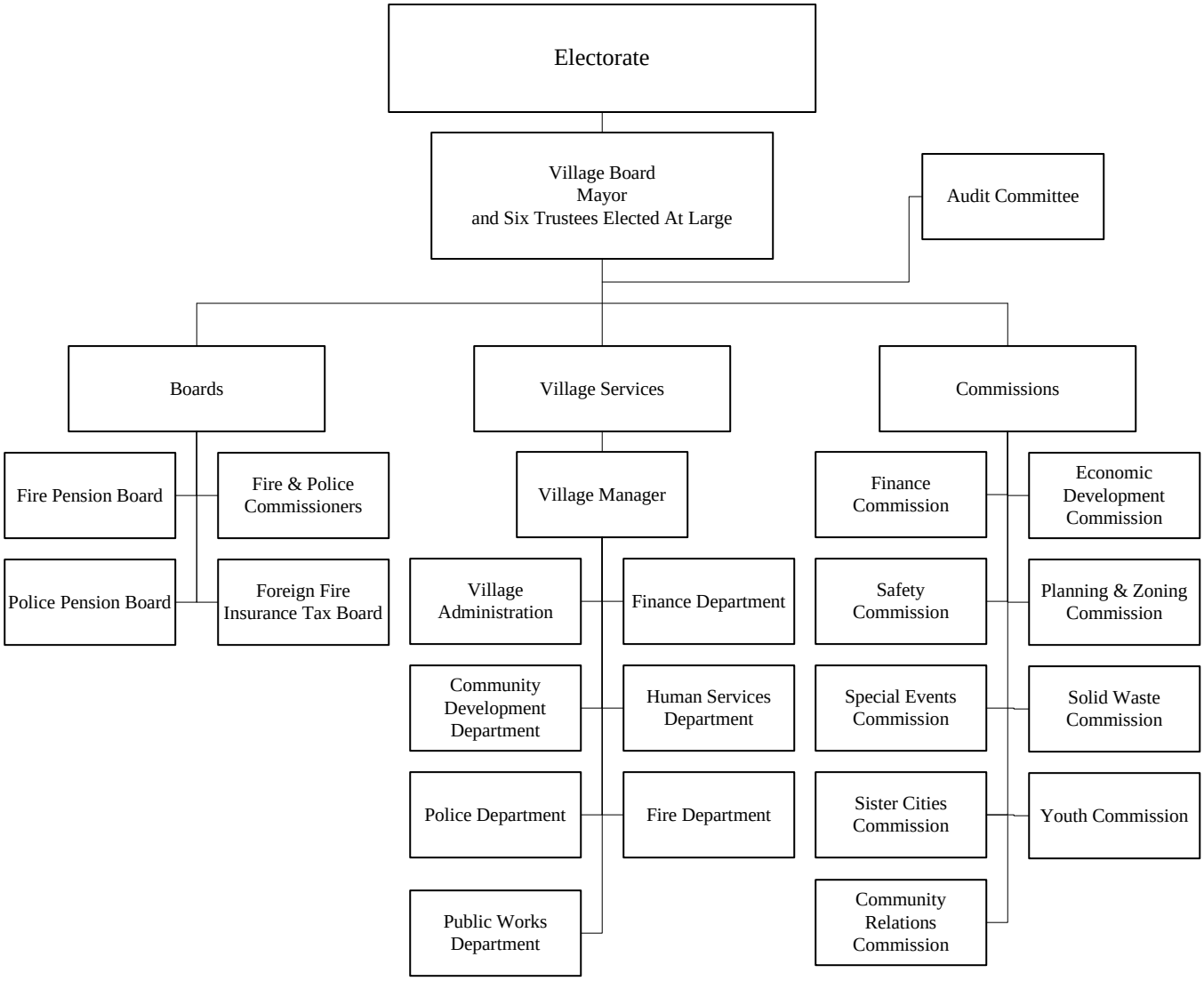
TRUSTEES

Paul Wm. Hoefert	*Steven S. Polit*
A. John Korn	*Richard F. Rogers*
John J. Matuszak	*Michael A. Zadel*

ADMINISTRATION

Michael E. Janonis	*Village Manager*
David Strahl	*Assistant Village Manager*
M. Lisa Angell	*Village Clerk*
David O. Erb	*Finance Director/Treasurer*
William J. Cooney, Jr.	*Community Development Director*
Nancy M. Morgan	*Human Services Director*
Michael J. Semkiu	*Police Chief*
John J. Malcolm	*Fire Chief*
Sean P. Dorsey	*Public Works Director*

VILLAGE OF MOUNT PROSPECT
ORGANIZATIONAL STRUCTURE



ORDINANCE NO. 6109

AN ORDINANCE ADOPTING AN ANNUAL BUDGET FOR THE VILLAGE OF MOUNT PROSPECT FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2014 AND ENDING DECEMBER 31, 2014 IN LIEU OF PASSAGE OF AN APPROPRIATION ORDINANCE

WHEREAS, the President and Board of Trustees of the Village of Mount Prospect in accordance with State Statutes, have provided for the preparation and adoption of an Annual Budget in lieu of passage of an Appropriation Ordinance; and

WHEREAS, the tentative Annual Budget for the Village of Mount Prospect for the fiscal year beginning January 1, 2014 and ending December 31, 2014, as prepared by the Budget Officer for the Village and submitted to the President and Board of Trustees, was placed on file in the Office of the Village Clerk on October 11, 2013 for public inspection, as provided by Statute; and

WHEREAS, pursuant to notice duly published on December 6, 2013, a public hearing was held by the President and Board of Trustees on said tentative annual budget on December 17, 2013, as provided by Statute; and

WHEREAS, following said public hearing, said tentative Annual Budget was reviewed by the President and Board of Trustees and a copy of said tentative Annual Budget is attached hereto and hereby made a part hereof.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MOUNT PROSPECT, COOK COUNTY, ILLINOIS:

SECTION ONE: The Annual Budget for the Village of Mount Prospect for the fiscal year beginning January 1, 2014 and ending December 31, 2014, a copy of which is attached hereto and made a part hereof, is hereby approved and adopted as the Annual Budget for the Village of Mount Prospect for said fiscal year.

SECTION TWO: Within thirty (30) days following the adoption of this Ordinance there shall be filed with the County Clerk of Cook County a copy thereof duly certified by the Village Clerk and Estimate of Revenues by source anticipated to be received by the Village in the fiscal year beginning January 1, 2014 and ending December 31, 2014, duly certified by the Chief Fiscal Office

SECTION THREE: This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form in the manner provided by law.

AYES: Hoefert, Korn, Matuszak, Polit, Rogers, Zadel

NAYS: None

ABSENT: None

PASSED AND APPROVED this 17th day of December, 2013.

Arlene A. Juracek

Arlene A. Juracek, Mayor

ATTEST:

M. Lisa Angell

M. Lisa Angell, Village Clerk

MAYOR
Arlene A. Juracek

TRUSTEES
Paul Wm. Hoefert
A. John Korn
John J. Matuszak
Steven S. Polit
Richard F. Rogers
Michael A. Zadel

VILLAGE MANAGER
Michael E. Janonis

VILLAGE CLERK
M. Lisa Angell

Phone: 847/392-6000
Fax: 847/392-6022
TDD: 847/392-6064
www.mountprospect.org

Village of Mount Prospect

50 South Emerson Street, Mount Prospect, Illinois 60056

December 17, 2013

The Honorable Arlene A. Juracek, Village President
Members of the Board of Trustees
Finance Commissioners and
Residents of the Village of Mount Prospect

On behalf of the entire staff, I am forwarding to you the 2014 Municipal Budget for the Village of Mount Prospect. The Budget incorporates all of the policies and directives established by the Mayor, Board of Trustees and Finance Commission during the August 2013 mid-year Budget review. **The General Fund Budget, as presented, is balanced.** The budget provides for a 5.0 % increase in the property tax levy and a 9.5% water rate increase, both supporting the Village's operating budget. The larger than usual increase to the water rate is necessary to cover the increased cost for water purchases that resulted from planned increases by the City of Chicago**. The rate increase scheduled by the City of Chicago for 2014 is 15%.** Two additional tax/fee increases supporting the Village's capital program are also included in the 2014 budget. The increases that go into effect January 1, 2014 include a $0.02 increase in the local motor fuel tax and $3.75 increase in the monthly refuse collection charge.

Total budgeted expenditures for 2014 are $116,983,802 and represent an increase of 16.6% from the amended 2013 Budget. The Village's Operating Budget will see an increase of $831,152, or 1.4% from the preceding year. The Capital Budget increased $14.2 million from the prior year and totals $32.5 million. Several larger capital projects related to flood control and street resurfacing account for the increase.

INTRODUCTION

Development of Mount Prospect's annual budget is the single, most important administrative responsibility of the Village's management team. At a primary level, the Budget document represents the Village's plan for expected expenditures over the coming fiscal year and identifies the means by which those expenditures will be financed. At a higher level, the annual Budget should be reviewed as part of a larger, long-range strategy to maintain Mount Prospect's strong financial condition; i.e., its ability to finance a desired level of service on a continuing basis.

Within that broader strategy are a number of critical factors which must be constantly monitored, reviewed, and acted upon. Those factors include the Village's ability to: (1) maintain desired levels of services; (2) provide a reliable and equitable means of funding those services; (3) withstand local, regional

and national economic fluctuations and (4) meet the demands of natural growth, decline and change. It is within this broad strategy that the annual Budget must be reviewed.

The Budget process itself represents an opportunity to not only monitor the Village's present financial condition but also to impact its future condition through the intense planning and oversight that goes into the preparation of the document. The planning process includes:

- Establishing which services will be provided and at what levels. Inherent in that discussion is identifying core/critical mission services and programs.
- Determining the most effective and efficient way to provide those services; including the propriety of contracting out, eliminating or combining departments, services and programs.
- Providing adequate personnel, supplies and equipment to achieve expected results.
- Defining the scope and timing of major projects.
- Identifying the revenues necessary to fund the services to be provided.

Oversight comes through scrutiny of the Budget by the Village's elected officials and Finance Commission in the context of policy determinations arrived at over the course of the previous year and the Village's own internal controls. The decisions made during this planning and oversight process will necessarily have a profound effect on the Village's future direction particularly when viewed in the context of the four factors identified previously. More than ever the four factors present special challenges as we begin the 2014 Budget review process.

The "Great Recession of 2008" may have subsided in terms of national economic growth, but the effects continue to be felt on a state and local level. The "Fiscal Cliff" that was talked about so much over the last several years did not take place; however, there were significant reductions in the federal budget due to sequestration. There also remains political gridlock in Washington, D.C. to address the ongoing national fiscal issues.

The diversity of the Village's revenue stream has helped weather the economic impact; however, several major revenue sources remain flat or have even decreased falling short of projections (sales and telecommunication tax) while others (real estate transfer and state income tax) have shown positive growth. Therefore, the signs of the economic recovery are not necessarily across-the-board for revenue growth at the local government level. Unfortunately, overall expenditure growth continues to exceed revenue growth on an annual basis which has necessitated programs to remain in maintenance mode as they have been in previous years.

There has been extensive discussion over the past year by the General Assembly in Springfield regarding public pension relief and the overall business environment that exists in the state by virtue of inaction or inadequate direction by the legislature. The ultimate solution for the public pension issue may not have a direct impact on Mount Prospect since the public pensions in discussion are for the state employees, but there may be changes that reach down to the local level. The impact that may filter down is the shifting of state funding of pensions away from local governmental agencies that currently receive shared or collected state revenues. State revenues that could be impacted include the local sales tax, personal property replacement tax, and income tax. Among the items that continue to impact the statewide economy is the high unemployment rate and excessive business expenses including Worker's Compensation in comparison to other states.

The state was downgraded several times by bond rating agencies due to their lack of progress in resolving these items, particularly pension reform. Conversely the Village has been able to maintain a very strong bond rating from fiscal policies in place. This strong bond rating has made borrowing much less expensive for our residents especially in comparison with the state bond rating level. The state also continues to juggle revenue payments to local government due to their cash flow situation which requires the Village to utilize reserves to cover day-to-day needs. The budget manipulation by the state is a result of political gridlock and not actually having a balanced budget without significant borrowing to meet the general operating needs of the state. By contrast the Village presents a balanced budget annually that does not rely on borrowing to fund general operational needs.

There appears to be no end in sight of the general gridlock at the state and federal level. The Village and Northwest Municipal Conference has focused its legislative objective over the past several legislative sessions on, "please do no more harm" in terms of fiscally unfriendly mandates. This position has had some success, but has not necessarily transferred directly to getting legislative relief from the existing mandates that drive up operating expenses of the Village.

In another example of political shifts of fiscal responsibility, Cook County has initiated an effort to eliminate small unincorporated pockets near or surrounded by municipalities so that the County would no longer have to provide services. While there are a couple of these pockets surrounded by Mount Prospect, such annexations do not make fiscal sense to the Village in terms of revenue generated and infrastructure upgrades necessary or services required.

In addition, the City of Chicago raised their water rates by 25.0% in 2013 and plan to increase rates by 15.0% annually through 2016. This increase was imposed to generate additional revenue for the City of Chicago to catch up on their deferred water system infrastructure maintenance. Ironically, the Village as part of the water consortium (JAWA) had already paid for the infrastructure necessary to convey lake water to the Northwest suburbs and any infrastructure improvements that Chicago may undertake will not directly benefit Mount Prospect rate payers. The Village has diligently maintained its water system infrastructure through regular maintenance funding so that situations that have befallen Chicago will not happen in Mount Prospect. Another cost impact to the Village water system customers will be the relocation of the primary JAWA supply main that parallels the I-90 (Jane Adams) Tollway as a result of the current road widening project. This relocation will be a significant capital expense due to the size of the main that needs to be relocated while in constant operation. The agency is working diligently to lessen the impact of the cost of relocation to all member municipalities.

Going into the 2014 Budget preparation process, staff was faced again with a General Fund deficit of $323,900. As with past budgets, the General Fund, as presented, was balanced through expenditure reductions and expenditure deferrals. Staff reductions that took place in 2011 have not been reinstated except for the crime prevention unit consisting of one police officer. The loss of 30 full-time positions across the organization has impacted operations at all levels. One of the most significant was the disbanding of the traffic unit in the Police Department and one individual compared to two in the past now staffs the crime prevention unit. The Fire Department changed minimum manning levels and run configurations due to staff reductions. The Community Development Department has contracted out for building inspections leading to improved service delivery and shorter wait times for inspections at lower cost to provide those services. All departments and divisions were impacted at some level due to the staff reductions.

The limited economic recovery and stagnant revenues remain a challenge for the Village. The Village Board continues to be sensitive to the precarious financial circumstances of residents and businesses by limiting revenue increases used to support operations, to minimal property tax increases and a pass-through of Chicago's recent water rate increase. However, the prolonged stagnant revenue situation continuing for several more years into the future will likely require additional discussions relating to tax and fee increases in order to address the structural imbalance of revenue growth and expenditure growth.

A FEW WORDS ABOUT THE BUDGET

The following points are offered to provide background and insight into the Budget preparation process and the philosophy employed therein:

The 2014 Budget coincides with the **calendar year**. It also includes a **Forecast Expenditure Plan** for the following year-2015. Both of these features continue to prove helpful in planning for and bidding out capital projects, determining with greater accuracy property tax levy requirements and, in general, making the Budget documents a more useful planning tool. There was additional attention paid to the 2015 forecast budget to improve planning for the next budget cycle during the preparation of the 2014 budget. This additional scrutiny to the 2015 budget consisted of additional detail as to what projected projects and costs are likely to most impact the forecast budget instead of a standard across-the-board percentage increase for budgeting purposes.

We continue to approach the Budget with the philosophy of creating **"cost centers"** as a way of accurately reflecting the cost of doing business. For the most part, these cost centers are department-based so that when looking at a particular department's budget; i.e., Police, one gets a true picture of the cost of providing Police services to the residents and businesses of Mount Prospect.

A critical element of this budgeting philosophy is the use of **"lease payments"** (transfers between funds treated as "quasi-external transactions" for budgeting and accounting purposes). Lease payments recognize that departments have need, on a continuing basis, for certain essential capital equipment such as computer replacement, vehicle replacement, as well as ongoing vehicle maintenance. These lease payments (which are recorded as expenses to each department) over time will provide the cash necessary to fund the expense of such items.

The Village Board has in place a **fund balance policy** to govern both spending and fund balance levels for all operating and capital funds. This policy is designed to ensure that adequate revenues are available on an annual basis to fund essential projects. It also provides for building and maintaining an adequate fund balance that provides both a safety net during lean times and flexibility to address unforeseen needs. The complete fund balance policy is included in the introduction section of this document.

The 2013 amended budget for the General Fund reflects a deficit of $$628,000. General Fund reserves are estimated to total $10,937,000 by the end of the year. As a percent of fund balance, General Fund reserves will be 23.9% at December 31, 2013. Maintaining a 25% General Fund reserve (of subsequent year General Fund expenditures) is the standing policy of the Village Board. Fund balance as a percent of expenditures will continue to be under considerable stress over the next several years due to a structural imbalance of revenue growth versus expenditure growth.

A planned update to the Village's strategic plan; last undertaken in 2007 will take place during the first quarter of 2014 (see page 28 for the list of goals). The update is intended to review and identify the previously established ten priorities as to whether the priorities need to be altered for long term direction. In addition, this process will need to include a discussion regarding long term revenue generation levels as it relates to expenditures. Village revenue growth continues to fall short of annual expenditure growth and there are no other budget options available to absorb this differential any longer. The Village has not reviewed the option of increased general fees and permit fees for a significant number of years. This review will need to be part of the discussion early in 2014 so that any decisions whether to change fees or not are in place prior to the start of the 2015 budget process.

2013 YEAR END REVIEW

As 2013 concludes the citizens voiced their satisfaction as to the direction the Village is progressing through the reelection of three incumbent trustees and the election of a new Mayor in an uncontested election. The Village's current fiscal condition continues to improve incrementally each year; therefore, prudent long-term fiscal management will continue assuming the existing level of revenue growth will be limited. However, the incremental increase in revenues continues to fall short of the natural expenditure growth.

The year 2012 saw a break in significant storm events that required extensive staff effort during several incidents throughout 2011. However, the Village did experience a major rain event in April in which the Des Plaines River reached record flood levels. Public Works crews worked to utilize the existing Levee 37 floodwall to contain overland flood waters in the Northeastern portion of the Village. Some residents were impacted by street flooding when the storm sewer was surcharged in that area, but the water quickly receded once capacity was restored through pumping out the storm sewer. For the record, the rain event in April was the third record rain event in the last three years.

At the request of the Village Board, the Finance Commission developed various options for funding the annual street program. These funding options address revenue shortfalls in the annual program and support a bond issue used to pay for resurfacing a backlog in streets that has grown to over 13 miles. The Village Board has reviewed several of the options and approved a five-year smoothed plan for implementing fee and tax increases to support the street program.

The five year smoothed plan will reallocate property tax levies in 2013 and 2014 between the General, Refuse and Debt Service Funds, increase the annual direct charge for refuse collection over a five-year period by $158.00, increase the local motor fuel tax by $0.02, and increase the vehicle sticker fee by $9.00.

- The direct charge for refuse would increase $45.00 in each of the first three years of the plan and see an additional increase of $15.00 in year four.
- The local motor fuel tax increase of $0.02 per gallon occurs in year one of the plan.
- Increase the vehicle sticker fee by $4.00 in year two of the plan with an additional increase of $5.00 in year three of the plan.
- Beginning in year five of the plan, the annual fee for refuse collection will be tied to the increase charged by the hauler contracted by the Village. For illustration purposes a 3.0% annual increase ($8.00) was used for 2018.

Reserves totaling $400,000 from the Street Fund and $1.8 million from the Refuse Fund will be used in the first three years of the plan to allow for a smoothed approach in increasing the direct charge for refuse and supplement the resurfacing program.

The economic recovery continues at such a slow pace it is hard to notice a growth in revenues especially compared to prerecession level growth. The growth in revenue that has occurred does not fund the natural growth of expenditures which for the most part has been maintained at prerecession levels in several instances. The labor contracts that were completed in 2012 and 2013 will provide a measure of personnel expenditure predictability through 2015 and 2016 depending on the contract.

A partial list of other significant activities and notable achievements in 2013, **along with looming challenges in 2014 and beyond include:**

- The Village's *STREET IMPROVEMENT PROGRAM* saw approximately six miles of local streets resurfaced at a cost of $490,000 per mile. **It should be noted that due to dwindling revenues we currently have a 13.3 mile backlog of streets in need of resurfacing at an estimated cost of $7 million. During the budget process for 2014, the Village Board approved a street funding plan developed by the Finance Commission to address the resurfacing backlog and provide sufficient funding of the annual street program. Funding in 2014 will come from a $0.02 increase in the local motor fuel tax and reallocation of vehicle sticker revenue ($1.3 million) made possible by an increase in the direct charge for refuse collection, and reserves in the Street and Refuse Funds.**

- Another road construction project completed was the Kensington Road Reconstruction Project. The improvements included: complete removal of the existing pavement and reconstruction of the roadway, installation of curb and gutter, construction of a continuous center left turn lane, elimination of roadside ditches by constructing storm sewers, sidewalk installation along the north side of the right-of-way, continuous street lighting, and addition of a right turn lane from eastbound Kensington to Elmhurst Road. A right turn lane was also added from westbound Kensington to Rand Road. The total project cost was $3,300,000, utilizing federal and state funding with a Village cost of $190,000. Following completion of the project, the jurisdiction of the roadway will transfer from IDOT to the Village of Mount Prospect.

- The Village completed the first year of an eight year program to rehabilitate each of the eight sanitary sewer relief stations located along Weller Creek. The relief stations are used to provide relief to the Village sanitary sewer system when MDRWGC interceptor sewers become surcharged. In 2013, George Street North relief station was replaced with a new pump station including the installation of new pumps, guide rails and controllers, along with all associated wiring and other electrical control equipment. The total project cost is projected to be approximately $180,000.

- 2013 saw the completion of the ninth year of a 10-year commitment to rehabilitate approximately 260,000 LF of *COMBINED SEWER MAINS* ranging in size from 8" to 72" diameter. As part of this year's effort, over 5,900 linear feet of combination sewer were repaired using the cured-in-place (CIPP) lining process. In addition, approximately 303 linear feet of severely failed (Category 3) combination sewer pipe was excavated and replaced. In total, during the first nine years of this program 76,891 linear of feet of pipe has been lined and 1,460 linear feet of pipe has been replaced. One hundred percent of all Category 4 and 5 defects and 30% of category 3 defects have been repaired to date. Total water and sewer funds expended during 2013 are projected to be approximately $765,000.

- The Village began addressing FLOOD CONTROL through a $10 million bond sale to fund public flood control improvements that were identified by a comprehensive flood study that grew out of the 2011 flooding events. This bond sale did not add any additional tax burden to the residents since the new bonds replaced debt supported with existing revenues.

- 2013 was another devastating year for the Village's *URBAN FOREST*. A myriad of threats continued to converge during the year resulting in a dramatic number of parkway tree removals. During the year, 1,077 Village-owned trees were lost to Dutch Elm Disease, Elm Yellows, Emerald Ash Borer, other diseases, and natural decline. Historically, only about 400 trees are lost in a typical year. Through efficient utilization of resources and tight fiscal management, the Village has been able to keep pace with the increased volume of removals. In addition, due to the availability of Village funds and low market prices, the Village was able to plant 995 replacement trees – one of our largest plantings ever.

- In addition to fighting the advancement of EAB, the Village was hit by a severe thunderstorm on the evening of July 19. The storm featured winds in excess of 55 mph resulting in the damage of 592 Village-owned trees; 35 requiring complete removal. Public Works crews spent a week of 12-hour days clearing debris and performing house-to-house collection of limbs and brush in the wake of the storm.

- The Forestry division updated the Village's Urban Forest Management Plan. In 2012 the Village was awarded grant funding to update the Village's 1993 Urban Forest Management Plan. Consultants from Urban Forestry LLC worked with staff to develop the new plan. The plan examines the past, present and future of the Village's urban forest management activities. In addition, the plan details the current condition of the Village's urban forest and identifies challenges expected in the future.

- Severe weather did once again visit the Village by way of record setting flood events that occurred between April 17 and 23. During the early morning hours of April 17 and 18, the Village received approximately 5.55" of rain in a five hour window combined with significant rainfall in southern Wisconsin resulting in the record crest of the Des Plaines River at 10.92 feet on April 19. Public Works crews, with only a few hours notice, worked through the early morning hours of April 18 to construct a 600 foot temporary floodwall to hold back the rising waters of the Des Plaines River. Public Works' efforts were successful in preventing catastrophic flooding in the New Town Subdivision (Northeast portion of Mount Prospect). In addition to the river flooding the rain caused a number of State and local roads to be impassable for several hours. Fortunately, by the end of the day the sewer system was able to recover and most flood waters had subsided. Nonetheless, over 160 homes and businesses reported flooding on April 18. The total estimated cost of the flood was $181,924. No Federal assistance was received.

- The FIRE DEPARTMENT saw significant staffing changes in 2013 with the retirement of the Deputy Chief, the succession plan worked seamlessly with the internal promotion of a new Deputy Chief and a new Battalion Chief. The department also conducted a Lieutenant promotional exam to establish an eligibility list, replaced office furniture in the fire administration offices, and instituted a new web based roster program. The fire prevention bureau received a Federal Emergency Management Agency (FEMA), Fire Prevention and Safety Grant, for $29,425. The grant will provide free smoke alarms for seniors, 65 and older, in over 350 homes.

- On the *ECONOMIC DEVELOPMENT* front, activity is starting to pick up. Randhurst is completed and is actively leasing. Among the increased leasing activity at Randhurst include the restaurant's Black Finn, E&O, and Panera coming on line this year. Other significant developments include: Caremark occupied/opened a 180,000 square foot distribution facility on the south end of the Village, Aldi's relocations and expansion, Ross Dress for Less, LA Fitness all opened at the Mount Prospect Plaza, Fresh Thyme grocery is taking over the former Sport Authority location filling a vacant big box location and the opening of Chick-Fil-A across from Randhurst.

- The *COMMUNITY CONNECTION CENTER (CCC)* celebrated its 4th anniversary in August 2013. First opened in August 2009, the CCC is a collaborative effort by the Village (Human Services and Police), the Mount Prospect Public Library and a number of education and social services agencies to bring much needed social, educational and cultural services to an area of town with a high concentration of low/moderate income families and many recent immigrants. Since its opening, requests for assistance from constituents has been in the high six figures. The Human Services and Police Departments have worked diligently in the last year to enhance their partnership. Patrol Officers continue to make referrals through the Community Connection Center to the Human Services police social worker with the goal of preventing future criminal activity.

- The *POLICE AND FIRE DEPARTMENTS* continued to focus on their respective core missions and transitioned to a new digital radio system as part of the Northwest Central Dispatch System (NWSDS) of which Mount Prospect is a member. The Police Department conducted a new hire test to establish an eligibility list for patrol officers. The Police Department also transitioned to a new and technologically improved mobile video recording system for all of its patrol vehicles to record traffic stops.

- *ENTERPRISE RESOURCE PLANNING (ERP)* software system implementation has been completed for the most part with all major modules in full operation. The Utility Management (water/sewer and refuse billing) module went live in January 2013 which will improve business process efficiency. Additionally, staff continues to work closely with New World Systems to bring improvements to their suite of software, including upgrades to the Community Development module, improved mobility features, and enhanced on-line permitting and licensing. Related to the project, the Village continues to participate in the Illinois local-users group. The users group meets regularly throughout the year with other municipalities to help each other address business process needs using the software, as well as advocate for software suggestions and address unresolved issues.

All departments have continued to perform extremely well and deliver high quality services during the economic recovery period and reaching out to residents that need additional attention, such as seniors and lower income residents. We also endeavor to keep the community informed through the continual evolution of our cable television channels, web site, newsletter, numerous publications, local newspaper press releases, and the use of social media venues. The Village's Annual Budget and Audit Documents were again recognized for their clarity and usability and Mount Prospect was recognized as Tree City U.S.A. for the 27th consecutive year.

2014 BUDGET

The 2014 Budget represents the Village's plan for expected expenditures over the coming year and identifies the means by which those expenditures will be funded. **The General Fund Budget, as presented, is balanced and totals $45,809,066. Without the 5.0% property tax levy increase there would have been**

a deficit of $823,895. Several large cuts were made to bring the General Fund into balance. Included in the cuts were reductions in the tree and sidewalk programs and EAB reforestation effort.

Items of note regarding the 2014 Budget include:

- The total village budget for 2014 increased 16.6% from the prior year and totals $116,983,802. Total revenue expected for 2014 is $108,812,217. Bond proceeds and other prior year reserves will be used to support the spending plan. The General Fund budget increased $864,440 or 1.9% from the prior year and totals $45,814,066. The Village's Operating Budget (that part which funds the Village's day-to-day operations) shows an increase of 1.4% and totals $61,975,624. The Operating Budget includes a significant portion of the General Fund budget as well as refuse disposal, water and sewer service, and various special revenue activities.

- The increase in the 2013 **Property Tax Levy** (payable in 2014) is 5.0% for a total levy of $17,301,767. That portion of the tax levy allocated for operations is set to decrease 0.6% or $55,636 from the prior year while the portion for debt service on municipal debt increased $492,558 or 27.7%. It is important to note that the portion of the levy attributable to the payment of debt service is at 13.1% of the total levy. This ratio is very low and along with strong fund balances, and a diversified revenue base, reflects favorably with bond rating agencies. The increase to the portion of the levy allocated to pensions increased $386,972 or 7.8% from the prior year. A change in the actuarial assumptions attributed to the higher than expected increase for pensions.

- Personal service costs in 2014 are estimated to be $40,806,669. This is an increase of $1,228,876 or 3.1% from 2013. A 2.0% wage increase is included in the budget for all non-union employees and collectively bargained groups. Medical insurance expenditures are projected to increase between 8% and 9% while the IMRF contribution rate is essentially flat.

- The Capital Budget increased $14.2 million or 77.4% from the prior year and totals $32,454,030. The large increase from the prior year is due significant flood and street projects planned for 2014.

- The Water and Sewer Fund budget for 2014 has **decreased $737,463** from the prior year to $14,131,653. The original 2013 budget was amended from $12,842,921 to $14,869,116 as a result of carryover capital projects. Projects planned for 2014 include $800,000 for combined sewer improvements, $575,000 for an emergency back-up generator at Well #1, $850,000 for elevated water tank repairs and $500,000 for AMR system improvements. A 9.5% water rate increase (per plan) is included in this Budget. As stated previously, this extraordinary increase is necessitated by the City of Chicago's announced increases in water rates.

2015 FORECAST

The 2015 Forecast Budget is currently showing total projected expenditures of $105,442,274, excluding the Library. This represents a 9.9% decrease from 2014. The decrease is primarily due to capital projects and equipment purchases deferred from prior years. General Fund expenditures for 2015 are forecast to increase $1.6 million or 3.4%.

The projected Property Tax increase for the 2014 Levy year (2015 Budget) is 4.5% with the portion allocated for operations increasing 3.8% while the portion for debt service on municipal debt increased $20,889 or 0.9%. The projected increase to the portion of the levy allocated to public safety increased 7.0%. **The 2015**

General Fund Forecast Budget, as presented, is currently showing a deficit of $596,285. Staff will address the 2015 Budget deficit very early in 2014.

ACKNOWLEDGMENTS

Preparation of the Budget is always a long and arduous task. Substantial deliberation and difficult decisions are made throughout the preparation phase of the process. The Finance Commission and Village Board's review and amendment of the Budget will strengthen it and set the course for addressing future revenue and expenditure discussions. I wish to thank all management team members for their cooperation and support in preparing this Budget. Their commitment and that of their staffs to provide Mount Prospect residents and businesses with low-cost, yet high-quality services is evidenced throughout this document.

Special thanks are in order for Finance Director David Erb. Without his considerable talents, this Budget would not have been possible. Special recognition is also in order for the Deputy Finance Director Lynn Jarog, Accounting Supervisor Tricia Farkas and Accountant Nancy Warnock as well as the entire Finance Department staff who labor under very trying conditions during the Budget preparation process. Last but not least, a big thank you to Doreen Jarosz who skillfully pieces together this Budget Message each year from many drafts and countless edits.

CONCLUSION

Municipal government is constantly implored to act like a private business. In Mount Prospect, we do practice many of the attributes of a well-run business. We do so even though we do not benefit from the same flexibility and freedom that the private sector enjoys. We cannot, to a great extent, pick and choose the products and services we provide. We cannot pick and choose our customers. We cannot just close our doors when market conditions become unfavorable nor can we move to a new location where the economy is better and the problems less intractable. Our decisions are made in public rather than in the safety and security of a closed boardroom.

The layoffs for 2011 came, not in the face of reduced demand for services, but rather from a precipitous drop in revenues. Unlike the private sector, our demand for services has not dropped off and in many cases has increased due to the economic downturn. Yet, as was highlighted previously, Mount Prospect municipal government has long been recognized for providing its residents with cost-effective, quality services. The result is that the community continues to be viewed as an outstanding place to live, work, and raise a family.

As we move into 2014, we will need to constantly monitor our revenue estimates and be prepared to make expenditure adjustments as necessary. Likewise, we will need to start planning in earnest for 2015. The financial health of the Village must remain the #1 priority of the Village Board and Administration in 2014 and beyond.

Issues such as crime, gangs, societal problems, property maintenance, infrastructure needs and the provision of basic municipal services all compete for limited resources, yet each requires our full, unfailing attention. Difficult decisions regarding the allocation of limited resources will be a constant challenge in years to come. Urban and societal issues will increasingly place more demands on our service delivery system, especially as the Federal and State levels of government continue to shift responsibility for the provision of basic social and welfare services to the local level.

We are confident in the knowledge that Mount Prospect's underlying financial condition remains solid and the community's collective will to prosper is unflinching. Each year, our stewardship of the community begins with the preparation of the annual Budget. The 2014 Budget represents a plan that balances current economic realities with our need to continue to provide high quality core services to the residents and businesses in our community. **However, the current amount of revenue growth does not adequately match the expenditure needs of the Village which has resulted in significant reductions in programs. These reductions have become acute since there is no longer an opportunity to shift budget resources from one "bucket" that is earmarked for one program to another without impacting a program to the point that there will be dramatic ramifications. The Village has deferred funding of the vehicle maintenance and computer replacement programs in an effort to help balance past and current budgets. These options are no longer available since the "buckets" have not had the chance to refill and reserves are now reduced to policy levels. Therefore, there is a need to enter into a serious dialogue early in 2014 to review revenue options including permit and general fees to address the growth in expenditures.**

We can continue to expect difficult decisions over the coming months and early in 2014 as we pursue our quest to keep Mount Prospect a strong, vital community. Regardless of these looming adversities, we remain optimistic that in the final analysis, the community will be well served by the deliberation we will engage in, and the resulting decisions made over the coming months.

Finally, on behalf of the entire staff, we would like to acknowledge and thank the Village Board and Finance Commission for their individual and collective support in providing the necessary leadership to carry out our daily mission of providing Mount Prospect residents and businesses with a full range of high-quality municipal services.

DAVID STRAHL
Assistant Village Manager
DS/dj

I concur with this budget message.

Michael E. Janonis
Village Manager

LONG-TERM FINANCIAL POLICIES

In its budgeting activities, the Village seeks to adhere to defined long-term financial polices. These policies are designed to provide a general framework for which to make budgetary and programmatic decisions while maintaining the Village's solid financial condition. These policies have been formally adopted by the Village Board and cover three (3) specific categories:

Revenues
Expenditures
Financial Planning

The policies were developed in accordance with the Government Finance Officers Association's (GFOA) *Recommended Practices* for Budgeting and Fiscal Policy.

The Village maintains the following long-term financial policies for revenues:

- **Maintain a diversified revenue structure.** It is the desire of the Village to create and maintain a well diversified revenue structure to reduce the impact to operations resulting from a shortfall in a single revenue source. Surpluses in general Village revenues not allocated to the annual operating budget are subsequently committed to support expenditures for capital items such as infrastructure and equipment.

- **Five-year projections for revenues of major operating and capital funds.** The Village will perform five-year projections for several major operating and capital funds. This includes the General, Motor Fuel Tax, Capital Improvement, Downtown Redevelopment, Street Improvement, Flood Control, Water & Sewer and the Village's two (2) Parking Funds. The projections are updated annually as part of the *Five-Year Capital Improvements Plan* document.

- **Limit total property tax levy increases to 5% annually (exclusive of the Library).** Although the Village is not restricted in its annual levy of taxes, the governing Board adheres to a self-imposed cap on the annual increase in the property tax levy. This will limit the Village's dependence on a single source of revenue and prevent property owners from being overburdened from spikes in their tax bill.

- **Setting of fees and user charges.** The Village will set user fees for each enterprise fund (e.g., Water & Sewer) and funds supported by a dedicated funding source sufficient to support ongoing operations. This includes annual operating expenses and capital expenditures funded by debt service or on a pay as you go basis.

- **Use of one-time revenues.** The Village will not allocate one-time revenues towards the funding of continuing operating expenses. Any one-time revenue (e.g., sale of village property) will be used to fund a one-time capital expenditure.

LONG-TERM FINANCIAL POLICIES (continued)

The Village maintains the following long-term financial policies for expenditures:

- **Annual budget with budget forecast.** The Village will prepare an annual budget document detailing approved expenses in year one along with a budget forecast for year two to help better project budget needs into the future.

- **Maintain the General Fund fund balance at 20% - 30% of subsequent year budgeted expenditures.** An adequate level of fund balance is essential to reduce potential current and future risks (e.g., revenue shortfalls and unanticipated expenditures) and to ensure stable tax rates.

- **Maintain the fund balance of each debt service fund supported by property taxes at an amount equal to the next interest payment.** Due to the timing of the receipt of property taxes, it will be necessary to maintain sufficient funds on hand to ensure the timely payment of debt service.

- **Maintain the fund balance of each debt service fund supported by alternative revenues (property tax increment and home-rule sales tax) at 50% of the next year's principal and interest requirements.** Alternate revenue streams for debt service are not as reliable as revenue streams supported by property taxes. As such, it is prudent for the Village to maintain a higher level of fund balance for these debt service funds than those supported by property taxes.

- **Expenditure categories.** The Village will maintain expenditure categories according to GAAP and state statute and other applicable regulations.

- **Five-year projections for expenses of major operating and capital funds.** The Village will perform five-year projections for several major operating and capital funds. This includes the General, Motor Fuel Tax, Capital Improvement, Downtown Redevelopment, Street Improvement, Flood Control, Water & Sewer and the Village's two (2) Parking Funds. The projections are updated annually as part of the *Five-Year Capital Improvements Plan* document.

- **Capital programming.** The annual budget along with the five-year capital improvement plan shall provide sufficient support for the Village-wide capital program.

The Village maintains the following long-term financial policies for financial planning:

- **Maintain a balanced General Fund budget except for planned draw-downs of the fund balance when the fund balance exceeds the 30% target.** In an effort to maintain fund balance at the policy benchmark, a commitment to a balanced budget under normal business conditions is necessary. The balanced budget shows prudent use of the Village's resources and helps instill a confidence in the public eye of the governing Board and management staff. A ***balanced budget*** is defined as a budget where estimated revenues equal estimated expenses during a single fiscal period.

- **Continue to include a forecast budget in the annual operating budget. (The forecast budget is a projection of the operating budget for the year after the budget year.)** The forecast expenditure plan proves helpful in planning for and bidding out capital projects, determining with greater accuracy property tax levy requirements and, in general, making the Budget document more useful as a planning tool.

LONG-TERM FINANCIAL POLICIES (continued)

- **Maintain the Police Pension Fund and Fire Pension Fund at 100% of actuarially recommended funding.** State statute requires the Village's Police and Fire Pension funds to be fully funded by 2041. In order to achieve this level of funding by the desired date, the Village Board has committed to funding the pension funds at the 100% level. Funding is derived, primarily, from the property tax levy which has specific components of the levy dedicated for this purpose.

- **Update the five-year Capital Improvement Plan on an annual basis.** The development of the capital improvement plan is a prelude to the work on the annual budget. It addresses the need for replacement, upgrade, and expansion of infrastructure and other long-lived assets. Since capital projects are often large dollar amounts and will impact the operating budget, it is imperative to be able to have a long-term plan for funding requirements.

- **Update the five-year operating financial forecast on an annual basis.** The long-term perspective helps the Village foresee both future capital and operating needs and the demand for funds which they create. Revenue shortfalls are identified and spawn the development of separate long-term funding plans.

- **Debt administration.** The Village will limit long-term borrowing to capital projects that cannot be supported by current revenues. When possible, capital projects will be funded on a *"pay as you go"* basis. Every effort will be made to improve the Village's bond rating by maintaining a solid financial history and following recommendations for improvement from financial advisors and bond rating agencies. The Village maintains a Debt Service Policy implemented in 2009 that guides the decision-making process of its elected officials.

- **Annual review and utilization of fund balance.** The Village will conduct a review of all fund balances during the annual budget process. Should unassigned balances fall below the recommended level, notification will be given to the Village Board and a plan developed to return the balance to the minimum level. Excess surplus fund balance will be utilized according to the Village's fund balance policy. A copy of the fund balance/net assets policy is included next in the introduction section of this document.

The Village will continue to evaluate its long-term financial policies and make additions and modifications as necessary. The Village's existing fund balance policy incorporate elements of GASB Statement No. 54. In addition to establishing minimum fund balance levels for all funds, the policy includes direction as to the disposition of the surplus fund balance as well as remedies for returning fund balance to the minimum level if deficient. A copy of this policy is included immediately following this section. Following the Fund Balance/Net Assets Policy in the Introduction Section of this document is the Village's comprehensive Debt Service Policy.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
BUDGET INTRODUCTION

FUND BALANCE/NET ASSETS POLICY

Purpose

A Fund Balance/Net Assets Policy establishes a minimum level at which the projected end-of-year fund balance/net assets must observe; as a result of the constraints imposed upon the resources reported by the governmental and proprietary funds. This policy is established to provide financial stability, cash flow for operations, and the assurance that the Village of Mount Prospect will be able to respond to emergencies with fiscal strength. More detailed fund balance financial reporting and the increased disclosures will aid the user of the financial statements in understanding the availability of resources.

It is the Village's philosophy to support long-term financial strategies, where fiscal sustainability is its first priority, while also building funds for future growth. It is essential to maintain adequate levels of fund balance/net assets to mitigate current and future risks and to ensure tax rates. Fund balance/net asset levels are also crucial in long-term financial planning. Credit rating agencies carefully monitor levels of fund balance/net assets and unassigned fund balance in the General Fund to evaluate the Government's continued creditworthiness.

Definitions

Governmental Funds

The fund balance will be composed of three primary categories:

1) Nonspendable Fund Balance – portion of a Governmental Fund's fund balance that are not available to be spent, either in the short-term or long-term, or through legal restrictions (e.g., inventories, prepaid items, land held for resale and endowments).

2) Restricted Fund Balance – portion of a Governmental Fund's fund balance that is subject to external enforceable legal restrictions (e.g., grantor, contributor and property tax levies).

3) Unrestricted Fund Balance – is made up of three components:

    a. Committed Fund Balance – the portion of a Governmental Fund's fund balance with self-imposed constraints or limitations that have been placed at the highest level of decision making through formal Board action. The same action is required to remove the commitment of fund balance.
    b. Assigned Fund Balance – the portion of a Governmental Fund's fund balance to denote an intended use of resources but with no formal Board action.
    c. Unassigned Fund Balance – available expendable financial resources in a governmental fund that are not the object of tentative management plans.

Some funds are funded by a variety of resources, including both restricted and unrestricted (committed, assigned and unassigned). The Government assumes that the order of spending fund balance is as follows: restricted, committed, assigned, unassigned.

FUND BALANCE/NET ASSETS POLICY (continued)

Proprietary Funds

Proprietary funds include enterprise and internal service funds. The net assets will be composed of three primary categories:

1) Invested in Capital Assets, Net of Related Debt – portion of a proprietary fund's net assets that reflects the fund's net investment in capital assets less any amount of outstanding debt related to the purchase/acquisition of said capital assets. Related debt, for this purpose, includes the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of capital assets of the Government.

2) Restricted Net Assets – portion of a proprietary fund's net assets that are subject to external enforceable legal restrictions (e.g., grantor, contributor and bond covenants).

3) Unrestricted Net Assets – portion of a proprietary fund's net assets that is neither restricted nor invested in capital assets (net of related debt).

Authority

Governmental Funds

Committed Fund Balance – A self-imposed constraint on spending the fund balance that must be approved by ordinance or resolution of the Board. Any modifications or removal of the self-imposed constraint must use the same action used to commit the fund balance. Formal action to commit fund balance must occur before the end of the fiscal year. The dollar amount of the commitment can be determined after year end.

Assigned Fund Balance – A self-imposed constraint on spending the fund balance based on the Government's intent to use fund balance for a specific purpose. The authority may be delegated to members of the management team by the Board.

Minimum Unrestricted Fund Balance/Net Assets Levels

Governmental Funds

General Fund

Purpose – The General Fund is a major fund and the general operating fund of the Government. It is used to account for all activities that are not accounted for in another fund.

Fund Balance – Unrestricted fund balance shall be maintained at a level between 20% and 30% of the subsequent fiscal year's expenditures. Should the unrestricted fund balance drop below the 20% level, notification will be given to the Village Board and a plan developed to return the balance to the minimum level within a reasonable period of time. Planned drawdown of fund balance below the 20% level will be permitted for operational purposes to cover extraordinary expenditures or bridge a revenue shortfall. Reductions in fund balance are meant to be short term only and must be resolved through the implementation of a new permanent revenue source or reduction in expenditure levels. Surplus fund balance above the 30% level may be transferred to another operating or capital fund to cover expenditures. Any fund balance not transferred for the purpose of funding an operational shortfall or one-time expense must be transferred to the Capital Improvement Fund to support future capital projects.

FUND BALANCE/NET ASSETS POLICY (continued)

General Fund (continued)

Fund balance for the General fund will be capped at 50% of the subsequent fiscal year's expenditures. If at any time this fund balance exceeds the cap, the Village Board will be mandated to transfer excess funds in an amount sufficient to bring fund balance below the cap.

Special Revenue Funds (excluding CDBG Fund)

Purpose - Used to account for and report the proceeds of specific revenue sources that are legally restricted or committed to expenditures for specified purposes other than debt service or capital projects.

Financing – Special revenue funds are provided by a specific annual property tax levy or other restricted and/or committed revenue source. Financing may also be received from other charges for services, etc.

Fund Balance – Derived from property taxes (or other restricted revenue source); therefore, legally restricted. The portion of fund balance derived from property taxes will be legally restricted. The remaining fund balance amount (restricted and/or committed) will be targeted at level of between 10% and 25% of the subsequent year's annual budgeted expenditures, not including capital, debt service and transfers. This will be adjusted annually with the adoption of the annual budget.

The CDBG Fund is a separate reporting fund where financing is provided through direct grants from the U.S. Department of Housing and Urban Development (HUD). Reporting guidelines for HUD do not permit any balance at year end. As such, there will be no target fund balance level.

Debt Service Fund

Purpose – Established to account for financial resources that are restricted, committed, or assigned to expenditures for principal and interest.

Financing – The municipality levies an amount or transfers in an amount close to the principal and interest that is anticipated to be paid.

Fund Balance –Fund balance derived from property taxes is legally restricted. Fund balance for debt service supported by property taxes shall be maintained at a level equal to 50% of the next interest payment. Any fund balance accumulation should not exceed the amount of the next principal and interest payment due. Fund balance for debt service supported by alternative revenues shall be maintained at a level equal to 50% of the next year's principal and interest payment. Should fund balance drop below the minimum level, notification will be given to the Village Board and a plan developed to return the balance to the minimum level within a reasonable period of time. Planned draw down of fund balance for debt service funds is permitted only to account for fluctuations in the bond repayment schedule. Surplus fund balance above the minimum level can be used to reduce the Debt Service portion of the property tax levy or the amount of alternative revenues needed to meet the current years budgeted expenditures.

FUND BALANCE/NET ASSETS POLICY (continued)

Capital Projects Fund

Purpose - Established to account for and report financial resources that are restricted, committed, or assigned to expenditures for capital outlay including the acquisition or construction of capital facilities and other capital assets, excluding those types of capital related outflows financed by proprietary funds.

Financing – Debt financing, grants, or interfund transfers are used to finance projects.

Fund Balance – Considered segregated for maintenance, construction and/or development; therefore, considered committed, restricted, or assigned depending on the intended source/use of the funds. Fund balance shall be maintained at between 25% and 50% of the five-year average for capital expenditures supported by this fund to a maximum of $1 million. Should the fund balance drop below the minimum level, notification will be given to the Village Board and a plan developed to return the balance to the minimum level within a reasonable period of time. Planned drawdown of fund balance below the minimum level will be permitted to cover extraordinary expenditures or high cost projects that occur infrequently. Surplus fund balance above the minimum level can be used to support ongoing capital projects, transferred to support projects in other capital funds or transferred to other funds as designated by the Village Board. Fund balance may be permitted to grow beyond the maximum level to cover anticipated high-cost projects in future years.

Proprietary Funds

Enterprise Fund

Purpose - Established to account for and report financial resources that are invested in capital assets, net of related debt, restricted, or unrestricted for future spending related to the fund. The focus of enterprise fund measurement is upon determination of operating income, changes in net assets, financial position, and cash flows. The generally accepted accounting principles applicable are those similar to businesses in the private sector. Enterprise funds are required to account for operations for which a fee is charged to external users for goods or services and the activity (a) is financed with debt that is solely secured by a pledge of the net revenues, (b) has third party requirements that the cost of providing services, including capital costs, be recovered with fees and charges or (c) establishes fees and charges based on a pricing policy designed to recover similar costs.

Financing – User fees, debt financing, or grants are used to finance operations, capital outlay and improvements, and debt service retirements.

Net Assets – Considered invested in capital assets net of related debt (for amounts capitalized as capital assets, less the outstanding debt related to the acquisition of said assets). Restricted net assets relate to bond covenant reserves as outlined in the bond ordinance. Unrestricted net asset targets should represent no less than two months of operating expenses (excluding debt service and capitalized asset expenses). The cash and investment balance shall be maintained at a level between 20% and 30% of subsequent fiscal year's budgeted expenditures, excluding capital improvements. Should the cash and investment balance drop below the 20% level, notification will be given to the Village Board and a plan developed to return the balance to the minimum level within a reasonable period of time.

FUND BALANCE/NET ASSETS POLICY (continued)

Enterprise Fund (continued)

Planned drawdown of the cash and investment balance below the 20% level will be permitted for operational purposes to cover extraordinary expenditures or bridge a revenue shortfall. Reductions in the balance are meant to be short term only and must be resolved through a fee adjustment dictated by a water and sewer rate study, implementation of a new permanent revenue source or reduction in expenditure levels. Surplus cash and investment balances above the 30% level can be used to support ongoing water and sewer capital projects or to defer or decrease future rate increases.

Internal Service Fund

Purpose - Established to account for and report financial resources that are invested in capital assets, net of related debt, restricted, or unrestricted for future spending related to the fund. The focus of internal service fund measurement is upon determination of operating income, changes in net assets, financial position, and cash flows. The generally accepted accounting principles applicable are those similar to businesses in the private sector. Internal service funds are used to account for the financing of goods or services provided by an activity to other departments, funds or component units of the Government on a cost-reimbursement basis.

Financing – User fees charged to other departments, funds, or component units, or debt financing are used to finance operations, capital outlay and improvements, and debt service retirements.

Net Assets – Considered invested in capital assets net of related debt (for amounts capitalized as capital assets, less the outstanding debt related to the acquisition of said assets). Restricted net assets relate to bond covenant reserves as outlined in the bond ordinance. Unrestricted net asset targets should represent appropriate levels given the activity of the fund and the discretion of the Board and management (excluding debt service and capitalized asset expenses).

Fund balance for the Risk Management Fund shall be maintained at a level equal to unpaid claims liability (as prepared by enrolled actuary), plus 33% of the self-insured retention level for auto and general liability claims, plus 33% of the subsequent fiscal year's expenditures for workers' compensation claims. Should the unreserved fund balance drop below the minimum level, notification will be given to the Village Board and a plan developed to return the balance to the minimum level within a reasonable period of time. Planned drawdown of fund balance below the minimum level will be permitted for operational purposes to cover extraordinary expenditures or to reduce the impact of increasing premiums or claims experience from health, workers' compensation or liability coverages. Reductions in the fund balance are meant to be short term only and must be resolved through rate adjustments, implementation of a new permanent revenue source or reduction in expenditure levels. Surplus fund balance above the minimum level may be used to defer or reduce payments needed to support risk management operations.

FUND BALANCE/NET ASSETS POLICY (continued)

Internal Service Fund (continued)

Fund balance for the Vehicle Maintenance, Vehicle Replacement and Computer Replacement Funds shall be maintained at a level sufficient for the ongoing maintenance of computer and motor vehicle machinery and equipment. Fund balances shall also support the replacement of machinery and equipment according to its designated replacement schedule. Should fund balance drop below the minimum level, notification will be given to the Village Board and lease payments by the departments will be adjusted to return balances to the minimum level within a reasonable period of time. Surplus fund balance above the minimum level can be used to reduce future lease payments.

Other Considerations

In establishing the above policies for unrestricted fund balance/net asset levels, the Government considered the following factors:

- The predictability of the Government's revenues and the volatility of its expenditures (i.e., higher levels of unrestricted fund balance may be needed if significant revenue sources are subject to unpredictable fluctuations or if operating expenditures are highly volatile)
- The Government's perceived exposure to significant one-time outlays (e.g., disasters, immediate capital needs, state budget cuts)
- The potential drain upon General Fund resources from other funds as well as the availability of resources in other funds (i.e., deficits in other funds may require a higher level of unrestricted fund balance be maintained in the General Fund, just as, the availability of resources in other funds may reduce the amount of unrestricted fund balance needed in the General Fund)
- Liquidity (i.e., a disparity between when financial resources actually become available to make payments and the average maturity of related liabilities may require that a higher level of resources be maintained)
- Commitments and assignments (i.e., governments may wish to maintain higher levels of unrestricted fund balance to compensate for any portion of unrestricted fund balance already committed or assigned by the government for a specific purpose)

If any of the above factors change, the Government should readdress current unrestricted fund balance/net asset levels to ensure amounts are appropriate.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
BUDGET INTRODUCTION

DEBT SERVICE POLICY

Purpose and General Policies

This policy establishes guidelines for the use of debt financing that will allow the Village to minimize financing costs and retain or improve its current bond rating as determined by a nationally recognized credit rating agency.

The Village may consider the use of debt financing when all of the following conditions apply:

1. For one-time capital improvement projects or other capital purchases.

2. When the project's useful life, or the projected service life of the equipment, will exceed the term of financing.

3. When the Village has identified revenues sufficient to service the debt, either from existing revenues or increased taxes or fees.

The Village will not use debt for any recurring purpose, such as current operating and infrastructure maintenance expenditures, nor will the Village use short-term debt unless under extraordinary circumstances.

The Village will use the following criteria to evaluate pay-as-you-go financing versus debt financing in funding capital improvements:

1. Factors that favor pay-as-you-go financing:

   a) Current revenues and/or adequate fund balances are available to finance the project.
   b) Project phasing could allow the Village to finance the project over time without debt.
   c) Additional debt would adversely affect the Village's credit rating.
   d) Market conditions are unstable or the project presents marketing difficulties.

2. Factors that favor debt financing:

   a) Revenues available for debt service are sufficient and reliable.
   b) Issuance of debt will not jeopardize the Village's current credit rating.
   c) Market conditions present favorable interest rates and good demand for municipal financing.
   d) A project is mandated by state or federal requirements and current revenues and fund balances are insufficient to pay project costs.
   e) A project is immediately required to meet or relieve infrastructure needs, and current revenues and fund balances are not sufficient to finance the project.
   f) The life of the project or asset financed is ten years or longer.

DEBT SERVICE POLICY (continued)

Debt Issuance Guidelines

When the Village has the option of using G.O. or revenue bonds, the Village will consider the benefits of reduced debt expense and flexibility achievable through G.O. debt versus reserving the Village's G.O. debt capacity by issuing revenue debt. The Village may use General Obligation bonds in lieu of revenue bonds if debt expense can be significantly reduced (as compared to financing with revenue debt) and if special or enterprise fund revenue is sufficient and reliable to fund debt service costs. In such cases, the Village Board will adopt ordinances abating the debt tax levies and direct staff to pay debt service costs with alternative revenues.

The Village will seek credit enhancements such as letters of credit or insurance when necessary to make the financing more cost-effective.

Debt Structure Guidelines:

1. In general, the Village will maintain a debt structure under which 50% of the outstanding principal will be repaid within ten years.

2. The term of financing (final bond maturity) will not exceed the expected useful life of the project or equipment financed with the debt.

3. If the Village plans to pay debt service expenses from a specific revenue source, the Village will use conservative assumptions in its revenue projections.

To provide assistance in debt issuance, the Village will select a financial advisor and/or investment banker and bond counsel on a competitive basis; these advisors will be retained for several years to provide continuity and allow them to develop an understanding of the Village's needs.

The Village will generally conduct financing on a competitive basis; however, negotiated financing may be used where market volatility or the use of an unusual or complex financing or security structure causes a concern with regard to marketability.

The Village may use inter-fund loans (in lieu of borrowing from private parties) to minimize the expense and administrative effort associated with external borrowing. Inter-fund loans are typically made for relatively short periods of time (under five years) and relatively low amounts (under one million dollars). Inter-fund loans will be considered to finance high priority needs on a case-by-case basis, only when other planned expenditures in the fund making the loan would not be affected. Inter-fund loans are generally made by the Village's pooled cash account and shall be limited to 10% of the total cash balances in Village operating funds.

DEBT SERVICE POLICY (continued)

Maintenance of specific credit ratings:

1. The Village will seek to maintain or improve its current bond rating and will specifically discuss with the Village Board any proposal which might cause that rating to be lowered.

2. An analysis will be prepared by Village staff for each proposed financing; such analysis will assess the impact of debt issuance on current and future operating and capital budgets and address the reliability of revenues to support debt service payments.

Current and Advance Refunding of Debt:

1. The Village will consider the refunding of current debt obligations (existing debt is redeemed and replaced by a new debt) when conditions are economically favorable to do so.

2. The Village will consider the advance refunding of debt obligations (new debt is issued to replace or redeem old debt before the maturity or call date of the old debt) when conditions are economically favorable to do so.

   Under these circumstances, the proceeds of the new debt must be placed in escrow and used to pay interest on old, outstanding debt as it becomes due, and to pay the principal on the old debt either as it matures or at an earlier call date.

Debt Capacity Guidelines for General Obligation Debt

To maintain its sound fiscal condition and current debt rating, the Village will limit the amount of debt it will issue and its annual debt service expenses in accordance with the guidelines stated below. The guidelines are ranges for measures of debt capacity. Debt within the lower limits of the measures would be considered a low debt level given Mount Prospect's fiscal, demographic and economic characteristics, while debt in the higher limits of the measures would be considered a moderate debt level. Generally, the Village will maintain its debt below the 75% percentile of the ranges. However, the Village may issue debt at the higher levels of the ranges under certain circumstances such as the following:

1. The outstanding debt is general obligation debt, but the Village is not using property taxes to pay debt service costs.

2. The Village's debt is at the lower end of the limits for two of the measures but above the 75% level for the third.

3. The Village anticipates that while the amount of debt and/or debt service expenditures might be above the 75% level for a few years, debt will fall below that level after that.

4. Current and anticipated overlapping debt levels are relatively low.

DEBT SERVICE POLICY (continued)

Guidelines for Direct Debt:

1. Outstanding Debt as a Percent of the Equalized Assessed Value of Taxable Property
   - Guideline: 1 to 3.0%
   - 75% of Guideline: 2.5%
2. Outstanding Debt per Capita
   - Guideline: $500 to $1000
   - 75% of Guideline: $875
3. Debt Service Expenditures as a Percent of General Fund Expenditures (including net transfers) and Debt Service Payments
   - Guideline: 5 to 10%
   - 75% of Guideline: 8.75%

The Village will monitor levels of overlapping debt and communicate debt plans with public entities that may issue overlapping debt. The Village will take into account overlapping debt in considering both the amount of debt that the Village will issue, and the timing of Village bond issues.

Debt Administration

The Village will follow a policy of full disclosure on every financial report and bond prospectus (Official Statement), voluntarily following disclosure guidelines provided by the Government Finance Officers Association unless the cost of compliance with the higher standard is unreasonable.

Monitoring Outstanding Debt:

1. The Village will monitor all forms of debt annually and include an analysis in the Village's annual budget; concerns and recommended remedies will be reported to the Village Board as necessary.

2. The Village will monitor bond covenants and federal regulations concerning debt, and adhere to those covenants and regulations at all times.

3. Investment of Bond Proceeds. The Village will invest bond proceeds in accordance with the Village's adopted investment policy and federal arbitrage regulations.

The Village will adhere to all requirements related to primary and secondary market disclosure, including annual certifications as required. This would include arbitrage rebate monitoring, federal and state law compliance and market and investor relations.

VILLAGE OF MOUNT PROSPECT
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BUDGET INTRODUCTION

LONG-TERM NON-FINANCIAL GOALS & OBJECTIVES

It is recommended by the Government Finance Officers Association (GFOA) that governmental entities utilize strategic planning to develop and coordinate long-term goals and objectives for service delivery and budgeting. Doing so will provide a direct link between the wide-ranging organizational goals and annual spending plan. Although long-term planning has long been a part of the annual budget process, a more formal program of incorporating non-financial goals and objectives was started in 2006.

Strategic and budget planning sessions are now held annually to discuss long-term priorities of the Village. Included in these meetings are members of the Board of Trustees, Village Manager's Office and senior department staff. These planning sessions are held specifically for the purpose of creating long-range goals and objectives that will 1) fulfill the Village's mission, 2) adapt to changing mandates, and 3) meet the needs of its constituents. The Village feels that a comprehensive strategic plan has improved on its existing budgeting and planning procedures by developing a process for evaluating existing and future operating conditions and linking the broader organizational goals and objectives with individual departmental goals.

The purpose of the first strategic planning meeting held in February 2006 was to narrow the focus of external issues which are outside the control of the Village from internal issues within the control of the Village. A S.W.O.T (Strengths, Weaknesses, Opportunities, and Threats) analysis was performed and issues were rated for a more detailed discussion at future planning meetings. A second strategic planning meeting was held later in the year where the priority issues identified at the earlier planning meeting were categorized into broader organizational goals. Again, staff from the Village Manager's Office facilitated discussion while the Village Board discussed organizational priorities. In addition, members of the Village's senior department staff were on hand to provide input into the issues and answer questions as needed.

A follow-up workshop was held in 2007 to review results of operations from 2006 and to hold a first quarter review. Village Board members and staff discussed capital programming priorities, funding alternatives and how pending state legislation might impact municipal operations. Both financial and organizational priorities were discussed.

Ten (10) strategic goals have been identified as priorities for the Village moving forward. The strategic goals are as follows:

1. Funding Source for Capital Improvement Fund
2. Commercial and Residential Property Maintenance
3. Financial Planning Workshop
4. Efficiency Model – Internal Process Improvement
5. Maintenance of Non-Local Routes
6. Review of Board and Commission Structure
7. Traffic Control and Traffic Enforcement
8. Space Needs Study for Public Works and Public Safety Departments
9. Economic Development of Existing TIF and Other Commercial Corridors
10. Emergency and Disaster Management Preparedness

Following is an update on the progress of the aforementioned goals.

LONG-TERM NON-FINANCIAL GOALS & OBJECTIVES (continued)

At the April 2007 workshop, options for a permanent funding source for the Capital Improvement Fund were discussed. Several alternatives including property tax increase, utility tax increase and home rule sales tax increase were offered to the Village Board for consideration. It was determined that a home rule sales tax increase of 0.25% would provide sufficient funds to support the ongoing capital program with the least amount of impact to Village residents. The additional home rule tax went into effect January 1, 2008 and now generates approximately $1.3 million annually.

In addition to the financial planning workshop held in April 2007, the Village Board and staff also met in August at the Committee of the Whole meeting for a mid-year review and pre-budget workshop. First quarter and mid-year reviews and pre-budget workshops are now a permanent part of the annual budget process.

Traffic control and enforcement efforts continued through 2009. The Village's Engineering and Police Departments work together to tackle traffic safety issues. Those issues are addressed using the three "E's" approach consisting of education, enforcement and engineering. Several public workshops were held throughout the year furthering those efforts.

A space needs study was completed in 2007 to determine operational space needs for the Police and Fire Departments both immediate and into the future. The study helped the Village Board make decisions on a new fire station and the reorganization of staff among the Fire and Public Works Departments. Further planning and public discussions occurred during 2008 with construction commencing in early 2009.

The Village's emergency and disaster management preparedness was put to the test in August 2008 when a severe storm cut through the heart of the Village destroying hundreds of trees and knocking out power to 60% of the utility customers. Earlier in the year a Disaster Management Coordinator was hired to lead our preparedness program. Although having only six months in at the Village, the new coordinator was able to implement many procedures that were used in our response efforts and reduce the impact to our constituents.

Several strategic goals and priorities were incorporated in the 2008 budget including 1) financial planning workshop, 2) third year of a five-year traffic study program, 3) redevelopment of Sub-Area #1 in the Downtown TIF District, and 4) construction of Fire Station #14, Public Works Expansion and Emergency Operations Center.

In April 2008, the Village held its annual financial planning workshop. Participants included the Village Board, Finance Commission and staff. In addition to reviewing end of year results and progress of the current year's budget, reports were made on a water and sewer rate study and FEMA (Federal Emergency Management Agency) update. The water rate study was done in response to double-digit water rate hikes imposed by the City of Chicago on water purchased by the Village. The study was needed to determine whether the current combined water and sewer rate would be sufficient to support ongoing operations or if a rate hike, above the regular annual rate adjustment, was needed. After reviewing the results it was determined that the existing rate structure would be sufficient for the next several years

The FEMA update reported on the reimbursement of monies spent on flood control and storm clean-up from the August 2007 storm. Of the over $994,000 spent on the clean-up, $905,000 were seen as eligible costs (for reimbursement). FEMA reimburses eligible costs at 70% (plus an additional amount to cover administrative costs). Total reimbursed to the Village was $698,325.

LONG-TERM NON-FINANCIAL GOALS & OBJECTIVES (continued)

Tasks in year three of the traffic control and enforcement program included engineering evaluations of seven neighborhood zones, sign installations/modifications in seven neighborhood zones and post studies following sign modifications in seven neighborhood zones. The changes included 388 stop sign modifications (193 added, 195 replaced), 354 speed limit sign improvements (218 added, 136 replaced), and the removal of 241 signs (50 stop signs, 22 yield signs, 169 speed limit signs). Total estimated funds expended in 2008 were $381,000.

Redevelopment of Sub-Area #1 did not commence in 2009 as expected due to the downturn in the economy and collapse of the housing market. Parcels needed to commence the redevelopment were not able to be acquired so redevelopment of sub-area #1 will not be moving forward.

Work continued on the Fire Station 14 replacement project. Improvements to the Public Works facility to accommodate Fire vehicle maintenance and an enhanced Emergency Operations Center (EOC) were also part of this project. An architect and construction manager were hired and schematic design was completed. Construction was completed in 2010.

The 2009 budget addressed a number of the strategic goals and priorities. Priorities included: 1) the development of a Neighborhood Resource Center (NRC) to assist in bringing several social, educational and Village services to low/moderate income families; 2) the expansion of the Village's marketing program to support current and future economic development efforts; and 3) the funding for and Construction of a replacement fire station, expanded Public Works facility and Emergency Operations Center (Phase I Projects).

The Community Connections Center (formerly the NRC) opened to the public in July 2009. The facility houses a satellite library, meeting rooms and offices for community partners to conduct business while servicing their clientele. It is expected that when fully operational there will be a total of eight community partners operating out of the Center. Work on the Center's expansion was completed in 2012. The square footage of the facility increased by 50% to 3,600 square feet.

The Village's expanded marketing program moved forward as planned in 2009 with increased advertising in local and regional publications supporting current and future economic development efforts. Advertising efforts were coordinated with locally planned events to maximize exposure. In addition, promotional efforts were undertaken to support the BusinessWeek.Com award of the Village of Mount Prospect designation on being the #1 place in the U.S. to raise kids. Billboards in the area contained this message along with signage on metropolitan transit vehicles and at the downtown Chicago train station.

Funding for construction of the Phase I projects was realized through the sale of two General Obligation bond issues during 2009. The first G.O. issue totaling $10 million was completed in February with a second G.O. issue totaling $2.66 million being completed in December. An additional $1.5 million in surplus reserves in the General Fund were allocated to the completion of this project

Although several strategic goals remain for the Village, revenue shortfalls during 2010 – 2012 have limited efforts. Instead, attention focused on balancing the budget and maintaining core services to residents. We believe we were able to accomplish this task. Efforts at addressing strategic goals during this period were also hampered by the elimination of approximately 10% of the total Village workforce.

LONG-TERM NON-FINANCIAL GOALS & OBJECTIVES (continued)

Work on a village-wide ERP project (enterprise resource planning) commenced in 2010 to address the goal of process improvement. In October 2010, the Village went live with the Financial Management module. Major business processes affected by the transition to the new system included purchasing, invoice processing, miscellaneous billing, bank reconciliation, and revenue collections. The annual budgeting process was transitioned earlier in July in advance of the budget process. In June 2011, the Village went live with the HR/Payroll Module. Employees now have the ability to access their employee record and payroll information via eSuite's HR/Employee Portal. They can also change contacts, banking, and other personal information.

By going live with the new module, payroll processing was significantly streamlined, owing much of its success to initiatives that included: (1) reducing the number of payroll batches by moving all employees to the same payroll schedule; (2) time entry decentralization; (3) adding a new electronic time keeping system (for Public Works) that integrates with the ERP payroll process; and (4) simplifying overtime reporting and accounting requirements. In November 2011, the Village went live with the Community Development module, which included applications for projects, permits, licensing, service requests, cases, inspections, and parcel management. The IT Division set-up new cash collection stations in the Community Development department to collect revenue for all related fees. The final module implemented as part of the ERP project was utility billing. The Village went live with this module in January 2013. The ERP project is currently under budget and is expected to remain so when completed.

One item of note, although not appearing on the original list of strategic goals, is the implementation of a funding plan late in 2013 to support the Village's street and flood control capital programs. The street program had developed a backlog of street projects due to lack of funds while a comprehensive stormwater study identified a number of improvements necessary to improve stormwater management through the Village. To address the shortfall in funding the street program, a five-year funding plan was implemented that will generate sufficient funds to support the annual street resurfacing program. Revenue enhancements include a $0.02 a gallon increase in the local motor fuel tax, a $9.00 increase in the vehicle sticker fee, and a reallocation of existing vehicle sticker revenue. In addition, general obligation bonds will be issued in January 2014 to fund the 13.3 mile backlog of streets requiring resurfacing. General Obligation bonds were issued in the Fall of 2013 to fund flood control projects identified in the comprehensive stormwater study. Funds needed to support the repayment of bonds will come from the existing ¼ cent home rule sales tax dedicated to flood control. Funds from the home rule sales tax have come available due to the retirement of debt supported by this tax.

By the end of 2013, the Village will have addressed all of the original strategic goals identified in 2006/2007. The next strategic planning meeting is scheduled for first quarter 2014. It is anticipated that an entire new list of strategic goals will be identified with priorities assigned for moving forward. In addition to helping the Village identify long-term goals of the Village, the strategic plan will also work to align individual department goals with the overall goals of the Village, incorporate performance measures to measure the success in meeting the objectives of the plan and provide a process for monitoring and reassessing the plan as internal and external conditions change.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
BUDGET INTRODUCTION

THE BUDGET PROCESS

Public officials generally recognize that the preparation and adoption of the annual budget is one of the most important duties with which they are charged. However, the adoption of the budget is not an end in itself, but it is just one step in an ongoing process. The process encompasses an extended period of planning, review, and priority setting. When the budget is adopted, it then becomes the fiscal plan which spells out how services will be provided and community improvements will be achieved. After the budget is adopted, it also becomes a control mechanism by which to measure the resources expended to meet the approved objectives and to measure the adequacy of the fiscal plan.

A calendar identifying the specific dates for the 2014 calendar year budget and the tentative dates for the 2015 budget is included at the end of this section. Following is a description of the various phases of this budget process.

The Capital Improvements Plan

The development of the Capital Improvements Plan (CIP) is the prelude to work on the annual budget. The CIP is the Village's five-year plan for capital expenditures. It addresses the Village's needs for replacement, upgrade, and expansion of infrastructure and other long-lived, high-cost assets. Generally included in the CIP are planned capital expenditures of $25,000 or more, proposed additions to the Village's motor vehicle fleet, and all IT purchases for the coordination of the computer program. The replacement of vehicles existing in the fleet are not included in the CIP but are programmed for replacement through the Vehicle Replacement Fund. Prior to the commencement of work on the 2014 Budget, the 2014-2018 CIP was prepared.

The CIP development process begins in March with the Finance Department distributing CIP project request forms to the operating departments. The operating departments complete a request form for each proposed project and return the completed forms to the Finance Department in April for compilation. In formulating their requests, the operating departments review the current condition of the Village's infrastructure and other capital assets. They also consider whether additions to the capital asset inventory are warranted. Input received from residents, community groups, and elected officials throughout the preceding year is carefully reviewed to help gauge the needs of the community. A CIP project request must include the following:

- Description of the Project
- Justification for the Project
- Estimation of Project Costs
- Identification of Potential Revenue Sources to Support the Project
- Annual Dollar Impact Upon the Operating Budget, if the Project is Undertaken

After the Finance Department compiles the draft CIP, the Village Manager and Finance Director meet with the director of each department individually for the purpose of conducting an administrative review and setting Village-wide priorities. During these meetings, project needs are clarified.

Upon conclusion of the meetings with the department directors, the Finance Director revises the CIP project requests as directed by the Village Manager and assembles the proposed CIP. The proposed CIP is submitted to both the Village Board and the Finance Commission in early June. Meetings of the Village Board, convening as a Committee of the Whole (COW), and the Finance Commission concerning the CIP take place in June and July.

THE BUDGET PROCESS (continued)

The Finance Commission is a citizen's commission. Its stated purpose is to assist the Village Board in maintaining a sound tax structure and overall fiscal policy for the Village. Each operating department discusses its CIP project requests with the Finance Commission in meetings held in June. Upon consideration of the project requests, the Finance Commission makes recommendations to the Village Board as to which should be included in the final CIP. The Finance Commission also may comment upon the feasibility and acceptability of potential revenue sources contemplated to support the various project requests.

After having received the recommendations of the Finance Commission, the COW meets to consider the proposed CIP. The operating departments present their requests to the COW. The COW considers each project in terms of its costs and benefits to the community. Based upon Finance Commission and staff recommendations and its own findings, the COW may direct additions, deletions, or revisions to the proposed CIP.

As stated above, the CIP covers the next five fiscal years. This long-term perspective helps the Village foresee both future capital expenditure needs and the demand for funds which they create. Revenue shortfalls are identified and spawn the development of separate long-term funding plans. However, CIP requests for the immediately upcoming fiscal year are subject to the closest scrutiny. This is because the Village must attempt to fund these requests through the next fiscal year's budget.

Based upon the direction of the COW, the Finance Director revises the proposed CIP. The Village Manager submits the revised document to the Village Board for acceptance in July. The final CIP is published as a stand-alone document.

The Annual Budget

The Village has adopted sections 5/8-2-9.1 through and including sections 5/8-2-9.10 of Chapter 65 of the Illinois Compiled Statutes providing for a municipality's financial operation under an annual budget in lieu of an appropriation ordinance. The approved budget provides the authority to expend funds in the new fiscal year.

Prior to staff work on the annual budget, the Village Manager and the Finance Director meet with the Village Board to discuss long-term strategies at a long-range financial planning workshop typically held in April. Staff then present a mid-year financial review of the execution of the current fiscal year's budget and an update of the upcoming year's "forecast" to the Village Board. This typically takes place in August. While state law only requires that local governments adopt an appropriation ordinance or budget for one fiscal year, the Village includes in its annual budget the projected financial operating plan for the subsequent fiscal year. This projected plan is termed the "forecast." For example, this 2014 annual budget includes a 2015 forecast. The forecast is not legally binding but it enables the Village to look into its financial operating future.

During the mid-year financial review, the Finance Director advises the Village Board of the Village's current financial condition. During the update of the forecast, the Village Board sets programmatic priorities and offers guidance for the staff's work on the next fiscal year's budget. To illustrate, the Village Board will establish policies regarding revenue sources, tax levies, and the level of services to be provided. This is the policy-setting stage. Given the Village Board's priorities and guidance, the staff begins work on the budget.

THE BUDGET PROCESS (continued)

The formulation of the Village's annual budget parallels the development of the CIP in many respects. In July, the Finance Department opens the Village's budgeting system, Logos, to the operating departments. The operating departments prepare their budget requests which are due to the Finance Department by early August. Departmental budget requests must be consistent with the Village Board's stated priorities and guidance. As with the CIP, requests for service made by residents and community groups are also carefully considered.

Upon receipt of the departmental budget requests, the Finance Department compiles the draft budget. Revenue estimates are prepared by the Finance Department based upon historical trends, economic forecasts of authoritative sources, and anticipated activities and events in the community which are expected to have a local economic impact.

The Village Manager and Finance Director meet with the director of each department individually in late August/early September to discuss his or her budget request. The Village Manager reviews all departmental budget requests, ensures that they are consistent with the priorities and guidance of the Village Board, and fashions a feasible fiscal plan. The product is the proposed budget which the Village Manager submits to the Village Board and the Finance Commission.

As with the CIP, departments present their budget requests to the Finance Commission and the COW. These hearings take place in October and November. Based upon Finance Commission and staff recommendations and its own findings, the COW may direct additions, deletions, or revisions to the proposed budget.

The Finance Director revises the proposed budget as directed by the COW and the Village Manager submits it to the Village Board for formal approval in December. The final budget is adopted by ordinance. According to state law, the budget ordinance must be adopted prior to the start of the fiscal year and filed with the county clerk within 30 days of adoption.

The budget process does not end with the adoption of the budget ordinance; it actually marks the beginning of a new cycle. Services and programs will be evaluated, needs will be identified and then the formal process will begin again for the next year.

During the budget year, the fiscal plan will be monitored and changes made as appropriate. When priorities change or unanticipated expenditures are required, the Finance Director is authorized to transfer budgeted amounts within a department or between departments within a fund. The Finance Director must notify the Village Manager in writing of interdepartmental transfers. Any revisions that increase the total expenditures of any fund must be approved by the Village Board as budget amendments. Expenditures may not legally exceed budgeted appropriations at the fund level.

THE BUDGET MODEL

Generally Accepted Accounting Principles (GAAP) and state statutes require an Illinois municipality to account for revenues and expenditures on a "fund" basis. A fund is a separate accounting entity which is organized with a set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenses or expenditures. The General Fund, Motor Fuel Tax Fund and the Water and Sewer Fund are examples of Village funds. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions.

THE BUDGET PROCESS (continued)

The Village uses the three following fund types:

Governmental Funds are used to account for the Village's general governmental activities and include the General Fund, special revenue funds, debt service funds, and capital project funds. Governmental funds use the modified accrual basis of accounting whereby revenues are recognized when they are "measurable and available" and expenditures are recorded when the related fund liability is incurred.

Proprietary Funds use the full accrual basis of accounting and include the enterprise funds (Water and Sewer Fund and Parking Funds) and internal service funds. Under the full accrual basis, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

Fiduciary Funds account for assets held by the Village in a trustee capacity or as an agent on behalf of others. Fiduciary funds include Village pension funds and are accounted on a full accrual basis.

The budgets of the governmental funds are prepared on a modified accrual basis and the budgets of the proprietary funds and the fiduciary funds are prepared on a full accrual basis. With the exception of the treatment of depreciation, the budget basis is consistent with GAAP. Depreciation is shown only in the prior year's actual budget. Otherwise, the full purchase price of capital expenditures is included in the budget for current year and proposed and forecast budgets. A reconciliation of this difference is provided in the Village's Comprehensive Annual Financial Report.

Although the Village is required to account for revenues and expenditures on a fund basis, the fund structure is not necessarily the most appropriate model for reporting the delivery of services. Many authorities believe that a budget organized on the basis of "programs" is more meaningful. A program budget groups all the expenditures associated with a specific service, or program, regardless of the fund from which the resources are obtained. A true program budget includes actual expenditures for personnel, services and supplies as well as indirect expenditures or allocations for facilities, equipment, and administrative services.

In actual practice there are a number of variations in the ways in which budgets are organized. These variations range from a fund line-item, or appropriation budget, to a true program budget as described above. The Village of Mount Prospect uses a "modified program budget" whereby services, or programs, are organized around a department or a division. A department or division is a unit that has been designated by management as a means for providing a specific service. The Village's Fire Department and Street Division of the Public Works Department are examples of these units of management.

Thus the department or division is the way expenditure amounts are organized in the budget rather than around a fund structure.

THE BUDGET PROCESS (continued)

Under the Village's modified program budget structure, services or programs are designated within the departmental or divisional unit. Each program includes line-item costs which are categorized by personal services, employee benefits, other employee costs, contractual services and commodities and supplies. Capital expenditures are reported separately as part of the capital budget. All costs which can be reasonably identified with the program are included regardless of the source of funding. A summary page at the beginning of each budget expenditure section lists the program totals, expenditure category totals, the source of funding, and a brief budget discussion and analysis.

The Village complies with state and accounting mandated requirements to account for revenues and expenditures on the fund basis by identifying each line-item expenditure within a department or division with the fund that will provide the resources. These amounts are summarized at the beginning of each departmental or divisional section and then included as an overall fund total in the Budget Summaries Section. It should be noted that revenues are not departmentalized but are reported directly in the appropriate fund structure in the Revenues Section. As a result, the Village's annual budget fulfills legal reporting requirements and provides a meaningful way to present the costs associated with a service.

THE BUDGET DOCUMENT

The Budget document has been organized in such a way as to provide varying levels of detail to satisfy the information needs of Village residents, elected officials, advisory commission members, Village administrators and other persons interested in the fiscal plan of the Village. The Budget contains a Table of Contents which itemizes the general categories of information that are contained in the six sections identified by white tabs. The six sections are: Introduction, Budget Summaries, Revenues, Departmental Expenditures, Non-Departmental Expenditures and Appendix. Each section may be reviewed independently or certain sections may be used to expand on the information found in the Introduction or the Budget Summaries sections. A description of the information found in the six sections follows:

Introduction - This section contains a list of Village officials, the Village Organization Chart, a copy of the Budget Ordinance and the Village Manager's Budget Message. The Village Organization Chart provides an overview of the structure of Village government and the Village Manager's Budget Message is an essential first step in understanding the fiscal plan of the Village. It describes some of the accomplishments of the prior year and defines the goals for the coming year along with highlights of revenues and expenditures. The Budget Message sets the tone for how Village services and public improvements will be accomplished in the new fiscal year.

Also included in the Introduction are the Long-Term Financial and Fund Balance/Net Asset and Debt Service policies, Long-Term Non-Financial Goals and Objectives, a description of the Budget Process, the Distinguished Budget Award, Fund Descriptions and a Budget Calendar.

THE BUDGET PROCESS (continued)

Budget Summaries - This section presents an overview of the fiscal plan for the coming year through graphics and schedules. The total Village budget is presented graphically and by a schedule which contains prior year actual figures, current year budget and estimated amounts, the proposed budget amounts and forecast amounts for the next year. The current year (2013) budget amounts reflect transfers and amendments as of November 21, 2013. More specific summary information is provided in a similar format for Revenues and Other Sources and Budget Expenditures. Additionally, similar schedules are presented for Revenues by Fund, Expenditures by Fund, and Available Fund Balances/Net Assets at the start and at the end of the budget year and the forecast year.

This section also provides supplemental information regarding Property Taxes, Authorized Positions, Personal Services, Long-Term Debt, and finally, a profile of the Village of Mount Prospect.

Revenues - This section provides an explanation of revenue sources expected to finance the budget along with a summary of revenues by category and a summary of revenues by fund. In addition, narrative describing methods and assumptions used in preparing revenue projections is included to clarify how amounts were determined. These summaries are followed by detail line-items that are totaled by category within a fund. The summary pages in this section are the same as the summary pages in the Budget Summaries Section.

Departmental Expenditures - This section of the budget contains specific information regarding each operating department, division and/or program. Each sub-section contains an organization chart, statement of activities, accomplishments, objectives for the budget year, performance measures, detail line-items totaled by expenditure classifications within a program, and supplemental summary information regarding the number of authorized employee positions and personal service costs.

Non-Departmental Expenditures - Expenditures which are not associated with an operating department or division are included in this section of the budget. Capital Improvements, Debt Service, Pensions, Insurance, Business District Fund and the Mount Prospect Library, a component unit, are the specific sub-sections included under Non-Departmental Expenditures. Generally the information in this section is similar to what is provided under Departmental Expenditures with the exception of the organization charts.

Appendix - This section includes a glossary of fiscal terminology that is unique to governmental finance and budgeting. For example, the terms revenues, expenditures, General Fund and available fund balance, along with many other fiscal terms are included in the Glossary.

A user of the budget who is looking for an overview or a general picture of the Village's plans for the coming year can usually find this information in the Introduction or the Budget Summaries sections of the budget. A user who is interested in a more comprehensive picture, would be directed to the Revenue, Departmental Expenditures and/or Non-Departmental Expenditures sections along with the appropriate summary and supplemental information. Terminology in the budget that may not be clear, generally will be found in the glossary in the Appendix section of the budget.

THE BUDGET PROCESS (continued)

After more than eight months of planning and critical review, the budget becomes the fiscal plan for the new budget year. However, just as other plans are subject to change, the Village's fiscal plan (budget) is subject to change during the year. Emergency situations, emerging needs, new opportunities and unforeseen obstacles may require a change in plans during the year. When these circumstances arise, appropriate action will be taken. If the change involves reassigning priorities within a fund, Village management is authorized to make these changes. If the change requires an expenditure that will exceed the amount appropriated for a specific fund, the Village Board will be requested to amend the budget.

Thus the budget is a dynamic plan that fulfills its purpose of providing the fiscal framework for providing services to Village residents during the budget year and serves as a basis to plan for the future.

BUDGET AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Village of Mount Prospect, Illinois for its annual budget for the fiscal year beginning January 1, 2013. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our 2014 budget continues to conform to program requirements, and we are submitting it to the Government Finance Officers Association to determine its eligibility for another award.

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

Village of Mount Prospect

Illinois

For the Fiscal Year Beginning

January 1, 2013

Executive Director

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
BUDGET INTRODUCTION

FUND DESCRIPTIONS

General Fund - To account for resources traditionally associated with governments which are not required to be accounted for in another fund.

Special Revenue Funds

Refuse Disposal Fund - To account for the revenues and expenditures associated with providing solid waste collection services. Financing is provided by property taxes, user fees, and recycling income.

Motor Fuel Tax Fund - To account for the activities involved with street maintenance and construction. Financing is provided by the Village's share of state gasoline taxes. State law requires these gasoline taxes to be used to maintain streets.

Community Development Block Grant Fund - To account for the revenue and expenditures of the Community Development Block Grant from the federal government.

Asset Seizure Fund - To account for the revenue and expenditures of proceeds from the federal asset seizure program. Expenditures are restricted for use in the fight against drug abuse.

DEA Shared Funds Fund - To account for the revenue and expenditures of proceeds from the Federal DEA Shared Funds Program. Expenditures are restricted for use in the fight against drug abuse.

DUI Fine Fund - To account for the revenue and expenditures of proceeds from DUI Fines as collected by the Circuit Court of Cook County. Expenditures are restricted for use in law enforcement activities.

Foreign Fire Tax Board Fund - To account for the revenues and expenditures of proceeds of the Foreign Fire Insurance Tax. Expenditures are limited for the maintenance, use and benefit of the Fire Department.

Justice Assistance Grant - To account for the revenue and expenditures of proceeds from Justice Assistance Grants. Expenditures are restricted for use in law enforcement activities.

Business District Fund - To account for the revenue and expenditures of proceeds generated by the Randhurst Village redevelopment project. Proceeds include a Business District Tax, Sales Tax, Food & Beverage Tax, Hotel/Motel Tax and Entertainment Tax. Expenditures are restricted to the reimbursement of redevelopment related expenses of the developer per the Redevelopment Agreement approved December 8, 2009.

Debt Service Fund

The Village maintains a single Fund to track monies for payment of principal and interest on various debt instruments. A detailed listing of current outstanding issues is listed below.

Series 2003 B&I, Village Hall - To accumulate monies for payment of principal and interest on general obligation bonds issued to fund the balance of costs associated with construction of a new Village Hall, Community Center and a multi-level parking structure. Financing is expected to be provided by an annual property tax levy. The bonds were issued February 1, 2003 and will mature December 1, 2022. These bonds have been completely refunded through advance refunding issues done in July 2011 (Series 2011B/Series 2012).

FUND DESCRIPTIONS - Debt Service Fund (continued)

IEPA Flood Control Loans, B&I - To accumulate monies for payment of principal and interest on loans from the Illinois Environmental Protection Agency for sewer and flood control improvements. The Village received three separate loans during 1994, another loan in 1997 and a fifth loan in 1999. The debt service on each loan spans approximately 20 years. The final installment payment on the loans will be December 3, 2019. Financing is being provided by a portion of home rule sales tax.

Series 2009 B&I, Fire Station/Public Works - To accumulate monies for payment of principal and interest on general obligation bonds issued to fund costs associated with construction of a replacement Fire Station #14, Emergency Operations Center and Public Works Expansion. Financing is expected to be provided by an annual property tax levy. The bonds were issued March 11, 2009 and will mature December 1, 2028.

Series 2009B B&I, Refunding Bonds - To refund the Village's outstanding General Obligation Bonds, Series 2001, and to pay for certain costs associated with the issuance of the 2009B bonds. Financing is expected to be provided by an annual property tax levy. The bonds were issued December 22, 2009 and will mature December 1, 2021.

Series 2009C B&I, Fire Station/Public Works - To accumulate monies for payment of principal and interest on general obligation bonds issued to fund a portion of the costs associated with construction of a replacement Fire Station #14, Emergency Operations Center and Public Works Expansion. Financing is expected to be provided by an annual property tax levy. The bonds were issued December 22, 2009 and will mature December 1, 2029.

Series 2011B B&I, Refunding Bonds - To partially refund the Village's outstanding General Obligation Bonds, Series 2003, and to pay for certain costs associated with the issuance of the 2011B bonds. Financing is expected to be provided by an annual property tax levy. The bonds were issued July 29, 2011 and will mature December 1, 2020.

Series 2012 B&I, Refunding Bonds - To refund the balance of the Village's outstanding General Obligation Bonds, Series 2003, and to pay for certain costs associated with the issuance of the 2012 bonds. Financing is expected to be provided by an annual property tax levy. The bonds received Board approval on July 14, 2011 and were issued January 3, 2012. Maturity of the Series 2012 bonds will be December 1, 2022.

2012 Installment Notes B&I, Flood Control - To accumulate monies for payment of principal and interest on installment notes issued to fund various flood control improvements throughout the village. The notes were issued December 20, 2012 and final payment on the notes will be December 1, 2019. Financing is being provided by a portion of home rule sales tax.

Series 2013 B&I, Flood Control - To accumulate monies for payment of principal and interest on general obligation bonds issued to fund various flood control improvements throughout the village. Financing is being provided by a portion of home rule sales tax. The bonds were issued September 10, 2013 and will mature December 1, 2033.

Series 2014 B&I, Streets - To accumulate monies for payment of principal and interest on general obligation bonds issued to fund street improvements throughout the village. Financing is expected to be provided by an annual property tax levy. The bonds are expected to be issued January 21, 2014 and mature December 1, 2023.

FUND DESCRIPTIONS (continued)

Capital Projects Funds

Capital Improvement Fund - To account for the resources to provide for certain capital improvements and the replacement of Village equipment. Financing is being provided by developer contributions, interest income, the sale of property, and interfund transfers.

Series 2009 Construction Fund - To account for the resources to provide for the construction of a new Fire Station #14, Emergency Operations Center and expansion to the Public Works facility. All projects were completed by late Spring 2010. Total combined cost for the three projects was $15,048,500.

Downtown Redevelopment Construction Fund - To account for resources used for acquiring property and making improvements within the Downtown Redevelopment Tax Incremental Financing District. Financing is being provided by incremental property taxes. Other monies are provided by interest income.

Street Improvement Construction Fund - To account for resources to carry out the Village's Street Improvement Program. Financing will be provided by a portion of a home rule sales tax, sale of general obligation bonds in 2014, state and local motor fuel tax and various other state and federal grants. Other monies will be provided by interest income.

Flood Control Construction Fund - To account for the resources to implement flood control projects throughout the Village. Financing has been provided by a portion of the home rule sales tax, sale of general obligation bonds in 1996, 1998, 2000, 2002 and 2013, installment loans from the Illinois Environmental Protection Agency (IEPA), 2012 installment note, grants, and other fees and reimbursements. Other monies will be provided by interest income.

Enterprise Funds

Water and Sewer Fund - To account for the provision of water and sewer services to the residents of the Village. All activities necessary to provide such services are accounted for in this fund including, but not limited to, administration, operations, maintenance, and billing and collection.

Village Parking System Fund - To account for the provision of public parking services of Village owned lots for a fee. All activities are accounted for including administration, operations, maintenance, and billing and collection.

Parking System Revenue Fund - To account for the provision of public parking services of Union Pacific owned lots for a fee. All activities are accounted for including administration, operations, maintenance, and billing and collection.

Internal Service Funds

Vehicle Maintenance Fund - To account for the maintenance and repair of all Village vehicles. Financing is being provided by charges to various Village funds.

FUND DESCRIPTIONS - Internal Service Funds (continued)

Vehicle Replacement Fund - To account for the acquisition and depreciation of Village vehicles. Financing is being provided by charges to the General, Water & Sewer, Village Parking System Fund and Parking System Revenue Funds.

Computer Replacement Fund - To account for the acquisition and depreciation of Village computer hardware. Financing is being provided by charges to the General, Refuse Disposal, Vehicle Maintenance, and Water & Sewer Funds.

Risk Management Fund - To account for the servicing and payment of liability, property, and casualty insurance and self-insurance as well as workers' compensation and medical benefits. Financing is being provided by charges to various Village funds.

Pension Trust Funds

Police Pension Fund - To account for the resources necessary to provide retirement and disability benefits to retired personnel of the Mount Prospect Police Department. Revenues are provided by a property tax levy, employee withholdings, and investment income.

Fire Pension Fund - To account for the resources necessary to provide retirement and disability benefits to retired personnel of the Mount Prospect Fire Department. Revenues are provided by a property tax levy, employee withholdings, and investment income.

Component Unit Fund

Mount Prospect Library Fund - To account for revenues and expenditures of the Mount Prospect Public Library. Also included in this fund are the principal and interest payments for the Series 2006 Refunding Bonds and Series 2011A Refunding Bonds issued by the Village.

VILLAGE OF MOUNT PROSPECT, ILLINOIS
BUDGET CALENDAR
2014 and 2015

2014 DATE	ACTION	2015 DATE
3/1/13	Capital Improvement Plan (CIP) Worksheets forwarded to Department Directors	3/7/14
3/15/13	Completed Computer CIP Worksheets returned to Finance Department	3/21/14
3/29/13	Remaining CIP Worksheets returned to Finance Department	4/4/14
4/23/13	Prior Year Budget Wrap-up and Preliminary Q1 Review	4/22/14
5/7/13 to 5/9/13	Department CIP reviews with Village Manger and Finance Director	5/6/14 to 5/8/14
5/17/13	Complete Proposed CIP Amounts	5/23/14
6/14/13	Deliver Proposed CIP to Village Board and Finance Commission	6/13/14
6/27/13	Review Proposed CIP with Finance Commission	6/26/14
7/9/13	Committee of the Whole - CIP Review Session	7/8/14
7/16/13	Acceptance of Proposed CIP at Village Board Meeting	7/15/14
7/10/13	Budget Kickoff Meeting - Access to Logos.NET Budget Software	7/16/14
8/13/13	Committee of the Whole - Mid-Year Budget Review and Pre-Budget Workshop	8/12/14
8/16/13	CIP available for distribution	8/15/14
8/9/13	Completed Departmental Budgets Advanced to Level 3 - Finance	8/15/14
8/9/13	Revenue Estimates completed by Finance Department	8/15/14
9/3/13	Personnel Budget Review	9/2/14

VILLAGE OF MOUNT PROSPECT, ILLINOIS
BUDGET CALENDAR
2014 and 2015

2014 DATE	ACTION	2015 DATE
9/6/13	Preliminary Budget Review - VMO and Finance	9/5/14
9/10/13 to 9/12/13	Department Budget reviews with Village Manager and Finance Director	9/9/14 to 9/11/14
9/20/13	Complete Proposed Budget Amounts	9/19/14
10/11/13	Deliver Proposed Budget to Village Board and Finance Commission	10/10/14
10/11/13	Proposed Budget available for public inspection at the Village Clerk's Office and the the Mount Prospect Public Library	10/10/14
10/17/13 10/24/13 10/31/13	Review of Proposed Budget with the Finance Commission	10/16/14 10/23/14 10/30/14
10/22/13	Committee of the Whole - First Budget Hearing (7:00pm - 10:00pm) Overview, Departmental Presentations	10/28/14
11/12/13	Committee of the Whole - Second Budget Hearing (7:00pm - 10:00pm) Departmental Presentations	11/11/14
11/26/13	Committee of the Whole - Third Budget Hearing (7:00pm - 10:00pm) If Necessary	11/25/14
12/3/13	Truth in Taxation Public Hearing	12/2/14
12/3/13	First Reading of Proposed Budget Ordinance at Village Board Meeting	12/2/14
12/17/13	Public Hearing and Second Reading of Proposed Budget Ordinance at Village Board Board Meeting	12/16/14
1/17/14	Approved Budget available for distribution	1/16/15

Mount Prospect

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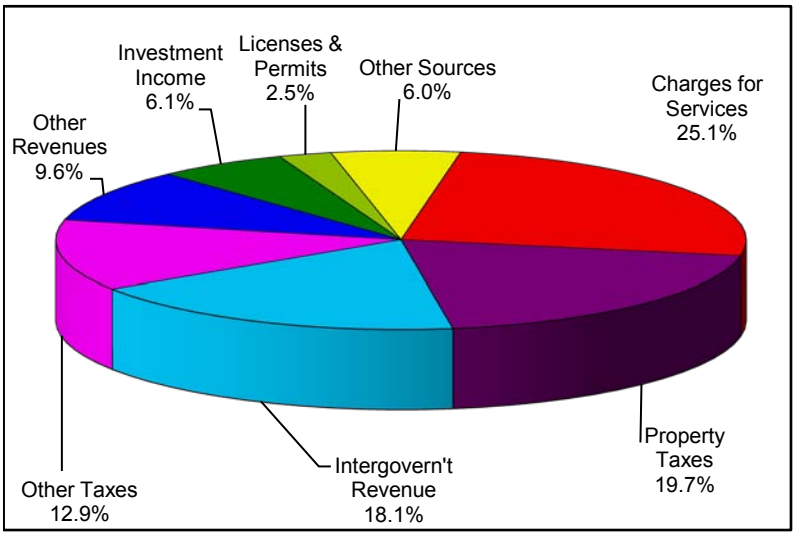
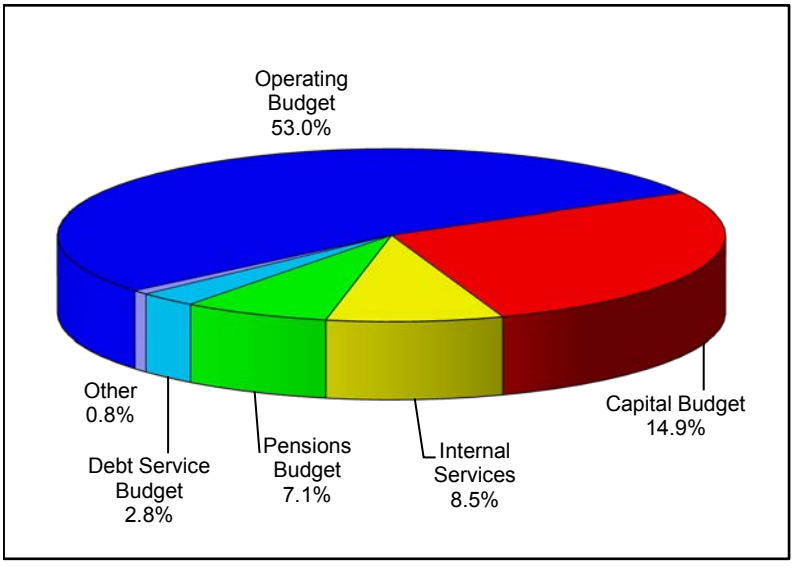
VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
TOTAL VILLAGE BUDGET

2014 Revenues & Other Sources



January 1 - December 31, 2014	
Charges for Services	27,317,978
Property Taxes	21,454,466
Intergovern't Revenue	19,709,307
Other Taxes	14,003,500
Other Revenues	10,446,066
Investment Income	6,617,900
Licenses & Permits	2,683,000
Other Sources	6,580,000
Village Revenues	108,812,217
Library Revenues	10,413,179
Total Budget Revenues	119,225,396

2014 Budget Expenditures



January 1 - December 31, 2014	
Operating Budget	61,975,624
Capital Budget	32,454,030
Internal Services	9,982,670
Pensions Budget	8,319,878
Debt Service Budget	3,328,500
Other	923,100
Village Expenditures	116,983,802
Library Expenditures	10,413,179
Total Budget Expenditures	127,396,981

The purpose of this graphic is to provide an overview of the total Village of Mount Prospect budget for January 1, 2014 through December 31, 2014. The schedule on the next page shows revenues and other sources of financing, budget expenditures and available fund balances for 2013 through 2015. More detailed schedules are included throughout the Budget Summaries section.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
TOTAL VILLAGE BUDGET

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
REVENUES AND OTHER SOURCES					
Property Taxes	19,985,909	20,653,068	20,523,668	21,454,466	22,351,664
Other Taxes	12,749,217	12,784,000	13,259,200	14,003,500	14,391,000
Licenses, Permits & Fees	2,910,171	2,720,000	2,727,000	2,683,000	2,797,000
Intergovernmental Revenue	19,014,649	19,828,297	19,332,850	19,709,307	19,992,009
Charges for Services	23,507,279	24,246,914	25,741,929	27,317,978	29,487,058
Fines & Forfeits	690,434	686,750	748,100	648,100	648,100
Investment Income	9,038,765	4,578,500	6,411,582	6,617,900	6,933,900
Reimbursements	354,125	305,000	304,000	234,000	238,000
Other Revenue	7,974,360	9,117,768	9,045,671	9,563,966	9,844,164
Other Financing Sources	5,488,113	50,000	9,860,000	6,580,000	80,000
Village Revenues & Other Sources	101,713,022	94,970,297	107,954,000	108,812,217	106,762,895
Mount Prospect Library Revenues	10,146,683	10,139,456	10,139,456	10,413,179	(a)
Total Revenues & Other Sources	111,859,705	105,109,753	118,093,456	119,225,396	106,762,895
BUDGET EXPENDITURES					
Village Operating Budget	57,189,268	61,144,472	60,549,220	61,975,624	64,133,187
Village Capital Budget	7,768,337	18,293,124	15,325,418	32,454,030	18,157,248
Debt Services Budget	5,388,695	2,405,477	2,451,995	3,328,500	3,280,718
Pension Systems Budget	7,658,623	7,988,558	8,027,456	8,319,878	8,556,456
Internal Services Budget (b)	8,997,227	9,883,496	9,246,033	9,982,670	10,371,665
Business District Fund	414,587	637,232	1,357,220	923,100	943,000
Village Expenditures	87,416,737	100,352,359	96,957,342	116,983,802	105,442,274
Mount Prospect Library Expenditures	9,411,009	10,139,456	10,139,456	10,413,179	(a)
Total Expenditures	96,827,746	110,491,815	107,096,798	127,396,981	105,442,274
CHANGES IN FUND BALANCE					
Excess (Deficiency) of Revenues & Other Sources Over Expenditures (c)	15,031,959	(5,382,062)	10,996,658	(8,171,585)	1,320,621
Fund Balance					
Start of Budget Year	125,903,580	140,935,539	140,935,539	151,932,197	143,760,612
End of Budget Year	140,935,539	135,553,477	151,932,197	143,760,612	145,081,233
Less: Pension Fund Balances (d)	(96,156,206)	(99,091,767)	(100,868,979)	(105,997,768)	(111,608,332)
Mt Prospect Library Fund Balance	(6,117,605)	(6,117,605)	(6,117,605)	(6,117,605)	(6,117,605)
Available Fund Balance	38,661,728	30,344,105	44,945,613	31,645,239	27,355,296

(a) Not available as of December 17, 2013.

(b) Internal Service Budget includes Vehicle Maintenance Fund and Risk Management Fund. The Motor Equipment Replacement Fund and Computer Replacement Funds are included in the Village Capital Budget.

(c) Does not include the results of operation of the Mount Prospect Library for the 2015 Forecast.

(d) Pension Fund Balances are reserved for pension benefits and not available for appropriation.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
REVENUES AND OTHER SOURCES BY REVENUE TYPE

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
VILLAGE REVENUES BY TYPE:					
Property Taxes	19,985,909	20,653,068	20,523,668	21,454,466	22,351,664
Other Taxes	12,749,217	12,784,000	13,259,200	14,003,500	14,391,000
Licenses, Permits & Fees	2,910,171	2,720,000	2,727,000	2,683,000	2,797,000
Intergovernmental Revenue	19,014,649	19,828,297	19,332,850	19,709,307	19,992,009
Charges For Services	23,507,279	24,246,914	25,741,929	27,317,978	29,487,058
Fines & Forfeits	690,434	686,750	748,100	648,100	648,100
Investment Income	9,038,765	4,578,500	6,411,582	6,617,900	6,933,900
Reimbursements	354,125	305,000	304,000	234,000	238,000
Other Revenue	7,974,360	9,117,768	9,045,671	9,563,966	9,844,164
	96,224,909	94,920,297	98,094,000	102,232,217	106,682,895
OTHER FINANCING SOURCES					
Financing Sources	5,488,113	50,000	9,860,000	6,580,000	80,000
	5,488,113	50,000	9,860,000	6,580,000	80,000
TOTAL VILLAGE REVENUES AND OTHER SOURCES	**101,713,022**	**94,970,297**	**107,954,000**	**108,812,217**	**106,762,895**
MOUNT PROSPECT LIBRARY REVENUES	10,146,683	10,139,456	10,139,456	10,413,179	(a)
TOTAL REVENUES AND OTHER SOURCES VILLAGE AND LIBRARY (b)	**111,859,705**	**105,109,753**	**118,093,456**	**119,225,396**	**106,762,895**
CHANGES IN FUND BALANCE					
Total Revenues & Other Sources	111,859,705	105,109,753	118,093,456	119,225,396	106,762,895
Total Expenditures	96,827,746	110,491,815	107,096,798	127,396,981	105,442,274
Additions to(Use of) Fund Balances	15,031,959	(5,382,062)	10,996,658	(8,171,585)	1,320,621
ANALYSIS OF CHANGES IN FUND BALANCE					
Additions to (Use of) Pension Fund Balances	7,514,082	2,935,561	4,712,773	5,128,789	5,610,564
Additions to (Use of) Other Fund Balances	7,517,877	(8,317,623)	6,283,885	(13,300,374)	(4,289,943)
	15,031,959	(5,382,062)	10,996,658	(8,171,585)	1,320,621

(a) Figures not available as of December 17, 2013.

(b) Does not include the Mount Prospect Public Library 2015 Forecast.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
BUDGET EXPENDITURES

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
VILLAGE OPERATING BUDGET					
PUBLIC REPRESENTATION	**509,625**	**592,786**	**578,268**	**610,821**	**621,772**
VILLAGE ADMINISTRATION	**3,096,310**	**3,280,400**	**3,129,146**	**2,906,749**	**3,094,840**
FINANCE DEPARTMENT	**1,505,295**	**1,749,017**	**1,755,989**	**1,846,374**	**1,886,141**
COMMUNITY DEVELOPMENT DEPARTMENT					
Community Development	2,065,752	2,244,275	2,233,752	2,293,024	2,339,676
CDBG	284,781	517,909	416,409	353,202	295,243
	2,350,533	**2,762,184**	**2,650,161**	**2,646,226**	**2,634,919**
HUMAN SERVICES DEPARTMENT	**1,086,049**	**1,062,725**	**1,058,108**	**1,084,236**	**1,109,629**
PUBLIC SAFETY AND PROTECTION					
Police Department	15,317,690	15,902,752	15,846,319	16,551,651	17,088,841
Fire Department	11,956,878	12,631,650	12,673,081	12,904,287	13,309,321
	27,274,568	**28,534,402**	**28,519,400**	**29,455,938**	**30,398,162**
PUBLIC WORKS DEPARTMENT					
Administration	1,309,312	1,482,775	1,483,747	1,466,143	1,494,977
Streets/Buildings	2,287,938	2,653,909	2,637,332	2,783,469	2,901,221
Forestry and Grounds	1,786,795	1,789,742	1,788,600	1,820,678	1,865,498
Engineering	1,329,617	1,450,900	1,440,602	1,474,772	1,508,133
Refuse Disposal	4,261,889	4,474,769	4,440,277	4,521,273	4,734,036
Water and Sewer Division	10,064,659	10,673,951	10,547,564	10,852,153	11,548,903
Parking	322,464	541,602	338,102	506,792	334,956
	21,362,674	**23,067,648**	**22,676,224**	**23,425,280**	**24,387,724**
EMERGENCY EVENTS	**4,214**	**95,310**	**181,924**	**-**	**-**
TOTAL OPERATING BUDGET	**57,189,268**	**61,144,472**	**60,549,220**	**61,975,624**	**64,133,187**

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
BUDGET EXPENDITURES

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
VILLAGE CAPITAL BUDGET					
Capital Improvement Plan	4,183,043	14,126,043	11,628,158	27,641,028	13,621,069
Other Capital Fund Expenditures	3,585,294	4,167,081	3,697,260	4,813,002	4,536,179
	7,768,337	**18,293,124**	**15,325,418**	**32,454,030**	**18,157,248**
DEBT SERVICE BUDGET	**5,388,695**	**2,405,477**	**2,451,995**	**3,328,500**	**3,280,718**
PENSION SYSTEMS BUDGET					
Miscellaneous Pensions	46,003	46,151	46,151	46,301	46,456
Police Pensions	3,802,083	3,993,416	3,964,825	4,099,816	4,224,400
Fire Pensions	3,810,537	3,948,991	4,016,480	4,173,761	4,285,600
	7,658,623	**7,988,558**	**8,027,456**	**8,319,878**	**8,556,456**
VILLAGE INTERNAL SERVICES BUDGET					
Vehicle Maintenance	2,006,793	2,153,304	2,153,304	2,152,732	2,199,816
Risk Management	6,990,434	7,730,192	7,092,729	7,829,938	8,171,849
	8,997,227	**9,883,496**	**9,246,033**	**9,982,670**	**10,371,665**
BUSINESS DISTRICT FUND	**414,587**	**637,232**	**1,357,220**	**923,100**	**943,000**
TOTAL VILLAGE EXPENDITURES	**87,416,737**	**100,352,359**	**96,957,342**	**116,983,802**	**105,442,274**
MOUNT PROSPECT LIBRARY BUDGET	**9,411,009**	**10,139,456**	**10,139,456**	**10,413,179**	**(a)**
TOTAL - BUDGET EXPENDITURES (b)	**96,827,746**	**110,491,815**	**107,096,798**	**127,396,981**	**105,442,274**

(a) Figures not available as of December 17, 2013.

(b) Does not include the Mount Prospect Public Library 2015 Forecast.

Mount Prospect

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VILLAGE OF MOUNT PROSPECT
2014 BUDGET
FUND SUMMARIES

EXPLANATION OF FUND SUMMARIES

Illinois Statutes and Generally Accepted Accounting Principles require a municipality to account for revenues and expenditures on a "fund" basis. A fund is a separate accounting entity which is organized with a set of self-balancing accounts and which is established to accomplish a specific purpose. Funds may be required by state statute, Village ordinance, or by the Government Accounting Standards Board (GASB). For example, Illinois Statutes require Motor Fuel Tax monies to be accounted for in the Motor Fuel Tax Fund, and the GASB has established specific fund types and fund groups to ensure consistency of reporting by municipalities. The Village's fund structure conforms to these legal and accounting requirements.

Although the Village is required to account for revenues and expenditures on a fund basis, the Village's Annual Budget is not organized along fund lines. Revenues are recorded in the appropriate fund, but expenditures are reported by program within a department or division regardless of the fund that is providing the resources. All line-items are identified by a fund code and fund totals are summarized by department or division. However, overall fund totals are not included in the expenditure portion of the budget document. This type of budget structure emphasizes the overall cost of the program rather than by an expenditure supported by a particular source of revenue.

To satisfy the legal and accounting requirements that revenues and expenditures are accounted for on a "fund" basis, budget line-item amounts are aggregated by fund and presented in the following three summaries: 1) Revenues and Other Sources By Fund; 2) Expenditures By Fund; and 3) Available Fund Balances/Net Assets. The first two schedules show actual amounts for 2012, budget and estimated amounts for 2013, budget amounts for 2014, and forecast amounts for 2015. The Available Fund Balances/Net Assets schedules add the estimated Fund Balances/Net Assets as of the start of the year with budget revenues and then subsequent budget expenditures to arrive at the estimated Fund Balances/Net Assets at the end of the year. Available Fund Balances/Net Assets schedules that show the estimated balances as of December 31, 2014 and December 31, 2015 are also included.

The Available Fund Balances/Net Assets schedules compare the expected Fund Balances/Net Assets at the end of the year with the Village's recommended or "target balances" for each fund and fund group. Target balances represent the amounts needed for sound fiscal policy and adequate cash-flow needs and are based on the Village’s Fund Balances/Net Assets policy. The Village’s Fund Balances/Net Assets policy is included in the Introduction Section of this budget document. Although the Available Fund Balances/Net Assets schedules are not a required schedule, they provide valuable information for fiscal planning purposes.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
REVENUES AND OTHER SOURCES BY FUND

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
GENERAL FUND	42,617,722	44,321,998	43,712,618	45,814,066	46,788,664
DEBT SERVICE FUND	5,393,138	2,406,614	2,440,574	3,336,937	3,287,674
CAPITAL PROJECT FUNDS					
Capital Improvement Fund	1,208,064	1,140,500	1,572,600	1,257,000	1,317,000
Series 2009 Construction Fund	-	-	50	-	-
Downtown Redevelopment Construct	2,751,190	2,682,000	2,701,000	2,672,000	2,809,000
Street Improvement Construc Fund	1,572,398	1,550,500	1,659,100	9,608,100	3,674,100
Flood Control Construction Fund	3,201,032	685,644	10,480,026	289,968	417,992
	8,732,684	6,058,644	16,412,776	13,827,068	8,218,092
SPECIAL REVENUE FUNDS					
Refuse Disposal Fund	4,471,487	4,458,500	4,544,600	3,626,500	3,898,500
Motor Fuel Tax Fund	1,600,102	1,705,100	1,538,241	1,296,100	1,296,100
Cmmty Development Block Grant	284,780	517,909	416,409	353,202	295,243
Asset Seizure Fund	1,107	3,100	10,100	2,100	2,100
DEA Shared Funds Fund	10	1,100	200	200	200
DUI Fine Fund	27,971	20,100	20,100	20,100	20,100
Foreign Fire Tax Board Fund	67,114	55,000	70,300	71,000	71,000
Justice Assistance Grant Fund	-	-	-	-	-
Business District Fund	771,512	671,000	923,100	943,100	986,100
	7,224,083	7,431,809	7,523,050	6,312,302	6,569,343
ENTERPRISE FUNDS					
Water and Sewer Fund	12,477,464	12,220,000	13,687,100	14,385,100	15,464,100
Village Parking System Fund	158,253	126,100	133,700	131,700	151,700
Parking System Revenue Fund	166,756	200,500	202,100	202,100	182,100
	12,802,473	12,546,600	14,022,900	14,718,900	15,797,900
INTERNAL SERVICE FUNDS					
Vehicle Maintenance Fund	2,011,883	2,193,313	2,193,513	2,138,317	2,199,816
Vehicle Replacement Fund	1,271,495	1,462,850	1,471,600	1,421,300	1,421,300
Computer Replacement Fund	542	1,000	1,700	24,088	148,060
Risk Management Fund	6,532,300	7,669,501	7,481,191	7,816,873	8,211,482
	9,816,220	11,326,664	11,148,004	11,400,578	11,980,658

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
REVENUES AND OTHER SOURCES BY FUND

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
FIDUCIARY FUNDS					
Police Pension Fund	7,947,587	5,690,721	6,980,331	7,158,124	7,504,284
Fire Pension Fund	7,179,115	5,187,247	5,713,747	6,244,242	6,616,280
	15,126,702	10,877,968	12,694,078	13,402,366	14,120,564
TOTAL REVENUES & OTHER SOURCES - VILLAGE FUNDS	**101,713,022**	**94,970,297**	**107,954,000**	**108,812,217**	**106,762,895**
MOUNT PROSPECT LIBRARY FUND	10,146,683	10,139,456	10,139,456	10,413,179	(a)
TOTAL REVENUES & OTHER SOURCES - VILLAGE & LIBRARY FUNDS (b)	**111,859,705**	**105,109,753**	**118,093,456**	**119,225,396**	**106,762,895**

(a) Figures not available as of December 17, 2013.

(b) Does not include the Mount Prospect Public Library 2015 Forecast.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
EXPENDITURES BY FUND

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
GENERAL FUND	41,858,275	44,949,626	44,802,684	45,814,066	47,384,949
DEBT SERVICE FUND	5,388,695	2,405,477	2,451,995	3,328,500	3,280,718
CAPITAL PROJECT FUNDS					
Capital Improvement Fund	796,792	2,664,102	2,229,702	1,696,247	3,849,067
Series 2009 Construction Fund	-	-	-	-	-
Downtown Redevelopment Construct	2,683,958	3,292,521	2,922,390	3,121,962	3,082,920
Street Improvement Construc Fund	1,233,027	1,565,850	1,307,500	9,973,880	3,175,550
Flood Control Construction Fund	47,965	3,355,950	2,802,100	10,811,000	186,000
	4,761,742	10,878,423	9,261,692	25,603,089	10,293,537
SPECIAL REVENUE FUNDS					
Refuse Disposal Fund	4,261,889	4,474,769	4,440,277	4,526,273	4,734,036
Motor Fuel Tax Fund	1,427,027	1,830,366	1,774,366	1,551,900	1,599,737
Cmmty Development Block Grant	284,781	517,909	416,409	353,202	295,243
Asset Seizure Fund	14,627	21,500	12,000	19,000	19,000
DEA Shared Funds Fund	-	5,000	-	2,000	2,000
DUI Fine Fund	16,671	27,700	10,200	11,000	11,000
Foreign Fire Tax Board Fund	10,799	28,500	25,500	30,500	30,500
Justice Assistance Grant Fund	9,368	836	835	-	-
Business District Fund	414,587	637,232	1,357,220	923,100	943,000
	6,439,749	7,543,812	8,036,807	7,416,975	7,634,516
ENTERPRISE FUNDS					
Water and Sewer Fund	11,129,939	14,869,116	13,880,564	14,131,653	16,005,583
Village Parking System Fund	147,150	296,350	192,850	306,760	206,267
Parking System Revenue Fund	198,564	295,252	195,252	250,032	178,689
	11,475,653	15,460,718	14,268,666	14,688,445	16,390,539
INTERNAL SERVICE FUNDS					
Vehicle Maintenance Fund	2,006,793	2,153,304	2,153,304	2,152,732	2,199,816
Vehicle Replacement Fund	715,699	1,027,200	673,160	1,614,000	1,155,000
Computer Replacement Fund	162,128	246,200	230,000	247,480	406,350
Risk Management Fund	6,995,383	7,745,192	7,097,729	7,844,938	8,186,849
	9,880,003	11,171,896	10,154,193	11,859,150	11,948,015

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
EXPENDITURES BY FUND

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
FIDUCIARY FUNDS					
Police Pension Fund	3,802,083	3,993,416	3,964,825	4,099,816	4,224,400
Fire Pension Fund	3,810,537	3,948,991	4,016,480	4,173,761	4,285,600
	7,612,620	7,942,407	7,981,305	8,273,577	8,510,000
TOTAL EXPENDITURES - VILLAGE FUNDS	**87,416,737**	**100,352,359**	**96,957,342**	**116,983,802**	**105,442,274**
MOUNT PROSPECT LIBRARY FUND	9,411,009	10,139,456	10,139,456	10,413,179	(a)
TOTAL EXPENDITURES - VILLAGE AND LIBRARY FUNDS (b)	**96,827,746**	**110,491,815**	**107,096,798**	**127,396,981**	**105,442,274**

(a) Figures not available as of December 17, 2013.

(b) Does not include the Mount Prospect Public Library 2015 Forecast.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
AVAILABLE FUND BALANCES/NET ASSETS 12/31/2014

	Estimated Balance 1/1/2014	2014 Budget Revenues	2014 Budget Expenditures	Estimated Balance 12/31/2014	Recommended Balance 12/31/2014
GENERAL FUND	10,376,113	45,814,066	45,814,066	10,376,113	9,476,990
DEBT SERVICE FUND	124,396	3,336,937	3,328,500	132,833	1,126,617
CAPITAL PROJECT FUNDS					
Capital Improvement Fund	1,631,120	1,257,000	1,696,247	1,191,873	462,151
Series 2009 Construction Fund	36,908	-	-	36,908	-
Downtown Redevelopment Construct	1,140,730	2,672,000	3,121,962	690,768	52,950
Street Improvement Construc Fund	686,042	9,608,100	9,973,880	320,262	666,825
Flood Control Construction Fund	11,182,214	289,968	10,811,000	661,182	147,250
	14,677,014	13,827,068	25,603,089	2,900,993	1,329,176
SPECIAL REVENUE FUNDS					
Refuse Disposal Fund	2,323,974	3,626,500	4,526,273	1,424,201	473,404
Motor Fuel Tax Fund	273,345	1,296,100	1,551,900	17,545	159,974
Cmmty Development Block Grant	-	353,202	353,202	-	-
Asset Seizure Fund	38,579	2,100	19,000	21,679	21,679
DEA Shared Funds Fund	5,119	200	2,000	3,319	3,319
DUI Fine Fund	65,331	20,100	11,000	74,431	74,431
Foreign Fire Tax Board Fund	269,793	71,000	30,500	310,293	310,293
Business District Fund	-	943,100	923,100	20,000	20,000
	2,976,141	6,312,302	7,416,975	1,871,468	1,063,100
ENTERPRISE FUNDS (a)					
Water and Sewer Fund	6,528,511	14,385,100	14,131,653	6,781,958	1,928,667
Village Parking System Fund	272,402	131,700	306,760	97,342	26,097
Parking System Revenue Fund	(225,778)	202,100	250,032	(273,710)	29,841
	6,575,135	14,718,900	14,688,445	6,605,590	1,984,605
INTERNAL SERVICE FUNDS (a)					
Vehicle Maintenance Fund	561,605	2,138,317	2,152,732	547,190	547,190
Vehicle Replacement Fund	7,327,326	1,421,300	1,614,000	7,134,626	7,134,626
Computer Replacement Fund	481,705	24,088	247,480	258,313	258,313
Risk Management Fund	1,846,178	7,816,873	7,844,938	1,818,113	1,688,795
	10,216,814	11,400,578	11,859,150	9,758,242	9,628,924

(a) Estimated balances reflect unrestricted net assets only.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
AVAILABLE FUND BALANCES/NET ASSETS 12/31/2014

	Estimated Balance 1/1/2014	2014 Budget Revenues	2014 Budget Expenditures	Estimated Balance 12/31/2014	Recommended Balance 12/31/2014
FIDUCIARY FUNDS (b)					
Police Pension Fund	51,938,157	7,158,124	4,099,816	54,996,465	90,391,614
Fire Pension Fund	48,930,822	6,244,242	4,173,761	51,001,303	80,246,045
	100,868,979	13,402,366	8,273,577	105,997,768	170,637,659
TOTAL - VILLAGE FUNDS	**145,814,592**	**108,812,217**	**116,983,802**	**137,643,007**	**195,247,071**
Less: Fiduciary Funds (b)	(100,868,979)	(13,402,366)	(8,273,577)	(105,997,768)	(170,637,659)
TOTAL AVAILABLE BALANCES VILLAGE FUNDS	**44,945,613**	**95,409,851**	**108,710,225**	**31,645,239**	**24,609,412**
MOUNT PROSPECT LIBRARY FUND	6,117,605	10,413,179	10,413,179	6,117,605	6,117,605
TOTAL AVAILABLE BALANCES VILLAGE & LIBRARY FUNDS	**51,063,218**	**105,823,030**	**119,123,404**	**37,762,844**	**30,727,017**

(b) Fiduciary Funds are restricted for future pension benefits and do not constitute "Available Fund Balances."

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
AVAILABLE FUND BALANCES/NET ASSETS 12/31/2015

	Estimated Balance 1/1/2015	2015 Budget Revenues	2015 Budget Expenditures	Estimated Balance 12/31/2015	Recommended Balance 12/31/2015
GENERAL FUND	10,376,113	46,788,664	47,384,949	9,779,828	9,761,299
DEBT SERVICE FUND	132,833	3,287,674	3,280,718	139,789	1,119,248
CAPITAL PROJECT FUNDS					
Capital Improvement Fund	1,191,873	1,317,000	3,849,067	(1,340,194)	462,151
Series 2009 Construction Fund	36,908	-	-	36,908	-
Downtown Redevelopment Construct	690,768	2,809,000	3,082,920	416,848	52,950
Street Improvement Construc Fund	320,262	3,674,100	3,175,550	818,812	666,825
Flood Control Construction Fund	661,182	417,992	186,000	893,174	147,250
	2,900,993	8,218,092	10,293,537	825,548	1,329,176
SPECIAL REVENUE FUNDS					
Refuse Disposal Fund	1,424,201	3,898,500	4,734,036	588,665	487,606
Motor Fuel Tax Fund	17,545	1,296,100	1,599,737	(286,092)	164,773
Cmmty Development Block Grant	-	295,243	295,243	-	-
Asset Seizure Fund	21,679	2,100	19,000	4,779	4,779
DEA Shared Funds Fund	3,319	200	2,000	1,519	1,519
DUI Fine Fund	74,431	20,100	11,000	83,531	83,531
Foreign Fire Tax Board Fund	310,293	71,000	30,500	350,793	350,793
Business District Fund	20,000	986,100	943,000	63,100	63,100
	1,871,468	6,569,343	7,634,516	806,295	1,156,101
ENTERPRISE FUNDS (a)					
Water and Sewer Fund	6,781,958	15,464,100	16,005,583	6,240,475	1,986,527
Village Parking System Fund	97,342	151,700	206,267	42,775	26,879
Parking System Revenue Fund	(273,710)	182,100	178,689	(270,299)	30,736
	6,605,590	15,797,900	16,390,539	6,012,951	2,044,142
INTERNAL SERVICE FUNDS (a)					
Vehicle Maintenance Fund	547,190	2,199,816	2,199,816	547,190	547,190
Vehicle Replacement Fund	7,134,626	1,421,300	1,155,000	7,400,926	7,400,926
Computer Replacement Fund	258,313	148,060	406,350	23	23
Risk Management Fund	1,818,113	8,211,482	8,186,849	1,842,746	1,688,795
	9,758,242	11,980,658	11,948,015	9,790,885	9,636,934

(a) Estimated balances reflect unrestricted net assets only.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
AVAILABLE FUND BALANCES/NET ASSETS 12/31/2015

	Estimated Balance 1/1/2015	2015 Budget Revenues	2015 Budget Expenditures	Estimated Balance 12/31/2015	Recommended Balance 12/31/2015
FIDUCIARY FUNDS (b)					
Police Pension Fund	54,996,465	7,504,284	4,224,400	58,276,349	93,103,362
Fire Pension Fund	51,001,303	6,616,280	4,285,600	53,331,983	82,653,426
	105,997,768	14,120,564	8,510,000	111,608,332	175,756,788
TOTAL - VILLAGE FUNDS	**137,643,007**	**106,762,895**	**105,442,274**	**138,963,628**	**200,803,688**
Less: Fiduciary Funds (b)	(105,997,768)	(14,120,564)	(8,510,000)	(111,608,332)	(175,756,788)
TOTAL AVAILABLE BALANCES VILLAGE FUNDS	**31,645,239**	**92,642,331**	**96,932,274**	**27,355,296**	**25,046,900**
MOUNT PROSPECT LIBRARY FUND	6,117,605	(c)	(c)	6,117,605	6,117,605
TOTAL EXPENDITURES - VILLAGE AND LIBRARY FUNDS (d)	**37,762,844**	**92,642,331**	**96,932,274**	**33,472,901**	**31,164,505**

(b) Fiduciary Funds are restricted for future pension benefits and do not constitute "Available Fund Balances."
(c) Figures not available as of December 17, 2013.
(d) Does not include the results of operation of the Mount Prospect Library.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
SUPPLEMENTAL INFORMATION

SUPPLEMENTAL SCHEDULES AND GRAPHICS

The following schedules and graphics present historical and current information regarding Real Estate Taxes, Personal Services, Long-Term Debt, and a Profile of the Village of Mount Prospect. Following is an introduction to each presentation:

Real Estate Taxes - There are three graphics and schedules included which contain information on Real Estate Taxes. The first graphic, Village Property Tax Levies and Tax Rates, shows Village tax levies and tax rates from 2005 - 2014. The schedule also lists the equalized assessed valuation and the annual percentage change in the tax levies for the same period. The next schedule, Real Estate and Special Service Area Tax Levies and Tax Rate Comparisons, shows Village, Library and Special Service Area Tax Levies and Tax Rate comparisons by purpose for 2012, 2013, and 2014. The last graphic, Distribution of 2012 Property Taxes, shows how property taxes are distributed to the various taxing bodies and the actual distribution of the 2012 property tax rate.

Number of Authorized Positions - This schedule shows the number of full-time, part-time, seasonal and full-time equivalent positions for 2012, 2013, and 2014.

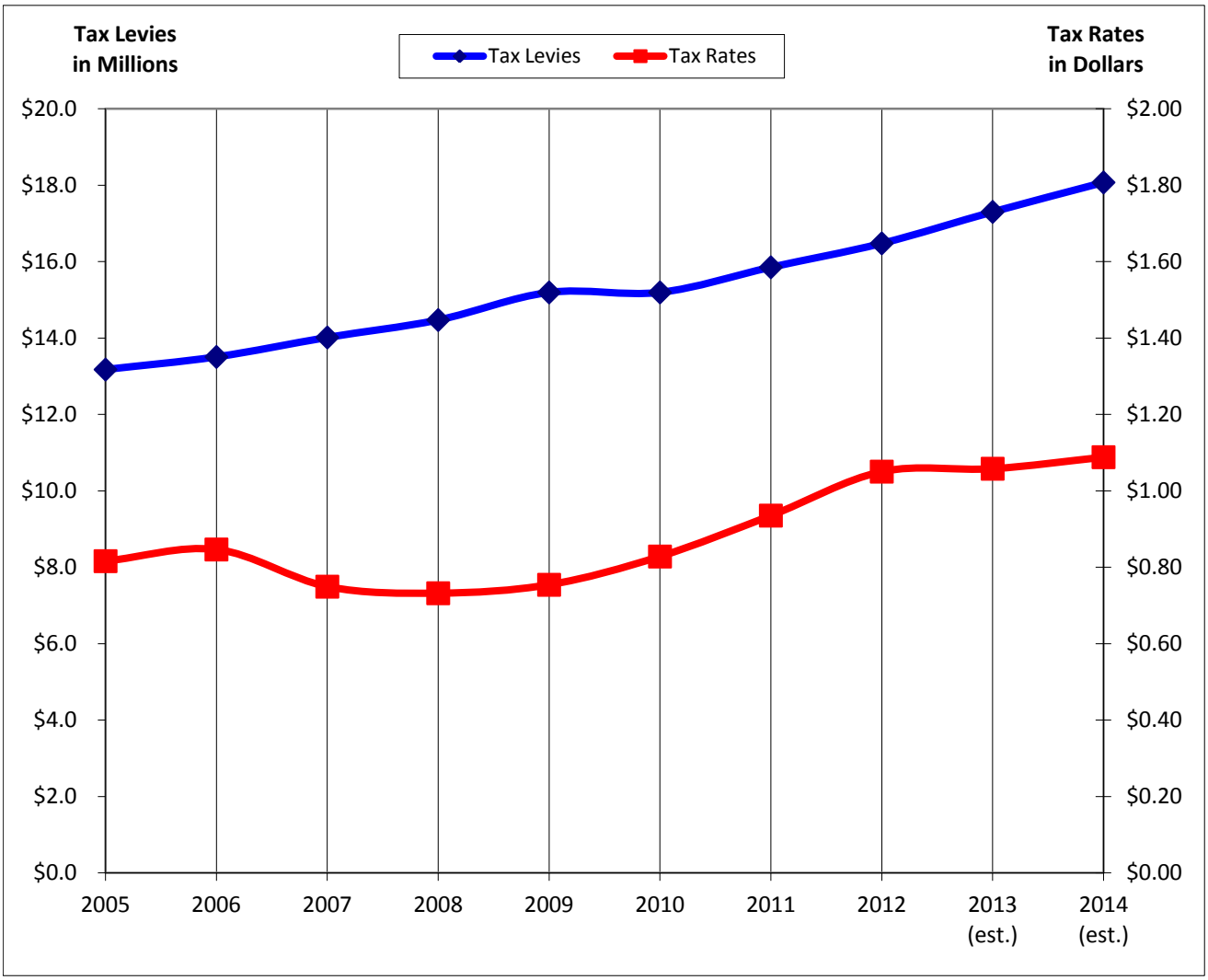
Personal Services - The payment of wages and employee benefits represent 65.9% of the operating budget. This schedule shows 2012 actual, 2013 budget and estimated amounts, budget amounts for 2014 and forecast amounts for 2015. The schedule organizes the personal service amounts by the type of Village Service provided.

Long-Term Debt - One graphic and two schedules are included. The graphic shows the relative speed of how outstanding debt issues will be paid. The first schedule shows the maturity dates, the original amounts issued and outstanding balances of current bond issues. The second schedule shows the Annual Principal Requirements for 2014 through 2017 and the balance of payments due from 2018 through 2033. This schedule classifies the various bond issues by the sources of revenue that will be used to fund the debt service payments.

Village Profile - This schedule presents information about the Village of Mount Prospect and its facilities and services.

These schedules and graphics are included to help gain a better understanding of some of the trends and influences that affect the Village's current and future fiscal plans.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
VILLAGE PROPERTY TAX LEVIES AND TAX RATES



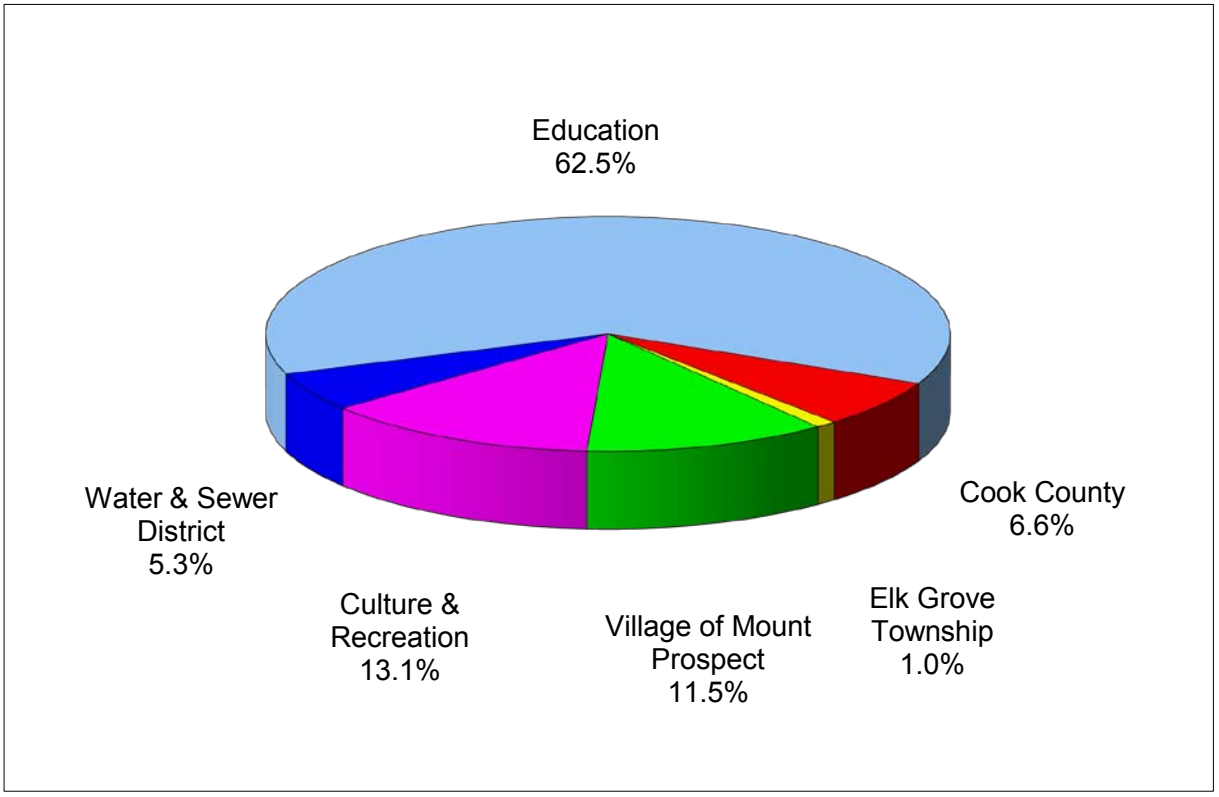
Year	Equalized Assessed Valuation	Village Extended Tax Levies	Annual % Change	Village Tax Rates
2005	1,594,975,722	13,175,689	8.94%	0.816
2006	1,597,309,461	13,506,574	2.51%	0.847
2007	1,870,325,316	14,014,838	3.76%	0.749
2008	1,979,496,030	14,472,271	3.26%	0.732
2009	2,017,411,353	15,194,636	4.99%	0.754
2010	1,834,680,507	15,194,635	0.00%	0.828
2011	1,694,952,801	15,852,352	4.33%	0.935
2012	1,568,774,082	16,477,871	3.95%	1.050
2013 (est.)	1,635,394,910	17,301,766	5.00%	1.058
2014 (est.)	1,660,847,981	18,073,118	4.46%	1.088

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
REAL ESTATE AND SPECIAL SERVICE AREA TAX LEVIES AND TAX RATE COMPARISONS (1)

	2012 Tax Levy		2013 Tax Levy		2014 Tax Levy	
	Rate	Amount	Rate (2)	Amount	Rate (2)	Amount
Village Levies						
General Corporate	$ 0.5007	$ 7,854,269	$ 0.5715	$ 9,345,540	$ 0.6060	$ 10,064,897
Garbage	0.1207	1,893,707	0.0212	346,800	-	-
G.O. Bonds	0.1134	1,778,450	0.1389	2,271,009	0.1380	2,291,898
Police Pension	0.1665	2,612,079	0.1773	2,900,278	0.1870	3,105,522
Fire Pension	0.1491	2,339,366	0.1491	2,438,139	0.1572	2,610,801
Village Totals	$ 1.0504	$ 16,477,871	$ 1.0580	$ 17,301,766	$ 1.0882	$ 18,073,118
Library Levies						
Operations	$ 0.5434	$ 8,524,529	$ 0.5333	$ 8,721,718	(4)	
Debt Service	0.1021	1,601,225	0.0982	1,605,867		
Library Totals	$ 0.6455	$ 10,125,754	$ 0.6315	$ 10,327,585	(4)	
Totals - Village and Library	$ 1.6958	$ 26,603,625	$ 1.6895	$ 27,629,351	$ 1.0882	$ 18,073,118
Equalized Assessed Valuation (EAV) (3)	$1,568,774,082		$1,635,394,910		$1,660,847,981	
Special Service Area #5						
JAWA Water Agency	$ 0.1216	$ 1,544,753	$ 0.1166	$ 1,544,753	$ 0.1148	$ 1,544,753
Equalized Assessed Valuation (EAV) (3)	$1,270,504,447		$1,324,458,716		$1,345,072,417	

(1) Tax rates per $100 Equalized Assessed Valuation.
(2) Tax rates are estimated.
(3) Changes in Equalized Assessed Valuation are based on 10-year historical trends.
(4) Not available as of the date of this report.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
DISTRIBUTION OF 2012 PROPERTY TAXES



DISTRIBUTION OF 2012 PROPERTY TAX RATE (1)

	Tax Rate	%
Education:		
School District 57	$ 3.041	33.1%
High School District 214	$ 2.324	25.3%
Harper District 512	$ 0.373	4.1%
	$ 5.738	62.5%
Cook County:		
County Government	$ 0.531	5.8%
Cook County Forest	$ 0.063	0.7%
Other	$ 0.011	0.1%
	$ 0.605	6.6%
Elk Grove Township	$ 0.092	1.0%

	Tax Rate	%
Village:		
Mount Prospect	$ 1.051	11.5%
Culture and Recreation		
M.P. Park District	$ 0.557	6.1%
M.P. Library	$ 0.646	7.0%
	$ 1.203	13.1%
Water & Sewer District		
Water Reclamation	$ 0.370	4.0%
SSA #5	$ 0.122	1.3%
	$ 0.492	5.3%
TOTAL	$ 9.181	100.0%

(1) Sample property located in the Village of Mount Prospect, Elk Grove Township, and School District #57. The tax rate is applied to each $100 of Equalized Assessed Valuation.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
NUMBER OF AUTHORIZED POSITIONS

	Full-Time Employees			Part-Time Employees			Seasonal Employees			Full-Time Equivalent		
	2012	2013	2014	2012	2013	2014	2012	2013	2014	2012	2013	2014
PUBLIC REPRESENTATION	1.30	1.30	1.25	8.00	8.00	8.00	-	-	-	2.10	2.10	2.05
VILLAGE ADMINISTRATION	13.85	13.85	13.85	1.00	1.00	1.00	3.00	3.00	3.00	15.45	15.45	15.45
FINANCE	11.00	11.00	11.00	4.00	4.00	4.00	-	-	-	13.00	13.00	13.00
COMMUNITY DEVELOPMENT												
Community Development	17.00	16.25	16.25	-	3.00	3.00	3.00	3.00	3.00	17.75	18.50	18.50
Community Development/CDBG	1.00	0.75	0.75	-	-	-	1.00	1.00	1.00	1.25	1.00	1.00
	18.00	17.00	17.00	-	3.00	3.00	4.00	4.00	4.00	19.00	19.50	19.50
HUMAN SERVICES DEPARTMENT	8.00	8.00	8.00	2.00	2.00	2.00	1.00	1.00	1.00	9.50	9.50	9.50
PUBLIC SAFETY AND PROTECTION												
Police Department	98.50	99.50	99.50	2.00	2.00	2.00	-	-	-	99.50	100.50	100.50
Fire Department	74.00	74.00	74.00	-	-	-	16.00	16.00	16.00	74.50	74.50	74.50
	172.50	173.50	173.50	2.00	2.00	2.00	16.00	16.00	16.00	174.00	175.00	175.00
PUBLIC WORKS DEPARTMENT												
Administration	2.50	2.50	2.50	0.70	0.70	0.70	-	-	-	2.85	2.85	2.85
Streets/Bldgs	11.10	11.10	11.05	1.00	1.00	1.00	3.00	19.00	19.00	11.85	12.45	12.40
Forestry	8.25	8.25	8.35	-	-	-	7.00	3.00	3.00	9.75	9.25	9.35
Engineering	7.10	7.10	7.10	1.00	1.00	1.00	2.00	2.00	2.00	8.00	8.00	8.00
Refuse Disposal	2.60	2.60	2.60	0.60	0.60	0.60	-	-	-	2.90	2.90	2.90
Water/Sewer	21.90	21.90	21.90	2.70	2.70	2.70	2.00	6.00	6.00	25.00	24.75	24.75
Parking	0.90	0.90	0.90	-	-	-	-	-	-	0.90	0.90	0.90
Vehicle Maintenance	10.00	10.00	10.00	1.00	1.00	1.00	1.00	1.00	1.00	10.90	10.75	10.75
	64.35	64.35	64.40	7.00	7.00	7.00	15.00	31.00	31.00	72.15	71.85	71.90
VILLAGE TOTALS	**289.00**	**289.00**	**289.00**	**24.00**	**27.00**	**27.00**	**39.00**	**55.00**	**55.00**	**305.20**	**306.40**	**306.40**

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
PERSONAL SERVICES

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PUBLIC REPRESENTATION	214,244	192,891	219,230	228,350	233,023
VILLAGE ADMINISTRATION	1,691,931	1,777,644	1,776,975	1,788,152	1,829,053
FINANCE DEPARTMENT	1,069,443	1,135,337	1,135,048	1,203,109	1,236,446
COMMUNITY DEVELOPMENT DEPARTMENT					
Community Development	1,597,331	1,691,249	1,686,376	1,736,755	1,779,545
CDBG	73,112	72,292	72,292	74,152	76,052
	1,670,443	1,763,541	1,758,668	1,810,907	1,855,597
HUMAN SERVICES DEPARTMENT	892,696	931,429	933,458	957,109	979,964
PUBLIC SAFETY AND PROTECTION					
Police Department	13,660,455	14,097,193	14,073,856	14,712,900	15,186,493
Fire Department	10,917,627	11,226,482	11,281,186	11,535,284	11,921,259
	24,578,082	25,323,675	25,355,042	26,248,184	27,107,752
PUBLIC WORKS DEPARTMENT					
Administration	350,995	366,331	366,331	374,494	382,717
Streets/Buildings	1,462,427	1,523,251	1,532,114	1,560,368	1,596,633
Forestry and Grounds	1,049,492	1,096,867	1,105,555	1,123,781	1,150,804
Engineering	977,391	1,023,790	1,030,036	1,043,756	1,068,372
Refuse Disposal	306,257	322,456	341,651	306,792	313,402
Water and Sewer Division	2,565,644	2,598,561	2,668,182	2,740,557	2,805,143
Parking	87,907	94,753	94,753	95,954	98,331
Vehicle Maintenance	1,268,879	1,346,157	1,346,157	1,325,156	1,355,601
	8,068,992	8,372,166	8,484,779	8,570,858	8,771,003
EMERGENCY EVENTS	4,214	81,110	79,564	-	-
VILLAGE TOTALS	**38,190,045**	**39,577,793**	**39,742,764**	**40,806,669**	**42,012,838**

Mount Prospect

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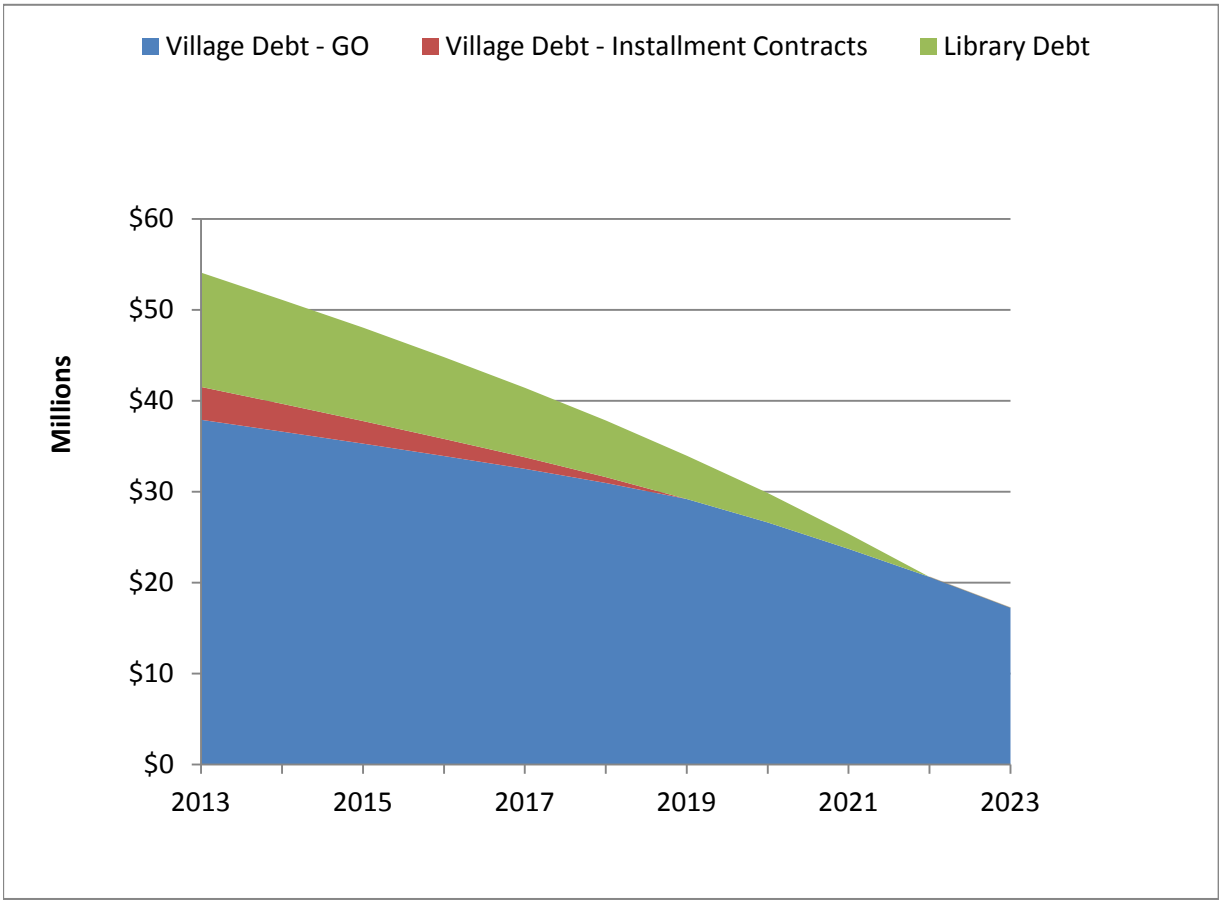
VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
LONG-TERM DEBT - PRINCIPAL AMOUNT OUTSTANDING



The graphic "Principal Amount Outstanding" shows the relative speed with which the Village is paying its outstanding debt. Total debt of $54.1 million as of December 31, 2013 will be reduced to $17.3 million by 2023. All current debt will be retired by the end of 2033.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
LONG-TERM DEBT

Series	Purpose	Original Maturity Date	Original Par Amount	Current Balance 01/01/14
General Obligation Bonds - Village				
2009	Fire Station #14, EOC, PW Expansion	12/01/28	10,000,000	9,800,000
2009B	Series 2001 Refunding	12/01/21	3,430,000	2,635,000
2009C	Fire Station #14, EOC, PW Expansion	12/01/29	2,650,000	2,650,000
2011B	Village Refunding	12/01/20	5,160,000	5,015,000
2012	Village Refunding	12/01/22	2,975,000	1,745,000
2013	Flood Control	12/01/22	9,800,000	9,800,000
2014	Streets (Issue date 1-21-14)	12/01/23	6,275,000	6,275,000
			$ 40,290,000	$ 37,920,000
Installment Contracts/Notes				
L 170744	Flood Control - Prospect Manor	05/01/14	$ 3,695,354	$ 117,337
L 170857	Flood Control - Hatlen Heights	12/10/14	1,711,671	126,134
L 170855	Flood Control - See Gwun/Milburn	11/01/17	1,203,550	302,979
L 171087	Flood Control - Maple/Berkshire	06/03/19	1,760,422	593,062
2012	Flood Control - Hatlen Heights Isabella Street and Lonquist Blvd.	12/01/19	2,500,000	2,475,000
			$ 10,870,997	$ 3,614,512
TOTAL - VILLAGE DEBT ONLY			$ 51,160,997	$ 41,534,512
General Obligation Bonds - Library				
2006	Library Refunding	12/01/22	$ 10,000,000	$ 9,665,000
2011A	Library Refunding	12/01/16	4,100,000	2,910,000
			$ 14,100,000	$ 12,575,000
TOTAL - VILLAGE AND LIBRARY DEBT			$ 65,260,997	$ 54,109,512

(1) As a home rule municipality the Village does not have any legal debt margin.

(2) The Village's debt position including debt issued on behalf of the Library is at a favorable level with total debt at $999 per capita and debt to be paid from property taxes at $932 per capita, inclusive of debt planned for Janaury 2014. Standard & Poor's has rated Village debt at AA+. In Standard & Poor's latest credit report dated August 2013 they stated that the Village's rating assignment reflects the village's participation in the deep and diverse Chicago metropolitan area economy, strong income levels, good financial operations with very strong reserves, and moderate debt burden.

(3) Debt Service requirements for the next four years and all subsequent years for the outstanding and proposed debt issues are identified on the next page.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
LONG-TERM DEBT - ANNUAL PRINCIPAL REQUIREMENTS

	2014	2015	2016	2017	2018 - 2033	Totals
Debt To Be Paid From Property Taxes						
General Obligation Bonds						
Series 2009 - Fire Station #14/EOC	-	-	-	-	9,800,000	9,800,000
Series 2009B Village Refunding	295,000	305,000	315,000	320,000	1,400,000	2,635,000
Series 2009C - Fire Station #14/EOC	25,000	40,000	55,000	75,000	2,455,000	2,650,000
Series 2011B Village Refunding Bonds	660,000	680,000	695,000	715,000	2,265,000	5,015,000
Series 2012 Village Refunding Bonds	-	-	-	-	1,745,000	1,745,000
Series 2013 Flood Control Bonds	-	-	-	-	9,800,000	9,800,000
Series 2014 Street Bonds	320,000	295,000	300,000	300,000	5,060,000	6,275,000
Total	1,300,000	1,320,000	1,365,000	1,410,000	32,525,000	37,920,000
Debt To Be Paid From Home Rule Sales Tax (1st Quarter Percent)						
Installment Contracts						
IEPA Loan #1	117,336	-	-	-	-	117,336
IEPA Loan #3	126,134	-	-	-	-	126,134
IEPA Loan #4	72,517	74,628	76,800	79,035	-	302,980
IEPA Loan #5	101,600	104,285	107,040	109,868	170,269	593,062
2012 Installment Notes	135,000	400,000	415,000	420,000	1,105,000	2,475,000
Total	552,587	578,913	598,840	608,903	1,275,269	3,614,512
TOTAL VILLAGE DEBT SERVICE	1,852,587	1,898,913	1,963,840	2,018,903	33,800,269	41,534,512
Debt To Be Paid By Mount Prospect Public Library						
General Obligation Bonds						
Series 2006 Library Refunding Bonds	55,000	55,000	555,000	1,360,000	7,640,000	9,665,000
Series 2011A Library Refunding Bonds	1,085,000	1,100,000	725,000	-	-	2,910,000
	1,140,000	1,155,000	1,280,000	1,360,000	7,640,000	12,575,000
TOTAL ANNUAL PRINCIPAL REQUIREMENTS	2,992,587	3,053,913	3,243,840	3,378,903	41,440,269	54,109,512

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
VILLAGE PROFILE

The Village of Mount Prospect was incorporated in 1917 and operates under the Board/Manager form of government. It is a home rule community as defined by the Illinois Constitution. Mount Prospect is located approximately fifteen miles northwest of the City of Chicago in Cook County with a land area of 10.3 square miles.

The Village grew slowly from 1917 to 1950 with the 1950 population totaling 4,009. By 1960, the Village's population had increased to 18,905, then almost doubling to 34,995 at the 1970 Census and leveling off at 53,168 at the 1990 Census. The 2010 Census figure is 54,167. The Village's most notable characteristics are its residential streets which are shaded by approximately 25,000 parkway trees, outstanding schools and parks, Randhurst Village, a lifestyle center, and the more recently developed Kensington Center for Business which consists of 300 acres of quality industrial and office buildings in a spacious park-like environment.

VILLAGE FACILITIES AND SERVICES

Number of Full-Time Employees in 2013	289
Number of Part-Time Employees in 2013	27
Miles of Streets & Roads	164
Number of Permits Issued in 2012	2,278
Value of Construction in 2012	$57,967,427
Fire Protection	
Number of Firefighters	66
Number of Stations	3
Number of Fire Hydrants	2,274
I.S.O. Rating	Class 2
Police Protection	
Number of Police Officers	83
Number of Police Stations	1
Library Services	
Number of Library Branches	2
Number of Registered Borrowers	54,180
Collection Size	529,385
Annual Circulation	1,106,026
Municipal Water Utility	
Average Daily Gallons Billed	3,571,652
Miles of Water Mains	161
Number of Metered Accounts	11,886
Elections	
Number of Registered Voters	31,865
Number of Votes Cast in Last Municipal Election	3,500
Percentage of Registered Voters Voting in Last Municipal Election	10.98%

SOCIOECONOMIC INFORMATION

Median Home Value	$329,000
Number of Single Family Homes	11,977
Percent of Homes Valued:	
Under $99,999	2.57%
$100,000 - $149,999	5.04%
$150,000 - $199,999	8.67%
$200,000 - $299,999	22.85%
$300,000 - $499,999	51.97%
$500,000 or more	8.90%
Total	100.0%
Median Family Income	$84,136
Median Household Income	$69,048
Per Capita Income	$34,002

Employed Persons by Occupational Category

Occupational Category	Number	Percent of Total
Management, Professional and Related Occupations	10,867	39.48%
Sales and Office Occupations	7,205	26.17%
Service Occupations	3,929	14.27%
Production, Transportation, and Material Moving Occupations	3,734	13.56%
Construction, Extraction and Maintenance Occupations	1,784	6.48%
Farming, Fishing and Forestry Occupations	10	.04%
Total	27,529	100.0%

Employed Persons by Industry

Industry	Number	Percent of Total
Educational, Health and Social Services	5,276	19.16%
Manufacturing	4,329	15.73%
Professional, Scientific, Management, Administrative and Waste Management Services	3,136	11.39%
Retail Trade	2,934	10.66%
Arts, Entertainment, Recreation, Accommodation and Food Service	2,537	9.22%
Finance, Insurance, Real Estate and Rental and Leasing	2,195	7.97%
Transportation and Warehousing, and Utilities	1,974	7.17%
Construction	1,259	4.57%
Other Services (Except Public Administration)	1,425	5.18%
Wholesale Trade	1,005	3.65%
Information	743	2.70%
Public Administration	625	2.27%
Agriculture, Forestry, Fishing and Hunting, and Mining	91	0.33%
	27,529	100.0%

Source: U.S. Census Bureau

Mount Prospect

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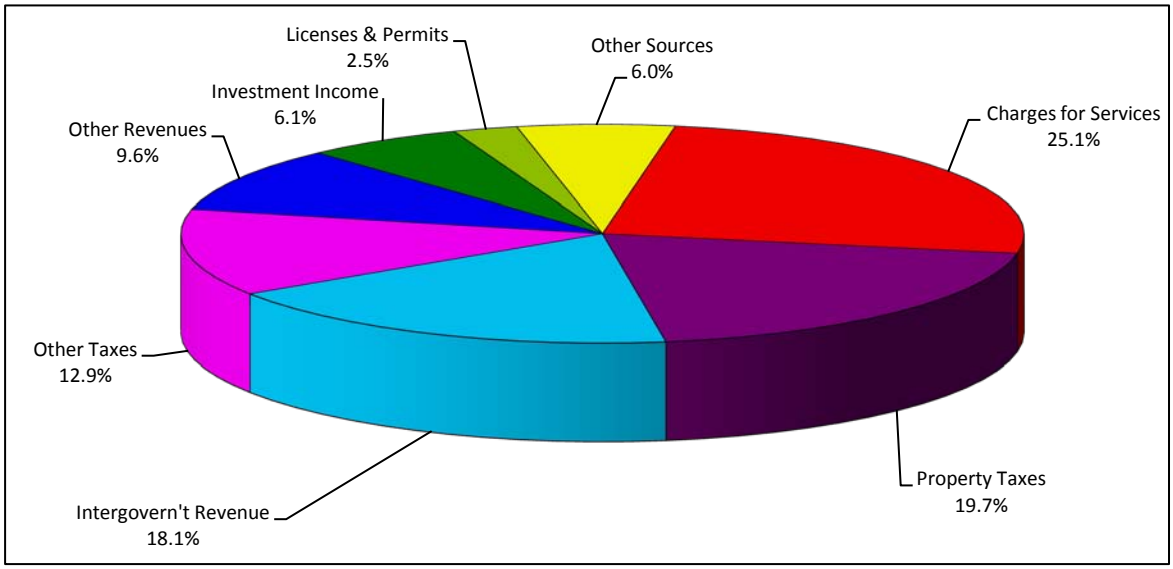
VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
REVENUES AND OTHER SOURCES



January 1 - December 31, 2014	
Charges for Services	27,317,978
Property Taxes	21,454,466
Intergovern't Revenue	19,709,307
Other Taxes	14,003,500
Other Revenues	10,446,066
Investment Income	6,617,900
Licenses & Permits	2,683,000
Other Sources	6,580,000
Village Totals	108,812,217
Library Revenues	10,413,179
Budget Resources	119,225,396

The "Revenues ans Other Sources" graphic shows the percentage share of the major revenues and other financing sources that are expected to be received in 2014 by the Village. Total Village revenue and other sources (including Library) are expected to be $119,225,396.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
REVENUES AND OTHER SOURCES

The Revenues Section of the budget contains two summary schedules followed by traditional line items for each source of revenue and other financing sources expected in the 2014 fiscal year along with forecast amounts for 2015. The first summary, Revenues and Other Sources by Revenue Type, shows the major revenues and other financing sources totaled by the type of revenue and the second summary, Revenues and Other Sources by Fund, shows revenues and other financing sources totaled by fund and by fund group. Each of the schedules report actual amounts for the 2012 fiscal year, amended budget and estimated amounts for 2013, budget amounts for 2014, and forecast amounts for 2015.

Total revenues and other financing sources for all Village funds, excluding the Mount Prospect Library Fund, for 2014 are expected to be $108,812,217 compared to the amended 2013 budget of $94,912,797. The following table summarizes the totals for each type of revenue and other financing category and indicates the increase or decrease for 2014 relative to 2013.

Revenue Type	2013 Budget	2014 Budget	Increase (Decrease)	Percent Change
Property Taxes	$ 20,653,068	$ 21,454,466	$ 801,398	3.9%
Other Taxes	12,784,000	14,003,500	1,219,500	9.5%
Licenses, Permits, & Fees	2,720,000	2,683,000	(37,000)	(1.4%)
Intergovernmental Revenue	19,828,297	19,709,307	(118,990)	(0.6%)
Charges for Services	24,246,914	27,317,978	3,071,064	12.7%
Fines and Forfeits	686,750	648,100	(38,650)	(5.6%)
Investment Income	4,578,500	6,617,900	2,039,400	44.5%
Reimbursements	305,000	234,000	(71,000)	(23.3%)
Other Revenue	9,060,268	9,563,966	503,698	5.6%
Total Re-Occurring Revenues	$ 94,862,797	$ 102,232,217	$ 7,369,420	7.8%
Trans/Other Financing Sources	50,000	6,580,000	6,530,000	13060.0%
Total Revenues & Other Financing Sources	$ 94,912,797	$ 108,812,217	$ 13,899,420	14.6%

Total re-occurring revenues for 2014 are estimated at $102,232,217, an increase of 7.8% from 2013. Growth is mixed with revenue categories Licenses, Permits & Fees, Intergovernmental Revenue, Fines & Forfeits, and Reimbursements showing slight declines from the prior year. Total revenues and other financing sources for 2014 are expected to be $108,812,217 which is an increase of $13.9 million (14.6%) from 2013.

Property Taxes

Property taxes are the largest single source of revenue the Village receives. The corporate levy provides resources for the General Fund, the Refuse Disposal Fund, the Police and Fire Pension Funds and Debt Service Fund. A special service levy and TIF incremental property taxes provide resources for the Water & Sewer Fund and Downtown Redevelopment Fund.

In 2014, property tax revenues are expected to total $21,454,466 compared to $20,653,068 budgeted for 2013. This is an increase of 3.9%. The property taxes category includes TIF incremental taxes totaling $2,671,000 and Special Service #5 taxes (water & sewer) totaling $1,530,000. Property taxes derived from the annual property tax levy were $17.0 million. Property taxes are levied by the Village, but are extended and collected by Cook County. Property taxes are payable in two installments on or about March 1 and September 1 in the year after the taxes are levied. Property tax revenues in the 2014 budget represent receipts from the 2013 tax levy.

The state legislature has imposed a tax cap of the lower of 5% or the consumer price index on non home-rule units of government in Cook County. As a home-rule municipality, the Village does not have any property tax rate or levy limitations. Nevertheless, in keeping with the spirit of the tax cap, the Village Board adopted a policy in 1990 that limited the growth in property taxes to no more than 5% per year. That policy was revised in 1993 to limit the growth to 4% per year. In 2001, the Village Board approved a short-term increase to the limit at which the property tax rate could grow for levy years 2002-2005. Beginning with the 2006 levy, increases to the overall levy would be permitted to increase 3.5% to 5.0% from the prior year's levy. The tax levies for 2008 through 2013 reflected the following increases:

2008	3.3%
2009	5.0%
2010	0.0%
2011	4.3%
2012	4.0%

The property tax levy supports different areas of operation and is broken down by 1) General Corporate; 2) Refuse Collection; 3) Debt Service; and 4) Pensions. The 2012 tax levy for the Village reflected a 3.95% increase over the 2011 levy. The General Corporate levy for increased 4.4% from the prior year while the Refuse levy increased 3.0%. Levies for Debt Service are based on the payment schedule set in the original bond ordinance. The property tax levy for Pensions supports the Police and Fire Pension Funds. The levy amount is based on actuarial recommendations done every year for each Pension Fund. For 2012, the Police and Fire Pension levies increased 5.1% from the prior year.

The 2013 tax levy for the Village reflects an overall increase of 5.0%. The general portion of the levy will increase 19.0%. The levy for debt service on general obligation bonds is increasing $492,559, or 27.7%. The refuse levy decreased 81.7% while the Police and Fire Pension levies are projected to increase 7.8% collectively. A reallocation of the tax levy between the General and Refuse levies along with the further implantation of a refuse direct charge accounted for the large decrease in the refuse levy.

It should be pointed out that although the Mount Prospect Public Library is governed by an elected board of trustees, the Village is required to levy property taxes for the Library. Accordingly, the revenues and expenditures of the Mount Prospect Library are included in the final Village Budget as a component unit. Library property taxes are reported separately and are not included in the above totals. The total 2012 property tax for the Mount Prospect Public Library was not available at the time this document was prepared.

Other Taxes

Overall, revenues from Other Taxes are expected to total $14,003,500, an increase of $1,219,500 (9.5%) from the 2013 budget. Following is a summary of some of the larger revenue sources categorized as Other Taxes.

Home-Rule Sales Tax - On September 1, 1991, the Village enacted a ¼ percent home-rule sales tax that is collected by the State of Illinois and remitted monthly to the Village. The Village has earmarked these funds for flood control improvements, or for debt service for flood control improvements. This revenue is identified in the budget as **Home Rule Sales Tax-1st**. The Village added a second ¼ percent home-rule sales tax that became effective January 1, 1995. The second ¼ percent tax is earmarked for street improvements and other capital improvements and is reflected in the budget as **Home Rule Sales Tax-2nd**. The revenue from this tax is included in the street improvement capital project fund. In 2003, the Village added a third ¼ percent home-rule sales tax that became effective January 1, 2004. The third ¼ percent is earmarked to support general Village operations and is reflected in the budget as **Home Rule Sales Tax-3rd**. In 2007, the Village added a fourth ¼ percent home-rule sales tax that became effective January 1, 2008. The fourth ¼ percent is earmarked primarily for the Capital Improvement Fund to support mid-range ($75,000-$500,000) capital projects. This revenue is identified in the budget as **Home Rule Sales Tax-4th**. A portion of this tax has also been used to support capital spending in the Village's two parking funds. The home-rule sales tax applies to all goods sold at retail with the exception of licensed vehicles, groceries and pharmaceuticals.

The current projection for the home-rule sales tax is $5,200,000, 5.3% above the original 2013 budget. For 2014, the home-rule sales tax is expected to yield $1,346,000 per each ¼ cent (or $5,384,000 in total), an increase of 3.5% from the prior year.

Telecommunication Tax – The telecommunication tax is expected to generate $2,500,000 during 2013. This is a decrease of $534,829 from the prior year. The projection for 2014 was based on 2013 receipts. The total projected for 2014 is $2,600,000, an increase of 4.0% over 2013 estimates.

Utility Taxes – Utility taxes are generated from Com Ed electric and Nicor gas and gas use taxes. These receipts will fluctuate based on weather. Mild or extreme summer or winter seasons impact receipts most. Usage within the village is fairly constant. For 2013, $1,740,000 is projected to be generated from these three sources. This is up from the $1,623,436 that was received in 2012. The budget for 2014 is $1,792,000, an increase of $52,000, or 3.0% from the prior year.

Local Motor Fuel Tax – Prior to 2014, the local motor fuel tax was set at $0.02 per gallon. Revenue expected to be generated in 2013 by this tax is $360,000. Effective January 1, 2014, the per gallon rate for the local motor fuel tax will increase to $0.04. Increased revenue projected from the increase in 2014 is $351,000. Total projected revenues from the local motor fuel tax for 2014 and 2015 are $711,000 and $722,000 respectively.

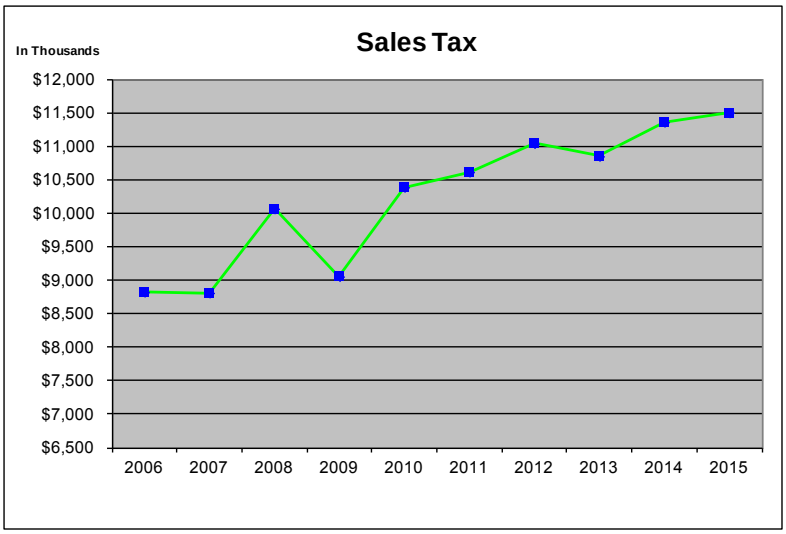
Licenses, Permits & Fees

This category of revenue includes vehicle licenses, business licenses, building permits, franchise fees, infrastructure maintenance fees and other fees. Revenues in this category are estimated at $2,683,000 for 2014, a decrease of $37,000 from the 2013 budget.

Intergovernmental Revenue

Intergovernmental revenue includes state-shared revenues such as the sales tax, income tax and motor fuel tax, along with other state and federal grant revenues. Intergovernmental revenues are expected to total $19,709,307 in 2014, a decrease of $118,990 (0.6%) from 2013. The lack of growth in this revenue category is primarily due to growth in income taxes with a similar decrease in sales tax revenue. Other revenues in this category were generally unchanged from the prior year.

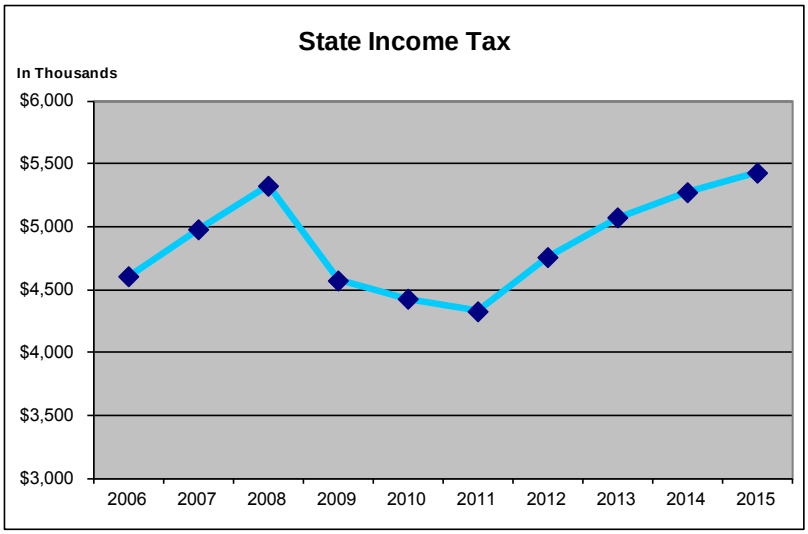
Sales Tax is the second largest source of revenue for the Village and is expected to reach $10.9 million in 2013, representing 11.5% of Village re-occurring revenues. The State of Illinois remits 1% of the 6.25% state sales tax to local governments on a point-of-sale basis. Sales tax (state portion) is recorded as revenue only in the General Fund. The following chart illustrates the annual changes in sales tax receipts from 2006 to 2015.



Sales tax receipts in 2006 grew from $8.1 million in 2005 to $8.8 million in 2006. Taxes were flat for 2007 and grew 14.5% in 2008. The slowing economy and closure of a major retailer for several months caused sales tax receipts for 2009 to drop 10.0%. The economy regained some growth during 2010 and, along with the reopening of the major retailer, growth in the sales tax was 14.7% and totaled $10.4 million. Sales tax receipts grew 2.2% in 2011 to $10.6 million. Sales taxes grew 4% during 2012 but are expected to drop slightly for 2013. Sales taxes for 2013 are estimated at $10.9 million. Sales taxes are expected to grow by 3% on average during 2014 and 2015. The budget for 2014 and 2015 is $11.3 million and $11.5 million respectively.

State Motor Fuel Tax – Receipts from this state-shared tax are expected to come in below budget and total $1,532,341 in 2013. Included in this amount is a supplemental payment from the state totaling $244,341 as a result of the ***Illinois Jobs Now*** capital bill program. The ***Illinois Jobs Now*** program provided this supplemental payment through 2013. Projected receipts for 2014 and 2015 have been lowered now that the supplemental payment has ended. Receipts are estimated to be flat from the updated 2013 projections at $1,290,000. Regular distributions of MFT are projected to be $23.82 per capita. Proceeds from the state motor fuel tax are deposited in the Motor Fuel Tax Fund and are earmarked for street maintenance and repairs.

State Income Tax receipts are estimated at $5,075,000 for 2013, an increase of 6.6% from 2012. Between 2006 and 2008 there was regular growth in the income tax. After experiencing a significant drop in 2009 and similar smaller declines in 2010 and 2011, the income tax grew by 9.9% for 2012. The income tax is expected to grow by an average of 3.5% for 2014 and 2015. Revenue projections for Income taxes were calculated using projections from the Illinois Municipal League. Based on these estimates, Income Tax revenue is estimated to be $5,275,000 in 2014 and $5,430,000 in 2015.



Charges for Services

Charges for Services for 2014 are estimated at $26,746,978, an increase of $2,500,064 or 10.3% over the amended budget for 2013. Charges for services include the fees charged for such proprietary activities as water/sewer, parking, and refuse disposal. Also included in this category are internal service fund charges for the Risk Management, Vehicle Replacement, Vehicle Maintenance, and Computer Replacement funds.

Water and Sewer Charges represent revenue from the sale of water to Village residents and businesses and a small number of businesses and governmental agencies outside the Village's corporate boundaries. The Village supplies about 75% of its residents and businesses with water, with the balance being served by a private water company. It is expected that total water sales will be 1.3 billion gallons in 2014, which is consistent with recent levels used for budgeting purposes. An increase in the water and sewer rate of 9.5% is built into the 2014 budget. The larger than usual increase to the water rate is necessary to cover the increased cost for water purchases that resulted from planned increases by the City of Chicago.

The current combined water and sewer rate is $8.42 per 1,000 gallons of water consumed. The proposed rate for 2014 is $9.22, a 9.5% increase from the current rate. The sewer construction fee remains $5 per month on all Village sewer accounts. Water and sewer charges for 2014 and 2015 are $11,986,000 and $13,065,000 respectively.

Refuse Disposal Charges – This revenue source consists of single and multi-family refuse disposal fees and the sale of refuse disposal stickers. A total of $2,329,000 is projected for 2013, compared to the $2,190,000 that was budgeted. Actual receipts for 2012 were $2,254,511. An annual direct charge to single family households was implemented in 2006 to supplement the tax levy for refuse collection. The annual rate effective January 1, 2013, was $100 per household. The annual rate will increase $45 effective January 1, 2104 and again in 2015 as the Village moves to a fully charge for service refuse program. Currently, a portion of the refuse program is subsidized through property tax levy. Refuse charges for service for 2014 and 2015 are $2,900,000 and $3,505,000 respectively.

Internal Service Fund Charges represent payments made by the main operating funds to the four internal service funds maintained by the Village. The four funds are: Risk Management, Vehicle Maintenance, Vehicle Replacement and Computer Replacement. The reason for using internal service funds is to be able to show an operating expenditure in the various operating departments and divisions and the aggregate cost in one location in an internal service fund. Total internal service charges for 2014 are budgeted at $9,963,978, an increase of $160,564 (1.6%) from the 2013 budget.

Risk Management Fund charges in 2014 total $6,456,273, an increase of $242,772 or 3.9% from 2013. Vehicle Maintenance Fund charges of $2,138,317 reflects a decrease of $54,996, or 2.5% from 2013. Vehicle replacement charges to the various operating funds are budgeted at $1,346,300 for 2014, a decrease of $50,300 from 2013. Computer replacement revenue from charges in 2014 totals $23,088. Lease payments for computer replacement were eliminated from the General Fund budget for 2014 as a further cost cutting measure. Instead, reserves will be used to fund computer purchases during the year.

Fines & Forfeits

Income from fines and forfeits is derived from circuit court and local parking fines as well as local ordinance fines and water and sewer penalties. Total fines and forfeits for 2013 are estimated to come in at $748,100. This is up from the $686,750 budgeted for the year. A single large fine was imposed in 2013 is responsible for large amount over budget. The amount projected in the 2014 budget and 2015 forecast is $648,100.

Investment Income

All investments of general Village surplus funds are made in accordance with the Village investment policy adopted on July 2, 1985. The policy was last amended in 2012. Investments for the Police and Fire Pension Funds are governed by State Statute and have their own formal policy that provides investment direction. Total investment income is estimated at $6,617,900 for 2014, an increase of $2,039,400 from the 2013 amended budget. A higher assumed rate of return was used for 2014 accounting for the increase.

Reimbursements

The Village is expecting revenue from reimbursements to total $234,000 for 2014, a decrease of $71,000 from 2013. This revenue category fluctuates greatly from year to year as reimbursements are sporadic and cannot be accurately anticipated.

Other Revenue

The Other Revenue category includes Village and employee contributions to the Police and Firefighters' Pension Funds, employee and retiree contributions towards health insurance, and various other miscellaneous revenues. Other revenue is estimated at $9,563,966 for 2014, which is an increase of $503,698 (5.6%) over the 2013 amended budget.

Village contributions from property taxes to the Police and Firefighters' Pension Funds have been budgeted at $5,259,000 for 2014 based upon a recent actuarial calculation. This represents an increase of $287,000, or 5.7%, over the 2013 amended budget. Other contributions to the two pension funds from the Village include portions of the Personal Property Replacement Tax and incremental property taxes.

Interfund Transfers

There are no transfers budgeted for 2014 or 2015.

Other Financing Sources

A general obligation bond sale is planned for January 2014. Total issue amount is $6.5 million. Proceeds from the bond sale will be used to finance the resurfacing 13 miles of village-owned streets. The 13 miles of streets represents a backlog of resurfacing projects that accumulated as a result of a shortfall of revenues needed to support the annual street program.

Other financing sources also include monies received from extraordinary events or one-time sources such as the sale of property. Other financing sources from these sources are budgeted at $80,000 for 2014.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
REVENUES AND OTHER SOURCES

Changes in Fund Equity

For 2014, Village revenues and other financing sources are expected to come in at $108,812,217 and total expenditures are budgeted at $116,983,802. The net result is a projected decrease in fund balance or retained earnings of $8,171,585. The overall budget deficit for 2014 is primarily the result of a spend down of bond proceeds issued in the prior year. There are also planned draw downs of reserves in other capital funds.

The General Fund is showing a balanced 2014 budget with revenues and expenditures totaling $45,814,066. Assuming no changes for 2015 the General Fund forecast budget shows a deficit of $596,285. In the past, any surplus in the General Fund was transferred to the Capital Projects Fund to fund mid-range capital purchases and projects. The Fund Balances/Net Assets policy provides direction on how to handle budget surpluses moving forward.

The debt service funds are showing a total operating surplus of $8,437 for 2014. Payments are based on the set repayment schedule for the various debt service issues. In the special revenue funds, expenditures are expected to exceed revenues in 2014 by $1,104,673. Total fund balance in special revenue funds (excluding the funds not required to maintain a fund balance) is expected to be $1,871,468 at December 31, 2014, representing 22.3% of 2015 expenditures. The 2014 budget for the Water and Sewer Fund reflects an operating surplus of $253,447, bringing the ending unrestricted net asset balance to $6,781,958.

The Police and Firefighters' Pension Funds are showing a combined operating surplus of $5,128,789 for 2014. It is assumed that the funds' investment portfolios will yield 6% in 2014. As of January 1, 2013, the most recent actuarial calculation date, the Police Pension Fund was 58.1% funded and the Firefighters' Pension Fund was 63.2% funded. According to state statute, the Village has until the year 2042 to comply with funding requirements, but the Village expects to achieve that status before then.

Schedules showing the estimated fund balances of each fund for the years 2014 and 2015 can be found in the Budget Summaries Section.

In recent years, the Village Board has made a conscious effort to diversify the Village's revenue base as a means of reducing its reliance on property taxes to finance Village services. One of the principal reasons for this strategy was to attempt to equalize the burden of financing these services between single-family property owners, multi-family residents, and business property owners. Additionally, a more diverse revenue base enables the Village to maintain its financial position through fluctuations in the economy. This revenue policy has proven valuable recently with the downturn in the economy.

The Village has also placed a much higher priority on economic development and redevelopment efforts as a means of growing its economic base. An emphasis on infrastructure improvements, streamlining the permitting process, and aggressively marketing the Village are some of the efforts being used to demonstrate that Mount Prospect is a good place in which to do business. It is expected that these efforts will help ensure an equitable and consistent revenue base for financing Village services in the future.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
REVENUES AND OTHER SOURCES

Revenue Assumptions

The following narrative describes methods and assumptions used in projecting many of the major revenue sources identified in this section. Sources for preparing the revenue projections include historical trend data, professional association estimates and the projected impact from economic development efforts within the Village. Assumptions for the following categories of revenues will be discussed: ad valorem taxes, local taxes, licenses, permits and fees, intergovernmental revenues, service charges and investment income.

1. **Ad Valorem Taxes (Property Tax)** – The Village levies a property tax annually for general purpose, refuse collection, debt service and pensions. The levy is a flat dollar amount with an additional 2% loss and cost amount added by Cook County to assure the Village receives the base amount in the event of non-payment by property owners. It is expected that the Village will receive 98.5% of the total levy, including the loss and cost amount. The average amount received per levy year from 2002 – 2010 is 98.2%. The most recent levy year's receipts (2011) were 98.5%. Receipts from the 2012 levy are not expected to be fully known until one year after the scheduled date for payment.

2. **Local Taxes** – Local taxes include the home rule sales tax, incremental property tax, real estate transfer tax and local motor fuel tax.

   a. **Home rule sales taxes** are not applied against the same base as the state shared sales tax. Food, drug and titled vehicles are exempt from this home rule tax. Based on this the Village projects the home rule tax at less than a one for one basis. In 2012 the home rule tax was 43.9% of the state shared portion. The ratio grew to 47.9% for budget year 2013. The ratio used for the 2014 budget and 2015 forecast is 47.4% and 48.9% respectively.

   b. **Incremental property taxes** are generated by an increase in property values over an established base within a Tax Increment Financing (TIF) district. The amount received each year is dependent upon current property values. For the next year, growth in incremental taxes is projected to be flat due to timing of redevelopment projects. Future years are expected to grow 3-5% annually based on historical trends.

   c. **Real estate transfer tax** receipts are based on expected activity in the real estate market and can fluctuate greatly from year to year. Receipts are calculated using total value of sales of both the residential and commercial/industrial sectors. The rate is $3 per $1,000. In 2013 the total value of real estate sales was $298 million. For 2014 and 2015, the Village estimates the value of sales to be $267 million and $272 million, respectively. The decrease in the estimated value from 2013 is due the sale of two large properties not expected again for 2014 or 2015.

   d. **Local motor fuel tax** receipts are expected to grow 50% from prior year due to a planned increase in the tax rate from $0.02 to $0.04. Currently there are 13 stations in operation within the village generating taxes from approximately 18,000,000 gallons sold.

3. **Licenses, Permits and Fees** – Includes licenses for vehicles, business and liquor as well as building related licenses and permits for remodeling and construction. Several planning and zoning related fees are included in this category along with franchise fees related to cable television.

Revenue Assumptions (continued)

3. **Licenses, Permits and Fees (cont.)**

   a. **Vehicle license** revenue appears to have leveled off at $1,385,000, down slightly from the $1,405,000 received in the past. Estimates for 2014 and 2015 reflect a similar level as enforcement for non-compliance has slowed.

   b. **Business and liquor license** revenue is expected to remain flat over the two-year period 2014-2015. There appears to be a balance of the number of new licenses being issued with the number of closed businesses. There were 1,050 active business licenses for 2013.

   c. **Building related permit fees** are expected to see a slight drop off beginning in 2014 from the $625,000 received in 2013. Building permit revenue for 2014 is expected at $550,000 and for 2015 a further reduction to $500,000 based on expected permit activity.

   d. **Cable franchise fees** have grown by between 5.9% over the past five years. Estimated receipt of this revenue in 2013 is $681,000. Current year growth of the three cable providers is 4.8%, 13.8%, and 25.2%. Budget year 2014 and forecast 2015 growth assumes an annual overall increase to this revenue of 6.2%.

4. **Intergovernmental Revenues** – Includes state shared revenues for sales tax, income tax, motor fuel tax and the Community Development Block Grant. Sales taxes are projected using historical trend data. Per capita estimates provided by the Illinois Municipal League (IML) are used for estimating income and motor fuel taxes. Block grant monies are based on funding requests of the Community Relations Commission.

   a. **Sales tax** growth averaged 5.6% annually from 2004 to 2008. 2009 saw a decrease of 10.1% due to the temporary closing of a major retailer and general slowing of the economy. For 2010, this revenue increased by 14.7%, the result of the reopening of this same retailer and a generally improved economy. Sales tax continued to grow in 2011 and 2012 at rates of 2.2% and 4.0% respectively. Current projections for 2013 show this revenue to fall slightly by 1.7%. A general slowing in the local economy and new businesses planned, but not yet on-line are responsible for the temporary drop-off. Short-term growth in this revenue is expected to be 4.0% for 2014 with new expanded businesses coming on line. The 2015 increase is anticipated to return to a more typical 2% moving forward.

   b. **Income and motor fuel taxes** received by the Village are determined on a per capita basis. The Village's population set with the 2010 census is 54,167. Per capita estimates for income taxes for 2014 and 2015 are $97 and $100 respectively. The per capita estimate for motor fuel taxes for 2014 and 2015 is $24.

   c. **Community Development Block Grant** fund receipts are contingent upon approval from the U.S. Department of Housing & Urban Development. Budgets are recommended based on community needs. The Village had typically received $300,000-$500,000 each year to support the CDBG program. Future years are expected to decline due to fewer funds available for federal programs. The amount requested for the 2014 budget and 2015 forecast to support ongoing programs is $293,202 and $235,243, respectively.

Revenue Assumptions (continued)

5. **Service Charges** – Includes water and sewer fees, parking charges and refuse disposal fees.

   a. **Water and sewer fees** were increased 9.5% as part of the multi-year rate analysis conducted in 2012. A rate study to determine appropriate funding needs is completed each year during the budget process.

   b. **Parking rates** are set at $1.50 per space, per day. It is assumed that approximately 2,700 parking spaces will be filled each week over the period of one year.

   c. **Refuse disposal fees** are set at $145 per year, per residential unit for 2014 and $190 per year for 2015. There are approximately 13,500 residential units that are billed annually. We have assumed the uncollectable amount to be 3%. Multi-family rates are based on size of container and frequency of collection. A matrix of multi-family units is utilized that identifies the cost per unit. A 3.0% increase is assumed for 2014 and 2015 based on current service levels.

6. **Investment Income** – Interest income is generated from surplus funds on hand for the general, special revenue, debt service, capital, and internal service and enterprise funds. Interest earnings are also derived for the Village's two fiduciary funds (Police Pension and Fire Pension). Interest income on surplus funds held in funds other than fiduciary funds is assumed to be at a rate of 0.35% for 2014 and 2015. Interest income for the fiduciary funds during the same period is assumed at 6.0% due to the permitted investments.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
REVENUES AND OTHER SOURCES BY REVENUE TYPE

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
VILLAGE REVENUES BY TYPE:					
Property Taxes	19,985,909	20,653,068	20,523,668	21,454,466	22,351,664
Other Taxes	12,749,217	12,784,000	13,259,200	14,003,500	14,391,000
Licenses, Permits & Fees	2,910,171	2,720,000	2,727,000	2,683,000	2,797,000
Intergovernmental Revenue	19,014,649	19,828,297	19,332,850	19,709,307	19,992,009
Charges For Services	23,507,279	24,246,914	25,741,929	27,317,978	29,487,058
Fines & Forfeits	690,434	686,750	748,100	648,100	648,100
Investment Income	9,038,765	4,578,500	6,411,582	6,617,900	6,933,900
Reimbursements	354,125	305,000	304,000	234,000	238,000
Other Revenue	7,974,360	9,117,768	9,045,671	9,563,966	9,844,164
	96,224,909	94,920,297	98,094,000	102,232,217	106,682,895
OTHER FINANCING SOURCES					
Financing Sources	5,488,113	50,000	9,860,000	6,580,000	80,000
	5,488,113	50,000	9,860,000	6,580,000	80,000
TOTAL VILLAGE REVENUES AND OTHER SOURCES	**101,713,022**	**94,970,297**	**107,954,000**	**108,812,217**	**106,762,895**
MOUNT PROSPECT LIBRARY REVENUES	10,146,683	10,139,456	10,139,456	10,413,179	(a)
TOTAL REVENUES AND OTHER SOURCES VILLAGE AND LIBRARY (b)	**111,859,705**	**105,109,753**	**118,093,456**	**119,225,396**	**106,762,895**
CHANGES IN FUND BALANCE					
Total Revenues & Other Sources	111,859,705	105,109,753	118,093,456	119,225,396	106,762,895
Total Expenditures	96,827,746	110,491,815	107,096,798	127,396,981	105,442,274
Additions to(Use of) Fund Balances	15,031,959	(5,382,062)	10,996,658	(8,171,585)	1,320,621
ANALYSIS OF CHANGES IN FUND BALANCE					
Additions to (Use of) Pension Fund Balances	7,514,082	2,935,561	4,712,773	5,128,789	5,610,564
Additions to (Use of) Other Fund Balances	7,517,877	(8,317,623)	6,283,885	(13,300,374)	(4,289,943)
	15,031,959	(5,382,062)	10,996,658	(8,171,585)	1,320,621

(a) Figures not available as of December 17, 2013.

(b) Does not include the Mount Prospect Public Library 2015 Forecast.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
REVENUES AND OTHER SOURCES BY FUND

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
GENERAL FUND	42,617,722	44,321,998	43,712,618	45,814,066	46,788,664
DEBT SERVICE FUND	5,393,138	2,406,614	2,440,574	3,336,937	3,287,674
CAPITAL PROJECT FUNDS					
Capital Improvement Fund	1,208,064	1,140,500	1,572,600	1,257,000	1,317,000
Series 2009 Construction Fund	-	-	50	-	-
Downtown Redevelopment Construct	2,751,190	2,682,000	2,701,000	2,672,000	2,809,000
Street Improvement Construc Fund	1,572,398	1,550,500	1,659,100	9,608,100	3,674,100
Flood Control Construction Fund	3,201,032	685,644	10,480,026	289,968	417,992
	8,732,684	6,058,644	16,412,776	13,827,068	8,218,092
SPECIAL REVENUE FUNDS					
Refuse Disposal Fund	4,471,487	4,458,500	4,544,600	3,626,500	3,898,500
Motor Fuel Tax Fund	1,600,102	1,705,100	1,538,241	1,296,100	1,296,100
Cmmty Development Block Grant	284,780	517,909	416,409	353,202	295,243
Asset Seizure Fund	1,107	3,100	10,100	2,100	2,100
DEA Shared Funds Fund	10	1,100	200	200	200
DUI Fine Fund	27,971	20,100	20,100	20,100	20,100
Foreign Fire Tax Board Fund	67,114	55,000	70,300	71,000	71,000
Justice Assistance Grant Fund	-	-	-	-	-
Business District Fund	771,512	671,000	923,100	943,100	986,100
	7,224,083	7,431,809	7,523,050	6,312,302	6,569,343
ENTERPRISE FUNDS					
Water and Sewer Fund	12,477,464	12,220,000	13,687,100	14,385,100	15,464,100
Village Parking System Fund	158,253	126,100	133,700	131,700	151,700
Parking System Revenue Fund	166,756	200,500	202,100	202,100	182,100
	12,802,473	12,546,600	14,022,900	14,718,900	15,797,900
INTERNAL SERVICE FUNDS					
Vehicle Maintenance Fund	2,011,883	2,193,313	2,193,513	2,138,317	2,199,816
Vehicle Replacement Fund	1,271,495	1,462,850	1,471,600	1,421,300	1,421,300
Computer Replacement Fund	542	1,000	1,700	24,088	148,060
Risk Management Fund	6,532,300	7,669,501	7,481,191	7,816,873	8,211,482
	9,816,220	11,326,664	11,148,004	11,400,578	11,980,658

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
REVENUES AND OTHER SOURCES BY FUND

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
FIDUCIARY FUNDS					
Police Pension Fund	7,947,587	5,690,721	6,980,331	7,158,124	7,504,284
Fire Pension Fund	7,179,115	5,187,247	5,713,747	6,244,242	6,616,280
	15,126,702	10,877,968	12,694,078	13,402,366	14,120,564
TOTAL REVENUES & OTHER SOURCES - VILLAGE FUNDS	**101,713,022**	**94,970,297**	**107,954,000**	**108,812,217**	**106,762,895**
MOUNT PROSPECT LIBRARY FUND	10,146,683	10,139,456	10,139,456	10,413,179	(a)
TOTAL REVENUES & OTHER SOURCES - VILLAGE & LIBRARY FUNDS (b)	**111,859,705**	**105,109,753**	**118,093,456**	**119,225,396**	**106,762,895**

(a) Figures not available as of December 17, 2013.

(b) Does not include the Mount Prospect Public Library 2015 Forecast.

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
GENERAL FUND

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PROPERTY TAXES						
001.400.001	Property Taxes - CY	7,400,119	7,804,000	7,804,000	9,205,000	9,914,000
001.400.002	Property Taxes - PY	(53,004)	12,500	(60,000)	-	-
001.400.003	Prop. Taxes-Police CY	2,451,039	2,560,000	2,560,000	2,857,000	3,059,000
001.400.004	Prop. Taxes-Police PY	(2,914)	10,000	(13,500)	-	-
001.400.005	Prop. Taxes-Fire CY	2,200,931	2,250,000	2,250,000	2,402,000	2,572,000
001.400.006	Prop. Taxes-Fire PY	(4,557)	10,000	(11,500)	-	-
001.400.009	Prop. Taxes - R&B CY	108,317	120,000	115,000	120,000	120,000
001.400.010	Prop. Taxes - R&B PY	(721)	500	(1,000)	-	-
001.400.011	Prop Tax Increment CY	84,883	86,668	86,668	90,466	92,664
		12,184,093	12,853,668	12,729,668	14,674,466	15,757,664
OTHER TAXES						
001.401.001	ComEd Electric Tax	1,170,605	1,228,500	1,205,000	1,230,000	1,255,000
001.401.002	Natural Gas Use Tax	94,873	105,000	110,000	112,000	115,000
001.401.003	NICOR Gas Tax	357,958	500,000	425,000	450,000	450,000
001.401.004	Telecomm. Tax	3,034,829	2,935,000	2,500,000	2,600,000	2,600,000
001.402.001	Auto Rental Tax	14,381	14,500	15,000	15,500	16,000
001.402.003	Food & Beverage Tax	710,328	740,000	715,000	725,000	730,000
001.402.005	Hotel/Motel Tax	191,156	190,000	220,200	240,000	240,000
001.402.007	Real Estate Trsfr Tax	515,330	435,000	895,000	800,000	815,000
001.403.003	Home Rule Sales - 3rd	1,212,506	1,235,000	1,300,000	1,346,000	1,406,000
001.404.001	Cable TV - Comcast	489,994	500,000	514,000	540,000	567,000
001.404.002	Cable TV - WOW	116,803	131,000	133,000	146,000	160,000
001.404.003	Cable TV - AT&T	27,241	29,000	34,000	37,000	41,000
		7,936,004	8,043,000	8,066,200	8,241,500	8,395,000
LICENSES, PERMITS & FEES						
001.409.001	Alarm Licenses	16,920	16,000	16,000	16,000	16,000
001.409.002	Business Licenses	140,367	145,000	133,000	145,000	145,000
001.409.003	Contractor Licenses	35,490	37,000	44,000	50,000	50,000
001.409.005	Elevator Licenses	26,125	20,000	20,000	20,000	20,000
001.409.006	Liquor Licenses	159,919	160,000	158,000	160,000	160,000
001.409.007	Utility Permit Fee	4,550	4,000	4,000	4,000	4,000
001.410.001	Building Permit	808,302	625,000	625,000	550,000	500,000
001.410.003	Electrical Permit	10,601	8,000	8,000	8,000	8,000
001.410.004	Lndlord/Rental Permit	273,515	265,000	280,000	288,000	297,000
001.410.005	Plumbing Permit	21,919	24,000	25,000	25,000	25,000
001.410.006	Public Imp Ins Permit	11,517	15,000	12,000	15,000	15,000
001.410.008	Vehicle License	1,383,836	1,385,000	1,385,000	340,000	-
		2,893,061	2,704,000	2,710,000	1,621,000	1,240,000

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
GENERAL FUND

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
INTERGOVERNMENTAL REVENUE						
001.415.001	Charitable Games Tax	4,090	4,000	4,000	4,000	4,000
001.415.002	State Income Tax	4,759,513	4,705,000	5,075,000	5,275,000	5,430,000
001.415.004	State Sales Tax	11,040,403	11,475,000	10,850,000	11,360,000	11,500,000
001.415.005	State Use Tax	836,712	895,000	890,000	922,000	950,000
001.416.001	Pers Prop Repl Tax	351,342	389,000	354,000	365,000	377,000
001.416.002	Pers Prop Repl Tx-R&B	6,944	10,000	8,000	10,000	10,000
001.417.001	Forest River Fire Dst	42,711	46,000	45,000	45,000	45,000
001.417.002	Maint of State	90,932	94,000	94,000	97,000	100,000
001.418.001	Body Armor Grant	-	5,000	-	-	-
001.418.012	Forest Restoration	30,000	-	-	-	-
001.418.014	Citizen Corps Grant	5,000	-	-	-	-
001.419.005	IL Housing Dev.	-	10,000	-	-	-
001.420.003	Other Grants	9,384	45,000	-	-	-
001.50.00.00.0.000.418.013	NACCHO Grant	-	5,000	9,000	-	-
001.50.00.00.0.000.419.011	SHAP Grant	590	230	250	-	-
001.60.00.00.0.000.418.001	Body Armor Grant	4,828	3,000	1,300	1,100	4,000
001.60.00.00.0.000.419.012	Tobacco Enf Grant	4,180	4,400	4,400	4,000	4,000
		17,186,629	17,690,630	17,334,950	18,083,100	18,424,000
CHARGES FOR SERVICES						
001.20.26.00.0.000.442.001	Mt Prospect Library	15,279	16,000	16,000	16,000	16,000
001.20.26.00.0.000.442.002	Mt Prospect Park	8,320	8,000	8,600	9,000	9,000
001.20.26.00.0.000.443.001	Other Intergov	4,033	-	-	-	-
001.449.003	Parking Fund	18,000	18,500	18,500	19,000	19,500
001.449.004	Permit Reinspection	72,813	75,000	92,000	90,000	90,000
001.449.005	Plan Examination Fees	11,010	15,000	6,000	15,000	15,000
001.449.006	Stormwater Det Fee	10,444	10,000	5,000	10,000	10,000
001.449.007	Street Opening Fee	2,700	2,000	2,000	2,000	2,000
001.449.008	Truck Fees	785	500	500	500	500
001.449.009	Vacant Structure Reg	9,000	5,000	1,000	1,000	1,000
001.449.010	Village Parking Fund	27,500	28,000	28,000	28,500	29,000
001.449.011	Water & Sewer Fund	500,000	510,000	510,000	520,000	530,000
001.449.012	ZBA Hearing Fees	16,400	15,000	10,000	15,000	15,000
001.60.61.00.0.000.444.001	Special Detail Revenue	37,150	40,000	40,000	40,000	40,000
001.70.00.00.0.000.449.001	Ambulance Transp Fee	806,071	750,000	675,000	750,000	750,000
		1,539,505	1,493,000	1,412,600	1,516,000	1,527,000

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
GENERAL FUND

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
FINES & FORFEITS						
001.40.43.00.0.000.453.003	Code Enforcement	14,240	30,000	20,000	25,000	25,000
001.453.008	Forfeited Escrow Funds	59,125	50,000	37,000	40,000	40,000
001.453.009	Local Ordinance Fines	4,655	5,000	100,000	5,000	5,000
001.453.011	Parking Fines	161,083	170,000	180,000	190,000	190,000
001.453.012	Permit Penalties	-	2,000	-	1,000	1,000
001.60.00.00.0.000.453.001	Circuit Court Fines	161,233	215,000	220,000	220,000	220,000
001.60.00.00.0.000.453.006	False Alarm Fees	7,335	5,000	5,000	5,000	5,000
001.60.00.00.0.000.453.007	Fines - Parental Resp	2,700	3,000	5,000	5,000	5,000
		410,371	480,000	567,000	491,000	491,000
INVESTMENT INCOME						
001.456.001	Interest Income	21,386	25,000	3,000	10,000	10,000
001.457.001	Interest Income-Escr	1,445	2,000	1,800	2,000	2,000
001.458.001	Bank Account Interest	7,014	7,500	9,600	10,000	10,000
001.459.001	IMET Market Val	82	500	100	500	500
		29,927	35,000	14,500	22,500	22,500
REIMBURSEMENTS						
001.473.005	Mt Prospect Library	22,849	20,000	20,000	20,000	20,000
001.473.006	Other Reimbursements	13,195	10,000	15,000	15,000	15,000
001.473.008	Property Damage	22,124	20,000	15,000	20,000	20,000
001.473.011	Sidewalk - Shared Cost	-	28,000	30,000	30,000	30,000
001.473.012	Tree Replacement	35,728	40,000	32,000	35,000	35,000
001.60.00.00.0.000.473.002	High School Youth	74,131	82,500	99,000	86,000	90,000
001.60.00.00.0.000.473.006	Other Reimbursements	-	-	1,000	-	-
001.60.00.00.0.000.473.007	Police Training Reimb	16,761	20,000	10,000	10,000	10,000
001.70.00.00.0.000.473.001	Fire Training Reimb	6,736	10,000	10,000	10,000	10,000
		191,524	230,500	232,000	226,000	230,000

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
GENERAL FUND

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
OTHER REVENUE						
001.10.11.00.8.400.476.007	Street Banner Program	4,140	5,000	5,000	5,000	5,000
001.10.12.00.0.000.476.005	Sister City Events	2,719	5,000	4,000	2,000	2,000
001.479.001	Animal Release	670	500	500	500	500
001.479.002	Cash Over/Short	(162)	-	-	-	-
001.479.005	Miscellaneous Income	21,982	50,000	50,000	50,000	50,000
001.479.006	Police and Fire Reports	5,617	5,000	6,000	6,000	6,000
001.479.008	Sale of Property	1,583	2,000	2,000	2,000	2,000
001.479.009	Subpoena Fees	755	2,000	1,000	1,000	1,000
001.479.010	Advertising Revenue	9,750	10,000	10,000	10,000	10,000
001.479.011	ROW Restoration	-	1,000	1,000	1,000	1,000
001.479.012	Event Sponsorship	5,275	1,000	1,000	1,000	1,000
001.479.013	Flex Comp Revenue	7,985	-	-	-	-
001.480.001	Cell Tower	121,808	126,000	126,000	129,000	132,000
001.480.002	General Store	16,201	16,200	16,200	16,200	16,200
001.484.001	IPBC	-	504,000	370,000	640,000	400,000
001.495.001	Celestial Celebrations	16,565	40,000	25,000	25,000	25,000
001.495.002	Do-It-Yourself Sousa	145	200	-	-	-
001.495.004	Family Bike Ride	-	-	500	500	500
001.495.005	Other Revenues	510	-	-	-	-
001.50.00.00.0.000.476.003	Human Services	4,214	1,000	5,000	5,000	5,000
001.50.00.00.0.000.477.003	Human Svs Donations	2,045	2,000	2,000	2,000	2,000
001.50.54.00.0.000.479.004	CC Center-Mbr Agency	12,100	6,800	7,800	14,800	14,800
001.60.00.00.0.000.477.005	Police Dept Donations	1,525	1,000	3,000	-	-
001.70.00.00.0.000.476.002	Fire Training Revenue	6,324	7,500	7,500	7,500	7,500
001.70.00.00.0.000.477.002	Fire Dept Donations	1,150	1,000	100	-	-
001.70.00.00.0.000.477.004	Paramedic Donations	1,820	2,000	100	-	-
001.80.00.00.0.000.477.006	Public Works	1,600	3,000	2,000	-	-
		246,321	792,200	645,700	918,500	681,500
OTHER FINANCING SOURCES						
001.491.003	Trans from Tree Esc	-	-	-	20,000	20,000
001.492.001	Sale of Property	287	-	-	-	-
		287	-	-	20,000	20,000
TOTAL GENERAL FUND		**42,617,722**	**44,321,998**	**43,712,618**	**45,814,066**	**46,788,664**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
DEBT SERVICE FUND

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PROPERTY TAXES						
002.00.00.00.2.510.400.001	Prop Taxes-2009 CY	418,744	417,000	417,000	419,000	419,000
002.00.00.00.2.510.400.002	Prop Taxes-2009 PY	(3,263)	1,000	(1,000)	-	-
002.00.00.00.2.511.400.001	Prop Taxes-2009B CY	381,198	378,000	378,000	383,000	385,000
002.00.00.00.2.511.400.002	Prop Taxes-2009B PY	(2,622)	500	(1,000)	-	-
002.00.00.00.2.512.400.001	Prop Taxes-2009C CY	88,077	88,000	88,000	118,000	132,000
002.00.00.00.2.512.400.002	Prop Taxes-2009C PY	(686)	500	(500)	-	-
002.00.00.00.2.514.400.001	Prop Taxes-2011B CY	168,992	167,000	167,000	790,000	793,000
002.00.00.00.2.514.400.002	Prop Taxes-2011B PY	(7,137)	200	(500)	-	-
002.00.00.00.2.515.400.001	Prop Taxes-2012 CY	696,491	693,000	693,000	54,000	54,000
002.00.00.00.2.515.400.002	Prop Taxes-2012 PY	-	200	(2,000)	-	-
002.00.00.00.2.517.400.001	Prop Taxes-2014 CY	-	-	-	473,000	473,000
		1,739,794	1,745,400	1,738,000	2,237,000	2,256,000
OTHER TAXES						
002.00.00.00.2.650.403.001	Home Rule Sales - 1st	624,654	613,356	613,356	445,813	197,258
002.00.00.00.2.516.403.001	Home Rule Sales - 1st	-	-	-	453,196	369,956
002.00.00.00.2.659.403.001	Home Rule Sales - 1st	-	-	45,918	157,523	421,294
		624,654	613,356	659,274	1,056,532	988,508
INTERGOVERNMENTAL REVENUE						
002.00.00.00.2.512.417.003	BAB Subsidy	47,258	47,258	43,150	43,005	42,766
		47,258	47,258	43,150	43,005	42,766
INVESTMENT INCOME						
002.00.00.00.2.510.456.001	Interest Inc-2009	-	200	-	100	100
002.00.00.00.2.511.456.001	Interest Inc-2009B	-	200	-	100	100
002.00.00.00.2.512.456.001	Interest Inc-2009C	-	200	-	100	100
002.00.00.00.2.514.456.001	Interest Inc-2011B	6,190	-	-	-	-
002.00.00.00.2.515.456.001	Interest Inc-2012	242	-	150	100	100
		6,432	600	150	400	400
OTHER FINANCING SOURCES						
002.00.00.00.2.515.488.001	Bond Proceeds	2,975,000	-	-	-	-
		2,975,000	-	-	-	-
TOTAL DEBT SERVICE FUND		**5,393,138**	**2,406,614**	**2,440,574**	**3,336,937**	**3,287,674**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
CAPITAL IMPROVEMENT FUND

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
OTHER TAXES						
020.403.004	Home Rule Sales - 4th	1,112,712	1,135,000	1,180,000	1,246,000	1,306,000
		1,112,712	1,135,000	1,180,000	1,246,000	1,306,000
INTERGOVERNMENTAL REVENUE						
020.418.008	EECBG Grant	45,290	-	-	-	-
020.418.015	IL Dept of Transp	-	-	92,000	-	-
		45,290	-	92,000	-	-
INVESTMENT INCOME						
020.456.001	Interest Income	-	500	600	1,000	1,000
		-	500	600	1,000	1,000
REIMBURSEMENTS						
020.473.006	Other Reimbursements	5,219	-	-	-	-
		5,219	-	-	-	-
OTHER REVENUE						
020.477.001	Developer Donations	44,593	5,000	300,000	10,000	10,000
020.479.005	Miscellaneous Income	250	-	-	-	-
		44,843	5,000	300,000	10,000	10,000
TOTAL CAPITAL IMPROVEMENT FUND		**1,208,064**	**1,140,500**	**1,572,600**	**1,257,000**	**1,317,000**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
SERIES 2009 CONSTRUCTION FUND

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
INVESTMENT INCOME						
021.456.001	Interest Income	-	-	50	-	-
		-	-	50	-	-
TOTAL SERIES 2009 CONSTRUCTION FUND		**-**	**-**	**50**	**-**	**-**

DOWNTOWN REDEVELOPMENT CONSTRUCTION FUND

PROPERTY TAXES						
022.400.001	Property Taxes - CY	236,399	241,000	240,000	246,000	252,000
022.400.011	Prop Tax Increment CY	2,522,570	2,440,000	2,462,000	2,425,000	2,556,000
022.400.012	Prop Tax Increment PY	(7,779)	-	(2,000)	-	-
		2,751,190	2,681,000	2,700,000	2,671,000	2,808,000
INVESTMENT INCOME						
022.456.001	Interest Income	-	1,000	1,000	1,000	1,000
		-	1,000	1,000	1,000	1,000
TOTAL DOWNTOWN REDEVELOPMENT CONSTRUCTION FUND		**2,751,190**	**2,682,000**	**2,701,000**	**2,672,000**	**2,809,000**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
STREET IMPROVEMENT CONSTRUC FUND

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
OTHER TAXES						
023.402.006	Municipal MFT	337,066	310,000	360,000	711,000	722,000
023.403.002	Home Rule Sales - 2nd	1,212,507	1,235,000	1,280,000	1,346,000	1,406,000
		1,549,573	1,545,000	1,640,000	2,057,000	2,128,000
LICENSES, PERMITS & FEES						
023.410.008	Vehicle License	-	-	-	1,045,000	1,540,000
		-	-	-	1,045,000	1,540,000
INTERGOVERNMENTAL REVENUE						
023.419.002	DCEO Grants	17,285	-	4,000	-	-
		17,285	-	4,000	-	-
INVESTMENT INCOME						
023.456.001	Interest Income	-	500	100	100	100
		-	500	100	100	100
OTHER REVENUE						
023.479.005	Miscellaneous Income	5,540	5,000	15,000	6,000	6,000
		5,540	5,000	15,000	6,000	6,000
OTHER FINANCING SOURCES						
023.488.001	Bond Proceeds	-	-	-	6,500,000	-
		-	-	-	6,500,000	-
TOTAL STREET IMPROVEMENT CONSTRUC FUND		**1,572,398**	**1,550,500**	**1,659,100**	**9,608,100**	**3,674,100**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
FLOOD CONTROL CONSTRUCTION FUND

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
OTHER TAXES						
024.403.001	Home Rule Sales - 1st	587,853	621,644	620,726	289,468	417,492
		587,853	621,644	620,726	289,468	417,492
CHARGES FOR SERVICES						
024.449.006	Stormwater Det Fee	-	7,500	-	-	-
		-	7,500	-	-	-
INVESTMENT INCOME						
024.456.001	Interest Income	-	-	300	500	500
024.458.001	Bank Account Interest	122	-	3,000	-	-
		122	-	3,300	500	500
REIMBURSEMENTS						
024.473.009	Prospect Hts Levee 37	113,057	56,500	56,000	-	-
		113,057	56,500	56,000	-	-
OTHER FINANCING SOURCES						
024.488.001	Bond Proceeds	-	-	9,800,000	-	-
024.489.001	Installment Note	2,500,000	-	-	-	-
		2,500,000	-	9,800,000	-	-
TOTAL FLOOD CONTROL CONSTRUCTION FUND		**3,201,032**	**685,644**	**10,480,026**	**289,968**	**417,992**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
REFUSE DISPOSAL FUND

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PROPERTY TAXES						
040.400.001	Property Taxes - CY	1,808,899	1,856,000	1,856,000	342,000	-
040.400.002	Property Taxes - PY	(13,672)	1,000	(15,000)	-	-
		1,795,227	1,857,000	1,841,000	342,000	-
CHARGES FOR SERVICES						
040.80.85.00.0.000.445.001	Sgle Fam Ref Disp Chrg	1,341,004	1,275,000	1,354,000	1,925,000	2,500,000
040.80.85.00.0.000.445.002	Multi-Fam Ref Disp	913,507	915,000	975,000	975,000	1,005,000
		2,254,511	2,190,000	2,329,000	2,900,000	3,505,000
FINES & FORFEITS						
040.80.85.00.0.000.453.010	Multi-Fam Ref Disp	80,977	30,000	4,000	5,000	5,000
040.80.85.00.0.000.453.014	Sgle Fam Ref Disp Pen	16,237	15,000	17,000	20,000	20,000
		97,214	45,000	21,000	25,000	25,000
INVESTMENT INCOME						
040.456.001	Interest Income	-	500	600	500	500
		-	500	600	500	500
REIMBURSEMENTS						
040.473.006	Other Reimbursements	1,044	-	500	-	-
		1,044	-	500	-	-
OTHER REVENUE						
040.479.005	Miscellaneous Income	13	500	5,000	500	500
040.80.85.00.0.000.479.003	Cmrcl Contract Admn	154,870	155,000	165,000	173,000	182,000
040.80.85.00.0.000.481.001	Sale of Recycling Bins	375	500	500	500	500
040.80.85.00.0.000.482.001	Sale of Refuse Stickers	168,233	210,000	182,000	185,000	185,000
		323,491	366,000	352,500	359,000	368,000
TOTAL REFUSE DISPOSAL FUND		**4,471,487**	**4,458,500**	**4,544,600**	**3,626,500**	**3,898,500**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
MOTOR FUEL TAX FUND

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
INTERGOVERNMENTAL REVENUE						
041.415.003	State Motor Fuel Tax	1,578,880	1,690,000	1,532,341	1,290,000	1,290,000
		1,578,880	1,690,000	1,532,341	1,290,000	1,290,000
INVESTMENT INCOME						
041.456.001	Interest Income	-	-	200	-	-
041.458.001	Bank Account Interest	-	100	200	100	100
		-	100	400	100	100
REIMBURSEMENTS						
041.473.004	MFT Projects Reimb	8,995	10,000	5,000	5,000	5,000
041.473.006	Other Reimbursements	12,227	5,000	500	1,000	1,000
		21,222	15,000	5,500	6,000	6,000
TOTAL MOTOR FUEL TAX FUND		**1,600,102**	**1,705,100**	**1,538,241**	**1,296,100**	**1,296,100**

CMMTY DEVELOPMENT BLOCK GRANT

INTERGOVERNMENTAL REVENUE						
042.418.002	Comm Dev Block Grant	139,307	400,409	326,409	293,202	235,243
		139,307	400,409	326,409	293,202	235,243
OTHER REVENUE						
042.476.001	CDBG Program Income	145,473	117,500	90,000	60,000	60,000
		145,473	117,500	90,000	60,000	60,000
TOTAL CMMTY DEVELOPMENT BLOCK GRANT		**284,780**	**517,909**	**416,409**	**353,202**	**295,243**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
ASSET SEIZURE FUND

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
FINES & FORFEITS						
043.60.61.00.0.000.453.013	Seized Assets	1,107	3,000	10,000	2,000	2,000
		1,107	3,000	10,000	2,000	2,000
INVESTMENT INCOME						
043.456.001	Interest Income	-	100	100	100	100
		-	100	100	100	100
TOTAL ASSET SEIZURE FUND		**1,107**	**3,100**	**10,100**	**2,100**	**2,100**

DEA SHARED FUNDS FUND

FINES & FORFEITS						
044.60.61.00.0.000.453.004	DEA Shared Seized	-	1,000	100	100	100
		-	1,000	100	100	100
INVESTMENT INCOME						
044.458.001	Bank Account Interest	10	100	100	100	100
		10	100	100	100	100
TOTAL DEA SHARED FUNDS FUND		**10**	**1,100**	**200**	**200**	**200**

DUI FINE FUND

FINES & FORFEITS						
045.60.61.00.0.000.453.005	DUI Fines	27,971	20,000	20,000	20,000	20,000
		27,971	20,000	20,000	20,000	20,000
INVESTMENT INCOME						
045.456.001	Interest Income	-	100	100	100	100
		-	100	100	100	100
TOTAL DUI FINE FUND		**27,971**	**20,100**	**20,100**	**20,100**	**20,100**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
FOREIGN FIRE TAX BOARD FUND

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
OTHER TAXES						
046.402.004	Foreign Fire Ins Tax	67,114	55,000	70,000	70,000	70,000
		67,114	55,000	70,000	70,000	70,000
INVESTMENT INCOME						
046.456.001	Interest Income	-	-	200	1,000	1,000
		-	-	200	1,000	1,000
OTHER REVENUE						
046.479.005	Miscellaneous Income	-	-	100	-	-
		-	-	100	-	-
TOTAL FOREIGN FIRE TAX BOARD FUND		**67,114**	**55,000**	**70,300**	**71,000**	**71,000**

BUSINESS DISTRICT FUND

OTHER TAXES						
048.00.00.00.0.775.402.003	Food & Beverage Tax	245,378	222,000	300,000	312,000	325,000
048.00.00.00.0.775.402.005	Hotel/Motel Tax	113,644	90,000	165,000	170,000	175,000
048.00.00.00.0.775.402.008	Movie Theatre Tax	128,784	125,000	135,000	139,000	143,000
048.00.00.00.0.775.405.001	Randhurst Business	283,706	234,000	323,000	322,000	343,000
		771,512	671,000	923,000	943,000	986,000
INVESTMENT INCOME						
048.456.001	Interest Income	-	-	100	100	100
		-	-	100	100	100
TOTAL BUSINESS DISTRICT FUND		**771,512**	**671,000**	**923,100**	**943,100**	**986,100**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
WATER AND SEWER FUND

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PROPERTY TAXES						
050.400.007	Prop. Taxes - SSA CY	1,530,613	1,516,000	1,530,000	1,530,000	1,530,000
050.400.008	Prop. Taxes - SSA PY	(15,008)	-	(15,000)	-	-
		1,515,605	1,516,000	1,515,000	1,530,000	1,530,000
LICENSES, PERMITS & FEES						
050.409.004	Cross Conn Permit Fee	17,110	16,000	17,000	17,000	17,000
		17,110	16,000	17,000	17,000	17,000
CHARGES FOR SERVICES						
050.80.84.87.0.000.446.001	Water Sales	7,875,343	7,739,000	9,016,000	9,763,000	10,842,000
050.80.84.87.0.000.446.004	Water Meter Fees	19,545	15,000	19,000	20,000	20,000
050.80.84.87.0.000.446.005	Water Tap Fees	25,115	15,000	25,000	20,000	20,000
050.80.84.88.0.000.446.002	Sewer Fees	2,085,397	1,960,000	2,241,000	2,223,000	2,223,000
050.80.84.88.0.000.446.003	Sewer Construction	838,392	805,000	683,000	685,000	685,000
		10,843,792	10,534,000	11,984,000	12,711,000	13,790,000
FINES & FORFEITS						
050.80.84.87.0.000.453.015	Water Penalties	132,650	125,000	90,000	100,000	100,000
050.80.84.88.0.000.453.016	Sewer Penalties	-	-	30,000	-	-
		132,650	125,000	120,000	100,000	100,000
INVESTMENT INCOME						
050.456.001	Interest Income	490	1,000	1,000	1,000	1,000
050.458.001	Bank Account Interest	-	1,000	-	-	-
050.459.001	IMET Market Val	27	1,000	100	100	100
		517	3,000	1,100	1,100	1,100
REIMBURSEMENTS						
050.80.84.00.0.000.473.013	Water Fund Reimb	14,481	1,000	10,000	1,000	1,000
		14,481	1,000	10,000	1,000	1,000
OTHER REVENUE						
050.479.005	Miscellaneous Income	3,444	25,000	40,000	25,000	25,000
		3,444	25,000	40,000	25,000	25,000
OTHER FINANCING SOURCES						
050.494.001	Gain/Loss Disp Assets	(50,135)	-	-	-	-
		(50,135)	-	-	-	-
TOTAL WATER AND SEWER FUND		**12,477,464**	**12,220,000**	**13,687,100**	**14,385,100**	**15,464,100**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
VILLAGE PARKING SYSTEM FUND

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
OTHER TAXES						
051.403.004	Home Rule Sales - 4th	44,908	10,000	10,000	10,000	30,000
		44,908	10,000	10,000	10,000	30,000
CHARGES FOR SERVICES						
051.448.001	Maple Street D	101,797	100,000	105,000	105,000	105,000
051.448.004	Wille Lot	8,798	9,000	12,000	10,000	10,000
		110,595	109,000	117,000	115,000	115,000
INVESTMENT INCOME						
051.456.001	Interest Income	-	500	100	100	100
		-	500	100	100	100
OTHER REVENUE						
051.480.003	Train Depot	2,750	6,600	6,600	6,600	6,600
		2,750	6,600	6,600	6,600	6,600
TOTAL VILLAGE PARKING SYSTEM FUND		**158,253**	**126,100**	**133,700**	**131,700**	**151,700**

PARKING SYSTEM REVENUE FUND

OTHER TAXES						
052.403.004	Home Rule Sales - 4th	54,887	90,000	90,000	90,000	70,000
		54,887	90,000	90,000	90,000	70,000
CHARGES FOR SERVICES						
052.447.001	Meter Lot A	60,693	60,000	60,000	60,000	60,000
052.447.002	Meter Lot C	51,176	50,000	52,000	52,000	52,000
		111,869	110,000	112,000	112,000	112,000
INVESTMENT INCOME						
052.456.001	Interest Income	-	500	100	100	100
		-	500	100	100	100
TOTAL PARKING SYSTEM REVENUE FUND		**166,756**	**200,500**	**202,100**	**202,100**	**182,100**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
VEHICLE MAINTENANCE FUND

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
CHARGES FOR SERVICES						
060.10.11.00.0.000.425.001	Mayor & Board	3,015	3,290	3,290	3,207	3,299
060.20.21.00.0.000.426.001	Manager's Office	3,015	3,290	3,290	3,207	3,299
060.20.26.00.0.000.427.001	TV Services	3,216	3,510	3,510	3,422	3,520
060.40.41.00.0.000.428.001	Planning & Zoning	3,015	3,290	3,290	3,207	3,300
060.40.42.00.0.000.429.001	Buiding Service	12,664	4,606	4,606	4,490	4,620
060.40.43.41.0.000.430.001	Housing Inspections	21,107	23,030	23,030	22,452	23,098
060.40.43.42.0.000.431.001	Health Inspections	3,015	3,290	3,290	3,207	3,299
060.423.001	Parking Fund	4,624	5,045	5,045	4,918	5,060
060.424.001	Village Parking	4,624	5,045	5,045	4,918	5,060
060.60.00.00.0.000.433.001	Police Admin	510,592	559,513	559,513	545,486	561,173
060.70.00.00.0.000.434.001	Fire Admin	316,809	347,201	347,201	338,496	348,231
060.80.00.00.0.000.435.001	Public Works Admin	620,953	680,365	680,365	663,306	682,383
060.80.83.00.0.000.436.001	Public Works Engin	32,565	35,751	35,751	34,855	35,857
060.80.84.00.0.000.437.001	Public Works Water	470,991	516,087	516,087	503,146	517,617
		2,010,205	2,193,313	2,193,313	2,138,317	2,199,816
INVESTMENT INCOME						
060.456.001	Interest Income	361	-	-	-	-
		361	-	-	-	-
OTHER REVENUE						
060.479.005	Miscellaneous Income	1,317	-	200	-	-
		1,317	-	200	-	-
TOTAL VEHICLE MAINTENANCE FUND		**2,011,883**	**2,193,313**	**2,193,513**	**2,138,317**	**2,199,816**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
VEHICLE REPLACEMENT FUND

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
CHARGES FOR SERVICES						
061.10.11.00.0.000.425.002	Mayor & Board	1,100	2,300	2,300	2,500	2,500
061.20.21.00.0.000.427.002	TV Services	3,000	1,700	1,700	1,600	1,600
061.40.41.00.0.000.428.002	Planning & Zoning	1,500	1,500	1,500	1,500	1,500
061.40.42.00.0.000.429.002	Building Service	6,000	-	-	2,100	2,100
061.40.43.41.0.000.430.002	Housing Inspections	9,400	6,000	6,000	9,800	9,800
061.40.43.42.0.000.431.002	Health Inspections	1,500	1,500	1,500	1,500	1,500
061.423.002	Parking Fund	13,600	11,560	11,560	9,680	9,680
061.424.002	Village Parking	20,400	17,340	17,340	14,520	14,520
061.426.002	Manager's Office	3,300	2,700	2,700	3,200	3,200
061.60.00.00.0.000.433.002	Police Admin	257,300	165,200	165,200	154,800	154,800
061.70.00.00.0.000.434.002	Fire Admin	318,700	561,700	561,700	509,000	509,000
061.80.00.00.0.000.435.002	Public Works Admin	260,500	353,000	353,000	343,700	343,700
061.80.83.00.0.000.436.002	Public Works Engin	10,000	8,900	8,900	8,900	8,900
061.80.84.00.0.000.437.002	Public Works Water	277,500	263,200	263,200	283,500	283,500
		1,183,800	1,396,600	1,396,600	1,346,300	1,346,300
FINES & FORFEITS						
061.60.00.00.0.000.453.002	Circuit Court Supv Fee	21,121	12,750	10,000	10,000	10,000
		21,121	12,750	10,000	10,000	10,000
INVESTMENT INCOME						
061.456.001	Interest Income	3,613	3,500	5,000	5,000	5,000
		3,613	3,500	5,000	5,000	5,000
OTHER FINANCING SOURCES						
061.493.001	Gain/Loss on Disposal	62,961	50,000	60,000	60,000	60,000
		62,961	50,000	60,000	60,000	60,000
TOTAL VEHICLE REPLACEMENT FUND		**1,271,495**	**1,462,850**	**1,471,600**	**1,421,300**	**1,421,300**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
COMPUTER REPLACEMENT FUND

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
CHARGES FOR SERVICES						
062.20.24.00.0.000.438.001	IT Div Computer	-	-	-	-	123,260
062.20.26.00.0.000.438.003	TV Computer Service	-	-	-	-	259
062.80.84.00.0.000.438.005	Water Computer	-	-	-	19,232	19,582
062.80.85.00.0.000.438.002	Refuse Computer	-	-	-	771	792
062.80.86.00.0.000.438.004	Veh Maint Comp	-	-	-	3,085	3,167
		-	-	-	23,088	147,060
INVESTMENT INCOME						
062.456.001	Interest Income	542	1,000	1,700	1,000	1,000
		542	1,000	1,700	1,000	1,000
TOTAL COMPUTER REPLACEMENT FUND		**542**	**1,000**	**1,700**	**24,088**	**148,060**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
RISK MANAGEMENT FUND

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
CHARGES FOR SERVICES						
063.30.00.00.4.000.439.001	General Fund-Liability	536,174	749,858	749,858	767,985	780,957
063.440.010	Dept Charges-Medical	3,758,879	3,952,109	3,954,691	4,152,661	4,358,885
063.440.011	Medical-PW Union	214,100	543,600	547,650	571,800	601,800
063.441.010	Dept Charges-Life	16,204	16,592	16,875	16,812	17,197
063.80.81.81.4.000.439.002	Parking Fund-Liability	1,138	1,387	1,387	1,406	1,429
063.80.81.81.4.000.439.005	Village Park-Liability	812	1,158	1,158	1,175	1,193
063.80.84.00.4.000.439.006	Water Fund-Liability	136,736	123,183	123,183	125,594	127,628
063.80.85.00.4.000.439.003	Refuse Fund-Liability	27,331	33,714	33,714	34,280	34,833
063.80.86.00.4.000.439.004	Veh Maint-Liability	27,409	21,900	21,900	22,560	22,960
063.90.00.00.4.000.440.003	MPPL-Medical	734,219	770,000	747,000	762,000	798,000
		5,453,002	6,213,501	6,197,416	6,456,273	6,744,882
INVESTMENT INCOME						
063.456.001	Interest Income	1,445	2,000	1,672	2,000	2,000
		1,445	2,000	1,672	2,000	2,000
REIMBURSEMENTS						
063.473.008	Property Damage	7,368	1,000	-	500	500
063.473.016	Insurance Reimb	210	1,000	-	500	500
		7,578	2,000	-	1,000	1,000
OTHER REVENUE						
063.478.001	Employee Health	435,826	387,000	425,500	467,000	514,000
063.478.003	Flex Addl Life Contrib	9,031	9,000	11,203	12,600	12,600
063.478.008	Retiree Contributions	615,191	1,056,000	844,400	878,000	937,000
063.479.005	Miscellaneous Income	10,227	-	1,000	-	-
		1,070,275	1,452,000	1,282,103	1,357,600	1,463,600
TOTAL RISK MANAGEMENT FUND		**6,532,300**	**7,669,501**	**7,481,191**	**7,816,873**	**8,211,482**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
POLICE PENSION FUND

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
INVESTMENT INCOME						
070.456.001	Interest Income	854	1,000	100	100	100
070.458.001	Bank Account Interest	1,174	1,500	1,200	1,500	1,500
070.460.001	Inv Inc-Mgr S	529,142	410,000	270,000	385,000	397,000
070.461.001	Wells Fargo Int-Mgr S	203	1,000	100	100	100
070.463.006	Schwab Int	-	-	10	-	-
070.464.001	Inv Inc-Mgr M	458,787	320,000	220,000	325,000	336,000
070.465.001	Wells Fargo Int-Mgr M	349	1,000	200	200	200
070.466.001	Realized G/L-Mgr S	263,209	20,000	50,000	20,000	20,000
070.466.003	Realized G/L-Mgr M	96,049	20,000	(20,000)	20,000	20,000
070.467.001	Unrealized G/L-Mgr S	(299,797)	100,000	(500,000)	100,000	100,000
070.467.003	Unrealized G/L-Mgr M	41,921	100,000	(700,000)	100,000	100,000
070.468.001	Market G/L on Equities	2,738,614	1,300,000	4,000,000	2,200,000	2,285,000
070.468.002	Dividend Income	835,124	-	245,000	264,000	283,000
		4,665,629	2,274,500	3,566,610	3,415,900	3,542,900
OTHER REVENUE						
070.478.005	Police Contributions	770,609	782,000	801,000	817,000	833,000
070.478.009	Village Contrib - PPRT	18,500	18,500	18,500	18,500	18,500
070.478.010	Village Contrib - RE Tax	2,448,125	2,570,000	2,546,500	2,857,000	3,059,000
070.478.011	Village Contrib - Other	44,724	45,721	45,721	47,724	48,884
070.479.005	Miscellaneous Income	-	-	2,000	2,000	2,000
		3,281,958	3,416,221	3,413,721	3,742,224	3,961,384
TOTAL POLICE PENSION FUND		**7,947,587**	**5,690,721**	**6,980,331**	**7,158,124**	**7,504,284**

VILLAGE OF MOUNT PROSPECT
REVENUE AND OTHER SOURCES
FIRE PENSION FUND

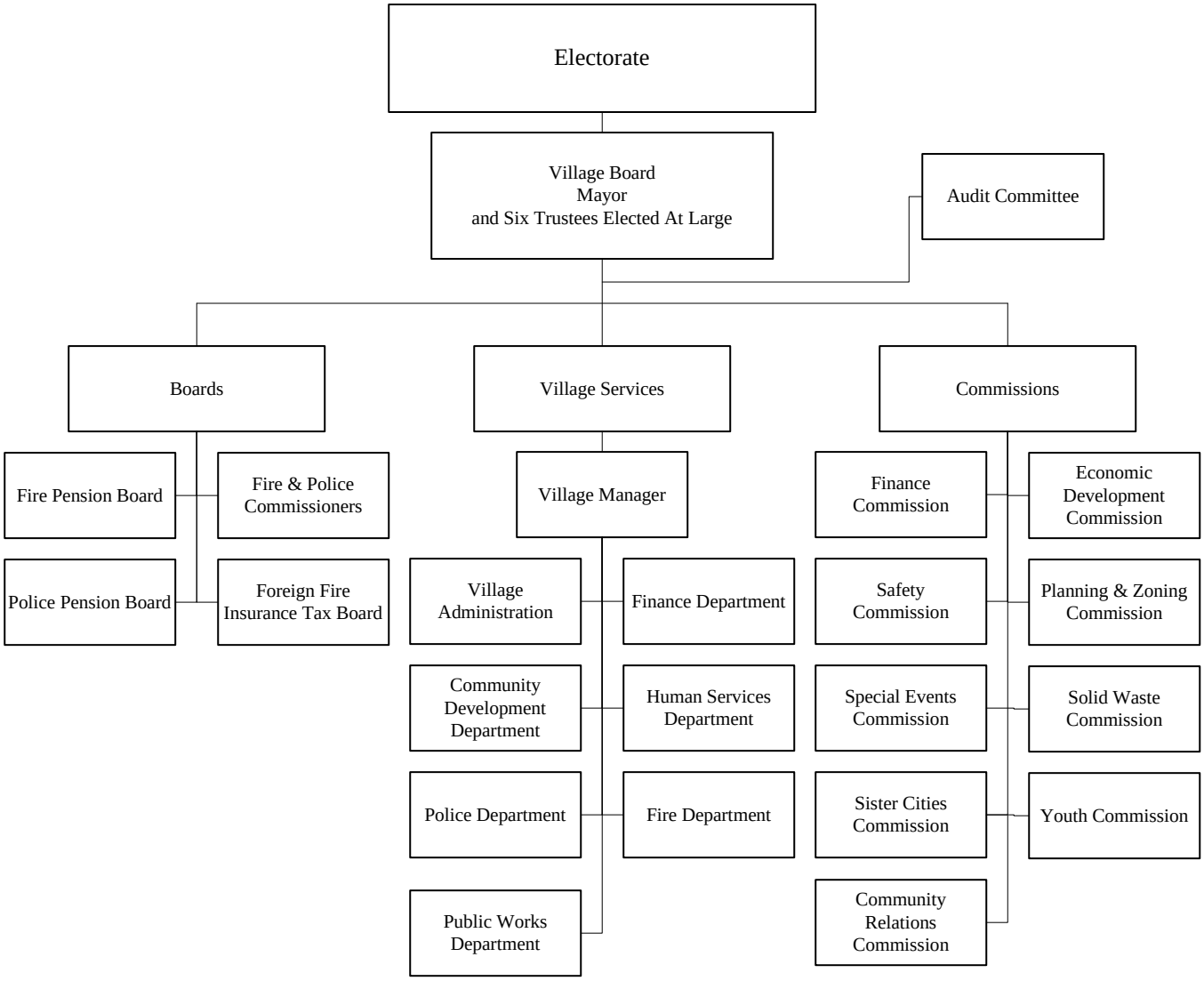
		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
INVESTMENT INCOME						
071.456.001	Interest Income	638	1,000	100	100	100
071.458.001	Bank Account Interest	965	2,000	500	500	500
071.460.001	Inv Income-Mgr S	512,649	390,000	260,000	394,000	405,000
071.461.001	Wells Fargo Int-Mgr S	158	1,000	100	100	100
071.462.005	Inv Income-Mgr G	208,640	291,000	148,000	263,000	272,000
071.463.001	Wells Fargo Int-Mgr C	-	1,000	-	-	-
071.463.005	Wells Fargo Int-Mgr G	807	1,000	300	500	500
071.466.001	Realized G/L-Mgr S	269,839	20,000	60,000	20,000	20,000
071.466.005	Realized G/L-Mgr G	204,663	10,000	15,000	20,000	20,000
071.467.001	Unrealized G/L-Mgr S	(300,468)	100,000	(500,000)	100,000	100,000
071.467.005	Unrealized G/L-Mgr G	(3,537)	100,000	(400,000)	100,000	100,000
071.468.001	Market G/L on Equities	3,173,574	1,338,000	3,000,000	2,020,000	2,170,000
071.468.002	Dividend Income	262,239	-	230,000	247,000	266,000
		4,330,167	2,255,000	2,814,000	3,165,200	3,354,200
OTHER REVENUE						
071.478.002	Fire Contributions	588,114	607,000	596,000	608,000	620,000
071.478.009	Village Contrib - PPRT	24,300	24,300	24,300	24,300	24,300
071.478.010	Village Contrib - RE Tax	2,196,374	2,260,000	2,238,500	2,402,000	2,572,000
071.478.011	Village Contrib - Other	40,160	40,947	40,947	42,742	43,780
071.479.005	Miscellaneous Income	-	-	-	2,000	2,000
		2,848,948	2,932,247	2,899,747	3,079,042	3,262,080
TOTAL FIRE PENSION FUND		**7,179,115**	**5,187,247**	**5,713,747**	**6,244,242**	**6,616,280**

MOUNT PROSPECT LIBRARY FUND

OTHER SOURCES						
090.499.001	Taxes - Library Fund	8,316,201	8,357,381	8,357,381	8,550,704	-
090.499.005	Taxes - Library Debt	1,572,202	1,569,826	1,569,826	1,574,379	-
090.499.006	Other Income	258,280	212,249	212,249	288,096	-
		10,146,683	10,139,456	10,139,456	10,413,179	(a)
TOTAL MOUNT PROSPECT LIBRARY FUND		**10,146,683**	**10,139,456**	**10,139,456**	**10,413,179**	**(a)**

(a) Figures not available as of December 17, 2013.

VILLAGE OF MOUNT PROSPECT
ORGANIZATIONAL STRUCTURE



VILLAGE OF MOUNT PROSPECT
2014 BUDGET
PUBLIC REPRESENTATION

STATEMENT OF ACTIVITIES

The Mayor and Board of Trustees develop policies and enact ordinances and resolutions to ensure the health, safety, and welfare of Mount Prospect residents. It is the responsibility of the Village Board to adopt an annual budget outlining the services to be offered to Village residents during the coming year and to establish the revenue sources to be used to finance the proposed services. Additionally, the Village Board establishes the tax levy, acts on all code amendments and directs policy on issues that may arise from time to time.

The Mayor and six Village Trustees are elected at large for staggered terms of four years each. Three Trustees are elected in each odd-numbered year. A new Mayor (Village President) was elected in 2013. The next mayoral election will be in 2017. When the current Mayor was sworn in, a Trustee vacancy was created and filled by appointment to complete the current mayor's trustee term which is to expire in 2015.

The Village Board meets for regular business meetings on the first and third Tuesday of each month and as a Committee of the Whole for preliminary discussion and consensus generating discussions on the second and fourth Tuesdays of each month. Members of the Village Board also participate in informal meetings on the second Saturday morning of each month for the purpose of allowing citizens to voice their opinions in a less structured atmosphere. Since 1986, all Village Board and Committee of the Whole meetings have been televised over the Village's government access cable channel.

In addition to Village Board activities, the Public Representation budget includes expenses related to the many committees, commissions, and boards consisting of citizens volunteering their time and resources in the areas of planning, zoning, finance, traffic safety, economic development, public safety, and recycling.

The Village board acknowledges the many fine civic groups and organizations, which contribute time and effort to make the Village of Mount Prospect a better place to live. Each of these groups helps to create an environment "Where Friendliness is a Way of Life." A provision has again been included in the 2013 budget for modest financial support for those activities that benefit the entire community. Contributions to the following civic groups and activities are included. The Centennial Commission was created through ordinance and appointments were made in 2013. It was allotted a modest budget in 2014 through 2017. The Centennial Commission is charged with event planning leading up to the Village's 100th anniversary in 2017.

Holiday Decorations
Mid-Summer Block Party
Independence Day Parade
Mount Prospect Historical Society
Mount Prospect Lions Club – July 4th Fireworks Display
Special Events Commission
Veterans of Foreign Wars – Memorial Day Parade
Sister Cities Commission
Concerts on the Green
Centennial Commission

It should be noted that the Village's participation in these activities includes not only financial support but also assistance from employees and the use of Village equipment where appropriate. Included in the 2014 budget is $182,656 for salaries and benefits for Police and Public Works personnel.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
PUBLIC REPRESENTATION

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PROGRAMS					
Mayor & Board of Trustees	104,867	116,888	112,791	113,579	114,290
Community Groups & Misc.	101,236	156,200	125,055	141,500	144,500
Blood Donor Program	2,769	2,936	2,736	2,736	2,736
4th of July and Civics Events	234,109	230,911	255,905	266,097	271,558
Holiday Decorations	61,253	79,249	75,859	80,466	82,092
Advisory Boards & Commissions	5,391	6,602	5,922	6,443	6,596
	509,625	592,786	578,268	610,821	621,772
EXPENDITURE CLASSIFICATION					
Personal Services-Salaries & Wages	167,872	143,131	169,116	171,291	174,158
Personal Services-Employee Benefits	46,372	49,760	50,114	57,059	58,865
Other Employee Costs	1,897	1,950	1,950	1,989	2,030
Contractual Services	223,278	326,650	287,873	309,950	314,960
Utilities	424	415	415	423	432
Commodities & Supplies	62,786	63,880	61,800	63,109	64,327
Other Expenditures	6,996	7,000	7,000	7,000	7,000
	509,625	592,786	578,268	610,821	621,772
SOURCE OF FUNDS					
001 General Fund	509,625	592,786	578,268	610,821	621,772
	509,625	592,786	578,268	610,821	621,772

BUDGET DISCUSSION AND ANALYSIS

The Public Representation budget includes programs of Mayor & Board of Trustees, Community Groups & Miscellaneous, Blood Donor Program, 4th of July and Civic Events, Holiday Decorations, and Advisory Boards & Commissions.

Included in the Mayor & Board of Trustees program budget is the provision for the annual salaries of the Mayor, Trustees, Liquor Commissioner, and a portion of the salary of the Administrative Assistant in the Village Manager's Office. The Mayor also serves as Local Liquor Commissioner.

The overall Public Representation budget increased $18,035 or 3.04% from 2013. Included in the 2014 budget is additional funds allocated for the Summer Block Party and the upcoming Centennial Celebration. The 4th of July and Civic Events program budget increased for 2014. Significant changes from the prior year include a reduction in the budget for Sister Cities. Additional expenses were incurred during 2013 as a result of the visit from the French delegation. No such trip is planned for 2014. The overtime budget for Civic Events was adjusted upward to $41,605, consistent with actual results from 2012 and expectations for 2013.

VILLAGE OF MOUNT PROSPECT
PUBLIC REPRESENTATION
MAYOR & BOARD OF TRUSTEES

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.10.11.00.0.000.500.001	Full-Time Earnings	6,367	6,506	6,506	6,636	6,769
001.10.11.00.0.000.501.001	Part-Time Earnings	25,000	25,003	25,003	25,003	25,003
001.10.11.00.0.000.506.001	Longevity Pay	38	39	39	39	39
		31,405	31,548	31,548	31,678	31,811
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.10.11.00.0.000.510.001	Medical Insurance	1,803	2,079	2,079	2,219	2,330
001.10.11.00.0.000.511.001	Social Security	1,918	1,959	1,959	1,981	2,021
001.10.11.00.0.000.511.002	Medicare	449	459	459	465	474
001.10.11.00.0.000.512.001	IMRF Pension Expense	1,715	1,913	1,913	1,170	1,193
001.10.11.00.0.000.513.001	Sick Leave Incentive	-	-	167	102	102
001.10.11.00.0.000.513.002	Vac/Pers Leave Incent.	-	-	28	100	100
		5,885	6,410	6,605	6,037	6,220
OTHER EMPLOYEE COSTS						
001.10.11.00.0.000.516.001	Board/Comm Activities	1,140	1,200	1,200	1,224	1,250
001.10.11.00.0.000.522.001	Travel & Meetings	757	750	750	765	780
		1,897	1,950	1,950	1,989	2,030
CONTRACTUAL SERVICES						
001.10.11.00.0.000.530.002	Auditing Services	27,770	29,375	29,375	29,963	30,562
001.10.11.00.0.000.530.013	Hearing Expense	-	1,000	-	1,000	1,000
001.10.11.00.0.000.537.001	Meeting Expense	1,201	1,600	1,600	1,632	1,665
001.10.11.00.0.000.538.001	Memorial Gifts	909	1,000	1,000	1,020	1,040
001.10.11.00.0.000.539.001	Special Functions	729	1,000	1,000	1,020	-
001.10.11.00.0.000.543.001	Special Projects	433	1,000	1,100	1,020	1,040
001.10.11.00.0.000.549.001	Org Memberships	29,261	32,000	30,108	29,580	30,171
001.10.11.00.0.000.553.001	Vehicle Lease Payment	1,100	2,300	2,300	2,500	2,500
001.10.11.00.0.000.554.001	Vehicle Maint Payment	3,015	3,290	3,290	3,207	3,299
001.10.11.00.0.000.572.012	Civic Donations	-	500	500	500	500
		64,418	73,065	70,273	71,442	71,777
UTILITIES						
001.10.11.00.0.000.589.001	Telephone - Land Lines	424	415	415	423	432
		424	415	415	423	432
COMMODITIES & SUPPLIES						
001.10.11.00.0.000.608.001	Other Supplies	351	2,500	1,500	1,500	1,500
001.10.11.00.0.000.630.001	Recognition Supplies	487	1,000	500	510	520
		838	3,500	2,000	2,010	2,020
TOTAL MAYOR & BOARD OF TRUSTEES		**104,867**	**116,888**	**112,791**	**113,579**	**114,290**

VILLAGE OF MOUNT PROSPECT
PUBLIC REPRESENTATION
COMMUNITY GROUPS & MISC.

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
CONTRACTUAL SERVICES						
001.10.11.00.0.001.578.001	Sister Cities Comm.	1,168	34,200	2,500	2,500	2,500
001.10.11.00.0.001.578.002	Youth Commission	324	1,500	500	1,000	1,000
001.10.11.00.0.001.578.004	Memorial Day Parade	1,100	1,200	1,200	1,200	1,200
001.10.11.00.0.001.578.005	Summer Block Party	28,833	21,000	21,000	35,000	38,000
001.10.11.00.0.001.578.006	MP Historical Society	40,000	40,000	40,000	40,000	40,000
001.10.11.00.0.001.578.007	MP Downtown Merch.	1,875	2,000	2,000	2,000	2,000
001.10.11.00.0.001.578.011	Concerts On The Green	-	8,000	8,000	8,000	8,000
001.10.11.00.0.001.579.001	Celestial Celebrations	18,157	40,000	40,000	40,000	40,000
001.10.11.00.0.001.579.002	Do-It-Yourself Sousa	1,180	1,000	1,000	1,000	1,000
001.10.11.00.0.001.579.004	Family Bike Ride	-	-	1,254	1,000	1,000
001.10.11.00.0.001.579.005	Other Expenses	1,603	300	601	300	300
001.10.11.00.0.001.582.001	Centennial	-	-	-	2,500	2,500
		94,240	149,200	118,055	134,500	137,500
OTHER EXPENDITURES						
001.10.11.00.0.001.636.010	Property Tax Rebate	6,996	7,000	7,000	7,000	7,000
		6,996	7,000	7,000	7,000	7,000
TOTAL COMMUNITY GROUPS & MISC.		**101,236**	**156,200**	**125,055**	**141,500**	**144,500**

BLOOD DONOR PROGRAM

PERSONAL SERVICES-SALARIES & WAGES						
001.10.11.00.0.002.501.001	Part-Time Earnings	1,843	1,844	1,844	1,844	1,844
		1,843	1,844	1,844	1,844	1,844
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.10.11.00.0.002.511.001	Social Security	114	115	115	115	115
001.10.11.00.0.002.511.002	Medicare	27	27	27	27	27
		141	142	142	142	142
COMMODITIES & SUPPLIES						
001.10.11.00.0.002.608.001	Other Supplies	785	950	750	750	750
		785	950	750	750	750
TOTAL BLOOD DONOR PROGRAM		**2,769**	**2,936**	**2,736**	**2,736**	**2,736**

VILLAGE OF MOUNT PROSPECT
PUBLIC REPRESENTATION
4TH OF JULY AND CIVICS EVENTS

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.10.11.00.8.400.500.001	Full-Time Earnings	80,657	81,093	81,093	83,025	84,686
001.10.11.00.8.400.503.001	Overtime	41,577	15,515	41,500	41,605	42,437
001.10.11.00.8.400.504.001	Specialty Pay	339	336	336	366	366
001.10.11.00.8.400.506.001	Longevity Pay	575	570	570	615	615
		123,148	97,514	123,499	125,611	128,104
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.10.11.00.8.400.510.001	Medical Insurance	15,834	17,982	17,982	19,533	20,510
001.10.11.00.8.400.511.001	Social Security	6,071	5,339	5,339	7,894	8,052
001.10.11.00.8.400.511.002	Medicare	1,754	1,443	1,443	1,856	1,893
001.10.11.00.8.400.512.001	IMRF Pension Expense	11,393	12,608	12,608	15,461	15,770
001.10.11.00.8.400.513.001	Sick Leave Incentive	525	600	639	493	493
001.10.11.00.8.400.513.002	Vac/Pers Leave Incent.	995	1,000	1,000	1,100	1,100
001.10.11.00.8.400.513.005	Ins. Opt-Out Incent.	25	-	-	-	-
		36,597	38,972	39,011	46,337	47,818
CONTRACTUAL SERVICES						
001.10.11.00.8.400.530.006	Other Prof. Serv.	92	925	925	944	963
001.10.11.00.8.400.578.003	July 4th Parade	24,753	21,770	20,720	20,000	20,000
001.10.11.00.8.400.580.002	Street Banner Inst.	-	28,800	28,800	29,376	29,963
001.10.11.00.8.400.580.005	Barricade Rental	2,000	2,000	2,000	2,040	2,081
001.10.11.00.8.400.580.006	Fireworks - Lions Club	3,500	3,500	3,500	3,570	3,641
		30,345	56,995	55,945	55,930	56,648
COMMODITIES & SUPPLIES						
001.10.11.00.8.400.603.001	Clothing Supplies	3	-	20	40	40
001.10.11.00.8.400.617.001	Civic Events Sign	109	530	530	541	552
001.10.11.00.8.400.617.002	Light Pole Banners	27,503	20,000	20,000	20,400	20,808
001.10.11.00.8.400.617.003	Parade/Block Pty Supl.	13,100	13,100	13,100	13,362	13,635
001.10.11.00.8.400.617.004	Village Flags	2,310	2,800	2,800	2,856	2,913
001.10.11.00.8.400.622.008	Sign Making Materials	994	1,000	1,000	1,020	1,040
		44,019	37,430	37,450	38,219	38,988
TOTAL 4TH OF JULY AND CIVICS EVENTS		**234,109**	**230,911**	**255,905**	**266,097**	**271,558**

VILLAGE OF MOUNT PROSPECT
PUBLIC REPRESENTATION
HOLIDAY DECORATIONS

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.10.11.00.8.401.500.001	Full-Time Earnings	6,884	6,919	6,919	7,102	7,244
001.10.11.00.8.401.503.001	Overtime	889	1,523	1,523	1,200	1,224
001.10.11.00.8.401.504.001	Specialty Pay	60	61	61	61	61
001.10.11.00.8.401.506.001	Longevity Pay	40	40	40	40	40
		7,873	8,543	8,543	8,403	8,569
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.10.11.00.8.401.510.001	Medical Insurance	558	653	653	637	669
001.10.11.00.8.401.511.001	Social Security	484	451	451	521	531
001.10.11.00.8.401.511.002	Medicare	113	125	125	123	125
001.10.11.00.8.401.512.001	IMRF Pension Expense	909	1,087	1,087	1,024	1,044
		2,064	2,316	2,316	2,305	2,369
CONTRACTUAL SERVICES						
001.10.11.00.8.401.580.001	Holiday Wreath Inst.	11,600	14,000	14,000	14,280	14,566
001.10.11.00.8.401.580.003	Holiday Banner Inst.	-	4,500	4,500	4,590	4,682
001.10.11.00.8.401.580.004	White Light Inst.	22,572	28,390	25,000	28,958	29,537
		34,172	46,890	43,500	47,828	48,785
COMMODITIES & SUPPLIES						
001.10.11.00.8.401.617.005	Holiday Decorations	7,993	7,500	7,500	7,650	7,803
001.10.11.00.8.401.617.006	White Light Supplies	9,151	14,000	14,000	14,280	14,566
		17,144	21,500	21,500	21,930	22,369
TOTAL HOLIDAY DECORATIONS		**61,253**	**79,249**	**75,859**	**80,466**	**82,092**

VILLAGE OF MOUNT PROSPECT
PUBLIC REPRESENTATION
ADVISORY BOARDS & COMMISSIONS

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.10.12.00.0.000.500.001	Full-Time Earnings	3,581	3,660	3,660	3,733	3,808
001.10.12.00.0.000.506.001	Longevity Pay	22	22	22	22	22
		3,603	3,682	3,682	3,755	3,830
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.10.12.00.0.000.510.001	Medical Insurance	1,014	1,170	1,170	1,249	1,311
001.10.12.00.0.000.511.001	Social Security	207	228	228	247	252
001.10.12.00.0.000.511.002	Medicare	48	54	54	59	60
001.10.12.00.0.000.512.001	IMRF Pension Expense	416	468	468	481	491
001.10.12.00.0.000.513.001	Sick Leave Incentive	-	-	100	102	102
001.10.12.00.0.000.513.002	Vac/Pers Leave Incent.	-	-	20	100	100
		1,685	1,920	2,040	2,238	2,316
CONTRACTUAL SERVICES						
001.10.12.00.0.000.544.002	Postage Expense	103	500	100	250	250
		103	500	100	250	250
COMMODITIES & SUPPLIES						
001.10.12.00.0.000.606.001	Office Supplies	-	250	50	100	100
001.10.12.00.0.000.608.001	Other Supplies	-	250	50	100	100
		-	500	100	200	200
TOTAL ADVISORY BOARDS & COMMISSIONS		**5,391**	**6,602**	**5,922**	**6,443**	**6,596**
TOTAL PUBLIC REPRESENTATION		**509,625**	**592,786**	**578,268**	**610,821**	**621,772**

VILLAGE OF MOUNT PROSPECT
PUBLIC REPRESENTATION
PERSONAL SERVICES

Position Title	Positions (1) 2012 Budget	Positions (1) 2013 Budget	Positions (1) 2014 Budget	Amounts 2012 Budget	Amounts 2013 Budget	Amounts 2014 Budget
FULL TIME						
Administrative Assistant	0.15	0.15	0.15	9,661	10,166	10,369
Forestry/Grounds Superintendent	0.05	0.05	0.05	5,505	5,615	5,728
Street/Bldg/Park Superintendent	0.05	0.05	0.05	4,915	5,345	5,452
Foreman	0.20	0.20	0.20	16,879	17,469	17,818
Electrician	0.15	0.15	0.15	11,204	11,305	11,601
Maintenance Personnel	0.65	0.65	0.60	44,920	44,979	46,163
Forestry Technician	0.05	0.05	0.05	3,234	3,299	3,365
	1.30	1.30	1.25	96,318	98,178	100,496
PART TIME						
Mayor/Liquor Commissioner	0.10 (1)	0.10 (1)	0.10 (1)	8,500	8,500	8,500
Trustees	0.60 (6)	0.60 (6)	0.60 (6)	16,503	16,503	16,503
Blood Donor Chairperson	0.10 (1)	0.10 (1)	0.10 (1)	1,899	1,844	1,844
	0.80 (8)	0.80 (8)	0.80 (8)	26,902	26,847	26,847
OTHER COMPENSATION						
Overtime Earnings				31,894	17,038	42,805
Specialty Pay				397	397	427
Longevity Pay				626	671	716
				32,917	18,106	43,948
EMPLOYEE BENEFITS						
Medical Insurance				18,505	21,884	23,638
Social Security				8,516	8,092	10,758
Medicare				2,279	2,108	2,530
IMRF Pension				14,113	16,076	18,136
Sick Leave Incentive				525	600	697
Vacation/Personal Leave Incentive				995	1,000	1,300
Insurance Opt-Out Incentive				50	-	-
				44,983	49,760	57,059
TOTAL	**2.10**	**2.10**	**2.05**	**201,120**	**192,891**	**228,350**

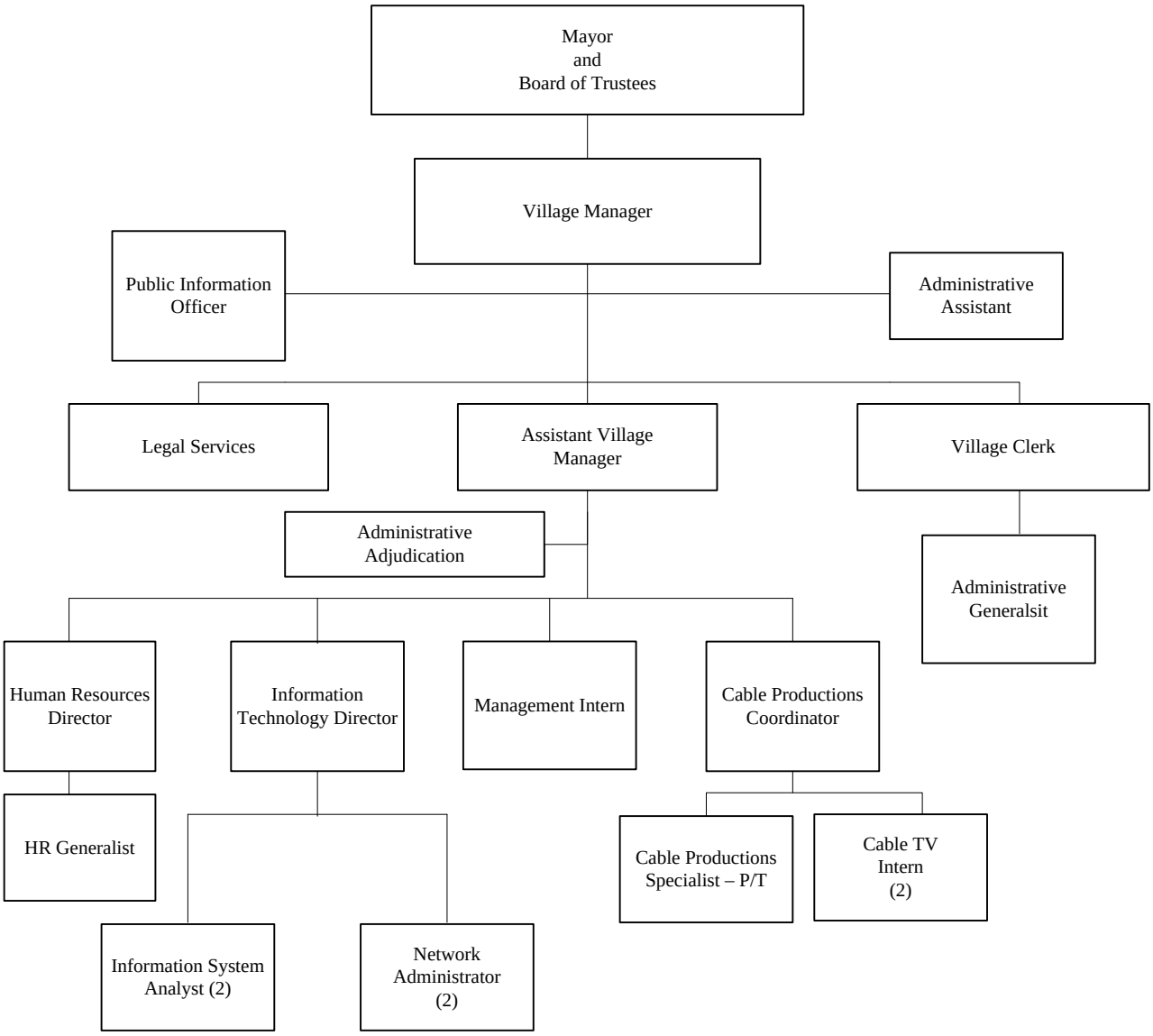
(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	1.30	1.30	1.25
Part-Time	8.00	8.00	8.00

Mount Prospect

MP

VILLAGE OF MOUNT PROSPECT
VILLAGE ADMINISTRATION



Village Administration includes the Village Manager's Office as well as the Human Resources Division, Television Services Division, Informational Technology Division, Administrative Adjudication Division and the Village Clerk's Office. There are 14 full-time employees, 1 part-time employee and 3 interns in Village Administration. Not reflected in this organizational chart is the Blood Donor Chairperson who is included in the Public Representation budget.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
VILLAGE ADMINISTRATION

STATEMENT OF ACTIVITIES

The Village Administration administers the policies and programs adopted by the Village Board and is responsible for the efficient administration of each department. Included in the Village Administration are the activities of the Village Manager's Office, Village Clerk's Office, Human Resources, Information Technology Division, Public Information and Television Services Division. These activities include the administration of employment policies, the management and safeguarding of village records, the preparation of the annual budget and weekly Village Board and Committee of the Whole agendas, and the management and distribution of public information. Village Administration provides the infrastructure for automation, the governance for the use of the network and operating systems, and is responsible for the operation of government access (MPTV) and educational access (MPTV2) cable television channels.

2012 ACCOMPLISHMENTS

Facilitated increased use of electronic information – reduction in paper/energy/publications.

Administered Freedom of Information Act Policy and Procedure

- Coordinated the processing/response of approximately 435 FOIA requests; estimated processing response time per response 2.5 hours.
- Coordinated response to foreclosed and short-sale properties; compliance with code violations and collection of fees/judgments owed the Village.

Records Management/Codification/Public Notices Recording

- Continued efforts with the digital archiving of Village records – current and past documents.
- Executed and coordinated the annual Village-wide Records Management Day(s).
- Recorded Village documents with the Cook County Recorder of Deeds.

State mandated Open Meeting Acts Training

- Conducted training and complied with the mandate.

Created the 2013 medical benefit plans, life insurance, dental and flex plans in NexGen for Finance to begin the 2013 Position Budgeting process. This included 26 health plans which covered three PPO Plans and two HMO Plans for various groups such as Police, Fire and IMRF Pensions, PSEBA, Voluntary Retirees and Active Employees.

Successfully implemented a new Biometric Testing Program for employees through CHC Wellness. Over 100 employees participated in the testing which certainly exceeded previous years' wellness endeavors. This was more than a 37% enrollment in the first year for the CHC Wellness program, which is substantial.

Information Technology staff assisted with the implementation of the ERP software and replaced network switches that are no longer supported.

Continued work to evolve the Village Technology Advisory Group (VTAG) into a useful strategic tool for the Village.

Replaced disk storage system for backups and increased Internet bandwidth from 10 MB to 20 MB.

2012 ACCOMPLISHMENTS (continued)

Assisted with production of first-ever Irish Fest (sponsored by the Chamber of Commerce).

Worked with Rainbow Hospice and Public Works Department on installation of Public Art project "Promises Take Flight" featuring butterfly sculptures.

Expanded Friday on the Green summer Concert Series to two concerts per month June – September.

Oversaw expanded Mount Prospect Downtown Block Party into a 2-day event.

Worked with Special Events Commission to add Christkindlmarket, a holiday market, to the Tree Lighting Ceremony.

Implemented Business Retention and Recruitment program and Entrepreneur's Café series, which is aimed at attracting residents to open businesses in Mount Prospect, and providing support network for existing businesses.

Participated in steering committee for Strategic Downtown Implementation Plan.

Enhanced and continued to grow Village's social media presence on Facebook and Twitter.

MPTV continued to prepare for the move from Standard Definition Television to High Definition Television with the purchase of new board room cameras.

Howard Kleinstein, Cable Production Coordinator, was elected president of the Illinois Chapter of NATOA (National Association of Television Operators and Advisors). Howard's service keeps MPTV one of the most well respected government access channels in Illinois.

MPTV continued as a learning and training center for college video students. MPTV internships are highly desirable by students living in the Chicago Area. MPTV had 22 applicants for two positions. Interns used real life situations to create videos for the people of Mount Prospect.

MPTV continued to see its Video On Demand viewership increase.

2013 ACCOMPLISHMENTS

Administered Freedom of Information Act Policy and Procedure

- Coordinated the processing/response of approximately 444 FOIA requests; estimated processing response time per response 2.5 hours.
- Coordinated response to foreclosed and short-sale properties; compliance with code violations and collection of fees/judgments owed the Village.
- Coordinated annual staff training.

Records Management/Codification/Public Notices Recording

- Continued efforts with the digital archiving of Village records – current and past documents.
- Coordinated annual Village-wide Records Management Day(s) and annual staff training.
- Recorded Village documents with the Cook County Recorder of Deeds.

2013 ACCOMPLISHMENTS (continued)

State mandated Open Meeting Acts Training

- Coordinated annual staff training.

Efficiently managed the administration of Village benefit plans and implement wellness initiatives

- Implemented a Voluntary Short Term Disability benefit through Reliance which replaced the Voluntary Sick Leave Donation (VLSD) Policy.
- Successfully implemented a Biometric Measurements Test which focused on blood pressure, total cholesterol, triglycerides, and glucose and body mass index for employees enrolled in the Village's medical plan and administered through CHC Wellness. Over 100 employees and 54 spouses participated in the testing bringing the overall employee only participation to almost 40%.

Maintained best practices to assure quality level of essential services.

- Implemented electronic personnel action forms (PAF). Departments no longer have to complete a paper PAF. The electronic process significantly reduced time spent on manual typewriters, separating triplicate forms and mailing them back to the appropriate parties.
- Revised the Village Family and Medical Leave Act (FMLA) in March 2013 to incorporate the Department of Labor's regulations related to military leave. The department receives an average 50 FMLA requests per year.

Maximized the use of currently available technology and planned the deployment and implementation of future technology within defined budget constraints to enhance service deliver to citizens and staff.

- Implemented new e-mail archiving solution.
- Implemented mobile device management solution.
- Implemented new backup storage solution.

Resurrected Entrepreneur's Café; worked directly with Chamber of Commerce and Mount Prospect Library to create innovative programming for potential business owners.

Continued to work with Chamber of Commerce and Downtown Merchants Association to promote existing businesses.

Promoted Businesses' and Organizations' news each month by sending out an e-newsletter to 1,500 subscribers and shared news and events online at www.experiencemountprospect.org.

Refined Newsletter template - i.e., reduced unnecessary space, optimized reading potential, and shared tips with staff to tighten message.

MPTV won a regional Award of Excellence from the 2013 Wisconsin Community Media Awards. This is a top honor for Best in Magazine Format Production, for the Mt. Prospect Park District Program, "Inside the Park."

MPTV won 1st place in the National "Government Programming Awards" for Best in a Magazine Format Production, for the Mt. Prospect Park District Program, "Inside the Park."

MPTV replaced and updated their field cameras with HDTV-ready, non-tape format cameras.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
VILLAGE ADMINISTRATION

2014 OBJECTIVES

Administer Freedom of Information Act Policy and Procedure

- Coordinate the processing/response of FOIA requests.
- Coordinate annual staff training.

Records Management/Codification/Public Notices Recording

- Continue efforts with the digital archiving of Village records – current and past documents.
- Coordinate annual Village-wide Records Management Day(s).
- Record Village documents with the Cook County Recorder of Deeds.
- Coordinate annual staff training.
- Maximize utilization of Village ERP reporting system to coordinate FOIA compliance; enhance efficiency of staff time and resources.
- Evaluate the benefit of an interactive submittal for FOIA requests.

State mandated Open Meeting Acts Training

- Coordinate annual staff training.

Efficiently manage the administration of Village benefit plans and implement wellness initiatives

- Expand the wellness initiative through offering robust wellness programs for employees to engage in to increase employee awareness about wellness and health. Performance will be measured through an overall reduction in the Village's medical insurance costs.

Maintain best practices to assure quality level of essential services.

- Ensure legal compliance among local, state and federal laws are up-to-date and that information is disseminated to management to minimize litigation.
- Monitor and stay abreast of compliance regulations concerning the Health Care Reform Patient Protection and Affordable Health Care Act (PPACA) in order to determine how to best manage the Village's health insurance funds and plan offerings over the next few years.

Maximize the use of currently available technology and plan the deployment and implementation of future technology within defined budget constraints to enhance service delivery to citizens and staff.

- Upgrade e-mail server.
- Perform network security assessment. Also verify proper security is in place to meet CJIS requirements.
- Connect SCADA network with the Village network, meeting security requirements.

Review web site content management system and consider upgrading to new Cloud format, where upgrades would be seamless.

Develop and present marketing seminar for existing businesses. Work with Library and Chamber of Commerce and offer a program, such as a "Capturing and Sharing Your Story Through Images and Words," to help businesses reach their target audiences and share their mission, services, and products. This program will be part of the existing Jumpstart program.

2014 OBJECTIVES (continued)

Streamline the output of finished video file formats in order to more easily put programming on the cable system playback and the website.

Continue the transition of MPTV to HDTV.

PERFORMANCE MEASURES

	2011 Actual	2012 Actual	2013 Estimated	2014 Projected
Village Clerk's Office				
Resolutions Prepared	38	49	40	40
Ordinances Drafted	68	62	60	60
Television Services Division				
Cable Casting				
Hours Played (average per month)	840	840	840	840
Internet Stream Views	5,860	2,648	2,800	3,000
Video-On-Demand Views	33,925	32,456	33,000	35,000
Cable Complaints	28	34	56	50
Meetings Cablecast	46	45	40	40

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
VILLAGE ADMINISTRATION

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PROGRAMS					
Village Manager's Office	643,392	656,073	658,545	576,036	588,426
Legal Services	825,167	845,460	704,900	440,800	446,159
Village Clerk's Office	148,893	159,466	158,138	219,574	224,654
Human Resources	254,100	302,890	304,031	325,112	327,435
Information Technology	855,422	921,067	912,851	928,793	1,073,184
Public Information	211,284	219,831	216,383	235,258	245,895
TV Services	119,535	125,517	126,533	132,444	137,994
TV Intergovernmental Programs	38,517	50,096	47,765	48,732	51,093
	3,096,310	3,280,400	3,129,146	2,906,749	3,094,840
EXPENDITURE CLASSIFICATION					
Personal Services-Salaries & Wages	1,191,870	1,206,225	1,197,934	1,197,605	1,221,439
Personal Services-Employee Benefits	500,061	571,419	579,041	590,547	607,614
Other Employee Costs	22,880	24,165	23,245	33,942	30,506
Contractual Services	1,346,000	1,436,508	1,288,518	1,042,163	1,187,843
Utilities	12,401	11,608	11,108	11,324	11,532
Commodities & Supplies	13,395	17,075	16,000	17,618	18,371
Office Equipment	3,927	5,300	5,200	5,450	5,535
Other Equipment	5,776	8,100	8,100	8,100	12,000
	3,096,310	3,280,400	3,129,146	2,906,749	3,094,840
SOURCE OF FUNDS					
001 General Fund	3,096,310	3,280,400	3,129,146	2,906,749	3,094,840
	3,096,310	3,280,400	3,129,146	2,906,749	3,094,840

BUDGET DISCUSSION AND ANALYSIS

Village Administration includes the Village Manager's Office (VMO), Legal Services, Village Clerk's Office, Human Resources, Information Technology, Public Information and TV Services programs. The 2014 Village Administration budget decreased 11.39% from 2013 and totals $2,906,749. Although overall Personal Services and Employee Benefits increased, recent turnover in Village Administration staff required a reallocation of resources which contributed to the overall savings. The reallocation affected the VMO and Clerk's Office. The Legal Services budget for general counsel was decreased by 50% as a result of the expected resolution of an ongoing matter. The computer lease payment which is typically included in the Information Technology budget for the Computer Replacement Fund has been removed again for the 2014 budget. Sufficient funds are on hand in the Computer Replacement Fund to cover program expenses for 2014.

VILLAGE OF MOUNT PROSPECT
VILLAGE ADMINISTRATION
VILLAGE MANAGER'S OFFICE

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.20.21.00.0.000.500.001	Full-Time Earnings	413,910	417,202	417,202	361,890	369,128
001.20.21.00.0.000.502.001	Seasonal Earnings	15,545	12,237	12,237	12,482	12,732
001.20.21.00.0.000.506.001	Longevity Pay	1,550	1,550	1,550	1,635	1,635
		431,005	430,989	430,989	376,007	383,495
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.20.21.00.0.000.510.001	Medical Insurance	69,973	80,128	80,128	62,408	65,528
001.20.21.00.0.000.511.001	Social Security	20,608	21,970	21,970	18,703	19,077
001.20.21.00.0.000.511.002	Medicare	6,595	6,752	6,752	5,995	6,115
001.20.21.00.0.000.512.001	IMRF Pension Expense	54,471	59,167	59,167	50,232	51,237
001.20.21.00.0.000.513.001	Sick Leave Incentive	2,393	3,500	5,122	3,978	3,978
001.20.21.00.0.000.513.002	Vac/Pers Leave Incent.	13,651	10,000	10,000	12,400	12,400
001.20.21.00.0.000.513.004	Employee Allowances	5,977	6,001	6,001	6,001	6,001
001.20.21.00.0.000.513.006	Other Compensation	14,942	15,001	15,001	15,001	15,001
		188,610	202,519	204,141	174,718	179,337
OTHER EMPLOYEE COSTS						
001.20.21.00.0.000.515.001	Board/Staff Wrkshps	289	-	400	500	500
001.20.21.00.0.000.518.001	Dues & Memberships	4,454	4,800	4,800	4,800	4,800
001.20.21.00.0.000.522.001	Travel & Meetings	3,117	2,200	2,200	2,244	2,280
		7,860	7,000	7,400	7,544	7,580
CONTRACTUAL SERVICES						
001.20.21.00.0.000.530.006	Other Prof. Serv.	-	500	500	500	500
001.20.21.00.0.000.532.002	Equipment Maint.	-	200	100	200	200
001.20.21.00.0.000.544.002	Postage Expense	1,154	1,000	1,500	2,600	2,600
001.20.21.00.0.000.553.001	Vehicle Lease Payment	3,300	2,700	2,700	3,200	3,200
001.20.21.00.0.000.554.001	Vehicle Maint Payment	3,015	3,290	3,290	3,207	3,299
		7,469	7,690	8,090	9,707	9,799
UTILITIES						
001.20.21.00.0.000.589.001	Telephone - Land Lines	819	825	825	842	858
001.20.21.00.0.000.590.001	Telephone - Cellular	2,752	2,000	2,000	2,040	2,080
		3,571	2,825	2,825	2,882	2,938
COMMODITIES & SUPPLIES						
001.20.21.00.0.000.604.001	Office Equipment	200	-	-	-	-
001.20.21.00.0.000.606.001	Office Supplies	3,693	3,900	3,900	3,978	4,057
001.20.21.00.0.000.612.001	Publications	684	950	1,000	1,000	1,020
		4,577	4,850	4,900	4,978	5,077

VILLAGE OF MOUNT PROSPECT
VILLAGE ADMINISTRATION
VILLAGE MANAGER'S OFFICE

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
OFFICE EQUIPMENT						
001.20.21.00.0.000.656.001	Office Eqpt	300	200	200	200	200
		300	200	200	200	200
TOTAL VILLAGE MANAGER'S OFFICE		**643,392**	**656,073**	**658,545**	**576,036**	**588,426**

LEGAL SERVICES

CONTRACTUAL SERVICES						
001.20.21.00.0.050.530.006	Other Prof. Serv.	30,142	600	10,000	1,000	1,000
001.20.21.00.0.050.531.001	Legal-General Counsel	764,377	800,000	650,000	400,000	400,000
001.20.21.00.0.050.531.002	Legal-Special Counsel	26,626	35,300	35,300	30,000	35,000
001.20.21.00.0.050.531.003	Legal-Adm.	3,866	4,500	4,500	4,600	4,600
001.20.21.00.0.050.531.006	Legal-Prosecutor	-	5,000	5,000	5,100	5,200
001.20.21.00.0.050.544.001	Postage - Legal	156	60	100	100	100
001.20.21.00.0.050.552.001	Computer Lease	-	-	-	-	259
		825,167	845,460	704,900	440,800	446,159
TOTAL LEGAL SERVICES		**825,167**	**845,460**	**704,900**	**440,800**	**446,159**

VILLAGE OF MOUNT PROSPECT
VILLAGE ADMINISTRATION
VILLAGE CLERK'S OFFICE

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.20.22.00.0.000.500.001	Full-Time Earnings	79,021	80,866	80,866	124,914	127,412
001.20.22.00.0.000.502.001	Seasonal Earnings	24	-	-	-	-
001.20.22.00.0.000.503.001	Overtime	-	336	336	99	101
001.20.22.00.0.000.506.001	Longevity Pay	700	700	700	700	700
		79,745	81,902	81,902	125,713	128,213
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.20.22.00.0.000.510.001	Medical Insurance	16,857	18,229	18,229	26,704	28,039
001.20.22.00.0.000.511.001	Social Security	5,128	5,358	5,358	8,118	8,280
001.20.22.00.0.000.511.002	Medicare	1,199	1,254	1,254	1,902	1,940
001.20.22.00.0.000.512.001	IMRF Pension Expense	9,784	10,983	10,983	15,910	16,228
001.20.22.00.0.000.513.001	Sick Leave Incentive	569	1,000	1,484	1,105	1,105
001.20.22.00.0.000.513.002	Vac/Pers Leave Incent.	4,521	3,500	3,500	4,100	4,100
		38,058	40,324	40,808	57,839	59,692
OTHER EMPLOYEE COSTS						
001.20.22.00.0.000.518.001	Dues & Memberships	175	315	315	321	330
001.20.22.00.0.000.522.001	Travel & Meetings	76	300	300	306	315
001.20.22.00.0.000.525.004	Training	259	300	300	306	315
		510	915	915	933	960
CONTRACTUAL SERVICES						
001.20.22.00.0.000.532.002	Equipment Maint.	-	4,500	4,500	4,590	4,681
001.20.22.00.0.000.541.001	Legal Notices	1,257	825	825	842	859
001.20.22.00.0.000.542.001	Recording Expense	5,143	5,000	5,000	5,100	5,202
001.20.22.00.0.000.544.002	Postage Expense	1,158	1,600	113	-	-
001.20.22.00.0.000.551.001	Copier Lease Payment	13,361	13,600	13,600	13,872	14,149
001.20.22.00.0.000.562.003	Codification	7,978	8,700	8,700	8,874	9,051
		28,897	34,225	32,738	33,278	33,942
UTILITIES						
001.20.22.00.0.000.589.001	Telephone - Land Lines	777	775	775	791	807
		777	775	775	791	807
COMMODITIES & SUPPLIES						
001.20.22.00.0.000.608.001	Other Supplies	906	1,325	1,000	1,020	1,040
		906	1,325	1,000	1,020	1,040
TOTAL VILLAGE CLERK'S OFFICE		**148,893**	**159,466**	**158,138**	**219,574**	**224,654**

VILLAGE OF MOUNT PROSPECT
VILLAGE ADMINISTRATION
HUMAN RESOURCES

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.20.23.00.0.000.500.001	Full-Time Earnings	175,566	178,343	178,343	180,524	184,134
001.20.23.00.0.000.502.001	Seasonal Earnings	3,682	-	630	-	-
001.20.23.00.0.000.506.001	Longevity Pay	490	890	890	505	505
		179,738	179,233	179,863	181,029	184,639
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.20.23.00.0.000.510.001	Medical Insurance	27,887	29,007	29,007	48,733	51,170
001.20.23.00.0.000.511.001	Social Security	10,124	13,395	13,395	13,483	13,753
001.20.23.00.0.000.511.002	Medicare	2,441	3,192	3,192	3,218	3,282
001.20.23.00.0.000.512.001	IMRF Pension Expense	20,374	22,878	22,878	22,094	22,536
001.20.23.00.0.000.513.001	Sick Leave Incentive	168	250	357	205	205
001.20.23.00.0.000.513.002	Vac/Pers Leave Incent.	618	500	500	600	600
001.20.23.00.0.000.513.006	Other Compensation	2,176	-	3,624	-	-
001.20.23.00.0.000.513.007	Merit Pay Pool	-	20,000	20,000	20,000	20,000
001.20.23.00.0.000.513.008	Salary Adjustment Pool	-	20,000	20,000	20,000	20,000
		63,788	109,222	112,953	128,333	131,546
OTHER EMPLOYEE COSTS						
001.20.23.00.0.000.518.001	Dues & Memberships	760	550	700	700	700
001.20.23.00.0.000.519.001	Employee Recognition	3,365	2,500	2,500	2,500	2,500
001.20.23.00.0.000.520.001	Medical Examinations	2,945	3,000	3,000	3,000	3,000
001.20.23.00.0.000.522.001	Travel & Meetings	-	300	300	400	400
001.20.23.00.0.000.525.003	Management Trng.	1,549	450	700	6,000	1,500
		8,619	6,800	7,200	12,600	8,100
CONTRACTUAL SERVICES						
001.20.23.00.0.000.544.002	Postage Expense	247	280	215	250	250
001.20.23.00.0.000.546.002	Personnel Recruitment	1,528	7,055	3,500	2,500	2,500
		1,775	7,335	3,715	2,750	2,750
COMMODITIES & SUPPLIES						
001.20.23.00.0.000.606.001	Office Supplies	-	-	-	100	100
001.20.23.00.0.000.612.001	Publications	180	300	300	300	300
		180	300	300	400	400
TOTAL HUMAN RESOURCES		**254,100**	**302,890**	**304,031**	**325,112**	**327,435**

VILLAGE OF MOUNT PROSPECT
VILLAGE ADMINISTRATION
INFORMATION TECHNOLOGY

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.20.24.00.0.000.500.001	Full-Time Earnings	344,448	348,981	348,981	357,810	364,966
001.20.24.00.0.000.503.001	Overtime	1,692	8,946	1,000	1,000	1,020
001.20.24.00.0.000.506.001	Longevity Pay	2,000	2,000	2,000	2,400	2,400
		348,140	359,927	351,981	361,210	368,386
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.20.24.00.0.000.510.001	Medical Insurance	50,394	57,661	57,661	60,900	63,945
001.20.24.00.0.000.511.001	Social Security	22,211	23,031	23,031	23,297	23,763
001.20.24.00.0.000.511.002	Medicare	5,195	5,388	5,388	5,451	5,560
001.20.24.00.0.000.512.001	IMRF Pension Expense	42,651	47,212	47,212	45,655	46,568
001.20.24.00.0.000.513.001	Sick Leave Incentive	4,984	4,000	4,000	3,707	3,707
001.20.24.00.0.000.513.002	Vac/Pers Leave Incent.	16,661	7,500	7,500	10,800	10,800
		142,096	144,792	144,792	149,810	154,343
OTHER EMPLOYEE COSTS						
001.20.24.00.0.000.518.001	Dues & Memberships	250	500	480	500	510
001.20.24.00.0.000.522.001	Travel & Meetings	825	1,500	1,500	1,530	1,550
001.20.24.00.0.000.525.004	Training	3,415	3,500	3,500	3,570	3,641
		4,490	5,500	5,480	5,600	5,701
CONTRACTUAL SERVICES						
001.20.24.00.0.000.530.006	Other Prof. Serv.	4,853	5,000	5,000	5,100	5,200
001.20.24.00.0.000.532.005	Telephone Maint.	38,441	39,000	39,000	39,780	41,769
001.20.24.00.0.000.551.001	Copier Lease Payment	2,033	2,500	2,500	2,550	2,550
001.20.24.00.0.000.552.001	Computer Lease	-	-	-	-	123,260
001.20.24.00.0.000.560.007	Computer Maint.	267,476	299,990	299,990	305,990	312,110
001.20.24.00.0.000.560.011	Internet Service	26,999	35,000	35,000	28,700	29,274
001.20.24.00.0.000.560.012	Computer Software	9,743	15,000	15,000	15,300	15,606
		349,545	396,490	396,490	397,420	529,769
UTILITIES						
001.20.24.00.0.000.589.001	Telephone - Land Lines	155	150	150	153	156
001.20.24.00.0.000.590.001	Telephone - Cellular	4,857	4,958	4,958	5,050	5,150
		5,012	5,108	5,108	5,203	5,306
COMMODITIES & SUPPLIES						
001.20.24.00.0.000.604.001	Office Equipment	-	500	450	500	500
001.20.24.00.0.000.606.001	Office Supplies	1,086	1,600	1,500	1,600	1,600
001.20.24.00.0.000.608.001	Other Supplies	836	1,450	1,450	1,450	1,479
001.20.24.00.0.000.612.001	Publications	590	600	600	750	765
		2,512	4,150	4,000	4,300	4,344

VILLAGE OF MOUNT PROSPECT
VILLAGE ADMINISTRATION
INFORMATION TECHNOLOGY

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
OFFICE EQUIPMENT						
001.20.24.00.0.000.655.003	Computer Eqpt - Other	3,560	4,100	4,100	4,250	4,335
001.20.24.00.0.000.656.001	Office Eqpt	67	1,000	900	1,000	1,000
		3,627	5,100	5,000	5,250	5,335
TOTAL INFORMATION TECHNOLOGY		**855,422**	**921,067**	**912,851**	**928,793**	**1,073,184**

VILLAGE OF MOUNT PROSPECT
VILLAGE ADMINISTRATION
PUBLIC INFORMATION

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.20.25.00.0.000.500.001	Full-Time Earnings	64,602	65,471	65,471	64,261	65,546
001.20.25.00.0.000.506.001	Longevity Pay	500	500	-	-	-
		65,102	65,971	65,471	64,261	65,546
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.20.25.00.0.000.510.001	Medical Insurance	16,593	18,229	18,229	22,151	23,259
001.20.25.00.0.000.511.001	Social Security	3,844	4,091	4,091	3,985	4,065
001.20.25.00.0.000.511.002	Medicare	899	957	957	932	951
001.20.25.00.0.000.512.001	IMRF Pension Expense	7,512	8,385	8,385	7,808	7,964
		28,848	31,662	31,662	34,876	36,239
OTHER EMPLOYEE COSTS						
001.20.25.00.0.000.518.001	Dues & Memberships	375	450	400	2,500	2,800
001.20.25.00.0.000.522.001	Travel & Meetings	302	350	100	1,500	1,800
001.20.25.00.0.000.525.004	Training	99	2,400	1,000	2,500	2,800
		776	3,200	1,500	6,500	7,400
CONTRACTUAL SERVICES						
001.20.25.00.0.000.530.006	Other Prof. Serv.	9,273	23,098	23,000	23,000	23,500
001.20.25.00.0.000.530.010	Marketing Services	19,106	22,800	22,800	26,900	28,000
001.20.25.00.0.000.544.002	Postage Expense	21,765	17,200	17,200	17,544	18,000
001.20.25.00.0.000.562.002	Printing Expense	63,643	53,600	53,600	60,000	65,000
		113,787	116,698	116,600	127,444	134,500
UTILITIES						
001.20.25.00.0.000.590.001	Telephone - Cellular	1,487	1,350	850	867	900
		1,487	1,350	850	867	900
COMMODITIES & SUPPLIES						
001.20.25.00.0.000.608.001	Other Supplies	585	-	100	600	600
001.20.25.00.0.000.610.001	Paper & Supplies	353	360	100	360	360
001.20.25.00.0.000.612.001	Publications	346	590	100	350	350
		1,284	950	300	1,310	1,310
TOTAL PUBLIC INFORMATION		**211,284**	**219,831**	**216,383**	**235,258**	**245,895**

VILLAGE OF MOUNT PROSPECT
VILLAGE ADMINISTRATION
TV SERVICES

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.20.26.00.0.000.500.001	Full-Time Earnings	54,935	54,918	54,918	56,017	57,137
001.20.26.00.0.000.502.001	Seasonal Earnings	4,697	5,000	5,000	5,000	5,100
001.20.26.00.0.000.503.001	Overtime	4,093	3,244	4,500	4,501	4,591
001.20.26.00.0.000.506.001	Longevity Pay	500	500	500	600	600
		64,225	63,662	64,918	66,118	67,428
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.20.26.00.0.000.510.001	Medical Insurance	18,780	21,656	21,656	22,475	23,599
001.20.26.00.0.000.511.001	Social Security	3,992	4,150	4,150	4,380	4,468
001.20.26.00.0.000.511.002	Medicare	934	973	973	1,026	1,047
001.20.26.00.0.000.512.001	IMRF Pension Expense	7,221	7,871	7,871	7,975	8,135
001.20.26.00.0.000.513.001	Sick Leave Incentive	497	750	2,535	1,207	1,207
001.20.26.00.0.000.513.002	Vac/Pers Leave Incent.	2,651	2,500	2,500	3,300	3,300
		34,075	37,900	39,685	40,363	41,756
OTHER EMPLOYEE COSTS						
001.20.26.00.0.000.518.001	Dues & Memberships	625	750	750	765	765
		625	750	750	765	765
CONTRACTUAL SERVICES						
001.20.26.00.0.000.530.006	Other Prof. Serv.	-	700	700	714	714
001.20.26.00.0.000.532.002	Equipment Maint.	104	2,000	100	2,040	2,040
001.20.26.00.0.000.540.001	Music Library	893	900	900	918	950
001.20.26.00.0.000.544.002	Postage Expense	36	200	125	204	200
001.20.26.00.0.000.553.001	Vehicle Lease Payment	3,000	1,700	1,700	1,600	1,600
001.20.26.00.0.000.554.001	Vehicle Maint Payment	1,608	1,755	1,755	1,711	1,760
001.20.26.00.0.000.560.005	Internet Hosting	3,703	3,800	3,750	5,750	6,000
		9,344	11,055	9,030	12,937	13,264
UTILITIES						
001.20.26.00.0.000.589.001	Telephone - Land Lines	1,554	1,550	1,550	1,581	1,581
		1,554	1,550	1,550	1,581	1,581
COMMODITIES & SUPPLIES						
001.20.26.00.0.000.608.001	Other Supplies	3,936	4,000	4,000	4,080	4,200
		3,936	4,000	4,000	4,080	4,200

VILLAGE OF MOUNT PROSPECT
VILLAGE ADMINISTRATION
TV SERVICES

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
OTHER EQUIPMENT						
001.20.26.00.0.000.665.007	Cable TV Equip - New	2,975	3,000	3,000	3,000	4,000
001.20.26.00.0.000.665.008	Cable TV Equip -Repl	2,801	3,600	3,600	3,600	5,000
		5,776	6,600	6,600	6,600	9,000
TOTAL TV SERVICES		**119,535**	**125,517**	**126,533**	**132,444**	**137,994**

TV INTERGOVERNMENTAL PROGRAMS

PERSONAL SERVICES-SALARIES & WAGES						
001.20.26.00.0.051.501.001	Part-Time Earnings	23,915	22,810	22,810	23,267	23,732
001.20.26.00.0.051.503.001	Overtime	-	1,731	-	-	-
		23,915	24,541	22,810	23,267	23,732
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.20.26.00.0.051.511.001	Social Security	1,483	1,523	1,523	1,443	1,472
001.20.26.00.0.051.511.002	Medicare	347	357	357	338	345
001.20.26.00.0.051.512.001	IMRF Pension Expense	2,756	3,120	3,120	2,827	2,884
		4,586	5,000	5,000	4,608	4,701
CONTRACTUAL SERVICES						
001.20.26.00.0.051.530.006	Other Prof. Serv.	8,250	15,000	14,500	15,300	15,000
001.20.26.00.0.051.532.002	Equipment Maint.	-	500	500	510	600
001.20.26.00.0.051.540.001	Music Library	158	300	200	306	300
001.20.26.00.0.051.554.001	Vehicle Maint Payment	1,608	1,755	1,755	1,711	1,760
		10,016	17,555	16,955	17,827	17,660
COMMODITIES & SUPPLIES						
001.20.26.00.0.051.608.001	Other Supplies	-	1,500	1,500	1,530	2,000
		-	1,500	1,500	1,530	2,000
OTHER EQUIPMENT						
001.20.26.00.0.051.665.007	Cable TV Equip - New	-	1,500	1,500	1,500	2,000
001.20.26.00.0.051.665.008	Cable TV Equip -Repl	-	-	-	-	1,000
		-	1,500	1,500	1,500	3,000
TOTAL TV INTERGOVERNMENTAL PROGRAMS		**38,517**	**50,096**	**47,765**	**48,732**	**51,093**
TOTAL VILLAGE ADMINISTRATION		**3,096,310**	**3,280,400**	**3,129,146**	**2,906,749**	**3,094,840**

VILLAGE OF MOUNT PROSPECT
VILLAGE ADMINISTRATION
PERSONAL SERVICES

Position Title	Positions (1) 2012 Budget		Positions (1) 2013 Budget		Positions (1) 2014 Budget		Amounts 2012 Budget	Amounts 2013 Budget	Amounts 2014 Budget
FULL TIME									
Village Manager	1.00		1.00		1.00		177,033	180,574	180,574
Assistant Village Manager	1.00		1.00		1.00		136,886	139,677	144,192
Human Resources Director	1.00		1.00		1.00		94,351	96,830	99,734
IT Director	1.00		1.00		1.00		90,528	92,365	96,060
Village Clerk	1.00		1.00		1.00		76,971	80,866	82,482
Administrative Assistant	0.85		0.85		0.85		54,738	57,600	58,753
Information System Analyst	2.00		2.00		2.00		129,208	131,792	134,429
Public Information Officer	1.00		1.00		1.00		64,187	65,471	64,261
Network Administrator	2.00		2.00		2.00		122,378	124,824	127,321
Administrative Analyst	1.00		1.00		-		59,120	60,303	-
Administrative Generalist	-		-		1.00		-	-	42,432
HR Generalist	1.00		1.00		1.00		59,374	60,561	59,161
Cable Production Coordinator	1.00		1.00		1.00		53,841	54,918	56,017
	13.85		13.85		13.85		1,118,615	1,145,781	1,145,416
PART TIME									
Community Producer	0.50	(1)	0.50	(1)	0.50	(1)	21,924	22,810	23,267
	0.50	(1)	0.50	(1)	0.50	(1)	21,924	22,810	23,267
SEASONAL									
Interns	1.10	(3)	1.10	(3)	1.10	(3)	19,112	17,237	17,482
	1.10	(3)	1.10	(3)	1.10	(3)	19,112	17,237	17,482
OTHER COMPENSATION									
Overtime Earnings							11,457	14,257	5,600
Longevity Pay							5,140	6,140	5,840
							16,597	20,397	11,440

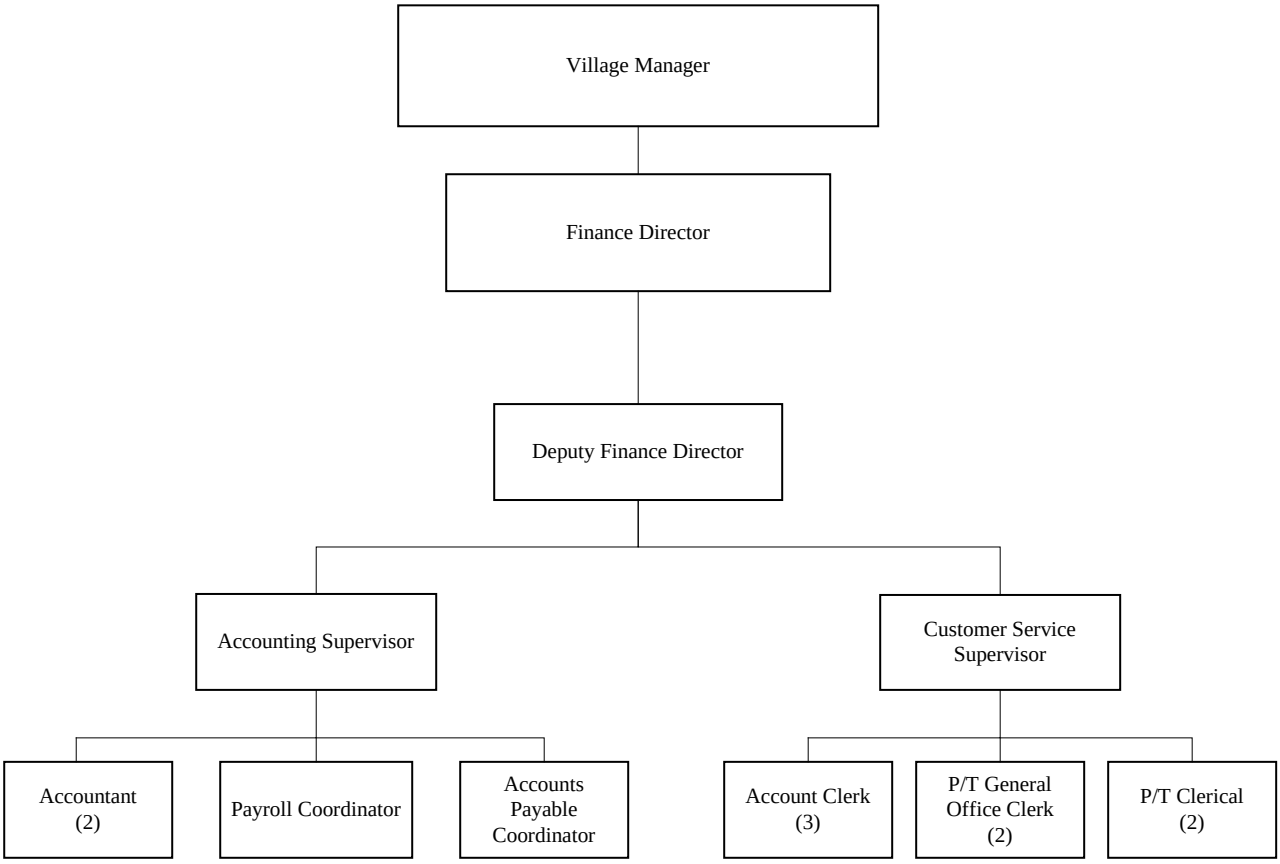
VILLAGE OF MOUNT PROSPECT
VILLAGE ADMINISTRATION
PERSONAL SERVICES

Position Title	Positions (1) 2012 Budget	2013 Budget	2014 Budget	Amounts 2012 Budget	2013 Budget	2014 Budget
EMPLOYEE BENEFITS						
Medical Insurance				196,917	224,910	243,371
Social Security				68,205	73,518	73,409
Medicare				18,311	18,873	18,862
IMRF Pension				135,580	159,616	152,501
Other Retirement Expense				-	-	-
Sick Leave Incentive				13,952	9,500	10,202
Vacation/Personal Leave Incentive				38,104	24,000	31,200
Employee Allowances				6,001	6,001	6,001
Other Compensation				16,463	15,001	15,001
Merit Pay Pool				20,000	20,000	20,000
Salary Adjustment Pool				20,000	20,000	20,000
				533,533	571,419	590,547
TOTAL	**15.45**	**15.45**	**15.45**	**1,709,781**	**1,777,644**	**1,788,152**

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	13.85	13.85	13.85
Part-Time	1.00	1.00	1.00
Seasonal	3.00	3.00	3.00

VILLAGE OF MOUNT PROSPECT
FINANCE DEPARTMENT



The Finance Department activities include Finance Administration and the Accounting and Customer Services Divisions. Additionally, Finance personnel administer the Village's Risk Management Program, which is accounted for as an Internal Service Fund. The Finance Department is comprised of 11 full-time and 4 part-time employees.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
FINANCE DEPARTMENT

STATEMENT OF ACTIVITIES

The Finance Department provides financial management for the Village. These activities include Accounting and Financial Reporting, Budgeting, Treasury Management, Payroll Services, Accounts Payable and Accounts Receivable. Additionally, Finance Department personnel administer the Village's self-insurance Property & Casualty program and the Police and Fire Pension programs.

2012 ACCOMPLISHMENTS

Completed audit and preparation of the 2011 Comprehensive Annual Financial Report by June 30.

Prepared 2013 Annual Budget and the 2013-2017 Capital Improvements Plan and five year financial forecast.

Received GFOA Certificate of Achievement for Excellence in Financial Reports for 2011 Comprehensive Annual Financial Report and the GFOA Distinguished Budget Award for the 2012 Budget.

Updated the Village Fund Balance/Net Assets Policy and conducted the Village Fixed Asset Appraisal. Successfully reviewed and adopted the Appraisal Report and adjusted Financial Statements.

Coordinated ERP software implementation for the Utility Management and Community Development modules. Evaluated the Utility Billing process and implemented improvements through the ERP project. Implemented new software for Vehicle License sales which allowed about 50% of the processing to be outsourced. This software improved the workflow within the department and provides on-line sales for the residents.

2013 ACCOMPLISHMENTS

Continually monitored the revenues and constrained spending to keep in line with current revenue streams.

Completed audit and preparation of the 2012 Comprehensive Annual Financial Report by June 30.

Prepared 2014 Annual Budget and the 2014 - 2018 Capital Improvements Plan and five year financial forecast.

Received GFOA Certificate of Achievement for Excellence in Financial Reports for 2012 Comprehensive Annual Financial Report and the GFOA Distinguished Budget Award for the 2013 Budget.

Coordinated ERP software implementation through the remaining phases of the project and continued to evaluate processes and implement improvements. Implemented the use of Laserfiche for journal processing and miscellaneous billing documents in the financial management module and for the licensing renewal forms in the Community Development licensing module.

Conducted the annual review of standing financial policies and finance department policies and procedures. Improvements were made to the petty cash reimbursement procedures.

2013 ACCOMPLISHMENTS (continued)

Researched and implemented Virtual Remit and ACH Receiver Services with the bank. Virtual Remit allows for more efficient processing of Village drop box utility payments through the bank lockbox. ACH Receiver Services improved the processing of customer utility payments made through on-line banking by converting the paper bank checks to ACH transactions.

2014 OBJECTIVES

Efficiently manage the Village's resources and implement opportunities to reduce spending.

- Continually monitor the revenues and constrain spending to keep in line with current revenue streams.

Balance the Budget.

- Continually evaluate the cost and allocation of Village services.
- Conduct review of Village fees for services and explore new revenue sources to support operations.

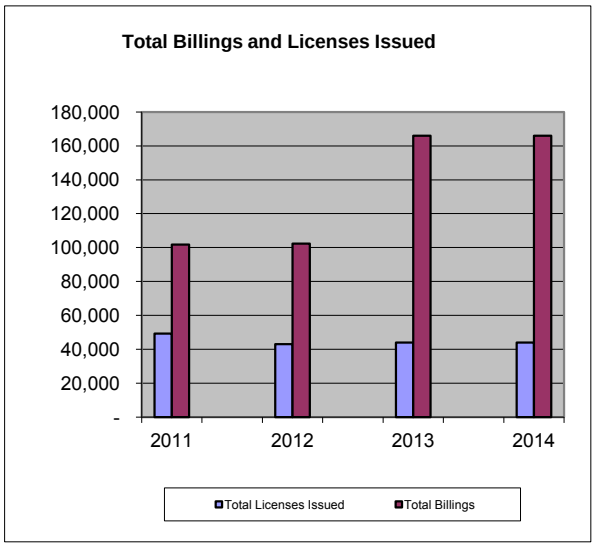
Maintain best practices to assure quality level of essential services.

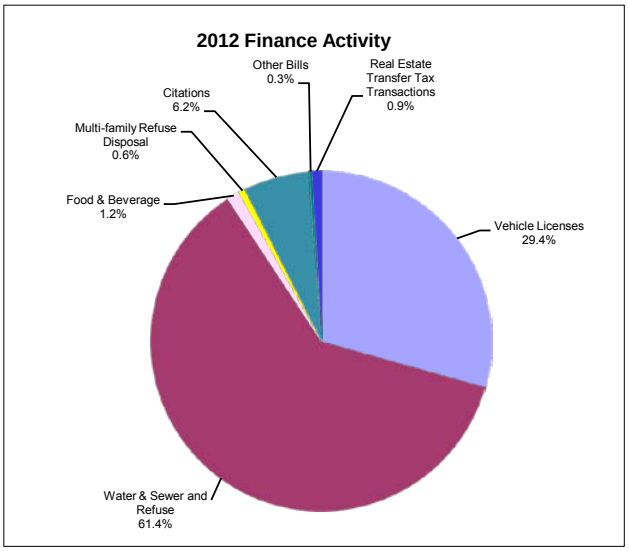
- Investigate services or service improvements that can be provided by the Finance Department.
- Conduct annual review of standing financial policies and finance department policies.
- Prepare the 2015 Annual Budget and the 2015-2019 Capital Improvement Plan and five year financial forecast.
- Complete audit and preparation of the 2013 Comprehensive Annual Financial Report by June 30.
- Obtain the GFOA Certificate of Achievement for Excellence in Financial Reports and the GFOA Distinguished Budget Award.
- Continue the development of funding plans for infrastructure repair and replacement.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
FINANCE DEPARTMENT

PERFORMANCE MEASURES

	2011 Actual	2012 Actual	2013 Estimated	2014 Projected
Licenses Issued				
Vehicle Licenses	39,834	43,092	43,898	43,898
Total Licenses Issued	**49,309**	**43,092**	**43,898**	**43,898**
Billings				
Water & Sewer and Refuse	86,701	90,147	152,360	152,360
Food & Beverage	1,745	1,779	1,789	1,789
Multi-family Refuse Disposal	950	950	1,945	1,945
Citations	11,935	9,107	9,390	9,390
Other Bills	466	435	500	525
Total Billings	**101,797**	**102,418**	**165,984**	**166,009**
Real Estate Transfer Tax Transactions	**1,022**	**1,282**	**1,474**	**1,695**





VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
FINANCE DEPARTMENT

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PROGRAMS					
Administration	340,757	362,903	358,018	375,563	380,079
Insurance Programs	224,765	388,880	389,623	395,737	402,432
Cash Management	26,240	27,053	27,053	32,649	34,185
Accounting	445,187	476,495	477,102	494,300	506,966
Customer Service	468,346	493,686	504,193	548,125	562,479
	1,505,295	1,749,017	1,755,989	1,846,374	1,886,141
EXPENDITURE CLASSIFICATION					
Personal Services-Salaries & Wages	768,532	796,312	796,419	824,236	836,648
Personal Services-Employee Benefits	300,911	339,025	338,629	378,873	399,798
Other Employee Costs	7,144	9,100	9,100	9,750	9,435
Contractual Services	214,426	217,405	229,159	236,733	239,853
Utilities	4,644	4,750	4,750	4,835	4,910
Insurance	181,469	344,875	345,158	350,519	356,174
Commodities & Supplies	28,169	36,550	32,774	41,428	39,323
Office Equipment	-	1,000	-	-	-
	1,505,295	1,749,017	1,755,989	1,846,374	1,886,141
SOURCE OF FUNDS					
001 General Fund	1,505,295	1,749,017	1,755,989	1,846,374	1,886,141
	1,505,295	1,749,017	1,755,989	1,846,374	1,886,141

BUDGET DISCUSSION AND ANALYSIS

The Finance Department's budget supports Finance Administration, Insurance, Cash Management, Accounting, and Customer Service operations. The department is responsible for budgeting, financial reporting, tax information, investment management, utility billing, and the sale of refuse stickers, vehicle stickers, and transfer stamps. The department processes payments for various taxes, parking tickets, and municipal licenses.

The Finance Department overall budget increased 5.57% to $1,846,374. While all program budgets within the Finance Department increased slightly for 2014, the most significant increase is in the Cash Management program budget. This is due to an increase in personal services allocation for the program. The Customer Service program budget increased 11.03%. Personal and Professional Service accounts contributed to the increase from prior year. The Village outsourced order fulfillment for Village vehicle stickers purchased on-line or sent to the village PO Box. Outsourcing of the order fulfillment process was found to be more cost effective and timely than being done internally. The Liability Insurance and the Worker's Compensation Insurance budgets reflect the full cost of the program for 2014.

VILLAGE OF MOUNT PROSPECT
FINANCE DEPARTMENT
ADMINISTRATION

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.30.01.00.0.000.500.001	Full-Time Earnings	119,548	121,476	121,476	126,204	127,731
001.30.01.00.0.000.506.001	Longevity Pay	400	400	400	475	475
		119,948	121,876	121,876	126,679	128,206
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.30.01.00.0.000.510.001	Medical Insurance	12,247	13,244	13,244	17,521	20,364
001.30.01.00.0.000.511.001	Social Security	6,421	6,853	6,853	7,036	7,116
001.30.01.00.0.000.511.002	Medicare	1,662	1,808	1,808	1,878	1,901
001.30.01.00.0.000.512.001	IMRF Pension Expense	14,045	15,842	15,842	15,724	15,917
001.30.01.00.0.000.513.001	Sick Leave Incentive	520	750	1,379	1,105	1,105
001.30.01.00.0.000.513.002	Vac/Pers Leave Incent.	1,288	2,000	2,000	1,600	1,600
		36,183	40,497	41,126	44,864	48,003
OTHER EMPLOYEE COSTS						
001.30.01.00.0.000.518.001	Dues & Memberships	2,081	2,100	2,100	2,140	2,150
001.30.01.00.0.000.522.001	Travel & Meetings	4,287	5,500	5,500	5,610	5,725
001.30.01.00.0.000.525.004	Training	776	1,500	1,500	2,000	1,560
		7,144	9,100	9,100	9,750	9,435
CONTRACTUAL SERVICES						
001.30.01.00.0.000.530.001	Actuarial Services	2,400	2,400	3,000	3,200	3,200
001.30.01.00.0.000.530.004	Collection Services	1,337	250	250	255	1,000
001.30.01.00.0.000.530.006	Other Prof. Serv.	16,659	28,500	28,500	29,070	29,650
001.30.01.00.0.000.532.002	Equipment Maint.	2,940	2,850	2,850	2,900	2,950
001.30.01.00.0.000.535.001	Ambulance Billing	56,901	52,500	47,250	47,250	47,250
001.30.01.00.0.000.544.002	Postage Expense	2,497	4,000	4,000	4,080	4,160
001.30.01.00.0.000.551.001	Copier Lease Payment	5,681	5,900	5,900	9,250	9,250
001.30.01.00.0.000.560.012	Computer Software	358	-	-	-	-
001.30.01.00.0.000.562.002	Printing Expense	2,198	2,000	2,000	2,100	2,200
001.30.01.00.0.000.563.003	Bank Processing Fees	63,843	67,000	67,000	68,340	68,500
		154,814	165,400	160,750	166,445	168,160
UTILITIES						
001.30.01.00.0.000.589.001	Telephone - Land Lines	2,952	2,950	2,950	3,000	3,060
001.30.01.00.0.000.590.001	Telephone - Cellular	1,692	1,800	1,800	1,835	1,850
		4,644	4,750	4,750	4,835	4,910

VILLAGE OF MOUNT PROSPECT
FINANCE DEPARTMENT
ADMINISTRATION

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
COMMODITIES & SUPPLIES						
001.30.01.00.0.000.604.001	Office Equipment	1,009	1,430	1,430	3,450	1,480
001.30.01.00.0.000.606.001	Office Supplies	3,848	4,000	4,000	4,080	4,160
001.30.01.00.0.000.608.001	Other Supplies	1,283	1,600	1,600	1,630	1,650
001.30.01.00.0.000.610.001	Paper & Supplies	10,725	11,900	12,000	12,240	12,485
001.30.01.00.0.000.612.001	Publications	1,159	1,350	1,386	1,590	1,590
		18,024	20,280	20,416	22,990	21,365
OFFICE EQUIPMENT						
001.30.01.00.0.000.656.003	Office Eqpt - Fin	-	1,000	-	-	-
		-	1,000	-	-	-
TOTAL ADMINISTRATION		**340,757**	**362,903**	**358,018**	**375,563**	**380,079**

INSURANCE PROGRAMS

PERSONAL SERVICES-SALARIES & WAGES						
001.30.01.00.0.100.500.001	Full-Time Earnings	32,509	33,034	33,034	34,060	34,741
001.30.01.00.0.100.506.001	Longevity Pay	100	100	100	125	125
		32,609	33,134	33,134	34,185	34,866
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.30.01.00.0.100.510.001	Medical Insurance	4,082	4,415	4,415	4,592	4,822
001.30.01.00.0.100.511.001	Social Security	1,717	1,763	1,763	1,791	1,827
001.30.01.00.0.100.511.002	Medicare	455	481	481	496	506
001.30.01.00.0.100.512.001	IMRF Pension Expense	3,831	4,212	4,212	4,154	4,237
001.30.01.00.0.100.513.001	Sick Leave Incentive	173	-	460	-	-
001.30.01.00.0.100.513.002	Vac/Pers Leave Incent.	429	-	-	-	-
		10,687	10,871	11,331	11,033	11,392
INSURANCE						
001.30.01.00.0.100.596.001	Liability Insurance	113,221	266,033	266,033	269,805	274,077
001.30.01.00.0.100.596.004	Workers' Comp. Ins.	44,544	54,750	54,750	56,400	57,400
001.30.01.00.0.100.596.008	Other Insurance	7,500	7,500	7,500	7,500	7,500
001.30.01.00.0.100.597.003	Life Insurance	16,204	16,592	16,875	16,814	17,197
		181,469	344,875	345,158	350,519	356,174
TOTAL INSURANCE PROGRAMS		**224,765**	**388,880**	**389,623**	**395,737**	**402,432**

VILLAGE OF MOUNT PROSPECT
FINANCE DEPARTMENT
CASH MANAGEMENT

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.30.01.00.0.101.500.001	Full-Time Earnings	22,020	22,376	22,376	24,025	23,508
001.30.01.00.0.101.506.001	Longevity Pay	100	100	100	100	100
		22,120	22,476	22,476	24,125	23,608
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.30.01.00.0.101.510.001	Medical Insurance	-	-	-	3,746	5,900
001.30.01.00.0.101.511.001	Social Security	1,271	1,394	1,394	1,496	1,465
001.30.01.00.0.101.511.002	Medicare	297	326	326	350	343
001.30.01.00.0.101.512.001	IMRF Pension Expense	2,552	2,857	2,857	2,932	2,869
		4,120	4,577	4,577	8,524	10,577
TOTAL CASH MANAGEMENT		**26,240**	**27,053**	**27,053**	**32,649**	**34,185**

VILLAGE OF MOUNT PROSPECT
FINANCE DEPARTMENT
ACCOUNTING

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.30.31.00.0.000.500.001	Full-Time Earnings	305,755	314,643	314,643	322,138	327,583
001.30.31.00.0.000.503.001	Overtime	64	218	325	349	356
001.30.31.00.0.000.506.001	Longevity Pay	1,000	1,000	1,000	1,400	1,400
		306,819	315,861	315,968	323,887	329,339
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.30.31.00.0.000.510.001	Medical Insurance	77,434	88,661	88,661	96,369	103,154
001.30.31.00.0.000.511.001	Social Security	17,616	19,586	19,586	20,097	20,438
001.30.31.00.0.000.511.002	Medicare	4,120	4,583	4,583	4,702	4,782
001.30.31.00.0.000.512.001	IMRF Pension Expense	35,398	40,149	40,149	39,382	40,048
001.30.31.00.0.000.513.002	Vac/Pers Leave Incent.	-	-	250	200	200
		134,568	152,979	153,229	160,750	168,622
CONTRACTUAL SERVICES						
001.30.31.00.0.000.530.006	Other Prof. Serv.	505	505	505	515	525
001.30.31.00.0.000.544.002	Postage Expense	2,035	3,000	2,500	3,060	3,120
001.30.31.00.0.000.562.002	Printing Expense	-	500	500	510	520
		2,540	4,005	3,505	4,085	4,165
COMMODITIES & SUPPLIES						
001.30.31.00.0.000.604.001	Office Equipment	-	200	200	1,000	210
001.30.31.00.0.000.606.001	Office Supplies	592	750	500	765	780
001.30.31.00.0.000.608.001	Other Supplies	-	1,200	2,200	2,283	2,290
001.30.31.00.0.000.610.001	Paper & Supplies	668	1,500	1,500	1,530	1,560
		1,260	3,650	4,400	5,578	4,840
TOTAL ACCOUNTING		**445,187**	**476,495**	**477,102**	**494,300**	**506,966**

VILLAGE OF MOUNT PROSPECT
FINANCE DEPARTMENT
CUSTOMER SERVICE

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.30.32.00.0.000.500.001	Full-Time Earnings	218,783	223,310	223,310	228,978	232,560
001.30.32.00.0.000.501.001	Part-Time Earnings	61,923	74,045	74,045	79,064	80,645
001.30.32.00.0.000.503.001	Overtime	4,330	3,610	3,610	5,318	5,424
001.30.32.00.0.000.506.001	Longevity Pay	2,000	2,000	2,000	2,000	2,000
		287,036	302,965	302,965	315,360	320,629
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.30.32.00.0.000.510.001	Medical Insurance	59,050	66,594	70,000	89,565	96,010
001.30.32.00.0.000.511.001	Social Security	17,091	18,882	18,882	19,642	19,973
001.30.32.00.0.000.511.002	Medicare	3,997	4,421	3,800	4,600	4,677
001.30.32.00.0.000.512.001	IMRF Pension Expense	33,325	38,704	33,700	38,497	39,146
001.30.32.00.0.000.513.001	Sick Leave Incentive	806	750	1,234	698	698
001.30.32.00.0.000.513.002	Vac/Pers Leave Incent.	1,084	750	750	700	700
		115,353	130,101	128,366	153,702	161,204
CONTRACTUAL SERVICES						
001.30.32.00.0.000.530.006	Other Prof. Serv.	33,172	15,700	33,836	34,513	35,204
001.30.32.00.0.000.544.002	Postage Expense	23,900	32,000	30,000	30,600	31,212
001.30.32.00.0.000.562.002	Printing Expense	-	300	1,068	1,090	1,112
		57,072	48,000	64,904	66,203	67,528
COMMODITIES & SUPPLIES						
001.30.32.00.0.000.606.001	Office Supplies	2,234	1,820	1,820	1,856	1,893
001.30.32.00.0.000.610.001	Paper & Supplies	633	4,400	-	4,743	4,838
001.30.32.00.0.000.618.001	Business Licenses	-	650	-	-	-
001.30.32.00.0.000.618.002	Vehicle Licenses	6,018	5,750	6,138	6,261	6,387
		8,885	12,620	7,958	12,860	13,118
TOTAL CUSTOMER SERVICE		**468,346**	**493,686**	**504,193**	**548,125**	**562,479**
TOTAL FINANCE DEPARTMENT		**1,505,295**	**1,749,017**	**1,755,989**	**1,846,374**	**1,886,141**

VILLAGE OF MOUNT PROSPECT
FINANCE DEPARTMENT
PERSONAL SERVICES

Position Title	Positions (1) 2012 Budget	Positions (1) 2013 Budget	Positions (1) 2014 Budget	Amounts 2012 Budget	Amounts 2013 Budget	Amounts 2014 Budget
FULL TIME						
Finance Director	1.00	1.00	1.00	129,312	132,134	136,239
Deputy Finance Director	1.00	1.00	1.00	87,748	89,504	96,100
Accounting Supervisor	1.00	1.00	1.00	70,732	72,147	73,590
Accountant	2.00	2.00	2.00	115,755	112,064	114,305
Payroll Coordinator	1.00	1.00	1.00	55,264	56,369	57,497
Accounts Payable Coordinator	1.00	1.00	1.00	50,674	51,687	52,721
Customer Service Supervisor	1.00	1.00	1.00	61,017	62,237	63,482
Account Clerk	3.00	3.00	3.00	135,977	138,697	141,471
	11.00	11.00	11.00	706,479	714,839	735,405
PART TIME						
P/T General Office Clerk	1.00 (2)	1.00 (2)	1.00 (2)	33,800	36,146	39,194
Clerical - Customer Service	1.00 (2)	1.00 (2)	1.00 (2)	37,700	37,899	39,870
	2.00 (4)	2.00 (4)	2.00 (4)	71,500	74,045	79,064
OTHER COMPENSATION						
Overtime Earnings				3,828	3,828	5,667
Longevity Pay				3,400	3,600	4,100
				7,228	7,428	9,767
EMPLOYEE BENEFITS						
Medical Insurance				155,805	172,914	211,793
Social Security				47,121	48,478	50,062
Medicare				11,462	11,619	12,026
IMRF Pension				90,151	101,764	100,689
Sick Leave Incentive				1,981	1,500	1,803
Vacation/Personal Leave Incentive				5,015	2,750	2,500
				311,535	339,025	378,873
TOTAL	**13.00**	**13.00**	**13.00**	**1,096,742**	**1,135,337**	**1,203,109**

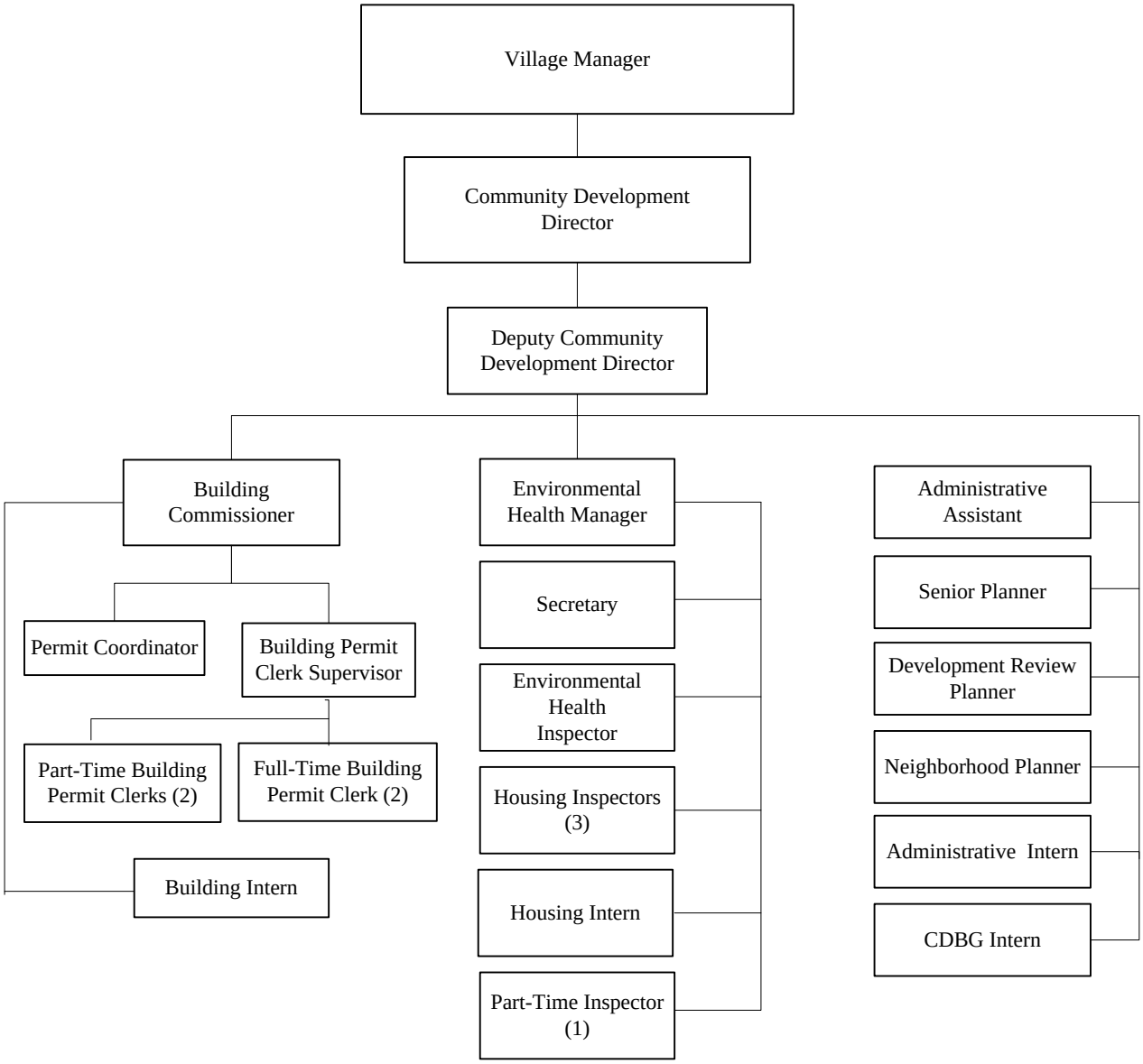
(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	11.00	11.00	11.00
Part-Time	4.00	4.00	4.00

Mount Prospect

MP

VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT DEPARTMENT



The Community Development Department consists of three divisions: Building Inspections, Environmental Health and Planning. The Community Development Department consists of 17 full time employees, 3 part-time employees and 4 seasonal employees.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
COMMUNITY DEVELOPMENT DEPARTMENT

STATEMENT OF ACTIVITIES

The Community Development Department is responsible for administering the Village's building, zoning and development codes to ensure orderly development, redevelopment, and property maintenance within Mount Prospect. The department reviews plans, issues permits, and performs the necessary inspections to ensure adherence to proper construction and design codes. The department is further responsible for health, housing, and property maintenance inspections to protect the health and well being of Mount Prospect's residents.

2012 ACCOMPLISHMENTS

The department collaborated with Active Transportation Alliance and Sam Schwartz Engineering to complete a Bike Plan for Mount Prospect. The Bike Plan was approved by the Village Board in 2012 and recommended a bike network and improvements, a safety and education plan, and included an implementation schedule. The Bike Plan will provide future guidance for improving the overall bike network within Mount Prospect.

The department successfully managed the annexation of two large unincorporated parcels into the Village in 2012. These included the 13 acres of the United Airlines property on Dempster Road and 14 acres of the ARC Disposal property on S. Busse Road. United Airlines is in the process of constructing a new data center on the annexed parcel with construction anticipated for completion in Fall 2013. No improvements were proposed to the ARC Disposal property as part of the annexation process.

The Village continued its collaborative efforts as part of the Northwest Suburban Housing Collaborative. In 2012 the Village completed a *Homes for a Changing Region* study through the Collaborative which analyzed the current and future housing needs for the municipality. The study will be utilized by the Collaborative in its future efforts to address housing related issues within the five member communities of Arlington Heights, Buffalo Grove, Mount Prospect, Palatine, and Rolling Meadows.

In 2011 the department completed the implementation of the Village's Enterprise Resource Program (ERP) as it relates to the Community Development Department to increase department efficiency and service levels provided to customers. In 2012 the department completed the migration from its old software systems to the new ERP for permitting, building and zoning plan reviews, service requests, and contractor licensing. Additionally, the department implemented the E-Suite component of the software that allows residents to submit service requests via the Village's website. The added feature provides yet another opportunity for residents to contact the Village for service related issues.

As part of the outsourcing of building inspection services, the department was able to improve its response time for inspection requests. Inspections are now scheduled and completed within 24 hours where previously the department was only able to provide 48-72 hour scheduling. The reduction in scheduling was accomplished while also decreasing the department's overall costs for providing these services.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
COMMUNITY DEVELOPMENT DEPARTMENT

2013 ACCOMPLISHMENTS

The Planning Division worked closely with the Public Works Department on an application for grant funding through the Illinois Transportation Enhancement Program (ITEP). Four projects were submitted for consideration in June of 2012. All of the projects were related to pedestrian and bicycle access improvements throughout the Village; the need for the improvements is supported by the Village's Comprehensive Plan, Northwest Corridor Plan, Public Transportation System Plan, and Bicycle Plans, as well as a variety of regional plans. In January 2013, the Village was awarded $678,000 by the Illinois Department of Transportation for streetscape improvements along Northwest Highway. The funding has made possible the completion of the east portion of the downtown streetscape, improving the pedestrian connectivity along the corridor in an aesthetically pleasing manner. Construction is anticipated to start in the spring of 2014.

The Downtown Implementation Planning process began in May 2012 and was made possible through a $100,000 grant awarded by the Regional Transportation Authority (RTA) Community Planning Program. The Village has been working with the Lakota Group, who was selected as the lead consultant on the project. The plan focuses on areas within a half-mile radius of the Metra train station, and will result in a detailed implementation strategy intended to guide the future success of downtown. Lakota and the Village are working to complete the Downtown Implementation Plan to present to the Village Board. It is anticipated to be completed by Fall 2013 and will include recommendations regarding future land use, transportation improvements, and improvements to public spaces.

Seven public service programs were funded through the Community Development Block Grant (CDBG) which addressed high priority needs as identified in the 2010-2014 Consolidated Plan, such as emergency housing, youth programs and supportive programs for persons with special needs. The department assisted ten households through the Village's CDBG Emergency Repair, Single Family Rehab Loan and Weatherization Grant Programs. Windows were replaced and energy efficient improvements were completed at a group home for adults with developmental disabilities owned by Search Inc. and located in Mount Prospect.

In April 2013, the Village Board approved a Resolution authorizing the Village's participation in Cook County's HOME Investment Partnerships Program Consortium. As a member of this Consortium, the Village will apply to the County rather than the State for eligible projects for HOME funds. The Mount Prospect Senior Living Community is one such project that qualified for HOME funds. The Village will continue to receive a direct allocation of CDBG funds from HUD; however, in electing to join the Cook County HOME Consortium, the Village is in the process of modifying its existing CDBG Program Year to conform to the Consortium's Program Year which runs from October 1st through September 30th.

Community Development Block Grant funds were used to construct a section of missing sidewalk along the north side of Kensington Road, serving existing single family homes, multifamily homes, schools, parks and businesses, located in a low-moderate income census tract. The Alden's Foundation Mount Prospect Senior Living Community is a 92 unit affordable, senior independent living development being built on roughly 6 acres of land at 1703 E. Kensington Road. Community Development Block Grant funds were contributed toward the property acquisition costs of this project.

The Community Development Department continues to leverage its use of the Enterprise Resource Program for department operations. In 2013, the department successfully implemented the Elevator and Rental Licensing programs within the software system. The implementation of these two licenses issued by the Village in the system ensures that all licensing records are maintained in one computer system for the Village.

2013 ACCOMPLISHMENTS (continued)

The department was recognized for its Rental Housing/Crime Free Housing programs as a "best practice" for other communities to follow. Staff provided presentations on its programs to the Federal Reserve Bank in Chicago and DePaul University. The programs continue to be a success in sustaining safe and maintained rental properties within the Village.

Efforts to minimize nuisances caused by vacant property continue to be successful through the use of enforcement efforts by the Village. The department has been able to achieve compliance through the use of minimum Village intervention/abatement efforts.

The department continued to improve its processes related to the issuance and completion of building permits. These included implementing the process of accepting credit/debit cards at the permit counter for department financial transactions, improvements to the processing of bond refunds for construction permits to limit the time to process refunds to less than thirty days on average, digitizing historical permit records for easier access, and further leveraging the Building Division's use of the ERP software.

2014 OBJECTIVES

Reduce the cost burden for residents who would not be able to rehab their homes without Community Development Block Grant assistance by completing ten rehab projects through the Emergency Repair, Single Family Rehab Loan, and Weatherization Grant Programs. Replace the roof of a group home in Mount Prospect owned by Search Inc. which is home to four men with intellectual disabilities. Provide funding to public service programs which address priority needs as identified in the 2010-2014 Consolidated Plan.

Continue to finance public improvements in low-moderate income census tracts with Community Development Block Grant funds by completing the missing section of sidewalk along Kensington Road and replacing additional public parkway trees damaged by storms or lost due to the Emerald Ash Borer infestation.

Continue to leverage the new ERP software in order to improve department efficiencies through electronic means. The department will work to maximize the E-Suite component of the software by allowing residents to submit service requests, apply for select permits, and pay for transactions via the Village's website. Staff will also maximize the use of handheld computer devices for inspectors to allow inspections to be performed and logged in the field directly into the ERP system.

Continue to review surrounding unincorporated areas to determine the feasibility of annexation and the potential benefits and disadvantages to annexing these areas.

Continue economic development and marketing efforts conducted by the Village to encourage both business retention and growth within the community.

Review the goals and objectives of the Village's planning documents, including the Comprehensive Plan, Corridor Plans, Downtown Plan, and Bike Plan, and implement applicable short and long range recommendations.

2014 OBJECTIVES (continued)

Integrate the annual rental dwelling and food inspection processes into the Village's ERP software program while taking advantage of technology to improve inspector efficiency, improve communication, and reduce filing while improving record keeping.

Encourage routine maintenance of vacant properties in foreclosure through education, enforcement, and abatement as necessary.

Continue joint efforts with Police and Fire Departments regarding rental dwelling inspections to improve the quality of life and housing for residents.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
COMMUNITY DEVELOPMENT DEPARTMENT

PERFORMANCE MEASURES

	2011 Actual	2012 Actual	2013 Estimated	2014 Projected
Planning Division				
ZBA - Variations	19	16	18	11
ZBA - Conditional Uses	16	7	6	8
ZBA - Text Amendments	-	1	1	1
ZBA - Rezonings	-	2	2	1
Plats (Subdivision, Consolidation, Dedication)	4	6	4	4
Business Retention Visits	41	-	9	-
Minor Variation	-	1	1	1
Administrative Approval of Porches	6	4	4	5
Signs				
Variations	8	10	3	3
Special Uses	-	1	2	2
Community Development Block Grant				
Single Family Rehab Loan	5	3	6	6
Weatherization Grant Projects	1	-	2	2
Emergency Repair Loan	1	-	2	2
Building Division				
Permits Issued	2,821	2,278	2,400	2,400
Plan Reviews (in house)	325	264	300	300
Plan Reviews (3rd party)	190	331	200	200
Building Code Inspections	8,508	9,154	8,700	9,000
C.O. Issued	149	93	125	120
Environmental Health Division				
Inspections				
Food Service	394	405	400	400
Multi-Family Buildings	664	565	585	600
Reinspections				
Food Service	328	321	325	330
Multi-Family Buildings	418	293	500	450
Service Requests	2,157	2,087	2,100	2,100

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
COMMUNITY DEVELOPMENT

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PROGRAMS					
Administration	274,097	292,161	294,915	299,550	306,339
Economic Development	104,459	118,463	120,214	122,325	125,100
Planning and Zoning	266,665	301,073	281,945	298,313	305,062
Building	739,005	800,604	808,886	876,610	889,817
Housing Inspections	538,231	575,811	571,711	538,036	551,228
Health inspections	143,295	156,163	156,081	158,190	162,130
	2,065,752	2,244,275	2,233,752	2,293,024	2,339,676
EXPENDITURE CLASSIFICATION					
Personal Services-Salaries & Wages	1,121,369	1,156,942	1,161,692	1,186,624	1,210,238
Personal Services-Employee Benefits	475,962	534,307	524,684	550,131	569,307
Other Employee Costs	17,488	25,738	24,888	26,253	26,626
Contractual Services	425,480	492,371	484,603	491,229	493,885
Utilities	11,765	15,946	18,996	19,436	19,885
Commodities & Supplies	10,564	18,971	18,889	19,351	19,735
Office Equipment	3,124	-	-	-	-
	2,065,752	2,244,275	2,233,752	2,293,024	2,339,676
SOURCE OF FUNDS					
001 General Fund	2,064,812	2,243,285	2,232,762	2,291,984	2,338,585
022 Downtown Redevelopment	940	990	990	1,040	1,091
	2,065,752	2,244,275	2,233,752	2,293,024	2,339,676

BUDGET DISCUSSION AND ANALYSIS

The Community Development budget includes the costs associated with the Administration, Economic Development, Planning and Zoning, Building, Housing Inspections, and Health Inspections programs. The 2014 budget of $2,293,024 increased 2.17% from the 2013 budget.

The reclassification of a full-time position from the Housing Inspections Division to the Building Division resulted in an increase in the Building budget and corresponding decrease in the Housing budget. The budget for salaries includes the 2.0% COLA increase. Nominal increases were seen in the other categories of expenses.

VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT
ADMINISTRATION

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.40.01.00.0.000.500.001	Full-Time Earnings	175,251	177,314	177,314	182,429	186,078
001.40.01.00.0.000.502.001	Seasonal Earnings	-	5,000	5,000	5,000	5,100
001.40.01.00.0.000.506.001	Longevity Pay	450	450	450	825	825
		175,701	182,764	182,764	188,254	192,003
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.40.01.00.0.000.510.001	Medical Insurance	26,529	29,914	29,914	31,590	33,170
001.40.01.00.0.000.510.003	Workers' Comp Ins	33,609	32,850	32,850	33,840	34,440
001.40.01.00.0.000.511.001	Social Security	9,603	10,575	10,575	10,730	10,945
001.40.01.00.0.000.511.002	Medicare	2,446	2,703	2,703	2,773	2,828
001.40.01.00.0.000.512.001	IMRF Pension Expense	20,269	23,041	23,041	22,607	23,059
001.40.01.00.0.000.513.001	Sick Leave Incentive	-	2,500	5,254	2,806	2,806
001.40.01.00.0.000.513.002	Vac/Pers Leave Incent.	-	1,000	1,000	-	-
		92,456	102,583	105,337	104,346	107,248
OTHER EMPLOYEE COSTS						
001.40.01.00.0.000.518.001	Dues & Memberships	721	750	750	765	780
001.40.01.00.0.000.522.001	Travel & Meetings	2,603	3,000	3,000	3,060	3,121
		3,324	3,750	3,750	3,825	3,901
UTILITIES						
001.40.01.00.0.000.589.001	Telephone - Land Lines	777	800	800	816	832
001.40.01.00.0.000.590.001	Telephone - Cellular	898	1,264	1,264	1,289	1,315
		1,675	2,064	2,064	2,105	2,147
COMMODITIES & SUPPLIES						
001.40.01.00.0.000.606.001	Office Supplies	941	1,000	1,000	1,020	1,040
		941	1,000	1,000	1,020	1,040
TOTAL ADMINISTRATION		**274,097**	**292,161**	**294,915**	**299,550**	**306,339**

VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT
ECONOMIC DEVELOPMENT

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.40.01.00.0.150.500.001	Full-Time Earnings	58,417	59,106	59,106	60,810	62,026
001.40.01.00.0.150.506.001	Longevity Pay	150	150	150	275	275
		58,567	59,256	59,256	61,085	62,301
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.40.01.00.0.150.510.001	Medical Insurance	8,843	9,972	9,972	10,531	11,058
001.40.01.00.0.150.511.001	Social Security	3,201	3,352	3,352	3,453	3,522
001.40.01.00.0.150.511.002	Medicare	815	861	861	895	913
001.40.01.00.0.150.512.001	IMRF Pension Expense	6,756	7,532	7,532	7,496	7,646
001.40.01.00.0.150.513.001	Sick Leave Incentive	-	-	1,751	595	595
		19,615	21,717	23,468	22,970	23,734
OTHER EMPLOYEE COSTS						
001.40.01.00.0.150.518.001	Dues & Memberships	250	1,500	1,500	1,530	1,560
		250	1,500	1,500	1,530	1,560
CONTRACTUAL SERVICES						
022.40.01.00.0.150.530.002	Auditing Services	940	990	990	1,040	1,091
001.40.01.00.0.150.536.001	Econ Dev Program	23,087	35,000	35,000	35,700	36,414
001.40.01.00.0.150.536.002	Randhurst Econ Dev	2,000	-	-	-	-
		26,027	35,990	35,990	36,740	37,505
TOTAL ECONOMIC DEVELOPMENT		**104,459**	**118,463**	**120,214**	**122,325**	**125,100**

VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT
PLANNING AND ZONING

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.40.41.00.0.000.500.001	Full-Time Earnings	171,422	183,386	183,386	194,590	198,482
001.40.41.00.0.000.506.001	Longevity Pay	500	500	500	500	500
		171,922	183,886	183,886	195,090	198,982
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.40.41.00.0.000.510.001	Medical Insurance	37,329	42,128	28,000	29,208	30,668
001.40.41.00.0.000.511.001	Social Security	9,773	11,433	11,433	12,098	12,340
001.40.41.00.0.000.511.002	Medicare	2,286	2,677	2,677	2,831	2,888
001.40.41.00.0.000.512.001	IMRF Pension Expense	19,842	23,437	23,437	23,704	24,179
001.40.41.00.0.000.513.002	Vac/Pers Leave Incent.	-	500	500	-	-
		69,230	80,175	66,047	67,841	70,075
OTHER EMPLOYEE COSTS						
001.40.41.00.0.000.518.001	Dues & Memberships	747	1,350	1,350	1,377	1,405
001.40.41.00.0.000.522.001	Travel & Meetings	1,016	1,137	1,137	1,160	1,183
001.40.41.00.0.000.525.004	Training	4,409	4,500	4,500	4,590	4,682
		6,172	6,987	6,987	7,127	7,270
CONTRACTUAL SERVICES						
001.40.41.00.0.000.532.002	Equipment Maint.	-	1,470	1,470	1,500	1,500
001.40.41.00.0.000.541.001	Legal Notices	2,680	4,000	4,000	4,080	4,160
001.40.41.00.0.000.544.002	Postage Expense	723	2,115	2,115	2,157	2,200
001.40.41.00.0.000.551.001	Copier Lease Payment	2,800	2,600	2,600	2,600	2,600
001.40.41.00.0.000.553.001	Vehicle Lease Payment	1,500	1,500	1,500	1,500	1,500
001.40.41.00.0.000.554.001	Vehicle Maint Payment	3,015	3,290	3,290	3,207	3,300
001.40.41.00.0.000.560.001	Technical Services	4,624	1,000	1,000	1,020	1,040
001.40.41.00.0.000.560.012	Computer Software	-	1,000	1,000	1,020	1,040
001.40.41.00.0.000.562.001	Document Imaging	-	7,000	2,000	5,000	5,100
001.40.41.00.0.000.562.002	Printing Expense	182	750	750	765	780
001.40.41.00.0.000.562.004	Maps & Plats	487	750	750	765	780
		16,011	25,475	20,475	23,614	24,000
UTILITIES						
001.40.41.00.0.000.589.001	Telephone - Land Lines	1,165	1,200	1,200	1,224	1,250
		1,165	1,200	1,200	1,224	1,250

VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT
PLANNING AND ZONING

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
COMMODITIES & SUPPLIES						
001.40.41.00.0.000.604.001	Office Equipment	-	500	500	510	520
001.40.41.00.0.000.606.001	Office Supplies	1,629	2,200	2,200	2,244	2,290
001.40.41.00.0.000.612.001	Publications	536	650	650	663	675
		2,165	3,350	3,350	3,417	3,485
TOTAL PLANNING AND ZONING		**266,665**	**301,073**	**281,945**	**298,313**	**305,062**

VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT
BUILDING

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.40.42.00.0.000.500.001	Full-Time Earnings	228,734	232,665	232,665	274,997	280,497
001.40.42.00.0.000.501.001	Part-Time Earnings	44,128	49,470	49,470	39,047	39,828
001.40.42.00.0.000.502.001	Seasonal Earnings	4,935	5,000	9,000	5,000	5,100
001.40.42.00.0.000.503.001	Overtime	4,332	3,039	3,039	3,252	3,317
001.40.42.00.0.000.506.001	Longevity Pay	1,600	1,600	1,600	1,400	1,400
		283,729	291,774	295,774	323,696	330,142
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.40.42.00.0.000.510.001	Medical Insurance	48,207	54,264	54,264	93,709	98,394
001.40.42.00.0.000.511.001	Social Security	17,095	18,156	18,156	20,128	20,531
001.40.42.00.0.000.511.002	Medicare	3,998	4,251	4,251	4,711	4,806
001.40.42.00.0.000.512.001	IMRF Pension Expense	32,165	36,579	36,579	38,832	39,609
001.40.42.00.0.000.513.002	Vac/Pers Leave Incent.	52	1,000	1,000	900	900
		101,517	114,250	114,250	158,280	164,240
OTHER EMPLOYEE COSTS						
001.40.42.00.0.000.518.001	Dues & Memberships	327	1,155	1,155	1,178	1,178
001.40.42.00.0.000.522.001	Travel & Meetings	280	1,650	1,650	1,683	1,683
001.40.42.00.0.000.525.004	Training	3,179	4,500	4,500	4,590	4,590
		3,786	7,305	7,305	7,451	7,451
CONTRACTUAL SERVICES						
001.40.42.00.0.000.530.011	Elevator Inspection	20,727	20,000	21,500	22,500	22,500
001.40.42.00.0.000.544.002	Postage Expense	1,038	2,068	1,800	1,800	1,800
001.40.42.00.0.000.551.001	Copier Lease Payment	2,740	6,920	6,920	7,058	7,058
001.40.42.00.0.000.553.001	Vehicle Lease Payment	6,000	-	-	2,100	2,100
001.40.42.00.0.000.554.001	Vehicle Maint Payment	12,664	4,606	4,606	4,490	4,620
001.40.42.00.0.000.560.001	Technical Services	290,527	318,500	318,500	318,500	318,500
001.40.42.00.0.000.562.001	Document Imaging	-	16,000	16,000	8,000	8,160
001.40.42.00.0.000.562.002	Printing Expense	4,256	5,323	5,323	5,429	5,538
		337,952	373,417	374,649	369,877	370,276
UTILITIES						
001.40.42.00.0.000.589.001	Telephone - Land Lines	2,020	2,050	2,050	2,091	2,133
001.40.42.00.0.000.590.001	Telephone - Cellular	5,665	3,950	7,000	7,200	7,400
		7,685	6,000	9,050	9,291	9,533

VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT
BUILDING

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
COMMODITIES & SUPPLIES						
001.40.42.00.0.000.603.001	Clothing Supplies	1,504	1,200	1,200	1,224	1,248
001.40.42.00.0.000.604.001	Office Equipment	45	882	882	900	918
001.40.42.00.0.000.606.001	Office Supplies	1,514	2,826	2,826	2,882	2,940
001.40.42.00.0.000.612.001	Publications	-	500	500	510	520
001.40.42.00.0.000.613.001	Reference Materials	1,273	1,750	1,750	1,785	1,821
001.40.42.00.0.000.615.001	Inspection Supplies	-	700	700	714	728
		4,336	7,858	7,858	8,015	8,175
TOTAL BUILDING		**739,005**	**800,604**	**808,886**	**876,610**	**889,817**

VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT
HOUSING INSPECTIONS

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.40.43.41.0.000.500.001	Full-Time Earnings	335,765	341,720	341,720	299,138	305,121
001.40.43.41.0.000.501.001	Part-Time Earnings	-	-	-	20,228	20,633
001.40.43.41.0.000.503.001	Overtime	1,559	650	1,400	1,499	1,529
001.40.43.41.0.000.506.001	Longevity Pay	2,600	2,600	2,600	2,200	2,200
		339,924	344,970	345,720	323,065	329,483
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.40.43.41.0.000.510.001	Medical Insurance	87,494	97,590	97,590	84,414	88,635
001.40.43.41.0.000.511.001	Social Security	19,874	21,407	21,407	20,061	20,462
001.40.43.41.0.000.511.002	Medicare	4,648	5,009	5,009	4,694	4,788
001.40.43.41.0.000.512.001	IMRF Pension Expense	39,204	43,881	43,881	39,254	40,039
001.40.43.41.0.000.513.002	Vac/Pers Leave Incent.	-	250	250	-	-
		151,220	168,137	168,137	148,423	153,924
OTHER EMPLOYEE COSTS						
001.40.43.41.0.000.518.001	Dues & Memberships	362	531	531	542	552
001.40.43.41.0.000.522.001	Travel & Meetings	21	1,050	1,000	1,071	1,092
001.40.43.41.0.000.525.004	Training	3,050	3,300	2,500	3,366	3,433
		3,433	4,881	4,031	4,979	5,077
CONTRACTUAL SERVICES						
001.40.43.41.0.000.530.006	Other Prof. Serv.	4,024	10,000	8,000	10,200	10,400
001.40.43.41.0.000.551.001	Copier Lease Payment	2,740	2,600	2,600	2,600	2,600
001.40.43.41.0.000.553.001	Vehicle Lease Payment	9,400	6,000	6,000	9,800	9,800
001.40.43.41.0.000.554.001	Vehicle Maint Payment	21,107	23,030	23,030	22,452	23,098
001.40.43.41.0.000.560.001	Technical Services	-	5,000	3,000	5,100	5,200
001.40.43.41.0.000.562.002	Printing Expense	366	1,751	1,751	1,786	1,821
		37,637	48,381	44,381	51,938	52,919
UTILITIES						
001.40.43.41.0.000.589.001	Telephone - Land Lines	598	600	600	612	625
001.40.43.41.0.000.590.001	Telephone - Cellular	-	4,295	4,295	4,381	4,470
		598	4,895	4,895	4,993	5,095
COMMODITIES & SUPPLIES						
001.40.43.41.0.000.603.001	Clothing Supplies	1,350	1,600	1,600	1,632	1,665
001.40.43.41.0.000.604.001	Office Equipment	200	750	750	765	780
001.40.43.41.0.000.606.001	Office Supplies	624	1,697	1,697	1,731	1,765
001.40.43.41.0.000.615.001	Inspection Supplies	121	500	500	510	520
		2,295	4,547	4,547	4,638	4,730

VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT
HOUSING INSPECTIONS

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
OFFICE EQUIPMENT						
001.40.43.41.0.000.655.002	Computer Eqpt - New	3,124	-	-	-	-
		3,124	-	-	-	-
TOTAL HOUSING INSPECTIONS		**538,231**	**575,811**	**571,711**	**538,036**	**551,228**

VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT
HEALTH INSPECTIONS

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.40.43.42.0.000.500.001	Full-Time Earnings	85,259	86,652	86,652	88,384	90,152
001.40.43.42.0.000.502.001	Seasonal Earnings	4,350	5,000	5,000	5,000	5,100
001.40.43.42.0.000.503.001	Overtime	1,117	1,840	1,840	1,250	1,275
001.40.43.42.0.000.506.001	Longevity Pay	800	800	800	800	800
		91,526	94,292	94,292	95,434	97,327
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.40.43.42.0.000.510.001	Medical Insurance	23,738	27,070	27,070	28,893	30,338
001.40.43.42.0.000.511.001	Social Security	5,519	5,941	5,941	5,983	6,103
001.40.43.42.0.000.511.002	Medicare	1,291	1,392	1,392	1,402	1,430
001.40.43.42.0.000.512.001	IMRF Pension Expense	10,192	11,542	11,542	11,098	11,320
001.40.43.42.0.000.513.001	Sick Leave Incentive	993	1,000	1,000	595	595
001.40.43.42.0.000.513.002	Vac/Pers Leave Incent.	191	500	500	300	300
		41,924	47,445	47,445	48,271	50,086
OTHER EMPLOYEE COSTS						
001.40.43.42.0.000.518.001	Dues & Memberships	347	365	365	372	379
001.40.43.42.0.000.522.001	Travel & Meetings	86	250	250	255	260
001.40.43.42.0.000.525.004	Training	90	700	700	714	728
		523	1,315	1,315	1,341	1,367
CONTRACTUAL SERVICES						
001.40.43.42.0.000.533.001	Pest Control	275	800	800	816	832
001.40.43.42.0.000.551.001	Copier Lease Payment	2,743	2,600	2,600	2,600	2,600
001.40.43.42.0.000.553.001	Vehicle Lease Payment	1,500	1,500	1,500	1,500	1,500
001.40.43.42.0.000.554.001	Vehicle Maint Payment	3,015	3,290	3,290	3,207	3,299
001.40.43.42.0.000.560.001	Technical Services	-	388	388	396	403
001.40.43.42.0.000.562.002	Printing Expense	320	530	530	541	551
		7,853	9,108	9,108	9,060	9,185
UTILITIES						
001.40.43.42.0.000.589.001	Telephone - Land Lines	642	675	675	689	703
001.40.43.42.0.000.590.001	Telephone - Cellular	-	1,112	1,112	1,134	1,157
		642	1,787	1,787	1,823	1,860

VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT
HEALTH INSPECTIONS

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
COMMODITIES & SUPPLIES						
001.40.43.42.0.000.603.001	Clothing Supplies	643	500	500	510	520
001.40.43.42.0.000.604.001	Office Equipment	-	882	800	900	918
001.40.43.42.0.000.606.001	Office Supplies	164	300	300	306	312
001.40.43.42.0.000.615.001	Inspection Supplies	20	534	534	545	555
		827	2,216	2,134	2,261	2,305
TOTAL HEALTH INSPECTIONS		**143,295**	**156,163**	**156,081**	**158,190**	**162,130**
TOTAL COMMUNITY DEVELOPMENT		**2,065,752**	**2,244,275**	**2,233,752**	**2,293,024**	**2,339,676**

VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT
PERSONAL SERVICES

Position Title	Positions (1) 2012 Budget	Positions (1) 2013 Budget	Positions (1) 2014 Budget	Amounts 2012 Budget	Amounts 2013 Budget	Amounts 2014 Budget
FULL TIME						
Community Development Director	1.00	1.00	1.00	131,364	134,033	138,805
Deputy Community Dvlpmnt Dir.	1.00	1.00	1.00	100,379	102,387	104,434
Environmental Health Manager	1.00	1.00	1.00	92,259	94,104	95,985
Building Commissioner	1.00	1.00	1.00	86,238	87,963	89,722
Housing Inspectors	4.00	4.00	3.00	211,347	215,572	170,468
Environmental Health Inspector	1.00	1.00	1.00	74,480	75,970	77,489
Senior Planner	0.75	1.00	1.00	55,931	66,300	71,008
Development Review Planner	1.00	1.00	1.00	60,136	57,120	61,176
Neighborhood Planner	0.25	0.25	0.25	13,659	13,932	14,210
Permit Coordinator	1.00	1.00	1.00	50,252	51,256	52,282
Building Clerk Supervisor	1.00	1.00	1.00	53,609	54,681	50,001
Building Permit Clerks	2.00	1.00	2.00	76,012	38,765	82,992
Administrative Coordinator	1.00	1.00	1.00	45,132	46,034	48,196
Secretary	1.00	1.00	1.00	41,888	42,726	43,580
	17.00	16.25	16.25	1,092,686	1,080,843	1,100,348
PART TIME						
P/T Building Permit Clerks	-	1.50 (3)	1.00 (2)	-	49,470	39,047
Housing Inspector	-	-	0.50 (1)	-	-	20,228
	-	1.50 (3)	1.50 (3)	-	49,470	59,275
SEASONAL						
Interns	0.75 (3)	0.75 (3)	0.75 (3)	15,000	15,000	15,000
	0.75 (3)	0.75 (3)	0.75 (3)	15,000	15,000	15,000
OTHER COMPENSATION						
Overtime Earnings				5,529	5,529	6,001
Longevity Pay				6,800	6,100	6,000
				12,329	11,629	12,001

VILLAGE OF MOUNT PROSPECT
COMMUNITY DEVELOPMENT
PERSONAL SERVICES

Position Title	Positions (1) 2012 Budget	Positions (1) 2013 Budget	Positions (1) 2014 Budget	Amounts 2012 Budget	Amounts 2013 Budget	Amounts 2014 Budget
EMPLOYEE BENEFITS						
Medical Insurance				239,979	260,938	278,345
Workers' Comp Insurance				17,987	32,850	33,840
Social Security				67,744	70,864	72,453
Medicare				16,352	16,893	17,306
IMRF Pension				126,862	146,012	142,991
Sick Leave Incentive				3,300	3,500	3,996
Vacation/Personal Leave Incentive				3,500	3,250	1,200
				475,724	534,307	550,131
TOTAL	**17.75**	**18.50**	**18.50**	**1,595,739**	**1,691,249**	**1,736,755**

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	17.00	16.25	16.25
Part-Time	-	3.00	3.00
Seasonal	3.00	3.00	3.00

Mount Prospect

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VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
CDBG

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PROGRAMS					
Administration	64,928	47,979	47,979	49,109	50,267
Community Programs	39,480	42,000	42,000	42,000	42,000
Rehab Projects	180,373	427,930	326,430	262,093	202,976
	284,781	517,909	416,409	353,202	295,243
EXPENDITURE CLASSIFICATION					
Personal Services-Salaries & Wages	49,080	47,094	47,094	47,930	48,783
Personal Services-Employee Benefits	24,032	25,198	25,198	26,222	27,269
Other Employee Costs	475	1,000	1,000	1,020	1,040
Contractual Services	93,473	102,617	102,617	97,520	57,631
Commodities & Supplies	202	500	500	510	520
Other Expenditures	73,069	304,000	210,000	160,000	160,000
Infrastructure	44,450	37,500	30,000	20,000	-
	284,781	517,909	416,409	353,202	295,243
SOURCE OF FUNDS					
042 Cmmty Development Block	284,781	517,909	416,409	353,202	295,243
	284,781	517,909	416,409	353,202	295,243

BUDGET DISCUSSION AND ANALYSIS

Community Development Block Grant (CDBG) funds are reported in a separate series of programs to provide separate accountability. Grant funds are authorized and placed into a letter of credit from which the Village can draw as expenditures are made. The CDBG budget of $353,302 decreased 31.8% or $164,707 from the 2013 budget.

Expenses for the Administration Program covers direct expenditures that are made by the Planning & Zoning Division to administer the funds. Community Programs funds programs to benefit low-income families in targeted areas. The budget for 2014 is $42,000. The projects have been pre-qualified by the U.S. Department of Housing and Urban Development. A significant use of CDBG funds is for zero-interest loans for single-family rehabilitation projects. For 2014, $160,000 has been provided for the loans. In addition, $20,000 has been earmarked for the Kensington Road project and $10,000 for the Emergency Repair Program.

VILLAGE OF MOUNT PROSPECT
CDBG
ADMINISTRATION

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
042.40.41.00.0.151.500.001	Full-Time Earnings	34,265	22,290	22,290	22,736	23,191
042.40.41.00.0.151.502.001	Seasonal Earnings	3,610	5,000	5,000	5,000	5,000
042.40.41.00.0.151.506.001	Longevity Pay	300	160	160	160	160
		38,175	27,450	27,450	27,896	28,351
PERSONAL SERVICES-EMPLOYEE BENEFITS						
042.40.41.00.0.151.510.001	Medical Insurance	15,270	8,663	8,663	9,246	9,708
042.40.41.00.0.151.511.001	Social Security	2,176	1,702	1,702	1,730	1,765
042.40.41.00.0.151.511.002	Medicare	509	399	399	405	414
042.40.41.00.0.151.512.001	IMRF Pension Expense	3,991	2,854	2,854	2,782	2,838
		21,946	13,618	13,618	14,163	14,725
OTHER EMPLOYEE COSTS						
042.40.41.00.0.151.522.001	Travel & Meetings	43	500	500	510	520
042.40.41.00.0.151.525.004	Training	432	500	500	510	520
		475	1,000	1,000	1,020	1,040
CONTRACTUAL SERVICES						
042.40.41.00.0.151.530.002	Auditing Services	-	436	436	445	454
042.40.41.00.0.151.541.001	Legal Notices	173	450	450	459	469
042.40.41.00.0.151.544.002	Postage Expense	182	500	500	510	520
042.40.41.00.0.151.549.001	Org Memberships	649	675	675	689	703
042.40.41.00.0.151.551.001	Copier Lease Payment	2,740	2,800	2,800	2,856	2,913
042.40.41.00.0.151.562.002	Printing Expense	386	550	550	561	572
		4,130	5,411	5,411	5,520	5,631
COMMODITIES & SUPPLIES						
042.40.41.00.0.151.604.001	Office Equipment	-	200	200	204	208
042.40.41.00.0.151.606.001	Office Supplies	202	300	300	306	312
		202	500	500	510	520
TOTAL ADMINISTRATION		**64,928**	**47,979**	**47,979**	**49,109**	**50,267**

VILLAGE OF MOUNT PROSPECT
CDBG
COMMUNITY PROGRAMS

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
CONTRACTUAL SERVICES						
042.40.41.00.0.152.572.001	Summer Adv. Program	5,040	6,000	6,000	-	-
042.40.41.00.0.152.572.002	Pads & Hope Now	4,620	7,500	7,500	9,000	9,000
042.40.41.00.0.152.572.003	Dist. 26 Summer Camp	5,040	6,000	6,000	-	-
042.40.41.00.0.152.572.006	CEDA Emrgncy Housing	7,560	11,000	11,000	12,000	12,000
042.40.41.00.0.152.572.009	Northwest CASA	840	4,000	4,000	4,900	4,900
042.40.41.00.0.152.572.013	Children's Advocacy	840	1,500	1,500	1,700	1,700
042.40.41.00.0.152.572.014	Low Inc. Health Care	6,300	6,000	6,000	4,000	4,000
042.40.41.00.0.152.572.015	Resources for Comm.	4,200	-	-	6,400	6,400
042.40.41.00.0.152.572.019	Comm. Connections	2,520	-	-	4,000	4,000
042.40.41.00.0.152.572.037	Life Span	2,520	-	-	-	-
		39,480	42,000	42,000	42,000	42,000
TOTAL COMMUNITY PROGRAMS		**39,480**	**42,000**	**42,000**	**42,000**	**42,000**

VILLAGE OF MOUNT PROSPECT
CDBG
CDBG - REHAB PROJECTS

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
042.40.41.00.0.154.500.001	Full-Time Earnings	10,905	19,504	19,504	19,894	20,292
042.40.41.00.0.154.506.001	Longevity Pay	-	140	140	140	140
		10,905	19,644	19,644	20,034	20,432
PERSONAL SERVICES-EMPLOYEE BENEFITS						
042.40.41.00.0.154.510.001	Medical Insurance	-	7,580	7,580	8,090	8,495
042.40.41.00.0.154.511.001	Social Security	676	1,218	1,218	1,243	1,268
042.40.41.00.0.154.511.002	Medicare	158	285	285	291	297
042.40.41.00.0.154.512.001	IMRF Pension Expense	1,252	2,497	2,497	2,435	2,484
		2,086	11,580	11,580	12,059	12,544
CONTRACTUAL SERVICES						
042.40.41.00.0.154.572.008	Emrgncy Repair Prog.	-	10,000	10,000	10,000	10,000
042.40.41.00.0.154.572.016	Search Development	-	15,000	15,000	15,000	-
042.40.41.00.0.154.572.038	CEDA NW Insulated	25,000	-	-	-	-
042.40.41.00.0.154.572.039	Rehab. Admin.	-	30,206	30,206	-	-
042.40.41.00.1.154.572.041	Public Parkway Tree	24,863	-	-	25,000	-
		49,863	55,206	55,206	50,000	10,000
OTHER EXPENDITURES						
042.40.41.00.0.154.636.012	Single Family Rehab	73,069	253,000	159,000	160,000	160,000
042.40.41.00.0.154.636.026	Alden Senior Housing	-	51,000	51,000	-	-
		73,069	304,000	210,000	160,000	160,000
INFRASTRUCTURE						
042.40.41.00.1.154.675.010	Kensington Road	44,450	37,500	30,000	20,000	-
		44,450	37,500	30,000	20,000	-
TOTAL CDBG - REHAB PROJECTS		**180,373**	**427,930**	**326,430**	**262,093**	**202,976**
TOTAL CDBG		**284,781**	**517,909**	**416,409**	**353,202**	**295,243**

VILLAGE OF MOUNT PROSPECT
CDBG
PERSONAL SERVICES

Position Title	Positions (1) 2012 Budget	Positions (1) 2013 Budget	Positions (1) 2014 Budget	Amounts 2012 Budget	Amounts 2013 Budget	Amounts 2014 Budget
FULL TIME						
Neighborhood Planner	0.75	0.75	0.75	40,975	41,794	42,630
Senior Planner *	0.25	-	-	2,208	-	-
	1.00	0.75	0.75	43,183	41,794	42,630
SEASONAL						
Interns	0.25 (1)	0.25 (1)	0.25 (1)	5,000	5,000	5,000
	0.25 (1)	0.25 (1)	0.25 (1)	5,000	5,000	5,000
OTHER COMPENSATION						
Longevity Pay				400	300	300
				400	300	300
EMPLOYEE BENEFITS						
Medical Insurance				17,971	16,243	17,336
Social Security				3,432	2,920	2,973
Medicare				944	684	696
IMRF Pension				5,641	5,351	5,217
				27,988	25,198	26,222
TOTAL	**1.25**	**1.00**	**1.00**	**76,571**	**72,292**	**74,152**

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	1.00	0.75	0.75
Seasonal	1.00	1.00	1.00

* 2012 Budget reduced due to staffing changes.

Mount Prospect

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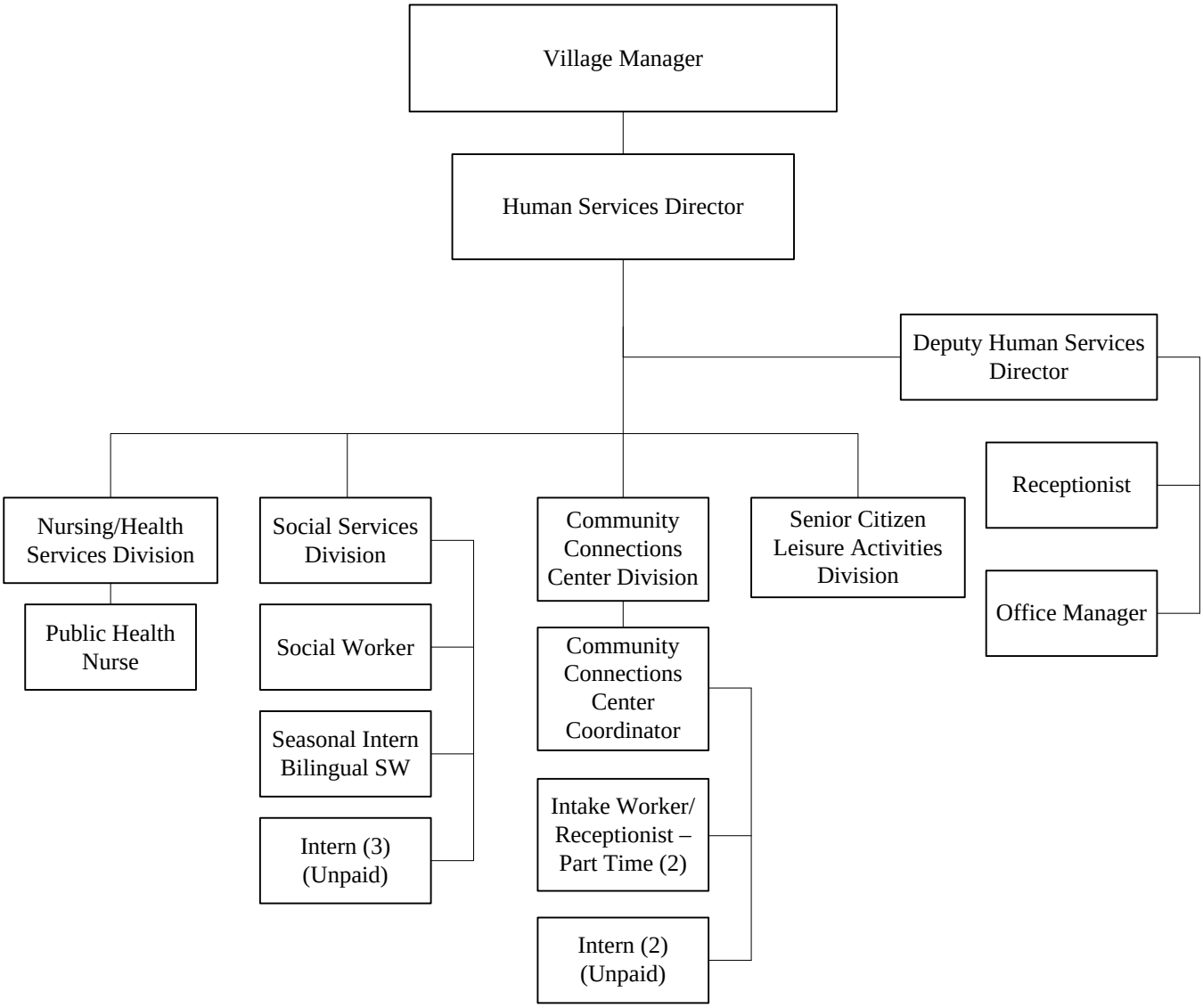
VILLAGE OF MOUNT PROSPECT
HUMAN SERVICES DEPARTMENT



The Human Services Department provides a wide range of programs for residents of Mount Prospect including Social Services, Nursing/Health Services and Senior Citizen Leisure Activities. This department also oversees operations of the Community Connections Center. The Human Services Department consists of 7 full-time, 2 part-time and 6 seasonal employees. Not reflected in this organization chart is one Community Outreach Liaison who is assigned to the Community Connections Center 100% of the time. This position reports to the Police Administrative Support Services Deputy Chief and appears in the Police organization chart.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
HUMAN SERVICES DEPARTMENT

STATEMENT OF ACTIVITIES

The Human Services Department provides programs and services that assist at-risk residents achieve basic needs of food, clothing and shelter as well as to enhance the social, mental and physical well being of youth, families and senior citizens. The programs are designed to work in conjunction with local social service agencies, medical facilities and churches to fill in the gap where services do not exist or are inadequate to meet the needs due to the volume of requests.

2012 ACCOMPLISHMENTS

The Community Connections Center's Human Services staff worked with 920 individuals for 6,243 contacts which approximates 3,100 contacts per staff. This is consistent with the previous year.

The department worked with 1,209 low income families, who qualified for financial assistance, which was a 9% increase over 2011. Staff had 3,623 contacts with the families which was a 15% increase over 2011. Not included in these numbers are the fresh produce and bread distribution. All assistance was funded by donations. Examples of assistance included emergency financial and food pantry assistance, Public Aid and Medicaid applications, holiday meal basket and toy distribution, summer school and summer activity scholarships, school supplies, coat distribution, Access to Care, Qualified Medicare Beneficiary (QMB), and Birthday Boxes.

Social services were provided for 2,540 at risk residents with 12,934 contacts. The number of unduplicated clients receiving social services and referrals through home and office visits increased 35% over 2011.

The Public Health Nurse worked with 48 homebound, fragile residents for 379 contacts which is a 30% increase in clients served and a 118% increase in number of contacts made over 2011.

The Police Social Worker assisted 154 individuals and had 827 contacts in 2012 which was a 460% increase in people and 437% in contacts. Services provided included short-term counseling, court advocacy, crisis intervention, criminal and civil orders of protections, mental health hospitalization advocacy, and links to community resources with the goal of reducing the need for police intervention.

2013 ACCOMPLISHMENTS

The department developed strong working relationships and utilized the services of the Office of the Guardian, State Guardian's Office and private guardian's advocacy groups due to the numerous hours worked relating to two guardianship cases and three guardianship prevention cases.

The Community Connections Center added WINGS, a domestic violence social services agency, and retained School District 59 as partner agencies, with the goal of retaining these agencies in 2014. Partner agencies assure community agency involvement and financial sustainability.

The Community Connections Center added the Conversations with Language Learners, My School, My Choice, and Health in Motion programs with the goal of supporting and strengthening current programs, and creating additional programs.

2013 ACCOMPLISHMENTS (continued)

The Community Connections Center and Police social workers continued to keep the 2012 pace in assisting residents and individuals as well as in making contacts. These cases involved domestic violence, suicides, child and elder abuse, troubled youth, and various self addictions.

The department helped residents who needed assistance navigating the Medicare Website with Medicare Part D assessments and enrollments. The statistics remained constant with the number of different residents assisted in 2012.

Thirty-four Medical Reserve Corps (MRC) members participated in six training sessions, one being a full scale Point of Dispensing (POD) exercise at Concordia University on April 13. This is a 50% increase over 2012. Participation in trainings prepares medical volunteers to assist the Village's first responders during a disaster.

2014 OBJECTIVES

Monitor potential guardianship proceedings to determine success rates based on the number of cases concluded with a productive solution.

Maintain the Community Connections Center's current partner agencies, while searching for opportunities to expand that number. Seek additional sources of funding to support current and new programming.

Reach out to the immigrant Indian population by utilizing the Master of Social Work intern's fluency in five Indian dialects.

Provide Mental Health, Criminal and Civil Orders of Protection and Involuntary Admission Petition training for the Police Department.

Utilize all social work staff and interns when appropriate in providing outreach to the Police Department.

Obtain space in the Police Department in order to offer evening police social services for clients who cannot make use of services during business hours.

Utilize the community network to stay in touch with at risk residents to provide social services and referrals as needed through office or home visits.

Provide health maintenance visits to homebound, fragile seniors, as needed. Provide the scheduled health screenings to the indigent and elderly. Provide public health education programs for the entire Village with a special concentration on the senior population and the immigrant population.

Review Medicare Part D plans and assist with enrollment during the annual enrollment period.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
HUMAN SERVICES DEPARTMENT

PERFORMANCE MEASURES

Community Connections Center

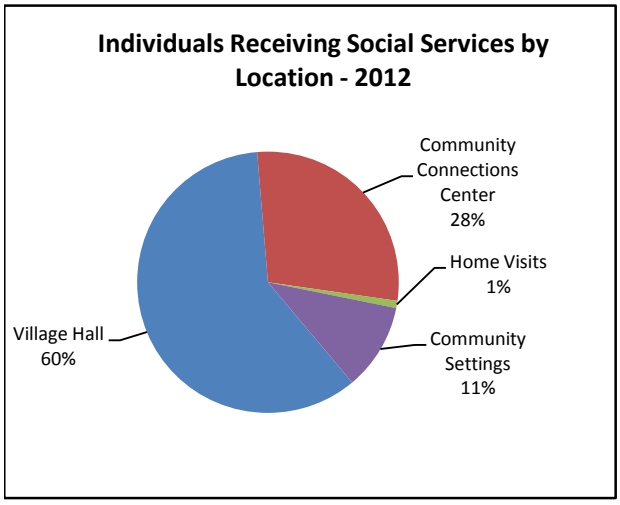
	2012 Actual	2013 Estimated
Individuals seen by Human Services at Community Connections Center (unduplicated)		
Individuals	949	969
Contacts	6,243	6,354
Community Connection Center Other Partners: Northwest Comm. Hospital, School Districts 59 & 214, Elk Grove Twsp, and WINGS		
Meetings	103	138
Attendees	1,780	1,984
Community Connections Center - Library South Branch		
Gate count	56,382	52,730
Circulation	45,362	45,834
Library cards issued	263	263
Computer use:		
e-net sessions	6,587	8,139
Hours of use	4,596	5,292
Programs:		
Number	108	125
Attendance	2,386	2,310

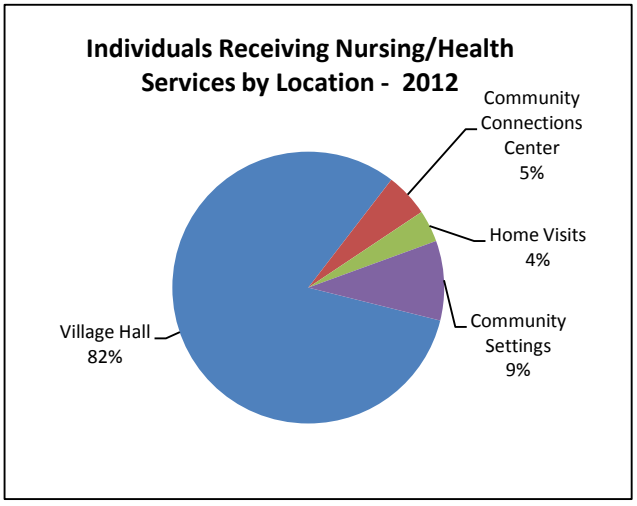
VILLAGE OF MOUNT PROSPECT
2014 BUDGET
HUMAN SERVICES DEPARTMENT

PERFORMANCE MEASURES

	2012 Actual	2013 Estimated	2014 Projected
Individuals Receiving Social Services (unduplicated)			
Village Hall	1,924	1,736	1,825
Community Connections Center	920	931	940
Home Visits	29	17	25
Community Settings	345	314	315
Individuals Receiving Nursing/Health Services (unduplicated)			
Village Hall	991	868	925
Community Connections Center	63	139	150
Home Visits	46	49	50
Community Settings	115	139	150
Individuals Receiving All Services (unduplicated)			
Village Hall	2,766	2,501	2,634
Community Connections Center	949	973	960
Home Visits	63	59	65
Community Settings	460	418	500

Number of Contacts by Type of Service			
Social Services	12,934	11,188	12,000
Nursing/Health Services	3,872	3,541	3,700
All Programs and Services	17,197	15,079	16,000





VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
HUMAN SERVICES DEPARTMENT

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PROGRAMS					
Administration	164,314	176,460	172,050	173,312	177,130
Social Services	336,037	348,915	350,315	357,256	365,832
Nursing/Health Services	163,777	170,610	170,605	182,094	186,760
Senior Ctzn Leisure Activities	27,429	28,096	28,374	29,212	29,914
Community Connections Center	394,492	338,644	336,764	342,362	349,993
	1,086,049	1,062,725	1,058,108	1,084,236	1,109,629
EXPENDITURE CLASSIFICATION					
Personal Services-Salaries & Wages	641,209	650,848	651,148	667,204	680,489
Personal Services-Employee Benefits	251,487	280,581	282,310	289,905	299,475
Other Employee Costs	1,637	3,610	3,850	4,320	4,405
Contractual Services	78,436	100,710	100,205	102,811	104,867
Utilities	9,661	11,460	10,705	10,917	11,136
Commodities & Supplies	10,482	13,756	9,790	8,979	9,157
Building Improvements	92,108	-	-	-	-
Office Equipment	1,029	1,760	100	100	100
	1,086,049	1,062,725	1,058,108	1,084,236	1,109,629
SOURCE OF FUNDS					
001 General Fund	1,086,049	1,062,725	1,058,108	1,084,236	1,109,629
	1,086,049	1,062,725	1,058,108	1,084,236	1,109,629

BUDGET DISCUSSION AND ANALYSIS

The Human Services Department budget provides for the Administration, Social Services, Nursing and Health Services, Senior Citizen Leisure Activities and Community Connections Center programs. The budget for 2014 is $1,084,236. This is an increase of $21,511, or 2.02% from 2013.

Salary and benefits account for 88.3% of the total Human Services budget while the Contractual Services category accounts for 9.5%. The change from prior year for these two expense categories was $27,781, or 2.7%. Spending in all other expense categories **decreased** $6,270 or 20.5%.

VILLAGE OF MOUNT PROSPECT
HUMAN SERVICES DEPARTMENT
ADMINISTRATION

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.50.01.00.0.000.500.001	Full-Time Earnings	96,638	97,953	97,953	99,765	101,760
001.50.01.00.0.000.506.001	Longevity Pay	645	645	645	645	645
		97,283	98,598	98,598	100,410	102,405
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.50.01.00.0.000.510.001	Medical Insurance	13,005	14,970	14,970	15,976	16,775
001.50.01.00.0.000.510.003	Workers' Comp Ins	14,694	16,425	16,425	16,920	17,220
001.50.01.00.0.000.511.001	Social Security	5,793	6,390	6,390	6,322	6,448
001.50.01.00.0.000.511.002	Medicare	1,409	1,497	1,497	1,511	1,541
001.50.01.00.0.000.512.001	IMRF Pension Expense	11,548	13,099	13,099	12,643	12,896
001.50.01.00.0.000.513.001	Sick Leave Incentive	-	1,500	1,500	-	-
001.50.01.00.0.000.513.002	Vac/Pers Leave Incent.	2,390	2,500	2,500	3,200	3,200
001.50.01.00.0.000.513.004	Employee Allowances	448	451	451	451	451
		49,287	56,832	56,832	57,023	58,531
OTHER EMPLOYEE COSTS						
001.50.01.00.0.000.522.001	Travel & Meetings	375	400	400	408	416
001.50.01.00.0.000.525.004	Training	419	300	500	400	408
		794	700	900	808	824
CONTRACTUAL SERVICES						
001.50.01.00.0.000.532.002	Equipment Maint.	110	500	400	510	520
001.50.01.00.0.000.544.002	Postage Expense	1,178	2,000	2,000	2,040	2,081
001.50.01.00.0.000.551.001	Copier Lease Payment	2,896	3,500	3,500	3,570	3,641
001.50.01.00.0.000.562.002	Printing Expense	250	250	250	255	260
		4,434	6,250	6,150	6,375	6,502
UTILITIES						
001.50.01.00.0.000.589.001	Telephone - Land Lines	2,797	2,800	2,800	2,856	2,913
001.50.01.00.0.000.590.001	Telephone - Cellular	4,444	2,680	2,680	2,734	2,789
		7,241	5,480	5,480	5,590	5,702

VILLAGE OF MOUNT PROSPECT
HUMAN SERVICES DEPARTMENT
ADMINISTRATION

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
COMMODITIES & SUPPLIES						
001.50.01.00.0.000.605.001	Other Equipment	-	500	250	510	520
001.50.01.00.0.000.606.001	Office Supplies	697	800	800	816	832
001.50.01.00.0.000.608.001	Other Supplies	3,820	1,500	1,500	1,530	1,561
001.50.01.00.0.000.608.002	NACCHO Grant	-	5,000	1,240	-	-
001.50.01.00.0.000.620.001	Refreshment Supplies	89	100	200	150	153
		4,606	7,900	3,990	3,006	3,066
OFFICE EQUIPMENT						
001.50.01.00.0.000.656.001	Office Eqpt	669	700	100	100	100
		669	700	100	100	100
TOTAL ADMINISTRATION		**164,314**	**176,460**	**172,050**	**173,312**	**177,130**

SOCIAL SERVICES

PERSONAL SERVICES-SALARIES & WAGES						
001.50.51.00.0.000.500.001	Full-Time Earnings	207,359	209,801	209,801	213,889	218,167
001.50.51.00.0.000.502.001	Seasonal Earnings	37,772	38,535	38,535	38,539	39,310
001.50.51.00.0.000.506.001	Longevity Pay	1,225	1,225	1,225	1,290	1,290
		246,356	249,561	249,561	253,718	258,767
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.50.51.00.0.000.510.001	Medical Insurance	42,613	49,052	49,052	51,388	53,957
001.50.51.00.0.000.511.001	Social Security	14,904	15,619	15,619	15,901	16,219
001.50.51.00.0.000.511.002	Medicare	3,525	3,657	3,657	3,745	3,820
001.50.51.00.0.000.512.001	IMRF Pension Expense	24,423	27,044	27,044	26,587	27,119
001.50.51.00.0.000.513.001	Sick Leave Incentive	-	-	225	102	102
001.50.51.00.0.000.513.002	Vac/Pers Leave Incent.	1,738	500	1,675	2,300	2,300
001.50.51.00.0.000.513.004	Employee Allowances	1,996	1,832	1,832	1,832	1,832
		89,199	97,704	99,104	101,855	105,349
OTHER EMPLOYEE COSTS						
001.50.51.00.0.000.518.001	Dues & Memberships	80	350	300	306	312
001.50.51.00.0.000.522.001	Travel & Meetings	341	800	850	867	884
		421	1,150	1,150	1,173	1,196
COMMODITIES & SUPPLIES						
001.50.51.00.0.000.609.001	Program Supplies	61	500	500	510	520
		61	500	500	510	520
TOTAL SOCIAL SERVICES		**336,037**	**348,915**	**350,315**	**357,256**	**365,832**

VILLAGE OF MOUNT PROSPECT
HUMAN SERVICES DEPARTMENT
NURSING/HEALTH SERVICES

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.50.52.00.0.000.500.001	Full-Time Earnings	110,314	112,101	112,101	118,083	120,445
001.50.52.00.0.000.502.001	Seasonal Earnings	1,896	-	-	-	-
001.50.52.00.0.000.506.001	Longevity Pay	335	335	335	350	350
		112,545	112,436	112,436	118,433	120,795
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.50.52.00.0.000.510.001	Medical Insurance	26,569	30,188	30,188	34,914	36,660
001.50.52.00.0.000.511.001	Social Security	6,786	7,017	7,017	7,394	7,542
001.50.52.00.0.000.511.002	Medicare	1,587	1,642	1,642	1,731	1,766
001.50.52.00.0.000.512.001	IMRF Pension Expense	12,841	14,380	14,380	14,488	14,778
001.50.52.00.0.000.513.001	Sick Leave Incentive	-	-	51	102	102
001.50.52.00.0.000.513.004	Employee Allowances	639	691	691	691	691
		48,422	53,918	53,969	59,320	61,539
OTHER EMPLOYEE COSTS						
001.50.52.00.0.000.518.001	Dues & Memberships	-	200	200	204	208
001.50.52.00.0.000.522.001	Travel & Meetings	19	700	700	714	728
		19	900	900	918	936
CONTRACTUAL SERVICES						
001.50.52.00.0.000.573.004	Health Fair Screenings	504	700	700	714	728
		504	700	700	714	728
COMMODITIES & SUPPLIES						
001.50.52.00.0.000.608.001	Other Supplies	847	600	600	612	624
001.50.52.00.0.000.620.002	Medical Supplies	527	556	500	567	578
001.50.52.00.0.000.620.004	Cholesterol Screening	913	1,500	1,500	1,530	1,560
		2,287	2,656	2,600	2,709	2,762
TOTAL NURSING/HEALTH SERVICES		**163,777**	**170,610**	**170,605**	**182,094**	**186,760**

VILLAGE OF MOUNT PROSPECT
HUMAN SERVICES DEPARTMENT
SENIOR CTZN LEISURE ACTIVITIES

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.50.53.00.0.000.500.001	Full-Time Earnings	19,674	19,749	19,749	20,130	20,533
001.50.53.00.0.000.506.001	Longevity Pay	195	195	195	215	215
		19,869	19,944	19,944	20,345	20,748
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.50.53.00.0.000.510.001	Medical Insurance	3,531	4,049	4,049	4,321	4,537
001.50.53.00.0.000.511.001	Social Security	1,181	1,241	1,241	1,281	1,307
001.50.53.00.0.000.511.002	Medicare	281	291	291	304	310
001.50.53.00.0.000.512.001	IMRF Pension Expense	2,320	2,540	2,540	2,527	2,578
001.50.53.00.0.000.513.001	Sick Leave Incentive	-	-	69	103	103
001.50.53.00.0.000.513.002	Vac/Pers Leave Incent.	217	-	209	300	300
001.50.53.00.0.000.513.004	Employee Allowances	30	31	31	31	31
		7,560	8,152	8,430	8,867	9,166
TOTAL SENIOR CTZN LEISURE ACTIVITIES		**27,429**	**28,096**	**28,374**	**29,212**	**29,914**

VILLAGE OF MOUNT PROSPECT
HUMAN SERVICES DEPARTMENT
COMMUNITY CONNECTIONS CENTER

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.50.54.00.0.000.500.001	Full-Time Earnings	118,231	128,175	128,175	129,085	131,667
001.50.54.00.0.000.501.001	Part-Time Earnings	46,525	41,734	41,734	42,560	43,411
001.50.54.00.0.000.503.001	Overtime	-	-	300	500	510
001.50.54.00.0.000.505.001	Holiday Pay	-	-	-	1,653	1,686
001.50.54.00.0.000.506.001	Longevity Pay	400	400	400	500	500
		165,156	170,309	170,609	174,298	177,774
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.50.54.00.0.000.510.001	Medical Insurance	24,556	27,366	27,366	27,121	28,477
001.50.54.00.0.000.511.001	Social Security	10,099	10,662	10,662	10,874	11,091
001.50.54.00.0.000.511.002	Medicare	2,362	2,495	2,495	2,545	2,596
001.50.54.00.0.000.512.001	IMRF Pension Expense	19,162	21,851	21,851	21,299	21,725
001.50.54.00.0.000.513.002	Vac/Pers Leave Incent.	-	1,000	1,000	400	400
001.50.54.00.0.000.513.004	Employee Allowances	840	601	601	601	601
		57,019	63,975	63,975	62,840	64,890
OTHER EMPLOYEE COSTS						
001.50.54.00.0.000.518.001	Dues & Memberships	-	260	200	265	270
001.50.54.00.0.000.522.001	Travel & Meetings	403	500	500	510	520
001.50.54.00.0.000.525.004	Training	-	100	200	646	659
		403	860	900	1,421	1,449
CONTRACTUAL SERVICES						
001.50.54.00.0.000.530.006	Other Prof. Serv.	55,769	68,130	66,230	67,555	68,906
001.50.54.00.0.000.532.002	Equipment Maint.	864	1,140	1,100	1,163	1,186
001.50.54.00.0.000.533.002	Cleaning Service	7,074	10,620	10,620	10,832	11,050
001.50.54.00.0.000.544.002	Postage Expense	162	200	300	250	255
001.50.54.00.0.000.551.001	Copier Lease Payment	5,213	4,850	4,850	4,947	5,046
001.50.54.00.0.000.560.004	IT System Security	294	450	500	500	510
001.50.54.00.0.000.560.007	Computer Maint.	-	2,015	1,500	2,055	2,096
001.50.54.00.0.000.560.011	Internet Service	4,122	6,355	8,255	8,420	8,588
		73,498	93,760	93,355	95,722	97,637
UTILITIES						
001.50.54.00.0.000.585.001	Natural Gas	1,213	4,400	4,400	4,488	4,578
001.50.54.00.0.000.589.001	Telephone - Land Lines	646	675	675	689	703
001.50.54.00.0.000.590.001	Telephone - Cellular	561	905	150	150	153
		2,420	5,980	5,225	5,327	5,434

VILLAGE OF MOUNT PROSPECT
HUMAN SERVICES DEPARTMENT
COMMUNITY CONNECTIONS CENTER

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
COMMODITIES & SUPPLIES						
001.50.54.00.0.000.604.001	Office Equipment	-	500	500	510	520
001.50.54.00.0.000.606.001	Office Supplies	412	500	500	510	520
001.50.54.00.0.000.609.001	Program Supplies	3,116	1,700	1,700	1,734	1,769
		3,528	2,700	2,700	2,754	2,809
BUILDING IMPROVEMENTS						
001.50.54.00.0.000.651.001	Other Public Buildings	92,108	-	-	-	-
		92,108	-	-	-	-
OFFICE EQUIPMENT						
001.50.54.00.0.000.656.001	Office Eqpt	360	1,060	-	-	-
		360	1,060	-	-	-
TOTAL COMMUNITY CONNECTIONS CENTER		**394,492**	**338,644**	**336,764**	**342,362**	**349,993**
TOTAL HUMAN SERVICES DEPARTMENT		**1,086,049**	**1,062,725**	**1,058,108**	**1,084,236**	**1,109,629**

VILLAGE OF MOUNT PROSPECT
HUMAN SERVICES DEPARTMENT
PERSONAL SERVICES

Position Title	Positions (1) 2012 Budget		Positions (1) 2013 Budget		Positions (1) 2014 Budget		Amounts 2012 Budget	Amounts 2013 Budget	Amounts 2014 Budget
FULL TIME									
Human Services Director	1.00		1.00		1.00		114,431	115,971	118,023
Deputy Human Services Director	1.00		1.00		1.00		87,338	89,084	90,865
Public Health Nurse	1.00		1.00		1.00		75,451	73,287	78,492
Social Worker	1.00		1.00		1.00		73,695	64,261	65,546
Community Outreach Coordinator	1.00		1.00		1.00		71,401	73,695	75,169
Office Manager	1.00		1.00		1.00		53,438	54,507	55,597
Receptionist	1.00		1.00		1.00		41,660	42,494	43,344
Community Outreach Liaison	1.00		1.00		1.00		51,823	54,480	53,916
	8.00		8.00		8.00		569,237	567,779	580,952
PART TIME									
Receptionist - CCC	1.00	(2)	1.00	(2)	1.00	(2)	40,906	41,734	42,560
	1.00	(2)	1.00	(2)	1.00	(2)	40,906	41,734	42,560
SEASONAL									
Social Worker- Bi-Lingual	0.50	(1)	0.50	(1)	0.50	(1)	37,041	38,535	38,539
	0.50	(1)	0.50	(1)	0.50	(1)	37,041	38,535	38,539
OTHER COMPENSATION									
Overtime							-	-	500
Holiday							-	-	1,653
Longevity Pay							3,300	2,800	3,000
							3,300	2,800	5,153

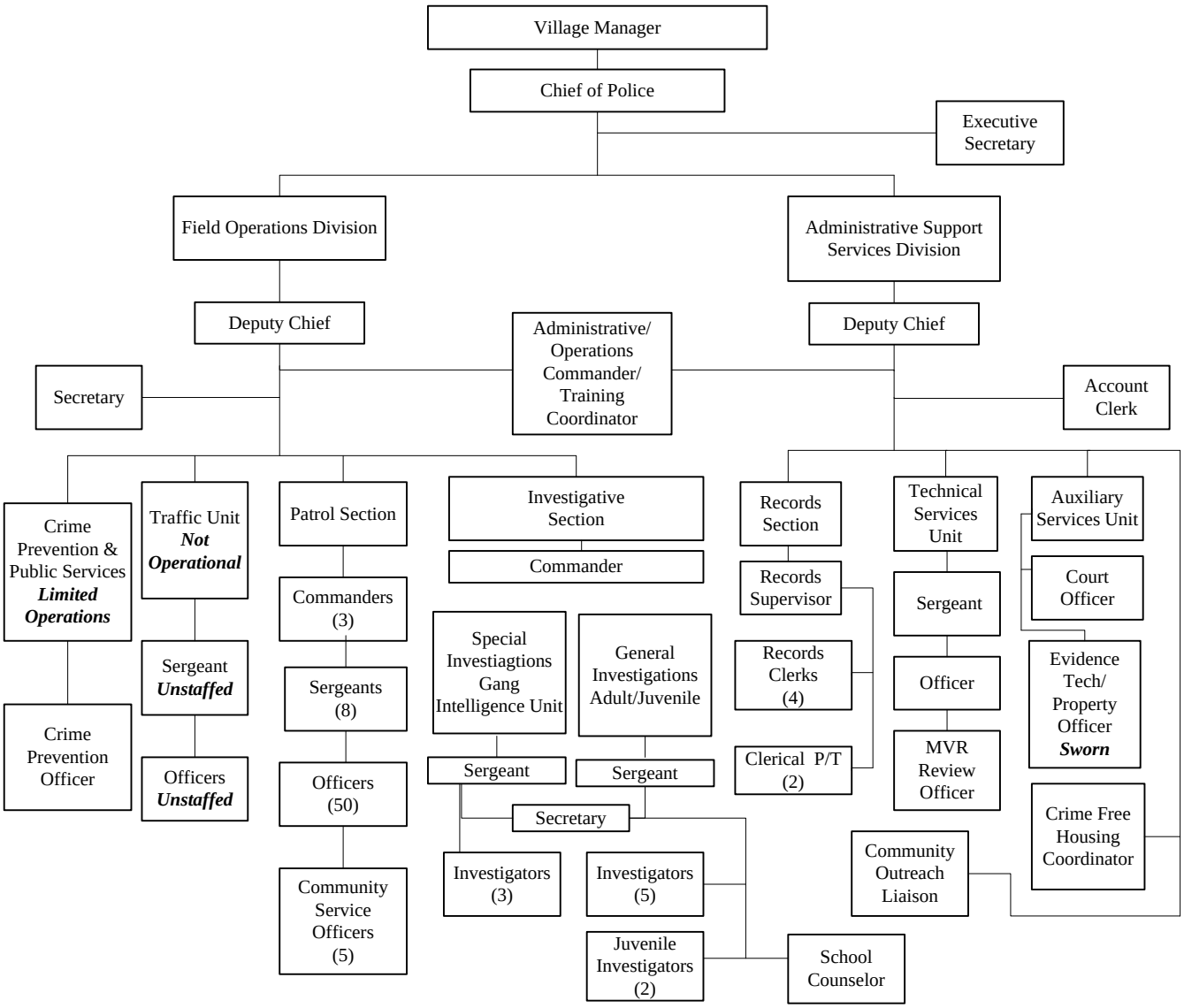
VILLAGE OF MOUNT PROSPECT
HUMAN SERVICES DEPARTMENT
PERSONAL SERVICES

Position Title	Positions (1) 2012 Budget	Positions (1) 2013 Budget	Positions (1) 2014 Budget	Amounts 2012 Budget	Amounts 2013 Budget	Amounts 2014 Budget
EMPLOYEE BENEFITS						
Medical Insurance				112,229	125,625	133,720
Workers' Comp Insurance				7,864	16,425	16,920
Social Security				40,092	40,929	41,772
Medicare				9,583	9,582	9,836
IMRF Pension				70,708	78,914	77,544
Sick Leave Incentive				1,500	1,500	307
Vacation/Personal Leave Incentive				6,957	4,000	6,200
Employee Allowances				3,825	3,606	3,606
				252,758	280,581	289,905
TOTAL	**9.50**	**9.50**	**9.50**	**903,242**	**931,429**	**957,109**

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	8.00	8.00	8.00
Part-Time	2.00	2.00	2.00
Seasonal	1.00	1.00	1.00

VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT



The Police Department consists of two divisions: Field Operations and Administrative Support Services. Field Operations includes the Patrol Section and the Investigative Section. Administrative Support Services includes the Records Section, Auxiliary Services Section, Technical Services, and Crime Free Housing. The Police Department consists of 100 full time employees and 2 part time employees. One Community Service Officer is assigned to the Parking Funds 50% of the time. The Community Outreach Liaison is assigned to the Community Connections Center 100% of the time.

Mount Prospect

MP

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
POLICE DEPARTMENT

STATEMENT OF ACTIVITIES

The Police Department serves to safeguard freedom by preserving life and property, protecting the constitutional rights of all individuals, maintaining order and encouraging respect for the rule of law by the proper enforcement thereof. The department strives to earn the respect of individuals, including minority and disadvantaged persons, by maintaining a knowledgeable, responsive, well-trained and accountable workforce that discharges their duties and responsibilities with evidence of fairness, tolerance and equality. By implementing effective crime prevention strategies, fully investigating crimes when they occur and expeditiously apprehending criminal offenders, the department reduces the opportunity for the commission of crime. The department identifies, addresses, and resolves the root causes of community problems and concerns in concert with citizen groups and representatives through the use of community oriented policing strategies.

2012 ACCOMPLISHMENTS

Training remained a high priority for the Police Department in 2012 with personnel attending 10,543 hours of training. Averaging 125 hours of training per member of the agency, the Police Department continued the tradition of proactively preparing both sworn and civilian staff to meet current needs and prepare for future challenges. Command staff and supervisors continued learning in senior management training courses. Sworn officers received career development training and education in core law enforcement functions. As a result of the NATO summit held in Chicago with the anticipation of a potentially significant regional impact on law enforcement, officers received training in contemporary issues including response to terrorist threats, crowd control techniques, and coordination of large-scale enforcement activities. Preparation and training involved the department's participation with 30 local law enforcement agencies.

In an effort to improve the quality of life for Village residents, the department continued to implement programs and initiatives through the Community Connections Center and the Crime Free Housing Program. The effort included collaboration with other Village departments and local community stakeholders to address concerns and develop "big picture" solutions.

The department continued collaborative efforts and resource sharing through several mutual aid organizations including the Illinois Law Enforcement Alarm System (ILEAS), the Northern Illinois Police Alarm System (NIPAS) emergency services and mobile field force teams, and the Major Case Assistance Team (MCAT) for larger scale criminal investigations, particularly homicide or suspicious death cases.

By means of enforcement of accident-causing hazardous moving violations and public education campaigns, personal injury traffic crashes decreased 1% over 2011 and property damage only crashes decreased 5% over 2011. The statistics are representative of a 15-year trend of decreasing traffic crashes where personal injury crashes have decreased 51.2% since 1998 and property damage only crashes are down 35.7% over the same period.

2013 ACCOMPLISHMENTS

Career development through training continued as a priority for the department. Line level personnel continued attending courses related to core law enforcement functions and advanced training in specialized areas. Supervisory and management personnel received advanced training to ensure the effective and efficient delivery of police services to the community. The department anticipated completing a minimum of 10,500 hours of training to its personnel in 2013.

2013 ACCOMPLISHMENTS (continued)

The department re-established the Crime Prevention Unit with the assignment of one officer to the unit. In addition to the traditional methods of communicating and presenting information and education to the community, the Crime Prevention Unit established communication through social media sources including Facebook and Twitter. In addition to social media for electronic communication with the community, the Crime Prevention Unit utilized the department's webpage on the Village's website and mass emails to provide timely information.

Through a coordinated effort with Northwest Central Dispatch (NWCDS) and its member agencies, the department implemented a new digital radio system. The new radio system provides interoperability with all NWCDS agencies, local communities statewide, and the State of Illinois via the Illinois State law enforcement radio network.

Through proactive public education, intensified enforcement efforts, and thorough investigative techniques, the department reduced the number of Part I and Part II crimes committed in the Village.

The department continued collaborative efforts with other regional and statewide law enforcement agencies through participation in mutual aid organizations including the Illinois Law Enforcement Alarm System (ILEAS), the Northern Illinois Police Alarm System (NIPAS), and the Major Case Assistance Team (MCAT).

2014 OBJECTIVES

Through public education, proactive enforcement activity, and thorough investigations, the department will reduce Part I crimes (homicide, robbery, burglary, rape, aggravated assault, theft, motor vehicle theft, and arson) and Part II crimes (simple assaults, fraud, forgery, prostitution, narcotics, etc.) by 5% over 2013.

By means of public education campaigns, directed enforcement activity during peak periods for traffic crashes, and the enforcement of hazardous moving violations associated with the cause of collisions, the department will reduce the number of personal injury crashes and property damage crashes by 5% over 2013.

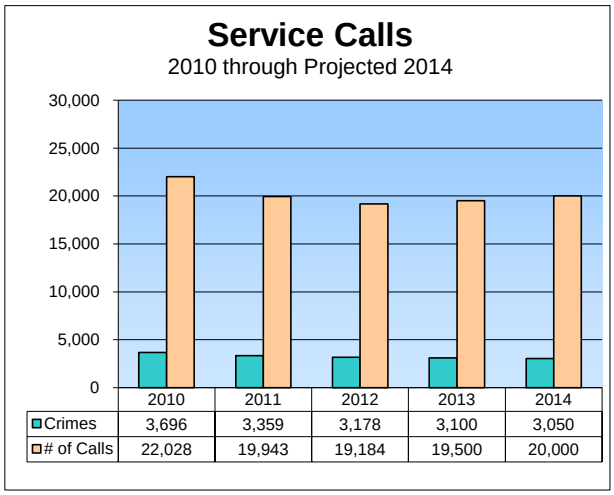
Through routine enforcement and dedicated enforcement patrols, the department will increase the identification and arrest of intoxicated motorists by 5% over 2013. The department will utilize a grant from the Illinois Department of Transportation to support the dedicated enforcement patrols.

The department will expand its social media reach on Twitter and Facebook through education and awareness. The department expects to reach a minimum of 500 Twitter followers and 400 Facebook likes in 2014.

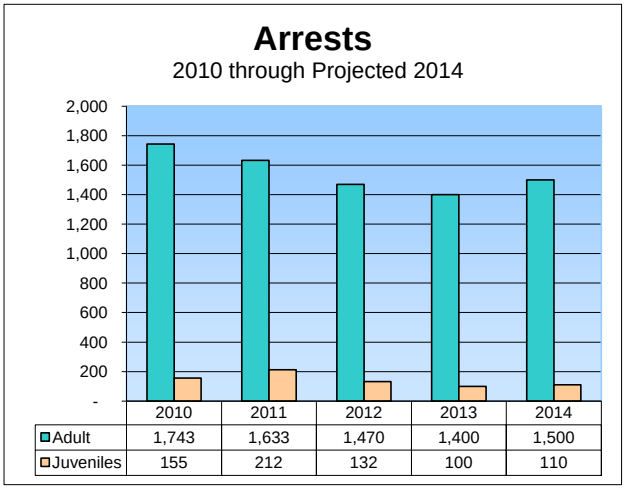
The department will conduct one promotional examination and selection process for the rank of sergeant. An eligibility list will be validated and posted prior to the end of 2014.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
POLICE DEPARTMENT

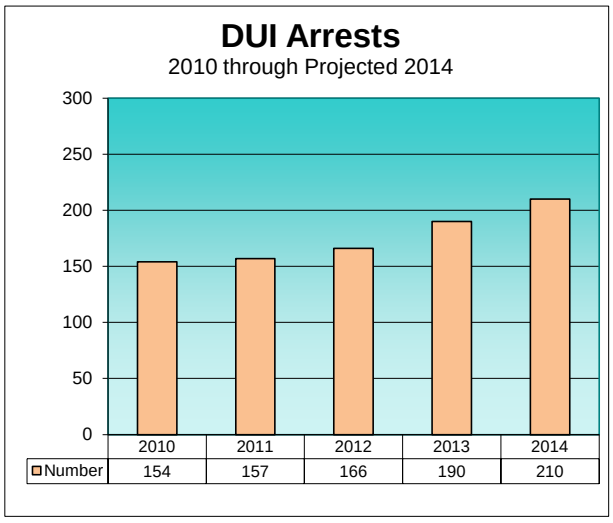
PERFORMANCE MEASURES



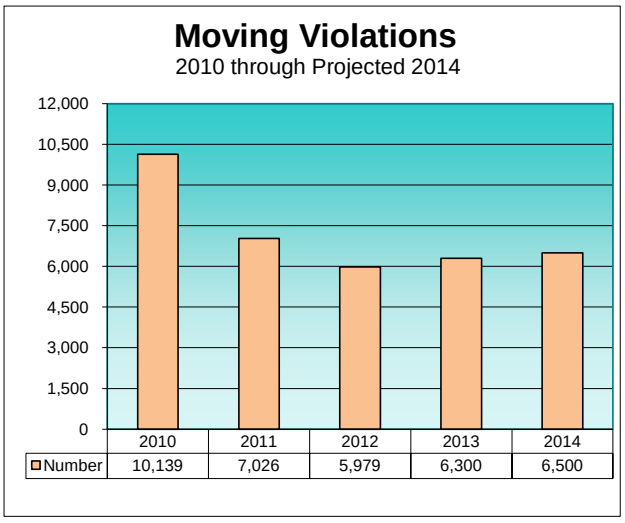
	2010	2011	2012	2013	2014
Crimes	3,696	3,359	3,178	3,100	3,050
# of Calls	22,028	19,943	19,184	19,500	20,000



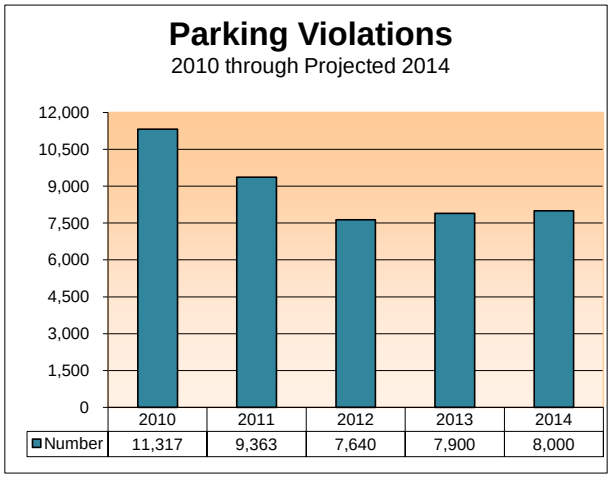
	2010	2011	2012	2013	2014
Adult	1,743	1,633	1,470	1,400	1,500
Juveniles	155	212	132	100	110



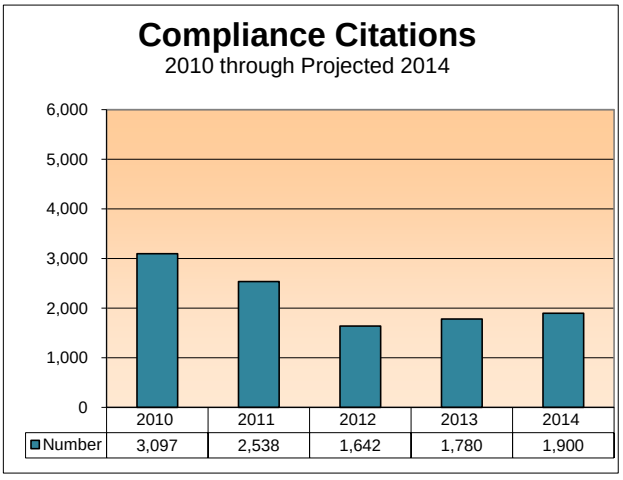
	2010	2011	2012	2013	2014
Number	154	157	166	190	210



	2010	2011	2012	2013	2014
Number	10,139	7,026	5,979	6,300	6,500



	2010	2011	2012	2013	2014
Number	11,317	9,363	7,640	7,900	8,000



	2010	2011	2012	2013	2014
Number	3,097	2,538	1,642	1,780	1,900

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
POLICE DEPARTMENT

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PROGRAMS					
Administration	3,413,405	3,673,245	3,611,694	3,987,006	4,215,510
Equipment Maintenance - Police	872,830	828,064	825,263	810,866	820,272
Records	352,740	369,429	368,145	374,803	382,020
Technical Services	238,256	239,804	239,234	341,493	348,804
Auxiliary Service	281,343	295,735	295,330	288,391	294,446
Crime Prev. & Public Services	41,754	174,023	165,423	172,758	174,258
Patrol & Traffic	8,335,196	8,481,467	8,506,792	8,650,572	8,881,015
Investigative	1,782,166	1,840,985	1,834,438	1,925,762	1,972,516
	15,317,690	15,902,752	15,846,319	16,551,651	17,088,841
EXPENDITURE CLASSIFICATION					
Personal Services-Salaries & Wages	9,154,661	9,252,787	9,264,578	9,520,543	9,703,618
Personal Services-Employee Benefits	4,505,794	4,844,406	4,809,278	5,192,357	5,482,875
Other Employee Costs	82,191	142,825	140,200	162,694	166,828
Contractual Services	1,392,603	1,457,363	1,450,313	1,466,149	1,525,653
Utilities	30,511	30,550	30,550	31,265	31,886
Commodities & Supplies	113,568	114,086	109,650	122,193	122,730
Office Equipment	6,132	13,150	13,150	20,200	18,845
Other Equipment	32,230	47,585	28,600	36,250	36,406
	15,317,690	15,902,752	15,846,319	16,551,651	17,088,841
SOURCE OF FUNDS					
001 General Fund	15,286,392	15,848,552	15,824,119	16,519,651	17,056,841
043 Asset Seizure Fund	14,627	21,500	12,000	19,000	19,000
044 DEA Shared Funds Fund	-	5,000	-	2,000	2,000
045 DUI Fine Fund	16,671	27,700	10,200	11,000	11,000
	15,317,690	15,902,752	15,846,319	16,551,651	17,088,841

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
POLICE DEPARTMENT

BUDGET DISCUSSION AND ANALYSIS

The Public Safety Police Department budget includes the Administration, Equipment Maintenance, Records, Technical Services, Auxiliary Service, Crime Prevention & Public Services, Patrol & Traffic Enforcement and the Investigative Programs. The 2014 budget of $16,551,651 increased 4.08% from the 2013 budget.

Salary and benefits account for 88.9% of the total Police budget. Included in this amount is the annual required Police Pension contribution. The total contribution from the General Fund in 2014 is $2,923,224, a 10.97% increase over the prior year. Excluding the pension contribution, the increase in all other expenditure categories (i.e., Contractual Services, Commodities & Supplies) was just 2.26%.

The Police Department continues to work through service and staffing related challenges due to the reduction in personnel in 2011. As a result, two core department components, the traffic and crime prevention units, were eliminated. Many of the tasks from these two units were absorbed by the patrol section, while general traffic unit programs were largely abandoned. The addition of one Crime Prevention Officer in 2013 has allowed basic core functions of the Crime Prevention Unit to return.

The equipment maintenance budget decreased $17,198 as a result of lowered lease payments for vehicle maintenance and vehicle replacement. Smaller adjustments occurred throughout the remainder of the Police budget, mostly being seen in the employee benefit category for health insurance.

The department will continue to endeavor to maintain operating costs at the current level. Reduced overtime costs have been achieved by the judicial granting of overtime. Additionally, supervisory staff will adjust their shift hours to ensure adequate supervisory coverage. Taking into account the pressure placed on the General Fund from revenue shortfalls, an added emphasis has been placed on managing the day-to-day costs associated to managing the department. Steps have been taken to maximize manpower efficiency while maintaining the department's commitment to the community. The department's members remain committed to its mission and will continue to meet the challenges it faces in 2014.

VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
ADMINISTRATION

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.60.01.00.0.000.500.001	Full-Time Earnings	391,921	383,946	383,946	393,291	401,157
001.60.01.00.0.000.503.001	Overtime	3,772	6,528	4,500	6,659	4,682
001.60.01.00.0.000.504.001	Specialty Pay	4,787	4,802	6,800	6,802	8,800
001.60.01.00.0.000.505.001	Holiday Pay	9,326	8,081	8,081	8,294	8,460
001.60.01.00.0.000.506.001	Longevity Pay	2,500	2,500	2,500	2,600	2,600
		412,306	405,857	405,827	417,646	425,699
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.60.01.00.0.000.510.001	Medical Insurance	74,288	78,598	78,598	82,962	87,110
001.60.01.00.0.000.510.003	Workers' Comp Ins	151,311	180,675	180,675	186,120	189,420
001.60.01.00.0.000.511.001	Social Security	7,254	7,436	7,436	7,589	7,741
001.60.01.00.0.000.511.002	Medicare	2,861	5,044	5,044	4,553	4,644
001.60.01.00.0.000.512.001	IMRF Pension Expense	14,660	15,242	15,242	14,871	15,168
001.60.01.00.0.000.512.002	Police Pension Expense	2,511,348	2,634,221	2,610,721	2,923,224	3,126,384
001.60.01.00.0.000.513.001	Sick Leave Incentive	2,169	12,501	12,501	7,000	7,000
001.60.01.00.0.000.513.002	Vac/Pers Leave Incent.	26,300	75,001	30,000	40,400	40,400
001.60.01.00.0.000.513.003	Retiree Sick Incentive	40,304	-	-	-	-
001.60.01.00.0.000.513.004	Employee Allowances	1,300	1,300	1,300	1,300	1,300
		2,831,795	3,010,018	2,941,517	3,268,019	3,479,167
OTHER EMPLOYEE COSTS						
001.60.01.00.0.000.520.001	Medical Examinations	1,391	11,500	11,500	28,400	29,900
001.60.01.00.0.000.522.001	Travel & Meetings	7,241	7,500	6,500	7,650	7,800
001.60.01.00.0.000.525.004	Training	72,084	119,625	120,000	122,400	124,848
		80,716	138,625	138,000	158,450	162,548
CONTRACTUAL SERVICES						
001.60.01.00.0.000.530.006	Other Prof. Serv.	3,999	4,025	4,000	4,080	4,161
001.60.01.00.0.000.544.002	Postage Expense	3,418	4,200	4,000	4,080	4,160
001.60.01.00.0.000.546.003	Employment Testing	6,557	10,000	19,000	25,000	30,000
001.60.01.00.0.000.549.001	Org Memberships	3,815	4,550	4,200	4,285	4,375
001.60.01.00.0.000.551.001	Copier Lease Payment	5,788	11,900	11,900	11,900	11,900
001.60.01.00.0.000.560.012	Computer Software	628	1,200	1,200	1,225	1,250
001.60.01.00.0.000.562.001	Document Imaging	6,380	9,000	9,000	9,000	9,000
001.60.01.00.0.000.562.002	Printing Expense	7,648	10,000	10,000	10,200	10,404
001.60.01.00.0.000.566.001	Animal Impounding	1,289	3,000	3,000	3,060	3,125
001.60.01.00.0.000.566.002	Accreditation	-	100	100	100	100
		39,522	57,975	66,400	72,930	78,475

VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
ADMINISTRATION

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
UTILITIES						
001.60.01.00.0.000.589.001	Telephone - Land Lines	15,773	15,750	15,750	16,065	16,386
001.60.01.00.0.000.590.001	Telephone - Cellular	14,738	14,800	14,800	15,200	15,500
		30,511	30,550	30,550	31,265	31,886
COMMODITIES & SUPPLIES						
001.60.01.00.0.000.604.001	Office Equipment	409	800	800	825	840
001.60.01.00.0.000.606.001	Office Supplies	4,729	4,900	4,900	5,200	5,300
001.60.01.00.0.000.608.001	Other Supplies	3,895	4,500	4,500	4,600	4,700
001.60.01.00.0.000.612.001	Publications	2,202	2,200	2,200	3,200	3,270
001.60.01.00.0.000.616.001	Vehicle Reg/License	2,327	1,820	1,500	1,856	1,900
001.60.01.00.0.000.621.003	Training Supplies	761	5,000	4,500	5,000	5,100
		14,323	19,220	18,400	20,681	21,110
OFFICE EQUIPMENT						
001.60.01.00.0.000.655.004	Computer Eqpt - Depts	3,633	10,400	10,400	17,400	16,000
001.60.01.00.0.000.656.006	Office Eqpt - Police	599	600	600	615	625
		4,232	11,000	11,000	18,015	16,625
TOTAL ADMINISTRATION		**3,413,405**	**3,673,245**	**3,611,694**	**3,987,006**	**4,215,510**

VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
EQUIPMENT MAINTENANCE - POLICE

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
CONTRACTUAL SERVICES						
001.60.01.00.0.252.532.001	Digital Imaging Equip.	7,596	9,700	9,700	10,000	10,200
001.60.01.00.0.252.532.002	Equipment Maint.	31,988	34,250	34,250	34,950	35,650
001.60.01.00.0.252.532.003	Pistol Range Maint.	2,791	3,200	3,200	4,700	4,800
001.60.01.00.0.252.532.004	Radio Maintenance	7,052	10,250	7,500	7,500	7,650
001.60.01.00.0.252.553.001	Vehicle Lease Payment	257,300	165,200	165,200	154,800	154,800
001.60.01.00.0.252.554.001	Vehicle Maint Payment	510,592	559,513	559,513	545,486	561,173
001.60.01.00.0.252.560.006	VRM Maintenance	7,580	13,000	13,000	13,260	13,525
001.60.01.00.0.252.560.010	PIMS Maintenance	10,047	11,000	11,000	11,220	11,424
		834,946	806,113	803,363	781,916	799,222
COMMODITIES & SUPPLIES						
001.60.01.00.0.252.608.001	Other Supplies	5,224	5,000	5,000	5,100	5,200
001.60.01.00.0.252.621.012	Squad Emergency Eqpt	28,312	10,700	10,700	18,000	10,000
		33,536	15,700	15,700	23,100	15,200
OTHER EQUIPMENT						
001.60.01.00.0.252.665.035	Radar Replacement	1,100	1,700	1,700	1,700	1,700
001.60.01.00.0.252.665.049	Visa Bar Unitrols	2,500	2,500	2,500	2,500	2,500
001.60.01.00.0.252.668.003	Radio Equip -Police	748	2,051	2,000	1,650	1,650
		4,348	6,251	6,200	5,850	5,850
TOTAL EQUIPMENT MAINTENANCE - POLICE		**872,830**	**828,064**	**825,263**	**810,866**	**820,272**

VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
RECORDS

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.60.01.61.0.000.500.001	Full-Time Earnings	226,663	231,138	231,138	235,582	240,294
001.60.01.61.0.000.501.001	Part-Time Earnings	35,633	36,556	36,556	33,891	34,569
001.60.01.61.0.000.503.001	Overtime	62	4,284	3,000	4,370	3,000
001.60.01.61.0.000.506.001	Longevity Pay	1,800	1,800	1,800	2,300	2,300
		264,158	273,778	272,494	276,143	280,163
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.60.01.61.0.000.510.001	Medical Insurance	34,183	40,708	40,708	42,338	44,455
001.60.01.61.0.000.511.001	Social Security	16,176	16,712	16,712	16,854	17,192
001.60.01.61.0.000.511.002	Medicare	3,783	3,975	3,975	4,043	4,124
001.60.01.61.0.000.512.001	IMRF Pension Expense	30,767	34,256	34,256	33,025	33,686
001.60.01.61.0.000.513.002	Vac/Pers Leave Incent.	3,673	-	-	2,400	2,400
		88,582	95,651	95,651	98,660	101,857
TOTAL RECORDS		**352,740**	**369,429**	**368,145**	**374,803**	**382,020**

VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
TECHNICAL SERVICES

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.60.01.62.0.000.500.001	Full-Time Earnings	164,806	166,345	166,345	257,084	262,226
001.60.01.62.0.000.503.001	Overtime	11,480	3,570	3,000	3,642	3,100
001.60.01.62.0.000.504.001	Specialty Pay	2,387	2,401	2,401	7,701	7,701
001.60.01.62.0.000.505.001	Holiday Pay	3,796	3,115	3,115	5,872	5,989
001.60.01.62.0.000.506.001	Longevity Pay	1,000	1,000	1,000	1,600	1,600
		183,469	176,431	175,861	275,899	280,616
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.60.01.62.0.000.510.001	Medical Insurance	37,289	42,711	42,711	45,589	47,868
001.60.01.62.0.000.511.001	Social Security	3,708	3,889	3,889	3,966	4,045
001.60.01.62.0.000.511.002	Medicare	2,601	2,651	2,651	4,066	4,147
001.60.01.62.0.000.512.001	IMRF Pension Expense	7,181	7,972	7,972	7,773	7,928
001.60.01.62.0.000.513.002	Vac/Pers Leave Incent.	3,358	5,500	5,500	2,900	2,900
001.60.01.62.0.000.513.004	Employee Allowances	650	650	650	1,300	1,300
		54,787	63,373	63,373	65,594	68,188
TOTAL TECHNICAL SERVICES		**238,256**	**239,804**	**239,234**	**341,493**	**348,804**

AUXILIARY SERVICE

PERSONAL SERVICES-SALARIES & WAGES						
001.60.01.63.0.000.500.001	Full-Time Earnings	194,029	195,336	195,336	199,397	203,385
001.60.01.63.0.000.503.001	Overtime	-	2,875	2,000	2,933	2,000
001.60.01.63.0.000.504.001	Specialty Pay	4,454	3,251	3,251	3,451	3,451
001.60.01.63.0.000.505.001	Holiday Pay	2,906	2,584	2,584	2,662	2,715
001.60.01.63.0.000.506.001	Longevity Pay	1,700	1,700	1,700	1,700	1,700
		203,089	205,746	204,871	210,143	213,251
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.60.01.63.0.000.510.001	Medical Insurance	49,501	59,768	59,768	49,398	51,868
001.60.01.63.0.000.511.001	Social Security	6,731	6,884	6,884	7,020	7,160
001.60.01.63.0.000.511.002	Medicare	2,905	3,076	3,076	3,122	3,184
001.60.01.63.0.000.512.001	IMRF Pension Expense	13,183	14,111	14,111	13,758	14,033
001.60.01.63.0.000.513.001	Sick Leave Incentive	2,059	2,500	2,970	1,700	1,700
001.60.01.63.0.000.513.002	Vac/Pers Leave Incent.	3,875	3,000	3,000	2,600	2,600
001.60.01.63.0.000.513.004	Employee Allowances	-	650	650	650	650
		78,254	89,989	90,459	78,248	81,195
TOTAL AUXILIARY SERVICE		**281,343**	**295,735**	**295,330**	**288,391**	**294,446**

VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
CRIME PREV. & PUBLIC SERVICES

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.60.61.64.0.000.500.001	Full-Time Earnings	20,809	106,298	106,298	108,579	110,751
001.60.61.64.0.000.503.001	Overtime	-	7,000	4,500	7,140	4,500
001.60.61.64.0.000.504.001	Specialty Pay	-	3,901	3,901	3,250	3,250
001.60.61.64.0.000.505.001	Holiday Pay	-	2,584	2,584	2,662	2,715
001.60.61.64.0.000.506.001	Longevity Pay	240	640	640	740	740
		21,049	120,423	117,923	122,371	121,956
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.60.61.64.0.000.510.001	Medical Insurance	7,406	30,079	30,079	32,104	33,709
001.60.61.64.0.000.511.001	Social Security	1,238	1,316	1,316	1,342	1,369
001.60.61.64.0.000.511.002	Medicare	295	1,757	1,757	1,789	1,825
001.60.61.64.0.000.512.001	IMRF Pension Expense	2,518	2,698	2,698	2,630	2,683
001.60.61.64.0.000.513.002	Vac/Pers Leave Incent.	788	-	-	300	300
001.60.61.64.0.000.513.004	Employee Allowances	-	650	650	650	650
		12,245	36,500	36,500	38,815	40,536
OTHER EMPLOYEE COSTS						
001.60.61.64.0.000.525.001	Community Policing	1,475	2,200	2,200	2,244	2,280
		1,475	2,200	2,200	2,244	2,280
CONTRACTUAL SERVICES						
001.60.61.64.0.000.551.001	Copier Lease Payment	6,170	6,200	-	-	-
001.60.61.64.0.000.562.002	Printing Expense	215	750	750	765	780
		6,385	6,950	750	765	780
COMMODITIES & SUPPLIES						
001.60.61.64.0.000.606.001	Office Supplies	171	400	400	408	416
001.60.61.64.0.000.608.001	Other Supplies	-	2,000	2,100	2,040	2,080
001.60.61.64.0.000.611.001	Photo Supplies	-	250	250	255	260
001.60.61.64.0.000.621.009	Pub Relations Supplies	429	2,300	2,300	2,300	2,350
001.60.61.64.0.000.621.010	Com Policing Supplies	-	3,000	3,000	3,060	3,100
001.60.61.64.0.000.621.011	Ctzn Academy Supplies	-	-	-	500	500
		600	7,950	8,050	8,563	8,706
TOTAL CRIME PREV. & PUBLIC SERVICES		**41,754**	**174,023**	**165,423**	**172,758**	**174,258**

VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
PATROL & TRAFFIC

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.60.61.65.0.000.500.001	Full-Time Earnings	5,785,132	5,879,792	5,879,792	5,955,644	6,074,757
001.60.61.65.0.000.503.001	Overtime	342,633	311,600	336,600	343,332	350,200
001.60.61.65.0.000.504.001	Specialty Pay	221,337	188,710	188,710	203,657	207,731
001.60.61.65.0.000.505.001	Holiday Pay	225,874	168,824	168,824	166,191	169,515
001.60.61.65.0.000.506.001	Longevity Pay	30,760	30,760	30,760	33,310	33,310
		6,605,736	6,579,686	6,604,686	6,702,134	6,835,513
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.60.61.65.0.000.510.001	Medical Insurance	889,778	992,101	992,101	1,010,704	1,061,239
001.60.61.65.0.000.511.001	Social Security	15,695	16,241	16,241	16,984	17,324
001.60.61.65.0.000.511.002	Medicare	91,834	94,922	94,922	96,510	98,441
001.60.61.65.0.000.512.001	IMRF Pension Expense	30,898	33,292	33,292	33,279	33,945
001.60.61.65.0.000.513.001	Sick Leave Incentive	32,277	32,500	46,600	36,600	36,600
001.60.61.65.0.000.513.002	Vac/Pers Leave Incent.	56,361	50,000	53,000	63,500	63,500
001.60.61.65.0.000.513.004	Employee Allowances	43,550	42,250	42,250	40,950	40,950
		1,160,393	1,261,306	1,278,406	1,298,527	1,351,999
OTHER EMPLOYEE COSTS						
045.60.61.65.0.000.525.004	Training-DUI	-	1,000	-	1,000	1,000
		-	1,000	-	1,000	1,000
CONTRACTUAL SERVICES						
001.60.61.65.0.000.530.006	Other Prof. Serv.	2,904	3,000	3,000	7,200	7,300
001.60.61.65.0.000.551.001	Copier Lease Payment	3,126	3,300	3,300	3,300	3,300
001.60.61.65.0.000.558.001	NWCD - Police	460,116	507,125	514,000	532,000	567,000
045.60.61.65.0.000.560.002	Comp Program-DUI	7,500	7,200	2,200	-	-
001.60.61.65.0.000.566.003	NOI Police Alarm	5,115	6,600	6,600	6,732	6,866
001.60.61.65.0.000.566.008	Traffic Stop Data Anal.	13,250	18,000	18,000	18,360	18,727
		492,011	545,225	547,100	567,592	603,193
COMMODITIES & SUPPLIES						
001.60.61.65.0.000.603.001	Clothing Supplies	5,552	8,650	6,500	6,500	6,600
001.60.61.65.0.000.606.001	Office Supplies	2,531	2,400	2,400	2,448	2,500
001.60.61.65.0.000.608.001	Other Supplies	2,629	2,700	2,700	2,754	2,810
001.60.61.65.0.000.611.001	Photo Supplies	883	2,300	2,300	2,346	2,400
001.60.61.65.0.000.621.001	Protective Clothing	14,683	9,750	9,750	10,500	17,250
001.60.61.65.0.000.621.002	Honor Guard Supplies	-	2,700	2,700	2,754	2,800
001.60.61.65.0.000.621.005	Ammunition & Targets	27,699	30,066	28,500	29,070	29,650
001.60.61.65.0.000.621.007	Evidence Tech Supplies	4,500	4,500	4,500	4,590	4,680
001.60.61.65.0.000.621.008	Food for Prisoners	3,259	3,000	3,000	3,060	3,120
001.60.61.65.0.000.621.013	Cell Phone Equipment	65	600	600	612	624
		61,801	66,666	62,950	64,634	72,434

VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
PATROL & TRAFFIC

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
OFFICE EQUIPMENT						
001.60.61.65.0.000.655.002	Computer Eqpt - New	-	250	250	255	260
001.60.61.65.0.000.657.003	Evidence Equipment	1,500	1,500	1,500	1,530	1,560
		1,500	1,750	1,750	1,785	1,820

OTHER EQUIPMENT						
001.60.61.65.0.000.665.002	Bicycle Patrol Program	1,895	1,000	1,000	1,000	1,040
001.60.61.65.0.000.665.031	Other Equipment	-	900	900	900	936
044.60.61.65.0.000.665.031	Other Equipment-DEA	-	4,000	-	1,000	1,000
045.60.61.65.0.000.665.031	Other Equipment-DUI	9,171	19,500	8,000	10,000	10,000
001.60.61.65.0.000.665.052	Weapons	2,689	434	2,000	2,000	2,080
		13,755	25,834	11,900	14,900	15,056

TOTAL PATROL & TRAFFIC	**8,335,196**	**8,481,467**	**8,506,792**	**8,650,572**	**8,881,015**

VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
INVESTIGATIVE

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.60.61.66.0.000.500.001	Full-Time Earnings	1,288,413	1,311,622	1,311,622	1,338,384	1,365,152
001.60.61.66.0.000.503.001	Overtime	74,304	87,700	79,750	81,294	82,971
001.60.61.66.0.000.504.001	Specialty Pay	52,606	45,614	45,614	49,212	50,197
001.60.61.66.0.000.505.001	Holiday Pay	41,731	37,880	37,880	39,117	39,900
001.60.61.66.0.000.506.001	Longevity Pay	7,800	8,050	8,050	8,200	8,200
		1,464,854	1,490,866	1,482,916	1,516,207	1,546,420
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.60.61.66.0.000.510.001	Medical Insurance	214,854	236,908	236,908	282,845	296,987
001.60.61.66.0.000.511.001	Social Security	3,298	3,283	3,283	3,349	3,416
001.60.61.66.0.000.511.002	Medicare	20,663	21,537	21,537	22,418	22,867
001.60.61.66.0.000.512.001	IMRF Pension Expense	6,300	6,731	6,731	6,562	6,693
001.60.61.66.0.000.513.001	Sick Leave Incentive	9,373	5,000	8,913	6,100	6,100
001.60.61.66.0.000.513.002	Vac/Pers Leave Incent.	15,513	5,000	16,000	13,400	13,400
001.60.61.66.0.000.513.004	Employee Allowances	9,737	9,110	10,000	9,820	10,470
		279,738	287,569	303,372	344,494	359,933
OTHER EMPLOYEE COSTS						
043.60.61.66.0.000.525.004	Training-Seiz	-	1,000	-	1,000	1,000
		-	1,000	-	1,000	1,000
CONTRACTUAL SERVICES						
001.60.61.66.0.000.530.006	Other Prof. Serv.	3,296	11,500	8,300	12,500	13,150
043.60.61.66.0.000.530.006	Other Prof. Serv.-Seiz	-	1,000	-	1,000	1,000
044.60.61.66.0.000.530.006	Other Prof. Serv.-DEA	-	1,000	-	1,000	1,000
001.60.61.66.0.000.534.001	Surveillance Expense	1,961	4,000	4,000	4,500	4,590
001.60.61.66.0.000.551.001	Copier Lease Payment	3,420	6,300	5,600	6,426	6,426
001.60.61.66.0.000.566.004	MCAT	4,773	6,000	6,000	6,120	6,242
001.60.61.66.0.000.566.005	TAC Unit Lease	5,789	5,800	5,800	8,400	8,575
001.60.61.66.0.000.566.007	Tobacco Enforcement	-	1,000	1,000	1,000	1,000
043.60.61.66.0.000.566.012	Investigative Purchases	500	4,500	2,000	2,000	2,000
		19,739	41,100	32,700	42,946	43,983
COMMODITIES & SUPPLIES						
001.60.61.66.0.000.606.001	Office Supplies	809	800	800	1,400	1,400
001.60.61.66.0.000.608.001	Other Supplies	2,499	2,500	2,500	2,550	2,600
001.60.61.66.0.000.611.001	Photo Supplies	-	750	750	765	780
001.60.61.66.0.000.621.004	Peer Jury Supplies	-	500	500	500	500
		3,308	4,550	4,550	5,215	5,280

VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
INVESTIGATIVE

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
OFFICE EQUIPMENT						
001.60.61.66.0.000.656.001	Office Eqpt	400	400	400	400	400
		400	400	400	400	400
OTHER EQUIPMENT						
001.60.61.66.0.000.665.031	Other Equipment	-	500	500	500	500
043.60.61.66.0.000.665.031	Other Equipment-Seiz	14,127	15,000	10,000	15,000	15,000
		14,127	15,500	10,500	15,500	15,500
TOTAL INVESTIGATIVE		**1,782,166**	**1,840,985**	**1,834,438**	**1,925,762**	**1,972,516**
TOTAL POLICE DEPARTMENT		**15,317,690**	**15,902,752**	**15,846,319**	**16,551,651**	**17,088,841**

VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
PERSONAL SERVICES

Position Title	Positions (1) 2012 Budget	Positions (1) 2013 Budget	Positions (1) 2014 Budget	Amounts 2012 Budget	Amounts 2013 Budget	Amounts 2014 Budget
FULL TIME						
Chief of Police	1.00	1.00	1.00	139,024	139,024	143,401
Deputy Chief of Police	2.00	2.00	2.00	247,178	252,220	257,404
Commanders	5.00	5.00	5.00	581,660	591,930	592,275
Sergeants	11.00	11.00	11.00	1,132,505	1,143,085	1,169,718
Sworn Officers	51.00	51.00	52.00	4,085,108	4,273,890	4,319,504
Investigators	11.00	11.00	10.00	921,878	852,446	951,891
Crime Prevention Officers (Sworn)	-	1.00	1.00	-	85,317	87,178
School Counselor (Sworn)	1.00	1.00	1.00	73,543	80,292	87,178
Crime Free Housing Coordinator	1.00	1.00	1.00	61,100	62,322	63,568
Executive Secretary	1.00	1.00	1.00	61,923	63,162	64,425
Records Supervisor	1.00	1.00	1.00	60,335	61,542	62,594
Account Clerk	1.00	1.00	1.00	54,558	55,650	56,763
Secretaries	2.00	2.00	2.00	102,849	104,904	107,003
Court Officer -Auxiliary Service	1.00	1.00	1.00	46,762	47,697	48,651
Mobile Video Review Officer	1.00	1.00	1.00	61,100	62,322	63,568
Community Service Officers	4.50	4.50	4.50	240,354	229,078	239,852
Records Clerks	4.00	4.00	4.00	166,272	169,596	172,988
	98.50	99.50	99.50	8,036,149	8,274,477	8,487,961
PART TIME						
Records Clerks	1.00 (2)	1.00 (2)	1.00 (2)	35,113	36,556	33,891
	1.00 (2)	1.00 (2)	1.00 (2)	35,113	36,556	33,891
OTHER COMPENSATION						
Overtime Earnings				506,201	423,557	449,370
Specialty Pay				239,879	248,679	274,073
Holiday Pay				219,362	223,068	224,798
Longevity Pay				47,200	46,450	50,450
				1,012,642	941,754	998,691

VILLAGE OF MOUNT PROSPECT
POLICE DEPARTMENT
PERSONAL SERVICES

Position Title	Positions (1) 2012 Budget	Positions (1) 2013 Budget	Positions (1) 2014 Budget	Amounts 2012 Budget	Amounts 2013 Budget	Amounts 2014 Budget
EMPLOYEE BENEFITS						
Medical Insurance				1,316,223	1,480,873	1,545,940
Workers' Comp Insurance				80,978	180,675	186,120
Social Security				63,475	55,761	57,104
Medicare				127,743	132,962	136,501
IMRF Pension				103,074	114,302	111,898
Police Pension				2,485,001	2,634,221	2,923,224
Sick Leave Incentive				58,009	52,501	51,400
Vacation/Personal Leave Incentive				174,320	138,501	125,500
Retiree Sick Incentive				40,305	-	-
Employee Allowances				56,680	54,610	54,670
				4,505,808	4,844,406	5,192,357
TOTAL	**99.50**	**100.50**	**100.50**	**13,589,712**	**14,097,193**	**14,712,900**

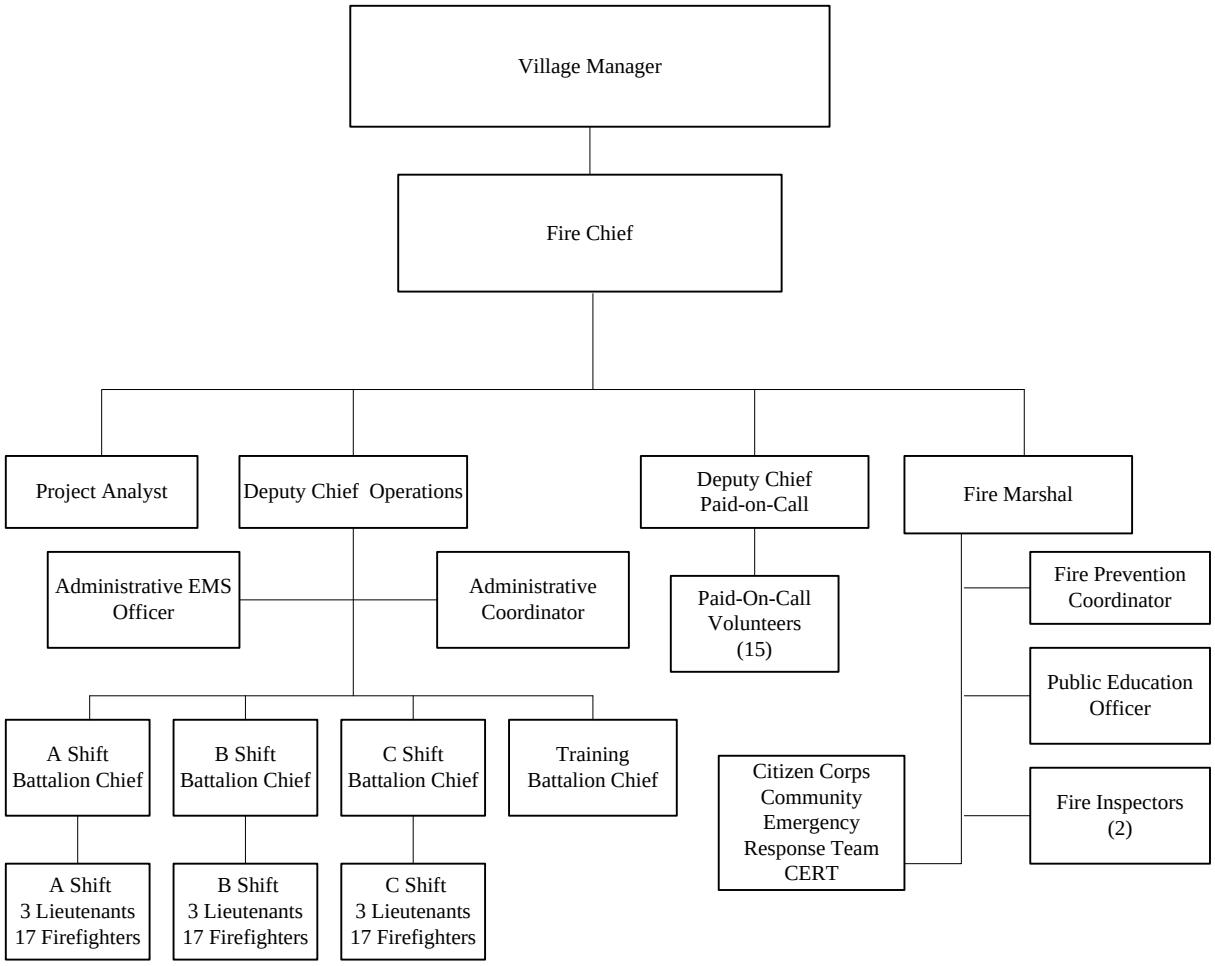
(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	98.50	99.50	99.50
Part-Time	2.00	2.00	2.00

Mount Prospect

MP

VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT



The Fire Department consists of two divisions: Operations and Fire Prevention Bureau. The Operations Division consists of administrative and shift personnel to staff the three Village fire stations. The Fire Bureau develops fire safety programs and maintains compliance with fire safety codes. The Fire Department consists of 74 full-time and 16 seasonal employees.

Mount Prospect

MP

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
FIRE DEPARTMENT

STATEMENT OF ACTIVITIES

The Mount Prospect Fire Department's mission is to protect people, property and the environment by reducing and controlling fire loss, providing emergency medical service, maintaining adequate emergency preparedness, and engaging in fire prevention and public education activities.

2012 ACCOMPLISHMENTS

Incorporated a new computer aided dispatch (CAD) system with increased functionality into the department's daily operations.

Implemented a new computerized EMS reports and data tracking for the first full year, allowing the department to more consistently document patient care and share this information with hospitals where patients are transported.

Conducted a three-day training exercise for Village management personnel in the Emergency Operations Center.

Oversaw the installation throughout the Village of wireless radios to monitor fire alarm systems.

Conducted over 400 fire and life safety education events/activities, including the 33rd annual Children's Fire Safety Festival and 19th annual Open House.

2013 ACCOMPLISHMENTS

Recognized and celebrated the Fire Department's 100-year anniversary both internally and through community events including the 4th of July Parade, Open House and pancake breakfast fundraiser.

Implemented a new fire station alerting system in all three fire stations to integrate with the new CAD system.

Hosted training classes through the Illinois Fire Service Institute and Task Force 1 which allowed firefighters to receive specialized training at no cost to the department.

Took delivery of a new ambulance and placed it into frontline service at Station 13.

Provided training and tabletop exercises for all operations staff on a new mass casualty incident plan, to prepare for emergency incidents involving multiple patients.

Conducted training for Village staff on the use of the Village's emergency management software, WebEOC, and began utilizing this tool to develop incident action plans for community events.

Conducted over 300 fire and life safety education events/activities including the 34th annual Children's Fire Safety Festival and 20th annual Open House.

Implemented the update of the Village's fire codes to incorporate the 2012 International Fire Code.

2013 ACCOMPLISHMENTS (continued)

Implemented a smoke detector program for residents 65 years and older with over $29,000 in funds from the FEMA Fire Prevention and Safety Grant program.

2014 OBJECTIVES

Evaluate options for the use of incident command software in the field for improved efficiency and accountability on the scene of emergency incidents.

Purchase and provide specifications for a new fire engine to be put into service at Station 12.

Develop a fire and life safety education cable TV series for MPTV in conjunction with the Police Department.

Update and reorganize the Fire Department's web pages on the Village's website.

Develop a Health Insurance Portability and Accountability Act (HIPAA) plan for the Fire Department and train all staff on new HIPAA regulations.

Recertify all operations staff in a Pediatric Education for Pre-hospital Providers course to increase their ability to handle pediatric emergencies.

Provide necessary training to transition operations staff from Firefighter III to the new State of Illinois Advanced Technician Firefighter certification.

Reevaluate the Village's National Incident Management System (NIMS) training requirements for all Village personnel.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
FIRE DEPARTMENT

PERFORMANCE MEASURES

	2011 Actual	2012 Actual	2013 Estimated	2014 Projected
Emergency Calls				
EMS Calls				
Advanced Life Support	1,914	2,045	2,100	2,200
Basic Life Support	727	763	825	850
Other Services/No Transport	1,087	1,077	1,200	1,350
Total EMS Calls	**3,728**	**3,885**	**4,125**	**4,400**
Fire Calls	2,350	1,892	1,905	1,687
Total Emergency Calls	**6,078**	**5,777**	**6,030**	**6,087**
Mutual Aid Calls				
Given	142	235	185	150
Received	314	300	218	338
Total Mutual Aid Calls	**456**	**535**	**403**	**488**
Automatic Aid Calls				
Given	123	244	177	150
Received	121	143	114	250
Total Automatic Aid Calls	**244**	**387**	**291**	**400**
Response Time (minutes)*	**4:31**	**4:33**	**4:24**	**4:24**
Fire Prevention				
Inspections	3,418	3,308	3,500	3,600
Programs Presented	377	346	350	375
Plan Reviews	450	365	250	300
Total Fire Prevention	**4,460**	**4,019**	**4,100**	**4,275**
Fire Investigations	**12**	**14**	**15**	**16**
Training Hours				
Fire - All	20,985	18,440	19,357	20,000
Medical - All	2,593	2,900	2,900	2,900
Total Training Hours	**23,578**	**21,340**	**22,257**	**22,900**

* Unit dispatched time to unit arrival time

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
FIRE DEPARTMENT

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PROGRAMS					
Administration	3,219,121	3,312,500	3,337,459	3,481,191	3,672,324
Equipment Maintenance - Fire	635,509	908,901	908,901	847,496	857,231
Operations	7,516,428	7,739,566	7,759,297	7,899,939	8,089,330
Fire Communication	37,742	46,050	45,750	46,935	48,058
Foreign Fire Insurance	10,799	28,500	25,500	30,500	30,500
Paid On Call Program	28,634	43,367	45,471	44,336	45,425
Fire Training Academy	425	-	-	-	-
Fire Prevention	493,732	544,666	542,603	543,000	555,543
Emergency Preparedness	14,488	8,100	8,100	10,890	10,910
	11,956,878	12,631,650	12,673,081	12,904,287	13,309,321
EXPENDITURE CLASSIFICATION					
Personal Services-Salaries & Wages	7,219,119	7,336,652	7,338,756	7,463,268	7,611,636
Personal Services-Employee Benefits	3,698,508	3,889,830	3,942,430	4,072,016	4,309,623
Other Employee Costs	101,450	130,948	127,850	142,172	145,305
Contractual Services	788,936	1,097,683	1,090,530	1,041,966	1,059,076
Utilities	31,660	31,750	31,750	32,385	33,058
Insurance	418	500	500	500	500
Commodities & Supplies	51,392	70,012	68,515	50,877	51,375
Building Improvements	9,845	10,000	10,000	10,000	10,500
Office Equipment	-	250	250	250	255
Other Equipment	55,550	64,025	62,500	90,853	87,993
	11,956,878	12,631,650	12,673,081	12,904,287	13,309,321
SOURCE OF FUNDS					
001 General Fund	11,946,079	12,603,150	12,647,581	12,873,787	13,278,821
046 Foreign Fire Tax Board Fund	10,799	28,500	25,500	30,500	30,500
	11,956,878	12,631,650	12,673,081	12,904,287	13,309,321

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
FIRE DEPARTMENT

BUDGET DISCUSSION AND ANALYSIS

The Public Safety Fire Department Budget includes Administration, Equipment Maintenance, Fire Operations, Fire Communication, Foreign Fire Insurance, Paid on Call Firefighter, Fire Prevention and Emergency Preparedness programs. The 2014 budget of $12,904,287 increased 2.16% from the 2013 budget. Increases to the budget were primarily due to personal services, employee benefits, and other employment related costs.

Salary and benefits account for 89.4% of the total Fire budget. Included in this amount is the annual required Fire Pension contribution. The total contribution from the General Fund in 2014 is $2,469,042, a 6.18% increase over the prior year. The increase in all other expenditure categories (i.e. Contractual Services, Commodities & Supplies) was just $20,086.

The Fire Department continues to operate on budgets set at 2010 levels. In 2011, revenue shortfalls required the department to reduce the number of full-time firefighter/paramedics by 6, from 72 to 66. Engine 13 was taken out of service except for when specific equipment is needed. The current minimum manning level is 16 firefighters per duty day. An additional full-time position in the Fire Protection Bureau was eliminated. This position was responsible for plan reviews for new construction and the duties that were assigned to the position are now handled by the Fire Marshal.

VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
ADMINISTRATION

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.70.01.00.0.000.500.001	Full-Time Earnings	555,417	571,694	571,694	576,357	587,884
001.70.01.00.0.000.503.001	Overtime	5,558	2,909	2,909	3,000	3,060
001.70.01.00.0.000.504.001	Specialty Pay	2,188	2,201	2,201	2,201	2,201
001.70.01.00.0.000.505.001	Holiday Pay	11,303	11,530	11,530	11,743	11,978
001.70.01.00.0.000.506.001	Longevity Pay	3,600	3,600	3,600	2,900	2,900
		578,066	591,934	591,934	596,201	608,023
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.70.01.00.0.000.510.001	Medical Insurance	80,635	91,749	91,749	98,572	103,501
001.70.01.00.0.000.510.003	Workers' Comp Ins	115,614	131,400	131,400	135,360	137,760
001.70.01.00.0.000.511.001	Social Security	11,125	12,085	12,085	11,898	12,136
001.70.01.00.0.000.511.002	Medicare	8,381	8,748	8,748	7,104	7,246
001.70.01.00.0.000.512.001	IMRF Pension Expense	21,463	24,773	24,773	23,312	23,778
001.70.01.00.0.000.512.003	Fire Pension Expense	2,260,834	2,325,247	2,303,747	2,469,042	2,640,080
001.70.01.00.0.000.513.001	Sick Leave Incentive	6,324	6,000	6,000	14,400	14,400
001.70.01.00.0.000.513.002	Vac/Pers Leave Incent.	9,938	5,000	10,000	10,300	10,300
001.70.01.00.0.000.513.003	Retiree Sick Incentive	34,308	-	45,500	-	-
		2,548,622	2,605,002	2,634,002	2,769,988	2,949,201
OTHER EMPLOYEE COSTS						
001.70.01.00.0.000.518.001	Dues & Memberships	3,968	4,145	4,100	4,182	4,265
001.70.01.00.0.000.520.001	Medical Examinations	21,000	21,000	21,000	27,000	29,000
001.70.01.00.0.000.522.001	Travel & Meetings	2,067	2,050	1,500	1,530	1,560
001.70.01.00.0.000.524.001	Uniform Expense	32,308	39,200	37,000	40,000	40,000
		59,343	66,395	63,600	72,712	74,825
CONTRACTUAL SERVICES						
001.70.01.00.0.000.530.006	Other Prof. Serv.	485	500	500	2,000	2,050
001.70.01.00.0.000.532.002	Equipment Maint.	1,303	750	750	1,000	1,000
001.70.01.00.0.000.538.001	Memorial Gifts	-	300	300	300	300
001.70.01.00.0.000.544.002	Postage Expense	2,052	2,500	2,000	2,000	2,200
001.70.01.00.0.000.546.003	Employment Testing	2,090	18,403	17,500	7,500	5,000
001.70.01.00.0.000.551.001	Copier Lease Payment	10,153	9,600	10,500	10,000	10,000
001.70.01.00.0.000.559.001	Safety Program	837	900	900	920	950
001.70.01.00.0.000.560.012	Computer Software	-	250	250	2,000	2,000
001.70.01.00.0.000.562.002	Printing Expense	3,180	3,155	3,000	3,200	3,250
		20,100	36,358	35,700	28,920	26,750

VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
ADMINISTRATION

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
COMMODITIES & SUPPLIES						
001.70.01.00.0.000.606.001	Office Supplies	6,035	4,860	4,750	5,500	5,600
001.70.01.00.0.000.608.001	Other Supplies	1,000	1,000	1,054	1,200	1,200
001.70.01.00.0.000.612.001	Publications	1,171	900	900	900	920
001.70.01.00.0.000.619.009	Video Training Supplies	62	-	-	-	-
001.70.01.00.0.000.619.013	Special Events Supplies	-	518	269	500	510
		8,268	7,278	6,973	8,100	8,230
OFFICE EQUIPMENT						
001.70.01.00.0.000.656.004	Office Eqpt - Fire	-	250	250	250	255
		-	250	250	250	255
OTHER EQUIPMENT						
001.70.01.00.0.000.665.021	Furniture & Equipment	4,122	4,283	4,000	4,000	4,000
001.70.01.00.0.000.665.034	Phys Cond Equip - Fire	600	1,000	1,000	1,020	1,040
		4,722	5,283	5,000	5,020	5,040
TOTAL ADMINISTRATION		**3,219,121**	**3,312,500**	**3,337,459**	**3,481,191**	**3,672,324**

EQUIPMENT MAINTENANCE - FIRE

CONTRACTUAL SERVICES						
001.70.01.00.0.309.553.001	Vehicle Lease Payment	318,700	561,700	561,700	509,000	509,000
001.70.01.00.0.309.554.001	Vehicle Maint Payment	316,809	347,201	347,201	338,496	348,231
		635,509	908,901	908,901	847,496	857,231
TOTAL EQUIPMENT MAINTENANCE - FIRE		**635,509**	**908,901**	**908,901**	**847,496**	**857,231**

VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
OPERATIONS

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.70.71.00.0.000.500.001	Full-Time Earnings	5,539,786	5,687,186	5,687,186	5,791,111	5,906,934
001.70.71.00.0.000.503.001	Overtime	427,153	344,378	344,378	351,000	358,020
001.70.71.00.0.000.504.001	Specialty Pay	6,580	5,802	5,802	3,602	3,602
001.70.71.00.0.000.505.001	Holiday Pay	281,072	288,902	288,902	291,893	297,731
001.70.71.00.0.000.506.001	Longevity Pay	30,600	31,300	31,300	33,100	33,100
		6,285,191	6,357,568	6,357,568	6,470,706	6,599,387
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.70.71.00.0.000.510.001	Medical Insurance	895,492	1,017,420	1,017,420	1,024,781	1,076,020
001.70.71.00.0.000.511.002	Medicare	84,548	89,605	89,605	93,367	95,235
001.70.71.00.0.000.513.001	Sick Leave Incentive	24,756	25,000	48,500	24,500	24,500
001.70.71.00.0.000.513.005	Ins. Opt-Out Incent.	2,000	4,000	4,000	4,000	4,000
		1,006,796	1,136,025	1,159,525	1,146,648	1,199,755
OTHER EMPLOYEE COSTS						
001.70.71.00.0.000.525.002	Special Rescue Trng.	443	744	3,000	3,000	3,000
001.70.71.00.0.000.525.004	Training	21,628	27,500	27,500	28,000	28,500
001.70.71.00.0.000.525.005	CPR Trng.	2,472	-	-	2,000	2,040
001.70.71.00.0.000.525.006	EMS Trng.	7,858	16,450	15,000	17,340	17,340
		32,401	44,694	45,500	50,340	50,880
CONTRACTUAL SERVICES						
001.70.71.00.0.000.530.006	Other Prof. Serv.	-	250	-	250	250
001.70.71.00.0.000.532.002	Equipment Maint.	1,746	1,750	1,750	1,750	1,785
001.70.71.00.0.000.558.002	NWCD - Fire	116,977	125,479	125,479	133,000	142,000
001.70.71.00.0.000.567.003	Ladder Testing	538	475	600	600	600
001.70.71.00.0.000.567.015	Breathing Air Comp.	1,000	3,000	3,000	3,000	3,060
		120,261	130,954	130,829	138,600	147,695
COMMODITIES & SUPPLIES						
001.70.71.00.0.000.608.001	Other Supplies	1,084	583	600	612	625
001.70.71.00.0.000.614.001	Training Supplies	447	5,000	5,000	5,100	5,100
001.70.71.00.0.000.619.005	Ambulance Supplies	8,750	8,750	8,750	8,925	9,200
001.70.71.00.0.000.619.006	Chemical Supplies	1,350	1,350	1,500	1,550	1,550
001.70.71.00.0.000.619.008	Oxygen Tank Supplies	6,043	8,300	5,000	5,250	5,300
001.70.71.00.0.000.619.009	Video Training Supplies	-	100	25	-	-
001.70.71.00.0.000.619.011	Firefighting Supplies	-	500	500	500	510
		17,674	24,583	21,375	21,937	22,285

VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
OPERATIONS

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
BUILDING IMPROVEMENTS						
001.70.71.00.0.000.646.001	Fire Station Improv.	9,845	10,000	10,000	10,000	10,500
		9,845	10,000	10,000	10,000	10,500
OTHER EQUIPMENT						
001.70.71.00.0.000.665.004	Breathing Apparatus	3,800	2,000	2,000	3,000	3,000
001.70.71.00.0.000.665.017	Fire Hose & Appliances	645	1,500	1,500	2,900	1,500
001.70.71.00.0.000.665.018	Firefighting Equipment	4,703	4,025	3,500	4,500	4,000
001.70.71.00.0.000.665.023	Haz-Mat Equipment	2,698	3,017	3,300	4,050	4,500
001.70.71.00.0.000.665.031	Other Equipment	1,250	1,000	-	-	-
001.70.71.00.0.000.665.032	Paramedic Equipment	8,564	17,000	17,000	18,398	19,000
001.70.71.00.0.000.665.040	Special Rescue Equip	-	1,000	1,000	2,450	1,500
001.70.71.00.0.000.665.045	Turn Out Clothing	19,265	2,500	2,500	20,910	21,328
001.70.71.00.0.000.665.051	Water Recovery Equip	2,152	3,700	3,700	5,500	4,000
001.70.71.00.0.000.665.065	In-Car Video Cameras	1,183	-	-	-	-
		44,260	35,742	34,500	61,708	58,828
TOTAL OPERATIONS		**7,516,428**	**7,739,566**	**7,759,297**	**7,899,939**	**8,089,330**

VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
FIRE COMMUNICATION

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
CONTRACTUAL SERVICES						
001.70.71.00.0.300.532.004	Radio Maintenance	1,970	2,500	2,500	2,550	3,000
001.70.71.00.0.300.547.002	Pager Rental	2,437	2,300	2,000	2,000	2,000
001.70.71.00.0.300.560.006	VRM Maintenance	-	1,000	1,000	1,000	1,000
		4,407	5,800	5,500	5,550	6,000
UTILITIES						
001.70.71.00.0.300.589.001	Telephone - Land Lines	20,459	21,250	21,250	21,675	22,108
001.70.71.00.0.300.590.001	Telephone - Cellular	11,201	10,500	10,500	10,710	10,950
		31,660	31,750	31,750	32,385	33,058
COMMODITIES & SUPPLIES						
001.70.71.00.0.300.608.001	Other Supplies	1,590	1,500	1,500	1,500	1,500
		1,590	1,500	1,500	1,500	1,500
OTHER EQUIPMENT						
001.70.71.00.0.300.668.001	Radio Equip -Fire	85	7,000	7,000	7,500	7,500
		85	7,000	7,000	7,500	7,500
TOTAL FIRE COMMUNICATION		**37,742**	**46,050**	**45,750**	**46,935**	**48,058**

FOREIGN FIRE INSURANCE

CONTRACTUAL SERVICES						
046.70.71.00.0.301.530.006	Other Prof. Serv.	2,830	10,000	5,000	10,000	10,000
		2,830	10,000	5,000	10,000	10,000
INSURANCE						
046.70.71.00.0.301.594.001	Insurance Exp-Pension	418	500	500	500	500
		418	500	500	500	500
COMMODITIES & SUPPLIES						
046.70.71.00.0.301.608.001	Other Supplies	6,492	3,000	5,000	5,000	5,000
		6,492	3,000	5,000	5,000	5,000
OTHER EQUIPMENT						
046.70.71.00.0.301.665.021	Furniture & Equipment	1,059	15,000	15,000	15,000	15,000
		1,059	15,000	15,000	15,000	15,000
TOTAL FOREIGN FIRE INSURANCE		**10,799**	**28,500**	**25,500**	**30,500**	**30,500**

VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
PAID ON CALL PROGRAM

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.70.71.00.0.302.502.001	Seasonal Earnings	8,838	20,943	20,943	20,826	21,243
001.70.71.00.0.302.503.001	Overtime	11,196	7,896	10,000	7,896	8,054
		20,034	28,839	30,943	28,722	29,297
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.70.71.00.0.302.511.001	Social Security	1,233	1,304	1,304	1,296	1,322
001.70.71.00.0.302.511.002	Medicare	288	424	424	423	431
		1,521	1,728	1,728	1,719	1,753
OTHER EMPLOYEE COSTS						
001.70.71.00.0.302.520.001	Medical Examinations	1,275	6,000	6,000	6,420	6,850
001.70.71.00.0.302.524.001	Uniform Expense	2,486	2,500	2,500	2,550	2,600
001.70.71.00.0.302.525.004	Training	2,332	3,300	3,300	3,300	3,300
		6,093	11,800	11,800	12,270	12,750
OTHER EQUIPMENT						
001.70.71.00.0.302.665.045	Turn Out Clothing	986	1,000	1,000	1,625	1,625
		986	1,000	1,000	1,625	1,625
TOTAL PAID ON CALL PROGRAM		**28,634**	**43,367**	**45,471**	**44,336**	**45,425**

FIRE TRAINING ACADEMY

COMMODITIES & SUPPLIES						
001.70.71.00.0.303.614.001	Training Supplies	425	-	-	-	-
		425	-	-	-	-
TOTAL FIRE TRAINING ACADEMY		**425**	**-**	**-**	**-**	**-**

VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
FIRE PREVENTION

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.70.72.00.0.000.500.001	Full-Time Earnings	325,782	331,279	331,279	341,488	348,318
001.70.72.00.0.000.503.001	Overtime	6,896	23,881	23,881	23,000	23,460
001.70.72.00.0.000.504.001	Specialty Pay	750	751	751	751	751
001.70.72.00.0.000.506.001	Longevity Pay	2,400	2,400	2,400	2,400	2,400
		335,828	358,311	358,311	367,639	374,929
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.70.72.00.0.000.510.001	Medical Insurance	64,854	72,562	72,562	77,571	81,450
001.70.72.00.0.000.511.001	Social Security	20,760	20,737	20,737	21,370	21,797
001.70.72.00.0.000.511.002	Medicare	4,856	5,268	5,268	5,444	5,553
001.70.72.00.0.000.512.001	IMRF Pension Expense	40,694	42,508	42,508	41,876	42,714
001.70.72.00.0.000.513.001	Sick Leave Incentive	3,271	3,000	3,100	2,000	2,000
001.70.72.00.0.000.513.002	Vac/Pers Leave Incent.	7,134	3,000	3,000	5,400	5,400
		141,569	147,075	147,175	153,661	158,914
OTHER EMPLOYEE COSTS						
001.70.72.00.0.000.518.001	Dues & Memberships	535	700	700	600	600
001.70.72.00.0.000.524.001	Uniform Expense	450	2,250	2,000	2,000	2,000
001.70.72.00.0.000.525.004	Training	1,541	3,859	3,000	3,000	3,000
		2,526	6,809	5,700	5,600	5,600
CONTRACTUAL SERVICES						
001.70.72.00.0.000.530.006	Other Prof. Serv.	-	-	-	5,000	5,000
001.70.72.00.0.000.562.002	Printing Expense	1,373	2,470	1,400	2,400	2,400
		1,373	2,470	1,400	7,400	7,400
COMMODITIES & SUPPLIES						
001.70.72.00.0.000.545.011	Fire Prevention and	-	22,250	22,250	-	-
001.70.72.00.0.000.605.001	Other Equipment	1,426	1,299	1,300	1,300	1,300
001.70.72.00.0.000.608.001	Other Supplies	1,923	1,000	1,000	1,000	1,000
001.70.72.00.0.000.611.001	Photo Supplies	247	767	767	700	700
001.70.72.00.0.000.612.001	Publications	-	200	200	200	200
001.70.72.00.0.000.613.001	Reference Materials	1,913	1,985	2,000	1,500	1,500
001.70.72.00.0.000.619.004	Fire Safety Education	2,489	2,500	2,500	4,000	4,000
		7,998	30,001	30,017	8,700	8,700
OTHER EQUIPMENT						
001.70.72.00.0.000.665.021	Furniture & Equipment	4,438	-	-	-	-
		4,438	-	-	-	-
TOTAL FIRE PREVENTION		**493,732**	**544,666**	**542,603**	**543,000**	**555,543**

VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
EMERGENCY PREPAREDNESS

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
OTHER EMPLOYEE COSTS						
001.70.73.00.0.000.525.004	Training	1,087	1,250	1,250	1,250	1,250
		1,087	1,250	1,250	1,250	1,250
CONTRACTUAL SERVICES						
001.70.73.00.0.000.530.006	Other Prof. Serv.	1,000	-	-	-	-
001.70.73.00.0.000.549.001	Org Memberships	256	-	-	-	-
001.70.73.00.0.000.567.002	Siren Maintenance	3,200	3,200	3,200	4,000	4,000
		4,456	3,200	3,200	4,000	4,000
COMMODITIES & SUPPLIES						
001.70.73.00.0.000.545.010	Citizen Corps Grant	5,001	-	-	-	-
001.70.73.00.0.000.603.001	Clothing Supplies	216	1,000	1,000	1,000	1,000
001.70.73.00.0.000.605.001	Other Equipment	440	825	825	1,000	1,000
001.70.73.00.0.000.606.001	Office Supplies	180	200	200	-	-
001.70.73.00.0.000.608.001	Other Supplies	1,555	-	-	-	-
001.70.73.00.0.000.619.001	Educational Materials	637	825	825	840	860
001.70.73.00.0.000.619.003	Radio Equipment	51	800	800	800	800
001.70.73.00.0.000.619.007	Emergency Mgmt Eqpt	865	-	-	1,000	1,000
001.70.73.00.0.000.619.012	EOC Supplies	-	-	-	1,000	1,000
		8,945	3,650	3,650	5,640	5,660
TOTAL EMERGENCY PREPAREDNESS		**14,488**	**8,100**	**8,100**	**10,890**	**10,910**
TOTAL FIRE DEPARTMENT		**11,956,878**	**12,631,650**	**12,673,081**	**12,904,287**	**13,309,321**

VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
PERSONAL SERVICES

Position Title	Positions (1) 2012 Budget	Positions (1) 2013 Budget	Positions (1) 2014 Budget	Amounts 2012 Budget	Amounts 2013 Budget	Amounts 2014 Budget
FULL TIME						
Fire Chief	1.00	1.00	1.00	133,875	141,908	146,233
Deputy Fire Chief	1.00	1.00	1.00	119,458	126,152	126,615
Battalion Chief - Training	1.00	1.00	1.00	107,459	110,239	112,444
Battalion Chiefs	3.00	3.00	3.00	324,390	329,982	336,582
Fire Marshal	1.00	1.00	1.00	81,914	84,065	85,746
Lieutenants	9.00	9.00	9.00	923,458	932,376	946,837
Firefighters/Paramedics	50.00	50.00	49.00	4,261,662	4,340,069	4,384,685
Firefighters	1.00	1.00	2.00	83,328	84,759	123,007
Administrative EMS Officer	1.00	1.00	1.00	74,016	75,496	77,007
Public Education Officer	1.00	1.00	1.00	69,222	70,606	72,018
Fire Inspectors	2.00	2.00	2.00	124,731	127,226	129,770
Administrative Coordinator	1.00	1.00	1.00	54,558	55,650	49,149
Project Analyst	1.00	1.00	1.00	52,449	62,249	64,909
Fire Prevention Coordinator	1.00	1.00	1.00	48,414	49,382	53,954
	74.00	74.00	74.00	6,458,934	6,590,159	6,708,956
SEASONAL						
Paid-On-Call Volunteer Firefighters	0.50 (16)	0.50 (16)	0.50 (16)	20,904	20,943	20,826
	0.50 (16)	0.50 (16)	0.50 (16)	20,904	20,943	20,826
OTHER COMPENSATION						
Overtime Earnings				385,002	379,064	384,896
Specialty Pay				8,754	8,754	6,554
Holiday Pay				297,308	300,432	303,636
Longevity Pay				37,600	37,300	38,400
				728,664	725,550	733,486

VILLAGE OF MOUNT PROSPECT
FIRE DEPARTMENT
PERSONAL SERVICES

Position Title	Positions (1) 2012 Budget	Positions (1) 2013 Budget	Positions (1) 2014 Budget	Amounts 2012 Budget	Amounts 2013 Budget	Amounts 2014 Budget
EMPLOYEE BENEFITS						
Medical Insurance				1,043,787	1,181,731	1,200,924
Workers' Comp Insurance				61,874	131,400	135,360
Social Security				40,491	34,126	34,564
Medicare				100,513	104,045	106,338
IMRF Pension				58,511	67,281	65,188
Fire Pension				2,225,001	2,325,247	2,469,042
Sick Leave Incentive				78,027	34,000	40,900
Vacation/Personal Leave Incentive				17,072	8,000	15,700
Retiree Sick Incentive				4,500	-	-
Insurance Opt-Out Incentive				4,000	4,000	4,000
				3,633,776	3,889,830	4,072,016
TOTAL	**74.50**	**74.50**	**74.50**	**10,842,278**	**11,226,482**	**11,535,284**

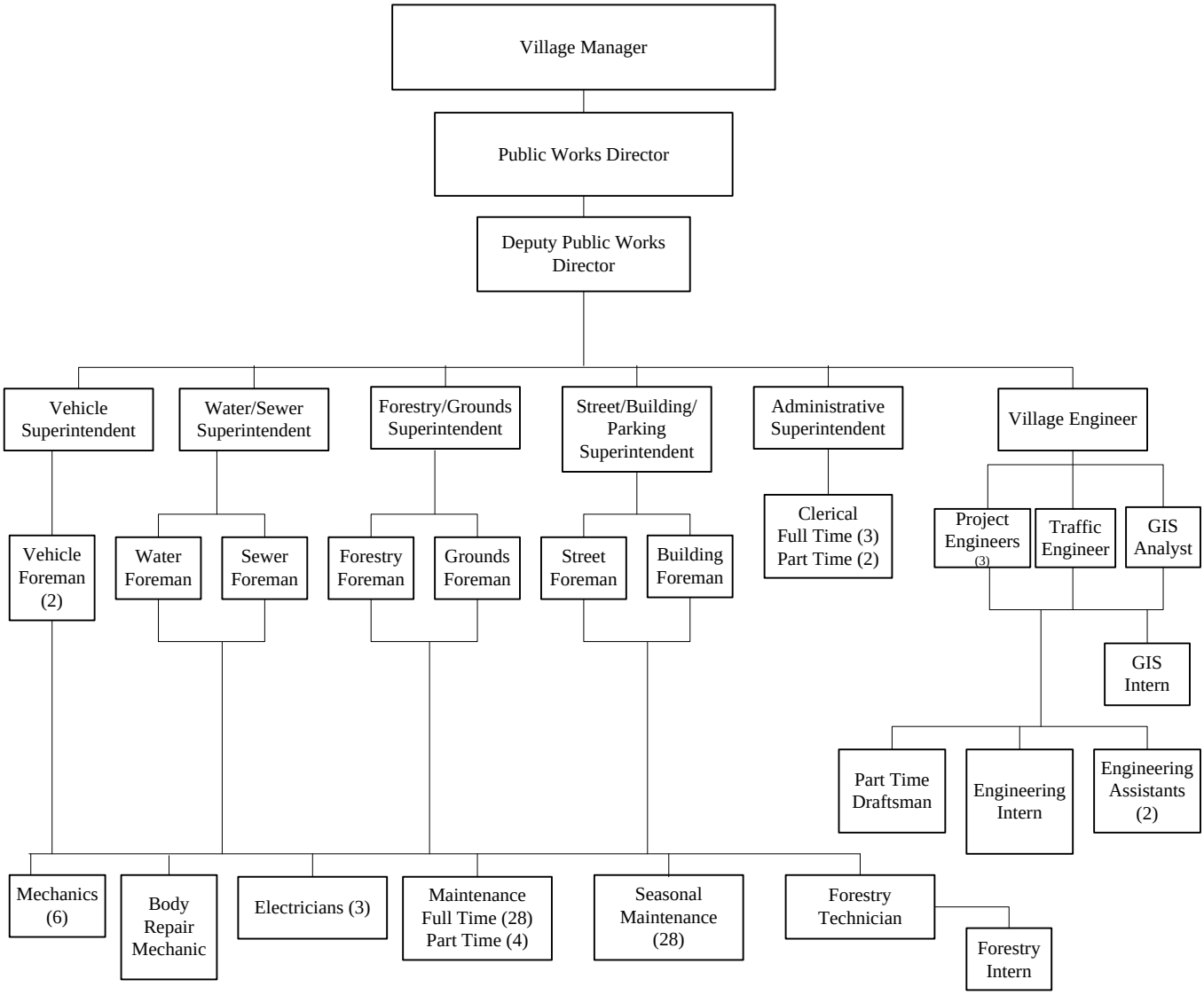
(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	74.00	74.00	74.00
Seasonal	16.00	16.00	16.00

Mount Prospect

MP

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS DEPARTMENT



The Public Works Department consists of five divisions. The full-time, part-time and seasonal personnel assigned to maintenance functions are interchanged between the Streets, Forestry and Water & Sewer Divisions as the need dictates. The Public Works Department consists of 65 full-time, 7 part-time, and 31 seasonal employees. Not reflected in this organization chart is one Community Service Officer who is assigned to the Parking Funds 50% of the time.

Mount Prospect

MP

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
PUBLIC WORKS ADMIN

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PROGRAMS					
Administration	1,309,312	1,482,775	1,483,747	1,466,143	1,494,977
	1,309,312	1,482,775	1,483,747	1,466,143	1,494,977
EXPENDITURE CLASSIFICATION					
Personal Services-Salaries & Wages	216,797	221,666	221,666	228,866	233,417
Personal Services-Employee Benefits	134,198	144,665	144,665	145,628	149,300
Other Employee Costs	20,831	25,802	25,802	26,291	26,789
Contractual Services	908,098	1,061,146	1,061,146	1,035,272	1,054,784
Utilities	13,083	13,525	13,525	13,796	14,071
Commodities & Supplies	15,469	14,516	15,488	14,806	15,103
Office Equipment	836	1,200	1,200	1,224	1,248
Other Equipment	-	255	255	260	265
	1,309,312	1,482,775	1,483,747	1,466,143	1,494,977
SOURCE OF FUNDS					
001 General Fund	1,309,312	1,482,775	1,483,747	1,466,143	1,494,977
	1,309,312	1,482,775	1,483,747	1,466,143	1,494,977

BUDGET DISCUSSION AND ANALYSIS

The Public Works Administration budget includes 50% of the salaries for the Director of Public Works, the Deputy Director, and clerical personnel with the remaining 50% for these positions recorded in the Public Works Water and Sewer Division.

The total Administrative budget for Public Works for 2014 is $1,466,143. This is a decrease of $16,632 from the prior year. A decrease in the vehicle lease and maintenance payments accounted for the change. Excluding these vehicle related expenses the budget increased $9,242 or 2.19% over 2013.

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS ADMIN
ADMINISTRATION

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.80.01.00.0.000.500.001	Full-Time Earnings	200,175	202,449	202,449	209,345	213,532
001.80.01.00.0.000.501.001	Part-Time Earnings	13,819	16,394	16,394	16,721	17,055
001.80.01.00.0.000.503.001	Overtime	1,503	1,523	1,523	1,500	1,530
001.80.01.00.0.000.506.001	Longevity Pay	1,300	1,300	1,300	1,300	1,300
		216,797	221,666	221,666	228,866	233,417
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.80.01.00.0.000.510.001	Medical Insurance	27,861	31,741	31,741	33,283	34,947
001.80.01.00.0.000.510.003	Workers' Comp Ins	55,681	60,225	60,225	62,040	63,140
001.80.01.00.0.000.511.001	Social Security	12,738	13,311	13,311	13,596	13,868
001.80.01.00.0.000.511.002	Medicare	3,219	3,321	3,321	3,393	3,461
001.80.01.00.0.000.512.001	IMRF Pension Expense	26,313	29,067	29,067	28,410	28,978
001.80.01.00.0.000.513.001	Sick Leave Incentive	3,703	2,500	2,500	1,700	1,700
001.80.01.00.0.000.513.002	Vac/Pers Leave Incent.	4,683	4,500	4,500	3,206	3,206
		134,198	144,665	144,665	145,628	149,300
OTHER EMPLOYEE COSTS						
001.80.01.00.0.000.517.001	CDL Reimbursement	650	1,400	1,400	1,400	1,400
001.80.01.00.0.000.521.001	Other Employee Exp.	2,724	2,730	2,730	2,785	2,841
001.80.01.00.0.000.522.001	Travel & Meetings	1,464	1,333	1,333	1,360	1,387
001.80.01.00.0.000.524.001	Uniform Expense	9,693	14,039	14,039	14,320	14,606
001.80.01.00.0.000.525.004	Training	6,300	6,300	6,300	6,426	6,555
		20,831	25,802	25,802	26,291	26,789
CONTRACTUAL SERVICES						
001.80.01.00.0.000.532.002	Equipment Maint.	1,073	1,336	1,336	1,363	1,390
001.80.01.00.0.000.544.002	Postage Expense	6,534	5,700	5,700	5,814	5,930
001.80.01.00.0.000.551.001	Copier Lease Payment	6,569	6,442	6,442	6,500	6,500
001.80.01.00.0.000.553.001	Vehicle Lease Payment	260,500	353,000	353,000	343,700	343,700
001.80.01.00.0.000.554.001	Vehicle Maint Payment	620,953	680,365	680,365	663,306	682,383
001.80.01.00.0.000.562.002	Printing Expense	1,717	1,741	1,741	1,776	1,812
001.80.01.00.0.000.574.005	Uniform Rent/Cleaning	10,752	12,562	12,562	12,813	13,069
		908,098	1,061,146	1,061,146	1,035,272	1,054,784
UTILITIES						
001.80.01.00.0.000.589.001	Telephone - Land Lines	9,946	9,925	9,925	10,124	10,326
001.80.01.00.0.000.590.001	Telephone - Cellular	3,137	3,600	3,600	3,672	3,745
		13,083	13,525	13,525	13,796	14,071

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS ADMIN
ADMINISTRATION

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
COMMODITIES & SUPPLIES						
001.80.01.00.0.000.606.001	Office Supplies	8,149	8,214	8,214	8,378	8,546
001.80.01.00.0.000.608.001	Other Supplies	615	618	670	630	643
001.80.01.00.0.000.614.001	Training Supplies	1,339	1,339	1,339	1,366	1,393
001.80.01.00.0.000.616.001	Vehicle Reg/License	305	225	225	230	235
001.80.01.00.0.000.622.001	Open House Supplies	5,061	4,120	5,040	4,202	4,286
		15,469	14,516	15,488	14,806	15,103
OFFICE EQUIPMENT						
001.80.01.00.0.000.656.005	Office Eqpt - PW	836	1,200	1,200	1,224	1,248
		836	1,200	1,200	1,224	1,248
OTHER EQUIPMENT						
001.80.01.00.0.000.668.002	Radio Equip -PW	-	255	255	260	265
		-	255	255	260	265
TOTAL ADMINISTRATION		**1,309,312**	**1,482,775**	**1,483,747**	**1,466,143**	**1,494,977**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS ADMINISTRATION
PERSONAL SERVICES

Position Title	Positions (1) 2012 Budget	Positions (1) 2013 Budget	Positions (1) 2014 Budget	Amounts 2012 Budget	Amounts 2013 Budget	Amounts 2014 Budget
FULL TIME						
Public Works Director	0.50	0.50	0.50	65,914	69,248	71,941
Deputy Public Works Director	0.50	0.50	0.50	47,686	51,318	53,884
Administrative Coordinator	1.50	1.50	1.50	76,944	81,883	83,520
	2.50	2.50	2.50	190,544	202,449	209,345
PART TIME						
Secretary	0.35 (0.7)	0.35 (0.7)	0.35 (0.7)	16,076	16,394	16,721
	0.35 (0.7)	0.35 (0.7)	0.35 (0.7)	16,076	16,394	16,721
OTHER COMPENSATION						
Overtime Earnings				1,451	1,523	1,500
Longevity Pay				1,500	1,300	1,300
				2,951	2,823	2,800
EMPLOYEE BENEFITS						
Medical Insurance				27,683	31,741	33,283
Workers' Comp Insurance				29,799	60,225	62,040
Social Security				12,285	13,311	13,596
Medicare				3,181	3,321	3,393
IMRF Pension				24,062	29,067	28,410
Sick Leave Incentive				3,703	2,500	1,700
Vacation/Personal Leave Incentive				7,500	4,500	3,206
				108,213	144,665	145,628
TOTAL	**2.85**	**2.85**	**2.85**	**317,784**	**366,331**	**374,494**

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	2.50	2.50	2.50
Part-Time	0.70	0.70	0.70

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
PUBLIC WORKS DEPARTMENT – STREETS/BUILDINGS

STATEMENT OF ACTIVITIES

It is the responsibility of the Streets/Buildings Division to manage, maintain, repair, operate, and improve the Village's public streets, street lights, signage, storm sewer system, and municipal buildings in a manner consistent with Village Board policy and regulatory agency requirements.

2012 ACCOMPLISHMENTS

Cleaned 4,180 miles of Village streets and removed 12,569 cubic yards of leaves.

Cleaned 397 storm sewer inlets and catch basins.

Replaced or repaired 564 street signs.

Completed crack filling of 3.18 miles of streets using 51,885 lbs. of crack filling material.

Completed the expansion of the Community Connections Center.

2013 ACCOMPLISHMENTS

Cleaned approximately 4,000 miles of Village streets and removed approximately 13,000 cubic yards of leaves.

Cleaned approximately 450 storm sewer inlets and catch basins.

Replaced or repaired approximately 600 street signs.

Completed crack filling of 3.46 miles of streets using approximately 49,153 lbs. of crack filling material.

Completed an office remodel of the Engineering Division at Public Works.

Televised approximately 30,000 lineal feet of storm sewer and performed a condition assessment of each pipe segment.

Completed the replacement of eight HVAC roof top units at the Police and Fire Headquarters.

Completed replacement of the shingle roof and upgrade of the gutter system at Police and Fire Headquarters.

Completed the replacement of the roof laminate that covers the outside storage garages at the Public Works Facility.

2014 OBJECTIVES

Clean 4,000 miles of Village streets and remove 13,000 cubic yards of leaves.

Clean approximately 450 storm sewer inlets and catch basins.

2014 OBJECTIVES (continued)

Replace or repair 600 street signs.

Perform crack filling on 4.5 miles of streets using approximately 50,000 lbs. of crack filling material.

Replace eight HVAC rooftop units at the Public Works facility.

Complete televising and condition assessment of 75,000 lineal feet of storm sewer.

Complete brick sealing of 70,000 square feet of brick sidewalks in the downtown business area.

PERFORMANCE MEASURES

	2011 Actual	2012 Actual	2013 Estimated	2014 Projected
Street Maintenance				
Streets Cleaned (miles)	3,198	4,180	4,000	4,000
Leaves Removed (cubic yards)	14,843	12,569	13,000	13,000
Signs Replaced	887	564	600	600
Pavement Markings (lineal feet)	81,762	131,711	100,000	100,000
Asphalt Patching (tons)	41	99	150	150
Crack Filling (lbs.)	40,871	51,885	49,153	50,000
Storm Sewer Repairs (number of locations)	5	6	8	8
Storm Sewer Inlet/Catch Basin Cleaning	405	397	450	450
Storm Sewer Inlet/Catch Basin Repair	22	19	25	25
Service Requests	1,147	1,319	1,000	1,000

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
PUBLIC WORKS - STREETS/BUILDINGS

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PROGRAMS					
Streets & Buildings Administration	140,993	156,697	157,129	151,755	155,293
Street Maintenance	238,421	307,387	307,651	323,765	330,544
State Highway Maintenance	72,859	92,107	92,168	90,460	92,429
Traffic Sign Maintenance	118,118	123,777	124,682	122,998	131,447
Storm Sewer & Basin Maintenance	90,420	108,724	108,724	109,799	112,212
Snow Removal Program	732,901	780,625	755,386	856,820	876,460
Maintenance of Buildings	894,226	1,084,592	1,091,592	1,127,872	1,202,836
	2,287,938	2,653,909	2,637,332	2,783,469	2,901,221
EXPENDITURE CLASSIFICATION					
Personal Services-Salaries & Wages	1,081,571	1,109,771	1,112,949	1,124,074	1,146,371
Personal Services-Employee Benefits	380,856	413,480	419,165	436,294	450,262
Contractual Services	421,814	595,822	580,222	655,894	719,007
Utilities	18,291	53,293	53,293	54,359	55,446
Commodities & Supplies	385,406	461,673	467,703	493,768	509,586
Other Expenditures	-	4,000	4,000	4,080	4,162
Other Equipment	-	15,870	-	15,000	16,387
	2,287,938	2,653,909	2,637,332	2,783,469	2,901,221
SOURCE OF FUNDS					
001 General Fund	2,009,429	2,291,413	2,274,836	2,383,176	2,492,923
041 Motor Fuel Tax Fund	278,509	362,496	362,496	400,293	408,298
	2,287,938	2,653,909	2,637,332	2,783,469	2,901,221

BUDGET DISCUSSION AND ANALYSIS

The Streets/Buildings Division includes costs related to the Streets & Buildings Administration, Street Maintenance, State Highway Maintenance, Traffic Sign Maintenance, Storm Sewer & Basin Maintenance, Snow Removal, and Maintenance of Public Buildings programs. This division is funded by the General and Motor Fuel Tax Funds. The 2014 budget of $2,783,469 increased 4.88% from the 2013 budget. Increases to the budget resulted from increased costs in the street maintenance, snow removal and building maintenance programs, mostly related to outsourced contractual services. All other programs in the Streets/Buildings Division saw a reduction in budgeted expenses from 2013.

The State Highway Maintenance program is fully funded and completely offset by revenue from the Illinois Department of Transportation. IDOT is presently current on payments for this program.

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS
STREETS & BUILDINGS ADMINISTRATION

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.80.81.00.0.000.500.001	Full-Time Earnings	94,682	96,209	96,209	98,133	100,096
001.80.81.00.0.000.503.001	Overtime	1,719	7,975	7,975	2,500	2,550
001.80.81.00.0.000.504.001	Specialty Pay	538	541	541	541	541
001.80.81.00.0.000.506.001	Longevity Pay	540	540	540	540	540
		97,479	105,265	105,265	101,714	103,727
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.80.81.00.0.000.510.001	Medical Insurance	16,902	19,490	19,490	20,803	21,843
001.80.81.00.0.000.511.001	Social Security	6,007	6,513	6,513	6,617	6,749
001.80.81.00.0.000.511.002	Medicare	1,405	1,622	1,622	1,549	1,580
001.80.81.00.0.000.512.001	IMRF Pension Expense	11,819	14,207	14,207	12,933	13,192
001.80.81.00.0.000.513.001	Sick Leave Incentive	1,353	1,500	1,932	1,100	1,100
001.80.81.00.0.000.513.002	Vac/Pers Leave Incent.	3,652	5,000	5,000	3,607	3,607
		41,138	48,332	48,764	46,609	48,071
UTILITIES						
001.80.81.00.0.000.590.001	Telephone - Cellular	2,376	3,100	3,100	3,162	3,225
		2,376	3,100	3,100	3,162	3,225
COMMODITIES & SUPPLIES						
001.80.81.00.0.000.603.001	Clothing Supplies	-	-	-	270	270
		-	-	-	270	270
TOTAL STREETS & BUILDINGS ADMINISTRATION		**140,993**	**156,697**	**157,129**	**151,755**	**155,293**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS
STREET MAINTENANCE

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.80.81.81.0.350.500.001	Full-Time Earnings	82,828	83,437	83,437	85,526	87,237
001.80.81.81.0.350.502.001	Seasonal Earnings	8,618	9,000	9,000	9,125	9,308
001.80.81.81.0.350.503.001	Overtime	23,288	25,520	25,520	25,000	25,500
001.80.81.81.0.350.504.001	Specialty Pay	411	414	414	414	414
001.80.81.81.0.350.506.001	Longevity Pay	790	790	790	790	790
		115,935	119,161	119,161	120,855	123,249
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.80.81.81.0.350.510.001	Medical Insurance	10,934	16,629	16,629	12,651	13,284
001.80.81.81.0.350.511.001	Social Security	7,062	6,117	6,117	7,588	7,740
001.80.81.81.0.350.511.002	Medicare	1,687	1,743	1,743	1,778	1,814
001.80.81.81.0.350.512.001	IMRF Pension Expense	12,547	14,132	14,132	13,760	14,035
001.80.81.81.0.350.513.001	Sick Leave Incentive	-	-	264	100	100
001.80.81.81.0.350.513.002	Vac/Pers Leave Incent.	1,628	1,000	1,000	1,403	1,403
		33,858	39,621	39,885	37,280	38,376
CONTRACTUAL SERVICES						
001.80.81.81.0.350.547.001	Other Eqpt Rental	445	561	561	572	583
001.80.81.81.0.350.569.008	Refuse Disposal	5,073	5,624	5,624	5,736	5,851
001.80.81.81.0.350.574.008	Contract Hauling	5,752	7,000	7,000	7,140	7,282
001.80.81.81.0.350.575.001	Brick Sidewalk	10,000	10,000	10,000	10,200	10,404
041.80.81.81.0.350.575.002	Crack Filling	-	52,448	52,448	53,497	54,567
041.80.81.81.0.350.575.004	Pavement Markings	46,982	46,984	46,984	62,000	63,240
		68,252	122,617	122,617	139,145	141,927
COMMODITIES & SUPPLIES						
001.80.81.81.0.350.622.002	Small Tools	489	561	561	572	583
001.80.81.81.0.350.624.003	Refuse Containers	-	500	500	500	500
001.80.81.81.0.350.624.006	Guard Rail Supplies	-	600	600	600	600
001.80.81.81.0.350.624.008	Patching Materials	14,232	18,672	18,672	19,045	19,426
001.80.81.81.0.350.624.011	St Sweeper Supplies	5,655	5,655	5,655	5,768	5,883
		20,376	25,988	25,988	26,485	26,992
TOTAL STREET MAINTENANCE		**238,421**	**307,387**	**307,651**	**323,765**	**330,544**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS
STATE HIGHWAY MAINTENANCE

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.80.81.81.0.351.500.001	Full-Time Earnings	22,483	22,693	22,693	23,236	23,701
001.80.81.81.0.351.503.001	Overtime	5,876	10,005	10,005	6,600	6,732
001.80.81.81.0.351.504.001	Specialty Pay	60	61	61	61	62
001.80.81.81.0.351.506.001	Longevity Pay	210	210	210	210	210
		28,629	32,969	32,969	30,107	30,705
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.80.81.81.0.351.510.001	Medical Insurance	5,361	5,917	5,917	6,066	6,369
001.80.81.81.0.351.511.001	Social Security	1,719	1,554	1,554	1,919	1,957
001.80.81.81.0.351.511.002	Medicare	420	488	488	450	459
001.80.81.81.0.351.512.001	IMRF Pension Expense	3,397	4,256	4,256	3,762	3,837
001.80.81.81.0.351.513.001	Sick Leave Incentive	8	-	61	100	100
001.80.81.81.0.351.513.002	Vac/Pers Leave Incent.	814	500	500	702	702
		11,719	12,715	12,776	12,999	13,424
CONTRACTUAL SERVICES						
001.80.81.81.0.351.547.001	Other Eqpt Rental	184	1,159	1,159	1,182	1,205
001.80.81.81.0.351.569.008	Refuse Disposal	-	1,509	1,509	1,539	1,570
001.80.81.81.0.351.571.005	Catch Basin Cleaning	5,912	6,226	6,226	6,351	6,478
001.80.81.81.0.351.574.008	Contract Hauling	-	2,848	2,848	2,905	2,963
001.80.81.81.0.351.575.002	Crack Filling	5,997	6,000	6,000	6,120	6,242
		12,093	17,742	17,742	18,097	18,458
COMMODITIES & SUPPLIES						
001.80.81.81.0.351.622.002	Small Tools	306	577	577	589	601
001.80.81.81.0.351.622.007	Snow Plow Blades	856	1,332	1,332	1,359	1,386
001.80.81.81.0.351.624.007	Basin Supplies	-	778	778	794	810
001.80.81.81.0.351.624.008	Patching Materials	-	5,356	5,356	5,463	5,572
001.80.81.81.0.351.624.009	Salt/Calcium Chloride	16,554	17,936	17,936	18,295	18,661
001.80.81.81.0.351.624.010	Salt Spreader Parts	1,226	1,226	1,226	1,251	1,276
001.80.81.81.0.351.624.011	St Sweeper Supplies	1,476	1,476	1,476	1,506	1,536
		20,418	28,681	28,681	29,257	29,842
TOTAL STATE HIGHWAY MAINTENANCE		**72,859**	**92,107**	**92,168**	**90,460**	**92,429**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS
TRAFFIC SIGN MAINTENANCE

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.80.81.81.0.352.500.001	Full-Time Earnings	51,631	51,889	51,889	53,259	54,324
001.80.81.81.0.352.503.001	Overtime	24,044	30,015	30,015	25,000	25,500
001.80.81.81.0.352.506.001	Longevity Pay	525	525	525	525	525
		76,200	82,429	82,429	78,784	80,349
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.80.81.81.0.352.510.001	Medical Insurance	4,736	4,838	4,838	4,975	5,224
001.80.81.81.0.352.511.001	Social Security	5,100	3,821	3,821	5,271	5,376
001.80.81.81.0.352.511.002	Medicare	1,204	1,262	1,262	1,234	1,259
001.80.81.81.0.352.512.001	IMRF Pension Expense	9,609	11,050	11,050	10,331	10,538
001.80.81.81.0.352.513.001	Sick Leave Incentive	2,473	2,000	2,905	2,200	2,200
001.80.81.81.0.352.513.002	Vac/Pers Leave Incent.	4,772	2,500	2,500	4,008	4,008
		27,894	25,471	26,376	28,019	28,605
COMMODITIES & SUPPLIES						
001.80.81.81.0.352.622.002	Small Tools	447	500	500	510	520
001.80.81.81.0.352.622.006	Emergency Barricades	-	1,800	1,800	1,836	1,873
001.80.81.81.0.352.622.008	Sign Making Materials	13,000	13,000	13,000	13,260	15,000
001.80.81.81.0.352.624.001	School Crossing Signs	-	-	-	-	3,500
001.80.81.81.0.352.624.004	Folding Stop Signs	-	-	-	-	1,000
001.80.81.81.0.352.624.012	Traffic Marking Paint	577	577	577	589	600
		14,024	15,877	15,877	16,195	22,493
TOTAL TRAFFIC SIGN MAINTENANCE		**118,118**	**123,777**	**124,682**	**122,998**	**131,447**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS
STORM SEWER & BASIN MAINTENANCE

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.80.81.81.0.353.500.001	Full-Time Earnings	50,237	50,779	50,779	51,949	52,988
001.80.81.81.0.353.503.001	Overtime	12,125	15,008	15,008	13,300	13,566
001.80.81.81.0.353.504.001	Specialty Pay	389	391	391	391	391
001.80.81.81.0.353.506.001	Longevity Pay	350	350	350	350	350
		63,101	66,528	66,528	65,990	67,295
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.80.81.81.0.353.510.001	Medical Insurance	7,587	8,726	8,726	9,057	9,510
001.80.81.81.0.353.511.001	Social Security	3,772	3,434	3,434	4,217	4,301
001.80.81.81.0.353.511.002	Medicare	935	987	987	988	1,008
001.80.81.81.0.353.512.001	IMRF Pension Expense	7,562	8,648	8,648	8,263	8,428
001.80.81.81.0.353.513.002	Vac/Pers Leave Incent.	2,442	1,500	1,500	2,004	2,004
		22,298	23,295	23,295	24,529	25,251
CONTRACTUAL SERVICES						
001.80.81.81.0.353.530.006	Other Prof. Serv.	2,384	2,575	2,575	2,627	2,680
001.80.81.81.0.353.571.004	Storm Sewer Repairs	1,792	1,792	1,792	1,828	1,865
001.80.81.81.0.353.574.008	Contract Hauling	-	2,807	2,807	2,863	2,920
001.80.81.81.0.353.574.013	Opus Ponds - Maint	-	4,496	4,496	4,586	4,678
		4,176	11,670	11,670	11,904	12,143
COMMODITIES & SUPPLIES						
001.80.81.81.0.353.624.005	Det/Ret Supplies	167	1,226	1,226	1,251	1,276
001.80.81.81.0.353.624.007	Basin Supplies	678	6,005	6,005	6,125	6,247
		845	7,231	7,231	7,376	7,523
TOTAL STORM SEWER & BASIN MAINTENANCE		**90,420**	**108,724**	**108,724**	**109,799**	**112,212**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS
SNOW REMOVAL PROGRAM

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.80.81.81.0.354.500.001	Full-Time Earnings	235,798	230,526	230,526	236,183	240,907
001.80.81.81.0.354.502.001	Seasonal Earnings	2,203	15,000	18,000	20,000	20,400
001.80.81.81.0.354.503.001	Overtime	50,732	50,025	50,025	50,000	51,000
001.80.81.81.0.354.504.001	Specialty Pay	869	722	900	1,293	1,293
001.80.81.81.0.354.506.001	Longevity Pay	1,775	1,680	1,680	1,915	1,915
		291,377	297,953	301,131	309,391	315,515
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.80.81.81.0.354.510.001	Medical Insurance	38,230	41,096	41,096	53,578	56,257
001.80.81.81.0.354.511.001	Social Security	17,830	16,069	16,069	19,571	19,962
001.80.81.81.0.354.511.002	Medicare	4,219	4,377	4,377	4,588	4,680
001.80.81.81.0.354.512.001	IMRF Pension Expense	33,528	36,387	36,387	35,908	36,626
001.80.81.81.0.354.513.001	Sick Leave Incentive	1,019	1,000	1,273	1,000	1,000
001.80.81.81.0.354.513.002	Vac/Pers Leave Incent.	3,577	2,250	6,000	5,110	5,110
001.80.81.81.0.354.513.005	Ins. Opt-Out Incent.	25	-	-	-	-
		98,428	101,179	105,202	119,755	123,635
CONTRACTUAL SERVICES						
001.80.81.81.0.354.530.006	Other Prof. Serv.	5,556	6,645	5,665	5,778	5,894
001.80.81.81.0.354.547.001	Other Eqpt Rental	3,189	3,296	3,296	3,362	3,429
001.80.81.81.0.354.574.006	Weather Forecasting	3,450	5,000	5,000	5,100	5,200
001.80.81.81.0.354.574.008	Contract Hauling	-	4,723	4,723	4,817	4,913
001.80.81.81.0.354.575.011	Snow Removal	74,281	57,620	41,000	82,000	83,640
001.80.81.81.0.354.576.016	Plow Damage Seeding	13,384	13,400	13,400	13,668	13,941
		99,860	90,684	73,084	114,725	117,017
COMMODITIES & SUPPLIES						
001.80.81.81.0.354.603.001	Clothing Supplies	3	-	50	40	40
001.80.81.81.0.354.622.005	Restoration Materials	2,890	2,820	3,800	3,876	3,954
001.80.81.81.0.354.622.007	Snow Plow Blades	4,529	4,530	4,530	4,621	4,713
041.80.81.81.0.354.624.009	Salt/Calcium Chloride	231,527	263,064	263,064	284,796	290,491
001.80.81.81.0.354.624.010	Salt Spreader Parts	3,275	3,275	3,275	3,341	3,408
001.80.81.81.0.354.624.013	Snow Blowers	1,012	1,250	1,250	1,275	1,300
		243,236	274,939	275,969	297,949	303,906
OTHER EQUIPMENT						
001.80.81.81.0.354.665.037	Salt Spreader	-	5,870	-	-	5,987
001.80.81.81.0.354.665.039	Snowplows	-	10,000	-	15,000	10,400
		-	15,870	-	15,000	16,387
TOTAL SNOW REMOVAL PROGRAM		**732,901**	**780,625**	**755,386**	**856,820**	**876,460**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS
MAINTENANCE OF BUILDINGS

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.80.81.82.0.000.500.001	Full-Time Earnings	317,859	318,973	318,973	326,899	333,437
001.80.81.82.0.000.501.001	Part-Time Earnings	18,255	24,213	24,213	24,704	25,198
001.80.81.82.0.000.503.001	Overtime	70,487	60,030	60,030	63,300	64,566
001.80.81.82.0.000.504.001	Specialty Pay	179	180	180	180	180
001.80.81.82.0.000.506.001	Longevity Pay	2,070	2,070	2,070	2,150	2,150
		408,850	405,466	405,466	417,233	425,531
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.80.81.82.0.000.510.001	Medical Insurance	66,398	81,334	81,334	82,800	86,940
001.80.81.82.0.000.511.001	Social Security	25,050	22,113	22,113	25,958	26,477
001.80.81.82.0.000.511.002	Medicare	5,858	5,908	5,908	6,073	6,194
001.80.81.82.0.000.512.001	IMRF Pension Expense	47,280	51,762	51,762	50,870	51,887
001.80.81.82.0.000.513.001	Sick Leave Incentive	391	750	750	500	500
001.80.81.82.0.000.513.002	Vac/Pers Leave Incent.	94	1,000	1,000	902	902
001.80.81.82.0.000.513.005	Ins. Opt-Out Incent.	450	-	-	-	-
		145,521	162,867	162,867	167,103	172,900
CONTRACTUAL SERVICES						
001.80.81.82.0.000.530.006	Other Prof. Serv.	544	6,240	8,240	8,404	8,572
001.80.81.82.0.000.532.002	Equipment Maint.	83,179	85,380	85,380	94,860	96,757
001.80.81.82.0.000.533.002	Cleaning Service	67,579	135,000	135,000	137,700	140,454
001.80.81.82.0.000.533.003	Roof Repairs	-	1,689	1,689	1,723	1,757
001.80.81.82.0.000.533.007	HVAC Repairs	42,041	75,000	75,000	76,500	78,030
001.80.81.82.0.000.533.008	Overhead Door Repair	17,456	18,000	18,000	18,360	18,727
001.80.81.82.0.000.533.009	General Store Maint.	100	3,800	3,800	3,876	3,954
001.80.81.82.0.000.533.010	Historical Building	6,802	8,000	8,000	8,160	8,323
001.80.81.82.0.000.574.002	Reseal Floors	19,732	20,000	20,000	22,440	22,888
001.80.81.82.0.000.574.003	Reseal Walls	-	-	-	-	50,000
		237,433	353,109	355,109	372,023	429,462
UTILITIES						
001.80.81.82.0.000.585.001	Natural Gas	8,418	47,000	47,000	47,940	48,899
001.80.81.82.0.000.591.001	Water & Sewer	7,497	3,193	3,193	3,257	3,322
		15,915	50,193	50,193	51,197	52,221

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS
MAINTENANCE OF BUILDINGS

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
COMMODITIES & SUPPLIES						
001.80.81.82.0.000.622.002	Small Tools	285	453	453	462	471
001.80.81.82.0.000.624.002	Custodial Supplies	40,260	45,000	50,000	51,000	52,020
001.80.81.82.0.000.627.002	Generators	148	3,000	3,000	3,060	3,121
001.80.81.82.0.000.628.001	M&R Supplies - VH	15,558	21,218	21,218	21,642	22,075
001.80.81.82.0.000.628.002	M&R Supplies-Pol&Fire	10,600	10,702	10,702	10,916	11,134
001.80.81.82.0.000.628.003	M&R Supplies - PW	15,742	16,000	16,000	16,320	16,646
001.80.81.82.0.000.628.004	M&R Supplies - Sta 12	1,335	3,384	3,384	3,452	3,521
001.80.81.82.0.000.628.005	M&R Supplies - Sta 14	1,713	7,000	7,000	7,140	7,283
001.80.81.82.0.000.628.006	M&R Supplies -CC Ctr	866	2,200	2,200	2,244	2,289
		86,507	108,957	113,957	116,236	118,560
OTHER EXPENDITURES						
001.80.81.82.0.000.636.003	General Store Property	-	4,000	4,000	4,080	4,162
		-	4,000	4,000	4,080	4,162
TOTAL MAINTENANCE OF BUILDINGS		**894,226**	**1,084,592**	**1,091,592**	**1,127,872**	**1,202,836**
TOTAL PUBLIC WORKS - STREETS/BUILDINGS		**2,287,938**	**2,653,909**	**2,637,332**	**2,783,469**	**2,901,221**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - STREETS/BUILDINGS
PERSONAL SERVICES

Position Title	Positions (1) 2012 Budget		Positions (1) 2013 Budget		Positions (1) 2014 Budget		Amounts 2012 Budget	Amounts 2013 Budget	Amounts 2014 Budget
FULL TIME									
Street/Bldg/Park Superintendent	0.95		0.95		0.95		93,376	101,554	103,585
Forestry/Grounds Superintendent	0.05		0.05		0.05		5,505	5,615	5,728
Foreman	2.05		2.05		2.05		173,579	179,582	183,174
Maintenance Personnel	5.75		5.75		5.70		400,844	397,822	408,325
Electricians	2.25		2.25		2.25		165,161	166,634	171,008
Forestry Technician	0.05		0.05		0.05		3,234	3,299	3,365
	11.10		11.10		11.05		841,699	854,506	875,185
PART TIME									
Maintenance Personnel	0.50	(1)	0.50	(1)	0.50	(1)	23,734	24,213	24,704
	0.50	(1)	0.50	(1)	0.50	(1)	23,734	24,213	24,704
SEASONAL									
Seasonal/Intern	0.25	(3)	0.85	(19)	0.85	(19)	7,921	24,000	29,125
	0.25	(3)	0.85	(19)	0.85	(19)	7,921	24,000	29,125
OTHER COMPENSATION									
Overtime Earnings							198,582	198,578	185,700
Specialty Pay							2,309	2,309	2,880
Longevity Pay							5,310	6,165	6,480
							206,201	207,052	195,060
EMPLOYEE BENEFITS									
Medical Insurance							141,998	178,030	189,930
Social Security							56,590	59,621	71,141
Medicare							15,949	16,387	16,660
IMRF Pension							123,217	140,442	135,827
Sick Leave Incentive							9,893	5,250	5,000
Vacation/Personal Leave Incentive							23,328	13,750	17,736
Insurance Opt-Out Incentive							2,950	-	-
							373,925	413,480	436,294
TOTAL	**11.85**		**12.45**		**12.40**		**1,453,480**	**1,523,251**	**1,560,368**

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	11.10	11.10	11.05
Part-Time	1.00	1.00	1.00
Seasonal	3.00	19.00	19.00

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
PUBLIC WORKS DEPARTMENT – FORESTRY AND GROUNDS

STATEMENT OF ACTIVITIES

It is the responsibility of the Forestry and Grounds Division to manage, maintain, repair and improve the Village's parkways, parkway trees, and public grounds in a manner consistent with the Village Board policy and regulatory agency requirements.

2012 ACCOMPLISHMENTS

The Division continued working under its EAB management plan. Scouted all ash trees in the current year's trim cycle, removing infested trees in lieu of having them contractually trimmed. Held homeowner training session on insecticide use.

Received Tree City USA Award for the 27th year, and Growth Award for the 10th time.

Maintained five-year pruning cycle.

Identified and applied for a grant to help the division update its 1993 Urban Forest Management Plan and prepare a Storm Mitigation Plan.

Secured an EAB reforestation grant (for 2nd year in a row) to replace trees lost due to EAB and planted approximately 215 trees through this grant; also planted 160 trees through a grant from CDBG (Community Development Block Grant) in low income neighborhoods.

2013 ACCOMPLISHMENTS

Received Tree City USA Award for the 28th year and Growth Award for the 11th time.

Maintained five-year pruning cycle.

Obtained Society of Municipal Arborist Accreditation.

Completed a new Urban Forest Management Plan using an Urban and Community Forestry Assistance Grant, and presented to Village Board.

Completed Storm Damage Mitigation Plan.

Successfully recovered from June 19, 2013 windstorm; nearly 600 parkway trees were damaged. Also completed Village-wide brush pickup in four days.

Conducted several public outreach activities including a new display about proper watering after droughts, distributing planting information with the Garden Club at Movie Night and a homeowner training session on EAB insecticides and replacement plantings.

Superintendent received "Advancing Arboriculture" Award from the Tree Care Industry Association.

Forestry Assistant was elected as Municipal Chair for Illinois Arborist Association.

2013 ACCOMPLISHMENTS (continued)

Planned (and hosted most) regional meetings of the Northeast Municipal Foresters and helped draft the "Municipal Ash Management Survey" being conducted by the Morton Arboretum.

2014 OBJECTIVES

Receive Tree City USA Award and Growth Award.

Maintain five-year pruning cycle.

Update "The Trees of Mount Prospect" booklet and make available online.

Finish obtaining GIS coordinates for Grounds Assets.

Upgrade several landscape irrigation systems.

Update "EAB in Mount Prospect" brochure and make available online.

Begin planning 2017 Tree Heritage Celebration activities.

Consolidate procedures/technical manuals as recommended in our new management plan.

Continue streamlining Hansen procedures.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
PUBLIC WORKS DEPARTMENT - FORESTRY AND GROUNDS

PERFORMANCE MEASURES

	2011 Actual	2012 Actual	2013 Estimated	2014 Projected
Forestry and Grounds Maintenance				
Service Requests	2,307	2,026	2,300	2,300
Acres of Turf Maintained*	53	53	53	53
Trees Trimmed (custom)	4,507	4,312	4,500	4,800
Plantings				
Trees	522 **	808 **	900	1,300
Flowers, Annual	9,756	8,659	8,376	9,000
Flowers, Bulbs	2,500	-	1,000	1,000
Shrubs	123	124	250	200
Perennials/Ground Cover	3,300	578	4,000	4,000
Total Plantings	**16,201**	**10,169**	**14,526**	**15,500**
Removals				
Trees	839	1,181	1,200	1,300
Stumps	926	983	1,200	1,300
Shrubs	92	112	189	150
Total Removals	**1,857**	**2,276**	**2,589**	**2,750**

* Does not include sites which only receive mowing.
** Includes 163 grant plantings in 2011 and 375 grant plantings in 2012.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
PUBLIC WORKS - FORESTRY AND GROUNDS

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PROGRAMS					
Forestry & Grounds Administration	228,444	251,334	252,436	250,472	256,488
Forestry Program	1,005,365	918,793	908,793	947,062	965,340
Maintenance of Grounds	492,927	548,508	556,264	550,423	569,362
Public Grounds Beautification	60,059	71,107	71,107	72,721	74,308
	1,786,795	1,789,742	1,788,600	1,820,678	1,865,498
EXPENDITURE CLASSIFICATION					
Personal Services-Salaries & Wages	769,815	792,843	792,843	801,846	817,709
Personal Services-Employee Benefits	279,677	304,024	312,712	321,935	333,095
Other Employee Costs	3,662	3,662	3,662	5,971	3,810
Contractual Services	652,473	590,064	580,064	589,344	607,282
Utilities	2,065	3,100	3,100	3,162	3,225
Commodities & Supplies	41,554	51,549	51,719	53,030	54,079
Other Equipment	37,549	44,500	44,500	45,390	46,298
	1,786,795	1,789,742	1,788,600	1,820,678	1,865,498
SOURCE OF FUNDS					
001 General Fund	1,781,846	1,774,742	1,783,600	1,805,678	1,850,498
063 Risk Management Fund	4,949	15,000	5,000	15,000	15,000
	1,786,795	1,789,742	1,788,600	1,820,678	1,865,498

BUDGET DISCUSSION AND ANALYSIS

The Forestry and Grounds Division budget includes the costs associated with Forestry & Grounds Administration, the Forestry, Maintenance of Grounds, and Public Grounds Beautification programs. Expenditures for all public properties, except the grounds of the Water and Sewer Fund properties, are included in this division. The 2014 budget of $1,820,678 increased just 1.73% from 2013. There were no significant increases in any of the expense categories from the 2013 budget.

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - FORESTRY AND GROUNDS
FORESTRY & GROUNDS ADMINISTRATION

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.80.82.00.0.000.500.001	Full-Time Earnings	158,568	160,436	160,436	163,646	166,919
001.80.82.00.0.000.503.001	Overtime	4,166	15,008	15,008	10,000	10,200
001.80.82.00.0.000.504.001	Specialty Pay	1,076	1,082	1,082	1,082	1,082
001.80.82.00.0.000.506.001	Longevity Pay	990	990	990	990	990
		164,800	177,516	177,516	175,718	179,191
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.80.82.00.0.000.510.001	Medical Insurance	31,360	34,843	34,843	36,758	38,596
001.80.82.00.0.000.511.001	Social Security	9,593	10,410	10,410	11,037	11,258
001.80.82.00.0.000.511.002	Medicare	2,274	2,619	2,619	2,591	2,643
001.80.82.00.0.000.512.001	IMRF Pension Expense	19,148	22,946	22,946	21,616	22,048
001.80.82.00.0.000.513.001	Sick Leave Incentive	1,208	1,000	1,932	1,600	1,600
001.80.82.00.0.000.513.002	Vac/Pers Leave Incent.	-	2,000	2,000	702	702
		63,583	73,818	74,750	74,304	76,847
COMMODITIES & SUPPLIES						
001.80.82.00.0.000.603.001	Clothing Supplies	61	-	170	450	450
		61	-	170	450	450
TOTAL FORESTRY & GROUNDS ADMINISTRATION		**228,444**	**251,334**	**252,436**	**250,472**	**256,488**

FORESTRY PROGRAM

PERSONAL SERVICES-SALARIES & WAGES						
001.80.82.83.0.000.500.001	Full-Time Earnings	250,036	251,998	251,998	258,234	263,399
001.80.82.83.0.000.502.001	Seasonal Earnings	9,008	11,125	11,125	11,250	11,475
001.80.82.83.0.000.503.001	Overtime	55,617	50,025	50,025	56,000	57,120
001.80.82.83.0.000.504.001	Specialty Pay	1,585	1,594	1,594	1,594	1,594
001.80.82.83.0.000.506.001	Longevity Pay	1,815	1,815	1,815	1,985	1,985
		318,061	316,557	316,557	329,063	335,573
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.80.82.83.0.000.510.001	Medical Insurance	51,444	55,148	55,148	68,045	71,447
001.80.82.83.0.000.511.001	Social Security	19,516	17,172	17,172	20,568	20,979
001.80.82.83.0.000.511.002	Medicare	4,564	4,632	4,632	4,815	4,911
001.80.82.83.0.000.512.001	IMRF Pension Expense	35,903	39,142	39,142	38,939	39,718
001.80.82.83.0.000.513.001	Sick Leave Incentive	1,714	1,500	1,500	1,400	1,400
001.80.82.83.0.000.513.002	Vac/Pers Leave Incent.	699	1,000	1,000	1,203	1,203
		113,840	118,594	118,594	134,970	139,658

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - FORESTRY AND GROUNDS
FORESTRY PROGRAM

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
OTHER EMPLOYEE COSTS						
001.80.82.83.0.000.522.001	Travel & Meetings	3,662	3,662	3,662	5,971	3,810
		3,662	3,662	3,662	5,971	3,810
CONTRACTUAL SERVICES						
001.80.82.83.0.000.530.006	Other Prof. Serv.	4,227	29,227	29,227	4,311	4,397
001.80.82.83.0.000.569.008	Refuse Disposal	1,296	4,496	4,496	4,586	4,678
001.80.82.83.0.000.574.008	Contract Hauling	3,567	4,120	4,120	6,180	6,304
001.80.82.83.0.000.576.005	Private Tree Removal	3,220	5,175	5,175	5,279	5,385
001.80.82.83.0.000.576.006	Tree Removal	269,577	137,800	137,800	140,556	143,367
001.80.82.83.0.000.576.007	Stump Removal	121,629	51,600	51,600	52,632	53,685
001.80.82.83.0.000.576.008	Perennial Flower	-	3,000	3,000	3,060	3,121
001.80.82.83.0.000.576.011	Tree Trimming	116,072	177,000	177,000	191,841	195,678
063.80.82.83.4.000.576.012	Tree Hazard Study	4,949	15,000	5,000	15,000	15,000
001.80.82.83.0.000.576.013	Gypsy Moth Spraying	34,078	38,760	38,760	39,535	40,326
		558,615	466,178	456,178	462,980	471,941
UTILITIES						
001.80.82.83.0.000.590.001	Telephone - Cellular	2,065	3,100	3,100	3,162	3,225
		2,065	3,100	3,100	3,162	3,225
COMMODITIES & SUPPLIES						
001.80.82.83.0.000.605.001	Other Equipment	7,425	7,916	7,916	8,074	8,235
001.80.82.83.0.000.622.005	Restoration Materials	1,573	1,684	1,684	1,718	1,752
001.80.82.83.0.000.623.001	Fertilizer	124	1,102	1,102	1,124	1,146
		9,122	10,702	10,702	10,916	11,133
TOTAL FORESTRY PROGRAM		**1,005,365**	**918,793**	**908,793**	**947,062**	**965,340**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - FORESTRY AND GROUNDS
MAINTENANCE OF GROUNDS

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.80.82.84.0.355.500.001	Full-Time Earnings	196,819	198,246	198,246	203,229	207,294
001.80.82.84.0.355.502.001	Seasonal Earnings	29,152	30,969	30,969	31,589	32,221
001.80.82.84.0.355.503.001	Overtime	31,483	40,020	40,020	32,000	32,640
001.80.82.84.0.355.504.001	Specialty Pay	1,121	1,128	1,128	1,128	1,128
001.80.82.84.0.355.506.001	Longevity Pay	1,520	1,520	1,520	1,700	1,700
		260,095	271,883	271,883	269,646	274,983
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.80.82.84.0.355.510.001	Medical Insurance	45,971	50,836	50,836	51,877	54,471
001.80.82.84.0.355.511.001	Social Security	15,646	14,864	14,864	16,785	17,121
001.80.82.84.0.355.511.002	Medicare	3,659	3,970	3,970	3,929	4,008
001.80.82.84.0.355.512.001	IMRF Pension Expense	26,761	30,813	30,813	29,050	29,631
001.80.82.84.0.355.513.001	Sick Leave Incentive	872	1,000	1,000	800	800
001.80.82.84.0.355.513.002	Vac/Pers Leave Incent.	148	500	500	201	201
001.80.82.84.0.355.513.003	Retiree Sick Incentive	-	-	7,756	-	-
		93,057	101,983	109,739	102,642	106,232
CONTRACTUAL SERVICES						
001.80.82.84.0.355.530.006	Other Prof. Serv.	5,663	6,654	6,654	6,787	6,923
001.80.82.84.0.355.574.011	St-scape Corr Maint	22,567	23,000	23,000	23,460	23,929
001.80.82.84.0.355.574.014	Grounds Maintenance	48,718	65,000	65,000	66,300	74,076
001.80.82.84.0.355.575.010	Railroad Station	-	7,000	7,000	7,140	7,283
001.80.82.84.0.355.576.014	Contract Spraying	9,412	11,345	11,345	11,572	11,803
001.80.82.84.0.355.576.015	Contract Sprinkler	7,498	8,487	8,487	8,657	8,830
		93,858	121,486	121,486	123,916	132,844
COMMODITIES & SUPPLIES						
001.80.82.84.0.355.622.002	Small Tools	330	458	458	467	476
001.80.82.84.0.355.622.003	Grounds Maintenance	7,184	7,210	7,210	7,354	7,501
001.80.82.84.0.355.622.004	Lawn Care Equipment	667	788	788	804	820
001.80.82.84.0.355.623.001	Fertilizer	187	200	200	204	208
		8,368	8,656	8,656	8,829	9,005
OTHER EQUIPMENT						
001.80.82.84.0.355.665.014	Sprinkler System	1,261	7,000	7,000	7,140	7,283
001.80.82.84.0.355.665.041	Repl St Furniture	36,288	37,500	37,500	38,250	39,015
		37,549	44,500	44,500	45,390	46,298
TOTAL MAINTENANCE OF GROUNDS		**492,927**	**548,508**	**556,264**	**550,423**	**569,362**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - FORESTRY AND GROUNDS
PUBLIC GROUNDS BEAUTIFICATION

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.80.82.84.0.356.500.001	Full-Time Earnings	21,388	21,733	21,733	22,168	22,611
001.80.82.84.0.356.503.001	Overtime	5,322	5,003	5,003	5,000	5,100
001.80.82.84.0.356.504.001	Specialty Pay	149	151	151	151	151
001.80.82.84.0.356.506.001	Longevity Pay	-	-	-	100	100
		26,859	26,887	26,887	27,419	27,962
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.80.82.84.0.356.510.001	Medical Insurance	4,082	4,415	4,415	4,592	4,822
001.80.82.84.0.356.511.001	Social Security	1,632	1,406	1,406	1,701	1,735
001.80.82.84.0.356.511.002	Medicare	382	390	390	398	406
001.80.82.84.0.356.512.001	IMRF Pension Expense	3,101	3,418	3,418	3,328	3,395
		9,197	9,629	9,629	10,019	10,358
CONTRACTUAL SERVICES						
001.80.82.84.0.356.574.010	Beautify RR ROW	-	2,400	2,400	2,448	2,497
		-	2,400	2,400	2,448	2,497
COMMODITIES & SUPPLIES						
001.80.82.84.0.356.622.002	Small Tools	149	191	191	195	199
001.80.82.84.0.356.623.002	Tree/Bush/Flower Repl	23,854	32,000	32,000	32,640	33,292
		24,003	32,191	32,191	32,835	33,491
TOTAL PUBLIC GROUNDS BEAUTIFICATION		**60,059**	**71,107**	**71,107**	**72,721**	**74,308**
TOTAL PUBLIC WORKS - FORESTRY AND GROUNDS		**1,786,795**	**1,789,742**	**1,788,600**	**1,820,678**	**1,865,498**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - FORESTRY & GROUNDS
PERSONAL SERVICES

Position Title	Positions (1) 2012 Budget	Positions (1) 2013 Budget	Positions (1) 2014 Budget	Amounts 2012 Budget	Amounts 2013 Budget	Amounts 2014 Budget
FULL TIME						
Forestry/Grounds Superintendent	0.90	0.90	0.90	99,086	101,067	103,089
Foreman	1.45	1.45	1.45	121,840	126,049	128,570
Maintenance Personnel	5.00	5.00	5.10	342,890	345,928	355,061
Forestry Technician	0.90	0.90	0.90	58,205	59,369	60,557
	8.25	8.25	8.35	622,021	632,413	647,277
SEASONAL						
Seasonal/Intern	1.50 (7)	1.00 (3)	1.00 (3)	25,633	42,094	42,839
	1.50 (7)	1.00 (3)	1.00 (3)	25,633	42,094	42,839
OTHER COMPENSATION						
Overtime Earnings				110,129	110,056	103,000
Specialty Pay				3,955	3,955	3,955
Longevity Pay				4,325	4,325	4,775
				118,409	118,336	111,730
EMPLOYEE BENEFITS						
Medical Insurance				131,855	145,242	161,272
Social Security				41,534	43,852	50,091
Medicare				11,181	11,611	11,733
IMRF Pension				85,042	96,319	92,933
Sick Leave Incentive				4,588	3,500	3,800
Vacation/Personal Leave Incentive				3,348	3,500	2,106
				277,548	304,024	321,935
TOTAL	**9.75**	**9.25**	**9.35**	**1,043,611**	**1,096,867**	**1,123,781**

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	8.25	8.25	8.35
Seasonal	7.00	3.00	3.00

Mount Prospect

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VILLAGE OF MOUNT PROSPECT
2014 BUDGET
PUBLIC WORKS DEPARTMENT – ENGINEERING

STATEMENT OF ACTIVITIES

It is the responsibility of the Engineering Division to design and improve the Village's public streets, sidewalks, detention ponds and Levee 37 in a manner consistent with Village Board policy and regulatory agency requirements.

2012 ACCOMPLISHMENTS

Designed and inspected the construction of 5.2 miles of the Village Street Resurfacing Program.

Completed Village inspection of the Army Corps of Engineers Levee 37 Project and accepted maintenance jurisdiction of the pump stations and closure structures.

Coordinated the Phase II consultant design engineering work for the Kensington Road Reconstruction Project and prepared all documents for early 2013 bid letting and contract award.

Coordinated the Transportation Safety Commission Meetings and presented the recommendations to the Village Board.

Recertified as a Class 7 CRS Community providing Mount Prospect residents with up to 15% discount on their flood insurance premiums.

2013 ACCOMPLISHMENTS

Designed and inspected the construction of 6.0 miles of the Village Street Resurfacing Program.

Coordinated the construction engineering of the Kensington Road Reconstruction Project.

Coordinated construction design and inspection of the Kensington Business Center Detention Pond Rehabilitation Program Pond 5b.

Designed and inspected the Kensington Road CDBG Sidewalk Project from Hemlock to Westgate, the Share Cost Sidewalk Program, the Golfview Estates Drainage Improvement Project, and the Private Property Drainage Improvements Project.

Provided review and comments on the Stormwater Management Regulations being proposed by the MWRD and the IEPA that will impact the Village.

Coordinated the Transportation Safety Commission Meetings and presented the recommendations to the Village Board.

Recertified as a Class 7 CRS Community providing Mount Prospect residents with up to 15% discount on their flood insurance premiums.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
PUBLIC WORKS DEPARTMENT – ENGINEERING

2014 OBJECTIVES

Design and inspect the construction of 6.3 miles of the Village Street Resurfacing Program.

Coordinate the design of the Kensington Business Center Detention Pond Rehabilitation Program Pond 1.

Resume Village inspection of the Army Corps of Engineers Levee 37 Project with the commencement of the construction of the wall gap section.

Design and inspect the Northwest Highway Streetscape Improvements, the Share Cost Sidewalk Program, the Kensington Road CDBG Sidewalk Project from Westgate to the east, the New Sidewalk Program, and the Private Property Drainage Improvements Project.

Coordinate the Transportation Safety Commission Meetings and present the recommendations to the Village Board.

Recertify as a Class 7 CRS Community providing Mount Prospect residents with up to 15% discount on their flood insurance premiums.

PERFORMANCE MEASURES

	2011 Actual	2012 Actual	2013 Estimated	2014 Projected
Engineering Division				
Construction Project Inspections	53	55	62	65
Plan Reviews	138	133	150	155
Street Resurfacing (miles)	4.7	5.2	6.0	6.3
Shared Cost Sidewalk (square feet)	5,300	3,425	11,375	15,000
Residential Flood Plain Studies	30	32	40	45

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
PUBLIC WORKS - ENGINEERING

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PROGRAMS					
Engineering Services	880,955	939,590	941,800	951,288	973,483
Traffic Control-Street Lighting	448,662	511,310	498,802	523,484	534,650
	1,329,617	1,450,900	1,440,602	1,474,772	1,508,133
EXPENDITURE CLASSIFICATION					
Personal Services-Salaries & Wages	711,808	726,834	726,834	734,187	748,777
Personal Services-Employee Benefits	265,583	296,956	303,202	309,569	319,595
Other Employee Costs	3,552	3,552	3,552	3,623	3,695
Contractual Services	134,306	159,719	157,925	159,295	162,606
Utilities	189,150	229,800	219,800	233,380	238,049
Commodities & Supplies	25,128	31,855	27,105	32,492	33,141
Office Equipment	-	546	546	556	567
Other Equipment	90	1,638	1,638	1,670	1,703
	1,329,617	1,450,900	1,440,602	1,474,772	1,508,133
SOURCE OF FUNDS					
001 General Fund	1,099,983	1,214,030	1,203,732	1,233,165	1,261,694
041 Motor Fuel Tax Fund	229,634	236,870	236,870	241,607	246,439
	1,329,617	1,450,900	1,440,602	1,474,772	1,508,133

BUDGET DISCUSSION AND ANALYSIS

The Engineering Division budget includes the Engineering Services and the Traffic Control-Street Lighting programs. Included in these programs are the costs associated with the municipal engineering, infrastructure improvements, public and private site improvement plan reviews and inspections, utility permitting, drainage, traffic control, and street lighting. The 2014 budget of $1,474,772 increased only 1.65% from the 2013 budget. Increased costs in benefits and utilities expense categories attributed to the increase. All other employee costs, commodities & supplies and equipment were essentially flat from the prior year.

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - ENGINEERING
ENGINEERING SERVICES

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.80.83.00.0.000.500.001	Full-Time Earnings	543,287	552,037	552,037	563,077	574,339
001.80.83.00.0.000.501.001	Part-Time Earnings	23,379	19,551	19,551	19,944	20,343
001.80.83.00.0.000.502.001	Seasonal Earnings	11,475	13,250	13,250	13,250	13,515
001.80.83.00.0.000.503.001	Overtime	12,496	20,010	20,010	12,500	12,750
001.80.83.00.0.000.504.001	Specialty Pay	598	601	601	601	601
001.80.83.00.0.000.506.001	Longevity Pay	3,300	3,300	3,300	3,400	3,400
		594,535	608,749	608,749	612,772	624,948
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.80.83.00.0.000.510.001	Medical Insurance	98,284	112,382	112,382	116,939	122,786
001.80.83.00.0.000.511.001	Social Security	36,161	37,505	37,505	39,287	40,073
001.80.83.00.0.000.511.002	Medicare	8,569	9,020	9,020	9,193	9,377
001.80.83.00.0.000.512.001	IMRF Pension Expense	68,477	77,344	77,344	75,186	76,690
001.80.83.00.0.000.513.001	Sick Leave Incentive	4,855	5,500	6,004	5,700	5,700
001.80.83.00.0.000.513.002	Vac/Pers Leave Incent.	6,228	7,500	12,000	13,625	13,625
		222,574	249,251	254,255	259,930	268,251
OTHER EMPLOYEE COSTS						
001.80.83.00.0.000.518.001	Dues & Memberships	1,308	1,308	1,308	1,334	1,360
001.80.83.00.0.000.525.004	Training	2,244	2,244	2,244	2,289	2,335
		3,552	3,552	3,552	3,623	3,695
CONTRACTUAL SERVICES						
001.80.83.00.0.000.530.006	Other Prof. Serv.	6,638	7,210	7,210	7,354	7,501
001.80.83.00.0.000.532.002	Equipment Maint.	-	1,344	1,344	1,371	1,398
001.80.83.00.0.000.551.001	Copier Lease Payment	682	2,534	740	755	770
001.80.83.00.0.000.553.001	Vehicle Lease Payment	10,000	8,900	8,900	8,900	8,900
001.80.83.00.0.000.554.001	Vehicle Maint Payment	32,565	35,751	35,751	34,855	35,857
001.80.83.00.0.000.562.004	Maps & Plats	940	1,030	1,030	1,051	1,072
001.80.83.00.0.000.577.004	ROW Restoration	-	6,180	6,180	6,304	6,430
		50,825	62,949	61,155	60,590	61,928
UTILITIES						
001.80.83.00.0.000.590.001	Telephone - Cellular	4,407	5,800	4,800	4,900	5,000
		4,407	5,800	4,800	4,900	5,000
COMMODITIES & SUPPLIES						
001.80.83.00.0.000.603.001	Clothing Supplies	1,378	3,000	3,000	3,060	3,122
001.80.83.00.0.000.608.001	Other Supplies	646	1,020	1,020	1,040	1,060
001.80.83.00.0.000.626.002	Engineering Supplies	2,948	3,085	3,085	3,147	3,209
		4,972	7,105	7,105	7,247	7,391

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - ENGINEERING
ENGINEERING SERVICES

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
OFFICE EQUIPMENT						
001.80.83.00.0.000.656.002	Office Eqpt - Eng	-	546	546	556	567
		-	546	546	556	567
OTHER EQUIPMENT						
001.80.83.00.0.000.665.012	Engineering Equipment	90	1,638	1,638	1,670	1,703
		90	1,638	1,638	1,670	1,703
TOTAL ENGINEERING SERVICES		**880,955**	**939,590**	**941,800**	**951,288**	**973,483**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - ENGINEERING
TRAFFIC CONTROL-STREET LIGHTING

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
001.80.83.86.0.357.500.001	Full-Time Earnings	106,898	108,484	108,484	110,704	112,918
001.80.83.86.0.357.503.001	Overtime	9,765	8,990	8,990	10,000	10,200
001.80.83.86.0.357.504.001	Specialty Pay	60	61	61	61	61
001.80.83.86.0.357.506.001	Longevity Pay	550	550	550	650	650
		117,273	118,085	118,085	121,415	123,829
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.80.83.86.0.357.510.001	Medical Insurance	20,351	22,904	22,904	24,384	25,603
001.80.83.86.0.357.511.001	Social Security	7,078	6,924	6,924	7,593	7,745
001.80.83.86.0.357.511.002	Medicare	1,656	1,738	1,738	1,778	1,814
001.80.83.86.0.357.512.001	IMRF Pension Expense	13,573	15,139	15,139	14,883	15,181
001.80.83.86.0.357.513.001	Sick Leave Incentive	320	500	1,742	800	800
001.80.83.86.0.357.513.002	Vac/Pers Leave Incent.	31	500	500	201	201
		43,009	47,705	48,947	49,639	51,344
CONTRACTUAL SERVICES						
001.80.83.86.0.357.577.001	Streetlight Maint	1,542	3,000	3,000	3,060	3,121
041.80.83.86.0.357.577.002	Traffic Light Maint	79,634	86,870	86,870	88,607	90,379
001.80.83.86.0.357.577.003	Traffic Signal Device	2,305	6,900	6,900	7,038	7,178
		83,481	96,770	96,770	98,705	100,678
UTILITIES						
001.80.83.86.0.357.587.001	Electricity - Street	34,743	74,000	65,000	75,480	76,989
041.80.83.86.0.357.588.001	Electricity - NW	150,000	150,000	150,000	153,000	156,060
		184,743	224,000	215,000	228,480	233,049
COMMODITIES & SUPPLIES						
001.80.83.86.0.357.622.010	Street Light Supplies	20,156	24,750	20,000	25,245	25,750
		20,156	24,750	20,000	25,245	25,750
TOTAL TRAFFIC CONTROL-STREET LIGHTING		**448,662**	**511,310**	**498,802**	**523,484**	**534,650**
TOTAL PUBLIC WORKS - ENGINEERING		**1,329,617**	**1,450,900**	**1,440,602**	**1,474,772**	**1,508,133**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - ENGINEERING
PERSONAL SERVICES

Position Title	Positions (1) 2012 Budget	Positions (1) 2013 Budget	Positions (1) 2014 Budget	Amounts 2012 Budget	Amounts 2013 Budget	Amounts 2014 Budget
FULL TIME						
Village Engineer	1.00	1.00	1.00	109,568	111,760	113,995
Project Engineers	3.00	3.00	3.00	282,466	288,115	293,877
Traffic Engineer	1.00	1.00	1.00	98,492	100,462	102,471
Electrician	0.10	0.10	0.10	7,951	8,022	8,233
Engineering Assistants	2.00	2.00	2.00	149,178	152,162	155,205
	7.10	7.10	7.10	647,655	660,521	673,781
PART TIME						
Draftsman	0.40 (1)	0.40 (1)	0.40 (1)	19,171	19,551	19,944
	0.40 (1)	0.40 (1)	0.40 (1)	19,171	19,551	19,944
SEASONAL						
Seasonal/Intern	0.50 (2)	0.50 (2)	0.50 (2)	11,665	13,250	13,250
	0.50 (2)	0.50 (2)	0.50 (2)	11,665	13,250	13,250
OTHER COMPENSATION						
Overtime Earnings				29,002	29,000	22,500
Specialty Pay				662	662	662
Longevity Pay				3,850	3,850	4,050
				33,514	33,512	27,212
EMPLOYEE BENEFITS						
Medical Insurance				128,118	135,286	141,323
Social Security				43,527	44,429	46,880
Medicare				10,687	10,758	10,971
IMRF Pension				80,413	92,483	90,069
Sick Leave Incentive				5,820	6,000	6,500
Vacation/Personal Leave Incentive				8,532	8,000	13,826
				277,097	296,956	309,569
TOTAL	**8.00**	**8.00**	**8.00**	**989,102**	**1,023,790**	**1,043,756**

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	7.10	7.10	7.10
Part-Time	1.00	1.00	1.00
Seasonal	2.00	2.00	2.00

Mount Prospect

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VILLAGE OF MOUNT PROSPECT
2014 BUDGET
PUBLIC WORKS DEPARTMENT – REFUSE DISPOSAL

STATEMENT OF ACTIVITIES

The mission of the Refuse Disposal Program is to coordinate a comprehensive municipal solid waste system that provides both environmental and economic benefits to the community. The Public Works Department is responsible for the administration of the residential and commercial contracts as well as public education on environmental issues, waste minimization, resource recovery, and medical and household hazardous waste.

2012 ACCOMPLISHMENTS

Hosted a drop-off for Holiday Light Recycling and collected 1,441 lbs. of holiday lights.

Hosted a one-day document destruction event for Village residents to safely dispose of personal documents.

Promoted and coordinated recycling services for all community events.

Began operating a seasonal drop-off site for electronics waste for Village and SWANCC member community residents.

Continued to operate a permanent collection drop off for medications, sharps, and compact fluorescent and fluorescent tube lights at the Public Works Facility.

2013 ACCOMPLISHMENTS

Increased participation in the Village's commercial recycling program developing and implementing a new comprehensive community education campaign.

Promoted and coordinated recycling services at all of the community events including the Public Works Open House and the Earth Day Event at the Friendship Park Conservatory.

Participated in community outreach programs that educate residents on Village recycling efforts with the anticipated goal of increasing recycling and reducing waste volumes.

Increased residential recycling utilizing the Village's multiple public communication systems.

Continued to operate a seasonal drop-off site for electronics waste for Village and SWANCC member community residents.

Continued to operate a permanent collection drop off for medications, sharps, compact fluorescent and fluorescent tube lights, and batteries at the Public Works Facility.

Hosted a one day document destruction event for Village residents.

2014 OBJECTIVES

Participate in community outreach programs that educate residents on Village recycling efforts with the anticipated goal of increasing recycling and reducing waste volumes.

Promote and coordinate recycling services for all community events.

2014 OBJECTIVES (continued)

Continue to operate a seasonal drop-off site for electronics waste for Village and SWANCC member community residents.

Continue to operate a permanent collection drop off for medications, sharps, compact fluorescent and fluorescent tube lights, and batteries at the Public Works Facility.

Increase residential recycling utilizing the Village's multiple public communication systems.

Participate in community outreach programs that educate residents on Village recycling efforts with the anticipated goal of increasing recycling and reducing waste volumes.

Increase residential recycling utilizing the Village's multiple public communication systems.

Continue to operate a seasonal drop-off site for electronics waste for Village and SWANCC member community residents.

PERFORMANCE MEASURES

	2011 Actual	2012 Actual	2013 Estimated	2014 Projected
Solid Waste Collected (in tons) (1)				
Landfilled	21,248	20,898	20,324	20,324
Recycled	6,644	6,028	6,149	6,272
Yardwaste	4,372	4,459	4,549	4,640
Total Waste Collected (tons)	**32,264**	**31,385**	**31,022**	**31,236**
Solid Waste Diverted (in tons)				
Recycling Program (2)				
Aluminum, glass, plastics, tin/steel	1,516	1,461	1,490	1,520
Mixed Paper	1,945	1,482	1,512	1,542
Newspaper	3,183	3,085	3,147	3,210
Total Recycling Program (tons)	6,644	6,028	6,149	6,272
Yardwaste Program (3)	4,372	4,459	4,548	4,639
Total Diverted (tons)	**11,016**	**10,487**	**10,697**	**10,911**
Percentage Diverted	**34%**	**33%**	**34%**	**35%**

(1) Single Family and Multi-Family residential
(2) Single Family, Multi-Family, Schools and Municipal
(3) Single Family

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
PUBLIC WORKS - REFUSE DISPOSAL

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PROGRAMS					
Refuse Disposal Program	4,044,685	4,246,334	4,195,274	4,311,456	4,519,818
Leaf Removal Program Disposal	217,204	228,435	245,003	209,817	214,218
	4,261,889	4,474,769	4,440,277	4,521,273	4,734,036
EXPENDITURE CLASSIFICATION					
Personal Services-Salaries & Wages	225,050	230,728	231,355	231,735	236,325
Personal Services-Employee Benefits	81,207	91,728	110,296	75,057	77,077
Other Employee Costs	1,200	1,200	1,200	1,224	1,249
Contractual Services	3,892,770	4,092,058	4,038,371	4,152,884	4,357,929
Utilities	311	429	429	438	447
Insurance	27,331	28,239	28,239	28,640	29,093
Commodities & Supplies	34,020	30,387	30,387	31,295	31,916
	4,261,889	4,474,769	4,440,277	4,521,273	4,734,036
SOURCE OF FUNDS					
040 Refuse Disposal Fund	4,261,889	4,474,769	4,440,277	4,521,273	4,734,036
	4,261,889	4,474,769	4,440,277	4,521,273	4,734,036

BUDGET DISCUSSION AND ANALYSIS

The Refuse Disposal Program includes the costs associated with the pickup of household refuse and yard waste, pickup of household materials to be recycled and tipping fees. The refuse pickup program includes approximately 13,600 single-family residents and 8,400 multi-family units. Recycling pickup includes all the single-family properties and approximately 7,200 multi-family units.

Republic Services holds the residential refuse collection contract with the Village in 2013. This is the ninth year of their refuse collection contract with the Village. The term of the current contract is ten years. Annual increases in this contract are limited to the rate of the Consumer Price Index (CPI) or a maximum of 4% and a minimum of 2%.

The Village also had the exclusive commercial refuse collection contract in place with Republic Services for 2013. This is the sixth year of a 7-year contract. Both the residential and commercial contracts will expire simultaneously. All businesses are directly billed by Republic.

The Leaf Removal Program includes the personnel, equipment operation and maintenance and fuel costs associated with the curbside collection of leaves by Public Works personnel between the first full week of October and the week before Thanksgiving. The collection encompasses all the single family homes and 347 miles of street.

The total Refuse budget for 2014 totals $4,521,273. This is an increase of 1.04% from 2013. Increases in the refuse disposal program were partially offset by reductions in the leaf removal program. The contractual services expense category accounted for the entire increase from the prior year.

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - REFUSE DISPOSAL
REFUSE DISPOSAL PROGRAM

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
040.80.85.00.0.000.500.001	Full-Time Earnings	71,026	71,550	71,550	73,026	74,487
040.80.85.00.0.000.501.001	Part-Time Earnings	11,873	13,702	13,702	13,978	14,258
040.80.85.00.0.000.503.001	Overtime	3,656	2,973	3,600	4,000	4,080
040.80.85.00.0.000.506.001	Longevity Pay	460	460	460	470	470
		87,015	88,685	89,312	91,474	93,295
PERSONAL SERVICES-EMPLOYEE BENEFITS						
040.80.85.00.0.000.510.001	Medical Insurance	8,378	9,378	9,378	9,942	10,439
040.80.85.00.0.000.510.003	Workers' Comp Ins	-	5,475	5,475	5,640	5,740
040.80.85.00.0.000.511.001	Social Security	5,325	5,376	5,376	5,711	5,825
040.80.85.00.0.000.511.002	Medicare	1,245	1,296	1,296	1,337	1,364
040.80.85.00.0.000.512.001	IMRF Pension Expense	10,138	11,338	11,338	11,158	11,381
040.80.85.00.0.000.513.001	Sick Leave Incentive	125	250	250	100	100
040.80.85.00.0.000.513.002	Vac/Pers Leave Incent.	73	250	250	201	201
		25,284	33,363	33,363	34,089	35,050
OTHER EMPLOYEE COSTS						
040.80.85.00.0.000.522.001	Travel & Meetings	1,200	1,200	1,200	1,224	1,249
		1,200	1,200	1,200	1,224	1,249
CONTRACTUAL SERVICES						
040.80.85.00.0.000.530.006	Other Prof. Serv.	-	1,050	1,385	1,412	1,440
040.80.85.00.0.000.544.002	Postage Expense	6,722	3,000	4,500	4,000	4,080
040.80.85.00.0.000.552.001	Computer Lease	-	-	-	771	792
040.80.85.00.0.000.568.001	S/F Refuse Collection	1,236,371	1,309,908	1,290,437	1,342,642	1,369,494
040.80.85.00.0.000.568.002	M/F Refuse Collection	462,190	485,564	485,564	504,986	525,185
040.80.85.00.0.000.568.004	Refuse Coll Stickers	160,142	225,000	205,000	213,200	221,728
040.80.85.00.0.000.568.005	Tipping Fees - SWANCC	1,176,404	1,162,560	1,162,560	1,175,266	1,266,256
040.80.85.00.0.000.568.006	Fixed Costs - SWANCC	89,805	106,549	106,549	97,649	123,600
040.80.85.00.0.000.568.007	Sticker Commission	3,180	5,000	4,000	4,000	4,000
040.80.85.00.0.000.568.008	S/F Recycling	646,426	663,980	650,929	677,031	704,765
040.80.85.00.0.000.568.009	M/F Recycling	100,108	109,112	109,112	111,185	115,432
040.80.85.00.0.000.568.012	Tipping Fees	5,332	10,335	10,335	10,542	10,753
		3,886,680	4,082,058	4,030,371	4,142,684	4,347,525
UTILITIES						
040.80.85.00.0.000.589.001	Telephone - Land Lines	311	429	429	438	447
		311	429	429	438	447
INSURANCE						
040.80.85.00.0.000.596.001	Liability Insurance	27,331	28,239	28,239	28,640	29,093
		27,331	28,239	28,239	28,640	29,093

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - REFUSE DISPOSAL
REFUSE DISPOSAL PROGRAM

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
COMMODITIES & SUPPLIES						
040.80.85.00.0.000.603.001	Clothing Supplies	300	-	-	300	300
040.80.85.00.0.000.623.006	Recycling Supplies	16,564	12,360	12,360	12,607	12,859
		16,864	12,360	12,360	12,907	13,159
TOTAL REFUSE DISPOSAL PROGRAM		**4,044,685**	**4,246,334**	**4,195,274**	**4,311,456**	**4,519,818**

LEAF REMOVAL PROGRAM

PERSONAL SERVICES-SALARIES & WAGES						
040.80.85.00.0.365.500.001	Full-Time Earnings	105,067	105,714	105,714	108,449	110,618
040.80.85.00.0.365.503.001	Overtime	31,659	35,018	35,018	30,000	30,600
040.80.85.00.0.365.504.001	Specialty Pay	299	301	301	902	902
040.80.85.00.0.365.506.001	Longevity Pay	1,010	1,010	1,010	910	910
		138,035	142,043	142,043	140,261	143,030
PERSONAL SERVICES-EMPLOYEE BENEFITS						
040.80.85.00.0.365.510.001	Medical Insurance	27,211	28,259	28,259	9,826	10,317
040.80.85.00.0.365.511.001	Social Security	8,419	7,134	7,134	8,875	9,053
040.80.85.00.0.365.511.002	Medicare	1,987	2,099	2,099	2,078	2,120
040.80.85.00.0.365.512.001	IMRF Pension Expense	16,173	18,373	18,373	17,385	17,733
040.80.85.00.0.365.513.001	Sick Leave Incentive	-	-	421	1,000	1,000
040.80.85.00.0.365.513.002	Vac/Pers Leave Incent.	2,133	2,500	2,500	1,804	1,804
040.80.85.00.0.365.513.003	Retiree Sick Incentive	-	-	18,147	-	-
		55,923	58,365	76,933	40,968	42,027
CONTRACTUAL SERVICES						
040.80.85.00.0.365.568.011	Street Sweeper Rental	6,090	10,000	8,000	10,200	10,404
		6,090	10,000	8,000	10,200	10,404
COMMODITIES & SUPPLIES						
040.80.85.00.0.365.622.009	Repair/Maint Supplies	2,884	2,884	2,884	2,942	3,001
040.80.85.00.0.365.623.003	St Sweeper Brooms	4,811	4,841	4,841	4,938	5,037
040.80.85.00.0.365.623.004	Leaf Machine Parts	8,673	9,002	9,002	9,182	9,366
040.80.85.00.0.365.623.005	Leaf Truck Boxes	788	1,300	1,300	1,326	1,353
		17,156	18,027	18,027	18,388	18,757
TOTAL LEAF REMOVAL PROGRAM		**217,204**	**228,435**	**245,003**	**209,817**	**214,218**
TOTAL PUBLIC WORKS - REFUSE DISPOSAL		**4,261,889**	**4,474,769**	**4,440,277**	**4,521,273**	**4,734,036**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - REFUSE DISPOSAL
PERSONAL SERVICES

Position Title	Positions (1) 2012 Budget		Positions (1) 2013 Budget		Positions (1) 2014 Budget		Amounts 2012 Budget	Amounts 2013 Budget	Amounts 2014 Budget
FULL TIME									
Administrative Superintendent	1.00		1.00		1.00		73,509	64,631	65,924
Foreman	0.10		0.10		0.10		8,682	8,855	9,032
Maintenance Personnel	1.50		1.50		1.50		102,868	103,778	106,519
	2.60		2.60		2.60		185,059	177,264	181,475
PART TIME									
Secretary	0.30	(0.6)	0.30	(0.6)	0.30	(0.6)	13,435	13,702	13,978
	0.30	(0.6)	0.30	(0.6)	0.30	(0.6)	13,435	13,702	13,978
OTHER COMPENSATION									
Overtime Earnings							37,991	37,991	34,000
Specialty Pay							301	301	902
Longevity Pay							1,070	1,470	1,380
							39,362	39,762	36,282
EMPLOYEE BENEFITS									
Medical Insurance							50,255	37,637	19,768
Workers' Comp Insurance							-	5,475	5,640
Social Security							12,742	12,510	14,586
Medicare							3,470	3,395	3,415
IMRF Pension							24,734	29,711	28,543
Sick Leave Incentive							1,000	250	1,100
Vacation/Personal Leave Incentive							2,633	2,750	2,005
							94,834	91,728	75,057
TOTAL	**2.90**		**2.90**		**2.90**		**332,690**	**322,456**	**306,792**

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	2.60	2.60	2.60
Part-Time	0.60	0.60	0.60

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
PUBLIC WORKS DEPARTMENT – WATER & SEWER DIVISION

STATEMENT OF ACTIVITIES

The mission of the Water and Sewer Division is to manage, maintain, repair, operate and improve the Village's water distribution system and sanitary sewer system in a manner consistent with Village Board policy and regulatory agency requirements.

2012 ACCOMPLISHMENTS

As the economy began to improve, total utility locating (JULIE) requests for the year climbed slightly over 5,100 with actual infield markings around 3,500.

The Division continued to flow monitor the sanitary sewer basins. This work will assist the Village in determining future sanitary and storm water system improvements.

Energy efficient LED streetlights were installed under a state and federal grant in the Kensington Business Center. Staff will be monitoring the energy savings from this project to determine whether to continue replacing other Village-owned streetlights with these new energy saving LED streetlights.

The Division televised and cleaned 58,922 lineal feet of sanitary sewer, along with lining 13,157 lineal feet of sanitary sewer using the cured-in-place pipe lining (CIPP) method.

Work started in 2012 on deep well #5 which entailed the removal of the 500 hp three-phase electric motor and the pulling of the line shaft piping and pump from approximately 1,100 feet below grade where the pump assembly sits in the aquifer. Some additional repairs were discovered and this work is slated to be completed in late 2013.

2013 ACCOMPLISHMENTS

Improvements to the remote monitoring of the Village's system through the existing SCADA system continued to address the IEPA monitoring rule and other recommendations from the hydraulic water model performed in 2010.

Piping improvements for the elevated tank based on recommendations from the hydraulic water model were performed in 2013. These improvements will allow the elevated tank to fill/empty more easily and cause less strain on the overall water system. A 24'' butterfly valve and associated piping were installed in 2013.

The Division continued to flow monitor sanitary sewer basins. This work will assist the Village in determining future sanitary and storm water system improvements.

The Division televised and cleaned 65,000 lineal feet of sanitary sewer, along with lining 5,899 lineal feet of sanitary sewer using the cured-in-place pipe lining (CIPP) method.

As the economy slowly improved, total utility locating (JULIE) requests climbed to 5,500.

A 2007 engineering study recommended that the Village begin the rehabilitation of the sanitary sewer relief stations as they were approaching 30 years of age. The rehab of George Street North relief station was completed in 2013. The George Street South relief station will be readied for rehabilitation with engineering designs and permits developed in 2013 and replacement completed in 2014.

2013 ACCOMPLISHMENTS (continued)

Completed the first year of a multi-year project to maintain the aesthetic appearance of black streetlight poles, pedestrian light poles, sign posts and various cabinets by sandblasting and painting the items. Painted a total of 61 pedestrian light poles, 29 streetlight poles and four cabinets in the downtown area.

2014 OBJECTIVES

The Division will complete the installation of emergency standby power for Water Booster Station 17.

The new AMR/AMI system will be in place and operational with the conversion of the balance of the Village's residential water users to the new AMR/AMI system.

The elevated tank located downtown will be cleaned and painted in the spring of 2014.

Expected work to begin on deep well #16 which will entail the removal of a 500 hp three-phase electric motor and the pulling of the line shaft piping from approximately 1,100 feet below grade where the pump bowl assembly sits in the aquifer. Televise the well hole, inspect and clean the pump and column piping. Deep wells are the Village's emergency source of drinking water in the event the Lake Michigan supply is interrupted.

The Division will continue to flow monitor the sanitary sewer basins. This work will assist the Village in determining future sanitary and storm water system improvements.

Complete the George Street South relief station rehabilitation project in 2014. The Louis Street relief station will be readied for rehabilitation with engineering designs and permits developed in 2014 with replacement occurring in 2014.

Televise a portion of the remaining combined sewer mains that have yet to be rehabilitated. This work is an extension of the original Combined Sewer System Evaluation Study performed back in 2002. The goal is to identify potential problems and to re-prioritize the remaining combined sewer mains.

As the economy continues to improve, total utility locating (JULIE) requests should climb to 6,000.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
PUBLIC WORKS - WATER & SEWER DIVISION

PERFORMANCE MEASURES

	2011 Actual	2012 Actual	2013 Estimated	2014 Projected
Water Mains				
Valves Replaced	9	2	5	5
Valves Repaired	2	4	5	5
Main Leaks Repaired	62	98	70	60
Service Leaks Repaired	5	5	10	10
Water Meters Installed	745	1,376	758	1,000
Fire Hydrants				
Replaced	17	15	5	10
Repaired	35	18	15	20
Painted	150	25	150	150
JULIE Markings				
Calls	5,163	5,100	5,500	6,000
Flagged	3,100	3,500	3,750	4,000
Water Samples				
Water Quality	641	600	600	750
Lead/Copper	30	-	-	30
Water Purchased (million gallons)	1,288	1,343	1,280	1,330
Unaccounted Water	0.0%	2.0%	2.0%	2.0%
Meter Readings				
Final Reads/Verification Reads	5,525	7,879	4,000	4,000
Water/Sewer Service Requests	291	443	1,200	1,250
Sanitary Sewers				
Cleaned (ft)	54,236	58,922	65,000	70,000
Televised (ft)	54,236	58,922	65,000	70,000
Relined (ft)	12,619	13,157	5,899	5,000
Private Building Inspections	635	895	900	830

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
PUBLIC WORKS - WATER & SEWER DIVISION

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PROGRAMS					
Water & Sewer Administration	1,871,667	1,479,549	1,428,366	1,468,393	1,477,255
Equipment Maintenance	748,491	779,287	779,287	786,646	801,117
Maintenance of Buildings	204,328	262,388	281,232	244,834	250,821
Maintenance of Grounds	116,597	123,232	123,232	118,108	120,739
Lake Michigan Water Supply	4,595,724	5,221,967	5,172,204	5,312,673	5,911,378
Water Supply Maint. & Repair	688,614	845,646	803,717	841,240	864,086
Water Distribution Maint. & Rep.	582,202	659,686	650,065	700,196	713,683
Water Meter Maintenance & Repair	360,279	334,452	352,501	364,808	372,416
Water Valve/Hydrant Maint & Rep	452,858	496,477	483,783	502,120	513,763
Sanitary Sewer Maint. & Repair	443,899	471,267	473,177	513,135	523,645
	10,064,659	10,673,951	10,547,564	10,852,153	11,548,903
EXPENDITURE CLASSIFICATION					
Personal Services-Salaries & Wages	1,819,038	1,864,275	1,906,238	1,952,664	1,991,440
Personal Services-Employee Benefits	746,606	734,286	761,944	787,893	813,703
Other Employee Costs	26,509	35,941	35,941	36,660	36,371
Contractual Services	6,460,380	7,401,696	7,250,867	7,447,412	8,071,228
Utilities	123,016	168,560	156,560	157,758	159,213
Insurance	70,098	79,383	79,383	80,474	81,708
Commodities & Supplies	275,304	297,963	264,784	295,722	300,098
Other Expenditures	458,779	-	-	-	-
Office Equipment	1,341	1,344	1,344	1,370	1,397
Other Equipment	68,763	65,503	65,503	67,200	68,245
Distribution Systems	14,825	25,000	25,000	25,000	25,500
	10,064,659	10,673,951	10,547,564	10,852,153	11,548,903
SOURCE OF FUNDS					
050 Water and Sewer Fund	10,064,659	10,673,951	10,547,564	10,852,153	11,548,903
	10,064,659	10,673,951	10,547,564	10,852,153	11,548,903

BUDGET DISCUSSION AND ANALYSIS

The Public Works Water & Sewer Division budget includes the costs associated with supplying water and sewer service to our residents. It includes the cost of Lake Michigan Water Supply, the distribution costs, the maintenance and repair to grounds, water meters, sanitary sewers, equipment, valves, hydrants, and water mains as well as the costs for improvements to the water and sewer systems.

The total Water & Sewer Division budget of $10,852,153 reflects an increase of $228,202 or 2.15% from the 2013 budget. The increase in rate for the Lake Michigan Water (25%) was partially offset by a reduction in the estimated number of gallons to be purchased. Despite a reduction in gallons of water purchased of 13.3%, the cost of water increased $174,000 or 4.6%. Excluding the increase in water purchases, the change from prior year is essentially flat. Capital projects funded by the Water and Sewer Fund are located under the Capital Improvements section of this document.

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER DIVISION
WATER & SEWER ADMINISTRATION

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
050.80.84.00.0.000.500.001	Full-Time Earnings	359,254	363,421	363,421	373,537	381,008
050.80.84.00.0.000.501.001	Part-Time Earnings	13,819	16,394	16,394	16,722	17,056
050.80.84.00.0.000.503.001	Overtime	4,494	7,975	7,975	4,500	4,590
050.80.84.00.0.000.504.001	Specialty Pay	598	601	601	601	601
050.80.84.00.0.000.506.001	Longevity Pay	1,400	1,400	1,400	1,900	1,900
		379,565	389,791	389,791	397,260	405,155
PERSONAL SERVICES-EMPLOYEE BENEFITS						
050.80.84.00.0.000.510.001	Medical Insurance	65,420	74,451	74,451	78,988	82,937
050.80.84.00.0.000.510.003	Workers' Comp Ins	66,638	43,800	43,800	45,120	45,920
050.80.84.00.0.000.511.001	Social Security	22,004	23,801	23,801	24,173	24,656
050.80.84.00.0.000.511.002	Medicare	5,385	5,853	5,853	5,868	5,985
050.80.84.00.0.000.512.001	IMRF Pension Expense	44,969	51,262	51,262	49,074	50,055
050.80.84.00.0.000.513.001	Sick Leave Incentive	2,164	3,500	3,500	1,400	1,400
050.80.84.00.0.000.513.002	Vac/Pers Leave Incent.	44,630	10,000	10,000	5,210	5,210
050.80.84.00.0.000.513.003	Retiree Sick Incentive	17,920	-	-	-	-
050.80.84.00.0.000.513.009	NOPEBO Expense	(3,229)	-	-	-	-
		265,901	212,667	212,667	209,833	216,163
OTHER EMPLOYEE COSTS						
050.80.84.00.0.000.518.001	Dues & Memberships	3,178	3,178	3,178	3,242	3,306
050.80.84.00.0.000.521.001	Other Employee Exp.	3,039	3,039	3,039	3,100	2,142
050.80.84.00.0.000.522.001	Travel & Meetings	4,344	4,244	4,244	4,329	4,415
050.80.84.00.0.000.524.001	Uniform Expense	7,991	17,523	17,523	17,873	18,230
050.80.84.00.0.000.525.004	Training	7,957	7,957	7,957	8,116	8,278
		26,509	35,941	35,941	36,660	36,371
CONTRACTUAL SERVICES						
050.80.84.00.0.000.530.002	Auditing Services	9,600	9,625	9,625	9,818	10,014
050.80.84.00.0.000.530.006	Other Prof. Serv.	25,726	46,503	46,503	47,433	27,792
050.80.84.00.0.000.532.002	Equipment Maint.	1,154	1,154	1,154	1,177	1,200
050.80.84.00.0.000.544.002	Postage Expense	43,651	87,209	37,209	37,953	38,712
050.80.84.00.0.000.551.001	Copier Lease Payment	6,569	8,683	7,500	7,500	7,500
050.80.84.00.0.000.552.001	Computer Lease	-	-	-	19,232	19,582
050.80.84.00.0.000.557.001	Service Charge - Water	500,000	510,000	510,000	520,000	530,000
050.80.84.00.0.000.560.002	Comp Programming	433	1,195	1,195	1,219	1,243
050.80.84.00.0.000.560.007	Computer Maint.	-	2,575	2,575	2,627	2,679
050.80.84.00.0.000.560.009	GIS Maintenance	20,600	20,600	20,600	21,012	21,432
050.80.84.00.0.000.562.002	Printing Expense	2,924	5,614	5,614	5,726	5,840
050.80.84.00.0.000.563.002	Bank & Fiscal Fees	-	2,060	2,060	2,101	2,143
050.80.84.00.0.000.574.005	Uniform Rent/Cleaning	9,536	9,831	9,831	10,028	10,228
		620,193	705,049	653,866	685,826	678,365

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER DIVISION
WATER & SEWER ADMINISTRATION

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
UTILITIES						
050.80.84.00.0.000.589.001	Telephone - Land Lines	34,625	38,500	38,500	39,270	40,055
050.80.84.00.0.000.590.001	Telephone - Cellular	5,028	4,400	4,400	4,488	4,578
		39,653	42,900	42,900	43,758	44,633
INSURANCE						
050.80.84.00.0.000.596.001	Liability Insurance	67,598	76,883	76,883	77,974	79,208
050.80.84.00.0.000.596.008	Other Insurance	2,500	2,500	2,500	2,500	2,500
		70,098	79,383	79,383	80,474	81,708
COMMODITIES & SUPPLIES						
050.80.84.00.0.000.603.001	Clothing Supplies	56	-	-	500	500
050.80.84.00.0.000.606.001	Office Supplies	3,788	3,811	3,811	3,887	3,964
050.80.84.00.0.000.608.001	Other Supplies	695	1,092	1,092	1,114	1,136
050.80.84.00.0.000.611.001	Photo Supplies	-	870	870	887	904
050.80.84.00.0.000.614.001	Training Supplies	649	649	649	662	675
050.80.84.00.0.000.616.001	Vehicle Reg/License	210	515	515	515	525
050.80.84.00.0.000.622.001	Open House Supplies	2,683	2,730	2,730	2,785	2,840
050.80.84.00.0.000.626.002	Engineering Supplies	-	1,123	1,123	1,145	1,167
050.80.84.00.0.000.626.004	Water Conservation	851	870	870	887	904
		8,932	11,660	11,660	12,382	12,615
OTHER EXPENDITURES						
050.80.84.00.0.000.638.001	Depreciation	458,779	-	-	-	-
		458,779	-	-	-	-
OTHER EQUIPMENT						
050.80.84.00.0.000.668.005	Radio Equip -Water	2,037	2,158	2,158	2,200	2,245
		2,037	2,158	2,158	2,200	2,245
TOTAL WATER & SEWER ADMINISTRATION		**1,871,667**	**1,479,549**	**1,428,366**	**1,468,393**	**1,477,255**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER DIVISION
EQUIPMENT MAINTENANCE

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
CONTRACTUAL SERVICES						
050.80.84.01.0.000.553.001	Vehicle Lease Payment	277,500	263,200	263,200	283,500	283,500
050.80.84.01.0.000.554.001	Vehicle Maint Payment	470,991	516,087	516,087	503,146	517,617
		748,491	779,287	779,287	786,646	801,117
TOTAL EQUIPMENT MAINTENANCE		**748,491**	**779,287**	**779,287**	**786,646**	**801,117**

MAINTENANCE OF BUILDINGS

PERSONAL SERVICES-SALARIES & WAGES						
050.80.84.87.0.375.500.001	Full-Time Earnings	103,235	122,489	122,489	127,287	129,833
050.80.84.87.0.375.503.001	Overtime	21,842	20,010	24,000	23,000	23,460
050.80.84.87.0.375.504.001	Specialty Pay	1,002	601	601	952	952
050.80.84.87.0.375.506.001	Longevity Pay	400	400	400	500	500
		126,479	143,500	147,490	151,739	154,745
PERSONAL SERVICES-EMPLOYEE BENEFITS						
050.80.84.87.0.375.510.001	Medical Insurance	24,471	18,646	36,000	37,944	39,841
050.80.84.87.0.375.511.001	Social Security	7,774	7,913	7,913	9,464	9,653
050.80.84.87.0.375.511.002	Medicare	1,818	2,096	2,096	2,215	2,259
050.80.84.87.0.375.512.001	IMRF Pension Expense	14,714	18,368	18,368	18,540	18,911
050.80.84.87.0.375.513.002	Vac/Pers Leave Incent.	989	1,000	1,000	902	902
		49,766	48,023	65,377	69,065	71,566
CONTRACTUAL SERVICES						
050.80.84.87.0.375.533.003	Roof Repairs	18,170	55,000	55,000	8,000	8,160
050.80.84.87.0.375.533.005	Building Repairs	6,365	6,365	6,365	8,500	8,670
		24,535	61,365	61,365	16,500	16,830
UTILITIES						
050.80.84.87.0.375.585.001	Natural Gas	3,346	8,000	6,000	6,000	6,120
		3,346	8,000	6,000	6,000	6,120
COMMODITIES & SUPPLIES						
050.80.84.87.0.375.628.003	M&R Supplies - PW	202	1,500	1,000	1,530	1,560
		202	1,500	1,000	1,530	1,560
TOTAL MAINTENANCE OF BUILDINGS		**204,328**	**262,388**	**281,232**	**244,834**	**250,821**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER DIVISION
MAINTENANCE OF GROUNDS

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
050.80.84.87.0.376.500.001	Full-Time Earnings	37,821	38,142	38,142	39,038	39,819
050.80.84.87.0.376.502.001	Seasonal Earnings	11,876	13,500	13,500	13,876	14,154
050.80.84.87.0.376.503.001	Overtime	10,297	8,990	8,990	10,000	10,200
050.80.84.87.0.376.504.001	Specialty Pay	299	301	301	301	301
050.80.84.87.0.376.506.001	Longevity Pay	120	120	120	200	200
		60,413	61,053	61,053	63,415	64,674
PERSONAL SERVICES-EMPLOYEE BENEFITS						
050.80.84.87.0.376.510.001	Medical Insurance	5,441	9,132	9,132	9,343	9,810
050.80.84.87.0.376.511.001	Social Security	3,701	3,316	3,316	3,934	4,013
050.80.84.87.0.376.511.002	Medicare	865	886	886	922	940
050.80.84.87.0.376.512.001	IMRF Pension Expense	5,599	6,046	6,046	6,019	6,139
050.80.84.87.0.376.513.005	Ins. Opt-Out Incent.	150	-	-	-	-
		15,756	19,380	19,380	20,218	20,902
CONTRACTUAL SERVICES						
050.80.84.87.0.376.574.012	Landscape & Fence	9,703	10,000	10,000	1,020	1,040
050.80.84.87.0.376.574.014	Grounds Maintenance	26,790	27,000	27,000	27,540	28,090
		36,493	37,000	37,000	28,560	29,130
COMMODITIES & SUPPLIES						
050.80.84.87.0.376.622.002	Small Tools	189	191	191	195	199
050.80.84.87.0.376.622.003	Grounds Maintenance	1,056	2,312	2,312	2,358	2,405
050.80.84.87.0.376.622.004	Lawn Care Equipment	438	438	438	447	456
050.80.84.87.0.376.622.007	Snow Plow Blades	2,252	2,858	2,858	2,915	2,973
		3,935	5,799	5,799	5,915	6,033
TOTAL MAINTENANCE OF GROUNDS		**116,597**	**123,232**	**123,232**	**118,108**	**120,739**

LAKE MICHIGAN WATER SUPPLY

CONTRACTUAL SERVICES						
050.80.84.87.0.378.570.001	JAWA - Water	3,368,893	3,778,667	3,717,000	3,952,000	4,537,000
050.80.84.87.0.378.570.002	JAWA - Power Cost	93,819	106,300	104,150	90,812	92,628
050.80.84.87.0.378.570.003	JAWA - O&M Cost	320,907	335,000	366,424	331,267	342,993
050.80.84.87.0.378.570.004	JAWA - Fixed Cost	812,105	1,002,000	984,630	938,594	938,757
		4,595,724	5,221,967	5,172,204	5,312,673	5,911,378
TOTAL LAKE MICHIGAN WATER SUPPLY		**4,595,724**	**5,221,967**	**5,172,204**	**5,312,673**	**5,911,378**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER DIVISION
WATER SUPPLY MAINT. & REPAIR

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
050.80.84.87.0.379.500.001	Full-Time Earnings	308,996	311,026	311,026	320,702	327,116
050.80.84.87.0.379.503.001	Overtime	58,341	65,032	65,032	61,500	62,730
050.80.84.87.0.379.504.001	Specialty Pay	1,605	1,615	1,615	1,615	1,615
050.80.84.87.0.379.506.001	Longevity Pay	2,430	2,430	2,430	2,430	2,430
		371,372	380,103	380,103	386,247	393,891
PERSONAL SERVICES-EMPLOYEE BENEFITS						
050.80.84.87.0.379.510.001	Medical Insurance	49,155	62,119	62,119	63,385	66,554
050.80.84.87.0.379.511.001	Social Security	23,022	20,418	20,418	24,195	24,679
050.80.84.87.0.379.511.002	Medicare	5,384	5,572	5,572	5,661	5,774
050.80.84.87.0.379.512.001	IMRF Pension Expense	43,289	48,824	48,824	47,418	48,366
050.80.84.87.0.379.513.001	Sick Leave Incentive	2,086	2,500	2,500	2,700	2,700
050.80.84.87.0.379.513.002	Vac/Pers Leave Incent.	1,178	1,500	1,500	1,203	1,203
050.80.84.87.0.379.513.005	Ins. Opt-Out Incent.	500	-	-	-	-
		124,614	140,933	140,933	144,562	149,276
CONTRACTUAL SERVICES						
050.80.84.87.0.379.532.002	Equipment Maint.	38,163	50,000	50,000	60,000	60,000
050.80.84.87.0.379.533.004	Emergency Repairs	370	2,997	2,750	3,000	3,060
050.80.84.87.0.379.533.006	Electrical Repairs	6,657	7,000	7,000	7,000	7,120
050.80.84.87.0.379.569.003	Water Sample Testing	12,319	54,000	40,000	45,000	54,000
050.80.84.87.0.379.569.004	Water Tank Repairs	180	5,431	5,431	5,431	5,539
		57,689	119,428	105,181	120,431	129,719
UTILITIES						
050.80.84.87.0.379.586.001	Electricity	69,856	95,000	85,000	85,000	85,000
		69,856	95,000	85,000	85,000	85,000
COMMODITIES & SUPPLIES						
050.80.84.87.0.379.622.009	Repair/Maint Supplies	14,254	15,182	15,000	20,000	20,000
050.80.84.87.0.379.626.005	Water Treatment	15,223	30,000	22,500	25,000	25,000
050.80.84.87.0.379.627.002	Generators	20,781	40,000	30,000	35,000	35,700
		50,258	85,182	67,500	80,000	80,700
DISTRIBUTION SYSTEMS						
050.80.84.87.0.379.671.002	Tank Repair/Inspection	14,825	25,000	25,000	25,000	25,500
		14,825	25,000	25,000	25,000	25,500
TOTAL WATER SUPPLY MAINT. & REPAIR		**688,614**	**845,646**	**803,717**	**841,240**	**864,086**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER DIVISION
WATER DISTRIBUTION MAINT. & REP.

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
050.80.84.87.0.380.500.001	Full-Time Earnings	187,945	191,391	191,391	198,281	202,247
050.80.84.87.0.380.501.001	Part-Time Earnings	40,494	48,121	48,121	49,090	50,072
050.80.84.87.0.380.503.001	Overtime	46,896	35,018	52,500	50,000	51,000
050.80.84.87.0.380.504.001	Specialty Pay	857	721	1,200	1,072	1,072
050.80.84.87.0.380.506.001	Longevity Pay	780	780	780	780	780
		276,972	276,031	293,992	299,223	305,171
PERSONAL SERVICES-EMPLOYEE BENEFITS						
050.80.84.87.0.380.510.001	Medical Insurance	31,940	40,343	40,343	41,564	43,642
050.80.84.87.0.380.511.001	Social Security	16,847	15,287	15,287	18,554	18,925
050.80.84.87.0.380.511.002	Medicare	3,940	4,006	4,006	4,343	4,430
050.80.84.87.0.380.512.001	IMRF Pension Expense	32,126	35,088	35,088	36,356	37,083
050.80.84.87.0.380.513.005	Ins. Opt-Out Incent.	250	-	-	-	-
		85,103	94,724	94,724	100,817	104,080
CONTRACTUAL SERVICES						
050.80.84.87.0.380.530.005	Control System	38,498	38,000	38,000	45,000	45,000
050.80.84.87.0.380.532.002	Equipment Maint.	3,649	5,212	5,000	5,316	5,422
050.80.84.87.0.380.569.006	Parkway Restoration	52,905	58,350	58,350	59,517	60,707
050.80.84.87.0.380.569.007	Pavement Restoration	25,036	25,235	25,000	35,235	35,939
050.80.84.87.0.380.569.008	Refuse Disposal	5,267	6,005	6,005	6,125	6,247
050.80.84.87.0.380.571.006	Backflow Prevention	22,118	50,000	25,000	40,000	40,800
050.80.84.87.0.380.574.007	Julie Service Charges	8,101	8,500	8,500	8,650	8,840
050.80.84.87.0.380.574.008	Contract Hauling	10,424	27,000	27,000	27,540	28,090
		165,998	218,302	192,855	227,383	231,045
COMMODITIES & SUPPLIES						
050.80.84.87.0.380.622.002	Small Tools	79	450	400	459	468
050.80.84.87.0.380.622.005	Restoration Materials	8,747	26,523	25,000	27,053	27,594
050.80.84.87.0.380.622.006	Emergency Barricades	1,815	1,854	1,750	1,891	1,928
050.80.84.87.0.380.622.009	Repair/Maint Supplies	42,147	38,192	38,000	40,000	40,000
050.80.84.87.0.380.627.003	Water - Gas	-	2,266	2,000	2,000	2,000
		52,788	69,285	67,150	71,403	71,990
OFFICE EQUIPMENT						
050.80.84.87.0.380.656.007	Office Eqpt - Water	1,341	1,344	1,344	1,370	1,397
		1,341	1,344	1,344	1,370	1,397
TOTAL WATER DISTRIBUTION MAINT. & REP.		**582,202**	**659,686**	**650,065**	**700,196**	**713,683**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER DIVISION
WATER METER MAINTENANCE & REPAIR

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
050.80.84.87.0.381.500.001	Full-Time Earnings	95,133	111,717	111,717	118,580	120,952
050.80.84.87.0.381.502.001	Seasonal Earnings	11,408	13,500	13,500	13,876	14,154
050.80.84.87.0.381.503.001	Overtime	18,293	3,988	24,000	21,500	21,930
050.80.84.87.0.381.504.001	Specialty Pay	67	-	-	-	-
050.80.84.87.0.381.506.001	Longevity Pay	70	70	70	70	70
		124,971	129,275	149,287	154,026	157,106
PERSONAL SERVICES-EMPLOYEE BENEFITS						
050.80.84.87.0.381.510.001	Medical Insurance	13,308	14,732	14,732	15,155	15,913
050.80.84.87.0.381.511.001	Social Security	7,679	7,809	7,809	9,560	9,751
050.80.84.87.0.381.511.002	Medicare	1,796	1,875	1,875	2,238	2,283
050.80.84.87.0.381.512.001	IMRF Pension Expense	13,073	14,717	14,717	17,046	17,387
050.80.84.87.0.381.513.001	Sick Leave Incentive	8	-	61	100	100
		35,864	39,133	39,194	44,099	45,434
CONTRACTUAL SERVICES						
050.80.84.87.0.381.547.003	Vehicle Rental	-	3,000	3,000	3,060	3,121
050.80.84.87.0.381.560.002	Comp Programming	989	10,000	10,000	10,000	10,000
050.80.84.87.0.381.569.001	Meter Installation	58,339	60,000	60,000	61,200	62,424
050.80.84.87.0.381.569.002	Meter Testing & Repair	17,236	24,750	24,500	25,245	25,750
		76,564	97,750	97,500	99,505	101,295
COMMODITIES & SUPPLIES						
050.80.84.87.0.381.622.002	Small Tools	108	175	175	178	181
050.80.84.87.0.381.626.008	Water Meter Repair	56,046	4,774	3,000	2,000	2,400
		56,154	4,949	3,175	2,178	2,581
OTHER EQUIPMENT						
050.80.84.87.0.381.665.001	AMR System	-	-	-	-	1,000
050.80.84.87.0.381.665.050	Water Meters	66,726	63,345	63,345	65,000	65,000
		66,726	63,345	63,345	65,000	66,000
TOTAL WATER METER MAINTENANCE & REPAIR		**360,279**	**334,452**	**352,501**	**364,808**	**372,416**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER DIVISION
WATER VALVE/HYDRANT MAINT & REP

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
050.80.84.87.0.382.500.001	Full-Time Earnings	216,551	218,202	218,202	223,630	228,103
050.80.84.87.0.382.503.001	Overtime	50,912	55,027	55,027	50,000	51,000
050.80.84.87.0.382.504.001	Specialty Pay	375	361	361	361	361
050.80.84.87.0.382.506.001	Longevity Pay	1,640	1,640	1,640	1,640	1,640
		269,478	275,230	275,230	275,631	281,104
PERSONAL SERVICES-EMPLOYEE BENEFITS						
050.80.84.87.0.382.510.001	Medical Insurance	51,887	55,387	55,387	56,541	59,368
050.80.84.87.0.382.511.001	Social Security	16,188	14,190	14,190	17,092	17,434
050.80.84.87.0.382.511.002	Medicare	3,786	3,993	3,993	3,998	4,078
050.80.84.87.0.382.512.001	IMRF Pension Expense	31,088	34,983	34,983	33,486	34,156
		102,949	108,553	108,553	111,117	115,036
CONTRACTUAL SERVICES						
050.80.84.87.0.382.574.001	Painting Services	-	2,758	500	2,758	2,758
050.80.84.87.0.382.574.008	Contract Hauling	1,697	16,500	16,500	16,830	17,166
		1,697	19,258	17,000	19,588	19,924
COMMODITIES & SUPPLIES						
050.80.84.87.0.382.622.005	Restoration Materials	5,502	8,436	8,000	8,604	8,776
050.80.84.87.0.382.622.009	Repair/Maint Supplies	18,938	19,000	18,000	19,380	19,767
050.80.84.87.0.382.626.001	Painting Supplies	983	1,000	1,000	1,500	1,530
050.80.84.87.0.382.626.006	Water Hydrants	29,253	40,000	36,000	40,800	41,616
050.80.84.87.0.382.626.007	Water Valves	24,058	25,000	20,000	25,500	26,010
		78,734	93,436	83,000	95,784	97,699
TOTAL WATER VALVE/HYDRANT MAINT & REP		**452,858**	**496,477**	**483,783**	**502,120**	**513,763**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER DIVISION
SANITARY SEWER MAINT. & REPAIR

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
050.80.84.88.0.383.500.001	Full-Time Earnings	172,552	177,715	177,715	186,061	189,782
050.80.84.88.0.383.503.001	Overtime	35,680	30,015	30,015	37,500	38,250
050.80.84.88.0.383.504.001	Specialty Pay	1,016	1,022	1,022	1,022	1,022
050.80.84.88.0.383.506.001	Longevity Pay	540	540	540	540	540
		209,788	209,292	209,292	225,123	229,594
PERSONAL SERVICES-EMPLOYEE BENEFITS						
050.80.84.88.0.383.510.001	Medical Insurance	26,763	29,811	29,811	43,447	45,619
050.80.84.88.0.383.511.001	Social Security	12,715	11,415	11,415	13,977	14,257
050.80.84.88.0.383.511.002	Medicare	2,973	3,044	3,044	3,271	3,336
050.80.84.88.0.383.512.001	IMRF Pension Expense	24,202	26,603	36,603	27,386	27,934
050.80.84.88.0.383.513.001	Sick Leave Incentive	-	-	43	100	100
050.80.84.88.0.383.513.002	Vac/Pers Leave Incent.	-	-	200	1	-
		66,653	70,873	81,116	88,182	91,246
CONTRACTUAL SERVICES						
050.80.84.88.0.383.532.002	Equipment Maint.	3,500	8,769	3,500	5,000	5,000
050.80.84.88.0.383.569.008	Refuse Disposal	1,498	5,000	1,500	5,100	5,202
050.80.84.88.0.383.571.001	Sewer Repair/Repl	36,066	38,110	38,109	38,872	39,469
050.80.84.88.0.383.571.002	Building Sewer Insp	29,703	24,930	24,000	25,428	25,936
050.80.84.88.0.383.571.003	Sewer Cleaning	35,098	37,351	37,500	40,800	41,616
050.80.84.88.0.383.571.007	Flow Monitoring Analy	24,680	23,130	25,000	30,000	30,000
050.80.84.88.0.383.574.008	Contract Hauling	2,451	5,000	5,000	5,100	5,202
		132,996	142,290	134,609	150,300	152,425
UTILITIES						
050.80.84.88.0.383.586.001	Electricity	10,161	22,660	22,660	23,000	23,460
		10,161	22,660	22,660	23,000	23,460
COMMODITIES & SUPPLIES						
050.80.84.88.0.383.622.005	Restoration Materials	3,237	3,698	3,500	3,771	3,846
050.80.84.88.0.383.622.009	Repair/Maint Supplies	14,102	15,450	15,000	15,759	16,074
050.80.84.88.0.383.626.003	Manhole Frame Supp	6,962	7,004	7,000	7,000	7,000
		24,301	26,152	25,500	26,530	26,920
TOTAL SANITARY SEWER MAINT. & REPAIR		**443,899**	**471,267**	**473,177**	**513,135**	**523,645**
TOTAL PUBLIC WORKS - WATER & SEWER DIVISION		**10,064,659**	**10,673,951**	**10,547,564**	**10,852,153**	**11,548,903**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - WATER & SEWER DIVISION
PERSONAL SERVICES

Position Title	Positions (1) 2012 Budget		Positions (1) 2013 Budget		Positions (1) 2014 Budget		Amounts 2012 Budget	Amounts 2013 Budget	Amounts 2014 Budget
FULL TIME									
Public Works Director	0.50		0.50		0.50		65,913	69,248	71,941
Deputy Public Works Director	0.50		0.50		0.50		47,686	51,318	53,884
Water/Sewer Superintendent	1.00		1.00		1.00		101,864	103,901	105,979
Foreman	2.20		2.20		2.20		186,102	192,863	196,720
Electricians	0.50		0.50		0.50		39,754	40,109	41,162
Maintenance Personnel	14.70		14.70		14.70		955,114	937,710	975,697
GIS Analyst	1.00		1.00		1.00		68,072	69,433	70,822
Administrative Coordinator	1.50		1.50		1.50		64,825	69,521	70,911
	21.90		21.90		21.90		1,529,330	1,534,103	1,587,116
PART TIME									
Secretary	0.35	(0.7)	0.35	(0.7)	0.35	(0.7)	16,076	16,394	16,722
Maintenance Personnel	1.00	(2.0)	1.00	(2.0)	1.00	(2.0)	47,178	48,121	49,090
	1.35	(2.7)	1.35	(2.7)	1.35	(2.7)	63,254	64,515	65,812
SEASONAL									
Seasonal/Intern	1.75	(2)	1.50	(6)	1.50	(6)	24,424	27,000	27,752
	1.75	(2)	1.50	(6)	1.50	(6)	24,424	27,000	27,752
OTHER COMPENSATION									
Overtime Earnings							226,059	226,055	258,000
Specialty Pay							5,222	5,222	5,924
Longevity Pay							8,480	7,380	8,060
							239,761	238,657	271,984
EMPLOYEE BENEFITS									
Medical Insurance							282,203	304,621	346,367
Workers' Comp Insurance							47,586	43,800	45,120
Social Security							102,442	104,149	120,949
Medicare							27,065	27,325	28,516
IMRF Pension							210,540	235,891	235,325
Sick Leave Incentive							5,798	6,000	4,300
Vacation/Personal Leave Incentive							12,169	12,500	7,316
Retiree Sick Incentive							17,920	-	-
Insurance Opt-Out Incentive							1,300	-	-
							707,023	734,286	787,893
TOTAL	**25.00**		**24.75**		**24.75**		**2,563,792**	**2,598,561**	**2,740,557**

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	21.90	21.90	21.90
Part-Time	2.70	2.70	2.70
Seasonal	2.00	6.00	6.00

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
PUBLIC WORKS - PARKING

The Parking Division includes the costs associated with the parking program. The Village manages the costs of the program in two separate enterprise funds: the Parking System Revenue Fund and the Village Parking System Fund.

Parking System Revenue Fund is used to account for the provision of public parking services with fees shared with the commuter railroad. All activities are accounted for including administration, operations, maintenance and collection.

Village Parking System Fund is used to account for the provision of Village-owned public parking services including the Village Hall parking deck and leased commuter spaces. All activities are accounted for including administration, operations, maintenance, and billing and collection.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
PUBLIC WORKS - PARKING

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PROGRAMS					
Village Parking System	123,900	246,350	142,850	256,760	156,267
Parking System	198,564	295,252	195,252	250,032	178,689
	322,464	541,602	338,102	506,792	334,956
EXPENDITURE CLASSIFICATION					
Personal Services-Salaries & Wages	62,533	63,536	63,536	64,386	65,660
Personal Services-Employee Benefits	25,374	31,217	31,217	31,568	32,671
Contractual Services	195,050	203,601	203,601	202,009	205,701
Utilities	5,553	10,317	10,317	10,523	10,733
Insurance	1,950	2,545	2,545	2,581	2,622
Commodities & Supplies	4,985	10,086	10,086	10,289	10,494
Building Improvements	-	106,800	6,800	81,936	7,075
Infrastructure	27,019	113,500	10,000	103,500	-
	322,464	541,602	338,102	506,792	334,956
SOURCE OF FUNDS					
051 Village Parking System Fund	123,900	246,350	142,850	256,760	156,267
052 Parking System Revenue Fund	198,564	295,252	195,252	250,032	178,689
	322,464	541,602	338,102	506,792	334,956

BUDGET DISCUSSION AND ANALYSIS

This division is funded by the Village parking system enterprise funds. The total Parking program budget of $506,792 reflects a decrease of $34,810 or 6.43% from the 2013 budget. These funds are supported by the revenue generated from Parking Fees, Rental Fees, and Home Rule Sales Tax. The 2014 Parking System budget includes $75,000 for building improvements.

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - PARKING
VILLAGE PARKING SYSTEM

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
051.80.81.81.0.000.500.001	Full-Time Earnings	16,522	16,606	16,606	30,906	31,524
051.80.81.81.0.000.503.001	Overtime	4,368	5,003	5,003	4,500	4,590
051.80.81.81.0.000.504.001	Specialty Pay	143	146	146	134	134
051.80.81.81.0.000.506.001	Longevity Pay	120	120	120	248	248
		21,153	21,875	21,875	35,788	36,496
PERSONAL SERVICES-EMPLOYEE BENEFITS						
051.80.81.81.0.000.510.001	Medical Insurance	3,041	4,458	4,458	9,621	10,102
051.80.81.81.0.000.511.001	Social Security	1,268	1,158	1,158	2,277	2,323
051.80.81.81.0.000.511.002	Medicare	297	335	335	535	546
051.80.81.81.0.000.512.001	IMRF Pension Expense	2,448	2,909	2,909	4,461	4,551
051.80.81.81.0.000.513.001	Sick Leave Incentive	181	500	500	300	300
051.80.81.81.0.000.513.002	Vac/Pers Leave Incent.	217	500	500	602	602
051.80.81.81.0.000.513.005	Ins. Opt-Out Incent.	60	-	-	-	-
051.80.81.81.0.000.513.009	NOPEBO Expense	(84)	-	-	-	-
		7,428	9,860	9,860	17,796	18,424
CONTRACTUAL SERVICES						
051.80.81.81.0.000.530.006	Other Prof. Serv.	240	500	500	510	520
051.80.81.81.0.000.532.002	Equipment Maint.	3,478	3,492	3,492	3,562	3,633
051.80.81.81.0.000.533.002	Cleaning Service	24,190	24,200	24,200	24,684	25,178
051.80.81.81.0.000.553.001	Vehicle Lease Payment	20,400	17,340	17,340	14,520	14,520
051.80.81.81.0.000.554.001	Vehicle Maint Payment	4,624	5,045	5,045	4,918	5,060
051.80.81.81.0.000.555.001	Service Charge - Village	27,500	28,000	28,000	28,500	29,000
051.80.81.81.0.000.575.007	Parking Lot Sealcoating	10,608	10,609	10,609	10,821	11,037
051.80.81.81.0.000.575.008	Striping Parking Lots	3,467	3,471	3,471	3,540	3,611
		94,507	92,657	92,657	91,055	92,559
INSURANCE						
051.80.81.81.0.000.596.001	Liability Insurance	812	1,158	1,158	1,175	1,193
		812	1,158	1,158	1,175	1,193
COMMODITIES & SUPPLIES						
051.80.81.81.0.000.608.001	Other Supplies	-	500	500	510	520
		-	500	500	510	520
BUILDING IMPROVEMENTS						
051.80.81.81.0.000.647.006	Parking Deck	-	6,800	6,800	6,936	7,075
		-	6,800	6,800	6,936	7,075

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - PARKING
VILLAGE PARKING SYSTEM

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
INFRASTRUCTURE					
051.80.81.81.0.000.679.003 Parking Lot Imp	-	113,500	10,000	103,500	-
	-	113,500	10,000	103,500	-
TOTAL VILLAGE PARKING SYSTEM	**123,900**	**246,350**	**142,850**	**256,760**	**156,267**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - PARKING
PARKING SYSTEM

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
052.80.81.81.0.000.500.001	Full-Time Earnings	38,092	38,310	38,310	25,285	25,791
052.80.81.81.0.000.503.001	Overtime	2,912	2,973	2,973	3,000	3,060
052.80.81.81.0.000.504.001	Specialty Pay	96	98	98	110	110
052.80.81.81.0.000.506.001	Longevity Pay	280	280	280	203	203
		41,380	41,661	41,661	28,598	29,164
PERSONAL SERVICES-EMPLOYEE BENEFITS						
052.80.81.81.0.000.510.001	Medical Insurance	10,192	11,819	11,819	7,141	7,498
052.80.81.81.0.000.511.001	Social Security	2,374	2,492	2,492	1,825	1,862
052.80.81.81.0.000.511.002	Medicare	555	622	622	429	438
052.80.81.81.0.000.512.001	IMRF Pension Expense	4,781	5,424	5,424	3,575	3,647
052.80.81.81.0.000.513.001	Sick Leave Incentive	120	500	500	200	200
052.80.81.81.0.000.513.002	Vac/Pers Leave Incent.	(106)	500	500	602	602
052.80.81.81.0.000.513.005	Ins. Opt-Out Incent.	40	-	-	-	-
052.80.81.81.0.000.513.009	NOPEBO Expense	(10)	-	-	-	-
		17,946	21,357	21,357	13,772	14,247
CONTRACTUAL SERVICES						
052.80.81.81.0.000.530.006	Other Prof. Serv.	5,797	6,180	6,180	6,304	6,430
052.80.81.81.0.000.533.002	Cleaning Service	3,486	3,492	3,492	3,562	3,633
052.80.81.81.0.000.550.001	Metra Land Lease	37,290	33,000	33,000	33,660	34,333
052.80.81.81.0.000.553.001	Vehicle Lease Payment	13,600	11,560	11,560	9,680	9,680
052.80.81.81.0.000.554.001	Vehicle Maint Payment	4,624	5,045	5,045	4,918	5,060
052.80.81.81.0.000.556.001	Svc Chg-Parking Fund	18,000	18,500	18,500	19,000	19,500
052.80.81.81.0.000.574.010	Beautify RR ROW	8,134	15,759	15,759	16,074	16,395
052.80.81.81.0.000.575.007	Parking Lot Sealcoating	7,296	12,000	12,000	12,240	12,485
052.80.81.81.0.000.575.008	Striping Parking Lots	2,316	2,318	2,318	2,364	2,411
052.80.81.81.0.000.575.011	Snow Removal	-	3,090	3,090	3,152	3,215
		100,543	110,944	110,944	110,954	113,142
UTILITIES						
052.80.81.81.0.000.585.001	Natural Gas	1,100	2,517	2,517	2,567	2,618
052.80.81.81.0.000.586.001	Electricity	4,084	7,500	7,500	7,650	7,803
052.80.81.81.0.000.591.001	Water & Sewer	369	300	300	306	312
		5,553	10,317	10,317	10,523	10,733
INSURANCE						
052.80.81.81.0.000.596.001	Liability Insurance	1,138	1,387	1,387	1,406	1,429
		1,138	1,387	1,387	1,406	1,429

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - PARKING
PARKING SYSTEM

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
COMMODITIES & SUPPLIES						
052.80.81.81.0.000.608.001	Other Supplies	2,945	6,180	6,180	6,304	6,430
052.80.81.81.0.000.624.014	Bicycle Racks	1,211	1,231	1,231	1,256	1,281
052.80.81.81.0.000.624.015	Parking Bumpers	-	600	600	612	624
052.80.81.81.0.000.628.007	M&R Supplies -RR Sta	829	1,575	1,575	1,607	1,639
		4,985	9,586	9,586	9,779	9,974
INFRASTRUCTURE						
052.80.81.81.0.000.679.003	Parking Lot Imp	27,019	-	-	-	-
		27,019	-	-	-	-
BUILDING IMPROVEMENTS						
052.80.81.82.1.000.651.004	Train Station	-	100,000	-	75,000	-
		-	100,000	-	75,000	-
TOTAL PARKING SYSTEM		**198,564**	**295,252**	**195,252**	**250,032**	**178,689**
TOTAL PUBLIC WORKS - PARKING		**322,464**	**541,602**	**338,102**	**506,792**	**334,956**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - PARKING
PERSONAL SERVICES

Position Title	Positions (1) 2012 Budget	Positions (1) 2013 Budget	Positions (1) 2014 Budget	Amounts 2012 Budget	Amounts 2013 Budget	Amounts 2014 Budget
FULL TIME						
Maintenance Personnel	0.40	0.40	0.40	27,434	27,676	28,406
Community Service Officer	0.50	0.50	0.50	26,706	27,240	27,785
	0.90	0.90	0.90	54,140	54,916	56,191
OTHER COMPENSATION						
Overtime Earnings				7,976	7,976	7,500
Specialty Pay				244	244	244
Longevity Pay				400	400	451
				8,620	8,620	8,195
EMPLOYEE BENEFITS						
Medical Insurance				11,870	16,277	16,762
Social Security				3,485	3,650	4,102
Medicare				920	957	964
IMRF Pension				7,233	8,333	8,036
Sick Leave Incentive				-	1,000	500
Vacation/Personal Leave Incentive				-	1,000	1,204
Insurance Opt-Out Incentive				200	-	-
				23,708	31,217	31,568
TOTAL	**0.90**	**0.90**	**0.90**	**86,468**	**94,753**	**95,954**

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets. A summary of the number of positions follows:

Full-Time	0.90	0.90	0.90

Mount Prospect

MP

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
PUBLIC WORKS DEPARTMENT – VEHICLE MAINTENANCE

STATEMENT OF ACTIVITIES

The mission of the Vehicle Maintenance Division is to cost effectively manage, maintain, repair and improve the Village's fleet of vehicles and equipment, which will provide each department safe and efficient vehicles/equipment with reliable service lives.

2012 ACCOMPLISHMENTS

Installed and fabricated dump bodies and auxiliary equipment on two (2) new single axle snow and ice control International 7400 trucks 4517 and 4522.

Replaced four (4) pickup trucks 2732, 2759, 4534 and 4539 used by Public Works that had met their useful lives and prepared for service.

Replaced ten (10) depreciated Police Department vehicles.

Replaced pool car #300 and transferred old car to replace the Fire Department's 2001 Chevy Impala 507, which had met its useful life.

Utilized salvaged parts from totaled squad P-18 to repair other squad cars resulting in a cost savings of $13,000.

2013 ACCOMPLISHMENTS

Installed and fabricated dump bodies and auxiliary equipment on two (2) new single axle snow and ice control International 7400 trucks 2757 and 4509.

Continued utilizing salvaged parts from totaled squad P-18 to repair other squads in service which has realized a cost savings to date of $15,500.

Replaced aerial truck 4523 used by Public Works that had met its useful life and prepared for service.

Prepared bid specs, received bids and approvals pending for the replacement of Public Works' Step Van 2730.

Replaced one (1) depreciated Fire Department ambulance 521 and prepared for service.

Continued to evaluate and implement cost saving measures, including pool car usage, alternative fuels and vehicles.

Continued to rebuild, fabricate and repair Ford leaf machines that are no longer produced.

2014 OBJECTIVES

Install dump bodies and auxiliary equipment on two (2) new dump trucks with snow and ice control equipment.

Procure and replace eight (8) depreciated Public Works vehicles/equipment which have met their useful lives.

2014 OBJECTIVES (continued)

Procure and replace one (1) depreciated Police Department squad that met its useful life.

Procure and replace two (2) depreciated Fire Department vehicles that met their useful lives.

Continue to evaluate and implement cost saving measures, including alternative fuels and vehicles.

Continue to rebuild, fabricate and repair Ford leaf machines that are no longer produced.

Evaluate options and investigate new leaf machines currently on the market for future replacements.

Replace an in-ground car lift that has met its useful life.

Continue to implement and/or continue fuel saving policies.

PERFORMANCE MEASURES

	2011 Actual	2012 Actual	2013 Estimated	2014 Projected
Fleet Maintenance				
Number of Vehicles Maintained	218	217	216	216
Preventive Maintenance - Completed	433	394	400	400
Preventive Maintenance - % of Jobs	41	40	40	40
Work Orders - Completed	1,068	974	1,000	1,000
Unleaded Fuel Used	89,601	89,406	89,000	88,000
Diesel Fuel Used	50,771	44,147	50,000	48,000
Repairs				
Small Engine Repairs	70	93	95	95
Body Repairs	28	23	25	25
Total Repairs	**98**	**116**	**120**	**120**
Equipment Rebuilding				
Vehicles	3	3	2	2
Snow Plows	2	1	1	-
Salt Spreaders	2	2	1	-
Total Equipment Rebuilds	**7**	**6**	**4**	**2**

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
PUBLIC WORKS - VEHICLE MAINTENANCE

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PROGRAMS					
Vehicle Maint Administration	185,546	192,867	192,867	196,525	200,840
Vehicle Maintenance Program	1,821,247	1,960,437	1,960,437	1,956,207	1,998,976
	2,006,793	2,153,304	2,153,304	2,152,732	2,199,816
EXPENDITURE CLASSIFICATION					
Personal Services-Salaries & Wages	899,495	954,042	954,042	940,529	959,160
Personal Services-Employee Benefits	369,384	392,115	392,115	384,627	396,441
Other Employee Costs	2,315	2,315	2,315	2,361	2,408
Contractual Services	67,209	95,738	95,738	100,738	102,773
Utilities	2,795	3,010	3,010	3,070	3,131
Commodities & Supplies	653,139	687,039	687,039	701,081	715,096
Other Expenditures	9,324	-	-	-	-
Office Equipment	-	545	545	556	567
Other Equipment	3,132	18,500	18,500	19,770	20,240
	2,006,793	2,153,304	2,153,304	2,152,732	2,199,816
SOURCE OF FUNDS					
060 Vehicle Maintenance Fund	2,006,793	2,153,304	2,153,304	2,152,732	2,199,816
	2,006,793	2,153,304	2,153,304	2,152,732	2,199,816

BUDGET DISCUSSION AND ANALYSIS

The Vehicle Maintenance Division includes the charges related to the maintenance and repair of all Village vehicles. The division consists of ten full-time employees, one part-time and one seasonal employee; and is responsible for pool vehicles, police vehicles, fire vehicles, and public works vehicles. In addition, the division maintains other equipment such as pumps, compressors and leaf machines.

The Vehicle Maintenance Fund, an internal service fund, includes the operating expenses for this division. Financing is provided by charges to each Village department or division. Charges are based on the number of vehicles used.

The total 2014 budget for vehicle maintenance totals $2,152,732 reflecting a decrease of $572 from the prior year. Increases in commodities and contractual services were offset by decreases in the salary and benefits expense categories.

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - VEHICLE MAINTENANCE
VEHICLE MAINTENANCE ADMINISTRATION

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
060.80.86.00.0.000.500.001	Full-Time Earnings	101,981	103,625	103,625	105,697	107,811
060.80.86.00.0.000.503.001	Overtime	2,246	6,815	6,815	2,500	2,550
060.80.86.00.0.000.504.001	Specialty Pay	598	601	601	601	601
060.80.86.00.0.000.506.001	Longevity Pay	-	-	-	400	400
		104,825	111,041	111,041	109,198	111,362
PERSONAL SERVICES-EMPLOYEE BENEFITS						
060.80.86.00.0.000.510.001	Medical Insurance	16,329	17,658	17,658	18,367	19,285
060.80.86.00.0.000.510.003	Workers' Comp Ins	27,409	21,900	21,900	22,560	22,960
060.80.86.00.0.000.511.001	Social Security	6,332	6,807	6,807	7,125	7,268
060.80.86.00.0.000.511.002	Medicare	1,481	1,676	1,676	1,668	1,701
060.80.86.00.0.000.512.001	IMRF Pension Expense	12,426	14,688	14,688	13,923	14,201
060.80.86.00.0.000.513.001	Sick Leave Incentive	(1,034)	1,000	1,000	-	-
060.80.86.00.0.000.513.002	Vac/Pers Leave Incent.	9,470	3,500	3,500	5,410	5,410
060.80.86.00.0.000.513.009	NOPEBO Expense	(639)	-	-	-	-
		71,774	67,229	67,229	69,053	70,825
OTHER EMPLOYEE COSTS						
060.80.86.00.0.000.525.004	Training	2,315	2,315	2,315	2,361	2,408
		2,315	2,315	2,315	2,361	2,408
CONTRACTUAL SERVICES						
060.80.86.00.0.000.530.006	Other Prof. Serv.	2,336	7,155	7,155	7,298	7,444
060.80.86.00.0.000.552.001	Computer Lease	-	-	-	3,085	3,167
		2,336	7,155	7,155	10,383	10,611
UTILITIES						
060.80.86.00.0.000.589.001	Telephone - Land Lines	799	810	810	826	842
060.80.86.00.0.000.590.001	Telephone - Cellular	1,996	2,200	2,200	2,244	2,289
		2,795	3,010	3,010	3,070	3,131
COMMODITIES & SUPPLIES						
060.80.86.00.0.000.603.001	Clothing Supplies	300	-	-	300	300
060.80.86.00.0.000.606.001	Office Supplies	582	582	582	594	606
060.80.86.00.0.000.608.001	Other Supplies	619	990	990	1,010	1,030
		1,501	1,572	1,572	1,904	1,936
OFFICE EQUIPMENT						
060.80.86.00.0.000.656.001	Office Eqpt	-	545	545	556	567
		-	545	545	556	567
TOTAL VEHICLE MAINTENANCE ADMINISTRATION		**185,546**	**192,867**	**192,867**	**196,525**	**200,840**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - VEHICLE MAINTENANCE
VEHICLE MAINTENANCE PROGRAM

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES						
060.80.86.89.0.000.500.001	Full-Time Earnings	684,005	714,607	714,607	703,995	718,075
060.80.86.89.0.000.501.001	Part-Time Earnings	21,209	24,213	24,213	24,704	25,198
060.80.86.89.0.000.502.001	Seasonal Earnings	5,462	4,500	4,500	4,625	4,718
060.80.86.89.0.000.503.001	Overtime	75,076	89,972	89,972	90,000	91,800
060.80.86.89.0.000.504.001	Specialty Pay	5,218	5,409	5,409	4,207	4,207
060.80.86.89.0.000.506.001	Longevity Pay	3,700	4,300	4,300	3,800	3,800
		794,670	843,001	843,001	831,331	847,798
PERSONAL SERVICES-EMPLOYEE BENEFITS						
060.80.86.89.0.000.510.001	Medical Insurance	131,473	144,099	144,099	134,830	141,572
060.80.86.89.0.000.511.001	Social Security	48,151	47,724	47,724	51,811	52,847
060.80.86.89.0.000.511.002	Medicare	11,261	12,269	12,269	12,124	12,366
060.80.86.89.0.000.512.001	IMRF Pension Expense	91,493	106,894	106,894	101,105	103,127
060.80.86.89.0.000.513.001	Sick Leave Incentive	1,373	1,500	1,500	2,100	2,100
060.80.86.89.0.000.513.002	Vac/Pers Leave Incent.	2,815	1,000	1,000	2,204	2,204
060.80.86.89.0.000.513.004	Employee Allowances	11,044	11,400	11,400	11,400	11,400
		297,610	324,886	324,886	315,574	325,616
CONTRACTUAL SERVICES						
060.80.86.89.0.000.532.002	Equipment Maint.	63,662	86,078	86,078	87,800	89,556
060.80.86.89.0.000.532.004	Radio Maintenance	345	545	545	556	567
060.80.86.89.0.000.574.009	Fuel System	866	1,960	1,960	1,999	2,039
		64,873	88,583	88,583	90,355	92,162
COMMODITIES & SUPPLIES						
060.80.86.89.0.000.622.002	Small Tools	3,680	3,680	3,680	3,754	3,829
060.80.86.89.0.000.625.001	Fuel System Repair	-	1,090	1,090	1,112	1,134
060.80.86.89.0.000.625.002	Steam Cleaner	1,009	1,197	1,197	1,221	1,245
060.80.86.89.0.000.625.003	Vehicle Maint Supplies	218,485	182,500	182,500	186,150	189,873
060.80.86.89.0.000.627.001	Gas Vehicles	428,464	497,000	497,000	506,940	517,079
		651,638	685,467	685,467	699,177	713,160
OTHER EXPENDITURES						
060.80.86.89.0.000.638.001	Depreciation	9,324	-	-	-	-
		9,324	-	-	-	-

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - VEHICLE MAINTENANCE
VEHICLE MAINTENANCE PROGRAM

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
OTHER EQUIPMENT						
060.80.86.89.0.000.665.030	Oil Pump Replacement	770	770	770	785	800
060.80.86.89.0.000.665.083	Car Lift (In-Ground)	-	15,000	15,000	16,200	16,600
060.80.86.89.0.000.668.004	Radio Equip -Vcle Mnt	2,362	2,730	2,730	2,785	2,840
		3,132	18,500	18,500	19,770	20,240
TOTAL VEHICLE MAINTENANCE PROGRAM		**1,821,247**	**1,960,437**	**1,960,437**	**1,956,207**	**1,998,976**
TOTAL PUBLIC WORKS - VEHICLE MAINTENANCE		**2,006,793**	**2,153,304**	**2,153,304**	**2,152,732**	**2,199,816**

VILLAGE OF MOUNT PROSPECT
PUBLIC WORKS - VEHICLE MAINTENANCE
PERSONAL SERVICES

Position Title	Positions (1) 2012 Budget	Positions (1) 2013 Budget	Positions (1) 2014 Budget	Amounts 2012 Budget	Amounts 2013 Budget	Amounts 2014 Budget
FULL TIME						
Vehicles Superintendent	1.00	1.00	1.00	101,593	103,625	105,697
Foreman	2.00	2.00	2.00	176,304	185,907	191,923
Body Repair Mechanic	1.00	1.00	1.00	81,315	82,040	84,194
Mechanics	6.00	6.00	5.00	442,715	446,660	367,506
Maintenance Personnel	-	-	1.00	-	-	60,372
	10.00	10.00	10.00	801,927	818,232	809,692
PART TIME						
Maintenance Personnel	0.50 (1)	0.50 (1)	0.50 (1)	23,734	24,213	24,704
	0.50 (1)	0.50 (1)	0.50 (1)	23,734	24,213	24,704
SEASONAL						
Seasonal/Intern	0.40 (1)	0.25 (1)	0.25 (1)	4,072	4,500	4,625
	0.40 (1)	0.25 (1)	0.25 (1)	4,072	4,500	4,625
OTHER COMPENSATION						
Overtime Earnings				96,933	96,787	92,500
Specialty Pay				6,010	6,010	4,808
Longevity Pay				4,300	4,300	4,200
				107,243	107,097	101,508
EMPLOYEE BENEFITS						
Medical Insurance				153,387	161,757	153,197
Workers' Comp Insurance				19,573	21,900	22,560
Social Security				53,682	54,531	58,936
Medicare				13,806	13,945	13,792
IMRF Pension				108,441	121,582	115,028
Sick Leave Incentive				3,873	2,500	2,100
Vacation/Personal Leave Incentive				7,815	4,500	7,614
Employee Allowances				11,400	11,400	11,400
				371,977	392,115	384,627
TOTAL	**10.90**	**10.75**	**10.75**	**1,308,953**	**1,346,157**	**1,325,156**

(1) Positions expressed as full-time equivalents with the number of part-time and seasonal positions in brackets.
A summary of the number of positions follows:

Full-Time	10.00	10.00	10.00
Part-Time	1.00	1.00	1.00
Seasonal	1.00	1.00	1.00

Mount Prospect

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VILLAGE OF MOUNT PROSPECT
2014 BUDGET
EMERGENCY EVENTS

The Emergency Events section is used when the Village endures extraordinary events that need to be accounted for and tracked separately for the possible reimbursement from federal or state aide. Emergency type events are not limited to, but are typically weather related.

Severe weather once again impacted the Village by way of record setting flood events that occurred between April 17 and April 23, 2013. During the early morning hours of April 17 and 18, the Village received approximately 5.55" of rain in a five hour window combined with significant rainfall in southern Wisconsin resulting in the record crest of the Des Plaines River at 10.92 feet on April 19. Public Works crews, with only a few hours notice, worked through the early morning hours of April 18 to construct a 600 foot temporary floodwall to hold back the rising waters of the Des Plaines River. Public Works' efforts were successful in preventing catastrophic flooding in the New Town Subdivision (Northeast portion of Mount Prospect). In addition to the river flooding the rain caused a number of State and local roads to be impassable for several hours. Fortunately, by the end of the day the sewer system was able to recover and most flood waters had subsided. Nonetheless, over 160 homes and businesses reported flooding on April 18. The total estimated cost of the flood was $181,924. No Federal assistance was received.

Budgeting for emergency events does not take place until an extraordinary event occurs. A budget is then established through a budget amendment based on the severity/extent of the event. General Fund reserves are used to cover emergency event expenses.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
EMERGENCY EVENTS

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PROGRAMS					
2011 June Storm Event - Fire	4,214	-	-	-	-
2013 April Storm Event - Police	-	1,010	640	-	-
2013 April Storm Event - Fire	-	1,000	480	-	-
2013 April Storm Event - Public	-	93,300	180,804	-	-
	4,214	95,310	181,924	-	-
EXPENDITURE CLASSIFICATION					
Personal Services-Salaries & Wages	4,155	75,000	73,980	-	-
Personal Services-Employee Benefits	59	6,110	5,584	-	-
Contractual Services	-	13,000	101,730	-	-
Commodities & Supplies	-	1,200	630	-	-
	4,214	95,310	181,924	-	-
SOURCE OF FUNDS					
001 General Fund	4,214	95,310	181,924	-	-
	4,214	95,310	181,924	-	-

VILLAGE OF MOUNT PROSPECT
EMERGENCY EVENTS
2011 JUNE STORM EVENT - FIRE

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PERSONAL SERVICES-SALARIES & WAGES					
001.89.79.00.8.800.503.001 Overtime	4,155	-	-	-	-
	4,155	-	-	-	-
PERSONAL SERVICES-EMPLOYEE BENEFITS					
001.89.79.00.8.800.511.002 Medicare	59	-	-	-	-
	59	-	-	-	-
TOTAL 2011 JUNE STORM EVENT - FIRE	**4,214**	**-**	**-**	**-**	**-**

2013 APRIL STORM EVENT - POLICE

PERSONAL SERVICES-SALARIES & WAGES					
001.89.69.00.8.801.503.001 Overtime	-	1,000	630	-	-
	-	1,000	630	-	-
PERSONAL SERVICES-EMPLOYEE BENEFITS					
001.89.69.00.8.801.511.002 Medicare	-	10	10	-	-
	-	10	10	-	-
TOTAL 2013 APRIL STORM EVENT - POLICE	**-**	**1,010**	**640**	**-**	**-**

VILLAGE OF MOUNT PROSPECT
EMERGENCY EVENTS
2013 APRIL STORM EVENT - FIRE

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
COMMODITIES & SUPPLIES						
001.89.79.00.8.801.608.001	Other Supplies	-	1,000	480	-	-
		-	1,000	480	-	-
TOTAL 2013 APRIL STORM EVENT - FIRE		**-**	**1,000**	**480**	**-**	**-**

2013 APRIL STORM EVENT - PUBLIC WORKS

PERSONAL SERVICES-SALARIES & WAGES						
001.89.89.00.8.801.503.001	Overtime	-	74,000	73,350	-	-
		-	74,000	73,350	-	-
PERSONAL SERVICES-EMPLOYEE BENEFITS						
001.89.89.00.8.801.511.001	Social Security	-	5,000	4,517	-	-
001.89.89.00.8.801.511.002	Medicare	-	1,100	1,057	-	-
		-	6,100	5,574	-	-
CONTRACTUAL SERVICES						
001.89.89.00.8.801.547.001	Other Eqpt Rental	-	2,000	1,530	-	-
001.89.89.00.8.801.574.020	Other Services	-	11,000	100,200	-	-
		-	13,000	101,730	-	-
COMMODITIES & SUPPLIES						
001.89.89.00.8.801.608.001	Other Supplies	-	200	150	-	-
		-	200	150	-	-
TOTAL 2013 APRIL STORM EVENT - PUBLIC WORKS		**-**	**93,300**	**180,804**	**-**	**-**

TOTAL EMERGENCY EVENTS	**4,214**	**95,310**	**181,924**	**-**	**-**

VILLAGE OF MOUNT PROSPECT
EMERGENCY EVENTS
PERSONAL SERVICES

Position Title	Positions 2012 Budget	Positions 2013 Budget	Positions 2014 Budget	Amounts 2012 Budget	Amounts 2013 Budget	Amounts 2014 Budget
OTHER COMPENSATION						
Overtime Earnings				-	75,000	-
				-	75,000	-
EMPLOYEE BENEFITS						
Social Security				-	5,000	-
Medicare				-	1,110	-
IMRF Pension				-	-	-
				-	6,110	-
TOTAL	**-**	**-**	**-**	**-**	**81,110**	**-**

Mount Prospect

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VILLAGE OF MOUNT PROSPECT
2014 BUDGET
CAPITAL IMPROVEMENTS

The Capital Improvements section for the Village has been categorized by 1) those projects included in the 5-year Capital Improvement Plan (CIP), and 2) other capital fund expenditures.

The CIP section includes the purchase or construction of long-lived, high-cost, tangible assets that are included in the Village's Capital Improvement Plan. Following the Capital Improvements line item pages is a schedule identifying the impact of 2014 budgeted capital expenditures on the operating budget. The long-term plan for all capital expenditures is published separately in the Village's five-year Capital Improvement Plan.

The Other Capital Fund Expenditures section includes capital improvements that do not meet the definition for inclusion in the Capital Improvement Plan. Two of the programs included in this section are the Vehicle Replacement and Computer Replacement programs, both internal service funds. Detailed schedules of all vehicles and computers budgeted in these two funds are included at the end of the Other Capital Fund Expenditures section.

Mount Prospect

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VILLAGE OF MOUNT PROSPECT
2014 BUDGET
CAPITAL IMPROVEMENT PLAN

Capital Improvements for the Village have been categorized by 1) those projects included in the 5-year Capital Improvement Plan (CIP), and 2) other capital fund expenditures. This section details the programs and expenditures included in the CIP. The CIP is the Village's plan for capital expenditures over the upcoming five years. We have defined capital expenditures as the purchase or construction of long-lived, high-cost, tangible assets. For our purposes, "long-lived" implies a useful life in excess of one year. "High-cost" means that the project amounts to at least $25,000. "Tangible" assets exclude contractual services except those that are necessary for putting a tangible asset into service. Programs of the CIP are summarized below:

Water System – This program includes capital improvements and certain equipment items related to managing the Village's water system. Included in the 2014 allocation of $2,042,500 are $850,000 for elevated tank repairs, $575,000 for an emergency generator at well 11 and $500,000 for the automated meter reading (AMR) system implementation. Implementation of the AMR is to take place over 3 years and run through 2016. Funding for water system projects comes from the Water and Sewer Fund.

Sanitary System – This program includes capital improvements and certain equipment items related to managing the Village's sanitary sewer system. The $375,000 included in the 2014 budget is for sewer main replacement. Funding for water system projects comes from the Water and Sewer Fund.

Flood Control Projects – Projects totaling $10,857,000 have been planned for Flood Control in 2014. $9.8 million has been budgeted for the Isabella combined sewer project. Funding is to come from the sale of general obligation bonds in August 2013. $650,000 is to go towards Prospect Meadows Flood Improvements, $175,000 for Levee 37 maintenance, $100,000 for private property drainage improvements, and $80,000 for creek tree trimming, bank stabilization and other system improvements.

Storm Sewer – This program is for the maintenance and repair of the combined and storm sewer system. Three projects are included in the 2014 budget. Combined sewer improvements totaling $800,000 consist of cured in place lining treatment of sewer mains. Dredging of detention ponds throughout the Kensington Business Center continues in 2014 with work on pond 1. Total cost for detention pond maintenance in 2014 is $100,000. Funds have also been budgeted to comply with the mandate for cleaning, televising and inspecting the storm sewer system. There is $100,000 allocated in 2014 for this project.

Street Construction and Reconstruction – Projects included in this program are for traffic signal replacement. $50,000 is budgeted in 2014 for traffic signal replacement.

Resurfacing/Curbs & Gutters/Sidewalks – Included in this program is the Village's major street resurfacing program. The 2014 budget provides $10.6 million for street resurfacing, $300,000 for downtown streetscape improvements and $120,000 to cover the first year of construction of a pedestrian bridge at Melas Park ($30,000 is the local share). The large street resurfacing allocation for 2014 includes approximately $6.5 million to eliminate the 13 mile backlog of street resurfacing that had been deferred due to funding shortfalls and $4.1 million to support the annual street program. Funding for these projects comes from bond proceeds and several Funds including the General Fund, Motor Fuel Tax Fund and Street Improvement Construction Fund.

Improvements to Public Buildings – This program supports the maintenance and repair of various Village-owned buildings. HVAC replacement ($446,000) accounts for a majority of the $687,000 budget for 2014. Other projects include parking lot improvements and a kitchen renovation at station #13.

Computer Hardware/Software - This program includes hardware and software used to support the Village's computer network or related devices. Total budget for this program in 2014 is $150,209. Of this amount, $34,500 will be used to upgrade Microsoft licensing; $25,000 for first-year costs of a village-wide network security review and $22,559 for cloud-based services of the network.

Vehicles and Automotive Equipment – This program includes additions made to the Village motor vehicle fleet. Replacement vehicle purchases already included in the vehicle replacement program appear under the Vehicle Replacement program. There are no additions planned to the Village motor vehicle fleet for 2014.

Non-Automotive Equipment - This program includes various capital equipment items used to support departmental operations. Non-automotive equipment purchases of $288,247 have been budgeted for 2014. Of this amount, $127,247 is for the payment of radio equipment purchased in 2012 for use by the public safety departments. Payments were scheduled over a 7-year period and to be paid off in 2019. Extrication equipment ($65,000) and Thermal Imaging cameras ($33,000) in Fire are two other significant equipment purchases planned for 2014.

Miscellaneous - This program includes various expenditures not accounted for in any other program. A total of $945,792 has been budgeted in 2014 for items such as tree replacement, removal and restoration of trees infested by the Emerald Ash Borer, KBC jogging path and the Village's façade program.

The total budget for projects included in the CIP for 2014 is $27,641,028. This is an increase of $13,514,985 or 95.6% from the prior year. The significant increase is due to the large street and flood programs anticipated for 2014.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
CAPITAL IMPROVEMENT PLAN

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PROGRAMS					
Water System	88,925	2,647,405	2,225,000	2,042,500	2,567,750
Sanitary System	122,796	477,000	200,000	375,000	825,000
Flood Control Projects	68,659	3,467,800	2,874,000	10,857,000	241,000
Storm Sewer	962,904	1,187,000	1,015,000	1,000,000	1,900,000
Street Construction & Reconst	118,734	536,000	480,000	50,000	305,000
Resurfacing/Curbs & Gutters/Side	2,129,751	2,985,850	2,596,900	11,245,280	4,833,250
Improvements to Public Buildings	175,264	1,455,000	1,255,000	687,000	1,361,000
Computer Hardware/Software	78,000	435,060	262,331	150,209	314,940
Non-Automotive Equipment	310,305	233,538	188,537	288,247	406,247
Miscellaneous	127,705	701,390	531,390	945,792	866,882
	4,183,043	14,126,043	11,628,158	27,641,028	13,621,069
EXPENDITURE CLASSIFICATION					
Contractual Services	63,126	329,850	164,381	234,659	249,810
Other Expenditures	7,000	60,000	20,000	60,000	60,000
Land Improvements	-	-	-	240,000	350,000
Building Improvements	152,014	1,371,000	1,171,000	679,500	1,352,000
Office Equipment	27,519	24,746	18,985	21,950	15,310
Other Equipment	349,093	2,198,722	2,321,502	1,473,847	1,676,067
Distribution Systems	1,018,216	2,480,685	1,395,000	2,150,000	3,407,750
Infrastructure	2,566,075	7,661,040	6,537,290	22,781,072	6,510,132
	4,183,043	14,126,043	11,628,158	27,641,028	13,621,069
SOURCE OF FUNDS					
001 General Fund	112,926	665,290	602,721	746,001	851,772
020 Capital Improvement Fund	779,933	2,664,102	2,229,702	1,680,247	3,849,067
022 Downtown Redevel Const Fund	7,000	503,000	169,400	280,000	175,000
023 Street Improvemnt Const Fund	1,220,924	1,467,850	1,267,500	9,885,280	3,113,550
024 Flood Control Const Fund	45,478	3,348,800	2,800,000	10,805,000	180,000
040 Refuse Disposal Fund	-	-	-	5,000	-
041 Motor Fuel Tax Fund	918,884	1,231,000	1,175,000	910,000	945,000
047 Justice Assistance Grant Fund	9,368	836	835	-	-
050 Water and Sewer Fund	1,065,280	4,195,165	3,333,000	3,279,500	4,456,680
051 Village Parking System Fund	23,250	50,000	50,000	50,000	50,000
	4,183,043	14,126,043	11,628,158	27,641,028	13,621,069

VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENT PLAN
WATER SYSTEM

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
BUILDING IMPROVEMENTS						
WATER AND SEWER FUND						
050.80.90.00.1.700.651.011	Water Facility Roof	-	-	-	42,500	35,000
		-	-	-	42,500	35,000
OTHER EQUIPMENT						
WATER AND SEWER FUND						
050.80.90.00.1.700.665.001	AMR System	-	1,255,000	1,290,000	500,000	1,000,000
050.80.90.00.1.700.665.054	Booster Pump/Panel	17,128	50,000	50,000	50,000	50,000
050.80.90.00.1.700.666.002	Emerg Gen/Wells	2,406	345,720	525,000	575,000	-
		19,534	1,650,720	1,865,000	1,125,000	1,050,000
DISTRIBUTION SYSTEMS						
WATER AND SEWER FUND						
050.80.90.00.0.700.679.025	Well#5 Fence Repl	22,476	-	-	-	-
050.80.90.00.1.700.671.001	Tank Repair/Ren	-	775,000	160,000	850,000	-
050.80.90.00.1.700.671.003	Water Main Repl	-	-	-	-	1,200,000
050.80.90.00.1.700.671.004	Tank Dsgn Engineering	-	25,000	25,000	25,000	25,000
050.80.90.00.1.700.671.005	Deep Well Rehab	46,915	196,685	175,000	-	257,750
		69,391	996,685	360,000	875,000	1,482,750
TOTAL WATER SYSTEM		**88,925**	**2,647,405**	**2,225,000**	**2,042,500**	**2,567,750**

SANITARY SYSTEM

DISTRIBUTION SYSTEMS						
WATER AND SEWER FUND						
050.80.90.00.1.701.672.002	Lift Station Rehab	22,796	477,000	200,000	-	325,000
050.80.90.00.1.701.672.005	Sewer Main	100,000	-	-	375,000	500,000
		122,796	477,000	200,000	375,000	825,000
TOTAL SANITARY SYSTEM		**122,796**	**477,000**	**200,000**	**375,000**	**825,000**

VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENT PLAN
FLOOD CONTROL PROJECTS

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
OTHER EQUIPMENT						
WATER AND SEWER FUND						
050.80.90.00.1.702.665.079	SCADA Wireless	23,181	119,000	74,000	52,000	61,000
		23,181	119,000	74,000	52,000	61,000
INFRASTRUCTURE						
FLOOD CONTROL CONSTRUCTION FUND						
024.80.90.00.0.702.677.001	Creek Bank	9,365	25,000	25,000	25,000	25,000
024.80.90.00.0.702.677.002	Creek Tree Trimming	24,981	25,000	25,000	25,000	25,000
024.80.90.00.0.702.677.004	Priv Prop Drainage	-	100,000	100,000	100,000	100,000
024.80.90.00.0.702.677.006	Prosp Mdws Flood Imp	10,000	500,000	100,000	650,000	-
024.80.90.00.0.702.677.007	Weller Creek	-	30,000	30,000	30,000	-
024.80.90.00.1.702.677.003	Levee 37	1,132	168,800	20,000	175,000	30,000
024.80.90.00.0.702.677.011	Hatlen Heights Storm	-	1,610,000	1,610,000	-	-
024.80.90.00.0.702.677.012	Hatlen Heights Sanitary	-	105,000	105,000	-	-
024.80.90.00.0.702.677.013	Lonnquist Combined	-	200,000	200,000	-	-
024.80.90.00.0.702.677.014	Lonnquist Storm Sewer	-	135,000	135,000	-	-
024.80.90.00.0.702.677.015	Lawrence Lane Storm	-	50,000	50,000	-	-
024.80.90.00.0.702.677.016	Golfview Estates	-	400,000	400,000	-	-
024.80.90.00.0.702.677.017	Isabella Combined	-	-	-	9,800,000	-
		45,478	3,348,800	2,800,000	10,805,000	180,000
TOTAL FLOOD CONTROL PROJECTS		**68,659**	**3,467,800**	**2,874,000**	**10,857,000**	**241,000**

STORM SEWER

DISTRIBUTION SYSTEMS						
GENERAL FUND						
001.80.90.00.0.703.672.006	Storm Sewer	-	95,000	35,000	100,000	100,000
WATER AND SEWER FUND						
050.80.90.00.1.703.672.003	Combined Sewer	826,029	912,000	800,000	800,000	1,000,000
		826,029	1,007,000	835,000	900,000	1,100,000
INFRASTRUCTURE						
CAPITAL IMPROVEMENT FUND						
020.80.90.00.1.703.677.005	Detention Pond	136,875	180,000	180,000	100,000	800,000
		136,875	180,000	180,000	100,000	800,000
TOTAL STORM SEWER		**962,904**	**1,187,000**	**1,015,000**	**1,000,000**	**1,900,000**

VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENT PLAN
STREET CONSTRUCTION & RECONSTRUCTION

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
INFRASTRUCTURE						
CAPITAL IMPROVEMENT FUND						
020.80.90.00.1.704.678.019	Kensington Road	118,290	420,000	420,000	-	-
MOTOR FUEL TAX FUND						
041.80.90.00.0.704.676.003	Traffic Signal Repl	444	116,000	60,000	50,000	305,000
		118,734	536,000	480,000	50,000	305,000
TOTAL STREET CONSTRUCTION & RECONSTRUCTION		**118,734**	**536,000**	**480,000**	**50,000**	**305,000**

VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENT PLAN
RESURFACING/CURBS & GUTTERS/SIDEWALKS

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
CONTRACTUAL SERVICES						
DOWNTOWN REDEVELOPMENT CONSTRUCT						
022.80.90.00.0.705.575.015	Brick Sidewalk Sealing	-	75,000	75,000	75,000	75,000
		-	75,000	75,000	75,000	75,000
INFRASTRUCTURE						
GENERAL FUND						
001.80.90.00.0.705.675.003	Sidewalk Share-Cost	8,737	85,000	85,000	85,000	86,700
001.80.90.00.1.705.675.009	Sidewalk Improv	-	-	-	-	120,000
CAPITAL IMPROVEMENT FUND						
020.80.90.00.0.705.679.001	D/T Streetscape Prog	-	-	-	195,000	-
020.80.90.00.0.705.679.026	NWHWY-MP Rd Bike	-	30,000	5,000	25,000	75,000
020.80.90.00.1.705.676.001	Streetlight Improv	-	65,000	65,000	75,000	575,000
020.80.90.00.1.705.679.002	Ped Bridge-Melas	-	-	-	120,000	140,000
020.80.90.00.0.705.679.003	Parking Lot Imp	-	-	-	-	58,000
DOWNTOWN REDEVELOPMENT CONSTRUCT						
022.80.90.00.0.705.679.001	D/T Streetscape Prog	-	328,000	34,400	105,000	-
STREET IMPROVEMENT CONSTRUC FUND						
023.80.90.00.0.705.676.001	Streetlight Improv	68,030	-	-	-	-
023.80.90.00.0.705.678.003	Resurfacing-SC Fund	1,134,544	1,287,850	1,217,500	9,705,280	3,063,550
MOTOR FUEL TAX FUND						
041.80.90.00.0.705.678.002	Resurfacing - MFT	918,440	1,115,000	1,115,000	860,000	640,000
		2,129,751	2,910,850	2,521,900	11,170,280	4,758,250
TOTAL RESURFACING/CURBS & GUTTERS/SIDEWALKS		**2,129,751**	**2,985,850**	**2,596,900**	**11,245,280**	**4,833,250**

VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENT PLAN
IMPROVEMENTS TO PUBLIC BUILDINGS

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
BUILDING IMPROVEMENTS						
CAPITAL IMPROVEMENT FUND						
020.60.90.00.1.706.647.009	Restroom Renovations	-	-	-	21,000	21,000
020.60.90.00.1.706.647.012	Locker Room Restroom	-	50,000	50,000	-	-
020.70.90.00.1.706.647.011	Kitchen Renovation	-	-	-	75,000	-
020.80.90.00.0.706.647.003	Replace Gutters - P&F	-	45,000	45,000	-	-
020.80.90.00.1.706.647.001	Replace Roof FS #13	-	383,200	310,000	-	-
020.80.90.00.1.706.649.003	PW Roof Repair	-	215,500	115,500	-	595,000
020.80.90.00.1.706.651.001	Other Public Buildings	146,514	193,000	193,000	95,000	95,000
020.80.90.00.1.706.651.002	Salt Storage Building	5,500	26,800	-	-	600,000
020.80.90.00.1.706.651.010	Repl HVAC-Pub Bldgs	-	457,500	457,500	446,000	-
		152,014	1,371,000	1,171,000	637,000	1,311,000
INFRASTRUCTURE						
WATER AND SEWER FUND						
050.80.90.00.0.706.679.003	Parking Lot Imp	-	34,000	34,000	-	-
VILLAGE PARKING SYSTEM FUND						
051.80.90.00.0.706.679.021	VH Parking Deck	23,250	50,000	50,000	50,000	50,000
		23,250	84,000	84,000	50,000	50,000
TOTAL IMPROVEMENTS TO PUBLIC BUILDINGS		**175,264**	**1,455,000**	**1,255,000**	**687,000**	**1,361,000**

VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENT PLAN
COMPUTER HARDWARE/SOFTWARE

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
CONTRACTUAL SERVICES						
GENERAL FUND						
001.20.90.00.0.707.530.019	Network Security	-	-	-	25,000	50,000
001.20.90.00.0.707.561.004	Cloud-Based Service	-	750	750	22,559	54,310
001.20.90.00.0.707.561.005	Hosted E-Mail	-	14,700	13,631	-	-
001.70.90.00.0.707.561.003	Fire Department	-	5,000	5,000	5,100	5,200
001.80.90.00.0.707.561.002	Software Development	-	-	-	15,000	-
001.20.90.00.0.707.561.006	Network Managment	-	-	-	2,500	-
001.20.90.00.0.707.561.007	Microsoft Licensing	-	-	-	34,500	17,200
001.20.90.00.0.707.561.008	Instant Messaging	-	-	-	-	8,100
CAPITAL IMPROVEMENT FUND						
020.30.90.00.0.707.561.001	Financial Software	59,599	194,400	30,000	-	-
REFUSE DISPOSAL FUND						
040.80.90.00.0.707.561.002	Software Development	-	-	-	5,000	-
WATER AND SEWER FUND						
050.80.90.00.0.707.561.002	Software Development	-	-	-	10,000	-
		59,599	214,850	49,381	119,659	134,810
BUILDING IMPROVEMENTS						
GENERAL FUND						
001.20.90.00.0.707.651.006	Wireless Connectivity	-	-	-	-	6,000
		-	-	-	-	6,000
OFFICE EQUIPMENT						
GENERAL FUND						
001.10.90.00.0.707.655.002	Comp Eqpt-Pub Rep	-	-	-	-	3,850
001.20.90.00.0.707.655.003	Computer Eqpt - Other	9,659	18,150	18,150	13,500	-
001.20.90.00.0.707.657.001	Centralized Backup	893	-	-	-	-
001.80.90.00.0.707.655.002	Comp Eqpt-PW	-	-	-	-	2,930
001.20.90.00.0.707.655.002	Comp Eqpt-Vill Adm	-	-	-	1,450	-
001.60.90.00.0.707.655.002	Comp Eqpt-Police	-	-	-	7,000	5,600
WATER AND SEWER FUND						
050.80.90.00.0.707.655.002	Computer Eqpt - New	4,349	5,760	-	-	2,930
		14,901	23,910	18,150	21,950	15,310

VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENT PLAN
COMPUTER HARDWARE/SOFTWARE

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
OTHER EQUIPMENT						
GENERAL FUND						
001.20.90.00.0.707.665.042	Telephone System	-	24,300	22,800	-	-
001.60.90.00.0.707.665.084	DVD Duplication	-	-	-	1,600	-
001.60.90.00.0.707.665.085	Network Attached	-	-	-	7,000	-
CAPITAL IMPROVEMENT FUND						
020.20.90.00.0.707.665.047	Security Cameras	-	-	-	-	23,820
020.20.90.00.1.707.665.082	Desktop Virtualization	-	-	-	-	95,000
020.60.90.00.0.707.665.044	Traf Stop Data Coll	3,500	-	-	-	-
020.60.90.00.1.707.665.056	Mobile Video Rec Sys	-	172,000	172,000	-	-
020.20.90.00.1.707.665.086	Door Access Control	-	-	-	-	40,000
		3,500	196,300	194,800	8,600	158,820
TOTAL COMPUTER HARDWARE/SOFTWARE		**78,000**	**435,060**	**262,331**	**150,209**	**314,940**

VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENT PLAN
NON-AUTOMOTIVE EQUIPMENT

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
CONTRACTUAL SERVICES						
CAPITAL IMPROVEMENT FUND						
020.70.90.00.0.709.545.006	EECBG-FS14	3,527	-	-	-	-
		3,527	-	-	-	-
OFFICE EQUIPMENT						
CAPITAL IMPROVEMENT FUND						
020.60.90.00.1.709.657.005	Dig Surveillance Eqpt	3,250	-	-	-	-
JUSTICE ASSISTANCE GRANT FUND						
047.60.90.00.1.709.657.005	Dig Surveillance Eqpt	9,368	836	835	-	-
		12,618	836	835	-	-
OTHER EQUIPMENT						
GENERAL FUND						
001.70.90.00.0.709.665.034	Phys Cond Equip - Fire	-	1,000	1,000	-	25,000
CAPITAL IMPROVEMENT FUND						
020.20.90.00.1.709.665.005	Broadcast Camera	-	45,000	-	-	-
020.20.90.00.1.709.665.074	Avid Edit System	7,023	-	-	-	-
020.20.90.00.1.709.665.075	Board Room Cameras	42,970	14,455	14,455	-	-
020.60.90.00.1.709.665.022	Furniture Replacement	50,121	-	-	33,000	44,000
020.60.90.00.1.709.668.003	Radio Equip -Police	36,668	62,860	62,860	62,860	62,860
020.70.90.00.1.709.665.006	Bunker Gear Lockers	-	-	-	30,000	-
020.70.90.00.1.709.665.022	Furniture Replacement	88,639	45,000	45,000	-	-
020.70.90.00.1.709.665.032	Paramedic Equipment	-	-	-	-	70,000
020.70.90.00.1.709.665.043	Thermal Imaging	31,180	-	-	33,000	-
020.70.90.00.1.709.665.048	Village Warning Sirens	-	-	-	-	90,000
020.70.90.00.1.709.665.081	Extrication Equipment	-	-	-	65,000	-
020.70.90.00.1.709.668.001	Radio Equip -Fire	37,559	64,387	64,387	64,387	64,387
020.80.90.00.1.709.668.002	Radio Equip -PW	-	-	-	-	50,000
		294,160	232,702	187,702	288,247	406,247
TOTAL NON-AUTOMOTIVE EQUIPMENT		**310,305**	**233,538**	**188,537**	**288,247**	**406,247**

VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENT PLAN
MISCELLANEOUS

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
CONTRACTUAL SERVICES						
DOWNTOWN REDEVELOPMENT CONSTRUCT						
022.80.90.00.0.710.575.014	Streetscape Furnishing	-	40,000	40,000	40,000	40,000
		-	40,000	40,000	40,000	40,000
OTHER EXPENDITURES						
DOWNTOWN REDEVELOPMENT CONSTRUCT						
022.40.90.00.0.710.636.007	Facade Program	7,000	60,000	20,000	60,000	60,000
		7,000	60,000	20,000	60,000	60,000
LAND IMPROVEMENTS						
CAPITAL IMPROVEMENT FUND						
020.80.90.00.1.710.641.002	KBC Jogging Path	-	-	-	240,000	350,000
		-	-	-	240,000	350,000
OTHER EQUIPMENT						
CAPITAL IMPROVEMENT FUND						
020.40.90.00.0.000.545.007	EECBG - Bike Racks	8,718	-	-	-	-
		8,718	-	-	-	-
INFRASTRUCTURE						
GENERAL FUND						
001.80.90.00.0.710.679.005	Reforestation	6,604	25,440	25,440	25,440	25,950
001.80.90.00.0.710.679.006	Tree Repl - Village	20,321	22,906	22,906	22,906	23,400
001.80.90.00.0.710.679.007	Tree Repl - Cost Rec	28,897	40,662	40,662	40,662	41,500
001.80.90.00.0.710.679.008	Tree Repl - Pub Prop	8,051	3,754	3,754	3,754	3,830
001.80.90.00.0.710.679.009	EAB Reforestation	29,764	83,028	83,028	83,028	84,700
001.80.90.00.0.710.679.010	EAB Ash Reduction	-	245,600	245,600	250,002	187,502
STREET IMPROVEMENT CONSTRUC FUND						
023.80.90.00.0.710.679.020	Traffic Improvements	18,350	180,000	50,000	180,000	50,000
		111,987	601,390	471,390	605,792	416,882
TOTAL MISCELLANEOUS		**127,705**	**701,390**	**531,390**	**945,792**	**866,882**
TOTAL CAPITAL IMPROVEMENT PLAN		**4,183,043**	**14,126,043**	**11,628,158**	**27,641,028**	**13,621,069**

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
IMPACT OF CAPITAL EXPENDITURES ON THE OPERATING BUDGET

Account Number	Description	2014 Budget	Impact
WATER SYSTEM			
BUILDING IMPROVEMENTS			
WATER AND SEWER FUND			
050.80.90.00.1.700.651.011	Water Facility Roof	42,500	
OTHER EQUIPMENT			
WATER AND SEWER FUND			
050.80.90.00.1.700.665.001	AMR System	500,000	Up to $20,000/yr for software/hardware maint
050.80.90.00.1.700.665.054	Booster Pump/Panel	50,000	Approx $6,500/yr for inspection/testing
050.80.90.00.1.700.666.002	Emerg Gen/Wells	575,000	
DISTRIBUTION SYSTEMS			
WATER AND SEWER FUND			
050.80.90.00.1.700.671.001	Tank Repair/Ren	850,000	Approx $9,000/yr for maint & inspection
050.80.90.00.1.700.671.004	Tank Dsgn Engineering	25,000	
		2,042,500	
SANITARY SYSTEM			
DISTRIBUTION SYSTEMS			
WATER AND SEWER FUND			
050.80.90.00.1.701.672.005	Sewer Main	375,000	
		375,000	
FLOOD CONTROL PROJECTS			
OTHER EQUIPMENT			
WATER AND SEWER FUND			
050.80.90.00.1.702.665.079	SCADA Wireless	52,000	Less than $800 of calibration supplies
INFRASTRUCTURE			
FLOOD CONTROL CONSTRUCTION FUND			
024.80.90.00.0.702.677.001	Creek Bank	25,000	
024.80.90.00.0.702.677.002	Creek Tree Trimming	25,000	
024.80.90.00.0.702.677.004	Priv Prop Drainage	100,000	
024.80.90.00.0.702.677.006	Prosp Mdws Flood Imp	650,000	
024.80.90.00.0.702.677.007	Weller Creek	30,000	
024.80.90.00.1.702.677.003	Levee 37	175,000	
024.80.90.00.0.702.677.017	Isabella Combined	9,800,000	
		10,857,000	
STORM SEWER			
DISTRIBUTION SYSTEMS			
GENERAL FUND			
001.80.90.00.0.703.672.006	Storm Sewer	100,000	
WATER AND SEWER FUND			
050.80.90.00.1.703.672.003	Combined Sewer	800,000	

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
IMPACT OF CAPITAL EXPENDITURES ON THE OPERATING BUDGET

Account Number	Description	2014 Budget	Impact
STORM SEWER (continued)			
INFRASTRUCTURE			
CAPITAL IMPROVEMENT FUND			
020.80.90.00.1.703.677.005	Detention Pond	100,000	
		1,000,000	
STREET CONSTRUCTION & RECONSTRUCTION			
INFRASTRUCTURE			
MOTOR FUEL TAX FUND			
041.80.90.00.0.704.676.003	Traffic Signal Repl	50,000	
		50,000	
RESURFACING/CURBS & GUTTERS/SIDEWALKS			
CONTRACTUAL SERVICES			
DOWNTOWN REDEVELOPMENT CONSTRUCT			
022.80.90.00.0.705.575.015	Brick Sidewalk Sealing	75,000	
INFRASTRUCTURE			
GENERAL FUND			
001.80.90.00.0.705.675.003	Sidewalk Share-Cost	85,000	
CAPITAL IMPROVEMENT FUND			
020.80.90.00.0.705.679.001	D/T Streetscape Prog	195,000	
020.80.90.00.0.705.679.026	NWHWY-MP Rd Bike	25,000	
020.80.90.00.1.705.676.001	Streetlight Improv	75,000	Approx $3000/yr for energy cost for new lights
020.80.90.00.1.705.679.002	Ped Bridge-Melas	120,000	
DOWNTOWN REDEVELOPMENT CONSTRUCT			
022.80.90.00.0.705.679.001	D/T Streetscape Prog	105,000	
STREET IMPROVEMENT CONSTRUC FUND			
023.80.90.00.0.705.678.003	Resurfacing-SC Fund	9,705,280	$18,000 for annual crack sealing
MOTOR FUEL TAX FUND			
041.80.90.00.0.705.678.002	Resurfacing - MFT	860,000	$34,000 for annual crack sealing
		11,245,280	
IMPROVEMENTS TO PUBLIC BUILDINGS			
BUILDING IMPROVEMENTS			
CAPITAL IMPROVEMENT FUND			
020.60.90.00.1.706.647.009	Restroom Renovations	21,000	
020.70.90.00.1.706.647.011	Kitchen Renovation	75,000	
020.80.90.00.1.706.651.001	Other Public Buildings	95,000	
020.80.90.00.1.706.651.010	Repl HVAC-Pub Bldgs	446,000	
INFRASTRUCTURE			
VILLAGE PARKING SYSTEM FUND			
051.80.90.00.0.706.679.021	VH Parking Deck	50,000	
		687,000	

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
IMPACT OF CAPITAL EXPENDITURES ON THE OPERATING BUDGET

Account Number	Description	2014 Budget	Impact
COMPUTER HARDWARE/SOFTWARE			
CONTRACTUAL SERVICES			
GENERAL FUND			
001.20.90.00.0.707.530.019	Network Security	25,000	
001.20.90.00.0.707.561.004	Cloud-Based Service	22,559	
001.70.90.00.0.707.561.003	Fire Department	5,100	
001.80.90.00.0.707.561.002	Software Development	15,000	
001.20.90.00.0.707.561.006	Network Managment	2,500	
001.20.90.00.0.707.561.007	Microsoft Licensing	34,500	
REFUSE DISPOSAL FUND			
040.80.90.00.0.707.561.002	Software Development	5,000	
WATER AND SEWER FUND			
050.80.90.00.0.707.561.002	Software Development	10,000	
OFFICE EQUIPMENT			
GENERAL FUND			
001.20.90.00.0.707.655.003	Computer Eqpt - Other	13,500	
001.20.90.00.0.707.655.002	Comp Eqpt-Vill Adm	1,450	
001.60.90.00.0.707.655.002	Comp Eqpt-Police	7,000	
OTHER EQUIPMENT			
GENERAL FUND			
001.60.90.00.0.707.665.084	DVD Duplication	1,600	
001.60.90.00.0.707.665.085	Network Attached	7,000	
		150,209	
NON-AUTOMOTIVE EQUIPMENT			
OTHER EQUIPMENT			
CAPITAL IMPROVEMENT FUND			
020.60.90.00.1.709.665.022	Furniture Replacement	33,000	
020.60.90.00.1.709.668.003	Radio Equip -Police	62,860	
020.70.90.00.1.709.665.006	Bunker Gear Lockers	30,000	
020.70.90.00.1.709.665.043	Thermal Imaging	33,000	$500 for batteries
020.70.90.00.1.709.665.081	Extrication Equipment	65,000	$500 for maint & repairs
020.70.90.00.1.709.668.001	Radio Equip -Fire	64,387	
		288,247	
MISCELLANEOUS			
CONTRACTUAL SERVICES			
DOWNTOWN REDEVELOPMENT CONSTRUCT			
022.80.90.00.0.710.575.014	Streetscape Furnishing	40,000	

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
IMPACT OF CAPITAL EXPENDITURES ON THE OPERATING BUDGET

Account Number	Description	2014 Budget	Impact
MISCELLANEOUS (continued)			
OTHER EXPENDITURES			
DOWNTOWN REDEVELOPMENT CONSTRUCT			
022.40.90.00.0.710.636.007	Facade Program	60,000	
LAND IMPROVEMENTS			
CAPITAL IMPROVEMENT FUND			
020.80.90.00.1.710.641.002	KBC Jogging Path	240,000	
INFRASTRUCTURE			
GENERAL FUND			
001.80.90.00.0.710.679.005	Reforestation	25,440	
001.80.90.00.0.710.679.006	Tree Repl - Village	22,906	
001.80.90.00.0.710.679.007	Tree Repl - Cost Rec	40,662	
001.80.90.00.0.710.679.008	Tree Repl - Pub Prop	3,754	
001.80.90.00.0.710.679.009	EAB Reforestation	83,028	
001.80.90.00.0.710.679.010	EAB Ash Reduction	250,002	
STREET IMPROVEMENT CONSTRUC FUND			
023.80.90.00.0.710.679.020	Traffic Improvements	180,000	Approx $2,500 to maintain signage, etc.
		945,792	
TOTAL		**27,641,028**	

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
OTHER CAPITAL FUND EXPENDITURES

There are five programs in this category of capital improvements (Construction, Downtown Redevelopment, Vehicle Replacement, Computer Replacement and Miscellaneous Capital) that do not meet the definition for inclusion in the Capital Improvement Plan. These programs are summarized below:

Construction Projects – This program tracks expenditures found in various capital project funds that are not necessarily considered a capital item. The total construction project budget for 2014 is $94,600 and includes $58,000 for parking lot repairs and $30,600 for street resurface testing.

Downtown Redevelopment – This program tracks spending in the Village's Downtown Redevelopment Tax Increment Financing (TIF) District. The 2014 budget for this program is $2,840,922. Of this amount, $2,629,922 is for a return of incremental tax revenues to taxing districts that fall within the TIF boundaries. The return of increment is necessitated by terms in the TIF extension agreement that permitted a 13-year extension of the TIF from 2009 to 2022.

Vehicle Replacement – This program includes the acquisition and replacement of motor vehicles through the Vehicle Replacement Fund, an internal service fund. The various operating departments make lease payments to the Vehicle Replacement Fund and then the equipment is purchased by the fund. A separate budget line item exists for each operating department scheduled to receive replacement vehicles in 2014 and 2015. A detailed schedule of all vehicles to be purchased appears at the end of this section. A total of $1,614,000 is budgeted for new vehicles in 2014.

Computer Replacement – This program is for the purchase of replacement computer hardware for the Village through the Computer Replacement Fund, an internal service fund. A total of $247,480 has been budgeted in 2014 for computer hardware. A detailed listing of all computers budgeted for 2014 is included at the end of this section.

Miscellaneous Capital – This program tracks expenditures that typically include grant related expenses or other financing uses such as fund transfers. There is $16,000 in planned expenditures in 2014 for this category.

The total Other Capital Fund budget for 2014 is $4,813,002.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
OTHER CAPITAL FUND EXPENDITURES

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PROGRAMS					
Construction Projects	14,565	105,150	42,100	94,600	68,000
Downtown Redevelopment	2,676,018	2,788,531	2,752,000	2,840,922	2,906,829
Vehicle Replacement	715,699	1,027,200	673,160	1,614,000	1,155,000
Computer Replacement	162,128	246,200	230,000	247,480	406,350
Miscellaneous Capital	16,884	-	-	16,000	-
	3,585,294	4,167,081	3,697,260	4,813,002	4,536,179
EXPENDITURE CLASSIFICATION					
Contractual Services	85,685	117,000	98,000	117,600	149,000
Utilities	462	2,000	100	1,000	1,000
Other Expenditures	3,323,565	2,686,681	2,679,500	2,748,922	2,814,829
Building Improvements	-	-	-	-	-
Office Equipment	149,077	246,200	230,000	247,480	406,350
Motor Equipment	21,743	1,027,200	673,160	1,614,000	1,155,000
Other Equipment	-	-	-	16,000	-
Infrastructure	4,762	88,000	16,500	68,000	10,000
	3,585,294	4,167,081	3,697,260	4,813,002	4,536,179
SOURCE OF FUNDS					
020 Capital Improvement Fund	16,859	-	-	16,000	-
022 Downtown Redevel Const Fund	2,676,018	2,788,531	2,752,000	2,840,922	2,906,829
023 Street Improvemnt Const Fund	12,103	98,000	40,000	88,600	62,000
024 Flood Control Const Fund	2,487	7,150	2,100	6,000	6,000
061 Vehicle Replacement Fund	715,699	1,027,200	673,160	1,614,000	1,155,000
062 Computer Replacement Fund	162,128	246,200	230,000	247,480	406,350
	3,585,294	4,167,081	3,697,260	4,813,002	4,536,179

VILLAGE OF MOUNT PROSPECT
OTHER CAPITAL FUND EXPENDITURES
CONSTRUCTION PROJECTS

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
CONTRACTUAL SERVICES					
STREET IMPROVEMENT CONSTRUC FUND					
023.80.81.81.1.000.575.006 Resurface Testing	12,103	30,000	30,000	30,600	62,000
	12,103	30,000	30,000	30,600	62,000
UTILITIES					
FLOOD CONTROL CONSTRUCTION FUND					
024.80.00.00.0.000.586.001 Electricity	462	2,000	100	1,000	1,000
	462	2,000	100	1,000	1,000
OTHER EXPENDITURES					
FLOOD CONTROL CONSTRUCTION FUND					
024.80.01.00.1.000.636.009 Res Reimbursement	2,000	5,150	2,000	5,000	5,000
	2,000	5,150	2,000	5,000	5,000
INFRASTRUCTURE					
STREET IMPROVEMENT CONSTRUC FUND					
023.80.01.00.1.000.679.003 Parking Lot Imp	-	68,000	10,000	58,000	-
	-	68,000	10,000	58,000	-
TOTAL CONSTRUCTION PROJECTS	**14,565**	**105,150**	**42,100**	**94,600**	**68,000**

VILLAGE OF MOUNT PROSPECT
OTHER CAPITAL FUND EXPENDITURES
DOWNTOWN REDEVELOPMENT

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
CONTRACTUAL SERVICES						
DOWNTOWN REDEVELOPMENT CONST FUND						
022.30.01.00.1.000.564.001	Financing Costs	-	10,000	10,000	10,000	10,000
022.40.01.00.1.000.530.006	Other Prof. Serv.	375	20,000	1,000	20,000	20,000
022.80.81.81.1.000.574.011	St-scape Corr Maint	56,323	57,000	57,000	57,000	57,000
		56,698	87,000	68,000	87,000	87,000
OTHER EXPENDITURES						
DOWNTOWN REDEVELOPMENT CONST FUND						
022.30.01.00.1.000.636.011	Property Tax Expense	6,994	5,000	6,969	7,000	7,000
022.30.01.00.1.000.636.013	NWE Sales Tax Rebate	100,944	109,000	103,000	107,000	109,000
022.30.01.00.1.000.637.001	Rtrn of Inc-Cook	2,506,620	2,567,531	2,567,531	2,629,922	2,693,829
		2,614,558	2,681,531	2,677,500	2,743,922	2,809,829
INFRASTRUCTURE						
DOWNTOWN REDEVELOPMENT CONST FUND						
022.80.81.81.1.000.675.007	Brick Sidewalks	4,762	20,000	6,500	10,000	10,000
		4,762	20,000	6,500	10,000	10,000
TOTAL DOWNTOWN REDEVELOPMENT		**2,676,018**	**2,788,531**	**2,752,000**	**2,840,922**	**2,906,829**

VILLAGE OF MOUNT PROSPECT
OTHER CAPITAL FUND EXPENDITURES
VEHICLE REPLACEMENT

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
OTHER EXPENDITURES						
VEHICLE REPLACEMENT FUND						
061.30.01.00.1.000.638.001	Depreciation	693,956	-	-	-	-
		693,956	-	-	-	-
MOTOR EQUIPMENT						
VEHICLE REPLACEMENT FUND						
061.80.86.00.1.000.660.003	Police Dept Vehicles	-	71,400	71,400	36,000	333,000
061.80.86.00.1.000.660.004	Pool Vehicles	-	-	-	-	55,000
061.80.86.00.1.000.660.005	Fire Dept. Vehicles	-	2,300	2,260	641,000	35,000
061.80.86.00.1.000.660.006	Public Works Vehicles	21,743	953,500	599,500	937,000	732,000
		21,743	1,027,200	673,160	1,614,000	1,155,000
TOTAL VEHICLE REPLACEMENT		**715,699**	**1,027,200**	**673,160**	**1,614,000**	**1,155,000**

COMPUTER REPLACEMENT

OTHER EXPENDITURES						
COMPUTER REPLACEMENT FUND						
062.20.00.00.0.000.638.665	Equipment	13,051	-	-	-	-
		13,051	-	-	-	-
OFFICE EQUIPMENT						
COMPUTER REPLACEMENT FUND						
062.20.24.00.1.000.655.001	Computer Eqpt - IT	149,077	246,200	230,000	247,480	406,350
		149,077	246,200	230,000	247,480	406,350
TOTAL COMPUTER REPLACEMENT		**162,128**	**246,200**	**230,000**	**247,480**	**406,350**

VILLAGE OF MOUNT PROSPECT
OTHER CAPITAL FUND EXPENDITURES
MISCELLANEOUS CAPITAL

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
CONTRACTUAL SERVICES						
CAPITAL IMPROVEMENT FUND						
020.20.21.00.1.000.530.018	EECBG-Sustainability	4,903	-	-	-	-
020.30.01.00.1.000.561.001	Financial Software	15	-	-	-	-
020.70.01.00.1.000.545.006	EECBG-FS14	11,941	-	-	-	-
FLOOD CONTROL CONSTRUCTION FUND						
024.30.01.00.0.000.563.003	Bank Processing Fees	25	-	-	-	-
		16,884	-	-	-	-
OTHER EQUIPMENT						
CAPITAL IMPROVEMENT FUND						
020.30.01.00.1.000.665.053	SCI Computer	-	-	-	16,000	-
		-	-	-	16,000	-
TOTAL MISCELLANEOUS CAPITAL		**16,884**	**-**	**-**	**16,000**	**-**
TOTAL OTHER CAPITAL FUND EXPENDITURES		**3,585,294**	**4,167,081**	**3,697,260**	**4,813,002**	**4,536,179**

VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENTS
2014 BUDGET
CAPITAL EXPENDITURE REQUESTS 2014 - 2017
MOTOR EQUIPMENT

Description	2014	2015	2016	2017
Pool Cars				
4 Door Sedan #303	-	-	24,000	-
4 Door Sedan #324	-	25,000	-	-
GMC Van #305	-	30,000	-	-
Pool Cars Total	-	55,000	24,000	-
Police Department				
1 Squad Cars	36,000	-	-	-
9 Squad Cars	-	333,000	-	-
2 Squad Cars	-	-	71,000	-
14 Squad Cars	-	-	-	501,000
4 Staff/Detective Car	-	-	116,000	-
2 Staff/Detective Car	-	-	-	58,000
1 Supervisor Cars	-	-	29,000	34,000
Police Department Totals	36,000	333,000	216,000	593,000
Fire Department				
Scuba Trailer	-	-	-	11,000
Car #500	-	-	34,000	-
Car #503	-	-	49,000	-
Car #504	-	-	-	32,000
Car #505	-	35,000	-	-
Car #506	-	-	-	52,000
Car #507	-	-	30,000	-
Hose Wagon #546	-	-	-	-
Ambulance #524	-	-	200,000	-
Ambulance #525	-	-	-	220,000
Ambulance #526	-	-	-	220,000
Engine #515	575,000	-	-	-
Engine #516	-	-	600,000	-
Squad #544	-	-	250,000	-
Foam Truck #546	-	-	-	125,000
Passenger Bus #549	66,000	-	-	-
Fire Department Totals	641,000	35,000	1,163,000	660,000
Public Works Department				
Bob Cat Skid Loader #4564	95,000	-	-	-
Pickup Truck #2709	37,000	-	-	-
Aerial #2721	220,000	-	-	-
Trackless Snow Blower/Broom #4508	135,000	-	-	-
Chipper #4521	58,000	-	-	-
Aerial Lift #4541	190,000	-	-	-

VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENTS
2014 BUDGET
CAPITAL EXPENDITURE REQUESTS 2014 - 2017
MOTOR EQUIPMENT

Description	2014	2015	2016	2017
Public Works Department (continued)				
Dump Truck #2728	145,000	-	-	-
Dump Truck #2729	57,000	-	-	-
Leaf Machine #4547	-	49,000	-	-
Flatbed/Crane #2723	-	130,000	-	-
Dump Truck #2754	-	130,000	-	-
Air Compressor #2746	-	20,000	-	-
Sweeper #4504	-	185,000	-	-
Leaf Machine #4530	-	49,000	-	-
Pickup Truck #4554	-	38,000	-	-
Backhoe/Loader #2726	-	115,000	-	-
Traffic Arrow #2763	-	8,000	-	-
Trailer #2752	-	8,000	-	-
Pickup Truck #4540	-	-	38,000	-
Sign Truck #2719	-	-	125,000	-
Pickup Truck #2710	-	-	44,000	-
Pickup Truck #2715	-	-	44,000	-
Pickup Truck #4500	-	-	44,000	-
Pickup Truck #4526	-	-	44,000	-
Pickup Truck #4529	-	-	44,000	-
Wheel Loader #4506	-	-	150,000	-
Leaf Machine #4532	-	-	49,000	-
Leaf Machine #4546			49,000	
Leaf Loader #4560	-	-	49,000	-
Dump Truck #2718	-	-	58,000	-
Dump Truck #2734	-	-	58,000	-
Dump Truck #2749	-	-	58,000	-
Chipper #2760	-	-	65,000	-
Excursion SUV #4514	-	-	-	38,000
Workman #4505	-	-	-	50,000
Wheel Loader #4516	-	-	-	150,000
Pickup Truck #4542	-	-	-	40,000
Pickup Truck #2736	-	-	-	40,000
Pickup Truck #2744	-	-	-	40,000
Trailer #4551	-	-	-	8,000
Trailer #4552	-	-	-	9,000
Trailer #4562	-	-	-	9,000
Dump Truck #2740	-	-	-	140,000
Dump Truck #4537	-	-	-	150,000
Van #2743	-	-	-	32,000
Public Works Department Totals	937,000	732,000	919,000	706,000
TOTAL MOTOR EQUIPMENT	**1,614,000**	**1,155,000**	**2,322,000**	**1,959,000**

VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENTS
2014 BUDGET
CAPITAL EXPENDITURE REQUESTS 2014 - 2017
COMPUTER REPLACEMENT

Description		2014	2015	2016	2017
Information Technology					
27	PCs and Monitors	28,350	-	-	-
55	PCs and Monitors	-	57,750	-	-
36	PCs and Monitors	-	-	37,800	-
47	PCs and Monitors	-	-	-	49,350
13	Laptops	21,050	-	-	-
8	Laptops	-	13,450	-	-
20	Laptops	-	-	25,000	-
9	Laptops	-	-	-	11,250
10	Rugged Laptops	58,000	-	-	-
10	Rugged Laptops	-	58,000	-	-
3	Rugged Laptops	-	-	17,400	17,400
3	Semi-Rugged Laptops	-	-	-	7,200
14	Printers	24,400	-	-	-
8	Printers	-	13,700	-	-
5	Printers	-	-	9,000	-
6	Printers	-	-	-	17,900
2	Servers	20,000	-	-	-
3	Servers	-	21,500	-	-
4	Servers	-	-	36,250	-
12	Servers	-	-	-	89,000
1	SAN	-	-	30,000	-
2	SANS	60,000	70,000	-	60,000
2	Scanners	3,900	-	6,900	12,000
3	Scanners	-	2,700	-	-
2	Tablet PC's	9,000	-	-	-
3	Tablet PC's	-	13,500	-	-
3	Tablet PC's	-	-	3,700	-
1	Plotter	-	-	6,200	-
10	WAPs	12,000	-	-	-
9	WAPs	-	9,600	-	-
2	WAPs	-	-	-	2,400
1	NAS	-	-	-	1,100
1	Tape Library	8,000	8,000	-	-
1	Handheld	2,150	-	-	-
7	Routers	-	14,000	-	-
3	Routers	-	-	5,200	-

VILLAGE OF MOUNT PROSPECT
CAPITAL IMPROVEMENTS
2014 BUDGET
CAPITAL EXPENDITURE REQUESTS 2014 - 2017
COMPUTER REPLACEMENT

Description		2014	2015	2016	2017
Information Technology (continued)					
20	Switches	-	90,000	-	-
7	Switches	-	-	27,700	-
10	Switches	-	-	-	41,500
6	PTP Radios	-	31,000	-	-
5	iPads	-	3,150	-	-
1	iPads	630	-	-	-
	Information Technology Totals	247,480	406,350	205,150	309,100
TOTAL COMPUTER REPLACEMENT		**247,480**	**406,350**	**205,150**	**309,100**

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
DEBT SERVICE FUND

The Debt Service section of the budget contains the provision for current debt obligations of the Village. Current debt obligations are separated into two general categories: General Obligation Bonds and Installment Contracts/Notes. A description of each category follows:

General Obligation Bonds refer to debt obligations that are backed by the full faith and credit of the Village. There are eight (8) general obligation (G.O.) bonds issues supported by ad valorem property taxes. Each year Cook County levies an ad valorem tax according to the amortization schedule listed in the original bond ordinance. The series 2009C bonds were sold as Build America Bonds as part of the American Recovery and Reinvestment Act of 2009. The Series 2009C abatement totals $43,005 which represents the payment from the US Treasury equal to 35% of the annual interest payment. The interest rebate will continue through the life of the bonds. The levy for the Series 2013 bond issue will be abated in its entirety using proceeds of the first one-quarter cent home rule sales tax.

Installment Contracts are obligations the Village has entered into with the Illinois Environmental Protection Agency to provide low–interest loans for the construction of certain flood control projects. The contracts are for a twenty-year period with interest rates ranging from 2.625% to 3.36%. The semi-annual principal and interest payments will be paid from the proceeds of the first one-quarter cent home rule sales tax.

Installment Notes is an obligation of the Village to provide funding for the construction of certain flood control projects. The notes are to be repaid over a period of seven year period with an interest rate of 0.91%. Annual debt service will be paid from proceeds of the first one-quarter cent home rule sales tax.

Total Debt Service Fund expenditures of $3,328,500 for 2014 are made up of $2,725,164 for General Obligation Debt and $603,336 for Installment Contracts/Notes.

A summary of annual debt service requirements and the annual principal requirements for all outstanding and proposed issues are included as supplemental information following the Debt Service Funds budget.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
DEBT SERVICE FUNDS

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PROGRAMS					
Series 2003 B&I, Village Hall	300	-	-	-	-
Series 2009 B&I, FD/PW	417,991	417,690	417,690	417,690	417,690
Series 2009B B&I, FD/PW	380,683	378,278	378,278	381,153	383,778
Series 2009C B&I, FD/PW	135,856	135,451	135,451	160,451	174,700
IEPA Flood Control Loans B&I	613,354	613,356	613,356	445,813	197,258
Series 2011B Refunding B&I	168,394	167,386	167,386	786,378	789,746
Series 2012 Refunding B&I	3,660,817	693,316	693,316	54,096	54,096
2012 Installment Loan, Flood	11,300	-	45,918	157,523	421,294
Series 2013 B&I, Flood	-	-	600	453,796	370,556
Series 2014 B&I, Streets	-	-	-	471,600	471,600
	5,388,695	2,405,477	2,451,995	3,328,500	3,280,718
EXPENDITURE CLASSIFICATION					
Contractual Services	28,940	-	-	-	-
Bond Principal	4,428,882	1,512,311	1,537,311	1,532,587	1,603,913
Interest Expense	928,179	891,882	912,800	1,793,429	1,674,321
Bank & Fiscal Fees	2,694	1,284	1,884	2,484	2,484
	5,388,695	2,405,477	2,451,995	3,328,500	3,280,718
SOURCE OF FUNDS					
002 Debt Service Fund	5,388,695	2,405,477	2,451,995	3,328,500	3,280,718
	5,388,695	2,405,477	2,451,995	3,328,500	3,280,718

VILLAGE OF MOUNT PROSPECT
DEBT SERVICE FUNDS DEPARTMENT
SERIES 2003 B&I, VILLAGE HALL

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
BANK & FISCAL FEES						
002.00.00.00.2.509.695.007	2003 GO Bank Fee	300	-	-	-	-
		300	-	-	-	-
TOTAL SERIES 2003 B&I, VILLAGE HALL		**300**	**-**	**-**	**-**	**-**

SERIES 2009 B&I, FD/PW

INTEREST EXPENSE						
002.00.00.00.2.510.690.008	2009 GO Bond Interest	417,263	417,262	417,262	417,262	417,262
		417,263	417,262	417,262	417,262	417,262
BANK & FISCAL FEES						
002.00.00.00.2.510.695.008	2009 GO Bank Fee	728	428	428	428	428
		728	428	428	428	428
TOTAL SERIES 2009 B&I, FD/PW		**417,991**	**417,690**	**417,690**	**417,690**	**417,690**

VILLAGE OF MOUNT PROSPECT
DEBT SERVICE FUNDS DEPARTMENT
SERIES 2009B B&I, FD/PW

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
BOND PRINCIPAL						
002.00.00.00.2.511.685.009	2009B GO Bond	280,000	285,000	285,000	295,000	305,000
		280,000	285,000	285,000	295,000	305,000
INTEREST EXPENSE						
002.00.00.00.2.511.690.009	2009B GO Bond	99,850	92,850	92,850	85,725	78,350
		99,850	92,850	92,850	85,725	78,350
BANK & FISCAL FEES						
002.00.00.00.2.511.695.009	2009B GO Bank Fee	833	428	428	428	428
		833	428	428	428	428
TOTAL SERIES 2009B B&I, FD/PW		**380,683**	**378,278**	**378,278**	**381,153**	**383,778**

SERIES 2009C B&I, FD/PW

BOND PRINCIPAL						
002.00.00.00.2.512.685.010	2009C GO Bond	-	-	-	25,000	40,000
		-	-	-	25,000	40,000
INTEREST EXPENSE						
002.00.00.00.2.512.690.010	2009C GO Bond	135,023	135,023	135,023	135,023	134,272
		135,023	135,023	135,023	135,023	134,272
BANK & FISCAL FEES						
002.00.00.00.2.512.695.010	2009C GO Bank Fee	833	428	428	428	428
		833	428	428	428	428
TOTAL SERIES 2009C B&I, FD/PW		**135,856**	**135,451**	**135,451**	**160,451**	**174,700**

VILLAGE OF MOUNT PROSPECT
DEBT SERVICE FUNDS
IEPA FLOOD CONTROL LOANS B&I

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
BOND PRINCIPAL						
002.00.00.00.2.650.687.001	EPA Loan Principal #1	109,772	113,491	113,491	117,336	-
002.00.00.00.2.650.687.002	EPA Loan Principal #2	37,065	38,320	38,320	-	-
002.00.00.00.2.650.687.003	EPA Loan Principal #3	237,986	246,050	246,050	126,134	-
002.00.00.00.2.650.687.004	EPA Loan Principal #4	68,472	70,465	70,465	72,517	74,628
002.00.00.00.2.650.687.005	EPA Loan Principal #5	96,437	98,985	98,985	101,600	104,285
		549,732	567,311	567,311	417,587	178,913
INTEREST EXPENSE						
002.00.00.00.2.650.692.001	EPA Loan #1 Interest	10,530	6,811	6,811	2,966	-
002.00.00.00.2.650.692.002	EPA Loan #2 Interest	2,224	970	970	-	-
002.00.00.00.2.650.692.003	EPA Loan #3 Interest	18,519	10,456	10,456	2,119	-
002.00.00.00.2.650.692.004	EPA Loan #4 Interest	12,280	10,287	10,287	8,235	6,124
002.00.00.00.2.650.692.005	EPA Loan #5 Interest	20,069	17,521	17,521	14,906	12,221
		63,622	46,045	46,045	28,226	18,345
TOTAL IEPA FLOOD CONTROL LOANS B&I		**613,354**	**613,356**	**613,356**	**445,813**	**197,258**

SERIES 2011B REFUNDING B&I

BOND PRINCIPAL						
002.00.00.00.2.514.685.027	2011B GO Bond	40,000	40,000	40,000	660,000	680,000
		40,000	40,000	40,000	660,000	680,000
INTEREST EXPENSE						
002.00.00.00.2.514.690.027	2011B GO Bond	128,394	127,386	127,386	126,378	109,746
		128,394	127,386	127,386	126,378	109,746
TOTAL SERIES 2011B REFUNDING B&I		**168,394**	**167,386**	**167,386**	**786,378**	**789,746**

VILLAGE OF MOUNT PROSPECT
DEBT SERVICE FUNDS
SERIES 2012 REFUNDING B&I

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
CONTRACTUAL SERVICES						
002.00.00.00.2.515.564.001	Financing Costs	17,640	-	-	-	-
		17,640	-	-	-	-
BOND PRINCIPAL						
002.00.00.00.2.515.685.028	2012 GO Bond	610,000	620,000	620,000	-	-
002.00.00.00.2.515.694.008	2012 GO Refunding	2,949,150	-	-	-	-
		3,559,150	620,000	620,000	-	-
INTEREST EXPENSE						
002.00.00.00.2.515.690.028	2012 GO Bond Interest	84,027	73,316	73,316	54,096	54,096
		84,027	73,316	73,316	54,096	54,096
TOTAL SERIES 2012 REFUNDING B&I		**3,660,817**	**693,316**	**693,316**	**54,096**	**54,096**

2012 INSTALLMENT LOAN, FLOOD

CONTRACTUAL SERVICES						
002.00.00.00.2.659.564.001	Financing Costs	11,300	-	-	-	-
		11,300	-	-	-	-
BOND PRINCIPAL						
002.00.00.00.2.659.686.001	Installment Note	-	-	25,000	135,000	400,000
		-	-	25,000	135,000	400,000
INTEREST EXPENSE						
002.00.00.00.2.659.691.001	Installment Note	-	-	20,918	22,523	21,294
		-	-	20,918	22,523	21,294
TOTAL 2012 INSTALLMENT LOAN, FLOOD		**11,300**	**-**	**45,918**	**157,523**	**421,294**

VILLAGE OF MOUNT PROSPECT
DEBT SERVICE FUNDS DEPARTMENT
SERIES 2013 B&I, FLOOD

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
INTEREST EXPENSE						
002.00.00.00.2.516.690.029	2013 GO Bond Interest	-	-	-	453,196	369,956
		-	-	-	453,196	369,956
BANK & FISCAL FEES						
002.00.00.00.2.516.695.029	2013 GO Bank Fee	-	-	600	600	600
		-	-	600	600	600
TOTAL SERIES 2013 B&I, FLOOD		**-**	**-**	**600**	**453,796**	**370,556**

SERIES 2014 B&I, STREETS

INTEREST EXPENSE						
002.00.00.00.2.517.690.030	2014 G.O. Bond	-	-	-	471,000	471,000
		-	-	-	471,000	471,000
BANK & FISCAL FEES						
002.00.00.00.2.517.695.030	2014 G.G. Bank Fee	-	-	-	600	600
		-	-	-	600	600
TOTAL SERIES 2014 B&I, STREETS		**-**	**-**	**-**	**471,600**	**471,600**

TOTAL DEBT SERVICE FUNDS	**5,388,695**	**2,405,477**	**2,451,995**	**3,328,500**	**3,280,718**

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
LONG-TERM DEBT - ANNUAL PRINCIPAL REQUIREMENTS

	2014	2015	2016	2017	2018 - 2033	Totals
Debt To Be Paid From Property Taxes						
General Obligation Bonds						
Series 2009 - Fire Station #14/EOC	-	-	-	-	9,800,000	9,800,000
Series 2009B Village Refunding	295,000	305,000	315,000	320,000	1,400,000	2,635,000
Series 2009C - Fire Station #14/EOC	25,000	40,000	55,000	75,000	2,455,000	2,650,000
Series 2011B Village Refunding Bonds	660,000	680,000	695,000	715,000	2,265,000	5,015,000
Series 2012 Village Refunding Bonds	-	-	-	-	1,745,000	1,745,000
Series 2013 Flood Control Bonds	-	-	-	-	9,800,000	9,800,000
Series 2014 Street Bonds	320,000	295,000	300,000	300,000	5,060,000	6,275,000
Total	1,300,000	1,320,000	1,365,000	1,410,000	32,525,000	37,920,000
Debt To Be Paid From Home Rule Sales Tax (1st Quarter Percent)						
Installment Contracts						
IEPA Loan #1	117,336	-	-	-	-	117,336
IEPA Loan #3	126,134	-	-	-	-	126,134
IEPA Loan #4	72,517	74,628	76,800	79,035	-	302,980
IEPA Loan #5	101,600	104,285	107,040	109,868	170,269	593,062
2012 Installment Notes	135,000	400,000	415,000	420,000	1,105,000	2,475,000
Total	552,587	578,913	598,840	608,903	1,275,269	3,614,512
TOTAL VILLAGE DEBT SERVICE	1,852,587	1,898,913	1,963,840	2,018,903	33,800,269	41,534,512
Debt To Be Paid By Mount Prospect Public Library						
General Obligation Bonds						
Series 2006 Library Refunding Bonds	55,000	55,000	555,000	1,360,000	7,640,000	9,665,000
Series 2011A Library Refunding Bonds	1,085,000	1,100,000	725,000	-	-	2,910,000
	1,140,000	1,155,000	1,280,000	1,360,000	7,640,000	12,575,000
TOTAL ANNUAL PRINCIPAL REQUIREMENTS	2,992,587	3,053,913	3,243,840	3,378,903	41,440,269	54,109,512

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
LONG-TERM DEBT - ANNUAL DEBT SERVICE REQUIREMENTS

	2014	2015	2016	2017	2018 - 2033	Totals
Debt To Be Paid From Property Taxes						
General Obligation Bonds						
Series 2009 - Fire Station #14/EOC	417,262	417,262	417,262	417,262	13,493,954	15,163,002
Series 2009B Village Refunding	380,725	383,350	385,725	381,275	1,533,050	3,064,125
Series 2009C - Fire Station #14/EOC	160,023	174,272	187,933	205,842	3,464,155	4,192,225
Series 2011B Village Refunding Bonds	786,378	789,749	787,610	790,096	2,380,161	5,533,994
Series 2012 Village Refunding Bonds	54,096	54,096	54,096	54,096	1,988,820	2,205,204
Series 2013 Flood Control Bonds	453,196	369,956	369,956	369,956	13,671,096	15,234,160
Series 2014 Street Bonds **(a)**	471,000	471,000	471,000	471,000	5,936,800	7,820,800
Total	2,722,680	2,659,685	2,673,582	2,689,527	42,468,036	53,213,510
Debt To Be Paid From Home Rule Sales Tax (1st Quarter Percent)						
Installment Contracts						
IEPA Loan #1	120,302	-	-	-	-	120,302
IEPA Loan #3	128,253	-	-	-	-	128,253
IEPA Loan #4	80,752	80,752	80,752	80,752	-	323,008
IEPA Loan #5	116,506	116,506	116,506	116,506	174,759	640,783
2012 Installment Notes	157,523	421,294	432,654	433,878	174,759	2,565,774
Total	603,336	618,552	629,912	631,136	349,518	3,778,120
TOTAL VILLAGE DEBT SERVICE	3,326,016	3,278,237	3,303,494	3,320,663	42,817,554	56,991,630
Debt To Be Paid By Mount Prospect Public Library						
General Obligation Bonds						
Series 2006 Library Refunding Bonds	438,453	436,418	934,355	1,718,265	8,589,771	12,117,262
Series 2011A Library Refunding Bonds	1,135,925	1,131,938	737,688	-	-	3,005,551
	1,574,378	1,568,356	1,672,043	1,718,265	8,589,771	15,122,813
TOTAL ANNUAL DEBT SERVICE REQUIREMENTS	4,900,394	4,846,593	4,975,537	5,038,928	51,407,325	72,114,443

(a) Amount shown is estimated for interest portion. Interest amount will be set on date of bond sale (January 21, 2014).

VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
GENERAL OBLIGATION LIBRARY REFUNDING BONDS, SERIES 2006
December 31, 2013

Date of Issue:	December 15, 2006	Interest Dates:	June 1 and December 1
Date of Maturity:	December 1, 2022	Principal Maturity Date:	December 1
Authorized Issue:	$10,000,000	Payable At:	Wells Fargo Bank, N.A.
Purpose:	Library Refunding		

Interest Rates:				
	8	3.7000%	13	3.9500%
	9	3.7500%	14	4.0000%
	10	3.8000%	15	4.0500%
	11	3.8500%	16	4.1000%
	12	3.9000%		

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Payment Numbers	Tax Levy			Coupons Due On			
		Principal	Interest	Total	June 1	Amount	Dec. 1	Amount
2013	8	55,000	383,453	438,453	2014	191,726	2014	191,727
2014	9	55,000	381,418	436,418	2015	190,709	2015	190,709
2015	10	555,000	379,355	934,355	2016	189,678	2016	189,677
2016	11	1,360,000	358,265	1,718,265	2017	179,132	2017	179,133
2017	12	1,410,000	305,905	1,715,905	2018	152,953	2018	152,952
2018	13	1,465,000	250,915	1,715,915	2019	125,457	2019	125,458
2019	14	1,525,000	193,048	1,718,048	2020	96,524	2020	96,524
2020	15	1,585,000	132,048	1,717,048	2021	66,024	2021	66,024
2021	16	1,655,000	67,855	1,722,855	2022	33,928	2022	33,927
		9,665,000	2,452,262	12,117,262		1,226,131		1,226,131

VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
GENERAL OBLIGATION BONDS, SERIES 2009
DECEMBER 31, 2013

Date of Issue:	March 11, 2009	Interest Dates:	June 1 and December 1
Date of Maturity:	December 1, 2028	Principal Maturity Date:	December 1
Authorized Issue:	$10,000,000	Payable At:	Bank of New York Mellon
Purpose:	Replacement Fire Station #14, Emergency Operations Center and Public Works Facility Expansion		

Interest Rates:	0041-0247	4.000%	0560-0889	4.200%	1240-1609	4.375%
	0248-0559	4.000%	0890-1239	4.300%	1610-2000	4.500%

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Payment Numbers	Tax Levy Principal	Tax Levy Interest	Tax Levy Total	Coupons Due On June 1	Amount	Dec. 1	Amount
2013	-	0	417,262	417,262	2014	208,631	2014	208,631
2014	-	0	417,262	417,262	2015	208,631	2015	208,631
2015	-	0	417,262	417,262	2016	208,631	2016	208,631
2016	-	0	417,262	417,262	2017	208,631	2017	208,631
2017	-	0	417,262	417,262	2018	208,631	2018	208,631
2018	-	0	417,262	417,262	2019	208,631	2019	208,631
2019	-	0	417,262	417,262	2020	208,631	2020	208,631
2020	-	0	417,262	417,262	2021	208,631	2021	208,631
2021	-	0	417,262	417,262	2022	208,631	2022	208,631
2022	0041-0247	1,035,000	417,262	1,452,262	2023	208,632	2023	208,631
2023	0248-0559	1,560,000	375,864	1,935,864	2024	187,932	2024	187,932
2024	0560-0889	1,650,000	313,464	1,963,464	2025	156,732	2025	156,732
2025	0890-1239	1,750,000	244,164	1,994,164	2026	122,082	2026	122,082
2026	1240-1609	1,850,000	168,914	2,018,914	2027	84,457	2027	84,457
2027	1610-2000	1,955,000	87,976	2,042,976	2028	43,988	2028	43,988
		9,800,000	5,363,002	15,163,002		2,681,502		2,681,501

VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
GENERAL OBLIGATION BONDS, SERIES 2009B
DECEMBER 31, 2013

Date of Issue:	December 22, 2009	Interest Dates:	June 1 and December 1
Date of Maturity:	December 1, 2021	Principal Maturity Date:	December 1
Authorized Issue:	$3,430,000	Payable At:	Bank of New York Mellon
Purpose:	Village Refunding (Series 2001)		

Interest Rates:						
	0160-0218	2.50%	0343-0406	3.00%	0541-0612	3.75%
	0219-0279	2.50%	0407-0472	3.50%	0613-0686	3.75%
	0280-0342	3.00%	0473-0540	3.75%		

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Payment Numbers	Tax Levy			Coupons Due On			
		Principal	Interest	Total	June 1	Amount	Dec. 1	Amount
2013	0160-0218	295,000	85,725	380,725	2014	42,862	2014	42,863
2014	0219-0279	305,000	78,350	383,350	2015	39,175	2015	39,175
2015	0280-0342	315,000	70,725	385,725	2016	35,362	2016	35,363
2016	0343-0406	320,000	61,275	381,275	2017	30,637	2017	30,638
2017	0407-0472	330,000	51,675	381,675	2018	25,837	2018	25,838
2018	0473-0540	340,000	40,125	380,125	2019	20,062	2019	20,063
2019	0541-0612	360,000	27,375	387,375	2020	13,687	2020	13,688
2020	0613-0686	370,000	13,875	383,875	2021	6,937	2021	6,938
		2,635,000	429,125	3,064,125		214,559		214,566

VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
GENERAL OBLIGATION BONDS, SERIES 2009C
DECEMBER 31, 2013

Date of Issue:	December 22, 2009	Interest Dates:	June 1 and December 1
Date of Maturity:	December 1, 2029	Principal Maturity Date:	December 1
Authorized Issue:	$2,650,000	Payable At:	Bank of New York Mellon
Purpose:	Replacement Fire Station #14, Emergency Operations Center and Public Works Facility Expansion		

Interest Rates:						
	0001-0005	3.00%	0040-0058	4.50%	0143-0242	4.90%
	0006-0013	3.35%	0059-0082	4.40%	0243-0330	5.00%
	0014-0024	3.80%	0083-0110	4.70%	0331-0530	5.75%
	0025-0039	4.25%	0111-0142	4.70%		

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Payment Numbers	Tax Levy			Coupons Due On			
		Principal	Interest	Total	June 1	Amount	Dec. 1	Amount
2013	0001-0005	25,000	135,023	160,023	2014	67,511	2014	67,512
2014	0006-0013	40,000	134,272	174,272	2015	67,136	2015	67,136
2015	0014-0024	55,000	132,933	187,933	2016	66,467	2016	66,466
2016	0025-0039	75,000	130,842	205,842	2017	65,421	2017	65,421
2017	0040-0058	95,000	127,655	222,655	2018	63,828	2018	63,827
2018	0059-0082	120,000	123,380	243,380	2019	61,690	2019	61,690
2019	0083-0110	140,000	118,100	258,100	2020	59,050	2020	59,050
2020	0111-0142	160,000	111,520	271,520	2021	55,760	2021	55,760
2021	0143-0242	500,000	104,000	604,000	2022	52,000	2022	52,000
2022	0243-0330	440,000	79,500	519,500	2023	39,750	2023	39,750
2023	-	0	57,500	57,500	2024	28,750	2024	28,750
2024	-	0	57,500	57,500	2025	28,750	2025	28,750
2025	-	0	57,500	57,500	2026	28,750	2026	28,750
2026	-	0	57,500	57,500	2027	28,750	2027	28,750
2027	-	0	57,500	57,500	2028	28,750	2028	28,750
2028	0331-0530	1,000,000	57,500	1,057,500	2029	28,750	2029	28,750
		2,650,000	1,542,225	4,192,225		771,113		771,112

VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
GENERAL OBLIGATION LIBRARY REFUNDING BONDS, SERIES 2011A
DECEMBER 31, 2013

Date of Issue:	July 29, 2011	Interest Dates:	June 1 and December 1
Date of Maturity:	December 1, 2016	Principal Maturity Date:	December 1
Authorized Issue:	$4,100,000	Payable At:	JP Morgan Chase
Purpose:	Library Refunding		

Interest Rates: 0239-0820 1.75%

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Payment Numbers	Tax Levy			Coupons Due On			
		Principal	Interest	Total	June 1	Amount	Dec. 1	Amount
2013	0239-0455	1,085,000	50,925	1,135,925	2014	25,462	2014	25,463
2014	0456-0675	1,100,000	31,938	1,131,938	2015	15,969	2015	15,969
2015	0676-0820	725,000	12,688	737,688	2016	6,344	2016	6,344
		2,910,000	95,551	3,005,551		47,775		47,776

VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
GENERAL OBLIGATION BONDS, SERIES 2011B
DECEMBER 31, 2013

Date of Issue:	July 29, 2011	Interest Dates:	June 1 and December 1
Date of Maturity:	December 1, 2020	Principal Maturity Date:	December 1
Authorized Issue:	$5,160,000	Payable At:	JP Morgan Chase
Purpose:	Village Refunding (Series 2003)		

Interest Rates: 0030-1032 2.52%

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Payment Numbers	Tax Levy Principal	Tax Levy Interest	Tax Levy Total	Coupons Due On June 1	Amount	Dec. 1	Amount
2013	0030-0161	660,000	126,378	786,378	2014	63,189	2014	63,189
2014	0162-0297	680,000	109,746	789,746	2015	54,873	2015	54,873
2015	0298-0436	695,000	92,610	787,610	2016	46,305	2016	46,305
2016	0437-0579	715,000	75,096	790,096	2017	37,548	2017	37,548
2017	0580-0726	735,000	57,078	792,078	2018	28,539	2018	28,539
2018	0727-0877	755,000	38,556	793,556	2019	19,278	2019	19,278
2019	0878-1032	775,000	19,530	794,530	2020	9,765	2020	9,765
		5,015,000	518,994	5,533,994		259,497		259,497

VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
GENERAL OBLIGATION BONDS, SERIES 2012
DECEMBER 31, 2013

Date of Issue:	January 3, 2012 (Bid awarded July 14, 2011)	Interest Dates:	June 1 and December 1
Date of Maturity:	December 1, 2022	Principal Maturity Date:	December 1
Authorized Issue:	$2,975,000	Payable At:	JP Morgan Chase
Purpose:	Village Refunding (Series 2003)		

Interest Rates: 0247-0595 3.10%

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Payment Numbers	Tax Levy			Coupons Due On			
		Principal	Interest	Total	June 1	Amount	Dec. 1	Amount
2013	-	0	54,096	54,096	2014	27,048	2014	27,048
2014	-	0	54,096	54,096	2015	27,048	2015	27,048
2015	-	0	54,096	54,096	2016	27,048	2016	27,048
2016	-	0	54,096	54,096	2017	27,048	2017	27,048
2017	-	0	54,096	54,096	2018	27,048	2018	27,048
2018	-	0	54,096	54,096	2019	27,048	2019	27,048
2019	-	0	54,096	54,096	2020	27,048	2020	27,048
2020	0247-0418	860,000	54,096	914,096	2021	27,048	2021	27,048
2021	0419-0595	885,000	27,436	912,436	2022	13,718	2022	13,718
		1,745,000	460,204	2,205,204		230,102		230,102

VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
GENERAL OBLIGATION BONDS, SERIES 2013
DECEMBER 31, 2013

Date of Issue:	September 10, 2013	Interest Dates:	June 1 and December 1
Date of Maturity:	December 1, 2033	Principal Maturity Date:	December 1
Authorized Issue:	$9,800,000	Payable At:	Bank of New York Mellon
Purpose:	Flood Control		

Interest Rates:	0001-0463	3.00%
	0464-1783	4.00%
	1784-1960	4.125%

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Payment Numbers	Tax Levy Principal	Tax Levy Interest	Tax Levy Total	Coupons Due On June 1	Coupons Due On Amount	Coupons Due On Dec. 1	Coupons Due On Amount
2013	-	0	453,196	453,196	2014	226,598	2014	226,598
2014	-	0	369,956	369,956	2015	184,978	2015	184,978
2015	-	0	369,956	369,956	2016	184,978	2016	184,978
2016	-	0	369,956	369,956	2017	184,978	2017	184,978
2017	-	0	369,956	369,956	2018	184,978	2018	184,978
2018	-	0	369,956	369,956	2019	184,978	2019	184,978
2019	0001-0211	555,000	369,956	924,956	2020	184,978	2020	184,978
2020	0112-0225	570,000	353,306	923,306	2021	176,653	2021	176,653
2021	0226-0342	585,000	336,206	921,206	2022	168,103	2022	168,103
2022	0343-0463	605,000	318,656	923,656	2023	159,328	2023	159,328
2023	0464-0588	625,000	300,506	925,506	2024	150,253	2024	150,253
2024	0589-0718	650,000	275,506	925,506	2025	137,753	2025	137,753
2025	0719-0853	675,000	249,506	924,506	2026	124,753	2026	124,753
2026	0854-0993	700,000	222,506	922,506	2027	111,253	2027	111,253
2027	0994-1139	730,000	194,506	924,506	2028	97,253	2028	97,253
2028	1140-1291	760,000	165,306	925,306	2029	82,653	2029	82,653
2029	1292-1449	790,000	134,906	924,906	2030	67,453	2030	67,453
2030	1450-1613	820,000	103,306	923,306	2031	51,653	2031	51,653
2031	1614-1783	850,000	70,506	920,506	2032	35,253	2032	35,253
2032	1784-1960	885,000	36,506	921,506	2033	18,253	2033	18,253
		9,800,000	5,434,160	15,234,160		2,717,080		2,717,080

VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
GENERAL OBLIGATION BONDS, SERIES 2014
DECEMBER 31, 2013
(Figures presented are preliminary. Bonds scheduled for sale January 21, 2014.)

Date of Issue:	February 4, 2014	Interest Dates:	June 1 and December 1
Date of Maturity:	December 1, 2023	Principal Maturity Date:	December 1
Authorized Issue:	$6,275,000	Payable At:	Bank of New York Mellon
Purpose:	Street Improvements		

Interest Rates: ***Pending bond sale.***

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Payment Numbers	Tax Levy Principal	Tax Levy Interest	Tax Levy Total	Coupons Due On June 1	Coupons Due On Amount	Coupons Due On Dec. 1	Coupons Due On Amount
2013	0001-0064	320,000	***Interest amount not known at this time. Bond sale set for Janaury 21, 2014.***	320,000	2014	***Interest amount not known at this time. Bond sale set for Janaury 21, 2014.***	2014	***Interest amount not known at this time. Bond sale set for Janaury 21, 2014.***
2014	0065-0123	295,000		295,000	2015		2015	
2015	0124-0183	300,000		300,000	2016		2016	
2016	0184-0243	300,000		300,000	2017		2017	
2017	0244-0322	395,000		395,000	2018		2018	
2018	0323-0432	550,000		550,000	2019		2019	
2019	0433-0581	745,000		745,000	2020		2020	
2020	0582-0771	950,000		950,000	2021		2021	
2021	0772-0994	1,115,000		1,115,000	2022		2022	
2022	0995-1255	1,305,000		1,305,000	2023		2023	
		6,275,000		6,275,000				

VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
IEPA LOAN #1, 1994
December 31, 2013

Date of Issue:	June 10, 1994	Interest Dates:	June 10 and December 10
Date of Maturity:	December 10, 2014	Principal Maturity Date:	June 10 and December 10
Authorized Issue:	$1,711,671.24	Payable At:	Illinois EPA
Purpose:	Flood Control - Hatlen Heights		
Contract No.	L170857		
Interest Rates:	3.36%		

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year	Payment Numbers	Principal	Interest	Total	Payments Due On June 10	Amount	Dec. 10	Amount
2014	39-40	117,336	2,966	120,302	2014	60,151	2014	60,151
		117,336	2,966	120,302		60,151		60,151

VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
IEPA LOAN #3, 1994
December 31, 2013

Date of Issue:	May 1, 1994	Interest Dates:	May 1 and November 1
Date of Maturity:	May 1, 2014	Principal Maturity Date:	May 1 and November 1
Authorized Issue:	$3,695,353.72	Payable At:	Illinois EPA
Purpose:	Flood Control - Prospect Manor/N. Main		
Contract No.	L17074400		
Interest Rates:	3.36%		

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year	Payment Numbers	Principal	Interest	Total	Payments Due On May 1	Amount	Nov. 1	Amount
2014	40	126,134	2,119	128,253	2014	128,253	2014	-
		126,134	2,119	128,253		128,253		-

VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
IEPA LOAN #4, 1997
December 31, 2013

Date of Issue:	November 1, 1997	Interest Dates:	May 1 and November 1
Date of Maturity:	November 1, 2017	Principal Maturity Date:	May 1 and November 1
Authorized Issue:	$1,203,550.00	Payable At:	Illinois EPA
Purpose:	Flood Control - See Gwun/Milburn		
Contract No.	L17085500		
Interest Rates:	2.89%		

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year	Payment Numbers	Principal	Interest	Total	Payments Due On May 1	Amount	Nov. 1	Amount
2014	33-34	72,517	8,235	80,752	2014	40,376	2014	40,376
2015	35-36	74,628	6,124	80,752	2015	40,376	2015	40,376
2016	37-38	76,800	3,952	80,752	2016	40,376	2016	40,376
2017	39-40	79,035	1,717	80,752	2017	40,376	2017	40,376
		302,980	20,028	323,008		161,504		161,504

VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
IEPA LOAN #5, 1999
December 31, 2013

Date of Issue:	December 1, 1999	Interest Dates:	June 3 and December 3
Date of Maturity:	June 3, 2019	Principal Maturity Date:	June 3 and December 3
Authorized Issue:	$1,760,421.91	Payable At:	Illinois EPA
Purpose:	Flood Control - Maple/Berkshire		
Contract No.	L17-1087		
Interest Rates:	2.625%		

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year	Payment Numbers	Principal	Interest	Total	Payments Due On June 3	Amount	Dec. 3	Amount
2014	29-30	101,600	14,906	116,506	2014	58,253	2014	58,253
2015	31-32	104,285	12,221	116,506	2015	58,253	2015	58,253
2016	33-34	107,040	9,466	116,506	2016	58,253	2016	58,253
2017	35-36	109,868	6,638	116,506	2017	58,253	2017	58,253
2018	37-38	112,771	3,735	116,506	2018	58,253	2018	58,253
2019	39	57,499	754	58,253	2019	58,253	2019	-
		593,063	47,720	640,783		349,518		291,265

VILLAGE OF MOUNT PROSPECT, ILLINOIS
LONG-TERM DEBT REQUIREMENTS
INSTALLMENT NOTE 2012
December 31, 2013

Date of Issue:	December 20, 2012	Interest Dates:	June 1 and December 1
Date of Maturity:	December 1, 2019	Principal Maturity Date:	December 1
Authorized Issue:	$2,500,000.00	Payable At:	Mount Prospect National Bank
Purpose:	Flood Control		

Interest Rates: 0.910%

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Fiscal Year	Payment Numbers	Principal	Interest	Total	Payments Due On June 1	Amount	Dec. 1	Amount
2014	2	135,000	22,523	157,523	2014	11,261	2014	146,262
2015	3	400,000	21,294	421,294	2015	10,647	2015	410,647
2016	4	415,000	17,654	432,654	2016	8,827	2016	423,827
2017	5	420,000	13,878	433,878	2017	6,939	2017	426,939
2018	6	515,000	10,056	525,056	2018	5,028	2018	520,028
2019	7	590,000	5,369	595,369	2019	2,684	2019	592,685
		2,475,000	90,774	2,565,774		45,386		2,520,388

Mount Prospect

MP

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
PENSIONS

The Village provides pension benefits for all eligible employees through the Police Pension Fund, the Fire Pension Fund or the Illinois Municipal Retirement Fund.

The Police and Fire Pension Funds are established by state statute, but are administered locally in compliance with those statutes. IMRF is a state-wide retirement plan for non-sworn municipal employees, who work 1,000 hours or more. All employees other than sworn Police and Fire personnel are also covered by Social Security. In an effort to address the cost of providing public employee pensions, a second tier of pension benefits for employees covered by both the downstate Police and Fire Pensions and IMRF was created and approved by the state legislature to be effective January 1, 2011.

Tier I Pensions

Police and Fire – sworn employees covered under this program receive partial vesting at ten years and full vesting at twenty years. With twenty years of credited service and upon attaining age 50, a police officer or firefighter can retire at 50% of his/her last salary. These percentages increase with additional years of service to a maximum of 75%. Benefits for spouses and dependents are provided under both plans if the retiree dies.

IMRF – general village employees covered under this program receive vesting at eight years with benefits payable at age 60. Under IMRF, an employee receives 1-2/3% per year of his/her average base salary for the first 15 years of credited service and 2% per year after 15 years. Average base salary is obtained by using the highest 48 months of earnings during the employees last ten years of service. An employee with 20 years of service would receive a pension of 35% of average base salary at age 60. In the event of death, a spouse receives 50% of the retiree's pension.

Tier II Pensions

Police and Fire – sworn employees covered under this program receive partial vesting at ten years and full vesting at twenty years. With twenty years of credited service and upon attaining age 55, a police officer or firefighter can retire at an unreduced benefit. These percentages increase with additional years of service to a maximum of 75%. Final average salary is now the average monthly salary obtained during 96 consecutive months within the last 120 months in which the total salary was highest. Previously it had been the salary on the last day before retirement. Base at which salary is capped is $106,800 allowing for annual increases of 3% or one-half of CPI, whichever is less. The current cap is $109,971 (in 2013). Benefits for spouses and dependents are provided under both plans if the retiree dies.

IMRF – general village employees covered under this program receive vesting at ten years with benefits payable at age 67. Under IMRF, an employee receives 1-2/3% per year of his/her average base salary for the first 15 years of credited service and 2% per year after 15 years. Average base salary is obtained by using the highest 96 months of earnings during the employees last ten years of service. Earnings on which the pension benefit is calculated is capped at $106,800 allowing for annual increases of 3% or one-half of CPI, whichever is less. The current cap is $109,971 (in 2013). An employee with 20 years of service would receive a pension of 35% of average base salary at age 67. In the event of death, a spouse receives 50% of the retiree's pension.

The above plans are funded by contributions from both the members of the plans and the Village and from investment income. Police officers contribute 9.91% of their salary, firefighters 9.455% and IMRF employees 4.5% plus 6.2% for Social Security.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
PENSIONS

The December 31, 2012 actuarial valuation for the Police and Fire Pension Funds were completed showing a decrease from 59.2% to 58.1% in the funding level for Police Pension while the Fire Pension funding decreased from 63.3% to 63.2%. Police and Fire investment returns were 10.5% and 10.0%, respectively. The Village's 2014 contribution from property tax levy proceeds and other sources to the Police Pension Fund is budgeted at $2,923,224 and the Fire Pension Fund at $2,469,042. The Village contributed 12.71% of the salaries of IMRF employees during 2013 and will contribute 12.15% in 2014 in addition to 6.2% for Social Security.

The Village's IMRF and FICA contributions along with the Village's contribution for Police and Fire personnel are included in the Employee Benefits classification in each operating department. The Pension Section of the Budget includes the actual pensions paid to retired and disabled Police and Fire personnel and to two former employees who are covered by special agreements. Total pension expenditures are expected to be $8,319,878 for 2014 and $8,556,456 for 2015.

Actuarial information schedules for the Police and Fire Pension Funds are shown on the last two pages of this section. Estimates were used for 2013 and 2014.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
PENSION FUNDS

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PROGRAMS					
Miscellaneous Pensions	46,003	46,151	46,151	46,301	46,456
Police Pensions	3,802,083	3,993,416	3,964,825	4,099,816	4,224,400
Fire Pensions	3,810,537	3,948,991	4,016,480	4,173,761	4,285,600
	7,658,623	7,988,558	8,027,456	8,319,878	8,556,456
EXPENDITURE CLASSIFICATION					
Pension Benefits	7,421,069	7,693,808	7,769,781	8,004,828	8,235,856
Contractual Services	197,245	245,750	210,975	259,950	265,500
Insurance	21,416	23,500	25,600	30,000	30,000
Commodities & Supplies	-	1,500	100	1,100	1,100
Other Expenditures	18,893	24,000	21,000	24,000	24,000
	7,658,623	7,988,558	8,027,456	8,319,878	8,556,456
SOURCE OF FUNDS					
001 General Fund	46,003	46,151	46,151	46,301	46,456
070 Police Pension Fund	3,802,083	3,993,416	3,964,825	4,099,816	4,224,400
071 Fire Pension Fund	3,810,537	3,948,991	4,016,480	4,173,761	4,285,600
	7,658,623	7,988,558	8,027,456	8,319,878	8,556,456

BUDGET DISCUSSION AND ANALYSIS

The Retiree Pensions section of the budget includes a provision for pension and disability payments that are made from three Village administered pension plans.

The 2014 budget for pensions increased $331,320 or 4.1% from the 2013 budget and totals $8,319,878. Included in this amount is the 3% annual COLA increase and any other incremental increases expected during the year. Pension expense for fire, including administration charges account for $4,173,761 of the total while police accounts for $4,099,816. Miscellaneous pensions consisting of payments to two retired firefighters brought over from the Forest River Fire Protection District total $46,301. The total number of police and fire pensioners receiving benefits is 68 and 66, respectively.

VILLAGE OF MOUNT PROSPECT
PENSION FUNDS
MISCELLANEOUS PENSIONS

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PENSION BENEFITS						
001.00.00.00.3.000.528.001	Retirement Pensions	4,873	5,020	5,020	5,170	5,325
001.00.00.00.3.000.528.003	Surv. Spouse Pensions	41,130	41,131	41,131	41,131	41,131
		46,003	46,151	46,151	46,301	46,456
TOTAL MISCELLANEOUS PENSIONS		**46,003**	**46,151**	**46,151**	**46,301**	**46,456**

POLICE PENSION FUND

PENSION BENEFITS						
070.00.00.00.3.000.528.001	Retirement Pensions	2,999,341	3,165,820	3,148,200	3,254,767	3,374,000
070.00.00.00.3.000.528.002	Disability Pensions	367,651	365,273	365,280	366,026	366,800
070.00.00.00.3.000.528.003	Surv. Spouse Pensions	318,571	316,573	316,570	316,573	316,600
		3,685,563	3,847,666	3,830,050	3,937,366	4,057,400
CONTRACTUAL SERVICES						
070.00.00.00.3.000.530.001	Actuarial Services	1,200	1,500	1,500	1,600	1,600
070.00.00.00.3.000.530.003	Investment Advisors	85,297	87,000	96,000	101,000	106,000
070.00.00.00.3.000.530.006	Other Prof. Serv.	-	1,000	1,000	1,000	1,000
070.00.00.00.3.000.530.008	Medical Expense	1,357	10,000	2,000	10,000	10,000
070.00.00.00.3.000.531.005	Legal-Pension	3,194	15,000	5,000	15,000	15,000
070.00.00.00.3.000.544.002	Postage Expense	30	500	-	500	50
070.00.00.00.3.000.549.001	Org Memberships	1,000	1,250	775	1,250	1,250
070.00.00.00.3.000.563.001	Banking Charges	4,424	5,000	4,500	5,000	5,000
		96,502	121,250	110,775	135,350	139,900
INSURANCE						
070.00.00.00.3.000.594.001	Insurance Exp-Pension	10,000	12,000	13,000	15,000	15,000
		10,000	12,000	13,000	15,000	15,000
COMMODITIES & SUPPLIES						
070.00.00.00.3.000.608.001	Other Supplies	-	500	-	100	100
		-	500	-	100	100
OTHER EXPENDITURES						
070.00.00.00.3.000.636.001	State of IL Fee - IDOI	8,000	8,000	8,000	8,000	8,000
070.00.00.00.3.000.636.002	Seminars/Associations	2,018	4,000	3,000	4,000	4,000
		10,018	12,000	11,000	12,000	12,000
TOTAL POLICE PENSION FUND		**3,802,083**	**3,993,416**	**3,964,825**	**4,099,816**	**4,224,400**

VILLAGE OF MOUNT PROSPECT
PENSION FUNDS
FIRE PENSION FUND

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PENSION BENEFITS						
071.00.00.00.3.000.528.001	Retirement Pensions	2,830,206	2,933,200	3,052,892	3,179,149	3,280,000
071.00.00.00.3.000.528.002	Disability Pensions	591,921	605,326	579,226	588,828	598,500
071.00.00.00.3.000.528.003	Surv. Spouse Pensions	240,360	240,363	240,360	240,363	240,500
071.00.00.00.3.000.528.004	Children's Pensions	27,016	21,102	21,102	12,821	13,000
		3,689,503	3,799,991	3,893,580	4,021,161	4,132,000
CONTRACTUAL SERVICES						
071.00.00.00.3.000.530.001	Actuarial Services	1,200	1,500	1,500	1,600	1,600
071.00.00.00.3.000.530.003	Investment Advisors	87,601	89,000	86,900	89,000	90,000
071.00.00.00.3.000.530.006	Other Prof. Serv.	1,550	2,000	1,200	2,000	2,000
071.00.00.00.3.000.530.008	Medical Expense	2,200	10,000	2,200	10,000	10,000
071.00.00.00.3.000.531.005	Legal-Pension	3,200	15,000	3,200	15,000	15,000
071.00.00.00.3.000.544.002	Postage Expense	346	1,000	400	1,000	1,000
071.00.00.00.3.000.549.001	Org Memberships	775	1,000	800	1,000	1,000
071.00.00.00.3.000.563.001	Banking Charges	3,871	5,000	4,000	5,000	5,000
		100,743	124,500	100,200	124,600	125,600
INSURANCE						
071.00.00.00.3.000.594.001	Insurance Exp-Pension	11,416	11,500	12,600	15,000	15,000
		11,416	11,500	12,600	15,000	15,000
COMMODITIES & SUPPLIES						
071.00.00.00.3.000.608.001	Other Supplies	-	1,000	100	1,000	1,000
		-	1,000	100	1,000	1,000
OTHER EXPENDITURES						
071.00.00.00.3.000.636.001	State of IL Fee - IDOI	8,000	8,000	8,000	8,000	8,000
071.00.00.00.3.000.636.002	Seminars/Associations	875	4,000	2,000	4,000	4,000
		8,875	12,000	10,000	12,000	12,000
TOTAL FIRE PENSION FUND		**3,810,537**	**3,948,991**	**4,016,480**	**4,173,761**	**4,285,600**
TOTAL PENSION FUNDS		**7,658,623**	**7,988,558**	**8,027,456**	**8,319,878**	**8,556,456**

VILLAGE OF MOUNT PROSPECT
POLICE PENSION FUND
APRIL 30, 1986 - DECEMBER 31, 2014

Fiscal Year Ending	Contributing Members	Assets Available (1)	Pension Liability	Excess or (Deficiency)	Percent Funded
April 30, 1986	61	8,670,470	10,627,875	(1,957,405)	81.6%
April 30, 1987	63	11,572,929	10,841,939	730,990	106.7%
April 30, 1988	63	12,564,350	11,695,647	868,703	107.4%
April 30, 1989	63	13,545,769	11,019,448	2,526,321	122.9%
April 30, 1990	69	14,674,462	11,914,797	2,759,665	123.2%
April 30, 1991	69	15,906,366	13,661,691	2,244,675	116.4%
April 30, 1992	69	17,527,304	14,834,554	2,692,750	118.2%
April 30, 1993	69	18,815,219	17,855,772	959,447	105.4%
April 30, 1994	72	19,997,115	19,788,272	208,843	101.1%
April 30, 1995	75	21,207,733	21,786,643	(578,910)	97.3%
December 31, 1995	78	23,126,360	23,511,239	(384,879)	98.4%
December 31, 1996	78	24,393,815	25,709,181	(1,315,366)	94.9%
December 31, 1997	79	26,632,406	27,925,613	(1,293,207)	95.4%
December 31, 1998	79	28,560,329	31,000,360	(2,440,031)	86.4%
December 31, 1999	80	28,700,234	33,235,857	(4,535,623)	86.4%
December 31, 2000	80	31,121,191	35,835,766	(4,714,575)	86.8%
December 31, 2001	80	31,396,220	38,213,704	(6,817,484)	82.2%
December 31, 2002	80	30,916,536	41,058,866	(10,142,330)	75.3%
December 31, 2003	82	33,520,535	43,278,648	(9,758,113)	77.5%
December 31, 2004	81	35,616,429	47,837,706	(12,221,277)	74.5%
December 31, 2005	83	37,284,555	50,333,889	(13,049,334)	74.1%
December 31, 2006	88	40,084,648	53,166,244	(13,081,596)	75.4%
December 31, 2007	90	42,963,185	56,873,906	(13,910,721)	75.5%
December 31, 2008	89	36,262,944	61,578,623	(25,315,679)	59.9%
December 31, 2009	88	41,020,478	67,715,945	(26,695,467)	60.6%
December 31, 2010	81	44,540,310	75,131,534	(30,591,224)	59.3%
December 31, 2011	82	46,961,835	79,366,157	(32,404,322)	59.2%
December 31, 2012	84	49,499,688	85,202,766	(35,703,078)	58.1%
December 31, 2013 (2)	84	52,515,194	*	*	*
December 31, 2014 (2)	84	55,573,502	*	*	*

(1) Effective December 31, 2011, "Assets Available" reflect Actuarial Value of Assets. For years 2010 and prior, "Assets Available" reflect Market Value of Assets.
(2) "Assets Available" are estimates. Pension Liability, Excess or Deficiency and Percent Funded figures were not available as of December 17, 2013.

VILLAGE OF MOUNT PROSPECT
FIRE PENSION FUND
APRIL 30, 1986 - DECEMBER 31, 2014

Fiscal Year Ending	Contributing Members	Assets Available (1)	Pension Liability	Excess or (Deficiency)	Percent Funded
April 30, 1986	63	10,227,234	9,411,964	815,270	108.7%
April 30, 1987	66	13,291,300	11,282,888	2,008,412	117.8%
April 30, 1988	66	14,442,292	12,278,716	2,163,576	117.6%
April 30, 1989	66	15,602,280	11,704,857	3,897,423	133.3%
April 30, 1990	71	16,566,696	12,427,200	4,139,496	133.3%
April 30, 1991	68	17,875,046	15,501,844	2,373,202	115.3%
April 30, 1992	68	19,381,754	16,871,221	2,510,533	114.9%
April 30, 1993	68	20,861,787	19,378,882	1,482,905	107.7%
April 30, 1994	68	23,001,233	19,562,034	3,439,199	117.6%
April 30, 1995	67	24,193,256	23,225,644	967,612	104.2%
December 31, 1995	66	26,127,531	24,808,620	1,318,911	105.3%
December 31, 1996	66	27,260,390	26,163,614	1,096,776	104.2%
December 31, 1997	66	28,984,369	28,109,816	874,553	103.1%
December 31, 1998	66	30,780,183	32,607,061	(1,826,878)	94.4%
December 31, 1999	66	30,091,010	34,633,217	(4,542,207)	86.9%
December 31, 2000	66	32,486,605	37,613,473	(5,126,868)	86.4%
December 31, 2001	69	33,085,014	39,140,700	(6,055,686)	94.5%
December 31, 2002	68	33,182,657	41,445,957	(8,263,300)	80.1%
December 31, 2003	69	35,111,866	44,537,550	(9,425,684)	78.8%
December 31, 2004	68	36,729,420	46,613,979	(9,884,559)	78.8%
December 31, 2005	68	38,091,422	49,825,274	(11,733,852)	76.4%
December 31, 2006	71	40,166,884	52,357,613	(12,190,729)	76.7%
December 31, 2007	72	43,030,181	55,025,410	(11,995,229)	78.2%
December 31, 2008	70	36,681,856	57,366,525	(20,684,669)	63.9%
December 31, 2009	72	40,800,749	62,747,542	(21,946,793)	65.0%
December 31, 2010	66	43,860,979	69,228,826	(25,367,847)	63.4%
December 31, 2011	66	45,801,216	72,307,211	(26,505,995)	63.3%
December 31, 2012	65	47,824,650	75,639,594	(27,814,944)	63.2%
December 31, 2013 (2)	65	49,521,918	*	*	*
December 31, 2014 (2)	65	51,592,399	*	*	*

(1) Effective December 31, 2011, "Assets Available" reflect Actuarial Value of Assets. For years 2010 and prior, "Assets Available" reflect Market Value of Assets.
(2) "Assets Available" are estimates. Pension Liability, Excess or Deficiency and Percent Funded figures were not available as of December 17, 2013.

Mount Prospect

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VILLAGE OF MOUNT PROSPECT
2014 BUDGET
RISK MANAGEMENT

The Risk Management Fund (an Internal Service Fund) was established to account for the Village's Protected Self-Insurance Program. The purpose of the fund is to receive, invest and disburse all monies associated with the Village's various insurance programs. The Village initiated a self-insurance plan for medical claims on July 1, 1982 and added property and liability losses as of January 1, 1984.

Under this program, the Village's self-insured retention is $25,000 for property claims and $550,000 for workers' compensation claims. In 2005, the Village began to self-insure for liability claims up to $2,000,000. Previous to this change, the self-insurance level was $250,000. The change was made after a claims reserve study was performed showing it more cost beneficial to self-insure up to the point where HELP (high-level excess liability pool) coverage kicks in. The Village carries $92,717,046 in Excess Property Insurance, the statutory limit for Workers' Compensation, and $10,000,000 for General Liability, Auto Liability, Police Liability and Public Officials Liability.

Alternative Service Concepts administers the Village's workers' compensation claims through the Municipal Claims and Safety (MCSA) intergovernmental pool while Gallagher Bassett administers auto and liability claims.

The Village is required by state statutes to offer medical insurance to all Village retirees. Additionally, Mount Prospect Library employees are part of the Village's medical insurance group. Retirees and Library employees pay the full premium for medical insurance coverage.

In 1998 the Village ceased self insuring medical coverage for its employees and retirees and joined the Intergovernmental Personnel Benefit Cooperative (IPBC). The IPBC is an intergovernmental risk pool providing health and life insurance to its 72 municipal and other special district members. Each member of IPBC is responsible for the first $30,000 of each claim. Claims between $30,000 and $100,000 are shared between all members. All claims over $100,000 are reinsured at 100%.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
RISK MANAGEMENT

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PROGRAMS					
Insurance Programs	6,990,434	7,730,192	7,092,729	7,829,938	8,171,849
	6,990,434	7,730,192	7,092,729	7,829,938	8,171,849
EXPENDITURE CLASSIFICATION					
Contractual Services	13,500	11,500	13,000	12,000	12,000
Insurance	6,976,934	7,716,692	7,077,529	7,812,938	8,154,849
Other Equipment	-	2,000	2,200	5,000	5,000
	6,990,434	7,730,192	7,092,729	7,829,938	8,171,849
SOURCE OF FUNDS					
063 Risk Management Fund	6,990,434	7,730,192	7,092,729	7,829,938	8,171,849
	6,990,434	7,730,192	7,092,729	7,829,938	8,171,849

BUDGET DISCUSSION AND ANALYSIS

The Risk Management Fund budget for 2014 is $7,829,938. This is an increase of $99,746, or 1.3% from the 2013 amended budget. Increases to the Medical claims and premiums account for a majority of this increase.

Employer provided medical expenses are projected to increase 8% to 9% from 2013. Positive claims experience and membership in the Intergovernmental Personnel Benefit Cooperative (IPBC) have helped moderate increases in healthcare costs. Liability claims in 2014 are budgeted at $100,000, reflecting no change from the prior year's amount. Workers' Compensation claims in 2014 are budgeted at $400,000, also no change from 2013. No changes were made to coverage or benefit levels in any of the insurance programs for the Village.

VILLAGE OF MOUNT PROSPECT
RISK MANAGEMENT
INSURANCE PROGRAMS

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
CONTRACTUAL SERVICES						
063.00.00.00.4.000.530.006	Other Prof. Serv.	13,500	11,500	13,000	12,000	12,000
		13,500	11,500	13,000	12,000	12,000
INSURANCE						
063.00.00.00.4.000.595.001	Claims Admin-Liability	23,708	27,000	9,500	10,000	10,000
063.00.00.00.4.000.595.002	Claims Admin-Medical	295,987	307,498	291,795	298,682	310,074
063.00.00.00.4.000.595.004	Workers' Comp	-	61,000	61,000	63,000	65,000
063.00.00.00.4.000.596.002	Property Insurance	101,411	106,850	107,000	112,000	118,000
063.00.00.00.4.000.596.003	HELP Excess Liability	74,614	78,500	74,700	77,500	77,500
063.00.00.00.4.000.596.004	Workers' Comp. Ins.	57,319	70,750	70,800	78,000	86,000
063.00.00.00.4.000.596.005	Faithful Performance	2,330	2,680	2,680	3,000	3,000
063.00.00.00.4.000.596.006	Surety Bonds	1,950	2,000	2,000	2,000	2,000
063.00.00.00.4.000.596.008	Other Insurance	2,102	2,250	2,250	2,500	2,500
063.00.00.00.4.000.597.001	Medical Claims	3,686,672	4,121,964	3,784,173	4,230,038	4,444,032
063.00.00.00.4.000.597.002	Medical HMO	1,713,728	1,734,300	1,623,507	1,759,958	1,830,483
063.00.00.00.4.000.597.003	Life Insurance	23,949	26,800	27,474	31,460	31,460
063.00.00.00.4.000.597.004	Medical Premiums	214,100	543,600	547,650	571,800	601,800
063.00.00.00.4.000.599.001	Property Claims	716	1,000	-	1,000	1,000
063.00.00.00.4.000.599.002	Liability Claims	(53,002)	100,000	50,000	100,000	100,000
063.00.00.00.4.000.599.003	Workers' Comp. Claims	777,855	450,000	400,000	400,000	400,000
063.00.00.00.4.000.599.004	Workers' Comp.-Med.	6,109	20,000	10,000	20,000	20,000
063.00.00.00.4.000.600.001	Vlg Property Damage	9,859	25,000	4,000	20,000	20,000
063.00.00.00.4.000.600.002	Auto Miscellaneous	6,296	20,000	8,000	20,000	20,000
063.00.00.00.4.000.600.003	Auto BI & PD Claims	6,820	-	-	-	-
063.00.00.00.4.000.600.004	Unemplymnt Comp.	21,545	10,000	-	10,000	10,000
063.00.00.00.4.000.600.005	Other Claims	2,235	4,500	1,000	2,000	2,000
063.00.00.00.4.000.600.006	Other Medical Claims	631	1,000	-	-	-
		6,976,934	7,716,692	7,077,529	7,812,938	8,154,849
OTHER EQUIPMENT						
063.00.00.00.4.000.665.031	Other Equipment	-	2,000	2,200	5,000	5,000
		-	2,000	2,200	5,000	5,000
TOTAL INSURANCE PROGRAMS		**6,990,434**	**7,730,192**	**7,092,729**	**7,829,938**	**8,171,849**
TOTAL RISK MANAGEMENT		**6,990,434**	**7,730,192**	**7,092,729**	**7,829,938**	**8,171,849**

Mount Prospect

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VILLAGE OF MOUNT PROSPECT
2014 BUDGET
BUSINESS DISTRICT

The Business District Fund (a Special Revenue Fund) was established to account for the revenues and expenditures associated with the Business Districts within the village. The village currently has one Business District, the Randhurst Village Business District Area which was established in 2011.

The Village of Mount Prospect is dedicated to the continued growth and economic development of the Village. The Village's ability to stimulate growth and development relies on the creation and implementation of government policies that will allow the Village to work with the private sector to eliminate blighting conditions, enhance the tax base, and ensure sound growth and development of property. Based upon the Village's establishment of this Business District Area, it is understood that the Village recognized the necessity of the relationship between continued community growth and public participation.

The Village's Business District Redevelopment Plan was developed to provide a description of the necessary actions to address existing blighting conditions and attract sound and stable commercial growth. The Business District Area generally bounded by Euclid Ave. to the north, Route 83 to the west, Kensington and Rand Roads to the south and the mall access road to the east encompasses approximately 100 acres of land in the Village. From an economic perspective, the implementation of the Plan and the establishment of the Business District have stimulated private investment in the Business District Area. The combined public and private investment has eliminated the blighting conditions in the Area.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
BUSINESS DISTRICT FUND

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PROGRAMS					
Randhurst Village	414,587	637,232	1,357,220	923,100	943,000
	414,587	637,232	1,357,220	923,100	943,000
EXPENDITURE CLASSIFICATION					
Interest Expense	414,587	637,232	1,357,220	923,100	943,000
	414,587	637,232	1,357,220	923,100	943,000
SOURCE OF FUNDS					
048 Business District Fund	414,587	637,232	1,357,220	923,100	943,000
	414,587	637,232	1,357,220	923,100	943,000

VILLAGE OF MOUNT PROSPECT
BUSINESS DISTRICT FUND
RANDHURST VILLAGE

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
INTEREST EXPENSE					
048.00.00.00.0.775.691.002 Randhurst RDA	414,587	637,232	1,357,220	923,100	943,000
	414,587	637,232	1,357,220	923,100	943,000
TOTAL RANDHURST VILLAGE	**414,587**	**637,232**	**1,357,220**	**923,100**	**943,000**

Mount Prospect

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VILLAGE OF MOUNT PROSPECT
2014 BUDGET
MOUNT PROSPECT PUBLIC LIBRARY

The Mount Prospect Public Library is a separate and distinct governmental entity and is governed by a seven member Board of Trustees. The Library Trustees are elected for six-year terms and are responsible for establishing an annual operating budget as well as governing the Library's operations.

The Mount Prospect Public Library is a municipal library under Illinois Statutes with a service area that is co-terminus with the Village's boundaries. As a municipal library, the Village is required to levy property taxes for the Mount Prospect Library. Accordingly, the Mount Prospect Library is considered a component unit of the Village of Mount Prospect and included in the Village's Annual Budget.

As of December 31, 2012, the Mount Prospect Library had 54,180 registered borrowers and a collection size of 529,385 with a circulation of approximately 1.1 million. The Library Staff consisted of 113.6 full-time equivalent employees.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET SUMMARY
MOUNT PROSPECT PUBLIC LIBRARY

	2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
PROGRAMS					
Library Services	9,411,009	10,139,456	10,139,456	10,413,179	(a)
	9,411,009	10,139,456	10,139,456	10,413,179	(a)
EXPENDITURE CLASSIFICATION					
Component Unit Expenditures	9,411,009	10,139,456	10,139,456	10,413,179	(a)
	9,411,009	10,139,456	10,139,456	10,413,179	(a)
SOURCE OF FUNDS					
090 Mount Prospect Library Fund	9,411,009	10,139,456	10,139,456	10,413,179	(a)
	9,411,009	10,139,456	10,139,456	10,413,179	(a)

(a) Figures not available as of December 17, 2013.

VILLAGE OF MOUNT PROSPECT
MOUNT PROSPECT PUBLIC LIBRARY
LIBRARY SERVICES

		2012 Actual	2013 Budget	2013 Estimate	2014 Budget	2015 Forecast
COMPONENT UNIT EXPENDITURES						
LIBRARY GENERAL FUND						
090.90.00.00.0.000.950.410	Salaries & Benefits	6,072,121	6,598,796	6,598,796	6,744,000	-
090.90.00.00.0.000.950.420	Management Exp	215,305	242,429	242,429	245,850	-
090.90.00.00.0.000.950.430	Operating Costs	261,610	264,939	264,939	271,650	-
090.90.00.00.0.000.950.440	Building Expenses	384,341	444,774	444,774	508,000	-
090.90.00.00.0.000.950.460	Services & Resources	792,764	793,692	793,692	784,300	-
BUILDING & EQPT FUND						-
090.90.00.00.0.000.950.770	Bldg & Eqpt Fund	82,590	150,000	150,000	225,000	-
DEBT SERVICES FUND						-
090.90.00.00.0.000.950.371	Bond Principal	1,075,000	1,115,000	1,115,000	1,140,000	-
090.90.00.00.0.000.950.370	Bond Interest	502,515	454,826	454,826	434,379	-
GIFT FUND						-
090.90.00.00.0.000.950.800	Gift Fund	24,763	75,000	75,000	60,000	-
		9,411,009	10,139,456	10,139,456	10,413,179	(a)
TOTAL LIBRARY SERVICES		**9,411,009**	**10,139,456**	**10,139,456**	**10,413,179**	**(a)**
TOTAL MOUNT PROSPECT PUBLIC LIBRARY		**9,411,009**	**10,139,456**	**10,139,456**	**10,413,179**	**(a)**

(a) Figures not available as of December 17, 2013.

Mount Prospect

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VILLAGE OF MOUNT PROSPECT
2014 BUDGET
GLOSSARY

The Budget contains specialized and technical terminology that is unique to governmental finance and budgeting. To assist the reader of the Budget document in understanding these terms, the following budget glossary has been prepared.

Abatement
A partial or complete cancellation of a levy imposed by the Village. Abatements usually apply to tax levies.

Accrual Basis
The recording of the financial transactions that have cash consequences for the government in the periods in which those transactions occur, rather than in the periods in which cash is received or paid by the government.

Ad Valorem Tax
A tax levied on the assessed value of real property (also known as "property taxes").

Advance from Other Funds
A liability account used to record noncurrent portions of a long-term debt owed by one fund to another fund within the same reporting entity. See **Due To Other Funds** and **Interfund Receivable/Payable**.

Advance Refunding Bonds
Bonds issued to refinance an outstanding bond issue before the date the outstanding bonds become due or callable. Proceeds of the advance refunding bonds are deposited in escrow with a fiduciary, invested in U. S. Treasury Bonds or other authorized securities and used to redeem the underlying bonds at their maturity or call date, to pay interest on the bonds being refunded, or to pay interest on the advance refunding bonds.

Advance to Other Funds
An asset account used to record noncurrent portions of a long-term loan from one fund to another fund within the same reporting entity. See **Due From Other Funds**.

Amortization
(1) The portion of the cost of an intangible asset charged as an expense during a particular period.
(2) The reduction of debt by regular payments of principal and interest sufficient to retire the debt by maturity.

Appropriation
A legal authorization made by the Village Board which permits the Village to incur obligations and to make expenditures of resources for a specific purpose.

Assessed Valuation
A value established for real property for use as a basis for levying property taxes.

Assets
Property owned by government.

Assigned Fund Balance
The portion of a Governmental Fund's fund balance that denotes an intended use of resources but with no formal Board action.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
GLOSSARY

Audit
A comprehensive investigation of the manner in which the government's resources were actually utilized. A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures were in compliance with the legislative body's appropriations. A performance audit consists of a review of how well the government met its stated goals.

Available Fund Balance
That portion of fund balance collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

Balance Sheet
That portion of the Village's financial statement that discloses the assets, liabilities, and the fund balance of a specific governmental fund as of a specific date.

Balanced Budget
A budget where estimated revenues equal estimated expenditures during a single fiscal period.

Basis of Accounting
A term used when revenues, expenditures, expenses, transfers, assets and liabilities are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the cash, modified accrual or the accrual method.

Basis Point
Equal to 1/100 of one percent. If interest rates rise from 7.50 percent to 7.75 percent, the difference is referred to as an increase of 25 basis points.

Bond
A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayments of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation (G.O.) and revenue bonds. Bonds are most frequently used to finance construction of large capital projects, such as buildings, streets and major equipment.

Bond Discount
The difference between the present value and the face amount of bonds when the former is less than the latter.

Bond Ordinance or Resolution
An ordinance or resolution authorizing a bond issue.

Bond Premium
The difference between the present value and the face amount of bonds when the former is greater than the latter.

Budget
A financial plan for a specified period of time (fiscal year) that matches all planned revenues and expenditures with various municipal services.

VILLAGE OF MOUNT PROSPECT
2014 BUDGET
GLOSSARY

Budget Message
A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message contains an explanation of the principal budget items, an outline of the government's experience during the past period and its financial status at the time of the message and recommendations regarding the financial plan for the coming period.

Budgetary Control
The control or management of a governmental unit in accordance with an approved budget. The purpose of budgetary control is to keep expenditures within the limitations of available appropriations and available revenues.

Capital Expenditures
Expenditures resulting in the acquisition of or addition to fixed assets such as land, buildings, machinery, and equipment.

Capital Improvements Plan (CIP)
A multi-year, prioritized plan for capital expenditures. The Village's Capital Improvements Plan addresses capital expenditures of $25,000 or more and all proposed additions to the motor vehicle fleet. The replacement of vehicles existing in the fleet are not included in the Capital Improvements Plan but are programmed for replacement through the Vehicle Replacement Fund.

Capital Outlays
See **Capital Expenditures**

Capital Program
A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or other capital needs.

Capital Projects Fund
Used to account for financial resources to be used for the acquisition of construction of major capital facilities (other than those financed by proprietary funds).

Carryover (C/O)
An expenditure that was budgeted in a previous year but was not actually made and has been budgeted again in the current budget year. Carryovers are usually capital items or high-cost contractual services. Because a carryover item was recognized as a valid requirement during a previous year's budget process, it is not subject to the same high degree of scrutiny as a new request and, to the extent possible, does not compete with new requests for funding. With regard to budgeted capital purchases, the ability to designate an expenditure as a carryover removes the disincentive to defer those purchases when the useful lives of items on hand can be extended.

Cash Management
The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the balance of the highest interest and return, liquidity and minimal risk with these temporary cash balances.

Charges for Service
User charges for services provided by the Village to those specifically benefiting from those services.

Collateral
Assets pledged to secure deposits, investments or loans.

Committed Fund Balance
The portion of a Governmental Fund's fund balance with self-imposed constraints or limitations that have been placed at the highest level of decision making through formal Board action. The same action is required to remove the commitment of fund balance.

Compensated Absences
The expense incurred and the offsetting liability for accrued vacation time, personal time, and the portion of sick leave that becomes vested and will be paid at termination.

Component Units
Legally separate organizations for which the elected officials of the primary government are financially accountable.

Contingency
The appropriation of funds for future allocation in the event specific budget allotments have been depleted and additional funds are needed.

Cost
The amount of money or other consideration exchanged for goods or services.

Debt
A financial obligation resulting from the borrowing of money. Debts of government include bonds, notes, and land contracts.

Debt Service
The payment of principal and interest on borrowed funds.

Debt Service Fund
A fund or funds established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Deferred Charges
Expenditures that are not chargeable to the fiscal period in which they were made but that are carried as an asset on the balance sheet, pending amortization or other disposition (e.g., bond issuance costs). Deferred charges differ from prepaid items in that they usually extend over a long period of time (more than five years) and are not regularly recurring costs of operation. See **Prepaid Items**.

Deferred Compensation Plans
Plans that offer employees the opportunity to defer a portion of their salary and the related liability for federal income taxes. Several sections of the Internal Revenue Code authorize certain state and local governments to provide deferred compensation plans for their employees.

Deferred Revenue
Amounts for which asset recognition criteria (e.g., a valid receivable) have been met, but for which revenue recognition criteria have not been met. Under the modified accrual basis of accounting, receivables that are measurable but not available are one example of deferred revenue.

Deficit
The excess of expenditures or expenses over revenues or income during a single accounting period.

Department
A major administrative division of the Village which indicates overall management responsibility for an operation or group of related operations within a functional area.

Depreciation
(1) Expiration in the useful life of fixed assets attributable to wear and tear, deterioration, and obsolescence.
(2) The portion of the cost of a fixed asset charged as an expense during a particular period.

Division
A segment of a department which is assigned a specific operation.

Due from Other Funds
An asset account used to indicate amounts owed to a particular fund by another fund for goods sold or services rendered. See **Advance To Other Funds** and **Interfund Receivable/Payable**.

Due to Other Funds
A liability account reflecting amounts owed by a particular fund to another fund for goods sold or services rendered. See **Advance From Other Funds** and **Interfund Receivable/Payable**.

Efficiency Measures
Performance measures which measure the cost of an activity (either in terms of dollars or work hours) per unit of output or outcome or otherwise gauge the productivity of an activity. Generally, efficiency measures in the latter category compare work successfully completed with the potential amount of work which could have been accomplished.

Encumbrance
The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures.

Enterprise Fund
A set of self-balancing accounts used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. The Water and Sewer Fund and the Parking Funds are enterprise funds.

Entity
The basic unit upon which accounting and/or financial reporting activities focus. The basic governmental legal and accounting entity is the individual fund and account group.

Equalized Assessed Valuation
The assessed valuation of a property increased by a multiplier established by the Illinois Department of Revenue which is intended to increase the total assessed valuation of all property in the County to a level that is equal to 33-1/3% of market value.

Equalization Factor
A factor determined by the State which when applied to the counties' assessed value will cause all property to equal one-third of its market value.

Expenditure
This term refers to the amount of funds paid or to be paid for obtaining an asset, goods, and services. For budget purposes, the term expenditure applies to all costs or expected commitments.

Expense
The term expense is used in full accrual accounting to report decreases in net total assets.

Fiscal Policies
The Village's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year (FY)
The time period designated by the Village signifying the beginning and ending period for recording financial transactions. Beginning January 1, 1996 the Village of Mount Prospect specified January 1 to December 31 as its fiscal year.

Fixed Assets
Assets of long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

Forfeiture
The automatic loss of cash or other property as a penalty for not complying with legal provisions and as compensation for the resulting damages or losses.

Franchise Fee
A fee paid by public service businesses for use of Village streets, alleys and property in providing their services to citizens of a community. Services requiring franchises include cable television.

Full Faith and Credit
A pledge of the general taxing power for the payment of debt obligations. Bonds carrying such pledges are referred to as general obligation bonds or full-faith-and-credit bonds.

Full-Time Equivalent (FTE)
A standardized unit of measure used to determine the equivalent number of full-time employees. It is calculated by dividing the total hours actually worked or planned for a job class (regular and overtime) by a standard number of hours a full-time employee would work for the job class.

Function
A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible (e.g., public safety).

Fund
An accounting entity with a set of self-balancing accounts that is used to account for financial transactions for specific activities or government functions. Seven commonly used funds in governmental accounting are: the general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, internal service funds, and trust and agency funds.

Fund Balance
Fund balance is the excess of assets over liabilities. The fund balance is composed of three categories: nonspendable, restricted and unrestricted.

Fund Type
Any one of seven categories into which all funds are classified in governmental accounting. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service, and trust and agency.

General Fixed Assets
Capital assets that are not assets of any fund, but of the government unit as a whole. Most often these assets arise from the expenditure of the resources of governmental funds.

Generally Accepted Accounting Principles (GAAP)
Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).

Generally Accepted Auditing Standards (GAAS)
Standards established by the AICPA for the conduct and reporting of financial audits. There are 10 basic GAAS, classed into three broad categories: general standards, standards of field work and standards of reporting.

General Fund
The largest fund within the Village, the General Fund accounts for most of the financial resources of the government. General Fund revenues include sales taxes, licenses and permits, service charges, and other types of revenue. This fund usually includes most of the basic operating services, such as fire and police protection, finance, inspection services, community development, public works and general administration.

General Obligation Bonds
Bonds that finance a variety of public projects such as streets, buildings, and improvements, and which are backed by the full faith and credit of the issuing government.

Governmental Fund Types
Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities - except those accounted for in proprietary funds and fiduciary funds. Expendable assets are assigned to a particular governmental fund type according to the purposes for which they may or must be used. The measurement focus in these fund types is on the determination of financial position and changes in financial position, rather than on net income determination. Under current GAAP, there are four governmental fund types: general, special revenue, debt service and capital projects.

Grant
Contributions or gifts of cash or other assets from another government or entity to be used for a specified purpose, activity, or facility. Grants may be classified as either categorical or block, depending on the amount of discretion allowed the grantee.

Gross Bonded Debt
The total amount of direct debt of a government, represented by outstanding bonds before deduction of any assets available and earmarked for their retirement.

Imprest Account
An account into which a fixed amount of money is placed for minor disbursements or disbursements for a specific purpose (e.g., petty cash).

Income
A term used in proprietary fund type accounting to represent (1) revenues, or (2) the excess of revenues over expenses.

Infrastructure Assets
Public domain fixed assets such as roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, lighting systems and similar assets that are immovable and of value only to the government unit.

Interfund Receivable/Payable
Short-term loans made by one fund to another, or the current portion of an advance to or from another fund.

Interfund Transfer
Payment from one fund to another fund primarily for work or services provided.

Intergovernmental Revenues
Revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

Internal Service Fund
Funds used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis; for example, the Risk Management Fund.

Interperiod Equity
The measure of the extent to which current-year revenues are sufficient to pay for the services provided by the government entity during the year, and whether current-year citizens are receiving services by shifting part of the payment burden to future years' citizens or by using up previously accumulated resources.

Investments
Securities held for the production of revenues in the form of interest or dividends. The term does not include fixed assets used in government operations.

Joint Venture
A legal entity or other contractual arrangement in which a government participates in a separate activity for the benefit of the public and in which the government retains an ongoing financial interest.

Level of Budgetary Control
The Village Manager is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that increase the total expenditures of any fund must be approved by the governing body. Expenditures may not legally exceed budgeted appropriations at the fund level.

Levy
(Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments or service charges imposed by the Village.

Liability
Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date.

Line-Item Budget
A budget that lists each expenditure category (salaries, office supplies, telephone service, copy machine costs, etc.) separately, along with the dollar amount budgeted for each specified category.

Long-Term Debt
Debt with a maturity of more than one year after the date of issuance.

Measurement Focus
The accounting convention that determines (1) which assets and which liabilities are included on a government's balance sheet and where they are reported, and (2) whether an operating statement presents information on the flow of financial resources (revenues and expenditures) or information on the flow of economic resources (revenues and expenses).

Millage
The tax rate on real property based on $1.00 per $1,000 of assessed property value.

Modified Accrual Accounting
Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). Expenditures are recorded when the related fund liability is incurred.

Net Income
Proprietary fund excess of operating revenues, non-operating revenues, and operating transfers-in over operating expenses, non-operating expenses, and operating transfers-out.

Non-Operating Expenditures
The costs of government services which are not directly attributable to a specific Village program or operation. Examples include debt service obligations and pension fund expenses.

Non-Operating Revenues
The incomes received by the government which are not directly attributable to providing a service. An example would be interest on investments.

Nonspendable Fund Balance
A portion of a Governmental Fund's fund balance that is not available to be spent, either in the short-term or long-term, or through legal restrictions (e.g., inventories, prepaid items, land held for resale and endowments).

Operating Budget
Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled. See **Budget**.

Ordinance
A formal legislative enactment by the governing body of a municipality. It has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. See **Resolution**.

Organizational Unit
A responsibility center within a government.

Other Financing Sources
Governmental fund debt proceeds, proceeds from the sale of general fixed assets, and operating transfers in. Such amounts are classified separately from revenues on the governmental operating statement.

Other Financing Uses
Governmental fund operating transfers out and the amount of refunding bond proceeds deposited with the escrow agent. Such amounts are classified separately from expenditures on the governmental operating statement.

Overlapping Debt
The proportionate share that property within each government must bear of the debts of all local governments located wholly or in part within the geographic boundaries of the reporting government. The amount of debt of each unit applicable to the reporting unit is arrived at by (1) determining what percentage of the total assessed value of the overlapping jurisdiction lies within the limits of the reporting unit, and (2) applying this percentage to the total debt of the overlapping jurisdiction.

Performance Budget
A budget that focuses on activities rather than line items. Work load and unit cost data are collected in order to assess the efficiency of services.

Performance Measures
Specific quantitative and qualitative measures of work performed as an objective of the department.

Personal Services
Includes the compensation paid to all employees as well as the Village's share of pension, health insurance, FICA and Medicare costs, other employee compensation, allowances and incentives.

Premium
The excess of the price of a security over its face value, excluding any amount of accrued interest bought or sold.

Prepaid Items
Payment in advance of the receipt of goods and services in an exchange transaction. Prepaid items (e.g., prepaid rent and unexpired insurance premiums) differ from deferred charges (e.g., unamortized issuance costs) in that they are spread over a shorter period of time than deferred charges and are regularly recurring costs of operations.

Program
A segment of a department or division which fulfills a specific activity or service.

Program Budget
A budget which structures budget choices and information in terms of "programs and their related" work activities (i.e., repairing roads, paid-on-call firefighters, etc.). A program budget provides information on what each program is committed to accomplish in the long run (goals) and in the short run (objectives), and measures the degree of achievement of program objectives (performance measures).

Property Tax
A tax levied on the assessed value of real property (also known as "ad valorem taxes").

Proprietary Fund Types
The classification used to account for a Village's ongoing organizations and activities that are similar to those often found in the private sector (i.e., enterprise and internal service funds). All assets, liabilities, equities, revenues, expenses and transfers relating to the government's business and quasi-business activities are accounted for through proprietary funds. The Generally Accepted Accounting principles used are generally those applicable to similar businesses in the private sector and the measurement focus is on determination of net income, financial position and changes in financial position. However, where the Governmental Accounting Standards Board has issued pronouncements applicable to those entities and activities, they should be guided by these pronouncements.

Purchase Order
A document authorizing the delivery of specified merchandise or the rendering of certain services.

Resolution
An order of a legislative body requiring less legal formality than an ordinance or statute. See **Ordinance**.

Restricted Fund Balance
A portion of a Governmental Fund’s fund balance that is subject to external enforceable legal restrictions (e.g., grantor, contributor and property tax levies).

Restricted Net Assets
The portion of a proprietary fund's net assets that are subject to external enforceable legal restrictions (e.g., grantor, contributor and bond covenants).

Revenue
Monies that the government receives as income. It includes such items as tax payments, fees from services, receipts from other governments, fines, reimbursements, grants, shared revenues and interest income.

Revenue Bonds
Bonds whose principal and interest are payable exclusively from earnings of an Enterprise Fund.

Retained Earnings
An equity account reflecting the accumulated earnings of the Village's proprietary funds.

Salary Adjustments
An amount to be approved by the Village Board for employee salary increases either negotiated through contracts or otherwise authorized by the Board.

Self-Insurance
A term used to describe the retention of a risk of loss arising out of the ownership of property or from some other cause, instead of transferring this risk to an independent third-party through the purchase of an insurance policy.

Sick Leave Incentive
An incentive payment to employees who have accumulated a set number of unused sick days based on criteria set forth in the Village's Personnel Handbook.

Special Revenue Funds
Funds used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

Special Service Area
A financing technique used to finance special services and special improvements desired by a specific area of the Village. A tax is levied only on the particular area that will receive the special service or improvement.

Statement of Revenues, Expenditures and Changes in Fund Balance
The financial statement that is the governmental fund and expendable trust fund GAAP operating statement. It presents increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in an entity's fund balance.

Statement of Revenues, Expenses and Changes in Net Assets
The financial statement that is the proprietary fund, nonexpendable trust fund and pension trust fund GAAP operating statement. It presents increases (revenues, gains and operating transfers in) and decreases (expenses, losses and operating transfers out) in an entity's net total assets.

Tax Anticipation Notes (TAN's)
Notes (or warrants) issued in anticipation of the collection of taxes, usually retirable only from tax collections.

Taxes
Compulsory charges levied by a government to finance services performed for the common benefit.

Tax Levy
The total amount to be raised by general property taxes for operating and debt service purposes.

Tax Rate
The amount of tax levied for each $100 of assessed valuation.

Unassigned Fund Balance
The available expendable financial resources in a governmental fund that is not the object of tentative management plans.

Unrestricted Fund Balance
A portion of a Governmental Fund's fund balance comprised of the following components: committed, assigned and unassigned.

Unrestricted Net Assets
The portion of a proprietary fund's net assets that is neither restricted nor invested in capital assets (net of related debt).

Value
As used in governmental accounting (1) the act of describing anything in terms of money or (2) to measure in terms of money.

Voucher
A written document that evidences the propriety of transactions and usually indicates the accounts in which they are to be recorded.

Working Capital
This term generally refers to current assets minus current liabilities. Some organizations may exclude certain current assets (e.g., inventory) from this general formula.

Zero-Coupon Debt
Deep discount debt issued with a stated interest rate of zero percent.

Mount Prospect

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